

Corporate & Community Services Committee Meeting

Agenda for Monday 18 August 2014



**shire of
kalamunda**

NOTICE OF MEETING CORPORATE & COMMUNITY SERVICES COMMITTEE

Dear Councillors

Notice is hereby given that the next meeting of the Corporate & Community Services Committee will be held in the Council Chambers, Administration Centre, 2 Railway Road, Kalamunda on **Monday 18 August 2014 at 6.30pm**.

Dinner will be served prior to the meeting, at 5.30pm.

Rhonda Hardy
Chief Executive Officer
13 August 2014

Our Vision and Our Values

Our Vision

The Shire will have a diversity of lifestyle and people. It will take pride in caring for the natural, social, cultural and built environments and provide opportunities for people of all ages.

Our Core Values

Service – We deliver excellent service by actively engaging and listening to each other.

Respect – We trust and respect each other by valuing our difference, communicating openly and showing integrity in all we do.

Diversity – We challenge ourselves by keeping our minds open and looking for all possibilities and opportunities.

Ethics – We provide honest, open, equitable and responsive leadership by demonstrating high standards of ethical behavior.

Our Aspirational Values

Prosperity – We will ensure our Shire has a robust economy through a mixture of industrial and commercial development.

Harmony – We will retain our natural assets in balance with our built environment.

Courage – We take risks that are calculated to lead us to a bold new future.

Creativity – We create and innovate to improve all we do.



INFORMATION FOR THE PUBLIC ATTENDING COMMITTEE OR COUNCIL MEETINGS

Welcome to this evening's meeting. The following information is provided on the meeting and matters which may affect members of the public.

If you have any queries related to procedural matters, please contact a member of staff.

Council Chambers – Seating Layout



Standing Committee Meetings – Procedures

1. Standing Committees are open to the public, except for Confidential Items listed on the Agenda.
2. Shire of Kalamunda Standing Committees have a membership of all 12 Councillors.
3. Unless otherwise advised a Standing Committee makes recommendations only to the next scheduled Ordinary Council Meeting.
4. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a Shire Staff Member.
5. Members of the public are able to ask questions at a Standing Committee Meeting during Public Question Time. The questions should be related to the purposes of the Standing Committee.
6. Members of the public wishing to make a comment on any Agenda item may request to do so by advising staff prior to commencement of the Standing Committee Meeting.
7. Comment from members of the public on any item of the Agenda is usually limited to three minutes and should address the Recommendations at the conclusion of the report.
8. To facilitate the smooth running of the meeting, silence is to be observed in the public gallery at all times except for Public Question Time.
9. All other arrangements are in general accordance with Council's Standing Orders, the Policies and decision of person chairing the Committee Meeting.

Emergency Procedures

Please view the position of the Exits, Fire Extinguishers and Outdoor Assembly Area as displayed on the wall of Council Chambers.

In case of an emergency follow the instructions given by Council Personnel.

We ask that you do not move your vehicle as this could potentially block access for emergency services vehicles.

Please remain at the assembly point until advised it is safe to leave.

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AGENDA

1.0 OFFICIAL OPENING

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers will be summarised.

4.0 PETITIONS/DEPUTATIONS

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- 5.1 That the Minutes of the Corporate & Community Services Committee Meeting held on 21 July 2014, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved:

Seconded:

Vote:

Statement by Presiding Member

"On the basis of the above Motion, I now sign the minutes as a true and accurate record of the meeting of 21 July 2014".

6.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

8.0 DISCLOSURE OF INTERESTS

8.1 Disclosure of Financial and Proximity Interests

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

8.2 Disclosure of Interest Affecting Impartiality

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

9.0 REPORTS TO COUNCIL

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

26. Debtors and Creditors Report for the Period Ended 31 July 2014

Previous Items	N/A
Responsible Officer	Director Corporate Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Creditors Payment Listing for the month of July 2014
Attachment 2	Summary of Debtors for the month of July 2014
Attachment 3	Summary of Creditors for the month of July 2014

PURPOSE

1. To receive the monthly report on creditors payment listings for the month of July 2014 (Attachment 1).
2. To receive the monthly report on debtors and creditors (Attachments 2 and 3).

