

Corporate & Community Services Committee Meeting

Agenda for 18 March 2013



**shire of
kalamunda**

NOTICE OF MEETING CORPORATE & COMMUNITY SERVICES COMMITTEE

Dear Councillors

Notice is hereby given that the next meeting of the Corporate & Community Services Committee will be held in the Council Chambers, Administration Centre, 2 Railway Road, Kalamunda on **Monday 18 March 2013 at 6.30pm**. Dinner will be served prior to the meeting, at 5.30pm.

Rhonda Hardy
Acting Chief Executive Officer
13 March 2013

Our Vision, Mission and Organisational Values

Vision

The Shire will have a diversity of lifestyles and people. It will take pride in caring for the natural, social, cultural and built environments and provide opportunities for people of all ages.

Mission

Working together to provide effective and efficient leadership and services our whole community.

Organisational Values

The organisational values of the Shire of Kalamunda assist in driving the behaviour of staff in implementing our strategic plan:

- **Customer Service Focus** – Deliver consistent excellent customer service through being timely and courteous.
- **Innovation** – Pursue excellence through innovative improvements.
- **Leadership** – Provide responsive leadership and excellent governance demonstrating high standards of ethical behaviour.
- **Mutual Respect** – Value each other's differences and demonstrate mutual respect.
- **Trust** – Communicate and collaborate openly and with integrity generating a strong culture of trust.



INFORMATION FOR THE PUBLIC ATTENDING COMMITTEE OR COUNCIL MEETINGS

Welcome to this evening's meeting. The following information is provided on the meeting and matters which may affect members of the public.

If you have any queries related to procedural matters, please contact a member of staff.

Council Chambers – Seating Layout



Standing Committee Meetings – Procedures

1. Standing Committees are open to the public, except for Confidential Items listed on the Agenda.
2. Shire of Kalamunda Standing Committees have a membership of all 12 Councillors.
3. Unless otherwise advised a Standing Committee makes recommendations only to the next scheduled Ordinary Council Meeting.
4. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a Shire Staff Member.
5. Members of the public are able to ask questions at a Standing Committee Meeting during Public Question Time. The questions should be related to the purposes of the Standing Committee.
6. Members of the public wishing to make a comment on any Agenda item may request to do so by advising staff prior to commencement of the Standing Committee Meeting.
7. Comment from members of the public on any item of the Agenda is usually limited to three minutes and should address the Recommendations at the conclusion of the report.
8. To facilitate the smooth running of the meeting, silence is to be observed in the public gallery at all times except for Public Question Time.
9. All other arrangements are in general accordance with Council's Standing Orders, the Policies and decision of person chairing the Committee Meeting.

Emergency Procedures

Please view the position of the Exits, Fire Extinguishers and Outdoor Assembly Area as displayed on the wall of Council Chambers.

In case of an emergency follow the instructions given by Council Personnel.

We ask that you do not move your vehicle as this could potentially block access for emergency services vehicles.

Please remain at the assembly point until advised it is safe to leave.

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AGENDA

1.0 OFFICIAL OPENING

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

4.0 PETITIONS/DEPUTATIONS

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- 5.1 That the Minutes of the Corporate & Community Services Committee Meeting held on 18 February 2013 are confirmed as a true and accurate record of the proceedings.

Moved:

Seconded:

Vote:

Statement by Presiding Member

"On the basis of the above Motion, I now sign the minutes as a true and accurate record of the meeting of 18 February 2013".

6.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

- 7.1 Nil.

8.0 DISCLOSURE OF INTERESTS

8.1 Disclosure of Financial and Proximity Interests

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the *Local Government Act 1995*.)

8.2 Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

9.0 REPORTS TO COUNCIL

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

10. Debtors, Creditors and Accounts Paid January 2013

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Summary of Debtors for the period ended 31 January 2013
Attachment 2	Summary of Creditors for the period ended 31 January 2013
Attachment 3	Creditors Payment for the period 2 January to 25 January 2013

PURPOSE

1. To receive a report on debtors and creditors for January 2013.
2. To receive creditor accounts paid during the period 2 January to 25 January 2013.

BACKGROUND

3. Attached are the reports detailing aged debtors (Attachment 1) and creditors (Attachment 2) ended 31 January 2013.
4. Council has requested reports detailing outstanding debtors and creditors be presented on a monthly basis.
5. It is a requirement of *the Local Government (Financial Management) Regulations 1996 (Regulation 12)* that a list of creditors' accounts paid is compiled each month.
6. The report is required to show the payee's name, the amount of the payment, the date of the payment and sufficient information to identify the transaction

DETAILS

Debtors

7. Invoices over 30 days total \$48,471.35. Debts of significance:
 - Municipal Workforce \$27,982.33 – claims relating to workers compensation. Municipal Workforce has been contacted and \$22,338 was paid in February 2013.
 - Kalamunda Chamber of Commerce \$4,543 – lease fees 2012/2013 – direct debit arrangement initiated to commence 21 February 2013.

Invoices over 60 days total \$48,824.27. Debts of significance:

- Bronzewing Investments \$34,250 – rehabilitation project – funding to purchase plants. Payment by instalment – \$11,417 receipted 8 February 2013 - final instalment due 2 April 2013.
- Fire & Emergency Services \$5,960.73 – contribution towards vehicle expenses for the Community Fire Officer. DFES have advised that the invoice has been authorised for payment.
- Kalamunda & Districts Football \$2003.36 – operational and lease expenses. The Club has been contacted.

Invoices over 90 days total \$58,448.50. Debts of significance:

- Forrestfield United Soccer Club \$20,553.54 - Loan 214, reserve hire, operational expenses. Fortnightly direct debit of \$1,200 in place.
- Lesmurdie Tennis Club \$29,904.60 – contribution to the extension of the Club rooms. The Club has advised that certain conditions and issues need to be met prior to payment being made for this account. Community Development is currently negotiating with the Club regarding issues.
- WA Institute of Tae Kwan Do \$3,008 – hall hire. Fortnightly direct debit of \$376 in place.

Creditors

8. Accordingly the list of creditors paid during the period 2 January to 25 January 2013 (Attachment 3) is included.
9. Payments totalling \$2,396,386.89 were made during the month of January 2013. Standard payment terms are 30 days from the end of month, with local business and contractors on 14 day terms. Invoices showing as outstanding greater than 60 and 90 days are the result of the original invoice documentation not being received by Finance. All contractors, trades and suppliers are advised of the Shire's preference to pay by Electronic Funds Transfer ("EFT") for efficiency and cost savings.
10. Invoices showing as outstanding greater than 60 and 90 days are the result of the original invoice documentation not being received by Finance.
11. Significant payments made in the month were:

Supplier	Purpose	\$
ATO	PAYG Tax	256,658.27
Cleanaway	Domestic Refuse Collection	203,161.65
EMRC	Domestic Waste Charges	266,397.52
Macquarie Equip Finance	IT Lease Hire payment	92,767.78
Supplier	Purpose	\$
SJ Developments	Amenities Building progress	45,807.55

	payment	
Western Educting Svc	Kerbside collection	301,786.02
Synergy	Street lighting	129,158.45
WA Local Govt Super	Super Contributions	157,275.06
West Australian Treasury Corporation	Various Loan Repayments	175,843.86
DVG Midland	Ranger Vehicle	42,514.25
DMC Cleaning	Cleaning Contract services	46,016.59
Acegroup Ent Pty Ltd	Refund Private Works Bond	91,577.49
Total		1,808,934.49

The above represents 75.4% of all payments for the month.

STATUTORY AND LEGAL IMPLICATIONS

12. Nil.

POLICY IMPLICATIONS

13. Nil.

PUBLIC CONSULTATION/COMMUNICATION

14. Nil.

FINANCIAL IMPLICATIONS

15. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

16. *Shire of Kalamunda Strategic Plan 2009 - 2014*
- | | | |
|----------|-------|--|
| Strategy | 5.5.2 | Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements. |
|----------|-------|--|

Sustainability Implications

Social Implications

17. Nil.

Economic Implications

18. Nil.

Environmental Implications

19. Nil.

OFFICER COMMENT

20. Nil.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 10/2013)

That Council:

1. Receives the outstanding debtors (Attachment 1) and creditors (Attachment 2) reports for the period ended 31 January 2013.
2. Receives the list of creditors paid during the period 2 January to 25 January 2013 (Attachment 3) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.

Moved:

Seconded:

Vote:

Attachment 1

SHIRE OF KALAMUNDA
SUMMARY OF DEBTORS
FOR THE PERIOD ENDED 31st January 2013

AMOUNT	DEBTOR	DETAILS	STATUS
New debt since aged >90 days			
>90 days			
\$20,553.54	Forrestfield United Soccer Club WA Inc. ^	Loan 214 Payment / Reserve Hire / Operational Expenses	Fortnightly Direct Debits in place. WEF 10/01/13 the direct debit has been increased from \$800 to \$1200.
\$29,904.60	Lesmurdie Tennis Club	Club contribution to extension of Tennis Club	Further correspondence received 28/01/13 detailing issues to be resolved prior to Club settling this account.
\$3,008.00	WA Institute of Tae Kwan Do ^	Hall Hire - Agricultural Hall	Direct Debit commenced 15 Nov 12 - \$376 per fortnight. All future hirings have been cancelled to reduce further exposure.
\$4,982.36	90+ Days Debts consisting of amounts under \$1,000.00.		Debtors have been contacted by telephone to advise that debt recovery action pending / final notices issued / debt with D&B.
\$58,448.50	Total Debts 90+ Days		
>60 days			
\$34,250.00	Bronzewing Investments	Rehabilitation - purchase of plants	Payment by instalment negotiated - \$11,417 paid 08 Feb - final payment due 02 Apr 13
\$5,960.73	FESA	Quarterly Charge - motor vehicle	Invoice with FESA finance department - payment pending
\$2,003.36	Kalamunda & Districts Football	Operational Expenses / Lease Fee	Contacted Club - awaiting response
\$1,835.63	Zig Zag Café Kalamunda	Hire - Zig Zag Café	Final payment notice issued
\$4,774.55	60+ Days Debts consisting of amounts under \$1,000.00.		All debtors have been contacted by telephone / email - copy invoices mailed as required
\$48,824.27	Total Debts 60+ Days		
>30 days			
\$27,982.33	Municipal Workforce	Workers Compensation Claims	\$22,338 paid 22 Feb 13
\$4,543.00	Kalamunda Chamber of Commerce	Lease Fees 12/13	Direct Debit to commence 21 Feb 13
\$5,923.97	Forrestfield United Soccer Club WA Inc. ^		As above
\$2,571.61	Kalamunda Cricket Club	Operational Expenses	Reminder Invoice sent. Issue regarding retrospective expenses
\$1,706.27	Kalamunda & Districts Junior Football	Operational Expenses / Lease Fee	Reminder Invoice sent.
\$3,402.74	Zig Zag Café Kalamunda	Hire - Zig Zag Café / Utility Expenses	Statement sent.
\$2,341.43	30+ Days Debts consisting of amounts under \$1,000.00.		Balance represents total of accounts in debit and credit. Reminder invoices to be sent.

SHIRE OF KALAMUNDA
SUMMARY OF DEBTORS
FOR THE PERIOD ENDED 31st January 2013

AMOUNT	DEBTOR	DETAILS	STATUS
\$48,471.35	Total Debts 30+ Days		

FOOTNOTES

* Denotes currently in negotiation of invoice amount and details

^ Denotes payment arrangement in place

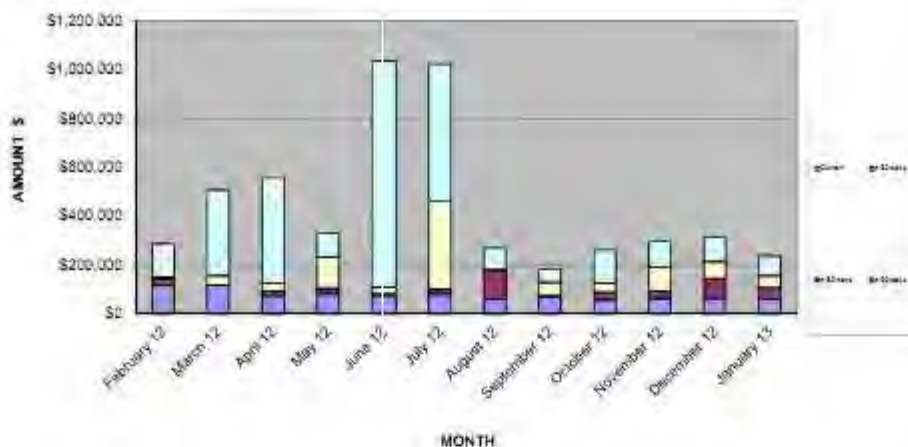
SHIRE OF KALAMUNDA

SUMMARY OF DEBTORS FOR THE PERIOD ENDED 31st January 2013

Sundry Debtors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
February 12	\$117,987	\$23,893	\$7,811	\$137,709	\$287,400
March 12	\$116,824	\$1,930	\$37,629	\$349,595	\$506,977
April 12	\$73,797	\$19,947	\$32,462	\$430,258	\$556,464
May 12	\$81,227	\$23,488	\$127,331	\$96,775	\$328,820
June 12	\$74,201	\$9,487	\$25,123	\$927,493	\$1,036,304
July 12	\$81,218	\$19,540	\$361,204	\$560,352	\$1,022,313
August 12	\$58,924	\$114,643	\$7,994	\$87,469	\$269,031
September 12	\$70,242	\$4,613	\$54,323	\$54,074	\$183,252
October 12	\$57,664	\$31,443	\$36,312	\$135,754	\$261,173
November 12	\$63,746	\$29,488	\$97,046	\$106,392	\$296,672
December 12	\$62,557	\$81,810	\$68,850	\$101,098	\$314,316
January 13	\$58,449	\$48,824	\$48,471	\$80,427	\$236,171

DEBTOR SUMMARY



Attachment 2

SHIRE OF KALAMUNDA

SUMMARY OF CREDITORS

FOR THE PERIOD ENDED 31 JANUARY 2013

Sundry Creditors Trial Balance - Summary Asset Listing

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2012	\$1,129	\$2,416	\$629,279	\$1,240,322	\$2,073,148
31/08/2012	\$5,953	\$434	\$10,731	\$1,784,665	\$1,801,783
30/09/2012	\$13,713	\$1,630	\$5,362	\$1,036,604	\$1,058,608
31/10/2012	\$923	\$91,135	\$40,634	\$1,276,656	\$1,406,651
30/11/2012	\$8,738	\$4,059	\$10,289	\$1,387,667	\$1,410,773
31/12/2012	\$8,580	-\$454	\$53,987	\$544,597	\$506,710
31/01/2013	\$2,275	-\$4	\$10,756	\$380,050	\$393,077

Comment

- > 90 days Original Invoice for Eastern Metropolitan Regional Council not received in Accounts to process
- > 60 days Original Invoices for Julia Raymond, Stewart & Heaton Clothing Co and a Credit Note from Confect Express not received
- > 30 days These invoices are paid on the third fortnightly payment run.

Creditor Payments made

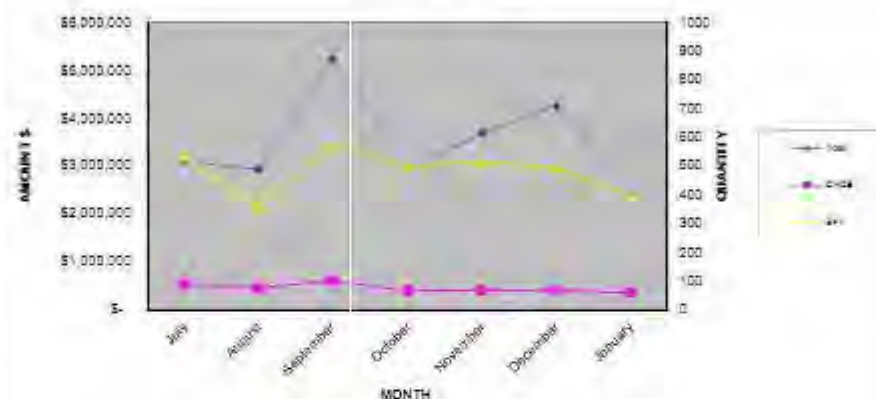
Month	Amount \$	Quantity		
		Cheques	EFTs	Total
July	\$ 3,085,557	68	531	619
August	\$ 2,928,637	77	356	433
September	\$ 5,229,543	101	569	670
October	\$ 2,931,567	66	497	563
November	\$ 3,692,467	70	512	582
December	\$ 4,255,844	66	493	561
January	\$ 2,395,387	59	397	456

*Excludes net staff payroll

*Creditors on 30 day terms are paid on the 28th of the month following.

*Local suppliers are paid on 14 day terms

CREDITOR SUMMARY



Attachment 3

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
583	02/01/2013	AUSTRALIAN TAXATION OFFICE	TAXATION	121,528.36
584	03/01/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN # 226 FIXED COMPONENT	43,212.09
585	09/01/2013	INET TECHNOLOGIES PTY LTD	INTERNET ACCESS	958.90
586	09/01/2013	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS PURCHASES	9,836.59
587	15/01/2013	LES MILLS AUSTRALIA	MONTHLY LICENCE FEE	977.07
588	16/01/2013	AUSTRALIAN TAXATION OFFICE	TAXATION	135,129.91
589	18/01/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN # 220 FIXED COMPONENT	1,295.59
590	18/01/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN # 221 FIXED COMPONENT	97,241.70
591	18/01/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan # 222 FIXED COMPONENT	34,094.48
EFT27085	03/01/2013	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL -TILL 31 DECEMBER 2012	5,353.32
EFT27086	03/01/2013	DVG MIDLAND CITY	SUPPLY OF 1 NEW VEHICLE FOR HEALTH & RANGERS DEPARTMENT	42,514.25
EFT27087	03/01/2013	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	53.75
EFT27088	03/01/2013	CARLA BOND	GROUP FITNESS CLASSES INSTRUCTOR	135.41
EFT27089	03/01/2013	BRUMBY'S KALAMUNDA	CATERING SUPPLIES	27.00
EFT27090	03/01/2013	12D SOLUTIONS PTY LTD	12D MODEL SOFTWARE ANNUAL MAINTENANCE - INFRASTRUCTURE MANAGEMENT	1,980.00
EFT27091	03/01/2013	MACQUARIE EQUIPMENT FINANCE PTY LTD	IT EQUIPMENT LEASE	92,767.78
EFT27092	03/01/2013	ALLION LEGAL	GENERAL EMPLOYMENT SERVICES	1,796.32
EFT27093	03/01/2013	BRIAN LANGLEY (THE CITY ROET)	ENTERTAINMENT - WALK THE ZIG ZAG 2012 & KALAMUNDA LIBRARY	300.00
EFT27094	03/01/2013	DAPHNE LEMKE	TRAVEL COMMUNITY VISITORS SCHEME REFUND	52.50
EFT27095	03/01/2013	CLAYTON HIGHAM	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	290.00
EFT27096	03/01/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	68,930.68
EFT27097	03/01/2013	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	244.00
EFT27098	03/01/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1,075.01
EFT27099	03/01/2013	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	333.85
EFT27100	03/01/2013	WESFARMERS KLEENHEAT GAS PTY LTD	GAS BOTTLES SUPPLIES	56.00
EFT27101	03/01/2013	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5,951.00

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27102	03/01/2013	KALAMUNDA FENCING & GATE MAKERS	SUPPLY AND INSTALL BOLLARDS AT SCOTT PARK RESERVE	26,350.50
EFT27103	03/01/2013	EASTERN METROPOLITAN REGIONAL COUNCIL	VARIOUS DISPOSAL FEES	693.50
EFT27104	03/01/2013	A & S HILL	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	2,061.40
EFT27105	03/01/2013	ZIPFORM PTY LTD	PRINTING AND POSTAGE COSTS OF RATES 3RD INSTALLMENT NOTICES	5,881.72
EFT27106	03/01/2013	FASTA COURIERS	COURIER FEES	209.99
EFT27107	03/01/2013	RAECO	STATIONERY / OFFICE SUPPLIES	64.50
EFT27108	03/01/2013	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	190.58
EFT27109	03/01/2013	BRADDOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	664.29
EFT27110	03/01/2013	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	1,795.84
EFT27111	03/01/2013	TREE AESTHETICS	TREE LOPPING AND PRUNING AT VARIOUS LOCATIONS	4,642.00
EFT27112	03/01/2013	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	871.73
EFT27113	03/01/2013	WA LOCAL GOVERNMENT ASSOCIATION (ADVERTISING)	ADVERTISING FOR VARIOUS JOBS / EVENTS	5,647.60
EFT27114	03/01/2013	GLENN SWIFT ENTERTAINMENT	STORYTELLING AND SANTA PERFORMANCE AT KALAMUNDA LIBRARY	330.00
EFT27115	03/01/2013	ZIG ZAG GRAPHICS AND PRINT	PRINT & LAMINATE AO ENVIRONMENTAL MAP	90.00
EFT27116	03/01/2013	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	1,255.58
EFT27117	03/01/2013	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	21.50
EFT27118	03/01/2013	CONTENT LIVING PTY LTD	FOOTPATH DEPOSITS REFUNDS	1,400.00
EFT27119	03/01/2013	HILLS BMX CLUB (INC)	TRACK MAINTENANCE AT BMX CLUB	859.32
EFT27120	03/01/2013	SWAN MARQUEES AND PARTY HIRE	EQUIPMENT HIRE FOR VARIOUS EVENTS	38.00
EFT27121	03/01/2013	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	3,190.00
EFT27122	03/01/2013	TELSTRA	REPAIRS TO DAMAGED TELSTRA PROPERTY - 10 FAGIN WAY FORRESTFIELD	1,294.97
EFT27123	03/01/2013	ANSTAT PTY LTD	ANNUAL SUBSCRIPTION TO FOOD STANDARDS CODE	258.50
EFT27124	03/01/2013	RNR CONTRACTING PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	3,052.50

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27125	03/01/2013	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	6,535.10
EFT27126	03/01/2013	NEW GENERATION HOMES - TANGENT NOMINEES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27127	03/01/2013	HASTIE SERVICES DIVISION OF TRILOGY SERVICING P/L	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	1,148.46
EFT27128	03/01/2013	LOCAL GOVERNMENT PLANNERS ASSOCIATION	REGISTRATION FOR 2 STAFF TO ATTEND - LGPA DEVELOPMENT ASSESSMENT PANELS (ONE YEAR ON)	130.00
EFT27129	03/01/2013	KALAMUNDA CHAMBER OF COMMERCE INC	ATTENDANCE AT THE 2012 BUSINESS EXCELLENCE AWARDS AND GALA DINNER	190.00
EFT27130	03/01/2013	BT EQUIPMENT P/L T/A TUTT BRYANT EQUIPMENT	SUPPLY OF 1 NEW SKIDDER LOADER FOR OPERATIONS CENTRE	30,783.50
EFT27131	03/01/2013	MAIN ROADS (WA)	WORKS ASSOCIATED WITH INSTALLATION OF TRAFFIC CALMING DEVICE AT EDNEY ROAD, HIGH WYCOMBE	4,309.22
EFT27132	03/01/2013	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	1,493.31
EFT27133	03/01/2013	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	161.01
EFT27134	03/01/2013	ABAXA (WH LOCATION SERVICES)	SUPPLY UNDERGROUND SERVICE LOCATIONS AT VARIOUS LOCATIONS	4,185.23
EFT27135	03/01/2013	GEMMILL HOMES	BUILDING APPLICATION FEE REFUND	731.82
EFT27136	03/01/2013	SIGN-A-RAMA	SUPPLY AND INSTALL SIGNAGE	1,133.00
EFT27137	03/01/2013	MAIDA VALE DELIVERY ROUND	PAPER AND MAGAZINES DELIVERIES FOR HIGH WYCOMBE LIBRARY	73.85
EFT27138	03/01/2013	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,657.98
EFT27139	03/01/2013	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	4,323.00
EFT27140	03/01/2013	JACKSON McDONALD LAWYERS	LEGAL EXPENSES	19,184.00
EFT27141	03/01/2013	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	648.80
EFT27142	03/01/2013	COFFEY ENVIRONMENTS PTY LTD	ASBESTOS MANAGEMENT PLAN REVIEW FOR SHIRE OF KALAMUNDA	2,750.00
EFT27143	03/01/2013	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	1,591.15
EFT27144	03/01/2013	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	229.73
EFT27145	03/01/2013	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	73.41

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27146	03/01/2013	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	12.50
EFT27147	03/01/2013	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	2,596.00
EFT27148	03/01/2013	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	10,663.40
EFT27149	03/01/2013	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	715.15
EFT27150	03/01/2013	SHENAYE HUMMERSTON	REIMBURSEMENT OF VARIOUS COSTS	60.54
EFT27151	03/01/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	5,244.41
EFT27152	03/01/2013	UNIQUE WASTE MANAGEMENT SERVICES	HIRE OF TRUCK AND OPERATOR TO TRANSPORT WASTE BINS FROM WALLISTON TRANSFER STATION TO VARIOUS SITES	2,696.50
EFT27153	03/01/2013	SHILLER IMAGES (BELLART)	MERCHANDISE SUPPLY FOR ZIG ZAG CULTURAL CENTRE	878.39
EFT27154	03/01/2013	AROUNABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	1,584.00
EFT27155	03/01/2013	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	414.00
EFT27156	03/01/2013	LOUISA ILES	GROUP FITNESS CLASSES	87.36
EFT27157	03/01/2013	S & J DEVELOPMENTS P/L T/AS LANSDOWN	PROGRESS PAYMENT - CONSTRUCTION OF DEPOT AMENITIES BUILDING	45,807.55
EFT27158	03/01/2013	DFF RECRUITMENT SERVICES PTY LTD	TEMP STAFF FOR ADMIN DEPARTMENT	6,942.48
EFT27159	03/01/2013	KJERSTIN BJELLAND	MONTHLY LEASE PAYMENTS FOR LOTS 918 & 919 CAR PARK AT SMOKEBUSH ESTATE	3,194.60
EFT27160	03/01/2013	CALISTHENICS ASSOCIATION OF WA	SECURITY CALLOUT FEE REFUND	154.00
EFT27161	03/01/2013	UNDENOMINATIONAL CHRISTAIN FELLOWSHIP	KEY BOND REFUND	50.00
EFT27162	17/01/2013	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	908.05
EFT27163	17/01/2013	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - TILL 15 JANUARY 2013	6,813.72
EFT27164	17/01/2013	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	47.50
EFT27165	17/01/2013	JOSHUA HOCKLEY	TECHNICAL SERVICES FOR KALAMUNDA PERFORMING ARTS CENTRE	849.75
EFT27166	17/01/2013	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	665.00
EFT27167	17/01/2013	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	5,363.00
EFT27168	17/01/2013	LAURENCE EDWARD TWIGG & L KUPSKY	RATES REFUND	160.92

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27169	17/01/2013	GRANT & LINDA SKINNER	CROSSOVER CONTRIBUTION	385.00
EFT27170	17/01/2013	MARJANNE WESTRUP	CROSSOVER CONTRIBUTION	385.00
EFT27171	17/01/2013	ROBYN BEARDSSELL	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	21.00
EFT27172	17/01/2013	JANET LEAHY	RATES REFUND	804.47
EFT27173	17/01/2013	GARY TENARDI	CROSSOVER CONTRIBUTION	385.00
EFT27174	17/01/2013	CARMEL VALLEY CHOCOLATES	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	71.40
EFT27175	17/01/2013	CLIVE JOHN & ANN ELIZABETH BROOK	RATES REFUND	733.33
EFT27176	17/01/2013	ELISHA BIRD & S E COUGHRAN	HALL AND KEY BOND REFUND	1,050.00
EFT27177	17/01/2013	PINEWOOD INVESTMENTS P/L	FOOTPATH DEPOSIT REFUND	1,000.00
EFT27178	17/01/2013	GARY MARTIN LAWNMOWING	VERGE / RESERVE MOWING FOR VARIOUS LOCATIONS	240.00
EFT27179	17/01/2013	ZOFIA PALUSZAK	TRAVEL COMMUNITY VISITORS SCHEME REFUND	52.50
EFT27180	17/01/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	88,344.38
EFT27181	17/01/2013	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	248.00
EFT27182	17/01/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1,045.71
EFT27183	17/01/2013	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	5,193.21
EFT27184	17/01/2013	CLEANAWAY (7004295)	DOMESTIC AND RECYCLING RUBBISH COLLECTION FEES AND DISPOSAL FEES	203,161.65
EFT27185	17/01/2013	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1,840.23
EFT27186	17/01/2013	LANDGATE	LAND ENQUIRIES	462.00
EFT27187	17/01/2013	GULLY VIEWS NEWSAGENCY	SUBSCRIPTIONS & NEWSPAPERS FOR VARIOUS LOCATIONS	852.43
EFT27188	17/01/2013	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	4,734.20
EFT27189	17/01/2013	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	243.87
EFT27190	17/01/2013	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	2,930.33
EFT27191	17/01/2013	MIDWASTE - TRANSPACIFIC CLEANAWAY PTY LTD	WASTE / RECYCLING SERVICES	560.05
EFT27192	17/01/2013	STATE LIBRARY OF W.A.	LOST AND DAMAGED BOOKS - HIGH WYCOMBE LIBRARY	211.20

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27193	17/01/2013	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	259.57
EFT27194	17/01/2013	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5,148.00
EFT27195	17/01/2013	KALAMUNDA FENCING & GATE MAKERS	FENCING SUPPLIES / REPAIRS	330.00
EFT27196	17/01/2013	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP AND VARIOUS DISPOSAL FEES	198,878.50
EFT27197	17/01/2013	3 VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES	1,964.96
EFT27198	17/01/2013	FASTA COURIERS	COURIER FEES	376.05
EFT27199	17/01/2013	SANDGROPER SEPTICS	PUMP/OUT SEPTIC TANKS AT VARIOUS LOCATIONS	643.59
EFT27200	17/01/2013	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,292.34
EFT27201	17/01/2013	DAYNITE TOWING SERVICE (WA) PTY LTD (FORMERLEY MOBITOW PTY LTD)	TOWING SERVICES	466.40
EFT27202	17/01/2013	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	815.65
EFT27203	17/01/2013	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	453.00
EFT27204	17/01/2013	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	57.63
EFT27205	17/01/2013	GOOSEBERRY HILL PRIMARY SCHOOL	HALL BOND REFUND FOR USE OF THE ZIG ZAG COMMUNITY CENTRE SEMINARS ROOM	300.00
EFT27206	17/01/2013	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	10,244.12
EFT27207	17/01/2013	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	965.25
EFT27208	17/01/2013	COURIER AUSTRALIA	COURIER CHARGES	13.62
EFT27209	17/01/2013	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	1,218.65
EFT27210	17/01/2013	HIGH WYCOMBE FAMILY CENTRE INC	UTILITIES FOR 2010/11- MAINTENANCE/CLEANING - CHILD HEALTH CENTRE	5,155.43
EFT27211	17/01/2013	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	636.16
EFT27212	17/01/2013	ANDANTINO PTY LTD T/AS OUTDOOR WORLD	PLANNING APPLICATION FEE REFUND	139.00
EFT27213	17/01/2013	CONTENT LIVING PTY LTD	FOOTPATH DEPOSITS REFUND	700.00
EFT27214	17/01/2013	HILLS BMX CLUB (INC)	KEY BOND REFUND	50.00
EFT27215	17/01/2013	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	55.00

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27216	17/01/2013	ARASI CONSTRUCTIONS PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27217	17/01/2013	HOMEBUYERS CENTRE	FOOTPATH DEPOSIT REFUNDS	1,400.00
EFT27218	17/01/2013	WOODLUPINE SENIORS COFFEE LOUNGE	HALL BOND REFUND	500.00
EFT27219	17/01/2013	ST JOHN AMBULANCE AUSTRALIA (WA) INC	REGISTRATION FOR 1 STAFF TO ATTEND WORKPLACE FIRST AID COURSE	165.00
EFT27220	17/01/2013	SWAN MARQUEES AND PARTY HIRE	EQUIPMENT HIRE	387.00
EFT27221	17/01/2013	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	4,592.50
EFT27222	17/01/2013	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENTS	75.00
EFT27223	17/01/2013	DICK SMITH ELECTRONICS	ELECTRICAL SUPPLIES	98.00
EFT27224	17/01/2013	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	2,473.17
EFT27225	17/01/2013	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	3,403.40
EFT27226	17/01/2013	HASTIE SERVICES DIVISION OF TRILOGY SERVICING P/L	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	4,874.42
EFT27227	17/01/2013	CELEBRATION HOMES	FOOTPATH DEPOSIT REFUND	700.00
EFT27228	17/01/2013	BRENDAN L & DARLENE S NEWITT	REFUND OF TERM 1, 2013 KIDS COOKING CLUB PROGRAM AT HARTFIELD PARK RECREATION CENTRE DUE TO COURSE DID NOT RUN ON THURSDAY 10 JANUARY 2013	22.50
EFT27229	17/01/2013	AUTO ONE KALAMUNDA	PLANT / VEHICLE PARTS	256.20
EFT27230	17/01/2013	DEBBIE JOSE JEWELLERY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	70.00
EFT27231	17/01/2013	KIM R & JUSTIN A CLANCY	RATES REFUND	813.89
EFT27232	17/01/2013	KANYANA WILDLIFE REHABILITATION CENTRE INC	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 1/12/12 - 31/12/12	39.60
EFT27233	17/01/2013	ZIG ZAG COMMUNITY ARTS INC	ENTERTAINMENT FOR WALK THE ZIG ZAG	500.00
EFT27234	17/01/2013	BIG W (AR W1.C3.U.07)	LIBRARY SUPPLIES	320.77
EFT27235	17/01/2013	ACEGROUP ENTERPRISES PTY LTD	PRIVATE WORKS BOND REFUND - 12 ADELAIDE STREET HIGH WYCOMBE, LOT 9 & 10 LARWOOD CRESCENT HIGH WYCOMBE	91,577.49
EFT27236		EFT PAYMENT CANCELLED		

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27237	17/01/2013	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27238	17/01/2013	PICKERING BROOK HERITAGE GROUP	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	78.75
EFT27239	17/01/2013	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	117.01
EFT27240	17/01/2013	CH HEWAGE AND P (SMALAGE	RATES REFUND	864.99
EFT27241	17/01/2013	PIERROT'S HAIR AND BEAUTY	HALL BOND REFUND	400.00
EFT27242	17/01/2013	DAPS	ROAD VERGE / RESERVE MAINTENANCE FOR VARIOUS LOCATIONS	1,980.00
EFT27243	17/01/2013	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	33.00
EFT27244	17/01/2013	GEMMILL HOMES	FOOTPATH DEPOSIT REFUNDS	1,650.00
EFT27245	17/01/2013	ROGER D & LILIAN M JENNINGS	RATES REFUND	298.42
EFT27246	17/01/2013	HELEN O'GRADY DRAMA ACADEMY	KEY BOND REFUND	50.00
EFT27247	17/01/2013	BLUEPRINT HOMES	FOOTPATH DEPOSIT REFUNDS	1,400.00
EFT27248	17/01/2013	KALAMUNDA SWEEPING	ROAD / PATH SWEEPING AT VARIOUS LOCATIONS	12,751.26
EFT27249	17/01/2013	WOOLWORTHS LIMITED	SUPPLY OF GROCERIES	113.35
EFT27250	17/01/2013	AFFORDABLE LIVING HOMES	FOOTPATH DEPOSIT REFUNDS	1,900.00
EFT27251	17/01/2013	FORRESTFIELD TENNIS CLUB (INC)	FORRESTFIELD TENNIS CLUB HIRE FEES FROM HPRC 1/12/12 - 31/12/12	16.00
EFT27252	17/01/2013	HILLS GAS SUPPLY	SUPPLY OF BOTTLED GAS FOR VARIOUS LOCATIONS	110.00
EFT27253	17/01/2013	CELEBRATION NOMINEES PTY LTD	PLANNING APPLICATION FEE REFUND	772.83
EFT27254	17/01/2013	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	6,323.21
EFT27255	17/01/2013	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	20,449.00
EFT27256	17/01/2013	JACKSON MCDONALD LAWYERS	LEGAL EXPENSES	220.00
EFT27257	17/01/2013	KALAMUNDA PRIMARY SCHOOL EDUCATION SUPPORT CENTRE	HALL AND KEY BOND REFUND	350.00
EFT27258	17/01/2013	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED LEASES	11,026.43
EFT27259	17/01/2013	NATALIE WARBURTON - ANATOMY DESIGNS	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	2.10

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27260	17/01/2013	DEBORAH CORK	TRAVEL COMMUNITY VISITORS SCHEME REFUND	37.50
EFT27261	17/01/2013	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	691.14
EFT27262	17/01/2013	MADE 4 YOU (LYGIA)	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	8.40
EFT27263	17/01/2013	OVEN SPARKLE PTY LTD	OVEN CLEANING SERVICES FOR VARIOUS LOCATIONS	450.00
EFT27264	17/01/2013	REDINK HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	3,050.00
EFT27265	17/01/2013	NYREE WHARTON	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT27266	17/01/2013	SHIRLEY SPENCER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	56.00
EFT27267	17/01/2013	ROSEMARY FOX DANCE ACADEMY	HALL AND KEY BOND REFUND	350.00
EFT27268	17/01/2013	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	242.59
EFT27269	17/01/2013	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	73.20
EFT27270	17/01/2013	THE TYRE DOCTOR	PLANT / VEHICLE PARTS	7,315.96
EFT27271	17/01/2013	CHRIS ANTILL PLANNING & URBAN DESIGN CONSULTANT	PREPARATION OF LOCAL HOUSING STRATEGY - FOURTH PROGRESS PAYMENT DEC 2012	5,500.00
EFT27272	17/01/2013	WEST COAST PROFILERS PTY LTD	PLANT EQUIPMENT HIRE	25,657.56
EFT27273	17/01/2013	LOCHNESS LANDSCAPE SERVICES	MOWING OF VARIOUS RESERVES	8,800.00
EFT27274	17/01/2013	JAN WELYKY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	144.00
EFT27275	17/01/2013	BEVERLEY DUFF	TRAVEL COMMUNITY VISITORS SCHEME REFUND	30.00
EFT27276	17/01/2013	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	167.75
EFT27277	17/01/2013	BRIKMAKERS	SUPPLIES OF BRICKS / BLOCKS FOR VARIOUS LOCATIONS	911.68
EFT27278	17/01/2013	CONTRAFLOW	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	1,794.65
EFT27279	17/01/2013	BORROMEI WILUS SETTLEMENTS	RATES REFUND	755.50
EFT27280	17/01/2013	PH CONCRETE	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	18,481.23
EFT27281	17/01/2013	IDEAL HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	1,400.00
EFT27282	17/01/2013	STATE WIDE TURF SERVICES	TURF SUPPLIES / MAINTENANCE FOR VARIOUS LOCATIONS	2,805.70
EFT27283	17/01/2013	ERIC WOHLAN	FOOTPATH DEPOSIT REFUND	950.00
EFT27284	17/01/2013	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	897.00

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27285	17/01/2013	ATSUKO KNOWLES	GROUP FITNESS CLASS - HARTFIELD PARK REC CENTRE	43.68
EFT27286	17/01/2013	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	4,105.21
EFT27287	17/01/2013	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	27,997.20
EFT27288	17/01/2013	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	695.50
EFT27289	17/01/2013	WEST-SURE GROUP	CASH IN TRANSIT SERVICES	1,642.85
EFT27290	17/01/2013	RYLAN PTY LTD	SUPPLY OF MOUNTABLE KERBING FOR VARIOUS LOCATIONS	5,852.00
EFT27291	17/01/2013	KALEIDOSCOPE CRAFT KITS	DRY CLEANING / WASHING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	60.00
EFT27292	17/01/2013	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	235.60
EFT27293	17/01/2013	AARON J STIRK	TECHNICIAN SERVICES FOR VARIOUS EVENTS	693.00
EFT27294	17/01/2013	LINDSAY GOODWIN	TECHNICIAN SERVICES FOR KALAMUNDA PERFORMING ARTS CENTRE	132.00
EFT27295	17/01/2013	CHRYSTAL DUFFY	LANDSCAPING REBATE CLAIM LOT 928 MONARCH WAY SMOKEBUST ESTATE	4,000.00
EFT27296	17/01/2013	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	120.40
EFT27297	17/01/2013	LINDA STONES	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	156.80
EFT27298	17/01/2013	IAN MOSS	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	59.50
EFT27299	17/01/2013	AROUNDAABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	2,871.00
EFT27300	17/01/2013	ROBERT EMERY	REIMBURSEMENT OF WALGA SITTING FEES	360.00
EFT27301	17/01/2013	PETER FALCONER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 1/12/12 - 31/12/12	295.40
EFT27302	17/01/2013	CITY OF STIRLING	MEALS FOR MEALS ON WHEELS PROGRAM	7,576.35
EFT27303	17/01/2013	NELSON MARAJOZA	PV SOLAR SYSTEM REBATE CLAIM LOT 924 MONARCH WAY SMOKEBUSH ESTATE AND CROSSOVER CONTRIBUTION	3,385.00

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27304			EFT PAYMENT CANCELLED	
EFT27305	17/01/2013	MARY FORWARD	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	9.45
EFT27306	17/01/2013	FOXTEL	MONTHLY FEES - BUSINESS PACKAGE - HARTFIELD PARK	200.00
EFT27307	17/01/2013	HANDS-ON INFECTION CONTROL	SUPPLY OF HEPATITIS B VACCINATION	59.40
EFT27308	17/01/2013	HANS SCHWALB	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	7.00
EFT27309			EFT PAYMENT CANCELLED	
EFT27310	17/01/2013	JIM BAKER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	17.50
EFT27311	17/01/2013	KIERAN INGRAM	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	9.07
EFT27312	17/01/2013	ADDSTYLE MASTER BUILDERS	FOOTPATH DEPOSIT REFUND	700.00
EFT27313	17/01/2013	THE ARTFUL FLOWE - FELICIA LOWE	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 1/12/12 - 31/12/12	42.00
EFT27314	17/01/2013	DAVID GREEN	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	69.83
EFT27315	17/01/2013	GILLIAN LILLEYMAN	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	69.93
EFT27316	17/01/2013	MAHBUB ALAM SHEIKH	PV SOLAR SYSTEM REBATE CLAIM LOT 908 MONARCH WAY SMOKEBUSH ESTATE	3,000.00
EFT27317	17/01/2013	KEVIN WIBBERLEY	CROSSOVER CONTRIBUTION	385.00
EFT27318	17/01/2013	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	414.00
EFT27319	17/01/2013	LOUISA ILES	COVER FOR VARIOUS HEALTHY LIFE CHALLENGE GROUP FITNESS CLASSES AT HARTFIELD PARK RECREATION CENTRE	45.43
EFT27320	17/01/2013	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS	46,016.59

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27321	17/01/2013	NICHOLAS TAYLOR	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	42.00
EFT27322	17/01/2013	SILK ON SILK (ROSEMARY LONSDALE)	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE 1/12/12 - 31/12/12	126.00
EFT27323	17/01/2013	S & J DEVELOPMENTS P/L T/AS LANSDOWN CONSTRUCTION	FOOTPATH DEPOSIT REFUND	950.00
EFT27324	17/01/2013	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION	245.30
EFT27325	17/01/2013	DFF RECRUITMENT SERVICES PTY LTD	HIRE OF TEMP STAFF	1,157.08
EFT27326	17/01/2013	MAVIS PASKULICH	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 1/12/12 - 31/12/12	210.70
EFT27327	17/01/2013	DEMENTIA CARE AUSTRALIA	HALL BOND REFUND	200.00
EFT27328	17/01/2013	BEE SWAX CREATIONS	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	58.20
EFT27329	17/01/2013	A TUTT & J BASKERVILLE	FOOTPATH DEPOSIT REFUND	1,764.48
EFT27330	17/01/2013	JOHN LE CRAS & ASSOCIATES PTY LTD	CONSULTING SERVICES - ISSUES MANAGEMENT ADVICE	220.00
EFT27331	17/01/2013	MPK TREE SERVICES	REMOVAL OF HAZARDOUS TREES / LIMBS AT VARIOUS LOCATIONS	7,139.00
EFT27332	17/01/2013	ELEMENT DRAFTING & DESIGN	PLANNING APPLICATION FEE REFUND	320.00
EFT27333	17/01/2013	MOHAMMAD FIRDAUS BIN ZULKIPLI	LANDSCAPING REBATE FOR LOT 913 MONARCH WAY WATTLE GROVE	3,000.00
EFT27334	17/01/2013	PROWELD ENTERPRISES	BIN STAND WELDING SERVICES	1,302.40
EFT27335	17/01/2013	HEALTH AND HABITAT	PROGRESS PAYMENT - CONCEPT DESIGN FOR BIBBULMUN TRACK NORTHERN TERMINUS	1,430.00
EFT27336	17/01/2013	H & L GLASS	AFTER HOURS REPLACEMENT OF VANDALLED SLIDING DOOR GLASS AT MORRISON OVAL PAVILION	1,000.00
EFT27337		EFT PAYMENT CANCELLED		
EFT27338	17/01/2013	MARIA FILAMOR	HALL AND KEY BOND REFUND	550.00
EFT27339	17/01/2013	ELVIE GUTHRIE	HALL AND KEY BOND REFUND	350.00
EFT27340	17/01/2013	BRAZILIAN JIU-JITSU LEGION 13 KALAMUNDA	KEY BOND REFUND	50.00
EFT27341	17/01/2013	JEZLYN RUNE	HALL AND KEY BOND REFUND	1,050.00

