

Regulatory

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
ADMINISTRATION FEES		
General - Special Projects		
Chief Executive Officer	Per hour	300.00
Directors	Per hour	240.00
Manager	Per hour	175.00
Level 7-9 officers	Per hour	120.00
Officers upto level 6	Per hour	95.00
Rates and General Payments		
Dishonoured Payment Administration Fees	each	11.00
Sundry Debtors Instalment Fees (GST treatment is the same as the fee or charge to which it relates)	per instalment notice	25.00
Interest on outstanding balances related on trust debts and sundry debts	overdue period	5.5%
Notice Advising General Procedure Claim Paid (Being a letter advising no further legal action on outstanding rates previously pursued)	per letter	21.00
Rates Instalment (four instalments)	per instalment notice	27.00
Rates Instalment (two instalments)	per instalment notice	9.00
Interest on rates instalments	period	5.5%
Penalty interest on outstanding rates and charges	overdue period	11.0%
ESL Penalty interest	overdue period	As per DFES
Property Rates Settlement Statement	each	52.00
Re-print copy of Rates Notice	per event	11.50
Administration fee for incorrect or overpayment made by ratepayer	per arrangement	25.00
Special Payment Arrangements (SPAs)	per arrangement	20.00
Prepare Direct Debit Arrangement (GST treatment is the same as the fee or charge to which it relates)	each	20.00
Smarter way to pay early termination fee	each	20.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Credit Card Surcharge (applies to all fees)	% of \$ value paid	0.46% of amount paid
Rates Historical Search	Per year	40.00
Administration fee for Debt Clearance Letter	Per letter	32.00
Notice of Discontinuance plus \$33.00 per additional debtor		66.00
Admin Fee charge under section 6.60 for issue of Notice		50.00
Company Search Fee		55.00
Recovery Administration Fee-AMPAC LG Advantage Service		90.00
Recovery Administration Fee-AMPAC LG Advantage Service (If finalised within 14 days from date of issue of demand)		90.00
Freedom of Information		
<i>Application</i>	per application	30.00
<i>Charge for time to deal with application</i>	1st Hr	
<i>Charge after initial hour</i>	Per hour	30.00
Offsite Storage Scan Retrieval		25.00
Offsite Plan Retrieval fee		
Building Plan request search fee (Off site storage)		40.00
LAND SERVICES		
Application Fee for Closure of Pedestrian Access Way (PAW)	per application	800 plus all costs
Application Fee for Closure of Right of Way (ROW)	per application	800 plus all costs
Application Fee for Permanent Road Closure	per application	800 plus all costs
Application Fee for Dedication of Land as Road	per application	800 plus all costs
Other Land Services Matters		800 plus all costs

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
FINES ENFORCEMENT [Regulation 9]		
Part A - Enforcement Fees for part 3 of the Act		
Fee for issuing a final demand (To be imposed when the final demand is issued)	each	27.60
Fee for preparing an enforcement certificate in relation to an infringement notice (for each infringement notice) (To be imposed when the infringement notice is registered)	each	23.50
Fee for registering an infringement notice with the Registry (To be imposed when the notice is registered)	each	88.50
Fee for issuing a notice of intention to suspend licences (To be imposed when a licence suspension order is made)	each	53.50
Part B - Enforcement Fees for part 4 of the Act		
Fee for issuing a notice of intention to suspend licences (To be imposed when a licence suspension order is made or when a warrant of execution is issued, but not twice)		53.50
Fee for issuing a warrant of execution (To be imposed when the warrant is issued)		252.00
Part C - Enforcement Fees for part 7 of the Act		
Fee for attending the Magistrates Court in connection with proceedings to examine a person under S69, for each hour or part of an hour.	per hour	111.00
The actual amounts disbursed in connection with seizing, moving, storing, securing, protecting and insuring property (including amounts disbursed for the keeping of animals) are prescribed as enforcement fees.		Varied
Fee for inspecting personal property under seizure.		75.00
Fee for lodging a memorial under S89.		43.00
Fee for lodging a withdrawal of memorial under S90.		28.50
The actual amounts disbursed for the purpose of valuing any personal property or land, and for searches of titles and other records, are prescribed as enforcement fees.		Varied
The actual amounts disbursed for advertising, and otherwise in connection with the arranging of, any intended sale of personal property or land are prescribed as enforcement fees.		Varied
Fee for arranging a sale of personal property or land, including preparing advertisements and conditions of sale, but excluding disbursements, not exceeding		266.00
The actual amounts disbursed in connection with a sale of property or land (including settlement costs) are prescribed as enforcement fees.		Varied

