

Community Facilities

	Basis of Charge	Fees and Charges for 2023-24 (Inc. GST where applicable) \$
MISCELLANEOUS CHARGES		
Bond (depending on type of booking) Minimum	Refundable	220.00
Bond (depending on type of booking) Maximum	Refundable	1,100.00
Retainer Fee		55.00
Security lock up fee	Actual cost	Cost recovery based on amounts charged to the City
Security call out fee	Actual cost	Cost recovery based on amounts charged to the City
Key bond (max 3 sets, \$50 each thereafter)	Refundable	55.00
General Cleaning Fee	Event	Minimum \$30.00. Any amount above based on cost recovery based on amount charged to the City
ANDERSON ROAD COMMUNITY CENTRE		
Room 1		
Commercial/Private Use	Hour	12.95
Community Group	Hour	11.75
Room 2		
Commercial/Private Use	Hour	11.75
Community Group	Hour	10.00
Verandah		
Commercial/Private Use	Hour	12.35
Community Group	Hour	11.20
AGRICULTURAL HALL		
Agricultural Hall (Main Hall includes lesser hall)		
Function Consuming Alcohol	Hour	100.00
Function Without Alcohol	Hour	52.50
Set Up/Rehearsal/Class (Commercial)	Hour	42.50
Set Up/Rehearsal/Class (Community)	Hour	36.00
Lesser Hall		
Function Without Alcohol - Commercial	Hour	40.00
Function Without Alcohol - Community	Hour	34.00
Set Up/Rehearsal/Class (Commercial)	Hour	20.00
Set Up/Rehearsal/Class (Community)	Hour	17.00
Gallery Exhibition Function	Day	40.00
Gallery Exhibition Set up/ Pack up	Hour	20.00
Tea & coffee - all cups & saucers, tea, coffee, sugar, milk, spoons, and urn hire	Per person	2.50
Bonds		
Bond with alcohol	Refundable	700.00
Bond without alcohol	Refundable	400.00
Key Bond	Refundable	55.00
CYRIL ROAD HALL		
Main Hall		
Commercial/Private Use	Hour	29.50
Community Group	Hour	21.50
Meeting Room		
Commercial/Private Use	Hour	16.00
Community Group	Hour	11.80
FALLS FARM		
Whole Building		
Commercial/Private Use	Hour	25.30

	Basis of Charge	Fees and Charges for 2023-24 (Inc. GST where applicable) \$
Community Group	Hour	16.50
FORRESTFIELD HALL		
Main Hall		
Commercial/Private Use	Hour	26.50
Community Group	Hour	18.00
FORRESTFIELD LIBRARY MEETING ROOM		
Community	Hour	18.25
Commercial	Hour	35.00
Community with Media	Hour	23.50
Commercial with Media	Hour	45.00
GAMES TRAILER		
Bond (Refundable)	Event	200.00
Hire - Half Day (up to 4 hours)	Half Day	52.50
Hire - Whole Day (4 hours plus)	Whole Day	79.00
Hire - Weekly (7 days)	Weekly	393.00
GOOSEBERRY HILL HALL		
Main Hall		
Commercial/Private Use	Hour	29.50
Community Group	Hour	21.00
GOOSEBERRY HILL MULTI-USE FACILITY		
Main Hall		
Commercial/Private Use	Hour	19.45
Community Group	Hour	15.90
HARTFIELD PARK RECREATION CENTRE		
<i>Off Peak: Monday to Friday - 6.00am - 4.00pm weekdays only.</i>		
<i>*Valid Seniors Card, Pensioner Concession Card, Health Care Card, Student card</i>		
<i>**Local schools and Local Seniors Groups will receive a 50% discount on facility hire.</i>		
<i>"The City of Kalamunda will run promotions across its services at various times throughout the year. Fees advertised are for the period of the promotion only and are outside of the schedule of fees and charges."</i>		
Main Hall		
Commercial/Private	Hour	236.25
Out of hours function surcharge	Hour	134.00
Peak - per court	Hour	59.50
Peak - both courts	Hour	108.00
Off Peak - per court	Hour	53.50
Off Peak - both courts	Hour	97.30
Mezzanine Area		
Commercial/Private	Hour	21.00
Community Group	Hour	15.75
Fitness & Lifestyle Room		
Commercial/Private	Hour	63.00
Community Group	Hour	47.20
Multi-Purpose Room		
Commercial/Private	Hour	37.80
Community Group	Hour	28.30
Crèche Room		
Community Group	Hour	28.90
Badminton		
Off Peak (per court) 1 X COURT	Hour	21.80
Off Peak (per court) 2 X COURT	Hour	19.65