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27342	17/01/2013	DEREK KICKETT	HALL BOND REFUND	50.00
EFT27343	17/01/2013	ZOHRA MOSHFIQ	REFUND OF CRÈCHE BLOCK PASS FOR HARTFIELD PARK REC CENTRE - 16 OF 20 VISITS (BALANCE REMAINING)	57.60
EFT27344	25/01/2013	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	1,028.54
EFT27345	25/01/2013	CONSERVATION VOLUNTEERS AUSTRALIA	CVA TEAM TO ASSIST WITH EROSION AND WEED CONTROL IN POISON GULLY	1,320.00
EFT27346	25/01/2013	PLE COMPUTERS	SUPPLY OF COMPUTER EQUIPMENT / ACCESSORIES	168.00
EFT27347	25/01/2013	BLUE RIBBON PET FOODS	SUPPLY OF DOG FOOD FOR POUND	144.00
EFT27348	25/01/2013	NESTLE AUSTRALIA LTD (MUSASHI)	KIOSK SUPPLIES FOR HARTFIELD PARK	475.48
EFT27349	25/01/2013	IMAGE EMBROIDERY	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	310.42
EFT27350	25/01/2013	FIRE AND SAFETY WA	FIRE PROTECTION WEAR / SUPPLIES	8,752.48
EFT27351	25/01/2013	PFD FOOD SERVICES	KIOSK SUPPLIES FOR HARTFIELD PARK	614.65
EFT27352	25/01/2013	KONICA MINOLTA BUSINESS SOLUTIONS P/L	PHOTOCOPYING CHARGES / MAINTENANCE FEES	849.40
EFT27353	25/01/2013	WILEY AIR TRANSPORT SERVICES & HIGHLAND EXPRESS	COURIER SERVICES TO COUNCILLORS	145.20
EFT27354	25/01/2013	COUNTRYWIDE PUBLICATIONS	ADVERTISING IN YOUR GUIDE - PERTH & FREMANTLE - DECEMBER	500.00
EFT27355	25/01/2013	MONITORED ALARM SYSTEMS	SECURITY MONITORING SERVICES TO VARIOUS LOCATIONS	198.00
EFT27356	25/01/2013	FERAL INVASIVE SPECIES ERADICATION MANAGEMENT (FISEM)	FOX TRAPPING AND ERRADICATION - MUNDY REGIONAL PARK KALAMUNDA	1,000.00
EFT27357	25/01/2013	BIDVEST FOODSERVICE	GROCERIES FOR PETER ANDERTON CENTRE	567.94
EFT27358	25/01/2013	TOTALLY WORKWEAR MIDLAND	SUPPLY OF PROTECTIVE CLOTHING	130.50
EFT27359	25/01/2013	COTERRA ENVIRONMENT	ENVIRONMENTAL CONSULTING SERVICES	3,575.00
EFT27360	25/01/2013	JILL ELSIE HOFFMANN	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/11/12 - 31/12/12	1,218.70
EFT27361	25/01/2013	ADELINA BRESACIN (THE ESTATE OF)	RATES REFUND	556.02
EFT27362	25/01/2013	ROBYN BEARDSSELL	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/11/12 - 31/12/12	1,148.70

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27363	25/01/2013	VINKO JOSEPH RAKICH & DENISE SMEATHERS	RATES REFUND	689.99
EFT27364	25/01/2013	STEVE FRASER	HALL BOND REFUND	500.00
EFT27365	25/01/2013	PETER BRIAN STOCK	RATES REFUND	770.86
EFT27366	25/01/2013	BEVERLEY TARLING	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/11/12 - 31/12/12	261.80
EFT27367	25/01/2013	GILLIAN BAXTER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/11/12 - 31/12/12	1,437.80
EFT27368	25/01/2013	CATHERINE JEAN GILLAN	RATES REFUND	251.30
EFT27369	25/01/2013	PAUL RICHARD & PAULINE MACEY	CROSSOVER CONTRIBUTION	333.49
EFT27370	25/01/2013	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	478.64
EFT27371	25/01/2013	SESCO SECURITY CO	SECURITY MONITORING SERVICES FOR VARIOUS LOCATIONS	1,845.80
EFT27372	25/01/2013	STATE LIBRARY OF W.A.	REGISTRATION FOR 1 STAFF TO ATTEND - REWARDING READING - TRAIN THE TRAINER AND LOST AND DAMAGED BOOKS	1,086.80
EFT27373	25/01/2013	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	2,035.00
EFT27374	25/01/2013	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP AND VARIOUS DISPOSAL FEES	67,519.02
EFT27375	25/01/2013	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	3,599.86
EFT27376	25/01/2013	OCE AUSTRALIA LIMITED	PHOTOCOPYING CHARGES	72.19
EFT27377	25/01/2013	KEEP AUSTRALIA BEAUTIFUL COUNCIL	SUPPLY OF ORANGE RUBBISH BAGS	360.00
EFT27378	25/01/2013	OFFICE LINE	OFFICE FURNITURE SUPPLIES	715.00
EFT27379	25/01/2013	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	6,293.81
EFT27380	25/01/2013	MCINTOSH & SON	PLANT / VEHICLE PARTS	639.56
EFT27381	25/01/2013	KINETIC HEALTH GROUP LTD	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	737.00
EFT27382	25/01/2013	CANON AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	10.56
EFT27383	25/01/2013	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	1,488.40
EFT27384	25/01/2013	LGIS INSURANCE BROKING SERVICES	MOTOR VEHICLE INSURANCE	380.61
EFT27385	25/01/2013	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS SHIRE BUILDINGS	167.78
EFT27386	25/01/2013	TREE AESTHETICS	TREE LOPPING AND PRUNING AT VARIOUS LOCATIONS	6,600.00

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27387	25/01/2013	BGC ASPHALT	ROAD MATERIALS FOR VARIOUS LOCATIONS	591.43
EFT27388	25/01/2013	DORMA AUTOMATICS PTY LTD	DOOR MAINTENANCE TO VARIOUS SHIRE BUILDINGS	645.98
EFT27389	25/01/2013	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	397.10
EFT27390	25/01/2013	STAPLES AUSTRALIA PTY LTD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	1,293.21
EFT27391	25/01/2013	BRICK CONCEPTS	TRAFFIC ISLAND REPAIRS KALAMUNDA ROAD HIGH WYCOMBE	418.00
EFT27392	25/01/2013	BLADON WA PTY LTD	MEMORABILIA SUPPLIES	2,151.07
EFT27393	25/01/2013	FULTON HOGAN INDUSTRIES PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	1,562.20
EFT27394	25/01/2013	WA LOCAL GOVERNMENT ASSOCIATION (ADVERTISING)	ADVERTISING FOR VARIOUS JOBS / EVENTS	1,554.15
EFT27395	25/01/2013	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	4,479.74
EFT27396	25/01/2013	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	115.00
EFT27397	25/01/2013	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	109.09
EFT27398	25/01/2013	LITTLE LOADS	GARDEN / VERGE SUPPLIES FOR VARIOUS LOCATIONS	243.00
EFT27399	25/01/2013	WACKER NEUSON AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	220.00
EFT27400	25/01/2013	MARTIN'S TRAILER PARTS	PLANT / VEHICLE PARTS	39.60
EFT27401	25/01/2013	LANDMARK OPERATIONS LTD	WEED CONTROL CHEMICALS AND SUPPLIES	62.70
EFT27402	25/01/2013	UNIVERSAL ENGINEERS SUPPLIES (UES)	PLANT / VEHICLE PARTS	183.15
EFT27403	25/01/2013	FINISHING TOUCH	BUS CLEANING / DETAILING	180.00
EFT27404	25/01/2013	BAILEYS FERTILISERS	GARDEN / RESERVE SUPPLIES	12,233.10
EFT27405	25/01/2013	TOTAL PACKAGING (WA) PTY LTD	SUPPLY OF DOG LITTER BAGS	858.00
EFT27406	25/01/2013	GHD PTY LTD	PROFESSIONAL SERVICES FOR THE LANDFILL GAS & VAPOUR INVESTIGATION - DAWSON AVE PRIMARY SCHOOL	14,793.28
EFT27407	25/01/2013	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	9,136.63
EFT27408	25/01/2013	KEVREK (AUSTRALIA) PTY LTD	PLANT / VEHICLE PARTS	321.86
EFT27409	25/01/2013	UHY HAINES NORTON	ATTENDANCE TO AUDIT COMMITTEE MEETING	660.00
EFT27410	25/01/2013	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	2,356.33
EFT27411	25/01/2013	ROBIN ESTELLE CALVERT	RATES REFUND	689.99

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27412	25/01/2013	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	1,457.14
EFT27413	25/01/2013	WREN OIL	WASTE OIL RECYCLING CHARGES	36.30
EFT27414	25/01/2013	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	11,584.50
EFT27415	25/01/2013	WILLIAM EDWARD FOREMAN	RATES REFUND	271.55
EFT27416	25/01/2013	SAI GLOBAL LTD	SUPPLY OF AUSTRALIAN STANDARDS	39.12
EFT27417	25/01/2013	LOCK, STOCK & FARRELL LOCKSMITH PTY LTD	PADLOCKS / KEYS SUPPLIES	2,089.40
EFT27418	25/01/2013	VALDEMAR M & ROSITA MARBUS	RATES REFUND	208.15
EFT27419	25/01/2013	PAMELA & DARREN ROBERT MUDRY	RATES REFUND	365.18
EFT27420	25/01/2013	OPUS INTERNATIONAL CONSULTANTS (PCA) LIMITED	ASSET MANAGEMENT PLANS FOR PARKS & DRAINAGE	12,715.80
EFT27421	25/01/2013	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	1,348.44
EFT27422	25/01/2013	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	3,338.06
EFT27423	25/01/2013	SWAN TOWING SERVICE PTY LTD	TOWING SERVICES	313.50
EFT27424	25/01/2013	HEATHER DAVIS - COLOURFUL HEATHER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/11/12 - 31/12/12	266.00
EFT27425	25/01/2013	JLR PUMPS	REPLACEMENT OF PUMP REPAIRS / MAINTENANCE	4,765.20
EFT27426	25/01/2013	TRANEN REVEGETATION SYSTEMS	SEED COLLECTION, TREATMENT AND STORAGE	27.50
EFT27427	25/01/2013	GREENWAY ENTERPRISES	GARDEN / RESERVE SUPPLIES	634.65
EFT27428	25/01/2013	WA NATURALLY PUBLICATIONS/DEPARTMENT OF ENVIRONMENT & CONSERVATION	MERCHANDISE SUPPLIES FOR THE ZIG ZAG CULTURAL CENTRE	264.54
EFT27429	25/01/2013	VERMEER (WA & NT)	PLANT / VEHICLE PARTS	589.77
EFT27430	25/01/2013	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	2,497.11
EFT27431	25/01/2013	BGC CEMENT BAGGED PRODUCTS	ROAD MATERIALS SUPPLIES	769.95
EFT27432	25/01/2013	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES	3,046.16
EFT27433	25/01/2013	SCOOP PUBLISHING	ZZCC ADVERT IN SCOOP MAGAZINE - PERTH GUIDE	2,574.00
EFT27434	25/01/2013	MACMILLAN PUBLISHERS AUSTRALIA PTY LTD	LIBRARY SUPPLIES / STATIONARY	258.91
EFT27435	25/01/2013	WEBSITE WEED & PEST PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	7,219.52
EFT27436	25/01/2013	ALLAN DAVIES & TREVOR CHUDLEIGH ARCHITECTS	ARCHITECTURAL SERVICES	5,235.20
EFT27437	25/01/2013	BOYA EQUIPMENT PTY LTD	PLANT / VEHICLE PARTS	894.69
EFT27438	25/01/2013	CAROL ANN RICHARDS	RATES REFUND	882.03
EFT27439	25/01/2013	RED 11 PTY LTD	COMPUTER SUPPLIES / ACCESSORIES	149.05

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Creditors Payments for the period 2 January to 25 January 2013				
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EFT27440	25/01/2013	PHONE A THRONE	TOILET HIRE - THANK A VOLUNTEER DAY	389.00
EFT27441	25/01/2013	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS)	TRAFFIC PROTECTION PRODUCTS / SIGNAGE	2,655.51
EFT27442	25/01/2013	PIRTEK WELSHPOOL	PLANT / VEHICLE PARTS	282.97
EFT27443	25/01/2013	ANNETTE BROWN	RATES REFUND	711.66
EFT27444	25/01/2013	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	13,675.20
EFT27445	25/01/2013	LOCHNESS LANDSCAPE SERVICES	MOWING OF VARIOUS RESERVES	8,800.00
EFT27446	25/01/2013	JORGE'S CONTRACTING SERVICES	CLEANING SERVICES AT PETER ANDERTON CENTRE	482.60
EFT27447	25/01/2013	LISA MARIE WAREHAM	RATES REFUND	617.96
EFT27448	25/01/2013	SUE GOSLING-SMITH	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/11/12 - 31/12/12	61.60
EFT27449	25/01/2013	KENNARDS TRAFFIC MANAGEMENT WA	HIRE OF MESSAGE BOARDS	3,360.00
EFT27450	25/01/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	5,413.26
EFT27451	25/01/2013	STARDATA PTY LTD	PABX MAINTENANCE	1,246.09
EFT27452	25/01/2013	SUPALUX PAINT CO PTY LTD	PAINTING SERVICES FOR VARIOUS LOCATIONS	6,400.90
EFT27453	25/01/2013	HARE & FORBES PTY LTD	PLANT / VEHICLE PARTS	308.50
EFT27454	25/01/2013	HARVEY NORMAN - CITY WEST STORE	ELECTRICAL APPLIANCES	750.00
EFT27455	25/01/2013	SIGNS & LINES	LETTERING FOR EXISTING SIGNAGE AT ZIG ZAG CULTURAL CENTRE	802.50
EFT27456	25/01/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS	ENVIRONMENTAL ADVICE - DEVELOPMENT AND PLANNING FOR A RANGE OF SHIRE'S LAND DEVELOPMENT INITIATIVES	12,270.78
EFT27457	25/01/2013	RELOAD PHOTOGRAPHICS - LEIGH HAMBLBY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	161.00
EFT27458	25/01/2013	EYEZON PTY LTD	WHAT'S ON IN PERTH, FREMANTLE AND SURROUNDS ADVERTISEMENT	744.00
EFT27459	25/01/2013	AMCOR RECYCLING	WASTE CARDBOARD RECYCLING CHARGES	123.20
EFT27460	25/01/2013	K PALANISAMY & B MANUCKAM	SOLAR HWS REBATE - LOT 902 MONARCH WAY WATTLE GROVE	5,000.00
EFT27461	25/01/2013	DYMOCKS MIDLAND GATE	LIBRARY SUPPLIES	330.58
EFT27462	25/01/2013	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY CHARGES FOR SAFE T CARD	33.00

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Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27463	25/01/2013	THE LITERATURE CENTRE INC	PICTURE BOOK WORKSHOP	922.63
EFT27464	25/01/2013	DAIMLER TRUCKS PERTH	PLANT / VEHICLE PARTS	3,105.20
EFT27465	25/01/2013	SAVILLS VALUATIONS PTY LTD	LAND VALUATION	2,200.00
EFT27466	25/01/2013	MANDURAH PACKAGING	KITCHEN PRODUCTS INCLUDING CLEANING GOODS	690.10
EFT27467	25/01/2013	ROCKWATER PTY LTD	HYDROGEOLOGIST STUDY FOR HARTFIELD PARK WATER PROOFING STRATEGY	5,341.44
EFT27468	25/01/2013	EXECUTIVE MEDIA PTY LTD	CARAVANNING AUSTRALIA PUBLICATION - AUTUMN 2013 EDITION	350.00
EFT27469	25/01/2013	REDISCOVERING CERAMICS - DANICA WICHTERMANN	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	45.50
EFT27470	25/01/2013	ART GUIDE AUSTRALIA	SUBSCRIPTION TO ART GUIDE AUSTRALIA	1,155.00
EFT27471	25/01/2013	ELAN ENERGY MANAGEMENT	WASTE TYRE RECYCLING CHARGES	561.98
EFT27472	25/01/2013	GREEN HEART	FINAL PAYMENT - CO-FACILITATION OF LIVING SMART COURSE	696.00
EFT27473	25/01/2013	NATURAL AREA MANAGEMENT & SERVICES	WEED CONTROL	1,372.80
EFT27474	25/01/2013	TONKIN CORPORATION PTY LTD	REGISTRATION FOR 1 STAFF TO ATTEND - TENDER WRITING FUNDAMENTALS COURSE IN PERTH	2,417.80
EFT27475	25/01/2013	FLOORGUARD	RESEALING COURTS AT RAY OWEN STADIUM	4,708.66
EFT27476	25/01/2013	GRANT THORNTON AUSTRALIA LTD	PROFESSIONAL SERVICES - REVIEW OF CAR FRINGE BENEFITS FOR THE FBT YEAR	5,500.00
EFT27477	25/01/2013	COLGAN INDUSTRIES PTY LTD	BUILDING CONDITION REPORT AND CONSULTANCY SERVICES FOR ASSET MANAGEMENT AT THE KALAMUNDA LIBRARY	2,194.50
EFT27478	25/01/2013	JOHN LE CRAS & ASSOCIATES PTY LTD	ISSUES MANAGEMENT SERVICES FOR SHIRE OF KALAMUNDA	605.00
EFT27479	25/01/2013	BITUMEN SURFACING	SUPPLY OF ROAD MATERIALS FOR VARIOUS LOCATIONS	3,704.80
EFT27480	25/01/2013	MULTIFILE PTY LTD	SUPPLY OF ROAD MATERIALS FOR VARIOUS LOCATIONS	1,429.78
EFT27481	25/01/2013	PETER & JULIE MCNESS	HALL BOND REFUND	1,000.00

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Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27482	25/01/2013	LEE POTTER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/11/12 - 31/12/12	266.00
66372	03/01/2013	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	388.55
66373	03/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
66374	03/01/2013	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	349.20
66375	03/01/2013	TELSTRA CORPORATION	TELEPHONE EXPENSES	1,037.13
66376	03/01/2013	SYNERGY	POWER CHARGES	19,487.10
66377	03/01/2013	ALINTA ENERGY	GAS CHARGES	12.80
66378	03/01/2013	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	468.16
66379	03/01/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	545.83
66380	03/01/2013	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	406.12
66381	03/01/2013	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	103.75
66382	03/01/2013	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	761.17
66383	03/01/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	643.74
66384	03/01/2013	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	82.31
66385	03/01/2013	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	229.50
66386	03/01/2013	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	548.35
66387	03/01/2013	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	190.47
66388	03/01/2013	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	61.87
66389	03/01/2013	UNISUPER	SUPERANNUATION CONTRIBUTIONS	237.43
66390	03/01/2013	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	381.08
66391	03/01/2013	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	120.17
66392	03/01/2013	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	82.50
66393	03/01/2013	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	490.08
66394	09/01/2013	CASH - ADMIN	PETTY CASH REIMBURSEMENT	1,078.40
66395	17/01/2013	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	388.55
66396	17/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
66397	17/01/2013	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	349.20
66398	17/01/2013	TELSTRA CORPORATION	TELEPHONE EXPENSES	19,519.11

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
66399	17/01/2013	WATER CORPORATION	WATER EXPENSES	13,720.65
66400	17/01/2013	BCITF	LEVY FEE - DECEMBER 2012	19,001.17
66401	17/01/2013	SYNERGY	POWER CHARGES	109,671.35
66402	17/01/2013	ALINTA ENERGY	GAS CHARGES	331.45
66403	17/01/2013	ZURICH INSURANCE	INSURANCE	500.00
66404	17/01/2013	DIRECTOR OF LICENSING SERVICES	NUMBER PLATES	495.00
66405	17/01/2013	KALAMUNDA SENIOR HIGH SCHOOL	HALL BOND REFUND	300.00
66406	17/01/2013	BUILDING COMMISSION	BUILDING LEVY - DECEMBER 2012	16,606.43
66407	17/01/2013	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	127.00
66408	17/01/2013	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	129.56
66409	17/01/2013	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	146.45
66410	17/01/2013	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	535.55
66411	17/01/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	809.44
66412	17/01/2013	N MCGILLIGAN	REFUND CREDIT FROM HACC SERVICES	16.00
66413	17/01/2013	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	358.91
66414	17/01/2013	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	98.43
66415	17/01/2013	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	811.64
66416	17/01/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	753.80
66417	17/01/2013	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	90.53
66418	17/01/2013	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	401.50
66419	17/01/2013	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	190.47
66420	17/01/2013	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	88.76
66421	17/01/2013	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	98.45
66422	17/01/2013	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	195.32
66423	17/01/2013	UNISUPER	SUPERANNUATION CONTRIBUTIONS	250.72
66424	17/01/2013	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	390.00
66425	17/01/2013	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	147.59
66426	17/01/2013	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	142.75
66427	17/01/2013	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	39.65
66428	17/01/2013	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	490.08

Shire of Kalamunda				
Creditors Payments for the period 2 January to 25 January 2013				
Chq/EFT	Date	Name	Description	Amount \$
66429	17/01/2013	PERTH GOSPEL CHOIR	REFUND OF KEY BOND	50.00
66430	17/01/2013	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	171.19
66431	25/01/2013	OWEN MCGRATH	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/12/12 - 31/12/12	42.00
				2,396,386.89

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

11. Debtors, Creditors and Accounts Paid February 2013

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Summary of Debtors for the period ended 28 February 2013
Attachment 2	Summary of Creditors for the period ended 28 February 2013
Attachment 3	Creditors Payment for the period 30 January to 27 February 2013

PURPOSE

1. To receive a report on debtors and creditors for February 2013 and the creditors payments for the period 30 January to 28 February 2013.

BACKGROUND

2. Attached are the reports detailing aged debtors (Attachment 1) and creditors (Attachment 2) ended 28 February 2013.
3. Council has requested reports detailing outstanding debtors and creditors on a monthly basis.
4. It is a requirement of *the Local Government (Financial Management) Regulations 1996 (Regulation 12)* that a list of creditors' accounts paid is compiled each month.
5. The report is required to show the payee's name, the amount of the payment, the date of the payment and sufficient information to identify the transaction.

DETAILS

Debtors

6. Invoices over 30 days total \$17,881.45. Debts of significance:
 - Forrest Field United Soccer Club - \$4,104 – Direct Debit worth \$1,200 in place.
 - Zig Zag Café, Kalamunda for \$2,241.38 for Lease fees – reminder invoice sent.Invoices over 60 days total \$23,598.92. Debts of significance:
 - Forrest Field United Soccer Club - \$5,923.97.
 - Kalamunda Chamber of Commerce - \$4,260 for Lease fees – Direct Debit payment arrangement in place.

- Municipal Workforce for \$5,643.87 – Addressing query on claim made.

Invoices over 90 days total \$76,014.36. Debts of significance:

- Bronzewing Investments \$22,833 – rehabilitation project – funding to purchase plants. Payment by instalment – \$11,417 receipted 08 February 20 13 - final instalment due 02 April 13.
- Kalamunda & Districts Football \$2003.36 – operational and lease expenses. Contacted Club – awaiting response.
- Forrestfield United Soccer Club \$18,153.54 - Loan 214, reserve hire, operational expenses. Fortnightly direct debit of \$1200 in place.
- Lesmurdie Tennis Club \$28,218.60 – contribution to the extension of the Club rooms. The Club has advised that certain conditions and issues need to be met prior to payment being made for this account. Community Development and related business units have since met in March to address these concerns.
- WA Institute of Tae Kwan Do \$2,632 – hall hire. Fortnightly direct debit of \$376 in place.

Creditors

7. Accordingly the list of creditors paid during the period 30 January to 27 February 2013 (Attachment 3) is included.
8. Payments totalling \$3,426,479.19 were made during the month of February. Standard payment terms are 30 days from the end of month, with local business and contractors on 14 day terms. Invoices showing as outstanding greater than 60 and 90 days are the result of the original invoice documentation not being received by Finance. All contractors, trades and suppliers are advised of the Shire's preference to pay by Electronic Funds Transfer ("EFT") for efficiency and cost savings.
9. Invoices showing as outstanding greater than 60 and 90 days are the result of the original invoice documentation not being received by Finance.
10. Significant payments made in the month were:

Supplier	Purpose	\$
ATO	PAYG Tax	410,740.93
Cleanaway	Domestic Refuse Collection	243,906.31
EMRC	Domestic Waste Charges	247,686.72
AS Hill	Electrical Repairs/Maintenance for various locations	79,964.50
SJ Developments	Amenities Building progress payment	172,097.93
West Coast Profilers	Plant hire for infrastructure work	48,086.28
Supplier	Purpose	\$

Synergy	Street lighting	289,177.76
WA Local Govt Super	Super Contributions	227,351.55
PH Concrete	Footpath Maintenance Various	49,760.70
DMC Cleaning	Cleaning Contract services	45,582.88
Total		1,587,004.01

The above represents 46.31% of all payments for the month.

STATUTORY AND LEGAL IMPLICATIONS

11. Nil.

POLICY IMPLICATIONS

12. Nil.

PUBLIC CONSULTATION/COMMUNICATION

13. Nil.

FINANCIAL IMPLICATIONS

14. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

15. *Shire of Kalamunda Strategic Plan 2009 - 2014*
- | | | |
|----------|-------|--|
| Strategy | 5.5.2 | Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements. |
|----------|-------|--|

Sustainability Implications

Social Implications

16. Nil.

Economic Implications

17. Nil.

Environmental Implications

18. Nil.

OFFICER COMMENT

19. Nil.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 11/2012)

That Council:

1. Receives the outstanding debtors (Attachment 1) and creditors (Attachment 2) reports for the period ended 28 February 2013.
2. Receives the list of creditors paid during the period period 30 January to 27 February 2013 (Attachment 3) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.

Moved:

Seconded:

Vote:

Attachment 1

SHIRE OF KALAMUNDA
SUMMARY OF DEBTORS
FOR THE PERIOD ENDED 28th February 2013

AMOUNT	DEBTOR	DETAILS	STATUS
New debt since aged >90 days			
>90 days			
\$22,833.00	Bronzewing Investments	Rehabilitation - purchase of plants	Payment by instalment negotiated - final payment due 02 Apr 13
\$18,153.54	Forrestfield United Soccer Club WA Inc. ^	Loan 214 Payment / Reserve Hire / Operational Expenses	Fortnightly Direct Debits in place. WEF 10/01/13 the direct debit has been increased from \$800 to \$1200.
\$2,003.36	Kalamunda & Districts Football	Operational Expenses / Lease Fee	Contacted Club - awaiting response
\$28,218.60	Lesmurdie Tennis Club *	Club contribution to extension of Tennis Club	Shire staff have met with the president on 7 March to respond to the queries raised.
\$2,632.00	WA Institute of Tee Kwan Do ^	Hall Hire - Agricultural Hall	Direct Debit commenced - \$376 per fortnight - current balance \$1150. All future hirings have been cancelled to reduce further exposure
\$2,173.86	90+ Days Debts consisting of amounts under \$1,000.00.		Debtors have been contacted by telephone to advise that debt recovery action pending / final notices issued / debt with D&B.
\$76,014.36	Total Debts 90+ Days		
>60 days			
\$5,923.97	Forrestfield United Soccer Club WA Inc. ^		As above
\$1,694.44	Kalamunda & Districts Junior Football	Operational Expenses / Lease Fee	Reminder Invoice sent. Query has been raised by the club for an off period bill.
\$4,260.00	Kalamunda Chamber of Commerce ^	Lease Fees 12/13	Direct Debit in place - \$283 per f/n.
\$1,986.90	Kalamunda Cricket Club *	Operational Expenses	Query regarding retrospective expenses.
\$5,643.87	Municipal Workforce *	Workers Compensation Claims	Query regarding claim.
\$3,402.74	Zig Zag Café Kalamunda	Hire - Zig Zag Café / Utility Expenses	Statement sent.
\$707.00	60+ Days Debts consisting of amounts under \$1,000.00.		All debtors have been contacted by telephone / email - copy invoices mailed as required
\$23,598.92	Total Debts 60+ Days		

SHIRE OF KALAMUNDA
SUMMARY OF DEBTORS
FOR THE PERIOD ENDED 28th February 2013

AMOUNT	DEBTOR	DETAILS	STATUS
>30 days			
\$1,301.34	Dome Coffees Australia	Operational Expenses	Reminder Invoice sent.
\$4,104.00	Forrestfield United Soccer Club WA Inc. ^		As above
\$2,360.75	Hills District Callisthenics	Hall Hire	Reminder Invoice sent.
\$1,118.43	Kalamunda District Hockey		Reminder Invoice sent.
\$1,878.25	Woodlupine Family Centre		Reminder Invoice sent.
\$2,241.38	Zig Zag Café Kalamunda	Hire - Zig Zag Café / Utility Expenses	Reminder Invoice sent.
\$4,877.30	30+ Days Debts consisting of amounts under \$1,000.00.		Balance represents total of accounts in debit and credit. Reminder Invoices to be sent.
\$17,881.45	Total Debts 30+ Days		

FOOTNOTES

- * Denotes currently in negotiation of invoice amount and details
- * Denotes payment arrangement in place

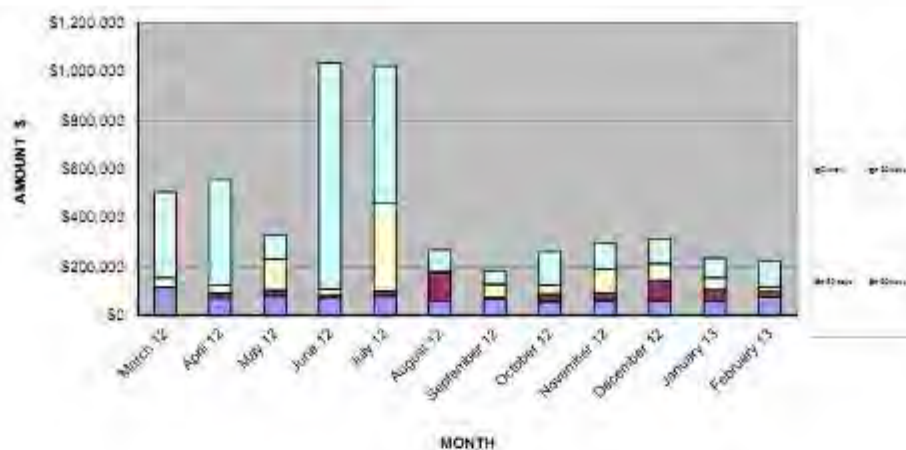
SHIRE OF KALAMUNDA

SUMMARY OF DEBTORS FOR THE PERIOD ENDED 28th February 2013

Sundry Debtors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
March 12	\$116,824	\$1,930	\$37,629	\$349,595	\$505,977
April 12	\$73,797	\$19,947	\$32,462	\$430,258	\$556,464
May 12	\$81,227	\$23,488	\$127,331	\$96,775	\$328,820
June 12	\$74,201	\$9,487	\$25,123	\$927,493	\$1,036,304
July 12	\$81,218	\$19,540	\$361,204	\$560,352	\$1,022,313
August 12	\$58,924	\$114,643	\$7,994	\$87,469	\$269,031
September 12	\$70,242	\$4,613	\$54,323	\$54,074	\$183,252
October 12	\$57,664	\$31,443	\$36,312	\$135,754	\$261,173
November 12	\$63,746	\$29,488	\$97,046	\$106,392	\$296,672
December 12	\$62,557	\$81,810	\$68,850	\$101,098	\$314,316
January 13	\$58,449	\$48,824	\$46,471	\$80,427	\$236,171
February 13	\$76,014	\$23,599	\$17,681	\$105,556	\$223,051

DEBTOR SUMMARY



Attachment 2

SHIRE OF KALAMUNDA

SUMMARY OF CREDITORS

FOR THE PERIOD ENDED 28 FEBRUARY 2013

Sundry Creditors Trial Balance - Summary Aged Listing

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2012	\$1,129	\$2,418	\$829,279	\$1,240,322	\$2,073,148
31/08/2012	\$5,953	\$434	\$10,731	\$1,784,865	\$1,801,783
30/09/2012	\$13,713	\$1,830	\$8,362	\$1,038,804	\$1,058,509
31/10/2012	\$923	\$91,135	\$40,834	\$1,275,858	\$1,408,551
30/11/2012	\$8,738	\$4,059	\$10,289	\$1,387,887	\$1,410,773
31/12/2012	\$8,580	-\$454	\$53,987	\$544,597	\$608,710
31/01/2013	\$2,275	-\$4	\$10,756	\$380,050	\$393,077
28/02/2013	-\$191	-\$154	\$8,042	\$500,360	\$508,078

Comment:

- > 90 days: Original Credit Notes for Catholic Super & Midland Stores not received in Accounts to process
- > 60 days: Original Credit Note from Stewart & Heaton Clothing Co not received in Accounts to process
- > 30 days: These invoices are paid on the third fortnightly payment run

Creditor Payments made

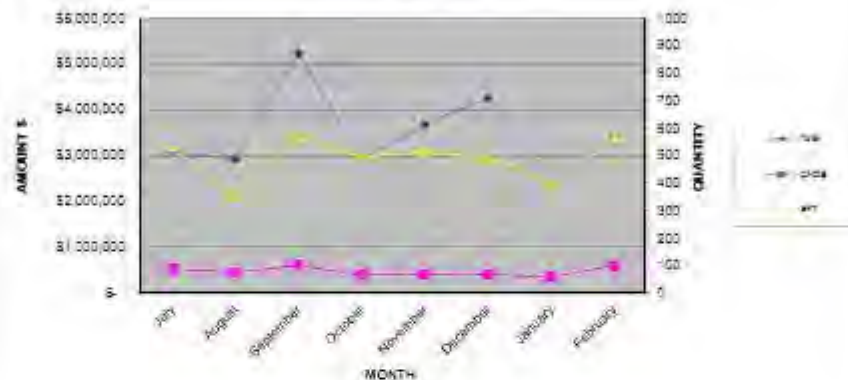
Month	Amount \$	Quantity		
		Cheques	EFTs	Total
July	\$ 3,085,557	88	531	519
August	\$ 2,928,637	77	355	433
September	\$ 5,229,543	101	569	670
October	\$ 2,931,587	68	497	563
November	\$ 3,892,467	70	512	582
December	\$ 4,255,844	68	493	561
January	\$ 2,398,387	59	397	456
February	\$ 3,426,479	100	568	668

*Excludes net staff payroll

*Creditors on 30 day terms are paid on the 28th of the month following

*Local suppliers are paid on 14 day terms

CREDITOR SUMMARY



Attachment 3

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
592	30/01/2013	AUSTRALIAN TAXATION OFFICE	TAXATION	138,970.55
593	01/02/2013	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS PURCHASES - MANAGER PROPERTY & PROCUREMENT - \$ 2217.89 FUNCTION CO-ORDINATOR - \$182.05 HEALTHY COMMUNITIES TEAM LEADER - \$ 121.26 HACC ACTIVITY OFFICER - \$ 881.70 HACC ACTIVITY OFFICER - \$ 55.36 DAY CENTRE CO-ORDINATOR \$ 542.00 LIBRARY SERVICES TEAM LEADER - \$ 578.06 MANAGER HR - \$ 1172.84	5,751.16
594	12/02/2013	INET TECHNOLOGIES PTY LTD	INTERNET ACCESS	958.90
595	13/02/2013	LES MILLS AUSTRALIA	MONTHLY LICENCE FEE	977.07
596	13/02/2013	AUSTRALIAN TAXATION OFFICE	TAXATION	133,231.58
597	15/02/2013	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN # 219 FIXED COMPONENT	17,109.86
598	27/02/2013	AUSTRALIAN TAXATION OFFICE	TAXATION	138,538.80
EFT27483	31/01/2013	KALAMUNDA ACCIDENT REPAIR CENTRE	INSURANCE EXCESS FOR REPAIRS TO VEHICLE	1,000.00
EFT27484	31/01/2013	CALLTECH PTY LTD	TELEPHONE HEADSET SUPPLIES / ACCESSORIES	100.00
EFT27485	31/01/2013	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	58.75
EFT27486	31/01/2013	SERCUL (SOUTH EAST REGIONAL CENTRE URBAN L/CARE)	MAPPING OF GRASSY WEEDS AND FREESIA AT MAIDA VALE RESERVE	5,358.00
EFT27487	31/01/2013	OLK & ASSOCIATES	PROVIDING SERVICES FOR THE ARCHITECTURAL DETAIL DESIGN AND SPECIFICATION OF THE PROPOSED VIEWING PLATFORM AND REROOFING FOR THE RAY OWEN BMX SPECTATOR STAND - LESMURDIE AND NORM SADLER PAVILION - MAIDA VALE	8,030.00
EFT27488	31/01/2013	CARLA BOND	GROUP FITNESS CLASSES INSTRUCTOR	218.07
EFT27489	31/01/2013	BRUMBY'S KALAMUNDA	CATERING SUPPLIES	36.00
EFT27490	31/01/2013	BUSBYS PTY LTD T/A PSV DESIGN	CERTIFICATION OF DESIGN COMPLIANCE FOR MAIDA VALE VIEWING PLATFORM	660.00
EFT27491	31/01/2013	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	5,737.60
EFT27492	31/01/2013	J & K HOPKINS	SUPPLY OF OFFICE FURNITURE	1,341.00

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27493	31/01/2013	PUBLIC LIBRARIES WESTERN AUSTRALIA	REGISTRATION FOR 3 STAFF TO ATTEND - PUBLIC LIBRARIES IN W/A CONFERENCE"	930.00
EFT27494	31/01/2013	LMW HEGNEY	VALUATION OF 514 KALAMUNDA ROAD HIGH WYCOMBE	1,650.00
EFT27495	31/01/2013	BARBARA SUZANNE MOORE	RATES REFUND	263.11
EFT27496	31/01/2013	JACOB & CATHERINE SCHOEN	RATES REFUND	685.73
EFT27497	31/01/2013	STEVE BAUK	RATES REFUND	472.05
EFT27498	31/01/2013	KYLIE L ANTICICH	CROSSOVER CONTRIBUTION	385.00
EFT27499	31/01/2013	BERNICE ELIZABETH RITCHIE	RATES REFUND	661.85
EFT27500	31/01/2013	LORAIN PORTER	RATES REFUND	864.99
EFT27501	31/01/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	74,909.70
EFT27502	31/01/2013	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	248.00
EFT27503	31/01/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1,045.71
EFT27504	31/01/2013	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	137.50
EFT27505	31/01/2013	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	139.90
EFT27506	31/01/2013	STATE LIBRARY OF W.A.	LOST AND DAMAGED BOOKS - KALAMUNDA LIBRARY	408.10
EFT27507	31/01/2013	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	2,669.58
EFT27508	31/01/2013	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	309.17
EFT27509	31/01/2013	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP	101,750.21
EFT27510	31/01/2013	A & S HILL	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	21,221.75
EFT27511	31/01/2013	FORRESTFIELD MOWER CENTRE	SUPPLY OF HARDWARE / PLANT PARTS	990.00
EFT27512	31/01/2013	BRADDOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,038.70
EFT27513	31/01/2013	LESMURDIE FLORIST AND GIFT CENTRE	SUPPLY OF TWO ARTIFICIAL PLANTS FOR THE CITIZENSHIP PODIUM	140.00
EFT27514	31/01/2013	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	594.00
EFT27515	31/01/2013	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	4,424.07
EFT27516	31/01/2013	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	1,768.77
EFT27517	31/01/2013	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	11,851.95

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27518	31/01/2013	ZIG ZAG GRAPHICS AND PRINT	PRINTING OF BROCHURES FOR VARIOUS EVENTS	1,912.00
EFT27519	31/01/2013	LIMECRETE PTY LTD	SUPPLY OF ROAD MATERIALS FOR VARIOUS LOCATIONS	267.00
EFT27520	31/01/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT	REGISTRATION FOR 2 STAFF TO ATTEND VARIOUS COURSES	2,205.00
EFT27521	31/01/2013	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	475.37
EFT27522	31/01/2013	STAGE FX	TECHNICIAN SERVICES FOR VARIOUS EVENTS	825.00
EFT27523	31/01/2013	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27524	31/01/2013	CONTENT LIVING PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27525	31/01/2013	LITTLE LOADS	GARDEN / VERGE SUPPLIES FOR VARIOUS LOCATIONS	113.40
EFT27526	31/01/2013	BURRAN CONSTRUCTIONS PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27527	31/01/2013	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6,968.50
EFT27528	31/01/2013	FORRESTFIELD NEWSPAPERS & MAGAZINES DELIVERY	NEWSPAPERS / MAGAZINES DELIVERIES FOR VARIOUS LOCATIONS	68.80
EFT27529	31/01/2013	LOCAL GOVERNMENT MANAGERS AUSTRALIA (WA DIVISION)	REGISTRATION FOR 4 STAFF TO ATTEND - LGMA FINANCE PROFESSIONAL CONFERENCE	2,180.00
EFT27530	31/01/2013	C Y BOBCATS	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	3,718.00
EFT27531	31/01/2013	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	4,671.83
EFT27532	31/01/2013	A1 WALLISTON TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	3,600.00
EFT27533	31/01/2013	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	4,576.00
EFT27534	31/01/2013	HASTIE SERVICES DIVISION OF TRILOGY SERVICING P/L	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	5,218.17
EFT27535	31/01/2013	HIGHBURY HOMES (WA) PTY LTD	FOOTPATH DEPOSIT REFUND - 2011530	700.00
EFT27536	31/01/2013	DUN & BRADSTREET (AUSTRALIA) PTY LTD	DEBT COLLECTION FEES FOR RATES	7,153.62
EFT27537	31/01/2013	HILLS GOURMET	CATERING SUPPLIES	65.00
EFT27538	31/01/2013	GEMMILL HOMES	FOOTPATH DEPOSIT REFUNDS	2,800.00

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27539	31/01/2013	THE POOL TABLE MAN	SUPPLY AND FIT NEW NET POCKETS AND LEATHERS - POOL TABLES	720.00
EFT27540	31/01/2013	ANTHONY PAUL MUSTICA	CROSSOVER CONTRIBUTION	385.00
EFT27541	31/01/2013	HELEN O'GRADY DRAMA ACADEMY	HALL AND KEY BOND REFUND	350.00
EFT27542	31/01/2013	PLANNING INSTITUTE AUSTRALIA	REGISTRATION FOR 1 STAFF TO ATTEND - PIA CONFERENCE IN CANBERRA	1,320.00
EFT27543	31/01/2013	GEOFFREY C N & JANET R MASSEY	RATES REFUND	159.96
EFT27544	31/01/2013	KALAMUNDA SWEEPING	ROAD / PATH SWEEPING AT VARIOUS LOCATIONS	6,375.63
EFT27545	31/01/2013	AFFORDABLE LIVING HOMES	FOOTPATH DEPOSIT REFUND	700.00
EFT27546	31/01/2013	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,899.54
EFT27547	31/01/2013	SHEREE NICOLE LAWSON	RATES REFUND	247.03
EFT27548	31/01/2013	GREAT AUSSIE PATIOS	PLANNING APPLICATION FEE REFUND	139.00
EFT27549	31/01/2013	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	42,229.00
EFT27550	31/01/2013	SAMMOY PALMER	REIMBURSEMENT OF STUDY EXPENSES	650.00
EFT27551	31/01/2013	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	914.22
EFT27552		EFT PAYMENT CANCELLED		
EFT27553	31/01/2013	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27554	31/01/2013	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	238.92
EFT27555	31/01/2013	BURKEAIR	AIR-CONDITIONING REPAIRS / MAINTENANCE	1,589.50
EFT27556	31/01/2013	MARCUS SCOTT & JOELEY R PETTIT-SCOTT	HALL AND KEY BOND REFUND	350.00
EFT27557	31/01/2013	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	68.15
EFT27558	31/01/2013	NIKITA DAVIES & CRAIG LARSEN	HALL BOND REFUND	32.00
EFT27559	31/01/2013	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	137.00
EFT27560	31/01/2013	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	41.25
EFT27561	31/01/2013	VERA MURRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	37.50
EFT27562	31/01/2013	LIBERTY OIL WESTERN AUSTRALIA PTY LTD	FUEL	27,737.49
EFT27563	31/01/2013	PH CONCRETE	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	4,792.81
EFT27564	31/01/2013	IDEAL HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27565	31/01/2013	RICHARD IAN & SUSAN HELEN ROSEBY	RATES REFUND	626.81

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27566	31/01/2013	JORGE'S CONTRACTING SERVICES	CLEANING SERVICES AT PETER ANDERTON CENTRE	2,412.85
EFT27567	31/01/2013	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	755.00
EFT27568	31/01/2013	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6,993.51
EFT27569	31/01/2013	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	22,827.20
EFT27570	31/01/2013	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	715.15
EFT27571	31/01/2013	RYLAN PTY LTD	SUPPLY OF MOUNTABLE KERBING AT VARIOUS LOCATIONS	2,142.25
EFT27572	31/01/2013	CREATIONS DANCE CENTRE	HALL AND KEY BOND REFUND	350.00
EFT27573	31/01/2013	SIMSAI CONSTRUCTION GROUP PTY LTD	PLANNING APPLICATION FEE REFUND	627.41
EFT27574	31/01/2013	NGALA	PARENTS WORKING AWAY WORKSHOP AT FORRESTFIELD LIBRARY	330.00
EFT27575	31/01/2013	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	3,189.50
EFT27576	31/01/2013	HANNAH LAMP	PARTIAL REFUND OF 12 MONTH GROUP FITNESS MEMBERSHIP	181.95
EFT27577	31/01/2013	UNIQUE WASTE MANAGEMENT SERVICES	HIRE OF TRUCK AND OPERATOR TO TRANSPORT WASTE BINS FROM WALLISTON TRANSFER STATION TO VARIOUS SITES	8,431.50
EFT27578	31/01/2013	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	3,520.00
EFT27579	31/01/2013	SLIJU PONAKUZH ABDULLA	CROSSOVER CONTRIBUTION	385.00
EFT27580	31/01/2013	ROCCO & JOY ALVARO	CROSSOVER CONTRIBUTION	385.00
EFT27581	31/01/2013	ROBERT CINANNI	PART PAYMENT LANDSCAPING PACKAGE REBATE - LOT 927 (4) MONARCH WAY WATTLE GROVE	576.40
EFT27582	31/01/2013	SPECIALIST NEWS PTY LTD	YEARLY SUBSCRIPTION TO OHS ALERT	749.00
EFT27583	31/01/2013	TOURISM COUNCIL WA	ATTENDANCE AT PERTH AIRPORT WA TOURISM AWARDS 2012	1,200.00
EFT27584	31/01/2013	PHIL DONCON'S PAINT STORM	LIVE PAINTING SESSION & WORKSHOP (PAINTSTORM)	1,320.00
EFT27585	31/01/2013	DAVID W & JENNIFER L SLEIGH	RATES REFUND	1,838.57