BACKGROUND

3. Council has requested reports detailing outstanding debtors and creditors on a monthly basis.

DETAILS

4. Invoices over 30 days total \$163,069.89, debts of significance are:
 - Discovery Parks - \$81,920.00, waste charges;
 - Forrestfield United Soccer Club- \$5,923.97, loan 214;
 - Kalamunda Canning Rugby League - \$3,563.64, reserve hire/expenses;
 - Kalamunda District Hockey - \$6,084.00, reserve hire/expenses;
 - Water Corporation - \$14,850.00, hydrological study and;
 - Zig Zag Café - \$6,490.81, lease/expenses.
5. Invoices over 60 days total \$556,554.75, debts of significance are:
 - Blue Manta - \$90,431.55, developer contribution
 - Matt Stuart - \$165,000.00, developer contribution
 - Velo Zupanovich - \$299,590.50, developer contribution

6. Invoices over 90 days total \$41,742.53, debts of significance are:

- Kalamunda Chamber of Commerce - \$5,610.00, annual rent;
- Kalamunda Cricket Club - \$4,775.19, operating expense and;
- Lesmurdie Tennis Club - \$24,000.00, contribution to extension.

Creditors

7. Payments totalling \$3,439,392.06 were made during the month of July 2014. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14 day terms.

8. Significant Municipal payments made in the month were:

Supplier	Purpose	\$
Australian Tax Office	PAYG payments	310,263.81
DMC Cleaning	Cleaning of various Shire buildings	52,540.16
Eastern Metropolitan Regional Council	Domestic/Waste Charges and disposal fees	329,184.73
Western Power	1 st Tranche – Haynes St – Undergrounding of Power	499,770.00
Perth Waste Pty Ltd	Weekly collection and disposal of waste services	198,351.67
IT Vision	Annual licence – IT Software System	82,781.70
McKay Earthmoving	Provision of plant hire and operators – various locations	28,275.39
Synergy	Power charges	162,625.85
WA Local Government Superannuation Plan	Superannuation contributions	176,129.48
West Australian Treasury Corporation	Loan Repayment Instalments – Loan Nos 220, 222, 226, 221	175,843.86

9. These payments total \$2,020,266.65 and represent 58.7% of all payments for the month.

Trust Account Payments

10. The Trust Accounts maintained by the Shire relate to the following types:

- CELL 9 Trust
- POS Trust
- BCITF Levy
- Building Licence Levy
- Unclaimed Monies

11. The following payments were made from the Trust Accounts in the month of July 2014.

Cell 9 Trust		Amount (\$)
Date	Description	
8/7/2014	Scanlan Surveys Pty Ltd – Subdivision Hale Rd, Wattle Gove DP 401556	4,712.00
10/7/2014	Shire of Kalamunda – Private works – Arthur/Hale Rd Intersection – Design & Survey	93,114.12
22/7/2014	McLeods – Advice Amalgamation of Living Stream – Cell 9, Wattle Grove	61.22
22/7/2014	McLeods – Advice – Road widening and road extension – Hale Rd & Arthur Rd, Wattle Grove	108.68
Forrestfield Industrial Area		Amount (\$)
Date	Description	
3/7/2014	Shire of Kalamunda – Project Management Fees – May 2014	2,043.25
BCITF Levy		Amount (\$)
Date	Description	
1/7/2014	Building & Construction Levies – June 2014	24,287.97
Unclaimed Monies		Amount (\$)
Date	Description	
10/7/2014	Mary Anne Gilbert – Unclaimed monies located for an infringement	200.00

STATUTORY AND LEGAL CONSIDERATIONS

12. In accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)* a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented in the manner required as per the Regulation.