	Basis of Charge	Fees and Charges for 2023-24 (Inc. GST where applicable) \$
Off Peak (per court) 3 X COURT	Hour	17.70
Off Peak (per court) 4 X COURT	Hour	15.90
Peak (per court) 1 X COURT	Hour	27.30
Peak (per court) 2 X COURT	Hour	24.50
Peak (per court) 3 X COURT	Hour	22.00
Peak (per court) 4 X COURT	Hour	20.00
Social Badminton (includes equipment)	Hour	10.00
Volleyball		
Off Peak (per court)	Hour	26.00
Peak (per court)	Hour	32.50
Squash/Racquet Ball		
Off Peak (per court)	Hour	20.00
Peak (per court)	Hour	30.50
Social Squash (includes equipment)	Person	14.70
Casual Basketball / Netball / Soccer		
Adult per hour (includes ball hire)	Hour	6.30
Child per hour (includes ball hire)	Hour	5.00
Sports Special (available 8am-4pm includes equipment but not gym/group fitness)		
Adult for two hour session	Session	10.50
Child for two hour session	Session	8.50
Equipment		
Squash Racquet Hire	Racquet	5.80
Badminton Racquet Hire	Racquet	5.80
Broken Racquet Charge	Racquet	36.70
Forrestfield Tennis Club		
Administration of court hire on behalf of Club	Based on Gross Value	20% of Gross Value
Hire of Forrestfield Tennis club tennis courts based on 20% of gross value		
Miscellaneous		
Set Up Fee	Hour	Maximum 1 hour set up at no charge, then Function Rm Hire charge applies
Pack Up Fee	Hour	Maximum 1 hour set up at no charge, then Function Rm Hire charge applies
Security call out fee		Cost recovery based on amount charged to the City
General Cleaning Fee		Cost recovery based on amount charged to the City
Health & Fitness		
Gym		
Twelve Months	12 month block	682.50
*Twelve Month Concession (20% discount)		546.00
Direct Debit	Monthly	60.00
*Direct Debit Concession (20% discount)		48.00
Casual Visit	Session	17.50
10 visit multipass	Block	157.50
20 visit multipass	Block	315.00
*Casual - Concession (20% discount)	Session	14.00
*10 visit multipass - Concession (20% discount)	Block	126.00
*20 visit multipass- Concession (20% discount)	Block	252.00
Group Fitness		
Twelve Months	12 month block	682.50
*Twelve Month Concession (20% discount)		546.00
Direct Debit	Monthly	60.00
*Direct Debit Concession (20% discount)		48.00

