
Shire of Kalamunda

Special Council Meeting
Agenda

Monday 30 July 2012



NOTICE OF MEETING SPECIAL COUNCIL MEETING

Councillors,

Notice is hereby given that a Special Meeting of Council will be held in the Council Chambers, Administration Centre, 2 Railway Road, Kalamunda on:

Monday 30 July, commencing at 7.00pm.

For the benefit of members of the public, attention is drawn to the following requirements as adopted by Council.

Open Council Meetings – Procedures

1. All Council Meetings are open to the public, except for matters raised by Council under Item No. 7.0 of the Agenda.
2. All other arrangements are in accordance with Council's Standing Orders, Policies and decision of the Shire or Council.

James Trail
Chief Executive Officer

26 July 2012

** Dinner will be served at 5.30pm **

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AGENDA

1.0 OFFICIAL OPENING

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the business of this meeting. For the purposes of Minuting, these questions and answers are summarised.

4.0 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

5.0 DISCLOSURE OF INTERESTS

5.1 Disclosure of Financial and Proximity Interests

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the *Local Government Act 1995*.)

5.2 Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

6.0 REPORT TO COUNCIL

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

6.1 Adoption of the 2012/2013 Budget

Previous Items:	N/A
Responsible Officer	Director Corporate & Community Services
Service Area:	Corporate & Community Services
File Reference:	
Applicant:	N/A
Owner:	N/A
Attachment 1	2011/2012 Carry Over Schedule
Attachment 2	Schedule of Fees and Charges – Community Facilities – 2012/2013
Attachment 3	Schedule of Fees and Charges – Statutory and Regulatory Charges – 2012/2013
Attachment 4	2012/2013 Statutory Budget

PURPOSE

1. To adopt the Municipal Fund Budget for the year ended 30 June 2013, representing the Financial Year 2012/2013, together with supporting schedules including striking of the Municipal Fund Rates, adoption of fees and charges and other consequential items arising from the budget papers.

BACKGROUND

2. The draft Budget has been compiled based on the principles and assumptions contained in the draft Ten Year Financial Plan 2009/2020, which was presented to Councillors in April 2011.

These principles and assumptions included:

- Balanced Operating Budget with Reserves being set aside annually.
- Operating and Capital expenditure funded by rates, grants, Reserves and loan borrowings.
- The net profit or proceeds from land sales are transferred to Reserves.
- Freehold land for future sale and development accounted for and disclosed separately and shall include all costs of land development.
- Reserves used primarily to fund future capital expenditure or specifically for the purpose for which it was created.
- Operating costs are set either by zero based budgeting principles or in line with CPI.
- Domestic Rubbish Charges set at cost recovery.
- Interest on Investment calculated at 4.85%.

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- Operating Grants based on prior period experiences and available information from funding agencies.
 - Fees and Charges based upon statutory requirements or CPI.
 - Insurance calculated based on quotation received from the Shire's insurers.
 - Salaries and Wages increases set in accordance with Enterprise Bargaining Agreements or contract market rates.
 - Workforce growth has been limited to three new Full Time Equivalent positions – one Traffic Engineer and two Verge Crew Operators. These positions have been offset by savings made in the December 2011 organisational review which resulted in the identification of thirteen positions being removed from the structure which equated to a savings of approximately \$1million.
 - Future population growth projections for calculating interim rates and planning approval revenues is based on 9% projected annual growth rate as detailed in the draft Local Planning Strategy 2010.
3. The proposed differential rate basis within the Budget was presented to Council at its Budget workshop held on 30 April 2012.
 4. Council, at its meeting on the 16 May 2011, resolved to advertise the proposed differential rates in line with the draft Ten Year Financial Plan 2009/2020, the level of Rate increase to be advertised by public notice for the 2012/2013 Budget was 7% net yield.
 5. In accordance with section 6.36 of the *Local Government Act 1995* the Shire advertised its intention to raise differential rates stating the purpose for each rate. This notice was advertised in local newspapers for 21 days from the 16 June 2012. No submissions were received.
 6. The 2012/2013 draft Budget has been prepared in accordance with the presentations made to Councillors at Budget Workshops held on 30 April, 31 May and 9 July 2012.
 7. Interest earnings overall remain the same as previous years estimate even though amounts invested are lower. This is partially due to introduction of interest payable on rates instalments and penalty interest applicable on overdue rates.
 8. The Budget includes increases in utility charges and insurance costs.
 9. The 2012/2013 estimated operating result stands at a surplus of \$459,774 compared to the 2011/2012 Budget cash shortfall of \$1,481,865. The return to a budget operating surplus will be achieved through the leadership taken by the Council in deciding to develop and sell freehold land and property and strong control over growth in operating expenditure.
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10. Notwithstanding the forecast proceeds from sales, it is still necessary, in the interim, that operating costs be funded from rate income. A 7% rate increase is required in order to provide a financial buffer until proceeds from land and property sales is realised and Reserves are re-established.

DETAILS

11. This Budget has been set in accord with the Shire's draft draft Ten Year Financial Plan 2010/2020 which forms a component of the Integrated Planning Framework as prescribed by the State Government under legislation. It is the second Budget drawn from the rolling ten year programme designed to lift the level of service at the Shire of Kalamunda.

12. The Rate Setting Statement for the period ending 30 June 2013 shows the Shire's expenses have increased by 3.6% on last year's budget estimates and when comparing the June 2012 estimated year end result with the 2012/2013 proposed Budget shows an increase of approximately 1%.

Budget 2012/2013	\$47,638,572
Estimate 2011/2012	\$47,164,013
Budget 2011/2012	\$45,986,729

13. Increases for all rates will generate rate revenue of \$25.57 million. This represents the Shire's largest single source of funds and is essential for the Shire to deliver services, undertake capital works and to maintain the current level of maintenance of community facilities and reserves.
14. Given this will be a year where no new property valuations have been established by the Valuer General, no properties will experience a rate increase higher than the proposed 7% net yield increase.
15. Specific comments on some elements of the draft 2012/2013 Budget are as follows:
- i. Unimproved Value (UV) Industrial rate category which was made up of only two ratepayers has now been merged with the UV Commercial category.
 - ii. Adoption of Percentage for Reporting Material Variances – each financial year, a local government is to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. The level proposed for 2012/2013 is 5% or \$5,000 whichever is the greater.
 - iii. The Budget makes provision for the use of overdraft and loan funds to support one major and one minor project:
 - Land Development Costs \$1,200,000
 - Lesmurdie Tennis Club \$19,680
 - iv. The Budget also acknowledges that with the completion of the sale of East Welshpool Road Lots (Smoke Bush Estate) it will retire the overdraft funds of \$971,739 used against that project.

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- v. A total of \$412,196 for works to be carried forward from 2011/2012 is outlined in the 2011/2012 Carry Over Schedule shown as Attachment 1.
- vi. The Capital Works Program has some key projects which are listed below:
- Depot Amenities Building \$600,000
 - Major road construction projects \$2,656,800
 - Abernethy Road
 - Hale Road
 - Welshpool Road East
- vii. Sanitation and Household Refuse - Rubbish Rate. Details of the costs of this service are shown separately in the attached Budget. Both the standard and the pensioner charges have increased by 2.9% to \$350 and \$175 respectively.
- The 50% pensioner discount is funded through an increase in the waste charge to all non-pensioner properties. This ensures the waste budget is cost neutral and not funded from the rates levied.
- It is proposed to continue the Discount Tip Voucher programme whereby residents may pre-purchase tip vouchers from Council Offices or Libraries at a discount. The vouchers allow for waste to be taken to the Walliston Transfer Station or Red Hill Landfill Site in trailers (6x4), utilities or vans.
- viii. Reserve Accounts – No new Reserves have been added in this Budget. The only reserve movements back to Municipal Funds are for:
- Funding the Depot Amenities Building \$676,000
 - Repayment of Overdraft utilised for the Subdivision and development at East Welshpool Road \$971,739
 - Ground works for environmental projects \$76,045
 - Planning for Forrestfield/High Wycombe Industrial Area \$107,000
- ix. Change of Purpose of Loan - In 2011/2012 a loan of \$1,150,000 was taken for the purpose of buying refuse trucks for the proposed in house waste collection program. Of this amount an allocation of \$91,000 was made to purchase a small truck for the waste crew in 2011/2012. A review of the program was undertaken and it has been determined not to pursue the purchase of the additional trucks. The balance of the loan as at the 30 June 2012 is \$1,059,000. This Budget proposes this balance is transferred to the Land and Property Reserve. The purpose being to fund the excess expenditure on the Kalamunda Water Park.
- x. Estimated Year End Position – 30 June 2012 - The estimated unaudited year end (2011/2012) position is a cash surplus of \$2,142,789 against an opening position of a deficit of \$1,481,769 which shows the Shire is turning its finances around and is again operating on a sustainable basis.
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STATUTORY AND LEGAL IMPLICATIONS

16. Section 6.2 of the *Local Government Act 1995* requires a local government to adopt its budget prior to 31 August each year.
17. Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refers to the setting of budgets and the raising of rates and fees and charges. The 2012/2013 Budget as presented is considered to meet these statutory obligations.

POLICY IMPLICATIONS

18. The Budget has been developed based on the principles contained in the draft Ten Year Financial Plan 2009/2020 and also the Shire's Policy FIN6 – Asset Financing and Borrowing Policy.

PUBLIC CONSULTATION/COMMUNICATION

19. The Shire has met its statutory obligations with respect to community consultation whereby a Notice of Intention to Levy Differential Rates was advertised in The Echo and the Hills Gazette on the 16 June 2012 and the Kalamunda Reporter on the 19 June 2012.

A period of 21 days was provided for public comment concluding on 9 July 2012. At the date of publishing the agenda for the Adoption of the Budget no comments were received.

FINANCIAL IMPLICATIONS

20. Specific financial implications are as outlined in the Detail section of this report and in the attached 2012/2013 Budget document.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

21. The Budget has been developed based on the existing strategic planning documents adopted by Council.

Sustainability Implications

22. The Budget has been developed to align with the draft Ten Year Financial Plan 2009/2020, which was developed to assist the Shire provide financial sustainability. The draft Ten Year Financial Plan 2009/2020 also complies with the soon to be legislated new financial regulations requiring all local governments to produce long term strategic financial plans by 2013.

Social Implications

23. The Budget has been developed to align with the prioritised needs of community infrastructure and services. Long term plans such as the Strategic Asset Management Plan and the Community Facilities Plan will be the strategic documents that identify and prioritise community infrastructure. Ongoing service reviews will continue to ensure community services are relevant and efficient.

Economic Implications

24. The Budget has been developed to align with the economic implications occurring in the Shire. The Budget addresses the ongoing development of future industrial land in Forrestfield, as well as land development opportunities throughout the Shire and also provides support to the Kalamunda Chamber of Commerce and the tourism industry through the opening of the Zig Zag Cultural Centre.
25. The draft Local Planning Strategy will guide development within the Shire over the next 20 years.

Environmental Implications

26. The Budget has been developed to align with the environmental priorities outlined in the Shire's Strategic Plan. Funding has been allocated for a range of environmental initiatives within the operating program. An Environmental Reserve was established and additional funds from proceeds of land sales have been set aside to fund a greater level of environmental initiatives.

OFFICER COMMENT

27. The 2012/2013 Budget continues to reflect the decision taken by the Council in 2009 to address the issue of the historic under funding of asset maintenance and renewal. It continues the objective of delivering a responsible budget that enables further improvements to the Shire's financial ratios.
28. The 2012/2013 Budget has been guided by the Shire's draft Ten Year Financial Plan 2010/2020. The Plan provides a blueprint for effective long term financial planning which is in alignment with the Department of Local Government's Integrated Planning Framework.
29. Following three years of significant growth in capital works projects which resulted in a depletion of the Shire's Reserves, the Shire implemented its alternative funding strategy to develop and sell land assets. The Shire was able to transfer significant proceeds to the Land and Property Reserve through the course of the past twelve months. The Shire is ensuring this work continues and has budgeted to transfer more than \$4 million expected from land sales in 2012/2013.

30. Continued cash flow management will be crucial in 2012/2013 to ensure the Shire's Reserves are maintained. The Shire's administration will ensure its operating income growth continues to exceed operating expenditure by closely monitoring and managing activities and programs. A major contributor to the reduction in operating expenditure was the organisational re-structure, in December 2011 to January 2012, which resulted in \$1 million in employees cost being removed from the Budget.

RECOMMENDATIONS

PART A – 2011/2012 END OF YEAR ACTIONS

1. **That the 2011/2012 projects not complete as at 30 June 2012 and listed in Attachment 1 be included in the Budget for 2012/2013 and funded from the Unexpended Capital Works and Specific Purpose Grants Reserve**

Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

PART B – COUNCILLOR FEES AND ALLOWANCES FOR 2012/2013

2. **That pursuant to Section 5.99 of the *Local Government Act 1995* and Regulation 34 of the *Local Government [Administration] Regulations 1996*, Council adopts the following annual fees for the payment of Councillors in lieu of individual meeting attendance fees:-**

Shire President	\$14,000
Councillors	\$7,000

3. **That pursuant to Section 5.99A of the *Local Government Act 1995* and Regulations 34A and 34AA of the *Local Government [Administration] Regulations 1996*, Council adopts the following annual allowances:-**

Telecommunications Allowance	\$2,400
Information Technology Allowance	\$1,000

4. **That pursuant to Section 5.98 (5) of the *Local Government Act 1995* and Regulation 33 of the *Local Government [Administration] Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:-**

Shire President	\$14,000
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5. That pursuant to Section 5.98 (A) of the *Local Government Act 1995* and Regulation 33A of the *Local Government [Administration] Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:-

Deputy Shire President	\$2,900
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Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

PART C – GENERAL FEES AND CHARGES FOR 2012/2013

6. That pursuant to Section 6.16 of the *Local Government Act 1995*, Council adopts the Hall Hire, Community Recreation Facilities Charges and Reserve Hire – Outdoor Activities Charges as per (*Attachment 2*)
7. That the fees and charges for Regulatory and Other Services as per (*Attachment 3*) be adopted
8. That pursuant to *Regulation 53 of the Building Regulations 2012*, Council adopts a swimming pool inspection fee of \$18.83 including GST.
9. That pursuant to Section 6.51 of the *Local Government Act 1995* and Regulation 70 of the *Local Government [Financial Management] Regulations 1996*, Council impose an interest charge of 11.0% on all rates and service charges including the refuse charge and swimming pool inspection fee that are not paid by the due date.
10. That pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government [Financial Management] Regulations 1996*, Council adopt an instalment administration charge and interest charge of 5.5% where the owner has elected to the payment of rates and service charges through an instalment option by charging:
- (a) a \$6 administration charge where a property owner elects to payment of rates and service charges on a two instalment option:
or
 - (b) a \$18 administration charge where a property owner elects to payment of rates and service charges on a four quarterly instalment option.

Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

PART D – WASTE AND RUBBISH CHARGES FOR 2012/2013

11. That pursuant to Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, Council adopt the following charges for the removal and deposit of domestic and commercial waste:-

i. **Domestic / Commercial Service**

- a. Ordinary domestic collection/disposal service including kerbside recycling service to be set at \$350.
- b. Eligible pensioners – a concession rate for the domestic collection/disposal service including kerbside recycling service of \$175.

ii. **Walliston Transfer Station**

The deposit of rubbish at Walliston Transfer Station reflect the schedule of fees and charges adopted by the Eastern Metropolitan Regional Council, and will be charged as follows:

Car/Station Wagon - Per vehicle	\$21.50
Trailers (6 x 4) - Per vehicle	\$43.00
Trailer (6 x 4 high sided) - Per vehicle	\$54.00
Van/Utilities - Per vehicle	\$34.50
Utilities/Trailers 1 Tonne	\$106.00

iii. **Discount Tip Vouchers**

That pursuant to Section 6.12 of the *Local Government Act 1995*, a discount of \$5.00 per entry be provided, by way of pre-purchased vouchers, for entry into the Walliston Transfer Station or Red Hill Landfill Site for residents with rubbish in trailers (not exceeding 6 x 4), utilities or vans

Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

PART E – MUNICIPAL FUND BUDGET FOR 2012/2013

12. That pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and the Part 3 *Local Government [Financial Management] Regulations 1996*, Council adopt the Municipal Fund Budget as contained in (*Attachment 4*), Statutory Statements and Notes (including supplementary information) for the year ending 30 June 2013.

Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

PART F – GENERAL AND MINIMUM RATES , INSTALMENT PAYMENT ARRANGEMENTS AND INCENTIVES FOR EARLY PAYMENTS FOR 2012/2013

13. That for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Item 13, Council pursuant to Sections 6.32, 6.33 6.34 and 6.35 impose the following differential general and minimum rates on Gross Rental and Unimproved Values

13.1 General Rates

- General - Gross Rental Values(GRV) 5.3626 cents in the dollar
- Commercial – GRV 5.6307 cents in the dollar
- Industrial – GRV 6.0059 cents in the dollar
- General - Unimproved Values (UV) 0.2552 cents in the dollar
- Commercial – UV 0.2680 cents in the dollar

13.2 Minimum Rates

- General - Gross Rental Values(GRV) \$693
- Commercial – GRV \$728
- Industrial – GRV \$778
- General - Unimproved Values (UV) \$693
- Commercial – UV \$728

13.3 Instalment Arrangements

That pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominate the following due dates for the payment of rates in full and by instalments:-

Full payment	18 September 2012
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Two Payment Option

First Payment	18 September 2012
Second Payment	18 December 2012

Four Payment Option

First Payment	18 September 2012
Second Payment	19 November 2012
Third Payment	18 January 2012
Fourth (Final) Payment	19 March 2013

13.4 Incentives for Early Payment of Rates

That pursuant to Section 6.46 of the *Local Government Act 1995*, Council offers the following incentive prizes to ratepayers who have paid their rates in full.

- 10 cash prizes of \$1,000 donated by the Shire of Kalamunda.
- 1 cash prize of \$1,000 donated by the Commonwealth Bank of Australia.
- 1 \$500 passbook account donated by the Bendigo Bank - Forrestfield & High Wycombe Community Bank.
- 3 double passes to concert preformed and donated by the Western Australian Symphony Orchestra.
- 1 Dinner donated by Thai on the Hill.