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Fee for attending a sale of personal property or land.		120.00
Fee for preparing and executing a transfer of land sold.		266.00
Fee for attending a court in connection with interpleader proceedings, for each half hour.		38.00
Local Authority Number Plates	Set	Price set by the Dept of Transport + 50%
Fees and charges		125.00
Vehicles		
Impounding	per vehicle	Cost + 12.5%
Vehicle Disposal/ Surrender Fee	per vehicle	Cost + 12.5%
Heavy Vehicle Removal	per vehicle	Cost + 12.5%
Ranger Attendance		
Per Ranger or authorised personnel attending 7am -7pm (hr or part of)	per hour	82.00
Per Ranger or authorised personnel attending 7pm -7am (hr or part of)	per hour	215.00
Building Security Call Out 7am-7pm (hr or part of)	per hour	82.00
MOU -Shared Services - hourly rate	per hour	82.00
MOU -Shared Services - mileage	per km	0.81
LICENSES		
Extractive Industries		
Application for a licence		802.00
Annual licence fee		555.00
Transfer of a licence		555.00
Renewal of a licence		555.00
Dog Registration		
Non-Sterilised - Male and Female	1 Year	50.00
Non-Sterilised - Male and Female	3 Years	120.00
Non-Sterilised - Male and Female	Lifetime	250.00
Sterilised - Male and Female	1 Year	20.00
Sterilised - Male and Female	3 Years	42.50
Sterilised - Male and Female	Lifetime	100.00
Working Dog Non-Sterilised - Male and Female	1 Year	12.50
Working Dog Non-Sterilised - Male and Female	3 Years	30.00
Working Dog Non-Sterilised - Male and Female	Lifetime	62.50

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Working Dog Sterilised - Male and Female	1 Year	5.00
Working Dog Sterilised - Male and Female	3 Years	10.60
Working Dog Sterilised - Male and Female	Lifetime	25.00
Multi Dog Application	Initial	185.00
Sterilisation of dog by authorised vet	Each	Cost + 12.5%
Microchipping of dog by authorised vet	Each	Cost + 12.5%
<i>*Pensioner 50% discount (sterilised and non-sterilised, 1 year, 3 year and Lifetime registrations)</i>		
Replacement Dog Tags	Each	2.00
Dangerous Dogs		
Dangerous Dog Declaration fee	Annual	125.00
Dangerous Dog Sign	Each	44.00
Dangerous Dog Collar - Large	Each	95.00
Dangerous Dog collar - Medium	Each	74.00
Dangerous Dog Collar - Small	Each	60.00
Cat Registration		
Cat Registration 1 Year - Application made between 31st May and 31st October	Per cat	10.00
Cat Registration 1 Year - Application made between 1st November and 30th March	Per cat	20.00
Cat Registration 3 Year	Per cat	42.50
Cat Registration Lifetime	Per cat	100.00
<i>(50% of the above registration and renewal fees for Pensioners)</i>		
Application to be cat breeder	Per cat	100.00
Sterilisation of cat by authorised vet	Per cat	Cost + 12.5%
Microchipping of cat by authorised vet	Per cat	Cost + 12.5%
Cat Registration Tag Replacement	Per cat	2.00
Kennels		
Licence	Annual	215.00
Application fee	Initial	145.00
Transfer of Kennel Licence		145.00
Application for the grant or renewal of a Pet Shop Approval		1,984.00
Cattery		
Licence Cattery	Annual	115.00
Application fee - Cattery	One off	125.00
Multi cat application fee to keep between 2 - 6 cats	One off	195.00
Transfer of Cattery Licence	Per transfer	150.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
POUND FEES		
Impounding fee registered dog	Each	70.00
Impounding fee unregistered dog	Each	150.00
Impounding fee registered cat	Each	70.00
Impounding fee unregistered cat	Each	150.00
Impounding Puppy less than 12 weeks	Each	75.00
Impounding Kitten less than 6 months	Each	75.00
Impounding fee ((other goods - bikes, signs etc.)	Each	25.00
Maintenance	Daily	23.00
Surrender at pound	Initial	200.00 + Vet Cost
Surrender at pick up	Each	250.00 + Vet Cost
Surrender of Cat/Kitten by Commercial/ Private Operator from trapping activities.	Each	120.00 + Vet Cost
Impounding Livestock - Fees		
Entire Horses, mules, asses, camels, alpacas, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs.	As per LG Act	
<i>Impound Fees Working Hours (7am-7pm)</i>	Head	60.00
<i>Impound Fees After Hours (7pm-7am)</i>	Head	112.00
Wethers, ewes, lambs, goats		
<i>Impound Fees Working Hours (7am-7pm)</i>	Head	27.00
<i>Impound Fees After Hours (7pm-7am)</i>	Head	78.00
Float hire		Cost + 12.5%
Poundage Fees - Daily/ Per Head		
Entire Horses, mules, asses, camels, alpacas, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs		
<i>Poundage Fees Each 24 Hrs or part there of.</i>	Daily/Head	50.00
Wethers, ewes, lambs, goats		
<i>Poundage Fees Each 24 Hrs or part there of.</i>	Daily/Head	50.00
Sustenance Fees		
Entire Horses, mules, asses, camels, alpacas, bulls, mares, geldings, colts, fillies, foals, oxen, steers, heifers, gilts or calves per head.	Daily	26.00
Rams, wethers, ewes, lambs, pigs or goats per head.	Daily	18.50
VMB Hire	cost recovery	250.00
Residential Parking Permit	per permit	25.00
Emergency Vet Care Recovery	Daily/Head	Actual Cost plus 12.50%

