
Shire of Kalamunda

General Services Committee

AGENDA FOR 6 APRIL 2010



SHIRE OF KALAMUNDA
NOTICE OF MEETING
GENERAL SERVICES COMMITTEE

Councillors,

Notice is hereby given that the next meeting of the General Services Committee will be held in the Council Chambers, Administration Centre, 2 Railway Road, Kalamunda on:

6 APRIL 2010, COMMENCING AT 7.00 PM.

For the benefit of Committee Members, Staff and members of the Public, attention is drawn to the following requirements as adopted by Council.

Open Council Meetings - Procedures

1. Standing Committees are open to the public, except for Confidential Items listed on the Agenda.
2. Standing Committees have a membership of all Councillors (12 Councillors).
3. Unless otherwise advised a Committee makes recommendations only to Full Council (Held on the third Monday of each month at 7.00pm).
4. Members of the public are able to ask questions at a Committee Meeting, however the questions should be related to the functions of the Committee.
5. Members of the public wishing to make a comment on any Agenda item may request to do so by advising staff prior to commencement of the Committee Meeting.
6. Comment from members of the public on any item of the Agenda is usually limited to 3 minutes and should address the recommendations (at the conclusion of the report).
7. It would be appreciated if silence is observed in the gallery at all times except for Question Time.
8. All other arrangements are in general accordance with Council's Standing Orders, the Policies and decisions of the person Chairing the Committee or Council Meeting.
9. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice at the meeting by signalling to a staff member.


James Trail
Chief Executive Officer

Wednesday, 31 March 2010

Dinner will be served at 6.00pm

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**Agenda General Services Committee
Council Chambers
2 Railway Road, Kalamunda**

1. OFFICIAL OPENING

- 1.1 The Chairman opened the meeting at 7.00pm and welcomed the Councillors, Staff and Members of the Public Gallery.

2. APOLOGIES AND LEAVE OF ABSENCE

3. PUBLIC QUESTION TIME

4. PETITIONS

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- 5.1 That the Minutes of the General Services Committee Meeting held on 2 March 2010 is confirmed as a true and correct record of the proceedings.

Statement by Presiding Member

"On the basis of the above motion I now sign the Minutes as a true and accurate record of the meeting of 2 March 2010"

6. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

7. MATTERS FOR WHICH MEETING MAY BE CLOSED

8. DISCLOSURE OF INTEREST

Disclosure of Financial and Proximity Interests

- (a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the Local Government Act 1995).
- (b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995)

Disclosure of Interest Affecting Impartiality

- (a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

9. REPORT TO COUNCIL

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.27 Creditors Accounts Paid for March 2010

Previous Items:	N/A
Service Area:	Corporate
File Reference:	
Applicant:	N/A
Owner:	N/A

PURPOSE

1. To receive creditors' accounts for the month of March 2010.

BACKGROUND

2. It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulation 12) that a list of Creditors' Accounts paid is compiled each month.
3. The report is required to show payee's name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

DETAILS

4. The list of Creditors' paid in March 2010 is attached (**Attachment 1**).

STATUTORY AND LEGAL IMPLICATIONS

5. Nil.

POLICY IMPLICATIONS

6. Nil.

PUBLIC CONSULTATION/COMMUNICATION

7. Nil.

FINANCIAL IMPLICATIONS

8. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

9. Nil.

OFFICER COMMENT

10. Nil.

MEETING COMMENT

- 11.

OFFICER RECOMMENDATION

GS-27/2010

1. That the list of Creditors' paid for the month of March 2010 attached (***GSC Item 27/2010 Attachment 1***) be received by Council in accordance with the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996.

Shire of Kalamunda
Cheque Listing
March 2010

Chq/EFT	Date	Name	Description	Amount
299	23/02/2010	RETAIL DECISIONS PTY LTD	BEVERAGES	431.00
300	26/02/2010	INET TECHNOLOGIES PTY LTD	INTERNET ACCESS	79.95
301	4/03/2010	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	111,636.09
302	8/03/2010	INET TECHNOLOGIES PTY LTD	INTERNET ACCESS	52.39
303	8/03/2010	WESTNET PTY LTD	MONTHLY LICENCE FEE	59.94
304	9/03/2010	LES MILLS AUSTRALIA	MONTHLY LICENCE FEE	536.43
305	11/03/2010	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS PURCHASES	18,823.35
306	11/03/2010	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 207 INTEREST PAYMENT	1,138.21
307	11/03/2010	INET TECHNOLOGIES PTY LTD	INTERNET ACCESS	899.00
308	16/03/2010	RETAIL DECISIONS PTY LTD	BEVERAGES	496.84
309	16/03/2010	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 199 INTEREST PAYMENT	2,886.90
310	17/03/2010	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	108,248.80
EFT10708	24/02/2010	WATER DYNAMICS	RETICULATION PARTS	728.48
EFT10709	24/02/2010	WOOLWORTHS LIMITED	GROCERIES	98.00
EFT10710	24/02/2010	HART SPORT	KIOSK SUPPLIES	151.80
EFT10711	24/02/2010	CHRIS BROOK BUILDER	PETER ANDERTON LODGE - REFURBISHMENT	60,536.57
EFT10712	24/02/2010	STYLECORP CORPORATE WEAR	UNIFORM SUPPLY	286.88
EFT10713	24/02/2010	PROMACO CONVENTIONS PTY LTD	CARTOGRAPHY SERVICES	765.00
EFT10714	24/02/2010	HAFFELLYSNAR	SURVEY EQUIPMENT REPAIRS	848.10
EFT10715	24/02/2010	METROPRESS	BROCHURES	4,459.40
EFT10716	24/02/2010	MUSASHI (DIVISION OF NESTLE AUSTRALIA)	KIOSK SUPPLIES	947.28
EFT10717	24/02/2010	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	DEBT COLLECTION FEES	680.19
EFT10718	24/02/2010	SAVAGE SURVEYING	SURVEYING SERVICES	275.00
EFT10719	24/02/2010	FIRE AND SAFETY WA	FIRE PROTECTION SUPPLIES	736.90
EFT10720	24/02/2010	KONICA MINOLTA BUSINESS SOLUTIONS P/L	SOFTWARE INSTALLATION AND TRAINING	1,355.38
EFT10721	24/02/2010	HIGHLAND EXPRESS	COURIER FEES	435.60
EFT10722	24/02/2010	COUNTRYWIDE PUBLICATIONS	ADVERTISING	429.00
EFT10723	24/02/2010	NEW WEST FOODS (WA) PTY LTD	GROCERIES	180.00
EFT10724	24/02/2010	SEALANES PTY LTD	GROCERIES	1,828.61
EFT10725	24/02/2010	CABCHARGE AUSTRALIA LIMITED	CAB CHARGE	75.46
EFT10726	24/02/2010	AUSTRALIAN BARBELL COMPANAY	GYMNASIUM EQUIPMENT	604.93
EFT10727	24/02/2010	SAMPSON DISTRIBUTORS	GROCERIES	220.05
EFT10728	24/02/2010	ON SITE RENTALS PTY LTD	EQUIPMENT HIRE	693.00
EFT10729	24/02/2010	SETON AUSTRALIA PTY LTD	SAFETY EQUIPMENT / SUPPLIES	215.94

Shire of Kalamunda
Cheque Listing
March 2010

Chq/EFT	Date	Name	Description	Amount
EFT10730	24/02/2010	DIMAP - DIGITAL MAPPING AUSTRALIA	DIGITIZE AS CONSTRUCTED DRAWINGS	5,616.60
EFT10731	24/02/2010	NORMAN DISNEY & YOUNG	KCCC MECHANICAL ENGINEERING	13,750.00
EFT10732	24/02/2010	SYRINX ENVIRONMENTAL P/L	CONCEPT & DESIGN PLAN FOR FLEMING RESERVE	9,268.75
EFT10733	24/02/2010	THE PLANNING GROUP WA PTY LTD	STRUCTURE PLAN PREPARATION	313.50
EFT10734	24/02/2010	HEGGIES PTY LTD	CONSULTATION SERVICES	3,784.00
EFT10735	24/02/2010	CREATION LANDSCAPE SUPPLIES	RESERVE / GARDEN SUPPLIES	1,744.00
EFT10736	24/02/2010	HYDRO-DYNAMIC MINING SERVICES PTY LTD	REMOVE, REPAIR & REINSTATE SOLAR POOL WATER HEATING PUMPS	1,199.00
EFT10737	24/02/2010	THIESS SERVICES PTY LTD	REMOVAL OF DAMAGED BANNER	352.00
EFT10738	24/02/2010	SUBIACO RESTORATION	BUILDING SUPPLIES	420.00
EFT10739	24/02/2010	HORSELAND MIDLAND	PROTECTIVE WEAR / SUPPLIES	259.90
EFT10740	24/02/2010	KETTEN PTY LTD	STREETSMARTS	538.82
EFT10741	24/02/2010	GIL SCRINE FILMS	DVD OF 'THE BURNING SEASON'	104.00
EFT10742	24/02/2010	ANNE SLAVIN	CROSSOVER REIMBURSEMENT	350.00
EFT10743	24/02/2010	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES	554.78
EFT10744	24/02/2010	COVENTRYS	PARTS	1,665.59
EFT10745	24/02/2010	LANDGATE	LAND ENQUIRY	108.00
EFT10746	24/02/2010	JASOL AUSTRALIA	CLEANING SUPPLIES	600.17
EFT10747	24/02/2010	WA LOCAL GOVERNMENT ASSOC	LOCAL GOVERNMENT DIRECTORIES	805.00
EFT10748	24/02/2010	MAXWELL ROBINSON & PHELPS	PEST CONTROL SERVICES	1,749.00
EFT10749	24/02/2010	SESCO SECURITY CO	SECURITY MONITORING SERVICES	4,985.33
EFT10750	24/02/2010	STATE LIBRARY OF W.A.	LOST AND DAMAGED BOOKS	148.50
EFT10751	24/02/2010	LANDGATE - VALUATIONS	VALUATIONS	1,704.22
EFT10752	24/02/2010	WA LIBRARY SUPPLIES PTY LTD	LIBRARY SUPPLIES	37.00
EFT10753	24/02/2010	ECHO NEWSPAPER	ADVERTISING	2,200.00
EFT10754	24/02/2010	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT HIRE	297.00
EFT10755	24/02/2010	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS	1,752.67
EFT10756	24/02/2010	OCE AUSTRALIA LIMITED	PRINTING	141.17
EFT10757	24/02/2010	FASTA COURIERS	COURIER FEES	602.99
EFT10758	24/02/2010	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS	8,880.03
EFT10759	24/02/2010	RAECO	LIBRARY SUPPLIES	1,177.66
EFT10760	24/02/2010	MCINTOSH & SON	PARTS	926.05
EFT10761	24/02/2010	DYMOCKS	BOOK PURCHASES	626.75
EFT10762	24/02/2010	PRIME HEALTH GROUP LTD	PRE-PLACEMENT MEDICAL	412.50

Shire of Kalamunda
Cheque Listing
March 2010

Chq/EFT	Date	Name	Description	Amount
EFT10763	24/02/2010	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	1,213.21
EFT10764	24/02/2010	CANON AUSTRALIA PTY LTD	COPY AND MAINTENANCE COSTS	252.49
EFT10765	24/02/2010	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY BAG	657.84
EFT10766	24/02/2010	KALA BOB KATS PTY LTD	PLANT EQUIPMENT HIRE	2,777.50
EFT10767	24/02/2010	DEPARTMENT OF PREMIER & CAB. STATE LAW PUBLISHER	ADVERTISING	136.95
EFT10768	24/02/2010	LGIS WORKCARE SCHEME	WORKERS COMPENSATION INSURANCE	27,120.50
EFT10769	24/02/2010	COCKBURN CEMENT LIMITED	ROAD MATERIALS	1,288.76
EFT10770	24/02/2010	WA LIMESTONE COMPANY	ROAD MATERIALS	2,160.07
EFT10771	24/02/2010	WESTSIDE FIRE SERVICES	FIRE ALARM TESTING	363.01
EFT10772	24/02/2010	CORPORATE EXPRESS AUSTRALIA LTD	OFFICE SUPPLIES	4,967.41
EFT10773	24/02/2010	BRICK CONCEPTS	BRICK PAVING	4,125.00
EFT10774	24/02/2010	PIONEER ROAD SERVICES	ROAD MATERIALS	465,314.81
EFT10775	24/02/2010	WA LOCAL GOVERNMENT ASSOCIATION (ADVERTISING)	ADVERTISING	20,901.22
EFT10776	24/02/2010	3D NETWORKS AUSTRALIA PTY LTD	COMPUTER REPAIRS / MAINTENANCE	247.50
EFT10777	24/02/2010	WORK CLOBBER (MIDLAND)	PROTECTIVE CLOTHING	776.85
EFT10778	24/02/2010	CITY OF ARMADALE	SHARED EXPENSES FOR MARY DURACK AWARD FOR YOUNG WRITERS	627.56
EFT10779	24/02/2010	WESTERN EDUCTING SERVICE PTY LTD	PLANT EQUIPMENT HIRE	2,378.75
EFT10780	24/02/2010	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR	343.75
EFT10781	24/02/2010	DIRECT COMMUNICATIONS	REPAIR OF HANDHELD RADIO	409.20
EFT10783	24/02/2010	SUMMIT HOMES	REFUND FOOTPATH DEPOSIT	1,400.00
EFT10784	24/02/2010	REWARD DISTRIBUTION	CATERING SUPPLIES	864.38
EFT10785	24/02/2010	DALE ALCOCK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT10786	24/02/2010	EDUCATIONAL ART SUPPLIES COMPANY	LIBRARY SUPPLIES	88.88
EFT10787	24/02/2010	HOMEBUYERS CENTRE	FOOTPATH DEPOSIT REFUND	1,400.00
EFT10788	24/02/2010	E & MJ ROSHER PTY LTD	PLANT / VEHICLE PARTS	844.00
EFT10789	24/02/2010	THE HONDA SHOP	PLANT / VEHICLE PARTS	1,459.00
EFT10790	24/02/2010	FIORA MACHINERY SALES	PLANT / VEHICLE PARTS	3,592.05
EFT10791	24/02/2010	COMMISSIONER OF POLICE	VOLUNTEER NATIONAL POLICE CHECKS	55.00
EFT10792	24/02/2010	MIDWAY FORD (WA)	PLANT / VEHICLE PARTS	96.53
EFT10793	24/02/2010	TOTAL PACKAGING (WA) PTY LTD	SUPPLY OF DOGGIE LITTER BAGS	858.00
EFT10794	24/02/2010	PRINT SOLUTIONS GROUP - RICOH	PHOTOCOPIER CHARGES	4,258.81

Shire of Kalamunda
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March 2010

Chq/EFT	Date	Name	Description	Amount
EFT10795	24/02/2010	WURTH AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	256.52
EFT10796	24/02/2010	ICON-SEPTTECH	DRAINAGE SUPPLY	815.10
EFT10797	24/02/2010	DICK SMITH ELECTRONICS	ELECTRICAL SUPPLIES	197.00
EFT10798	24/02/2010	ABACUS CALCULATORS (WA) PTY LTD	PHOTO COPIER REPAIR	115.50
EFT10799	24/02/2010	ASHTON ADMOR PTY LTD	REPAIRS TO THEATRE LIGHT TWELVEPACK	374.00
EFT10800	24/02/2010	B & J CATALANO PTY LTD	ROAD MATERIALS	24,348.58
EFT10801	24/02/2010	RNR CONTRACTING	ROAD MATERIALS	1,432.86
EFT10802	24/02/2010	NORTH LAKE ELECTRICAL PTY LTD	ELECTRICAL REPAIRS / MAINTENANCE	837.25
EFT10803	24/02/2010	LIFTING BY DESIGN PTY LTD	PLANT / VEHICLE PARTS	2,109.80
EFT10804	24/02/2010	HASTIE SERVICES PTY LTD	BUILDING MAINTENANCE / REPAIRS	7,222.01
EFT10805	24/02/2010	CELEBRATION HOMES	FOOTPATH DEPOSIT REFUND	700.00
EFT10806	24/02/2010	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	3,158.75
EFT10807	24/02/2010	MCDOWALL AFFLECK PTY LTD	STRUCTURAL ENGINEERING	2,062.50
EFT10808	24/02/2010	BIG W (AR W1.C3.U.07)	LIBRARY SUPPLIES	400.47
EFT10809	24/02/2010	AEC SYSTEMS PTY LTD	COMPUTER PARTS / ACCESSORIES	2,167.00
EFT10810	24/02/2010	PRIME CORPORATE PSYCHOLOGY SERVICES P/L	EMPLOYEE ASSISTANCE PROGRAMME	143.00
EFT10811	24/02/2010	FUCHS LUBRICANTS (AUSTRALASIA) PTY LTD	PLANT / VEHICLE PARTS	1,939.30
EFT10812	24/02/2010	DIEBACK TREATMENT SERVICES	DIEBACK TREATMENT	3,850.00
EFT10813	24/02/2010	ROYAL LIFE SAVING SOCIETY WA	POOL INSPECTIONS	231.00
EFT10814	24/02/2010	OPUS INTERNATIONAL CONSULTANTS (PCA) LIMITED	PROFESSIONAL SERVICES - PATH INSPECTIONS	6,930.00
EFT10815	24/02/2010	THE ARCHIVE MANAGEMENT COMPANY	ARCHIVING SUPPLIES	490.98
EFT10816	24/02/2010	RECLAIM INDUSTRIES LTD	TYRE COLLECTION - RECYCLING	534.40
EFT10817	24/02/2010	ALL EARTH GROUP PTY LTD	SAND SUPPLIES	68,138.18
EFT10818	24/02/2010	CANNON HYGIENE	HYGIENE SERVICES	2,909.25
EFT10819	24/02/2010	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES	1,763.19
EFT10820	24/02/2010	KENNARDS HIRE	EQUIPMENT HIRE- AUSTRALIA DAY	776.50
EFT10821	24/02/2010	G FORCE SIMNETT PRINTING	STATIONERY SUPPLIES	1,473.12
EFT10822	24/02/2010	KBE CONTRACTING PTY LTD	SUPPLY OF ASBESTOS REMOVAL SERVICES	1,474.00
EFT10823	24/02/2010	AWARD IRRIGATION PTY LTD	ELECTRICAL REPAIRS/MAINTENANCE	313.50
EFT10824	24/02/2010	COPYWORLD TOSHIBA	COPIER CHARGES	48.65
EFT10825	24/02/2010	HOSECO	PLANT / VEHICLE PARTS	161.40
EFT10826	24/02/2010	WH LOCATION SERVICES PTY LTD	UNDERGROUND SERVICE LOCATIONS	3,134.18
EFT10827	24/02/2010	DIRECT TRADES SUPPLY	HARDWARE SUPPLIES	413.81

Shire of Kalamunda
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Chq/EFT	Date	Name	Description	Amount
EFT10828	24/02/2010	WA PROFILING	PLANT EQUIPMENT HIRE	5,005.00
EFT10829	24/02/2010	TRANEN REVEGATION SYSTEMS	SEED COLLECTION, TREATMENT AND STORAGE	2,645.50
EFT10830	24/02/2010	GREENWAY ENTERPRISES	GARDEN SUPPLIES	1,334.43
EFT10831	24/02/2010	DOWNER EDI WORKS PTY LTD	ROAD MATERIALS	25,961.16
EFT10832	24/02/2010	GRANWOOD FLOORING	FLOOR REPAIRS / MAINTENANCE	3,600.00
EFT10833	24/02/2010	M2 TECHNOLOGY	MESSAGE ON HOLD	389.99
EFT10834	24/02/2010	CABLE LOCATES & CONSULTING	LOCATE UNDERGROUND SERVICES	781.00
EFT10835	24/02/2010	MAYDAY EARTHMOVING	PLANT EQUIPMENT HIRE	26,218.50
EFT10836	24/02/2010	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES	955.79
EFT10837	24/02/2010	PROJECT INDUSTRIES	PLANT / VEHICLE PARTS	109.45
EFT10838	24/02/2010	DSL NET AUSTRALIA	WAN AND INTERNET CHARGES	7,616.69
EFT10839	24/02/2010	WESTERN POWER	EXTENDED ENQUIRY FOR MP107014	258.00
EFT10840	24/02/2010	AFFORDABLE LIVING HOMES	FOOTPATH DEPOSIT REFUND	700.00
EFT10841	24/02/2010	SNAP PRINTING - MIDLAND	PRINTING	936.00
EFT10842	24/02/2010	EASTERN REGION SECURITY	SECURITY SERVICES	5,883.41
EFT10843	24/02/2010	ECHOLON AUSTRALIA PTY LTD	RISK MANAGEMENT SERVICES	3,897.22
EFT10844	24/02/2010	RED ELEVEN	COMPUTER SUPPLIES / ACCESSORIES	316.76
EFT10845	24/02/2010	U-MOVE AUSTRALIA	SUPPLY & DELIVER SEA CONTAINER	1,864.50
EFT10846	24/02/2010	JOSHUA MORRIS	STATE TEAM FUNDING	150.00
EFT10847	24/02/2010	PEH CHUNG	FOOTPATH DEPOSIT REFUND	950.00
EFT10848	24/02/2010	ALLPACK SIGNS PTY LTD	SIGNAGE	3,971.00
EFT10849	24/02/2010	PIRTEK WELSHPOOL	PLANT / VEHICLE PARTS	988.18
EFT10850	24/02/2010	KELLY SHORT	STATE TEAM FUNDING	150.00
EFT10851	24/02/2010	KLEEN WEST DISTRIBUTORS	GRAFFITI REMOVER	740.85
EFT10852	24/02/2010	WAYNE'S WINDSCREENS WELSHPOOL P/L	PLANT / VEHICLE PARTS	474.50
EFT10853	24/02/2010	FUELQUIP AUSTRALIA	SERVICE CALL FOR DIESEL PUMP	233.75
EFT10854	24/02/2010	HOLCIM AUSTRALIA PTY LTD (FORMERLY CEMEX)	ROAD MATERIALS	2,432.42
EFT10855	24/02/2010	BEST CONSULTANTS PTY LTD	ELECTRICAL CONSULTING SERVICES	8,118.00
EFT10856	24/02/2010	KANGA POWER	PLANT EQUIPMENT HIRE	2,552.00
EFT10857	24/02/2010	TRISTAN MORRIS	STATE TEAM FUNDING	150.00
EFT10858	24/02/2010	DANIEL & MELANIE JOHNSTON	CROSSOVER REIMBURSEMENT	350.00
EFT10859	24/02/2010	BURKEAIR	AIR CONDITIONING SERVICES	6,545.00
EFT10860	24/02/2010	CHRIS ANTILL PLANNING & URBAN DESIGN CONSULTANT	TOWNSCAPE IMPROVEMENT PLANS	9,845.00

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EFT10861	24/02/2010	LOCHNESS LANDSCAPE SERVICES	GARDEN / RESERVE MAINTENANCE	10,741.50
EFT10862	24/02/2010	BOWDEN TREE CONSULTANCY	ARBORICULTURAL REPORT	396.00
EFT10863	24/02/2010	COMMARINE	PLANT / VEHICLE PARTS	1,886.50
EFT10864	24/02/2010	DW & KG HEGARTY	CROSSOVER REIMBURSEMENT	350.00
EFT10865	25/02/2010	CAROL EVERETT	COUNCILLOR ALLOWANCE	3,400.00
EFT10866	25/02/2010	DONALD MCKECHNIE	COUNCILLOR ALLOWANCE	10,116.12
EFT10867	25/02/2010	ALLAN MORTON	COUNCILLOR ALLOWANCE	4,348.07
EFT10868	25/02/2010	MARGARET THOMAS	COUNCILLOR ALLOWANCE	3,400.00
EFT10869	25/02/2010	NOREEN TOWNSEND	COUNCILLOR ALLOWANCE	3,400.00
EFT10870	25/02/2010	FRANK LINDSEY	COUNCILLOR ALLOWANCE	3,400.00
EFT10871	25/02/2010	PETER HEGGIE	COUNCILLOR ALLOWANCE	3,400.00
EFT10872	5/03/2010	BALWYN RECYCLING PTY LTD	WASTE RECYCLING CHARGES	9,992.95
EFT10873	5/03/2010	ROBERT DUVAL FOODS PTY LTD	CATERING	1,008.80
EFT10874	5/03/2010	BEAUMONDE CATERING	CATERING	1,382.13
EFT10875	5/03/2010	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES	51.25
EFT10876	5/03/2010	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE	961.60
EFT10877	5/03/2010	LANDMARK ENGINEERING AND DESIGN	BUS SHELTER	9,449.00
EFT10878	5/03/2010	MAY CARTER	GOODS REIMBURSEMENT	172.97
EFT10879	5/03/2010	IAN KINNER AND ASSOCIATES	CONSULTING SERVICES	1,141.25
EFT10880	5/03/2010	COUNTRYWIDE PUBLICATIONS	ADVERTISING	429.00
EFT10881	5/03/2010	PETER HAMMOND	SUPPLY AND LAY CONCRETE PAD FOR BUS SHELTER	702.24
EFT10882	5/03/2010	GRAHAM WALNE	COMPLETION OF ARTS CENTRE APPRAISAL	1,584.00
EFT10883	5/03/2010	CARLA BOND	GROUP FITNESS CLASSES	400.00
EFT10884	5/03/2010	JOHN BEAZLEY HOME & GARDEN MAINTENANCE	HOME AND GARDEN MAINTENANCE CONTRACTOR	976.50
EFT10885	5/03/2010	DAVRHO HANDYMAN & CLEANING	GARDENING CONTRACT WORK	2,011.90
EFT10886	5/03/2010	AUSTRALIAN BOWLS CONSTRUCTIONS	PART PAYMENT OF COMPLETION OF CONTRACT	37,165.80
EFT10887	5/03/2010	NEVERFAIL SPRINGWATER LTD (FORRESTFIELD LIB)	BOTTLED WATER SUPPLIES	8.75
EFT10888	5/03/2010	REBECCA ROBINSON	GRAPHIC DESIGNER- CORYMBIA FESTIVAL	1,500.00
EFT10889	5/03/2010	MAD COW ELECTRICS	PROVIDE ELECTRICAL MAINTENANCE /REPAIRS	9,701.72
EFT10890	5/03/2010	ENV AUSTRALIA PTY LTD	DISTRICT WATER MANAGEMENT STRATEGY	2,267.38
EFT10891	5/03/2010	ACTIVE GAMES AND ENTERTAINMENT	GAMES HIRE	284.00
EFT10892	5/03/2010	NEW AGE M.O.D	LIBRARY SUPPLIES	760.00
EFT10893	5/03/2010	VE GRAPHICS PTY LTD	BANNERS- CORYMBIA FESTIVAL	796.40
EFT10894	5/03/2010	KALAMUNDA PHYSIOTHERAPY CENTRE	PAYMENT OF GAP FOR PHYSIOTHERAPY	104.00

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EFT10895	5/03/2010	HILLVIEW OVER 55's GOLF CLUB	STATE TEAM FUNDING	150.00
EFT10896	5/03/2010	JOHN GERARD COOKE	CROSSOVER REIMBURSEMENT	350.00
EFT10897	5/03/2010	NEIL TUFFIN	HALL BOND REFUND	1,050.00
EFT10899	5/03/2010	ADRIANNA DOORN	KEY BOND REFUND	50.00
EFT10900	5/03/2010	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	45,806.91
EFT10901	5/03/2010	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	260.00
EFT10902	5/03/2010	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	518.55
EFT10903	5/03/2010	AUSTRALIA POST	POSTAGE	5,497.90
EFT10904	5/03/2010	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	154.00
EFT10905	5/03/2010	KALAMUNDA TOYOTA	NEW VEHICLE	49,228.02
EFT10906	5/03/2010	KOSTERAS KALAMUNDA PTY LTD	PLANT / VEHICLE PARTS	240.00
EFT10907	5/03/2010	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	12,082.50
EFT10908	5/03/2010	SELLEYS ENGINEERING	MANUFACTURE REMOVABLE BOLLARDS	965.80
EFT10909	5/03/2010	STATE LIBRARY OF W.A.	LIBRARY SUPPLIES	6.60
EFT10910	5/03/2010	WALKERS HARDWARE	HARDWARE SUPPLIES	274.33
EFT10911	5/03/2010	ECHO NEWSPAPER	ADVERTISING	275.00
EFT10912	5/03/2010	AUSSIE MAINTENANCE	BUILDING MAINTENANCE	2,178.00
EFT10913	5/03/2010	EASTERN METROPOLITAN REGIONAL COUNCIL	TIPPING / CONSULTING	66,307.65
EFT10914	5/03/2010	ZIPFORM PTY LTD	PRINTING / POSTAGE OF INSTALLMENT NOTICES	6,270.72
EFT10915	5/03/2010	HILLS APPLIANCES	ELECTRICAL GOODS	149.00
EFT10916	5/03/2010	FORRESTFIELD MOWER CENTRE	HARDWARE SUPPLIES	486.00
EFT10917	5/03/2010	SANDGROPER SEPTICS	PUMPING OUT SEPTIC TANK	165.41
EFT10918	5/03/2010	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY BAG	765.50
EFT10919	5/03/2010	MOBITOW PTY LTD	TOWING FEES	121.00
EFT10920	5/03/2010	LESMURDIE FLORIST AND GIFT CENTRE	AUSTRALIA DAY FLORAL TABLE ARRANGEMENTS	575.00
EFT10921	5/03/2010	GRIMES CONTRACTING PTY LTD	BUILDING MAINTENANCE	7,249.85
EFT10922	5/03/2010	HILL TOP TROPHIES (MILPROP WA)	NAME BADGE	21.45
EFT10923	5/03/2010	FOODWORKS FRESH FORRESTFIELD	GROCERIES	642.75
EFT10924	5/03/2010	IT VISION	IMPLEMENTATION & TRAINING SERVICES	14,575.00
EFT10925	5/03/2010	HILLS CANVAS & KAYCRAFT SHADECLOTH	VEHICLE REPAIRS	2,244.00
EFT10926	5/03/2010	LO-GO APPOINTMENTS	TEMPORARY STAFF	3,170.64
EFT10927	5/03/2010	FLEXI STAFF PTY.LTD.	TEMPORARY STAFF	3,763.76
EFT10928	5/03/2010	ZIG ZAG GRAPHICS AND PRINT	PRINTING	105.00
EFT10929	5/03/2010	LOVEGROVE TURF SERVICES PTY	RESERVE / GARDEN SUPPLIES	3,960.00

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EFT10930	5/03/2010	MELISSA FONTE DE VOS	STATE TEAM FUNDING	150.00
EFT10931	5/03/2010	CHICKEN TREAT	CATERING	38.85
EFT10932	5/03/2010	CRABBS KALAMUNDA (IGA)	GROCERIES	1,460.88
EFT10933	5/03/2010	HILLS BMX CLUB	KEY BOND REFUND	50.00
EFT10934	5/03/2010	PLUNKETT HOMES	REFUND FOOTPATH DEPOSIT	700.00
EFT10935	5/03/2010	KALAMUNDA PLUMBING & HWS	PROVIDE MAINTENANCE/REPAIRS	127.60
EFT10936	5/03/2010	HAWLEY'S BOBCAT SERVICE	PLANT HIRE	7,188.61
EFT10937	5/03/2010	CAI FENCES	FENCING MAINTENANCE / REPAIRS	3,795.00
EFT10938	5/03/2010	L & C JACKSON t/a FORRESTFIELD NEWS DELIVERY	NEWSPAPER DELIVERIES	125.00
		ROUN		
EFT10939	5/03/2010	LOCAL GOVERNMENT MANAGERS AUSTRALIA (WA DIVISION)	REGISTRATION	931.00
EFT10940	5/03/2010	IMPRESSIONS THE HOME BUILDER	FOOTPATH DEPOSIT REFUND	1,400.00
EFT10941	5/03/2010	C.Y. BOBCATS	GARDEN / VERGE MAINTENANCE	4,356.00
EFT10942	5/03/2010	AGAINST THE GRAIN BUILDING MAINTENANCE	BUILDING MAINTENANCE / REPAIRS	5,245.75
EFT10943	5/03/2010	HILL TOP BUILDING MAINTENANCE	BUILDING MAINTENANCE	2,940.00
EFT10944	5/03/2010	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA WA	MEMBERSHIP SUBSCRIPTION	638.00
EFT10945	5/03/2010	A1 WALLISTON TREE SERVICES	TREE / BRANCH REMOVAL	23,680.00
EFT10946	5/03/2010	PLANNING INSTITUTE AUSTRALIA WA DIVISION	REGISTRATION	49.00
EFT10947	5/03/2010	DAWSON PARK PRIMARY SCHOOL	CONTRIBUTION - CYCLE SAFE 2010	750.00
EFT10948	5/03/2010	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	ADVERTISING	172.04
EFT10949	5/03/2010	LEONIE BOMBARDIERI	FOOTPATH DEPOSIT REFUND	450.00
EFT10950	5/03/2010	PETER CLARK	PROVIDE MAINTENANCE/REPAIRS TO PIANOS	660.00
EFT10951	5/03/2010	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUND	3,050.00
EFT10952	5/03/2010	KINGSOAK PTY LTD	RATES REFUND	1,861.30
EFT10953	5/03/2010	KALAMUNDA BOOKS ABC CENTRE	LIBRARY SUPPLIES	407.85
EFT10954	5/03/2010	ROBERT COLACE	FOOTPATH DEPOSIT REFUND	450.00
EFT10955	5/03/2010	AUS-RHO PAINTS	PAINT SUPPLIES	334.00
EFT10956	5/03/2010	DAPS	GARDEN / VERGE MAINTENANCE	4,793.50
EFT10957	5/03/2010	HILLS GOURMET	CATERING	136.50
EFT10958	5/03/2010	GEMMILL HOMES	FOOTPATH DEPOSIT REFUND	750.00
EFT10959	5/03/2010	HARVEY FRESH (1994) LTD	MILK SUPPLY	109.26
EFT10960	5/03/2010	ALLCARE MOBILE DRYCLEANING	DRYCLEANING SERVICES	35.00

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EFT10961	5/03/2010	KALAMUNDA SWEEPING	ROAD / PATH SWEEPING	12,876.32
EFT10962	5/03/2010	KERB - FIX	SUPPLY AND LAY CONCRETE MOUNTABLE KERB	1,574.10
EFT10963	5/03/2010	G.D.CHARLTON	PODIATRY SERVICES	1,875.80
EFT10964	5/03/2010	MP CAMPBELL	RATES REFUND	763.20
EFT10965	5/03/2010	SECURE TRAFFIC	TRAFFIC MANAGEMENT	12,196.25
EFT10966	5/03/2010	GOLDY MOTORS PTY LTD	NEW VEHICLE	35,333.06
EFT10967	5/03/2010	MILUC CIVIL PTY LTD	FOOTPATH DEPOSIT REFUND	950.00
EFT10968	5/03/2010	BRODEEN ATKINSON	FOOTPATH DEPOSIT REFUND	700.00
EFT10969	5/03/2010	GOOSEBERRY HILL PRIMARY SCHOOL P & C ASS	HALL BOND REFUND	350.00
EFT10970	5/03/2010	KK HART	RATES REFUND	374.58
EFT10971	5/03/2010	OVEN SPARKLE PTY LTD	PROVIDE CLEANING SERVICES	581.90
EFT10972	5/03/2010	DL BRAMICH & VL PURDON	RATES REFUND	184.61
EFT10973	5/03/2010	ANDREW FOWLER-TUTT	FLIGHTS REIMBURSEMENT	330.30
EFT10974	5/03/2010	WOOD & GRIEVE ENGINEERS	LIBRARY AIR CONDITIONING REVIEW	7,260.00
EFT10975	5/03/2010	ROSE SMART	GARDEN MAINTENANCE	1,892.55
EFT10976	5/03/2010	WA CONCRETTERS PTY LTD	SUPPLY AND LAY CONCRETE FOOTPATH	21,638.26
EFT10977	5/03/2010	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUND	950.00
EFT10978	5/03/2010	CANNING MEWS STRATA	KEY BOND REFUND	50.00
EFT10979	5/03/2010	THE TYRE DOCTOR	PLANT / VEHICLE PARTS	1,052.70
EFT10980	5/03/2010	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES	139.86
EFT10981	5/03/2010	DORIK & ADDMORE NHONGA	CROSSOVER REIMBURSEMENT	300.00
EFT10982	5/03/2010	AARON O'CONNOR	CROSSOVER REIMBURSEMENT	110.00
EFT10983	5/03/2010	BOWDEN TREE CONSULTANCY	VEGETATION CONTROL AGREEMENTS	495.00
EFT10984	5/03/2010	AQUA TRANS	PLANT EQUIPMENT HIRE	3,704.25
EFT10985	5/03/2010	TOBY BROUGHTON	CROSSOVER REIMBURSEMENT	350.00
EFT10986	5/03/2010	SIQBHAN SPARGO	STATE TEAM FUNDING	150.00
EFT10987	5/03/2010	CRAIG LAWRENCE	CROSSOVER REIMBURSEMENT	350.00
EFT10988	5/03/2010	HIGHWOOD / REMNANT HERALD	KEY BOND REFUND	50.00
EFT10989	8/03/2010	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 204 FIXED COMPONENT	3,383.99
EFT10990	17/03/2010	WESTERN AUSTRALIAN TREASURY CORPORATION	PRINCIPAL LOAN 219 REPAYMENT	17,109.86
EFT10991	17/03/2010	JAMES TRAIL	REIMBURSEMENT	3,355.32
EFT10992	19/03/2010	KALAMUNDA ACCIDENT REPAIR CENTRE	INSURANCE CLAIM EXCESS - KM 38049	500.00
EFT10993	19/03/2010	CHRIS BROOK BUILDER	PETER ANDERTON LODGE - REFURBISHMENT	28,096.83

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EFT10994	19/03/2010	ROBERT DUVAL FOODS PTY LTD	CATERING	1,047.80
EFT10995	19/03/2010	MOTORCHARGE LTD	FUEL	1,771.40
EFT10996	19/03/2010	PROMACO CONVENTIONS PTY LTD	REGISTRATION	3,465.00
EFT10997	19/03/2010	LIQUORLAND STORES (ACCT 5018625)	ALCOHOL	446.39
EFT10998	19/03/2010	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES	205.05
EFT10999	19/03/2010	KEVIN O'CONNOR	INTERNET ACCESS REIMBURSEMENT	179.85
EFT11000	19/03/2010	GT'S TELEPHONE SERVICE	TELEPHONE REPAIRS	2,310.00
EFT11001	19/03/2010	CLARE STAGE	STILT WALKERS- CORYMBIA 2010	1,232.00
EFT11002	19/03/2010	IAN KINNER AND ASSOCIATES	CONSULTING SERVICES	1,402.50
EFT11003	19/03/2010	CA TECHNOLOGY PTY LTD	ECONOMIC DEVELOPMENT STRATEGY	14,253.00
EFT11004	19/03/2010	FREESTYLE NOW	FREESTYLE NOW- CORYMBIA FESTIVAL 2010	1,980.00
EFT11005	19/03/2010	COMMUNITYWEST (INC)	TRAINING	135.00
EFT11006	19/03/2010	THEAKER VON ZIARNO REBIKAH MAY	AERIAL ARTIST- CORYMBIA FESTIVAL 2010	2,600.00
EFT11007	19/03/2010	PETER HAMMOND	SUPPLY AND LAY CONCRETE FOOTPATHS	87,072.20
EFT11008	19/03/2010	CARLA BOND	GROUP FITNESS CLASSES	480.00
EFT11009	19/03/2010	JOHN BEAZLEY HOME & GARDEN MAINTENANCE	HOME AND GARDEN MAINTENANCE CONTRACTOR	1,239.50
EFT11010	19/03/2010	DAVRHO HANDYMAN & CLEANING	GARDENING CONTRACT WORK	1,483.35
EFT11011	19/03/2010	NEVERFAIL SPRINGWATER LTD (FORRESTFIELD LIB)	BOTTLED WATER SUPPLIES	16.25
EFT11012	19/03/2010	ADAMS & ASSOCIATES PTY LTD	CONSULTANCY WORK KALAMUNDA COMMUNITY CENTRE PROJECT.	1,402.50
EFT11013	19/03/2010	DRAKE AUSTRALIA PTY LTD	TEMPORARY STAFF	4,134.24
EFT11014	19/03/2010	THROUGH THE LENS PHOTOGRAPHY	PHOTOGRAPHY	130.00
EFT11015	19/03/2010	MAD COW ELECTRICS	ELECTRICAL MAINTENANCE /REPAIRS	18,559.05
EFT11016	19/03/2010	J.CORP P/L T/A JCP CONSTRUCTION	CARRY OUT CONSTRUCTION OF EXTENSION	21,689.03
EFT11017	19/03/2010	THE AUSTRALIAN LOCAL GOVERNMENT JOB DIRECTORY	ADVERTISING	517.00
EFT11018	19/03/2010	MONSTERBALL AMUSEMENTS & HIRE	AMUSEMENTS- CORYMBIA FESTIVAL	2,700.00
EFT11020	19/03/2010	HILLS GLASS	GLASS REPAIRS / MAINTENANCE	500.50
EFT11021	19/03/2010	CARL'S TILING	BUILDING MAINTENANCE	1,454.55
EFT11022	19/03/2010	MARGARET RIVER RESORT	ACCOMMODATION	1,680.00
EFT11023	19/03/2010	AUSTRALIS MARGARET RIVER	ACCOMMODATION	3,495.00
EFT11024	19/03/2010	WHEELCHAIR SPORTS WA (INC)	DONATION- CORYMBIA FESTIVAL	500.00
EFT11025	19/03/2010	CHRISTINA MALLON	RATES REFUND	228.66
EFT11026	19/03/2010	MARIA SMEETS	TRAVEL COMMUNITY VISITORS SCHEME	60.00