13.5 Eligibility for inclusion in the rates incentive prize draw.

That ratepayers who make rates payment in full by a week before the the due date, being 11 September 2012, will be eligible for inclusion in the rates incentive prize draw.

13.6 Eligibility of Elected Members and Staff to participate in rates incentive prize

That all Elected Members, staff of the Shire of Kalamunda and government bodies and their agencies be ineligible to be chosen as a winner of the early rate payment incentive prizes either as a sole or part owner of any property.

Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

PART G – CHANGE OF PURPOSE OF LOAN FOR 2012/2013

- 14. That in accordance with Section 6.20 (3) of the *Local Government Act 1995* changes the purpose of Loan 228 from Purchase of Plant and equipment to Upgrade of the Kalamunda Water Park.**

Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

PART H – MATERIAL VARIANCE REPORTING FOR 2012/2013

- 15. That in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, and AAS 5 the level to be used in statements of financial activity in the year 2012/2013 for reporting material variances shall be 5% or \$5,000, whichever is the greater.**

Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

Shire of Kalamunda
Budget 2012/2013
Carry Over Schedule

	ACCOUNT	JOB	DIVISION	CARRY OVER PROJECTS	CAPITAL	Funding Source
PR-7000/10	420912	8056	Engineering Construction - Asset Renewal (420)	Drainage / Renewal - Traylen Rd (Restoration of Creek) - 8056	\$50,000	Municipal Funds - Project not completed at year end
PR-5085/10	420914	3268	Engineering Construction - Asset Renewal (420)	Road / Renewal - BARBARY ROAD - 3268	\$27,241	Municipal Funds - Project not completed at year end
PR-4994/10	420914	3263	Engineering Construction - Asset Renewal (420)	Victory Place - Grove Road to Cul de sac	\$27,942	Municipal Funds - Project not completed at year end
PR-6789/10	420904	3272	Engineering Construction - Asset Renewal (420)	Kalamunda Road	\$90,000	Main Roads & Municipal Funds - Project not completed at year end
PR-5674/10	420904	3273	Engineering Construction - Asset Renewal (420)	Welshpool Road Intersection of Lewis Road	\$85,893	Municipal Funds - Project not completed at year end
PR-5425/10	420913	8066	Engineering Construction - Asset Renewal (420)	Footpath / Renewal - MILN1496 - Milner Road (from Nardine Close to Sultana Road) - asphalt	\$22,000	Municipal Funds - Project not completed at year end
PR-6265/10	420914	3253	Engineering Construction - Asset Renewal (420)	Road / Renewal - RD_207 - PHILLIP GROVE - asphalt reseal	\$17,900	Municipal Funds - Project not completed at year end
PR-7155/12	420914	3281	Engineering Construction - Asset Renewal (420)	Road / New - Maida Vale Road / Dundas Road Intersection - Reimbursement	\$91,220	Main Roads & Municipal Funds - Project not completed at year end
				Carry forward Total Projects	\$412,196	

COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
<u>MISCELLANEOUS CHARGES</u>				
Bond (depending on type of booking) Minimum	Refundable	200.00	N/A	200.00
Bond (depending on type of booking) Maximum	Refundable	1,000.00	N/A	1,000.00
Set up/retainer fee (to a maximum of \$50 - first hour free) * charge to IE 445 or CC.ET 5002.8602 Hall Hire	per hour	9.09	0.91	10.00
Liquor permit	per permit	19.09	1.91	21.00
Security lock up fee	Cost recovery based on amount charged to the Shire			
Security call out fee	Cost recovery based on amount charged to the Shire			
Key bond (max 3 sets, \$50 each thereafter)	Refundable	50.00	N/A	50.00
General Cleaning Fee	per hour	54.55	5.45	60.00
Banner Pole Hire Charge		54.55	5.45	60.00
<u>ANDERSON ROAD COMMUNITY CENTRE</u>				
Room 1				
Commercial	Hour	7.27	0.73	8.00
Community Group	Hour	6.36	0.64	7.00
Room 2				
Commercial	Hour	6.36	0.64	7.00
Community Group	Hour	5.45	0.55	6.00
Verandah		-	-	-
Commercial	Hour	6.82	0.68	7.50
Community Group	Hour	5.95	0.59	6.50
<u>AGRICULTURAL HALL</u>				
Agricultural Hall (Main Hall includes lesser hall)				
Function Selling Alcohol - Commercial	Hour	59.09	5.91	65.00
Function Consuming Alcohol - Commercial	Hour	45.45	4.55	50.00
Function Without Alcohol - Commercial	Hour	36.36	3.64	40.00
Commercial Rate - Set Up/Rehearsal/Class	Hour	26.36	2.64	29.00
Function Selling Alcohol - Community	Hour	26.36	2.64	29.00
Function Consuming Alcohol - Community	Hour	22.73	2.27	25.00
Function Without Alcohol - Community	Hour	20.00	2.00	22.00
Community Group Rate - Set Up/Rehearsal/Class	Hour	17.27	1.73	19.00
Lesser Hall				
Function Selling Alcohol - Commercial	Hour	30.91	3.09	34.00
Function Consuming Alcohol - Commercial	Hour	25.45	2.55	28.00
Function Without Alcohol - Commercial	Hour	21.82	2.18	24.00
Commercial Rate - Set Up/Rehearsal/Class	Hour	14.55	1.45	16.00
Function Selling Alcohol - Community	Hour	16.36	1.64	18.00
Function Consuming Alcohol - Community	Hour	13.64	1.36	15.00
Function Without Alcohol - Community	Hour	11.82	1.18	13.00
Community Group Rate - Set Up/Rehearsal/Class	Hour	10.00	1.00	11.00
Bonds				
Bond with alcohol		700.00	N/A	700.00
Bond without alcohol		300.00	N/A	300.00
Key Bond		53.00	N/A	53.00
Liquor Permit		19.09	1.91	21.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
<u>CARMEL HALL</u>				
Main Hall				
Function Without Alcohol	Hour	9.55	0.95	10.50
Commercial	Hour	6.82	0.68	7.50
Community Group	Hour	6.36	0.64	7.00
<u>CYRIL ROAD HALL</u>				
Main Hall				
Function Selling Alcohol	Hour	48.18	4.82	53.00
Function Consuming Alcohol	Hour	28.64	2.86	31.50
Function Without Alcohol	Hour	25.45	2.55	28.00
Commercial	Hour	18.18	1.82	20.00
Community Group	Hour	13.18	1.32	14.50
Meeting Room				
Commercial	Hour	9.55	0.95	10.50
Community Group	Hour	6.82	0.68	7.50
<u>FALLS FARM</u>				
Whole Building				
Function Selling Alcohol	Hour	45.00	4.50	49.50
Function Consuming Alcohol	Hour	26.82	2.68	29.50
Function Without Alcohol	Hour	25.45	2.55	28.00
Commercial	Hour	14.55	1.45	16.00
Community Group	Hour	9.55	0.95	10.50
<u>FORRESTFIELD HALL</u>				
Main Hall				
Function Selling Alcohol	Hour	40.91	4.09	45.00
Function Consuming Alcohol	Hour	23.64	2.36	26.00
Function Without Alcohol	Hour	22.73	2.27	25.00
Commercial	Hour	15.45	1.55	17.00
Community Group	Hour	10.91	1.09	12.00
<u>FORRESTFIELD LIBRARY EXHIBITION ROOM</u>				
Forrestfield				
Commercial	Hour	12.50	1.25	13.75
Exhibition with Sales (per day for first 3 days then \$55.50 for each subsequent day)	Day	110.00	11.00	121.00
Exhibitions without Sales (per day for first 3 days then \$24 for each subsequent day)	Day	50.00	5.00	55.00
Community Group	Hour	10.68	1.07	11.75
<u>GAMES TRAILER</u>				
Bond (Refundable)	Event	200.00	N/A	200.00
Hire				
Half Day (up to 4 hours)		42.73	4.27	47.00
Whole Day (4 hours plus)		64.55	6.45	71.00
Weekly (7 days)		320.91	32.09	353.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
<u>GOOSEBERRY HILL HALL</u>				
Main Hall				
Function Selling Alcohol	Hour	57.27	5.73	63.00
Function Consuming Alcohol	Hour	27.27	2.73	30.00
Function Without Alcohol	Hour	26.36	2.64	29.00
Commercial	Hour	17.73	1.77	19.50
Community Group	Hour	13.18	1.32	14.50
Meeting Room				
Commercial	Hour	9.55	0.95	10.50
Community Group	Hour	6.82	0.68	7.50
<u>GOOSEBERRY HILL MULTI-USE FACILITY</u>				
Main Hall				
Function Without Alcohol	Hour	22.73	2.27	25.00
Commercial	Hour	11.59	1.16	12.75
Community Group	Hour	9.55	0.95	10.50
<u>HARTFIELD PARK RECREATION CENTRE</u>				
Courts Off Peak	Monday to Friday and weekends-6.00am - 5.00pm			
Courts Peak	Monday to Friday-5.00pm - 9.00pm			
Gym Off Peak	Monday to Friday and weekends-8.00am - 5.00pm			
Gym Peak	Monday to Friday-6.00am - 8.00am and 5.00pm - 9.00pm			
*Valid Seniors Card, Pensioner Concession Card, Health Care Card, Student card				
**Valid for current 6 & 12 month members only - 50% discount				
Sports Hall				
Function Selling Alcohol	Hour	213.18	21.32	234.50
Function Consuming Alcohol	Hour	147.27	14.73	162.00
Function Without Alcohol	Hour	100.00	10.00	110.00
Out of hours function surcharge	Hour	86.36	8.64	95.00
Peak				
a. per court	Hour	48.18	4.82	53.00
b. both	Hour	90.00	9.00	99.00
Off Peak				
a. per court	Hour	36.36	3.64	40.00
b. both	Hour	59.55	5.95	65.50
Fitness & Lifestyle Room				
Commercial	Hour	40.91	4.09	45.00
Community Group	Hour	31.82	3.18	35.00
Multi-Purpose Room				
Commercial	Hour	10.00	1.00	11.00
Community Group	Hour	8.18	0.82	9.00
Multi-Purpose Room (After Upgrade)				
Commercial	Hour	20.91	2.09	23.00
Community Group	Hour	19.09	1.91	21.00
Meeting Room One & Two				
Commercial	Hour	19.55	1.95	21.50
Community Group	Hour	18.64	1.86	20.50
Creche Room				
Commercial	Hour	30.45	3.05	33.50
Community Group	Hour	18.64	1.86	20.50
Badminton				
Off Peak (per court)	Hour	9.09	0.91	10.00
Peak (per court)	Hour	19.55	1.95	21.50

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Volleyball				
Off Peak (per court)	Hour	16.36	1.64	18.00
Peak (per court)	Hour	21.82	2.18	24.00
Squash/Racquet Ball				
Off Peak (per court)	Hour	13.18	1.32	14.50
Peak (per court)	Hour	20.45	2.05	22.50
Pennants	Person	9.55	0.95	10.50
Fitness Memberships				
Gym (off peak)				
One Month		52.73	5.27	58.00
Three Months	3 x one month minus 20 % discount (inc appraisals)	126.55	12.65	139.20
Six Months	6 x one month minus 30 % discount (inc appraisals)	221.36	22.14	243.50
Direct Debit	12 months only, total/12 + \$2/month administration	33.45	3.35	36.80
Twelve Months	12 x one month minus 40 % discount (inc appraisals)	379.55	37.95	417.50
Casual	Session	10.45	1.05	11.50
10 visit multipass	10 visits minus 1 visit Block	94.09	9.41	103.50
20 visit multipass	20 visits minus 2 visits Block	188.18	18.82	207.00
*Casual - Concession (20% discount)	Session	8.36	0.84	9.20
10 vist multipass	10 visits minus 1 visit Block	75.27	7.53	82.80
20 visit multipass	20 visits minus 2 visits Block	150.55	15.05	165.60
Gym (peak)				
One Month	Plus 25% on one month off peak	65.91	6.59	72.50
Three Months	3 x one month minus 20 % discount (inc appraisals)	158.18	15.82	174.00
Six Months	6 x one month minus 30 % discount (inc appraisals)	276.82	27.68	304.50
Twelve Months	12 x one month minus 40 % discount (inc appraisals)	474.55	47.45	522.00
Direct Debit	12 months only, total/12 + \$2/month admi	41.36	4.14	45.50
Casual	Session	12.27	1.23	13.50
10 visit multipas	10 visits minus 1 visit Block	110.45	11.05	121.50
20 visit multipass	20 visits minus 2 visits Block	220.91	22.09	243.00
*Casual - Concession (20% discount)	Session	9.82	0.98	10.80
10 vist multipass	10 visits minus 1 visit Block	88.36	8.84	97.20
20 visit multipass	20 visits minus 2 visits Block	176.73	17.67	194.40
Group Fitness				
One Month		64.09	6.41	70.50
Three Months	3 x one month minus 20 % discount	153.64	15.36	169.00
Six Months	6 x one month minus 30 % discount	269.09	26.91	296.00
Twelve Months	12 x one month minus 40 % discount	461.36	46.14	507.50
Direct Debit	12 months only, total/12 + \$2/month administration	40.27	4.03	44.30
Casual	Session	12.27	1.23	13.50
10 vist multipass	10 visits minus 1 visit Block	110.45	11.05	121.50
20 visit multipass	20 visits minus 2 visits Block	220.91	22.09	243.00
Spin Classes				
Spin Classes	Session	12.27	1.23	13.50
Spin Classes	discount for 6, 12 month members**	6.14	0.61	6.75
Gym Peak & Group Fitness (combination)				
One Month	1 mth peak + 1 mth GF minus 20% discount	104.09	10.41	114.50
Three Months	3 x one month minus 20 % discount (inc appraisals)	250.00	25.00	275.00
Six Months	6 x one month minus 30 % discount (inc appraisals)	437.27	43.73	481.00
Twelve Months	12 x one month minus 40 % discount (inc appraisals)	749.55	74.95	824.50
Direct Debit	12 months only, total/12 + \$2/month administration	64.27	6.43	70.70

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Cross Centre Group Fitness				
Six Months	6 Months HPRC x 1.5	403.64	40.36	444.00
Twelve Months	12 Months HPRC x 1.5	691.82	69.18	761.00
Direct Debit	12 months only, total/12 + \$2/month administration	59.50	5.95	65.45
Programmes				
Junior Programmes	Person	5.91	0.59	6.50
Junior Programmes	Term (10 Sessions)	53.18	5.32	58.50
Adult Lifestyle Programmes	Person	12.27	1.23	13.50
Adult Lifestyle Programmes	Term (10 Sessions)	110.45	11.05	121.50
Adult Lifestyle Programmes	discount for 6, 12 month members** Term (10 sessions)	55.23	5.52	60.75
Adult Sports	Person	7.73	0.77	8.50
Adult Sports (Day Competition inc creche)	Team	65.91	6.59	72.50
Team Competition Nomination > 2 wks to 1st fixture	Team	36.36	3.64	40.00
Team Competition Nomination < 2 wks to 1st fixture	Team	45.45	4.55	50.00
Team Competition Forfeit Fee < 24 hours notice	Team	68.18	6.82	75.00
Team Competition Forfeit Fee > 24 hours notice	Team	59.09	5.91	65.00
Team Competition Withdrawal Fee	Team	109.09	10.91	120.00
Living Longer Living Stronger (governed by COTA)	Person	5.91	0.59	6.50
Lifeball	Person	2.73	0.27	3.00
Pool Table / Table Tennis				
Per hour (includes equipment)	Hour	6.36	0.64	7.00
Casual Basketball / Netball / Soccer				
Adult per hour (includes ball hire)	Hour	3.45	0.35	3.80
Child per hour (includes ball hire)	Hour	2.55	0.25	2.80
Sports Special (available 8am-5pm includes equipment but not gym/group fitness)				
Adult for two hour session		6.82	0.68	7.50
Child for two hour session		5.91	0.59	6.50
Birthday Parties (prices include 2 hours court hire, equipment, food & drink)				
Max. 10 children (\$15.50 per child)	Group	140.91	14.09	155.00
Max. 15 children (\$14.50 per child)	Group	197.73	19.77	217.50
Max. 20 children (\$13.50 per child)	Group	245.45	24.55	270.00
Staff Instructor	Booking	63.64	6.36	70.00
Bond	Refundable	50.00	N/A	50.00
Miscellaneous				
Creche (per hour)	Child	3.82	0.38	4.20
Creche (10 hourly visits)	Block	34.36	3.44	37.80
Creche (20 hourly visits)	Block	68.73	6.87	75.60
Squash Racquet Hire	Racquet	3.82	0.38	4.20
Badminton Racquet Hire	Racquet	3.82	0.38	4.20
Broken Racquet Charge	Racquet	23.64	2.36	26.00
Fitness Appraisal	Appraisal	36.36	3.64	40.00
Personal Training	Per Hour Per Person	47.73	4.77	52.50
Personal Training x 6 sessions	6 session per person	238.64	23.86	262.50
Personal Training x 12 sessions	12 sessions per person	453.41	45.34	498.75
Personal Training 1 Trainer - 2 people	Per Hour x 2 Persons	66.82	6.68	73.50
Personal Training 1 Trainer - 2 people	6 sessions x 2 persons	334.09	33.41	367.50
Personal Training 1 Trainer - 2 people	12 sessions x 2 persons	634.77	63.48	698.25
Personal Training 1 Trainer -3-6 people	Per Hour x 3-6 Persons	95.45	9.55	105.00
Personal Training 1 Trainer -3-6 people	6 sessions x 3-6 Persons	477.27	47.73	525.00
Personal Training 1 Trainer -3-6 people	12 sessions x 3-6 Persons	906.82	90.68	997.50
Replacement Membership Cards	Card	5.00	0.50	5.50
Miscellaneous Administration Fee	Request	18.18	1.82	20.00
Membership Timestop Fee	Timestop	9.09	0.91	10.00
Hire of Forrestfield Tennis Club ennis courts based on 20% of gross value				

