



City of Kalamunda

Scott Pavilion Reserve

Public Art Expression of Interest
Document January 2024



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Brief Overview

The City of Kalamunda is approximately 24 kilometres (an under 30-minute drive) from Perth's CBD, located in the foothills of Perth's eastern suburbs and part of the Darling Ranges. The area features natural bushland, amazing views, and beautiful countryside. With a long history, proud artistic identity, fresh produce, and an abundance of recreational opportunities such as bush walks and mountain bike trails, the City of Kalamunda offers a unique lifestyle for its residents.

Geographically, the City is made up of three distinct areas:

- The Foothills/Plains: Forrestfield, High Wycombe, Maida Vale, and Wattle Grove
- The Escarpment: Lesmurdie, Kalamunda, and Gooseberry Hill
- The Eastern Rural Districts: Walliston, Bickley, Carmel, Pickering Brook, Piesse Brook, and Pauls Valley
- Hackett's Gully and Canning Mills

The name Kalamunda comes from local Noongar words Cala (home or fire) and Munnda (forest – also associated with Munday – the fire of Munday). The City of Kalamunda is located in Perth's south-eastern suburbs, about 24 kilometres from the Perth CBD. The City of Kalamunda is bounded by the City of Swan in the north, the Shire of Mundaring in the east, the Cities of Armadale and Gosnells in the south, and the Cities of Canning and Belmont in the west.

Project Context

The Scott Reserve Pavilion project in High Wycombe represents a significant component of the Scott Reserve Masterplan. Developed through extensive community consultation, the Master Plan serves as a guiding framework for sustainable enhancements in sport and recreation at Scott Reserve. The Pavilion, designed in collaboration with key user groups such as the High Wycombe Cricket Club and Football Clubs, incorporates essential features including six change rooms, a function room, kitchen, toilets, storage, meeting rooms, and a spectator area.

As part of the City of Kalamunda's commitment to Public Art, all major infrastructure projects commit a minimum of 1% of each project's overall spent to Public Art. Public art has the incredible power to transform our built environment, creating more meaningful and engaging public spaces. Contributing to the aesthetic aspects of a place, elevating the experience of the built environment for all who encounter it. Public art fosters an appreciation of cultural heritage, allowing residents to feel a sense of belonging and self-possession towards the aesthetics and history of our built environment.

Key User Groups:

- Scott Reserve – High Wycombe Junior Football Club (AFL)
- High Wycombe Amateur Football Club (AFL)
- High Wycombe Cricket Club (Cricket)
- Local Community (General Use)

Revised Scott Reserve Master Plan

- 1 New trees - wind breaks and increased shade
- 2 Parking
 - Additional on verge parking bays (54 total)
 - Bollards moved between path and car bays
- 3 Terraced seating - along natural contour (potentially limestone) for spectators
- 4 Improved pathway - connecting to existing trails and networks, providing access through the site for all ability levels, fitness trail markers and passive rest spots
- 5 New local level playground and mini basketball court with children's play equipment, water fountain, shade, and lighting
- 6 Relocated and extended turf practice wickets - with lighting
- 7 New Sports Pavilion - 6 change rooms, club social space, kitchen/kiosk, public toilets, store rooms, office/meeting room, umpires room and first aid room.
- 8 Expanded car parking - demolition of existing HWCRC and amphitheatre for car park expansion. Users relocated to new HWCRC or alternative City facilities.
- 9 Storage shed and water tank relocated with turf practice wickets - turf maintenance
- 10 Retained and expanded hard wickets nets - power and lighting upgrades to assist with training
- 11 Proposed boundary realignment with Department of Education
- 12 Playing fields refurbishment - total grassed playing area renewal, including retic, drainage and grass
- 13 Lighting upgrade
 - Upgrade southern oval lighting to 50 lux training standard.
- 14 New scoreboards with power
- 15 Power supply upgrade for future lighting



The Purpose of this document

This document provides detailed information on the project, defines the artwork opportunity, and sets out the minimum criteria for submissions. The City of Kalamunda are seeking Expressions of Interest from Perth-based artists. Emerging artists and First Nations artists are encouraged to apply.

The Artwork will be procured via a two-stage competitive process, commencing with an Expression of Interest (EOI) followed by a concept design and development stage.

Vision/Theme

The Artwork will be an engaging feature of a highly utilised community facility and will connect with community members who do not usually seek out public artworks.

The artwork should represent the curator's theme of –

- Inclusivity and diversity in sports (All abilities sports, women in sports)
- Community
- Sporting Excellence
- AFL + Cricket (Key sporting groups)

The Opportunity

The successful artist/s will be commissioned to create and design a 2D artwork which will be installed on the exterior concrete of the spectator areas of the Scott Reserve Pavilion. The City of Kalamunda will be responsible for the production and installation with the artist being closely involved in the confirmation of finishes, layout, and the supplier used for this component.

Project Objective

- Generate a sense of place and community belonging at the Scott Reserve Pavilion.
- Celebrate the cultural identity of the Kalamunda Community.
- Foster an increased interest in the arts by the local community.
- Improve and beautify the new facility.

Key Considerations

- The artwork will be located in an outdoor public area.
- The selected artist will need to work with the City of Kalamunda to finalise the design scale and how their artwork will be realised on the concrete/material spectator area flooring.
- The City of Kalamunda will be responsible for the manufacturing and installation of the final design.
- The Artwork should be distinct and easily identifiable as public artwork.
- Artwork should be appropriate for public display to an audience comprising of a range of age groups, and social and cultural backgrounds.
- Artwork must be visually and sensitively appropriate.