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
FIRE AND EMERGENCY MANAGEMENT		
Application fee for the variation to Fire Hazard Reduction notice	per application	150.00
Emergency Services Charges		
Front end loader plus operator	per hour	210.00 per hour minimum 3 hours
Light tanker or equivalent	per hour	100.00
1.4 Tanker or equivalent (Fire Appliances)	per hour	145.00
2.4 Tanker or equivalent (Fire Appliances)	per hour	300.00
3.4 Tanker or equivalent (Fire Appliances)	per hour	360.00
Bulk water tanker	per hour	210.00 per hour minimum 3 hours
Bobcat or equivalent	per hour	145.00 per hour minimum 3 hours
Administration charge for contractor fire mitigation works		Cost + 12.5%

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
ENGINEERING		
Hire & set up of Lighting Tower within City Boundaries for community events	per night	250.00
Crossovers contribution by City Contribution to a standard crossing in accordance with the Local Government (Uniform Local Provisions) Regulations Clause 15, and the City's Specification for Crossover Construction.	Per Standard Crossing	510.00
Asset Protection Asset protection fee for all residential, industrial and commercial applications in excess of \$20,000, all applications for subdivision, demolition or clearing and all fibreglass or concrete swimming pool applications. <i>Asset Protection fee for initial inspection</i> <i>Asset Protection fee for subsequent inspection</i>	Per Application Per Inspection	250.00 200.00
Development Supervision - Engineering and Landscaping Development supervision fee for the checking of designs, supervision, and clearances for engineering and landscaping of developments. This includes development activities involving earthworks, roads, access ways, parking areas, drainage infrastructure, and landscaping. The fee is one of the following: The minimum charge Where the applicant has not engaged a consulting engineer or specialist to design and supervise the works: Where the applicant has engaged a consulting engineer or specialist to design and supervise the works:	Per Development or Stage of Works Per Development or Stage of Works Per Development or Stage of Works	250.00 3% of the cost of works as estimated by the local government. 1.5% of the cost of works as estimated by the consultant
Development bond fee for bond amounts less than \$5000.00	Per Application	150.00
Development bond fee for bond amounts \$5000.00 and greater	Per Application	400.00
Development bond inspection fee for additional inspections	Per Inspection	150.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Traffic Management Plans		
Assessment and processing of Traffic Management Plans that do not require closure, or for the first submission for works that require a road closure	Per Request	350.00
Assessment and processing fee for resubmission of Traffic Management Plans that require a road closure	Per Request	600.00
Assessment of Crossover application fees	Per Request	325.00
Road Reinstatement Rates & Private Works		
Included in cost: Plan, labour.		Cost +30%
WASTE MANAGEMENT		
Household Waste Services		
Reference (Act, Regulations)		
Waste Avoidance & Resource Recovery Act 2007 & Regulations 2008		
Local Government Act 1995 S6.16		
An annual charge per mobile garbage bin (MGB) pursuant to Section 67 of the Waste Avoidance & Resource Recovery Act 2007 (WARR) is levied for a waste service provided by the City against all owners of property (including strata titles) within the municipality where a habitable dwelling/building is erected.		
Standard Residential Full Service (Compulsory) (Code 01)	Property	674.95
<p>includes ;</p> <p>supply of 1 x 240ltr lime green lidded mobile FOGO bin (MFB);</p> <p>supply of 1 x 240ltr yellow lidded mobile recycling bin (MRB);</p> <p>supply of 1 x 140ltr red lidded mobile garbage bin (MGB);</p> <p>the weekly collection of MFB;</p> <p>the fortnightly collection of MRB;</p> <p>the fortnightly collection of MGB; (Alternate week to MRB)</p> <p>on request skip bin service (3 m3) offering a combination of 3 skips per financial year</p> <p>1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station.</p> <p>Access to a Mattress/Whitegoods collection service for an additional fee.</p>		