POLICY CONSIDERATIONS

13. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

14. Nil.

FINANCIAL CONSIDERATIONS

15. Nil.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

16. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 - To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

SUSTAINABILITY

Social Implications

17. Nil.

Economic Implications

18. Nil.

Environmental Implications

19. Nil.

RISK MANAGEMENT CONSIDERATIONS

Debtors

20.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire is exposed to the potential risk of the debtor failing to make payments which it is obligated to do. This will result in the disruption of cash flows and increased collection costs. The loss may be complete or partial and can arise in a number of circumstances.	Possible	Minor	Medium	Ensure debt collections is rigorously managed.

Creditors

21.	Risk	Likelihood	Consequence	Rating	Action/Strategy
	If the Shire defaults on payment to a creditor, the Shire runs the risk of an adverse credit record resulting in potential future disruptions on cash flows and ability to obtain credit.	Unlikely	Minor	Low	Ensure all disputes are resolved in a timely manner.

OFFICER COMMENT

22. Nil.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 26/2014)

That Council:

1. Receives the list of payments made from the Municipal Accounts in July 2014 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
2. Receives the list of payments made from the Trust Accounts in July 2014 as noted in point 11 above in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
3. Receives the outstanding debtors (Attachment 2) and creditors (Attachment 3) reports for the month of July 2014.

Moved:

Seconded:

Vote:

Attachment 1

Chq/EFT	Date	Name	Description	Amount
730	30/06/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 226 FIXED COMPONENT	43212.09
731	02/07/2014	AUSTRALIAN TAXATION OFFICE	TAXATION	131797.19
732	02/07/2014	AUSTRALIAN TAXATION OFFICE	TAXATION	23790.00
733	04/07/2014	LES MILLS AUSTRALIA	MONTHLY LICENCE FEE	1000.54
734	07/07/2014	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS PURCHASES HACC ACTIVITY OFFICER - \$2284.72 LIBRARY SERVICES TEAM LEADER - \$2754.43 HACC ACTIVITY OFFICER - \$493.05 HEALTHY COMMUNITIES TEAM LEADER - \$5.00 FUNCTIONS CO-ORDINATOR - \$3075.25 CO-ORDINATOR PROCUREMENT - \$3643.69 HACC ACTIVITY OFFICER - \$1981.27 MANAGER HR - \$7782.30 DAY CENTRE CO-ORDINATOR - \$1118.90	23138.61
735	09/07/2014	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	504.37
736	16/07/2014	AUSTRALIAN TAXATION OFFICE	TAXATION	154676.62
737	17/07/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 220 FIXED COMPONENT	1295.59
738	17/07/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 221 FIXED COMPONENT	97241.70
739	17/07/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 222 FIXED COMPONENT	34094.48
EFT37322	30/06/2014	DAVID MOORE ARTIST	SALE OF ARTWORK - INERTIA EXHIBITION	8074.50
EFT37323	03/07/2014	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 30 JUNE 2014	4666.57
EFT37324	03/07/2014	SHAWSETT TRAINING PTY LTD	TRAINING COURSES FOR KALAMUNDA BUSH FIRE BRIGADE	3760.00
EFT37325	03/07/2014	JB HI-FI MIDLAND	VARIOUS ELECTRICAL SUPPLIES	583.00
EFT37326	03/07/2014	1ST FORRESTFIELD SCOUT GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	70.00