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27586	31/01/2013	TOBIAS & ROSELINE VUDZIJENA	LANDSCAPING REBATE - LOT 926 MONARCH WAY WATTLE GROVE	3,000.00
EFT27587	31/01/2013	SHANNON J & KAREN BROGDEN	PV SOLAR SYSTEM REBATE - LOT 925 MONARCH WAY WATTLE GROVE	3,000.00
EFT27588	31/01/2013	SCOTT PATTERSON & AMBER COURTNEY	LANDSCAPING REBATE - LOT 903 CNR AVALON & GUINEVERE WATTLE GROVE	6,000.00
EFT27589	31/01/2013	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	414.00
EFT27590	31/01/2013	STONEHAM AND ASSOCIATES	HEALTH PLAN COMMUNITY CONSULTATION	5,087.50
EFT27591	31/01/2013	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS	1,595.98
EFT27592	31/01/2013	S & J DEVELOPMENTS P/L T/AS LANSDOWN CONSTRUCTION	CONSTRUCTION OF DEPOT AMENITIES BUILDING	50,958.32
EFT27593	31/01/2013	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION & DEPOT	145.02
EFT27594	31/01/2013	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMP. STAFF FEES	8,949.19
EFT27595	31/01/2013	AVON HILLS ENVIRONMENTAL	CONTROL OF HAAS GRASS AT VARIOUS SITES	220.00
EFT27596	31/01/2013	T & G RETICULATION SERVICES	DRILLING CONTRACTORS & RETICULATION SERVICES AT HARTFIELD PARK	16,704.60
EFT27597	31/01/2013	LLOYD WHITE	WORKSHOP ON WRITING APPLICATIONS AND PREPARING RESUMES AT KALAMUNDA LIBRARY	250.00
EFT27598	31/01/2013	TOBY DELACY & NICOLA BIRD	LANDSCAPING REBATE - LOT 910 MONARCH WAY SMOKEBUSH ESTATE	3,000.00
EFT27599	31/01/2013	REBELS NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT27600	31/01/2013	KALAMUNDA ARCHERY CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT27601	31/01/2013	JAKE SCHAPPER	REIMBURSEMENT FOR CATERING - FIFO FORUM	188.75
EFT27602	31/01/2013	JULIA O'BRIEN	BIRTHDAY PARTY BOND REFUND AT HARTFIELD PARK	50.00
EFT27603	01/02/2013	MAHBUB ALAM SHEIKH	LANDSCAPING REBATE - LOT 908 MONARCH WAY/GUINEVERE PASS WATTLE GROVE	4,000.00
EFT27604	14/02/2013	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 31/01/13	8,909.39
EFT27605	14/02/2013	NIGHTINGALES PHARMACY	SUPPLY OF SUNSCREEN	87.96
EFT27606	14/02/2013	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	31.25
EFT27607	14/02/2013	IMAGE EMBROIDERY	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	62.59

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27608	14/02/2013	CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEES	6.00
EFT27609	14/02/2013	CARLA BOND	GROUP FITNESS CLASSES INSTRUCTOR	190.80
EFT27610	14/02/2013	BRUMBY'S KALAMUNDA	CATERING SUPPLIES	28.80
EFT27611	14/02/2013	OCLC (UK) LTD	AMLIB ANNUAL MAINTENANCE FEE	14,353.59
EFT27612	14/02/2013	NEVERFAIL SPRINGWATERLTD (FORRESTFIELD LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	75.00
EFT27613	14/02/2013	REBBECA J ROBINSON	GRAPHIC DESIGN - CORYMBIA FESTIVAL 2013	700.00
EFT27614	14/02/2013	AVELING	REGISTRATION FOR 1 STAFF TO ATTEND WHITE CARD ONLINE TRAINING	65.00
EFT27615	14/02/2013	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	7,429.62
EFT27616	14/02/2013	BEE'S HIRE & SALES	SUPPLY AND INSTALL SCAFFOLD FOR WORKS TO TOWN SQUARE HALL FACADE	1,733.60
EFT27617	14/02/2013	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	712.00
EFT27618	14/02/2013	LEISURE TIME PTY LTD	MAINTENANCE: BOND REFUND - WAPC 141478 LOT 10 MAIDA VALE HIGH WYCOMBE	32,899.54
EFT27619	14/02/2013	RURAL CORP PTY LTD	REFUND OF DEFECTS LIABILITY BOND - WAPC 136984 - 305 DUNDAS ROAD HIGH WYCOMBE	26,292.44
EFT27620	14/02/2013	ROBYN BEARDSSELL	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE CHRISTMAS CRAFT MARKET AT THE ZIG ZAG CULTURAL CENTRE	662.20
EFT27621	14/02/2013	SHEILA MILLER	RATES REFUND	239.89
EFT27622	14/02/2013	DAVID MCGRATH	OVERPAYMENT TO MEU FOR UNION FEES ON RETIREMENT PAYOUT	135.80
EFT27623	14/02/2013	CARMEL VALLEY CHOCOLATES	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	28.70
EFT27624	14/02/2013	BEVERLEY TARLING	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	35.00
EFT27625	14/02/2013	GILLIAN BAXTER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	56.00

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27626	14/02/2013	MA & YD THOMSON	RATES REFUND	819.92
EFT27627	14/02/2013	GARY MARTIN LAWNMOWING	VERGE / RESERVE MOWING FOR VARIOUS LOCATIONS	240.00
EFT27628	14/02/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	75,927.11
EFT27629	14/02/2013	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	248.00
EFT27630	14/02/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1,392.67
EFT27631	14/02/2013	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	8,841.80
EFT27632	14/02/2013	CLEANAWAY (7004295)	DOMESTIC AND RECYCLING RUBBISH COLLECTION FEES	243,906.31
EFT27633	14/02/2013	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1,527.26
EFT27634	14/02/2013	GULLY VIEWS NEWSAGENCY	SUBSCRIPTIONS & NEWSPAPERS FOR VARIOUS LOCATIONS	830.50
EFT27635	14/02/2013	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	1,336.70
EFT27636	14/02/2013	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	130.81
EFT27637	14/02/2013	MIDWASTE - TRANSPACIFIC CLEANAWAY PTY LTD	WASTE / RECYCLING SERVICES	627.95
EFT27638	14/02/2013	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	342.26
EFT27639	14/02/2013	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	91.95
EFT27640	14/02/2013	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	28,759.50
EFT27641	14/02/2013	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP, VARIOUS DISPOSAL FEES, CONTRIBUTION TO EHCMP VOLUNTEER CELEBRATION EVENT 2012	71,038.43
EFT27642	14/02/2013	A & S HILL	ELECTRICIAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	22,906.40
EFT27643	14/02/2013	FASTA COURIERS	COURIER FEES	147.82
EFT27644	14/02/2013	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	9,328.54
EFT27645	14/02/2013	FORRESTFIELD MOWER CENTRE	SUPPLY OF HARDWARE / PLANT PARTS	1,485.00
EFT27646	14/02/2013	SANDGROPER SEPTICS	PUMPOUT SEPTIC TANKS AT VARIOUS LOCATIONS	588.25
EFT27647	14/02/2013	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	52.39
EFT27648	14/02/2013	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,413.12
EFT27649	14/02/2013	DAYNITE TOWING SERVICE (WA) PTY LTD (FORMERLY MOBITOW PTY LTD)	TOWING SERVICES	283.80

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27650	14/02/2013	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	5,596.50
EFT27651	14/02/2013	LESMURDIE FLORIST AND GIFT CENTRE	FLORAL DECOR FOR AUSTRALIA DAY CITIZENSHIP CEREMONY 2013	100.00
EFT27652	14/02/2013	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	1,545.50
EFT27653	14/02/2013	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	1,031.02
EFT27654	14/02/2013	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	3,773.00
EFT27655	14/02/2013	HILL TOP TROPHIES (MILPROP WA)	SUPPLY OF NAME BADGES	95.70
EFT27656	14/02/2013	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	542.60
EFT27657	14/02/2013	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	10,554.98
EFT27658	14/02/2013	CITY OF ARMADALE	CONTRIBUTION : G20 COUNCILS RESEARCH / REPORT	4,400.00
EFT27659	14/02/2013	LIMECRETE PTY LTD	SUPPLY OF ROAD MATERIALS FOR VARIOUS LOCATIONS	763.00
EFT27660	14/02/2013	LOVEGROVE TURF SERVICES	TURF MAINTENANCE / SERVICES AT VARIOUS LOCATIONS	880.00
EFT27661	14/02/2013	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	623.00
EFT27662	14/02/2013	WALLISTON PRIMARY SCHOOL	HALL AND KEY BOND REFUND	350.00
EFT27663	14/02/2013	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	990.27
EFT27664	14/02/2013	ROSS NORTH HOMES	FOOTPATH DEPOSIT REFUND	700.00
EFT27665	14/02/2013	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	120.00
EFT27666	14/02/2013	BURRAN CONSTRUCTIONS PTY LTD	REFUND OF CROSSOVER BATTLEAXE BOND - WAPC 31711 - 20 SWAN ROAD HIGH WYCOMBE	10,500.00
EFT27667	14/02/2013	ASHMY PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27668	14/02/2013	WEBB & BROWN-NEAVES HOME BUILDERS	SEPTIC TANK APPLICATION AND INSPECTION FEE REFUND	226.00
EFT27669	14/02/2013	GCS SERVICES	PLUMBING SERVICES TO VARIOUS SHIRE BUILDINGS	671.77

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27670	14/02/2013	KALAMUNDA CRICKET CLUB	ANNUAL TURF MAINTENANCE GRANT FOR THE KALAMUNDA CRICKET CLUB	3,000.00
EFT27671	14/02/2013	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	156.00
EFT27672	14/02/2013	KALAMUNDA PLUMBING & ELECTRICAL	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	176.00
EFT27673	14/02/2013	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5,687.00
EFT27674	14/02/2013	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENTS	310.00
EFT27675	14/02/2013	PAULINE CONSTANCE ROCKLEY	RATES REFUND	813.89
EFT27676	14/02/2013	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	50% COST SHARING FOR THE COMMUNITY FIRE MANAGER - 28/09/12 - 27/12/12	15,890.59
EFT27677	14/02/2013	J CORP PTY LTD	FOOTPATH DEPOSIT REFUND	1,400.00
EFT27678	14/02/2013	DAVE & HEATHER WEAVER	CROSSOVER REIMBURSEMENT	385.00
EFT27679	14/02/2013	DICK SMITH ELECTRONICS	ELECTRICAL SUPPLIES	1,350.32
EFT27680	14/02/2013	C Y BOBCATS	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	2,970.00
EFT27681	14/02/2013	CENTAMAN SYSTEMS PTY LTD	FOUR ADDITIONAL CENTAMAN PREMIUM SOFTWARE LICENCES	8,250.00
EFT27682	14/02/2013	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	18,956.15
EFT27683	14/02/2013	MARIE AND CARL HOLMES	REFUND OF OVERPAYMENT OF FEES ASSOCIATED WITH IMPOUNDED DOG	63.00
EFT27684	14/02/2013	PARKS AND LEISURE AUSTRALIA	REGISTRATION FOR 2 STAFF TO ATTEND - SYNTHETICS AND TURF: ELLENBROOK DISTRICT OPEN SPACE CASE STUDY AND FORUM	120.00
EFT27685	14/02/2013	PAUL LOVERIDGE	FOOTPATH DEPOSIT REFUND	1,000.00
EFT27686	14/02/2013	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	4,118.40
EFT27687	14/02/2013	HASTIE SERVICES DIVISION OF TRILOGY SERVICING P/L	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	751.63

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27688	14/02/2013	DEBBIE JOSE JEWELLERY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	52.50
EFT27689	14/02/2013	BRENDA BALL	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	15.75
EFT27690	14/02/2013	KANYANA WILDLIFE REHABILITATION CENTRE INC	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	31.20
EFT27691	14/02/2013	IAP2 AUSTRALASIA (INTERNATIONAL ASSOCIATION FOR PUBLIC PARTICIPATION A	REGISTRATION FOR 1 STAFF TO ATTEND - TWO DAY COURSE PLANNING FOR EFFECTIVE PUBLIC PARTICIPATION IN PERTH"	1,100.00
EFT27692	14/02/2013	BIG W (AR W1.C3.U.07)	LIBRARY SUPPLIES - FORRESTFIELD LIBRARY	343.11
EFT27693	14/02/2013	DUN & BRADSTREET (AUSTRALIA) PTY LTD	DEBT COLLECTION FEES FOR RATES	282.15
EFT27694	14/02/2013	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	906.40
EFT27695	14/02/2013	COMMSTRAT T/A HALLMARK EDITIONS PTY LTD	REGISTRATION FOR 1 STAFF TO ATTEND - 2013 CBO & TOWN CENTRE DESIGN AND DEVELOPMENT CONFERENCE	825.00
EFT27696	14/02/2013	PICKERING BROOK HERITAGE GROUP	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	26.25
EFT27697	14/02/2013	CANNON HYGIENE AUSTRALIA PTY LTD	HYGIENE SERVICES FOR VARIOUS LOCATIONS	2,718.88
EFT27698	14/02/2013	HILLS GOURMET	CATERING SUPPLIES	517.49
EFT27699	14/02/2013	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	55.00
EFT27700	14/02/2013	UNA BELL	SALE OF ARTWORK - FRAGMENTS OF LANDSCAPE EXHIBITION	105.00
EFT27701	14/02/2013	YEOLANDA FRASER	FOOTPATH DEPOSIT REFUND	700.00
EFT27702	14/02/2013	KALAMUNDA SWEEPING	ROAD / PATH SWEEPING AT VARIOUS LOCATIONS	19,126.89
EFT27703	14/02/2013	AFFORDABLE LIVING HOMES	FOOTPATH DEPOSIT REFUND	950.00

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27704	14/02/2013	MAIDA VALE DELIVERY ROUND	PAPER AND MAGAZINES DELIVERIES FOR HIGH WYCOMBE LIBRARY	61.25
EFT27705	14/02/2013	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	5,400.33
EFT27706	14/02/2013	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	779.58
EFT27707	14/02/2013	KIM'S SKIM	PLANT / VEHICLE PARTS	66.00
EFT27708	14/02/2013	TAMARA PATERNITI	CROSSOVER CONTRIBUTION	225.00
EFT27709	14/02/2013	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	23,003.75
EFT27710	14/02/2013	NATALIE WARBURTON - ANATOMY DESIGNS	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	7.70
EFT27711	14/02/2013	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	805.10
EFT27712	14/02/2013	JWH GROUP PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27713	14/02/2013	SHIRLEY SPENCER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	2.80
EFT27714	14/02/2013	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	1,244.38
EFT27715	14/02/2013	CHRISTOPHER J & KAYA C NOBLE	RATES REFUND	233.61
EFT27716	14/02/2013	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUND	1,650.00
EFT27717	14/02/2013	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	238.92
EFT27718	14/02/2013	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	72.56
EFT27719	14/02/2013	THE TYRE DOCTOR	PLANT / VEHICLE PARTS	2,196.70
EFT27720	14/02/2013	CHRIS ANTILL PLANNING & URBAN DESIGN CONSULTANT	PROGRESS PAYMENT PREPARATION OF LOCAL HOUSING STRATEGY	4,400.00
EFT27721	14/02/2013	STARPACE ENTERPRISES PTY LTD	REFUND OF OUTSTANDING WORKS BOND REFUND - WAPC 142078 - LOT 9102 WILLIAM STREET WATTLE GROVE	8,941.88
EFT27722	14/02/2013	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	26.25
EFT27723	14/02/2013	MARRA & ASSOCIATES	PROVIDE ENGINEERING DESIGN AND SPECIFICATION FOR BMX TRACK BUILDING AND PATIO ROOF	660.00
EFT27724	14/02/2013	PH CONCRETE	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	39,614.96

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27725	14/02/2013	AVELING HOMES	FOOTPATH DEPOSIT REFUND	700.00
EFT27726	14/02/2013	STATE WIDE TURF SERVICES	TURF SUPPLIES / MAINTENANCE FOR VARIOUS LOCATIONS	1,716.00
EFT27727	14/02/2013	UNIQCO (WA) PTY LTD	PLANT AND VEHICLE MANAGEMENT BUREAU SERVICE - JANUARY 2013	3,198.80
EFT27728	14/02/2013	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	933.00
EFT27729	14/02/2013	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	7,909.62
EFT27730	14/02/2013	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	715.15
EFT27731	14/02/2013	WEST-SURE GROUP	CASH IN TRANSIT SERVICES - JANUARY 2013	2,039.40
EFT27732	14/02/2013	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	2,541.00
EFT27733	14/02/2013	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	572.10
EFT27734	14/02/2013	LASERTRONICS	REPAIR TO DOCUMENT TRAY ON PHOTOCOPIER LOCATED AT THE ZIG ZAG CULTURAL CENTRE	280.50
EFT27735	14/02/2013	UNIQUE WASTE MANAGEMENT SERVICES	HIRE OF TRUCK AND OPERATOR TO TRANSPORT 26 M3 HOOK LIFT WASTE BINS FROM WALLISTON TRANSFER STATION TO VARIOUS SITES	5,282.75
EFT27736	14/02/2013	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	98.00
EFT27737	14/02/2013	LINDA STONES	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	56.00
EFT27738	14/02/2013	IAN MOSS	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	129.50
EFT27739	14/02/2013	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	3,817.00

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27740	14/02/2013	PETER FALCONER	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	68.60
EFT27741	14/02/2013	THE MISSIONARY OBLATES OF MARY IMMACULATE	DEFECTS LIABILITY BOND REFUND - WAPC 12504 - LOT 401 LOURDES STREET LESMURDIE	2,445.66
EFT27742	14/02/2013	NELSON MARAIDZA	LANDSCAPING REBATE CLAIM - LOT 924 MONARCH WAY SMOKEBUSH ESTATE	3,000.00
EFT27743	14/02/2013	ROBERT CINANNI	LANDSCAPING PACKAGE REBATE - LOT 927 MONARCH WAY WATTLE GROVE	2,423.60
EFT27744	14/02/2013	BRONZEWING INVESTMENTS PTY LTD	REFUND OF MAINTENANCE BOND - WAPC 12205 - ROAD UPGRADE AT A DELAIDE STREET HAZELMERE	2,500.00
EFT27745	14/02/2013	FOXTEL	MONTHLY FEES - BUSINESS PACKAGE - HARTFIELD PARK	200.00
EFT27746	14/02/2013	KAZI SHAMSUR RAHMAN	CROSSOVER CONTRIBUTION	385.00
EFT27747	14/02/2013	BELMONT RAIDERS INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	250.00
EFT27748	14/02/2013	HANDS-ON INFECTION CONTROL	SUPPLY OF HEPATITIS B POST VACCINATION	61.38
EFT27749	14/02/2013	HANS SCHWALB	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	14.00
EFT27750	14/02/2013	RUSSELL BAYLISS	CROSSOVER CONTRIBUTION	385.00
EFT27751	14/02/2013	KIERAN INGRAM	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	9.07
EFT27752	14/02/2013	SHANNON J & KAREN BROGDEN	LANDSCAPING REBATE - LOT 925 MONARCH WAY SMOKEBUSH ESTATE	3,000.00
EFT27753	14/02/2013	KALAJOS SCHOOL OF GYMNASTICS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	400.00
EFT27754	14/02/2013	THE ARTFUL FLOWE - FELICIA LOWE	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	40.95
EFT27755	14/02/2013	MPI (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	414.00

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Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27756	14/02/2013	MAX OGRADY - PROJECT PHOTOGRAPHY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	21.00
EFT27757	14/02/2013	GREG CROWE - HOVEA POTTERY	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	115.50
EFT27758	14/02/2013	REDISCOVERING CERAMICS - DANICA WICHTERMANN	SALE OF ARTWORK - FRAGMENTS OF LANDSCAPE EXHIBITION	394.10
EFT27759	14/02/2013	RACHEL L MCGREGOR	PART DOG REGISTRATION REFUND	32.00
EFT27760	14/02/2013	NICHOLAS TAYLOR	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	21.00
EFT27761	14/02/2013	SILK ON SILK (ROSEMARY LONSDALE)	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	168.00
EFT27762	14/02/2013	CUIRIST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION AND DEPOT	156.12
EFT27763	14/02/2013	ECOADVANCE	PART PAYMENT - UNDERTAKE LEVEL 2 ENERGY AUDITS OF 3 SPECIFIED SHIRE FACILITIES	3,712.50
EFT27764	14/02/2013	DFP RECRUITMENT SERVICES PTY LTD	LABOUR / TEMP HIRE FOR ENGINEERING DEPARTMENT	1,928.47
EFT27765	14/02/2013	KJERSTIN BJELLAND	MONTHLY LEASE PAYMENTS FOR LOTS 918 & 919 CAR PARK AT SMOKEBUSH ESTATE	3,160.00
EFT27766	14/02/2013	MAVIS PASKULICH	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	79.80
EFT27767	14/02/2013	ALTONA PLUMBING AND CIVIL	PLUMBING REPAIRS TO HOT WATER UNIT - ZIG ZAG CULTURAL CENTRE	99.00
EFT27768	14/02/2013	BEEWAX CREATIONS	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	6.27
EFT27769	14/02/2013	RUSSELL BELL	SALE OF ARTWORK - FRAGMENTS OF LANDSCAPE EXHIBITION	735.00

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Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27770	14/02/2013	RESICERT PROPERTY INSPECTIONS	BOND REFUND FOR USE OF THE SEMINAR ROOM	300.00
EFT27771	14/02/2013	A TUTT & J BASKERVILLE	LANDSCAPING REBATE - LOT 901 AVALON LANE SMOKEBUSH ESTATE	3,000.00
EFT27772	14/02/2013	AMIE YOUNG	GROUP FITNESS CLASS INSTRUCTOR	90.86
EFT27773	14/02/2013	JULIE RAYMOND	SCHOOL HOLIDAY ACTIVITY - ADVENTURE WITH A GLASS EYE	18.00
EFT27774	14/02/2013	JOHN LE CRAS & ASSOCIATES PTY LTD	CORPORATE COMMUNICATION CONSULTING	1,320.00
EFT27775	14/02/2013	MPK TREE SERVICES	REMOVAL AND CLEAN UP OF FALLEN TREES AT BILL SHAW RESERVE	1,210.00
EFT27776	14/02/2013	RENUKA BAURHOOD	LANDSCAPE REBATE CLAIM - LOT 909 MONARCH WAY SMOKEBUSH ESTATE	3,000.00
EFT27777	14/02/2013	LASER CORPS	LASER TAG - CORYMBIA FESTIVAL - SATURDAY 9 MARCH 2013	1,050.00
EFT27778	14/02/2013	YOUR LOCAL ATM (MOBILE)	HIRE OF ATM MACHINE - CORYMBIA FESTIVAL 2013 - SATURDAY 9 MARCH 2013	385.00
EFT27779	14/02/2013	MAHSA FARROKHI BOURKHEILI	TRAVELLING EXPENSES FOR A WORK EXPERIENCE STUDENT	825.00
EFT27780	14/02/2013	DENISON WA PTY LTD	FOOTPATH DEPOSIT REFUND	1,000.00
EFT27781	14/02/2013	DONALD CHARLES TYLER	MAINTENANCE: BOND REFUND - WAPC 140862 - STAGE 2 - LOTS 532 - 534 BERKSHIRE ROAD FORRESTFIELD	41,497.89
EFT27782	14/02/2013	STUART W & MARGARET E BLAKE	REFUND FOR TICKETS PURCHASED IN ERROR	50.00
EFT27783	14/02/2013	ROWEL LILEP	CROSSOVER CONTRIBUTION	385.00
EFT27784	14/02/2013	JUDITH BLEAKLEY	CONTRIBUTION TO END POVERTY ROADTRIP FUNDING	200.00
EFT27785	18/02/2013	ZIPFORM PTY LTD	PRINTING AND POSTAGE OF RATES INSTALLMENT NOTICES	5,827.06
EFT27786	28/02/2013	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	2,277.66
EFT27787	28/02/2013	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 31/01/13	9,594.23
EFT27788	28/02/2013	PERTH AIRPORTS MUNICIPALITIES GROUP INC	ANNUAL SUBSCRIPTION FEE FOR MEMBERSHIP TO THE PERTH AIRPORT MUNICIPALITIES GROUP INC 2012/2013	500.00

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27789	28/02/2013	CCS STRATEGIC MANAGEMENT	CONSULTANCY SERVICES FOR DARLING RANGE MASTER PLAN	14,425.95
EFT27790	28/02/2013	SALMAT MEDIAFORCE PTY LTD	DISTRIBUTION OF FLYERS FOR EVENTS WITHIN THE SHIRE	1,145.72
EFT27791	28/02/2013	YMCA OF PERTH INC	YMCA AUSTRALIA DAY CELEBRATION SPONSORSHIP	6,600.00
EFT27792	28/02/2013	JB HI-FI MIDLAND	SUPPLIES FOR HIGH WYCOMBE LIBRARY	211.86
EFT27793	28/02/2013	WILSONS SIGN SOLUTIONS	SUPPLY OF 1 NAME PLAQUE	110.00
EFT27794	28/02/2013	DVA FABRICATIONS	SUPPLY OF 2 FLIP TABLES FOR LIBRARIES	1,071.00
EFT27795	28/02/2013	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	370.00
EFT27796	28/02/2013	KONICA MINOLTA BUSINESS SOLUTIONS P/L	PHOTOCOPYING CHARGES / MAINTENANCE FEES	497.34
EFT27797	28/02/2013	COUNTRYWIDE PUBLICATIONS	YOUR GUIDE - PERTH & FREMANTLE - 12 MONTH SUBSCRIPTION	1,000.00
EFT27798	28/02/2013	CARLA BOND	GROUP FITNESS CLASSES INSTRUCTOR	327.09
EFT27799	28/02/2013	BRUMBY'S KALAMUNDA	CATERING SUPPLIES	66.30
EFT27800	28/02/2013	GREENLINE AG PTY LTD	PLANT / VEHICLE PARTS	686.23
EFT27801	28/02/2013	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	92.94
EFT27802	28/02/2013	HILLS HOCUS POCUS	HELIUM BALLOONS FOR AUSTRALIA DAY CITIZENSHIP CEREMONY 2013	23.40
EFT27803	28/02/2013	TOP OF THE LADDER GUTTER CLEANING	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS LOCATIONS	12,408.00
EFT27804	28/02/2013	BEES HIRE & SALES	SUPPLY, ERECT AND REMOVE SCAFFOLD TO CHAMBER HOUSE AT KALAMUNDA HISTORY VILLAGE	1,887.60
EFT27805	28/02/2013	THE JAFFA ROOM/ ARTISTRIAIA	COPYRIGHT FOR SCREENING OF 'THE FIRST GRADER' ON 12 OCTOBER 2012 AT KALAMUNDA LIBRARY	220.00
EFT27806	28/02/2013	TOTALLY WORKWEAR MIDLAND	SUPPLY OF PROTECTIVE CLOTHING	144.97
EFT27807	28/02/2013	AUSTRALIAN PERFORMING ARTS CENTRES ASSOCIATION	ORDINARY MEMBERSHIP FOR 2013 FOR KALAMUNDA PERFORMING ARTS CENTRE	890.00
EFT27808	28/02/2013	DIABETES ASSOCIATION OF WA INC.	SUPPLY OF 80 HEALTHY EATING BOOKLETS AND POSTAGE FEES	85.94
EFT27809	28/02/2013	ALLION LEGAL	GENERAL EMPLOYMENT SERVICES	2,837.54

Shire of Kalamunda				
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Chq/EFT	Date	Name	Description	Amount \$
EFT27810	28/02/2013	J & K HOPKINS	OFFICE FURNITURE	159.00
EFT27811	28/02/2013	GLEN CHAPMAN-HILL	REFUND OF TEMPORARY FOOD STALL FEES	66.00
EFT27812	28/02/2013	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	76,514.74
EFT27813	28/02/2013	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	803.00
EFT27814	28/02/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1,825.48
EFT27815	28/02/2013	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	524.26
EFT27816	28/02/2013	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1,608.70
EFT27817	28/02/2013	JASOL AUSTRALIA	CLEANING SUPPLIES	361.83
EFT27818	28/02/2013	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	152.67
EFT27819	28/02/2013	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	558.20
EFT27820	28/02/2013	SESCO SECURITY CO	SECURITY MONITORING SERVICES FOR VARIOUS LOCATIONS	4,803.30
EFT27821	28/02/2013	STATE LIBRARY OF W.A.	LOST AND DAMAGED BOOKS - KALAMUNDA LIBRARY	22.00
EFT27822	28/02/2013	WA LIBRARY SUPPLIES PTY LTD	LIBRARY / OFFICE SUPPLIES	195.90
EFT27823	28/02/2013	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	372.20
EFT27824	28/02/2013	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	2,060.00
EFT27825	28/02/2013	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS AND VARIOUS DISPOSAL FEES	5,863.00
EFT27826	28/02/2013	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP	74,898.08
EFT27827	28/02/2013	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	4,600.71
EFT27828	28/02/2013	A & S HILL	ELECTRICIAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	35,836.35
EFT27829	28/02/2013	OCE AUSTRALIA LIMITED	PHOTOCOPYING CHARGES	72.19
EFT27830	28/02/2013	3 VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES	2,521.11
EFT27831	28/02/2013	FASTA COURIERS	COURIER FEES	209.99
EFT27832	28/02/2013	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	4,213.00
EFT27833	28/02/2013	RAECO	STATIONERY / OFFICE SUPPLIES	390.51
EFT27834	28/02/2013	SUNNY INDUSTRIAL BRUSHWARE	PLANT / VEHICLE PARTS	631.85
EFT27835	28/02/2013	KINETIC HEALTH GROUP LTD	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	634.70
EFT27836	28/02/2013	SANDGROPER SEPTICS	PUMPOUT SEPTIC TANKS AT VARIOUS LOCATIONS	1,491.00
EFT27837	28/02/2013	CANON AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	3.92

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Creditors Payments for the period 30 January to 27 February 2013				
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EFT27838	28/02/2013	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	1,173.55
EFT27839	28/02/2013	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1,328.58
EFT27840	28/02/2013	DAYNITE TOWING SERVICE (WA) PTY LTD (FORMERLEY MOBITOW PTY LTD)	TOWING SERVICES	356.40
EFT27841	28/02/2013	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	4,752.50
EFT27842	28/02/2013	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	2,209.90
EFT27843	28/02/2013	DEPARTMENT OF PREMIER & CABINET - STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	66.75
EFT27844	28/02/2013	KALAMUNDA BUILD SUP/VEE BELTS	PLANT / VEHICLE PARTS	110.35
EFT27845	28/02/2013	LGIS INSURANCE BROKING SERVICES	MOTOR VEHICLE INSURANCE OF SKID STEER LOADER	249.47
EFT27846	28/02/2013	ACTIMED AUSTRALIA PTY LTD	MEDICAL SUPPLIES FOR PODIARTIST	547.84
EFT27847	28/02/2013	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS SHIRE BUILDINGS	304.20
EFT27848	28/02/2013	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	5,062.15
EFT27849	28/02/2013	KENYON & COMPANY PTY LTD	PLANT / VEHICLE PARTS	265.10
EFT27850	28/02/2013	TREE AESTHETICS	TREE LOPPING AND PRUNING AT VARIOUS LOCATIONS	660.00
EFT27851	28/02/2013	DORMA AUTOMATICS PTY LTD	DOOR MAINTENANCE TO VARIOUS SHIRE BUILDINGS	693.00
EFT27852	28/02/2013	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	796.40
EFT27853	28/02/2013	STAPLES AUSTRALIA PTY LTD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	786.93
EFT27854	28/02/2013	HILL TOP TROPHIES (MILPROP WA)	SUPPLY OF NAME BADGES	61.05
EFT27855	28/02/2013	BRICK CONCEPTS	CROSSOVER MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	2,508.00
EFT27856	28/02/2013	FULTON HOGAN INDUSTRIES PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	910.47
EFT27857	28/02/2013	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	1,957.56

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Creditors Payments for the period 30 January to 27 February 2013				
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EFT27858	28/02/2013	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC	330.00
EFT27859	28/02/2013	LESMURDIE SENIOR HIGH SCHOOL	HALL AND KEY BOND REFUND	350.00
EFT27860	28/02/2013	MACDONALD JOHNSTON ENGINEERING	PLANT / VEHICLE PARTS	244.55
EFT27861	28/02/2013	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	16,126.04
EFT27862	28/02/2013	WORK CLOBBER (MIDLAND)	PROTECTIVE CLOTHING SUPPLIES	129.00
EFT27863	28/02/2013	CITY OF SWAN	LONG SERVICE LEAVE LIABILITY FOR SARAH RYAN	2,649.31
EFT27864	28/02/2013	ONESTEEL DISTRIBUTION (MIDALIA STEEL)	PLANT / VEHICLE PARTS	68.20
EFT27865	28/02/2013	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	7,929.92
EFT27866	28/02/2013	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	20.90
EFT27867	28/02/2013	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	109.09
EFT27868	28/02/2013	LOVEGROVE TURF SERVICES	TURF MAINTENANCE / SERVICES AT VARIOUS LOCATIONS	13,310.99
EFT27869	28/02/2013	SEBASTIAN BUTCHERS	CATERING SUPPLIES	106.35
EFT27870	28/02/2013	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	529.48
EFT27871	28/02/2013	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	1,000.00
EFT27872	28/02/2013	DALE ALCOCK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT27873	28/02/2013	HILLS BMX CLUB (INC)	KIDSPORT FUNDING FOR VARIOUS PLAYERS	141.00
EFT27874	28/02/2013	EDUCATIONAL ART SUPPLIES COMPANY	CRAFT SUPPLIES FOR LIBRARIES	65.45
EFT27875	28/02/2013	SCOTT PARK HOMES	FOOTPATH DEPOSIT REFUND	700.00
EFT27876	28/02/2013	HOMEBUYERS CENTRE	FOOTPATH DEPOSIT REFUND	1,400.00
EFT27877	28/02/2013	HIGH WYCOMBE CRICKET CLUB	TURF WICKET MAINTENANCE CONTRIBUTION SEASON - 2012 / 13	10,000.00
EFT27878	28/02/2013	PLUNKETT HOMES	FOOTPATH DEPOSIT REFUNDS	2,254.50
EFT27879	28/02/2013	MARTIN'S TRAILER PARTS	PLANT / VEHICLE PARTS	366.30
EFT27880	28/02/2013	THE HONDA SHOP	PLANT / VEHICLE PARTS	964.22
EFT27881	28/02/2013	ST JOHN AMBULANCE AUSTRALIA (WA) INC	FIRST AID KITS SERVICING FOR VARIOUS LOCATIONS AND REGISTRATION FOR 8 FOR BASIC RESUSCITATION COURSE.	2,317.18
EFT27882	28/02/2013	WA & J KING PTY LTD	GARDEN SUPPLIES FOR VARIOUS LOCATIONS	1,826.00
EFT27883	28/02/2013	KALAMUNDA CRICKET CLUB	TURF MAINTENANCE GRANT 2012/13 SEASON	7,000.00

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Chq/EFT	Date	Name	Description	Amount \$
EFT27884	28/02/2013	SHIRE OF MUNDARING	FINAL CONTRIEUTION - PERTH HILLS TRAILS MASTER PLAN	5,500.00
EFT27885	28/02/2013	UNIVERSAL ENGINEERS SUPPLIES (UES)	PLANT / VEHICLE PARTS	387.73
EFT27886	28/02/2013	SWAN MARQUEES AND PARTY HIRE	EQUIPMENT HIRE FOR VARIOUS EVENTS	1,467.08
EFT27887	28/02/2013	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	7,089.50
EFT27888	28/02/2013	NOISE & VIBRATION MEASUREMENT SYSTEMS PTY LTD	REGISTRATION FOR 1 STAFF TO ATTEND ENVIRONMENTAL NOISE COURSE	1,265.00
EFT27889	28/02/2013	CAI FENCES	FENCING SUPPLIES / REPAIRS	3,135.00
EFT27890	28/02/2013	KALAMUNDA & DISTRICTS BASKETBALL ASSOCIATION INC	FLOOR PAINTING WORKS AT RAY OWEN STADIUM	3,850.00
EFT27891	28/02/2013	FORRESTFIELD NEWSPAPERS & MAGAZINES DELIVERY	NEWSPAPERS / MAGAZINES DELIVERIES FOR VARIOUS LOCATIONS	209.90
EFT27892	28/02/2013	AABEL LINE MARKING	LINE MARKING FOR VARIOUS LOCATIONS	422.95
EFT27893	28/02/2013	DIGITAL MAPPING SOLUTIONS	REGISTRATION FOR 1 STAFF TO ATTEND SQL SPATIAL TRAINING	825.00
EFT27894	28/02/2013	DICK SMITH ELECTRONICS	ELECTRICAL SUPPLIES	208.85
EFT27895	28/02/2013	MOUNTOLIVE STUDIO	STAINED GLASS REPAIRS AT KALAMUNDA LIBRARY	3,400.00
EFT27896	28/02/2013	METROCOUNT	SURVEYING SUPPLIES	1,815.00
EFT27897	28/02/2013	THE FARM SHOP (WA) PTY LTD	GARDEN / RESERVE SUPPLIES	1,933.26
EFT27898	28/02/2013	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	143.00
EFT27899	28/02/2013	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	8,391.39
EFT27900	28/02/2013	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	6,457.39
EFT27901	28/02/2013	RNR CONTRACTING PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	2,673.00
EFT27902	28/02/2013	A1 WALLISTON TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	3,795.00
EFT27903	28/02/2013	KEVREK (AUSTRALIA) PTY LTD	PLANT / VEHICLE PARTS	156.31
EFT27904	28/02/2013	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	2,288.00

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Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27905	28/02/2013	NEW GENERATION HOMES - TANGENT NOMINEES PTY LTD	FOOTPATH DEPOSIT REFUND	1,000.00
EFT27906	28/02/2013	HASTIE SERVICES DIVISION OF TRILOGY SERVICING P/L	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	2,584.60
EFT27907	28/02/2013	GYMCARE	GYM EQUIPMENT REPAIRS / MAINTENANCE	511.89
EFT27908	28/02/2013	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	3,547.56
EFT27909	28/02/2013	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	2,868.34
EFT27910	28/02/2013	JAE CONTRACTORS	INSTALLATION OF FIREBREAKS AT VARIOUS LOCATIONS FOR 2012 SEASON	23,430.00
EFT27911	28/02/2013	KALAMUNDA COMMUNITY RADIO	ANNUAL MEMBERSHIP TO KALAMUNDA COMMUNITY RADIO	40.00
EFT27912	28/02/2013	GAYNDR WHITE	HALL AND KEY BOND REFUND	1,050.00
EFT27913	28/02/2013	GET SMART SECURITY	SUPPLY AND INSTALL SECURITY SYSTEM TO FOOTHILLS NETBALL PAVILION.	3,047.00
EFT27914	28/02/2013	PRIME CORPORATE PSYCHOLOGY SERVICES P/L	EMPLOYEE ASSISTANCE PROGRAMME	426.25
EFT27915	28/02/2013	PETER CLARK - PIANO TUNER	MAINTENANCE / REPAIRS TO PIANOS IN VARIOUS SHIRE BUILDINGS	2,172.50
EFT27916	28/02/2013	SAI GLOBAL LTD	SUPPLY OF AUSTRALIAN STANDARDS	181.74
EFT27917	28/02/2013	LOCK, STOCK & FARRELL LOCKSMITH PTY LTD	PADLOCKS / KEYS SUPPLIES	1,050.20
EFT27918	28/02/2013	MILUC PROPERTY DEVELOPMENT	DEMOLITION BOND REFUND - WAPC 141752 - LOT 27 (25) TOMAH ROAD WATTLE GROVE	15,000.00
EFT27919	28/02/2013	QPLUS INTERNATIONAL CONSULTANTS (PCA) LIMITED	TRAFFIC COUNTS / DRA ANALYSIS OF NEWBURN ROAD AND KALAMUNDA ROAD ROUNDABOUT	5,115.00
EFT27920	28/02/2013	ATI-MIRAGE TRAINING SOLUTIONS	REGISTRATION FOR 8 STAFF FOR EXCEL ADVANCED TRAINING AND MANUALS	1,474.90
EFT27921	28/02/2013	REPEAT PLASTICS (WA)	SUPPLY OF 50 YELLOW WHEEL STOPPERS	4,539.43
EFT27922	28/02/2013	NATALIE THRELFALL	CROSSOVER CONTRIBUTION	385.00
EFT27923	28/02/2013	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	795.02
EFT27924	28/02/2013	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	309.85
EFT27925	28/02/2013	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	1,647.58

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Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27926	28/02/2013	TIMOTHY PETER SHARPE	RATES REFUND	825.35
EFT27927	28/02/2013	DIRECT TRADES SUPPLY PTY LTD	HARDWARE SUPPLIES	1,554.33
EFT27928	28/02/2013	DISCUS DIGITAL PRINT	REMOVAL OF BROKEN BANNERS ON HALE ROAD, AND INSPECTING BANNER POLES ON STRELITZIA AVE, FORRESTFIELD	495.00
EFT27929	28/02/2013	GREENWAY ENTERPRISES	GARDEN / RESERVE SUPPLIES	588.85
EFT27930	28/02/2013	M2 TECHNOLOGY	MESSAGING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	389.99
EFT27931	28/02/2013	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	33,902.00
EFT27932	28/02/2013	BGC CEMENT BAGGED PRODUCTS	ROAD MATERIALS SUPPLIES	1,600.10
EFT27933	28/02/2013	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES	2,923.10
EFT27934	28/02/2013	WOOLWORTHS LIMITED	GROCERIES	401.48
EFT27935	28/02/2013	MAIDA VALE DELIVERY ROUND	PAPER AND MAGAZINES DELIVERIES FOR HIGH WYCOMBE LIBRARY	73.85
EFT27936	28/02/2013	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	1,060.38
EFT27937	28/02/2013	WEBSITE WEED & PEST PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	3,146.00
EFT27938	28/02/2013	JOMAR CONTRACTING	FENCING INSTALLATION / REPAIRS	1,199.00
EFT27939	28/02/2013	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	30,390.25
EFT27940	28/02/2013	JOHN PAPAS TRAILERS PTY LTD	SUPPLY OF A DUAL AXLE CAGE TRAILER	3,830.00
EFT27941	28/02/2013	EASIFLEET MANAGEMENT	NOVATED LEASING	11,026.43
EFT27942	28/02/2013	HUMES	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	17,801.33
EFT27943	28/02/2013	ALLAN DAVIES & TREVOR CHUDLEIGH ARCHITECTS	ARCHITECTURAL SERVICES FOR THE PROPOSED AMENITIES BUILDING AT THE DEPOT	1,364.00
EFT27944	28/02/2013	THE CHAIR DOCTOR WA PTY LTD	SUPPLY OF OFFICE FURNITURE	774.00
EFT27945	28/02/2013	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	823.08
EFT27946	28/02/2013	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS)	TRAFFIC PROTECTION PRODUCTS / SIGNAGE	2,565.20
EFT27947	28/02/2013	REDINK HOMES PTY LTD	PLANNING APPLICATION FEE REFUND	549.93
EFT27948	28/02/2013	PIRTEK WELSHPOOL	PLANT / VEHICLE PARTS	167.97
EFT27949	28/02/2013	KLEEN WEST DISTRIBUTORS	SUPPLY OF CLEANING FLUID	740.85
EFT27950	28/02/2013	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS	741.88
EFT27951	28/02/2013	FLEXIGLASS CHALLENGE PTY LTD	PLANT / VEHICLE PARTS	506.00

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Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
EFT27952	28/02/2013	HOLCIM AUSTRALIA PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	12,887.94
EFT27953	28/02/2013	BEST CONSULTANTS PTY LTD	ELECTRICAL DESIGN AND ENGINEERING FOR THE PROPOSED SPORTS LIGHTING UPGRADE AT MAIDA VALE RESERVE	4,400.00
EFT27954	28/02/2013	BRENDAN THOMAS TOBIN & GEORGE BOYD	RATES REFUND	129.90
EFT27955	28/02/2013	CHERYL & COLIN ELPICK	RATES REFUND	289.20
EFT27956	28/02/2013	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	238.92
EFT27957	28/02/2013	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	13,224.20
EFT27958	28/02/2013	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	64.36
EFT27959	28/02/2013	NIKITA DAVIES & CRAIG LARSEN	REMAINDER OF HALL BOND REFUND	200.00
EFT27960	28/02/2013	THE TYRE DOCTOR	PLANT / VEHICLE PARTS	1,474.00
EFT27961	28/02/2013	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	87.50
EFT27962	28/02/2013	WEST COAST PROFILERS PTY LTD	PLANT EQUIPMENT HIRE	48,086.28
EFT27963	28/02/2013	LIBERTY OIL WESTERN AUSTRALIA PTY LTD	FUEL	36,370.32
EFT27964	28/02/2013	PH CONCRETE	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	5,352.93
EFT27965	28/02/2013	IDEAL HOMES PTY LTD	FOOTPATH DEPOSIT REFUND - 20120577	1,400.00
EFT27966	28/02/2013	COMMARINE	PLANT / VEHICLE PARTS	346.50
EFT27967	28/02/2013	UNIQCO (WA) PTY LTD	PLANT AND VEHICLE MANAGEMENT BUREAU SERVICE FOR FEBRUARY 2013	3,198.80
EFT27968	28/02/2013	JORGE'S CONTRACTING SERVICES	CLEANING SERVICES AT PETER ANDERTON CENTRE	2,412.85
EFT27969	28/02/2013	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	2,095.00
EFT27970	28/02/2013	FLUTISSIMO	HALL AND KEY BOND REFUND	350.00
EFT27971	28/02/2013	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6,395.75
EFT27972	28/02/2013	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	12,551.00
EFT27973	28/02/2013	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	695.50
EFT27974	28/02/2013	RYLAN PTY LTD	KERBING FOR VARIOUS LOCATIONS	17,919.55

