

Permit to Burn Request

Garden Refuse or Running Fire



A Fire Control Officer will be in contact to organise a time and date to attend your property and assess the burn pile prior to issuing a permit to burn.

If the request is for a Running Fire Permit the Chief Bushfire Control Officer will review the request and be in contact for any further details required.

PART A - COMPLETE IN FULL

Applicant's Full Name:

Date:

Postal Address:

Daytime Phone #:

Email Address:

Property address where the burn will occur:

Suburb:

Postcode:

Where on the property is the burn taking place?

Proposed date you plan to burn?

If your request is for a Garden Refuse Permit, please complete PART B

If your request is for a Running Fire Permit, please complete PART C

PART B - GARDEN REFUSE PERMIT

Approximate size of burn pile 1:

Is there a minimum 3 metre bare mineral earth break around the pile?

Yes

No

Please be aware that on assessment a Fire Control Officer may request the fire break be increased in size due to pile size or other safety measures.

What resources will you have available on site at the time of the fire? Select all applicable)

Garden hose (in good condition and reaches the pile)

Other:

500L or less portable water source

More than 500L portable water source

Hand tools (e.g., rakes, shovels etc)

Heavy machinery (e.g., front end loader etc)

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PART C - RUNNING FIRE PERMIT

A planned burn of the surface fuels on your property in areas of bush and shrub land.

Approximate size of burn area:

Type of vegetation being burnt: Bush/Forest Grass/stubble Other

Are there mineral earth fire breaks around the burn site and/or on the property? Yes No

Please attach where possible an aerial image of the property with a visual of the proposed burn site.

(Please be aware that the Chief Bushfire Control Officer may request additional works or requirements be undertaken prior to issuing a permit due to any prevailing risks/hazards identified).

What resources will you have available on site at the time of the fire (e.g., people, machinery, water source etc)?

Please note, the following conditions must be followed once a permit to burn has been issued. A Running Fire Permit or Garden Refuse Permit may have further restrictions added.

- » Notify neighbours no less than 4 days in writing and/or no less than 24 hours verbally.
- » Notify and register your burn with the Department of Fire and Emergency Services (DFES).
- » Notify Department of Biodiversity Conservation and Attractions (DBCA) if burning within 3km of forest land.
- » Have at least 3 abled bodied persons on site while burning at all times until fully extinguished.
- » Do not commence any burning on days where the Fire Danger Rating is High or above.
- » Do not commence any burning on days where a Total Fire Ban has been declared for the area.
- » Any other conditions set out in the permit issued.