	Basis of Charge	Fees and Charges for 2023-24 (Inc. GST where applicable) \$
Casual Visit	Session	17.50
10 visit multipass	Block	157.50
20 visit multipass	Block	315.00
*Casual - Concession (20% discount)	Session	14.00
*10 visit multipass - Concession (20% discount)	Block	126.00
*20 visit multipass- Concession (20% discount)	Block	252.00
Gym & Group Fitness (combination)		
Twelve Months	12 month block	887.00
*Twelve Month Concession (20% discount)		709.60
Direct Debit	Monthly	77.50
*Direct Debit Concession (20% discount)		62.00
Over 50's Fitness Classes		
Fitness Classes (Over 50's)	Person	9.00
10 visit multipass	Block	81.00
20 visit multipass	Block	162.00
Table Tennis - Over 50's	Session	6.50
Pickle Ball - Over 50's	Session	6.50
Personal Training		
Personal Training - 60 minute sessions	Per Hour Per Person	69.00
Personal Training x 6 sessions (1 free) (60min)	6 sessions per person	345.00
Personal Training x 12 sessions (2.5 free) (60min)	12 sessions per person	655.50
Personal Training 1 Trainer - 2 people (60min)	Per Hour x 2 Persons	97.00
Personal Training 1 Trainer x 6 sessions - 2 people (1 free) (60min)	6 sessions x 2 persons	485.00
Personal Training 1 Trainer x 12 sessions - 2 people (2.5 free) (60min)	12 sessions x 2 persons	921.50
Personal Training 1 Trainer - 3-4 people (60min)	Per Hour x 3-4 Persons	138.60
Personal Training 1 Trainer x 6 sessions - 3-4 people (1 free) (60min)	6 sessions x 3-4 Persons	693.00
Personal Training 1 Trainer x 12 sessions - 3-4 people (2.5 free)(60min)	12 sessions x 3-4 Persons	1,316.70
Personal Training - 30 minute sessions	Per Half Hour Per Person	46.00
Personal Training x 6 sessions (1 free) (30min)	6 session per person	230.00
Personal Training x 12 sessions (2.5 free) (30min)	12 sessions per person	437.00
Personal Training 1 Trainer - 2 people (30min)	Per Hour x 2 Persons	69.00
Personal Training 1 Trainer - 2 people (1 free) (30min)	6 sessions x 2 persons	345.00
Personal Training 1 Trainer - 2 people (2.5 free) (30min)	12 sessions x 2 persons	655.50
Personal Training 1 Trainer - 3-4 people (30min)	Per Hour x 3-4 Persons	104.00
Personal Training 1 Trainer - 3-4 people (1 free) (30min)	6 sessions x 3-4 Persons	520.00
Personal Training 1 Trainer - 3-4 people (2.5 free) (30min)	12 sessions x 3-4 Persons	988.00
Administration		
7 days pass - gym and/or group fitness trial		Free
Appraisal	Session	43.00
Replacement Membership Cards	Card	5.50
Miscellaneous Administration Fee	Request	25.00
Body Scan	Per Scan	40.00
Programmes		
Holiday Program - 3 hour session	Person	31.50
Junior Programmes	Person	9.50
Junior Programmes - 10 visits minus 1 visit	Term (10 Sessions)	85.50
Adult Lifestyle Programmes	Person	17.50
Adult Lifestyle Programmes - 10 visits minus 1 visit	Term (10 Sessions)	157.50
Sports		
Adult Sports (Team)	Team	68.00
Adult Sports (Day Competition Inc. crèche)	Team	73.50
Team Competition Nomination 1st fixture	Team	44.50
Team Competition Forfeit Fee < 24 hours notice (Two game fee)	Team	136.00
Team Competition Forfeit Fee > 24 hours notice (One game fee)	Team	68.00
Team Competition Withdrawal Fee	Team	135.00
Birthday Parties (prices include 2 hours court hire, equipment, food & drink)		
Birthday Party Host	Per party	60.30
Option 1 (min 10)	Per child	17.00
Option 2 (min 10)	Per child	22.50

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Option 3 (min 10)	Per child	28.30
Crèche		
Crèche (up to 1.5 hours)	Child	5.50
Crèche (10 x 1.5 hourly visits - 1 free)	Block	49.50
Crèche (20 x 1.5 hourly visits - 2 free)	Block	99.00
Crèche - Member (up to 1.5 hours)	Child	4.40
Crèche - Member (10 x 1.5 hourly visits - 1 free)	Block	39.60
Crèche - Member (20 x 1.5 hourly visits - 2 free)	Block	79.20
HEADINGLY ROAD COTTAGE		
Main Room		
Commercial/Private Use	Hour	12.35
Community Group	Hour	10.50
HIGH WYCOMBE COMMUNITY AND RECREATION CENTRE		
<i>Court Off Peak - Monday to Friday - 6.00am - 4:00pm</i>		
<i>*Valid Seniors Card, Pensioner Concession Card, Health Care Card, Student card</i>		
<i>**Local schools and Local Seniors Groups will receive a 50% discount on facility hire.</i>		
Main Hall		
Commercial/Private Use	Hour	54.50
Community Group	Hour	41.00
Activity Rooms		
Commercial/Private Use	Hour	21.00
Community Group	Hour	15.75
Stage		
Commercial/Private Use	Hour	19.40
Community Group	Hour	14.50
Kitchen		
Commercial/Private Use	Hour	33.50
Community Group	Hour	25.00
Badminton Courts		
Off Peak (per court per hour)	Hour	13.00
Peak (per court per hour)	Hour	20.50
Miscellaneous		
Set Up Fee	Hour	Maximum 1 hour set up at no charge, then Function Rm Hire charge applies
Pack Up Fee	Hour	Maximum 1 hour set up at no charge, then Function Rm Hire charge applies
Health & Fitness		
Group Fitness		
Casual Group Fitness	Person	14.50
5 Multipass	Block	72.50
10 visit multipass	Block	130.50
20 visit multipass	Block	261.00
*10 visit multipass Concession (20% discount)	Block	104.40
*20 visit multipass Concession (20% discount)	Block	208.80
Over 50's Fitness Classes		
Over 50's Fitness Classes - Casual	Person	9.00
5 visit multipass	Block	45.00
10 visit multipass	Block	81.00
20 visit multipass	Block	162.00