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Creditors Payments for the period 30 January to 27 February 2013				
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EFT27975	28/02/2013	KALEIDOSCOPE CRAFT KITS	DRY CLEANING / WASHING SERVICES FOR HARTFIELD PARK RECREATION	65.00
EFT27976	28/02/2013	3 MONKEYS AUDIOVISUAL PTY LTD	SUPPLY AND INSTALLATION OF AUDIO VISUAL	1,959.05
EFT27977	28/02/2013	DANCE GROOVE	HALL AND KEY BOND REFUND	350.00
EFT27978	28/02/2013	LANDMARK PRODUCTS LIMITED	SUPPLY OF PICNIC TABLE AND BENCH SETTING WITH BOLTDOWN LEGS FOR WOODLUPINE RESERVE	3,586.00
EFT27979	28/02/2013	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	2,231.50
EFT27980	28/02/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	3,967.08
EFT27981	28/02/2013	MCLERNONS EVERYTHING BUSINESS	LIBRARY SUPPLIES	922.00
EFT27982	28/02/2013	STARDATE PTY LTD	PABX MAINTENANCE AGREEMENT	1,246.09
EFT27983	28/02/2013	AARON J STIRK	TECHNICIAN SERVICES FOR VARIOUS EVENTS	1,122.00
EFT27984	28/02/2013	ANGELA CANCI	PODIATRY SERVICES AT JACK HEALEY SERVICES	1,099.10
EFT27985	28/02/2013	SUPALUX PAINT CO PTY LTD	PAINTING SERVICES AT ADMINISTRATION BUILDING	4,528.70
EFT27986	28/02/2013	UNIQUE WASTE MANAGEMENT SERVICES	HIRE OF TRUCK AND OPERATOR TO TRANSPORT 26 M3 HOOK LIFT WASTE BINS FROM WALLISTON TRANSFER STATION TO VARIOUS SITES	2,483.25
EFT27987	28/02/2013	SAMANTHA A CALLANDER & SHANE LIDDYCOAT	CROSSOVER CONTRIBUTION	385.00
EFT27988	28/02/2013	BETA SQUVENIRS	MERCHANDISE SUPPLIES FOR ZIG ZAG CULTURAL CENTRE	85.25
EFT27989	28/02/2013	CAPTIVATE GLOBAL (DIGITAL MARKETING ATC MPH UNIT TRUST)	MESSAGES ON HOLD	1,313.40
EFT27990	28/02/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS	WATER MONITORING AT MOIRA AVE & HYDROLOGY ASSESSMENT FORRESTFIELD MONITORING PROGRAMME	845.36
EFT27991	28/02/2013	AROUNABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	3,080.00
EFT27992	28/02/2013	LEWIS FAMILY TRUST	BUILDING MAINTENANCE TELEPHONE / SECURITY LINE REPAIR WORK TO VARIOUS LOCATIONS	88.00
EFT27993	28/02/2013	KRISTY LEE MOLLIKA	PRODUCTION AND PERFORMANCE OF MARCH MORNING MUSIC - 'PARIS MAGIC'	2,600.00

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Chq/EFT	Date	Name	Description	Amount \$
EFT27994	28/02/2013	EYEZON PTY LTD	MONTHLY WHAT'S ON IN PERTH, FREMANTLE AND SURROUNDS ADVERTISEMENT	449.00
EFT27995	28/02/2013	CITY OF STIRLING	MEALS FOR MEALS ON WHEELS PROGRAM	6,042.02
EFT27996	28/02/2013	AMCOR RECYCLING	WASTE CARDBOARD RECYCLING CHARGES	277.20
EFT27997	28/02/2013	ASPHALTECH PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	1,559.25
EFT27998	28/02/2013	LYNETTE PRESANT	CROSSOVER CONTRIBUTION	385.00
EFT27999	28/02/2013	K PALANISAMY & B MANUCKAM	LANDSCAPING REBATE - LOT 902 AVALON LANE WATTLE GROVE	3,000.00
EFT28000	28/02/2013	DYMOCKS MIDLAND GATE	LIBRARY SUPPLIES	527.21
EFT28001	28/02/2013	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY CHARGES FOR SAFE T CARD	33.00
EFT28002	28/02/2013	GOSNELLS HARDWARE PTY LTD	SUPPLY OF 20, 240 LITRE SOLO BIN STANDS	4,400.00
EFT28003	28/02/2013	NULOOK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT28004	28/02/2013	SITE ENVIRONMENTAL AND REMEDIATION SERVICES PTY LTD	SUPPLY OF AIR MONITORING SERVICES OF SITE DURING DEMOLITION / ASBESTOS REMOVAL OF OLD POLICE LICENSING CENTRE	770.00
EFT28005	28/02/2013	KALAJOS SCHOOL OF GYMNASTICS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	800.00
EFT28006	28/02/2013	ARTHUR CONIGLIO - MASTER PROJECTS PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT28007	28/02/2013	ELECTRICAL TEST TAG & INSPECTION SERVICES (ETTIS)	ELECTRICAL TAGGING AND TESTING FOR VARIOUS LOCATIONS	2,208.47
EFT28008	28/02/2013	SCOTT PATTERSON & AMBER COURTNEY	SOLAR POWER REBATE - LOT 903 CNR RAVALON AND GUINEVERE WATTLE GROVE	3,000.00
EFT28009	28/02/2013	MPI (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	414.00
EFT28010	28/02/2013	ROCKWATER PTY LTD	HYDROLOGIST STUDY FOR HARTFIELD PARK WATER PROOFING STRATEGY	21,574.30
EFT28011	28/02/2013	CMA ECOCYCLE	SUPPLY LIGHT GLOBE RECYCLING CHARGES	1,085.35
EFT28012	28/02/2013	KLEYWEG CONSULTING T/A KC TRAFFIC & TRANSPORT	RESPONSE TO IMRWA LETTER AND PROVISION OF TRANSPORT IMPACT ASSESSMENT AND SIDRA REPORT IN ACCORDANCE WITH THE MRWA LETTER AND PRELIMINARY TRAFFIC & TRANSPORT ADVICE FOR STAGE 3	3,850.00
EFT28013	28/02/2013	LOUISA ILES	GROUP FITNESS CLASSES INSTRUCTOR	272.58

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EFT28014	28/02/2013	RIDING FOR THE DISABLED ASSOC - SWAN VALLEY	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT28015	28/02/2013	WARD PACKAGING	SUPPLY OF PAPER BAGS FOR ZIG ZAG CULTURAL CENTRE	81.95
EFT28016	28/02/2013	TOTAL GREEN RECYCLING	SUPPLY & WASTE RECYCLING SERVICES	3,078.78
EFT28017	28/02/2013	PERTH SAFETY PRODUCTS	SUPPLY OF SAFETY PRODUCTS	728.20
EFT28018	28/02/2013	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS	45,582.88
EFT28019	28/02/2013	S & J DEVELOPMENTS P/L T/AS LANSDOWN CONSTRUCTION	PROGRESS PAYMENT - CONSTRUCTION OF DEPOT AMENITIES BUILDING	121,139.61
EFT28020	28/02/2013	CUIROST MILK SUPPLY	MILK SUPPLY FOR OPERATIONS CENTRE	67.19
EFT28021	28/02/2013	ELAN ENERGY MANAGEMENT	WASTE TYRE RECYCLING CHARGES	289.57
EFT28022	28/02/2013	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMPORARY STAFF	3,471.24
EFT28023	28/02/2013	KJERSTIN BJELLAND	MONTHLY LEASE PAYMENT OF LOTS 918 MONARCH WAY WATTLE GROVE	3,160.00
EFT28024	28/02/2013	AMIE YOUNG	GROUP FITNESS CLASS INSTRUCTOR	45.43
EFT28025	28/02/2013	DYMOCKS CAROUSEL	LIBRARY SUPPLIES	774.62
EFT28026	28/02/2013	MPK TREE SERVICES	REMOVE DEAD AND DANGEROUS TREES AT VARIOUS LOCATIONS	3,355.00
EFT28027	28/02/2013	BITUMEN SURFACING	ROAD MATERIALS FOR VARIOUS LOCATIONS	15,451.70
EFT28028	28/02/2013	ALLCOM COMMUNICATIONS	VERTEX UNIT BANK RAPID CHARGERS FOR HANDHELD RADIOS - FOR KALAMUNDA VBFB STATION	1,742.40
EFT28029	28/02/2013	SAXXON IT PTY LTD	SPECIALISED SUPPORT ON SITE FOR THE SYNERGY VERSION 9 UPGRADE	3,960.00
EFT28030	28/02/2013	RENUKA BAURHOO	CROSSOVER CONTRIBUTION	385.00
EFT28031	28/02/2013	MULTIFILE PTY LTD	SUPPLY OF 1 PLAN MOBILES AND 20 STANDARD PLAN CLAMPS TO SUIT A0 PLAN MOBILES	1,342.44
EFT28032	28/02/2013	TOBY DELACY & NICOLA BIRD	CROSSOVER CONTRIBUTION	385.00
EFT28033	28/02/2013	SHERRIN RENTALS PTY LTD	PLANT EQUIPMENT HIRE FOR VARIOUS LOCATIONS	11,324.59
EFT28034	28/02/2013	ROCKOLA MUSIC	PERFORMANCE OF AUSTRALIAN SONGBOOK	1,807.40
EFT28035	28/02/2013	TURFWORKS WA PTY LTD	MOWING OF TURF GRASS ON RESERVES	5,528.00
EFT28036	28/02/2013	PRICEWATERHOUSECOOPERS	NOVATED LEASE CONSULTANCY REPORT	4,950.00
EFT28037	28/02/2013	A1 TROJAN PEST CONTROL	TERMITE INSPECTION TO DQME CAFÉ	99.00

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Creditors Payments for the period 30 January to 27 February 2013				
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EFT28038	28/02/2013	MIDLAND PLASTERBOARD	SUPPLY OF CEILING MATERIALS AS PER ORDER SUMMARY OBTAINED BY MENS' SHED REPRESENTATIVES FOR LINING AND INSULATION THE REAR MEETING AND KITCHEN AREAS.	2,156.00
EFT28039	28/02/2013	DENISON WA PTY LTD	FOOTPATH DEPOSIT REFUND	2,000.00
EFT28040	28/02/2013	RAPID KERBING	KERBING REPAIRS AT VARIOUS LOCATIONS	380.00
EFT28041	28/02/2013	WHERE THE ART THINGS ARE	ART WORKSHOP - CORYMBIA FESTIVAL, SATURDAY 9 MARCH 2013	1,100.00
EFT28042	28/02/2013	GOSNELLS OLYMPIANS LITTLE ATHLETICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT28043	28/02/2013	D SKINNER	SUPPLY AND LAY TILES TO FLOOR AND WALLS OF TOWN SQUARE HALL PUBLIC TOILETS	4,400.00
EFT28044	28/02/2013	EASTERN SUBURBS CHRISTADELPHIANS	REFUND FOR THE USE OF SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT28045	28/02/2013	STEPHANIE TADDEI	CROSSOVER CONTRIBUTION	385.00
EFT28046	28/02/2013	TRACEY SPENCER	GROUP FITNESS INSTRUCTOR	45.43
EFT28047	28/02/2013	VISSYART	PAYMENT TO CONSIGNMENT SUPPLIER FOR GOODS SOLD AT THE ZIG ZAG CULTURAL CENTRE - 01/01/13 - 31/01/13	7.28
EFT28048	28/02/2013	BIRINDER SINGH	REIMBURSEMENT OF VARIOUS COSTS	229.30
EFT28049	28/02/2013	MOROKI RANGATAHI	KEY BOND REFUND	50.00
EFT28050	28/02/2013	NAOMI HILL	KEY BOND REFUND	50.00
EFT28051	28/02/2013	SWAN BALLROOM	KEY BOND REFUND	50.00
66432	31/01/2013	IRVIN & MARJORIE RICHARDSON	RATES REFUND	703.15
66433	31/01/2013	MICHAEL SORBARA	CROSSOVER CONTRIBUTION	385.00
66434	31/01/2013	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	388.55
66435	31/01/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
66436	31/01/2013	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	349.20
66437	31/01/2013	TELSTRA CORPORATION	TELEPHONE EXPENSES	1,017.75
66438	31/01/2013	WATER CORPORATION	WATER EXPENSES	3,055.30
66439	31/01/2013	SYNERGY	POWER CHARGES	104,552.15
66440	31/01/2013	ALINTA ENERGY	GAS CHARGES	474.35

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66441	31/01/2013	DIRECTOR OF LICENSING SERVICES	NUMBER PLATES	165.00
66442	31/01/2013	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	COMMUNICATIONS LICENSE	432.00
66443	31/01/2013	FINES ENFORCEMENT REGISTRY	FINES ENFORCEMENT REGISTRY	1,333.00
66444	31/01/2013	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	140.65
66445	31/01/2013	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	163.75
66446	31/01/2013	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	527.63
66447	31/01/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1,218.56
66448	31/01/2013	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	311.20
66449	31/01/2013	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	96.54
66450	31/01/2013	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	795.39
66451	31/01/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	647.32
66452	31/01/2013	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	108.39
66453	31/01/2013	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	431.20
66454	31/01/2013	CASH - LESMURDIE LIBRARY	PETTY CASH REIMBURSEMENT	77.90
66455	31/01/2013	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	327.55
66456	31/01/2013	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	190.47
66457	31/01/2013	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	108.73
66458	31/01/2013	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	115.88
66459	31/01/2013	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	92.45
66460	31/01/2013	UNISUPER	SUPERANNUATION CONTRIBUTIONS	246.92
66461	31/01/2013	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	381.08
66462	31/01/2013	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	141.35
66463	31/01/2013	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	156.06
66464	31/01/2013	CASH - KPAC	PETTY CASH REIMBURSEMENT	79.80
66465	31/01/2013	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	490.08
66466	31/01/2013	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	213.04
66467	14/02/2013	RAYMOND RICHARD WOOD	RATES REFUND	762.78
66468	14/02/2013	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	388.55
66469	14/02/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
66470	14/02/2013	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	737.20

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
66471	14/02/2013	TELSTRA CORPORATION	TELEPHONE EXPENSES	18,563.13
66472	14/02/2013	WATER CORPORATION	WATER EXPENSES	5,657.80
66473	14/02/2013	BCITF	LEVY FEE - JANUARY 2013	20,460.32
66474	14/02/2013	SYNERGY	POWER CHARGES	18,690.25
66475	14/02/2013	ALINTA ENERGY	GAS CHARGES	1,204.55
66476	14/02/2013	DIRECTOR OF LICENSING SERVICES	NUMBER PLATES	165.00
66477	14/02/2013	BUILDING COMMISSION	BUILDING LEVY - JANUARY 2013	15,792.35
66478	14/02/2013	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	169.05
66479	14/02/2013	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	131.34
66480	14/02/2013	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	496.57
66481	14/02/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	900.35
66482	14/02/2013	ANGE FILL HOLDINGS PTY LTD	REFUND OF BUILDING APPLICATION FEE	90.00
66483	14/02/2013	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	292.14
66484	14/02/2013	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	99.06
66485	14/02/2013	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	787.19
66486	14/02/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	730.09
66487	14/02/2013	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	103.55
66488	14/02/2013	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	479.50
66489	14/02/2013	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	182.25
66490	14/02/2013	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	190.47
66491	14/02/2013	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	86.54
66492	14/02/2013	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	90.98
66493	14/02/2013	UNISUPER	SUPERANNUATION CONTRIBUTIONS	246.92
66494	14/02/2013	HOTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	383.06
66495	14/02/2013	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	139.77
66496	14/02/2013	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	116.12
66497	14/02/2013	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	77.90
66498	14/02/2013	OTTO GERSCHOW	REFUND FOR DUPLICATE PAYMENT ON BUILDING APPLICATION	294.96
66499	14/02/2013	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	490.08
66500	14/02/2013	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	273.91

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
66501	15/02/2013	SUSAN BILICH	MEMBERS ALLOWANCE - PRESIDENT FEE	4,038.46
66502	27/02/2013	SHIRE OF KALAMUNDA	INCREASE PETTY CASH FOR KPAC FROM \$100 TO \$200	100.00
66503	27/02/2013	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	388.55
66504	27/02/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	206.10
66505	27/02/2013	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	388.00
66506	27/02/2013	TELSTRA CORPORATION	TELEPHONE EXPENSES	16,426.18
66507	27/02/2013	WATER CORPORATION	WATER EXPENSES	3,396.20
66508	27/02/2013	SYNERGY	POWER CHARGES	165,935.36
66509	27/02/2013	ALINTA ENERGY	GAS CHARGES	51.40
66510	27/02/2013	DEPARTMENT OF TRANSPORT	TRANSFER VEHICLE AND LICENCE	9.30
66511	27/02/2013	CASH - ADMIN	PETTY CASH REIMBURSEMENT	418.80
66512	27/02/2013	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	88.05
66513	27/02/2013	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	137.95
66514	27/02/2013	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	505.28
66515	27/02/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	804.11
66516	27/02/2013	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	218.52
66517	27/02/2013	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	90.23
66518	27/02/2013	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	775.20
66519	27/02/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	783.11
66520	27/02/2013	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	107.27
66521	27/02/2013	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	380.65
66522	27/02/2013	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	190.47
66523	27/02/2013	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	98.37
66524	27/02/2013	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	129.15
66525	27/02/2013	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	88.76
66526	27/02/2013	UNISUPER	SUPERANNUATION CONTRIBUTIONS	246.92
66527	27/02/2013	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	381.08
66528	27/02/2013	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	128.49
66529	27/02/2013	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	142.75
66530	27/02/2013	MERCEDES BENZ CAR CLUB OF WA	HALL AND KEY BOND REFUND	350.00

Shire of Kalamunda				
Creditors Payments for the period 30 January to 27 February 2013				
Chq/EFT	Date	Name	Description	Amount \$
66531	27/02/2013	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	490.08
66532	27/02/2013	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	304.34
				3,426,479.19

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

12. Rates Debtors Report for the Period Ended 31 January 2013

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A
Attachment 1	Summary of Outstanding Rates for the period ended 31 January 2013

PURPOSE

1. To receive a report on rates debtors for the period ended 31 January 2013.

BACKGROUND

2. Attached is the report detailing rates debtors for the period ended 31 January 2013 (Attachment 1).
3. Rates notices were issued on 14 August 2012.
Instalment dates are as follows:

Option 1 (Full Payment)	By 18 September 2012
Option 2 (Two Instalments)	1 st Instalment Date by 18 September 2012 2 nd Instalment Date by 18 December 2012
Option 3 (Four Instalments)	1 st Instalment Date by 18 September 2012 2 nd Instalment Date by 19 November 2012 3 rd Instalment Date by 18 January 2013 4 th Instalment Date by 19 March 2013
4. A grace period of two weeks is given before closing the instalment period. Any amounts outstanding on those ratepayers with an instalment option are regarded as defaulted and essentially fall off from this arrangement. The Shire can accept a direct debit payment arrangement to finalise the balance or a special payment arrangement is made in extenuating circumstances. Strict protocols are maintained so that the Shire is seen to be fair and equitable to all ratepayers.
5. As noted on (Attachment 1), the Shire has collected 80.05% of the debt within six and a half months. As a comparison, last year's collection rate was 78.95% and rates notices were issued earlier.
6. With the third quarterly instalment due 18 January 2013, staff will be busy preparing direct debit arrangements for defaulters and preparing listing for legal action to send to the Dun & Bradstreet collection agency. The collections exercise including the instalment due 18 January 2013 has resulted in an excess of \$3,387,000 to be collected.

7. Interim rates raised to the month of January 2013 have been in excess of \$10,000. Valuation services from Landgate have yet to be received. This will enable the Shire to determine the ex-gratia amount due from the Dampier Bunbury pipeline.

DETAILS

Debt Recovery

8. Debt Recovery (Stage 3) - this stage involves the issue of Property Seizure and Sale Orders ("PS&SO") with Dun & Bradstreet.
9. All of the 48 outstanding debts that remain with Dun & Bradstreet have had Judgement entered against them; 27 of these have now substantially paid their rates. Of the remaining 21 outstanding debts, 20 have gone to PS&SO and one is going for a "substituted service" whereby the solicitor obtains an affidavit from the serving agent that they were unable to serve the ratepayer due to property trespassing laws invoked by the ratepayer including physical barriers to get access to the property. This ratepayer will be "served" via the post.
10. As noted in Point 6, a total of 181 letters of demand have been sent to ratepayers via the debt collection agency Dun & Bradstreet, which is the start of the legal process.

STATUTORY AND LEGAL IMPLICATIONS

11. Nil.

POLICY IMPLICATIONS

12. Nil.

PUBLIC CONSULTATION/COMMUNICATION

13. Nil.

FINANCIAL IMPLICATIONS

14. The Shire has benefitted from the improved cash flow and capacity to run its operations.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

15. *Shire of Kalamunda Strategic Plan 2009 – 2014*
- | | | |
|----------|-------|--|
| Strategy | 5.5.2 | Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements. |
|----------|-------|--|

Sustainability Implications

Social Implications

16. Nil.

Economic Implications

17. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

Environmental Implications

18. Nil.

OFFICER COMMENT

19. The total amount outstanding as at 31 January 2013 is \$5,563,543. There remains one more instalment outstanding which will result in this balance being reduced substantially with the bulk of the rates collected by the end of March 2013.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 12/2013)

That Council:

1. Receives the rates debtors report for the period ended 31 January 2013 (Attachment 1).

Moved:

Seconded:

Vote:

Attachment 1

SHIRE OF KALAMUNDA

SUMMARY OF OUTSTANDING RATES

For the period ended 31 January 2013

Rates Outstanding Debtors

Prepared on 04/02/2013

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	Total Outstanding	Previous Year Total Outstanding
31/01/2012	\$260,914	\$110,892	\$154,888	\$4,959,470	\$5,486,074	\$7,011,340
29/02/2012	\$259,617	\$105,398	\$139,395	\$2,183,852	\$2,688,263	\$4,559,161
31/03/2012	\$259,520	\$87,952	\$121,087	\$1,287,044	\$1,755,614	\$3,568,478
30/04/2012	\$259,496	\$86,458	\$114,770	\$900,448	\$1,361,182	\$1,683,684
31/05/2012	\$259,166	\$84,731	\$108,821	\$665,149	\$1,117,867	\$1,138,225
31/06/2012	\$258,050	\$79,620	\$99,766	\$535,703	\$973,139	\$860,256
31/07/2012		\$332,789	\$89,640	\$356,660	\$779,089	\$24,249,501
31/08/2012	\$328,059	\$86,156	\$288,226	\$21,696,002	\$22,398,443	\$20,577,566
30/09/2012	\$325,814	\$77,302	\$214,810	\$12,879,066	\$13,496,792	\$12,854,591
30/10/2012	\$322,288	\$92,829	\$188,433	\$12,218,626	\$12,822,377	\$11,877,653
30/11/2012	\$316,368	\$70,318	\$163,723	\$9,019,168	\$9,569,597	\$9,389,022
31/12/2012	\$311,157	\$693,373	\$147,761	\$7,478,618	\$8,630,908	\$8,348,304
31/01/2013	\$309,687	\$68,194	\$141,032	\$5,044,630	\$5,563,543	\$5,486,074

Total Rate Levied 2007/08 \$16,045,496
Total Rate Levied 2008/09 \$17,322,057
Total Rate Levied 2009/10 \$19,832,279
Total Rate Levied 2010/11 \$21,035,935
Total Rate Levied 2011/12 \$23,565,592

Rate Levied 2012/2013 \$25,289,378

\$25,289,378

Back Rates Levied in 12/13 \$99,732

12/13 - Interim Rates & Adjmts (various) \$123,453

Total Levies To Date for 2012/13 \$25,512,564

\$25,512,564

Number Rateable of Assessments 21,896

% of Current Rates Outstanding 19.95%

Comment

The 2012/2013 Instalment Dates are as follows:

	4xinstalments	2xinstalments
1st Instalment	18.09.2012	18.09.2012
2nd Instalment	19.11.2012	18.12.2012
3rd Instalment	18.01.2013	
4th Instalment	19.03.2013	

Statistics as of 04/02/2013

11,981	Assessments - Paid In Full or who are in 'Credit' balance
9,367	Assessments - Not Yet Paid In Full (report only balances greater than \$2.00)
21,348	
1,409	Assessments - Paying via 2 x Instalment Option as at today
7,303	Assessments - Paying via 4 x Instalment Option as at today
1,563	Assessments - who are Pensioners with rates not paid and are not yet due until 30/06/2013
394	Assessments - on Direct Debt Arrangements
12	Assessments - on Alternative Arrangements
10,681	

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

13. Rates Debtors Report for the Period Ended 28 February 2013

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A
Attachment 1	Summary of Outstanding Rates for the period ended 28 February 2013

PURPOSE

1. To receive a report on rates debtors for the period ended 28 February 2013.

BACKGROUND

2. Attached is the report detailing rates debtors for the period ended 28 February 2013 (Attachment 1).
3. Rates notices were issued on 14 August 2012.
Instalment dates are as follows:

Option 1 (Full Payment)	By 18 September 2012
Option 2 (Two Instalments)	1 st Instalment Date by 18 September 2012 2 nd Instalment Date by 18 December 2012
Option 3 (Four Instalments)	1 st Instalment Date by 18 September 2012 2 nd Instalment Date by 19 November 2012 3 rd Instalment Date by 18 January 2013 4 th Instalment Date by 19 March 2013
4. A grace period of two weeks is given before closing the instalment period. Any amounts outstanding on those ratepayers with an instalment option are regarded as defaulted and essentially fall off from this arrangement. The Shire can accept a direct debit payment arrangement to finalise the balance or a special payment arrangement is made in extenuating circumstances. Strict protocols are maintained so that the Shire is seen to be fair and equitable to all ratepayers.
5. As noted on (Attachment 1) the Shire has collected 84.04% of the debt within seven and a half months. As a comparison last year's collection rate was 90.73% as rates notices were issued earlier.
6. Letters of demand were sent out in January and February 2013 to 181 ratepayers. The collections exercise for the month resulted in a reduction of the total outstanding by \$1,039,925.
7. Interim rates raised to the month of February 2013 are in excess of \$63,000. The Shire is expecting valuation services from Landgate in March 2013 to determine the ex-gratia amount due from the Dampier Bunbury Pipeline.

DETAILS

Debt Recovery

8. Debt Recovery (Stage 1) – This stage involves the Debt Collection Agency sending a Letter of Demand to the defaulting ratepayer on behalf of the Shire.
9. As noted in Point 6, a total of 181 letters of demand have been sent to ratepayers via the debt collection agency, Dun & Bradstreet. Some of these have now paid or have made direct debit arrangements with the Shire to settle their debts. For those who have still not paid, the Shire will be assessing which claims will now progress to Stage 2, processing a General Procedure Claim.
10. Debt Recovery (Stage 3) - this stage involves the issue of Property Seizure and Sale Orders ("PS&SO") with Dun & Bradstreet.
11. All of the 48 outstanding debts that remain with Dun & Bradstreet have had Judgement entered against them; 27 of these have now substantially paid their rates. Of the remaining 21 outstanding debts, 20 have gone to PSSO stage and one is going for a "substituted service". Of these, three have since fully paid up, the rest is still with Baycorp who are the nominated Bailiffs for WA.

STATUTORY AND LEGAL IMPLICATIONS

12. Nil.

POLICY IMPLICATIONS

13. Nil.

PUBLIC CONSULTATION/COMMUNICATION

14. Nil.

FINANCIAL IMPLICATIONS

15. The Shire has benefitted from the improved cashflow and capacity to run its operations.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

16. *Shire of Kalamunda Strategic Plan 2009 – 2014*

Strategy	5.5.2	Provide financial services to support Council's operations and to meet sustainability planning, reporting and accountability requirements.
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Sustainability Implications

Social Implications

17. Nil.

Economic Implications

18. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

Environmental Implications

19. Nil.

OFFICER COMMENT

20. The total amount outstanding as at 28 February 2013 is \$4,523,618. There remains one more instalment outstanding which will result in this balance reduced substantially with the bulk collected by end of March 2013.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 13/2012)

That Council:

1. Receives the rates debtors report for the period ended 28 February 2013 (Attachment 1).

Moved:

Seconded:

Vote:

Attachment 1

SHIRE OF KALAMUNDA

SUMMARY OF OUTSTANDING RATES

For the period ended 28 February 2013

Rates Outstanding Debtors

Prepared on 07/03/2013

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	Total Outstanding	Previous Year Total Outstanding
31/01/2012	\$250,914	\$110,802	\$154,888	\$4,959,470	\$5,486,074	\$7,011,340
29/02/2012	\$259,617	\$105,398	\$139,395	\$2,183,852	\$2,688,263	\$4,559,161
31/03/2012	\$259,520	\$87,962	\$121,087	\$1,287,044	\$1,755,614	\$3,568,478
30/04/2012	\$259,496	\$86,468	\$114,770	\$900,448	\$1,361,182	\$1,683,884
31/05/2012	\$259,166	\$84,731	\$108,821	\$665,149	\$1,117,867	\$1,138,225
31/06/2012	\$258,050	\$79,620	\$99,766	\$535,703	\$973,139	\$860,256
31/07/2012		\$332,789	\$89,640	\$356,660	\$779,089	\$24,249,501
31/08/2012	\$328,059	\$86,156	\$289,226	\$21,696,002	\$22,396,443	\$20,577,566
30/09/2012	\$325,814	\$77,302	\$214,610	\$12,879,066	\$13,496,792	\$12,854,591
30/10/2012	\$322,288	\$92,829	\$185,433	\$12,218,828	\$12,822,377	\$11,877,653
30/11/2012	\$316,368	\$70,318	\$163,723	\$9,019,168	\$9,569,597	\$9,389,022
31/12/2012	\$311,157	\$693,373	\$147,761	\$7,478,618	\$8,630,908	\$8,348,304
31/01/2013	\$309,687	\$62,194	\$141,032	\$5,044,630	\$5,563,543	\$5,486,074
28/02/2013	\$304,179	\$59,643	\$124,553	\$4,035,243	\$4,523,615	\$4,559,161

Total Rate Levied 2007/08	\$16,045,496
Total Rate Levied 2008/09	\$17,322,057
Total Rate Levied 2009/10	\$19,832,279
Total Rate Levied 2010/11	\$21,035,935
Total Rate Levied 2011/12	\$23,565,592

Rate Levied 2012/2013	\$25,289,378
	\$25,289,378

Back Rates Levied in 12/13	\$94,082
12/13 - Interim Rates & Adjmts (various)	\$129,104
Total Levies To Date for 2012/13	\$25,512,564

Number Rateable of Assessments	21,896
% of Current Rates Outstanding	15.96%

Comment

The 2012/2013 Instalment Dates are as follows:

	4x Instalments	2x Instalments
1st Instalment	18.09.2012	18.09.2012
2nd Instalment	19.11.2012	18.12.2012
3rd Instalment	18.01.2013	
4th Instalment	19.03.2013	

Statistics as of 04/02/2013

13,209	Assessments - Paid In Full or who are in 'Credit' balance
8,060	Assessments - Not Yet Paid In Full (report only balances greater than \$2.00)
21,269	
1,409	Assessments - Paying via 2 x Instalment Option as at today
7,303	Assessments - Paying via 4 x Instalment Option as at today
1,309	Assessments - who are Pensioners with rates not paid and are not yet due until 30/06/2013
422	Assessments - on Direct Debit Arrangements
12	Assessments - on Alternative Arrangements
10,455	

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

14. Request to Purchase Portion of Mario Court Local Open Space (R41036)

Previous Items	Nil
Responsible Officer	Director Corporate & Community Services
Service Area	Economic, Property & Procurement
File Reference	MR 06/005 41036
Applicant	
Owner	
Attachment 1	Aerial Photograph of Reserve
Attachment 2	Cadastral image showing area to be acquired
Attachment 3	Photographs showing various images of the Reserve

PURPOSE

1. To consider a request from the owner of 26 Pruitt Crescent Lesmurdie to acquire a portion of Mario Court Local Open Space from the Department of Regional Development and Lands.

BACKGROUND

2. Mario Court Local Open Space is a large Reserve in Lesmurdie of approximately 14,300sqm and is vested with the Shire of Kalamunda as Local Open Space.
3. The Reserve is undeveloped with its predominant use as a drainage basin.
4. There are several ways to enter the reserve and the portion of Local Open Space that the applicant wishes to acquire has never been developed or used for that purpose.

DETAILS

5. As shown in the photograph in (Attachment 3), the land to be acquired has only ever been fenced along the boundary of 24 Pruitt Crescent.
6. The photographs shown in (Attachment 3) also show that the owner has not made use of the land other than to maintain it free of weeds and fire hazardous material.

STATUTORY AND LEGAL IMPLICATIONS

7. The proposal if approved by Department of Regional Development and Lands will be required to be advertised in accordance with Section 58 of the *Land Administration Act 1997* for a 30 day public comment period and then presented to Council for recommendation.

POLICY IMPLICATIONS

8. There are no policy implications.

PUBLIC CONSULTATION/COMMUNICATION

9. There will be a 30 day public consultation period from the advertising of the proposal.

FINANCIAL IMPLICATIONS

10. There are no financial implications associated with this proposal.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

11. There are no strategic planning implications associated with this proposal.

Sustainability Implications

Social Implications

12. There are no social implications associated with this proposal.

Economic Implications

13. There are no economic implications associated with this proposal.

Environmental Implications

14. There are no environmental implications associated with this proposal.

OFFICER COMMENT

15. The applicant has agreed in writing to pay all costs associated with the acquisition, which will include costs for advertising the proposal.
16. The adjoining landowner at 24 Pruitt Crescent has provided written agreement to the proposed acquisition, with 100% of the land area between 24 and 26 Pruitt Crescent being made available to the owner of 26 Pruitt Crescent.
17. Vehicular access by Shire staff to the Reserve is via Mario Court, therefore the acquisition would have no detrimental effect on Shire of Kalamunda Operations.
18. Should approval to purchase the subject land be granted it should be noted that it will be a requirement to rezone the land from Local Open Space to Residential.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 14/2013)

That Council:

1. Advertises the proposed disposal of a portion of Reserve 41036 for 30 days.
2. Subject to no objection to the proposal, approves the disposal of the portion of Mario Court Local Open Space between 24 and 26 Pruitt Crescent to the owner of 26 Pruitt Crescent.
3. Requests that all costs associated with the acquisition be borne by the applicants.

Moved:

Seconded:

Vote:

Attachment 1



Attachment 2



Attachment 3



→ Access Way boundary fence on 24 Pruiti Cres. ¶



→ Access Way within 26 Pruiti Cres. ¶



..... Access Way from front of 26 Pruiti Cres. ¶



..... Rear fencing of 24 & 26 from R41036 ¶

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

15. Community Sport and Recreation Facilities Fund Small Grants – Winter Round 2013/14

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Recreation Services
File Reference	FI-FAG-050
Applicant	N/A
Owner	N/A
Attachment 1	Assessment matrix

PURPOSE

1. To consider supporting two applications, one internal and one external, for funding through the Department of Sport and Recreation's Community Sport and Recreation Facilities Small Grant Winter Fund ("CSRFF").

BACKGROUND

2. Through the CSRFF program, the State Government provides financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation with an emphasis on increasing physical activity through the provision of well-planned facilities.
3. The overall CSRFF budget is \$20 million. There are now three categories of CSRFF funding:
 - Small Grants - \$1.5 million (allocated over two rounds of \$750,000) to be spent within one year of allocation for projects with a total value between \$5,000 and \$150,000.
 - Annual Grants - \$3 million to be spent in the following financial year for projects valued between \$150,001 and \$500,000.
 - Forward Planning Grants - \$4 million for the first year of the triennium, \$7 million for the second year of the triennium and \$4.5 million for the third year of triennium for projects with a total value over \$500,000.
4. The Shire's role in the provision of the funding is to call for applications, assess them in priority order and rank each application received (Attachment 1).
5. The maximum grant approved will be no greater than one third of the total estimated project cost.
6. There is no obligation on the local government authority to make any contribution to a project.

7. All applications for this small grants round are to be received by the Department of Sport and Recreation by 31 March 2013 for assessment.
8. Successful applicants will be advised in May 2013, with funds to be expended by 15 June 2014.

DETAILS

9. The Shire has received one external application and one internal application for the Department of Sport and Recreation's CSRFF winter 2013/2014 small grants funding round.

Ray Owen Reserve Masterplan

10. The Shire's proposed application is to undertake a Masterplan ("the Plan") for the Ray Owen Reserve, located on the corner of Grove and Gladys Road in Lesmurdie.
11. The Plan will aim to provide strategic direction and guidance for the future development of the Ray Owen Reserve over the next 10-20 years.
12. The Plan will identify overall design/layout features, potential upgrades of existing facilities and new facilities, sports lighting and clubroom requirements.
13. The proposed cost contribution is as follows:

Organisation	Contributions ex GST
CSRFF	\$18,333
Shire of Kalamunda	\$36,667
Total Project Cost	\$55,000

Range View Park Tennis Club

14. Range View Park Tennis Club have requested funding assistance towards the installation and upgrade of existing damaged fence surrounding the tennis courts and resurfacing of two of the existing tennis courts.
15. The existing fence line is over 35 years old and has various holes caused by vandalism and weather damage.
16. Court resurfacing at the Club was last undertaken eight years ago in 2005, with the courts now in dire need of resurfacing and new line marking.
17. The Range View Park Tennis Club is proposing a project cost contribution as follows:

Organisation	Contributions ex GST
CSRFF	\$5,893
Club	\$5,893
Shire of Kalamunda	\$5,894
Total Project Cost	\$17,680

STATUTORY AND LEGAL IMPLICATIONS

18. Nil.

POLICY IMPLICATIONS

19. Nil.

PUBLIC CONSULTATION/COMMUNICATION

20. Written correspondence was provided to all sporting clubs in the Shire advising them of the upcoming CSRFF funding round.
21. Discussions have been held with representatives from user groups of the Ray Owen Reserve during a recent workshop undertaken in November 2012. The user groups were supportive of the development of the proposed Plan.

FINANCIAL IMPLICATIONS

22. The Shire's contribution of two thirds towards the Ray Owen Reserve Masterplan and one third towards the Range View Park Tennis Club will be dependent on the outcome of the CSRFF applications. It is proposed that it will be considered as part of the 2013/2014 budget process.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

23. *Shire of Kalamunda Strategic Plan 2009-2014:*
- | | | |
|----------|-------|---|
| Strategy | 1.3.1 | Manage the effective promotion, planning and usage of recreational spaces, services and facilities. |
| Strategy | 1.3.4 | Develop active and passive recreational facilities based on environmentally sustainable principles. |

Sustainability Implications

Social Implications

24. The provision of high quality community sport and recreation facilities is essential in fostering a positive sense of community health and wellbeing.

Economic Implications

25. Nil.

Environmental Implications

26. Nil.

OFFICER COMMENT

27. The Department of Sport and Recreation requires all applications to be assessed by each local government authority and determine a ranking of the applications received. It should be noted that there is no obligation for the Shire to support a project.
28. Whilst there is no requirement for Local Governments to contribute towards community based projects, the CSRFF guidelines recommend that projects be split one third local government, one third Club and one third CSRFF grant.
29. A summary of each application in relation to the criteria and ranking is included in (Attachment 1). The following priority order has been identified:
1. Ray Owen Reserve Masterplan
 2. Range View Park Tennis Club

Ray Owen Masterplan:

30. The development of a Masterplan for the Ray Owen Reserve has been ranked as the first priority.
31. The need to undertake the development of a Masterplan for Ray Owen Reserve was raised in various discussions with the user groups and a subsequent community forum was arranged. This consultation highlighted the need to upgrade facilities due to increasing membership numbers and a lack of existing car parking amenities.
32. This proposed approach to undertake a masterplanning process was further confirmed in the Community Facilities Plan, which identified the need to determine the future needs of facilities and reserve development at Ray Owen Reserve
33. It should be noted that the Community Facilities Plan recommended that the implementation of the Masterplan not be undertaken until 2022. However, this project has been brought forward due to the community need.
34. The Masterplan will also provide Council with estimated costings and timeframes for the works to occur.
35. The development of a Masterplan scored higher due to the overall sustainability implications and financial viability of the study and as such has been assessed as the number one priority.

Range View Park Tennis Club

36. The Club has a total membership base of approximately 70 seniors and juniors in 2011/12.
37. The installation and upgrade of the existing damaged fence surrounding the tennis courts and resurfacing of two of the existing tennis courts has been ranked as the second priority.

38. The Community Facilities Plan recommends that no future funds be expended on the renewal or expansion of the facilities at the High Wycombe tennis facility, with the demand for tennis in High Wycombe to be catered for by the Maida Vale tennis facility. However, as the building still has a number of years remaining in its overall lifespan relocation is unlikely to occur in the near future.
39. The proposed project is to undertake necessary improvements to the playing surface and fencing. These works will ensure that the playing courts are safe for usage and bring the courts life expectancy in line with that of the clubroom facility.
40. The upgrade of fence and resurfacing project would be a joint venture between the Club, the Shire and the Department of Sport and Recreation if the application was successful in obtaining CSRFF funding.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 15/2012)

That Council:

1. Endorses the following applications for the Department of Sport and Recreation's 2012/13 Community Sport and Recreation Facilities Small Grant Fund in order of priority:

1. Ray Owen Reserve Masterplan
2. Range View Park Tennis Club Fencing and Resurfacing project

2. Considers allocating \$55,000 in the 2013/2014 Budget for the Ray Owen Reserve Masterplan, subject to the successful outcome of the Community Sport and Recreation Facilities Fund application. If successful the cost contribution will be:

Organisation	Contributions ex GST
CSRFF	\$18,333
Shire of Kalamunda	\$36,667
Total	\$55,000

3. Considers allocating \$5,894 in the 2013/2014 Budget for the Range View Park Tennis Club Fencing and Resurfacing project, subject to the successful outcome of the Community Sport and Recreation Facilities Fund application. If successful of the Community Sport and Recreation Facilities Funding, the cost contribution will be:

Organisation	Contributions ex GST
CSRFF	\$5,893
Shire of Kalamunda	\$5,893
Club	\$5,894
Total	\$17,680

Moved:

Seconded:

Vote:

Attachment 1

Community Sporting Recreation Facility Fund 2013/2014 Applications																
Project	Project Outline	Project Costs (excl. GST)	Have applied previously	Is in line with Strategic Plan	Responsibility of future financial costs	Impact on project, if application is not supported	Criteria (1 = not relevant, 5 = highly relevant)									
							Project is justified	Potential to increase physical activity	Project is well planned	Community Input	Management Planning	Access and opportunity	Design	Financial viability	Co-ordination	Recommended Ranking
Ray Owen Reserve Masterplan	To develop a masterplan for the Ray Owen Reserve to aim to provide strategic direction and guidance for the future development of the Ray Owen Reserve over the next 10-20 years.	Total Cost \$55,000	No	Yes	Shire	Project may proceed should Council agree to funding total amount	5	4	5	4	4	4	3	5	4	5
		CSRFF request \$18,333														
		Shire contribution \$36,667														
Range View Park Tennis Club	Upgrade of fencing surrounding tennis courts and resurfacing of two courts	Total Cost \$17,680	No	Yes	Shire	Project will not proceed	4	3	4	3	3	3	3	4	3	4
		CSRFF request \$5,893														
		Shire contribution \$5,894														
		Club contribution \$5,893														

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

16. Future of Hartfield Park Recreation Centre Study

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Corporate & Community Services
File Reference	HL-01/199L
Applicant	N/A
Owner	N/A
Attachment 1	Future of Hartfield Park Recreation Centre Study, Attached as separate document.

PURPOSE

1. To receive the Future of Hartfield Park Recreation Centre Study and consider future development of the Centre.

BACKGROUND

2. The Hartfield Park Recreation Centre is located on Hartfield Park Reserve and was built in 1978 with a further \$2M redevelopment undertaken in 2002.
3. The Centre comprising of a two court multi-functional facility which provides a variety of programs and activities to the community including gym facilities, group fitness program, crèche service, kiosk, squash courts, multi-purpose courts for hire, senior sports, junior programs, lifestyle programs, Boot Camp and Living Longer Living Stronger Over 50's program.
4. In August 2010, Council adopted the Hartfield Park Masterplan to guide the future development of Hartfield Park Reserve over the course of the next 20 years.
5. One of the key recommendations identified within the Masterplan was the need to undertake the Future of Hartfield Park Recreation Centre Study. The study would aim to identify the requirements of the facility to meet the future recreation and leisure needs of the community.
6. In 2011, the Shire was successful in gaining a \$13,000 contribution from Department Sport Recreation through their Community Sport Recreation Facilities Funding program to undertake the study.
7. Since that time, the Shire engaged Creating Communities Australia to assist in completing the Future of Hartfield Park Recreation Centre Study.
8. As such, Council is presented with the Future of Hartfield Park Recreation Centre Study ("the Study") for consideration.

DETAILS

9. The purpose of the Study was to determine the current and future recreational needs of the community and consider options available to meet

those needs.

10. The Study included the following elements:

- A detailed Needs Assessment of the current and future recreation services/programs and facility requirements at the Hartfield park Recreation Centre.
- A detailed Feasibility Study to enable informed decisions to be made based on sound strategic and sustainability of outcomes.
- A Business Plan for the proposed facility that includes conceptual designs, capital works costs, timeframes, operational budget and staged development options.