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EFT11027	19/03/2010	SYDNEY H SMART	RATES REFUND	319.31
EFT11028	19/03/2010	O H & J M EDWARDS	TELEPHONE INSTALLATION / MAINTENANCE	356.40
EFT11029	19/03/2010	HENRY FOREMAN	FUNDS REIMBURSEMENT	90.20
EFT11030	19/03/2010	CLAYTON HIGHAM	INTERNET ACCESS REIMBURSEMENT	179.85
EFT11031	19/03/2010	ANNETTE BOWYER	RATES REFUND	465.19
EFT11032	19/03/2010	GARY MARTIN LAWNMOWING	GARDEN / VERGE MAINTENANCE	160.00
EFT11033	19/03/2010	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	21,817.14
EFT11034	19/03/2010	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	260.00
EFT11035	19/03/2010	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	518.55
EFT11036	19/03/2010	AUSTRALIA POST	RENEWAL POST OFFICE BOX SERVICES	79.50
EFT11037	19/03/2010	CLEANAWAY (7004295)	CLEAR RUBBISH BINS	169,960.06
EFT11038	19/03/2010	FORPARK PTY LTD	PLAYGROUND INSTALLATION	30,008.00
EFT11039	19/03/2010	GULLY VIEWS NEWSAGENCY	PAPER AND MAGAZINE DELIVERIES	807.20
EFT11040	19/03/2010	KALAMUNDA TOYOTA	NEW VEHICLE	104,592.99
EFT11041	19/03/2010	WA LOCAL GOVERNMENT ASSOC	TRAINING	158.40
EFT11042	19/03/2010	MIDWASTE	PROVIDE WASTE SERVICES	3,367.93
EFT11043	19/03/2010	SKIPPER TRUCKS	NEW PLANT EQUIPMENT	127,379.05
EFT11044	19/03/2010	WALKERS HARDWARE	HARDWARE SUPPLIES	104.64
EFT11045	19/03/2010	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT HIRE	6,559.30
EFT11046	19/03/2010	AUSSIE MAINTENANCE	BUILDING MAINTENANCE	2,244.00
EFT11047	19/03/2010	EASTERN METROPOLITAN REGIONAL COUNCIL	TIPPING / CONSULTING	89,299.85
EFT11048	19/03/2010	DOMUS NURSERY	GARDEN SUPPLIES	1,063.04
EFT11049	19/03/2010	HILLS APPLIANCES	ELECTRICAL SUPPLIES	278.00
EFT11050	19/03/2010	3 VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES	2,042.66
EFT11051	19/03/2010	DYMOCKS	LIBRARY SUPPLIES	21.55
EFT11052	19/03/2010	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY BAG	51.87
EFT11053	19/03/2010	MOBITOW PTY LTD	TOWING FEES	99.00
EFT11054	19/03/2010	KALA BOB KATS PTY LTD	PLANT EQUIPMENT HIRE	1,116.50
EFT11055	19/03/2010	THE SHELL COMPANY OF AUSTRALIA LTD	FUEL	1,524.43
EFT11056	19/03/2010	GRIMES CONTRACTING PTY LTD	BUILDING MAINTENANCE	5,692.84
EFT11057	19/03/2010	WA LIMESTONE COMPANY	ROAD MATERIALS	1,588.33
EFT11058	19/03/2010	FOODWORKS FRESH FORRESTFIELD	GROCERIES	449.41
EFT11059	19/03/2010	LO-GO APPOINTMENTS	TEMPORARY STAFF	2,536.51
EFT11060	19/03/2010	THE POOL SHOP KALAMUNDA	POOL SUPPLIES	39.20

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EFT11061	19/03/2010	FORRESTFIELD MEDICAL CENTRE	MEDICAL AND AUDIOGRAM	125.00
EFT11062	19/03/2010	FLEXI STAFF PTY.LTD.	TEMPORARY STAFF	4,250.60
EFT11063	19/03/2010	ARRB GROUP LTD	REGISTRATION - GEOTECHNICAL AND DESIGN WORKSHOP	1,650.00
EFT11064	19/03/2010	LOVEGROVE TURF SERVICES PTY	TURF REPAIRS / MAINTENANCE	6,153.00
EFT11065	19/03/2010	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	KEY BOND REFUND	50.00
EFT11066	19/03/2010	MAHESH SINGH	INTERNET ACCESS REIMBURSEMENT	179.85
EFT11067	19/03/2010	SOAMES COMBINED SERVICES	SERVICE LIFT	924.00
EFT11068	19/03/2010	HIGH WYCOMBE FAMILY CENTRE	REIMBURSEMENT	8,719.05
EFT11069	19/03/2010	CHICKEN TREAT	CATERING	103.60
EFT11070	19/03/2010	CRABBS KALAMUNDA (IGA)	GROCERIES	1,150.77
EFT11071	19/03/2010	MALUA RETICULATION	RETICULATION MAINTENANCE	1,650.00
EFT11072	19/03/2010	S & J CRICHTON	FOOTPATH DEPOSIT REFUND	700.00
EFT11073	19/03/2010	WESTRAL HOME IMPROVEMENTS	PLANNING FEE REIMBURSEMENT	132.00
EFT11074	19/03/2010	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT11075	19/03/2010	DALE ALCOCK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	1,570.00
EFT11076	19/03/2010	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT	3,130.39
EFT11077	19/03/2010	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	440.00
EFT11078	19/03/2010	HOMEBUYERS CENTRE	FOOTPATH DEPOSIT REFUND	2,400.00
EFT11079	19/03/2010	ENVIRONMENTAL HEALTH AUSTRALIA	REGISTRATION	260.00
EFT11080	19/03/2010	WYLD'S WINDOW TREATMENT PTY LTD	WINDOW BLIND REPAIRS	456.00
EFT11081	19/03/2010	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT HIRE	7,033.26
EFT11082	19/03/2010	FIRE AND EMERGENCY SERVICES AUTHORITY WA	ESL REMITTANCE - QUARTER 3	861,275.40
EFT11083	19/03/2010	RSEA PTY LTD	REIMBURSEMENT - STOLEN MESSAGE BOARD	22,995.00
EFT11084	19/03/2010	AGAINST THE GRAIN BUILDING MAINTENANCE	BUILDING MAINTENANCE	2,559.31
EFT11085	19/03/2010	HILL TOP BUILDING MAINTENANCE	BUILDING MAINTENANCE	11,943.45
EFT11086	19/03/2010	A1 WALLISTON TREE SERVICES	PRUNE VERGE VEGETATION	171,225.68
EFT11087	19/03/2010	LOCAL GOVERNMENT PLANNERS ASSOCIATION	REGISTRATION	95.00
EFT11088	19/03/2010	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	ADVERTISING	344.08
EFT11089	19/03/2010	KALAMUNDA CHAMBER OF COMMERCE INC	CONTRIBUTION - TOURISM PRODUCT GRANT	16,000.00
EFT11090	19/03/2010	JAMES WALKER AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	237.60
EFT11091	19/03/2010	C. KAY (RURAL CINEMA)	MOVIE- CORYMBIA FESTIVAL	1,740.00
EFT11093	19/03/2010	FOOD TECHNOLOGY SERVICES PTY LTD	TEMPORARY STAFF	2,335.54
EFT11094	19/03/2010	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUND	700.00

Shire of Kalamunda
Cheque Listing
March 2010

Chq/EFT	Date	Name	Description	Amount
EFT11095	19/03/2010	KALAMUNDA BOOKS ABC CENTRE	LIBRARY SUPPLIES	70.00
EFT11096	19/03/2010	G FORCE SIMNETT PRINTING	PRINTING	962.06
EFT11097	19/03/2010	PONIES FOR ANY OCCASIONS	PONIES- CORYMBIA FESTIVAL	1,210.00
EFT11098	19/03/2010	HILLS GOURMET	CATERING	319.00
EFT11099	19/03/2010	GEMMILL HOMES	FOOTPATH DEPOSIT	1,400.00
EFT11100	19/03/2010	HARVEY FRESH (1994) LTD	MILK SUPPLY	245.16
EFT11101	19/03/2010	GBB SERVICES	SUPPLY OF SKIP BIN	185.00
EFT11102	19/03/2010	LORNA HENSON	COUNCILLORS PHOTOGRAPHS	4,100.00
EFT11103	19/03/2010	INSTITUTE OF PUBLIC WORKS ENGINEERING	PARKS & RECREATION SEMINAR	550.00
EFT11104	19/03/2010	AUSTRALIA LTD (IPWEA LTD)	TWO WAY RADIO HIRE	330.00
EFT11105	19/03/2010	TWO WAY HIRE SERVICES PTY LTD	DRYCLEANING SERVICES	30.00
EFT11106	19/03/2010	ALLCARE MOBILE DRYCLEANING	ROAD / PATH SWEEPING	6,438.16
EFT11107	19/03/2010	KALAMUNDA SWEEPING	DESIGN FEE FOR OPERATIONS CENTRE NEW OFFICE	23,053.00
EFT11108	19/03/2010	WESTERN POWER		
EFT11108	19/03/2010	HILLS GAS SUPPLY	BOTTLED GAS	312.00
EFT11109	19/03/2010	KERB - FIX	SUPPLY AND LAY CONCRETE BARRIER KERB	411.40
EFT11110	19/03/2010	MAIDA VALE DELIVERY ROUND	PAPER DELIVERIES	58.20
EFT11111	19/03/2010	G.D.CHARLTON	PODIATRY SERVICES	853.54
EFT11112	19/03/2010	KIM'S SKIM	PLANT / VEHICLE PARTS	55.00
EFT11113	19/03/2010	LIANE HOGAN	CROSSOVER REIMBURSEMENT	350.00
EFT11114	19/03/2010	SECURE TRAFFIC	TRAFFIC MANAGEMENT	3,850.00
EFT11115	19/03/2010	RENT-A-DINGO	PLANT EQUIPMENT HIRE	302.50
EFT11116	19/03/2010	STEVE LEESON	INTERNET ACCESS REIMBURSEMENT	179.85
EFT11117	19/03/2010	EASIFLEET MANAGEMENT	NOVATED LEASING	3,166.41
EFT11118	19/03/2010	NEIL WILLIAM WILSON	INTERNET ACCESS REIMBURSEMENT	675.40
EFT11119	19/03/2010	BCL CONSTRUCTIONS PTY LTD	RAY OWEN - FINAL PAYMENT	31,852.47
EFT11120	19/03/2010	KANWAL SINGH	INTERNET ACCESS REIMBURSEMENT	179.85
EFT11121	19/03/2010	ANDREW FOWLER-TUTT	INTERNET ACCESS REIMBURSEMENT	179.85
EFT11122	19/03/2010	JOSHUA BROOK PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT11123	19/03/2010	S & M EARTHWORKS	PLANT EQUIPMENT HIRE	7,416.75
EFT11124	19/03/2010	WA CONCRETERS PTY LTD	SUPPLY AND LAY CONCRETE FOOTPATH	25,352.85
EFT11125	19/03/2010	BELINDA WEST	CROSSOVER REIMBURSEMENT	336.00
EFT11126	19/03/2010	CARDILE INTERNATIONAL FIREWORKS PTY LTD	FIREWORKS-CORYMBIA MOVIE NIGHT	4,400.00

Shire of Kalamunda
Cheque Listing
March 2010

Chq/EFT	Date	Name	Description	Amount
EFT11127	19/03/2010	CARNIVAL AMUSEMENTS	AMUSEMENTS- CORYMBIA FESTIVAL	3,050.00
EFT11128	19/03/2010	DARREN JONES	INTERNET ACCESS REIMBURSEMENT	179.85
EFT11129	19/03/2010	THE TYRE DOCTOR	PLANT / VEHICLE PARTS	979.00
EFT11130	19/03/2010	CHRIS ANTILL PLANNING & URBAN DESIGN CONSULTANT	LESMURDIE SHOPPING CENTRE IMPROVEMENT PLAN FINAL PAYMENT	10,450.00
EFT11131	19/03/2010	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES	46.25
EFT11132	19/03/2010	HUBEN TIAN	CROSSOVER REIMBURSEMENT	350.00
EFT11133	19/03/2010	PAUL BAKER	FOOTPATH DEPOSIT REFUND	700.00
EFT11134	19/03/2010	NZA SECURITY	SECURITY - CORYMBIA FESTIVAL	686.40
EFT11135	19/03/2010	DIE ZEITGEIST PRODUCTIONS	STAGING AND PRODUCTION KALA KRANKS	2,990.00
EFT11136	19/03/2010	LIBERTY OIL WESTERN AUSTRALIA PTY LTD	SUPPLY OF DIESEL	23,506.75
EFT11137	19/03/2010	24HR SECURITY COM	REPLACEMENT OF CAMERAS	5,534.08
EFT11138	19/03/2010	KIM HAWKES	CROSSOVER REIMBURSEMENT	350.00
EFT11139	19/03/2010	ARTRAGE INC	YOUTH ENTERTAINMENT	4,400.00
EFT11140	19/03/2010	DW & KG HEGARTY	FOOTPATH DEPOSIT REFUND	950.00
EFT11142	19/03/2010	STATE WIDE TURF SERVICES	OVVAL MAINTENANCE / REPAIRS	4,290.00
EFT11143	19/03/2010	ALAN SCOTT	REIMBURSEMENT	149.60
EFT11144	19/03/2010	UNIQCO (WA) PTY LTD	PLANT & FLEET REVIEW	14,850.00
EFT11145	19/03/2010	LIBERAL PARTY HASLUCK DIVISION	KEY BOND REFUND	50.00
EFT11146	19/03/2010	BRETT TAYLOR	PART SALARY	551.10
EFT11147	23/03/2010	WATER DYNAMICS	RETICULATION PARTS	815.18
EFT11148	23/03/2010	WOOLWORTHS LIMITED	GROCERIES	347.53
EFT11149	23/03/2010	BALWYN RECYCLING PTY LTD	SUPPLY RECYCLE ROAD BASE	3,003.88
EFT11150	23/03/2010	SPOTLIGHT STORES PTY LTD	ACTIVITY SUPPLIES	34.96
EFT11151	23/03/2010	PERTH AIRPORTS MUNICIPALITIES GROUP INC	ANNUAL SUBSCRIPTION	500.00
EFT11152	23/03/2010	METRO PRESS	PRINTING ANNUAL REPORT	2,863.30
EFT11153	23/03/2010	CALMAT MEDIA FORCE PTY LTD	BROCHURE DISTRIBUTION	881.69
EFT11154	23/03/2010	KLEE NIT PTY LTD	GRAFFITI REMOVAL	1,380.23
EFT11155	23/03/2010	CITYSONIC T/A ML COMMUNICATIONS	UPGRADE TO PHONE SOFTWARE LG-NORTELA RIA PHONES	308.00
EFT11156	23/03/2010	DVG MIDLAND CITY	PLANT / VEHICLE PARTS	101.26
EFT11157	23/03/2010	WILSONS SIGN SOLUTIONS	SIGNAGE	115.50
EFT11158	23/03/2010	L7 SOLUTIONS PTY LTD	REMOTE ACCESS / TECHNICAL REQUIREMENTS	88.00

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.28 Financial Activity Statements for the Period ended 28 February 2010

Previous Items:	N/A
Service Area:	Corporate
File Reference:	FI-SRR-006
Applicant:	N/A
Owner:	N/A

PURPOSE

1. To receive the draft financial activity statement reports for the period ended 28 February 2010.

BACKGROUND

2. Attached are the financial activity statement reports for the period ending 28 February 2010 (**Attachment 1**) prepared in accordance with the requirements of Section 34 of the Local Government (Financial Management) Regulations 1996.
3. It is also a requirement of this regulation that each financial year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances.

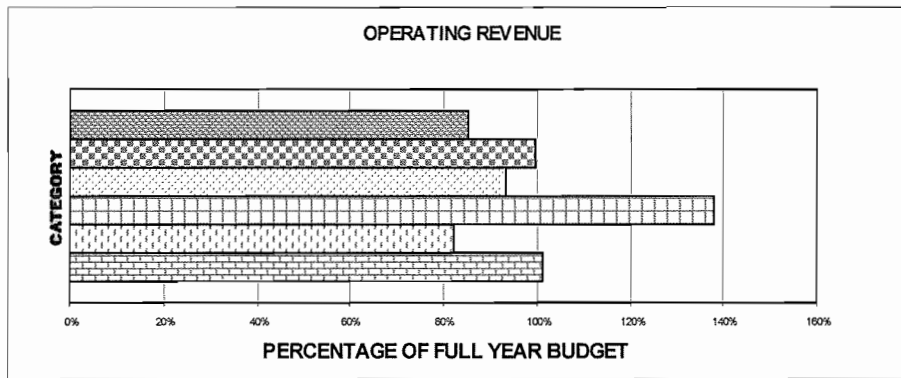
DETAILS

4. It has previously been agreed a percentage value of 10% variance be used for the Financial Activity Statement. This amount is in accordance with the materiality provision of the Australian Accounting Standards (refer AAS5) which is also set at 10%.

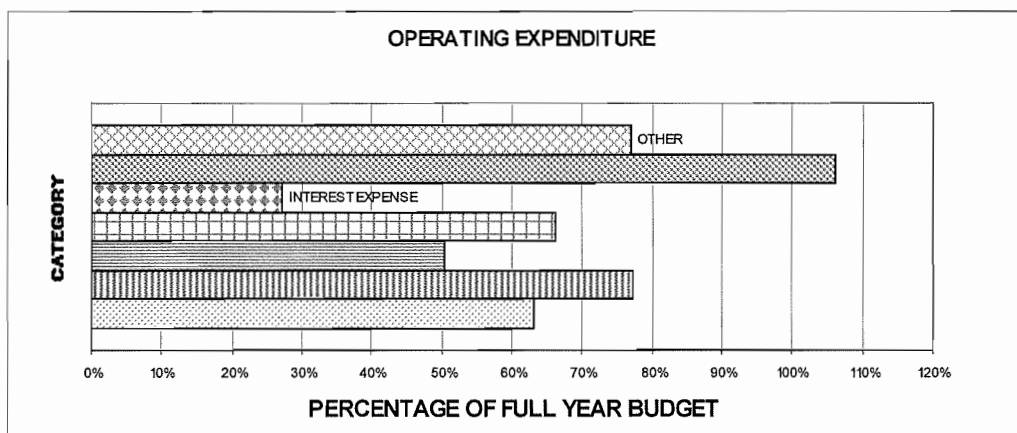
5. Refer (**Attachment 1**) for the comments to the above mentioned variance.

6. Financial Commentary

Operating income is again in much the same position as last month, performing well on both a full year and year to date budget comparison. Operating contributions exceed budget as a result of identifying recoverable expenditure from lease holders. Interest earnings have increased with raising investment rates and tighter cash management. Fees and charges are exceeding budget, though cash in lieu funds received are restricted in nature. Most revenue category budgets were increased in the mid-year review.



Operating expenditure Insurance expenses have exceeded annual budgeted amounts due to the receipt of retrospective adjusted premiums for prior years, though these are funded from the insurance contingency reserve. Electricity and water utility charges are under budget primarily due to the timing of street lighting invoices. Interest expense is under due to the timing of loan payments and by not establishing new loans until the second half of the year. Other expenditure budgeted comprises only \$24,000 in 2009/2010 and is currently at 70%. Material purchases and salaries are over and under as a result of accounting for HACC staff under unit costing requirements.

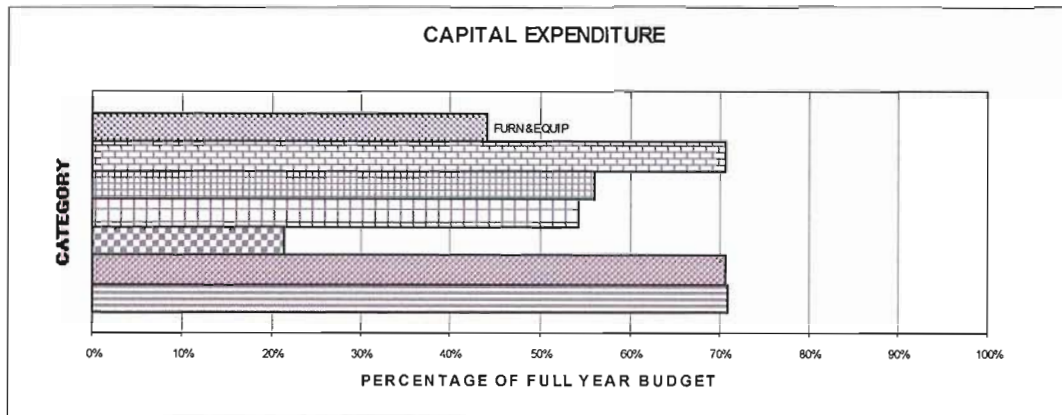


Salaries and Wages

Although showing on target for year to date budget, the budget review has revealed that salaries and wages costs are expected to exceed budget. This is a result of accounting for HACC employee wages within program expenses. There has been a significant in

Capital Expenditure

The capital works program, including both roadworks infrastructure and building construction is at 32.9% of original budget based upon actual expenditure, with outstanding purchase orders of \$1,833,678 issued. This is influenced heavily by two projects, the \$5m Community Centre and the \$2.1m Depot Administration Building, both of which are in their early stages. Capital income is down as a direct result with no grant funding for the Community Centre (\$3.7m) received this year. Asset purchases are at 57.23% of budget.

**FINANCIAL RATIOS****2009/10****2008/09**Current Ratio

5.2 : 1

1.11 : 1

Calculated as follows:

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

The current ratio is used to evaluate the liquidity, or ability to meet short term debts.

Untied Cash to Trade Creditors Ratio

8.7 : 1

1.33

Calculated as follows:

$$\frac{\text{Untied cash}}{\text{Unpaid trade creditors}}$$

The untied cash to trade creditors ratio indicates the ability of the Council to pay its trade creditors, in accordance with normal trading terms and conditions, using untied / unrestricted funds. This is an indicator of the short term position of Council. A ratio of less than 1 would indicate insufficient funds to pay trade creditors.

Debt Ratio

2.16%

1.71%

Calculated as follows:

$$\frac{\text{Total liabilities}}{\text{Total assets}}$$

The debt ratio is a measure of the Council's liabilities as a percentage of its assets. Generally the lower the ratio the greater the capacity to borrow, though a local government must include infrastructure assets in this calculation, which should be considered in context.

Debt Service Ratio

0.26%

0.36%

Calculated as follows:

$$\frac{\text{Debt Service Cost (Principal & Interest)}}{\text{Available operating revenue}}$$

The debt service ratio represents Council's ability to service debt out of uncommitted or general purpose funds available for operations. Self supporting loans should be taken into consideration when evaluating this ratio.

FINANCIAL RATIOS (cont'd)**2009/10****2008/09**Gross Debt to Revenue Ratio

11.21%

1.83%

Calculated as follows:

$$\frac{\text{Gross debt}}{\text{Total revenue}}$$

The gross debt to revenue ratio illustrates Council's ability to cover gross debt with its revenue in any given year. The lower the percentage the greater the ability to service borrowings. As debt is typically repaid over several years, this ratio is more of a guide for Council's future capacity to repay.

Gross Debt to

Economically Realisable Assets Ratio

1.80%

0.31%

Calculated as follows:

$$\frac{\text{Gross debt}}{\text{Economically realisable assets}}$$

The gross debt to economically realisable assets ratio relates actual borrowings directly to tangible assets (excludes infrastructure assets). It illustrates a Council's reliance on borrowings to fund new projects and gives an indication as to its future capacity. The lower the ratio the better placed a council is.

Rate Coverage Ratio

51.72%

47.55%

Calculated as follows:

$$\frac{\text{Net rate revenue}}{\text{Operating revenue}}$$

The rates coverage ratio measures Council's dependence on rate revenue to fund operations. It is considered that a higher ratio would indicate a higher controllable dependency on rates revenue and less of a dependency on government grants and other uncontrollable funding sources. Large grants or contributions of a once-off nature will affect this ratio.

Outstanding Rates Ratio

11.46%

2.36%

Calculated as follows:

$$\frac{\text{Rates outstanding}}{\text{Rates collectable}}$$

The outstanding rates ratio helps to determine the effectiveness of Council's rate collection procedures. The lower the ratio the better the collection policy and procedures. This ratio ignores pensioner rates deferrals due to their nature. The ratio should be low as at 30 June each year.

STATUTORY AND LEGAL IMPLICATIONS

7. Nil.

POLICY IMPLICATIONS

8. Nil.

PUBLIC CONSULTATION/COMMUNICATION

9. Nil.

FINANCIAL IMPLICATIONS

10. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

11. Nil.

OFFICER COMMENT

12. Nil.

MEETING COMMENT

13.

OFFICER RECOMMENDATION

GS-28/2010

1. That the Financial Activity Statement report for the period ending 28 February 2010 (***GSC Item 28/2010 Attachment 1***) be received.

SHIRE OF KALAMUNDA

FINANCIAL ACTIVITY STATEMENTS

AS AT

28 FEBRUARY 2010

SHIRE OF KALAMUNDA

STATEMENT OF FINANCIAL POSITION

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Actuals 2009/2010 \$	Actuals 2008/2009 \$
CURRENT ASSETS		
Cash and Cash Equivalents	23,788,012	18,908,051
Inventories	35,688	75,527
Prepayments	-	-
Trade and Other Receivables	4,133,157	1,299,755
TOTAL CURRENT ASSETS	\$27,956,857	\$20,283,333
NON CURRENT ASSETS		
Investments	8,086,193	8,086,193
Infrastructure Assets	150,502,926	149,295,098
Property, Plant and Equipment	151,469,211	151,393,626
Trade and Other Receivables	1,104,408	852,518
TOTAL NON CURRENT ASSETS	\$311,162,738	\$309,627,435
TOTAL ASSETS	\$339,119,596	\$329,910,768
CURRENT LIABILITIES		
Borrowings	70,232	53,122
Trade and Other Payables	2,611,125	3,761,760
Provisions	1,146,554	1,146,554
TOTAL CURRENT LIABILITIES	\$3,827,911	\$4,961,436
NON CURRENT LIABILITIES		
Borrowings	3,316,256	513,903
Trade and Other Payables	-	-
Provisions	168,726	168,726
TOTAL NON CURRENT LIABILITIES	\$3,484,982	\$682,629
TOTAL LIABILITIES	\$7,312,894	\$5,644,065
NET ASSETS	\$331,806,702	\$324,266,703
EQUITY		
Accumulated Surplus	189,644,508	182,190,928
Asset Revaluation Reserve	129,875,629	129,875,629
Reserves - Cash Backed	12,286,566	12,200,147
TOTAL EQUITY	\$331,806,702	\$324,266,703

SHIRE OF KALAMUNDA

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	2009/10 Budget \$	2009/10 Budget YTD \$	2009/10 Actual \$
OPERATING REVENUES (Refer Notes 1,2,8 to 13)			
General Purpose Funding	18,963,409	18,727,555	19,232,286
Governance	-	-	-
Law, Order, Public Safety	283,230	219,669	215,120
Health	50,080	35,428	25,174
Education and Welfare	2,287,785	1,533,724	2,058,275
Community Amenities	6,096,993	5,821,957	5,999,637
Recreation and Culture	959,682	632,869	593,529
Transport	53,000	35,328	140,890
Economic Services	35,500	32,000	16,645
Other Property and Services	2,004,951	1,446,300	1,904,237
	<u>30,734,630</u>	<u>28,484,830</u>	<u>30,185,793</u>
OPERATING EXPENSES (Refer Notes 1,2 & 14)			
Governance	(440,000)	(295,011)	(316,664)
General Purpose Funding	(1,380,880)	(1,040,340)	(1,135,324)
Law, Order, Public Safety	(1,047,721)	(700,735)	(734,610)
Health	(647,759)	(428,940)	(436,033)
Education and Welfare	(2,485,488)	(1,660,476)	(2,077,025)
Community Amenities	(10,795,135)	(7,103,727)	(6,737,927)
Recreation & Culture	(9,171,143)	(6,104,531)	(6,647,657)
Transport	(6,881,340)	(4,751,907)	(4,739,520)
Economic Services	(241,810)	(160,619)	(227,902)
Other Property and Services	(2,796,476)	(1,982,585)	(1,914,226)
	<u>(35,887,752)</u>	<u>(24,228,872)</u>	<u>(24,966,888)</u>
NON OPERATING ACTIVITIES			
Other Property & Services	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
BORROWING COSTS EXPENSE (Refer Notes 2 & 5)			
Other Property and Services	(105,762)	(54,518)	(28,774)
	<u>(105,762)</u>	<u>(54,518)</u>	<u>(28,774)</u>
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Law, Order, Public Safety	-	-	-
Education and Welfare	-	-	148,258
Community Amenities	3,890,746	2,466,664	83,748
Recreation & Culture	520,083	346,720	1,015,139
Transport	1,568,290	1,045,520	1,123,085
Other Property and Services	-	-	21,545
	<u>5,979,119</u>	<u>3,858,904</u>	<u>2,391,775</u>
PROFIT/(LOSS) ON DISPOSAL OF ASSETS (Refer Note 4)			
Governance			
Law, Order, Public Safety			
Health			
Education and Welfare			
Community Amenities			
Recreation & Culture			
Transport	140	96	(41,906)
Economic Services			
Other Property and Services			
Transport	<u>140</u>	<u>96</u>	<u>(41,906)</u>
NET RESULT	<u><u>720,374</u></u>	<u><u>8,060,439</u></u>	<u><u>7,539,999</u></u>

SHIRE OF KALAMUNDA

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	2009/10 Budget \$	2009/10 Budget YTD \$	2009/10 Actual \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	18,784,609	18,622,363	19,038,021
Grants and Subsidies	3,417,549	2,423,209	2,807,081
Contributions Reimbursements and Donations	-	-	-
	522,406	273,570	721,186
Service Charges	-	-	-
Fees and Charges	7,712,055	6,844,524	7,179,299
Interest Earnings	456,757	299,422	454,706
Other Revenue	24,000	16,406	20,431
	<u>30,917,377</u>	<u>28,479,494</u>	<u>30,220,725</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs	(11,481,611)	(7,105,935)	(7,237,783)
Materials and Contracts	(14,745,854)	(10,638,172)	(11,386,504)
Utilities	(999,967)	(653,687)	(502,805)
Depreciation	(8,328,289)	(5,521,614)	(5,504,950)
Interest Expenses	(105,762)	(54,518)	(28,774)
Insurance	(271,563)	(267,504)	(288,224)
Other Expenditure	(60,470)	(41,960)	(46,623)
	<u>(35,993,516)</u>	<u>(24,283,390)</u>	<u>(24,995,662)</u>
 Grants and Subsidies - non-operating	 2,088,373	 1,392,240	 2,152,107
Contributions Reimbursements and Donations - non-operating	3,708,000	2,472,000	204,735
Profit on Asset Disposals	140	96	(41,906)
Loss on Asset Disposals	-	-	-
Increase in Equity - EMRC	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
NET RESULT	<u>720,374</u>	<u>8,060,439</u>	<u>7,539,999</u>

RATE SETTING STATEMENT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	NOTE	2009/10 Adopted Budget	2009/10 Budget YTD	2009/10 Actual	Variance Actual to Budget YTD
		\$	\$	\$	
REVENUES					
General Purpose Funding	1,2	178,800	105,192	194,265	84.68%
Governance		-	-	-	-
Law, Order, Public Safety		283,230	219,669	215,120	-2.07%
Health		50,080	35,428	25,174	-28.94%
Education and Welfare		2,287,785	1,533,724	2,058,275	34.20%
Community Amenities		6,096,993	5,821,957	5,999,637	3.05%
Recreation and Culture		959,682	632,869	593,529	-6.22%
Transport		53,000	35,328	140,890	298.81%
Economic Services		35,500	32,000	16,645	-47.98%
Other Property and Services		2,004,951	1,446,300	1,904,237	31.66%
		11,950,021	9,862,467	11,147,771	
EXPENSES					
General Purpose Funding	1,2	(440,000)	(295,011)	(316,664)	7.34%
Governance		(1,380,882)	(876,689)	(1,005,191)	14.66%
Law, Order, Public Safety		(1,047,721)	(646,607)	(734,610)	13.61%
Health		(647,759)	(384,774)	(436,033)	13.32%
Education and Welfare		(2,485,488)	(1,620,292)	(2,077,025)	28.19%
Community Amenities		(10,795,135)	(5,260,927)	(6,737,927)	28.07%
Recreation & Culture		(9,171,143)	(5,010,459)	(6,647,657)	32.68%
Transport		(6,881,340)	(2,305,643)	(4,739,520)	105.56%
Economic Services		(241,810)	(160,619)	(227,902)	41.89%
Other Property and Services		(2,902,238)	(2,200,754)	(2,073,133)	-5.80%
		(35,993,516)	(18,761,776)	(24,995,662)	
		(24,043,495)	(8,899,310)	(13,847,891)	
ADJUSTMENTS FOR CASH BUDGET REQUIREMENTS:					
NON-CASH EXPENDITURE & REVENUE					
Depreciation on Assets	2(a)	8,328,289	5,521,614	5,504,950	-0.30%
Non-cash capital contributions	4				
Movement in Provisions (Non-current)				-	
Pensioners Deferred Rates Movement				-	
CAPITAL EXPENDITURE & REVENUE					
Purchase Land and Buildings	3	(10,383,504)	(6,885,576)	(1,743,082)	-74.69%
Purchase Infrastructure Assets					
Drainage	3	(680,000)	(453,304)	(483,125)	6.58%
Footpaths	3	(375,300)	(250,176)	(265,054)	5.95%
Special Works	3	(375,000)	(236,656)	(79,751)	-66.30%
Roads	3	(3,639,056)	(323,792)	(1,973,683)	509.55%
Parks & Ovals	3	(2,347,694)	(1,798,128)	(1,315,169)	-26.86%
Purchase Plant and Equipment	3	(951,051)	(634,040)	(671,999)	5.99%
Purchase Furniture and Equipment	3	(978,470)	(626,680)	(432,234)	-31.03%
Proceeds from Asset Disposals	4	150,000	75,000	133,828	78.44%
Contributions / Grants for the Development of Assets		5,979,119	3,858,904	2,391,775	-38.02%
Repayment of Debentures	5	(78,716)	(26,239)	(49,539)	88.80%
Self-Supporting Loan Principal Income	5	53,123	17,708	49,539	179.76%
Loan Funds Raised		2,868,181			
Public Open Space Funds Used		1,564,760	521,587	463,958	-11.05%
Public Open Space Funds (Transfer to Restricted Assets)				(99,675)	
Roadworks Contributions Used					
				(68,369)	
Roadworks Contributions (Transfer to Restricted Assets)				(68,369)	
Transfers to Reserves (Restricted Assets)	6	(1,188,584)	(792,368)	(209,435)	-73.57%
Transfers from Reserves (Restricted Assets)	6	6,542,939	4,361,952	123,016	-97.18%
Estimated Surplus/(Deficit) July 1 B/Fwd	7	768,966	250,000	1,033,849	
Estimated Surplus/(Deficit) June 30 C/Fwd	7	(884)	12,468,517	7,499,931	
Amount to be Raised from Rates	8	(18,784,609)	(18,788,021)	(19,038,021)	

SHIRE OF KALAMUNDA

CASH FLOW STATEMENT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	NOTE	2009/10 Budget \$	2009/10 Actual \$	2008/09 Actual \$
Cash Flows From Operating Activities				
Receipts				
Rates		18,784,609	16,642,580	17,376,595
Grants and Subsidies - operating		3,417,549	2,807,081	3,569,122
Contributions, Reimbursements & Donations		522,406	925,921	1,744,627
Fees and Charges		7,712,055	7,050,574	8,609,567
Interest Earnings		456,757	454,706	1,322,835
Goods and Services Tax		-	166,473	1,792,385
Other		24,000	20,431	28,476
		<u>30,917,377</u>	<u>28,067,767</u>	<u>34,443,606</u>
Payments				
Employee Costs		(11,481,611)	(7,237,202)	(8,673,178)
Materials and Contracts		(14,745,854)	(13,098,554)	(17,347,030)
Utilities (gas, electricity, water, etc)		(999,967)	(502,805)	(836,406)
Insurance		(271,563)	(288,224)	(249,067)
Interest		(105,762)	(28,774)	(39,878)
Goods and Services Tax		-	-	-
Other		(60,470)	(46,623)	(103,266)
		<u>(27,665,227)</u>	<u>(21,202,181)</u>	<u>(27,248,825)</u>
Net Cash Provided By Operating Activities	14(b)	<u>3,252,150</u>	<u>6,865,586</u>	<u>7,194,781</u>
Cash Flows from Investing Activities				
Payments for Development of Land Held for Resale	3			
Payments for Purchase of Property, Plant & Equipment	3	(1,929,521)	(2,847,316)	(4,092,022)
Payments for Construction of Infrastructure	3	(17,800,554)	(4,116,782)	(6,546,597)
Advances to Community Groups				
Grants/Contributions for the Development of Assets		5,979,119	2,152,107	5,240,587
Proceeds from Sale of Plant & Equipment	4	150,000	133,828	274,970
Proceeds from Advances				
Net Cash Used in Investing Activities		<u>(13,600,956)</u>	<u>(4,678,162)</u>	<u>(5,123,061)</u>
Cash Flows from Financing Activities				
Repayment of Debentures	5	(78,716)	(49,538)	(70,632)
Increase / (Decrease) in Bonds		-	92,537	11,122
Proceeds from Self Supporting Loans		53,123	(219,463)	70,633
Proceeds from New Debentures	5	2,868,181	2,869,000	
Net Cash Provided By (Used In) Financing Activities		<u>2,842,588</u>	<u>2,692,537</u>	<u>11,124</u>
Net Increase (Decrease) in Cash Held		<u>(7,506,218)</u>	<u>4,879,961</u>	<u>2,082,843</u>
Cash at Beginning of Year		18,841,250	18,908,051	16,825,209
Cash and Cash Equivalents at the End of the Year		<u>11,335,032</u>	<u>23,788,012</u>	<u>18,908,052</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), other mandatory professional reporting requirements, the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 15 to this budget document.

(c) Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the result of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(d) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(e) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(f) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(g) Superannuation

The Shire of Kalamunda contributes to the the Local Government Superannuation Scheme and other funds as directed by its employees. These funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

(h) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(j) Inventories

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

(k) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

Land Under Roads

Land under roads is excluded from infrastructure in accordance with the transitional arrangements available under AASB 1045 and in accordance with legislative requirements.

(l) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

(m) SIGNIFICANT ACCOUNTING POLICIES (Continued)

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	5 to 10 years
Plant and Equipment	5 to 10 years
Infrastructure	
Roads and Footpaths	50 years
Drains	80 years
Parks (Plant and Equipment)	10 to 40 years

Only individual items with a value of \$500 or more have been capitalised, in accordance with asset management policy

(n) Investments and Other Financial Assets

Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the balance sheet.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

(o) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

SIGNIFICANT ACCOUNTING POLICIES (Continued)

- (o) The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

Recognition and derecognition

(p) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2009.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(q) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(s) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(t) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	2009/10 Budget \$	2009/10 Actual \$	2008/09 Actual \$
2. OPERATING REVENUES AND EXPENSES			
(a) Net Result from Ordinary Activities was arrived at after:			
(i) Charging as Expenses:			
Depreciation			
<u>By Program</u>			
Governance	-	-	-
General Purpose Funding	-	-	-
Law, Order, Public Safety	81,197	54,906	80,583
Health	59,640	38,863	5,881
Education and Welfare	112,669	39,399	98,397
Community Amenities	2,764,209	1,819,942	2,620,888
Recreation and Culture	1,641,136	1,110,494	1,580,922
Transport	3,669,438	2,441,346	3,571,100
Economic Services	-	-	-
Other Property and Services	-	-	-
	<u>8,328,289</u>	<u>5,504,950</u>	<u>7,957,772</u>
<u>By Class</u>			
Land and Buildings	2,986,974	1,965,885	2,928,076
Furniture and Equipment	341,021	225,989	270,601
Plant and Equipment	614,701	404,122	536,480
Roads	2,580,582	1,696,085	2,490,455
Footpaths	230,649	151,216	223,615
Drainage	350,903	230,540	340,351
Parks	1,168,914	795,139	1,055,465
Other	54,545	35,974	112,729
	<u>8,328,289</u>	<u>5,504,950</u>	<u>7,957,772</u>
Borrowing Costs (Interest)			
- Finance Lease Charges			
- Debentures (refer note 5(a))	105,762	28,774	39,878
	<u>105,762</u>	<u>28,774</u>	<u>39,878</u>
Rental Charges			
- Operating Leases			
(ii) Crediting as Revenues:			
Interest Earnings			
Investments			
- Reserve Funds	197,974	227,643	806,802
- Other Funds	146,126	97,416	319,785
Other Interest Revenue	112,656	129,647	196,248
	<u>456,757</u>	<u>454,706</u>	<u>1,322,835</u>
Other Significant Items			
Increase in Equity Value - EMRC		-	459,884

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

The provision to allow decision-making process to efficiently allocate scarce resources. Administration services allocated to other areas and administration of council members.

GENERAL PURPOSE FUNDING

Collection of revenue to finance Council activities including; rates, government grants, interest revenue collection and administration.

LAW, ORDER, PUBLIC SAFETY

To provide services to ensure a safer community through the supervision of local laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational structure for good community health including pest control, immunisation and child health services.

EDUCATION AND WELFARE

To aid the needs of the community by providing senior citizens and day-care centres, pre-schools, playgroup assistance and other voluntary services.

COMMUNITY AMENITIES

The provision of services required by the community, including; waste management, collection and recycling programmes, environmental controls, town planning and storm water drainage and maintenance.

RECREATION AND CULTURE

To establish and manage facilities for the well-being of the community and ensure the availability of halls, aquatic centres, recreation centres, sports grounds and libraries.

TRANSPORT

The provision of effective infrastructure to the community through the construction and maintenance of roads and footpaths, bridges, lighting and cleaning of streets.

