

Special Council Meeting

Agenda for 5 December 2012



**shire of
kalamunda**

NOTICE OF MEETING SPECIAL COUNCIL MEETING

Dear Councillors

Notice is hereby given that a Special Meeting of Council will be held in the Council Chambers, Administration Centre, 2 Railway Road, Kalamunda on **Wednesday 5 December 2012 at 5:30pm.**

Clayton Higham
Acting Chief Executive Officer

3 December 2012

Our Vision, Mission and Organisational Values

Vision

The Shire will have a diversity of lifestyles and people. It will take pride in caring for the natural, social, cultural and built environments and provide opportunities for people of all ages.

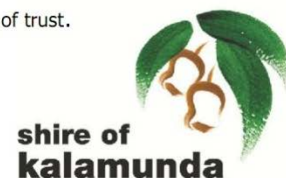
Mission

Working together to provide effective and efficient leadership and services our whole community.

Organisational Values

The organisational values of the Shire of Kalamunda assist in driving the behaviour of staff in implementing our strategic plan:

- **Customer Service Focus** – Deliver consistent excellent customer service through being timely and courteous.
- **Innovation** – Pursue excellence through innovative improvements.
- **Leadership** – Provide responsive leadership and excellent governance demonstrating high standards of ethical behaviour.
- **Mutual Respect** – Value each other's differences and demonstrate mutual respect.
- **Trust** – Communicate and collaborate openly and with integrity generating a strong culture of trust.