11. The needs assessment highlighted a number of key areas where the centre operates successfully, together with areas that require improvement. These include:

Positives:

- Popular group fitness classes.
- Living Longer Living Stronger (Over 50's) classes.
- Positive atmosphere provided by staff.
- Long term community loyalty to the centre.
- Ideal location – close to main roads; Tonkin and Roe Highways.

Negatives:

- small gym and group fitness spaces.
- issues with the main hall floor (water damage).
- leaking main hall roof.
- poor kiosk location.
- unwelcoming entry.
- poor quality changerooms and toilets.
- crèche located away from reception.
- underutilised first floor space.

12. In an attempt to address the key limitations and design issues within the facility, two concept designs have been developed with the view to increasing patronage of the facility:

Option A. Relocate gym to first floor (also increasing its size), increase size of group fitness areas, relocate kiosk to modernised front reception and inclusion of spaces for commercial rent.

Option B. Relocate gym to area next to soccer club (also increasing its size), increase size of group fitness areas, relocate kiosk to modernised front reception and inclusion of spaces for commercial rent.

13. The Study recommends Option A as the preferred option to be undertaken over a three year period in 5-10 years' time.

14. The Study further identifies the need for an aquatic facility at the Centre within a 10-20 year timeframe. However, the design options identified within the Study do not include specific detail in relation to any proposed aquatic facilities at the Centre.
15. The Shire currently only has one aquatic facility, the Kalamunda Water Park.
16. In 2010/2011, the Kalamunda Waterpark, underwent a \$3.25M refurbishment. This refurbishment included:
 - Replacement of the filtration and chlorination systems for the main pool, junior pools and slides.
 - Repair of the enclosed slides including upgrading the access ramp and new run out slides.
 - Removal of quad slide and speed slides.
 - Refurbishment of the buildings including changerooms, kiosk and office.
 - Reconstruction of retaining walls and landscaping of the whole facility.
 - Upgrading the electrical system for the site.
17. In 2011/2012, the Waterpark operated with a net deficit of \$192,201 and currently has a budgeted net subsidy of \$184,663 in the 2012/2013 budget.
18. Over the next 10 years, it is anticipated that further capital expense will be required at the Kalamunda Water Park. In particular, key proposed capital expenses to the facility to maintain its useful lifespan include replacement of the quad slide and speed slides, introducing new attractions and relining the main pool.

STATUTORY AND LEGAL IMPLICATIONS

19. Under Section 3.18 of the *Local Government Act 1995*, Council must satisfy itself that the services and facilities it provides are managed effectively and efficiently.

POLICY IMPLICATIONS

20. Nil.

PUBLIC CONSULTATION/COMMUNICATION

21. As part of the overall consultation process, a significant amount of consultation was undertaken with key users of the facility, centre staff and other key Shire personnel.
22. Creating Communities conducted three consultation sessions with the following groups:
 - Existing users of the facility, including members and centre user groups, and other interested groups.
 - Recreation Facilities team members.
 - Key Shire of Kalamunda staff including Director Corporate & Community Services, Manager Community Development, Co-ordinator Recreation

Services, Building Maintenance Co-ordinator, Co-ordinator Statutory Planning and Recreation Facilities Team Leader.

23. In addition, a Councillor Forum was held on Monday 18 February 2013 to present the study findings to Councillors.

FINANCIAL IMPLICATIONS

24. The Study provides a cost estimate of \$7.725M for the proposed redevelopment based on Option A.
25. The Study indicates that would be offset by a reduction in the operating costs for the facility, with the study indicating a reduction of \$262,289 in the centre's overall annual net operating deficit.
26. Based on a reduction of \$262,269 per annum, it would take approximately 30 years for Council to see a return on the \$7.725M capital investment.
27. Should Council wish to pursue this option, the main funding avenue available would be through the Department of Sport and Recreation's Community Sport and Recreation Facilities Fund ("CSRFF"). This would provide Council with the opportunity to leverage Council funding of up to one third of the total project cost.
28. However, this is a highly competitive funding process, with the timing of the Shire's applications critical, to ensure that applications are not competing against each other.
29. At this stage, the application to be submitted in the 2013/14 Annual Grants round is proposed to be for the Kostera Oval redevelopment, following the \$1M pledge by the Liberal Party.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

30. *Shire of Kalamunda Strategic Plan 2009-2014:*
- | | | |
|----------|-------|---|
| Strategy | 1.3.1 | Manage the effective promotion, planning and usage of recreational spaces, services and facilities. |
| Strategy | 1.3.4 | Develop active and passive recreational facilities based on environmentally sustainable principles. |

Sustainability Implications

Social Implications

31. The provision of high quality community sport and recreation facilities is essential in fostering a positive sense of community health and wellbeing.

Economic Implications

32. Nil.

Environmental Implications

33. The bushland immediately surrounding the Centre is classified Bush Forever and the Department of Conservation would need to provide approval if this land is to be used for any proposed redevelopment or expansion of the existing facility.

OFFICER COMMENT

34. The Hartfield Park Recreation Centre is considered to be the Shire's premier recreation facility, due to the diverse nature of recreation and leisure activities which are provided at the Centre.
35. The Centre is an ageing facility which historically has had mainly reactive and ad hoc maintenance works/upgrades undertaken in the past, including a \$2M refurbishment being undertaken in 2002. This approach has led to a facility with a number of design and functionality issues that are yet to be addressed.
36. The proposed redevelopment recommended by Creating Communities includes a number of upgrades to improve some of the functionality issues including gym relocation and expansion, café upgrade/relocation and entry upgrades.
37. However, whilst the proposed redevelopment would assist in alleviating some of the design and functionality issues, due to the age of the facility it would not resolve them all, such as the moisture issues being experienced in the indoor courts and the provision of an aquatic component to the facility.
38. The Community Facilities Plan identified the need for a new aquatic facility to be provided within the next 20 years, with Hartfield Park identified as the preferred location. However, there are Bush Forever and space constraints that would need to be considered, with relevant application submitted prior to further clearing being undertaken.
39. The Kalamunda Waterpark received an upgrade in 2010/2011; however this is also an ageing facility which will require further upgrades within the next 10 years in order to extend its lifespan.
40. As an alternative approach to the recommended way forward by Creating Communities, Council may wish to pursue the development of an entirely new recreation facility incorporating both wet and dry aspects. This approach could be triggered in 10 years' time when both the Kalamunda Waterpark and Hartfield Park Recreation Centre reach the end of their overall life expectancies, with the best location to be determined.
41. This model would allow for reduced annual operating costs, including both annual maintenance costs and staffing costs through the provision of a centralised staffing structure.
42. In addition, it would present Council with an opportunity to not only develop a state of the art facility which meets the community's long term sport and recreation needs, but also an opportunity to consolidate facilities in one collocated effort.

43. Traditionally funding bodies have been highly supportive of collocation/rationalisation projects ie CSRFF, therefore assisting in leveraging the associated capital costs for the overall project.
44. In summary, as a proposed way forward, it is recommended that Council receives the Future of Hartfield Park Recreation Centre Study and provides in-principle support for the development of a new collocated recreation and aquatic facility in 10 years' time. Furthermore, that a future case study be developed nearer the time, to determine the viability of developing the proposed collocated facility and considered as part of Council's financial planning processes.

OFFICER RECOMMENDATION (C&C 16/2013)

That Council:

1. Receives the report of the Future of Hartfield Park Recreation Centre Study.
2. Agrees to the development of a comprehensive business case for a collocated Aquatic/Recreation facility within the Shire by 2023.

Moved:

Seconded:

Vote:

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

17. Conference Attendance by Shire President and Acting Chief Executive Officer - 2013

Previous Items	N/A
Responsible Officer	Acting Chief Executive Officer
Service Area	Office of the CEO
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	National General Assembly Conference 2013 – Program
Attachment 2	ADM6: Conferences - Attendance by Elected Members or Employees, and Payment of Expenses

PURPOSE

1. To review the program for the National General Assembly of Local Government Conference in 2013.
2. To seek endorsement from Council for the Shire President and Acting Chief Executive Officer to attend the 2013 National General Assembly of Local Government Conference in Canberra from Sunday 16 to Wednesday 19 June 2013.

BACKGROUND

3. A review was conducted by the Acting Chief Executive Officer of the program for the National General Assembly of Local Government Conference in Canberra (Attachment 1).
4. The Shire President and Chief Executive Officer attended the National General Assembly of Local Government in 2012. In addition to attending the Conference, a series of political meetings were held as follows:
 - Senator Sterle
 - Minister for Mental Health & Ageing, Social Inclusion
 - Adviser to the Minister for Roads and Rail
 - Adviser to the Minister for Broadband, Communications and the Digital Economy
 - Adviser to the Minister for Regional Australia and Local Government

DETAILS

5. The National General Assembly of Local Government 2013 is scheduled for Sunday 16 to Wednesday 19 June in Canberra.
6. The National General Assembly of Local Government brings together hundreds of delegates from local government authorities across Australia to

debate issues of national significance to the industry. It provides an opportunity for local governments to develop and express a united voice on core issues affecting their communities with access to influential decision-makers of the federal government, at both the political and departmental levels. This year's theme is "Foundations for the Future – Twenty 13".

STATUTORY AND LEGAL IMPLICATIONS

7. Nil.

POLICY IMPLICATIONS

8. ADM 6 Conferences – Attendance by Elected Members or Employees, and Payment of Expenses (Attachment 2).

PUBLIC CONSULTATION/COMMUNICATION

9. Nil.

FINANCIAL IMPLICATIONS

10. The standard registration fee to attend the National General Assembly of Local Government Conference is \$999 per person (with early bird registration fees available for bookings made before 22 April). Accommodation would be at a cost of between \$200 and \$345 per person per night (subject to conference hotel availability). Flights are estimated at \$750 per person (flexible economy with Virgin Australia). In addition, subject to the itinerary for ministerial meetings, it may be appropriate to also attend additional NGA events (such as Buffet Dinner on Day 1 of the Conference and the NGA Dinner at Parliament House), there would be an additional cost per person.
11. All conference, travel costs and accommodation arrangements will be made and paid for by the Shire of Kalamunda, and are budgeted for.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

12. Nil.

Sustainability Implications

Social Implications

13. Nil.

Economic Implications

14. Nil.

Environmental Implications

15. Nil.

OFFICER COMMENT

16. The National General Assembly will focus on the key priorities facing local government. The theme for this year's Assembly is "Foundations for the Future – Twenty 13", which will enable local governments to focus on some of the most topical and important national issues (Attachment 2).
17. There will be keynote sessions by prominent national leaders and the assembly sessions will offer a valuable opportunity for local government to explore and develop policies on a wide range of topics.
18. In view of the fact that a Federal Election is scheduled for September 2013, it is considered that there would be significant benefits for the Shire through the Shire President and Acting Chief Executive Officer attending the National General Assembly. Provision could be made to not only have meetings with current Government representatives but also relevant members from the Opposition Parties. The opportunity to commence discussions with the Opposition Parties on issues critical to the Shire will provide the opening for follow up and leveraging commitments during the critical part of the election campaign.
19. An invitation was also received to attend the National LGMA Conference in Tasmania in May 2013. On reviewing the Conference program, little of significance to the Shire of Kalamunda is included. In view of this and significant work commitments, attendance at the National LGMA Conference in 2013 is not recommended.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (17/2013)

That Council:

1. Agrees that the Shire President and Acting Chief Executive Officer attend the 2013 National General Assembly of Local Government Conference, with all costs to be borne by the Shire of Kalamunda.
2. Requests the Chief Executive Officer provide a report on the outcomes of the Conference as well as details of meetings held with Federal politicians.
3. Requests that all actual costs and out of pocket expenses be reported to Council in the Report following the Conference.

Moved:

Seconded:

Vote:

Attachment 1



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

DOC No LT-139361

26 February 2013

Shire of Kalamunda
PO Box 42
KALAMUNDA WA 6926

SHIRE OF
KALAMUNDA
27 FEB 2013
RECEIVED
FILE REF HL-LT-001

To the Mayor, Councillors and CEO

I am writing to invite you to attend this year's National General Assembly of Local Government (NGA) in Canberra from 18 – 19 June.

This year's National General Assembly (NGA) promises to be politically charged and of critical importance to local government. With the federal election announced for 14 September, ALGA anticipates key federal politicians accepting our invitation to address the NGA.

We have invited the Prime Minister, the Hon Julia Gillard, the Minister for Regional Australia, Regional Development and Local Government, the Hon Simon Crean and the Leader of the Opposition, the Hon Tony Abbott.

We have already received acceptances from and are pleased to confirm the NGA will include addresses from the Shadow Minister for Regional Development, Local Government and Water, Senator Barnaby Joyce, the Leader of the Nationals, the Hon Warren Truss and the Leader of the Greens, Senator Christine Milne.

I am pleased to inform you that the keynote speakers at this year's NGA will include well known and highly respected Australians Geraldine Doogue AO, Fred Chaney AO and Peter FitzSimons AM. These speakers will join a number of other subject matter experts in steering the discussions at the NGA.

Enclosed is the NGA Registration Brochure which contains full details of the program, business agenda and associated events.

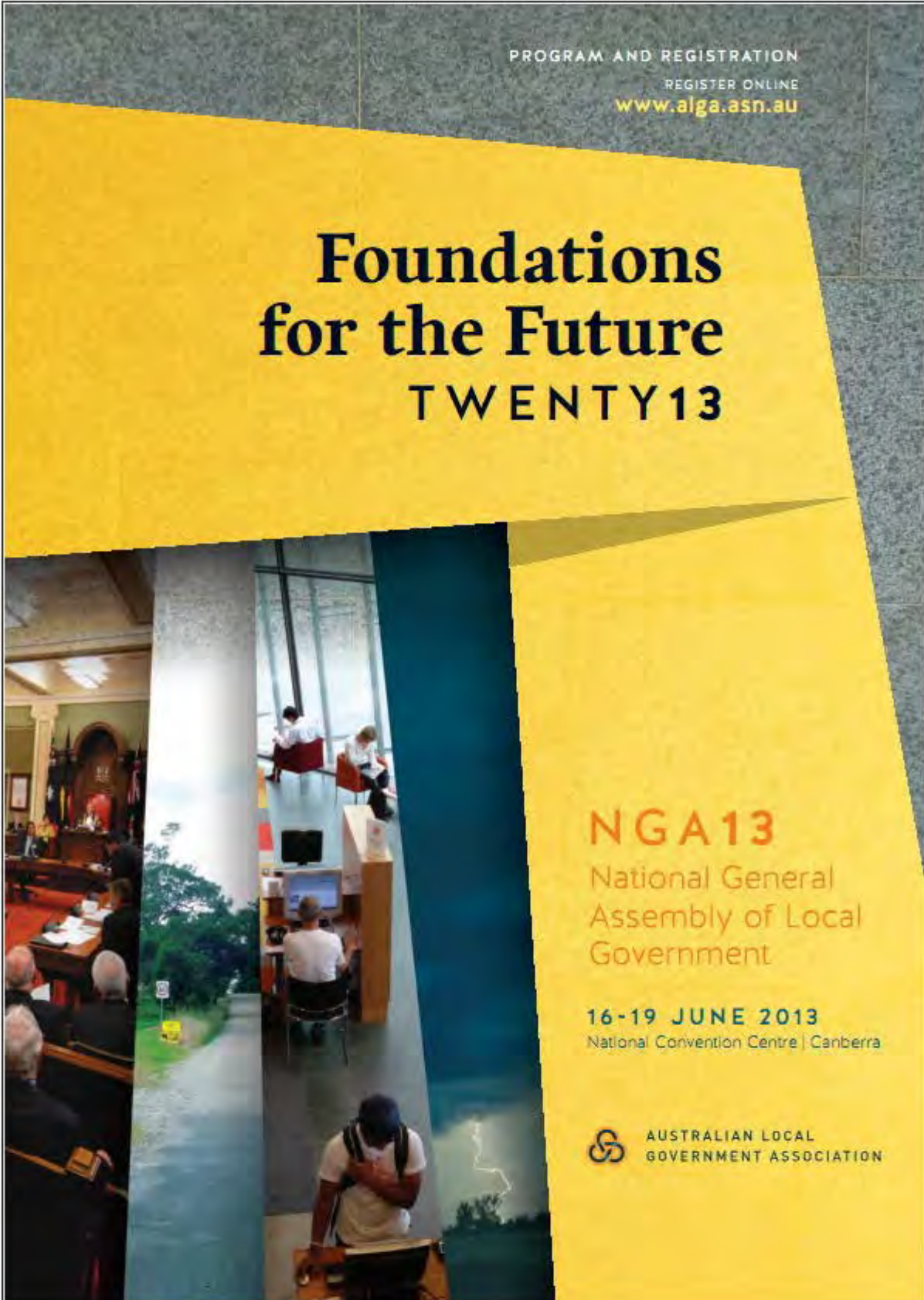
Your council's involvement in the NGA is vital to assist ALGA to maintain the renewed focus on local government and to drive improved outcomes for local government at the national level. A number of important policy motions will be debated at the NGA and it is essential that every council is represented in these debates and is able to have its say.

I look forward to seeing you in Canberra



Mayor Felicity-ann Lewis
President

Phone (08) 9380 6200 FAX (08) 9380 6201
Email: info@alga.asn.au Web: www.alga.asn.au




PROGRAM AND REGISTRATION
REGISTER ONLINE
www.alga.asn.au

Foundations for the Future TWENTY13

NGA13
National General
Assembly of Local
Government

16-19 JUNE 2013
National Convention Centre | Canberra

 AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

Foundations for the Future TWENTY13

PRESIDENT'S WELCOME

Colleagues,

I invite you to attend this year's National General Assembly of Local Government (NGA) in Canberra from 16-19 June.

The NGA is the premier local government event bringing together more than 700 mayors, councillors and senior officers from councils across Australia to develop local government policy ideas, meet with key federal politicians and hear from renowned experts on the key issues affecting local government in Australia. This year there will be a federal election on 14 September. The election provides an important opportunity to seek commitments from all federal political parties about the way in which they will work with and support councils in meeting community needs.

I have invited the Prime Minister, Minister for Regional Australia, Regional Development and Local Government, the Leader of the Opposition, Shadow Minister for Regional Development, Local Government and Water, the Leader of the Nationals and the Leader of the Australian Greens to address the NGA and to engage directly with you.

The theme for this year's NGA is *Foundations for the Future: Twenty 13*. The theme and the political climate this year focuses our attention on our future as a nation. At a political level it will be a year that determines who will govern Australia for the next term of parliament. At a local level we need to build the resources and capacity to strengthen our communities and position our communities into the future. The ALGA Board recently called for Notices of Motions for the NGA and these will set out the framework for debate. I would encourage you and your council to think

through ideas or initiatives you would like to see debated at the NGA and to submit these as motions for the NGA.

I am pleased to inform you that the keynote speakers at this year's NGA are well known and highly respected Australians: Fred Chaney AO, Geraldine Doogue AO and Peter FitzSimons AM. These speakers will join a number of other subject matter experts in steering the discussions at the NGA.

As you know, we are currently in the middle of a major campaign to gain financial recognition for local government in the Australian Constitution. Many councils have provided submissions to the current Joint Select Committee (JSC) on the Constitutional Recognition of Local Government. By the time we meet in Canberra at the NGA the JSC will have finished and the Government will have responded to the Committee's report. We may well be on the road to a referendum at the end of the year. This year's NGA will include a comprehensive report on the status of constitutional recognition.

The NGA is your opportunity to make sure that your council's view is reflected in the national priorities identified for local government. I invite you to be part of this important event by joining your colleagues in Canberra from 16-19 June 2013.

I look forward to seeing you in Canberra.



Felicity-Ann Lewis

Mayor Felicity-Ann Lewis
ALGA PRESIDENT

CONTENTS	2	President's welcome	9	Regional Cooperation and Development Forum	13	Partner's program
	3	Program		Associated events	14	Accommodation
		Key dates	10	Registration details		Cash transfers
	4	Theme overview	11	Social functions		Car parking
	6	Speaker profiles	12	Canberra weather in June	15	Registration form
	8	Motions for debate		Venue + dress code		
		Voting procedures				

NGA13
National General Assembly of Local Government

PROGRAM

SUNDAY 16 JUNE

8:00-7:00 pm Welcome Reception

MONDAY 17 JUNE

9:00 am OPENING CEREMONY

9:20 am ALGA President's Welcome
9:50 am Prime Minister
The Hon Julia Gillard MP (invited)

10:30 am MORNING TEA

11:00 am Keynote Speaker: Geraldine Doogue AO
11:45 am Election Priorities—Twenty 13

12:30 pm LUNCH

1:30 pm The Debate—The Big Issues

3:00 pm AFTERNOON TEA

3:30 pm Debate on Motions
4:30 pm Leader of the Opposition
The Hon Tony Abbott MP (invited)

5:00 pm CLOSE

7:00 pm BUFFET DINNER

TUESDAY 18 JUNE

9:00 am Keynote Speaker: Fred Chaney AO
9:45 am Debate on Motions

10:30 am MORNING TEA

11:00 am Leader of the Australian Greens,
Senator Christine Milne
11:30 am National Awards for Local Government
12:00 noon Leader of the Nationals
The Hon Warren Truss MP

12:30 pm LUNCH

1:30 pm National Awards for Local Government
2:00 pm Financial Assistance Grants Review—
Commonwealth Grants Commission

3:00 pm AFTERNOON TEA

3:30 pm Debate on Motions
4:30 pm Shadow Minister for Local Government,
Senator Barnaby Joyce

5:00 pm CLOSE

7:00 pm OFFICIAL DINNER, PARLIAMENT HOUSE

WEDNESDAY 19 JUNE

9:00 am Keynote Speaker: Peter FitzSimons AM
9:45 am Debate on Motions

10:30 am MORNING TEA

11:00 am Debate on Motions
12:00 noon Minister for Regional Australia, Regional
Development and Local Government
The Hon Simon Crean MP (invited)

12:30 pm PRESIDENT'S CLOSE

1:00 pm CLOSE

KEY DATES

Submission of
Motions for Debate

FRIDAY 26 APRIL 2013

Early Bird Registration
on or before

MONDAY 22 APRIL 2013

Standard Registration
on or before

FRIDAY 31 MAY 2013

Late Registration
after

FRIDAY 31 MAY 2013

**Foundations
for the Future
TWENTY13**

THEME OVERVIEW

Foundations for the Future TWENTY13

NGA13 National General Assembly of Local Government

The National General Assembly (NGA) is a significant opportunity for local government to meet and discuss the issues facing local government and to develop agreed positions which can inform the development of ALGA's policies in the coming year. Through the NGA, local government representatives can engage directly with key federal politicians, move and debate motions, hear from a range of subject matter experts, and network with local government colleagues from around Australia.

This year's NGA is themed *Foundations for the Future- Twenty 13*. The theme has been selected because it looks forward and captures the opportunities of the federal election to be held on 14 September 2013.

Local government plays a critical role in Australia's democratic system of government. It represents local communities and plays a key role in planning, coordinating, facilitating and providing services, infrastructure and programs that meet community and regional needs.

While councils can do a lot themselves, many local governments are constrained by lack of resources, expertise and adequate support from other levels of government (and the private sector) to meet all of their communities' needs. There has never been a more important time to fight for our local communities and the capacity of local government to serve them. This year's election will determine the Government for the next three years, and set the nation's direction for the future. It is essential that Australia has a strong national economy, an adequate social safety net and appropriate national support systems and that it plays an active role in the international community. But it is also vitally important that the Australian Government also creates the environment for regions and local communities to prosper.

The lead up to the federal election is an opportunity to seek commitments from all federal political parties about the way in which they will work with and support councils in meeting community needs. ALGA actively advocates on behalf of the

sector in the lead up to every election. ALGA does this by engaging directly with all the major political parties, documenting local government initiatives and communicating these to federal politicians. In doing this ALGA draws heavily on the discussions and outcomes of the NGA and on initiatives contained in the NGA Resolutions.

Local government is a richly diverse, highly responsive, accountable and dynamic level of government. Local government's national significance is underlined by the fact that it employs around 195,000 Australians (just over 10 per cent of the total public sector work force), owns and manages non-financial assets worth over \$250 billion, raises around 3.5 per cent of Australia's total taxation revenue per annum and has an annual expenditure of around \$29 billion (2010-11) – just under 6 per cent of total public sector spending.

Most of local government's expenditure is directed towards the provision of local services, which include: housing and community amenities; transport and communications; recreation and culture; and social security and welfare.

At an aggregate level local government undertakes its work while being more than 80 per cent self-funded. However, many rural and regional communities have limited financial capacity which means those councils are much more reliant on external funding sources. Higher grant levels are absolutely critical to these councils to equalise services and infrastructure availability across the communities. Considerable local government funds are spent on vital additional work that relates to broad national issues.

As the level of government closest to Australians, local government is aware of and understands the myriad of challenges faced by local and regional communities as they live, work and interact in an increasingly complex domestic and global environment. Local and regional communities require support to respond and adapt to factors they cannot control, such as climate change, drought, natural disasters and economic upheavals.

NGA13 National General Assembly of Local Government



Financing Local Government

In 2004 ALGA commissioned PricewaterhouseCoopers (PWC) to undertake a national study into the Financial Sustainability of Local Government. This study built upon a number of studies that were conducted by state and territory local government associations. The PWC Report was a vital body of research that underpinned a rigorous assessment of the financial sustainability of councils across Australia. The Report found that up to 30 per cent of councils were facing financial sustainability challenges and recommended a twin track approach (of internal reforms and changes to intergovernmental funding) to addressing some of these problems.

Financial Assistance Grants

On 9 December 2012 the Commonwealth Treasurer provided Terms of Reference to the Commonwealth Grants Commission for a Review on Improving the Impact of the Financial Assistance Grants on Local Government Financial Sustainability. The Terms of Reference require the Commission to provide a report to the Australian Government by 31 December 2013 on issues such as identifying tangible measures for improving the impact of the Local Government FAGs on the effectiveness of local governments and their ability to provide services to their residents within the current funding envelope, the appropriateness and impacts of FAGs, and identifying any enhancements to the effectiveness of local government through changes to the FAGs distribution process.

Expenditure Priorities

Over the past 30 years the roles and functions of local government have changed significantly.

In 2001 the Commonwealth Grants Commission (CGC), in a Review of the Operation of the Local Government (Financial Assistance) Act 1995, observed that the composition of services provided by local government had changed markedly over the last 30 to 35 years. The CGC noted there had been substantial changes such as a move away from property-based services to human services; a decline in the relative importance of roads; an increase in the relative importance of recreation and culture, and housing and community amenities and an expansion of education, health, welfare and public safety services.

These trends reflect changes in local communities, growing demand and councils' willingness to meet the emerging challenges of their local municipality. The trend was also encouraged by the Commonwealth and State Governments who, over the period, increasingly offered programs to local communities e.g. aged care and children's services, on the

condition of matched funds or limited growth funds. As a consequence, by accepting additional responsibilities without significant new funding for these services, councils were required to change existing priorities and shift funding between existing programs. The trend has been confirmed by the state local government associations which also report that the costs of increased service provision have been met by delaying maintenance and replacement infrastructure activities.

Constitutional Recognition of Local Government

Since the appointment of a Joint Select Committee on the Constitutional Recognition of Local Government in November 2012, the pace of developments has increased dramatically. ALGA lodged a detailed submission with the committee in December 2012 and a supplementary submission on 31 January 2013 in response to issues raised at a parliamentary committee hearing on 16 January 2013.

The ALGA Board is meeting regularly to determine and drive the agenda. ALGA welcomed the Parliamentary Committee's preliminary report on 24 January 2013 which recommended that the Commonwealth begin all necessary preparatory activities to ensure a successful referendum in 2013. ALGA has indicated strong support for constitutional change as soon as possible to secure continued direct funding. However, we have reiterated our concern about the lack of progress on the preconditions identified for a successful referendum and the short timeframe available for a campaign in 2013.

ALGA wants to make sure that the referendum proceeds when the chances for success are at their best, although we stand ready once the government announces a referendum. The Committee's final report is due in March 2013 and the Government has indicated that it will wait until that time before giving its response on the referendum. ALGA is concerned that the delays and moving timeframes have hampered efforts to finalise arrangements for a referendum and ALGA has redoubled its efforts to seek commitments from both the Government and the Opposition to support the referendum.

Constitutional Recognition remains a priority for the ALGA Board. Given the pace of developments and an expected announcement of the Government's intentions in March/April 2012, we are not seeking council motions on constitutional recognition for this year's NGA. A comprehensive update will be given to delegates at the NGA, based on the responses of the Government, the Opposition and State Premiers to the Committee's final report.

Foundations for the Future TWENTY13

SPEAKER PROFILES



GERALDINE DOOGUE AO

Whilst originally planning a career as a schoolteacher after completing her Arts degree, in 1972 Geraldine applied on an impulse for a journalism cadetship with *The West Australian* instead. Since then she has thrived on that impulsive decision.

Within the first ten years of her career, Geraldine had carved out a reputation in print, television and radio, including two years at the London Bureau working for the Murdoch group's Australian papers.

Her entrance into television was unexpected. Whilst covering a story for *The Australian*, an ABC Television reporter interviewed her for a *Four Corners* program. When the head office executives saw the interview, they were so impressed with her on-camera presence that they offered Geraldine the Perth component position for ABC Television's then new program *Nationwide*.

In 1992 Geraldine began presenting *Life Matters*, a new ABC Radio National program which set out to cover the full gamut of social issues in everyday life. In 1996, she also became host of ABC TV's *Compass* program, which looks at issues of spirituality, philosophy and belief every Sunday evening. After 11 years with *Life Matters*, she moved to Saturday mornings to host a program focusing on international politics, Australia's role on the world stage, and business, called *Saturday Extra*.

In 2000 Geraldine was awarded a Churchill Fellowship for social and cultural reporting. In 2003, she was recognised with an Officer in the Order of Australia for services to the community and media. In March 2011, she was awarded an Honorary Doctorate of Letters by her alma mater, the University of Western Australia.

FRED CHANEY AO

Fred Chaney was born in Perth in 1941. He practised law in New Guinea and Western Australia, including time in-house with the Hancock-Wright prospecting partnership, and subsequent private practice with emphasis on mining related work until he entered the Senate in 1974.

Fred was involved in the Aboriginal Legal Service in a voluntary capacity in the early 1970's. He was a Senator for Western Australia from 1974 to 1990 and was Leader of the Opposition in the Senate from 1983 to 1990. He was Member for Pearce in the House of Representatives from 1990 to 1993. Among his Ministerial appointments were Aboriginal Affairs, Social Security and Minister Assisting the Minister for National Development and Energy.

After leaving Parliament he undertook research into Aboriginal Affairs policy and administration as a Research Fellow with the Graduate School of Management at the University of Western Australia from 1993 to 1995. He was appointed Chancellor of Murdoch University in 1995 and continued in that capacity until 2003.

In 1994 Fred was appointed as a part-time Member of the National Native Title Tribunal, a full-time Member in April 1995 and was Deputy President from 2000 to 2007. In January 1997 he was appointed an Officer of the Order of Australia.

He served as Co-Chair of Reconciliation Australia Ltd from 2000 to 2005 and continues as a Director on the Board. In 2005 he was appointed chairman of Desert Knowledge Australia. In 2007 he chaired the Consultation Committee on a Human Rights Act for Western Australia and in 2011 was a member of the Expert Panel on Constitutional Recognition of Indigenous Australians.

PETER FITZSIMONS AM

Peter FitzSimons is a well respected columnist for *The Sydney Morning Herald* and *Sun-Herald*, television presenter on *Fox Sports*, speaks four languages, has played rugby for Australia, co-hosted radio shows with Mike Carlton and Doug Mulray, interviewed famous people around the globe from George Bush to Diego Maradona and written eighteen best-selling books. He is the biographer not only of World Cup winning Wallaby captains, Nick Farr-Jones and John Eales, but also former Opposition Leader Kim Beazley, war heroine Nancy Wake and magazine queen, Nene King. In 2001 he was Australia's biggest selling non-fiction author, and duplicated that feat in 2004, with his book on Kokoda.

Born on a farm in Peat's Ridge, Peter went to Knox Grammar School, before accepting an American Field Service Scholarship to go to Ohio for a year. He returned to complete an Arts degree at Sydney University majoring in government and political science. In 1964 he broke into the Wallabies under the coaching of Alan Jones, then lived in France and Italy playing rugby for the next five years whilst learning both languages as well as Spanish. Upon his return to Australia he again played for the Wallabies, under Bob Dwyer, going on to play seven tests.

In 1999 he joined *The Sydney Morning Herald* full-time, and has been one of their most popular columnists since. Andrew Denton has called him "Australia's finest sports journalist."

Peter boasts an impressive list of interview credits including ex-president George Bush, Sir Edmund Hillary, Jodie Foster, Nicki Lauda, Joe Montana and Carl Lewis as well as all the major Australian sporting figures from Shane Gould to Lionel Rose and Allan Border: he has interviewed every Australian Prime Minister from Hugh Whitlam through to Kevin Rudd.

NGA 13

National General Assembly of Local Government



INVITED

The Hon Julia Gillard MP

The Hon Tony Abbott MP

THE HON SIMON CREAN MP

Federal Minister for Regional Australia, Regional Development, Local Government; Federal Minister for the Arts

Simon Crean is Minister for Regional Australia, Regional Development, Local Government and Minister for the Arts.

Prior to his appointment to these portfolios in September 2010, Mr Crean was Minister for Education, Employment and Workplace Relations from June 2010 to September 2010 and Minister for Trade from December 2007 to June 2010.

Mr Crean has also held a range of Shadow Ministerial positions and was Leader of the Opposition from November 2001 to December 2003.

Following his election to Federal Parliament in March 1990, Mr Crean went to the front bench as Minister for Science and Technology in the Hawke Labor Government and later served as Minister for Primary Industries and Energy and Minister for Employment, Education and Training in the Keating Government.

SENATOR BARNABY JOYCE

Shadow Minister for Regional Development, Local Government and Water; Leader of the Nationals in the Senate

Barnaby is one of a family of eight from a cattle and sheep business in southern New England. After graduating with a degree in accountancy, Barnaby spent three years with a chartered accountancy firm then a short period with an American multinational in cost accounting before completing five years with a major regional bank.

With a choice between a senior role in banking or starting his own business Barnaby chose the latter and owned and operated Barnaby Joyce and Co for ten years. His role in the National Party had concurrently taken him to Acting Treasurer of the Queensland Nationals. In 2004 he was elected to head of the National Senate team and won back the previously lost Senate seat.

He is the Shadow Minister for Regional Development, Local Government and Water. In that role he developed a policy to provide tax concessions to major infrastructure projects to help unlock the \$1.4 trillion Australians have invested in superannuation. Barnaby has also developed a policy to revamp Australia's zone1 taxation system to provide real incentives for Australians to move to the remote, undeveloped parts of our nation.

SENATOR CHRISTINE MILNE

Senator for Tasmania, Leader of the Australian Greens

Christine Milne, Senator for Tasmania and Leader of the Australian Greens, is one of Australia's most experienced and respected environmental and community activists with a career spanning 30 years. After leading the successful campaign to protect farming land and fisheries from the Wesley Vale Pulp Mill, Christine was elected to the Tasmanian Parliament in 1989, and became the first woman to lead a political party in Tasmania in 1993. She was elected to the Senate in 2004 and to the Leadership in 2012 following the retirement of Senator Bob Brown.

Christine's vision to address climate change and her unparalleled experience with power-sharing minority governments led to the establishment of the Multi-Party Climate Change Committee and its successful negotiations to design the Clean Energy Future package. The package has placed innovation, opportunity and clean energy at the forefront of the transformation of the Australian economy for the 21st century.

THE HON WARREN TRUSS MP

Leader of the Nationals, Federal Member for Wide Bay, Shadow Minister for Infrastructure and Transport

Warren Truss is a third generation farmer from the Kumbala District near Kingaroy, Queensland. He entered Federal Parliament in March 1990 as a National Party member representing the electorate of Wide Bay.

Following the Coalition Government's election defeat in 2007, he was elected Federal Parliamentary Leader of The Nationals. He is also Shadow Minister for Infrastructure and Transport.

Mr Truss was a Minister in the Howard Coalition Government for 10 years.

He was appointed Minister for Customs and Consumer Affairs in October 1997, and a year later, Minister for Community Services. In July 1999 he assumed the position of Minister for Agriculture, Fisheries and Forestry, where he served for six years. He became Minister for Transport and Regional Services in July 2005 and in September 2006 Minister for Trade.

**Foundations
for the Future
TWENTY13**

MOTIONS FOR DEBATE

- **The NGA is your opportunity to contribute to the development of national local government policy.**

The ALGA Board is calling for motions for the 2013 NGA under the theme *Foundations for the Future: Twenty 13*. To assist Councils in preparing motions a Discussion Paper has been prepared and is available at www.alga.asn.au.

To be eligible for inclusion in the NGA Business Papers, motions must follow the principles:

1. Fall under the NGA theme;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

Motions should be submitted electronically via the online form on the website www.alga.asn.au and should be received by ALGA no later than 26 April 2013.

Motions submitted will be reviewed by a committee of the ALGA Board as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.

VOTING PROCEDURES



Each council is entitled to one voting delegate in the debating session. Councils will need to determine who their voting delegate will be. Voting cards can be collected at the Assembly. Councils do not need to advise ALGA of the name of the voting delegate prior to collecting voting cards.

RCDF13



REGIONAL COOPERATION AND DEVELOPMENT FORUM

REGIONAL DEVELOPMENT: IT'S TIME TO INNOVATE

Sunday 16 June 2013 • National Convention Centre • Canberra

➔ Includes the launch of the:
2013-14 State of the Regions Report

2013 presents significant opportunities for Australia's regions and the local government authorities governing those regions.

According to the 2012-13 State of the Regions Report—commissioned by the Australian Local Government Association (ALGA) and prepared by National Economics—a new approach to regional development is required in order to address inequality across Australian regions exacerbated by the mining boom and patchwork economy. Local governments need to be involved in decisions concerning Commonwealth investment in regional infrastructure and development.

This year's Regional Cooperation and Development Forum will present the policy findings that build on the work commenced by National Economics in 2012 rethinking regional development. This work will incorporate the latest Census data and also examine the implications of how Australia is dealing with the ever growing threats arising from climate change and natural disasters.

The Forum will continue to allow the sharing of ideas and opportunities through both a mix of academic and practitioner insights, as well as hearing the latest positions from Commonwealth politicians and senior officials, including the Regional Australia Institute.

PROVISIONAL PROGRAM

9:30 am	Welcome: ALGA President, Mayor Felicity-ann Lewis
9:35 am	Minister for Regional Australia, Regional Development and Local Government, The Hon Simon Crean MP (invited)
10:00 am	Keynote address: Professor John Martin, Centre for Sustainable Regional Communities, La Trobe University, <i>Local Governance and Sustainable Rural Community Development: A Comparative Study of Canadian and Australian Experiences</i>
10:30 am	MORNING TEA
11:00 am	State of the Regions Launch: <i>Regional Development: It's Time to Innovate</i>
11:30 am	Regional Development Australia Update
12:00 pm	LUNCH
1:00 pm	Panel Discussion: <i>Regional Implications of managing natural disasters</i>
2:30 pm	AFTERNOON TEA
3:00 pm	Shadow Minister for Regional Development, Local Government and Water, Senator Barnaby Joyce (invited)
3:30 pm	Questions and wrap-up
4:00 pm	CLOSE

➤ Regional Forum Registration is **\$395** (INC GST) or **\$195** when you also register to attend the National General Assembly

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**Foundations
for the Future
TWENTY13**

ASSOCIATED EVENTS

BREAKFAST

**ICLEI OCEANIA BRIEFING
BREAKFAST: 'PATHWAYS TO
THRIVING NEIGHBOURHOODS'**

► **MONDAY 17 JUNE 2013**
7.15 AM – 8.30 AM

Many local governments have been implementing sustainability projects for some years. So what can Australian local governments use that is practical and useful, but also works within the broader sector to develop a joint approach to local sustainability?

Local governments are the sum of their neighbourhoods—and we want them to be thriving! What does a thriving neighbourhood look like? What examples are there, here and around the world? What are the policy and operational steps that we can take to enable our neighbourhoods to thrive?

Bookings are essential on: (03) 9639 8688 or oceania@iclei.org

For further information contact:
Martin Brennan martin.brennan@iclei.org

ICLEI
Local
Governments
for Sustainability

BREAKFAST

**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION INC**

► **MONDAY 17 JUNE 2013**
7.30 – 8.30 AM

National Convention Centre, Canberra

Following the overwhelming success of the ALGWA 50th anniversary celebrations in 2011, the ALGWA National President Darriea Turley, invites you to breakfast this year as part of the National General Assembly.

Members, friends and colleges will be warmly welcomed. Seating is limited, so please book early! Register your interest at www.algwa.net.au



NGA 13
National General Assembly of Local Government

REGISTRATION DETAILS

General Assembly Registration Fees

REGISTRATION FEES EARLY BIRD \$899.00

Payment received by Monday 22 April 2013

REGISTRATION FEES STANDARD \$999.00

Payment received on or before Friday 31 May 2013

REGISTRATION FEES LATE \$1,200.00

Payment received after Friday 31 May 2013

GENERAL ASSEMBLY REGISTRATION INCLUDES

- Attendance at all General Assembly sessions
- Morning tea, lunch and afternoon tea as per the General Assembly program
- One ticket to the Welcome Drinks, Sunday
- General Assembly satchel and materials

DAY REGISTRATION FEES

MONDAY 17 JUNE 2013 \$470.00

TUESDAY 18 JUNE 2013 \$470.00

WEDNESDAY 19 JUNE 2013 \$260.00

DAY REGISTRATION INCLUDES

- Attendance at all General Assembly sessions on the day of registration
- Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- General Assembly satchel and materials

Accompanying Partners Registration Fees

**ACCOMPANYING PARTNERS
REGISTRATION FEE** \$240.00

ACCOMPANYING PARTNERS REGISTRATION INCLUDES

- 1 ticket to the Welcome Reception, Sunday 16 June
- Day tour Monday 17 June
- Day tour Tuesday 18 June
- Lunch with General Assembly Delegates on Wednesday 19 June

Sunday Regional Development Forum SUNDAY 16 JUNE 2013

FORUM ONLY \$395.00

NGA DELEGATE \$195.00

Payment Procedures

Payment can be made by:

- Credit card – MasterCard, Visa and American Express
- Cheque made payable to ALGA
- Electronic Funds Transfer: Bank – Commonwealth Branch: Curtin BSB No: 062905 Account No: 10097760. Note if paying via EFT you must quote your transaction reference number on the registration form

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by post, facsimile or email. Notification should be sent to:

Conference Co-ordinators
PO Box 139, CALWELL ACT 2905

Facsimile (02) 6292 9002

Email: conference@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Monday 22 April 2013. Cancellations received after Monday 22 April 2013 will be required to pay full registration fees. However if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

**Foundations
for the Future
TWENTY13**

SOCIAL FUNCTIONS

Welcome Reception and Exhibition Opening

SUNDAY 16 JUNE 2013

National Convention Centre

5:00–7:00 pm

\$44.00 per person for day delegates and guests

No charge for full registered delegates

No charge for registered accompanying partners

DRESS CODE smart casual

Buffet Dinner

MONDAY 17 JUNE 2013

The Ballroom, National Convention Centre

7:00–11:00 pm

\$100.00 per person

DRESS CODE smart casual

Coaches will depart Assembly hotels (Except Crowne Plaza) at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

General Assembly Dinner

TUESDAY 18 JUNE 2013

The Great Hall, Parliament House

7:00–11:00 pm

\$130 per person

DRESS CODE lounge suit/collar and tie for men and cocktail style for women

Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Due to the size of the Great Hall places are limited and therefore booking early is highly recommended to ensure your place.

Coaches will depart all Assembly hotels at approximately 6:45pm with return shuttles commencing from 10:30pm.

Note: Bookings are accepted in order of receipt.



DINNER ENTERTAINMENT

Melbourne based
a cappella group,
Suade, will entertain
and delight delegates

CANBERRA WEATHER IN JUNE



Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12–15°C and temperatures do drop to 1°C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

VENUE + DRESS CODE

Exhibition Opening and Welcome Reception

VENUE National Convention Centre, Constitution Ave, Canberra City

DRESS CODE Smart casual

General Assembly Business Sessions

VENUE National Convention Centre, Constitution Ave, Canberra City

All plenary sessions will be held in the Royal Theatre at the National Convention Centre

DRESS CODE Smart casual

Exhibition

VENUE National Convention Centre, Constitution Ave, Canberra City

The exhibition is being held in the Exhibition Hall of the National Convention Centre.

DRESS CODE Smart casual

Buffet Dinner

VENUE The dinner is being held in the Ballroom at the National Convention Centre.

DRESS CODE Smart casual

General Assembly Dinner

VENUE Parliament House

The General Assembly Dinner is being held in the Great Hall.

DRESS CODE Lounge suit/collar and tie for men and cocktail style for women

NGA13
National General Assembly of Local Government

PARTNER'S PROGRAM

DAY 1 MANNING CLARK HOUSE AND 'TURNER FROM THE TATE'

MANNING CLARK HOUSE

Manning Clark House is one of Canberra's most historically significant homes. The roof-top study is where the six volumes of 'A History of Australia' and his other works were written.

Designed by Robin Boyd in 1952, the house is where Manning and Dymphna Clark lived and worked from 1953 until their deaths in 1991 and 2000 respectively. Inside Manning Clark's unique library of 10,000 volumes lines many of the walls. Dymphna Clark's collection of texts in many European languages reminds us of her scholarly translations and linguistic interests.

The piano Manning Clark played stands in a corner of the sitting room, and his records and player (line a wall) of the dining room, dominated by the 1972 portrait of Manning Clark by Arthur Boyd.

Outside, the tall trees and the lawns designed for bat and ball, tell us of some of the family's interests. All this remains as it has for nearly fifty years, the scene of so much significant personal and professional scholarship and activity.