ECONOMIC SERVICES

To promote the Shire and improve its economic base through the promotion of tourism, rural services and building control.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and general operations costs.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	2009/10 Actual Year to Date \$	2009/10 Adopted Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance	118,757	581,794
General Purpose Funding	-	-
Law, Order, Public Safety	-	-
Health	-	-
Education and Welfare	3,610	-
Community Amenities	2,052,949	10,780,180
Recreation and Culture	1,315,169	2,351,194
Transport	3,473,612	6,016,907
Economic Services	-	-
Other Property and Services	-	-
	<u>6,964,097</u>	<u>19,730,075</u>
<u>By Class</u>		
Land Held for Resale	-	-
Land and Buildings	1,743,082	10,383,504
Infrastructure Assets - Roads	2,801,613	4,944,356
Infrastructure Assets - Parks and Ovals	1,315,169	2,372,694
Plant and Equipment	671,999	997,551
Furniture and Equipment	432,234	1,031,970
	<u>6,964,097</u>	<u>19,730,075</u>

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value		Sale Proceeds		Profit(Loss)
	2009/10 Actual YTD \$		2009/10 Actual YTD \$		2009/10 Actual YTD \$
Governance	-		-		-
Law, Order & Public Safety	-		-		-
Health	-		-		-
Education & Welfare	-		-		-
Community Ammenities	-		-		-
Recreation & Culture	-		-		-
Transport	175,734		133,828		(41,906)
	175,734		133,828		(41,906)

<u>By Class</u>	Net Book Value		Sale Proceeds		Profit(Loss)
	2009/10 Actual YTD \$		2009/10 Actual YTD \$		2009/10 Actual YTD \$
Furniture Fittings & Equipment	-		-		-
Plant & Equipment	175,734		133,828		(41,906)
	175,734		133,828		(41,906)

<u>Summary</u>	2009/10 Actual YTD \$	0 Adopted Budget \$
Profit on Asset Disposals	8,000	15,000
Loss on Asset Disposals	(49,906)	(14,860)
	<u>(41,906)</u>	<u>140</u>

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF FINANCIAL REPORT

AS AT 28 FEBRUARY 2010

	2009/10 Budget \$	2009/10 Actual \$
6. RESERVES - CASH BACKED		
(a) Building Construction		
Opening Balance	6,458,157	6,458,157
Transfer from Accumulated Surplus - Interest	90,031	-
Transfer from Accumulated Surplus	1,178,000	-
Transfer to Accumulated Surplus	(5,552,939)	-
	<u>2,173,249</u>	<u>6,458,157</u>
This reserve was set up to provide for new buildings and the refurbishment to existing Shire owned buildings. To be spent according to budget.		
(b) Waste Management		
Opening Balance	3,568,443	3,568,443
Transfer from Accumulated Surplus - Interest	68,995	-
Transfer from Accumulated Surplus	(1,576,130)	-
Transfer to Accumulated Surplus	(25,000)	-
	<u>2,036,308</u>	<u>3,568,443</u>
This reserve was set up to fund financing operations for the development of Council's sanitation service. To be spent according to budget.		
(c) EDP - IT Equipment		
Opening Balance	334,791	334,791
Transfer from Accumulated Surplus - Interest	2,067	-
Transfer from Accumulated Surplus	328,850	-
Transfer to Accumulated Surplus	(261,000)	-
	<u>404,708</u>	<u>334,791</u>
This reserve was set up to provide for the upgrade / replacement of the Shire's computer hardware and software requirements. To be spent according to budget.		
(d) Local Government Elections		
Opening Balance	105,789	105,789
Transfer from Accumulated Surplus - Interest	977	-
Transfer from Accumulated Surplus	45,000	-
Transfer to Accumulated Surplus	(100,000)	-
	<u>51,766</u>	<u>105,789</u>
This reserve was set up to fund the cost of future Council elections. To be spent according to budget.		
(e) Long Service Leave		
Opening Balance	154,858	154,858
Transfer from Accumulated Surplus - Interest	1,783	-
Transfer from Accumulated Surplus	5,500	-
Transfer to Accumulated Surplus	-	-
	<u>162,141</u>	<u>154,858</u>

The purpose of this reserve is to provide cash-backing for all annual and long service leave entitlements. Transfers to this reserve are based on the leave liability at each year end. To be spent according to budget.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	2009/10 Budget \$	2009/10 Actual \$
6. CASH BACKED RESERVES (cont'd)		
(f) Plant and Equipment		
Opening Balance	565,360	565,360
Transfer from Accumulated Surplus - Interest	8,764	
Transfer from Accumulated Surplus	522,000	-
Transfer to Accumulated Surplus	(304,000)	-
	<u>792,124</u>	<u>565,360</u>

This reserve was set up to fund future replacement of Council's plant and associated equipment. To be spent according to budget.

(g) Stirk Park		
Opening Balance	44,585	44,585
Transfer from Accumulated Surplus - Interest	1,321	
Transfer from Accumulated Surplus	-	-
Transfer to Accumulated Surplus	-	-
	<u>45,906</u>	<u>44,585</u>

This reserve was set up to fund improvements to Stirk Park. To be spent according

(h) HACC		
Opening Balance	239,798	207,676
Transfer from Accumulated Surplus - Interest	7,911	
Transfer from Accumulated Surplus	52,390	-
Transfer to Accumulated Surplus	-	(100,000)
	<u>300,099</u>	<u>107,676</u>

This reserve was set up to fund future HACC Services programmes and asset replacement. To be spent according to budget.

(i) Forrestfield Industrial Area		
Opening Balance	266,720	266,720
Transfer from Accumulated Surplus - Interest	7,906	
Transfer from Accumulated Surplus	-	-
Transfer to Accumulated Surplus	-	-
	<u>274,625</u>	<u>266,720</u>

This reserve was set up to fund infrastructure requirements for the Forrestfield Industrial Area. To be spent according to budget.

(j) Insurance Contingency Reserve		
Opening Balance	226,363	226,363
Transfer from Accumulated Surplus - Interest	5,826	
Transfer from Accumulated Surplus	-	187,890
Transfer to Accumulated Surplus	-	23,016
	<u>232,190</u>	<u>391,238</u>

This reserve was set up to fund insurance premium variations and potential call backs. To be spent according to budget.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	2009/10 Budget \$	2009/10 Actual \$
6. CASH BACKED RESERVES (cont'd)		
(k) Light Plant Reserve		
Opening Balance	203,416	203,416
Transfer from Accumulated Surplus - Interest	1,301	
Transfer from Accumulated Surplus	380,000	-
Transfer to Accumulated Surplus	(300,000)	-
	<u>284,717</u>	<u>203,416</u>
This reserve was set up to fund future replacement of Council's plant and associated equipment. To be spent according to budget.		
(l) Revaluation Reserve		
Opening Balance	63,989	63,989
Transfer from Accumulated Surplus - Interest	1,091	
Transfer from Accumulated Surplus	55,000	-
Transfer to Accumulated Surplus	-	-
	<u>120,080</u>	<u>63,989</u>
This reserve was set up to fund triannual rating revaluations. To be spent		
(m) Nominated Employee Leave Provisions Reserve		
Opening Balance		
Transfer from Accumulated Surplus - Interest		
Transfer from Accumulated Surplus		21,545
Transfer to Accumulated Surplus	-	-
	<u>-</u>	<u>21,545</u>
This reserve was set up to receive funds for nominated staff leave entitlements. To be spent according to budget.		
(n) Swimming Pool Inspections Reserve		
Opening Balance		
Transfer from Accumulated Surplus - Interest		
Transfer from Accumulated Surplus		-
Transfer to Accumulated Surplus	-	-
	<u>-</u>	<u>-</u>
This reserve was set up to receive funds for the swimming pool inspection program. To be spent according to budget.		
Total Reserve Closing Balance	<u><u>6,877,914</u></u>	<u><u>12,286,566</u></u>

SUMMARY	2009/10 Budget \$	2009/10 Actual \$
Opening Balance	12,232,270	12,200,147
Transfer from Accumulated Surplus - Interest	197,974	-
Transfer from Accumulated Surplus	990,610	209,435
Transfer to Accumulated Surplus	(6,542,939)	(123,016)
Closing Balance	<u><u>6,877,914</u></u>	<u><u>12,286,566</u></u>

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Notes 7 and 8 of this financial report.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

	February 2009 Actual \$	Brought Forward 01-Jul 2009 \$
7. Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	8,037,030	2,468,504
Cash - Restricted	15,750,982	16,439,547
Receivables	4,133,157	1,299,755
Inventories	35,688	75,527
	<u>27,956,857</u>	<u>20,283,332</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(4,705,944)</u>	<u>(3,069,867)</u>
NET CURRENT ASSET POSITION	23,250,913	17,213,465
Less: Cash - Restricted	<u>(15,750,982)</u>	<u>(16,439,547)</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>7,499,931</u>	<u>773,917</u>

The estimated surplus/(deficiency) c/fwd in the 2008/09 actual column represents the surplus (deficit) brought forward as at 1 July 2009. This figure is not finalised.

The estimated surplus/(deficiency) c/fwd in the 2009/10 actual column represents the surplus (deficit) carried forward as at 31 January 2010.

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

8. NOTES TO THE CASH FLOW STATEMENT

(a) Reconciliation of Cash

For the purposes of the cash flow statement, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2009/10 Budget \$	2009/10 Actual \$	2008/09 Actual \$
Cash - Unrestricted	85,435	8,037,030	2,468,504
Cash - Restricted	11,249,595	15,750,982	16,439,547
	<u>11,103,199</u>	<u>23,788,012</u>	<u>18,908,051</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Building Construction Reserve	4,263,113	6,458,157	6,458,157
Waste Management Reserve	3,525,653	3,568,443	3,568,443
EDP Reserve	79,969	334,791	334,791
Forrestfield Industrial Area Reserve	263,522	266,720	266,720
HACC Reserve	345,673	107,676	207,676
Local Government Election Reserve	60,060	105,789	105,789
Long Service Leave Reserve	56,680	154,858	154,858
Plant & Equipment Reserve	183,137	565,360	565,360
Stirk Park Reserve	44,050	44,585	44,585
Insurance Contingency Reserve	126,623	391,238	226,363
Light Plant Reserve	3,375	203,416	203,416
Revaluation Reserve	8,881	63,989	63,989
Nominated Employee Leave Provisions Reserve		21,545	-
Public Open Space	776,334	1,836,711	2,347,833
Roadwork Contributions			356,400
Bonds	1,502,204	1,605,063	1,512,526
Grants Received in Advance			
Meals on Wheels Surplus Funding Acquired		18,199	18,199
CVS Surplus Grant Funding Acquired (Ex KCC)		4,443	4,443
	<u>11,239,273</u>	<u>15,750,982</u>	<u>16,439,547</u>

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

9. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
Differential General Rate											
GRV	0.06499	17,766	241,487,629	14,657,142	\$374,844	\$124,905	15,156,891	14,500,075	250,000	0	14,750,075
General Industrial	0.06758	176	28,945,859	1,850,331			1,850,331	1,947,717			1,947,717
Light Industrial	0.06758	83	3,836,211	245,467			245,467	258,386			258,386
UV	0.00242	300	164,392,040	376,533			376,533	396,350	0	0	396,350
Sub-Totals		18,325	438,661,739	17,129,472	374,844	124,905	17,629,221	17,102,527	0	0	17,352,527
Minimum Rates	Minimum \$										
GRV	549.85	2,451		1,347,682			1,347,682	1,347,682	0	0	1,347,682
General Industrial	571.85	17		9,721			9,721	9,721			9,721
Light Industrial	571.85	2		1,144			1,144	1,144			1,144
UV	549.85	4		2,199			2,199	2,199	0	0	2,199
Sub-Totals		2,474	0	1,360,746	0	0	1,360,746	1,360,747			1,360,747
Cash in Lieu of Rates Totals							18,989,968				18,713,274
							48,053				71,335
							19,038,021				18,784,609

CASH IN LIEU OF RATES

	Budget Rate Revenue \$	Rate Revenue 2009/10 \$
Damper Pipeline Contribution	20,223	
Co-operative Bulk Handling	51,112	48,053
	71,335	48,053

SHIRE OF KALAMUNDA

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2010

10. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

	Balance 01/07/08 \$	Estimated Amounts Received \$	Estimated Amounts Paid \$	Estimated Balance 30/06/09 \$
Unclaimed Monies	7,037	9,680	(7,548)	9,169
Wattlegrove - Cell 9	2,634,612			2,634,612
B.C.I.T.F Levies	29,892	103,809	(115,099)	18,602
B.R.B Levies	5,735	35,032	(34,927)	5,840
	<u>2,677,276</u>			<u>2,668,223</u>

SHIRE OF KALAMUNDA
Operating Budget Variance Analysis
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Budget 2009/2010 \$	Budget YTD \$	Actual YTD \$	Variance \$	Variance %
120	Members					
	Income	-	-	-	-	
	Expense	505,723	420,026	420,227	201	0%
	Net Expenses Members	505,723	420,026	420,227	201	
150	Chief Executive Office					
	Income	-	-	-	-	
	Expense	689,652	456,503	591,420	134,916	30%
	Net Expenses Chief Executive Office	689,652	456,503	591,420	134,916	
201	Corporate Services Administration					
	Income	-	-	-	-	
	Expense	418,773	272,961	256,169	(16,792)	-6%
	Net Expenses Corporate Services Administration	418,773	272,961	256,169	(16,792)	
205	Customer Services					
	Income	-	-	(51)	(51)	
	Expense	410,502	273,091	257,319	(15,772)	-6%
	Net Expenses Customer Services	410,502	273,091	257,268	(15,823)	
210	Compliance					
	Income	-	-	-	-	
	Expense	78,467	52,946	44,909	(8,038)	-15%
	Net Expenses Compliance	78,467	52,946	44,909	(8,038)	
215	Project Funding					
	Income	-	-	-	-	
	Expense	34,690	23,096	14,302	(8,794)	-38%
	Net Expenses Project Funding	34,690	23,096	14,302	(8,794)	
220	Financial Services					
	Income	(110,602)	(73,784)	(164,917)	(91,133)	124%
	Expense	1,054,277	756,933	770,777	13,844	2%
	Net Expenses Financial Services	943,675	683,149	605,860	(77,289)	

SHIRE OF KALAMUNDA
Operating Budget Variance Analysis
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Budget 2009/2010 \$	Budget YTD \$	Actual YTD \$	Variance \$	Variance %
221	Property and Procurement					
	Income	-	-	-	-	
	Expense	-	-	72,806	72,806	
	Net Expenses Property and Procurement	-	-	72,806	72,806	
225	General Purpose Income					
	Income	(1,901,849)	(1,376,977)	(1,623,322)	(246,345)	18%
	Expense	-	-	-	-	
	Net Expenses General Purpose Income	(1,901,849)	(1,376,977)	(1,623,322)	(246,345)	
230	Human Resources					
	Income	(528,943)	(353,163)	(540,972)	(187,809)	53%
	Expense	511,464	356,406	401,716	45,310	13%
	Net Expenses Human Resources	(17,478)	3,243	(139,256)	(142,498)	
240	Information Technology					
	Income	(657,728)	(438,480)	(453,606)	(15,126)	3%
	Expense	673,728	489,723	449,745	(39,978)	-8%
	Net Expenses Information Technology	16,000	51,243	(3,861)	(55,104)	
250	Rates					
	Income	(18,963,409)	(18,727,555)	(19,232,286)	(504,731)	3%
	Expense	440,000	295,011	316,664	21,652	7%
	Net Expenses Rates	(18,523,409)	(18,432,544)	(18,915,623)	(483,079)	
260	Records Management					
	Income	(1,000)	(664)	(406)	258	-39%
	Expense	220,472	148,735	133,937	(14,798)	-10%
	Net Expenses Records Management	219,472	148,071	133,530	(14,540)	
270	Rangers					
	Income	(143,100)	(114,570)	(112,272)	2,298	-2%
	Expense	570,426	377,293	395,955	18,662	5%
	Net Expenses Rangers	427,326	262,723	283,683	20,960	

SHIRE OF KALAMUNDA
Operating Budget Variance Analysis
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Budget 2009/2010 \$	Budget YTD \$	Actual YTD \$	Variance \$	Variance %
275	Fire Prevention					
	Income	(5,000)	(3,750)	(1,500)	2,250	-60%
	Expense	286,831	192,174	169,020	(23,154)	-12%
	Net Expenses Fire Prevention	281,831	188,424	167,520	(20,904)	
280	Bush Fire Brigade					
	Income	(97,000)	(72,750)	(72,750)	-	0%
	Expense	125,688	88,156	143,842	55,686	63%
	Net Expenses Bush Fire Brigade	28,688	15,406	71,092	55,686	
285	State Emergency Services					
	Income	(38,130)	(28,599)	(28,598)	2	0%
	Expense	64,776	43,112	25,792	(17,320)	-40%
	Net Expenses State Emergency Services	26,646	14,513	(2,805)	(17,318)	
301	Community Services Administration					
	Income	-	-	(1,918)	(1,918)	
	Expense	764,097	505,211	552,837	47,626	9%
	Net Expenses Community Services Administration	764,097	505,211	550,920	45,709	
310	Economic Development					
	Income	-	-	-	-	
	Expense	-	-	-	-	
	Net Expenses Economic Development	-	-	-	-	
315	Tourism and Promotions					
	Income	(35,500)	(32,000)	(16,645)	15,355	-48%
	Expense	276,710	183,883	272,802	88,919	48%
	Net Expenses Tourism and Promotions	241,210	151,883	256,157	104,273	
320	Youth Services					
	Income	(10,000)	(6,664)	42	6,706	-101%
	Expense	242,488	135,913	140,529	4,616	3%
	Net Expenses Youth Services	232,488	129,249	140,570	11,322	

SHIRE OF KALAMUNDA
Operating Budget Variance Analysis
FOR THE PERIOD ENDED 28 FEBRUARY 2010

Description	Budget 2009/2010 \$	Budget YTD \$	Actual YTD \$	Variance \$	Variance %
330 Recreation Services					
Income	(520,083)	(346,720)	(872,545)	(525,825)	152%
Expense	91,131	61,370	67,183	5,814	9%
Net Expenses Recreation Services	(428,952)	(285,350)	(805,362)	(520,012)	
335 Hartfield Park Recreation Centre					
Income	(453,300)	(302,176)	(329,871)	(27,695)	9%
Expense	1,096,563	731,254	827,486	96,232	13%
Net Expenses Hartfield Park Recreation Centre	643,263	429,078	497,615	68,537	
340 High Wycombe Recreation Centre					
Income	(35,500)	(23,656)	(25,886)	(2,230)	9%
Expense	262,181	177,050	188,053	11,003	6%
Net Expenses High Wycombe Recreation Centre	226,681	153,394	162,167	8,773	
350 Community Halls and Buildings					
Income	(342,382)	(219,379)	(290,489)	(71,110)	32%
Expense	961,915	642,112	859,560	217,448	34%
Net Expenses Community Halls and Buildings	619,533	422,734	569,071	146,338	
355 Reserve Hire					
Income	(70,500)	(49,050)	(60,540)	(11,490)	23%
Expense	46,159	33,690	42,372	8,682	26%
Net Expenses Reserve Hire	(24,341)	(15,360)	(18,168)	(2,808)	
360 Swimming Pools					
Income	(20,000)	(13,336)	-	13,336	-100%
Expense	67,701	49,542	66,672	17,130	35%
Net Expenses Swimming Pools	47,701	36,206	66,672	30,466	
370 Environmental Health					
Income	(30,080)	(22,092)	(25,174)	(3,082)	14%
Expense	580,058	379,398	369,362	(10,036)	-3%
Net Expenses Environmental Health	549,978	357,306	344,188	(13,118)	

SHIRE OF KALAMUNDA
Operating Budget Variance Analysis
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Budget 2009/2010 \$	Budget YTD \$	Actual YTD \$	Variance \$	Variance %
375	Waste Management					
	Income	(5,360,713)	(5,327,461)	(5,247,744)	79,717	-1%
	Expense	5,265,936	3,425,942	2,964,621	(461,322)	-13%
	Net Expenses Waste Management	(94,777)	(1,901,519)	(2,283,123)	(381,604)	
380	Senior Citizen Services					
	Income	(67,600)	(50,580)	(50,263)	317	-1%
	Expense	283,475	176,924	205,011	28,087	16%
	Net Expenses Senior Citizen Services	215,875	126,344	154,747	28,404	
385	HACC Services					
	Income	(2,132,854)	(1,421,984)	(2,095,155)	(673,171)	47%
	Expense	2,132,854	1,421,912	1,805,206	383,294	27%
	Net Expenses HACC Services	-	(72)	(289,949)	(289,877)	
386	Kalamunda Community Care					
	Income	-	-	-	-	
	Expense	-	-	-	-	
	Net Expenses Kalamunda Community Care	-	-	-	-	
387	Meals on Wheels					
	Income	(91,752)	(61,160)	(61,114)	46	0%
	Expense	91,759	61,160	82,319	21,159	35%
	Net Expenses Meals on Wheels	7	-	21,205	21,205	
390	Libraries - Administration					
	Income	(1,200)	(800)	(27)	773	-97%
	Expense	147,320	95,391	56,113	(39,277)	-41%
	Net Expenses Libraries - Administration	146,120	94,591	56,086	(38,505)	
391	Library - Kalamunda					
	Income	(10,650)	(7,080)	(13,269)	(6,189)	87%
	Expense	750,940	506,032	611,948	105,916	21%
	Net Expenses Library - Kalamunda	740,290	498,952	598,679	99,727	

SHIRE OF KALAMUNDA
Operating Budget Variance Analysis
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Budget 2009/2010	Budget YTD	Actual YTD	Variance \$	Variance %
		\$	\$	\$		
392	Library - Forrestfield					
	Income	(4,800)	(3,184)	(103)	3,081	-97%
	Expense	331,862	223,065	249,929	26,864	12%
	Net Expenses Library - Forrestfield	327,062	219,881	249,826	29,945	
393	Library - High Wycombe					
	Income	(3,300)	(2,192)	(1,201)	991	-45%
	Expense	282,101	189,533	177,790	(11,743)	-6%
	Net Expenses Library - High Wycombe	278,801	187,341	176,589	(10,752)	
394	Libraries - Lesmurdie					
	Income	(1,050)	(688)	3,621	4,309	-626%
	Expense	114,920	77,245	79,610	2,365	3%
	Net Expenses Libraries - Lesmurdie	113,870	76,557	83,232	6,674	
395	Arts and Culture					
	Income	-	-	-	-	
	Expense	77,354	52,127	56,489	4,362	8%
	Net Expenses Arts and Culture	77,354	52,127	56,489	4,362	
396	Museums					
	Income	(27,000)	(18,000)	(18,400)	(400)	2%
	Expense	128,451	87,719	82,861	(4,858)	-6%
	Net Expenses Museums	101,451	69,719	64,461	(5,258)	
401	Engineering					
	Income	-	-	-	-	
	Expense	290,911	191,035	189,434	(1,602)	-1%
	Net Expenses Engineering	290,911	191,035	189,434	(1,602)	
410	Design and Technical Services					
	Income	(2,000)	(1,328)	(301)	1,027	-77%
	Expense	(479,657)	(321,730)	(265,070)	56,660	-18%
	Net Expenses Design and Technical Services	(481,657)	(323,058)	(265,371)	57,687	

SHIRE OF KALAMUNDA
Operating Budget Variance Analysis
FOR THE PERIOD ENDED 28 FEBRUARY 2010

Description	Budget 2009/2010 \$	Budget YTD \$	Actual YTD \$	Variance \$	Variance %
415 Engineering Works (Maintenance)					
Income	-	-	(1,147)	(1,147)	
Expense	6,527,104	4,360,409	4,253,472	(106,938)	-2%
Net Expenses Engineering Works (Maintenance)	6,527,104	4,360,409	4,252,325	(108,084)	
420 Engineering Works (Construction)					
Income	(1,619,290)	(1,079,520)	(1,225,322)	(145,802)	14%
Expense	63,821	42,488	42,776	288	1%
Net Expenses Engineering Works (Construction)	(1,555,469)	(1,037,032)	(1,182,546)	(145,514)	
430 Depot Operations					
Income	-	-	-	-	
Expense	97,856	65,200	103,144	37,944	58%
Net Expenses Depot Operations	97,856	65,200	103,144	37,944	
440 Plant Operations					
Income	-	-	-	-	
Expense	381,305	414,505	415,765	1,260	0%
Net Expenses Plant Operations	381,305	414,505	415,765	1,260	
450 Parks and Reserves Maintenance					
Income	-	-	(37,206)	(37,206)	
Expense	4,594,630	3,068,769	3,163,520	94,750	3%
Net Expenses Parks and Reserves Maintenance	4,594,630	3,068,769	3,126,314	57,544	
501 Planning and Development Administration					
Income	-	-	-	-	
Expense	408,532	269,421	246,329	(23,092)	-9%
Net Expenses Planning and Development Administration	408,532	269,421	246,329	(23,092)	
510 Environmental Management					
Income	-	-	(75)	(75)	
Expense	481,651	314,453	274,123	(40,331)	-13%
Net Expenses Environmental Management	481,651	314,453	274,047	(40,406)	

SHIRE OF KALAMUNDA
Operating Budget Variance Analysis
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Budget 2009/2010	Budget YTD	Actual YTD	Variance \$	Variance %
		\$	\$	\$	\$	%
520 Planning Service						
	Income	(252,300)	(168,848)	(322,388)	(153,540)	91%
	Expense	816,675	546,636	514,970	(31,666)	-6%
	Net Expenses Planning Service	564,375	377,788	192,581	(185,206)	
530 Land Management						
	Income	-	-	-	-	
	Expense	79,399	53,593	60,176	6,583	12%
	Net Expenses Land Management	79,399	53,593	60,176	6,583	
540 Building Services						
	Income	(483,980)	(325,648)	(429,429)	(103,781)	32%
	Expense	552,275	366,447	391,445	24,998	7%
	Net Expenses Building Services	68,295	40,799	(37,984)	(78,783)	
550 Property Maintenance						
	Income	(3,700,000)	(2,466,664)	(83,748)	2,382,916	-97%
	Expense	3,368,393	2,245,715	2,283,508	37,792	2%
	Net Expenses Property Maintenance	(331,607)	(220,949)	2,199,760	2,420,708	
TOTAL NET EXPENDITURE		(458,261)	(8,060,919)	(7,634,045)	426,875	

SHIRE OF KALAMUNDA
Variance Analysis Details
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Variance \$	Comments
150	Chief Executive Office		
	Income	-	
	Expense	134,916	Advertising, salaries and legal expenses under budget, consultants exceeding year to date
	Net Expenses Chief Executive Office	134,916	budget.
210	Compliance		
	Income	-	
	Expense	(8,038)	Salaries & wages under budget, position vacant.
	Net Expenses Compliance	(8,038)	
215	Project Funding		
	Income	-	
	Expense	(8,794)	Project (Grant seeding funds) expenditure under year to date budget.
	Net Expenses Project Funding	(8,794)	
220	Financial Services		
	Income		Advertising contribution (Kalamunda Toyota - Rates Prize) not budgeted. General and
	Expense	(91,133)	insurance reimbursements exceeding budget.
	Net Expenses Financial Services	(91,133)	Salaries (reallocation to 221 in budget review), audit fees (interim audit in March) and interest
		13,844	on loans under budget / timing.
		(77,289)	
221	Property and Procurement		
	Income	-	
	Expense	72,806	New service area. Salaries and wages budgeted under Financial Services.
	Net Expenses Property and Procurement	72,806	
225	General Purpose Income		
	Income	(246,345)	General purpose grants instalment received in advance. Higher interest earnings.
	Expense	-	
	Net Expenses General Purpose Income	(246,345)	
230	Human Resources		
	Income		Workers compensation allocation credit, offset by transfer to reserve charge. Administration
	Expense	(187,809)	allocation charges under budget as department expenses are under budget.
	Net Expenses Human Resources	45,310	Salaries and wages, under budget. Occupational Health & Safety under budget (timing).
		(142,498)	

SHIRE OF KALAMUNDA
Variance Analysis Details
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Variance \$	Comments
260	Records Management		
	Income	258 FOI fee income under budget.	
	Expense	(14,798) Salaries & wages under budget (leave without pay).	
	Net Expenses Records Management	(14,540)	
275	Fire Prevention		
	Income	2,250 Bush Fire infringements, Court Costs still be issued	
	Expense	Salaries and wages casual & relief (timing), sundry purchases under budget, Contractor -	
	Net Expenses Fire Prevention	(20,904)	
280	Bush Fire Brigade		
	Income	-	
	Expense	55,686 Urgent Brigade Pagers Replacement & Building maintenance (white ants) exceeding budget.	
	Net Expenses Bush Fire Brigade	55,686	
285	State Emergency Services		
	Income	²	
	Expense	(17,320) All expenditure categories under budget.	
	Net Expenses State Emergency Services	(17,318)	
315	Tourism and Promotions		
	Income	Lotterywest grant (Zig Zag) received exceed year to date budget. Other budgeted grants will	
	Expense	15,355 not be received.	
	Net Expenses Tourism and Promotions	104,273	
320	Youth Services		
	Income	6,706 No contributions received. Grant funding under budget / timing difference.	
	Expense	4,616 Programmes expenditure over year to date budget / timing difference.	
	Net Expenses Youth Services	11,322	
330	Recreation Services		
	Income	(525,825) Full CSRRF grant funds received, timing.	
	Expense	Salaries and wages exceed budget (additional staff), motor vehicle costs exceed budget,	
	Net Expenses Recreation Services	(520,012)	

SHIRE OF KALAMUNDA
Variance Analysis Details
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Variance \$	Comments
335	Hartfield Park Recreation Centre (HPRC)		
	Income	(27,695)	Hall hire, gym fees & programmes exceeding budget.
	Expense	96,232	Programme costs, salaries (penalty rates) and maintenance exceed budget.
	Net Expenses Hartfield Park Recreation Centre (HPRC)	68,537	
350	Community Halls and Buildings		
	Income	(71,110)	Hall hire exceeding budget (permanent user charges)
	Expense	217,448	Maintenance exceeding budget.
	Net Expenses Community Halls and Buildings	146,338	
355	Reserve Hire		
	Income	(11,490)	Contributions exceed budget (full year recognised).
	Expense	8,682	Community sporting group donations exceed budget (full year recognised).
	Net Expenses Reserve Hire	(2,808)	
360	Swimming Pools		
	Income	13,336	No lease revenue raised.
	Expense	17,130	Building maintenance exceeds budget. Depreciation under budget.
	Net Expenses Swimming Pools	30,466	
370	Environmental Health		
	Income	(3,082)	Inspection, application and stall holder fees exceed budget (timing difference).
	Expense	(10,036)	Salaries & wages contractor under budget.
	Net Expenses Environmental Health	(13,118)	
375	Waste Management		
	Income	79,717	Transfer Station under budget. Receipting problem to be fixed.
	Expense	(461,322)	Contractor expenditure under budget / timing differences.
	Net Expenses Waste Management	(381,604)	
380	Senior Citizens Services		
	Income		Annual podiatry grant received (timing). Fees under budget. Seniors week income under budget.
	Expense	28,087	Building maintenance & programmes expenses over budget. Motor vehicle costs reallocated to
	Net Expenses Senior Citizens Services	28,404	

SHIRE OF KALAMUNDA
Variance Analysis Details
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Variance \$	Comments
385	HACC Services		
	Income	(673,171)	Fees exceeding budget. Third quarterly grant revenue received in advance (timing).
	Expense	383,294	Unbudgeted non-recurrent and growth grants received (\$148K).
	Net Expenses HACC Services	(289,877)	Program expenses and salaries and wages exceeds budget.
387	Meals on Wheels		
	Income	46	Grant revenue under budget. (timing) Fees exceed budget.
	Expense	21,159	Program expenses exceed budget.
	Net Expenses Meals on Wheels	21,205	
390	Libraries - Administration		
	Income	773	Grant income not received. Timing
	Expense	(39,277)	Salaries and wages & Purchases sundry under budget (AMLIB maintenance contract).
	Net Expenses Libraries - Administration	(38,505)	
391	Library - Kalamunda		
	Income	(6,189)	Lost & damaged and miscellaneous fees exceed budget.
	Expense	105,916	Salaries and wages exceeds budget.
	Net Expenses Library - Kalamunda	99,727	
392	Library - Forrestfield		
	Income	3,081	Lost & damaged and miscellaneous fees under budget.
	Expense	26,864	Building maintenance, Salaries and wages exceeds budget (timing).
	Net Expenses Library - Forrestfield	29,945	
393	Library - High Wycombe		
	Income	991	Lost & damaged and miscellaneous fees under budget.
	Expense	(11,743)	Building maintenance, Salaries and wages exceeds budget.
	Net Expenses Library - High Wycombe	(10,752)	
394	Libraries - Lesmurdie		
	Income	4,309	Lost & damaged and miscellaneous fees under budget.
	Expense	2,365	Building Maintenance exceeds budget.
	Net Expenses Libraries - Lesmurdie	6,674	

SHIRE OF KALAMUNDA
Variance Analysis Details
FOR THE PERIOD ENDED 28 FEBRUARY 2010

	Description	Variance \$	Comments
410	Design and Technical Services		
	Income	1,027	Reimbursements general exceeds budget. Miscellaneous fees under budget.
	Expense	56,660	Overhead allocations under budget.
	Net Expenses Design and Technical Services	57,687	
420	Engineering Works (Construction)		
	Income	(145,802)	Grants exceed year to date budget / timing difference. Unbudgeted capital contributions received (Westralia - Abernethy Rd). Private works revenue under budget.
	Expense	288	Motor vehicle expenditure over budget. Advertising under budget, costed to projects.
	Net Expenses Engineering Works (Construction)	(145,514)	
430	Depot Operations		
	Income	-	
	Expense	37,944	Maintenance exceeding budget, part upgrade of depot works.
	Net Expenses Depot Operations	37,944	
510	Environmental Management		
	Income	(75)	Unbudgeted grant revenue.
	Expense	(40,331)	Project expenditure (Bush Crew, Trees to Residents) and salaries & sages under budget / timing difference.
	Net Expenses Environmental Management	(40,406)	
520	Planning Services		
	Income		Application fee revenue exceeding budget. Cash in lieu of public open space received (\$99k),
	Expense	(153,540)	though these funds are restricted in nature.
	Net Expenses Planning Services	(185,206)	(31,666) All expenditure categories under budget.
530	Land Management		
	Income	-	
	Expense	6,583	Consultants (valuations) exceeding budget.
	Net Expenses Land Management	6,583	
540	Building Services		
	Income	(103,781)	Application & Strata Title fees revenue exceeding budget.
	Expense	24,998	Unbudgeted consultant expenditure. Salaries and wages under budget. Employee training exceeds year to date budget.
	Net Expenses Building Services	(78,783)	

SHIRE OF KALAMUNDA
Variance Analysis Details

FOR THE PERIOD ENDED 28 FEBRUARY 2010

		Variance	Comments
Description		\$	
550	Property Maintenance		
	Income	2,382,916	Capital Grant funds for CCCP project not received.
	Expense	37,792	Building maintenance exceeds budget.
	Net Expenses Property Maintenance	<u>2,420,708</u>	

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.29 Debtors and Creditors Report for the Period Ended 28 February 2010

Previous Items:	N/A
Service Area:	Corporate
File Reference:	FI-SRR-006
Applicant:	N/A
Owner:	N/A

PURPOSE

1. To receive a monthly report on debtors and creditors.

BACKGROUND

2. Attached is a report detailing aged debtors and creditors as at 28 February 2010.
(Attachment 1 & 2).
3. Council has requested information as to outstanding debtors and creditors be reported on a monthly basis.

DETAILS

4. Debtors
See ***(Attachment 1)*** for details.
5. Creditors
See ***(Attachment 2)*** for details.

STATUTORY AND LEGAL IMPLICATIONS

6. Nil.

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. Nil.

FINANCIAL IMPLICATIONS

9. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Nil.

MEETING COMMENT

12.

OFFICER RECOMMENDATION

GS-29/2010

1. That the outstanding debtors and creditors reports as at 28 February 2010 (**GSC Item 29/2010 Attachment 1 & 2**) be received.

SHIRE OF KALAMUNDA

SUMMARY OF CREDITORS

FOR THE PERIOD ENDED 28 FEBRUARY 2010

Sundry Creditors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2009	-\$866	\$33,372	\$45,780	\$704,637	\$782,923
31/08/2009	\$0	\$0	\$44,316	\$437,987	\$482,303
30/09/2009	\$906	\$35,676	\$160,930	\$680,511	\$878,022
31/10/2009	-\$233	\$578	\$14,351	\$568,342	\$583,038
30/11/2009	\$578	\$338	\$30,819	\$451,942	\$483,676
31/12/2009	\$89,921	\$40,572	\$2,248,356	\$518,207	\$2,897,056
31/01/2010	-\$763	\$48,709	\$50,549	\$258,831	\$357,325
28/02/2010	-\$188	\$34,925	\$22,989	\$685,488	\$743,213

Comment

> 90 days Credit note to be applied

> 60 days ITVision PL

> 30 days These invoices are paid on the third fortnightly payment run.

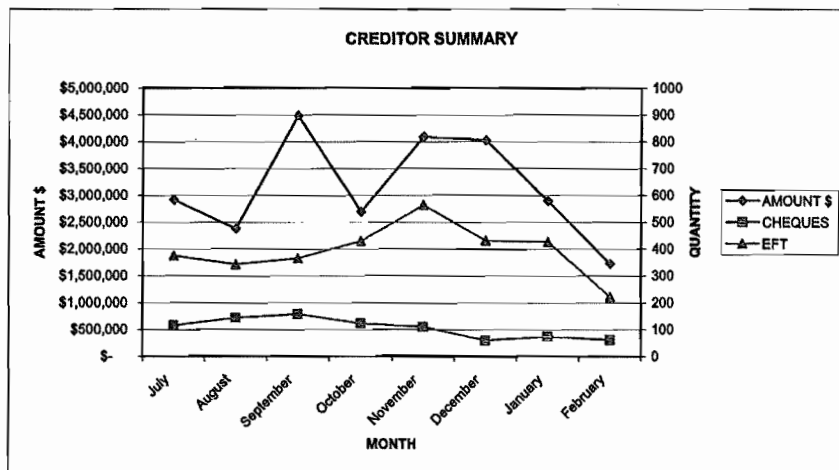
Creditor Payments made

Month	Amount \$	Quantity		
		Cheques	EFT's	Total
July	\$ 2,918,625	115	375	490
August	\$ 2,378,644	144	343	487
September	\$ 4,486,053	157	365	522
October	\$ 2,692,534	122	430	552
November	\$ 4,089,794	110	563	673
December	\$ 4,026,810	59	432	491
January	\$ 2,896,656	74	426	500
February	\$ 1,727,013	61	222	283

*Excludes net staff payroll

*Creditors on 30 day terms are paid on the 28th of the month following.

*Local suppliers are paid on 14 day terms.



SHIRE OF KALAMUNDA

SUMMARY OF DEBTORS

FOR THE PERIOD ENDED 28 FEBRUARY 2010

Sundry Debtors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2009	\$68,975	\$58,193	\$34,028	\$93,101	\$254,297
31/08/2009	\$120,660	\$17,228	\$28,881	\$197,680	\$364,429
30/09/2009	\$120,171	\$15,885	\$17,515	\$159,182	\$312,752
31/10/2009	\$123,804	\$17,365	\$139,416	\$18,836	\$299,421
30/11/2009	\$127,983	\$4,514	\$1,676	\$151,327	\$285,499
31/12/2009	\$131,280	\$266	\$80,139	\$256,777	\$468,462
31/01/2010	\$121,991	\$63,820	\$236,645	\$214,072	\$636,528
28/02/2010	\$168,858	\$225,703	\$219,610	\$106,127	\$720,298

Comment

Formal legal proceedings have been initiated against:

\$1,561.25 Kalamunda Youth Theatre Company - Lodged with Austral Mercantile on 26/02/2010.

\$45,996.00 Roger & Raimunda Townend - POS and valuation costs; McLeods pursuing.

\$4,317.00 Silverado Bootscouting Company - Judgement entered 02/02/09, property since seized.

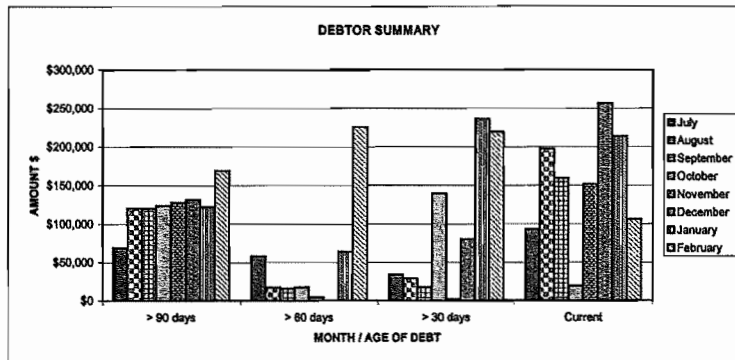
New debt since aged >90 days

>90 days	\$1,202 Emilee Performing Arts Company ^	Hall Hire - Direct debit instalment plan
	\$2,364 Forrestfield & Districts Bowling Club Inc ^	Loan - Direct debit instalment plan
	\$3,662 Western Australian Institute of Tae Kwon Do ^	Hall Hire - Direct Debit Instalment Plan
	\$19,493 Forrestfield United Soccer Club WA Inc ^	Building Electricity Usage - Instalment plan
	\$4,600 Jasmine Lee Frost ^	Legal Costs - Direct debit instalment plan
	\$2,062 Hills Districts Softball Association	Lease/Hire Costs
	\$3,804 Forrestfield Cricket Club	Building Insurance
	\$9,911 Kalamunda & Districts Basketball Association	Building Security Costs
	\$3,387 Kalamunda & Districts Football Club Inc	Building Maintenance
	\$4,110 Kalamunda & Districts Junior Football Club Inc	Building Maintenance
	\$7,785 Kalamunda & Districts Netball Association	Building Security Costs
	\$4,757 Kalamunda Cricket Club	Building Maintenance
	\$4,345 Kalamunda Wet N Wild	Building Insurance / Legal Costs
	\$3,164 Pickering Brook Sports Club	Building Insurance
	\$10,500 Public Transport Authority Government of WA	Accessible Pathways Grant
	\$11,110 Rangebay Pty Ltd	Fencing Costs
	\$9,375 Ray Pengilly	Outstanding Works Bond
>60 days	\$75,206 52/52 Pty Ltd	Storm Water Drainage Levy
	\$4,487 Austpeak Constructions	Footpath & Drainage Works
	\$140,957 Forrestfield United Soccer Club WA Inc	Dept of Health & Aging Grant/Electricity Usage
	\$3,456 Goldline Asset Pty Ltd	Maintenance Bond
>30 days	\$143,373 52/52 Pty Ltd	Land Valuation Report/Subdivision Cash in Lieu Payment
	\$4,487 Austpeak Constructions	Footpath & Drainage Works
	\$2,500 Foothills Information & Referral Service	Building Insurance
	\$2,244 Forrestfield Cricket Club	Reserve Hire
	\$5,250 Kalamunda & Districts Basketball Association	Building Maintenance
	\$5,962 Kalamunda & Districts Netball Association	Building Maintenance
	\$45,454 Kalamunda Club Ino Bowls Section	Water Grant Club Contribution
	\$2,125 Western Australian Institute of Tae Kwon Do	Hall Hire

* Denotes currently in negotiation of invoice amount and details

^ Denotes payment arrangement in place

Note: Building Insurance and maintenance costs involved under new leasing arrangements are being addressed by Property and Procurement.



Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.30 Rates Debtors Report for February 2010

Previous Items:
Service Area: Corporate
File Reference:
Applicant:
Owner:

PURPOSE

1. To receive a report on rates debtors as at 28 February 2010.

BACKGROUND

2. Attached is the report detailing rates debtors as at 28 February 2010.

DETAILS

3. Rates Debtors
See **(Attachment 1)** for details.

STATUTORY AND LEGAL IMPLICATIONS

4. Nil.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

FINANCIAL IMPLICATIONS

7. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. Nil.

OFFICER COMMENT

9. Nil.

MEETING COMMENT

- 10.

OFFICER RECOMMENDATION

GS-30/2010

1. That the rates debtors report as at 28 February 2010 (***GSC Item 30/2010 Attachment 1***) be received.

SHIRE OF KALAMUNDA**SUMMARY OF OUTSTANDING RATES****FOR THE PERIOD ENDED 28 FEBRUARY 2010****Rates Outstanding Debtors**

	3rd Previous Year +	2nd Previous Year	Previous Year	Current	Total	Previous Year
28/02/2009	\$231,883	\$64,912	\$150,035	\$3,340,384	\$3,787,214	\$3,773,402
31/03/2009	\$230,357	\$62,398	\$133,566	\$1,133,490	\$1,559,810	\$2,806,623
30/04/2009	\$229,298	\$57,547	\$118,697	\$870,513	\$1,276,055	\$1,206,338
31/05/2009	\$228,325	\$48,735	\$102,997	\$804,634	\$1,184,691	\$1,138,066
30/06/2009	\$226,976	\$46,449	\$98,047	\$511,211	\$882,684	\$976,035
31/07/2009	\$253,065	\$74,790	\$298,466	\$18,466,427	\$19,092,748	\$17,624,550
31/08/2009	\$234,491	\$42,242	\$53,124	\$15,694,102	\$16,023,958	\$15,655,625
30/09/2009	\$234,448	\$41,989	\$51,244	\$9,673,941	\$10,001,621	\$9,205,764
31/10/2009	\$233,494	\$40,297	\$41,212	\$8,796,419	\$9,111,422	\$8,041,146
30/11/2009	\$232,793	\$40,296	\$40,632	\$6,739,712	\$7,053,434	\$6,505,751
31/12/2009	\$226,733	\$39,025	\$39,106	\$6,122,770	\$6,427,635	\$5,983,400
31/01/2010	\$226,393	\$39,025	\$38,897	\$4,080,667	\$4,384,983	\$4,190,095
28/02/2010	\$225,263	\$38,490	\$38,104	\$3,499,069	\$3,800,926	\$3,787,214

Total rates levied 2006/07	\$14,866,246
Total rates levied 2007/08	\$15,649,167
Total rates levied 2008/09	\$17,047,620
Total rates levied 2009/10	\$18,466,427
Interim rates levied	\$374,844
Back rates levied	\$124,905
Total to date for 2009/2010	\$18,966,176
Number of Assessments	20,966
Current rates outstanding	18.45%
Current deferred rates amount	\$338,615
Total amount to be collected	\$3,462,311

Comment**The 2009/10 Instalment Dates are as follows:**

- 1st Instalment 11th September 2009
- 2nd 13th November 2009
- 3rd 15th January 2010
- 4th 12th March 2010

Statistics as of 03/03/2010

10,951	Assessments Paid in Full
8,393	Assessments Paid via 4 x Instalment Option
293	Assessments who are Pensioners with rates not due until 30/06/2010
220	Assessments on Direct Debit Arrangements
255	Assessments on Alternative Arrangements
20,112	
105	Assessments currently being followed up with legal action
619	Assessments with balances under \$250 to be issued with Final Notices
130	Assessments require further investigation / follow up

Late payment interest of 4% pa has begun accruing on rates arrears from 1 July 2009.

The 2009/2010 rate notices were issued on 7th August 2009.

Final Notices were issued in the week of 5th October - 12th October.

A phone campaign took place the week of 2nd - 6 November contacting ratepayers before proceeding with legal action.

An advert was placed in the local Newspapers on the weekend of 31st/1st November reminding ratepayers of the due date and inviting them to contact the shire to avoid legal action and costs.

Approximately 600 assessments were forwarded to our Debt Collection Agency to issue a Letter of Demand. Another phone campaign was carried out from 23rd November - 27th November reducing the number of outstanding assessments to 212 with further legal action to follow.

General Procedure Claims (previously called Summons) were Served during the 3rd - 18th December and the week starting 4th January.

All claims have now been served.

Another phone campaign is underway for the ratepayers who did not respond to the General Procedure Claim.

After the instalment due date of 12th March final notices will be issued to ratepayers who did not complete

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.31 Adoption of Dogs Local Law 2010

Previous Items:	OCM 21 December 2009 (OCM 154/09)
Service Area:	Corporate Services
File Reference:	LE-LOL-001
Applicant:	N/A
Owner:	N/A

PURPOSE

1. To finalise the process of adopting a new local law.

BACKGROUND

2. A review of the Shire's dog local law commenced on 11 September 2009.
3. At the Ordinary Council Meeting held on 21 December 2009, Council resolved to amend the Dogs Local Law, by repealing it and replacing it with an updated version.

DETAILS

4. As required by the Local Government Act, a copy of the proposed local law was submitted to the Minister for Local Government. The Department has suggested a number of formatting changes, which have been applied to the proposed local law. None of these changes significantly alter the purpose or effect of the local law.
5. The proposed Dogs Local Law 2010 is shown in **(Attachment 1.)**.
6. If Council resolves to adopt the local law (absolute majority required), it will be gazetted, a copy of the local law will be sent to the Minister and to the Parliamentary Joint Standing Committee on Delegated Legislation, and local public notice will be given of its adoption.

STATUTORY AND LEGAL IMPLICATIONS

7. The process for creating a local law is detailed in section 3.12 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

8. Nil.

PUBLIC CONSULTATION/COMMUNICATION

9. Statewide and local public notice was given that the Shire proposed to make a new local law, and public submissions invited.
10. One submission was received, from Mr Nigel Buxton. Mr Buxton made the following suggestions –
 - that an exemption for guide dogs be included in clause 5.1;
 - that the prohibition of dogs on all turfed grass areas in clause 5.1 in regard to Hartfield Park, Kostera Oval and Maida Vale Reserve, be changed to "turf

grassed sports activities areas", to allow for spectators to be accompanied by their dog and to allow for dogs to be walked around the perimeter of a sporting ground, while still prohibiting the dog from the actual playing field; and

- for the local law to include information on nuisance barking and the relevant penalties.

11. The comments in Mr Buxton's submission are noted. The local law does not contain any provisions in regard to guide dogs or barking dogs, because these are both covered by the Dog Act, which takes precedence over the local law. Clause 5.1 does set out that prohibition of dogs is subject to section 8 of the Dog Act and section 66J of the Equal Opportunity Act. These deal with guide dogs, and discrimination against people with disabilities.
12. The clauses in regard to Kostera Oval and Maida Vale Reserve already set out that the prohibited areas are the playing fields. Hartfield Park is used for a wide variety of activities. Council previously resolved to exclude dogs from the entire reserve, with the exception of the botanical gardens. This amendment was gazetted in April 2002.

FINANCIAL IMPLICATIONS

13. The proposed law allows for infringement notices to be issued, with modified penalties applying to each offence. The penalty for failing to provide a means for effectively confining a dog is proposed to be increased to \$100 from the current \$50. A new offence of "dog excreting in a public place" (which does not apply if the droppings are removed immediately by the person in control of the dog) has been introduced, with a modified penalty of \$40. It is also proposed to apply the same higher penalty to restricted breed dogs as applies to dangerous dogs, reflecting the increased potential danger to the public by such dogs. It should be noted that section 45A of the Dog Act does not allow a modified penalty to be more than 20% of the amount of the maximum penalty set for an offence.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

14. Strategy 5.1.5 from Council's 2009 – 2014 Strategic Plan:
"Regular review and development of local laws and policies to ensure relevance to strategic direction of Shire and community."

OFFICER COMMENT

15. Nil.

MEETING COMMENT

- 16.

OFFICER RECOMMENDATION**GS-31/2010**

1. That Council adopts a new local law, the Dogs Local Law 2010, as shown in **(GSC Item 31/2010 Attachment 1.)**.
2. It be recorded that the purpose of the proposed local law is to make provisions about the impounding of dogs, to control the number of dogs that can be kept on premises and the manner of keeping those dogs, and to prescribe areas in which dogs are prohibited and dog exercise areas. The effect of the proposed local law is to extend the controls over dogs which exist under the *Dog Act 1976*.

ABSOLUTE MAJORITY

**DOG ACT 1976
LOCAL GOVERNMENT ACT 1995**

SHIRE OF KALAMUNDA

DOGS LOCAL LAW 2010

ARRANGEMENT

PART 1 – PRELIMINARY

- 1.1 Citation
- 1.2 Application
- 1.3 Commencement
- 1.4 Repeal
- 1.5 Interpretation

PART 2 – IMPOUNDING OF DOGS

- 2.1 Charges and costs
- 2.2 Attendance of pound keeper at pound
- 2.3 Release of impounded dog
- 2.4 No breaking into or destruction of pound

PART 3 – REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS

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**DOG ACT 1976
LOCAL GOVERNMENT ACT 1995
SHIRE OF KALAMUNDA**

DOGS LOCAL LAW 2010

Under the powers conferred by the *Dog Act 1976* and under all other powers enabling it, the Council of the Shire of Kalamunda resolved on [date to be inserted] to make the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Kalamunda Dogs Local Law 2010*.

1.2 Application

This local law applies throughout the district of the Shire of Kalamunda.

1.3 Commencement

This local law will come into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.4 Repeal

The *Shire of Kalamunda Dogs Local Law* published in the *Government Gazette* on 19 September 2001, as amended and published in the *Government Gazette* of 5 April 2002, is repealed.

1.5 Interpretation

In this local law unless the context otherwise requires –

“**Dog Act**” means the *Dog Act 1976*;

“**authorised person**” means a person authorised by the local government to perform all or any of the functions conferred on an authorised person under this local law;

“**CEO**” means the Chief Executive Officer of the local government;

“**dangerous dog**” has the meaning given to it in the *Dog Act*;

“**local government**” means the Shire of Kalamunda;

“**local planning scheme**” means a local planning scheme of the local government made under the *Planning and Development Act 2005*, or a town planning scheme which was made under the *Town Planning and Development Act 1928*;

“**pound keeper**” means a person authorised by the local government to perform all or any of the functions conferred on a “pound keeper” under this local law;

“Regulations” means the *Dog Regulations 1976*;

“restricted breed dog” has the meaning given to it in regulation 3 of the *Dog (Restricted Breeds) Regulations (No. 2) 2002*; and

“thoroughfare” has the meaning given to it in section 1.4 of the *Local Government Act 1995*.

PART 2 – IMPOUNDING OF DOGS

2.1 Charges and costs

The following are to be imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995* –

- (a) the charges to be levied under section 29(4) of the Dog Act relating to the seizure and impounding of a dog;
- (b) the additional fee payable under section 29(4) of the Dog Act where a dog is released at a time or on a day other than those determined under clause 2.2; and
- (c) the costs of the destruction and the disposal of a dog referred to in section 29(15) of the Dog Act.

2.2 Attendance of pound keeper at pound

The pound keeper is to be in attendance at the pound for the release of dogs at the times and on the days of the week as are determined by the CEO.

2.3 Release of impounded dog

- (1) A claim for the release of a dog seized and impounded is to be made to the pound keeper or in the absence of the pound keeper, to the CEO.
- (2) The pound keeper is not to release a dog seized and impounded to any person unless that person has produced, to the satisfaction of the pound keeper, satisfactory evidence –
 - (a) of her or his ownership of the dog or of her or his authority to take delivery of it; or
 - (b) that he or she is the person identified as the owner on a microchip implanted in the dog.

2.4 No breaking into or destruction of pound

A person who –

- (a) unless he or she is the pound keeper or a person authorised to do so, releases or attempts to release a dog from a pound; or
- (b) destroys, breaks into, damages or in any way interferes with or renders not dog-proof –
 - (i) any pound; or
 - (ii) any vehicle or container used for the purpose of catching, holding or conveying a seized dog,

commits an offence.

Penalty: Where the dog is a dangerous or restricted breed dog, \$2,000; otherwise \$1,000.

PART 3 – REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS**3.1 Dogs to be confined**

- (1) An occupier of premises on which a dog is kept must –
- (a) cause a portion of the premises on which the dog is kept to be fenced or walled in a manner capable of confining the dog;
 - (b) ensure that the fence or wall used to confine the dog and every gate or door in the fence or wall is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
 - (c) ensure that every gate or door in the fence or wall is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;
 - (d) maintain the fence or wall and all gates and doors in the fence or wall in good order and condition; and
 - (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.

Penalty: Where the dog kept is a dangerous or restricted breed dog, \$2,000; otherwise \$1,000.

3.2 Limitation on the number of dogs

- (1) This clause does not apply to premises which have been –
- (a) licensed under Part 4 as an approved kennel establishment; or
 - (b) granted an exemption under section 26(3) of the Dog Act.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Dog Act, 2 dogs over the age of 3 months and the young of those dogs under that age.

PART 4 – APPROVED KENNEL ESTABLISHMENTS**4.1 Interpretation**

In this Part and in Schedule 2 –

“**licence**” means a licence to keep an approved kennel establishment on premises;

“**licensee**” means the holder of a licence;

“**premises**”, in addition to the meaning given to it in section 3 of the Dog Act, means the premises described in the application for a licence; and

“**transferee**” means a person who applies for the transfer of a licence to her or him under clause 4.14.

4.2 Application for licence for approved kennel establishment

An application for a licence must be made in the form of that in Schedule 1, and must be lodged with the local government together with –

- (a) plans and specifications of the kennel establishment, including a site plan;
- (b) copies of the notices to be given under clause 4.3;
- (c) written evidence that either the applicant or another person who will have the charge of the dogs, will reside on the premises or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare;
- (d) a written acknowledgement that the applicant has read and agrees to comply with any code of practice relating to the keeping of dogs nominated by the local government; and
- (e) the fee for the application for a licence referred to in clause 4.10(1).

4.3 Notice of proposed use

- (1) An applicant for a licence must give notice of the proposed use of the premises as an approved kennel establishment after the application for a licence has been lodged –

- (a) once in a newspaper circulating in the district; and
- (b) to the owners and occupiers of any premises adjoining the premises.

- (2) The notices in subclause (1) must specify that –

- (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
- (b) the application and plans and specifications may be inspected at the offices of the local government.

- (3) Where –

- (a) the notices given under subclause (1) do not clearly identify the premises; or
- (b) a notice given under subclause (1)(a) is of a size or in a location in the newspaper which, in the opinion of the local government, would fail to serve the purpose of notifying persons of the proposed use of the premises,

then the local government may refuse to determine the application for a licence until the notices or notice, as the case may be, is given in accordance with its directions.

4.4 Exemption from notice requirements

Where an application for a licence is made in respect of premises on which an approved kennel establishment is either a –

- (a) permitted use; or
- (b) use which the local government may approve subject to compliance with specified notice requirements,

under a local planning scheme, then the requirements of clauses 4.2(b), 4.3 and 4.5(a) do not apply in respect of the application for a licence.

4.5 When application can be determined

An application for a licence is not to be determined by the local government until –

- (a) the applicant has complied with clause 4.2;
- (b) the applicant submits proof that the notices referred to in clause 4.3(1) have been given in accordance with that clause; and
- (c) the local government has considered any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises.

4.6 Determination of application

In determining an application for a licence, the local government is to have regard to –

- (a) the matters referred to in clause 4.7;
- (b) any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;
- (d) the effect which the kennel establishment may have on the environment or amenity of the neighbourhood;
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and
- (f) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.

4.7 Where application can not be approved

The local government can not approve an application for a licence where –

- (a) an approved kennel establishment can not be permitted by the local government on the premises under a local planning scheme; or
- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare.

4.8 Conditions of approval

- (1) The local government may approve an application for a licence subject to the conditions contained in Schedule 2 and to such other conditions as the local government considers appropriate.
- (2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 2.

4.9 Compliance with conditions of approval

A licensee who does not comply with the conditions of a licence commits an offence.

Penalty: Where a dog involved in the contravention is a dangerous or restricted breed dog, \$2,000 and a daily penalty of \$200; otherwise \$1,000 and a daily penalty of \$100.

4.10 Fees

- (1) On lodging an application for a licence, the applicant is to pay a fee to the local government.
- (2) On the issue or renewal of a licence, the licensee is to pay a fee to the local government.
- (3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.
- (4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*.

4.11 Form of licence

The licence is to be in the form determined by the local government and is to be issued to the licensee.

4.12 Period of licence

- (1) The period of effect of a licence is set out in section 27(5) of the Dog Act.
- (2) A licence is to be renewed if the fee referred to in clause 4.10(2) is paid to the local government prior to the expiry of the licence.
- (3) On the renewal of a licence the conditions of the licence at the time of its renewal continue to have effect.

4.13 Variation or cancellation of licence

- (1) The local government may vary the conditions of a licence.
- (2) The local government may cancel a licence –
 - (a) on the request of the licensee;
 - (b) following a breach of the Dog Act, the Regulations or this local law; or
 - (c) if the licensee is not a fit and proper person.
- (3) The date a licence is cancelled is to be, in the case of –
 - (a) paragraph (a) of subclause (2), the date requested by the licensee; or
 - (b) paragraphs (b) and (c) of subclause (2), the date determined under section 27(6) of the Dog Act.
- (4) If a licence is cancelled the fee paid for that licence is not refundable for the term of the licence that has not yet expired.

4.14 Transfer

- (1) An application for the transfer of a valid licence from the licensee to another person must be –
 - (a) made in the form determined by the local government;
 - (b) made by the transferee;
 - (c) made with the written consent of the licensee; and
 - (d) lodged with the local government together with –

- (i) written evidence that a person will reside at or within reasonably close proximity to the premises the subject of the licence; and
 - (ii) the fee for the application for the transfer of a licence referred to in clause 4.10(3).
- (2) The local government is not to determine an application for the transfer of a valid licence until the transferee has complied with subclause (1).
- (3) The local government may approve, whether or not subject to such conditions as it considers appropriate, or refuse to approve an application for the transfer of a valid licence.
- (4) Where the local government approves an application for the transfer of a valid licence, then on the date of approval, unless otherwise specified in the notice issued under clause 4.15(b), the transferee becomes the licensee of the licence for the purposes of this local law.

4.15 Notification

The local government is to give written notice to –

- (a) an applicant for a licence of the local government's decision on her or his application;
- (b) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (c) a licensee of any variation made under clause 4.13(1);
- (d) a licensee when her or his licence is due for renewal and the manner in which it may be renewed;
- (e) a licensee when her or his licence is renewed;
- (f) a licensee of the cancellation of a licence under clause 4.13(2)(a); and
- (g) a licensee of the cancellation of a licence under paragraphs (b) or (c) of clause 4.13(2), which notice is to be given in accordance with section 27(6) of the Dog Act.

4.16 Inspection of kennel

With the consent of the occupier, an authorised person may inspect an approved kennel establishment at any time.

PART 5 – DOGS IN PUBLIC PLACES

5.1 Places where dogs are prohibited absolutely

- (1) Subject to section 8 of the Dog Act and section 66J of the *Equal Opportunity Act 1984*, dogs are prohibited absolutely from entering or being in any of the following places –
 - (a) a public building, unless permitted by a sign;
 - (b) a theatre or picture gardens;
 - (c) all premises or vehicles classified as food premises or food vehicles under the *Health (Food Hygiene) Regulations 1993*;
 - (d) a public swimming pool; and
 - (e) the following reserves –
 - (i) Stirk Park, being Canning Locations 205 and 101, Lot 8 and Reserve No 41268, bordered by Kalamunda Road, Headingly Road and Elizabeth Street, Kalamunda;

- (ii) Scott Reserve, being Reserve No 34946 in Wycombe Road, High Wycombe;
 - (iii) Hartfield Park, being Reserve No 17098 –
Dogs are prohibited on all turf grassed areas, with the exception of the area known as the Federation Gardens which is bounded by Morrison Road to the west, Hartfield Park Golf Course to the south, Forrestfield Tennis Club and Hartfield Road to the north and the Darling Range Horse and Pony Club to the east.
 - (iv) Kostera Oval, being Reserve no 2935 and portion of the Reserve no 37639 –
Dogs are prohibited on the turf grassed area which forms the playing field of 2.2 hectares, contained within a steel post and rail, chain mesh fence. That post and rail fence is an internal fence of the reserve.
 - (v) Pioneer Park, being Reserve no 41156 –
Dogs are prohibited on the rectangular turf grassed area of 7 hectares which is on the northern aspect of the reserve.
 - (vi) Maida Vale Reserve, being Reserve no 14088 –
Dogs are prohibited on the turf grassed areas which form two rectangular playing fields of 11 hectares in size.
 - (f) An application for temporary dispensation to allow dogs on the aforementioned reserves for a special event may be made to the local government for consideration and approval on a case by case basis.
- (2) If a dog enters or is in a place specified in subclause (1), every person liable for the control of the dog at that time commits an offence.

Penalty: Where the dog is a dangerous or restricted breed dog, \$2,000; otherwise \$1,000.

5.2 Places which are dog exercise areas

- (1) Subject to clause 5.1, and subclause (2) of this clause, for the purposes of sections 31 and 32 of the Dog Act, the following are dog exercise areas –
- (a) Jorgensen Park, Kalamunda – bordered by Spring and Crescent Roads;
 - (b) Reserve adjacent to Alpine and Bird Roads, Kalamunda;
 - (c) Old Railway Reserve – bordered by Collins Road and Lesmurdie Road East, Kalamunda;
 - (d) Old Railway Reserve – bordered by Williams, Elizabeth and Tella Streets and Railway Road, Kalamunda and Gooseberry Hill;
 - (e) Ledger Road Reserve – bordered by Ledger Road, Huntley Street and Longfellow Road, Gooseberry Hill;
 - (f) Reserves 27946 and 27589, The Boulevard, Gooseberry Hill;
 - (g) Seaton Park – bordered by Fletcher and Lesmurdie Roads, Lesmurdie;
 - (h) Flora Terrace Park – bordered by Orangedale Road and Walyunga Street, Lesmurdie;
 - (i) Hugh Sanderson Reserve – Reserve 34183, between Warlingham Drive and Chislehurst Road, Lesmurdie;
 - (j) Ray Owen Reserve, Lesmurdie – Reserve 26127. The designated area is the south western corner with the starting point at the corner of Gladys and Willoughby Roads. Proceed in an easterly direction adjacent to Willoughby Road for 238 metres to the

boundary of reserve 26126 then proceed along the boundary of this reserve in a northerly direction 203 metres, then a westerly direction of 174 metres to Gladys Road then south west 203 metres to the point of commencement;

- (k) Old Railway Reserve – Reserve 27800, Lesmurdie Road East to Kennedy Road, Walliston;
 - (l) Western Power Easement – Lot 5 Lawnbrook Road West, bordered by Lawnbrook Road West, Palmateer Drive and Halleendale Road, Walliston;
 - (m) Alan Anderson Park – Lot 300 Pomeroy Road, Walliston;
 - (n) Western Power Easement – Lot 120 Stringybark Drive between Holmes Road and Passiflora Drive, Forrestfield;
 - (o) Reserve adjoining and running parallel to Tonkin Highway west of Hale Road intersection, Forrestfield;
 - (p) Federation Gardens, Hartfield Park – Reserve 17098, Forrestfield. Designated area is south of Hartfield Road and the eastern side of Morrison Road. Point of commencement is 160 metres south east of the intersection of Morrison and Hartfield Roads then proceed 140 metres south east along Hartfield Road to the boundary of Darling Range Pony Club, then in a south west direction 400 metres, then in a north west direction 400 metres to Morrison Road, then east 145 metres then north east 110 metres then south east 123 metres, then north east 66 metres, then south east 40 metres, then 120 metres north east to the point of commencement;
 - (q) Progress Park – Reserve 31571, bordered by Cyril Road and Bandalong Way, High Wycombe;
 - (r) McKenzie Park – Reserve 29104, bordered by Netherwood Road and Albermarle Way, High Wycombe;
 - (s) Ollie Worrell Reserve – Reserve 43068, bordered by Worrell Avenue and Abernethy Road, High Wycombe;
 - (t) Western Power Easement – Lot 3 Kalamunda Road, eastern side of Roe Highway between Kalamunda and Maida Vale Roads, Maida Vale;
 - (u) Reserve 32613, between Booralie Way and Tambulan Road, Maida Vale;
 - (v) Reserve 22502 – bordered by Hawtin Road, Norwood Road and Hewson Place, Maida Vale;
 - (w) Reserve bordered by Lenihan Corner, St John Road and The Promenade, Wattle Grove.
- (2) Subclause (1) does not apply to –
- (a) land which has been set apart as a children's playground;
 - (b) an area being used for sporting or other activities, as permitted by the local government, during the times of such use; or
 - (c) a car park.

PART 6 – MISCELLANEOUS**6.1 Offence to excrete**

- (1) A dog must not excrete on –
- (a) any thoroughfare or other public place; or
 - (b) any land which is not a public place without the consent of the occupier.
- (2) Subject to subclause (3), if a dog excretes contrary to subclause (1), every person liable for the control of the dog at that time commits an offence.
- Penalty:** \$200
- (3) The person liable for the control of the dog does not commit an offence against subclause (2) if any excreta is removed immediately by that person.

PART 7 – ENFORCEMENT**7.1 Interpretation**

In this Part –

“**infringement notice**” means the notice referred to in clause 7.3; and

“**notice of withdrawal**” means the notice referred to in clause 7.6(1).

7.2 Modified penalties

- (1) The offences contained in Schedule 3 are offences in relation to which a modified penalty may be imposed.
- (2) The amount appearing in the third column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if –
- (a) the dog is not a dangerous or restricted breed dog; or
 - (b) the dog is a dangerous or restricted breed dog, but an amount does not appear in the fourth column directly opposite that offence.
- (3) The amount appearing in the fourth column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if the dog is a dangerous or restricted breed dog.

7.3 Issue of infringement notice

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of Form 7 of the First Schedule of the Regulations.

7.4 Failure to pay modified penalty

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

7.5 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment.

7.6 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice in the form of Form 8 of the First Schedule of the Regulations.
- (2) A person authorised to issue an infringement notice under clause 7.3 cannot sign or send a notice of withdrawal.

7.7 Service

An infringement notice or a notice of withdrawal may be served on a person personally, or by leaving it at or posting it to her or his address as ascertained from her or him, or as recorded by the local government under the Dog Act, or as ascertained from inquiries made by the local government.

Schedule 1 – Form: Application for a licence for an approved kennel establishment

[Clause 4.2]

I/we (full name)

of (postal address)

(telephone number)

(facsimile number)

(Email address)

Apply for a licence for an approved kennel establishment at (address of premises)

.....

For (number and breed of dogs)

* (insert name of person) will be residing at the premises on and from (insert date)

* (insert name of person) will be residing (sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare) at (insert address of residence) on and from (insert date).

Attached are –

- (a) a site plan of the premises showing the location of the kennels and yards and all other buildings and structures and fences;
- (b) plans and specifications of the kennel establishment;
- (c) copy of notice of proposed use to appear in newspaper;
- (d) copy of notice of proposed use to be given to adjoining premises;
- (e) written evidence that a person will reside –
 - (i) at the premises; or
 - (ii) sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare; and
- (f) if the person in item (e) is not the applicant, written evidence that the person is a person in charge of the dogs.

I confirm that I have read and agree to comply with the Code of Practice known as, in the keeping of dogs at the proposed kennel establishment.

Signature of applicant

Date

* delete where inapplicable.

Note: a licence if issued will have effect for a period of 12 months – section 27.5 of the *Dog Act 1976*.

OFFICE USE ONLY

Application fee paid on *[insert date]*.

Schedule 2 – Conditions of a licence for an approved kennel establishment

[Clause 4.8(1)]

An application for a licence for an approved kennel establishment may be approved subject to the following conditions –

- (a) each kennel, unless it is fully enclosed, must have a yard attached to it;
- (b) each kennel and each yard must be at a distance of not less than –
 - (i) 25 m from the front boundary of the premises and 5 m from any other boundary of the premises;
 - (ii) 10 m from any dwelling; and
 - (iii) 25 m from any church, school room, hall, factory, dairy or premises where food is manufactured, prepared, packed or stored for human consumption;
- (c) each yard for a kennel must be kept securely fenced with a fence constructed of link mesh or netting or other materials approved by the local government;
- (d) the minimum floor area for each kennel must be calculated at 2.5 times the length of the breed of dog (when it is fully grown), squared, times the number of dogs to be housed in the kennel and the length of the dog is to be determined by measuring from the base of the tail to the front of its shoulder;
- (e) the floor area of the yard attached to any kennel or group of kennels must be at least twice the floor area of the kennel or group of kennels to which it is attached;
- (f) the upper surface of the kennel floor must be –

- (i) at least 100 mm above the surface of the surrounding ground;
 - (ii) smooth so as to facilitate cleaning;
 - (iii) rigid;
 - (iv) durable;
 - (v) slip resistant;
 - (vi) resistant to corrosion;
 - (vii) non-toxic;
 - (viii) impervious;
 - (ix) free from cracks, crevices and other defects; and
 - (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;
- (g) all kennel floor washings must pass through the drain in item (f)(x) and must be piped to approved apparatus for the treatment of sewage in accordance with the health requirements of the local government;
 - (h) the kennel floor must have a durable upstand rising 75 mm above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50 mm from the underside of the bottom plate to the floor;
 - (i) where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel;
 - (j) from the floor, the lowest internal height of a kennel must be, whichever is the lesser of –
 - (i) 2 m; or
 - (ii) 4 times the height of the breed of dog in the kennel, when it is fully grown, measured from the floor to the uppermost tip of its shoulders while in a stationary upright position;
 - (k) the walls of each kennel must be constructed of concrete, brick, stone or framing sheeted internally and externally with good quality new zincalume or new pre-finished colour coated steel sheeting or new fibrous cement sheeting or other durable material approved by the local government;
 - (l) all external surfaces of each kennel must be kept in good condition;
 - (m) the roof of each kennel must be constructed of impervious material;
 - (n) all kennels and yards and drinking vessels must be maintained in a clean condition and must be cleaned and disinfected when so ordered by an authorised person;
 - (o) all refuse, faeces and food waste must be disposed of daily into the approved apparatus for the treatment of sewage;
 - (p) noise, odours, fleas, flies and other vectors of disease must be effectively controlled;
 - (q) suitable water must be available at the kennel via a properly supported standpipe and tap; and
 - (r) the licensee or the person nominated in the application for a licence, must, in accordance with the application for the licence, continue to reside –
 - (i) at the premises; or
 - (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare.
-

Schedule 3 – Offences

[Clause 7.2]

Offence	Nature of offence	Modified penalty \$	Dangerous or Restricted Breed Dog Modified Penalty \$
2.4(a)	Attempting to or causing the unauthorised release of a dog from a pound	200	400
2.4(b)	Interfering with any pound or vehicle used for the purpose of catching, holding or conveying dogs	200	
3.1	Failing to provide means for effectively confining a dog	100	200
4.9	Failing to comply with the conditions of a licence	100 and a daily penalty of 10	200 and a daily penalty of 20
5.1(2)	Dog in place from which prohibited absolutely	200	400
6.1(2)	Dog excreting in prohibited place	40	

Dated: [date to be inserted]

The Common Seal of the Shire of Kalamunda was affixed by authority of a resolution of the Council in the presence of –

DONALD McKECHNIE, Shire President.
JAMES TRAIL, Chief Executive Officer.

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.32 Proposed Advertising of Business Plan for a Proposed Major Land Transaction - Subdivision - 614 Welshpool Road East (Lot 5) - Wattle Grove

Previous Items: GS 9.8 1st February 2010
Service Area: Corporate Services
File Reference: WL-10/614
Applicant: N/A
Owner: N/A

PURPOSE

1. Consider the Business Plan that has been prepared for the Major Land Transaction Lot 5 Welshpool Road East Wattle Grove (***Attachment 1.***).

BACKGROUND

2. Council at its Ordinary meeting in February 2009 resolved to prepare a business plan in accordance with Section 3.59 of the Local Government Act 1995, to enter into a major land transaction for the development of lot 5 Welshpool Road east, Wattle Grove for council consideration.

DETAILS

3. The properties adjoining Lot 5 Welshpool Road have now been subdivided and the development of this lot would see the continuation of Urban Cell 9 project.
4. The proposed subdivision would seek to create 28 single residential homesites with lot sizes ranging from 451m² to 570m² which is consistent with the intent of the Wattle Grove Urban Cell U9 objectives.

STATUTORY AND LEGAL IMPLICATIONS

5. Section 3.59 of the Local Government Act 1995 Part 3 Functions of Local Governments requires the preparation of a business plan that includes an overall assessment of the major land transaction.

POLICY IMPLICATIONS

6. Nil

PUBLIC CONSULTATION/COMMUNICATION

7. Statewide notice of Councils proposal to enter into a major land transaction is required and must include advice that a business plan may be inspected or obtained and that submissions may be made to the local government before a day to be specified that is not less than 6 weeks after the notice is given.

FINANCIAL IMPLICATIONS

8. The 2009/2010 budget would allow for any expenditure incurred in preparation of documentation.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

9. The funds received from the development of Lot 5 Welshpool Road East will assist Council in addressing Goal 2 of the Strategic Plan: BUILT ENVIRONMENT – Sustainably manage the built environment and to effectively plan for future community needs and population growth.

OFFICER COMMENT

10. The development of lot 5 would see the continuation of development within cell 9 and provide Council with substantial revenue from the sale of the lots and an increase in rateable properties.

MEETING COMMENT

- 11.

OFFICER RECOMMENDATION

GS-32/2010

1. That the Business Plan presented (***GSC Item 32 Attachment 1***) be adopted for the purpose of advertising for public comment as required by Section 3.59 of the Local Government Act 1995.

2010

DRAFT

BUSINESS PLAN

FOR A

PROPOSED MAJOR LAND TRANSACTION

-SUBDIVISION -

614 WELSHPOOL ROAD EAST (LOT 5),
WATTLE GROVE

DCADOMINIC CARBONE AND ASSOCIATES
Suite 7

64 Canning Highway

Victoria Park WA 6952

Phone - (08) 9472 0134

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Executive Summary

The proposed subdivision of 614 Welshpool Road East (Lot 5), Wattle Grove, provides the ability for the Shire to create an attractive residential environment that has due regard to the physical attributes of the site, and has connectivity to the already adjoining subdivisional developments.

The subdivision comprises of 1.9496 ha of land, and will result in the creation of 28 residential home sites. The subject land is currently zoned "urban" under the Shire of Kalamunda Local Planning Scheme 3, and the adopted Structure Plan for Cell U9 identifies the subject land as Residential R20. It is proposed to make application for subdivisional approval to the Western Australian Planning Commission on the basis of the Concept Plan prepared by Chappell Lambert Everett Town Planning and Urban Design.

The Discounted Cash Flow Analysis, together with the Servicing Report and Indicative Cost Estimates, estimate the net return to the Shire to be \$2.78 million, with a return on its investment of 26.3%.

The proposed subdivision is a viable business activity for the Shire, and the community will be assured that the development will create an attractive residential development which meets the objectives of the adopted Structure Plan for Cell U9, and that it will effectively integrate with existing residential estates.

Purpose of this Plan

The Local Government Act 1995 and accompanying legislation, places great emphasis upon the accountability of local government.

In the area of the provision of services and facilities, the Council of the Shire of Kalamunda is to satisfy itself that the services and facilities it provides integrate and coordinate with any provided by governments or public bodies; avoid unnecessary duplication with those provided by governments, any other body or person, be they public or private; and are managed efficiently and effectively.

This Plan is designed to ensure the Council of the Shire of Kalamunda can address itself to these matters.

When setting fees and charges for the provision of services, the Council must be satisfied that the fees and charges proposed meet the requirements set out in the Local Government Act 195, and other legislation.

This Plan addressed these matters.

In some instances involving entering into defined undertakings or transactions, a local government is required to provide an overall assessment of the services and facilities it may provide, and undertake cause and effects analysis of its proposal. This is detailed in Section 3.59 of the Local Government Act 1995.

As this proposed development is considered to be a major land transaction, as per Section 3.59 of the Local Government Act 1995, the Shire of Kalamunda is required to prepare a business plan.

Proposal

This Plan incorporates the following:

- The subdivision of Council's landholdings located at 614 Welshpool Road East (Lot 5), Wattle Grove.
- Environmental, heritage and cultural issues.

Background

HISTORY

- The description of the land is as follows:

The subject land comprises a rectangular sloped parcel of land having frontage to Welshpool Road East. The site has a land area totalling 1.9496 hectares, and has the following dimensions:

- Southern Frontage	- 366.5 metres
- Eastern Boundary	- 1,364.3 metres
- Northern Boundary	- 366.5 metres
- Combined Southern Boundary	- <u>1,364.3 metres</u>
- Total Land Area	- <u>1.9496 hectares</u>

- The property is within the Wattle Grove Urban Cell U9 development area.

The Shire of Kalamunda Local Planning Scheme 3, Schedule 11 - Development Areas, designates Cell U9 as a specified area to allow for the carrying out of infrastructure works, with the apportionment of these costs to the owners of the land within Cell U9 so as to permit the orderly and proper planning of the urban subdivision, and urban development of Cell U9 at no cost to the Council's ratepayers, other than the owners of the land within Cell U9.

- The subject land is currently unimproved and comprises of mainly virgin low level bush.

ZONING

The subject land is currently zoned "urban" under the Metropolitan Region Scheme, and "Urban Development" under the Shire of Kalamunda Local Planning Scheme 3. The adopted Structure Plan for Cell U9 identifies the subject land as Residential R20.

REGISTERED PROPRIETOR

The registered proprietor of the estate in fee simple is the Shire of Kalamunda. The site described as Volume No 1297, Title Folio 578.

LOCATION

Wattle Grove is a semi rural foothills locality situated at the base of the Darling Range. The township lies approximately 15km east of the Perth Central Business District (CBD). The area is well served by existing infrastructure, with Welshpool Road East providing connections with Orrong Road, which in turn facilitates connections with the Graham Farmer Freeway. The Tonkin Highway traverses to the west of the locality, and is a busy arterial route connecting Perth's southern, eastern and northern suburbs.

More particularly, the property is located on the southern side of Welshpool Road, approximately 650m from the intersection of Welshpool Road and Tonkin Highway.

KEY VALUES

Clients:

All customers are highly valued, and the Shire is committed to ensuring their requirements are provided for in a friendly and enjoyable environment.

Service:

The Shire is committed to creating an attractive residential environment that has due regard to the physical attributes of the site and can be effectively linked into the adjoining estates without impacting on the amenity of the locality.

KEY PLAYERS

- Chief Executive Officer.
- Director of Engineering Services.
- Manager of Property and Procurement.
- Director of Corporate Services.

Analysis of Proposal

PLANNED SERVICES AND FACILITIES

Subdivision of Council's Landholdings

1.0 Concept Plan

The plan of subdivision was prepared in conjunction with Chappell Lambert Everett Town Planning and Urban Design, following careful evaluation of topographical and physical characteristics of the site.

The plan has been sensitively designed to create an attractive residential environment that can be effectively integrated with existing residential communities.

The proposed subdivision, comprising 1.9496 ha of land, will result in the creation of 28 residential home sites with lot sizes varying from 447m² to 570m², with an average of approximately 480m². Careful attention has been given to creating regular shaped home sites based on a model of 15m to 20m frontages by 28m to 32m in depth.

The local road network seeks to provide a permeable design in keeping with the orderly and proper planning of the urban development of Cell U9, and connectivity to the already adjoining subdivision developments.

2.0 Servicing

A servicing report, together with indicative cost estimates was prepared by Westcoast Engineering (WA) Civil Consulting Engineers, in relation to the proposed subdivision.

The servicing report details the following:

2.1 Earthworks and Dust Control

A geotechnical report is required to confirm soil conditions although the site appears of sandy origin when inspected. The site visit revealed an amount of approximately 500mm fill placed on the boundary with the existing development to the east, indicating that the adjacent development has been filled above existing surface.

Due to the site's position near the existing Yule Brook, a preliminary acid sulphate investigation (PSI) may be requested by the Western Australian Planning Commission (WAPC). The site is inside of an area with moderate to low risk of ASS occurring within 3m of natural soil surface, and possibly high to moderate risk of ASS in the southern part of the site.