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
<p>Standard Residential Full Service Pensioner* (Compulsory) (Code 03)</p> <p>includes ; supply of 1 x 240ltr lime green lidded mobile FOGO bin (MFB); supply of 1 x 240ltr yellow lidded mobile recycling bin (MRB); supply of 1 x 140ltr red lidded mobile garbage bin (MGB); the weekly collection of MFB; the fortnightly collection of MRB; the fortnightly collection of MGB; (Alternate week to MRB) on request skip bin service (3 m3) offering a combination of 3 skips per financial year 1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station.</p> <p>Access to a Mattress/Whitegoods collection service for an additional fee.</p>	Property	397.20
<p>Residential Multi Unit (excludes MGB, MRB & MFB) (Code 10) .</p> <p><i>This fee applies to multi-unit residential properties where the City does not provide weekly or fortnightly general waste, recycling and FOGO services as well as do not provide skip bin services.</i></p> <p>includes ; 1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station.</p> <p>Access to a Mattress/Whitegoods collection service for an additional fee.</p>	Dwelling	300.75
<p>Residential Multi Unit Pensioner* (excludes MGB, MRB & MFB) (Code 12)</p> <p><i>This fee applies to multi-unit residential properties where the City does not provide weekly or fortnightly general waste, recycling and FOGO services as well as do not provide skip bin services.</i></p> <p>includes ; 1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station.</p> <p>Access to a Mattress/Whitegoods collection service for an additional fee.</p>	Dwelling	255.50

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
<p>No Access to Skip Bins Reduced Charge (Code 69) <i>Only where the City is unable to provide a skip bin service due to factors such as location, terrain and safety, and the City determines no near by alternative is available</i> includes ; supply of 1 x 240ltr lime green lidded mobile FOGO bin (MFB); supply of 1 x 240ltr Yellow lidded mobile recycling bin (MRB); supply of 1 x 140ltr red lidded mobile garbage bin (MGB); the weekly collection of MFB; the fortnightly collection of MRB; the fortnightly collection of MGB; (Alternate week to MRB) 1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station. Access to a Mattress/Whitegoods collection service for an additional fee.</p>	Property	610.00
<p>Commercial & Industrial (general and recycling Service only - No FOGO Service) (Code 50) <i>This fee applies to non-residential properties where the City has determined the circumstances allow for a MGB and/or MRB to be provided on a weekly and/or fortnightly basis.</i> includes ; supply of 1 x 240Ltr dark green lidded mobile garbage bin (MGB); supply of 1 x 240ltr yellow lidded mobile recycling bin (MRB); the weekly collection of MGB; the fortnightly collection of MRB;</p>	Property	1,140.00
<p>Additional 140 Ltr Red Lidded General Waste Bin/s Fortnightly Service to existing standard Residential Full Service (Code 04) <i>This fee applies to properties where the City has determined the circumstances allow for an additional MGB to be provided on a weekly basis but does not include an Entry Pass or skip bins etc.</i></p>	Bin	180.00
<p>Additional 140 Ltr Red Lidded General Waste Bin Fortnightly Service Exceptional Circumstances Reduced Charge Community members whose general waste is impacted by medical condition/s or other situations can apply for an exceptional circumstances reduced fee.</p>	Bin	80.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
<p>Additional 240Ltr yellow Lidded Recycling Bin Service to existing Standard Residential Full Service (Code 06)</p> <p><i>This fee applies to properties where the City has determined the circumstances allow for an additional MRB to be provided on a fortnightly basis at a reduced rate but does not include an Entry Pass or skip bins.</i></p>	Bin	115.00
<p>Additional General Bin Commercial / Industrial (Code 51)</p> <p><i>This fee applies to non-residential properties where the City has determined the circumstances allow for an additional MGB to be provided on a weekly basis.</i></p>	Bin	786.00
<p>Additional Recycling Bin Commercial / Industrial (Code 52)</p> <p><i>This fee applies to non-residential properties where the City has determined the circumstances allow for an additional MRB and to be fortnightly basis.</i></p>	Bin	175.00
<p>Additional Extra Skip Bin (General Waste)</p> <p><i>This fee applies when the allocation has been exhausted and the resident chooses to pay for the use of an additional general waste skip bin.</i></p>	Bin	260.00
<p>Additional Extra Skip Bin (Green Waste)</p> <p><i>This fee applies when the allocation has been exhausted and the resident chooses to pay for the use of an additional general waste skip bin.</i></p>	Bin	173.00
<p>Additional 240Ltr Lime Green Lidded FOGO (MFB) Waste Bin/s Weekly Service to existing Standard Residential Full Service (Code New)</p> <p><i>This fee applies to properties where the City has determined the circumstances allow for an additional MFB to be provided on a weekly basis but does not include additional Entry Pass or skip bins etc.</i></p>	Bin	165.00
<p>Re-print copy of Walliston Transfer Station Entry Pass</p> <p><i>This applies when a resident requests a reprint of their Entry Pass to the Walliston Transfer Station.</i></p>	per event	11.00
<p>* Pensioner Discount applies to the Primary Owner Occupied Residential property only (excluding restricted sites) and must be valid Pensioner from 1 July of each financial year. No discount is applicable for additional services, commercial or industrial properties.</p>		