'TURNER FROM THE TATE'

The Turner Exhibition at the National Gallery is one of the most important exhibitions to visit Australia in 2013. J. M. W. Turner (1775-1851) is one of Britain's greatest artists and a key figure of the Romantic generation. 'Turner from the Tate' includes many of the artist's most famous paintings. It provides a comprehensive overview of Turner's monumental landscapes and atmospheric, light-filled seascapes, while offering extraordinary insights into his working life and practices.

DAY 2 FROM GARDENS AND FLOWERS TO ENDANGERED FORESTS

THE EMBASSY PRECINCT

Canberra is home to nearly 100 embassies and high commissions. The most established and stunning diplomatic residences are in Yarralumla. This morning's tour will take you on a leisurely drive to view the traditional gardens and modern architecture of the most significant diplomatic posts. You'll pass the spectacular traditional design of the Chinese Embassy and the long-house style of the High Commission of Papua New Guinea. You'll view the Mexican Embassy's giant shingle roof and the United States Embassy built in a modified Georgian style. The traditional Cape Dutch style architecture of the South Africa High Commission contrasts with the striking design of the Thai Embassy Royal. A tour to one of the Embassies will also be included.

NATIONAL ARBORETUM, CANBERRA

From there you will travel to Australia's newest national iconic attraction, the \$70m National Arboretum Canberra. Home to 100 of the world's most endangered and significant trees, the 250 hectare site also boasts one of the most striking visitors centres in the country. It is here you will enjoy a superb luncheon whilst appreciating the breathtaking views of Australia's national capital.

ACCOMMODATION

- To book your accommodation at the rates listed below, complete the appropriate section of the registration form. Bookings are subject to availability and should be made prior to Friday 17 May 2013.

All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by facsimile or email.

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give 21 days notice in writing of your cancellation. Full payment of your account will be required at the time of your departure.

CROWNE PLAZA

1 Binara Street, Canberra

Renovated in 2007 the Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district. Featuring a contemporary design, the Crowne Plaza provides guests with an outdoor pool, sauna, health/fitness centre, 24-hour reception, Concierge, undercover parking and on-site dining at the RedSalt Restaurant. All rooms are non-smoking and include iron/ironing board, tea/coffee making facilities, hairdryer and Room Service is available.

Superior King Room: **\$295** per night single/twin/double
Deluxe King Room: **\$345** per night single/twin/double

WALDORF

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a four minute walk from the National Convention Centre. This hotel has 24-hour reception and provides guests with a gymnasium, indoor heated lap pool and on-site dining at the Waldorf London Restaurant. All rooms have kitchen and laundry facilities, in-room safe, dining table and chairs, complimentary cable TV, pay per view movies, high speed internet service (for a fee) and Room Service is available. One bedroom apartments also offer a separate lounge/dining area.

Studio Room: **\$210** per night single
Studio Room: **\$225** per night twin/double
One Bedroom apartment: **\$230** per night single
One Bedroom apartment: **\$245** per night twin/double

DIAMANT

15 Edinburgh Place, Canberra

Opened in June 2008 this boutique 80 room hotel is located at the intersection of Marcus Clarke and Edinburgh Ave. 15-20 minutes walk from the Convention Centre. The Diamant Hotel features 24-hour reception, a restaurant and a bar. The rooms have a mini bar, tea/coffee making facilities, plasma TV, CD and DVD players, broadband (for a fee) and in-room safe.

Standard Room: **\$270** per night single/twin/double

ACCOMMODATION CONTINUES OVER THE PAGE

Foundations for the Future TWENTY13

HOTEL REALM

18 National Circuit, Barton

Hotel Realm is one of Canberra's 5-star hotels and is located a walking distance from the popular shopping and restaurant villages of Kingston and Manuka. Hotel Realm has two restaurants and a bar, a Day Spa, Hairdresser and Health Club located on-site. The rooms are modern and have king sized beds, high speed internet (for a fee) LCD TV, pay movie channel, Foxtel and 24-hour room service.

Standard Room: **\$265** per night single/twin/double

MANTRA

24 Northbourne Avenue, Canberra

Mantra on Northbourne (formerly the Seville) offers stylish accommodation centrally located approximately a ten minute walk from the National Convention Centre. The hotel features a heated indoor pool, sauna, fully-equipped gymnasium and the Zipp restaurant bar on site. All rooms offer voice mail, individually controlled air-conditioning, pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. One and two bedroom apartments also offer a separate lounge and dining area, fully-equipped kitchen and a laundry with washing machine, dryer, iron and ironing board.

Hotel Room: **\$209** per night single/twin/double

One bedroom apartment: **\$249** per night single/twin/double

MEDINA EXECUTIVE JAMES COURT

74 Northbourne Avenue, Canberra

The Medina Executive James Court is approximately a seven minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking, outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounge/dining areas, broadband access (for a fee), spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

Hotel Reception operates between the hours of 6.30 am and 10.30 pm.

One bedroom apartment: **\$200** per night single/twin/double

Two bedroom apartment: **\$250** per night single/twin/double

RYDGES LAKESIDE

7 London Circuit, Canberra

Over the last two years the area surrounding Rydges Lakeside has undergone major changes with office developments, apartments, bars and restaurants opening. Rydges Lakeside is a 15-20 minute walk to the National Convention Centre. This property has 24-hour reception, room service and two on site restaurants. All rooms have balconies and offer high speed internet (for a fee), pay per view movies, mini bar, hairdryer, iron and ironing board.

Note: This hotel has an absolute no-smoking policy.

Standard Room: **\$249** per night single/twin/double

CLIFTON SUITES

100 Northbourne Avenue

Quality Clifton Suites is approximately a 30 minute walk from the Convention Centre and is located on Northbourne Avenue. The property and has an onsite pool, gymnasium and restaurant. All the rooms have reverse cycle heating and air conditioning, fully equipped kitchen, movies on demand, washing machine, dryer and a private balcony.

One bedroom apartment: **\$240** per night single/twin/double

COACH TRANSFERS

Welcome Reception and Exhibition Opening Sunday 16 June 2013

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45 pm. The return coaches will depart at 7:00 pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00 am and 8:30 am. Return shuttles will depart the National Convention Centre at 6:30 pm.

Buffet Dinner • National Convention Centre Monday 17 June 2013

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will commence at 10:15 pm.

General Assembly Annual Dinner Parliament House • Tuesday 18 June 2013

Coaches will collect delegates from all General Assembly hotels **INCLUDING** Crowne Plaza Canberra at approximately 6:45 pm. A return shuttle service will operate between 10:30 pm and 11:45 pm.

CAR PARKING

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$16.00 per day. Alternatively, voucher public parking is available across the road at a cost of approximately \$13.00 per day. The voucher machines are coin operated.



NGA13

National General Assembly
of Local Government

NATIONAL CONVENTION CENTRE, 16-19 JUNE 2013

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ABN 31 308 813 475

Registration Form

REGISTER ONLINE

www.alga.asn.au

Available delegate handbook form

Register online www.alga.asn.au

or download PDF or return the form to:

Conference Co-ordinators

100 Ross St, Sydney NSW 1505

Phone: (02) 9440 0000

Fax: (02) 9440 0000

Email: conference@alga.asn.au

By submitting your registration you agree to the terms and conditions of the cancellation policy.

PERSONAL DETAILS

TITLE	NAME	SURNAME
POSITION		
COUNCIL/ORGANISATION		
ADDRESS		
SUBURB	STATE	POSTCODE
PHONE	MOBILE	FAX
EMAIL		
NAME FOR BADGE		

HOW DID YOU FIND OUT ABOUT THE GENERAL ASSEMBLY? ☐ ALGA ☐ STATE/TERRITORY ASSOCIATION ☐ COUNCIL ☐ OTHER

☐ I DO consent to my name appearing in the 2013 General Assembly List of Participants booklet (name, organisation & state only disclosed) as outlined in the privacy disclosure on page 11.
☐ I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 11.

REGISTRATION FEES

GENERAL ASSEMBLY REGISTRATION FEES

PLEASE NOTE: registration does NOT include attendance at the Regional Cooperation and Development Forum

EARLY BIRD Registration Fees (payment received on or before 22 April 2013)	\$899.00 <input type="checkbox"/>
STANDARD Registration Fees (payment received on or before 31 May 2013)	\$999.00 <input type="checkbox"/>
LATE Registration Fees (payment received after 31 May 2013)	\$1,200.00 <input type="checkbox"/>
DAY Registration Fees: Monday 17 June \$470.00 <input type="checkbox"/> Tuesday 18 June \$470.00 <input type="checkbox"/> Wednesday 19 June \$260.00 <input type="checkbox"/>	

REGIONAL COOPERATION AND DEVELOPMENT FORUM REGISTRATION FEES

REGIONAL DEVELOPMENT FORUM ONLY Registration Fee	\$395.00 <input type="checkbox"/>
GENERAL ASSEMBLY DELEGATE Registration Fee	\$195.00 <input type="checkbox"/>
STATE OF THE REGIONS REPORT 2013-14 (Single licence)	\$250.00 <input type="checkbox"/>
STATE OF THE REGIONS REPORT 2013-14 (Organisational licence)	\$700.00 <input type="checkbox"/>

ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER'S name for label badge: _____ \$240.00 ☐

SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

REGISTERED DELEGATES AND PARTNERS

WELCOME RECEPTION AND EXHIBITION OPENING (Sunday 16 June 2013)

I/we will attend: Delegates ☐ Partner ☐ Number of additional tickets: @ \$44.00 each Total \$

REGISTERED PARTNERS

DAY 1 - MANNING CLARK HOUSE AND 'TURNER FROM THE TATE' (Monday 17 June 2013)

I will attend: Partner ☐ Number of additional tickets: @ \$100.00 each Total \$

DAY 2 - FROM GARDENS AND FLOWERS TO ENDANGERED FORESTS (Tuesday 18 June 2013)

I will attend: Partner ☐ Number of additional tickets: @ \$100.00 each Total \$

Registration form continues over the page

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Shire of Kalamunda

Attachment 2

POLICY REGISTER



Title:	Conferences – Attendance by Elected Members or Employees, and Payment of Expenses		
Policy No.:	ADM6		
Date Adopted:	16 February 2009	Date Last Reviewed:	
Objective:	To determine the nature and extent of Elected Members' and Officers' attendance or representation, travel and accommodation expenses payable at conferences.		
<p>1. <u>Definition</u></p> <p>"Conferences" means conferences, conventions, congresses, study tours, seminars, forums, workshops, courses, meetings deputations, information and training sessions and events related to local government held within Australia. The following guidelines are to be considered for any proposal for representatives of the Shire to attend conferences.</p> <p>2. <u>Attendance</u></p> <p>a. When it is considered relevant that the Shire be represented at an interstate conference, generally up to a maximum of two elected members and two staff members may attend, subject to sufficient funds having been allocated in the annual budget.</p> <p>b. In certain circumstances however:</p> <ul style="list-style-type: none">• By a decision of Council, more elected members may attend subject to sufficient funds having been allocated in the annual budget.• At the discretion of the Chief Executive Officer, more staff may attend subject to sufficient funds having been allocated in the annual budget. <p>c. A list is to be maintained of the elected members' and staff attendance at conferences.</p> <p>3. <u>Approval Process</u></p> <p>a. Elected members may be nominated and authorised to attend interstate and local conferences by a resolution passed at a Council meeting.</p> <p>b. Staff may be nominated and authorised to attend interstate and local conferences by the Chief Executive Officer acting within delegated authority.</p> <p>b. Under this Policy, authority is delegated to the Chief Executive Officer to authorise attendance at interstate conferences and to nominate and authorise a substitute elected member or staff member to attend any conference in lieu of the persons approved, if they are unable to attend the conference.</p> <p>c. Reference to costs shall be the reimbursement of actual costs incurred or in cases where an allowance is to be paid shall be, pursuant to regulations, the Western Australian Public Service Award 1992. (The Award).</p> <p><u>Conference Costs</u></p> <p>a. <u>Booking Arrangements</u></p> <p>Registration, travel and accommodation for elected members and staff members will be arranged through the office of the Chief Executive Officer with the appropriate discount for travel and accommodation being provided if available. All costs including airfares, registration fees and accommodation will be paid direct by Council.</p>			

- b. Council will pay all normal registration costs for elected member and staff members that are charged by organisers, including those costs relating to official luncheons, dinners and tours/inspections that are relevant to the interests of the Shire.
- c. Conference Travel and Accommodation:
 - Council will pay reasonable accommodation costs as incurred. (This may include the night before and/or after the conference where this is necessary because of travel and/or conference timetables).
 - Where travel is involved, the travel is to be undertaken with all due expedition, by the shortest most practical route, to and from the conference. All reasonable travel costs to and from the conference location and venue will be met by Council.
 - Where interstate air travel is involved this will be by Economy Class.
 - Where essential, a hire car may be arranged for the conduct of Shire business. Costs of bus, train, tram and taxi fares, vehicle hire and parking which is reasonable, required and incurred in attending conferences, will be reimbursed by the Council on production of receipts.

4. Daily Allowance – Payment and Reimbursement

- a. A daily allowance in accordance with the Award may be made for meals and incidental expenses.
- b. All advances must be acquitted within two weeks of returning; amounts not acquitted shall be refunded to Council
- c. The daily expense allowance shall not cover:
 - Any expenses or time occupied on matters other than Shire business;
 - Meal claims where meals are provided at a conference.

5. Elected Member/Staff Delegated Accompanying Person

- a. Where an elected member or staff member is accompanied at a conference, all costs for or incurred by the accompanying person including but not limited to travel, casual meals, registration and/or participation in any conference programs, are to be borne by the accompanying person and not by the Council. The exception to the above being the cost of attending any official conference meal where partners would normally attend or organised meal that Council delegates are attending.
- b. An accompanying person's registration, and program fees, are to be paid direct to the conference organiser at the time of registration or if prepaid by Council to be reimbursed prior to attendance at the conference.

6. Reports

Following attendance at conferences of two (2) days or more duration, the attendees shall submit a report within thirty days of their return, for the Council's information and records. The report shall include a summary of the event's proceedings, major points of interest and recommendation as to whether attendance at similar conferences is warranted.

CROSS REFERENCES (If any):

Management Practice No.		Delegation No.:	
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LEGAL REFERENCES

Legislation:	
Local Law:	
Notes:	

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

18. Adoption of Kalamunda Advancing – Strategic Community Plan to 2023

Previous Items

Responsible Officer Acting Chief Executive Officer

Service Area Office of the CEO

File Reference

Applicant N/A

Owner N/A

Attachment 1 Kalamunda Advancing – Strategic Community Plan to 2023 Attached as separate document.

Attachment 2 Kalamunda Advancing – Strategic Community Plan to 2023 – Community Responses

PURPOSE

1. To adopt the Kalamunda Advancing - Strategic Community Plan to 2023.

BACKGROUND

2. The Department of Local Government requires local governments to develop an Integrated Planning Framework, which will provide a framework for establishing local priorities and a link to operational functions.
3. The format for these Frameworks and Guidelines have been developed to:
 - Ensure community input is explicitly and reliably generated.
 - Provide the capacity for location specific planning where appropriate.
 - Update long term objectives with these inputs.
 - Identify the resourcing required to deliver long term objectives.
 - Clearly convey long term financial implications and strategies.
4. The minimum requirement to meet the intent of the Department of Local Government is the development of:
 - A Strategic Community Plan.
 - A Corporate Business Plan.
5. The Shire of Kalamunda has developed a draft strategic community plan entitle Kalamunda Advancing – Strategic Community Plan to 2023 (the “Plan”) which is intended to shape the priorities for the Shire over the life of the Plan.
6. The Plan is a high level plan, for the purpose of identifying the community's main priorities and aspirations for the future and to plan strategies for achieving them.
7. The planning process will consider the issues and pressures which may affect the community and the level of resources realistically available to achieve its aims and aspirations. Whilst Council has a custodial role in initiating, preparing and maintaining the Plan on behalf of the community, it is not

wholly responsible for its implementation. Other partners, such as State agencies and community groups may also be engaged in delivering the long-term objectives of the Plan.

DETAILS

8. Over the past two years the Shire has been undertaking intensive planning and community engagement in order to bring together a suite of informing strategies and plans that will create the blueprint for future planning and service delivery. The Strategic Community Plan links these informing strategies into an overarching Plan.
9. The Plan responds to three questions put to the community and the local government:
 - Where are we now?
 - Where do we want to be?
 - How do we get there?
10. It also prioritises community aspirations, giving consideration to:
 - Social objectives.
 - Economic objectives.
 - Environmental objectives.
 - Factors such as changing demographics and land use.
 - Good governance of the district.
11. The engagement and consultation processes, which included workshops, focus groups and surveys, have been used to clearly shape the vision and the aspirations of the Shire's community.
12. The following six Strategic Priority Areas have been developed. Each Strategic Priority Area will provide the framework for the delivery of services to the community, providing overarching concepts that together articulate the scope from which the Shire will operate.
 - Kalamunda Cares
 - Kalamunda Interacts
 - Kalamunda Develops
 - Kalamunda Employs
 - Kalamunda Clean and Green
 - Kalamunda Leads

STATUTORY AND LEGAL IMPLICATIONS

13. All local governments are required to produce a Plan for the future under S5.56 (1) of the *Local Government Act 1995*. It is intended regulations will be made under S5.56(2) of the Act to briefly outline the minimum requirements to achieve this.

-
14. Any projects developed in the Plan will be implemented on a case by case basis following the appropriate Building or Planning Statutory and Legal requirements.

POLICY IMPLICATIONS

15. Development of strategic policies, during the current policy review, will complement the Plan.

PUBLIC CONSULTATION/COMMUNICATION

16. Public consultation was undertaken in 2011 and 2012. This ranged from Community Forums, consultation with a variety of community groups and surveys.
17. Following this consultation process, the Plan was made available for public comment for a period of six weeks from 3 December 2012. The public feedback was required by 29 January 2013.
18. As the public consultation period encompassed the Christmas and New Year period a media release was distributed to further highlighting the Plan.
19. Community responses were received from two individuals and three community groups (Attachment 2).

FINANCIAL IMPLICATIONS

20. The Shire is currently developing a Long Term Financial Plan. This is a ten year rolling plan which will link in with the Corporate Business Plan and Strategic Community Plan priorities. It indicates the Shire's long term financial sustainability and allows early identification of financial issues and their longer term impacts.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

21. The local government operates within a legislative framework and within the context of Federal and State Government Policy frameworks. The Plan has taken these into consideration and many of the strategic initiatives being pursued are aligned with broader strategic priorities that impact on the local community.
22. The Plan takes into account a number of the Shire of Kalamunda's directives from the Shire of Kalamunda Strategic Plan 2009-2014. These are outlined in detail in the Plan (Attachment 1).

Sustainability Implications

Social Implications

23. Strategic Priority 1 and 2 deals with social outcomes seeking to be pursued over the next decade.

Economic Implications

24. Strategic Priority 4 and 5 deals with land use, development, infrastructure and economic development over the next decade.

Environmental Implications

25. Strategic Priority 3 outlines how the Shire will deal with its environmental challenges over the next decade.

OFFICER COMMENT

26. Whilst the number of parties that commented on the draft Strategic Community Plan was relatively few, the comments received have substantially improved the draft Plan that was advertised.
27. The environmental groups gave particularly good feedback which has enabled the Plan to be strengthened in terms of sustainability and conservation.
28. Another point worth noting is the invaluable knowledge and history that community members have about the Shire and they were able to point out gaps in the draft plan.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 18/2013)

That Council:

4. Adopts Kalamunda Advancing - Strategic Community Plan to 2023 (Attachment 1).
5. Requests a desktop review of Kalamunda Advancing - Strategic Community Plan to 2023 every two years, with a full review every four years.

Moved:

Seconded:

Vote:

Attachment 2

Kalamunda Advancing: Strategic Community Plan to 2023

Community Responses

Respondent	Page	Comment	Shire Response
Nigel Dickinson – Gooseberry Hill	General	The Plan is confused between 'The Shire of Kalamunda' [the organisation] and 'Kalamunda' [the geographical entity enclosed by the Shire boundaries]. I think this Plan should only relate to Shire activities. So, for instance, the Vision on p14 should be about the Shire, not 'the community', whatever that may be.	The Plan is intended under the required State legislation to present a community vision – therefore it does cover both the Shire and the community within the relevant Local government area.
Nigel Dickinson – Gooseberry Hill	General	The Plan is too divorced from income and expenditure data and considerations. This is a high-level Plan and should contain high-level financial targets. So, for instance, it could say "The Shire is currently mid-table in its metro rating level and will continue to be so for the next 10 years"; or "the Shire favours expanded community services and so will increase rates over the next 10 years"; or "the Shire intends to reduce rates over the next 10 years and will sell assets and reduce services to achieve this".	The Long Term Financial Plan articulates financial strategies and targets for achievement of the Strategic Community plan.
Nigel Dickinson – Gooseberry Hill	General	The Plan should be more directly linked to other policy documents, some of which are listed on page 12 [Informing strategies]. Unless this link is explicit and two-way, confusion abounds.	The intent of the Informing strategies is reflected in the Strategic Community Plan for example Objectives 6.9 and 6.10 is linked explicitly to the Workforce Plan.
Nigel Dickinson – Gooseberry Hill	General	The Plan should be better linked to the Corporate Plan, the Budget and current financial monitoring apparatus. Current activity should reflect strategic intent.	In Section 10 the diagram shows how the Strategic Community Plan will be implemented and the linkages to other plans through the Shire's Integrated Planning Framework.
Nigel Dickinson – Gooseberry Hill	General	Apart from a passing nod, there is almost nothing in this Plan about roads and transport (including public transport, cycling, walking) and I suspect the issue is pretty high of Kalamunda Shire ratepayers' agenda. Why is there no vision about the movement of people within and beyond the Shire?	Objective 4.6 and 4.7 refer to advocacy for public transport – as provision of public transport is not a local government role the role the Shire can take is to focus on advocacy. Objective 3.7 deals with supplying road, cycling and walking infrastructure.
Nigel Dickinson – Gooseberry Hill	General	How about these issues that frequently come front and centre for people in the Shire: <ul style="list-style-type: none"> • Bushfire • Hooning 	Objectives 1.4, 1.5 and 1.6 deal with these issues. Strategy 1.5.2 Develop, implement and review the Shire's Community Safety and Crime Prevention Plan.
Nigel Dickinson – Gooseberry Hill	General	Community safety issues. Although they are mentioned in Strategic Priority 1, there are no targets. Without targets nothing will change.	The strategic measure for this objective is how safe people feel and this is measured in the community satisfaction survey undertaken every two years. The target is to maintain or improve on the previous result. In 2011 the result was that 66% of the population surveyed said they felt safe.

Kalamunda Advancing: Strategic Community Plan to 2023

Respondent	Page	Comment	Shire Response
Community Sustainability Advisory Committee	General	The wording of this document states that we have abundant natural assets and bushland which implies there is no need to take care in this area.	The Shire has a very committed environmental team and the Shire is very concerned about its natural environment. Given that the Shire is in the enviable position of having a significantly more natural and remnant bushland than many other metropolitan Local Governments, the Shire will need to work even harder to protect and enhance it.
Community Sustainability Advisory Committee	General	Too much "motherhood and apple pie" and not enough specific, measurable objectives.	A Strategic Plan is meant to be high level statements of intent that are visionary and aspirational. It aims to inspire and enrol stakeholders to its visions – hence why the language is deliberately "motherhood" – specific deliverables, actions and technical details are cascaded to informing strategies such as the Shire's Biodiversity Strategy, or the Shire's Economic Development Plan etc.
Community Sustainability Advisory Committee	General	Lacks indicators, baselines and measures to enable progress to be monitored over time.	The Shire will need to develop baselines and measures which currently don't exist in many cases and hence why the Plan states that "to be developed by..."
Community Sustainability Advisory Committee	General	Avoids the conflict between environmental and development aspirations.	Strategic Priority: Kalamunda Clean and Green; Caring for the natural environment deals with this issue.
Community Sustainability Advisory Committee	General	Puts too much emphasis on industrial and residential development relative to environmental or amenity (quality of life) considerations.	The Plan deals with Social, Economic and Environmental considerations in balance. Strategic Priority 1, 2 and 3 all deal with environmental and social or amenity issues.
Community Sustainability Advisory Committee	General	Doesn't link with financial and budget decisions.	The Long Term Financial Plan will provide the budget linkage which is how the Integrated Planning Framework under State Legislation is required to operate.
Community Sustainability Advisory Committee	General	Doesn't adequately reflect residents' concerns.	Refer section 3 – Development of the Strategic Community Plan of the document which clearly outlines the extent of the community consultation and the key concerns that were distilled from the residents.

Page 2

Kalamunda Advancing: Strategic Community Plan to 2023

Respondent	Page	Comment	Shire Response
Community Sustainability Advisory Committee	General	No indication of what community consultation and input has been obtained and /or adopted, including how, from whom, how representative, etc. - lacks community engagement.	Refer section 3 of the document which outlines the extent of the consultation undertaken to enable formulation of the strategies.
Community Sustainability Advisory Committee	General	No indication of links to such initiatives as the vision workshops conducted by Rory O'Brien.	Refer section 3 of the document which outlines the extent of the consultation undertaken to enable formulation of the strategies
Community Sustainability Advisory Committee	General	Delivers hypocrisy, as is evident by the Shire's performance in delivering low quality residential developments which result in the dramatic loss of vegetation across the Shire.	Noted
Community Sustainability Advisory Committee	General	Clearly is intended as a vehicle for Council to keep selling off land, re-zoning as much as possible to industrial or residential, in an effort to appear sustainable.	Noted
Community Sustainability Advisory Committee	General	The expectation that feedback will be 'in writing to the CEO' does not facilitate or encourage residents to give feedback.	It is difficult to collect feedback when it is not in writing.
Community Sustainability Advisory Committee	General	A link between the table of; "Services - Objectives - Strategies" to the table of measuring success is lacking. For example it would be better to provide in one table - Service - Objective - Strategy - Target - Indicator - Baseline. Many baseline data and targets for the indicators state 'to be developed', these should be represented.	<p>The Shire is measuring objectives and in many cases one measure is sufficient to address a group of objectives. For example Community safety is an objective under 1.4, 1.5, 1.6 and 1.7 - the high level measure is to gauge is how safe our community feels. This is why the measures are separated.</p> <p>The Shire will need to develop baselines for measures which currently don't exist and hence why the Plan states that "to be developed by...."</p>
Community Sustainability Advisory Committee	General	This whole document is full of flowery language and motherhood statements.	A Strategic Plan is meant to be high level statements of intent that are visionary and aspirational. It aims to inspire and enrol stakeholders to its visions - hence why the language is deliberately "motherhood" - specific deliverables, actions and technical details are cascaded to informing strategies such as the Shire's Biodiversity Strategy, or the Shire's Economic Development Plan etc.
Community Sustainability Advisory Committee	General	Sustainability needs incorporation throughout the whole document to better connect with strategic priorities. For example; Page 31. Paragraph 4 - provide affordable and "sustainable" residential housing; and the Outcomes and dot points on page 35 - "Sustainably-designed" hub optimised for harmony with natural areas and resources for business.	This will be incorporated into the final document.

Kalamunda Advancing: Strategic Community Plan to 2023

Respondent	Page	Comment	Shire Response
Nigel Dickinson – Gooseberry Hill	General	The thing that worries me most about this document – and why I think it needs to be revamped and readvertised – is its lack of monitoring rigour. Each section has a table 'Measuring Success' and almost without exception the targets are non-existent or deliberately vague. These targets need to be exact and clear. They should be directly linked to the performance management and remuneration of the Shire Chief Executive and Executive Directors. For an easy example, on p35 we read 'visitors to the Visitors' Centre'. If this is important, then the Target needs to say exactly how many extra visitors will be achieved each year. How many visited in 2012? That's the baseline. So what are aiming for? 10% increase every year? 10% increase within 10 years? 10 extra visitors each year? If this is written down, it means the Shire Chief Executive can be judged on their performance and the Shire Chief Executive will be keen to monitor the efforts of the Shire workforce. Each relevant worker's performance appraisal – or each contractor's agreement – will relate directly to this high-level target.	The Shire is measuring objectives and in many cases one measure is sufficient to address a group of objectives. For example Community safety is an objective under 1.4, 1.5, 1.6 and 1.7 – the high level measure is to gauge 'is how safe our community feels. This is why the measures are separated. The Shire will need to develop baselines for measures which currently don't exist and hence why the Plan states that "to be developed by..."
Nature Reserves Preservation Group Inc	P01	The President's message applauds the deep connection residents have '... with the environmental and cultural heritage of the region', sees the Shire 'living' '... in harmony with its natural environment' and a future where we '... continue to care for our environment and cultural heritage.' These laudable thoughts must be seen to be more than rhetoric.	Noted
Community Sustainability Advisory Committee	P01	Message from the Shire President. Paragraph (Para) 4 The Shire president's statement regarding united communities is not reflected in the body of the document which, for example consistently treats the foothills as easily expendable for development without considering other options.	The Shire does not see any part of the Shire as being easily expendable. The Shire does see that urban development is inevitable and that a planned and thought through approach to land use planning is needed. The Shire has a recently adopted Local Planning Strategy that will guide foothills development sustainability.
Nature Reserves Preservation Group Inc	P03	Introduction. The 'three communities' within the Shire should still be acknowledged as such, whilst ensuring equal consideration is given to each community. Some residents of the 'foothills community' feel that little consideration is given to their views whenever developments are planned in the area and that intense development of their area is inevitable.	This will be incorporated into the final document.
Nature Reserves Preservation Group Inc	P04	Community Profile. Whilst this is simply an outline of the community, could the figures be re-checked. The 2011 census has the population as 56462 with a population growth from 2001 to 2011 of 16.1%. Whilst describing the Shire, it may be pertinent to acknowledge it as a component of a world-class biodiversity hotspot, containing rare flora and fauna unique to the area, some of which are threatened with extinction. Such an acknowledgement would do the Shire's environmental image no harm.	This will be incorporated into the final document.

Kalamunda Advancing: Strategic Community Plan to 2023

Respondent	Page	Comment	Shire Response
Community Sustainability Advisory Committee	P04	Para 3. To be included: 'The Kalamunda Shire is one part of the world's biodiversity 'hotspot' and contains unique and rare flora and fauna which only exist in the area, some of which are under severe threat.'	This will be incorporated into the final document.
Andy Farrant – Gooseberry Hill	P05	At the top of page five the statement 'The most significance driver of change in the next decade will be the release of new industrial land in the Forrestfield.' Surely the proposal of local government reform is the major issue for the Shire at this time.	Whilst LG Reform is a major issue for the Shire, it is not an issue that would need to be incorporated in the Plan because if the Plan is implemented then the Shire has not been amalgamated and effectively survived being amalgamated.
Andy Farrant – Gooseberry Hill	P05	Above Figure 1 on page five is the following statement 'The Shire of Kalamunda currently contributes an estimated \$2 million of Gross Regional Product a year to the Western Australian economy and generates an estimated total output of \$5 million.' Surely the word 'million' should read 'billion'.	Noted and will be corrected.
Andy Farrant – Gooseberry Hill	P05	The figures within Figure 1 do not make sense. As this currently reads the value of mining is \$286.71 – I imagine this may be billion but it does not say. This needs much greater interpretation.	Noted and will be corrected.
Nature Reserves Preservation Group Inc	P05	Forrestfield Industrial Area. Despite rezoning not yet having taken place, the tenor of this section appears to reflect an attitude that the rezoning is a fait accompli, giving the consultation process short shrift. This paragraph should perhaps have the following added to emphasise the Shire's commitment to the environment: 'Whilst this opportunity poses significant challenges, the Shire will manage these to have minimal impact on the natural environment and on current and future residents.'	Noted and will be included. Whilst this opportunity poses significant challenges, the Shire will manage these to have minimal impact on the natural environment and on current and future residents.
Community Sustainability Advisory Committee	P05	Community Profile, Para 1. Delete last part of sentence and substitute: 'a significant challenge to manage with minimum impact on residents and the environment.'	Noted and will be included.
Andy Farrant – Gooseberry Hill	P06	On the bottom of page 6 is this sentence: 'In 2012 the Shire has an estimated population nearing 60,000, rate revenue of \$25,000,000, total operating expenditure over \$47,000,000 and a workforce comprising of over 250 fulltime equivalents.' This is misleading as it is essentially saying that within the whole Shire only 250 people work. There needs to be greater separation of the Council (a local government entity) and the Shire (a land area of administration and service delivery). The table on the top of page 7 consists of numbers all rounded to the nearest ten. For credibility – these numbers need to be accurate.	Noted and will be adjusted.

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Respondent	Page	Comment	Shire Response
Nature Reserves Preservation Group Inc	P06	Para 2. Since orchards and vineyards may be defined as "intensive horticultural activities", re-word this to read: "... include such intensive horticultural activities as orchards and vineyards and grazing, animal agistment ..." etc.	Noted and will be adjusted.
Nature Reserves Preservation Group Inc	P06	Para 3. "The natural assets that the Shire cares for are amongst Perth's finest." Expand this to: "... among south west Western Australia's and Perth's finest, including wetlands of national and international environmental significance. These and the areas of aboriginal cultural significance all require preservation if these assets are to survive.	Noted and will be adjusted.
Nature Reserves Preservation Group Inc	P06	Para 3. "The Shire and its community has [sic] a long and prominent track record ..." Despite this assertion, many natural bushland areas within the Shire have been lost to wholesale clearing and neglect on the part of owners. Currently, even Bush Forever sites are under threat. These remnant natural areas are characteristic of what makes the Shire so special. Loss of these means loss of attraction, loss of tourism / visitor numbers and therefore financial loss. A combination of development, population growth and climate change pressures have caused the degradation of many areas and threaten their long-term health and survival.	Noted.
Community Sustainability Advisory Committee	P06	All dot points. Industrial, residential and agricultural growth areas are noted as "important" while natural assets and bushland areas are not. The Shire is situated in a global biodiversity hotspot of and should be the custodians. All characteristics listed here are not considered equal.	Noted.
Community Sustainability Advisory Committee	P06	Para 2. Orchards and vineyards are considered intensive horticultural activities and require rewording to reflect this. If something else is meant e.g. nurseries, then this needs to be listed.	Noted and will be adjusted.
Community Sustainability Advisory Committee	P06	Para 3. "The natural assets that the Shire cares for are amongst Perth's finest." A reference in this sentence should be made to "South West Australia."	Noted and will be adjusted.
Community Sustainability Advisory Committee	P06	Community Profile. First dot point. "An abundance of natural assets and bushland areas". Change sentence to: Important natural assets and bushland/wetlands of national/international environmental and aboriginal cultural significance requiring preservation" Natural assets are 'abundant'. This implies they are not at risk or valued and requires rewording.	Noted and will be adjusted.
Community Sustainability Advisory Committee	P06	Final dot point. Reword to: The Shire is recognised for its strategic potential "to be part of a growing region that provides:"	Noted and will be adjusted.
Community Sustainability Advisory Committee	P6	Fifth dot point. Context is needed as Perth has an aging population overall, is the Shire atypical of other suburbs in this respect?	Noted and will be adjusted.

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Andy Farrant – Gooseberry Hill	P07	The table providing information on the consultation of residents gives no indications of how many people attended these meetings and then how this figure may relate to a percentage of the total population.	Noted and will be adjusted.
Andy Farrant – Gooseberry Hill	P07	Given the comment ref P6 – there is no confidence for the reader that the percentages provided on the Most Important to our Community table on the bottom of page 7 has any rigour without a methodology provided.	Noted and will be adjusted.
Community Sustainability Advisory Committee	P07	What Is Most Important to Our Community? Clarification needed: Is the money requested for spending to be spent for improvements or for additions / new facilities?	Money would be needed for both purposes but the intent of the question did not detail expenditure at that level. It was a general question that would cover spending money on all aspects of the topic area.
Nature Reserves Preservation Group Inc	P08	What Our Community Told Us'. Are these 'themes' in any order of priority? This should be clarified in the introductory lines. Is the draft document considered an effective reflection of these community themes? Since the Shire has been growing since its inception why recognise a 'growth stage' at this point?	No and this will be stated. It is viewed under the recently approved Local planning Strategy growth will be intensified in the next 30 years as the Shire experiences urban infill in line with Perth's' growth figures.
Community Sustainability Advisory Committee	P08	What our Community told us. Dot points. Shorten bullet points to make them easier to read. Should this and others be present tense?	Noted.
Community Sustainability Advisory Committee	P08	What our Community told us. First dot point. The Shire has always been growing and that is how we got to this stage. What is different now?	It is viewed under the recently approved Local planning Strategy growth will be intensified in the next 30 years as the Shire experiences urban infill in line with Perth's' growth figures.
Nature Reserves Preservation Group Inc	P09	'Future of the Special Rural Areas'. Currently many of these pressures seem to be ignored by the Shire. 'Commercial' 'abuses' should be the basis for action by the Shire, rather than the current laissez-faire attitude.	Noted.
Nature Reserves Preservation Group Inc	P09	'Future land uses in the Orchard Areas' The present syntax is incorrect. This section needs re-writing to clarify who needs to be the broker.	Noted and will be adjusted.
Community Sustainability Advisory Committee	P09	Future of Special Rural Areas. Words to be added to "machine storage and builders yards encroaching" - being allowed to encroach.	Noted and will be adjusted.

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Nature Reserves Preservation Group Inc	P10	'Sustainable Development ...' This section conveys nothing of the urgency for action to preserve the remnant vegetation and natural areas particularly action to preserve the rapidly dwindling (<7% remaining) Forrestfield vegetation complex. The inference is that, since we have this 'relatively high percentage ...' all is well and that all that is required is to 'develop sustainably'.	Noted.
Nature Reserves Preservation Group Inc	P10	'Public Transport' Despite mention in SP3, perhaps reference could be made here to recognition of the importance of cycle ways [i.e. Regional Bike Plan (EMRC) 2011] in any strategy to reduce pressures on public transport?	Noted and will be included.
Nature Reserves Preservation Group Inc	P10	'Optimisation and Rationalisation ...' Acknowledge that, since one of the Shire's major assets is its 'relatively high percentage of remnant vegetation and natural areas' and that these are characteristic of the Shire and an accepted attraction to residents (past, present and future), such 'optimisation and rationalisation' should not be at the expense of these assets. Preserving them undoubtedly 'provides a benefit to the broader community'.	Noted.
Nature Reserves Preservation Group Inc	P10	'Urban Design and Streetscape' This is an area needing work. Recently, the fast food entry statement to Kalamunda town site was demolished. Its replacement may well be another fast food outlet. This decision in no way lifts the appearance of Kalamunda. Planning and approval emphasis should be placed on innovative yet workable initiatives such as shade tree plantings (their part in reducing the 'heat island effect' and therefore the load on air conditioning devices is beyond challenge), storm water harvesting (including the use of permeable pavements on areas of hard standing such as car parks, footpaths and driveways) and environmentally beneficial public arts projects.	The Shire does not have powers to refuse development that conforms to town planning codes, thus stopping another fast food outlet is not within the powers of the Shire. The Shire does have plans in place for the enhancement of the Kalamunda Town centre and this will commence with the roll out of underground power in Haynes Street in 2014.
Community Sustainability Advisory Committee	P10	Sustainable Development Based on the Shire's Biodiversity Strategy. Repetitive comments in this section specifically refer to the foothills. The foothills are being regarded as sacrificial lambs for development. This section does not demonstrate a uniform approach over the whole Shire to development where the Forrestfield Vegetation Complex is found. This complex is extremely low (around 7% or less) and in serious threat of extinction and needs to be emphasised. The wording of this document indicates that we have abundant natural assets and bushland which implies there is no need to take care in this area.	The Shire does not see any part of the Shire as being sacrificial. The Shire does see that urban development is inevitable and that a planned and thought through approach to land use planning is needed. The Shire has a recently adopted Local Planning Strategy that will guide foothills development sustainability.
Community Sustainability Advisory Committee	P10	Public Transport. Should be expanded to also include bike riders, cycle ways and pedestrians.	Noted and will be included.

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Nature Reserves Preservation Group Inc	P12	'Shire of Kalamunda Informing Strategies' Having previously had the Wildlife Corridor Strategy incorrectly described as a 'Plan ... a guideline document that has no formal status ...' [Draft Local Planning Strategy 2011 p. 46] it has now disappeared completely from this list, as has the Shire's District Conservation Strategy. Both should be listed, regardless of the fact that both may be contained (in essence) within the Local Biodiversity Strategy, since several recommendations from strategies have failed to 'inform' any later strategy. Is there any reason why there are no review dates for either the Water Action Plan or the Weed Control Strategy?	Noted and will be included
Community Sustainability Advisory Committee	P12	Shire of Kalamunda Informing Strategies Table. District Conservation Strategy and Wildlife Corridor Strategy should be listed.	Noted and will be included
Andy Farrant – Gooseberry Hill	P14	Our Vision Story – there is no acknowledgement of any occupation of the land that the Shire manages by Traditional Owners. This is a major deficit and a risky approach	Noted and will be included
Andy Farrant – Gooseberry Hill	P14	Can I also note that the last dot point statement in this list on Page 14 'We are all proud to be citizens of Kalamunda' is also very risky – particularly if you live in Malda Vale, Forrestfield and other locations within the Shire.	Noted.
Nature Reserves Preservation Group Inc	P14	'Community Facilities Plan' table: Are there any capital works classed as 'environmental' directed at the natural environment or are such works hidden under 'Parks' or 'Sports Grounds and Facilities'?	Environmental management has its own cost centre it is not included with capital works as most environmental management is on ground works and is expensed not capitalized.
Nature Reserves Preservation Group Inc	P14	'Our Vision Story', '... Protected and enhanced the pristine remnant bushland responsibly ...' This suggests that pristine remnant bushland only has enjoyed protection and enhancement. Suggest 'pristine' be omitted.	Noted and will be included
Community Sustainability Advisory Committee	P14	Community Facilities Plan Table. Clarification is needed; Does this table represent the backlog required to be addressed or funding that will be made available? For example is this \$170 million funded in the Shire's budget?	This has been clarified and the table now shows the amount of backlog work.
Nature Reserves Preservation Group Inc	P15	'Aspirational Values ... Harmony' Whilst we 'create and innovate', 'take risks' and 'ensure' when it comes to our natural asset, we simply 'strive to retain'. Be positive and avoid such weasel phrases. 'We will retain' sounds more in line with a serious aspiration.	Noted and will be included
Community Sustainability Advisory Committee	P15	Our Values – Harmony. This aspiration only strives to achieve this where other values are described as "will ensure". This value should include "will ensure we retain our natural assets" to meet our "vision" of "we have protected and enhanced the pristine remnant bushland responsibly for generations to enjoy" (page 14, dot point 5).	Noted and will be included

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Nature Reserves Preservation Group Inc	P16	'Strategic Priorities ... 'Confirm that these are not in order of priority derived from public consultation 'Clarify this listing.	<i>Noted and will be included</i>
Community Sustainability Advisory Committee	P16	Strategic Priorities, Services, Objectives Strategies and Outcomes Table. Are these priorities in order of importance? If so, how were they prioritised and why? Involvement in previous workshops indicates that valuing our environment is a very high priority amongst attendees. Representation of the prioritised hierarchy is needed to suit the environments high profile which reflects community views. To be included in this whole section, The priorities voiced in the community forums and consultation.	No they are in no order of importance they are all equally as important as each other.
Nigel Dickinson – Gooseberry Hill	P17	I've got some doubts about the 'multi-purpose hubs' p17. This sounds like a proposed solution to a different problem. The problem is how to mothball or sell-off or demolish expensive community buildings. But is there any evidence of existing community groups supporting or calling for 'hubs'?	Yes community groups have indicated they are interested in collating to new modernised facilities. This was established in the consultation undertaken during the development of the Community Facilities Plan.
Nature Reserves Preservation Group Inc	P18	Third paragraph- 'We will design out crime ... 'This phrase fits in well with much of the language used in the document, the characteristics of which are vagueness and opacity. Perhaps more simple language throughout would help our understanding.	<i>Noted will review this sentence.</i>
Nature Reserves Preservation Group Inc	P19	'Community Safety and Ranger Services' strategy 1.5.4 The importance of implementing this strategy cannot be overstressed Rangers must be able to be contacted at any time. Staffing levels and rosters should reflect this imperative.	Agreed.
Nature Reserves Preservation Group Inc	P21	'Number of people volunteering' Given the forecast ageing of the population, this should see a commensurate increase in the number of people volunteering which should make this target more readily achievable. (suggest 'over time' is redundant given that 2023 is stated).	<i>Noted and will adjust this target.</i>
Nature Reserves Preservation Group Inc	P22	'Within the town site of Kalamunda ... 'Pleasant, flowery prose marred by typos. Prominently placed fast food outlets do little to give 'vibrancy' to these assets.	<i>Noted will review this paragraph.</i>
Nature Reserves Preservation Group Inc	P26	Strategic Priority 3: Kalamunda Develops Using the phrase 'Using our land and assets ... denies land the status of an asset. Unfortunately, the whole thrust of this Priority gives the impression that, not only is development the prime focus of the Shire (In that assets, undeveloped or 'fallow' are of no importance or value) but that sustainability and growth are always compatible. This ignores the fact that, at some stage these two become mutually exclusive to a degree where we can either have 'growth' or we can have 'sustainability'- not both. Acknowledgement of these needs to be reflected in the document. There will be a point at which further loss of the defining and highly valued natural areas within the Shire cannot be permitted.	Noted.