2.2 Roadworks

Standard 6m wide pavement width has been adopted for the roads traversing the site in accordance with the current Wattle Grove Urban Cell U9 adopted ODP. It appears that the surrounding existing roads have been constructed in recent years, and connection can be made with only slight modifications of the alignments.

Allowance has been made for dual footpaths that will connect the surrounding established areas.

2.3 Stormwater Drainage

Stormwater drainage runoff from roads is normally required to be stored on site, as usually this is the requirement arising from approvals and conditions for any subdivision. In view of the available information about surrounding areas and the subdivision layout, it appears that there is a possibility of a discharge into the existing Yule Brook should the subdivision conditions allow such discharge.

Should the direct discharge into Yule Brook not be allowed, the extent of the storage area required will be sized in accordance with the predevelopment flows of the site and allowance discharge into the existing Brook. However, a certain area of the site would be required as a dedicated basin area. Possibly Lot 19 may be best positioned to provide such storage.

Stormwater drainage runoff from roofs and hardstands of lots is generally suggested in this area to be directed into separate lot connections. These are connected into the road drainage, unless the geotechnical report and sufficient fill above existing ground can prove that usage of soakwells is achievable.

An urban water management plan may be required to provide details of stormwater drainage management on site. Therefore services of a Hydrologist capable of preparing such documents, together with the 'Better Water Management', will be required.

2.4 Sewerage

The site is not serviced by a sewer reticulation. However, the surrounding developments provide points of connection along Avalon Lane, Marriott Crescent, and also Welshpool Road East. The existing diameter 150 sewer main along Welshpool Road East has sufficiently deep invert levels to service most of the subdivision, subject to Water Corporation approval. It is proposed that all the lots will be converted to sewer.

2.5 Water Reticulation

Existing diameter 100 water mains are present in surrounding streets. The extensions from these mains will be subject to Water Corporation approval.

2.6 Retaining Limestone Walls

The use of retaining walls in the subdivision, particularly where existing ground levels would be lower than the suggested finished pad levels.

2.7 Public Utilities

The subdivision will require to be connected to existing public utilities, ie Telstra, Westnet Energy (gas), and Western Power infrastructure present in surrounding roads.

An installation of transformer, and possibly of switchgear, will be necessary for the internal supply of power in accordance with Western Power policy for the 28 new residential lots.

Existing gas mains can also be found in surrounding streets, as well as the Telstra network.

3.0 Subdivisional Approval

There is currently no WAPC approval in place to facilitate the subdivision. Chappell Lambert Everett Town Planning and Urban Design have been engaged to progress the proposal for subdivision.

4.0 Development Costs

Westcoast Engineering (WA) Civil Consulting Engineers were requested by the Shire to provide indicative cost estimates based on the original subdivision proposal prepared by Chappell Lambert Everett for 27 lots. The cost estimate below is for 28 lots and includes scheme cost contributions payable to the Shire of Kalamunda and landscaping.

The estimated development costs are summarised as follows:

Indicative Cost Estimates			
Description			Cost \$
1.0	Mobilisation		18,000
2.0	Footpath and Setouts		46,270
2.1	- Demolition and Removal of Existing Houses, Sheds, Fences, etc.		0
3.0	Earthworks and Dust Control		340,900
3.1	- Acid Sulfate Management Plan		30,000
4.0	Roadworks (Bituminous Concrete)		118,145
5.0	Stormwater Drainage (No Subsoil)		109,410
6.0	Sewer Reticulation		91,795
7.0	Water Reticulation		38,500
8.0	Retaining Limestone Walls		50,640
9.0	Fencing (Bollards to Welshpool Road)		4,400
10.0	Public Utilities		204,000
11.0	Crossovers		0
12.0	Offsite/Capital Works		
12.1	- Road Cost Sharing (Lot 8 to the West)		-8,354
12.2	- Drainage Cost Sharing (Lot 8)		0
12.3	- Water Reticulation Cost Sharing (Lot 8)		-3,210
12.4	- Sewer Reticulation Cost Sharing (Lot 8)		-5,705
13.0	Training Levy	0.2%	2,088
14.0	Contract Contingency	10.0%	103,479
Subtotal – Total Contract Works			1,140,358
15.0	Headworks – June 2010		
15.1	- Sewerage	1,737 \$/lot	48,636
15.2	- Drainage	490 \$/lot	13,720
15.3	- Water	3,761 \$/lot	105,308
16.0	Western Power (Removal of Aerial Connection)	0 \$/lot	
17.0	Water Design and Connection Fee		3,000
18.0	Scheme Contribution	25,500 \$/lot	714,000
19.0	POS Cash In Lieu %		
20.0	Landscaping	4,000 \$/lot	112,000
21.0	Professional Fees		
21.1	- Project Management	Item	
21.2	- Planning	450 \$/lot	12,600
21.3	- Surveying	600 Item	16,800
21.4	- Engineering	6 %	68,421
21.5	- Electrical Engineering	210 \$/lot	5,880
21.6	- Shire Supervision Fee	1.5 %	4,173

21.7	-	Landscaping Designer	Item	0	
21.8	-	Hydrological Investigation	Item	10,000	
21.9	-	Preliminary ASSI	Item	10,000	
21.10	-	Dewatering Management Plan	Item	5,000	
22.0		Local Water Management Plan	Item	15,000	
23.0		Wetland Management Plan	Item		
24.0		Foreshore Management Plan	Item		
25.0		Geotechnical Investigation	Item	8,000	
26.0		Implementation of FMP and WMP	Item		
27.0		Project Contingency		12,288	
Subtotal Additional Project Costs				1,164,826	
Total				2,305,184	
Total Per Lot				82,328	

The abovementioned costings do not include an amount for project management and selling costs. The Discounted Cashflow Calculation attached to the Plan estimates these costs as follows:

- Project Management \$158,601
- Selling, Settlement and Advertising Costs \$190,321

5.0 Staging

The release of the lots is dependant upon market demand and conditions prevailing at any point of time. The staged release under normal circumstances could indicate a total of up to two stages for the estate.

It is proposed to further review the staged release nearer to the commencement of the development phase.

Environmental, Heritage and Cultural Issues

1.0 Site Description

The site for the residential subdivision is located in the suburb of Wattle Grove, adjacent to Welshpool Road East. There are developed subdivisions to the east and to the north, and Lot 8 (Wattle Grove Motel) to the west.

Lot 5 is 1.949 ha in area and is currently zoned residential. The site is relatively flat and has remnant vegetation on site. Yule Brook is to the east of the site, and traverses under Welshpool Road East in a culvert.

The geotechnical maps indicate that the site may have sandy to clayey silt alluvium in the southern end of the lot, and then Bassendean sand over Guildford formation clays at the northern end.

2.0 Archaeological and Ethnographic Issues

The Shire of Kalamunda's Structure Plan for Cell U9 Wattle Grove, details the following:

2.1 Archaeological Survey

Research revealed four previously recorded sites within the Cell U9 area and two sites located immediately adjacent to the Cell U9 area. All the sites consist of surface artefact scatters.

Consideration should be given to the request from the Aboriginal consultation group that any archaeological material that comes to light during development should be made available to the local Aboriginal community. Given the potential for archaeological material to be present within Cell U9, developers should be made aware of this at the time when they develop.

2.2 Ethnographic Survey

Archival research revealed one previously recorded ethnographic site within Cell U9, Welshpool Reserve. This reserve has also been known as Maamba Reserve, which was established in the late 1800's, and was the site of much of Daisy Bates' ethnographic research in the metropolitan area. During the course of the ethnographic field survey, this site was identified as Maamba Reserve by some of the informants. One other ethnographic site was identified during the site inspections. This is Yule Brook, which was a primary water source for those Aborigines living on the reserve.

Generally, the provision of POS around the existing water courses preserves the areas of Aboriginal significance within Cell U9.

3.0 Heritage and Cultural

The subject land is not listed in the Shire of Kalamunda's Register of Heritage Places.

Staffing

The project will be administered by the following Council Officers:

- Chief Executive Officer.
- Director of Engineering Services.
- Manager of Property and Procurement.
- Director of Corporate Services.
- Consultants as required.

Other Council staff may be engaged to undertake the following subdivisional works in total or in part:

- Earthworks.
- Roadworks.
- Stormwater Drainage.
- Landscaping.
- Marketing and Promotion.

Marketing

RESEARCH CONDUCTED

In compiling this Plan, the following research was conducted:

- A subdivisional Concept Plan was prepared by Chappell Lambert Everett Town Planning and Urban Design.
- Servicing Report and Indicative Cost Estimate was prepared by Westcoast Engineering (WA) Civil Consulting Engineers, based on the original Subdivision Concept Plan prepared by Chappell Lambert Everett.
- Valuation Report was prepared by Jones Lang La Salle Property Advisers.
- Structure Plan Cell U9.

ANALYSIS

The Cell U9 is currently undergoing development of several modest residential developments, including the development of this site into a residential estate comprising a yield of 28 lots. The township lies approximately 15km east of the Perth CBD.

Access to the Perth CBD is good via Welshpool Road East, providing connections with Orrong Road, which in turn facilitates connections with the Graham Farmer Freeway. The Tonkin Highway traverses to the west of the locality, and is a busy arterial route connecting Perth's southern, eastern and northern suburbs.

Demand for broad acre land with residential development potential in relatively close proximity to the Perth CBD has continued to strengthen. Broadacre parcels such as the subject land, are well sought after in the present market with an estimated value of \$1,800,000. A cashflow analysis reveals that an estimated total cumulative net cashflow of \$2,776,307 will be derived by the Shire from the subdivision.

TARGET CLIENTELE

It is anticipated that the following groups will be attracted to the subdivision:

- Local residents.
- Prospective Residents.
- Project Home Builders.

OBJECTIVES FOR RESIDENTIAL DEVELOPMENT

- (a) To provide low residential density lots.
- (b) To promote the establishment of an attractive neighbourhood and to ensure that acceptable levels of safety, privacy and amenities are provided.

The Concept Plan for the proposed subdivision was prepared on the basis of meeting the above objectives.

PROMOTIONS AND ADVERTISING

- Signage.
- Brochures.
- Newspapers.
- Council's Publications.
- Council's Website.

COMMUNITY CONSULTATION

In order to ensure the community as a whole is fully informed on the proposed initiative, and the Shire of Kalamunda meets the statutory requirements pursuant to the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996, it is proposed that the following actions be undertaken in relation to the Business Plan:

- The Plan be available for viewing, with copies available at the Shire Administration Centre, library, and on the Shire's website.
- Statewide public notice of the Plan will be given in accordance with Section 1.8 of the Local Government Act.
- The community will be invited to make submissions for a period of not less than six (6) weeks.
- The Council is to give consideration to submissions received, and may decide to proceed with the undertaking as proposed, or one which is not significantly different from what has been proposed in the Plan.

Financial Analysis

ASSUMPTIONS

Jones Lang La Salle were engaged by the Shire to prepare a Valuation Report, incorporating a Discounted Cashflow Analysis based on the following assumptions:

Cost	Rate
Land Acquisition Costs	5.30%
Escalation of Lot Prices	2.50%
Escalation of Development Costs – Year 1	2.75%
Escalation of Development Costs – Year 2	2.70%
Rates and Taxes (Per Lot) 2010/2011 Financial Year	\$1,697
Selling, Advertising, Project Management and Legal Costs	5.50%
Gross Realisations Inclusive of GST (Escalated)	\$ 6,344,051
IRR After Interest	26.03%
Developers Profit Margin after Interest	20.98%
Developers Profit Figure after Interest	\$ 976,307
Residual Value of the Land	\$ 1,800,000

FINANCIAL FORECASTS

The following statement provides an overview of the financial forecast for the subdivision. For details refer to the Discounted Cashflow Calculation Worksheets (Attachment 1).

Sales Prices per Lot	\$ 220,000
Internal Rate of Return	26.03%
Net Present Value (Land)	\$ 1,800,000
\$ / Hectare	\$ 922,888
Gross Realisation	\$ 6,344,051
Total Costs including Selling, Marketing and GST, but Excluding the Purchase Price of the Land	\$ 3,567,744
Total Net Cash Flow	\$ 2,776,307

- Internal Rate of Return represents the return based on the cashflows.
- Net Present Value entails comparing the Project's expected future benefits adjusted for the value of money.

Funding

The initial funding for the development estimated at \$2.3 million will be provided from the Building Construction Reserve Fund, with net proceeds from the proposed subdivision to be deposited in this Fund and the utilisation of such funds be in accordance with the purpose of the Reserve Fund.

The purpose of the Reserve Fund is to provide for new buildings and the refurbishment to existing Shire owned buildings.

As the purpose of the abovementioned Reserve Fund may not allow the expenditure of funds held for the purpose of subdividing 614 Welshpool Road East Lot 5), Wattle Grove, Council of the Shire of Kalamunda may give consideration to changing the purpose of the Reserve account to read as follows:

“Purpose – Acquisition, Development and Improvement of Land and Buildings.”

Section 6.11 of the Local Government Act 1995 states the following:

6.11 Reserve Accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government –
 - (a) changes* the purpose of a reserve account; or
 - (b) uses* the money in a reserve account for another purpose,
 it must give one month's local public notice of the proposed change of purpose or proposed use.

* Absolute majority required.
- (3) A local government is not required to give local public notice under subsection (2) –
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.

- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Regulation 17 of the Local Government (Financial Management) Regulations 1996 states the following:

17. Reserve Accounts

- (1) A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.
- (2) In the accounts, annual budget and financial reports of the local government a reserve account is to be referred to –
 - (a) in the information required by regulations 27(g) and 38, by its full title; and
 - (b) otherwise, by its full title or by any abbreviation of that title.

The Margin Scheme (GST)

The record of Certificate of Title reveals that the transfer of 614 Welshpool Road East (Lot 5), Wattle Grove, to the Shire of Kalamunda occurred on 22 April 1965. The Goods and Services Tax (GST) came into effect on 1 July 2000. The seller (Shire of Kalamunda) may choose to apply the Margin Scheme if the seller bought the land before 1 July 2000.

The seller may choose to pay the GST on the difference (that is the margin) between either the sale price and the:

“Consideration of price paid when the property was purchased;

or

The value of the property at a relevant valuation date, in this case 1 July 2000.”

In relation to subdivision of land, Section 75-15 of the Goods and Services Tax Act 1999, allows for an apportionment. Subdivision is defined as the creation of new rights and title in substitution of the original rights and title so that what is transferred following the subdivision may be different real property owned before subdivision.

If the Shire chooses to sell the land under the Margin Scheme, the property needs to be valued based on one of the following methods:

“The market value (as at 1 July 2000) determined and in writing by a professional valuer.”

“The most recent value set by a State or Territory Government for rating or land tax purposes (made before the valuation date).”

Both the buyer and seller must agree in writing to apply the margin scheme for contract of sale made after 29 June 2005. This agreement to use the margin scheme must be reached by the time the property is supplied (usually at settlement). This may form part of the Sales Contract.

Risk Analysis

It is important that the Shire of Kalamunda recognises that the development of land is a risk activity subject to unpredictable outcomes. The subdivision of land during its development phase does not generate any income; rather it produces parcels of land (lots) that have a sale value when subdivided. Profits from the subdivision development are dependent on meeting market expectations, maximising prices and minimising costs. The Discounted Cashflow Calculation Analysis undertaken on the development indicates that the Shire will financially benefit from the development.

The Plan identifies the following risks in relation to the development:

- Cost Overruns and Delays

The state of the Western Australian economy, in particular the mining sector, may impact on the development.

- Site Risk

Soil conditions have not yet been confirmed for the site.

- Market Risk

Property market prices may have an effect upon the returns provided by this project.

- Subdivisional Approvals

The Structure Plan for Cell U9 deals with archaeological and ethnographic issues, and while the surveys reveal the site is not affected, this may be subject to challenge.

- Finance Risk

While it is anticipated that the development will be financed from cash backed reserve funds, any shortfall may need to be financed externally. The ability to raise funds and cost of financing may impact on the returns to the Shire.

Finance costs of \$300,790 have been factored into the Discounted Cashflow Calculation Analysis.

Cost Benefits

COSTS

The estimated Capital Expenditure of the proposed 614 Welshpool Road East (Lot 5), Wattle Grove subdivision, is based on the following:

- Subdivisional Concept Plan.
- Estimates of Development Costs.
- Valuation Report.

The development costs for the subdivision are estimated at \$2.3 million or \$82,328 per lot on average. The Valuation Report calculates the estimated cost of the subdivision inclusive of rates and taxes, selling expenses, project management, borrowing costs and GST payable, at \$3.57 million, based on a hypothetical subdivision incorporating a discounted cashflow analysis.

BENEFITS

The discounted cashflow analysis indicates that the proposed subdivision will generate an estimated income of \$6.34 million. The sales price per lot is initially estimated at \$220,000 with an escalation of 2.50% per annum.

A comparison of the revenue generated with all the costs associated with the proposed subdivision will see the Shire generate a positive financial return.

EVALUATION

The subdivision will create 28 residential home sites. The Shire is committed to creating an attractive residential environment and will ensure that acceptable levels of safety, privacy and amenities are provided. The net return to be derived by the Shire from the proposed subdivision is estimated at \$2.78 million.

Issues

The Local Government Act indicates those matters that Council should concern themselves about in relation to services and facilities.

This section answers the questions raised.

OPERATIONS

- **Do the services and facilities integrate and coordinate with those provide by governments or public bodies?**

The local government is entrusted with the power to initiate the development and subdivision of land. The proposed subdivision will be subject to approval from the Western Australian Planning Commission. The subdivision Concept Plan has been prepared in order to achieve the objectives of Cell U9 Structure Plan and to coordinate with adjoining estates.

- **Do the services and facilities duplicate to an inappropriate extend, with those provided by governments, any body or person, whether public or private?**

The Shire of Kalamunda has been involved in the development and subdivision of land within the municipality for many years. The Shire has a role to play in the community to ensure proper and coordinated development.

- **How can the Council itself be satisfied that the services and facilities are managed efficiently and effectively?**

The subdivision will be managed by qualified professional staff of the Shire. It is intended to engage a project manager to provide assistance in coordinating the project.

CAUSES AND EFFECTS

- **What is the expected effect of the proposals on the provision of services and facilities provided by the Shire?**

The proposal will create an attractive residential environment and will ensure that acceptable levels of safety, privacy and amenities are provided.

- **What is the expected effect of the proposal on other persons provided services and facilities in the Shire?**

The proposal will complement other residential development undertaken by the private sector within the Shire, as it will assist to satisfy the predicted residential land supply in the medium term.

- **What is the expected financial effect on the Shire?**

The total cumulative net cashflow to be derived by the Shire from the subdivision is estimated at \$2,776,307.

- **What is the expected effect of the proposal in relation to the Plan for the future?**

The Plan for the Future will incorporate the estimated revenue, expenditure and funding for the proposed subdivisional development.

- **Has the Shire the ability to manage the service and facilities?**

The Shire has qualified and experienced staff with the ability to manage the proposed subdivision.

CAUSES AND EFFECTS

The Plan demonstrates that the proposed subdivision is a viable business activity for the Shire and the community will be assured that the development will create an attractive residential environment that will integrate with existing residential estates and meet the objectives of the adopted Structure Plan for Cell U9.

Performance Measures

The successful achievements of the aspirations contained with any Plan, is dependent upon ensuring that the operations and development phases are accomplished. The following “indicators” have been set to test whether or not these critical factors are achieved.

- Formal adoption of the Business Plan by the Council by May 2010.
- Application to, and approval for subdivision from the Western Australian Planning Commission by August 2010.
- Detail design of infrastructure and relevant approval from government agencies by December 2010.
- Development of subdivision by September 2011.
- Marketing and sale of lots by December 2011.
- The Shire’s net return on the subdivision development be maximised.

Attachments

1. Valuation Report inclusive of Concept Plan.

2010

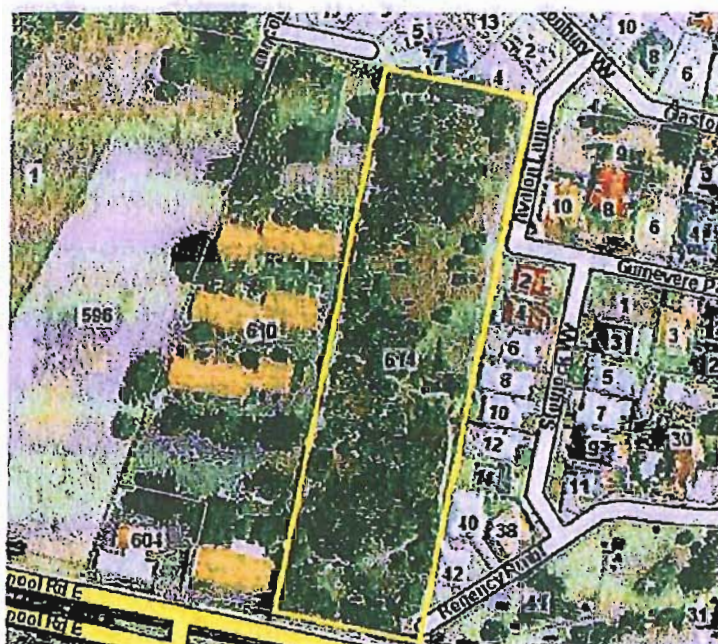
Attachment 1



**LOT 5, WELSHPOOL ROAD EAST,
WATTLE GROVE**

SHIRE OF KALAMUNDA

15 DECEMBER 2009





**JONES LANG
LASALLE**

Table of Contents

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**JONES LANG
LASALLE**

EXECUTIVE SUMMARY

Property Address	:	Lot 5, Welshpool Road East, Wattle Grove
Certificate of Title	:	Volume 1297; Folio 578
Registered Owners	:	Shire of Kalamunda
Encumbrances	:	Refer to Section 3.2
Description of the Property "As Is"	:	Large land holding of approximately 1.95 hectares located along Welshpool Road in Wattle grove. The site is currently unimproved and in its natural vegetative state.
Description of Proposed Development	:	The site will be developed into a residential estate comprising a yield of 28 lots. The Wattle Grove locality is currently undergoing development of several modest residential developments including the subject site.
Valuation Date	:	15 December 2009
Valuer	:	Graham N Kennedy, FAPI Certified Practising Valuer (Reg No. 43)
		15 December 2009
Important	:	All data provided in this summary is wholly reliant on and must be read in conjunction with the information provided in the attached report. It is a synopsis only designed to provide a brief overview and must not be acted on in isolation.



PEAdv/GNK:sm
File No: 12118

21 January 2010

PRIVATE & CONFIDENTIAL

Dominic Carbone & Associates
Suite 7, 64 Canning Hwy
VICTORIA PARK WA 6100

Attention: Dominic Carbone

Dear Sir

**LOT 5 WELSHPOOL ROAD EAST,
WATTLE GROVE**

1.0 Introduction

1.1 Instructions

We have been approached by the Shire of Kalamunda in conjunction with Dominic Carbone of DCA to provide both parties with information in regards to a possible subdivision of the above mentioned land to assist the Shire with the preparation of a business plan.

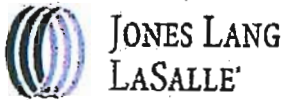
15 December
2009

1.2 Information Sources

The information reviewed or previously provided includes, but is not limited to, the following:

- Planning information and subdivision plan from Chappell Lambert Everett, as received from Dominic Carbone
- Servicing Report and Indicative Cost Estimate prepared by Westcoast Engineering (WA) dated 5/11/09

Our report is based on information which is sourced by Dominic Carbone and other third parties. We have relied upon the accuracy, sufficiency and consistency of the information supplied to us. Jones Lang LaSalle accepts no liability for any inaccuracies contained in the information disclosed by the Client or other parties. Should inaccuracies be subsequently discovered, we reserve the right to amend our report.



2.0 General Description of Property

The subject property comprises an 'Urban' zoned land holding of 1.9504 hectares within the suburb of Wattle Grove in the eastern corridor of the Perth metropolitan area.

The subject land is currently unimproved and comprises, mainly virgin low level bush.

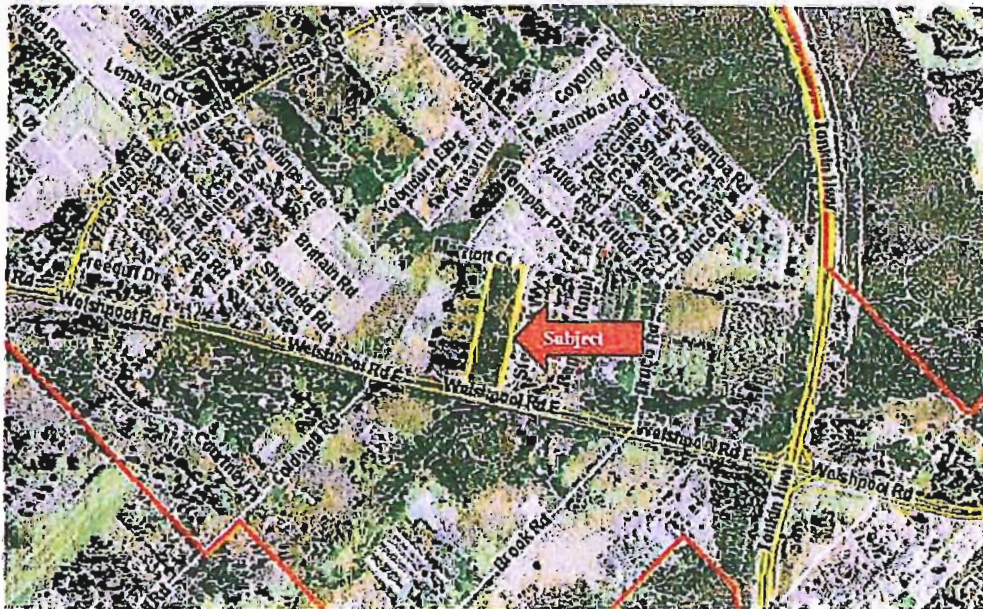
3.0 Land Particulars

3.1 Location

Wattle Grove is a semi-rural foothills locality, situated at the base of the Darling Range. The township lies approximately 15 km east of the Perth CBD. The area is well served by existing infrastructure, with Welshpool Road East providing connections with Orrong Road, which in turn facilitates connections with the Graham Farmer Freeway. The Tonkin Highway traverses to the west of the locality, and is a busy arterial route connecting Perth's southern, eastern and northern suburbs.

Wattle
Grove

More particularly, the property is located on the southern side of Welshpool Road, approximately 650 metres from the intersection of Welshpool Road and Tonkin Highway.



3.2 Title Details

Title Reference:	Volume 1297 Folio 578
Tenure:	Freehold
Description:	614 Welshpool Road East, Wattle Grove
Registered Proprietor:	Shire of Kalamunda
Source:	Landgate 15 December 2009

Freehold
Title



We have not fully searched the Title and our valuation is made on the basis that the property is free of encumbrances, restrictions, or other impediments of an onerous nature, which would affect value.

A copy of the title is annexed to this report.

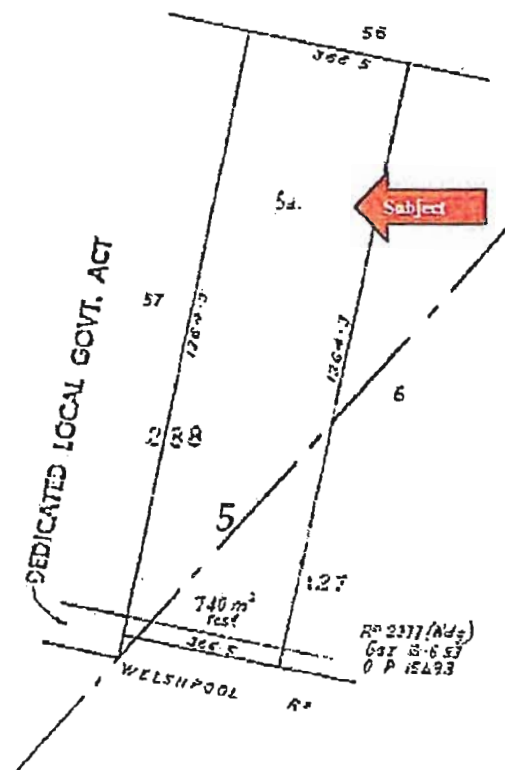
3.3 Site Details

The subject land comprises a rectangular shaped parcel of land having frontage to the Welshpool Road, East. The subject site has a land area totalling 1.9504 hectares.

Site Area
1.9504 ha

The subject parcel has the following approximate dimensions:

Southern Frontage	:	366.5 metres
Eastern Boundary	:	1364.3 metres
Northern Boundary	:	366.5 metres
Combined Southern Boundary	:	1364.3 metres
Total Land Area	:	1.9504 hectares



3.4 Town Planning

Zoning

Enquiries with the Shire of Kalamunda disclose that the site is part of the Urban Cell – U9 Structure Plan for residential redevelopment of land located in the below diagram.

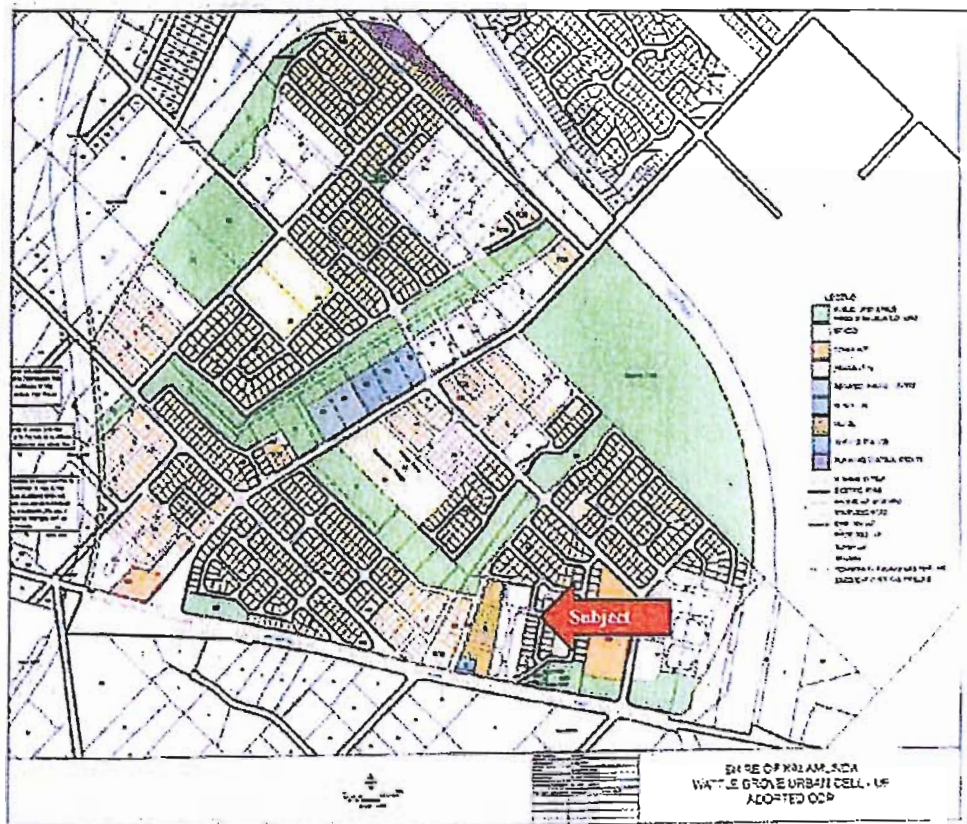
Residential

Local Government Area

Shire of Kalamunda

Planning Discussions

There is currently no WAPC approval in place to facilitate subdivision. We are currently aware that there are plans in place for a proposal subdivision which have been prepared by Chappel Lambert Everett.





3.5 Environmental Considerations

No information has been provided relating to this matter. There did not appear to be any contamination issues evident when our inspection was carried out. Nevertheless, we are not experts in the detection or quantification of environmental problems and accordingly, have not carried out a detailed environmental investigation. Verification that the property is free from contamination and has not been affected by pollutants of any kind should be obtained from a suitably qualified environmental professional.

Should subsequent investigation show that the site is contaminated, this report may require revision. Our report assumes that there are no major environmental issues with the land holding.

3.6 Services

Welshpool Road East provides access to the subject site. Welshpool Road East is bitumen paved and sealed and provides a major link road between the inner eastern suburbs and Kalamunda to the East.

The site is not connected with scheme water and also not connected to existing sewer reticulation either.

4.0 Calculations

In determining the value of the land the subject of this valuation, we have utilised the discounted cashflow approach over the estimated term of the proposed project. The resultant rate per hectare has been cross checked against the rates disclosed from the analysis of en globo sales that we are aware of.

4.1 Discounted Cashflow

Sales Evidence – Individual lots

Based on the recent contracted prices and current asking prices of surrounding estates located within Wattle Grove we have adopted a range of lot values for each type of lot within the development.

A brief summary of the average lot prices is provided below:

Our adopted values for each type of lot ranges as follows:

450 – 480 square metres:	\$215,000
480 – 500 square metres:	\$220,000
500+ square metres:	\$225,000
Average	\$220,000

Average Lot
Price
\$220,000



Discount Rate

The focus of the report has not been on Internal Rate of Return for the project, rather the emphasis has been on analysing the developer's margin due to the short term nature of the development. The short term nature of the project distorts the IRR when annualised.

Other Assumptions

In undertaking our valuation we have utilised the following assumptions:

Cost	Rate
Land Acquisition Costs	5.30%
Escalation of lot prices	2.50%
Escalation of development costs year 1	2.73%
Escalation of development costs years 2	2.70%
Rates and Taxes (per lot) 2005/06 financial year	\$1,697
Selling, Advertising, Project Management and Legal Costs	5.50%
Gross Realisations Inclusive of GST (escalated)	\$6,344,051
IRR after interest	26.03%
Developers Profit Margin after Interest	20.98%
Developers Profit Figure after Interest	\$976,307
Residual Value of the Land	\$1,800,000

As per our calculation outlined above, the residual land value of the project is \$1,800,000 and the developer's margin is \$976,307.

Yours faithfully
Jones Lang LaSalle

Graham N Kennedy FAPI
Certified Practising Valuer (Reg No.43)
Director, Advisory



Annexures

Certificate of Title

Location Plan

Current Proposed Estate Plans

Discounted Cashflow Calculations

Annexures

Certificate of Title

WESTERN



AUSTRALIA

REGISTER NUMBER

5/D31324

DUPLICATE
EDITION

N/A

DATE IN ALIENATE ISSUED

N/A

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
1297FOLIO
578

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

R. Roberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 5 ON DIAGRAM 31324

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

SHIRE OF KALAMUNDA OF KALAMUNDA

(T 27715/1965) REGISTERED 22 APRIL 1965

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

- I. TITLE EXCLUDES THE LAND SHOWN ON O.P. 15493.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title
Let as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1297-578 (5/D31324).
PREVIOUS TITLE: 1087-442.
PROPERTY STREET ADDRESS: 614 WELSHPOOL RD EAST, WATTLE GROVE.
LOCAL GOVERNMENT AREA: SHIRE OF KALAMUNDA.

Transfer 27715/63 (72834)
Volume 1067 Folio 442



WESTERN AUSTRALIA.

ORIGINAL
REGISTER BOOK.

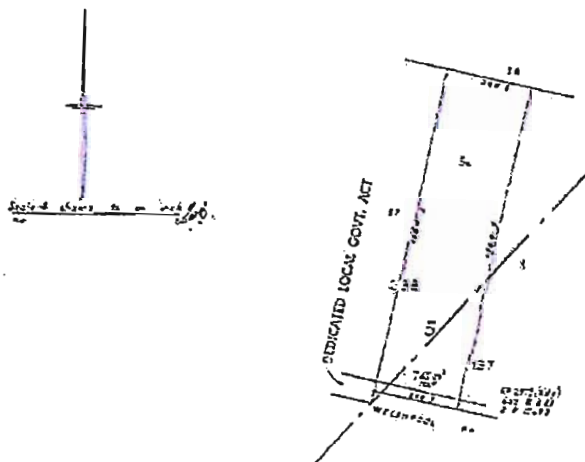
Vol. 1297 Fol. N^o 578

Certificate of Title



under "The Transfer of Land Act, 1893" No. 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

Shire of Kalbar having its office at Kalbar, is now the proprietor of an estate in fee simple subject to the easements and encumbrances notified hereunder in all that piece of land delineated and coloured green on the map hereon containing five acres or thereabouts, being portion of each of Canning Locations 127 and 285 and being Lot 5 on Diagram 31324.



Dated the twenty-second day of April One thousand nine hundred and sixty-five,

GS Fraser
Registrar of Titles.

1211.7/14-01324-11

For encumbrances and other matters affecting the land see back.