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
<p>Removal of Excess or Non-Conforming Waste from Skip Bin <i>This fee applies when the Contractor has made contact with the resident to arrange for excess or non-conforming waste to be taken out of skip bin to enable collection. If, after making a request to the resident, the corrective action has not been undertaken, the City is notified and a written notice is sent asking resident to resolve the issue, should the issue not be resolved within 72 hours this fee is payable for the City to remove & dispose of the excess or non-conforming material. The skip bin needs to be emptied to enable it to be returned into service for other residents to book.</i> <i>Noting: That Properties to which this charge is Applied are then not able to access the Skip Bin Services until such time 1) this Fee is Paid in full and 2) for the balance of the financial year.</i></p>	Skip Bin	Cost plus 10%
<p>Verge Collection Services</p>		
<p>Collection of Whitegoods and/or Mattresses (resident)</p>	First item	49.50
	Second Item	44.00
<p>Collection of Whitegoods and/or Mattresses (Pensioner and/or Concession Card Holders)</p>	First item	30.25
	Second Item	26.60
<p>Walliston Transfer Station - (Non-commercial resident only)</p>		
<p>Car & Motor Cycle Tyre (max 4/entry)</p>	Per tyre	11.50
<p>Four Wheel Drive (max 4/entry)</p>	Per tyre	18.50
<p>Truck/Tractor Tyres (max 2/entry)</p>	Per tyre	50.00
<p>Additional Resident Entry</p>	Per Entry	70.00
<p><i>This fee applies to when a resident has exhausted their four (4) free general waste entries or a tenant has not been given use of their landlord's Entry Pass and wishes to gain access. (Will require proof of residency and photo identity)</i></p>		
<p>Walliston Transfer Station - (Commercial Resident only)</p>		
<p>The City charges commercial fees for any of the following situations:</p>		
<p>Commercial/Trade Waste</p>		
<p>Your vehicle or trailer is commercially signed or badged (unless you have a valid Vehicle Permit)</p>		
<p>Your waste is from a work site</p>		
<p>You are transporting waste for a fee or reward</p>		

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Charges that apply are		
Cars/ Station Wagons	Per Vehicle	70.00
Small Vans/Utes	Per Vehicle	87.50
Trailer (6X4)	Per Trailer	88.50
Trailer (7X5) with high sides	Per Trailer	99.50
Small trucks up to 3.5 tonnes GVM	Per Vehicle	500.00
Establishment Fee - New Residential Service		
Includes the initial supply and delivery of 1 x 140Ltr Red Lidded General Waste Bin, 1 x 240Ltr Lime Green Lidded FOGO Bin, 1 x 240Ltr Yellow Lidded Recycling Bin,	Property	215.00
Establishment Fee - New Commercial Service		
Includes the initial supply and delivery of 1 x 240Ltr Dark Green Lidded General Waste Bin, 1 x 240Ltr Yellow Lidded Recycling Bin,	property	145.00
Est Fee Additional 140Ltr Red Lidded General Waste	Property	70.00
Est Fee Additional 240Ltr Yellow Lidded Bin Recycling	Property	75.00
Est Fee Additional 240Ltr Green Lidded Bin FOGO	Property	70.00
Windy Bin Latches	Per Item	At Cost
Tactile Bin Symbols (with medical certificate, if requested)	Per Item	Nil
Additional FOGO Compost Bags 25Ltrs (upto 4 additional bags)	Per Item	At Cost
	Per Item	
Pick Up Kitchen Caddy		
	Per Item	At Cost
Pick Up additional Roll of Compostable Liners (upto additional 3 rolls)		
	Per Item	At Cost
Recovery Fee - Demolition		
Waste Refuse - Recovery Fee if property Demolished and owner has not contacted the City to remove bins and bins are missing On demolition applications states to complete the request for removal of bins to recoup the City's assets	Property	300.00
Stolen Bin		
Replacement Bin requested as Bin Stolen and a Police Incident Report produced if requested.	Per Bin	No Charge

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
TOWN PLANNING		
Standard Officer Hourly Rates		
Director	Hourly	88.00
Manager/Senior Planner	Hourly	66.00
Planning Officer (and other staff)	Hourly	37.00
Administration Officer	Hourly	30.20
Administration		
Pre Lodgement Assessment Fee	Hourly	
Reply to a request for a property file search		68.20
Issue of written planning advice that no development approval is required	Per Request	295.00
Issue of written planning advice	Per Request	73.00
Issue of complex written planning advice	Hourly	3,000.00
Change of Street Number Request	per request	5,000.00
Structure Plans and Local Development Plans		
Basic Structure Plan	Per application	3,125.00
Standard Plan	Per application	5,200.00
Complex Plan	Per application	10,400.00
Modification/Amendment	Per application	Standard Officer hourly rates
Director	Hourly	88.00
Manager/Senior Planner	Hourly	66.00
Planning Officer (and other staff)	Hourly	37.00
Administration Officer	Hourly	30.20
Local Planning Scheme Amendments		
Basic Scheme Amendment Plan	Per amendment	3,125.00
Standard Scheme Amendment Plan	Per amendment	5,200.00
Complex Scheme Amendment Plan	Per amendment	10,400.00
Director	Hourly	88.00
Manager/Senior Planner	Hourly	66.00
Planning Officer (and other staff)	Hourly	37.00
Administration Officer	Hourly	30.20