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Programmes		
Junior Programmes	Person	9.50
Junior Programmes - 10 visit multipass	Block	85.50
Adult Lifestyle Programmes	Person	17.50
Foothill Cooking Class	Person	240.00
Kids Cooking Club	Person	31.50
Adult Lifestyle Programmes - 50% discount for 6, 12 month members**		
JACK HEALEY CENTRE		
Main Hall		
Commercial/Private Use	Hour	37.00
Community Group	Hour	27.00
Meeting Room 1		
Commercial/Private Use	Hour	15.30
Community Group	Hour	13.50
Dining Room		
Commercial/Private Use	Hour	15.30
Community Group	Hour	13.50
Podiatry - Client Service Fee	Per Service	33.00
KALAMUNDA COMMUNITY CENTRE		
Djendal Room		
Commercial/Private Use	Hour	29.50
Community Group	Hour	17.60
Mirda-Wooyan Room		
Commercial/Private Use	Hour	29.50
Community Group	Hour	17.60
Moorn Room		
Commercial/Private Use	Hour	47.00
Community Group	Hour	29.50
Mirda-Djardak Room		
Commercial/Private Use	Hour	41.20
Community Group	Hour	23.50
Wooyan Room		
Commercial/Private Use	Hour	29.50
Community Group	Hour	17.60
Djedari Room		
Commercial/Private Use	Hour	29.50
Community Group	Hour	17.60
Modjam/Dordong Room		
Commercial/Private Use	Hour	55.00
Community Group	Hour	33.00
Mirda Hall		
Commercial/Private Use	Hour	58.50
Community Group	Hour	35.00
Yoont Hall		
Commercial/Private Use	Hour	58.50
Community Group	Hour	35.00
Mirda Hall and Yoont Hall combined		
Commercial/Private Use	Hour	117.70
Community Group	Hour	70.60
Kalamunda Community Centre Kitchen		
Commercial/Private Use	Hour	29.50
Community Group	Hour	17.60
KALAMUNDA HISTORY VILLAGE		
Entry Fee		
Adult	Each	11.00

	Basis of Charge	Fees and Charges for 2023-24 (Inc. GST where applicable) \$
Senior	Each	7.00
Children (Over 5 years old)	Each	5.00
Group Bookings		
After Hours School Care Group	Each	6.00
Seniors Tour - Standard Guided Tour	Each	7.00
Education Program		
School Students Guided	Each	11.00
School Students Guided <i>effective January 2024</i>	Each	11.00
School Students Self Guided <i>effective January 2024</i>	Each	7.00
Additional Carers/ Parents	Each	4.00
School Holiday Program		
Children (School Holiday Group - per child)	Each	10.00
KALAMUNDA PERFORMING ARTS CENTRE		
Theatre (includes foyer & bar) Local School and Local Senior Groups will receive a 50% discount on Facility Hire.		
Performance Consuming Alcohol - Commercial	Hour	200.00
Performance Consuming Alcohol - Community Group	Hour	150.00
Performance Without Alcohol - Commercial	Hour	130.00
Performance Without Alcohol - Community Group	Hour	97.50
Rehearsals/Workshops/Set Up - Commercial	Hour	50.00
Rehearsals/Workshops/Set Up - Community Group	Hour	37.50
Key Bond	Refundable	55.00
Bond with alcohol	Refundable	700.00
Bond without alcohol	Refundable	400.00
Technician (Min 3 hour Charge)	Hour	51.50
Technican -Public Holiday Rate	Hour	77.25
Duty Supervisor	Hour	51.50
Front of House Coordinator	Hour	46.50
Front of House Coordinator - Public Holiday Rate	Hour	69.50
- Technician (1/2 hr meeting charge)	Hour	25.75
- for Department of Education		Actual Cost
Overnight Storage (midnight to 9.00am)	Per Booking	68.00
Teaching Area		
Performance/Function (No Alcohol)	Hour	50.00
Rehearsals/Workshop - Commercial	Hour	35.00
Rehearsals/Workshop - Community	Hour	25.00
Grand Piano		
Commercial	Hour	175.00
Community Group	Hour	70.00
Refundable Bond	Refundable	210.00
Equipment Hire		
Portable PA system	Day	135.00
Consecutive day hires = add \$63.80 per day		
Data Projector	Day	158.00
Consecutive day hires = add \$63.80 per day		
Radio Wireless Microphones	Day	48.00
Follow Spot Lighting	Day	55.00
Test & Tag Service - Per Tag (Equipment not done by hirer)	Per Tag	5.00
Hazer +5L of fluid	Per Day	70.00
Additional Hazer Fluid	Per 1 Litre used fee	30.00
Tea & Coffee -all cups & saucers, tea, coffee, sugar, milk, spoons, and urn hire	Per Person	2.50
Ticket Prices		
Ticket Prices as advertised - determined as per internal ticket price guide	Each	0.00 - 100.00
*Concessions may apply		
Adult Membership	Annual	30.00
Concession Membership	Annual	25.00
Student Membership	Annual	20.00