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Nature Reserves Preservation Group Inc	P26	Para 2 'The Shire prides itself on being environmentally friendly.' Despite this pride and despite the Shire's environmental strategies and initiatives, public open space is still seen as taking precedence over areas of remnant natural vegetation which are still being lost through neglect, design or development. These include Bush Forever sites. A section of one such BF site is about to be cleared to make way for more 'public open space' (grassed pitches), despite the fact that the maintenance costs for natural bushland are significantly less than those for such amenities as sports ovals. This paragraph should also include mention of the Shire's own environmental policies and strategies, not simply State policy.	The Shire's Local Planning Strategy is mentioned.
Nature Reserves Preservation Group Inc	P26	Para 4 'The future of the Special Rural Areas ...' 'The rapid growth on Perth Airport land and the projected employment opportunities should not override preservation of biodiversity within the Shire. Whilst the airport has dedicated Conservation Precincts, we do not.	Noted.
Community Sustainability Advisory Committee	P26	Strategic Priority 3, Kalamunda Develops: Using our Land and Assets Diversely and Effectively. It is notable that strategic priorities numbers 3 and 4 are about development and No. 5 which is listed after - is about the environment. This indicates that land assets are only about the built environment and not the natural environment and therefore implies that land is only an asset when it's developed. This suggests as do other aspects of this document that no other options other than development are being considered.	Priority 5 will be shifted to be Priority 3 in the final Plan.
Community Sustainability Advisory Committee	P26	Para 1. "Sustainable" is not reconciled with "growth". At some point growth will meet immovable boundaries and conflicts will result. This term needs to change to 'sustainable equilibrium' and means that once agreed limits are reached, any further growth must be confined to reuse or redevelopment of existing developed areas.	The Local Planning Strategy has been adopted by Council and outlined how land uses will develop across the Shire. The word sustainable growth will be changed to sustainable development. Sustainable equilibrium as defined by CSAC would seek Council to place growth limits on the Shire and under the State's MRS this is not something the Shire is able to do.
Community Sustainability Advisory Committee	P26	Para 2. The importance and benefits of natural bushland and being "environmentally friendly" should be stated, also in regard to private property (and urban growth) with respect to habitat and wildlife corridors etc. The Shire's environmental pride in such cases lacks evidence, as public open space is seen as priority over the environment. More environmental focus and balance is required in this section of the document.	Noted and will strengthened in the final Plan.
Community Sustainability Advisory Committee	P26	Final Paragraph. To be included; Water is an issue for orchard growers.	Noted and will strengthened in the final Plan.
Nature Reserves Preservation Group Inc	P27	Para 1 '... urban infill' With increased urbanisation, the document needs to stress the importance of subdivision back yards in providing linkages and corridors between areas of remnant natural vegetation. Ku-ring-gai LGA (NSW) incorporates such a concept in its environmental strategies.	Noted.

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Nature Reserves Preservation Group Inc	P27	'Strategic Land Use Planning' Ensure strategies in this section reflect the importance of current and potential wildlife corridors, linkages, greenways and support the establishment of a Foothills Regional Park incorporating the above, Bush Forever sites and other remnant areas of natural vegetation. NRPG has long supported and lobbied for this concept	Noted.
Community Sustainability Advisory Committee	P27	Second Para. Page 7 and the community forums actually only give economic development a rating of 5%. The lack of environmental consideration on page 27 indicates development is a priority.	Noted.
Community Sustainability Advisory Committee	P27	Table - Objective 3.1. To be included; Facilitate the connection of wildlife corridors throughout the Shire, in line with the Wildlife Corridor Strategy and re-connecting lost corridors. Adopt and implement the Foothills Regional Park concept to tie the Shire's Wildlife Corridor Strategy and other natural areas (including Bush Forever) with the Swan River Park. (Ref: Urban Bushland Council, Nature Reserves Preservation Group and K. Wyatt proposals). Recognise that maintenance costs of natural bushland is more sustainable and many times less than that of grassed sport ovals and similar, due to cost of fertiliser, reticulation, mowing, etc. Retention of bushland reduces financial burden.	Strategy 5.2.2 adequately covers this matter.
Community Sustainability Advisory Committee	P27	Para 3. "Welcomed" to be replaced with welcome.	Welcomed is intended.
Nature Reserves Preservation Group Inc	P28	Strategy 3.3.3. Expand the descriptor 'passive solar design' to include an emphasis on the building's orientation and include the concept of two-storey clustered developments leaving more space for plantings to reduce the heat island effect and improve the visual amenity of the development.	Noted.
Nature Reserves Preservation Group Inc	P28	Strategy 3.3.4. The Shire should be researching this initiative since innovations are developing exponentially. Vancouver City has, for some time endeavoured to have new commercial buildings built to take rooftop solar panels (with all trunking and fittings built in) despite solar installation costs at the time being uneconomical. This is a great example of forward planning.	Noted.
Community Sustainability Advisory Committee	P28	Strategy 3.3.3. To be included; Clustered developments and double storey to reduce physical footprint and maximise area available for climate buffering and green-belts.	Noted.
Nature Reserves Preservation Group Inc	P29	Strategy 3.5.1. We seem to have a problem creating such streetscapes, particularly at the entry point previously mentioned. Perhaps more teeth are required in the Shire's planning approval bite?	Noted.

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Nature Reserves Preservation Group Inc	P29	Strategy 3.7.1: Be more specific than 'maintain, refurbish or upgrade' and 'ensure adequate processes'. Adopt and ensure that all new developments comply with water sensitive urban design parameters. Tackle head-on the longstanding problem of erosion and lack of effective erosion control in the Shire. Ensure that all works carried out are coordinated with the relevant Shire sections. This will avoid past sad examples of destruction of reserve revegetation plantings by mowing or utility contractors.	Noted.
Community Sustainability Advisory Committee	P29	Strategy 3.7.1: To be included; Adopt and implement Water Sensitive Urban Design into all new developments, and rebuild where possible, existing developments to reduce costs of ongoing erosion control issues. This will also help to reduce water stress on vegetation as climate change reduces the amount of rainfall, but results in more extreme events.	Noted.
Andy Farrant – Gooseberry Hill	P30	Still has TBA figures missing	These will be incorporated in the final draft.
Nature Reserves Preservation Group Inc	P30	'Measuring Success Strategic Priority 3 ... 'The baseline data should include reference to the Shire's Wildlife Corridor Strategy, Local Biodiversity Strategy and Bush Forever sites under its stewardship. The target should also include a commitment to retain natural bushland areas deserving of protection under those strategies.	Noted.
Community Sustainability Advisory Committee	P30	Measuring Success Strategic Priority 3: Kalamunda Develops: Using our land and assets effectively Table, First and Second Targets. Baseline and Target should also recognise the retention of existing natural areas and providing wildlife corridors in line with existing Shire strategies (Wildlife Corridor Strategy, Local Biodiversity Strategy and Bush Forever sites).	Noted.
Nature Reserves Preservation Group Inc	P31	'Strategic Priority 4 ... 'Parameters governing 'bringing this land to market in the next five years. 'Should be defined, using the constraints of the preservation of the natural environment within the District Conservation Strategy, the Wildlife Corridor Strategy and the Local Biodiversity Strategy. These should feature in each of these Strategic Priorities.	Noted.
Nature Reserves Preservation Group Inc	P31	Para 3. The 'accessibility' of land within the Forrestfield High Wycombe area should be moderated by the need for areas of natural vegetation requiring protection (such as Bush Forever sites, wetland areas and areas containing DRF or remnant TECs) to receive protection. Adequate and effective buffer zones and environmentally sensitive design of developments should address this. The creation of increased residential and industrial densities has already resulted in the loss of significant areas of wetland in High Wycombe. This loss should, in future, be minimised or avoided.	Noted.
Nature Reserves	P31	Para 5. When considering 'high-order infrastructure' consideration might be given to a distinctly pro-active provision of electric vehicle charging points to bring us up to the level of	Noted.

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Preservation Group Inc.		Innovation of some other LGAs.	
Community Sustainability Advisory Committee	P31	Para 4. The 15 – 20 min journey to Perth CBD appears incorrect as this is currently not the case unless travel occurs during the night. Based on experience 40 minutes would be average.	Noted.
Community Sustainability Advisory Committee	P31	Strategic Priority 4: Kalamunda Employers Supporting our Industries and Businesses. Para 3. The Wildlife Corridor Strategy and Local Biodiversity Strategy should be noted in this section so it is not contravened.	Noted.
Nature Reserves Preservation Group Inc.	P32	Para 3. The disposal of waste water, particularly storm water, should be seen as an opportunity for innovative thinking rather than as an obstacle to progress. The syntax also needs revising. In its present form, the paragraph is confusing.	Noted and will review.
Nature Reserves Preservation Group Inc.	P32	Strategy 4.1.1. Since major creek lines flow into the coastal plain and the Perth Airport estate, there is a strong environmental nexus between the two areas. The pro-active work recommended should extend to the environmental considerations whenever looking to 'leverage opportunities for the Shire ...'	Noted.
Community Sustainability Advisory Committee	P32	Table - Strategy 4.1.3. To be included: Within the constraints of the natural environment (mentioned on page 14) the Local Biodiversity Strategy and Wildlife Corridor Strategy are to facilitate the Shires working in harmony with "our environment vision".	Noted.
Nature Reserves Preservation Group Inc.	P33	Strategy 4.2.3. Without some definition, the significance of 'a benefit to the broader community' is unclear.	The benefit will be determined in detailed studies of any identified land parcels.
Nature Reserves Preservation Group Inc.	P33	Strategy 4.2.4. Clarify the criteria for or definition of 'equitable balance' to be used in the preparation of this strategy.	A Public Open Space Strategy will detail this aspect.
Community Sustainability Advisory Committee	P33	Table - Strategy 4.2.4. Prepare a public open space strategy which incorporates environmental plans such as the Local Biodiversity Strategy and Wildlife Corridor Strategy. Clarification required: Define balance. What criteria are being used?	A Public Open Space Strategy will detail this aspect.
Community Sustainability Advisory Committee	P33	Strategy 4.2.3. Remove "where it provides benefit to the broader community."	Noted.
Community Sustainability Advisory Committee	P34	Strategic Priority 4: Kalamunda Employers Supporting our Industries and businesses. Table - Strategy 4.5.1. Words to be added: cycle and walkway.	Noted and will add.
Andy Farrant – Gooseberry Hill	P35	What is a Remplan – this table is largely useless as the right hand column provides no meaningful data.	REMPAN is an economic development analysis database that the Shire subscribes to assist in

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			developing economic statistical data.
Nature Reserves Preservation Group Inc	P37	'SP5- Kalamunda Clean and Green' 'Ensuring the sustainability ... ' This is more like it- positive.	Noted.
Nature Reserves Preservation Group Inc	P37	Strategic Priority 5. This strategy is perhaps our main focus. Whilst the text is encouraging, the following comments reflect our growing concern that despite the Shire's ' ... strong environmental management credentials to date ... ' and the efforts of an efficient and dedicated environmental section, we are still losing natural remnant vegetation at an alarming rate. NRPQ is still fighting battles first fought more than 20 years ago in defence of that vegetation. We fear that, when it comes to balancing 'environmental conservation and development', the former is still outweighed by the latter.	Noted.
Nature Reserves Preservation Group Inc	P37	Strategic Priority 5- dot points. Although it may be seen as encompassed by dot point three, the principle of low carbon efficient energy use deserves a dot point, given the increasing importance of this concept.	Noted and will include.
Nature Reserves Preservation Group Inc	P37	Para 1 ' ... over the landscape ... 'Insert 'due to land clearing and other human activities. 'Replace ' ... an uncertain future. 'With 'extinction. '	Noted and will include.
Nature Reserves Preservation Group Inc	P37	Para 4. Despite these 'strong environmental credentials' which exist in the form of the Shire 's environmental strategies and initiatives, the recommendations from those initiatives are frequently not implemented, making them irrelevant. Recommendation without implementation becomes mere empty rhetoric. In light of the reducing rainfall and the increasing human consumption of water resources, more action is required to address this situation. Initiatives such as harvesting of storm/waste water to replenish aquifers and to supply appropriate equipment, limiting bore water draw down and a halt to all clearing, draining or filling of wetlands are essential to combat this problem effectively.	Noted. The Shire is constrained financially on so many fronts. The Liberal Party promise of \$6million dollars for the redevelopment of Hartfield Park includes a million dollars for a water harvesting systems.
Community Sustainability Advisory Committee	P37	Strategic Priority 5: Kalamunda Clean and Green; Caring for the Natural Environment. Dot points To be included in the dot point sections; Low-carbon and efficient energy use.	Noted and will include.
Community Sustainability Advisory Committee	P37	Para 3. Needs clarification; Balance needs to be defined as the statement implies it cannot be achieved.	Noted will changed from balance to compromise.
Community Sustainability Advisory Committee	P37	Para 4. To be included; Other than reference to "natural species" the need for the preservation of wetlands and vegetation dependent on the water table, in the face of climate change and human consumption. This can be achieved through; Water Sensitive Urban Design (harvesting stormwater to replenish aquifers); limiting the draw of groundwater from bores; and stopping the clearing, draining and filling of wetlands.	Noted and will include.

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Community Sustainability Advisory Committee	P37	First Paragraph. Words to be added in: "rapid decline" + is due to land clearing and other human activity. "Unless action is taken" + extinction could result.	<i>Noted and will include.</i>
Community Sustainability Advisory Committee	P37	Para 3. This doesn't have to be. The statement should mention that "natural resources" are already rare and in danger of becoming extinct or words to that effect so that it is clearly conveyed that natural resources are in a state of decline in both quality and area.	<i>Noted and will include.</i>
Nature Reserves Preservation Group Inc	P38	Objective 5.1. Replace 'managing' with 'protecting.'	<i>Noted and will include.</i>
Nature Reserves Preservation Group Inc	P38	Strategy 5.1.1. Surely the District Conservation Strategy should already function as this 'overarching' plan? If so, it should continue to receive updating to tackle emerging problems. If not, its relevance and relationship to any new overarching plan should be clearly stated.	The District Conservation Strategy will be replaced by an updated Local Environmental Strategy.
Nature Reserves Preservation Group Inc	P38	Strategy 5.1.5. Ensure these programmes are delivered to all Shire staff, especially contractors carrying out Shire work. Stress the importance of and benefits to be derived from caring for the natural environment and following sustainable strategies through water saving, recycling, waste reduction and similar initiatives. Ensure communication between Shire departments is efficient and effective. This will avoid repeats of past communication breakdowns resulting in damage to the natural environment. To assess the effectiveness of these programmes, establish the popular 'key performance indicators' and provide feedback on that performance.	<i>Noted.</i>
Nature Reserves Preservation Group Inc	P38/39	Objective 5.2. Replace 'manage' with 'protect'. With this strategy concentrating on the natural environment, the concept of protection needs stressing. Since the word 'manage' by definition encompasses the Shire's role its use here is redundant. Under the current regime, 'managing' has failed to protect much of the local bushland.	<i>Will include protect.</i>
Nature Reserves Preservation Group Inc	P39	Strategy 5.2.3. Include details of the 'fire-weed cycle' and its importance in tackling post-fire weeds. Shire staff is fully aware of the importance of this concept and, where provided with a budget allocation, implement the strategy effectively. This is one area of land management that MUST receive its budget allocation. Weed incursion into natural vegetation degrades that vegetation and increases its level of fire hazard potential. Pest management is vital for protection of native fauna. Currently, the Shire seems very aware of this and is to be	<i>Noted and will include fire/weed cycle.</i>

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Respondent	Page	Comment	Shire Response
		commended for its efforts, which need to continue and be increased.	
Nature Reserves Preservation Group Inc	P39	Strategy 5.2.4. In its current form the sentence makes no sense. John Cleese would be proud of it.	This is meant to say: Ensure appropriate environmental controls are implemented throughout any land development process.
Nature Reserves Preservation Group Inc	P39	Objective 5.3. Encouraging seeing this objective described in these terms- very perceptive. Perhaps include here a reference to exploring the replacement of Shire vehicles (passenger and commercial) with hybrid or electric vehicles. [see comments p. 32 para. 6]	Noted.
Nature Reserves Preservation Group Inc	P39	Strategy 5.3.1. An excellent strategy. To give the residents an appreciation of the Shire's sensitivity to this and other sustainability topics, give the population the results of efforts to operate in a sustainable manner. Residents need to be linked to these initiatives and to know when the Shire is doing the right thing by the environment. Staff may also be inspired by such feedback.	Once the baseline measures are set they will be reported through the Annual report.
Nature Reserves Preservation Group Inc	P39	Strategy 5.3.2. Include here initiatives such as sustainable design for all new Shire facilities, retrofitting where possible, stressing the financial benefits flowing to the Shire and the benefits to the environment derived from such initiatives.	Noted.
Community Sustainability Advisory Committee	P39	Table – Strategy 5.1.1. Is the environmental plan the existing District Conservation Strategy which is an overarching plan? Assuming so, it should be specifically mentioned, including updating to reflect new threats (climate change, extinctions) and solutions.	Yes but it will be reviewed and rebtles the Local Environmental Strategy.
Community Sustainability Advisory Committee	P39	Table – Strategy 5.1.5. To be included; Educate all staff and contractors (new and existing) about the importance and benefits of caring for the environment and sustainable practices. Provide feedback on performance by graphical or similar means, i.e. water savings, waste reduction, 5 recycling, etc.	Will be included.
Community Sustainability Advisory Committee	P39	Table – Strategy 5.2.3. To be included; Reference to the importance of coordinated weed control after fires to address the degradation resulting from the fire-weed cycle.	Will be included.

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Kalamunda Advancing: Strategic Community Plan to 2023

Respondent	Page	Comment	Shire Response
Community Sustainability Advisory Committee	P39	Table – Strategy 5.2.4. Needs clarification as this statement does not make sense.	This is meant to say: Ensure appropriate environmental controls are implemented throughout any land development process.
Community Sustainability Advisory Committee	P39	Table – Strategy 5.3.1. To be included; Provide feedback on performance, not only to the Shire but also the community by graphical or similar means via public media, i.e. local papers, billboards and LCD screens in public places.	The outcomes will be reported annually as outlined on page 41. Measuring the success of Kalamunda clean and Green.
Community Sustainability Advisory Committee	P39	Table – Objective 5.3. To be included as a strategy; The need for cycle ways and the pathways, which will become increasingly useful in the future for bikes (including electric bikes) and encourages the Shire to reduce fossil fuel consumption within the community. This comment also links with Part 1 points 8 and 25.	Noted. Cycle ways and pathways have been mentioned in other strategies.
Community Sustainability Advisory Committee	P39	Table – Strategy 5.3.2. Implement sustainable design requirements for all new developments, small and large, and demonstrate that this is a win-win situation in terms of environment and economics, on a lifecycle basis.	Noted.
Community Sustainability Advisory Committee	P39	Table Objective 5.1. Substitute 'protecting' for managing.	Will be included.
Nature Reserves Preservation Group Inc	P39	Strategy 5.4.2. Change 'Investigate' to 'Implement' using the results of past investigations that have already proved the effectiveness of the technique. Failing that, change to 'Investigate and implement ...'	Will be included.
Nature Reserves Preservation Group Inc	P40	Strategy 5.4.3. Identifying opportunities is encouraging. Give this strategy more muscle by rewording it. Develop a public open space strategy that reduces consumption of bore and scheme water.	Will be adjusted.
Nature Reserves Preservation Group Inc	P40	Strategy 5.4.4. See comments p. 10 Urban Design and Streetscapes. Comments apply to this strategy. Under this strategy, address the erosion issues within the Shire.	A new strategy 5.4.5 relating to erosion has been included.

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Kalamunda Advancing: Strategic Community Plan to 2023

Respondent	Page	Comment	Shire Response
Nature Reserves Preservation Group Inc	P40	Strategies 5.5.2 and 5.5.3: As part of these, keep the residents informed of the success or otherwise of the initiatives.	The outcomes will be reported annually as outlined on page 41 Measuring the success of Kalamunda clean and Green
Nature Reserves Preservation Group Inc	P40	Objective 5/6: Given the inordinate length of time required for any such sites to become suitable for development, the strategies employed should be given a high priority.	Agreed.
Community Sustainability Advisory Committee	P40	Table – Strategy 5.4.4: To be included; Retrofit existing developments to address erosion issues and reap stormwater.	Will be included.
Community Sustainability Advisory Committee	P40	Table Strategy 5.4.2: Substitute "Implement water harvesting"	Will be included.
Community Sustainability Advisory Committee	P40	Table Strategy 5.4.4: Substitute "enforce" for encourage.	Noted will use the wording "to ensure".
Nature Reserves Preservation Group Inc	P41	'Measuring the Success of Strategic Priority 5'. It is extremely disappointing to see 'to be developed' in the two columns. Since this objective is the only one to exhibit this phrase to such a degree, is there a reason for it? An explanation may ease our concern. It is vital to have the baseline data established, the target stated and the success or otherwise of the strategy to be relayed to the residents. [see previous comments on giving feedback]. Such feedback needs to be highly detailed and prominently displayed.	Agreed. The Shire has not developed baseline data at this point in time to be able to set baseline. This will be a focus for the Shire over the next 12 months to gather and establish current usage levels and required data.
Community Sustainability Advisory Committee	P41	Table – Indicator, Baseline and Target. Provide feedback on performance by graphical or similar means, i.e. water savings, waste reduction, recycling, biodiversity ratio, energy consumption, GHG emissions, etc. not just in a yearly report of the Shire, but for the entire Shire (residents and business) broken down into suburbs, and provide this feedback regularly in the local paper, on billboards and LCD screens in public places.	Noted.
Nature Reserves Preservation Group Inc	P42	'Strategic Priority 6' Principle 6: 'The Shire communicates ... 'Advertising for developments and initiatives such as new strategies or development proposals needs to be extensive. It should be more than simply the minimum required under legislation. It should also avoid the old strategy of ensuring submissions are compiled during periods such as Christmas, Easter and other public holiday periods. To its credit, the Shire, advertising its draft Local Planning Strategy in 2011, went far beyond the minimum requirements. This should become the	Noted.

Kalamunda Advancing: Strategic Community Plan to 2023

Respondent	Page	Comment	Shire Response
		recognised 'best practice' for such initiative.	
Community Sustainability Advisory Committee	P42	Strategic Priority 5: Kalamunda Leads: Providing good. Government – Principle 6; and Page 46, Integrated Planning Framework. Current communications and principle 6 "communication" needs improvement. New developments, vegetation clearing and other projects are often only advertised for comment by gazetting through a small notice in the back pages of the local paper. There should be much more public advertising regarding proposals and / or changes.	Noted.
Nature Reserves Preservation Group Inc	P41	Para 2. NRPQ has repeatedly requested the Shire implement a voluntary environmental levy, citing the success of this in several Eastern States local government authorities, and highlighting the overwhelming community support for a compulsory environmental levy. In light of the Shire's insistence on continuing its 'asset' [read 'reserves'] rationalisation programme, these requests will continue to be made at budget consideration time, as we fail to see the logic in refusing to accept such a 'win-win' initiative.	Noted.
Community Sustainability Advisory Committee	P41	Para 2. This practice of rationalisation risks the permanent loss of public space against a short term economic gain, and is unsustainable. A Shire voluntary projects levy (for a variety of applications - environmental, sports, social, etc.) should be implemented and further income could be gained without needing to raise rates, while retaining these parcels of land.	Noted.
Andy Farrant – Gooseberry Hill	P44	A TBA figure that should now be available	Will be included.
Community Sustainability Advisory Committee	P47	Implementation and Review; Final sentence, "The community views are not reflected in throughout this document and are not reinforced in this latter part of the document and require inclusion.	Noted.

Kalamunda Advancing: Strategic Community Plan to 2023

General Comments

Respondent	Subject	Comments	Shire Response
Linda Stanley	Children, Youth and their parents represent 66.3% of the Shire's population	While I realise that the Shire's projected population profile suggests that by 2031 one third of the population will be over 55 years of age, I do wonder if the workshops and community engagement that the Shire undertook to get feedback from the community on the future direction for the shire, were equally weighted in each age demographic? The workshops that shire holds that I have attended seemed to be heavily attended by the over 55 age bracket and under attended by the time poor generation with young families. The outcomes of workshops do not seem to reflect the needs of young families. We continually hear that the shire lacks facilities for the aged, yet when I take a look around the shire I see a great deal of housing for the aged. I think that children and youth in the shire are missing out and more consideration should be given to this demographic which is according to the Shire's figures posted from ABS statistics far greater than the over 55 bracket. Children through to tertiary level in the 0 – 24 year old age bracket represent 33.6% of the total population – this is the highest age bracket in the shire of all the sectors. Their parents and other young adults in the 24 – 49 year old bracket represent 32.7% of the total population – this is the second highest age bracket in the shire of all the sectors. The 60+ year old age bracket represent 20.5% of the total population – even if this bracket reaches one third of the population by 2031, and I am in that age bracket now, I do feel that the silent majority, children, youth and their parents go unheard in the cry for more facilities. The shire needs to share its future development plans so that children, youth and their parents get a more equitable sector and the over 60's cease being so selfish in their demands for more facilities.	Noted. A new objective and strategies has been included (refer Objective 1.10) that will enable the Shire to increase its interaction with children and families. It is true to assume the Shire has placed great emphasis on its elderly because they have been a strong and vocal cohort in the consultative approaches employed by the Shire in the past. The Shire's new Community Engagement Strategy will go some way to improving community engagement within the Shire.
Linda Stanley	Tourism and the Water Corp	I look forward to hearing the outcome of the Shire's negotiations with the Water Corp over restrictions on tourism development due to areas being water catchment. We want to develop our Studio in to a Bed and Breakfast but were told that we would not be permitted to do that as we are in a water catchment area. How a bed and breakfast of one room can impact on a water catchment area is beyond my comprehension, as that studio has been used as an office with 5-7 people in it for the past 25 years.	Noted.
Linda Stanley	State Planning overriding Shire plans for development	I think the Shire plan for the development of the town centre is a wonderful plan. But when an individual business can appeal to the state planning and have the Shire's planning cast aside it makes a mockery of the Shire's Town Planning efforts. How can the interference of State Planning be controlled so that the Shire's Town Planning can be implemented?	Noted. Local Government is and will always be subject to State oversight and appeal.

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Respondent	Subject	Comments	Shire Response
Linda Stanley	Future Land Uses in the Orchard Areas	Food security is going to rapidly become a very important issue. Plus the availability of arable land in Western Australia is rapidly diminishing. How is the Shire going to protect our productive arable land from development? Please please do not cave in to orchardist's demands to reduce the size of lots to such an extent they become unviable from an agricultural point of view.	Noted.
Linda Stanley	Community Development	Would the Shire consider encouraging in retail areas / providing in public places free Wi-Fi zones to further encourage tourism in the area?	Noted and this is being investigated.
Linda Stanley	Caring for Natural Environment	In other areas of the metropolitan areas, wetlands and springs have been filled in, destroying an extremely valuable resource for the future. Is the shire going to protect wetlands and springs and prevent developers from destroying these resources? I urge the Shire to protect all remnant wetlands and water springs in the Shire. There is a spring on a private property on Kalamunda Road and I fear that the property will be sold and the spring destroyed. It is important to educate people on the value of protecting wetlands. Will the Shire undertake this?	The Shire will do all it can to protect its natural environment, the paradox is finding the balance whilst also providing amenity for its community when there are so many different points of view to account for. Environmental education is shown as Strategy 3.1.5
Linda Stanley	Environmental Services	As the Shire contains unique endemic species why are median strips not representative of our Shire's uniqueness? The Shire should be proud of its unique flora and plant that unique flora in road median strips and roundabouts and other public land. Roses in median strips, while I think roses are a beautiful flower, do not highlight why tourist should come to the Hills. You can see Roses in any of thousands of other me-too cities around the world. We have unique flora, we should be proud of it and highlight it in shire plantings. Tourists are not interested in seeing more roses, they can see them anywhere. They cannot see kangaroo paws, hibbertia, grevillea, hardenbergia and our other beautiful flora in many places outside of this state and some plants cannot be seen outside of the hills environment. Does the Shire have plans to restrict the size of house on small blocks so as to ensure that each house has the room and ability to plant trees in order to combat the heating of our planet?	The Shire's verges and median strips are being investigated for enhancement. The difficulty is the cost of these types of enhancements and the resistance to increasing rates to pay for these types of initiatives. There are no restrictions placed on house sizes – if a development is in line with residential building codes then the Shire has no power to restrict house sizes.
Linda Stanley	Waste Management Services	In many cities around the world, three or more bins are provided on the streets, one for waste, and two for recycling. Will the shire consider placing more bins on the streets so that people can recycle their waste items rather than have everything on the street go to landfill? It is a great incentive to encourage residents to recycle, but what about the shire bins on the streets and other public places too?	The Shire has recently adopted a new Waste Management Strategy that will be a three bins systems.
Lesmurdie & Districts Community Association Inc	STRATEGIC PRIORITY 1 – LOOKING AFTER OUR PEOPLE Multi-Purpose Hubs	We agree with this important initiative. We also feel the special needs of the younger demographic in the foothills, and youth needs in particular need more emphasis. We recommend that: <ul style="list-style-type: none">• A Hub with a youth emphasis be included in the Plan• A Youth Bus be added, to be run along the same lines as buses for the aged.	Noted.

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Respondent	Subject	Comments	Shire Response
Lesmurdie & Districts Community Association Inc	Community Services Care	<p>We agree that Aged Care services are a high priority across the shire and we agree with the Strategies in this section. However, we consider that as well as services, actual facilities for the elderly are desperately required and this needs to be addressed as a priority.</p> <p>It is interesting to note that across our municipality we have a myriad of community buildings and facilities including schools, municipal buildings and depots, cultural centres, performing arts centres community centres, recreation centres, sporting buildings and facilities, halls, pre-schools, child care centres etc. yet we have not had a custom built nursing home in 36 years. Perhaps this time has come for the Shire to bite the bullet and to consider such an initiative on shire land as it is clear we cannot simply sit around and wait for developers or church groups to come to us. There are precedents for this with other local authorities.</p> <p>We recommend that:</p> <ul style="list-style-type: none"> ▪ Council take a major step in addressing these needs and that consideration be given to the building of a Nursing Home perhaps in partnership with an aged care provider in order to fast-track some relief for our elderly. 	Strategy 1.2.1 covers this request.
Lesmurdie & Districts Community Association Inc	Community Safety & Ranger Services	<p>1.5.3 This clause aims to 'achieve lasting improvements in the community'. Since the Plan acknowledges we are an aging population, we need to reinstate crosswalks and give our elderly the right to cross our roads safely. This is particularly important for those using a walker or those who are hearing or visually impaired. The current system gives preference to traffic rather than those on foot.</p> <p>We recommend:</p> <ul style="list-style-type: none"> ▪ That Council liaise with the appropriate authorities in order to implement safe cross walks in heavy traffic areas across the shire. 	Noted for investigation.
Lesmurdie & Districts Community Association Inc	Community Development Services	<p>1.8 We agree the Strategies listed. However, the emphasis appears to be on encouraging the community to take responsibility to 'prosper and shape the future of Kalamunda'. We feel Council should play a more central role therein.</p> <p>We refer you to the Stained Glass Window which is currently celebrating its 25th anniversary. This unique cultural feature is nationally recognised as a high quality community development success story. It was achieved only because the Council coordinated the project over a full year (with a community support team). It is unrealistic to expect community groups to undertake major projects of this nature which provide unique opportunities for community development. In addition, Council's Cultural Plan recognises the worth of such projects in the development of community skills.</p>	Strategy 2.1.2 covers this request.

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Respondent	Subject	Comments	Shire Response
		<p>There were numerous similar foothills (cultural) community development projects (Forrestfield & High Wycombe) which also bear testimony to the success of this past program. However, Council's community development (arts) program with professional Artists in Residence seems to have completely disappeared over the last 10 years and we believe it should be reinstated. Community development is more than just festivals and other community celebrations, although these programs are much appreciated across the shire and should be built on.</p> <p>We recommend that:</p> <ul style="list-style-type: none"> In the interests of <i>cultural</i> community development Council should shoulder more of the responsibility to 'prosper and shape the future of Kalamunda' and that the Community Arts Program (Artists in Residence) wherein professionals were employed to work with the community be reinstated. 	
Lesmurdie & Districts Community Association Inc	STRATEGIC PRIORITY 2 – PROVIDING OUR PEOPLE WITH ENJOYMENT Cultural Services	<p>2.1.3 Once again there are opportunities here to reinvigorate what was a vibrant cultural program within the shire and which was much 'enjoyed' by residents. The building of the Zig Zag Cultural Centre has proved a most successful exercise. However there is little point in preserving the bottle (the facility) if you are not preserving the wine (the community). Programs planned to develop community skills using the Centre as the hub need to be developed and actioned if Council is to take full advantage of this important piece of capital works.</p> <p>There is space in the centre for a community artist (in any number of genres) or other professionals (street-scapes designer, landscape designer etc. tourism consultant etc.) and Council needs to take advantage of this space and make it vibrant in a high profile setting.</p> <p>Where are the programs designed to take place in the spaces at the Cultural Centre? The outdoor spaces were specially designed for such activity but it doesn't happen. Council needs to lead the way and develop a 'street arts program' for the outside areas as well as utilising the unused artist space inside.</p> <p>The performance space at the rear of the Centre has never been used to our knowledge. A program of performances would lead the way and introduce the community to the space.</p> <p>We recommend that:</p> <ul style="list-style-type: none"> Council develop ongoing annual programs to vitalise the available unused space at the Cultural Centre 	Strategy 2.1 .3 adequately cover this request.

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Respondent	Subject	Comments	Shire Response
Lesmurdie & Districts Community Association Inc		<p>2.1.4 Our organisation played a major part in the development of the Shire's Cultural Plan referred to. A disappointment after many months of work and input all those years ago is that there is still no Action Plan or Time Frame for its implementation. Actions speak louder than words and the document is useless unless implemented progressively.</p> <p>We recommend that:</p> <ul style="list-style-type: none"> ▪ Council's Cultural Plan be revisited, reviewed and updated with community input and that a Time Frame and Action Plan form an integral part of this exercise. 	Strategy 2.1.4 covers this request
Lesmurdie & Districts Community Association Inc		<p>STRATEGIC PRIORITY 3 – USING OUR LAND AND ASSETS DIVERSITY AND EFFECTIVELY</p> <p>Strategic Land Use Planning</p> <p>We agree this section but would make the following points</p>	Noted
Lesmurdie & Districts Community Association Inc	Town Centre Improvement Plans and Street-scaping	<p>The general feeling is that these 'Improvement Plans' plans have been promised for implementation for years, and in reality, nothing much has been done except for patching up of paving etc. Our various town centre localities are becoming shabbier by the minute and the Kalamunda Township in particular is a mixture of old and decrepit buildings/paving etc. plus a new building which incorporates huge ugly concrete blocks in its superstructure. We would refer you to our submission on the Old Roads Board Block as follows:</p> <p><i>"Much comment has been raised from our membership regarding the use of concrete block-walls in new developments although it is appreciated that there is a cost factor involved. It is felt however that Council should avoid concrete block-walls in their future capital works at all costs. If it is felt necessary to use these, then art work should be considered (tiles etc.) in order to soften the impact of such concrete blots on the local landscape."</i></p>	Noted.
Lesmurdie & Districts Community Association Inc	Subdivision – Smaller Blocks	<p>There are a growing number of residents in various suburbs and in the orcharding area who need the option to subdivide their land in order to continue living, not just in their own community, but also on their own land. The current zoning laws are inflexible and punishing to the many elderly who do not want to live either in a lifestyle village or a home unit.</p> <p>There are also alternative systems to deep sewerage in the 21st century and this should not prevent subdivision nor be the sole reason for refusing such applications. We need a more up-to-date 'can-do' approach to community living so that we can continue to live here.</p>	Noted.

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Respondent	Subject	Comments	Shire Response
Lesmurdie & Districts Community Association Inc	STRATEGY PRIORITY 4 – SUPPORTING OUR INDUSTRIES AND BUSINESSES Property Services 4.2 we quote from our Submission to Council on the Old Roads Board Block.	<p><i>"Alarm and serious concern has been raised at the large amount of community owned land which it is proposed be sold. (Within the Old Roads Board Block) This comprises one third of the whole block and it has been pointed out that some years ago a previous Council recognised the worth of all the community owned land close to the town centre and agreed that it be retained for community use. There is a feeling that Council could be tempted to sell off this land to developers for (retail and housing etc.) in order to finance other projects, balance the budget and pay off debt. It is strongly felt that community land on this block should be sold only as a last resort and that any proceeds be directed solely into the community facilities planned on the block."</i></p> <p>There is still deep concern within our membership re what has been referred to as 'selling the farm' overall across the Shire. It is appreciated that this Council inherited a considerable back maintenance bill and that the money has to come from somewhere to address it. It is also appreciated that certain land is not of much use to Council and could be better utilised and sold for the benefit of other facilities required by the community. However, we are given to understand the Council is now 'back in the black' financially. The question arises therefore as to whether it is still necessary to 'sell the farm'.</p> <p>We recommend that:</p> <ul style="list-style-type: none"> ▪ Council's Land Asset Rationalisation and Development Strategy be carefully reviewed with this in mind. 	Noted.
Lesmurdie & Districts Community Association Inc	STRATEGY 5 – CLEAN AND GREEN	<p>We support all the Objectives and Strategies in this section with three additions. With reference to 5.5.4 it is felt that Council's existing waste collection should include the disposal of hazardous waste. It is important that these materials be safely removed from residences and that there be well-advertised collection points perhaps once or twice a year.</p> <p>We recommend that:</p> <ul style="list-style-type: none"> ▪ Council include a Hazardous Waste Collection component as part of its current program. 	
Lesmurdie & Districts Community Association Inc		<p>It is also felt that there is scope for a much more comprehensive recycling program which includes a Recycling Centre. Such a facility could operate in tandem with the Men's Shed and perhaps the planned Community Garden.</p> <p>It is thought such a Centre could include a self-supporting retail outlet where residents can pick up mulch and other recycled materials and that there is the opportunity for the creation of employment and training for our youth in such an initiative. Such a far sighted proposal will require a Development Plan which can be implemented in stages.</p>	<p>The Shire is a member of the EMRC who are in the process of developing a regional recycling centre at Hazelmere.</p> <p>The shire recently adopted Waste Management Strategy also places greater emphasis on recycling and community education.</p>

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Respondent	Subject	Comments	Shire Response
		<p>We recommend that:</p> <ul style="list-style-type: none"> • Council develop a plan for a Recycling Centre and incorporate this initiative a part of its Clean and Green Strategies. 	
Lesmurdie & Districts Community Association Inc		<p>We believe Council could become more pro-active in discouraging 'the green lawn syndrome' across the shire and all that goes with this enormous wastage of water. We believe an education program should be introduced.</p> <p>We recommend that:</p> <ul style="list-style-type: none"> • Council develop an education program with incentives for the community to change their gardening habits in order to discourage 'the green lawn syndrome', the planting of natives instead, and the development of water-wise gardens across the shire. 	Noted will include as strategy 3.4.5 that encouraged water wise gardens
Lesmurdie & Districts Community Association Inc	STRATEGY 6 – PROVIDING GOOD GOVERNMENT Public Relations and IT Services	It proved very difficult for our members to find this Strategic Community Plan on the Shire website. Critical Council initiatives like this need to be very high profile and easy to access otherwise residents won't bother. We had several members who gave up and the Shire therefore lost potential input.	Noted. Communication with community is being strengthened through the Community engagement Strategy and a new improved website that will be launched in the near future.
Lesmurdie & Districts Community Association Inc	General Communications	<p>We have placed a number of comprehensive submissions before the Shire both on our own initiative and at the invitation of the Shire. However, no written acknowledgement of these submissions has been received by our organisation. Similarly, some of our members have placed their individual submission to Council from time to time and have received no feedback. If Council wishes good communications with the community then it needs to at least thank residents for their input. Unfortunately, this is not the first time we have raised these poor communications in our submissions to Council.</p> <p>Finally, it is clear there is much to be learned from the recent governance issues which have emitted from the Shire, (including the sacking of the CEO and the ongoing 'Triple C' investigations. It is hoped that once these matters are finalised a new and more accountable structure will be put in place which ensures there can be no repeat of these unfortunate developments which have had a major impact on the community and its perception of our local government authority.</p> <p>We recommend that:</p> <ul style="list-style-type: none"> • Council's website is reviewed so that documents like the Strategic Plan are easily accessible. • That all submissions to Council are acknowledged and that ongoing feedback provided. 	<p>Noted. Communication with community is being strengthened through the Community engagement Strategy and a new improved website that will be launched in the near future.</p> <p>All submission will acknowledged in the final Plan.</p> <p>In regard to improved governance the Shire is currently reviewing and developing a range of policies and a new governance framework is about to be adopted. The Shire is also required to report on the governance issues raised as an outcome of the recent issues surrounding the former CEO.</p>

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

19. Adoption of – Kalamunda Engages - Community Engagement Strategy 2013

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Office of the CEO
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	Kalamunda Engages – Community Engagement Strategy 2013

PURPOSE

1. To adopt the Community Engagement Strategy - Kalamunda Engages Community Engagement Strategy 2013

BACKGROUND

2. Since 2009, the State Government has undertaken a major “structural reform” program. A significant part of which was the establishment of a uniform set of guidelines that would be used by all Western Australian local governments.

DETAILS

3. This Framework is intended to meet the intentions of changes to the *Local Government Act 1995* (“the Act”) and guide local governments to a successful integrated strategic planning process. At its most simple, this will deliver the following outcomes:
 - A long term strategic plan that clearly links the community's aspirations with the Council's vision and long term strategy.
 - A corporate business plan that integrates resourcing plans and specific Council plans with the strategic plan.
 - A clearly stated vision for the future viability of the local government area.
4. The development of the Strategic Community Plan requests extensive engagement with the community. To facilitate the ongoing incorporation of community input into the Shire's planning priorities; the Shire has developed the Community Engagement Strategy.
5. The aim of the Community Engagement Strategy is too support Shire staff in undertaking community engagement and to present a transparent process to the Community outlining how the Shire will engage with them.

6. In particular this Strategy will:
- Establish standard processes for community engagement
 - Ensure those processes are implemented by shire staff and where relevant by external consultants employed by the Shire
 - Ensure relevant decision making takes account of outcomes acquired from such processes along with relevant legislative requirements and other Council policies
 - Ensure the community is kept informed of decisions emanating from community engagement.

STATUTORY AND LEGAL IMPLICATIONS

7. The Department of Local Government Integrated Reporting and Planning Framework requires the development of a Community Engagement Strategy.

POLICY IMPLICATIONS

8. Nil.

PUBLIC CONSULTATION/COMMUNICATION

9. The Community Engagement Strategy will in turn facilitate effective community engagement.

FINANCIAL IMPLICATIONS

10. Community engagement will be funded on a project by project basis and will be budgeted for annually.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

Strategic Planning Implications

11. Nil.

Sustainability Implications

Social Implications

12. Nil.

Economic Implications

13. Nil.

Environmental Implications

14. Nil.

OFFICER COMMENT

15. The Shire of Kalamunda recognises the importance and value of engaging with its community and seeks to act in a participatory manner in all it does.
16. Historically the local government has maintained strong ties with environmental community groups, cultural community groups and demographic specific groups this has enable good governance and effective decision making to occur within the Shire of Kalamunda.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 19/2013)

That Council:

1. Adopts Kalamunda Engages – Community Engagement Strategy 2013.

Moved:

Seconded:

Vote:

Attachment 1



KALAMUNDA ENGAGES

COMMUNITY ENGAGEMENT STRATEGY 2013

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FOREWORD

In the Shire of Kalamunda we have a long record of strong community engagement. We recognise the importance and value of engaging with our community and seek to act in a participatory manner in all we do. We have maintained strong ties with our environmental community groups, cultural community groups and demographic specific groups and believe that being in close contact with the pulse of the community leads to good governance and effective decision making.

There are many decisions on the Shire's public record that have been made because the Council has listened closely to its community and placed the needs and values of the broader community before self-interest or external change factors. Local Government is the most effective tier of government for engaging with the community. We have existing networks and relationships which enable us to engage with the people directly affected and the smaller population size within a Local Government area means that a much higher percentage of the population can be consulted than in other tiers of government.

Community engagement can range from surveys seeking the opinions of residents in relation to traffic treatments and park design, to collaborative development of key strategic plans. Recently the Shire has engaged the community in developing the Local Planning Strategy, Youth Strategy, Hartfield Park Sport and Recreation Facilities Master Plan and Local Government Reform. However we are always looking to improve our community engagement and consultation processes.

The purpose of this Community Engagement Strategy is to support Shire staff in undertaking community engagements and to provide a process giving transparency to the Community on how the Shire will engage with them. The Strategy is not prescriptive but rather guiding and facilitative in order for staff and community to work collaboratively towards effective community engagement processes.

The approaches proposed are in accordance with the Shire of Kalamunda Strategic Communications Plan.

INTRODUCTION

As the form of government closest to the people Local Government has always taken an active approach to engaging with the community. The *Local Government Act 1995* contains a legislative requirement to ensure community input is a part of the decision making process. Further to this, recent legislation by the State government now requires Councils to formally adopt a Community Engagement Strategy.

The Shire of Kalamunda has a long history of engagement and takes pride in the strong and collaborative relationships it has developed with community members. The Shire has approached this new legislative requirement as an opportunity to formalise its community engagement processes. Community engagement can occur in many different ways depending on the situation, priorities and outcomes required. This Strategy seeks to ensure a consistent approach to the Shire's engagement activities, improving understanding both within and outside of the local government and demystifying the concept of community engagement for all.

The Strategy is not prescriptive but rather guiding and facilitative to help staff and community to work collaboratively towards effective community engagement. The Shire will ensure staff are trained in the use of the Strategy and have the support of the Council when they are undertaking engagement processes.

Purpose

The purpose of this Community Engagement Strategy (CES) is to support shire staff in undertaking community engagement and to present a transparent process to the Community outlining how the Shire will engage with them.

In particular this Strategy will:

- establish standard processes for community engagement;
- ensure those processes are implemented by shire staff and where relevant by external consultants employed by the Shire;
- ensure relevant decision making takes account of outcomes acquired from such processes along with relevant legislative requirements and other Council policies; and

- ensure the community is kept informed of decisions emanating from community engagement.