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Development Application		
Determination of development application (other than for an extractive industry) where the estimated costs of the development is:		219.00
Not more than \$50,000	Per Application	147.00
More than \$50,000 but not more than \$500,000	Per Application	0.32% of the estimated cost of development
More than \$500,000 but not more than \$2.5 million	Per Application	\$1,700 + 0.257% for every \$1 in excess of \$500,000
More than \$2.5 million but not more than \$5 million	Per Application	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
More than \$5million but not more than \$21.5 million	Per Application	\$12,633 + 0.123% for every \$1 in excess of \$5 Million
More than \$21.5 million	Per Application	34,196.00
Determination of an application to amend or cancel development approval	Per Application	295.00
Determine a development application (other than an extractive industry) where the development has commenced or been carried out	Per application	The requisite fee plus by way of penalty, twice that fee
Determination of development application for an extractive industry	Per Application	739.00
Specialist Technical Advice	Hourly	Professional hourly rate
Bushfire planning assessment fee for development applications less than \$50,000	Hourly	Standard officer hourly rate
Telecommunications Facility Low Impact Exemption Verification	Per Application	345.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Development Assessment Panels		
To be paid in addition to the City's development application fee if the development is to be determined by a Development Assessment Panel (DAP). The DAP fee is to then be transferred into an account controlled by the Department of Planning within 30 days of receiving. Where the estimated cost of the development is:		
not less than \$2 million and less than \$7 million		6,003.00
not less than \$7 million and less than \$10 million		9,268.00
not less than \$10 million and less than \$12.5 million		10,084.00
not less than \$12.5 million and less than \$15 million		10,371.00
not less than \$15 million and less than \$17.5 million		10,659.00
not less than \$17.5 million and less than \$20 million		10,948.00
\$20 million or more		11,236.00
Minor amendment application		257.00
Zoning Certificate (Orders and Requisitions)		
Orders & Requisitions	Per Certificate	110.00
Reply to a sale of business settlement questionnaire	Per Request	100.00
Application for approval of home business		
Fee	Per Application	222.00
Renewal fee	Per Application	73.00
Fee for applications of the new Enterprise Incentive Scheme	Per Application	20.00
Penalty if home business has commenced	Per Occurrence	666.00
If the home business to be renewed has expired	Per Occurrence	219.00
Application for change of use		
For change or continuation of use where development is not occurring.	Per Application	295.00
Penalty if the change of use has already been carried out	Per Occurrence	885.00
Advertising		
Sign	Per Application	150.00
Newspaper advert	Per Application	100 + cost
Letters	Per Application	\$77+\$2/letter
Built Strata Application (Form 15A)		

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Between 1 and 5 strata lots	Base	\$656 base rate +\$65 per lot
Between 6 and 100 strata lots	Base + per lot	\$981 base rate +\$43.50 per lot
In excess of 100 strata lots	Base + per lot	5,113.50
Application for Subdivision Clearance		
Not more than 5 lots	Per Lot	73.00
6 - 195 lots	Per Lot	\$73 per lot for the first 5 lots and then \$35 per lot
More than 195 lots	Per Application	7,393.00
Inspection fee	Per Inspection	250.00
Subdivision clearance - pre lodgement assessment	Hourly	\$100 per condition
Basic Land Matters - Planning Approvals		
Initial Request and thereafter charged at applicable officer hourly rate	Per Request	250.00
Initial request for Caveat withdrawals, Easements and Notices on Titles and thereafter at the applicable officer hourly rate (plus all costs)	Per Request	65.00
Application for Commercial Vehicle Parking		
Planning Infringement Notices	Per Notice	500.00
Section 40 (Liquor Licensing) Requests		
Section 40 (Liquor Licensing) Requests	Per Request	200.00
Sale of Scheme and Maps		
Copies of Tax Maps	Map	50.00
Zoning Scheme Text	Full set	150.00
Zoning Scheme Maps	Full set	250.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
TREE REPLACEMENT		
Tree inspections	Per visit	150.00
Tree Removal Offset fee The City approves the removal of a “tree worthy of retention” on private land and requires an offset payment for replacement tree planting and maintenance; or, Unauthorised removal of a “tree worthy of retention” occurs on private land and the City requires an offset payment for replacement tree planting and maintenance.	Per Replacement tree	1,000.00
Street Tree Removal fee The City approves the removal of a “tree worthy of retention” on public land and requires an offset payment for the loss of amenity and environmental value, and for replacement tree planting and maintenance; or Unauthorised removal of a “tree worthy of retention” occurs on public land and the City requires an offset payment for replacement tree planting and maintenance.	Per Replacement tree	2,000.00
PUBLIC ART CONTRIBUTION		
Public Art Contribution - In accordance with Local Planning Policy 26 - Public Art contribution		At least 1% of the total estimated cost of development (including the budgeted costs for contingencies) and up to a maximum contribution of \$250,000 (ex GST)