	Basis of Charge	Fees and Charges for 2023-24 (Inc. GST where applicable) \$
Internal Ticketing Charges	Per Ticket	5% per ticket
Internal Ticketing Charges - Complimentary Ticket Issue	Per Ticket	1.50
Marketing (poster, flyer printing and distribution)		200.00
Additional Advertising charged at cost to the artists		On costed
KALAMUNDA TOWN SQUARE HALL		
Main Hall		
Commercial/Private Use	Hour	20.00
Community Group	Hour	16.50
LESMURDIE HALL		
Main Hall		
Commercial/Private Use	Hour	33.00
Community Group	Hour	26.50
LIBERTY SWING		
Liberty Swing		
Key Purchase	Key	13.00
Refundable Key Bond	Key	13.00
LIBRARIES		
Kalamunda Library Forrestfield Library High Wycombe Library Lesmurdie Library		
Items for Sale		
USB Devices	Each	8.00
Library bags (Calico)	Each	5.00
Earbuds/phones for use on public PC.s	Each	4.00
Resources		
Lost Books		Replacement
Damaged Books		Replacement
Replacement library cards	Each	4.50
Printing and related services		
Printing - Black & white	Per page	0.25
Printing - Colour	Per page	1.05
Photocopier Use - A4 Black and White	Per page	0.25
Photocopier Use - A4 Colour	Per page	1.05
Photocopier Use - A3 Black and White	Per page	0.45
Photocopier Use - A3 Colour	Per page	2.10
Laminating - A4	Each	2.55
Laminating - A3 - Kalamunda and Forrestfield only	Each	5.05
Scan and email	Per email	0.25
PC and Internet Usage (Maximum booking of 2 hrs) - Kalamunda, High Wycombe and Lesmurdie	Per Hour	-
PC and Internet Usage (Members after 2 hrs) - Forrestfield	Per Hour	2.50
PC and Internet Usage (Non-members) - Forrestfield	Per Hour	2.50
Ticket Price A - Childrens Events	Each	2.00
Ticket Price B - Childrens Events	Each	5.00
Ticket Price C - Childrens Events	Each	10.00
Ticket Price D - Childrens Events	Each	12.00
Ticket Price E - Childrens Events	Each	15.00
Ticket Price A - Adult Events	Each	5.00
Ticket Price B - Adult Events	Each	10.00

	Basis of Charge	Fees and Charges for 2023-24 (Inc. GST where applicable) \$
Ticket Price C - Adult Events	Each	15.00
Ticket Price D - Adult Events	Each	20.00
Ticket Price E - Adult Events	Each	25.00
Ticket Price F - Adult Events	Each	30.00
Ticket Price G - Adult Events	Each	35.00
Ticket Price H - Adult Events	Each	40.00
Ticket Price I - Adult Events	Each	45.00
Ticket Price J - Adult Events	Each	50.00
MAIDA VALE NETBALL CENTRE		
<i>Local schools and Local Seniors Groups will receive a 50% discount on facility hire.</i>		
Main Room		
Commercial/Private Use	Hour	37.50
Community Group	Hour	28.00
Outdoor Netball Court (per court)	Hour	8.50
RAY OWEN SPORTS CENTRE		
Meeting Room		
Commercial Rate	Hour	10.00
Community Rate	Hour	8.00
<i>Local schools and Local Seniors Groups will receive a 50% discount on facility hire.</i>		
Sports Court		
Commercial (per court)	Hour	44.00
Community Group (per court)	Hour	35.20
Social Room		
Commercial/Private Use	Hour	29.50
Community Group	Hour	22.00
Outdoor Netball Court (per court)	Hour	11.50
Additional Cleaning Charge	Event	Cost recovery based on amount charged to the City
Programmes		
Adult Lifestyle Programmes	Person	17.50
Adult Lifestyle Programmes - Term (Based on 10 sessions with 1 free)	Term (10 Sessions)	157.50
Seniors Fitness Programmes (Over 50's)	Person	9.00
5 visit multipass	Block	45.00
10 visit multipass	Block	81.00
Miscellaneous		
Miscellaneous Administration Fee	Request	25.00
Community Workshop -Minor workshop Fee	per event	5.75
Community Workshop -Major workshop Fee	per event	11.00
RESERVE HIRE		
Sporting Reserves		
Special Event Bond (refundable)- Kalamunda Show Kostera Oval (WA Showman's Association)	Refundable	5,000.00
Special Event Bond (refundable)- Kalamunda Show Kostera Oval (Kalamunda Agricultural Society)	Refundable	1,000.00
Event Bond (refundable) - Hire of Reserves for events other than sporting purposes (designated space as determined by City)	Refundable	1,000.00
Sporting Reserves - Seasonal Hire Charge - Seniors(18+)		
1 traditional session per player per week	Season	47.50
2 traditional sessions per player per week	Season	71.25
3+ traditional sessions per player per week	Season	95.00