Superseded - Copy for Sketch Only

EASEMENTS AND ENCUMBRANCES REFERRED TO

SUPERSEDED - Copy for Sketch Only

1297 CS78 B



CERTIFICATE OF TITLE

Vol. 1297 Pgs. N? 578

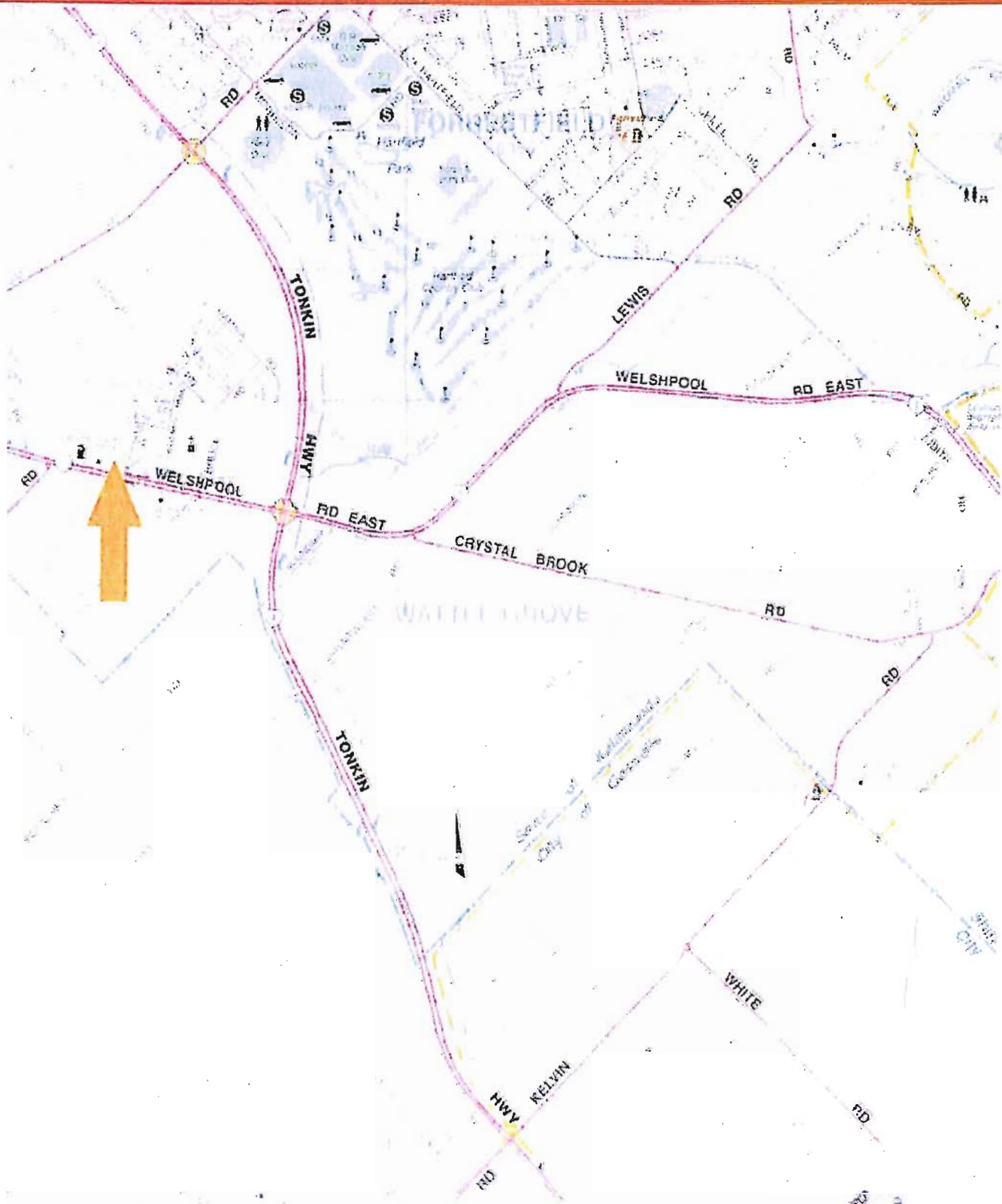
Location Plan



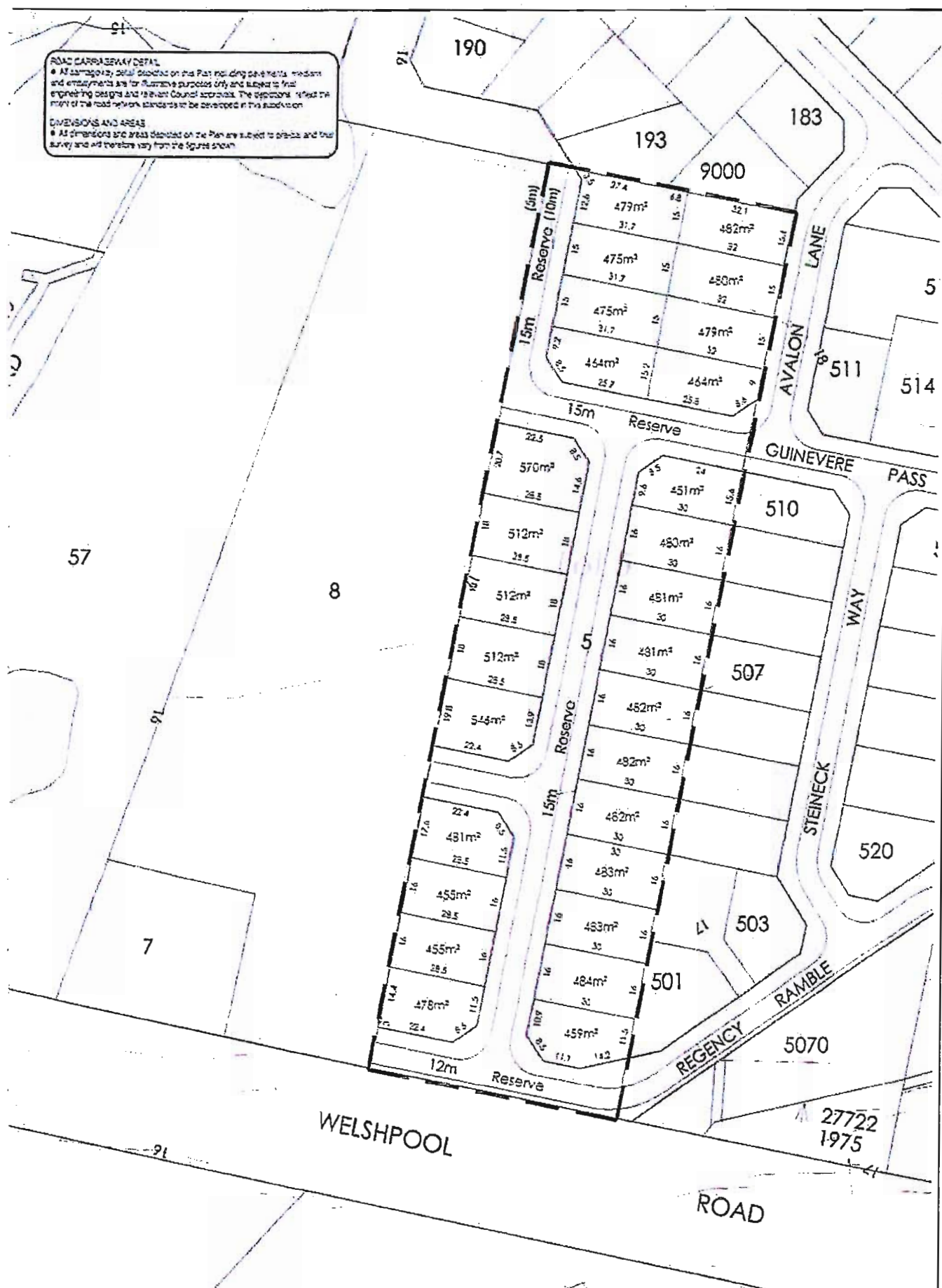
Level 3 St Georges Square St Georges Terrace
Perth WA 6000
www.joneslanglasalle.com

Source: UBD Western Australia


LOCATION PLAN



Current Proposed Estate Plans



PROPOSED SUBDIVISION
LOT 5 WELSHPOOL ROAD EAST
WATTLE GROVE
SHIRE OF KALAMUNDA

 Application Area
(1.9476ha)

Yield - 28 lots

REVISED	04/11/09
DATA	NO
SCALE	1.000
PLANS	20100001



CHAPPELL
LAMBERT
EVERETT

TOWN PLANNING • URBAN DESIGN

Discounted Cashflow Calculations

Sales Schedule		Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Jul-10
Type	No. Lot	Month	Month	Month	Month	Month	Month	Month	Month
Stage 1	28	1	2	3	4	5	6	7	8
Stage 2	0	0	0	0	0	0	0	0	0
Stage 3	0	0	0	0	0	0	0	0	0
Stage 4	0	0	0	0	0	0	0	0	0
Total Lots	28	0	0	0	0	0	0	0	0
Escalation Calculation Area									
Stage 1		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 2		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 3		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 4		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gross Income From Sales		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loss GST Liability									
GST Input Value	Assumes all commercial land sold GST exclusive	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gross Income From Sales After GST	\$64,286 PER LOT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loss Expenses									
Land Purchase		\$1,800,000							
Acquisition Costs @	5.30%	\$95,400							
Loss Development Costs									
Stage 1	\$1,479,184	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 2	\$714,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 3	\$112,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,305,184	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Development Costs Per Quarter									
Year 1		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Year 2-3		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Year 4-end		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Escalation At	2.50%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Fees	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingencies	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ratons and Taxes @ Silot									
Escalation At	2.75%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Year 1		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Year 2-3		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Year 4-end		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Selling, Advertising And Project Mgmt									
Selling & Settlement Fees @	2.50%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Advertising Fees @	0.10%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Management Fees @	2.50%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenses									
		\$3,900	\$3,900	\$3,900	\$152,887	\$227,878	\$228,391	\$228,906	\$154,267
Net Cashflow									
Gross Income		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Less Expenses		\$3,900	\$3,900	\$3,900	\$152,887	\$227,878	\$228,391	\$228,906	\$154,267
Net Cashflow		(\$3,900)	(\$3,900)	(\$3,900)	(\$152,887)	(\$227,878)	(\$228,391)	(\$228,906)	(\$154,267)
Cumulative Cashflow									
		(\$3,900)	(\$7,800)	(\$11,700)	(\$169,587)	(\$397,465)	(\$625,856)	(\$854,762)	(\$1,009,029)
Borrowing Costs									
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Flow After Interest									
		(\$3,900)	(\$7,800)	(\$11,700)	(\$169,587)	(\$397,465)	(\$625,856)	(\$854,762)	(\$1,009,029)
Cumulative Flow After Interest									
		(\$3,900)	(\$11,700)	(\$23,400)	(\$389,287)	(\$786,752)	(\$1,412,608)	(\$2,267,370)	(\$3,276,399)

Wattle Grove LAND-70 MONTHLY GST LEASE

Page 1 of 3

Sales Schedule

Type	No. Lot	\$/lot	Escalate %	Check Total	Aug-10 Month	Sep-10 Month	Oct-10 Month	Nov-10 Month	Dec-10 Month	Jan-11 Month	Feb-11 Month	Mar-11 Month	Apr-11 Month
Stage 1	28	\$2,350,000	2.50%	28	0	0	0	0	0	0	0	0	0
Stage 2	0	\$2,250,000	2.50%	0	0	0	0	0	0	0	0	0	0
Stage 3	0	\$2,250,000	2.50%	0	0	0	0	0	0	0	0	0	0
Stage 4	0	\$2,250,000	2.50%	0	0	0	0	0	0	0	0	0	0
Total Lots	28			28	0	0	0	0	0	0	0	0	0

Escalation Calculation Area

Stage 1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stage 4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gross Income From Sales	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Less GST Liability
 GST Input Value \$64,216 PER LOT
 Gross Income From Sales After GST

Less Expenses

Land Purchase	\$1,800,000
Acquisition Costs @ 5.30%	\$95,400

Less Development Costs

Stage 1	\$1,479,184
Stage 2	\$714,000
Stage 3	\$112,000
Stage 4	\$0
Total	\$2,305,184

Development Costs Per Quarter

	Year 1	Years 2-3	Year 4-end
Escalation At 2.50%	\$150,952	\$150,952	\$150,952
Professional Fees 0.00%	\$0	\$0	\$0
Contingencies 0.00%	\$0	\$0	\$0
Total	\$150,952	\$150,952	\$150,952

Rates and Taxes @ \$/lot

Escalation At	Year 1	Years 2-3	Year 4-end
2.75%	\$0	\$0	\$0
2.70%	\$0	\$0	\$0
2.50%	\$0	\$0	\$0
Total	\$0	\$0	\$0

Selling, Advertising And Project Mgmt

Selling & Settlement Fees @ 2.50%	\$158,601
Advertising Fees @ 0.40%	\$31,720
Project Management Fees @ 2.50%	\$158,601
Total	\$348,923

Total Expenses

Total Expenses	\$1,095,400
Net Cashflow	(\$1,095,400)
Cumulative Cashflow	(\$1,095,400)
Borrowing Costs	(\$300,790)
Net Flow After Interest	(\$1,396,190)
Cumulative Flow After Interest	(\$1,396,190)

15.12.2009

Page 2 of 3

Wattle Grove LAND-70 MONTLY GST (2).xls

Sales Schedule

Type	No. Lot	S/lot	Escalate %	Check Total	May-11 Month	Jun-11 Month
Stage 1	1	\$220,000	2.50%	20	18	19
Stage 2	1	\$220,000	2.50%	0	0	0
Stage 3	1	\$220,000	2.50%	0	0	0
Total Lots	20		Total Lots	20	4	0

Escalation Calculation Area

Stage 1	\$011,092	\$0
Stage 2	\$0	\$0
Stage 3	\$0	\$0
Stage 4	\$0	\$0
Gross Income From Sales	\$011,092	\$0

Less GST Liability Assumes all commercial land sold GST exclusive

GST Input Value	\$04,200 PER LOT	\$0
Gross Income From Sales After GST		\$0

Less Expenses

Land Purchase	\$1,800,000	
Acquisition Costs @	\$05,400	

Less Development Costs

Stage 1	\$02,000	\$0
Stage 2	\$02,000	\$0
Stage 3	\$04,000	\$0
Total	\$08,000	\$0

Development Costs Per Quarter

Execution At:	Year 1	Year 2-3	Year 4-und
Professional Fees	\$16,626	\$0	\$0
Contingencies	\$0	\$0	\$0
Total	\$16,626	\$0	\$0

Rates and Taxes @ S/lot

Escalation At	Year 1	Year 2-3	Year 4-und
	2.75%	2.70%	2.50%
Total	\$60,302	\$0	\$0

Selling, Advertising And Project Mgmt

Selling & Settlement Fees @	2.50%	\$158,801	\$22,792
Advertising Fees @	0.50%	\$31,720	\$4,558
Project Management Fees @	2.50%	\$158,801	\$22,792
Total	5.50%	\$349,323	\$50,143

Total Expenses

Total Expenses	\$1,895,400	\$67,350	\$0
Net Cashflow	(\$1,895,400)	\$784,837	\$0
Cumulative Cashflow:	(\$1,895,400)	\$1,277,095	\$0
Borrowing Costs	(\$300,790)	\$0	\$0
Net Flow After Interest	(\$1,895,400)	\$784,837	\$0
Cumulative Flow After Interest	(\$1,895,400)	\$676,207	\$0

Page 3 of 3

Wattle Grove LAND 70 MONTHLY GST CTRLS

Sensitivity Analysis

	Monthly	Annual
Target Rate Of Return	2.2%	30.00%
I.R.R. Before Interest	2.56%	35.51%
N.P.V. Before Interest		\$143,228
I.R.R. After Interest	1.95%	26.03%
N.P.V. After Interest		(\$107,310)

Test Value

\$ 1,800,000

Sensitivity

I.R.R	Value
28.00%	\$ 1,999,000
29.00%	\$ 1,971,000
30.00%	\$ 1,943,000
31.00%	\$ 1,916,000
32.00%	\$ 1,890,000

Adopted I.R.R

Adopt

30.00%

Rate of Return

Value

\$1,800,000

Adopt

\$1,800,000

Shows

\$922,888 Per Ha

Land Subdivision Cashflow Model

Property: Lot 5 Welshpool Road East, Watlie Grove

Date: 11-Dec-09

Run Date: 15-Dec-09

No. Of Cashflow Periods (1-70)

18 Months

Cashflow Summary

Land Area 1.9504 Hectares

Shows Rate Per Ha

\$922,888

Number Of Lots

28

Number Of Stages

1

Gross Realisation

\$6,344,051

GST Liability On Sales

\$413,096

Total Expenses Including Land

\$4,653,859

Total Expenses Excluding Land/acquisition Costs

\$2,758,459

Cost Of Funds

9.00%

Discount Rate Adopted

30.00%

I.R.R. Before Interest

35.51%

I.R.R. After Interest

26.03%

Value Adopted inclusive

\$1,800,000

Value Adopted Exclusive of GST (Value 1-7-00)

\$0

\$1,636,364

Estimated GST Liability

\$163,636

15/12/2009

Page 1 of 1

Watlie Grove 1 AND 70 MONTHLY GST (1-7-00)

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.33 Proposed Cash-in-lieu Assessment Criteria Policy

Previous Items:	N/A
Service Area:	Community Development
File Reference:	DE-RES-001
Applicant:	Shire of Kalamunda
Owner:	Shire of Kalamunda

PURPOSE

1. To consider the adoption of the Cash in Lieu Assessment Criteria Policy.

BACKGROUND

2. In January 2010, the Scott Reserve Management Committee recommended that Council allocate cash-in-lieu funds towards the construction of a viewing area at Scott Reserve.
3. In March 2010, Council subsequently resolved to "defer consideration of the Scott Reserve Management Committee's recommendation to use cash-in-lieu funds to construct a grandstand viewing area at Scott Reserve pending the adoption of a cash-in-lieu approval policy".
4. Council is now presented with the Cash-in-lieu Assessment Criteria Policy for consideration.

DETAILS

5. The Cash-in-lieu Assessment Criteria Policy is intended to provide clear guidelines and consistency in the provision of cash-in-lieu funds for the community, inclusive of an application process for project proposals. **(Attachment 1)**.

STATUTORY AND LEGAL IMPLICATIONS

6. Sections 153 and 154 of the Planning & Development Act 2005 contain provisions under which a cash payment can be made by the subdivider to the relative Local Government Authority in lieu of providing land for open space.
7. Expenditure of cash-lieu funds must be directly related to the use or development of land for public open space purposes. The land must be vested or administered for recreation purposes with unrestricted public access and be within the locality in which the land included in the plan of subdivision is situated.

POLICY IMPLICATIONS

8. The Cash-in-lieu Assessment Criteria Policy will provide strategic direction to Council's decision making on proposed cash in lieu projects.

PUBLIC CONSULTATION/COMMUNICATION

9. Consultation has occurred internally between Operational Services, Parks and Reserves, Planning Services and Community Development.

FINANCIAL IMPLICATIONS

10. In the 2009/10 financial budget, the cash-in-lieu funds totalled \$2,565,009, of which \$1,752,500 has already been allocated to projects. \$812,509 in funds now remains.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

11. *Shire of Kalamunda Strategic Plan 2009-2014*

1.3.1 Effective management of recreational open space requirements to maintain the feeling of a community and family friendly atmosphere; and

1.3.5 Development of active & passive recreational facilities based on evidence supported evaluation and environmentally sustainable principles.

OFFICER COMMENT

12. Currently, the Shire has no formal policy/procedure in place to assist Officers in assessing community proposals or to define the Shire's application process to the Western Australian Planning Commission for permission to use cash-in-lieu funds.
13. It is envisaged, that the Policy will assist in streamlining the process by which clubs/community groups make requests to utilise cash-in-lieu funds for the purposes of community projects.
14. Furthermore, the Policy will ensure that both Officers and the community apply a significant amount of preparation and due diligence in the development of all proposals to use cash-in-lieu funds.

MEETING COMMENT

- 15.

OFFICER RECOMMENDATION**GS-33/2010**

1. That Council adopt the Cash-in-Lieu Assessment Criteria Policy as per attachment **(GSC Item 33/ 2010 Attachment 1.)**.

POLICY REGISTER

Title:	Cash-in-lieu Assessment Criteria Policy		
Policy No.:			
Date Adopted:		Date Last Reviewed:	

Objective:	<ul style="list-style-type: none"> To ensure consistency, equity and transparency across the Shire's approval process for all cash-in-lieu applications.
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Definition

Cash-in-lieu can be defined as "A payment which is made by the subdivider in lieu of providing land for open space".

Policy

1. Community applications seeking cash-in-lieu funds to develop facilities should demonstrate the following principles:
 - a) Alignment with the Shires Strategic Plan;
 - b) Be in accordance with the Western Australian Planning Commission's Policy DC 2.3 acceptable uses for expenditure;
 - c) Sound financial management;
 - d) Viability of the project;
 - e) Significant community benefit, specifically within the area in which the cash-in-lieu funds have been derived from;
 - f) Demonstrate a direct link to improved community access and inclusion
 - g) Justification for the proposed project;
 - h) Alternatives considered;
 - i) Multi-functionality; and
 - j) Project budget, including quotations.

CROSS REFERENCES (If any):

Management Practice No.	
Delegation No:	

LEGAL REFERENCES

Legislation:	Planning and Development Act 2005, Section 153 and 154
Local Law:	
Policy	Public Open Space in Residential Areas Policy DC2.3

Notes:	
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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.34 Stirk Park, Kalamunda (Reserve Number 29735) - Proposed Redevelopment

Previous Items:

Service Area: Community Development

File Reference: KL-02/024

Applicant:

Owner:

PURPOSE

1. To consider short term remedial works and a long term redevelopment strategy for Stirk Park.

BACKGROUND

2. Stirk Park is situated on Reserve Number 29735 bordering on Kalamunda Rd and Elizabeth St, Kalamunda (**Attachment 1.**).
3. Stirk park is a highly utilised community park that offers multiple attractors for families and special events. The park is commonly acknowledged as an ideal location for many of the high profile community events and activities held within the Shire each year.
4. In response to a community push for improved facilities and safety concerns related to Stirk Park, the Shire initiated an independent playground safety audit report by Kidsafe WA – Playground Advisory Service.
5. The assessment was subsequently conducted late January 2010 and a report produced. (**Attachment 2.**).

DETAILS

6. Within the audit report, several observations were made and key recommendations listed as follows:
 - a. Reinstate self latching gate from the enclosed area containing the Liberty swing for children with disabilities. *Note: Currently being addressed internally.
 - b. Remove footings remaining next to the small rocker. *Note: Currently being addressed internally.
 - c. Reposition small rocker to a location away from the creek. *Note: Currently being addressed internally.
 - d. Install a barrier fence at least 1200mm high between the Elizabeth St car parking area and the playground.
 - e. Construct a limestone wall (under 500mm in height) along current mulch line, between playground area and pond, as a barrier to slow the progress of young children towards the water. This would also provide extra seating.

- f. Introduce a bed of low growing, hardy plants indigenous to the local area between the proposed limestone wall and the edge of the pond.
 - g. Repair the fence that is in place from the bridge along on the side of the creek, to restrict access to the creek by young children. *Note: Currently being addressed internally.
 - h. To further encourage young children to remain within the playground space and avoid the nearby water, nature-based play options could be created within this space. Consider using plants, logs or rocks to create places of interest for children to explore.
 - i. Filter the water entering the pond and creek to improve its quality and undertake a general cleanup of the pond and creek.
7. Further to this, observations were also made in respect to the current location and condition of playground equipment and need to ensure there is compliance with Australian Standards.

STATUTORY AND LEGAL IMPLICATIONS

8. Under Section 3.18 of the Local Government Act 1995, Council must satisfy itself that the services and facilities it provides are managed effectively and efficiently.

POLICY IMPLICATIONS

9. Nil

PUBLIC CONSULTATION/COMMUNICATION

10. A local community group called Kalamunda Kids conducted a Stirk Park survey and released their results to the Shire.
11. Key themes and issues from the survey included:

Safety: *Most concerns related to:*

- i. Access to pond and creek line
- ii. Access to car park and road

Family Facilities: *Requests made for:*

- ❖ More shade
- ❖ Better picnic & BBQ facilities and more seating
- ❖ Parents room (baby change etc) & toilet upgrade

Playground Area: *Multiple requests for:*

- ❖ Climbing frame
- ❖ More for under 5s
- ❖ Nature-based, imaginative, challenging play equipment for children of all ages.

FINANCIAL IMPLICATIONS

12. a) Short Term Strategy:
- An amount of up to \$25,000 shall be required to implement immediate remedial safety works that is inclusive of:

- installation of fencing between the children's playground and the carpark/road on Elizabeth St. Cost: \$12,000
- installation of a barrier between the children's playground and the pond, plus establish a bed of low growing, hardy plants. Cost: \$13,000

The Stirk Park Reserve Account currently has \$44,584 remaining (as at March 2010) and it is proposed that remedial works could be completed from this account in the current 2009/2010 financial year.

b) Long Term Strategy:

Council would need to consider an allocation of up to \$30,000 in the 2010/2011 budget for the development of a Stirk Park Masterplan.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

13. Shire of Kalamunda Strategic Plan (2009-2014)

Goal 1:

1.3 The community has access to a diverse range of recreational opportunities.

1.4 The Shire of Kalamunda is a safe and secure community.

1.5 Opportunities and support for young people.

OFFICER COMMENT

14. It is proposed that elements within the Stirk Park playground safety audit report could best be addressed as a part of a two stage strategy.
15. Identified safety issues can be addressed as part of a short term strategy.
16. The longer term planning of Stirk Park should be considered through the commissioning of a more comprehensive study that is considerate of the adjacent infrastructure and the social, cultural, economic and environmental values associated with Stirk Park. This study would be subject to Council considering an allocation of up to \$30,000 in the 2010/2011 budget
17. The study brief would need to be broad enough to take into consideration the surrounding design elements and physical linkages to the Town Centre and would result in the development of a conceptual Masterplan (and associated costing) that would guide the future development of Stirk Park.

MEETING COMMENT

18.

OFFICER RECOMMENDATION

GS-34/2010

That Council:

1. Approve an allocation of up to \$25,000 from the Stirk Park Reserve Account in the current 2009/2010 financial year, for remedial works required at Stirk Park, that is inclusive of the following:
 - installation of fencing between the children's playground and the carpark/road on Elizabeth St.
 - installation of a barrier between the children's playground and the pond, plus establish a bed of low growing, hardy plants.
2. List for consideration an allocation of up to \$30,000 in the 2010/2011 budget for the development of a Stirk Park Masterplan.

ABSOLUTE MAJORITY





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PLAYGROUND ADVISORY SERVICE

PLAYGROUND SAFETY AUDIT REPORT FOLLOWING AN INSPECTION OF STIRK PARK PLAYGROUND ELIZABETH STEET, KALAMUNDA FOR THE SHIRE OF KALAMUNDA

**UNDERTAKEN BY
TRACY BLASZKOW AND KERRY LOGAN
ON
23RD JANUARY 2010**

**PLAYGROUND ADVISORY SERVICE****DISCLAIMER**

This report and documentation has been prepared from information available to the Kidsafe WA Playground Advisory Service Unit at the time of preparation.

Whilst care has been taken to ensure the accuracy of the information provided within this documentation, Kidsafe WA and its employees take no responsibility for any errors, omissions or changes to information that may occur and disclaim all responsibility and liability to any person in respect to anything done or omitted to be done in reliance upon information within this documentation.

As this document is a guide only, not regulation, it does not override state [or body] regulations, national standards or scheme policies [where applicable].

Kidsafe WA
Playground Advisory Service
17 February 2010



Child Accident Prevention Foundation of Australia

PLAYGROUND ADVISORY SERVICE

Overview and Standards Applied

This report presents the findings of a Playground Safety Inspection of the **Stirk Park**, Elizabeth Street, Kalamunda undertaken on 23 January 2010 for the Shire of Kalamunda.

Importantly, it must be acknowledged that even with the elimination of recognised hazards and full compliance with the Australian Standards, accidents do still happen. It is crucial that the Shire of Kalamunda undertakes regular inspections and maintenance repairs are carried out to ensure the safety of play facilities.

Kidsafe WA strongly recommends that **Shire of Kalamunda** ensures that any areas not compliant with current Playground Safety Standards are removed or modified to meet those standards and that any modifications or additions to these playgrounds must also meet current Standards and guidelines. In a legal situation the Australian Standards are regarded as a minimum standard. Failing to comply with these standards could lead to prosecution in the event of an incident leading to a serious child injury or death.

As the playground has equipment that has been installed over a number of years, the different equipment has been assessed for compliance with the relevant Australian Standards applicable at the time of each item's manufacture/installation. The standards applicable to the audit relating to this play space are listed below:

AS/NZS 4486.1: 1997

Playgrounds and Playground Equipment

Part 1: Development, installation, inspection, maintenance and operation.

AS/NZS 4422: 1996

Playground Surfacing

Specifications, Requirements and Test Methods

Australian Standards 1924, Part 1 – 1981

Playground equipment for Parks, Schools and Domestic Use

Australian Standards 1924, Part 2 – 1981

Playground equipment for Parks, Schools and Domestic Use

Part 2 – General Requirements

Australian Standard 1428

Design for Access and Mobility

Australian Standard 4685: 2004

Part 1 – General safety requirement and test methods

Part 2 – Particular safety requirements and test methods for SWINGS

Part 3 – Particular safety requirements and test methods for SLIDES

Part 4 – Particular safety requirements and test methods for RUNWAYS

Part 5 – Particular safety requirements and test methods for CAROUSELS

Part 6 – Particular safety requirements and test methods for ROCKING EQUIPMENT

AS 4685: 2004 supersedes AS 1924 – 1981, Parts 1 & 2, but is not retrospective.

PLAYGROUND ASSESSMENT – STIRK PARK, KALAMUNDA



Date of Inspection: 21 January 2010
Time of Inspection: Commenced 9.00am, completed 10.00am
Weather conditions: Clear and sunny, with very light winds

Background:

Stirk Park is situated on Elizabeth Street, Kalamunda and is maintained by the Shire of Kalamunda. The playground area is bordered by the car parking area on Elizabeth Street and the pond and creek that is fed by the town's storm water drainage and a spring located within the park area.

Community members contacted the Shire of Kalamunda with safety concerns regarding the playground within the park. Kidsafe WA was contacted by May Carter from the Shire of Kalamunda requesting an independent safety audit of the playground area of the park. The Shire of Kalamunda has staff members qualified in Playground Inspections and as such completes regular playground safety audits. The safety of the playground equipment was not assessed in detail at this visit.

General observations of site –

- Adjacent to road/cars; water; steep banks of creek.
- Quality of the water body questionable.
- The lay out and gradient of the site creates a hazard of the pond: it is not visible to small children as they move from the car park through the playground area towards the small stone wall.
- Play Equipment is old, but reasonably well maintained and in fair condition.



Child Accident Prevention Foundation of Australia

PLAYGROUND ADVISORY SERVICE**Playground Equipment Safety issues**

The Stirk Park Playground is situated very close to the adjacent road (Elizabeth Street) and the parking area. The only barrier is low pine railing, not enough to stop a small child from wandering onto the road.



The required self-latching gate was missing from the enclosed area containing the Liberty Swing for children with disabilities.



Footings for a small rocking item remain exposed following the removal of the item.



Other Playground Observations:

The low wall bordering the pond on the playground side did not restrict young children's access to the pond.

Although the water present in the park did present some safety concerns, it also provided lots of exciting play value for children. The rocks offered a challenging path across the creek and steps down to the water.

However, at the time of the audit, the water flow through the creek was limited and the water somewhat stagnant. It was reported that during winter the flow of the creek was much greater, posing another risk.



These children, visiting the park with their grandad, were enjoying themselves fishing for tadpoles in the creek – a wonderful activity for children of this age. However, there are several potential safety hazards.

- The steep and sudden drop down to the water on the Elizabeth Street side of the creek.
- The hole in the fence on the southern side of the creek allows access by very young children. This occurred on the day of inspection.
- The fence in place also reduces adult access to the creek. If a child needed adult assistance in this location, this lack of access could be life-threatening.



Downstream from the bridge over the creek, it became choked with non-indigenous grass and weeds. Although this has created a habitat for frogs and other creek wildlife, it has further slowed the water flow and added to the stagnation.

The location of the more recently installed swing structure poses a risk as children need to cross the creek to gain access to this one play item. Parents or carers with more than one child might find supervision difficult should the children want to access playground items either side of the creek.



Shade

The large trees provide ample shade for parts of the playground area. However, on the day of inspection, there was no shade to much of the playground area. When exposed to full sun, the black under-surfacing material gets extremely hot and poses a burn risk for young children. It also impacts on the general ambiance of the playground area and level of use.



RECOMMENDATIONS:

- Reinstate the self-latching gate at the entry to the Liberty Swing.
- Remove the footings remaining next to the small rocker.
- Re-position the small rocker to a location away from the creek: possibly under the shady trees adjacent to adult seating.
- Relocate this picnic table into the mulched shaded area. This will support the following recommendation.



- Install a barrier fence at least 1200mm high between the Elizabeth Street car parking area and the playground with two self-latching gates at either end of the car park zone to allow access by families. We also recommend that the fence be a dark colour (black or slate) to be less obvious to local residents and not negatively impact on the general ambiance of the park. Importantly, the fence must be designed to ensure no potential head entrapment risks for children are created, i.e. no partially bound openings with a lower edge more than 600mm above the ground.
- Construct a limestone wall (under 500mm in height) between the playground area along current mulch line, between playground area and pond, as a barrier to slow the progress of young children towards the water. This would also provide extra seating and offer another play option for children, particularly if designed to include different heights, or broken up with stepping stones. Importantly, this will not restrict young children's access to the water. Its intention would be to slow children's progress and support adult supervision.





Child Accident Prevention Foundation of Australia

PLAYGROUND ADVISORY SERVICE

- Introduce a bed of low growing, hardy plants indigenous to the local area between the proposed limestone wall and the edge of the pond. This would reduce the visibility of the water for young children, further slow their progress and assist adult supervision. It also has the potential to add further play value by creating maze-style pathways (using mulch, crushed limestone, compacted gravel) entering the planting, but then directing away from the water.
- Repair the fence that is in place from the bridge along on the side of the creek, to restrict access to the creek by young children. The Shire might consider installing a gate to support access by adults and older children or replacing the fence with one low enough for adults to climb over should a child need adult assistance.
- To further encourage young children to remain within the playground space and avoid the nearby water, nature-based play options could be created within this space. Consider using plants, logs or rocks to create places of interest for children to explore.



- It is also strongly recommended that the Shire ensure that water entering the pond and creek is filtered to improve its quality and undertake a general cleanup of the pond and creek. This will reduce risk factors and allow children to play in this location where the water depth is more manageable for young children.

**PLAYGROUND ADVISORY SERVICE****Future Planning**

- As the majority of the current playground equipment is not compliant with current Australian Standards, the Shire should be planning for removal as the ability to maintain the equipment diminishes.
- If the Shire does plan to replace the equipment, it should consider locating new items on the other side of the creek adjacent to the more recently installed swing – therefore ensuring playground items are situated together in one location.
- Should the Shire adopt this recommendation, planning should commence in the immediate future. Although the large open area adjacent to the swings provides lots of space for playground development, it has very little shade. Kidsafe WA recommends that trees be planted as soon as possible to allow sufficient growth (at least 5 years) before installing playground equipment in this location. Temporary installation of shade sails might also still be necessary.
- To restrict young children's access to the creek from this proposed new location, it is recommended that the concrete path be redirected and a low wall barrier be constructed between the playground and the creek (see previous recommendation for the current playground area).

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.35 Falls Farm Management Committee - Nominations for Membership

Previous Items: N/A
Service Area: Community Development
File Reference: CO-CCS-009/3
Applicant:
Owner:

PURPOSE

1. To consider nominations for the appointment of members to the Falls Farm Management Committee.

BACKGROUND

2. The current members of the Committee are listed below
Cr Carol Everett – Councillor Delegate (Cr Stallard is Deputy Cr Delegate)
John Everett – Lesmurdie Ratepayers Association
John Kenny – Lions Club of Lesmurdie
Pauline Tonkin – Hills Folk Club
Joan Saunders – Tranquil Oasis
Brian Tee – Anglican Catholic Church

DETAILS

3. A nomination has been received for Geraldine Smailes from Soroptimist International of Darling Range.
4. A nomination has been received for Derek Winter from the Lions Club of Lesmurdie to increase their membership on the Committee. This is in accordance with the Terms of Reference.

STATUTORY AND LEGAL IMPLICATIONS

5. Appointments are made in accordance with section 5.10 (1) (a) of the Local Government Act 1995.

POLICY IMPLICATIONS

6. Policy CTEE3 Management and Advisory Committees – "*Representation, review and procedure*".

PUBLIC CONSULTATION/COMMUNICATION

7. Nil.

FINANCIAL IMPLICATIONS

8. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

9. Nil.

OFFICER COMMENT

10. Nil.

MEETING COMMENT

11.

OFFICER RECOMMENDATION

GS-35/2010

1. That Council appoint Derek Winter and Geraldine Smailes as members of the Falls Farm Management Committee.

ABSOLUTE MAJORITY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.36 Lesmurdie Road Roundabout - Artwork

Previous Items:	N/A
Service Area:	Engineering Services
File Reference:	
Applicant:	N/A
Owner:	N/A

PURPOSE

1. To consider the installation of public art in the roundabout on Lesmurdie Road, in front of the entrance to St Brigid's College.

BACKGROUND

2. At its Ordinary Council Meeting on 20 April 2009, former Councillor Giardina moved a 'Motion on Notice' requesting artwork on Lesmurdie Road. After consideration Council resolved the following;

'That staff investigate the feasibility of installing a piece of public art in the roundabout in Lesmurdie Road, in front of St Brigid's School entrance, and present a report to Council in due course'.

DETAILS

3. A detailed investigation has been carried out and it has been determined that the installation of public art in the roundabout on Lesmurdie Road is feasible.
4. A public art consultant has been engaged to prepare a public art strategy for the Shire with particular reference to the Town Centre.

STATUTORY AND LEGAL IMPLICATIONS

5. Nil.

POLICY IMPLICATIONS

6. Nil.

PUBLIC CONSULTATION/COMMUNICATION

7. Public consultation will be carried out as part of the selection and implementation of the artwork installation process, after the project is funded.

FINANCIAL IMPLICATIONS

8. While no specific art work has been designed for the roundabout, the cost of an artwork in such a location could be in the order of \$100,000.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

9. 1.2.3 – Promote a sense of identity and celebrate the community's values through the provision of public art.

2.2.3 – Facilitate the development of entry statements and streetscapes to reflect the character of the local community.

OFFICER COMMENT

10. The investigation revealed that it is physically possible to install public art in the roundabout however, the artwork would need to comply with the safety requirements under the Austroads Standards.
11. The installation of the public art should be considered in strategic planning context and take into account development of town centres and character within the Shire.
12. Prior to making any decision to proceed with an art work at this location it is recommended that the Public Art Strategy be expanded to include this, and other similar locations.

MEETING COMMENT

- 13.

OFFICER RECOMMENDATION**GS-36/2010**

1. That Council note that the installation of a public art work in the roundabout on Lesmurdie Road, in front of the entrance to St Brigid's College, is feasible.
2. That the CEO be requested to expand the Public Art Strategy consultancy to consider this roundabout and other similar locations within the Shire.

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.37 Light Vehicle Policy

Previous Items:	N/A
Service Area:	Chief Executive's Office
File Reference:	PT-OFV-001
Applicant:	N/A
Owner:	N/A

PURPOSE

1. To adopt a revised policy in regard to the Shire's fleet of light (passenger) vehicles.

BACKGROUND

2. The Shire currently maintains a fleet of light vehicles, with varying conditions for use. A policy is proposed which clarifies the conditions for supply and use of these vehicles, and provides for optimum return at changeover.

DETAILS

3. A Plant and Vehicle Management Review has recently been conducted by Uniqco International Vehicle Management.
4. The major recommendations from the review were –
 1. Continue to purchase 4 cylinder vehicles where practical for lowest whole of life costs, reduced fuel consumption and environmental impact and higher resale values.
 2. Purchase decisions – model and make selection using weighted evaluations to take into account safety, environmental considerations and whole of life costs.
 3. Vehicle changeover/optimum replacement no later than 4 years or 80,000 km for 4 cylinder cars/wagons and no later than 5 years or 120,000 km for all 6 cylinder vehicles and 4 cylinder utilities and vans.
 4. Include the average annual cost of providing vehicles for private use in salary packages to reflect actual costs and provide flexibility to senior management in respect to vehicle choice.
 5. Offer a premium novated lease option to staff (where applicable).
 6. Permanent use of vehicle log books to minimise FBT where business use is high.
 7. Include optional extras that optimise resale values and minimise depreciation and avoid those that don't add or retain value.

5. A light vehicle policy has been developed which addresses these recommendations **(Attachment 1)**.
6. The policy sets out the responsibilities of the Shire, managers and employees in regard to the supply and use of a Shire vehicle, the conditions of use for each usage category, and criteria for the type of vehicle that may be supplied.
7. The policy will allow for greater consistency in decision-making, and should result in the Shire obtaining greater value for money spent on its vehicle fleet.

STATUTORY AND LEGAL IMPLICATIONS

8. N/A

POLICY IMPLICATIONS

9. The existing policy ADM9, which was adopted in August 2008, will be revoked and replaced by the proposed new policy.

PUBLIC CONSULTATION/COMMUNICATION

10. Reviewed by the Executive Management Team and the Shire's Management group.

FINANCIAL IMPLICATIONS

11. The policy does not provide for any new vehicles to be supplied. This is determined by individual contract negotiation.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

12. Contributes to staff attraction/retention – Outcome 5.6 in the Strategic Plan is "Skilled, committed and professional staff."

OFFICER COMMENT

- 13.

MEETING COMMENT

- 14.

OFFICER RECOMMENDATION

GS-37/2010

1. That the Light Vehicle Policy **(GSC 37/2010 Attachment 1.)** , ADM9, be adopted by Council.



REGISTER OF COUNCIL POLICIES

Title:	Light Vehicle Policy		
Policy No.:	ADM9		
Date Adopted:		Date Last Reviewed:	

Objective:	To provide a framework for selecting, using and allocating passenger vehicles consistent with The Shire's operational and organisational development requirements
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Background

The purpose of this policy is to provide –

- Details of the terms and conditions for each category of vehicle use;
- Guidelines on the range of vehicles which the Shire will procure and offer to staff for commuting or private use;
- Fit for purpose lowest whole of life cost fleet vehicles;
- A contribution to a measurable reduction of greenhouse gas emissions;
- Maximum vehicle availability for business use;
- Minimum Fringe Benefit Tax (FBT) liabilities; and
- An attractive employment package for staff.

Policy

1. Policy Responsibility

Managers shall be responsible for ensuring that this policy is complied with. The Manager Human Resources will be responsible for coordinating the policy in collaboration with the Chief Executive Officer (CEO).

2. General

- Shire vehicles are visible assets in the community and as such are part of the corporate image of the Shire.
- No Shire officer shall be inhibited in carrying out his/her duties due to a lack of a cost-effective transport option.
- The Shire will provide a fleet of vehicles that are suitable for the task.
- The Shire will purchase or lease vehicles that will provide the optimum financial outcome for the Shire over the whole of life of the vehicle.
- Vehicles remain the property of the Shire at all times.
- Vehicles shall be included in a car pool for use during business hours.
- All vehicles shall carry a log book which must be completed for a minimum of three (3) months per annum by all drivers of the vehicle. High business use vehicles may be required to complete a log book on an ongoing basis – refer Section 6.4.
- Vehicles are generally linked to a specified position, not the person holding the position.
- The nature and type of vehicle to be allocated to the position shall be based on business requirements unless otherwise approved by the Chief Executive Officer (CEO).
- When purchasing replacement vehicles, a weighted evaluation matrix is used incorporating whole of life cost, environmental impact and safety.

- Average annual vehicle costs are used for valuing the annual cost of vehicles included in staff employment packages.
- As positions become vacant, a review will be carried out by the relevant Director to determine the need for a vehicle allocation.
- The Shire will provide access to a premium novated lease for staff who want the flexibility of choosing their own vehicle. Refer Section 13.
- Where the CEO has approved a premium novated lease in lieu of a Shire supplied vehicle, the conditions detailed in Section 13 shall apply.
- The timing of vehicle changeover shall be in accordance with the vehicle replacement policy.
- Employees with use of vehicles when on leave are required to use fuel cards for fleet management purposes. If considered appropriate, employees can then repay the costs based on km charges or weekly rate.
- It is the Shire's position that vehicles will not be the subject of negotiations for inclusion in Certified Agreements, State Workplace Agreements or Australian Workplace Agreements.
- The right to participate in the Vehicle Scheme may be suspended at any time at the discretion of the CEO, if the officer or nominee –
 - Is convicted of a serious driving offence;
 - Is judged to have incurred excessive insurance claims;
 - Has not maintained the vehicle in a suitable manner;
 - Has breached any of the agreed vehicle policy conditions;
 - Fails to provide accurate FBT information as requested;
 - Uses the vehicle to derive income from outside business, unless authorised by the CEO; or
 - Has acted in a manner deemed inappropriate by the CEO.

3. The Shire's Responsibility

- Annual Registration, Insurance and FBT payments relevant to the vehicle.
- The vehicle will be replaced at intervals according to the Shire's Vehicle Replacement Policy.
- The Shire may undertake an independent random audit or inspection of vehicles to ensure that the conditions of this policy are being met.
- The vehicle is fully serviced and maintained by the Shire for 52 weeks of the year with the Shire accepting all costs associated with running of the vehicle.
- Where vehicles exceed their warranty period, the Shire will purchase roadside assistance from RAC or the manufacturer of the vehicle.
- A fuel card is to be provided and used when purchasing all fuel and oil including during periods of annual leave for fleet management purposes. The fuel card must not be used to purchase any other item.
- The Shire will charge a fee for private use of a vehicle, to be reviewed from time to time by the CEO.

4. Schedule of Fees

The CEO will determine the contribution to be paid by staff with full private and limited private use entitlements, and will review the contribution from time to time. Unless agreed by the CEO, all contributions are to be deducted after tax and will not be suspended due to staff being on leave.

Contribution rates shall take into account the make and type of vehicle allocated, and shall be annualised and paid fortnightly over 26 pay periods.

5. Managers' Responsibility

Managers shall be responsible for monitoring car pooling and utilisation of vehicles from within their department. Swapping of vehicles should be initiated firstly within departments. If the target annual utilisation cannot be achieved, then swapping between departments should be initiated.

6. Employees' Responsibility

All persons driving a Shire vehicle shall hold a current Western Australian Driver's Licence.

An officer assigned a Shire vehicle shall –

- (1) Enter into an agreement to confirm the type of vehicle, type of use and contribution rate, if applicable, to the use of a Shire vehicle by an officer.
- (2) Sign their acceptance to the Shire's conditions of use of a Shire motor vehicle, which governs use, care and maintenance as detailed in this policy document.