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$	
<u>HEADINGLY ROAD COTTAGE</u>					
Main Room					
Commercial	Hour	6.82	0.68	7.50	
Community Group	Hour	5.68	0.57	6.25	
<u>HIGH WYCOMBE COMMUNITY AND RECREATION CENTRE</u>					
This centre is staffed between 9:00am - 5pm, Monday to Friday					
Court Peak	Monday to Friday-5:00pm - 9:00pm				
Court Off Peak	Monday to Sunday-6:00am - 5:00pm				
Valid Seniors Card, Pensioner Concession Card, Health Care Card, Student Card					
Main Hall					
Function Selling Alcohol	Hour	80.91	8.09	89.00	
Function Consuming Alcohol	Hour	48.18	4.82	53.00	
Function Without Alcohol	Hour	44.09	4.41	48.50	
Commercial	Hour	39.09	3.91	43.00	
Community Group	Hour	31.82	3.18	35.00	
Activity Rooms 1, 2 & 3					
Commercial	Hour	13.18	1.32	14.50	
Community Group	Hour	7.27	0.73	8.00	
Stage					
Commercial	Hour	13.18	1.32	14.50	
Badminton Courts					
Off Peak (per court per hour)	Hour	8.18	0.82	9.00	
Peak (per court per hour)	Hour	14.09	1.41	15.50	
Volleyball Courts					
Off Peak (per court)	Hour	10.00	1.00	11.00	
Peak (per court)	Hour	21.82	2.18	24.00	
Fitness Memberships					
Gym					
1 month		40.45	4.05	44.50	
3 month	3 x one month minus 20 % discount (inc appraisals)	96.82	9.68	106.50	
6 month	6 x one month minus 30 % discount (inc appraisals)	170.00	17.00	187.00	
12 month	12 x one month minus 40 % discount (inc appraisals)	291.36	29.14	320.50	
Direct Debit	12 months only, total/12 + \$2/month administration	Monthly	26.09	2.61	28.70
Casual Use					
10 visit multipass	10 visits minus 1 visit	Block	78.00	7.80	85.80
20 visit multipass	20 visits minus 2 visit	Block	155.45	15.55	171.00
*Casual Use - Concession (20% discount)		Session	6.91	0.69	7.60
10 visit multipass	10 visits minus 1 visit	Block	62.18	6.22	68.40
20 visit multipass	20 visits minus 2 visits	Block	124.36	12.44	136.80
Group Fitness					
1 month		52.73	5.27	58.00	
3 month	3 x one month minus 20 % discount (inc appraisals)	126.36	12.64	139.00	
6 month	6 x one month minus 30 % discount (inc appraisals)	221.36	22.14	243.50	
12 month	12 x one month minus 40 % discount (inc appraisals)	379.55	37.95	417.50	
Direct Debit	12 months only, total/12 + \$2/month administration	Monthly	33.45	3.35	36.80
Casual Use					
10 visit multipass	10 visits minus 1 visit	Block	94.09	9.41	103.50
20 visit multipass	20 visits minus 2 visits	Block	188.18	18.82	207.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Gym & Group Fitness (combination)				
One Month	1 mth peak + 1 mth GF minus 20% discount	74.55	7.45	82.00
Three Months	3 x one month minus 20 % discount (inc appraisals)	179.09	17.91	197.00
Six Months	6 x one month minus 30 % discount (inc appraisals)	313.18	31.32	344.50
Twelve Months	12 x one month minus 40 % discount (inc appraisals)	536.82	53.68	590.50
Direct Debit	12 months only, total/12 + \$2/month administration	46.55	4.65	51.20
Cross Centre Group Fitness				
Six Months	6 Months HPRC x 1.5	403.64	40.36	444.00
Twelve Months	12 Months HPRC x 1.5	691.82	69.18	761.00
Direct Debit	12 months only, total/12 + \$2/month administration	59.50	5.95	65.45
Programmes				
Junior Programmes	Person	5.91	0.59	6.50
Junior Programmes	Term (10 Sessions)	53.18	5.32	58.50
Adult Lifestyle Programmes	Person	12.27	1.23	13.50
Adult Lifestyle Programmes	Term (10 Sessions)	110.45	11.05	121.50
Adult Lifestyle Programmes	discount for 6, 12 month members** Term (10 sessions)	55.23	5.52	60.75
Adult Sports	Person	7.73	0.77	8.50
Adult Sports (Day Competition inc creche)	Team	65.91	6.59	72.50
Team Competition Nomination > 2 wks to 1st fixture	Team	36.36	3.64	40.00
Team Competition Nomination < 2 wks to 1st fixture	Team	45.45	4.55	50.00
Team Competition Forfeit Fee < 24 hours notice	Team	68.18	6.82	75.00
Team Competition Forfeit Fee > 24 hours notice	Team	59.09	5.91	65.00
Team Competition Withdrawal Fee	Team	109.09	10.91	120.00
Living Longer Living Stronger (governed by COTA)	Person	5.91	0.59	6.50
Lifeball	Person	2.73	0.27	3.00
Casual Sport				
Casual Basketball / Netball / Soccer				
Adult per hour (includes ball hire)	Hour	3.45	0.35	3.80
Child per hour (includes ball hire)	Hour	2.55	0.25	2.80
Sports Special (available 8am-5pm includes equipment but not gym/gro)				
Adult for two hour session		6.82	0.68	7.50
Child for two hour session		5.91	0.59	6.50
Miscellaneous				
Creche (per hour)	Child	3.82	0.38	4.20
Creche (10 hourly visits)	Block	34.36	3.44	37.80
Creche (20 hourly visits)	Block	68.73	6.87	75.60
Badminton Racquet Hire	Racquet	3.82	0.38	4.20
Broken Racquet Charge	Racquet	23.64	2.36	26.00
Fitness Appraisal	Appraisal	36.36	3.64	40.00
Personal Training	Hour	47.73	4.77	52.50
Personal Training x 6 sessions	6 sessions per person	238.64	23.86	262.50
Personal Training x 12 sessions	12 sessions per person	453.41	45.34	498.75
Personal Training 1 trainer - 2 people	Hour	66.82	6.68	73.50
Personal Training 1 Trainer - 2 people	6 sessions x 2 Persons	334.09	33.41	367.50
Personal Training 1 Trainer - 2 people	12 sessions x 2 Persons	634.77	63.48	698.25
Personal Training 2 Trainers - 3-6 people	Per Hour x 3-6 Persons	95.45	9.55	105.00
Personal Training 2 Trainers - 3-6 people	6 sessions x 3-6 Persons	477.27	47.73	525.00
Personal Training 2 Trainers - 3-6 people	12 sessions x 3-6 Persons	906.82	90.68	997.50
Replacement Membership Cards	Card	5.00	0.50	5.50
Miscellaaneous Administration Fee	Request	18.18	1.82	20.00
Membership Timestop Fee	Timestop	9.09	0.91	10.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
<u>JACK HEALEY CENTRE</u>				
Main Hall				
Function Selling Alcohol	Hour	50.91	5.09	56.00
Function Consuming Alcohol	Hour	32.27	3.23	35.50
Function Without Alcohol	Hour	29.09	2.91	32.00
Commercial	Hour	22.27	2.23	24.50
Community Group	Hour	16.36	1.64	18.00
Meeting Room 1				
Commercial	Hour	8.64	0.86	9.50
Community Group	Hour	7.73	0.77	8.50
Meeting Room 2				
Commercial	Hour	8.64	0.86	9.50
Community Group	Hour	7.73	0.77	8.50
<u>JORGENSEN PAVILION</u>				
Main Hall				
Function Without Alcohol	Hour	16.36	1.64	18.00
Commercial	Hour	9.55	0.95	10.50
Community Group	Hour	7.27	0.73	8.00
Cottage				
Commercial	Hour	6.82	0.68	7.50
Community Group	Hour	6.36	0.64	7.00
<u>KALAMUNDA PERFORMING ARTS CENTRE</u>				
Theatre (includes foyer & bar)				
Performance Selling Alcohol - Commercial	Hour	200.00	16.82	185.00
Performance Selling Alcohol - Community Group	Hour	104.55	10.45	115.00
Performance Consuming Alcohol - Commercial	Hour	118.18	11.82	130.00
Performance Consuming Alcohol - Community Group	Hour	72.73	7.27	80.00
Performance Without Alcohol - Commercial	Hour	95.45	9.55	105.00
Performance Without Alcohol - Community Group		58.18	5.82	64.00
Rehearsals/Workshops/Set Up - Commercial		27.27	2.73	30.00
Rehearsals/Workshops/Set Up - Community Group		16.36	1.64	18.00
Key Bond		53.00	N/A	53.00
Bond with alcohol		525.00	N/A	525.00
Bond without alcohol		315.00	N/A	315.00
Liquor Permit		19.09	1.91	21.00
Technician (Min 3 hour Charge)	Hour	31.82	3.18	35.00
Front of house staff (minimum 3 hours)	Hour	24.55	2.45	27.00
Teaching Area				
Performance/Function	Hour	27.27	2.73	30.00
Rehearsals/Workshop - Commercial	Hour	18.18	1.82	20.00
Rehearsals/Workshop - Community	Hour	12.73	1.27	14.00
Foyer				
Performance/Function - Community	Hour	21.36	2.14	23.50
Rehearsal/Set Up/Pack Up - Community	Hour	10.00	1.00	11.00
Changes to Stage (wings, full thrust or catwalk)				
Wings, full thrust or catwalk	Event	272.73	27.27	300.00
Installation of Orchestra Pit	Event	272.73	27.27	300.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
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COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Grand Piano				
Commercial	Hour	123.64	12.36	136.00
Community Group	Hour	N/A	N/A	50.00
Refundable Bond	Refundable	210.00	N/A	210.00
Equipment Hire				
Portable PA system. Consecutive day hires = add \$60. Eg: 1 day \$115, 2 days \$175, 3 days \$235 etc	Day	104.55	10.45	115.00
Data Projector. Consecutive day hires = add \$60. Eg: 1 day \$115, 2 days \$175, 3 days \$235 etc	Day	104.55	10.45	115.00
Radio Wireless Microphones. \$40 each per day	Day	36.36	3.64	40.00
Ticket Prices				
Morning Music	Each	12.27	1.23	13.50
Morning Music	10 or more	9.55	0.95	10.50
<u>KALAMUNDA TOWN SQUARE HALL</u>				
Main Hall				
Function Without Alcohol	Hour	19.55	1.95	21.50
Commercial	Hour	12.27	1.23	13.50
Community Group	Hour	9.55	0.95	10.50
<u>LESMURDIE HALL</u>				
Main Hall				
Function Selling Alcohol	Hour	51.82	5.18	57.00
Function Consuming Alcohol	Hour	37.27	3.73	41.00
Function Without Alcohol	Hour	30.00	3.00	33.00
Commercial	Hour	19.55	1.95	21.50
Community Group	Hour	16.36	1.64	18.00
<u>LEWIS ROAD HALL</u>				
Main Room				
Commercial	Hour	8.64	0.86	9.50
Community Group	Hour	6.82	0.68	7.50
<u>RAY OWEN SPORTS CENTRE</u>				
Games Hall				
Commercial (per court)	Hour	28.18	2.82	31.00
Community Group (per court)	Hour	22.27	2.23	24.50
Social Room				
Function Selling Alcohol	Hour	43.64	4.36	48.00
Function Consuming Alcohol	Hour	30.91	3.09	34.00
Function Without Alcohol	Hour	22.73	2.27	25.00
Commercial	Hour	10.00	1.00	11.00
Community Group	Hour	8.18	0.82	9.00
Outdoor Netball Court (per court)	Hour	7.27	0.73	8.00
Additional Cleaning Charge	Event	125.45	12.55	138.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
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COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
<u>RESERVE HIRE - OUTDOOR ACTIVITIES</u>				
0001601 Sport Reserve - Hartfield Park	0001605	Sport Reserve - Kostera Oval		
0001602 Sport Reserve - Maida Vale	0001606	Sport Reserve - Fleming		
0001603 Sport Reserve - Scott	0001607	Sport Reserve - Ray Owen		
0001604 Sport Reserve - Pioneer Park	0001608	Sport Reserve - General		
(School Concession - No charge during school periods)				
Seniors				
Seasonal Use - Registered per mth 1/game/training session	Season	69.09	6.91	76.00
Training only - Registered (per member per season)	Season	24.55	2.45	27.00
Games only charge - Registered (per member per season)	Season	46.36	4.64	51.00
Juniors (17 years and under)				
N/A				
Casual Use Sporting				
1 Hour		17.27	1.73	19.00
Half Day (up to 4 hours)		63.64	6.36	70.00
Whole Day (4 hours plus)		113.64	11.36	125.00
Casual Use Non Sporting				
1 Hour		23.64	2.36	26.00
Half Day (up to 4 hours)		80.00	8.00	88.00
Whole Day (4 hours plus)		136.36	13.64	150.00
Casual Use of Kiosk				
	Session	11.82	1.18	13.00
Personal Trainer Fee - 5 people or less				
	Hour	3.64	0.36	4.00
Personal Trainer Fee - 5 people or more				
	Hour	6.36	0.64	7.00
Sports Lighting Charge				
		Kw/hr x days per week x number of weeks x 0.25		
<u>PIONEER PARK PAVILLION</u>				
Community Group	Hour	5.45	0.55	6.00
<u>STIRK PARK</u>				
Power at Soundshell				
Electricity Charge	Event	25.00	2.50	27.50
<u>TOWN SQUARE</u>				
Power at Rotunda				
Electricity Charge	Event	25.00	2.50	27.50
<u>TOWN SQUARE THEATRE</u>				
(In accordance with KADS licence agreement)				
Bond	Refundable	103.00	N/A	103.00
Commercial	Hour	21.82	2.18	24.00
Community Group	Hour	15.00	1.50	16.50
Use of Additional Equipment	Hour	6.09	0.61	6.70
<u>KALAMUNDA HISTORY VILLAGE</u>				
Entry Fee				
Adult	each	4.55	0.45	5.00
Senior	each	3.64	0.36	4.00
Children	each	1.82	0.18	2.00
Group Bookings				
Seniors Tour - Standard Guided Tour	each	3.64	0.36	4.00
Seniors Tour - Mystery Item Tour	each	5.45	0.55	6.00
Education Program				
School Students depending on program	each	N/A	N/A	N/A

SHIRE OF KALAMUNDA
Schedule of Fees Charges
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COMMUNITY FACILITIES	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
School Holiday Program				
Children (School Holiday Group - per child)	each	5.45	0.55	6.00
Family Day (per child)	each	7.27	0.73	8.00
Accompanying Adults free	each	N/A	N/A	N/A
Wedding Photography				
Wedding Ceremony plus Photography	Booking	100.00	10.00	110.00
Wedding Party - Photography only	Booking	50.00	5.00	55.00
<u>STIRK COTTAGE</u>				
Entry by donation	Each	donation	N/A	N/A
School Students	Each	1.00	N/A	1.00
Group Booking	Per Person	donation	N/A	N/A
<u>WOODLUPINE FAMILY & COMMUNITY CENTRE</u>				
Rooms 2, 3 & 4				
Function Without Alcohol	Hour	23.18	2.32	25.50
Commercial	Hour	17.73	1.77	19.50
Community Group	Hour	10.91	1.09	12.00
Gallery *				
Function Without Alcohol	Hour	16.36	1.64	18.00
Commercial	Hour	16.36	1.64	18.00
Community Group	Hour	7.73	0.77	8.50
Main Hall				
Function Selling Alcohol	Hour	69.09	6.91	76.00
Function Consuming Alcohol	Hour	60.00	6.00	66.00
Function Without Alcohol	Hour	55.45	5.55	61.00
Commercial	Hour	55.45	5.55	61.00
Community Group	Hour	40.00	4.00	44.00
<u>ZIG ZAG CULTURAL CENTRE</u>				
Art Gallery	6 weeks	1,363.64	136.36	1,500.00
Art Gallery	4 weeks	909.09	90.91	1,000.00
Art Gallery	2 weeks	454.55	45.45	500.00
Art Gallery	up to 1 week	227.27	22.73	250.00
Art Gallery - Bond		500.00	N/A	500.00
Visitor Centre Window Display	weekly	50.00	5.00	55.00
Visitor Centre Window Display	monthly	200.00	20.00	220.00
Visitor Centre Floor Display	weekly	50.00	5.00	55.00
Visitor Centre Floor Display	monthly	200.00	20.00	220.00
Visitor Centre - Brochure Racking Fee	12 months	31.82	3.18	35.00
Meeting Rooms - Combined	Hour	27.27	2.73	30.00
Meeting Rooms - Combined (with media)	Hour	36.36	3.64	40.00
Meeting Room 1	Hour	13.64	1.36	15.00
Meeting Room 1 (with media)	Hour	18.18	1.82	20.00
Meeting Room 2	Hour	13.64	1.36	15.00
Meeting Room 2 (with media)	Hour	18.18	1.82	20.00
Kitchen	Hour	18.18	1.82	20.00
Alcohol surcharge	Hour	9.09	0.91	10.00
Out of hours surcharge	Hour	36.36	3.64	40.00
Set up/set down surcharge	Hour	36.36	3.64	40.00
Membership	member	45.45	4.55	50.00
Sale of art & Visitor Centre Stock on consignment based on 30% of gross value				

REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
<u>ADMINISTRATION FEES</u>				
Photocopy Fees		0.18	0.02	0.20
Fax Fees (local, up to 5 pages)		0.91	0.09	1.00
Dishonoured Payment Administration Fees		10.00	1.00	11.00
Sundry Debtors Instalment Fees		13.64	1.36	15.00
Reimbursement Insurance				
Notice Advising General Procedure Claim		18.18	1.82	20.00
*Being a letter advising no further legal action on outstanding rates previously pursued				
Rates Instalment Rates (four instalments)		18.00	N/A	18.00
Rates Instalment Rates (two instalments)		6.00	N/A	6.00
Notice of Discontinuance		272.73	27.27	300.00
Interest on rates instalments		5.50%	N/A	5.50%
Penalty interest on outstanding rates		11%	N/A	11%
Property Rates Statement		30.00	N/A	30.00
Re-print copy of Rates Notice		15.00	1.50	16.50
Processing refund cheques for		20.00	N/A	20.00
Special Payment Arrangments (SPA's)		20.00	N/A	20.00
Prepare Direct Debit Arrangement		20.00	N/A	20.00
Sale of Street Listing				
All Wards		154.55	15.45	170.00
One Ward		50.91	5.09	56.00
Freedom of Information Application				
Charge for time to deal with application	1st Hr	N/A	N/A	N/A
Charge after initial hour	Hour	27.27	2.73	30.00
Property Owner Details Search				
per property searched or suggest a maximum of 4 properties for dividing fences etc.		20.00	N/A	20.00
*A valuation register is located at front counter which is available to the public and				

