
Shire of Kalamunda

Special Council Meeting

Minutes of 17 October 2011



Minutes of the Special Meeting of Council held in the Council Chambers, 2 Railway Road Kalamunda on 17 October 2011 commencing at 6:00pm

1.0 OFFICIAL OPENING

The Chief Executive Officer opened the meeting and welcomed Councillors, guests and Mr Owen McGrath JP who attended the meeting to perform the task of swearing in of new councillors. The Chief Executive Officer congratulated the newly elected representatives to Council and looked forward to working with them to achieve the goals of the organisation.

2.0 APOLOGIES AND LEAVE OF ABSENCE

Councillors

Donald McKechnie	North Ward
Sue Bilich	North Ward
Margaret Thomas	North Ward
Allan Morton	South West Ward
Noreen Townsend	South West Ward
Justin Whitten	South West Ward
Martyn Cresswell	North West Ward
Bob Emery	North West Ward
Dylan O'Connor	North West Ward
John Giardina	South East Ward
Frank Lindsey	South East Ward
Geoff Stallard	South East Ward

Staff

James Trail	Chief Executive Officer
Rhonda Hardy	Director Corporate Services
Darren Jones	Acting Director Community Development
Clayton Higham	Director Planning and Development Services
Mahesh Singh	Director Engineering Services
Michelle Clark	EA – Chief Executive Officer
Darrell Forrest	Manager Governance
Peter Hayes	Manager Business and Strategy
Donna McPherson	Minutes Secretary

Apologies Nil

Observers 13

Newspapers 1

3.0 SWEARING IN OF NEWLY ELECTED COUNCILLORS

Elected Councillors made a “Declaration by Elected Member of Council” as required under Section 2.29 of the *Local Government Act 1995*. This Declaration was made before Mr Owen McGrath, Justice of the Peace, in accordance with the *Oaths, Affidavits and Statutory Declarations Act 2005*.

Rober Emery, 233-297 Kalamunda Road, High Wycombe WA 6057
Elected 4 year term (2011-2015) – North West Ward

John Giardina, 16 Glyde Road, Lesmurdie WA 6076
Elected 4 year term (2011-2015) – South East Ward

Frank Lindsey, 95 Aldersyde Road, Piesse Brook WA 6076
Elected 4 year term (2011-2015) – South East Ward

Allan Morton, 3 The Retreat, Forrestfield WA 6058
Elected 4 year term (2011-2015) – South West Ward

Margaret Thomas, 30 Kalamunda Road, Kalamunda
Elected 4 year term (2011-2015) – North Ward

Cr Justin Whitten, 39 Cedar Way, Forrestfield WA 6058
Elected 4 year term (2011-2015) – South West Ward

The Chief Executive Officer congratulated the councillors on their election.

4.0 ELECTION OF SHIRE PRESIDENT

Returning Officer/Chairman – Chief Executive Officer

The election of the Shire President is conducted in accordance Schedule 2.3, Division 1, of the *Local Government Act 1995*.

The Chief Executive Officer advised he had received one nomination for the position of Shire President from Councillor Donald McKechnie. The Chief Executive Officer called for further nominations.

Councillor McKechnie accepted the nomination and as there were no other nominations the Chief Executive Officer declared, in accordance with regulation 11F(2) of the *Local Government (Constitution) Regulations 1998*, that Councillor Donald McKechnie be elected unopposed as Shire President of the Shire of Kalamunda for the period from 17 October 2011 to 19 October 2013.

5.0 SWEARING IN OF SHIRE PRESIDENT

The Shire President, Councillor Donald McKechnie, made the “Declaration of Office” in the presence of Mr Owen McGrath, JP

The Chief Executive Officer vacated the chair which was taken by the Shire President who presided over the order of business.

6.0 ELECTION OF DEPUTY SHIRE PRESIDENT

Chairman – Shire President

Returning Officer – Chief Executive Officer

The election of the Deputy Shire President is conducted in accordance Schedule 2.3, Division 2, of the *Local Government Act 1995*.

The Returning Officer advised he had received one nomination for the position of Deputy Shire President from Councillor Allan Morton. The Returning Officer called for further nominations.

Councillor Morton accepted the nomination and as there were no other nominations the Shire President declared, in accordance with regulation 11F(2) of the *Local Government (Constitution) Regulations 1998*, that Councillor Allan Morton be elected unopposed as Deputy Shire President of the Shire of Kalamunda for the period from 17 October 2011 to 19 October 2013.

7.0 SWEARING IN OF DEPUTY SHIRE PRESIDENT

The Deputy Shire President, Councillor Allan Morton, made the “Declaration of Office” in the presence of Mr Owen McGrath, JP

8.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this meeting.

3.1 Nil.

9.0 APPOINTMENT TO STANDING COMMITTEES

RESOLVED SMC 158/2011

1. Planning Services Committee

That each Councillor is elected unopposed as a member of the Planning Services Committee.