6.1 Accident Or Damage

In the event of an **accident or damage** to a vehicle it is the responsibility of the employee to –

- Report as soon as practicable to the Manager Human Resources any involvement in a motor vehicle accident or upon sustaining general damage to the vehicle.
- Report any accident in a motor vehicle to the Police where required by law.
- Not accept or acknowledge any liability on behalf of the Shire arising from an accident.
- Complete as soon as practicable after the accident the appropriate claim form and, in consultation with the employee's supervisor, an incident report form, and return them to the Payroll/Insurance Officer.

Employees, or their nominated person, if found to be driving a Shire vehicle under the influence of drugs or alcohol, will be held personally responsible for any repairs or legal action resulting from any accident in which they are involved. Similar conditions shall apply to damage occurring as a result of inappropriate behaviour. Full costs relating to damage will be recovered from the employee. The employee would not normally be liable for any insurance excess costs involved if damage to the vehicle occurs in circumstances defined within authorised use.

An employee whose licence has been suspended shall immediately advise their supervisor and arrange for the vehicle to be returned to the Shire Depot. The employee will notify the Paymaster of the situation and arrange to have any deduction of payments (if being made) discontinued until the suspension expires and/or private use rights are resumed

6.2 Maintenance and Cleaning

Employees who have full private, limited private or commuting use of a vehicle are responsible for –

- Keeping the vehicle clean during their own time;
- Ensuring the vehicle is serviced as per the Servicing Schedule;
- Reporting mechanical defects as soon as practicable;
- Ensuring the vehicle is secured and safely parked at all times while at the Employee's residence; and
- Avoiding leaving property visible within the vehicle.

6.3 Appropriate Use

Employees shall be responsible for ensuring an allocated vehicle is used appropriately at all times. Vehicles other than 4 wheel drives should not be taken off road. Employees shall be responsible for paying for any

damage that occurs when a vehicle has been deemed to have been used inappropriately.

Reconditioning costs at change over may be recovered from staff if the vehicle is excessively damaged through negligence.

The fleet manager shall report excessive reconditioning costs to the relevant Director. The CEO shall decide if excessive costs shall be required to be paid by the officer.

6.4 Fringe Benefit Tax Reporting

All Fringe Benefits Tax (FBT) reporting requirements are to be completed and submitted to the Payroll/Insurance officer by the due date. These include –

- Log books of vehicle use are to be completed –
 - For a minimum of 3 months per year for all vehicles;
 - Permanently for FBT applicable vehicles with high business use and commuting use; and
 - Permanently for commercial vehicles with private use.
- Annual returns giving details of –
 - Any employee using the vehicle;
 - The start and finish dates of each period of use; and
 - Details of the vehicle use when allocated to another person.

Employees who have been allocated vehicles for commuting or limited private use are required to notify the Manager Human Resources of any changes to the allocation of the vehicle (eg. during leave or staff rotation, etc). Failure to do so will result in the Shire assuming the vehicle is still under the employee's control and associated fringe benefits will be attributed to the employee.

FBT Rate Thresholds	
Annual Km Travelled	Rate of FBT
< 15,000km/yr	26% (under 42km/day)
15,000 < 25,000km/yr	20% (+42km/day)
25,000 < 40,000km/yr	11% (+70km/day)
≥ 40,000km/yr	7%(over 110km/day)
Notes <ul style="list-style-type: none"> ❖ The % FBT is applied to the purchase price of the vehicle (including GST). Hence either the lower the purchase price or the % FBT applied, the better the \$ outcome for employer. ❖ FBT does not apply to commercial vehicles with no private use (eg. Utilities and vehicles not designed principally to carry passengers) 	

6.5 Vehicle Utilisation

Shire vehicles are to be rotated to maximise utilisation and reduce FBT liability. Employees must accept that they may be allocated a different vehicle from time to time in order to increase that vehicle's utilisation.

An employee's superannuation surcharge and government benefits can be affected by their reportable FBT, and employees allocated a vehicle are expected to play an active part in reducing FBT liabilities.

6.6 Other Responsibilities

It shall be the responsibility of the person to whom the vehicle has been allocated to ensure that –

- All drivers shall reveal any previous driving offences (not speeding or parking) and accumulated demerit

points up to 5 years previously that may affect insurance cover.

- The person is familiar with the conditions of this policy and that all forms relating to the allocation of the vehicle (including nominee's information) are provided to the Shire.
- Parking fines and traffic infringements are paid by the offending driver.
- The vehicle is housed in a secure and preferably off street location, and kept locked at all times when not in use.
- The vehicle will be available for Shire business on a daily basis (excluding approved periods of leave). This will take precedence over private use.
- When the vehicle is not required during annual leave it is to be garaged at the Shire Depot, unless approved by the CEO.
- Only authorised persons (employee or nominee) may drive a Shire vehicle. In an emergency any person holding a WA Drivers Licence may drive the vehicle, provided the employee is a passenger in the vehicle at the time the vehicle is being driven.
- Employees are to ensure that passengers and load limits are not exceeded at any time. Off road use is not permitted except where the vehicle is designed for such use.
- Pets are permitted in Shire vehicles, provided that the interior of the vehicle is not damaged or affected by odour. The CEO has the discretion to prohibit pets from a specific vehicle or all vehicles.
- **No SMOKING** is permitted in Shire vehicles at any time.

7. Special Conditions

In addition to the general employee responsibilities as outlined, special conditions will apply to each category of use.

7.1 Full Private Use

- The CEO and Directors are permitted unlimited use of the vehicle throughout Australia.
- Managers are limited to within Western Australia, unless authorised by the CEO.
- The CEO and Directors may authorise other drivers to use the vehicle, while Managers may nominate their spouse, partner or other person as a user of the vehicle. The nomination form will be completed by the employee and submitted to the Insurance/Payroll officer, who will maintain a central register.
- The CEO, Directors and Managers have full access to their allocated vehicle during all periods of leave and shall use the Shire supplied fuel card for all fuel purchases.

7.2 Limited Private Use

- Coordinators have private use in the Metropolitan area, and up to 100km from the Perth GPO - or the extremities of the Shire of Gingin to the North, The City of Mandurah and the Shire of Murray in the South and the Shires of Toodyay, York and Northam to the East. Use outside these parameters needs to be authorised by the CEO.
- Coordinator vehicles are not available for private use during periods of leave.
- The vehicle will be made available during office hours as a pool vehicle.
- Employees may be required to make a fortnightly contribution, payable after tax, as described in the schedule of fees.
- An employee with private use may nominate their spouse, partner or other person as a user of the vehicle and complete the appropriate forms. The Insurance/Payroll officer will maintain a register of authorised persons.
- In the event of a change of duties or change to the nature of work for which the employee is employed, the Shire reserves the right to withdraw the provision of a vehicle.

- Use during periods of leave, generally not exceeding four (4) weeks, may only be permitted at the discretion of the Chief Executive Officer (in consultation with the relevant Director), and provided that the vehicle is not required for municipal purposes. Where permission is given the officer will be responsible for the cost of all fuel used while on leave.

7.3 Commuting Use

- Pool vehicles are available for commuting use to and from the employee's place of work and home. Employees will not use Shire vehicles for private use, such as taking family to and from work/school etc, and shall not include any substantial deviation or substantial interruption of the journey, unless approved by the CEO.
- Diversion to attend a course of study or professional development outside normal business hours is to be authorised by the Manager and taken as part of the journey to or from work.
- In the event of a change of duties or change to the nature of work for which the employee is employed, the Shire reserves the right to withdraw the provision of a vehicle.
- The vehicle will be available during office hours as a pool vehicle and cannot be used during periods of long service leave, annual leave, and sick leave.

8. Car Pooling Priorities

All allocated vehicles shall be available for other staff to use. Priority for allocation within the pool shall be –

- (1) General staff vehicles;
- (2) Coordinators' vehicles;
- (3) Managers' vehicles;
- (4) Directors' vehicles.

9. Type of Vehicle Allocated

The Shire's fleet mix consists of a variety of makes and models of vehicles. Unless otherwise determined by the CEO, the following vehicle types will apply to the identified positions where a Shire vehicle is provided.

Position	Use	Type of Vehicle
CEO	Full Private Use	As per contract or choice of vehicle within annual vehicle allowance. Premium novated lease available
Directors	Full Private Use	As per contract or choice of vehicle within annual vehicle allowance. Premium novated lease available
Managers	Full Private Use (WA)	As per contract or choice of vehicle within annual vehicle allowance. Premium novated lease available
Coordinators	Limited Private Use	4 Cylinder Automatic Sedan or other specified vehicle as required by the position.
Staff (where approved)	Commuting Use of pool vehicles	4 Cylinder Automatic Sedan or other specified vehicle as required for car pool use.

Where possible, 4 cylinder vehicles should be purchased for lowest whole of life costs, reduced fuel consumption or environmental impact and higher resale values.

All vehicles whether Shire owned or novated must –

- Be available on the government contract list;
- Have a minimum 4 star safety rating; and

- Have a weighted score of 85% or more within their class (refer Section 11).

10. Optimum Change Over of Light Fleet

Changeover of light fleet vehicles (based on resale value, servicing and maintenance costs, downtime costs and changeover costs) shall be made within the following range –

Vehicle Type	Use
4 cylinder cars	No later than 4 years or mileage of 80,000 km
6 cylinder vehicles and all 4 cylinder utilities & vans	No later than 5 years or mileage of 120,000 km

The Fleet Manager has delegated authority to change vehicles within these parameters.

If appropriate, vehicles can be replaced between 1 and 5 years. The CEO can approve changeover outside of these guideline timeframes.

Market data on light vehicle changeover shall be reviewed every 6 months or when a vehicle is due for replacement.

11. Environmental Considerations in Light Vehicle Purchasing

A balanced assessment using the weighted criteria below is used in purchase decisions for light fleet vehicles –

Criteria	Weighting (%)
Annual whole of life costs (including FBT & fuel consumption)	70
CO ₂ emissions	10
Air Pollution Rating	10
Safety	10

12. Optional Extras

The following accessories may be included in specifications for new vehicle purchases –

Air Conditioning	Cruise Control
ONLY Light metallic paint	ABS braking (essential)
ONLY Rubber floor mats	Auto Rear Mirrors (with the exception of utilities)
Mud flaps front & rear	Stability Control (where available as a standard)
Passenger air bag where not available as standard	Central locking
Auto adjustable rear mirrors	Mobile phone hands-free / Bluetooth kit

Optional

Headlight and bonnet protector	Weather shield
3 point seat belts in all passenger positions (standard in most vehicles)	Reverse warning sensors

Optional accessories outside this list will need CEO approval.

The equipment must not affect the suitability of the vehicle for Shire use or other operational requirements, or public perception.

13. Premium Novated Lease Option

If a premium novated lease is an option taken in lieu of an existing Shire provided vehicle, then the employee must make their leased vehicle available at all times for their business use without any additional payments from the Shire.

The choice of vehicle available under a premium novated lease shall be in keeping with government contract vehicles.

CROSS REFERENCES (If any):

Admin Policy/Procedure:		Delegation:	
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LEGAL REFERENCES

Legislation:	
Local Law:	

Notes:	© UNIQCO INTERNATIONAL
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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.38 Review of the Shire of Kalamunda Strategic Plan 2009 - 2014

Previous Items:	OCM 29/09, 16 March 2009
Service Area:	Chief Executive's Office
File Reference:	OR-CMA-007
Applicant:	N/A
Owner:	N/A

PURPOSE

1. To consider amendments to the Shire's Strategic Plan.

BACKGROUND

2. The Strategic Plan, which sets out Council's direction for the Shire for a five year period, was adopted by Council in March 2009. A copy of the current Strategic Plan, including the new strategy adopted by Council on 15 February 2010, is shown at **(Attachment 1)**.
3. The Strategic Plan is structured as a hierarchy –
 - a. broad **goals** (such as "Community Development – A strong sense of community");
 - b. more specific **outcomes** (for example, "Enhanced quality of life for the aged and disabled);
 - c. **strategies** linked to each outcome (for example, "Achieve the required level of high and low residential care places in the appropriate locations to meet current and future demand by collaborating with residential care providers").

By achieving the individual strategies, the Shire will achieve its outcomes, and ultimately its goals.

DETAILS

4. Each business unit within the Shire has its own business plan, containing actions to be completed during the financial year. Every action is linked directly to a strategy from the Strategic Plan.
5. As we are approaching the end of the first year of the Strategic Plan, it is appropriate to consider the effectiveness of the Strategic Plan.
6. A workshop was held for Directors and Managers on the 3rd of March, facilitated by staff from CAM Management Solutions. This workshop particularly focussed on –

Strategies in the Plan that had no linked actions (and considered whether the strategy was useful, or needed to be reworded, or whether new actions needed to be created);

Strategies which had a large number of linked actions (to determine whether the

strategy was too broad, and needed to be split into a number of more specific strategies); and

Whether any new strategies were required to achieve the outcomes set out in Council's Strategic Plan.

7. Suggested changes to the Strategic Plan resulting from the workshop are shown at **(Attachment 2)**. The revised strategies and outcomes are shown in pink.
8. Suggestions for additions to the Strategic Plan have also recently been received from the community. These are included for Council's consideration under strategy 1.7, and are shown in green.

STATUTORY AND LEGAL IMPLICATIONS

9. Nil.

POLICY IMPLICATIONS

10. Nil.

PUBLIC CONSULTATION/COMMUNICATION

11. The Strategic Plan is available on the Shire's website.

FINANCIAL IMPLICATIONS

12. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

13. The Strategic Plan sets the direction of the Shire. Any actions planned for the financial year must relate to a strategy in the Strategic Plan.

OFFICER COMMENT

- 14.

MEETING COMMENT

- 15.

OFFICER RECOMMENDATION

GS-38/2010

1. That Council adopts the revised Strategic Plan for the period 2009 – 2014, as shown in **(GSC 38/2010 Attachment 2.)**

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

9.39 Attendance at the 2010 National General Assembly of Local Government in Canberra by the Chief Executive Officer and Shire President

Previous Items:	N/A
Service Area:	Chief Executive's Office
File Reference:	HU-TRD-004
Applicant:	N/A
Owner:	N/A

PURPOSE

1. To seek endorsement from Council for the Shire President to attend the 2010 National General Assembly of Local Government conference in Canberra, from 14th – 17th June.

BACKGROUND

2. The Chief Executive Officer will be attending the National General Assembly of Local Government conference, to be held at the National Convention Centre in Canberra from the 14th to 17th June, focussing on the key priorities facing local government. The theme for this year's assembly is *Population, Participation and Productivity*, which will enable local governments to focus on some of the most topical and important national issues (**Attachment 1**).
3. The Chief Executive Officer and Shire President attended the National General Assembly of Local Government conference in June 2009.

DETAILS

4. The 2010 National General Assembly of Local Government conference offers the opportunity to learn, hear, participate and communicate in an interactive environment.

There will be keynote sessions by national prominent leaders in Infrastructure, Climate and Financing. The assembly sessions will offer a valuable opportunity for local government to explore and develop policies on a wide range of topics including –

- Constitutional Reform;
- Population planning and demographics;
- Climate Change;
- Economic Development; and
- Participation in the workforce.

STATUTORY AND LEGAL IMPLICATIONS

5. N/A

Goals, Outcomes and Strategies

Goal	1	COMMUNITY DEVELOPMENT – A strong sense of community A place where people want to work, live and visit, meeting a diverse range of community needs
Outcome	1.1	<i>Enhanced quality of life for the aged and disabled</i> To ensure all people can enjoy a standard of life comparable to that of all others in the Shire <ul style="list-style-type: none"> 1.1.1 Improve the choice in housing for the aged by providing a range of smaller homes and unit dwellings whilst maintaining a balanced supply of housing stock to meet demand over time 1.1.2 Achieve the required level of high and low residential care places in the appropriate locations to meet current and future demand by collaborating with residential care providers 1.1.3 Expand home support and community care services so that remaining at home as independently as possible is a realistic option for most aged and disabled 1.1.4 Ensure that people with disabilities have the same opportunities as other people to access the services, events and facilities of the Shire
Outcome	1.2	<i>A Vibrant Arts and Cultural life community</i> To enhance the cultural life of the community with a diverse range of cultural opportunities, experiences and events, which can be embraced by the Shire at the community level <ul style="list-style-type: none"> 1.2.1 Support a range of existing cultural activities and provide opportunities to establish new initiatives for cultural activities in partnership with community and arts groups and networks 1.2.2 Develop practical mechanisms for obtaining broader community input and involvement and best practice processes in the design and development of public arts projects 1.2.3 Investigate funding opportunities for existing and future cultural development programs, events and festivals 1.2.4 Promote participation and capacity building in community life by supporting community groups and volunteers 1.2.5 Support the community's desire to celebrate culture through a broad cross section of cultural experiences, festivals and events.
Outcome	1.3	<i>The community has access to a diverse range of recreational opportunities</i> Diverse recreational opportunities are encouraged and promoted through development of public initiatives and facilities and the appropriate regulation of private operations. Both a range of active and passive recreational possibilities are ensured to support our diverse community and visitor base. <ul style="list-style-type: none"> 1.3.1 Effective management of recreational and open space requirements to maintain the feeling of a community and family friendly atmosphere 1.3.2 Manage sporting reserve infrastructure needs and influence sports program delivery to minimise duplication in order to reduce the peaks in the demand for reserve use 1.3.3 Improve and expand the current shared pathways network to ensure a good and consistent network for walking, cycling and recreational hiking are in place 1.3.4 Provide library facilities and services at a high standard to allow for the engagement of the whole community in lifelong learning opportunities 1.3.5 Development of active and passive recreational facilities based on evidence supported evaluation and environmentally sustainable principles



Goals, Outcomes and Strategies

Goal	1	COMMUNITY DEVELOPMENT – A strong sense of community A place where people want to work, live and visit, meeting a diverse range of community needs
Outcome	1.4	<i>The Shire of Kalamunda is a safe and secure community</i> Community members feel safe while carrying out their daily lives in the Shire, supported by a safe and relaxed lifestyle <ul style="list-style-type: none"> 1.4.1 Continue to improve the physical environment and design of Council facilities experiencing safety problems 1.4.2 Increase level and quality of lighting across the Shire including lighting in parks and public places 1.4.3 Investigate installation of CCTV or alternative safety measures for community safety problem areas and hotspots 1.4.4 Develop strategies to support and educate the community about safety and crime prevention 1.4.5 Develop and implement a local Graffiti policy and strategy 1.4.6 Provide ongoing support to a region wide strategic level group to plan and drive regional community safety and crime prevention initiatives 1.4.7 Ensure effective planning for and coordinated management of emergencies within the Shire via the Local Emergency Management Committee
Outcome	1.5	<i>Opportunities and support for young people</i> To support and encourage the provision of a diverse range of structured, unstructured and casual leisure and entertainment options that are low cost and accessible to young people <ul style="list-style-type: none"> 1.5.1 Facilitate a coordinated approach to identifying and meeting the needs of young people by working with other government, community and private sector agencies to ensure the efficient use of resources 1.5.2 Support efforts to secure funding for regional youth and crime minimisation projects 1.5.3 Continue to support school education and alternative educational programs across the region 1.5.4 Support and promote programs for the Indigenous 1.5.5 Continue to fund and expand funding to community groups where the needs are greatest
Goal	1	COMMUNITY DEVELOPMENT – A strong sense of community A place where people want to work, live and visit, meeting a diverse range of community needs
Outcome	1.6	<i>Inclusive intergenerational Health and Wellbeing opportunities</i> Provision of appropriate services that support intergenerational health and wellbeing of residents in the community including a diverse age and cultural range, to ensure quality of life for all people living in the Shire. <ul style="list-style-type: none"> 1.6.1 Encourage and support young people to become volunteers 1.6.2 Develop and implement intergenerational skill sharing activities that provide learning opportunities for all ages 1.6.3 Develop and support partnerships with service providers that deliver active citizenship and community service programs 1.6.4 Support and partner with community, government and not for profit groups



Goals, Outcomes and Strategies

- that provide learning and wellbeing opportunities for all ages
- 1.6.5 Encourage and support the inclusion and expansion of HACC funded services into the control and care of the Shire
 - 1.6.6 Ensure adequate child care facilities operate in the Shire
 - 1.6.7 Support and encourage delivery of programs for families and parents experiencing difficulties in the Shire

Goal	2	BUILT ENVIRONMENT – An integrated built environment Sustainably manage the built environment to minimise development impacts on the natural environment and to effectively plan for future community needs and population growth
Outcome	2.1	<i>Improved asset management to meet community needs today and in the future</i> Responsibly manage population growth in such a way that it protects the natural environment while meeting the needs of local community <ul style="list-style-type: none"> 2.1.1 Develop and implement a policy and structure to ensure the effective management of Shire owned and managed land and buildings 2.1.2 Design and implement effective decision making frameworks for asset management investment 2.1.3 Implement an effective asset management framework inclusive of risk identification 2.1.4 Develop financially sustainable funding models demonstrating least whole of life costs for Shire assets 2.1.5 Development of Kalamunda as an environmentally sustainable Shire through planning regulations and policies, resident education and best practice role modelling of commercial and residential developments 2.1.6 Ensure the local planning scheme, strategy and policies appropriately address the future supply and demand and needs and expectations of the total demographic of our community
Outcome	2.2	<i>Development of urban design to meet community aspirations of history, heritage and lifestyle values</i> Urban design planning and development to enhance and protect the historic character of the Shire, taking into consideration Indigenous heritage, lifestyle factors and effective built design principles to protect the natural environment <ul style="list-style-type: none"> 2.2.1 Support the preservation of historic sites and buildings 2.2.2 Incorporate best practice principles for designing out crime and encourage private developers and owners to do the same 2.2.3 Investigation of development of entry statements and streetscapes to reflect the character of the local community 2.2.4 Identify significant Indigenous heritage areas and develop culturally appropriate management strategies 2.2.5 Monitor and implement best practice environmental design principles in solar, water re-use and alternative energies
Goal	2	BUILT ENVIRONMENT – An integrated built environment Sustainably manage the built environment to minimise development impacts on the natural environment and to effectively plan for future community needs and population growth



Goals, Outcomes and Strategies

Outcome	2.3	<p>Long term viability of infrastructure and facilities</p> <p>Ensures the long term viability of facilities and encourage community participation in activities by maximising utilisation of current facilities and develop future facilities in areas of high demand</p> <p>2.3.1 Undertake revitalisation of town centres through the implementation of Town Centre Improvement Action Plans</p> <p>2.3.2 Maintain, refurbish or upgrade existing infrastructure to encourage increased utilisation and extension of asset life</p> <p>2.3.3 Maintain, refurbish or upgrade reserves and park lands infrastructure, and maintain reserves support infrastructure such as public amenities and playgrounds</p> <p>2.3.4 Maintain and improve local road and verge networks and implement traffic management initiatives where required</p> <p>2.3.5 Develop and facilitate private/public partnerships to fund and provide infrastructure and facilities</p>
Goal	3	<p>NATURAL ENVIRONMENT – The protection of natural resources from the impact of unsustainable development</p> <p>Kalamunda is recognised for its protection, management and promotion of the natural environment to ensure a lasting legacy for future generations</p>
Outcome	3.1	<p>Sustainable water management</p> <p>Implement strategies to protect water local catchments and to sustainably manage water use for the ongoing preservation of water resources</p> <p>3.1.1 Ensure water reserves in the catchment areas are protected</p> <p>3.1.2 Protect, enhance and develop regional ecological linkages</p> <p>3.1.3 Develop an overall drainage strategy for protection of the water catchments</p> <p>3.1.4 Actively encourage adoption of water sensitive technologies and practices, including the implementation of water re-use practices</p>
Outcome	3.2	<p>A reduction in per capita waste produced and energy consumed by the Shire and the Community</p> <p>Introduce initiatives to combat climate change and enhance the natural environment that are embraced by the community and are effective in reducing the amount of waste produced, energy consumed and increase the amount of recycling of waste</p> <p>3.2.1 Identify initiatives and encourage residents to explore waste management alternatives to traditional waste disposal options</p> <p>3.2.2 Actively encourage the use of alternative renewable energy sources</p> <p>3.2.3 Develop and implement local and regional policies and initiatives to mitigate climate change impacts</p> <p>3.2.4 Participate in ongoing recycling and waste management initiatives in partnership with the Eastern Metropolitan Regional Council (EMRC)</p> <p>3.2.5 That the CEO review the Shire's waste strategy, in particular the collection and disposal of green waste</p>
Outcome	3.3	<p>Protection and enhancement of Bushland reserves, Local Natural Areas and Biodiversity Conservation</p> <p>To protect and enhance the Bushland Reserves, Local Natural Areas and overarching Biodiversity values present in these areas whilst managing future development for the betterment of current and future generations</p>



Goals, Outcomes and Strategies

- 3.3.1 Continue planting locally endemic species in road reserves and wildlife corridors to maintain the biodiversity conservation values of the Shire
- 3.3.2 Encourage increased protection of local natural areas on private land
- 3.3.3 Continue to improve environmental values in the region through the implementation of education programs
- 3.3.4 Implement effective land management practices that take into consideration environmental objectives of vegetation conservation, pest management, and the control of invasive weeds

Goal	4	ECONOMIC DEVELOPMENT – A prosperous economy Encourage economic development by supporting and building local partnerships with business and industry bodies, attracting business to the Shire and driving state level strategies, to support diverse urban and rural industries for a vibrant prosperous community
Outcome	4.1	<i>Improved transport access to Perth CBD and other major centres / facilities</i> Actively advocate, seek funding and cooperate with all levels of government and business to ensure transport needs of the region are understood so that long term planning strategies can take current and future transport needs into consideration <ul style="list-style-type: none"> 4.1.1 Continue to lobby all levels of government, community, and regional partnerships to support the development of appropriate public transport options for the region 4.1.2 Advocate for the extension of rail facilities to the Perth airport and the Kalamunda region 4.1.3 Work with the Department of Planning and Infrastructure (DPI) and other local governments to implement the Kewdale-Hazelmere Industrial Master Plan 4.1.4 Work with the member councils of EMRC to effectively plan for and support the implementation of transit oriented development within Perth's Eastern Region
Outcome	4.2	<i>Increased opportunities for local business and employment</i> Identify increased opportunities for local business and employment, including maximising the benefits of the industry corridor and preserving agricultural and viticultural industries <ul style="list-style-type: none"> 4.2.1 Undertake a review of the local planning strategy to identify potential industrial land for further economic development 4.2.2 Support initiatives and partnerships with service providers and agencies providing young people's access to employment, education and training 4.2.3 Partner with local and regional businesses to support further economic development 4.2.4 Preserve agriculture and viticulture by developing a local rural areas economic development strategy 4.2.5 Encourage short term home based businesses through supportive Shire regulations 4.2.6 Encourage and support the provision of a business incubator
Outcome	4.3	<i>A recognised tourist destination on the City fringe</i> Attract new tourism and encourage the development of opportunities through the promotion of existing iconic places such as the Bibbulmun Track and Lesmurdie Falls, unique natural features and relaxed atmosphere of the Shire <ul style="list-style-type: none"> 4.3.1 Encourage cross promotion of festivals to include tourist icons of the region



Goals, Outcomes and Strategies

- 4.3.2 Develop the Kalamunda Community and Cultural Centre
- 4.3.3 Identify funding and project opportunities to enhance the Shire both for residents and as a destination for visitors
- 4.3.4 Develop a tourism policy and plan, incorporating management practices for natural environmental features

Goal	5	GOVERNANCE AND ORGANISATION – A leading organisation A Shire that is well governed, providing positive leadership and efficient service delivery to the community
Outcome	5.1	Governance and planning Provide ethical governance and ensure appropriate levels of corporate planning for effective management <ul style="list-style-type: none"> 5.1.1 Ensure appropriate funds are available to and implement existing action plans within realistic timeframes 5.1.2 Develop, implement and regularly review the Shire's strategic management plans and corporate business plans 5.1.3 Regularly review the organisation's governance structure, policies and procedures in response to changing circumstances 5.1.4 Ensure appropriate systems and procedures are in place to comply with statutory compliance and enhance effective business management 5.1.5 Regular review and development of local laws and policies to ensure relevance to strategic direction of shire and community
Outcome	5.2	Excellence in customer service and community consultation Provides a level of service commensurate with community expectations based on appropriate service standards and a focus on the community through effective communication and consultation techniques <ul style="list-style-type: none"> 5.2.1 Continually promote achievements, completion of projects, what the Shire is doing, now and in the future, to the community 5.2.2 Ensure all people are able to receive information from the Shire in a format that will enable them to access the information 5.2.3 Ensure all people within the Shire receive the same level and quality of service from employees 5.2.4 Maintain and improve Shire communication channels for Shire activities utilising traditional, current and leading edge technologies for residents, business and visitors 5.2.5 Ensure appropriate mechanisms for public consultation with and feedback from people within the Shire, are available for all sectors of the community 5.2.6 Maintain high levels of satisfaction with customer service internally and externally to the organisation through the development and implementation of a customer service charter and plan
Outcome	5.3	Growth in innovative services Deliver services that are reflective of the strategic direction of the Shire to meet the needs of the community and comply with statutory requirements. Continually review and improve services and organisational capacity to maintain relevance to the community and confidence in the organisation to adapt to the changing environment <ul style="list-style-type: none"> 5.3.1 Increase the capacity of business units to better deliver business unit and organisational goals 5.3.2 Regularly review services and standards offered by the Shire to ensure they meet community needs



Goals, Outcomes and Strategies

		5.3.3	Provide modern and welcoming facilities for the use of organisational and community needs
		5.3.4	Implement best practice initiatives and plans through benchmarking, networking and scans of the external environment
Goal	5	GOVERNANCE AND ORGANISATION – A leading organisation	
		A Shire that is well governed, providing positive leadership and efficient service delivery to the community	
Outcome	5.4	Diversify revenue and funding sources	
		Ensure corporate sustainability through the diversification of funding sources to reduce reliance on the current rates base to meet funding needs of the Shire	
		5.4.1	Measure, monitor and improve cost and effectiveness of the functions of the Shire
		5.4.2	Explore all avenues of funding including borrowings and sale of assets
		5.4.3	Access maximum levels of grants funding available through government and non-government means
		5.4.4	Implement and maintain a rating system which is equitable and realistic
		5.4.5	Review Council's grant policies and provision of funding to events and activities within the Shire and to community groups
Outcome	5.5	Finance and business systems meet the needs of the organisation	
		Ensuring that the organisation has the right management plans, tools and support structures in place to effectively run the organisation	
		5.5.1	Develop and maintain information systems to capture monitor and compare corporate data & performance
		5.5.2	Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements
		5.5.3	Ensure business continuity and risk management plans are in place and reviewed regularly
Outcome	5.6	Skilled, committed and professional staff	
		Staff are committed to the organisation, have appropriate opportunities for development and are competent in their roles	
		5.6.1	Implement and manage effective and efficient learning and development opportunities to increase organisational capability
		5.6.2	Implement workforce strategies to attract and retain competent staff and protect staff well being
		5.6.3	Adopt best practice HR planning to align current and future business direction with organisational capability
		5.6.4	Provide appropriate governance support and development opportunities to Councillors and Staff to ensure effective leadership of the organisation and community



Goals, Outcomes and Strategies

Goal	1	COMMUNITY DEVELOPMENT – A strong sense of community A place where people want to work, live and visit, meeting a diverse range of community needs
Outcome	1.1	Enhanced quality of life for the aged and disabled To ensure all people can enjoy a standard of life comparable to that of all others in the Shire <ul style="list-style-type: none"> 1.1.1 Improve the choice in housing for the aged by providing a range of smaller homes and unit dwellings whilst maintaining a balanced supply of housing stock to meet demand over time 1.1.2 Facilitate the provision of the required level of high and low residential care places in the appropriate locations to meet current and future demand by collaborating with residential care providers 1.1.3 Expand home support and community care services so that remaining at home as independently as possible is a realistic option for most aged and disabled 1.1.4 Ensure that people with disabilities have the same opportunities as other people to access the services, events and facilities of the Shire
Outcome	1.2	A Vibrant Arts and Cultural life community To enhance the cultural life of the community with a diverse range of cultural opportunities, experiences and events, which can be embraced by the Shire at the community level <ul style="list-style-type: none"> 1.2.1 Strengthen the community spirit through the provision of cultural activities promoting participation and capacity building in partnership with community groups and networks 1.2.2 Promote a sense of identity and celebrate the community's values through the provision of public art 1.2.3 Support the community's desire to celebrate culture through a broad cross-section of festivals and events whilst maximising partnerships and financial opportunities.
Outcome	1.3	The community has access to a diverse range of recreational opportunities Diverse recreational opportunities are encouraged and promoted through development of public initiatives and facilities and the appropriate regulation of private operations. Both a range of active and passive recreational possibilities are ensured to support our diverse community and visitor base. <ul style="list-style-type: none"> 1.3.1 Manage the effective promotion, planning and usage of recreational spaces, services and facilities 1.3.2 Develop the current shared pathways network to adequately provide for walking, cycling and recreational hiking 1.3.3 Provide library facilities and services to allow for the engagement of the whole community in lifelong learning opportunities 1.3.4 Develop active and passive recreational facilities based on environmentally sustainable principles.



Goals, Outcomes and Strategies

Goal	1	COMMUNITY DEVELOPMENT – A strong sense of community A place where people want to work, live and visit, meeting a diverse range of community needs
Outcome	1.4	<p><i>The Shire of Kalamunda is a safe and secure community</i> Community members feel safe while carrying out their daily lives in the Shire, supported by a safe and relaxed lifestyle</p> <p>1.4.1 Continue to improve the physical environment and design of Council facilities experiencing safety problems</p> <p>1.4.2 Facilitate and, where appropriate, support and educate the community in the development and implementation of community safety and crime prevention initiatives</p> <p>1.4.3 Ensure effective planning for and coordinated management of emergencies within the Shire</p> <p>1.4.4 Provide and promote effective management of animals within the community</p>
Outcome	1.5	<p><i>Opportunities and support for young people</i> To support and encourage the provision of a diverse range of structured, unstructured and casual leisure and entertainment options that are low cost and accessible to young people</p> <p>1.5.1 Facilitate a coordinated approach to identifying and meeting the needs of young people, maximising partnerships and financial opportunities</p> <p>1.5.2 Support school and alternative educational programs across the region</p>
Outcome	1.6	<p><i>Inclusive intergenerational Health and Wellbeing opportunities</i> Provision of appropriate services that support intergenerational health and wellbeing of residents in the community including a diverse age and cultural range, to ensure quality of life for all people living in the Shire</p> <p>1.6.1 Encourage and support volunteerism throughout the community</p> <p>1.6.2 Support and encourage partnerships that provide community service programmes, in addition to education and wellbeing opportunities for all ages</p> <p>1.6.3 Support and advocate for the provision of child care facilities within the Shire</p> <p>1.6.4 Provide high quality and innovative public and environmental health services</p>
Outcome	1.7	<p><i>Opportunities and support for children and families</i> To care for and improve the overall environment for children and families in the Shire of Kalamunda.</p> <p>1.7.1 Facilitate a coordinated approach to identifying and meeting the needs of children and families in the Shire, through the employment of a person who will examine the environments for children and families in the Shire, facilitate the integration and coordination of services and promote opportunities and interactions for children and families in the Shire</p> <p>1.7.2 Promote intergenerational opportunities to enhance childhood and family life in the Shire of Kalamunda.</p> <p>1.7.3 Encourage and facilitate an increase in the investment of community resources in childhood in the Shire of Kalamunda</p>



Goals, Outcomes and Strategies

Goal	2	BUILT ENVIRONMENT – An integrated built environment Sustainably manage the built environment to minimise development impacts on the natural environment and to effectively plan for future community needs and population growth
Outcome	2.1	<i>Meeting community needs today and into the future</i> Responsibly manage population growth in such a way that it protects the natural environment while meeting the needs of local community <ul style="list-style-type: none"> 2.1.1 Develop and implement a policy and structure to ensure the effective management of Shire owned and managed land and buildings 2.1.2 Design and implement effective decision making frameworks for asset management 2.1.3 Develop Kalamunda as an environmentally sustainable Shire through planning regulations and policies, resident education and best practice role modelling of commercial and residential developments 2.1.4 Ensure the local planning scheme, strategy and policies appropriately address the future supply and demand and needs and expectations of the community 2.1.5 Ensure the local planning scheme, strategy and policies appropriately consider future growth expectations
Outcome	2.2	<i>Development of urban design to meet community aspirations of history, heritage and lifestyle values</i> Urban design planning and development to enhance and protect the historic character of the Shire, taking into consideration Indigenous heritage, lifestyle factors and effective built design principles to protect the natural environment <ul style="list-style-type: none"> 2.2.1 Support the preservation of historic sites and buildings 2.2.2 Ensure that the construction of buildings, roads, footpaths, and other elements of the built environment is carried out in compliance with legislation, the local planning scheme, strategy, policies and best practice environmental design principles 2.2.3 Facilitate the development of entry statements and streetscapes to reflect the character of the local community
Outcome	2.3	<i>Long term viability of infrastructure and facilities</i> Ensure the long term viability of facilities and encourage community participation in activities by maximising utilisation of current facilities and develop future facilities in areas of high demand <ul style="list-style-type: none"> 2.3.1 Undertake revitalisation of town centres through the implementation of Town Centre Improvement Action Plans 2.3.2 Maintain, refurbish or upgrade existing infrastructure to encourage increased utilisation and extension of asset life 2.3.3 Maintain, refurbish or upgrade reserves and park lands infrastructure, and maintain reserves support infrastructure such as public amenities and playgrounds 2.3.4 Maintain and improve local road and verge networks and implement traffic management initiatives where required 2.3.5 Develop and facilitate private/public partnerships to fund and provide



Goals, Outcomes and Strategies

infrastructure and facilities

2.3.6 Implement an effective asset management framework

Goal	3	<p>NATURAL ENVIRONMENT – The protection of natural resources from the impact of unsustainable development</p> <p>Kalamunda is recognised for its protection, management and promotion of the natural environment to ensure a lasting legacy for future generations</p>
Outcome	3.1	<p>Sustainable water management</p> <p>Implement strategies to protect water in local catchments and to sustainably manage water use for the ongoing preservation of water resources</p> <p>3.1.1 Facilitate the protection of water reserves in catchment areas</p> <p>3.1.2 Develop an overall drainage strategy for protection of water catchments</p> <p>3.1.3 Actively encourage adoption of water sensitive technologies and practices, including the implementation of water re-use practices</p>
Outcome	3.2	<p>Develop and implement local and regional policies and initiatives to mitigate climate change impacts</p> <p>Introduce initiatives to combat climate change and enhance the natural environment that are embraced by the community and are effective in reducing the amount of waste produced, energy consumed and increase the amount of recycling of waste</p> <p>3.2.1 Identify initiatives and encourage residents to explore waste management alternatives to traditional waste disposal options</p> <p>3.2.2 Achieve a reduction in per capita waste produced and energy consumed by the Shire and the Community</p> <p>3.2.3 Participate in ongoing recycling and waste management initiatives in partnership with the Eastern Metropolitan Regional Council (EMRC)</p> <p>3.2.4 Conduct a review of the Shire's waste strategy, in particular the collection and disposal of green waste</p> <p>3.2.5 Facilitate and encourage the use of alternative renewable energy sources</p>
Outcome	3.3	<p>Protection and enhancement of Bushland reserves, Local Natural Areas and Biodiversity Conservation</p> <p>To protect and enhance the Bushland Reserves, Local Natural Areas and overarching Biodiversity values present in these areas whilst managing future development for the betterment of current and future generations</p> <p>3.3.1 Continue to improve environmental values in the region through the implementation of education programs</p> <p>3.3.2 Encourage the protection of local natural areas on privately owned land</p> <p>3.3.3 Implement effective land management practices that take into consideration environmental objectives of vegetation conservation, pest management, and the control of invasive weeds</p> <p>3.3.4 Protect, enhance and develop regional ecological linkages</p>



Goals, Outcomes and Strategies

Goal	4	ECONOMIC DEVELOPMENT – A prosperous economy Encourage economic development by supporting and building local partnerships with business and industry bodies, attracting business to the Shire and driving state level strategies, to support diverse urban and rural industries for a vibrant prosperous community
Outcome	4.1	Improved transport access to Perth CBD and other major centres / facilities Actively advocate, seek funding and cooperate with all levels of government and business to ensure transport needs of the region are understood so that long term planning strategies can take current and future transport needs into consideration <ul style="list-style-type: none"> 4.1.1 Continue to lobby all levels of government, community, and regional partnerships to support the development of appropriate public transport options for the region 4.1.2 Advocate for the extension of rail facilities to the Perth airport and the Kalamunda region 4.1.3 Work with the Department of Planning, other relevant government agencies, and other local governments to implement the Kewdale Hazelmere Integrated Master Plan 4.1.4 Work with the member councils of EMRC to effectively plan for and support the implementation of transit oriented development within Perth's Eastern Region
Outcome	4.2	Increased opportunities for local business and employment Identify increased opportunities for local business and employment, including maximising the benefits of the industry corridor and preserving agricultural and viticultural industries <ul style="list-style-type: none"> 4.2.1 Undertake a review of the local planning strategy to identify potential industrial land for further economic development 4.2.2 Support initiatives and partnerships with service providers and agencies providing young people's access to employment, education and training 4.2.3 Partner with local and regional businesses to support further economic development 4.2.4 Preserve the economic viability of agricultural and viticultural land use activities 4.2.5 Encourage home based businesses through supportive Shire regulations 4.2.6 Encourage and support the provision of a business incubator
Outcome	4.3	A recognised tourist destination on the City fringe Attract new tourism and encourage the development of opportunities through the promotion of existing iconic places such as the Bibbulmun Track and Lesmurdie Falls, unique natural features and relaxed atmosphere of the Shire <ul style="list-style-type: none"> 4.3.1 Encourage cross promotion of festivals to include tourist icons of the region 4.3.2 Develop the Kalamunda Community and Cultural Centre 4.3.3 Identify funding and project opportunities to enhance the Shire both for residents and as a destination for visitors 4.3.4 Develop a tourism policy and plan, incorporating management practices for natural environmental features



Goals, Outcomes and Strategies

Goal	5	GOVERNANCE AND ORGANISATION – A leading organisation A Shire that is well governed, providing positive leadership and efficient service delivery to the community
Outcome	5.1	<p>Governance and planning Provide ethical governance and ensure appropriate levels of corporate planning for effective management</p> <p>5.1.1 Develop, implement and regularly review the Shire's strategic management plans and corporate business plans</p> <p>5.1.2 Regularly review the organisation's governance structure, policies and procedures in response to changing circumstances</p> <p>5.1.3 Ensure appropriate systems and procedures are in place to comply with statutory requirements</p> <p>5.1.4 Regularly review and develop local laws and policies to ensure relevance to strategic direction of shire and community</p>
Outcome	5.2	<p>Excellence in customer service and community consultation Provides a level of service commensurate with community expectations based on appropriate service standards and a focus on the community through effective communication and consultation techniques</p> <p>5.2.1 Continually promote achievements, completion of projects, what the Shire is doing, now and in the future, to the community</p> <p>5.2.2 Ensure all people are able to receive information from the Shire in a format that will enable them to access the information</p> <p>5.2.3 Ensure all people within the Shire receive the same level and quality of service from employees</p> <p>5.2.4 Maintain and improve Shire communication channels for Shire activities utilising traditional, current and leading edge technologies for residents, business and visitors</p> <p>5.2.5 Ensure appropriate mechanisms for public consultation with, and feedback from, people within the Shire are available for all sectors of the community</p> <p>5.2.6 Maintain high levels of satisfaction with customer service internally and externally to the organisation</p>
Outcome	5.3	<p>Growth in innovative services Deliver services that are reflective of the strategic direction of the Shire to meet the needs of the community and comply with statutory requirements. Continually review and improve services and organisational capacity to maintain relevance to the community and confidence in the organisation to adapt to the changing environment</p> <p>5.3.1 Increase the capacity of business units to better deliver business unit and organisational goals</p> <p>5.3.2 Regularly review services and standards offered by the Shire to ensure they meet community needs</p> <p>5.3.3 Provide modern and welcoming facilities which meet organisational and community needs</p> <p>5.3.4 Implement best practice initiatives and plans through benchmarking,</p>



Goals, Outcomes and Strategies

networking and scans of the external environment

Outcome	5.4	<i>Diversify revenue and funding sources</i> Ensure corporate sustainability through the diversification of funding sources to reduce reliance on the current rates base to meet funding needs of the Shire
	5.4.1	Measure, monitor and improve cost and effectiveness of the functions and services of the Shire
	5.4.2	Explore all avenues of funding, including borrowings and sale of assets
	5.4.3	Access maximum levels of grants funding available through government and non-government means
	5.4.4	Implement and maintain a rating system which is equitable and realistic
Outcome	5.5	<i>Finance and business systems meet the needs of the organisation</i> Ensuring that the organisation has the right management plans, tools and support structures in place to effectively run the organisation
	5.5.1	Develop and maintain information systems to capture, monitor and compare corporate data and performance
	5.5.2	Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements
	5.5.3	Ensure business continuity and risk management plans are in place and reviewed regularly
	5.5.4	Ensure appropriate systems and procedures are in place to enhance effective business management
Outcome	5.6	<i>Skilled, committed and professional staff</i> Staffs are committed to the organisation, have appropriate opportunities for development and are competent in their roles
	5.6.1	Implement and manage effective and efficient learning and development opportunities to increase organisational capability
	5.6.2	Implement workforce strategies to attract and retain competent staff and protect staff well being
	5.6.3	Adopt best practice HR planning to align current and future business direction with organisational capability
	5.6.4	Provide appropriate governance support and development opportunities to Councillors and Staff to ensure effective leadership of the organisation and community



POLICY IMPLICATIONS

6. Policy ADM 6 applies – Conferences - Attendance by Elected Members or Employees, and Payment of Expenses (**Attachment 2**).