SHIRE OF KALAMUNDA
Schedule of Fees Charges
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REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
COMMUNITY DEVELOPMENT				
Liberty Swing - Stirk park				
Key Purchase	Key	10.91	1.09	12.00
Key Rental/Bond	Key	10.91	1.09	12.00
Podiatry Service				
Kalamunda, High Wycombe and Forrestfield	Visit	24.00	N/A	24.00
Kalamunda HACC				
Peter Anderton Respite Centre (inc meal - activity extra)	Day	23.00	N/A	23.00
Shoppers Bus	Occasion	2.50	N/A	2.50
Domestic Assistance	Hour	8.00	N/A	8.00
Respite Care	Hour	8.00	N/A	8.00
Personal Care	Hour	8.00	N/A	8.00
Social Support	Hour	8.00	N/A	8.00
Home Maintenance	Hour	8.00	N/A	8.00
Meals on Wheels	Per Meal	8.50	N/A	8.50
Community Aged Care Package	Per Month	see comments	N/A	
Transport				
0 - 30 km	Occasion/ One Way	7.27	0.73	8.00
31 - 60 (previously 31km - 90)km	Occasion/ One Way	9.09	0.91	10.00
61 - 90 km	Occasion/ One Way	13.64	1.36	15.00
>90Kms By negotiation				
The Kalamunda HACC hourly rate of \$8.00 is for clients on a level 1 income. A fee of \$10.00 per hour applies for clients on a level 2 income. Please refer to Kalamunda HACC administration for clarification regarding income levels				
<u>LIBRARIES</u>				
Kalamunda Library				
Forrestfield Library				
High Wycombe Library				
Lesmurdie Library				
USB Devices		10.00	1.00	11.00
Library bags		0.91	0.09	1.00
Local History Items				
"Cala Munnda a Home in the Forest" - book		12.00	1.20	13.20
Stained Glass window postcards		0.91	0.09	1.00
Lost Books				Replacement
Damaged Books				Replacement
Overdue Fees	day			
Word Process Use - Per half hour				
Printing - Black & white	per page	0.18	0.02	0.20
Printing - Colour	per page	0.45	0.05	0.50
Blank discs	each	1.36	0.14	1.50

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Schedule of Fees Charges
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REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Internet Use			No charge for max one hour booking	
Printing - Black & white	per page	0.18	0.02	0.20
Printing - Colour	per page	0.45	0.05	0.50
Photocopier Use - A4 Black and White	per page	0.18	0.02	0.20
Photocopier Use - A4 Colour	per page	0.91	0.09	1.00
Photocopier Use - A3 Black and White	per page	0.18	0.02	0.20
Photocopier Use - A3 Colour	per page	0.91	0.09	1.00
Transparencies	each	0.73	0.07	0.80
Replacement library cards	each	3.00	0.30	3.30
Laminating - A4	each	2.00	0.20	2.20
Laminating - A3 - Kalamunda and	each	4.00	0.40	4.40
Scan and email	page	3.00	0.30	3.30
Fax Charges				
Metropolitan area - First page	page	3.00	0.30	3.30
Metropolitan area - Subsequent pages	page	1.00	0.10	1.10
Rest of Australia- First page	page	4.00	0.40	4.40
Rest of Australia- Subsequent pages	page	2.00	0.20	2.20
Rest of World- First page	page	8.00	0.80	8.80
Rest of World- Subsequent pages	page	4.00	0.40	4.40
FINES ENFORCEMENT [Regulation 9]				
Part A - Enforcement Fees for part 3 of				
Fee for issuing a final demand		13.50	N/A	13.50
Fee for preparing an enforcement certificate		11.50	N/A	11.50
Fee for registering an infringement notice		43.00	N/A	43.00
Fee for issuing a notice of intention to		28.50	N/A	28.50
Part B - Enforcement Fees for part 4 of				
Fee for issuing a notice of intention to		28.50	N/A	28.50
Fee for issuing a warrant of execution		134.00	N/A	134.00
FINES ENFORCEMENT [Regulation 9]				
Part C - Enforcement Fees for part 7 of				
Fee for attending the Magistrates Court in		59.50	N/A	59.50
The actual amounts disbursed in connection		N/A	N/A	N/A
Fee for inspecting personal property under		40.00	N/A	40.00
Fee for lodging a memorial under S89.		43.00	N/A	43.00
Fee for lodging a withdrawal of memorial		28.50	N/A	28.50
The actual amounts disbursed for the		N/A	N/A	N/A
The actual amounts disbursed for		N/A	N/A	N/A
Fee for arranging a sale of personal		141.00	N/A	141.00
The actual amounts disbursed in connection		N/A	N/A	N/A
Fee for attending a sale of personal property		57.73	5.77	63.50
Fee for preparing and executing a transfer of		128.18	12.82	141.00
Fee for attending a court in connection with		18.18	1.82	20.00
If the Sheriff or a delegate of the Sheriff is		N/A	N/A	N/A
Local Authority Number Plates (Statutory)	Set	165.00	N/A	165.00
Local Authority Number Plates (Shire's)		77.27	7.73	85.00
Vehicles				
Impounding		145.45	14.55	160.00
Storage Charges (Daily)	Daily	7.27	0.73	8.00
Towing Charge				
Vehicle Disposal/ Surrender Fee		145.45	14.55	160.00

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Schedule of Fees Charges
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REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Ranger Attendance				
Per Ranger attending 7am -7pm (hr or part		54.55	5.45	60.00
Per Ranger attending 7pm -7am (hr or part		154.55	15.45	170.00
Building Security Call Out 7am-7pm (hr or		54.55	5.45	60.00
MOU -Shared Servcies - hourly rate		52.73	5.27	58.00
MOU -Shared Servcies - mileage		0.74	0.07	0.81
LICENSES				
Dog Registration				
Non-Sterilised - Male and Female	1 Year	30.00		30.00
Non-Sterilised - Male and Female	3 Years	75.00		75.00
Sterilised - Male and Female	1 Year	10.00		10.00
Sterilised - Male and Female	3 Years	18.00		18.00
Working Dog Non-Sterilised - Male and	1 Year	7.50		7.50
Working Dog Non-Sterilised - Male and	3 Years	18.75		18.75
Working Dog Sterilised - Male and Female	1 Year	2.50		2.50
Working Dog Sterilised - Male and Female	3 Years	4.50		4.50
*Pensioner 50% discount on all categories				
Replacement Dog Tags		1.00	0.10	1.10
Kennels				
Licence	Annual	55.00	N/A	55.00
Application fee	Initial	109.09	10.91	120.00
POUND FEES				
Impounding fee registered dog		55.00	N/A	55.00
Impounding fee unregistered dog		100.00	N/A	100.00
FER Infringements				
Maintenance	Daily	14.55	1.45	16.00
Surrender at pound	Initial	86.36	8.64	95.00
Surrender at pick up		109.09	10.91	120.00
Multi Dog Application	Initial	90.91	9.09	100.00
Dangerous Dog Declaration fee	Annual	72.73	7.27	80.00
Dangerous Dog Sign	Each	18.18	1.82	20.00
Dangerous Dog Collar - Large	Each	45.45	4.55	50.00
Dangerous Dog collar - Medium	Each	40.91	4.09	45.00
Copy to Dog Register	Each	0.91	0.09	1
Impounding Livestock - Fees				
Entire Horses, mules, asses, camels, alpacas, bulls, boars,mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers,				
Impound Fees Working Hours (7am-7pm)	Head	40.91	4.09	45.00
Impound Fees After Hours (7am-7pm)	Head	77.27	7.73	85.00
Wethers, ewes, lambs, goats				
Impound Fees Working Hours (7am-7pm)	Head	18.18	1.82	20.00
Impound Fees After Hours (7pm-7am)	Head	54.55	5.45	60.00
Float hire		136.36	13.64	150.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Poundage Fees - Daily/ Per Head				
Entire Horses, mules, asses, camels, alpacas, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers,				
Poundage Fees Working Hours First 24 Hrs or part there of.	Head	33.64	3.36	37.00
Poundage Fees After Hours First 24 Hrs or part there of.	Head	11.82	1.18	13.00
Wethers, ewes, lambs, goats		0.00	0.00	
Poundage Fees Working Hours First 24 Hrs or part there of.	Head	7.27	0.73	8.00
Poundage Fees after Hours 24 hrs or part there of.	Head	4.55	0.45	5.00
Sustenance Fees				
Entire Horses, mules, asses, camels, alpacas, bulls, mares, geldings, colts, fillies, foals, oxen, steers, heifers, gilts or Rams, wethers, ewes, lambs, pigs or goats per head.	Daily	15.45	1.55	17.00
	Daily	10.00	1.00	11.00
<u>ENGINEERING</u>				
Crossover Contribution by Council				
New crossover		385.00		385.00
Reconstruction of Crossover		385.00		385.00
Administration fee for processing of infrastructure bond applications for Infrastructure and road reserve protection bond for <u>all</u> new or large additions residential or commercial buildings and any applications for a		250.00	25.00	275.00
Single road frontage	Minimum	1000.00	N/A	1000.00
Two or more road frontages	Minimum	1200.00	N/A	1200.00
Infrastructure bond inspection fee (building & Demolition Licence application)		95.00	9.50	104.50
Infrastructure bond inspection fee (Building & Demolition Licence application) 2nd and subsequent Inspection		85.00	8.50	93.50

SHIRE OF KALAMUNDA
Schedule of Fees Charges
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REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Road Reinstatement Rates & Private				
Included in cost: Plan, labour.		At cost plus 20%		
Bin				
Community Event Bin Hire	Bin	120.64	12.06	132.70
Proposed Charge for Stolen Bin	Bin	50.00	5.00	55.00
Proposed Charge for Delivery of Bin	Bin	20.00	2.00	22.00
Rubbish Removal				
Community & Sporting Clubs	Bin	144.00	N/A	144.00
Residential	Property	350.00	N/A	350.00
Pensioners	Property	175.00	N/A	175.00
Additional recycling bin only	Recycling	91.50	9.15	100.65
Additional Rubbish Service	Property	309.09	30.91	340.00
Transfer Station				
In accordance with Red Hill Waste Facility fees & charges. Vouchers for Vans/Utilities and Trailers (6x4) are available from the Shire Administration Centre and all Libraries at a discount of \$3.00 per entry.				
Car/Station Wagon - Per vehicle		19.55	1.95	21.50
Trailers (6 x 4) - Per vehicle		39.09	3.91	43.00
Trailer (6 x 4 high sided) - Per vehicle		49.09	4.91	54.00
Tandem Trailer/Horse Float (< 1 tonne) - Per		72.73	7.27	80.00
Van/Utilities - Per vehicle		31.36	3.14	34.50
Utilities/Trailers 1 Tonne		96.36	9.64	106.00
OTHER				
General Waste (Commercial)		96.36	9.64	106.00
Minimum Commercial Charge		48.18	4.82	53.00
Clean Greenwaste (minimum charge 0.5t)		36.36	3.64	40.00
Material should be less than 1.5 metres in				
Mattress disposal fee (max 5/person)	each	5.00	0.50	5.50
Computers, computer monitors or	each	9.09	0.91	10.00
Asbestos (Commercial)		158.18	15.82	174.00
Asbestos (minimum charge \$20.00) -		95.45	9.55	105.00
Car Bodies (member Council residents)	each	9.09	0.91	10.00
Tyres off rims (max 4/person)	each	5.00	0.50	5.50
Tyres with rims (max 4/person)	each	6.82	0.68	7.50
Burial Fee (for immediate burial)		136.36	13.64	150.00
Wash Facility Fee		136.36	13.64	150.00
For 2012/2013 annual cumulative commercial tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes are subject to reduction of \$5/Tonne and \$10/Tonne respectively.				
SALE OF MATERIALS				
Mixed clay/fill (purchaser to load)		0.50/t	0.05/t	0.55/t
Mulch/Soil conditioner		23.18	2.32	25.50
Ferricrete (ex stockpile)		11.00	1.10	12.10
Transfer Station - Disposal of Tyres				
Light Truck and Four Wheel Drive	per tyre	5.00	0.50	5.50
Light Truck and Four Wheel Drive on Rim	per tyre	10.91	1.09	12.00
Passenger & Motor Cycle Tyre	per tyre	5.00	0.50	5.50
Passenger Tyre on Rim	per tyre	6.82	0.68	7.50
Truck Tyres	per tyre	12.73	1.27	14.00
Truck Tyre on Rim	per tyre	29.09	2.91	32.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
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REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
<u>TOWN PLANNING</u>				
Strategic				
Structure Plans (Charge per hour)				
Director		83.00	8.30	91.30
Manager/Senior Planner		63.00	6.30	69.30
Planning Officer (and other staff)		34.70	3.47	38.17
Administration Officer		28.40	2.84	31.24
Detailed Area Plans (Charge per hour)				
Director	hour	83.00	8.30	91.30
Manager/Senior Planner	hour	63.00	6.30	69.30
Planning Officer (and other staff)	hour	34.70	3.47	38.17
Administration Officer	hour	28.40	2.84	31.24
Cash in Lieu				
Receipt of Cash in Lieu monies for Public				As per agreement
Reimbursement of valuation fees concerning				As per amount invoiced
Valuation				As per amount invoiced
<u>Strategic</u>				
Reply to a request for a property file search		62.00	6.20	68.20
Statutory				
Development Application				
Determination of <u>development application</u> (other than for an extractive industry) where the estimated costs of the development is:				
Not more than \$50,000		139.00	N/A	139.00
More than \$50,000 but not more than \$500,000	0.32% of the estimated cost of the development			
More than \$500,000 but not more than \$2.5 million	\$1,600 + 0.257% for every \$1 in excess of \$500,000			
More than \$2.5 million but not more than \$5 million	\$740 + 0.206% for every \$1 in excess of \$2.5 million			
More than \$5million but not more than \$21.5 million	\$11,890 + 0.123% for every \$1 in excess of \$5 million			
More than \$21.5 million		32185.00	N/A	32185.00
And if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application under paragraph (a), (b), (c), (d), (e) or (f)				
Determination of <u>development application for an extractive industry</u>		696.00	N/A	696.00
Request for minor amendment to an approved development		50	N/A	50
Request for major amendment to an approved development	50% of regular fee with a minimum of \$100.00			
And \$1230 penalty if the development has commenced	\$1230 penalty if the development has commenced			

SHIRE OF KALAMUNDA
Schedule of Fees Charges
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REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Zoning Certificate (Orders and Requisitions)				
Orders & Requisitions		69.00	6.90	75.90
Rates Enquiry - Property Settlement Statement		30.00	N/A	30.00
Issue of written planning advice		62.73	6.27	69.00
Reply to a sale of business settlement questionnaire		62.73	6.27	69.00
Application for approval of home occupation				
Fee	Initial	209.00	N/A	209.00
Renewal fee		69.00	N/A	69.00
Fee for applications of the new Enterprise Incentive Scheme		20.00	N/A	20.00
\$406 penalty if home occupation has commenced where the Home Occupation has already commenced				
If the home occupation to be renewed has expired		207.00	N/A	207.00
Application for change of use				
For change or continuation of use where development is not		278.00	N/A	278.00
\$540 penalty if the change of use has already been carried		834.00	N/A	834.00
Provision of a survey strata clearance				
Not more than 5 lots	Lot	69.00	N/A	69.00
6 - 195 lots (first 5 lots)	Lot	69.00	N/A	69.00
6 - 195 lots	Lot	\$69 for the first 5 lots and then \$35 per lot	N/A	31.00
more than 195 lots		6959.00	N/A	6959.00
Provision of a subdivision clearance				
Not more than 5 lots	Lot	69.00	N/A	69.00
Not more than 6 - 195 lots	Lot	\$69 for the first 5 lots and then \$35 per lot	N/A	31.00
more than 195 lots		6959.00	N/A	6959.00
Land Matters and Roads and Rights of Way				
Initial Request		200.00	N/A	200.00
Caveat withdrawals, Easements and Notices on Titles (plus all costs)		55.00	N/A	55.00
Application for Closure of Public Access Way (PAW)				
Initial Request		200.00	N/A	200.00
Application for Commercial Vehicle Parking				
Fee	initial	150.00	N/A	150.00
Renewal fee		100.00	N/A	100.00
Planning Infringement Notices				
		500.00		500.00
Local Planning Scheme Amendments (cost per hour)				
Director		83.00	8.30	91.30
Manager/Senior Planner		63.00	6.30	69.30
Planning Officer		34.70	3.47	38.17
Administration Officer		28.40	2.84	31.24
Section 40 (Liquor Licensing) Requests				
Section 40 (Liquor Licensing) Requests		52.50		52.50