2. General Services Committee

That each Councillor is elected unopposed as a member of the General Services Committee.

Moved: **Cr Sue Bilich**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY/ ABSOLUTE MAJORITY
(12/0)**

10.0 APPOINTMENT OF AUDIT COMMITTEE

RESOLVED SCM 159/2011

1. Audit Committee

That the Shire President, Deputy Shire President and four (4) Councillors, being –

1. Cr Dylan O'Connor
2. Cr Justin Whitten
3. Cr Margaret Thomas
4. Cr Martyn Cresswell

be appointed to the Audit Committee for a term of 2 years, expiring on the next ordinary election day.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY/ ABSOLUTE MAJORITY
(12/0)**

11.0 ADJOURNMENT OF THE SPECIAL COUNCIL MEETING TO CONVENE SPECIAL COMMITTEE MEETINGS

RESOLVED SCM 160/2011

1. That the Special Meeting of Council be adjourned to convene special meetings of the Planning Services Committee, the General Services Committee and the Audit Committee for the purpose of electing members to the position of Chairman and Deputy Chairman of these Committees.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Sue Bilich**

Vote: **CARRIED UNANIMOUSLY (12/0)**

The meeting adjourned at 6.23 pm to convene special meetings of the Planning Services Committee, the General Services Committee and the Audit Committee for the purpose of electing members to the position of Chairman and Deputy Chairman of these Committees

11.1 Special Meeting of the Planning Services Committee

Councillor Margaret Thomas was elected as Chairman of Planning Services Committee and Councillor John Giardina was elected Deputy Chairman.

11.2 Special Meeting of the General Services Committee

Councillor Martyn Cresswell was elected Chairman of General Services Committee and Councillor Noreen Townsend was elected Deputy Chairman.

11.3 Special Meeting of the Audit Committee

Councillor Dylan O'Connor was elected Chairman of Audit Committee and Councillor Margaret Thomas was elected Deputy Chairman.

12.0 RESUMPTION OF SPECIAL COUNCIL MEETING

RESOLVED SCM 161/2011

1. That the Special Meeting of Council be reconvened after the convening of Special Meetings of the Planning Services Committee, the General Services Committee and the Audit Committee for the purpose of electing members to the position of Chairman and Deputy Chairman of these Committees.

Moved: **Cr Noreen Townsend**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY (12/0)**

The meeting reconvened at 6.29 pm after conducting special meetings of the Planning Services Committee, the General Services Committee and the Audit Committee for the purpose of electing members to the position of Chairman and Deputy Chairman of these Committees. All in attendance prior to the adjournment were present at the resumption of the Special Council Meeting.

13.0 SCHEDULING OF ORDINARY MEETINGS

RESOLVED SMC 162/2011

1. Standing Committee and Council Meetings

That the schedule of Ordinary Meetings for the period November 2011 to October 2013 be as follows –

- a. Planning Services Committee – 6.30pm – first Monday of the month (in the event the meeting falls on a holiday it will be held on the next available day).
- b. General Services Committee – 6.30pm – second Monday of the month (in the event the meeting falls on a holiday it will be held on the next available day).
- c. Ordinary Council Meeting – 6.30pm – third Monday of the month (in the event the meeting falls on a holiday it will be held on the next available day).

With no meetings to be held in the month of January.

2. Audit Committee

In accordance with the Terms of Reference, the Audit Committee will hold at least four regular meetings per year, and such additional meetings as the Presiding Member considers necessary.

Moved: **Cr Noreen Townsend**

Seconded: **Cr Bob Emery**

Vote: **CARRIED UNANIMOUSLY (12/0)**

14.0 OTHER APPOINTMENTS

RESOLVED SMC 163/2011

That the Standing Orders be suspended at 6.31pm to discuss and agree on appointments. In the event of more than one nomination being received for a position, a secret ballot will be held after resuming Standing Orders to decide the appointments.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY (12/0)**

RESOLVED SMC 164/2011

That the Standing Orders be resumed at 6.58pm.

Moved: **Cr Martyn Cresswell**

Seconded: **Cr Margaret Thomas**

Vote: **CARRIED UNANIMOUSLY (12/0)**

RESOLVED SMC 165/2011

That nominations for the Eastern Metropolitan Regional Council, Western Australian Local Government Association, other organisations and other committees for the period 17 October 2011 to 19 October 2013 be appointed as per the Schedule referred to as (Attachment 7).

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Sue Bilich**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (12/0)**

15.0 CLOSURE

The Shire President thanked Councillors for the honour of being appointed to the position. He believed it was a very exciting time for the Shire of Kalamunda and with a united council that will work cooperatively and with respect for each other, recognising the diversity of opinion, but understanding each others rights to have those opinions.

The Shire President also thank retiring Councillors Maureen Robinson and Carol Everett for the work over the past four years and wished the well for the further.

The Shire President closed the meeting at 7.01pm.

Signed Chairman

Dated thisday of2011