What is Community Engagement?

For our purpose the term 'community engagement' refers to the processes through which the community and other interested parties are informed about and/or invited to contribute, through consultation or involvement, to proposals or policy changes relating to Shire services, events, strategic plans, issues, projects and the like. Community Engagement does not necessarily mean consensus; it is about seeking broad agreement and the best possible solution for the Shire and the community.

Who should we engage?

The engagement topic will influence who needs to be engaged. Sometimes this will mean engaging with a section of the community and sometimes it will require engagement with the community in its entirety. Community generally refers to those who live, work, visit or invest in the Shire of Kalamunda. This includes residents, ratepayers, State and Federal Government Agencies, non government agencies, the private sector, community organisations and groups, churches, schools and local government partners such as EMRC and WALGA.

Why should we engage?

We engage with our community because meaningful and effective community engagement will make us a better local government more able to meet community needs and aspirations. Further to this formalising our community engagement processes in a Community Engagement Strategy, will:

- commit the Shire to be open and accountable;
- help the local government plan services to meet community needs and aspirations;
- help the local government prioritise services and make better use of resources;
- allow a broader range of views to be expressed and more information to be assembled prior to making decisions;
- enable the local authority and the community to work together to achieve balanced decisions; and
- offer opportunities for residents to contribute to and influence outcomes which directly affect their lives.

There are also benefits to individuals and other community members from getting involved in the community engagement process. They include:

- Ensuring their views and opinions are heard;
- Contributing to the creation of a community and urban environment that they desire;
- Having opportunity to make a difference to their local community and 'giving something back';
- Becoming more involved with and knowledgeable about the communities in which they live;
- Make new connections with other local residents and community groups; and
- Having opportunity to represent the interest of specialist groups/organisations with whom they are connected.

When should we engage?

There are many instances where as a Local Government we will seek to engage with the community, in particular engagement will occur for proposals or policy changes relating to the Shire's services, events, strategic plans, issues, projects and the like.

However, not all decisions of the Council will provide an opportunity for broad community consultation or active participation. For example a prior decision of the Council, established precedent or a legislative imperative may exclude engagement. If there is no opportunity for members of the community to have input into the Council's decision making processes, this will be made clear when the community is informed about the proposal. Why there is no opportunity for input should also be made clear.

In addition, this Strategy does not include within its scope notifications in relation to development applications and other related statutory notifications. Where legislative requirements or other Council policies exist which address specific information/consultation processes, they take precedence, but the implementation of legislation and those policies should be cognisant of the CES.

In some instances Local Government officers are able to make decisions under delegated authority. This is particularly common for planning decisions and under this arrangement consultation is not generally required.

How should we engage?

There are many approaches, methodologies and techniques that can be utilised when engaging with the community. How we engage with the Community will be dependent on the engagement topic, its potential to impact on the community, the desired outcomes, resources available and may range from informing strategies to ongoing high level engagements. Four levels of engagement are identified within this Strategy. To assist staff in determining the level of engagement appropriate for the many and varied engagement interactions occurring within the Local Government context an engagement level framework has been developed (presented in Engagement Levels section). This will provide guidance to staff and also transparency and understanding to the community on the level of engagement that can be expected in particular situations.

In addition to the Framework we have committed to the following set of Guiding Principles which will underpin how we engage with the community.

Good Faith – all engagements will be undertaken in good faith. Community opinions, ideas, and perspectives will be sought with sincerity and considered a valuable and positive part of the Shire's planning processes and service delivery.

Diversity – the Shire will seek to obtain a range of opinions and perspectives from the diversity of individuals, groups, businesses and organisations which comprise the Kalamunda community including those who have not typically engaged with the Shire in the past.

Relationship Building - Recognise the value and importance of developing and maintaining relationships between the local government and the community.

Effective Communication – Provide consistent communication, information sharing and feedback to the community to improve community understanding and engagement and maintain positive relationships.

Accessibility and Participation – ensure accessibility is a fundamental aspect of an engagements design, providing community members with an opportunity to participate in a manner that is both convenient and meaningful to them.

Transparency and Accountability – Provide community members with a clear understanding of the level of engagement that will be undertaken, how the outcomes of that engagement will be used and provide feedback on how it contributed to the decision making process.

Evaluation and Review – The Shire's engagement processes and outcomes will be evaluated and reviewed to ensure they are achieving the desired outcomes and meeting community expectations.

GETTING PEOPLE INVOLVED

Getting people involved is possibly the most important and most challenging part of community engagement. Community engagement without adequate participants is ineffective, a waste of resources, a lost opportunity, and disheartening for the staff involved and those community members who did participate.

Putting the effort into designing good community engagement which attracts a significant number and diversity of participants will not only create better outcomes but will create positive relationships between the local government and the Community, increase acceptance of decisions, will reinforce to Council and Staff the value of community engagement and encourage the Community to participate in future community engagement activities.

There are three key aspects that need to be considered to maximise the number of participants, the diversity of participants involved and the outcomes achieved.

- Understanding the communities involved;
- Identifying the barriers to participation (perceived and real); and
- Good design of the community engagement activities.

Understanding the Communities involved

It is important to not only have a sound understanding of the issues surrounding the policy, project or service you wish to engage on but also to:

- Know what sectors of the community are likely to have an interest in the topic ;
- Identify how it might affect or impact on the community as a whole;
- Identify how it might affect or impact on different sectors of the community; and to
- Identify any existing local networks or natural community hubs that are relevant to the topic.

It is much easier and more effective to undertake community engagement by segmenting different target groups and tailoring specific ways to engage with each group. The preferred engagement methods of seniors are likely to be different to those preferred by youth. Yet engagement relating to changes at a local community centre may need to capture both those different target groups (as well as others).

Utilising existing local and social networks and the natural community "hubs" around which relevant stakeholders gather, will not only minimise resources, but can garner trust and credibility and capture participants who may not have otherwise participated.

In addition, understanding which stage of participation a potential participant is in may help to tailor an engagement approach. The Transtheoretical Model of Behaviour Change is composed of six stages which assess an individual's readiness to act on a new behaviour, and provides strategies to guide the individual through the stages of change (see Figure below). While the model was originally developed to better understand the process of behaviour change it can also represent community participation and engagement motivations.

Stage of Change Description of processes/coping strategies		
Pre-contemplation	Unaware or not considering issues No intent to change behaviour/attitude	It is most difficult to attract this group – Creating awareness is needed in overcoming the apathy and lack of intent this segment of the community carry.
Contemplation	Awareness of issue Feeling or thinking proactively about the issue Self-education on the issue	This is a good target group for nurturing and growing as they are more likely to become interested in wanting to make a difference. The issue for this group will be barriers and the promotion campaign will likely need to provide reassurance that common barriers will be addressed.
Preparation	Planning to take action within a month of associated preparatory activity	This is the best target group as they are interested and have made the decision to make a difference and drive change but they are not sure how to engage. Promotional material should clearly state participation will enable individual to make a difference to their community – appealing to their sense of greater good is key.
Action	Behaviour/attitude change being operationalised but not necessarily embedded in the individual	This target group needs ongoing stimulation and recognition to keep going. Keep the processes interesting and feedback of results will make them feel important and they will happily keep coming back to the engagement table.
Maintenance	Behaviour/attitude change has been operationalised for 6 months	This target group is now relatively self-sufficient and self-perpetuating – they may need prompting and recognition.
Termination	Behaviour/attitude change embedded	This target group will see it as their duty to participate when ever asked.

Source : [James O. Prochaska](#) of the [University of Rhode Island](#) and colleagues developed the Transtheoretical Model beginning in 1977.

Identifying barriers to participation (perceived and real)

A barrier is a circumstance or obstacle that prevents a person from participating or engaging. Barriers can either be perceived or real and are likely to be different for each individual. Identifying what the likely barriers are for different target groups is the first step to designing engagement activities and promotional strategies that will overcome these barriers, increasing participation and giving everyone an equal opportunity to participate. The following table outlines the most common barriers expressed by community members, the underlying issue and what the Shire can do to alleviate the barriers.

Barriers	Underlying Issue	What Can be Done to Overcome Barriers
Getting involved worries me – not the right skills	Self Esteem and self-capability	Ensure the process is simple and promote the benefits of having a diverse range of opinions and it doesn't require any specialist skills to give opinions.
What's the point?	Apathy	Motivating individuals who will then in turn motivate others is key. Having a clear goal that others want to achieve will help and so will the use of technology to spread information quickly.
I don't know where to go or who to talk to	Lack of Information	Provide clear & directional information in the promotional campaign stage – and make people available to take enquiries – utilise the Customer Service Officers but ensure they are fully informed so they can be effective conduits for communications.
I think we should leave things to the experts as I don't know enough about the issues	Confidence in self-capability	Expert power should be dispelled and community advised they are the experts in knowing what needs exist in the local community. Technical solutions can be developed but they need to be based around community needs in the first instance.
I don't want to associate with vocal minorities	Vested interests	People with a vested interest will often try to dominate a consultative process and this is extremely off putting for those people genuinely interested in the issue at hand.
My time is limited	Too busy	Appeal to the busy person sense of greater good and give reason why it is important for them to participate – Logic and reason will win them over.
I do not speak English very well	Language barrier	Arrange for a buddy or translator who can speak both languages well.
I have some difficulties with gaining access to some venues	Access and Inclusion	Select venues which are accessible for people with disabilities or transport needs.
I need caring support	Affordability and support issue	Engage HACC services for the elderly and have child care available if required.
I have hearing and sight impairments	Special needs	People with special needs should be identified at the enrolment stage and their needs addressed prior to the event.
<i>Model of barriers Adapted from Barriers identified by: Plasecka M (2005) Where are the active citizens of tomorrow? Thesis.</i>		

Good design of the community engagement activities

Good design of community engagement should be based on an understanding of the communities involved and the barriers that need to be overcome. It should also take into account the below elements of design.

Design Element	
Logistics	Engagement activities need to be easy for people to be involved in. This includes neutral venues, good facilitation, events held at an appropriate time of day, venues are easy to travel to, and food and drink is available.
Skilled communicators	Considerable skills are required to engage with communities. This includes interpersonal skills in discussing issues with people, facilitation of gatherings, conflict management and capacity to gather, assess and feedback information.
Language	Commit to the use of clear, jargon-free language.
Maintaining focus on the majority of stakeholders	It is easy to spend a lot of energy and time on vocal groups or individuals. Managing these situations requires methods to allow all participants to be involved, facilitation that minimises dominance and good conflict management.
Accountability	The measurement and evaluation of community engagement needs to be part of planning, not just a "report card" at the end of an engagement exercise. The evaluation of engagement needs to be rigorous enough to be defensible but workable and simple.
Influence	If participants perceive they do not have any influence over the outcome they will rarely engage. It is important stakeholders have significant influence on the outcome and they perceive they do. If people genuinely have little or no influence over a particular issue or action, engagement may only involve providing information. Creating expectations of influence over a particular issue when realistically there is little will be counter-productive.
Managing expectations	The amount of influence the community will have on a proposal's outcomes will vary from project to project. It is important that expectations are managed right from the beginning and it is made clear to the community if their feedback is being sought, what specifically it is being sought on and how this feedback will be utilised etc. If there are existing regulations, legislation or policy that apply that will limit the community's influence this should be clearly stated.
Engagement Choice	Utilising a variety of engagement methods will ensure a diversity of participants and maximise participation rates i.e. some people prefer to face to face engagement through a workshop while others prefer online engagement or written submissions.
Appropriate timelines	Often the development of a community plan has timeframes set by the local government processes and funding arrangements. However, engagement needs to consider the meetings of community groups the scheduling of community events or the availability of key people. This means there needs to be flexibility in timeframes and some engagement activities need to happen before others.
Continuity and follow up	An often overlooked aspect of engagement is follow up and feedback to stakeholders. It is important to provide feedback about community input to the engagement topic and to keep people informed about the engagement topic.

ENGAGEMENT LEVELS

In developing this Strategy, the Shire has considered national and international best practice in public participation and community engagement. The International Association for Public Participation (IAP2) is recognised as an international leader in this field and its Spectrum of Public Participation is commonly used as a basis for local government community engagement models. The Spectrum describes five different levels of engagement (Inform, Consult, Involve, Partner for Collaboration, Empower for Control), and the type of obligations those managing the participation process have towards the public, see table below.



Inform	Consult	Involve	Partner for Collaboration	Empower for control
Public Participation objective				
To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solution.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	To place final decision making in the hands of the public. Suitable for setting up community group that will operate independently.
Obligations to the Public				
To keep the public informed	To keep the public informed, listened to and acknowledge concerns and provide feedback on how public input influenced the decision	To ensure concerns and aspirations of the public are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision	To look to the public for direct advice and innovation in formulating solution and incorporate their advice and recommendations into the decision to the maximum extent possible	To implement what the public decide or handover control to the public to control an initiative.

Methods				
Fact sheets	Public meetings	Workshops	Advisory Committees	Delegated decisions
Websites	Public comment	Polling	Working Groups	Incorporated entities
Advertisements	Surveys			Ballots
Letters	Focus groups			
Publications				
Source - Adapted from the International Association for Public Participation website				

Using the Spectrum of Public participation as a basis, the Shire has modified the levels of engagement to suit the roles and responsibilities of local government and defined four engagement levels: Inform, Consult, Involve and Collaborate. A definition for each of these engagement levels is provided in the Figure below.

Inform (one-way communication)	Providing information to keep the community informed on what the local government is doing and how it will affect them.
Consult (two-way communication)	Usually occurs after a draft of the plan, project or service has been completed or preliminary decision has been made and the community are asked to express their interests, concerns and support for the plan, service and facilities, or other shire related decision.
Involve (two-way communication)	Usually occurs before a draft of the plan, project or service has been completed. Involves engaging the community to participate in generating options and potential solutions that are then used to generate/ draft the plan, project, facility or service.
Collaborate (multi-way communication)	The community directly participates in selecting the best-fit solution that will become the plan, project, facility or service. Generally in the form of working groups or advisory committees and involves communication not just between the community and Council but also amongst stakeholders and community members.

Informing strategies represent the lowest level of engagement with the quality of engagement and the potential influence participants have on the outcomes increasing through the four engagement levels. It should be noted that as the quality of engagement increases, the resources required tends to increase and the number of participants tends to decrease.

Increasing		Decreasing	
Inform		Quality of engagement	
Consult		Influence on outcomes	
Involve		Time commitment	
Collaborate		Resources required	

These four engagement levels can either be used in isolation or in combination depending on the engagement topic, its complexity and likely impact on the community, the outcomes required, and the resources available. Each engagement levels will be discussed in further detail in the following sections. Each engagement level has a specific focus, an accompanying commitment or promise to the community and a set of methodologies that are clear, transparent and understandable in order to ensure all community members are able to participate. What level of engagement will be used in what situations is summarised in the Framework below.

Level of Engagement Framework

	Target Audience	Inform	Consult	Involve	Collaborate
Strategic Planning Development of the community vision, Community Plan, Annual Budget	Entire Community	✓	✓		
Policy, Strategy, Plan development Development and review of documents which support the delivery of Council business throughout the Shire	Entire Community	✓	✓		
Site Specific Involves changes to an area, including matters affecting an individual property	Entire Community	✓			
	Affected Stakeholder Groups, Individuals	✓			
Service Planning Development, amendment or improvement of a service provided by the Shire	Entire Community	✓			
	Affected Stakeholder Groups, Individuals	✓			
Area Improvement Includes major projects and infrastructure. Also upgrades to recreational areas, Council buildings and facilities, community assets	Entire Community	✓			
	Affected Stakeholder Groups, Individuals	✓	✓		
On-going Issues On-going issues affecting natural environment, local economy and cultural and social liveability.	Entire Community	✓			
	Interested Individuals	✓			✓

✓ Always

– Sometimes (Depends on objectives, circumstances, available resources etc.)

ENGAGEMENT LEVEL ONE: INFORM

Informing strategies may seem the simplest level of engagement but they are also the most critical. Keeping the community informed about what the Council is doing, the decisions it makes (and why) and how the community can get involved is the utmost priority for the local government. Informing strategies should underpin all of the Shire's community engagement activities and need to reach out to the entire community.

In particular, informing strategies provide the foundation for higher levels of engagement (Consult, Involve, and Collaborate) giving people basic information so they can decide if they wish to participate in further engagement processes.

It is also important to let the community know what is happening in situations where the community will not be engaged as part of the decision making. Keeping the community informed on Council's decision making processes is a key for effective governance and building high levels of trust with the community. Generally most community members are accepting of decisions when they are apprised of all the details surrounding the decision.

Informing strategies should be guided by the Shires Communications Plan which has the following core objectives:

- to align communication with stakeholder needs and expectations;
- to maintain the Shire of Kalamunda brand;
- to maintain current communication costs; and
- to increase the efficiency and effectiveness of communication.

The Communications Plan provides guidance on corporate branding, stakeholder identification, customer relations, public relations, media relations, advertising, online communication and crisis communication. The Communications Plan also includes the Shires Style Guide.

It is important that all informing strategies and communications are accessible to all members of the community, including those with disabilities. This is identified in the Shires Disability Access and Inclusion Policy which has the objective to establish a code of conduct to ensure that the community is accessible for and inclusive of persons with disabilities, their families and carers. Two of the Policy's six outcomes relate to the Shire's communication and engagement activities:

- (Outcome 3) People with disabilities receive information from the relevant public authority in a format that will enable them to access the information as readily as other people are able to access it.
- (Outcome 6) People with disabilities have the same opportunities as other people to participate in any public consultation by the relevant public authority.

The Shires Disability Access & Inclusion Plan (DAIP) 2012–2017 includes strategies for how these outcomes can be achieved including:

- Provide all Shire information and publications in alternative formats upon request.
- Promote the availability of Audio Loop in Council Chambers

Objective

To provide the community with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions being considered by Council, in regards to its services, events, projects and many associated issues, including governance and decision making mechanisms.

Commitment to the Community

The Shire will keep the community informed.

INFORMING STRATEGIES

Informing Strategy 1.0 – Utilise a variety of communication methods and formats

Description
Provide information using a broad range of communication methods and formats to ensure effective and widespread delivery of information.

Approaches	
Media	<p>Continue to provide information through the local community newspapers via the fortnightly advertisement "What's On" which lists events, activities and services undertaken by the Shire.</p> <p>Continue with a range of media releases distributed to local media and if needed, metropolitan media. All media releases are posted on the Shire's website.</p>
Print materials	<p>Continue to publish and distribute posters, leaflets, brochures and fact sheets that inform the community about Shire events, services, projects and proposals.</p>
Website	<p>Maintain the Shire's website: http://www.kalamunda.wa.gov.au as an authoritative, complete and timely source of information on Council's activities, services and facilities.</p> <p>Continue to publish the Shire's printed materials on-line, supplemented by additional information, images, audio and video.</p> <p>Make information resources, wherever possible, available under an open content licence, specifically a Creative Commons Australia licence, to promote the use and dissemination of Shire's materials while retaining the Shire's rights of authorship.</p>
Social Media	<p>Continue to use social media, Facebook and Twitter.</p> <p>Participate in and build social networks to allow the Shire to target its communications better and improve its information provision and promotion.</p>
Email	<p>Improve and promote email newsletter service and allow residents to select topics of interest to them so they are regularly notified.</p>

Actions	
A 1.0.1	Conduct community surveys to analyse, among other things, the community's preferred methods of receiving information.
A 1.0.2	Ensure all communications are compliant with the Shires Communications Plan and Style Guide.
A 1.0.3	Ensure digital communications are part of the corporate culture and are considered a core business function.
A 1.0.4	Continue to implement the recommendations of the Shire of Kalamunda Strategic Communications Plan including encourage and expand the use of websites and social media to enhance community consultation and dissemination of information to the community.

Key Performance Indicators	
KPI 1.0.1	No of formats utilised for each information campaign
KPI 1.0.2	No of materials distributed
KPI 1.0.3	No of people reached for each information campaign
KPI 1.0.4	Diversity of people reached for each information campaign
KPI 1.0.5	Effectiveness of Information Campaign in achieving its objectives.

Informing Strategy 1.1 – Provide information in accessible formats

Description	
Ensure all information provided to the community is in a form accessible to all groups in the community including people with disabilities, people with computer literacy difficulties, young people, the aged; and, people from diverse cultural backgrounds.	

Approaches	
Written Materials	Consider the ease in which written materials can be read by those with disabilities including font size, font weight, spacing, contrast and binding. Alternative formats of written materials may be required.
Audio formats	Audio formats provide an alternative format for people with a vision, intellectual or developmental, or learning disability who are unable to read print.
Translation services	Information may need to be provided in different languages for those who are unable or find it difficult to read materials written in English.

Actions	Responsibility
A 1.1.1 Build in accessible design principles into all of the Shire's information campaigns	Community Care and Public Relations
A 1.1.2 Review the Shire's Style Guide to ensure it includes alternative formats and is cognisant of the Shire's Disability Access and Inclusion Plan.	Community Care and Public Relations

Key Performance Indicators	
KPI 1.1.1	No of accessible formats developed for each information campaign
KPI 1.1.2	No of materials distributed in accessible formats

ENGAGEMENT LEVEL TWO: CONSULT

The consult strategy is the second level of community engagement and the first in which the community is able to provide an input. The most common form of consultation is an advertised comment period but this can also be supplemented by online comment and/ or public displays. It generally takes place after a draft of the plan, project or service has been completed or preliminary decision has been made and the community are then asked to express their interests, concerns and ideas for the plan, service and facilities, or other shire related decision.

Consulting strategies can either be used in isolation or can build upon other engagement strategies. For example, if the Shire in developing a new Plan has a good understanding of the topic and the concerns of the community it may decide to proceed with developing a draft of the Plan and then seek community input and comment on the draft Plan. For more complex topics, or where there is likely to be significant community impact; involving strategies may be used to develop the draft Plan and then consulting strategies are subsequently used to obtain comment on this draft Plan.

Objective

To obtain community feedback on proposals and /or decisions about strategic plans, directions, issues, priorities, services and community projects and improvement plans.

Commitment to the Community

Council will ensure the community is consulted on issues which impact on and or are of concern to the community or to any group within the community in a timely manner.

CONSULTING STRATEGIES

Consulting Strategy 2.0 – Advertised Comment Period

Description
When a project, plan or proposal has been drafted the Shire will make a report to Council recommending that the draft be released for public comment. Council will then approve the draft being released for public comment for a defined period of time. This provides opportunity for stakeholders, community members, community organisations etc to provide written submission detailing their support (or lack of support) suggestions for improvements, ideas and concerns.

Approaches
All items for which the Shire is seeking public comment are made available in a number of ways. These include from the Administration office, libraries and Shire website. When an item is marked for Public Comment it is published in the local papers and also in the news section of the website. This allows people time to view the item and submit their comments. Written comments can either be posted or emailed to the Shire. These submissions are then reviewed and collated and changes may be made to the draft. A final report is then made to Council, summarising the submissions received and detailing any changes. The final draft, along with details of the changes, is made public.

Actions	Responsibility
A 2.0.1 Continue to provide opportunity for public comment through advertised comment periods.	All Service Areas

Key Performance Indicators
KPI 2.0.1 Period advertised
KPI 2.0.2 No of submissions
KPI 2.0.3 No of changes resulting

Consulting Strategy 2.1 – Public Displays

Description	
	Draft projects, plans and proposals that are quite complex in nature or include detailed maps, drawings or models can benefit by going on public display. This provides an opportunity for the community to better view materials such as maps, drawings or models. Public displays are usually used within a public comment period.

Approaches	
Shopfronts	Shopfronts (staffed displays) improve participation by accessing people in busy areas such as the shopping centres and other venues such as the market, festival and other fair days. The community can drop in at their convenience and display materials are provided along with staff to answer questions. Shopfronts have a relaxed atmosphere and can enable kitchen table style discussions.
Open Days	Open days are location specific information displays where staff are available to answer questions.
Unstaffed Displays	Unstaffed displays with supporting background materials may be set up in the Administration Office, libraries, community centres etc...

Actions	Responsibility
A 2.1.1 Increase the use of shopfronts for complex project, plans and proposals that include maps, drawings, models etc.	All Service Areas

Key Performance Indicators	
KPI 2.1.1	No of attendees
KPI 2.1.2	No of materials distributed
KPI 2.1.3	No of submissions resulting
KPI 2.1.4	Level of satisfaction with the outcome of the public displays

Consulting Strategy 2.2 - On-line comment

Description	
Utilise the Shire's website and other online forums to obtain comment on draft projects, plans and proposals.	

Approaches	
Shire's website	Make consultations listed on the Shire's website more convenient to users by incorporating comment forms directly in the web page.
Consultation Specific website	Build consultation-specific websites when appropriate. These are most commonly used when involving strategies are in place.
Social networking	Participate in and build social networks to allow the local government to receive community input from those communities.

Actions	Responsibility
A 2.2.1 Increase the use of the Shire's website and other online forums to obtain comment on draft projects, plans and proposals.	All Service Areas

Key Performance Indicators	
KPI 2.2.1 No of visits	
KPI 2.2.2 No of downloads	
KPI 2.2.3 No of submissions resulting	
KPI 2.2.4 Level of user satisfaction with using on-line comment tools	

ENGAGEMENT LEVEL THREE: INVOLVE

The third level of engagement, Involve, seeks to obtain a higher quality of engagement and is more commonly used in instances where there is likely to be significant impact on the community (or groups within the community), there is a wealth of local knowledge that could be tapped into, and/ or the issue is complex in nature. Involving strategies generally occur before a draft of the plan, project or service has been completed and involves engaging the community to participate in generating options and potential solutions that are then used to develop/ draft the plan, project, facility or service.

Involving strategies can target specific groups and individuals that are likely to be impacted or have an interest in the issue i.e. bushland groups when developing an environmental project or strategy, or user groups of a community facility that is to be upgraded. Involving strategies can also reach out to the broader community to capture a spectrum of ideas and concerns.

Involving strategies include interactive sessions, surveys, focus groups, interviews and online involvement.

Involving strategies are intensive and will have targeted community involvement which may not necessarily always be representative of the broader community. Usually once targeted community engagement has occurred and the output has been drafted it will then be published to canvass broader opinion (Consult).

Objective

To work directly with the community to ensure that community ideas, concerns and aspirations are listened to and understood and community knowledge is harnessed in developing the plan, project, facility or service.

Commitment to the community

To ensure concerns and aspirations of the community are directly reflected in the alternatives and proposals developed and provide feedback on how community input influenced the decision.

INVOLVING STRATEGIES

Involving Strategy 3.0 – Interactive sessions

Description
<p>Interactive sessions such as Community Conversations or Consultative Workshops provide an environment for community and stakeholders to get together and discuss issues and generate ideas and solutions which will form the basis of the Shire's project, plan or proposal.</p> <p>Local government has conducted Interactive sessions on a range of subjects over many years. This method of engagement is very popular and should continue. Attendances have ranged from 50 to over 200 depending on the topic.</p>

Approaches
<p>Community Conversations Residents come together at round tables in a relaxed environment over refreshments and discuss the issue/s at hand. They agree on the agenda at the beginning and each person's ideas are recorded. The ideas from each table are fed back to all at the end. The ideas are collated and analysed and the outcomes are distributed to attendees and to Councillors. Local Government has the benefit of listening to and learning about what people think and then can make decisions taking all ideas into account. All participants are kept informed.</p>
<p>Consultative Workshops Consultative Workshops are open to the community with the aim of briefing interested residents on specific projects and to get their feedback prior to the preparation of plans such as the Local Environment Plan.</p>

Actions	Responsibility
A 3.0.1 Increase the use and exposure of interactive sessions, where sufficient resources are available.	All Service Areas

Key Performance Indicators
KPI 3.0.1 No of Attendees
KPI 3.0.2 Positive feedback (through participant satisfaction forms)
KPI 3.0.3 Outcomes achieved

Involving Strategy 3.1 - Surveys

Description	
Surveys are conducted to determine community opinions and views on a range of topics. Surveys should be well designed so that they are easily understood and to answer specific questions that can contribute to the development of the strategy.	

Approaches	
Major Community Surveys	The Shire has used consultants to conduct major community surveys by telephone approximately every three years. A range of subjects is covered and results benchmarked against other Councils.
Topic specific surveys	Several sections of the Shire conduct user and non-user surveys or questionnaires from time to time, e.g. the Library, Meals on Wheels and Youth Services. Surveys are also conducted regarding particular projects, e.g. the development of the Local Environment Plan and Plans of Management for Open Space.
Online Surveys	Online surveys allow us to have quick access to community opinion and views. It allows the Shire to improve services and gauge resident feedback on how we are doing. These can be done directly on the Shire's website for short surveys or by using online survey tools for longer surveys.

Actions	Responsibility
A 3.1.1 Increase the use and distribution of surveys, where sufficient resources are available.	All Service Areas

Evaluation	
KPI 3.1.1 No of respondents	
KPI 3.1.2 % of returned surveys	
KPI 3.1.3 Outcomes achieved	

Involving Strategy 3.2 - Focus Groups

Description
A focus group is an interview, conducted by a facilitator with a small group of community members. The interview is conducted in an unstructured and natural way where participants are free to give views from any aspect.

Approaches
Attendance at focus groups are usually by invitation targeting specific groups with relevant experience of the subject matter, e.g. Meals on Wheels users and volunteers to discuss food tender. Randomly selected focus groups may also be convened from time to time to allow a wider perspective on specific issues.

Actions	Responsibility
A 3.2.1 Focus Groups should continue to be used in such instances.	All Service Areas
A3.2.2 Facilitation skills training should be provided to staff who are likely to be required to facilitate focus groups.	Human Resources

Evaluation
KPI 3.2.1 No of focus groups conducted
KPI 3.2.2 Participant satisfaction
KPI 3.2.3 Outcomes achieved

Involving Strategy 3.3 - Interviews

Description
An interview is a conversation between two or more people where questions are asked by the interviewer to elicit facts, opinions or ideas from the interviewee. Interviews are a far more personal form of research than questionnaires and allow the interviewer to ask follow up questions. But can be time consuming and resource intensive.

Approaches
From time to time, for example in the development of the plan or a specific service, interviews are conducted particularly with those that may find it difficult to participate in other forms of engagement. This could include in the homes of some residents, such as the frail aged, the house bound, carers etc; and occasionally at schools or at the Youth Development Centre with students with special issues or needs. Interviews may also be used to gain information from 'experts' state government representatives.

Actions	Responsibility
A 3.3.1 Interviews should continue to be used in such instances.	All Service Areas
A3.3.2 Interviewing skills training should be provided to key officers that are likely to be required to undertake interviews.	Human Resources

Key Performance Indicators
KPI 3.3.1 No of interviews conducted
KPI 3.3.2 Participant satisfaction
KPI 3.3.3 Outcomes achieved

Involving Strategy 3.4 - On-line involvement

Description
Engagement can now also occur in online spaces – such as blogs and forums – where two-way communication between the local government and the community is encouraged and nurtured.

Approaches	
Shire's website	Provide opportunity for community members to get involved through the Shire's website by incorporating survey or comment forms directly in the web page.
Consultation specific websites	Build consultation-specific websites when appropriate that provide some or all of: <ul style="list-style-type: none"> background materials; online surveys; and forums where users can post ideas, suggestions or have discussions with other users.
Social networking	Participate in and build social networks to allow the local government to receive community input from those communities. These include Facebook and Twitter.
Other Forums	Maintain a program of 'active listening' or 'continuous consultation' by monitoring mentions on the internet and feeding these conversations to the relevant Council officers. Continue collaborative projects on-line to allow the community to document and share its local knowledge while also participating in other collaborative spaces, such as Wikipedia and OpenStreetMap (an open data map repository).

Actions	Responsibility
A 3.4.1	Hold social media workshops at the Library to promote Council's on-line engagement and give practical support for community participation.
A 3.4.2	Hold workshops for Councillors to encourage their use of blogs and other social media to communicate and converse with the community.

Key Performance Indicators
KPI 3.4.1 No of participants
KPI 3.4.2 Participant satisfaction
KPI 3.4.3 Outcomes achieved

ENGAGEMENT LEVEL FOUR – COLLABORATE

Collaborate is the highest level of engagement and involves the Shire collaborating with community members in selecting the best-fit solution that will become the plan, project, facility or service. Collaboration:

- generally occurs in the form of working groups or advisory committees;
- is either for the duration of the project (working groups) or on-going if issue related (advisory committees);
- can be used in conjunction with inform, consult and involve strategies; and
- involves communication not just between the community and the local government but also amongst stakeholders and community members.

This level of engagement provides participants with the greatest degree of influence over the outcomes, although the final decision remains with the Council. Only a limited number of individuals are able to be involved, these participants may be interested members of the community or may represent specific stakeholder groups. Participants have a responsibility to:

- Commit sufficient time to the process;
- Represent the interests of other people including those who might be less vocal or harder to reach;
- Choose the best-fit solution that meets the needs of all people with an interest or likely to be affected including those from minority groups; and
- Keep people informed on the progress of the process.

It is essential to the balanced operation of any collaborative group that membership is reflective of all views and is regularly refreshed and does not become dominated by strongly held thoughts of a small group of residents.

It is also important that collaborative groups remain relevant and provide a strategic contribution to the planning and development of the Shire's services, projects, plans and proposals. The Shire should review the relevance and contribution of collaborative groups periodically and work with the members of collaborative groups to ensure their participation is providing maximum benefit (both to the Shire and participants). The Shire currently has a number of management or advisory committees, which support the management of specific reserves and facilities. The main issues dealt with by these committees relate to building and field maintenance enquiries with some information exchange occurring. It is possible that these committees could be managed in different ways that may be more convenient for user

groups, reduce administration and double-handling of enquiries, and create new partnerships/joint initiatives through cross-pollination of user groups.

Objective

To partner with the community in each aspect of the decision including the development of alternatives and the identification of the preferred solution.

Commitment to the Community

To look to the community for advice and innovation in formulating solutions and to incorporate their advice and recommendations into the decision to the maximum extent possible.

COLLABORATING STRATEGIES

Collaborating Strategy 4.0 – Advisory/ Management Committees

Description	
Management and Advisory Committees are established by Council to provide ongoing input into particular issues.	
Membership of Advisory Committees is by invitation of the Council and expressions of interest are generally advertised in the media and on the web.	
Advisory Committees have terms of reference which include:	
<ul style="list-style-type: none"> ▪ Role of the group ▪ Membership ▪ Meeting times – usually up to three times per annum at time of day to suit members ▪ Review periods – usually annually in September ▪ Meeting procedures including Chair and Deputy Chair, Disclosure of any Non Pecuniary or Pecuniary Interests, adherence to Code of Conduct for such groups. ▪ Minutes and any associated proposals or suggestions to be submitted to Council. 	

Approaches
<p>There are currently three Management Committees and six Advisory Committees that relate to recreation and facility management:</p> <ul style="list-style-type: none"> • Ray Owen Sports Centre Management Committee • Kalamunda Community Theatre & Performing Arts Centre Management Committee • Lesmurdie School Community Library Management Committee • Scott Reserve Advisory Committee • Hartfield Park Advisory Committee • Kostera Oval Advisory Committee • Gooseberry Hill Hall Advisory Committee • Falls Farm Advisory Committee • Jack Healey Centre Advisory Committee <p>There are also three Advisory Committees that are issue related:</p> <p>Disability Access and Inclusion Advisory Committee - comprises of community members with a disability, people working in the disability field, elected members and relevant staff who work together to promote the wellbeing and sense of belonging of people with disabilities residing, working in or visiting Kalamunda.</p> <p>Community Environment and Sustainability Advisory Committee - provides advice to the Shire on environmental and sustainable matters and assists in promoting environmental awareness and improving policies through a diverse range of projects and initiatives aimed at promoting social, economic and environmental benefits.</p> <p>Bush Fire Advisory Committee - formulates for Council's consideration, recommendations on policy and matters relating to bush fire prevention, control and extinguishment in the Shire of Kalamunda.</p>

Actions	Responsibility
A 4.0.1 Review all existing management and advisory committees to determine their effectiveness and identify whether there is a need for an improved structure and purpose.	Community Development

Key Performance Indicators
KPI 4.0.1 Attendance rates
KPI 4.0.2 No of recommendations to Council
KPI 4.0.3 No of recommendations adopted
KPI 4.0.4 Quality of advice received
KPI 4.0.5 Community satisfaction in relation to these areas (i.e. sporting clubs, environment etc)

Collaborating Strategy 4.1 – Working Groups

Description	
	Council may establish Working Groups from time to time to study and report on a specific problem or project and make recommendations based on its findings. Working groups are generally only established for major projects.

Approaches	
	The composition of each Working Group is determined by Council together with specific terms of reference and reporting mechanisms. These Groups are "sunset" groups which cease to function once Council is satisfied their work is complete. An example is the successful Bicycle Working Group which was responsible for the development of the Bicycle Strategy. It comprised a Councillor, two staff and three community representatives and reported through the Traffic Committee.

Actions		Responsibility
A 4.1.1	To continue to establish working groups when required	All Service Areas
A 4.1.2	Ensure that a set of terms of reference are developed to ensure the working group has a defined scope and can be appropriately governed.	Governance

Evaluation	
KPI 4.1.1	No of Working Groups
KPI 4.1.2	No of Reports to Councils
KPI 4.1.3	Completion of stated objectives

IMPLEMENTATION

Community engagement techniques will vary depending on who is being consulted and the nature and complexity of the issue that the local government is consulting about.

Engagement strategies can take into account the primary stakeholders as well as the broad community. Where appropriate, reports to Council will state the methods of engagement to be used with subsequent reports to Council including an evaluation of the efficacy of the consultation processes. The purpose of each engagement process will be conveyed clearly.

This will include:

- what the consultation is to achieve;
- background information as appropriate; and
- the role of local government and the community.

Available resources will also determine the type of consultation techniques to be utilised i.e. the timeframe available for consultation, the funds available, the staffing resource capacity etc. It should be noted that budget for community engagement will be allocated within each projects budgets. Budget for skills development will be allocated through the training budget.

An implementation work sheet has been developed that will assist staff in developing their community engagement projects and is included in Tools for Community Engagement.

Analysis and Interpretation

Once the engagement is complete the next important step is to analyse and interpret the data and information collected. Analysing and interpreting the data is critical to ensuring community engagement processes are effective and meaningful. In particular, large scale engagements can generate a lot of information which can be wasted if it is not transferred into a practical format. How the information is analysed will depend on the type of data obtained, quantitative or qualitative.

- *Quantitative data* - Quantitative data results from close-ended questions where respondents can only answer in a particular way i.e. yes/no, always/usually/sometimes/never. Quantitative data is easy to analyse and present and can help provide a definitive answer to a question i.e. do you support this proposal, yes or no? However it doesn't offer any additional insight into 'why' people do or don't support the proposal or provide any alternatives.

- **Qualitative data** - Qualitative data results from open-ended questions where respondents are free to write/speak the answers in their own words i.e. How would you like to see this proposal improved? Qualitative data is more time-consuming and difficult to analyse and often has a lower response rate. It can however generate new ideas or alternatives and can provide a greater understanding of community sentiment.

Often a combination of both quantitative and qualitative data is sought to achieve the best outcomes. Quantitative and data are analysed in different ways.

- **Quantitative analysis** - As a first step all data (including any demographic data) should be coded and entered into Excel. The percentage responses to each question can then be calculated and presented in formats such as graphs and charts. Further analysis can be conducted by segmenting the responses into groups based on demographic data (or other identifying responses) i.e. you can analyse the data based on age, gender, users or non-users of a facility etc.
- **Qualitative Analysis** – Responses to open-ended questions are often grouped into similar responses to determine: what the most common responses are i.e. for the question *'how can this service be improved?'* responses may be grouped like this *longer opening hours (21 responses), increased staff (18 responses), more information (12 responses), lower cost (11 responses) etc...*
- **Weighting comments** – Generally all respondents are weighted equally. However special consideration may be given to people or groups that have specific experience or expertise with the matter that is being engaged on. For example when consulting on the upgrade of a recreational facility, disabled users of the facility may be given extra consideration even though they may only represent a small percentage of the respondents.

Feedback and Evaluation

Feedback and evaluation are integral to the implementation of community engagement activities. There are two types of feedback; community level and participant level feedback. Community level feedback is the most common and involves informing the broader community about the progress and outcomes of engagement. When higher level engagement strategies are used (Involve, Collaborate) it may be appropriate to provide feedback to individual participants. In order to do this, participants will need to be given opportunity to provide their contact details (on a volunteer basis) during the engagement process. Participant level feedback is likely to increase participant satisfaction, demonstrate

that their opinions have been listened to and encourage them to participate in future engagements.

Evaluation of community engagement processes will ensure that the engagement has been effective and identify ways future engagement processes can be improved. The type and extent of evaluation that can be conducted will be dependent on the available resources and the nature of the engagement. To be effective the method of evaluation should be determined in the early stages as part of the engagements design. Five different evaluation types have been identified.

- *Outputs* – The most basic form of evaluation and simply records the number of outputs delivered as part of the engagement including number of workshops, media releases, brochures distributed etc.
- *Participation rates* – Determines the level of participation in the engagement such as number of downloads, workshop attendees, surveys returned etc.
- *Participant information* – Assesses the diversity of participants through the collection of demographic information.
- *Participant feedback* – Obtains feedback from participants to evaluate and improve the engagement process including participant satisfaction and suggestions for improvement.
- *Staff feedback* - Obtains feedback from staff to evaluate and improve the engagement process including suggestions for improvement.
- *Outcomes* – Determines the 'impact' the engagement had on the service, project, plan or proposal i.e. number of suggestions implemented or changes made.

Building Capacity

Effective community engagement requires skilled and trained staff. Specific skills required include presentation, facilitation, negotiation, conflict management, survey design and analysis, written and verbal communication. Often community engagement activities are outsourced to consultants. Building capacity within the Shire to undertake these activities rather than outsourcing will have a number of benefits including:

- cost-effectiveness;
- building relationships between staff and community;
- make the engagement more credible;
- staff have better local knowledge than consultants; and
- it will empower and improve the skills of staff.

Capacity should be built through training, mentoring and experience. Specifically the below actions should be undertaken:

- Undertake a skills audit of the Shire to determine current assets and gaps;
- Undertake a review of what engagement activities are being outsourced to consultants; and
- Determine what training and mentoring is needed for staff to be able to undertake more of those engagement activities and include in the Shires Workforce Strategy and human resources training program.

Tools for Community Engagement



COMMUNITY ENGAGEMENT IMPLEMENTATION WORKSHEET

Project Management	
Name of Project	
Aim of Project	
What are the likely impacts of the project?	
Who do you need to engage with?	<i>(Community groups, target groups, stakeholders, individuals)?</i>
Objectives of the community engagement	<i>(What do we need to find out?)</i>
Reports to Council	<i>(When, purpose?)</i>

Please answer the below questions to determine what level of engagement is required.	
Do you need to let the community know about the project?	<div>No No engagement is required</div> <div>Yes Inform</div>
Do you need community input to help develop the draft project, proposal or plan?	<div>No Consider other strategies</div> <div>Yes Involve</div>
Do you need to get community comment after the draft project, plan or proposal has been developed?	<div>No Consider other strategies</div> <div>Yes Consult</div>
Do you need consistent community input at all	<div>No Consider other strategies</div>

stages of the project or for an on-going issue?	Yes Collaborate
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Fill in the below details outlining your community engagement strategies.			
Inform		Details	
Communication methods	Media	Yes/No	Media releases, local papers etc
	Print materials	Yes/No	Posters, brochures, letters etc., Content, distribution etc..
	Website	Yes/No	News article, dedicated web page, etc
	Social Media	Yes/No	Facebook, twitter, Google+1
	Email	Yes/No	Email newsletter, content, timing etc...
Accessibility	Written Materials	Yes/No	Formatting, Font, Contrast, Binding etc
	Audio formats	Yes/No	
	Translation services	Yes/No	Languages
Consult		Details	
Advertised Comment	Yes/No	Approval from Council, length of comment period etc...	
Public Displays	Yes/No	When, where, materials required, staffing required etc..	

Online Comment	Yes/No	<i>When, when??</i>
Involve	Details	
Interactive sessions	Yes/No	<i>Venue, scheduling, promotion, attendance, refreshments, facilitation, accessibility etc...</i>
Surveys	Yes/No	<i>Knowledge required, distribution, analysis etc...</i>
Focus Groups	Yes/No	<i>Knowledge required, target groups, facilitation, analysis etc...</i>
Interviews	Yes/No	<i>Knowledge required interviewer, interviewees, location etc...</i>
Online Interaction	Yes/No	<i>Use existing websites/ forums etc. establish new website?</i>
Collaborate	Details	
Advisory Committee	Yes/No	<i>Utilise existing committee? Establish new Committee?</i>
Working Group	Yes/No	<i>Objectives, membership, Council approval, duration?</i>

Analysis		
Quantitative Analysis	Yes/no	Details
Qualitative Analysis	Yes/no	Details
Weighting Comments	Any respondents or groups that should be given special consideration?	

Complete below to outline what sort of feedback will be provided to participants		
Community level feedback		
Report to Council	Yes/No	Detail the information to be provided
Media	Yes/No	Detail the information to be provided
Website	Yes/No	Detail the information to be provided
Participant level feedback		
<i>(Will need to have collected participant contact information)</i>		
Email	Yes/No	Detail the information to be provided
Posted	Yes/No	Detail the information to be provided

Evaluation Type	Details
Outputs	Yes/No <i>No of brochures distributed, No of news articles, No of workshops held etc...</i>
Participation rates	Yes/No <i>No of surveys returned, No of attendees, No of downloads etc</i>
Participant info	Yes/No <i>Demographic info, participant satisfaction, suggestions for improvement etc</i>
Outcome based	Yes/No <i>No of ideas generated, no of changes as result of engagement etc...</i>

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.1 Nil.

11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE

12.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

12.1 Nil.

**13.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY
DECISION**

14.0 MEETING CLOSED TO THE PUBLIC

15.0 CLOSURE