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1 session per player per week - short season/inclusive competition	Season	28.50
2 sessions per player per week -short season/inclusive competition	Season	47.50
Junior Players (17 years and under) Seasonal Hire per player- No Charge		
Casual Use of Reserves for Sport		
1 Hour	Per Booking	28.50
Half Day (up to 4 hours)	Per Booking	96.00
Whole Day (4 hours plus)	Per Booking	160.00
Pre Season Training		
Pre Season Training - 1 hour (Seniors only)	Per Booking	13.50
Casual Use of Reserves - Non Sporting		
1 Hour	Per Booking	33.50
Half Day (up to 4 hours)	Per Booking	112.00
Whole Day (4 hours plus)	Per Booking	187.00
(Local School Concession - No charge during school periods) 50% discount for bookings after 3.30pm		
Parks Shelter Hire	Hour	11.00
For Personal Trainer fee	Annual	53.50
Reserve Lighting		
Sports Lighting Charge	Kw/hr x days per week x number of weeks x cents per unit	Kw/hr x days per week x number of weeks x cents per unit
Sports Lighting Timer Change Fee	Per Change	150.00
STIRK PARK		
Power at Soundshell		
Electricity Charge	Event	48.25
WOODLUPINE FAMILY & COMMUNITY CENTRE		
Rooms 2, 3 & 4		
Commercial/Private Use	Hour	28.25
Community Group	Hour	17.65
Activity Room 1		
Commercial/Private Use	Hour	15.90
Community Group	Hour	11.20
Main Hall		
Commercial/Private Use	Hour	64.75
Community Group	Hour	58.85
Podiatry - Client Service Fee	Per Service	33.00
ZIG ZAG CULTURAL CENTRE		
Art Gallery	Per Day	50.00
Art Gallery - Bond		500.00
Front of House	Per Hour	45.00
Photography of Artwork for Exhibition	Per Event	150.00
Additional Advertising charged at cost to the artists	Per Event	Actual Cost
Exhibition Launch Catering Package	Per Event	150.00
Exhibition Launch Drinks Package	Per Event	300.00
Visitor Centre Window Display	Weekly	65.00
Visitor Centre Window Display	Monthly	250.00
Visitor Centre Floor Display	Weekly	65.00
Visitor Centre Floor Display	Monthly	250.00
Courtyard & Stage Fee - Commercial	Hour	30.00
Courtyard & Stage Fee - Community	Hour	12.00
Seminar Room A and B (combined) - Community	Hour	36.50
Seminar Room A and B (combined) - Community	Day (minimum 8 hrs)	273.50