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Development Assessment Panels				
To be paid in addition to the Shire's development application fee if the development is to be determined by a Development Assessment Panel (DAP). The DAP fee is to then be transferred into an account controlled by the Department of Planning within 30 days of receiving.				
The estimated cost of the development is:				
not less than \$3 million and less than \$7 million		3069.09	306.91	3,376
not less than \$7 million and less than \$10 million		4739.09	473.91	5,213
not less than \$10 million and less than \$12.5 million		5156.36	515.64	5,672
not less than \$12.5 million and less than \$15 million		5303.64	530.36	5,834
not less than \$15 million and less than \$17.5 million		5450.91	545.09	5,996
not less than \$17.5 million and less than \$20 million		5598.18	559.82	6,158
\$20 million or more		5745.45	574.55	6,320
Minor amendment application		136.36	13.64	150
Sale of Scheme and Maps				
Copies of Tax Maps	Map	5.00	0.50	5.50
Zoning Scheme Text	full set	22.73	2.27	25.00
Zoning Scheme Maps (Black & White)	full set	22.73	2.27	25.00
<u>BUILDING</u>				
Fees prescribed under the Shire's Signs, Hoardings & Billing Posting Local Law apply to size and type of				
Application fee for any signs within the Road	per sign	10.00	1.00	11.00
Any sign that does not comply with the Shire's Local Law R		126.36	12.64	139.00
Temporary Sign Bond: Bond to cover cost of removing sign		100.00	N/A	100.00
Development Signs (minimum \$100)	m ²	90.91	9.09	100.00
Hoardings	Annual	227.27	22.73	250.00
Pylon or Tower Sign	Sign	81.82	8.18	90.00
Rural Producers Signs	Sign	81.82	8.18	90.00
Sign Panel	Sign	81.82	8.18	90.00
Any other signs	Sign	9.09	0.91	10.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Fines prescribed under the Shire's Signs, Hoarding & Bill Posting Local Law				
Displaying a sign without a licence	Offence	100.00	N/A	100.00
Displaying a sign otherwise than in ----- Non-compliance with terms or conditions set out in licence	Offence	100.00	N/A	100.00
Failure to produce a certificate of currency within 5 working days of being requested to ----- Erection, maintenance or display of a sign in a manner that is not permitted	Offence	50.00	N/A	50.00
Failure to maintain a sign in a safe and structurally sound condition	Offence	100.00	N/A	100.00
Failure to keep a sign clean and maintained in good order	Offence	100.00	N/A	100.00
Unauthorised bill posting	Offence	100.00	N/A	100.00
Unauthorised fly posting	Offence	100.00	N/A	100.00
Failure to comply with terms and conditions of licence	Offence	100.00	N/A	100.00
Failure to produce licence number on the face of a licenced sign	Offence	50.00	N/A	50.00
Erection of an election sign for an individual candidate within a road reserve	Offence	100.00	N/A	100.00
Failure to comply with requirements of a notice given by Local Government	Offence	100.00	N/A	100.00
All other offences not specified	Offence	100.00	N/A	100.00
Certificate of Design Compliance fees, Inspection Fees and fees under the MOU with the Shire's of Brookton & Pingelly				
Certificate of Design Compliance where the Shire has been requested to undertake this function for Certified Applications. Minimum 2 hrs @\$135/hr, plus 0.09% of the value of the building works	Minimum	245.45	24.55	270.00
Inspection service for Certificate of Construction Compliance, Building compliance, and any miscellaneous inspection requested. Minimum 2 hrs @ \$100.	Minimum	181.82	18.18	200.00
Review of fire engineers alternative solutions. Minimum \$270 plus \$135 /hr in excess of 2 hrs.	Minimum	245.45	24.55	270.00
Certificate of Design Compliance for unauthorised structures. By way of penalty double the fees stated.	Value	varies	varies	varies
MOU Shire of Brookton & Pingelly - Building Surveying Services - Uncertified applications, Building Mtce insp, pool inspections, etc. \$60/hr	Hourly	54.55	5.45	60.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Travel time costs associated with Certificate of Construction Compliance etc, for the Shire of Brookton and Pingelly at \$120/hr with 3 hours minimum if travelling to either Shire.	Minimum	327.27	32.73	360.00
Vehicle running costs \$0.81/km	Minimum	varies	varies	varies
Strata Title Certificate -Class 1 Built Strata				
Application for an occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision [s51(2)] at \$10/unit	Minimum	100.00	N/A	100.00
Plan Retrieval fee		21.82	2.18	24.00
Copies of Building/House plans (hard copy) per page (A4 or		10.41	1.04	11.45
Planning Application Fee when seeking a Dispensation/Vari		126.36	12.64	139.00
Plan Prints				
GeoSamba Printouts	Colour	10.91	1.09	12.00
Building Plan - Prints (1st Page) Computeris	A3 or A4	10.91	1.09	12.00
Building Plan - Prints (subsequent pages)	A3 or A4	10.91	1.09	12.00
Microfilm Printing		27.27	2.73	30.00
Building Licence List	Monthly	160.91	16.09	177.00
Building Licence List	Weekly	321.82	32.18	354.00
Swimming Pool Inspection Fee - Cost of und	Annual	17.12	1.71	18.83
Cattery				
Licence NCE Cattery	Annual	55.00	N/A	55.00
Application fee - Cattery	One off	100.00	10.00	110.00
Piggeries				
Licence NCE Piggery	Annual	285.00	N/A	285.00
Poultry Farms (Caged System Only)				
Licence	Annual	285.00	N/A	285.00
Manure Works				
Licence	Annual	202.00	N/A	202.00
Keeping of Bees				
Permit	One Off	80.91	9.09	89.00
Trading in Thoroughfares & Public Places				
Application Fee	One off	107.27	10.73	118.00
Charge - annual	Annual	843.70	N/A	843.70
Charge - single event	Per event	66.00	N/A	66.00
Kalamunda Rotary Markets	Annual	1557.60	N/A	1557.60
Kalamunda Farmers Markets	Annual	5068.80	N/A	5068.80
Administration fee for new stall holder - Marke	Annual	66.00	N/A	66.00
Administration fee - temporary event - stall	per event	66.00	N/A	66.00
Administration fee -temporary event stall - coi	per event	0.00	0.00	0.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Food Act				
Food Business Registration Fee		60.00	N/A	60.00
Food Business Surveillance Fee				
Low Risk Food Business	Annual	54.55	5.45	60.00
Low Risk Food Business - Large Premises	Annual	107.27	10.73	118.00
Medium Risk Food Business	Annual	161.87	16.10	178.00
Medium Risk Food Business - Large Premise	Annual	322.73	32.27	355.00
High Risk Food Business	Annual	247.27	24.73	272.00
High Risk Food Business - Large Premises	Annual	493.64	49.36	543.00
Temporary Food Business -one event - not re	Per event	54.55	5.40	60.00
Surveillance & Registration Fees - Community Group		0.00	0.00	0.00
Re-inspection fee		80.00	8.00	88.00
Caravan Parks				
Application fees for the grant or renewal of licence is,		200.00	N/A	200.00
The amount calculated by multiplying the relevant amount by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is the greater amount.				(ii)Relevant amount x the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is the greater amount.
Health (Public Building) Regulations 1992				
Fee equal to cost of considering the application up to a max		832.00	N/A	832.00
Hourly EHO rate -		70.00	7.00	77.00
Administration				
Copy of septic tank plans	per page	11.50	1.15	12.65
Water sampling - drinking water	per visit	54.55	5.45	60.00
Public pool water resampling	per visit	54.55	5.45	60.00
Reply to a request for a property file search	per search	62.00	6.20	68.20
Reply to a sale of business settlement question	per reply	62.00	6.20	68.20
Section 39 (Liquor Licencing) request	per request	54.55	5.45	60.00
Septic Tanks				
Application Fee		113.00	N/A	113.00
Inspection Fee		102.73	10.27	113.00
Re-inspection Fee		102.73	10.27	113.00
Health Department of WA Application Fee				
With a Local Government Report		35.00	N/A	35.00
Without a Local Government Report		113.00	N/A	113.00
Issuing of a 'Permit to Use an Apparatus'		113.00	N/A	113.00

SHIRE OF KALAMUNDA
Schedule of Fees Charges
 Budget 2012/2013

REGULATORY	Charge Rate (per)	Net Cost \$	GST \$	(GST Inc) \$
Lodging House				
Application Fee	Initial	30.00	3.00	33.00
Registration	Annual	55.00	N/A	55.00
Note				
Assuming that the Scheme amendment service charge is part of the Other Town Planning Fees and Charges, The council will not charge GST on its invoice				
MOU - Shared Servcies - hourly rate	hourly	54.55	5.45	60.00
MOU - Shared Servcies - mileage	km	0.74	0.07	0.81

SHIRE OF KALAMUNDA

Statutory Budget 2012/13

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SHIRE OF KALAMUNDA
Statement of Comprehensive Income
By Nature and Type
For the Year Ended 30 June 2013

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	25,573,920	23,702,613	23,856,865
Government Grants Operating	5,650,248	6,325,930	4,942,219
Contributions Reimbursements and Donations	774,751	863,535	1,200,971
Fees and Charges	11,163,932	10,238,710	10,015,488
Interest on Earnings	847,591	818,407	724,825
Other Revenue	98,501	41,877	149,348
TOTAL Income Categories	<u>44,108,943</u>	<u>41,991,072</u>	<u>40,889,716</u>
EXPENDITURES FROM ORDINARY ACTIVITIES			
Employee Costs	19,956,231	19,611,297	18,022,019
Materials and Contracts	14,924,015	14,641,970	16,303,146
Utilities	2,080,134	2,041,175	1,345,849
Depreciation	9,322,848	9,314,073	9,144,213
Interest Expenses	511,688	500,485	449,667
Insurance	577,185	488,355	369,590
Other Expenditure	266,471	566,658	352,245
TOTAL Expenditure Categories	<u>47,638,572</u>	<u>47,164,013</u>	<u>45,986,729</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(\$3,529,629)</u>	<u>(\$5,172,941)</u>	<u>(\$5,097,013)</u>
Government Grants Capital	979,267	2,317,945	2,602,704
Contributions Capital	2,456,584	2,763,319	3,040,731
Profit On Sale Of Asset	4,030,111	3,898,569	3,125,750
Loss On Sale Of Asset	-	(\$11,784)	-
NET RESULT	<u>3,936,333</u>	<u>3,795,108</u>	<u>3,672,172</u>

SHIRE OF KALAMUNDA
Statement of Comprehensive Income
By Program
For the Year Ended 30 June 2013

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
OPERATING REVENUES			
General Purpose Funding	28,866,258	27,544,192	26,811,941
Governance	11,639	10,157	-
Law, Order, Public Safety	362,089	319,677	306,898
Health	94,049	97,487	71,465
Education and Welfare	3,506,522	3,563,652	3,589,816
Community Amenities	8,032,791	7,306,479	7,243,690
Recreation and Culture	2,091,039	1,993,611	1,624,604
Transport	167,769	152,956	73,783
Economic Services	586,220	610,601	542,698
Other Property and Services	390,566	392,261	624,822
	<u>44,108,941</u>	<u>41,991,074</u>	<u>40,889,717</u>
OPERATING EXPENDITURES			
General Purpose Funding	(687,690)	(734,869)	(597,046)
Governance	(2,665,316)	(2,523,410)	(2,531,043)
Law, Order, Public Safety	(1,512,502)	(1,399,918)	(1,390,258)
Health	(874,196)	(745,244)	(790,280)
Education and Welfare	(4,005,746)	(3,673,451)	(4,230,982)
Community Amenities	(10,788,794)	(10,932,255)	(10,174,468)
Recreation & Culture	(17,303,250)	(17,105,325)	(17,012,640)
Transport	(7,444,501)	(7,862,231)	(7,699,866)
Economic Services	(726,199)	(562,249)	(553,041)
Other Property and Services	(1,118,688)	(1,124,578)	(557,439)
	<u>(47,126,882)</u>	<u>(46,663,530)</u>	<u>(45,537,063)</u>
BORROWING COSTS			
Other Property and Services	(511,688)	(500,485)	(449,667)
	<u>(511,688)</u>	<u>(500,485)</u>	<u>(449,667)</u>
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Education and Welfare		37,986	
Community Amenities		4,545	
Recreation & Culture	390,000	569,377	438,968
Transport	3,045,851	4,469,356	5,204,467
	<u>3,435,851</u>	<u>5,081,264</u>	<u>5,643,435</u>
PROFIT/(LOSS) ON DISPOSAL OF ASSETS			
Community Amenities	4,021,297	3,898,569	3,125,750
Transport	8,814	(11,784)	-
	<u>4,030,111</u>	<u>3,886,785</u>	<u>3,125,750</u>
NET RESULT	<u><u>3,936,333</u></u>	<u><u>3,795,108</u></u>	<u><u>3,672,172</u></u>

Shire of Kalamunda

RATE SETTING STATEMENT

FOR THE PERIOD ENDED 30 JUNE 2013

	NOTE	2012/13 Budget	2011/12 Estimate	2011/12 Budget
		\$	\$	
REVENUES	1,2			
General Purpose Funding		3,292,338	3,841,578	2,955,076
Governance		11,639	10,157	-
Law, Order, Public Safety		362,089	319,677	306,898
Health		94,049	97,487	71,465
Education and Welfare		3,506,522	3,601,638	3,589,816
Community Amenities		12,054,088	11,209,593	7,243,610
Recreation and Culture		2,481,039	2,562,988	1,624,604
Transport		3,222,434	4,622,312	73,783
Economic Services		586,220	610,601	542,698
Other Property and Services		390,566	392,261	624,822
		<u>26,000,983</u>	<u>27,268,292</u>	<u>17,032,772</u>
EXPENSES	1,2			
General Purpose Funding		(687,690)	(734,869)	(597,046)
Governance		(2,665,316)	(2,523,410)	(2,531,043)
Law, Order, Public Safety		(1,512,502)	(1,399,918)	(1,390,258)
Health		(874,196)	(745,244)	(790,280)
Education and Welfare		(4,005,746)	(3,673,451)	(4,236,982)
Community Amenities		(10,788,794)	(10,932,255)	(10,180,388)
Recreation & Culture		(17,303,250)	(17,105,325)	(17,006,640)
Transport		(7,444,501)	(7,874,015)	(7,699,866)
Economic Services		(726,199)	(562,249)	(553,041)
Other Property and Services		(1,630,376)	(1,625,062)	(1,001,106)
		<u>(47,638,570)</u>	<u>(47,175,798)</u>	<u>(45,986,650)</u>
		<u>(21,637,587)</u>	<u>(19,907,506)</u>	<u>(28,953,878)</u>
ADJUSTMENTS FOR CASH BUDGET REQUIREMENTS:				
NON-CASH EXPENDITURE & REVENUE				
Profit/Loss on Asset Disposal	4	(4,030,111)	(3,886,785)	
Depreciation on Assets	2	9,322,848	9,314,073	9,144,213
Non-cash capital contributions			374,213	
Movement in Provisions (Current)				
Pensioners Deferred Rates Movement				
CAPITAL EXPENDITURE & REVENUE				
Purchase Land held for resale	3	(33,000)		-
Land Development Costs	3	(3,439,940)	(2,823,531)	(2,999,250)
Purchase Land & Buildings New	3	-	(3,044,625)	(2,105,920)
Purchase Land & Buildings Renewal	3	(2,592,000)	(2,599,502)	(3,157,782)
Purchase Infrastructure Assets				
Drainage New	3	(432,000)	(505,000)	(169,500)
Drainage Renewal	3	(200,000)	(553,227)	(650,000)
Footpaths New	3	(441,324)	(217,639)	(272,116)
Footpaths Renewal	3	(22,000)	(60,086)	(142,000)
Carparks Works New	3	(383,100)	(133,947)	(115,059)
Carparks Works Renewal	3	(116,586)	(226,237)	(152,000)
Roads New	3	(2,668,560)	(2,895,479)	(5,152,431)
Roads Renewal	3	(2,350,197)	(2,021,925)	(2,091,700)
Parks & Ovals New	3	(474,022)	(125,681)	(200,569)
Parks & Ovals Renewal	3	(306,000)	(395,287)	(629,852)
Purchase Plant and Equipment New	3		(187,586)	(1,163,000)
Purchase Plant and Equipment Replacement	3	(753,956)	(126,915)	(655,000)
Purchase Furniture and Equipment New	3	(54,900)	(180,579)	(105,000)
Purchase Furniture and Equipment Replaceme	3			
Proceeds from Asset Disposals	4	276,650	105,329	255,000
Proceeds from Land Asset Disposals	4	6,561,491	6,665,917	6,125,000
Land Development Costs				
Capitalised Land Costs				360,000
Capital Contributions & Grants Owing		(41,667)		5,643,435
Repayment of Debentures	5	(559,442)	(487,253)	(478,506)
Self-Supporting Loan Principal Income		59,537	55,901	55,901
Proceeds from new Debantures		19,680	3,000,000	3,019,680
Overdraft Funds Used	5	1,200,000	734,565	1,264,591
Overdraft Funds (Repayment)	5	(971,739)		
Advances to Clubs	5	(19,680)		(19,680)
Transfers to Reserves	6	(5,156,647)	(4,364,565)	(3,743,438)
Transfers from Reserves	6	1,831,484	4,415,397	3,860,676
Estimated Surplus/(Deficit) July 1 B/Fwd	7	2,142,789	(1,481,865)	(628,678)
Estimated Surplus/(Deficit) June 30 C/Fwd	7	303,941	2,142,789	-
Amount to be Raised from Rates	8	<u>(25,573,920)</u>	<u>(23,702,614)</u>	<u>(23,856,863)</u>

SHIRE OF KALAMUNDA

CASH FLOW STATEMENT

FOR THE PERIOD ENDED 30 JUNE 2013

	NOTE	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
Cash Flows From Operating Activities				
Receipts				
Rates		25,363,032	23,637,175	23,856,865
Grants and Subsidies - operating		5,000,990	6,250,845	3,796,381
Contributions, Reimbursements & Donations		655,919	785,032	926,723
Fees and Charges		10,115,642	10,146,740	8,829,236
Interest Earnings		770,537	818,407	709,826
Goods and Services Tax		1,682,449	2,152,406	1,368,811
Other		81,406	38,070	135,771
		<u>43,669,975</u>	<u>43,828,675</u>	<u>39,623,613</u>
Payments				
Employee Costs		(19,772,466)	(19,237,085)	(18,022,019)
Materials and Contracts		(13,691,757)	(12,955,749)	(14,821,042)
Utilities (gas, electricity, water, etc)		(2,141,031)	(2,041,176)	(1,223,499)
Insurance		(524,714)	(488,355)	(335,991)
Interest		(511,688)	(361,684)	(408,788)
Goods and Services Tax		(1,772,527)	(1,383,062)	(1,710,954)
Other		(292,246)	(565,821)	(320,224)
		<u>(38,706,430)</u>	<u>(37,032,931)</u>	<u>(36,842,517)</u>
Net Cash Provided By / (Used In)				
Operating Activities	13(b)	<u>4,963,546</u>	<u>6,795,744</u>	<u>2,781,096</u>
Cash Flows from Investing Activities				
Payments for Development of Land Held for Resale	3	(3,472,940)	(2,599,502)	(2,999,250)
Payments for Purchase of Property, Plant & Equipment	3	(3,400,856)	(6,363,232)	(5,080,782)
Payments for Construction of Infrastructure	3	(7,393,789)	(7,134,511)	(9,575,227)
Non-operating Grants/Contributions for the Development of Assets		3,435,851	5,081,264	5,643,435
Proceeds from Sale of Land	4	6,561,491	6,665,917	6,125,000
Proceeds from Sale of Plant & Equipment	4	276,650	105,329	255,000
		<u>(3,993,593)</u>	<u>(4,244,735)</u>	<u>(5,631,824)</u>
Net Cash Provided by / (Used in) Investing Activities				
Cash Flows from Financing Activities				
Repayment of Debentures	5	(559,442)	(487,253)	(478,506)
Capital Contributions Repayment		(41,667)	-	-
Increase / (Decrease) in Bonds			-	-
Proceeds from Self Supporting Loans		59,537	55,901	478,506
Advance to clubs		(19,680)		
Overdraft funding Utilised		1,200,000		
Repayment of Overdraft funding		(971,739)	(734,568)	
Proceeds from New Debentures	5	19,680	3,000,000	3,000,000
Net Cash Provided By / (Used In) Financing Activities		<u>(313,311)</u>	<u>1,834,080</u>	<u>3,000,000</u>
Net Increase (Decrease) in Cash Held		656,642	4,385,089	149,272
Cash at Beginning of Year		7,261,372	2,876,282	1,329,377
Cash and Cash Equivalents at the End of the Year	13(a)	<u><u>7,918,015</u></u>	<u><u>7,261,372</u></u>	<u><u>1,478,649</u></u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDING 30TH JUNE 2013

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this budget are:

(a) **Basis of Preparation**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

The budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) **The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 15 to this budget document.