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
BUILDING		
Fees prescribed under the City's Signage Policy, Hoardings & Billing Posting Local Law apply to size and type of construction.		
Application fee for temporary signs within the Road Reserve	Per sign	11.00
Any sign that does not comply with the City's Signage	Per sign	147.00
Private Works - Signage (e.g. White on Blue or White on Brown direction signs)flat fee	Sign	1,500.00
Real Estate Enquiry Fee List of Building Approval	Per Request	150.00
Signs on Public Lands Law		
Displaying a sign without a Permit	Offence	Refer to local law
Failure to produce a certificate of currency within 5 working days of being requested to do so	Offence	Refer to local law
Erection, maintenance or display of a sign in a manner that is not permitted	Offence	Refer to local law
Failure to maintain a sign in a safe and structurally sound condition	Offence	Refer to local law
Failure to keep a sign clean and maintained in good order	Offence	Refer to local law
Unauthorised bill posting	Offence	Refer to local law
Unauthorised fly posting	Offence	Refer to local law
Failure to comply with terms and conditions of Permit	Offence	Refer to local law
Failure to comply with requirements of a notice given by the Local Government	Offence	Refer to local law

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Certificate of Design Compliance fees, Certificates of Building and Construction Compliance Inspection Fees and fees under the MOU with the Regional Shires		
Certificate of Design Compliance where the City has been requested to undertake this function for Certified Applications. Class 1a & 10 buildings - minimum of \$336 or 0.19% of the value of the works whichever is higher	Minimum	Class 1a & 10: 0.19% of the value of works - Minimum \$336
Class 1b - Class 9: \$336 and where the value of works exceeds \$373,333 - 0.09% of the value of the works	Cost recovery	Class 1b - 9: Min \$336 or 0.09% of the value of work where the value exceeds \$373,333
Inspection service for Certificate of Construction Compliance, Building compliance, and any miscellaneous inspection requested. Minimum \$336 plus \$81.60/hr in excess of 2 hrs.	Minimum	minimum \$336 plus \$81.60/hr in excess of 2 hrs
Review of fire engineers alternative solutions. Minimum \$336 plus \$81.60/hr in excess of 2 hrs.	Minimum	minimum \$336 plus \$81.60/hr in excess of 2 hrs
Submission of Building Plans and or Fire Engineer Brief to DFES Unauthorised Class 1a & 10 Buildings	Cost recovery per application	220.00 550.00
Unauthorised Class 1b-9 Buildings	Minimum+ hourly	Minimum \$550 + \$81.60/hr in excess of 2 hrs
Authorised Class 1b-9 buildings	Minimum+ hourly	Minimum \$336 + \$81.60/hr in excess of 2 hrs
MOU Shires - Building Surveying Services - Uncertified applications, Building Maintenance inspections, pool inspections, etc.	Hourly	100.00
Travel time costs per hour associated with Certificate of Construction Compliance etc, for the MOU City's or others.	Hourly	100.00
Vehicle running costs	Per kilometre	Varies