PUBLIC CONSULTATION/COMMUNICATION

7. N/A

FINANCIAL IMPLICATIONS

8. The official programme runs from 14th June through to 17th June 2010. The estimated breakdown of the total cost involved in attending the conference is – Economy air travel, standard accommodation and registration, estimated at \$3,000 (per delegate).

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

9. Strategic Plan Outcome 5.6 – Skilled, committed and professional staff (Staff are committed to the organisation, have appropriate opportunities for development and are competent in their roles).

OFFICER COMMENT

10. The CEO and Shire President intend, through Sharryn Jackson, to request a meeting with the Hon Anthony Albanese. This has already been discussed. It will also be the intention to try to meet with other Ministers while in Canberra.

MEETING COMMENT

- 11.

OFFICER RECOMMENDATION**GS-39/2010**

1. That attendance at the 2010 National General Assembly of Local Government conference by the Shire President, Cr Donald McKechnie, be endorsed.



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

2010 National General Assembly of Local Government

Discussion Paper Population, Participation and Productivity

**Prepared by the Australian Local Government Association to help councils develop motions for the 2010
National General Assembly for Local Government.**

Preamble

The themes for the 2010 National General Assembly for Local Government (NGA) are: population, participation and productivity. The issues discussed in this paper aim to assist councils to develop motions for the 2010 NGA. This paper will discuss a limited range of key policy issues that arise from consideration of recent Australian Treasury forecasts for each of the themes. While the themes are not mutually exclusive, they are discussed separately to help focus attention on specific initiatives that could assist local government to address the challenges of population, participation and productivity. It is anticipated that motions for the 2010 NGA will outline credible ideas and policy initiatives that will strengthen local government's capacity to respond to the social, economic and environmental changes that shape Australia's future.

Introduction

In January 2010 the Australian Government released *Australia to 2050 future challenges*. The report is the third in a series of Intergenerational Reports which have been prepared by the Australian Treasury to provide a comprehensive analysis of the challenges that Australia will face over the next forty years. The *Intergenerational Reports 2002, 2007 and 2010* have provides a series of up-dated forecasts on Australia's future population, participation (particularly in the workforce) and national productivity.¹

The *Intergenerational Report 2010* (IGR3) shows that demographic and other factors will pose substantial challenges for economic growth and long-term fiscal sustainability [for the Australian Government]. Some key projections included in IGR3 are:

- the population will increase from the current 22 million to 35.9 million in 2050;
- it is expected that the number of older people (65 to 84 years) will more than double and the numbers of people over 85 years will more than quadruple over the next 40 years;
- the number of traditional working aged people to support each retiree is expected to fall from 5 people to 2.7 people by 2050;
- the annual growth of real GDP per person is expected to slow to 1.5 per cent by 2050, compared to an average of 1.9 per cent for the previous 40 years;
- substantial fiscal pressures will emerge due to projected increases in spending, particularly in the areas of health, age pensions and aged care.

In addition to the 3 Ps analysis, the 2010 IGR also discusses climate change. This was not discussed in IGR1 or IGR2.

¹ At the national level population, participation and productivity ('the 3 Ps' as they are now collectively known) have largely been accepted as the three principal drivers of economic growth (measured as GDP).

While these forecasts are prepared by the Australian Treasury and focus primarily on macro or national settings, the challenges identified have significant implications for all levels of government. Each level of government will need to determine its own policy responses to these challenges but, it is important to recognize that the decisions of one level of government will often impact upon another.

In responding to these challenges the Australian Government has a range of policy levers that could: a) change the projected outcomes, and b) manage the impacts of the '3 Ps'. However, it is important to recognize that ultimately the policy mix that is used by the Australian Government to achieve a desired outcome will raise a wide range of issues that will impact on local communities and local government. For example, while the Australian Government has responsibility for setting immigration targets, state, territory and local governments are often required to implement settlement initiatives through providing education (by the State) and / or social programs, orientation programs and culturally appropriate accessible services to new residents often without additional resources.

The 2010 NGA provides local government from across the country with the opportunity to consider the implications of a high population growth scenario, the ageing of the population and associated issues identified by the Australian Treasury, with a view to identifying solutions that will assist councils to meet the future challenges in providing services and infrastructure at the local level.

Key policy issues discussed in this paper are:

Population

- Demographics.
- Migration;
- Planning;
- Major cities; and
- Transport

Participation

- Workforce
- Employment
 - Under employment
- Skills shortage

Productivity

- Economic development
- Broadband
- Climate Change

Population

IGR3 forecasts that the population of Australia will increase from the current 22 million to 35.9 million by 2050. This is based on a projected average annual rate of population growth of 1.2. per cent over the next 40 years. The population will grow through natural birth rates and migration. Treasury forecasts assume that fertility rates are broadly consistent with current levels and migration levels provide an increase at a rate equivalent to 0.6 per cent of total population per annum on average.

While this projection describes the overall changes in the national population there is no data regarding geographic distribution or local and regional impacts. Over the past 10 year, ALGA's State of the Regions Report (SOR), prepared by National Economics, has reported population and age group details of 65 regions along with a number of other key socio-economic indicators such as income, regional productivity. These reports show a significant regional disparity in social and economic outcomes including growth rate (and decline) in population and economic activity. SOR also shows the significant growth pressures on a number of major regional centers as well as the consistent growth in capital cities.

Question:

Recognising the growth in the population will have different impacts upon local and regional communities, what if any national policy initiatives could assist local government to meet changes in population particularly in local government areas that will experience rapid population growth or declining populations?

Demographic Structure

Table 1 shows estimates of the Australian population by age group from the period 1967 to 2047.

Table 1: Australian population history and projections

Age range	1970	2010	2020	2030	2040	2050
Population as at 30 June (millions of people)						
0-14	3.6	4.2	4.9	5.4	5.7	6.2
15-64	7.9	15.0	16.6	18.2	20.0	21.6
65-84	1.0	2.6	3.7	4.8	5.6	6.3
85 and over	0.1	0.4	0.5	0.8	1.3	1.8
Total	12.5	22.2	25.7	29.2	32.6	35.9
Percentage of total population						
0-14	28.8	19.1	19.0	18.3	17.4	17.2
15-64	62.8	67.4	64.7	62.4	61.3	60.2
65-84	7.8	11.7	14.3	16.6	17.2	17.6
85 and over	0.5	1.8	2.1	2.7	4.0	5.1

Source: ABS cat. no. 3105.0.65.001 (2008) and Treasury projections. Australia to 2050 future challenges January 2010.

Table 1 shows a decrease in the 15 – 64 years as a proportion of the total population from 67.4 per cent to 60.2 per cent over the next 40 years, and an increase in the 65 – 84 years from 11.7 per cent to 17.6 per cent, and 85 years and over rising from 1.8 per cent to 5.1 per cent of the total population.

While table 1 clearly shows the ageing of the population, it provides no insight into the regional and local impact of the ageing population. Successive SoR reports have indicated that there is already a significant trend toward the ageing of the population in particular regions such as ‘lifestyle region’ on the coast areas where retirees migrate to settle, as well as ageing and decline in population in production regions including agriculture areas.

IGR3 highlights that demographic factors such as ageing will place significant pressure on demand for government services, in particular health. Total Australian Government spending on ageing and health, without actions to curtail spending growth, will increase over the next 40 years to around 27.1 per cent of GDP from the current level just over 22.4 per cent. Spending on pharmaceutical benefits is projected to grow faster than Australian Government spending on hospitals, medical benefits and other areas.

Questions:

Noting the ageing of the population what role should local government play in addressing the needs of older Australians?

Noting the projected spending pressure on health in particular, are there specific policy initiatives that local government could implement nationally to increase the efficiency and effectiveness of future health budgets, in particular in health promotion including healthier lifestyle programs?

What if any specific policy initiatives could local government implement nationally to increase the efficiency and effectiveness of aged care spending?

Migration

There are a number of variables that will affect the actual population outcomes by 2050 including net overseas migration. Australia has had and continues to have a very active migration program.

In 2008 – 09 Australia’s intake of permanent migrants was 232,598. This was comprised of 114,777 in the skilled stream, 56,366 in the family stream, a small number in the special eligibility stream, 13,500 refugee and 47,780 New Zealanders. A further 657,124 temporary migrants with a right to work, including students, arrived in Australia in 2008 – 09.

Each year the Australian Government conducts consultation on the make-up of the Australian migration program, which includes permanent migration (skilled and family) and temporary migration (skilled and student). IGR3 forecasts are based on continued migration at a rate

equivalent to 0.6 per cent of total population per annum on average which is consistent with the average over the past 40 years.

Ultimately it is the Australian Government's responsibility to determine migration policy and the implementation of the migration program. However, there are significant implications for the states and territory governments as well as local government which result from these decisions. These implications relate to the provision of settlement services as well as core service that need to be delivered in a culturally appropriate manner to new arrivals.

If the Australian Government maintains the current level of immigration and / or increases the levels of migration to Australia, demand upon local government within regions where migrants are settled will need to respond. While there is strong evidence that many councils already have programs in place and skills to meet the challenges and opportunities of the current migration policy it is difficult to determine whether these capacities are sustainable, given competing pressures upon councils, or that services could expand to meet growing demand or different settlement patterns.

While all levels of government through the Ministerial Council for Immigration and Multicultural Affairs (MCIMA) have worked hard to attract and retain migrants to live and work in all states and in regional Australia, over many years it is estimated that more than 45 percent of overseas migrants inevitably settle in Sydney where family and other support systems are available.

Question:

Are there specific national policy initiatives that need to be developed to assist local government to meet the needs of migrants, including strategies to address settlement needs, and / or programs to attract and retain migrants to regional Australia?

Planning

Population and demographic changes are key variables in all local government planning processes. While the governance arrangements for planning and for development may vary from state to state as a result of differences in state legislation, there are two principle forms of planning by which councils shape their communities. These are statutory planning and strategic planning.

Strategic Planning - is sometimes thought of as - 'big picture' land use planning. It is land use planning for the whole municipality or shire and / or planning for specific areas or issues confronting the community. This may include identifying future development and conservation areas, revitalising business districts or managing pressures resulting from population growth and demographic change. Strategic Planning determines what is needed, when it is needed, where and what type of development can take place and how this can be achieved. Strategic planning is important because it provides a policy framework to plan for

the future needs of an area in a considered manner and with the input of key stakeholders and the community.

In short it seeks to influence the direction of change to achieve the greatest overall benefit to existing and future residents and establishes the policy and strategic framework used in the statutory planning process.

Question:

Are there additional tools, information and support at the national level which would assist local government to improve the way in which population changes are considered and accounted for in local strategic plans?

Statutory Planning – or the process that deals with the assessment of development applications. Development assessment is a planning tool used by governments to regulate the use and development of land. It is the mechanism by which state, territory and local government legally control what can be developed and where this may take place in the community's interest. Traditionally this planning activity was referred to as development control but the term development assessment is now more commonly used.

During the last few years state and local governments have actively pursued reform in statutory planning processes. While some reforms have been jurisdictionally based, there has been a high degree of national collaboration through the Local Government and Planning Ministers Council (LGPMC) and the Council of Australian Governments (COAG), which has sought to achieve national consistency where appropriate.

Generally, the reforms to-date have focused on 'streamlining' the everyday process of dealing with applications for a planning permit/development approval, particularly for housing. For example, following successful advocacy by ALGA, the Australian Government allocated \$30 million nationally (from the Housing Affordability Fund) to facilitate the implementation of electronic development assessment. The aim of this initiative is to assist all the stakeholders involved in the development approvals (DA) planning process to benefit from a more efficient and transparent planning and assessment process, (this includes lodgment of applications, referrals to third parties, public notification and determinations).

Other reforms being pursued by the Local Government and Planning Ministers Council (LGPMC) include: a roadmap for electronic development assessment (eDA) implementation; increased harmonisation of complying code development assessment standards particularly relating to low impact single story residential developments; a national DA performance reporting card to be released by June 2010; and national principles for good practice planning systems.

Despite these ongoing reforms, further reform options under consideration include:

- a) streamlining of decision making and processes to reduce inconsistency within and between councils;
- b) development levies;
- c) streamlining the process for multi-unit dwellings.

At a national level one of the primary purposes of these reforms is to increase the supply of housing in particular in a timely manner and in sufficient quantity and to maintain housing affordability.

Question:

Recognising the potential increase in population and the ageing of the population, are there any additional planning reforms and / or policy initiatives that would facilitate planning for more sustainable communities?

In particular, are there any:

- **Reforms that could be introduced to help streamline decision making and to reduce inconsistency within and between councils?**
- **Reforms to developer levies to provide important community infrastructure?**
- **Reforms to the planning and development approvals process to facilitate multi-unit dwellings?**

Major Cities

Demographers predict that with a national population of 35.9 million, Sydney and Melbourne will be cities of around 7 million people each, and South East Queensland will have a population somewhere between 5 and 6 million. To accommodate these numbers the size and shape of Australian cities will change and arguably some of the traditional ways of doing things will need to be reviewed.

To ensure that capital cities are well placed to meet the challenges of the future COAG established a Cities and Infrastructure Planning Taskforce in April 2009 to examine existing strategic planning frameworks within jurisdictions to ensure they support the ongoing integration of state and national infrastructure in major metropolitan cities. At its December 2009 meeting COAG agreed to national criteria for capital city strategic planning systems. (The National Objective and Criteria for Future Strategic Planning of Capital Cities are attached see end notes).

COAG agreed that by 1 January 2012 all states will have in place plans that meet the national criteria and noted that the Commonwealth will link future infrastructure funding decisions to satisfy these criteria. These reforms seek to secure better outcomes from investments made by all governments and are also designed to strengthen public confidence in planning systems.

In 2008, the Australian Government established the Major Cities Unit with the Department of Infrastructure, Transport, Regional Development and Local Government. This was an election commitment and indicated a clear commitment of the Australian Government to

become increasingly engaged in policies that impact on Australia's major cities. It is expected that the Government will release its Urban Policy in the first half of 2010.

Question:

Noting that the states and territories have constitutional responsibility for planning and the COAG agreement that requires all states to have in place plans capital city that meet the national strategic planning criteria, how should local government be involved in the development of or assessment of these capital city plans? What role if any should the Australian Government play in supporting local government's involvement?

Transport

Growth in the population will significantly increase demand for transportation of passengers and freight, and, consequently will place considerable pressure on Australia's transport system. The Bureau of Infrastructure Transport Economics (BITRE) estimate that interstate freight alone will increase at 3.4 per cent per year until 2030.

Each year ALGA convenes a National Local Roads and Transport Congress. In 2009 Congress (held in Mackay Queensland) resolved to '... endorse the need for the ALGA Board to update the Local Government Roads and Transport Strategy 2006–2016' to reflect the current policy and economic environment as well as taking into account the position adopted by delegates on the key issues [set out below]'.

Key issues discussed include the need for:

- permanent and certain funding arrangements for local roads;
- establishment of transport and planning systems that improve amenity, public transport, social inclusion, freight efficiency and provide viable alternatives to the private car;
- Australian cities to be adequately serviced with public transport to provide viable alternatives to the private car and to meet existing and future population growth;
- equitable access, particularly to essential services, for all regional communities;
- reducing road deaths and serious injuries on local roads;
- efficient movement of freight through local communities in a way that recognizes community concerns for safety and amenity; and
- access to an appropriately skilled workforce to ensure long term sustainability of local road and transport systems.

The ALGA Board is currently revising the Local Government Roads and Transport Strategy 2006–2016' to address these issues in detail and the revised strategy will be launched the 2010 National General Assembly.

To provide the maximum amount of time to consider and debate new policy options and to avoid duplication, it is envisaged that 2010 NGA motions will not consider passenger or freight transport issues as they are being comprehensively addressed by the ALGA Board following the National Local Roads and transport Congress.

Participation

IGR3 shows that population ageing is projected to result in a declining labour force participation rate i.e., a fall in the proportion of people aged 15 and over in the labour force, gradually falling average hours worked and falling growth in the share of the population that is working. A further implication is that the number of traditional working aged people to support each retiree is expected to fall from 5 people to 2.7 people by 2050.

Declining labour force participation and slower growth will place pressure on Australian living standards. Treasury forecasts average annual growth in real GDP per person will slow from 1.9 per cent over the past 40 years to 1.5 per cent over the next 40 years. Real economic growth will slow from an annual average over the past 40 years of 3.3 per cent per year to 2.7 per cent a year.

If living standards are to be maintained or potentially increased Australia will need to produce more output with proportionately fewer workers and to adopt strategies that will increase labour force participation. Over recent years the Australian Government has pursued a number of strategies designed to provide incentives to work such as personal income tax cuts, increases in the Child Care Rebate and the introduction of Paid Parental Leave. More may need to be done.

At a local government level declining labour force participation could be expected to exacerbate skills shortages and highlight the need for increased productivity gains. This may require new ways of doing things including attracting and retaining skilled labour, the provision of flexible employment arrangement to allow people to remain at or come back to work after the normal retirement age, as well as the adoption of new labour saving technologies.

At a national level the Local Government and Planning Ministers Council (LGPMC) of which ALGA is a member is currently developing a National Local Government Workforce Strategy.

Question:

Noting the forecast decline in labour force participation nationally are there specific initiatives that may assist local government to attract and retain skilled labour within the sector?

Productivity

The key to higher economic growth in the face of an ageing population is productivity. A key finding of IGR3 is that policies which support higher productivity, including investment in nation building infrastructure and skills and education, will raise economic growth, improve living standards and enhance Australia's capacity to fund the fiscal pressures of an ageing population.

Local government has a key role to play in the provision of a range of support services and infrastructure that underpin local and regional economic development and therefore play an essential part in achieving higher productivity.

However, in a study commissioned by ALGA and produced by PriceWaterhouseCoopers (PwC)² in 2006, it was estimated that the infrastructure renewals backlog for local government nationally was \$14.5 billion. The report revealed there was an annual underspend of \$1.1 billion, creating a funding gap to clear the backlog and correct the underspend of \$2.16 billion per annum.

As previously noted, it is not intended to discuss the critical role of **transport and transport infrastructure** in this paper as the ALGA Board is currently revising the Local Government Roads and Transport Strategy 2006–2016 based on comprehensive consultation at the National Local Roads and Transport Congress 2009. The revised document will be launched this year's National General Assembly.

Community Infrastructure

Local government is responsible for more than \$12 billion of community infrastructure (not including local roads). This infrastructure provides the social and economic backbone for many communities throughout Australia, particularly those in rural and regional Australia.

Much of local government's existing community infrastructure is reaching the end of its economic life. Financial sustainability pressures have meant that many councils, particularly those in rural and regional areas, have deferred their investment in infrastructure renewals to meet recurrent costs caused by increased demands for services (both type and standard) and past cost and responsibility shifting by other levels of government.

In 2009 the Australian Government delivered the National Building Economic Stimulus Plan in response to the global financial crisis. Included in this package was more than \$1 billion to create jobs and invest in local government community infrastructure. Under the program guidelines projects funded not only helped to address some of the backlog in community infrastructure spending, but also contributed to new asset formation with the building of new facilities. New asset formation will require councils to make on-going provision for depreciation of these facilities, there-by impacting on council's budgets for the full life cycle of these assets.

² PwC, *National Financial Sustainability Study of Local Government (2006)*.

Question:

Given the importance of local and regional infrastructure are there any national initiatives that could further assist local government to support local and regional productivity?

Broadband

IGR3 identifies the importance of competitive and efficient infrastructure, including the \$43 billion National Broadband Network (NBN), in promoting future economic growth. The Government believe that the NBN, together with telecommunications regulatory reforms, will enhance the competitive dynamics of the telecommunications sector.

Local government has strongly advocated for fast, affordable broadband for all Australians. The critical importance of reliable, accessible and affordable high speed broadband infrastructure to the national economy and the economic and social wellbeing of Australians has been detailed extensively by National Economics in the *State of the Regions* reports commissioned by ALGA. The *State of the Regions* (2007-08) report estimated that \$3.2 billion and 33,000 jobs had been lost to Australian businesses in the preceding 12 months due to inadequate broadband infrastructure. In the *State of the Regions* Report (2008-09), released in December 2008, National Economics reiterated the conclusions of previous reports that Australia's knowledge economy continued to be shackled by the lack of an equitable high speed broadband network.

To implement the NBN the Government has established the National Broadband Network Company Limited and commissioned an Implementation Study to advise on the development and roll-out of the NBN. Subject to their advice, the Government will determine the details of the full roll-out of the NBN.

Regardless of the legislative model ultimately adopted by the Australian Government for the implementation of the National Broadband Network, there will be a significant role for all levels of government and a need for a co-operative approach. There will also be a need for flexibility in the implementation approach so that it can accommodate the individual circumstances that will arise due to location, size, type and the scale of development.

To facilitate work on models for the provision of broadband in greenfield developments, the Government established a Greenfields Stakeholder Reference Group. ALGA is a member of the reference group. On 23 December 2009 the Government released an Exposure Draft: telecommunications Legislation Amendment (Fibre Development) Bill for consultation.

Question:

Given the importance of high-speed broadband to the national economy and all Australians are there any national initiatives that would assist local government facilitate the roll-outs of the NBN?

Climate Change

Australia's (and the world's) climate is changing. Addressing climate change is arguably the greatest challenge that Australia confronts. Mitigation of greenhouse gas emissions and adaptation to the impacts of climate change will transform the Australian economy, environment and society as a whole.

IGR3 highlights the importance the Government places upon the Carbon Pollution Reduction Scheme (CPRS) and its role in reducing carbon emissions in a cost effective way and the importance of early action on climate change that will allow strong long-term growth by steadily transforming the economy. The CPRS is the main driver in the Government's plan to reduce Australia's greenhouse gas emissions. It also notes that the introduction of the CPRS will provide a significant boost to some areas of the economy including the renewable energy sector.

Local governments have shown leadership on climate change and dealing with greenhouse gases more generally. Their performance, particularly in communicating the likely impacts of local area climate change to residents, business and visitors, demonstrates aspects of community leadership that should be supported by state, territory and the Commonwealth Governments.

Whilst climate change is an issue of global significance, local councils will ultimately be responsible for the range of actions that will be needed to increase the resilience of local and regional communities to deal with the impacts of climate change, particularly those impacts that are already built into the climate system.

Adaption to the effects of climate change will have direct and indirect implications for local government. There will be regional variation as well as differences in the extent to which these impacts will affect local communities. While there will be some commonality between the potential impact upon councils, for example in coastal councils with similar climatic zones, or rural councils where similar agricultural practises / production occurs, all councils will need to make their own local and / or regional assessment of impacts and plan accordingly. Over 2007 and 2008 the Australian Government provided around \$3m available over to assist about 60 councils undertake Climate Change Risk Assessment studies.

In February 2010 the Government released *Adopting to Climate Change An Australian Government Position Paper*. This paper identifies the different roles of each level of Government, business and the community while also recognising the need for collaboration between all levels of government to help adapt to the impacts of climate change.

At the August 2009 Local Government and Planning Minister Council ministers agreed to develop a national framework and tools for use by local government to inform planning for climate change mitigation and climate change adaptation, and preparation of a paper on international best practice practices.

The following provides a summary of some likely impacts of climate change on a wide variety of local government services.

Planning policy and development assessment

- Inappropriate location of urban expansion areas.
- Increased uncertainty in long-term land-use planning and infrastructure design, i.e. location of future developments, suitability of infrastructure designs to cope with changing climate.
- Cost of retrofitting of systems.
- Loss of private property and community assets.
- Increase in insurance costs and public liability claims.
- Increased pressure on disaster management and response resources.
- Early retirement of capital infrastructure.

Litigation

- In terms of legal matters relating to climate change, local governments are at the forefront of many activities that both contribute to climate change and are likely to be impacted upon by climate change. Legal challenges may come from three fronts:
 1. Decisions that contribute to green house emissions, for instance development approvals for carbon emitting industries;
 2. When it is argued that councils have unreasonably failed to take into account the likely effects of climate change when exercising a wide range of their service; planning and development activities, and.
 3. OHS and public liability.

Road/Transport

- Changes in rates of permanent infrastructure deterioration – faster deterioration in wetter areas but potentially slower deterioration in areas where rainfall decreases. (Deterioration may also result from higher temperatures and increased solar radiation).
- Inundation of surface of roads in coastal areas, potentially resulting in destruction.
- Changes in frequency of interruption of road traffic from extreme weather events and disruption of emergency transport routes.
- Enhanced asset management programs.
- Increased opportunities for public transport and cycling/walking.
- Reduced energy use and reliance on private cars.

Buildings and Housing

- Changes in building heating/cooling costs (can be either negative or positive).
- Increased risk of damage from bushfires.
- Changes in frequency and severity of wind, rain, hail, flood, storm events and damage, potentially resulting in destruction.
- Cyclone damage and destruction due to changes in wind intensity.
- Higher rates of building deterioration and associated maintenance costs.
- Location of caravan parks.

Coastal infrastructure

- Increased coastal erosion and inundation.
- Increased frequency, or permanent inundation of, coastal infrastructure and utilities, e.g. water, sewerage, gas, telecommunications, electricity, transportation.
- Destruction, damage and disturbance to council-managed marinas and boat ramps.
- Increased erosion and/or exceedance of seawalls, jetties and other coastal defences.

Economic Development and Tourism

- Impacts on viability of industries.
- Pressure on tourism activities (especially those relying on natural resources).
- Impacts on tourism/recreation activities along the coast.
- Increased costs associated with operation and maintenance costs of public amenities/recreational sites due to climate variation.

Social and community Planning

- Rural decline and climate impacts on the rural and regional sectors.
- Increased population pressure on temperate zones.
- Internal migration and accommodation of new migrants and climate change refugees.

Provision and use of recreational facilities

- Impacts on coastal recreational infrastructure.
- Loss of existing public space in coastal areas.
- Impacts on tourism/recreation activities along the coast.
- Increased costs associated with operation and maintenance costs of public amenities/recreational sites due to storm damage.
- Variation in landscaping design and plant species.
- Needing to provide additional climate protective infrastructure for the young and elderly.

Maintenance of recreational facilities

- Reduced water quality and quantity resulting in less watering/irrigation of open space and sports grounds and closure of ovals.
- Limited water for swimming pools, etc.
- Beach and inland lake closures, e.g. due to E.coli levels after storms.
- Limited water for swimming pools.
- Need for more open space shelters.

Health services; Community/workplace health

- Milder winters improving communities' comfort levels.
- Increase in geographical range and seasonality of vector-borne diseases and the possibility for an expansion of infect zones (eg Ross River fever).
- Potential increase role in community immunization.
- High temperatures increasing incidence of food and water-borne diseases.
- Risk of increased cryptosporidium infections during open water swimming in summer.
- Health impacts due to exposure to extreme weather, e.g. heatwaves.
- Extreme rainfall events transporting contaminants into waterways and drinking water supplies.
- Increased pressure on drinking water supplies.
- An increase in injuries due to increased intensity of extreme events, e.g. storm surge and coastal flooding in coastal regions of Australia due to changes in sea level rise and human settlement expansion into coastal catchments.

Emergency/bushfire management

- Increased emergency response and recovery operations.
- Risks to public safety and tourism and longer term impacts on regional economies.
- Responding to flooding, drought, bushfire, cyclones/major storms, coastal inundation, heat wave, land-slides, erosion.
- Reduction in water availability for irrigation.
- Changes in pest management.
- Increased need for disaster mitigation investment (e.g. flood defences)

Agriculture/biosecurity

- Changes in the type of viability of primary industries.
- Loss of farming properties.
- Reduction in water availability for irrigation.
- Changes in pest management.

Natural resource management/coastal management

- Increased coastal erosion and inundation.
- Loss of private property/community assets.
- Loss of beach width.
- Changes to wetlands due to sea level rise, shoreline erosion and saltwater intrusion.

Weed/pest management

- Changes in distribution of invasive species due to changes in climate and associated loss of biodiversity and changes to bushfire intensity.

Biodiversity Protection

- Shifts in distributions of plant and animal species.
- Increased risk of population and species extinctions.
- Reduced ecosystem resilience to stress.
- Increased ecosystem and species heat stress.
- Increased pressure on dunal systems.
- Changes to mangrove habitats due to salt water intrusion.
- Increases in ecological disturbances.

Water and sewerage services

- Inundation of storm water and sewerage systems.
- Reduced security of water supply (depending on source)
- Environmental and supply contamination.
- Increased peak flows.
- Increased potential for erosion.
- Changes in groundwater levels.
- Changes in flood plains.
- Reduced dry weather sewerage flows.
- Reduced/unreliability of power supply for sewage pumping and treatment if existing electricity suppliers cannot maintain pace with long term changes in climate.

Stormwater/drainage

- More intense rainfall resulting in inflow and infiltration into wastewater networks.
- Exceedance of existing flood defenses.
- Exceedance of drainage capacity.
- Reduction in drainage capacity due to sea level rise and storm surge.
- Changes in mean and peak stream and river flows.
- Lower levels of rainfall, reducing pressure on storm water systems.

Wastewater

- Changes in intensity of rainfall events impacting inflow and infiltration to wastewater network.
- Potential for blockages and dry weather overflows during dry spells.

Water supply

- Changes in mean and peak stream and river flows.
- Uncertain water availability.
- Insufficient water supply in some areas.
- Increased potential for water contamination.
- Salination of surface and groundwater supplies.
- Changes in availability of groundwater available for irrigation.

Question:

Are there specific national initiatives that would assist local government to address the impacts of climate change?

Note - Local Government Finance

Governments at all levels play a role in responding to population growth. All governments share the challenge of fulfilling their respective roles within finite resources. Generally, all levels of government have an obligation to raise own source revenues (taxes including rates for local government) to fund their respective services. However, in Australia, (a predominantly centralised taxation system dominated by the Commonwealth) an appropriate system of intergovernmental transfers is required to distribute revenues beyond that which is required to provide Commonwealth services to the other levels of government that have responsibility for the provision of services and / or infrastructure.

Local government provides essential local and regional infrastructure and services that underpin the welfare of local communities and the productive capacity of the nation. The ability of councils to maintain services and infrastructure in the long term is dependent upon financial sustainability of councils and the sector as a whole.

ALGA's policy in relation to financial sustainability, which is fully endorsed by all state and territory local government associations is well developed. It is underpinned by the PricewaterhouseCoopers (PwC) National Study into the Financial Sustainability of Local Government 2006 and built on a twin track approach. The first track is to continue with internally driven local government reform which is designed to enhance the efficiency and effectiveness of local government. This includes resource sharing, improved financial and asset management and voluntary structural reform options such as amalgamation where the benefits outweigh the costs. The second track is to reform local government funding from the Australian Government to ensure that local government has sufficient funding to provide the services and infrastructure necessary to support every community in Australia regardless of geographic location. The principles of this track are a fair share of Commonwealth (national) taxation, certainty of funding and appropriate funding for all responsibilities that are transferred to local government by other levels of government i.e. stop cost shifting.

These policies have been voted on and endorsed at successive National General Assemblies of Local Government.

To provide the maximum amount of time to consider and debate new policy options and to avoid duplication, it is envisaged that 2010 NGA motions will not consider the national core funding for local government policy positions unless there is a major shift in the policy required.

National Objective and Criteria for Future Strategic Planning of Capital Cities

Objective

To ensure Australian cities are globally competitive, productive, sustainable, liveable and socially inclusive and are well placed to meet future challenges and growth.

Criteria

Capital city strategic planning systems should:

1. be integrated: -
 - a) across functions, including land-use and transport planning, economic and infrastructure development, environmental assessment and urban development, and
 - b) across government agencies;
2. provide for a consistent hierarchy of future oriented and publicly available plans, including: -
 - a) long term (for example, 15-30 year) integrated strategic plans,
 - b) medium term (for example, 5-15 year) prioritised infrastructure and land-use plans, and
 - c) near term prioritised infrastructure project pipeline backed by appropriately detailed project plans;
3. provide for nationally-significant economic infrastructure (both new and upgrade of existing) including: -
 - a) transport corridors,
 - b) international gateways,
 - c) intermodal connections,
 - d) major communications and utilities infrastructure, and
 - e) reservation of appropriate lands to support future expansion;
4. address nationally-significant policy issues including: -
 - a) population growth and demographic change,
 - b) productivity and global competitiveness,
 - c) climate change mitigation and adaptation,
 - d) efficient development and use of existing and new infrastructure and other public assets,
 - e) connectivity of people to jobs and businesses to markets,
 - f) development of major urban corridors,
 - g) social inclusion,
 - h) health, liveability, and community wellbeing,
 - i) housing affordability, and
 - j) matters of national environmental significance;
5. consider and strengthen the networks between capital cities and major regional centres, and other important domestic and international connections;
6. provide for planned, sequenced and evidence-based land release and an appropriate balance of infill and greenfields development;

7. clearly identify priorities for investment and policy effort by governments, and provide an effective framework for private sector investment and innovation;
8. encourage world-class urban design and architecture; and
9. provide effective implementation arrangements and supporting mechanisms, including: -
 - a) clear accountabilities, timelines and appropriate performance measures,
 - b) coordination between all three levels of government, with opportunities for Commonwealth and local government input, and linked, streamlined and efficient approval processes including under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*,
 - c) evaluation and review cycles that support the need for balance between flexibility and certainty, including trigger points that identify the need for change in policy settings, and
 - d) appropriate consultation and engagement with external stakeholders, experts and the wider community.

Agreed by the Council of Australian Governments
December 2009

POLICY REGISTER

Title:	Conferences – Attendance by Elected Members or Employees, and Payment of Expenses		
Policy No.:	ADM6		
Date Adopted:	16 February 2009	Date Last Reviewed:	

Objective:	To determine the nature and extent of Elected Members' and Officers' attendance or representation, travel and accommodation expenses payable at conferences.
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1. Definition
"Conferences" means conferences, conventions, congresses, study tours, seminars, forums, workshops, courses, meetings deputations, information and training sessions and events related to local government held within Australia. The following guidelines are to be considered for any proposal for representatives of the Shire to attend conferences.

2. Attendance
 - a. When it is considered relevant that the Shire be represented at an interstate conference, generally up to a maximum of two elected members and two staff members may attend, subject to sufficient funds having been allocated in the annual budget.
 - b. In certain circumstances however:
 - By a decision of Council, more elected members may attend subject to sufficient funds having been allocated in the annual budget.
 - At the discretion of the Chief Executive Officer, more staff may attend subject to sufficient funds having been allocated in the annual budget.
 - c. A list is to be maintained of the elected members' and staff attendance at conferences.

3. Approval Process
 - a. Elected members may be nominated and authorised to attend interstate and local conferences by a resolution passed at a Council meeting.
 - b. Staff may be nominated and authorised to attend interstate and local conferences by the Chief Executive Officer acting within delegated authority.
 - b. Under this Policy, authority is delegated to the Chief Executive Officer to authorise attendance at interstate conferences and to nominate and authorise a substitute elected member or staff member to attend any conference in lieu of the persons approved, if they are unable to attend the conference.
 - c. Reference to costs shall be the reimbursement of actual costs incurred or in cases where an allowance is to be paid shall be, pursuant to regulations, the Western Australian Public Service Award 1992. (The Award).

Conference Costs

- a. Booking Arrangements

Registration, travel and accommodation for elected members and staff members will be arranged through the office of the Chief Executive Officer with the appropriate discount for travel and accommodation being provided if available. All costs including airfares, registration fees and accommodation will be paid direct by Council.
- b. Council will pay all normal registration costs for elected member and staff members that are charged by organisers, including those costs relating to official luncheons, dinners and tours/inspections that

are relevant to the interests of the Shire.

c. **Conference Travel and Accommodation:**

- Council will pay reasonable accommodation costs as incurred. (This may include the night before and/or after the conference where this is necessary because of travel and/or conference timetables).
- Where travel is involved, the travel is to be undertaken with all due expedition, by the shortest most practical route, to and from the conference. All reasonable travel costs to and from the conference location and venue will be met by Council.
- Where interstate air travel is involved this will be by Economy Class.
- Where essential, a hire car may be arranged for the conduct of Shire business. Costs of bus, train, tram and taxi fares, vehicle hire and parking which is reasonable, required and incurred in attending conferences, will be reimbursed by the Council on production of receipts.

4. **Daily Allowance – Payment and Reimbursement**

- a. A daily allowance in accordance with the Award may be made for meals and incidental expenses.
- b. All advances must be acquitted within two weeks of returning; amounts not acquitted shall be refunded to Council
- c. The daily expense allowance shall not cover:
 - Any expenses or time occupied on matters other than Shire business;
 - Meal claims where meals are provided at a conference.

5. **Elected Member/Staff Delegated Accompanying Person**

- a. Where an elected member or staff member is accompanied at a conference, all costs for or incurred by the accompanying person including but not limited to travel, casual meals, registration and/or participation in any conference programs, are to be borne by the accompanying person and not by the Council. The exception to the above being the cost of attending any official conference meal where partners would normally attend or organised meal that Council delegates are attending.
- b. An accompanying person's registration, and program fees, are to be paid direct to the conference organiser at the time of registration or if prepaid by Council to be reimbursed prior to attendance at the conference.

6. **Reports**

Following attendance at conferences of two (2) days or more duration, the attendees shall submit a report within thirty days of their return, for the Council's information and records. The report shall include a summary of the event's proceedings, major points of interest and recommendation as to whether attendance at similar conferences is warranted.

CROSS REFERENCES (If any):

Management Practice No.		Delegation No.:	
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LEGAL REFERENCES

Legislation:	
Local Law:	
Notes:	

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

10.1 Soils ain't Soils (Cr Robinson, GSC March 2010)

- Q. I understand that Soils ain't Soils have been requested to move their activity from a lot adjoining their premises. Have they done this?
- A. Director Planning and Development Services reported that he has been advised that Soils ain't Soils have vacated the site in accordance with the Council Resolution and SAT consent orders.

11. QUESTIONS BY MEMBERS WITHOUT NOTICE

12. URGENT BUSINESS APROVED BY THE PERSON PRESIDING OR BY DECISION

13. MATTERS CLOSED TO THE PUBLIC

14. CLOSURE