(c) **2011/12 Actual Balances**

Balances shown in this budget as 2011/12 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(d) **Rounding Off Figures**

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(e) **Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(f) **Goods and Services Tax**

Revenues, expenses and assets capitalised are stated net of any GST recoverable.

Receivables and payables in the statement of financial position are stated inclusive of applicable GST.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables on payables in the statement of financial position.

Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(g) **Superannuation**

The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

(h) **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in the statement of financial position.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDING 30TH JUNE 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) **Trade and Other Receivables**

Collectibility of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(j) **Inventories**

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Revenue arising from the sale of property is recognised in the statement of comprehensive income as at the time of signing an unconditional contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(k) **Fixed Assets**

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the period in which they are incurred.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity; all other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDING 30TH JUNE 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fixed Assets (Continued)

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

Depreciation of Non-Current Assets

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	5 to 10 years
Plant and Equipment	5 to 10 years
Roads and Footpaths	20-50 Years
Drains	80 years
Parks (Plant and Equipment)	10 to 40 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDING 30TH JUNE 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fixed Assets (Continued)

Depreciation of Non-Current Assets (Continued)

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

Capitalisation Threshold

Expenditure on items of equipment under \$1,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

(l) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (d) less any reduction for impairment.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDING 30TH JUNE 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments (Continued)

Classification and Subsequent Measurement (Continued)

(i) *Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets where they are, expected to mature within 12 months after the end of the reporting period.

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in current assets, where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

(iv) *Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other financial assets are classified as non-current.

(v) *Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Impairment

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in profit or loss. Any cumulative decline in fair value is reclassified to profit or loss at this point.

SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30TH JUNE 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments (Continued)

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2013.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(o) Employee Benefits

Provision is made for the Council's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

(p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF SOMEWHERE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDING 30TH JUNE 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Provisions

Provisions are recognised when:

- a) The Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(r) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on the Council's intentions to release for sale.

(s) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

(t) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2013

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
2. OPERATING REVENUES AND EXPENSES			
(a) Net Result from Ordinary Activities was arrived at after:			
(i) Charging as Expenses:			
Depreciation			
<u>By Program</u>			
Governance	-	-	-
General Purpose Funding	-	-	-
Law, Order, Public Safety	73,355	79,937	87,342
Health	4,393	4,393	4,429
Education and Welfare	124,208	129,732	115,519
Community Amenities	27,140	27,141	28,524
Recreation and Culture	5,105,351	5,019,058	4,691,627
Transport	3,522,695	3,479,842	3,696,771
Economic Services	-	-	-
Other Property and Services	465,706	573,969	520,000
	<u>9,322,848</u>	<u>9,314,073</u>	<u>9,144,213</u>
<u>By Class</u>			
Land and Buildings	3,344,186	3,328,115	3,125,686
Furniture and Equipment	458,060	377,264	202,762
Plant and Equipment	690,419	797,511	749,711
Roads	2,709,359	2,711,128	2,914,337
Footpaths	248,005	244,902	242,436
Drainage	379,822	372,926	365,412
Parks	1,307,575	1,307,872	1,438,612
Other	185,422	174,355	105,257
	<u>9,322,848</u>	<u>9,314,073</u>	<u>9,144,213</u>
Borrowing Costs (Interest)			
- Finance Lease Charges			
- Debentures (<i>refer note 5(a)</i>)	511,688	500,486	449,667
	<u>511,688</u>	<u>500,486</u>	<u>449,667</u>
Rental Charges			
- Operating Leases			
	<u></u>	<u></u>	<u></u>
(ii) Crediting as Revenues:			
Interest Earnings			
Investments			
- Reserve Funds	112,500	134,587	99,017
- Other Funds	350,000	189,555	385,070
Other Interest Revenue	385,091	494,265	240,739
	<u>847,591</u>	<u>818,407</u>	<u>724,825</u>
Other Significant Items			
Increase in Equity Value - EMRC	-	-	-

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2013

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

The provision to allow decision-making process to efficiently allocate scarce resources. Administration services allocated to other areas and administration of council members.

GENERAL PURPOSE FUNDING

Collection of revenue to finance Council activities including; rates, government grants, interest revenue collection and administration.

LAW, ORDER, PUBLIC SAFETY

To provide services to ensure a safer community through the supervision of local laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational structure for good community health including pest control, immunisation and child health services.

EDUCATION AND WELFARE

To aid the needs of the community by providing senior citizens and day-care centres, pre-schools, playgroup assistance and other voluntary services.

COMMUNITY AMENITIES

The provision of services required by the community, including; waste management, collection and recycling programmes, environmental controls, town planning and storm water drainage and maintenance.

RECREATION AND CULTURE

To establish and manage facilities for the well-being of the community and ensure the availability of halls, aquatic centres, recreation centres, sports grounds and libraries.

TRANSPORT

The provision of effective infrastructure to the community through the construction and maintenance of roads and footpaths, bridges, lighting and cleaning of streets.

ECONOMIC SERVICES

To promote the Shire and improve its economic base through the promotion of tourism, rural services and building control.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and general operations costs.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF FINANCIAL REPORT

FOR THE PERIOD ENDED 30 JUNE 2013

	2012/13 Budget	2011/12 Estimate	2011/12 Budget
	\$	\$	\$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance	-	61,366	-
General Purpose Funding	-	-	-
Law, Order, Public Safety	44,496	-	-
Health	-	-	-
Education and Welfare	-	52,369	-
Community Amenities	3,472,940	2,638,415	-
Recreation and Culture	3,482,022	6,421,008	6,060,510
Transport	7,191,767	6,613,543	8,788,419
Economic Services	-	-	-
Other Property and Services	76,360	345,725	1,913,000
	<u>14,267,585</u>	<u>16,132,426</u>	<u>16,761,929</u>
<u>By Class</u>			
Land Held for Resale	3,472,940	2,634,682	-
Land and Buildings	2,592,000	5,868,156	5,263,702
Infrastructure Assets - Roads	5,018,757	4,917,404	7,244,131
Infrastructure Assets - Footpaths	463,324	277,725	414,116
Infrastructure Assets - Parks and Ovals	780,022	520,968	830,421
Infrastructure Assets - Drainage	632,000	1,058,232	819,500
Infrastructure Assets - Carparks	499,686	360,183	267,059
Plant and Equipment	753,956	314,498	1,818,000
Furniture and Equipment	54,900	180,578	105,000
	<u>14,267,585</u>	<u>16,132,426</u>	<u>16,761,929</u>

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2013

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program

	Net Book Value	Sale Proceeds	Profit(Loss)
	2012/13 Budget \$	2012/13 Budget \$	2012/13 Budget \$
Governance	23,921	15,000	(8,921)
Education & Welfare			-
Community Ammenities	2,540,194	6,561,491	4,021,297
Recreation & Culture	17,600	15,000	(2,600)
Transport	181,424	221,650	40,226
Other Property & Services	44,891	25,000	(19,891)
	2,808,030	6,838,141	4,030,111
	2011/12 Estimate \$	2011/12 Estimate \$	2011/12 Estimate \$
Governance	-	-	-
Education & Welfare	8,668	7,898	(770)
Community Ammenities	2,771,554	6,665,917	3,894,363
Recreation & Culture	38,146	32,175	(5,971)
Transport	66,093	65,256	(837)
Other Property & Services	-	-	-
	2,884,460	6,771,246	3,886,785

By Class

	Net Book Value	Sale Proceeds	Profit(Loss)
	2012/13 Budget \$	2012/13 Budget \$	2012/13 Budget \$
Land Held for Resale	2,540,194	6,561,491	4,021,297
Plant & Equipment	267,836	276,650	8,814
	2,808,030	6,838,141	4,030,111
	2011/12 Estimate \$	2011/12 Estimate \$	2011/12 Estimate \$
Land Held for Resale	2,771,554	6,665,917	3,894,363
Plant & Equipment	112,907	105,329	(7,578)
	2,884,460	6,771,246	3,886,785

Summary	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
Profit on Asset Disposals	4,030,111	3,898,569	3,125,750
Loss on Asset Disposals	-	(11,784)	-
	<u>4,030,111</u>	<u>3,886,785</u>	<u>3,125,750</u>

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Loan Number	Loan Provider	Principal 1-Jul-12 \$	Budgeted New Loans \$	Principal Repayments		Principal Balance		Interest Repayments	
					2012/13 Budget \$	2011/12 Estimate \$	2012/13 Budget \$	2011/12 Estimate \$	2012/13 Budget \$	2011/12 Estimate \$
*Forrestfield Bowling Club	199	WATC	33,429		3,105	2,866	30,324	33,429	2,669	2,908
*Kalamunda Cricket Club	207	WATC	11,116		1,564	1,465	9,553	11,116	713	811
*Kalamunda & District Basketball	208	WATC	110,945		15,624	14,642	95,321	110,945	7,069	8,051
*Forrestfield Utd Soccer Club	214	WATC	124,481		4,995	4,729	119,485	124,481	6,853	7,119
*Lesmurdie Tennis Club	215	WATC	27,456		3,531	3,316	23,925	27,456	1,694	1,908
*Foothills Netball Assoc	216	WATC	90,629		3,204	3,007	87,424	90,629	5,813	6,010
*Maida Vale Tennis Club	217	WATC	44,692		2,496	2,354	42,195	44,692	2,659	2,801
*Kalamunda United Soccer Club	218	WATC	5,327		1,676	1,583	3,651	5,327	320	413
*Kalamunda Club	219	WATC	201,207		21,737	20,429	179,471	201,207	12,339	13,646
*Forrestfield Junior Football Club	220	WATC	16,069		1,605	1,510	14,465	16,069	975	1,070
Shire Depot	221	WATC	1,992,680		59,263	55,446	1,933,417	1,992,680	133,918	137,735
Wet'n'Wild	222	WATC	422,892		42,244	39,734	380,648	422,892	25,657	28,167
Sweeper trucks	223	WATC	190,348		59,798	56,420	130,550	190,348	10,361	13,739
Land Acquisition Kalamunda Rd	224	WATC	1,324,104		125,595	118,870	1,198,509	1,324,104	72,157	78,883
Plant & Equipment Purchase	225	WATC	515,497		73,736	69,503	441,761	515,497	29,840	34,073
Newburn Rd Extension	226	WATC	600,105		52,764	49,895	547,340	600,105	33,288	36,158
Kalamunda Swimming Pool	227	WATC	1,824,418		53,345	25,582	1,771,073	1,824,418	101,974	52,078
Depot Waste Trucks	228	WATC	1,134,098		33,160	15,902	1,100,937	1,134,098	63,389	32,373
*Lesmurdie Tennis Club (proposed)				19,680			19,680			
Accruals										42,543
			8,669,493	19,680	559,442	487,253	8,129,731	8,669,493	511,688	500,486

*Denotes self supporting loans financed by payments from third parties.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2013

5. INFORMATION ON BORROWINGS (cont'd)

(b) New Debentures

New debentures previously budgeted for in 2012/13 are for:

*Lesmurdie Tennis Club - New Courts

Particulars/Purpose	Amount Borrowed Budget	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used Budget	Balance Unspent \$
* Lesmurdie Tennis Club - New Courts	19,680	WATC	Fixed	20	14,330	5.89	19,680	

(c) Overdraft

The Shire of Kalamunda has an established overdraft facility for \$1,500,000.00.

The purpose of this facility is to fund the development of the Edney Road Subdivision project.

The balance of the account as at June 30 2012 was \$971,739 with available credit of \$528,261. It is proposed this amount owing be paid back once all East Welshpool Road lots are sold in 2012/13

Particulars/Purpose	Overdraft Facility Amount	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used Budget	Balance Unspent \$
Edney Road Land Development	1,500,000	CBA	Variable Facility	Tied to Development Project	Nil Establishment or Admin Fee. Daily interest charged monthly	8.00	1,200,000	300,000

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF FINANCIAL REPORT

For the Period Ended 30 JUNE 2013

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
6. RESERVES - CASH BACKED			
(a) Land and Property Reserve			
Opening Balance	1,773,745	471,752	471,752
Transfer from Accumulated Surplus - Interest	51,010	69,780	12,044
Transfer from Accumulated Surplus	4,979,115	3,908,296	2,641,841
Transfer to Accumulated Surplus	(1,648,439)	(2,676,083)	(1,916,285)
	<u>5,155,431</u>	<u>1,773,745</u>	<u>1,209,352</u>
This reserve was renamed from 'Building Reserve' to 'land and Property Reserve' to fund land and property purchases within the Shire of Kalamunda and the upgrading of existing property.			
(b) Waste Management			
Opening Balance	31,540	26,144	26,144
Transfer from Accumulated Surplus - Interest	907	5,396	13,274
Transfer from Accumulated Surplus	-	-	120,000
Transfer to Accumulated Surplus	-	-	-
	<u>32,447</u>	<u>31,540</u>	<u>159,418</u>
This reserve was set up to fund financing operations for the development of Council's sanitation service. To be spent according to budget.			
(c) EDP - IT Equipment			
Opening Balance	11,979	67,908	67,908
Transfer from Accumulated Surplus - Interest	344	4,071	4,074
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	(60,000)	(60,000)
	<u>12,323</u>	<u>11,979</u>	<u>11,982</u>
This reserve was set up to provide for the upgrade / replacement of the Shire's computer hardware and software requirements. To be spent according to budget.			
(d) Local Government Elections			
Opening Balance	28,737	25,766	25,766
Transfer from Accumulated Surplus - Interest	826	2,971	1,546
Transfer from Accumulated Surplus	-	44,719	100,000
Transfer to Accumulated Surplus	-	(44,719)	(100,000)
	<u>29,563</u>	<u>28,737</u>	<u>27,312</u>
This reserve was set up to fund the cost of future Council elections. To be spent according to budget.			
(e) Long Service Leave			
Opening Balance	70,750	140,833	140,833
Transfer from Accumulated Surplus - Interest	2,035	6,917	18,885
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	(77,000)	(30,000)
	<u>72,785</u>	<u>70,750</u>	<u>129,718</u>
The purpose of this reserve is to provide cash-backing for all annual and long service leave entitlements. Transfers to this reserve are based on the leave liability at each year end. To be spent according to budget.			
(f) Plant and Equipment			
Opening Balance	27,436	25,824	25,824
Transfer from Accumulated Surplus - Interest	789	1,612	1,549
Transfer from Accumulated Surplus	-	-	300,000
Transfer to Accumulated Surplus	-	-	(230,000)
	<u>28,225</u>	<u>27,436</u>	<u>97,373</u>
This reserve was set up to fund future replacement of Council's plant and associated equipment. To be spent according to budget.			

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF FINANCIAL REPORT

FOR THE PERIOD ENDED 30 JUNE 2013

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
6. CASH BACKED RESERVES (cont'd)			
(g) Stirk Park			
Opening Balance	23,951	22,506	22,506
Transfer from Accumulated Surplus - Interest	689	1,445	1,350
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<u>24,639</u>	<u>23,951</u>	<u>23,856</u>
This reserve was set up to fund improvements to Stirk Park. To be spent according to budget.			
(h) HACC			
Opening Balance	129,956	123,532	123,532
Transfer from Accumulated Surplus - Interest	3,737	6,424	8,792
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<u>133,693</u>	<u>129,956</u>	<u>132,324</u>
This reserve was set up to fund future HACC Services programmes and asset replacement. To be spent according to budget.			
(i) Forrestfield Industrial Area			
Opening Balance	157,874	283,926	283,926
Transfer from Accumulated Surplus - Interest	4,540	14,732	17,036
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	(107,000)	(140,784)	(140,784)
	<u>55,414</u>	<u>157,874</u>	<u>160,178</u>
This reserve was set up to fund infrastructure requirements for the Forrestfield Industrial Area. To be spent according to budget.			
(j) Insurance Contingency Reserve			
Opening Balance	159,409	150,067	150,067
Transfer from Accumulated Surplus - Interest	4,584	9,342	6,820
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<u>163,994</u>	<u>159,409</u>	<u>156,887</u>
variations and potential call backs. To be spent according to budget.			
(k) Light Plant Reserve			
Opening Balance	32,383	49,967	49,967
Transfer from Accumulated Surplus - Interest	931	4,173	2,998
Transfer from Accumulated Surplus	-	150,046	300,000
Transfer to Accumulated Surplus	-	(171,803)	(200,000)
	<u>33,314</u>	<u>32,383</u>	<u>152,965</u>
This reserve was set up to fund future replacement of Council's plant and associated equipment. To be spent according to budget.			
(l) Revaluation Reserve			
Opening Balance	132,006	155,280	155,280
Transfer from Accumulated Surplus - Interest	3,796	8,127	9,317
Transfer from Accumulated Surplus	-	30,000	30,000
Transfer to Accumulated Surplus	-	(61,401)	-
	<u>135,802</u>	<u>132,006</u>	<u>194,597</u>
This reserve was set up to fund triannual rating revaluations. To be spent according to budget.			