Artists Responsibility

The City of Kalamunda requires the engaged artist/s to:

- a. Manage and deliver the project within the agreed production schedule.
- b. Respond to the site and design appropriate artwork which engages the site users such as High Wycombe Cricket Club and Football Clubs, visiting clubs, the general public, spectators, and general users of the open public space.
- c. Work in accordance with best practice community cultural development principles and practices in the consultation, research, creative development, and design.
- d. Deliver the project in accordance with an agreed set of project delivery milestones.
- e. Hold a public liability insurance policy with a minimum \$20,000,000.

Budget

The budget for this work is \$10,000.00.

(In addition to the \$1500 design fee)

The Artists is to include in their expression of interest an indication of how the budget will be used (Cost breakdown).

Budget Inclusions:

- Artist fees
- Research as required
- Delivery of artwork design files in a format requested by the City of Kalamunda for integrated concept
- Fabrication, transport, and travel costs if required
- Community engagement activity
- Artists public liability insurance
- Licensing of artwork

Timeframe and Key Milestones

Key Project Milestones	Proposed Date
Stage 1 – Expression of Interest	
EOI Open	Wednesday 24 th January 2024
EOI Submission Deadline	3pm, Thursday 9 th February 2024
Artist Selection process: A short list of up to three artists will be selected and notified	Wednesday 14 th February 2024
Stage 2 – Concept Design Development	
Selected Artists – Concept Design development	Wednesday 14 th February 2024 – Friday 1 st of March 2024
Concept Design Delivery	3pm Friday 1 st of March 2024
Presentation of concept design/s City of Kalamunda, Scott Reserve Public Art Panel	Tuesday 5 th March 2024
Stage 3 – Delivery	
Final design delivered	Friday 22 nd March 2024
Artwork Instal: Artist to continue to be available to work with the City to translate 2D supplied image onto final construction designs	TBC

Specifications

The City of Kalamunda will work with the selected artist/s on final file format the design will need to be supplied as for fabrication.

Procurement Process

The City of Kalamunda is seeking a suitably qualified artist through a two-phase competitive process as outlined below.

Stage One: Expression of Interest (EOI) – This Phase

Expression of Interest Due:

3 pm, Wednesday 8th February 2024

Artists are invited to submit a response in line with the submission requirements found in this EOI document. The EOI consists of a high-level response to the brief - artists are not expected to design or create any works during this process. No payment is being offered for this stage of the process. Scott Reserve Pavilion Public Art Panel will score the EOIs based on the criteria found on page 9 of this document to determine the top three artists for shortlisting. This shortlist of up to four artists/artist teams will be selected from the submissions received, and privately invited to the next stage – Concept Design Development.

EOI Submission Requirements:

- Artist cover letter addressing the following: demonstrated experience, connection to the Kalamunda community, written proposed approach to artwork, ability to provide the artwork in as per the milestone deadlines identified under “Timeframe and Key Milestone”, and budget. (max 2 pages).
- Artist’s CV (max 2 pages) including biography.
- Project examples: maximum of 10 images of previous works including on each image the location, client, budget, and any other relevant information (max 10 pages).

Submitted as ONE PDF maximum size 10MB to Info@kalamunda.wa.gov.au

Stage Two: Concept Design Development

Concept Designs Due: 3pm, Friday 1st of March 2024

Following the EOI process, the City will shortlist up to three (3) artists. Shortlisted artists ONLY will progress to Stage Two. The City will make a one-off payment of \$1,500 (+ GST) to each shortlisted artist in order to complete their concept design. An on-site briefing will not be held; however, questions are welcome during the concept design process. The shortlisted artists will be asked to present their concept designs to the Scott Reserve Pavilion Public Art Panel in person, within five days following the deadline. The selection panel will then make their assessment and will aim to notify all artists within a fortnight of presentations.

Concept Design Development Submission Requirements

- A written response providing information on how the artwork responds to the site and the brief.
- Detailed elevations of the artwork concept.
- Visualisations or renders of the artwork, demonstrating the work in the context of the site, to the best of the artist's ability.
- Details of the installation methodology (if relevant), materials and any potential maintenance issues, with respect to the key considerations and requirements.
- Acknowledgement that the artist contract (to be provided as part of the detailed briefing package) has been reviewed and any suggested or requested revisions.
- A detailed budget.

Stage Three: Delivery

Concept designs will be reviewed by the City of Kalamunda following the artist's presentation, and a preferred artist selected. Selected artists will then be contracted to the City for the delivery of the artwork- as per the artist contract provided as part of the Concept Design Stage. Delivery of the artworks will involve the following phases.

- **Design Development:** Feedback on the concept design will be provided to the contracted artist, who will be required to submit a revised design development package which will include further detail on installation (if relevant) and project budget.
- **Design Delivery (applicable to design-only artwork component):** Delivery of high-quality design files in the format requested, to the City of Kalamunda and/or sub-contractors as required.

Selection Criteria

During the EOI Phase, the following selection criteria will be considered:

Artistic Merit – 40%

- Portfolio of high-quality work.
- Alignment with curatorial themes and objectives.

Experience – 30%

- Demonstrated experience in the delivery of a public artwork of this scale or similar.
- Connection to the local community.
- Demonstrated experience in liaison, coordination and timely delivery of outcomes within remote regional areas where there are considerable challenges in regards to working outdoors in extreme weather and isolation.

Capacity – 25%

- Demonstrated ability to deliver the scope of works required as part of this project.
- Demonstrated understanding of the project requirements and considerations.

Budget – 5%

- Demonstrated ability to deliver the scope of works required as part of this project.
- Demonstrated understanding of the project requirements and considerations.

Note: During the Concept Development phase of the project, the above criteria will also be used to assist with selecting the preferred artist and design.

Contact Information

For any further information please contact:

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