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Strata Title Certificate -Class 1 Built Strata Application for an occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision [s51(2)]	Minimum	110.00
Built Strata Inspection and Certificate of Building Compliance		
Residential Class 1 dwellings (1-10 units)	Per Unit	168.00
Residential (Classes 1-3)- third & subsequent inspections	Per Inspection	168.00
Residential Class 2 & 3	Per Unit	336.00
Commercial Buildings Class' 5-9	Per Unit	336.00
Commercial Building Inspections - Third & subsequent inspections	Per Inspection	168.00
BA19 Building Application Amendment Plans	Per Application	110.00
Plan Prints		
Intramaps Printouts	Per Print	50.00
Building Plan - Prints (1st Page) Computerised	Per Plan	50.00
Residential Building Plan (includes entire suite of plans) - Prints or emailed	Per Plan	100.00
Building Plan - Prints (subsequent pages)	Per Plan	25.00
Commercial Building Plan (includes entire suite of plans but only site, floor & elevation) - Prints or email.	Per Plan	250.00
Microfilm Printing	Per print	115.00
Copies of Building/House plans (hard copy) per page (A4 or A3)	per page	25.00
Building Plan - Emailed Prints per plan sheet	per plan	25.00
A1/A0 Plans	Per Plan	50.00
Building Licence List	Monthly	300.00
Building Licence List	Weekly or a one-off	500.00
Swimming Pool Inspections		
Swimming Pool Inspection Fee - Initial	Per new pool or pool not previously inspected	312.00
Swimming Pool Inspection Fee - Cost of undertaking the inspections within a Financial Year shared equally amongst all pool owners.	Annual	65.00
Swimming Pool Inspection Fee - requested as part of a property settlement enquiry or otherwise.	Per Inspection	65.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
HEALTH		
Piggery		
Piggery Inspection/Investigation	Per Investigation	250.00
Poultry Farms (Caged System Only)		
Poultry Farms Inspection/Investigation	Per Investigation	250.00
Manure Works		
Manure Works Inspection /Investigation	Per Investigation	250.00
Keeping of Bees		
Permit	One Off	130.00
Trading in Thoroughfares & Public Places		
(Do not apply to charitable organisations licensed in Western Australia)		
Application Fee	One off	166.00
Charge - annual	Annual	1,135.00
Charge - single event	Per event	95.50
Markets - monthly	Annual	1,965.00
Markets - weekly	Annual	8,166.00
Markets - per day	Annual	190.00
Administration fee for new stall holder - Markets	Annual	94.00
Events - Expedited Service Fee (urgent response required, additional to administration fee)	Per event	57.00
Event Food Stall(s) application fee	Per event	57 + 9.50 per stall
Outdoor dining		
Application Fee	One off	160.00
Transfer fee	As required	100.00
Annual fee	Annual / persqm	50.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Food Act		
Food Business Registration Fee		185.00
Food Business Surveillance Fee		
Low Risk Food Business	Annual	90.00
Low Risk Food Business - Large Premises	Annual	170.00
Medium Risk Food Business	Annual	261.00
Medium Risk Food Business - Large Premises	Annual	500.00
High Risk Food Business	Annual	400.00
High Risk Food Business - Large Premises	Annual	770.00
Temporary Food Business -one event - not related to City of Kalamunda	Per event	90.00
Trading License - inspection		
Surveillance & Registration Fees - Community Group	Annual	
Re-inspection fee	Per Inspection	100.00
Food Business Re-Assessment	Per Application	90.00
Request to assess compliance with food safety supervisor course for purposes of accreditation	inspection	100.00
Food Safety Plan Verification	Per Application	364.00
Noise Management		
Noise Management Plan Approval	Per Application	175.00
Noise Management Plan Approval - Motor Sport venues	Per Application	500.00
Noise Management Plan Approval - Shooting venues	Per Application	500.00
Noise Management Plan Approval - Waste Collection and other works	Per Application	500.00
Regulation 18 noise approval	per application	1,000.00
Regulation 18 noise approval (late fee) submitted less than 60 days	per application	250.00
Caravan Parks		
Application fees for the grant or renewal of licence		200.00
OR		
The amount calculated by multiplying the relevant amount by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is the greater amount.		
Temporary Caravan Park Licence		100.00
Transfer Caravan Park Licence		100.00
Additional fee for renewal after expiry		20.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Health (Public Building) Regulations 1992		
Fee equal to cost of considering the application up to a maximum of \$871	Per application	varied
Environment Health Officer	Hourly	105.00
PUBLIC BUILDINGS		
Public building high risk	annual	400.00
Public building medium risk	annual	261.00
Public building low risk	annual	90.00
LG owned buildings		
Temporary Public Buildings (Events)		
TEMPORARY PUBLIC BUILDINGS (Events)		
<500 persons	per event	156.00
>500 persons to 1,000 persons	per event	315.00
>1,000 persons to 3,000 persons	per event	500.00
>3,000 persons	per event	650.00
Not for profit		
Health (Skin Penetration Premises)		
SKIN PENETRATION PREMISES		
Application/registration fee	one off	105.00
Skin penetration annual assessment fee	annual	85.00
Administration		
Copy of septic tank plans	Per page	25.00
Reply to a request for a property file search	Per search	90.00
Reply to a sale of business settlement questionnaire	Per reply	93.00
Section 39 (Liquor Licencing) request	Per request	162.00
Administration fee for cleaning work related to hoarding/unfit house issues	Per visit	12.5% + Cost
Reprint Approval	Per request	25.00
Minor Amendment to approval	Per request	68.00
Late fee after the deadline (annual invoicing food, lodging house, trading in public places, water sampling, swimming pools)	Per month	25.00
Section 55 (Gaming) request	Per request	162.00
Water sampling		
Private request for drinking water sampling	Per visit	88.00
Regulatory requirement for drinking water sampling	Per visit	88.00

Description	Basis of Charge	Fees and Charges for 2025-26 (Inc. GST where applicable) \$
Commercial Swimming Pools		
Pool Open All Year	Annually	500.00
Pool Open Seasonally	Annually	200.00
Each Additional Pool	Annually	212.00
Each Additional Pool (Seasonal)	Annually	95.00
Asbestos sampling		
Asbestos Sampling	Per visit	95.00
Asbestos Analysis Fee (Fee for submission and analysis of sample to ARL Labs)	Per analysis	Actual cost + 12.5%
Septic Tanks		
Application Fee	Per Application	118.00
Inspection Fee	Per Inspection	118.00
Re-inspection Fee	Per Inspection	118.00
Lodging House		
Application Fee	Initial	83.00
Registration	Annual	177.00
Lodging House Annual Assessment Fee	Annual	130.00
Smoothie Bike		
Bond amount	Refundable	250.00
Smoothie Bike hire fee	Per day	45.00