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 30 JUNE 2013

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
6. CASH BACKED RESERVES (cont'd)			
(m) Nominated Employee Leave Provisions Reserve			
Opening Balance	23,554	22,185	22,185
Transfer from Accumulated Surplus - Interest	677	1,369	1,331
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<u>24,231</u>	<u>23,554</u>	<u>23,516</u>

This reserve was set up to receive funds for nominated staff leave entitlements. To be spent according to budget.

(n) Unexpended Capital Works and Specific Purpose Grants Reserve			
Opening Balance	-	1,162,609	1,162,609
Transfer from Accumulated Surplus - Interest	-	-	-
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	(1,162,609)	(1,162,609)
	<u>-</u>	<u>(1,162,609)</u>	<u>(1,162,609)</u>

This reserve is intended to be used for carry forward available funding for incomplete projects and specific purpose grants that will be completed and expended in ensuing financial years

(n) Environmental Reserve			
Opening Balance	74,146	-	-
Transfer from Accumulated Surplus - Interest	2,132	-	-
Transfer from Accumulated Surplus	100,532	95,144	153,125
Transfer to Accumulated Surplus	(76,045)	(20,998)	(20,998)
	<u>100,766</u>	<u>74,146</u>	<u>132,127</u>

This reserve is intended to be used to fund environmental strategies and projects

available funding for uncompleted projects and specific purpose grants, that will be completed and expended in

Total Reserve Closing Balance	<u><u>6,002,629</u></u>	<u><u>2,677,466</u></u>	<u><u>2,611,605</u></u>
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SUMMARY	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
Opening Balance	2,677,467	2,728,299	2,728,299
Transfer from Accumulated Surplus - Interest	77,000	136,359	99,016
Transfer from Accumulated Surplus	5,079,647	4,228,205	3,644,966
Transfer to Accumulated Surplus	(1,831,484)	(4,415,397)	(3,860,676)
Closing Balance	<u><u>6,002,630</u></u>	<u><u>2,677,467</u></u>	<u><u>2,611,605</u></u>

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE PERIOD ENDED 30 JUNE 2013

7. Composition of Estimated Net Current Asset Position

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
	2012/13	2011/12	2011/12
Surplus Brought Forward and Carried Forward Make Up (In Rate Setting Statement) :			
Current Assets			
Cash Assets - Unrestricted	2,291,911	5,553,881	
Cash Assets - Restricted	6,002,630	2,677,466	1,537,617
Trade and Other Receivables	3,110,315	2,737,609	3,089,841
Inventories land held for re-sale	1,452,000	570,647	2,309,476
Inventories	222,291	201,275	104,252
<i>*excludes loan receivables</i>	<u>13,079,147</u>	<u>11,740,877</u>	<u>7,041,186</u>
Current Liabilities			
Overdraft	(228,261)	(969,975)	(235,409)
Payables	(5,320,576)	(6,349,975)	(4,180,639)
Borrowings	(559,442)	(487,253)	(445,768)
Provisions			
- Provision for Annual leave	(837,646)	(978,558)	(998,129)
- Provision for long service leave	(981,264)	(1,274,116)	(899,903)
<i>*excludes current loan payables</i>	<u>(7,927,188)</u>	<u>(10,059,877)</u>	<u>(6,759,848)</u>
Net Current Assets before adjustments	5,151,958	1,681,000	281,338
Employee Entitlements	1,818,909	2,252,674	1,649,090
Interest Bearing Liabilities	787,703	1,457,228	681,177
Re-classification of Non-current asset to current asset (land held for re-sale)	(1,452,000)	(570,647)	-
	<u>6,306,571</u>	<u>4,820,255</u>	<u>2,611,605</u>
LESS: RESTRICTED			
Reserves - Cash Backed	(6,002,630)	(2,677,466)	(2,611,605)
	<u>303,941</u>	<u>2,142,789</u>	<u>-</u>

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE PERIOD ENDED 30 JUNE 2013

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Prepaid Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
Differential General Rate												
General GRV	0.05363	19,463	361,047,880	18,587,456	120,275	-	-	18,707,731	18,587,456	120,275	-	18,707,731
Industrial GRV	0.06006	208	48,389,777	2,907,268				2,907,268	2,907,268	-		2,907,268
Commercial GRV	0.05631	252	28,441,448	1,600,546	30,069			1,630,615	1,600,546	30,069		1,630,615
General UV	0.02552	237	168,946,974	423,643				423,643	423,643	-		423,643
Commercial UV	0.02680	67	44,749,540	120,439				120,439	120,439	-		120,439
Sub-Totals		20,227	651,575,619	23,639,352	150,344	-	-	23,789,696	23,639,352	150,344	-	23,789,696
Minimum Rates	Minimum \$											
General - GRV	693.00	2,335	23,084,695	1,618,155				1,618,155	1,618,155			1,618,155
Industrial - GRV	778.00	22	214,016	17,116				17,116	17,116			17,116
Commercial - GRV	728.00	36	336,224	26,208				26,208	26,208			26,208
Commercial - UV	728.00	3	291,249	2,184				2,184	2,184			2,184
Sub-Totals		2,396	23,926,184	1,663,663	-	-	-	1,663,663	1,663,663	-	-	1,663,663
Cash in Lieu of Rates Totals								25,453,359				25,453,359
								120,561				120,561
								25,573,920				25,573,920

CASH IN LIEU OF RATES

	Budget Revenue 2012/13 \$	Rate Revenue 2010/11 \$
Dampier Pipeline Contribution	74,088	71,930
Co-operative Bulk Handling	46,473	45,120
	120,561	117,050

All land except exempt land in the Shire of Kalamunda is rated according to its Gross Rental Value (GRV) in townsites or Un-improved Value (UV) in the remainder of the Shire

The general rates detailed above for the 2012/13 financial year have been determined by the Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and estimated revenue to be received from all other sources other than rates and also bearing in mind the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of Local Government services/facilities.

SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2013

9. FEES & CHARGES REVENUE	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
Governance	-	-	-
General Purpose Funding	290,250	264,017	140,400
Law, Order, Public Safety	178,634	163,562	151,270
Health	89,049	87,287	63,465
Education and Welfare	531,822	526,435	585,330
Community Amenities	7,953,439	7,158,927	7,124,574
Recreation & Culture	1,455,522	1,321,076	1,230,661
Transport	15,000	13,428	72,200
Economic Services	585,162	605,517	532,698
Other Property & Services	95,050	98,461	114,890
	<u>11,193,927</u>	<u>10,238,710</u>	<u>10,015,488</u>

10. INCENTIVES FOR EARLY PAYMENT OF RATES - 2012/13 FINANCIAL YEAR

That pursuant to Section 6.46 of the *Local Government Act 1995*, Council offers the following incentive prizes to ratepayers who have paid their rates in full one week before the due date 18 September 2012. That all Elected Members, staff of the Shire of Kalamunda and government bodies and their related agencies be ineligible to be chosen as a winner of the early rate payment incentive prizes either as a sole or part owner of any property within the Shire boundaries.

- 10 cash prizes of \$1,000 donated by the Shire of Kalamunda.
- 1 cash prize of \$1,000 donated by the Commonwealth Bank of Australia.
- 1 \$500 passbook account donated by the Bendigo Bank - Forrestfield & High Wycombe Community Bank.
- 3 double passes to concert preformed and donated by the Western Australian Symphony Orchestra.
- 1 Dinner donated by Thai on the Hill.

**SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2013**

11. INTEREST CHARGES AND INSTALMENTS - 2012/13 FINANCIAL YEAR

An interest rate of 11% will be charged on all rate payments which are late. It is estimated this will generate an income of \$56,827. Three separate option plans will be available to ratepayers for payment of their rates

Option 1 (Full Payment)

Full amount of rates and charges including arrears to be paid on or before 18th September 2012 or 35 days after the due date of service appearing on the rate notice whichever is the latter.

Option 2 (2 instalments)

First Instalment to be received on or before 18th September 2012 or 35 days after the date of service appearing on the rate notice whichever is later and including all arrears and quarter of the current rates and service charges. Second instalment to be made on 18th December 2012.

The cost of the instalment plans will comprise of simple interest of 5.5% pa calculated from the date of the first instalment is due, together with and administration fee of \$6.00 for each instalment notice (ie \$12 for option 2).

Option 3 (4 instalments)

First Instalment to be received on or before 18th September 2012 or 35 days after the date of service appearing on the rate notice whichever is later and including all arrears and quarter of the current rates and service charges. Second, third and fourth instalments dates as listed below:

	Due Date
2nd Quarterly Instalment (Option 3)	6 November 2012
3rd Quarterly Instalment (Option 3)	18 December 2012
4th Quarterly Instalment (Option 3)	12 February 2013

The cost of the instalment plans will comprise of simple interest of 5.5% pa calculated from the date of the first instalment is due, together with and administration fee of \$6.00 for each instalment notice (ie \$18 for option 3).

The total revenue from the imposition of the interest and administration charge under option 2 and 3 is estimated at \$170,481

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
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12. ELECTED MEMBERS REMUNERATION

The following fees, expenses and allowances were paid to council members and/or the president.

Meeting Fees	91,000	91,000	91,000
President's Allowance	14,000	14,000	14,000
Deputy President's Allowance	2,900	2,845	2,900
IT Allowance	12,000	12,223	12,000
Telecommunications Allowance	28,800	30,495	28,800
	148,700	150,562	148,700

SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE BUDGET
For the Twelve Months to 30 June 2013

13 NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

	2012/13 Budget \$	2011/12 Estimate \$	2011/12 Budget \$
Cash and Cash Equivalents - Un-Restricted	2,291,911	5,553,881	
Cash and Cash Equivalents - Restricted	6,002,630	2,677,466	1,714,058
Overdraft Funding	<u>(228,261)</u>	<u>(969,975)</u>	<u>(235,409)</u>
	<u>8,066,280</u>	<u>7,261,372</u>	<u>1,478,649</u>

The Restricted funds are represented by the reserves set aside as per Note 6

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	3,936,333	3,795,108	3,672,172
Depreciation	9,322,848	9,314,073	9,144,213
(Profit)/Loss on Sale of Asset	(4,030,111)	(3,886,785)	(3,125,750)
(Increase)/Decrease in Receivables	(372,706)	(1,658,503)	153,613
(Increase)/Decrease in Inventories	(21,016)	(101,987)	(17,761)
Increase/(Decrease) in Payables	(1,029,399)	4,002,609	1,042,968
Increase/(Decrease) in Employee Provisions	(433,765)	412,493	318,017
Non Cash Contribution (EMRC)		-	(1,699,546)
Grants/Contributions for the Development of Assets	<u>(3,435,851)</u>	<u>(5,081,264)</u>	<u>(6,706,830)</u>
Net Cash from Operating Activities	<u>3,936,333</u>	<u>6,795,744</u>	<u>2,781,096</u>

**(c) Undrawn Borrowing Facilities
Credit Standby Arrangements**

Bank Overdraft limit	1,500,000	1,500,000	1,500,000
Bank Overdraft at Balance Date	228,261	969,975	235,409

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE PERIOD ENDED 30 JUNE 2013

14 Major Land Transactions

(a) Details

Council anticipates the acquisition of land during 2012/13 for residential sub-division. Additional costs are to be incurred by Council in developing the various sites. This is to include the provision of services such as sewerage, power, transport infrastructure and other services associated with land development.

		2012/13 Budget \$
(b) Transactions		
Location	Nature of Expenditure	
(1) Lot 56 (31) Canning Road - Dome	Power Connection & CT Meter & Board Line Marking and Patching	35,000 20,000
(2) Smokebush Estate Subdivision - East Welshpool Rd Lot 5	Sola, Landscaping & Fencing Rebates Retention Monies - Owed to Wolfe Civil	32,000 4,690
(3) Reserve 43471 Cygnet Court	Acquisition	18,000
(4) Reserve 31117 Headingly Road	Land Exchange	15,000
(5) Woodlupine Library & Digital Hub	Hydrology, Geotech, Mech & Civil	150,000
(6) Hale Road Lot 8	Subdivision construction costs Consulting Project Manager - Westbury Surveyor, planner, geotech, environmental	1,200,000 32,000 60,000
(7) 21 Edney Road / 1 Cygnet Court	Consulting Engineer fees Subdivision construction Consulting Project Manager Sundry Expenses Consultants	15,000 1,400,000 28,000 10,000 60,000
(8) Wilkins Road Lot 1	Environmental fees Community consultation Sundry Expenses	30,000 10,000 10,000
(9) R34364 Moira Av, R31348 York St, R27559 York St	Valuations Site surveys Environmental Survey Feasibility Study	6,000 10,000 20,000 15,000
(10) 2 Cabarita Road	Asset Value + minor costs	10,500
(11) 25 Barbigal Place	Asset Value + minor costs	12,000
(12) 34 McCrae Road	Asset Value + minor costs	9,000
(13) 39 Maida Vale rd	Asset Value + minor costs	14,750
(14) All Land Developments	Westbury - Project Management & Property Development Advice	60,000
(15) Expenditure Associated for land development	For contingency against all land developments and for initiating new opportunities	150,000
(16) Hester Retainer	Consultancy - Land Strategies	36,000
		<u>3,472,940</u>
Estimate 2011/12 - Land Development Costs		<u>2,823,531</u>

SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2013

15. TRUST FUNDS

Estimated movement in funds held over which the municipality has no control and which are not included in the financial statements are as follows:

	Balance 01/07/12 \$	Estimated Amounts Received \$	Estimated Amounts Paid \$	Balance 30/06/13 \$
Unclaimed Monies	12,569	1,260	(500)	13,329
Wattlegrove - Cell 9	8,329,047	403,430	(260,460)	8,472,017
B.C.I.T.F Levies	12,562	13,190	(12,562)	13,190
B.R.B Levies	83			83
KHACC Trust	0			0
Cash in Lieu of Public Open Space	2,207,916	110,395	(415,000)	1,903,311
	<u>10,562,177</u>	<u>528,275</u>	<u>(688,522)</u>	<u>10,401,930</u>

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

6.2 Amendment to the Re-Adoption of the 2011/12 Budget to Correct a Rating Anomaly

Previous Items	SCM 64/2012
Responsible Officer	Director Corporate & Community Services
Service Area	Financial Services
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	Statement of Comprehensive Income by Program
Attachment 2	Statement of Comprehensive Income by Nature and Type
Attachment 3	Statement of Cash Flows
Attachment 4	Rate Setting Statement
Attachment 5	Net Current Funding Position
Attachment 6	Note 8 – Rating Information
	Note 9 – Cash in Lieu of Rates
Attachment 7	Note 14 – Note to the Statement of Cash Flows

PURPOSE

1. To amend the resolution adopted at the Special Council Meeting of 25 June 2012 with respect to correcting a rating anomaly in the 2011/2012 Budget.

BACKGROUND

2. At the Special Council Meeting of 25 June 2012, the Council made a number of decisions to correct a rating anomaly identified by the Department of Local Government (the Department) as a consequence of an assessment by it of local government budgets for 2011/2012.

The Department had sought remedial action to bring the incorrect rates levied by local governments into line with the provisions of the *Local Government Act 1995*.
3. However, the Department has now advised that as the formal notice by State Administrative Tribunal (SAT) quashing the rates not levied in accordance with the Act, was not issued until 26 June 2012 and therefore the Council decisions should not have been made until after that date.
4. The Department has also clarified that only the UV Rates category were quashed by SAT.

DETAILS

5. In discussions with the Department it has been concluded that parts 2, 3 and 4 of Resolution SCM 64/212 need to be re-done in order to overcome this technicality.