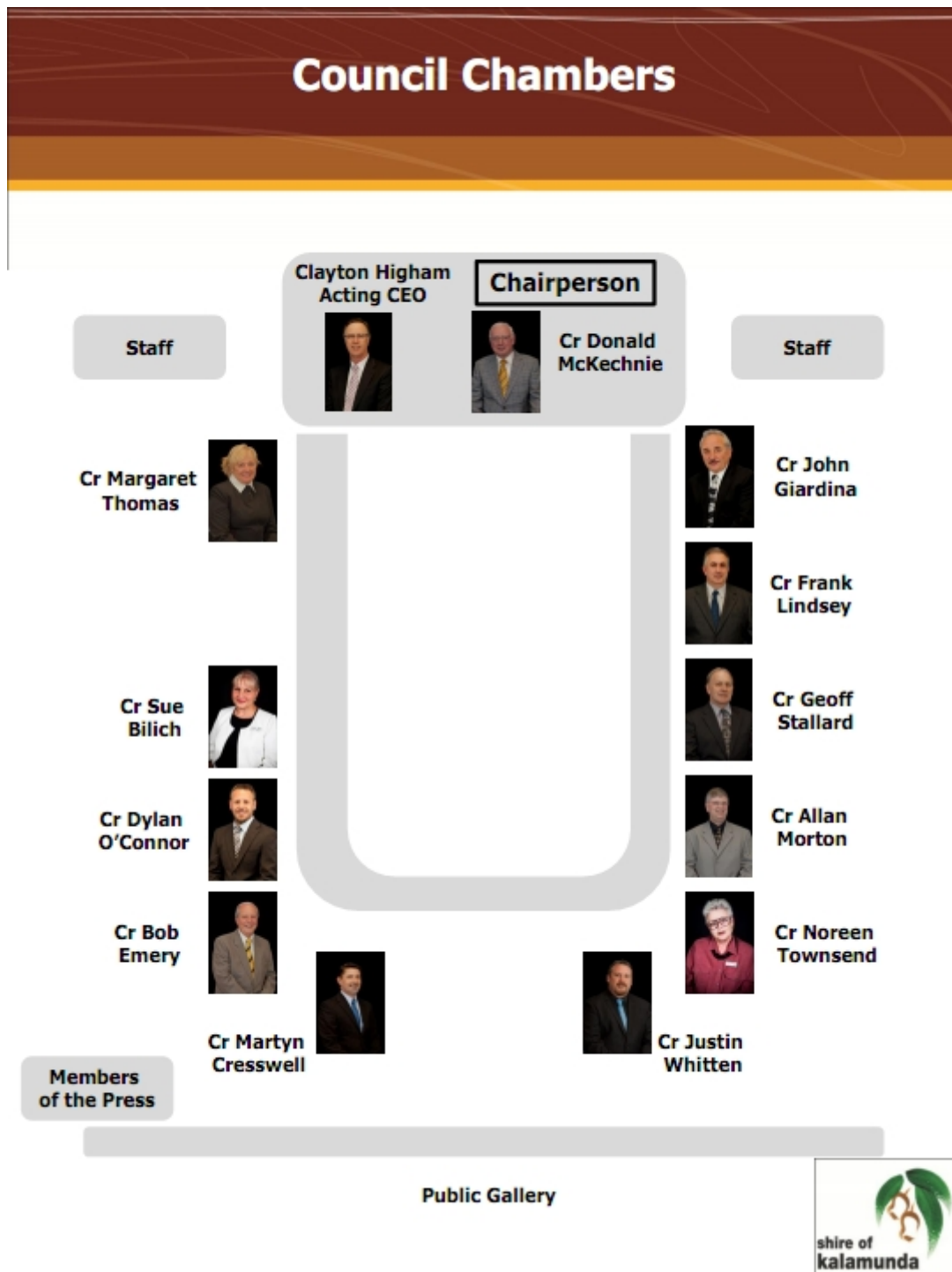


INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Welcome to this evening's meeting. The following information is provided on the meeting and matters which may affect members of the public.

If you have any queries related to procedural matters, please contact a member of staff.

Council Chambers – Seating Layout



Special Council Meetings – Procedures

1. All Council Meetings are open to the public, except for Confidential Items listed on the Agenda.
2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a Shire Staff Member.
3. Members of the public are able to ask questions at a Special Council Meeting during Public Question Time on matters relating to the functions of this meeting.
4. To facilitate the smooth running of the meeting, silence is to be observed in the public gallery at all times except for Public Question Time.
5. All other arrangements are in general accordance with Council's Standing Orders, the Policies and decision of the Shire or Council.

Emergency Procedures

Please view the position of the Exits, Fire Extinguishers and Outdoor Assembly Area as displayed on the wall of Council Chambers.

In case of an emergency follow the instructions given by Council Personnel.

We ask that you do not move your vehicle as this could potentially block access for emergency services vehicles.

Please remain at the assembly point until advised it is safe to leave.

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AGENDA

1.0 OFFICIAL OPENING

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this meeting. For the purposes of Minuting, these questions and answers are summarised.

4.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

4.1 Final Report of the Forensic Audit into Issues Affecting an Employee

(Provided under separate cover.)

Reason for Confidentiality – *Local Government Act 1995*: Section 5.23 (2) (a), "a matter affecting an employee or employees".

5.0 DISCLOSURE OF INTERESTS

5.1 Disclosure of Financial and Proximity Interests

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the *Local Government Act 1995*.)

5.2 Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

6.0 REPORTS TO COUNCIL

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

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6.1 Final Report of the Forensic Audit into Issues Affecting an Employee

Reason for Confidentiality – *Local Government Act 1995*: Section 5.23 (2) (a), “a matter affecting an employee or employees”.

The report is provided under separate cover.

7.0 MEETING CLOSED TO THE PUBLIC

7.1 Meeting Closed to the Public

That the meeting go behind closed doors to consider CONFIDENTIAL REPORT- (provided under separate cover) Final Report of the Forensic Audit into Issues Affecting an Employee.

Moved:

Seconded:

Vote:

The meeting will close to the public.

7.2 Suspension of Standing Orders

That in accordance with Clause 18.1 of the Standing Orders all clauses in the Standing Orders be suspended.

Moved:

Seconded:

Vote:

Standing Orders will be suspended.

7.3 Suspension of Standing Orders

That the Standing Orders be resumed.

Moved:

Seconded:

Vote:

Standing Orders resume and the meeting will proceed.

7.4 Final Report of the Forensic Audit into Issues Affecting an Employee

(Provided under separate cover.)

Reason for Confidentiality – *Local Government Act 1995*: Section 5.23 (2) (a), "a matter affecting an employee or employees".

7.5 Meeting Open to the Public

That the meeting reopen to the public after consideration CONFIDENTIAL REPORT- (provided under separate cover) Final Report of the Forensic Audit into Issues Affecting an Employee.

Moved:

Seconded:

Vote:

8.0 CLOSURE