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Seminar Room A and B (combined) with Media - Community	Hour	47.00
Seminar Room A and B (combined) with Media - Community	Day (minimum 8 hrs)	352.50
Seminar Room A or B (separate) - Community	Hour	18.25
Seminar Room A or B (separate) - Community	Day (minimum 8 hrs)	136.75
Seminar Room A or B (separate) with Media - Community	Hour	23.50
Seminar Room A or B (separate) with Media - Community	Day (minimum 8 hrs)	176.25
Seminar Room A and B (combined) - Commercial	Hour	70.00
Seminar Room A and B (combined) - Commercial	Day (minimum 8 hrs)	525.00
Seminar Room A and B (combined) with Media - Commercial	Hour	90.00
Seminar Room A and B (combined) with Media - Commercial	Day (minimum 8 hrs)	675.00
Seminar Room A or B (separate) - Commercial	Hour	35.00
Seminar Room A or B (separate) - Commercial	Day (minimum 8 hrs)	262.50
Seminar Room A or B (separate) with Media - Commercial	Hour	45.00
Seminar Room A or B (separate) with Media - Commercial	Day (minimum 8 hrs)	337.50
Seminar Room (20% Discount for 3+ full day bookings at one time)		
Commission on Online Accommodation Bookings	Each	Commission of up to 5% on online accommodation bookings
Staff Set up	Day	48.00
Staff Pack up	Day	48.00
Self Set up/Pack up	Day	15 minutes free set up and 15 minutes free pack up time, then charged at the hourly room rate.
Sale of art Gallery Sales on consignment	Each	30% of gross value (split commission of up to 50% for sales over \$10000)
Sale of art - Visitor centre stock on consignment	Each	30% of gross value
Ticket Prices		
Ticket Prices as advertised - determined as per internal ticket price guide	Each	0.00 - 100.00
Internal Ticketing Charges	Per Ticket	5% per ticket
Internal Ticketing Charges - Complimentary Ticket Issue	Per Ticket	1.50
Art Award entry fee	Each	5.00 - 35.00

Rules Applying to the Schedule of Charges for Community Facilities 2023/2024

SCHEDULE OF FEES AND CHARGES

CATEGORIES

Functions

Functions consist of events such as: parties, quiz nights, fundraisers, weddings, celebrations, performances, shows, etc.

Commercial Rate/Private use Rate

Commercial rates apply to organisations or individuals that do not qualify for Community Group or Community Group Annual Event rates.

Community Group Rate

Community Group rates apply to incorporate not for profit organisations where the fees charged are to recoup costs incurred. This charge applies to Service Clubs, Schools, Scouts, Guides, Church Groups, Charitable Organisations, Sporting Clubs, etc.

Community Group Annual Events

Community Groups which hold an annual community event will be charged the Community Group Rate where possible (i.e. no alcohol involved) and a bond will apply. This applies for events such as Arts & Crafts & Woodturners Exhibitions, local Festivals (i.e. Harvest & Zig Zag Festivals), Wine Shows and Fundraising Concerts. If alcohol is being consumed, then the relevant fees will apply.

Note:

Local Schools and Local Seniors Groups will receive a 50% discount. (This does not apply to Liquor Permit, Bonds, Cleaning or Security Callout Fees). For discount to apply to seniors groups, the activity must be exclusively for seniors.

Local Schools within the City of Kalamunda

- Carmel Adventist College
- Carmel Adventist Primary School
- Dawson Park Primary School
- Darling Range Sports College
- Edney Primary School
- Falls Road Primary School
- Forrestfield Primary School
- Gooseberry Hill Primary School
- Heritage College
- High Wycombe Primary School
- Hillside Christian College
- Kalamunda Christian School
- Kalamunda Primary School
- Kalamunda Senior High School
- Lesmurdie Primary School
- Lesmurdie Senior High School
- Maida Vale Primary School
- Mary's Mount Primary School
- Matthew Gibney Primary School
- Mazenod College
- Pickering Brook Primary School
- Spring Road Community Kindy
- St Brigid's College
- Walliston Primary School
- Wattle Grove Primary School
- Woodlupine Primary School

FREE USAGE AND EXEMPTION FROM HIRE FEES

1. All users of City facilities will be charged the standard hire rate set by City. Groups or individuals seeking a variation to these rates should apply in writing to City for a donation to offset this fee or an exemption.
2. The following organisations are exempt from hire fees:

Organisation	Facility	Booking Frequency
Advisory/Management Committees*	Various Venues	Routine Meetings
Agricultural Society	Agricultural Hall and Kostera Oval	Annual Show and Flower Exhibition
Alcoholics Anonymous	Jack Healey Centre	Weekly Meetings
Blood Donor Clinics	Various Venues	As required
Carers of people with disability	Various Venues	Admitted free of charge upon presentation of a Companion Card
Darling Range Stamp Club	Jack Healey Centre	Monthly Meetings
Foothills Mens Shed	Anderson Road Community Centre	Daily Meetings
Forrestfield Autumn Club	Woodlupine Community Centre	Weekly Meetings
Forrestfield Community Bank	Woodlupine Community Centre	Monthly Meetings
Forrestfield Eggers and Craft	Woodlupine Community Centre	Weekly Meetings
Forrestfield Senior Citizen Travel and Social Club	Woodlupine Community Centre	Weekly Meetings
Forrestfield Senior Indoor Bowls	Woodlupine Community Centre	Weekly Meetings
Forrestfield Seniors Leisure Group	Woodlupine Community Centre	Weekly Meetings
Friends of Upper Lesmurdie Falls Inc	Falls Farm	Monthly Meetings
Grow WA	Woodlupine Community Centre	Weekly Meetings
Hairdresser	Jack Healey Centre	Daily Facility Use
Heritage Rose Group	Falls Farm	Monthly Meeting
High Wycombe Leisure Group	Cyril Road Community Hall	Weekly Meetings
Kalamunda Fire and Rescue	Various Venues	As required
Kalamunda State Emergency Services	Various Venues	As required
Kalamunda Volunteer Bushfire Rescue	Various Venues	As required
Local Schools	Reserves	During school hours – Subject to availability and durability
Podiatrist (Catherine Bradock)	Jack Healey Centre and Woodlupine Community Centre	Daily Facility Use
Progress/Residents' Associations	Various Venues	Monthly Meetings
Retirees Inc Forrestfield/High Wycombe Branch	Woodlupine Community Centre	Bi-Weekly Meetings

RSL	Agricultural Hall	ANZAC Day Service
Seniors Canasta Club	Jack Healey Centre	Weekly Meeting
Seniors Coffee Lounge	Woodlupine Community Centre	Tuesday to Friday
Seniors Computer Classes	Jack Healey Centre and Woodlupine Community Centre Utility Rooms	Daily Facility Use
Seniors Tai Chi	Woodlupine Community Centre	Weekly Meetings
Uthando Project Inc	Anderson Road Community Centre	Weekly Meetings
Zig Zag Community Arts	Headingly Road Cottage	Weekly Meetings

*Sub-committees appointed by Management/Advisory Committees do not share automatic entitlements for a meeting venue.

- Each acknowledged Elector or Resident Group, operating on a regular basis, shall be permitted the free use of a City facility for the purpose of conducting ordinary meetings of which due notice has been given. Free use does not include usage of the City's Administration Building.
- The Returned Services League (RSL) will have priority of usage of the Kalamunda Hall and memorial area for ANZAC Day activities.

USE OF CITY FACILITIES – Priority of Use & Procedures

Conditions of Hire, City Facilities states:

"The City cannot offer exclusive use of facilities to any one group or individual and may occasionally allow usage of a facility by other community groups, individuals or the City itself. In the event of this happening, hirers will be given adequate notice and if practical, another facility made available".

Permanent Users of City facilities are defined as those who have a regular booking at a City Facility, be it on a daily, weekly, fortnightly, monthly or bi-monthly basis. These users will have priority over their regular timeslot and are not to be relocated or have a session cancelled for the purpose of a function or another casual user. The exceptions to this rule are in the case of the following:

- City run, or one-off large community events/activities.
- Kalamunda Agricultural Show and Spring Flower Show (Kalamunda Agricultural Hall and Performing Arts Centre)
- ANZAC Day usage of Kalamunda Agricultural Hall
- Prior agreement from the permanent user has been obtained.
- In all other instances for a permanent user to be relocated from their regular time slot, prior approval must first be obtained from the City.

Procedure for Bookings of Community Group Annual Events

Throughout the year local community groups run various community based events. These events are charged at a discounted rate and include such events as:

- Art & Craft & Woodturners Exhibitions
- Zig Zag Festival
- Perth Hills Wine Show
- Fundraising Concerts

These bookings are generally held once a year at the same time and where possible every effort must be made to accommodate their booking, bearing in mind that the Kalamunda Agricultural Society, Returned Services League and Kalamunda Senior High School have priority over bookings at the Kalamunda Performing Arts Centre and Kalamunda Agricultural Hall.

Retainer Fee

To prevent double bookings, users cannot have a gap in their booking. If equipment is set up in a facility but not utilised, it is considered that the facility is still being used and no one else can use it. The user will be charged from the start of their booking until the end of their booking. If equipment is set up overnight, the user will be charged until 10.00 pm and again from 8.30 am the following morning.

Cancellation Fees

If a booking is cancelled within 14 days of the booking, 50% of the hire fee is retained as a cancellation fee.

The above rule applies to all facilities bookings unless specified differently in the terms and conditions of the facilities booking form.

Payments

All casual booking payments are required at the time of the booking unless specified differently in the terms and conditions of the Facilities Booking Form.

The full bond/payment is also required to be held for the duration of the booking.

The above rule applies to all facilities bookings unless specified differently in the terms and conditions of the facilities booking form.