STATUTORY AND LEGAL IMPLICATIONS

6. Section 6.35(5) of the Act – application of minimum rates.
Section 6.3 of the Act – Budget for other circumstances.

POLICY IMPLICATIONS

7. There are no policy implications from this issue.

PUBLIC CONSULTATION/COMMUNICATION

8. Public consultation was not required for this matter.

FINANCIAL IMPLICATIONS

9. Projected Rate Revenue for the 2011/2012 financial year will decrease by \$1,454 as a consequence of correcting this rating anomaly.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

10. Nil.

Sustainability Implications

Social Implications

11. Nil.

Economic Implications

12. Nil.

Environmental Implications

13. Nil.

OFFICER COMMENT

14. Nil.

RECOMMENDATION

That Council:

1. Revokes parts 2, 3 and 4 of Resolution SCM 64/2012 passed at the Special Council Meeting of 25 June 2012.
2. Adopts the budget for 2011/2012 in accordance with s 6.3 of the Act which:
 - a. Subject to the modifications set out in resolution 3, is in the same form and manner as the annual budget adopted at the Council meeting held on 25 July 2011 (Recorded as item SCM 101/2011 and included in Attachments to the minutes of that meeting, and tabled herewith) and subsequently amended through two budget reviews conducted in October 2011 and January 2012 and adopted by Council on 19 December 2011 and 26 March 2012 respectively (Recorded as items OCM 200/2011 and SCM 26/2012 and included in the minutes of those meetings, and tabled herewith).
 - b. Reduces the amount yielded by the general rate to \$23,843,017 which is \$1,454 less than the budget deficiency and within the statutory limit on the amount estimated to be yielded by the general rate provided for by s 6.34 of the Act.
3. Notes that the modifications referred to in resolution 2 change the following schedules and notes:
 - a. Statement of Comprehensive Income by Program
 - b. Statement of Comprehensive Income by Nature and Type
 - c. Statement of Cash Flows
 - d. Rate Setting Statement
 - e. Notes 7 – Net Current Assets
 - f. Note 8 – Rating Information
 - g. Notes 14 – Note to the Statement of Cash Flows

So that these schedules and notes, as modified are in the form and manner set out in Attachments 1 to 7.
4. In accordance with S 6.32(3)(b) of the Act, imposes the following general rates and minimum payments :
 1. General Rates

General - Unimproved Values (UV)	0.2411 cents in the dollar
Commercial – UV	0.2532 cents in the dollar
Industrial – UV	0.2701 cents in the dollar
 2. Minimum Rates

General - Unimproved Values (UV)	\$648
Commercial – UV	\$680

5. Notes that resolutions 3, 4 and 5 above are required to validate the general rate and minimum payments levied.

Moved:

Seconded:

Vote: **ABSOLUTE MAJORITY REQUIRED**

SHIRE OF KALAMUNDA
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2012

	2011-12 Budget \$	2010-11 Actual	2010-11 Budget \$
REVENUE			
Governance	466	24,764	7,800
General Purpose Funding	26,617,785	24,840,793	21,702,130
Law, Order, Public Safety	309,280	450,628	298,340
Health	90,217	72,943	111,071
Education and Welfare	3,621,696	3,285,039	3,071,465
Community Amenities	11,425,976	6,471,275	10,213,566
Recreation and Culture	2,670,302	4,244,944	1,192,394
Transport	5,302,154	2,176,840	2,001,196
Economic Services	605,727	557,508	24,000
Other Property and Services	707,587	2,107,908	2,646,456
	<u>51,351,190</u>	<u>44,232,642</u>	<u>41,268,418</u>
EXPENSES EXCLUDING FINANCE COSTS			
Governance	(2,401,007)	(2,608,458)	(1,758,783)
General Purpose Funding	(592,372)	(518,141)	(483,588)
Law, Order, Public Safety	(1,427,437)	(1,467,362)	(1,320,003)
Health	(794,396)	(769,079)	(800,621)
Education and Welfare	(4,242,989)	(3,837,196)	(3,291,353)
Community Amenities	(11,190,167)	(10,124,134)	(12,861,629)
Recreation & Culture	(17,159,511)	(18,346,165)	(11,781,945)
Transport	(7,577,335)	(7,612,686)	(6,627,020)
Economic Services	(580,826)	(521,037)	(439,065)
Other Property and Services	(671,919)	(731,681)	(3,268,077)
	<u>(46,637,960)</u>	<u>(46,535,939)</u>	<u>(42,632,084)</u>
FINANCE COSTS			
Other Property and Services	(457,943)	(309,843)	(238,830)
	<u>(457,943)</u>	<u>(309,843)</u>	<u>(238,830)</u>
NET RESULT	<u>4,255,287</u>	<u>(2,613,140)</u>	<u>(1,602,496)</u>
Other Comprehensive Income	0	0	0
Total Other Comprehensive Income	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME	<u>4,255,287</u>	<u>(2,613,140)</u>	<u>(1,602,496)</u>

SHIRE OF KALAMUNDA
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2012

	2011-12 Budget \$	2010-11 Actual	2010-11 Budget \$
REVENUE			
Rates	23,843,017	21,762,492	21,488,180
Operating Grants and Subsidies	5,600,869	2,672,499	3,969,334
Contributions, Reimbursements and Donations	1,357,670	1,036,634	624,670
Fees and Charges	10,077,790	9,420,769	9,196,773
Interest Earnings	602,848	793,367	887,584
Other Revenue	156,200	33,065	79,000
	<u>41,638,394</u>	<u>35,718,826</u>	<u>36,245,541</u>
EXPENSES			
Employee Costs	(19,497,872)	(18,679,302)	(13,936,675)
Materials and Contracts	(14,501,546)	(16,008,041)	(18,864,338)
Utility Charges	(1,956,037)	(1,704,292)	(1,059,037)
Depreciation on Non-Current Assets	(9,186,892)	(9,038,202)	(8,426,299)
Interest Expenses	(457,943)	(309,843)	(238,830)
Insurance Expenses	(572,888)	(501,441)	(289,300)
Other Expenditure	(922,726)	(430,141)	(56,435)
	<u>(47,095,903)</u>	<u>(46,671,262)</u>	<u>(42,870,914)</u>
	(5,457,509)	(10,952,436)	(6,625,373)
Non-Operating Grants, Subsidies and Contributions	5,621,142	6,706,830	5,022,877
Increase/(Decrease) in Equity EMRC		1,699,545	0
Profit on Asset Disposals	4,091,654	107,441	0
Loss on Asset Disposal		(174,520)	0
	<u>4,255,287</u>	<u>(2,613,140)</u>	<u>(1,602,496)</u>
NET RESULT			
Other Comprehensive Income	0	0	0
Total Other Comprehensive Income	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME	<u><u>4,255,287</u></u>	<u><u>(2,613,140)</u></u>	<u><u>(1,602,496)</u></u>

SHIRE OF KALAMUNDA
STATEMENT OF CASH FLOWS
For the Year Ended 30 June 2012

	NOTE	2011/12 Budget \$	2010-11 Actual \$	2010-11 Budget
Cash Flows From Operating Activities				
Receipts				
Rates		24,096,695	21,646,177	21,488,180
Operating Grants and Subsidies		5,600,869	2,672,499	3,969,334
Contributions, Reimbursements and Donations		1,357,670	1,036,634	624,670
Fees and Charges		10,039,393	9,640,697	11,557,451
Interest Earnings		602,848	793,367	887,584
Goods and Services Tax		3,225,526	2,534,852	-
Other Revenue		38,486	33,067	79,000
		<u>44,961,487</u>	<u>38,357,293</u>	<u>38,606,219</u>
Payments				
Employee Costs		(18,923,226)	(18,300,553)	(14,086,675)
Materials and Contracts		(15,135,981)	(15,045,469)	(18,467,338)
Utility Charges		(1,839,204)	(1,704,292)	(1,059,037)
Insurance Expenses		(572,888)	(501,441)	(289,300)
Interest Expenses		(457,943)	(279,075)	(238,830)
Goods and Services Tax		(2,519,790)	(2,675,289)	0
Other Expenditure		(939,897)	(430,141)	(56,434)
		<u>(40,388,929)</u>	<u>(38,936,260)</u>	<u>(34,197,614)</u>
Net Cash Provided By (Used In) Operating Activities	14(b)	<u>4,572,558</u>	<u>(578,967)</u>	<u>4,408,605</u>
Cash Flows from Investing Activities				
Payments for Development of Land Held for Resale		(2,494,864)	(1,900,679)	(1,200,000)
Payments for Purchase of Property, Plant & Equipment		(7,848,523)	(11,159,963)	(11,679,072)
Payments for Construction of Infrastructure		(8,498,181)	(7,019,742)	(7,404,643)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		5,695,166	6,706,830	5,022,877
Proceeds from Sale of Land		7,386,709	-	-
Proceeds from Sale of Plant & Equipment		255,000	353,567	150,000
		<u>255,000</u>	<u>353,567</u>	<u>150,000</u>
Net Cash Provided By (Used In) Investing Activities		<u>(5,504,693)</u>	<u>(13,019,987)</u>	<u>(15,110,838)</u>
Cash Flows from Financing Activities				
Repayment of Debentures		(487,253)	(356,920)	(194,968)
Proceeds from Self Supporting Loans		55,901	52,488	52,488
Proceeds from New Debentures		3,019,680	2,735,000	2,150,000
		<u>3,019,680</u>	<u>2,735,000</u>	<u>2,150,000</u>
Net Cash Provided By (Used In) Financing Activities		<u>2,588,328</u>	<u>2,430,568</u>	<u>2,007,520</u>
Net Increase (Decrease) in Cash Held		1,656,193	(11,168,386)	(8,694,713)
Cash at Beginning of Year		2,876,282	14,044,668	14,044,668
Cash and Cash Equivalents at the End of the Year	14(a)	<u>4,532,475</u>	<u>2,876,282</u>	<u>5,349,955</u>
Cash and Cash Equivalents	3	5,504,214	3,111,691	5,585,363
Bank Overdraft	3	(971,739)	(235,408)	(235,408)
		<u>4,532,475</u>	<u>2,876,283</u>	<u>5,349,955</u>

SHIRE OF KALAMUNDA
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2012

	Budget 2011-12 \$	Actual 2010-11 \$	Budget 2010-11 \$
REVENUE			
Governance	466	24,764	7800
General Purpose Funding	2,773,314	3,078,300	213,950
Law, Order, Public Safety	309,280	450,628	298,340
Health	90,217	72,943	111,071
Education and Welfare	3,621,696	3,285,039	3,071,465
Community Amenities	11,425,976	6,471,275	10,213,568
Recreation and Culture	2,670,302	4,244,944	1,192,394
Transport	5,302,154	2,176,840	2,001,196
Economic Services	605,727	557,508	24,000
Other Property and Services	707,587	2,107,908	2,646,456
Total (Excluding Rates)	27,506,719	22,470,149	19,780,240
EXPENSES			
Governance	(2,401,007)	(2,608,458)	(1,758,783)
General Purpose Funding	(592,372)	(518,141)	(483,588)
Law, Order, Public Safety	(1,427,437)	(1,467,362)	(1,320,004)
Health	(794,396)	(769,079)	(800,621)
Education and Welfare	(4,242,989)	(3,837,196)	(3,291,353)
Community Amenities	(11,190,167)	(10,124,134)	(12,861,628)
Recreation & Culture	(17,159,511)	(18,346,165)	(11,781,945)
Transport	(7,577,335)	(7,612,686)	(6,627,020)
Economic Services	(580,826)	(521,037)	(439,065)
Other Property and Services	(1,129,862)	(1,041,524)	(3,506,908)
Total	(47,095,903)	(46,845,782)	(42,870,915)
Net Operating Result Excluding Rates	(19,589,184)	(24,375,633)	(23,090,675)
Adjustments for Cash Budget Requirements:			
Non-Cash Expenditure and Revenue			
(Profit)/Loss on Land Disposals	(4,083,096)	-	-
(Profit)/Loss on Asset Disposals	(8,558)	67,079	-
Depreciation and Amortisation on Assets	9,186,892	9,038,202	8,426,299
Movement in Deferred Pensioner Rates (Non Current)	-	(25,972)	-
Movement in Employee Benefit Provisions	-	256,461	-
EMRC Contribution (Non Cash)	-	(1,699,545)	-
Capital Expenditure and Revenue			
Purchase Land Held for Resale	(2,494,864)	(1,900,679)	-
Purchase Land and Buildings	(6,227,094)	(8,919,124)	(11,923,290)
Purchase Infrastructure Assets - Roads	(5,874,491)	(5,471,317)	(6,119,222)
Purchase Infrastructure Assets - Drainage	(1,280,500)	-	-
Purchase Infrastructure Assets - Parks and Ovals	(660,831)	(1,548,425)	(1,285,421)
Purchase Infrastructure Assets - Footpaths	(368,800)	-	-
Purchase Infrastructure Assets - Special Works	(313,559)	-	-
Purchase Plant and Equipment	(1,437,996)	(2,136,302)	(782,000)
Purchase Furniture and Equipment	(183,343)	(104,537)	(173,784)
Proceeds from Disposal of Assets	255,000	353,566	150,000
Proceeds from Disposal of Land	7,386,709	-	-
Repayment of Debentures	(487,253)	(251,994)	(194,968)
Proceeds from New Debentures	3,019,680	2,735,000	2,150,000
Self-Supporting Loan Principal Income	55,901	52,487	52,488
Overdraft Funds Utilised	971,739	235,409	-
Advances to Clubs	-	-	-
Public Open Space Funds Utilised	-	-	726,389
Transfers to Reserves (Restricted Assets)	(4,676,831)	(3,552,656)	(2,293,866)
Transfers from Reserves (Restricted Assets)	4,507,861	13,981,365	12,869,870
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	(1,481,865)	22,258	(96,876)
LESS Estimated Surplus/(Deficit) May 31 C/Fwd	58,533	(1,481,865)	(96,876)
Amount Required to be Raised from Rates	(23,843,017)	(21,762,492)	(21,488,180)

SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE BUDGET 2011-12
For the Year Ended 30 June 2012

NET CURRENT FUNDING POSITION

	Note	2011/12 Budget \$	2010/11 Actual \$
Current Assets			
Cash Assets		5,504,214	3,111,691
Trade & Other Receivables		2,718,091	2,530,974
GST Recoverable		432,826	452,747
Prepayments		122,230	208,430
Inventories		198,987	99,286
* excludes loan receivables		<u>8,976,348</u>	<u>6,403,128</u>
Less: Current Liabilities			
Overdraft		(971,739)	(235,409)
Payables		(4,296,679)	(4,734,650)
GST Payable		(214,630)	(186,635)
Provisions		<u>(3,398,509)</u>	<u>(1,878,461)</u>
		<u>(8,881,557)</u>	<u>(7,035,155)</u>
Net Current Assets		<u>94,791</u>	<u>(632,027)</u>
Add:			
Employee Entitlements		3,398,509	1,878,461
Less:			
Restricted Cash (Reserves)		(2,897,267)	(2,728,299)
Committed Cash - unspent capital Grants		(537,500)	0
Committed Cash - unspent major plant		0	0
Net Current Funding Position		<u>58,533</u>	<u>(1,481,865)</u>

8. RATING INFORMATION NOTES to and Forming Part of the A...

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Prepaid Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
Differential General Rate												
GRV - General	0.050665	18,281	343,786,215	17,417,929	191,276			17,609,205	17,417,929	191,276		17,609,205
GRV - Industrial	0.056744	194	46,787,946	2,654,935				2,654,935	2,654,935			2,654,935
GRV - Commercial	0.053198	248	25,894,441	1,377,532				1,377,532	1,377,532			1,377,532
UV - General	0.002411	239	170,400,000	410,834				410,834	410,834			410,834
UV - Commercial	0.002532	67	42,665,000	108,028				108,028	108,028			108,028
UV - Industrial	0.002701	2	31,249	0				0	0			0
		19,031	629,564,851	21,969,258	191,276	0	0	22,160,534	21,969,258	191,276	0	22,160,534
Minimum Rates												
GRV - General	648.00	2,336	23,099,695	1,513,728				1,513,728	1,513,728			1,513,728
GRV - Industrial	727.00	21	184,016	15,267				15,267	15,267			15,267
GRV - Commercial	680.00	37	336,224	25,160				25,160	25,160			25,160
UV - General	648.00	1	0	648				648	648			648
UV - Commercial	680.00	1	260,000	680				680	680			680
		2,396	23,879,935	1,555,483	0	0	0	1,555,483	1,555,483	0	0	1,555,483
Total Rates Levied								23,716,017				23,716,017
Cash in Lieu of Rates								127,000				127,000
								23,843,017				23,843,017

CASH IN LIEU OF RATES

	Budget Rate Revenue \$	Total Revenue \$
Dampier Pipeline Contribution	87,000	87,000
Co-operative Bulk Handling	40,000	40,000
	127,000	127,000

9. RATE PAYMENT DISCOUNTS, WAIVERS & CONCESSIONS - 2011/12 FINANCIAL YEAR

A concession of \$1,454 is provided to properties affected by the UV Industrial rate as a consequence of the rate being quashed and reimposed. The two properties affected have been given a waiver for the year 2011/12.

SHIRE OF KALAMUNDA
NOTES TO AND FORMING PART OF THE BUDGET 2011-12
For the Year Ended 30 June 2012

NOTES TO THE STATEMENT OF CASH FLOWS

14 (a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

	2011/12 Budget \$	2010/11 Actual \$	2010/11 Budget \$
Cash and Cash Equivalents	5,504,214	3,111,691	5,585,363
Overdraft Funding	(971,739)	(235,408)	(235,408)
	<u>4,532,475</u>	<u>2,876,283</u>	<u>5,349,955</u>
Cash - Unrestricted	(1,352,018)	(2,774,234)	1,304,376
Cash - restricted	5,884,493	5,650,517	4,045,579
	<u>4,532,475</u>	<u>2,876,283</u>	<u>5,349,955</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Land & Property Reserve	1,659,664	471,752	472,922
Waste Management Reserve	147,797	26,144	306,231
EDP IT Equipment Reserve	12,203	67,908	67,908
Forrestfield Industrial Area Reserve	161,098	283,926	283,926
HACC Reserve	131,344	123,532	117,925
Local Government Election Reserve	27,395	25,766	45,766
Long Service Leave Reserve	72,739	140,833	188,183
Plant & Equipment Reserve	27,457	25,824	261,824
Stirk Park Reserve	23,929	22,506	22,506
Insurance Contingency Reserve	159,557	150,067	101,971
Light Plant Reserve	153,127	49,967	299,967
Revaluation Reserve	133,699	155,280	155,280
Nominated Employee Leave Provisions Reserve	23,588	22,185	0
Unexpended Capital Works and Specific Purpose Grants Reserve	0	1,162,609	0
Environmental Reserve	163,670	0	0
Bonds	2,449,726	1,746,248	1,509,420
Meals on Wheels Surplus Funding Acquired		0	
Unspent Loan	0	773,379	0
Unspent Grants & Contributions	537,500	402,591	211,750
	<u>5,884,493</u>	<u>5,650,517</u>	<u>4,045,579</u>

14 (b) Reconciliation of Net Cash Provided By
Operating Activities to Net Result

Net Result	4,255,287	(2,613,140)	(1,602,496)
Depreciation	9,186,892	9,038,202	8,426,299
(Profit)/Loss on Sale of Asset	(4,091,654)	67,079	-
(Increase)/Decrease in Receivables	(187,117)	103,613	2,360,681
(Increase)/Decrease in Inventories	(99,701)	(17,761)	-
Increase/(Decrease) in Payables	(437,971)	1,133,405	397,000
Increase/(Decrease) in GST	47,916	(140,437)	-
Increase/(Decrease) in Employee Provisions	1,520,048	256,448	(150,000)
Non Cash Contribution (EMRC)	-	(1,699,546)	-
Grants/Contributions for the Development of Assets	(5,621,142)	(6,706,830)	(5,022,877)
Net Cash from Operating Activities	<u>4,572,558</u>	<u>(578,967)</u>	<u>4,408,607</u>

14 (c) Undrawn Borrowing Facilities
Credit Standby Arrangements

Bank Overdraft limit	1,500,000
Bank Overdraft at Balance Date	971,739

7.0 MEETING CLOSED TO THE PUBLIC

8.0 CLOSURE