Chq/EFT	Date	Name	Description	Amount
EFT37327	03/07/2014	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS / FORRESTFIELD BOWLS CLUB DOOR REPAIR	5585.80
EFT37328	03/07/2014	CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEES	211.26
EFT37329	03/07/2014	SCHIAVELLO (WA) PTY LTD	OFFICE SUPPLIES	1072.50
EFT37330	03/07/2014	AUSTRALIAN TRAINING MANAGEMENT	REGISTRATION FOR STAFF TO ATTEND GAS TESTING ATMOSPHERES	1500.00
EFT37331	03/07/2014	ROLAND BARTHOLOMEUSZ	BUILDING APPLICATION FEE REFUND	40.50
EFT37332	03/07/2014	LESCHEN JOY WATSON	TRAVEL COMMUNITY VISITORS SCHEME REFUND	24.00
EFT37333	03/07/2014	MARIA PERKINS	TRAVEL COMMUNITY VISITORS SCHEME REFUND	22.50
EFT37334	03/07/2014	IRIS JONES	KEY BOND REFUND	50.00
EFT37335	03/07/2014	DAPHNE LEMKE	TRAVEL COMMUNITY VISITORS SCHEME REFUND	22.50
EFT37336	03/07/2014	ANDREW CODE	TRAVEL COMMUNITY VISITORS SCHEME REFUND	22.50
EFT37337	03/07/2014	ANDREA GABRIEL	KEY BOND REFUND	50.00
EFT37338	03/07/2014	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	86055.29
EFT37339	03/07/2014	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	774.00
EFT37340	03/07/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	478.07
EFT37341	03/07/2014	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1960.22
EFT37342	03/07/2014	GULLY VIEWS NEWSAGENCY	SUBSCRIPTIONS & NEWSPAPERS FOR VARIOUS LOCATIONS	487.01
EFT37343	03/07/2014	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	669.76
EFT37344	03/07/2014	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	626.63
EFT37345	03/07/2014	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	1481.74
EFT37346	03/07/2014	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	127.42
EFT37347	03/07/2014	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	17550.39
EFT37348	03/07/2014	DOMUS NURSERY	GARDEN SUPPLIES FOR VARIOUS LOCATIONS	1542.36
EFT37349	03/07/2014	FASTA COURIERS	COURIER FEES	226.56
EFT37350	03/07/2014	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	1091.53

Chq/EFT	Date	Name	Description	Amount
EFT37351	03/07/2014	FORRESTFIELD MOWER CENTRE	SUPPLY OF HARDWARE / PLANT PARTS	770.00
EFT37352	03/07/2014	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	520.95
EFT37353	03/07/2014	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1038.80
EFT37354	03/07/2014	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS AS PER TENDER	13331.50
EFT37355	03/07/2014	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	1125.30
EFT37356	03/07/2014	DEPARTMENT OF PREMIER & CABINET - STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	136.00
EFT37357	03/07/2014	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS SHIRE BUILDINGS	211.88
EFT37358	03/07/2014	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	3895.23
EFT37359	03/07/2014	KALAMUNDA STATE EMERGENCY SERVICE	REIMBURSEMENT - GOODS AND SERVICES	2909.30
EFT37360	03/07/2014	HILL TOP TROPHIES (MILPRO WA)	SUPPLY OF NAME BADGES	47.85
EFT37361	03/07/2014	BRICK CONCEPTS	CROSSOVER MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	6594.50
EFT37362	03/07/2014	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	1195.04
EFT37363	03/07/2014	WA LOCAL GOVERNMENT ASSOCIATION (ADVERTISING)	ADVERTISING FOR VARIOUS JOBS / EVENTS	2320.75
EFT37364	03/07/2014	LESMURDIE SENIOR HIGH SCHOOL	CONTRIBUTION TOWARDS LESMURDIE COMMUNITY LIBRARY COSTS AS PER CONTRACT	5422.59
EFT37365	03/07/2014	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	4101.49
EFT37366	03/07/2014	STAFF LINK PERSONNEL PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	3133.90
EFT37367	03/07/2014	AUSTRALIAN MAYORAL AVIATION COUNCIL	RENEWAL OF MEMBERSHIP - 01 JULY 2014 - 30 JUNE 2015	3300.00
EFT37368	03/07/2014	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	MISCELLANEOUS PAYMENT THROUGH ZIG ZAG CULTURAL CENTRE	110.00
EFT37369	03/07/2014	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	170.68

Chq/EFT	Date	Name	Description	Amount
EFT37370	03/07/2014	CONTENT LIVING PTY LTD	FOOTPATH DEPOSITS REFUND	700.00
EFT37371	03/07/2014	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT COSTS FOR VOLUNTEER BUSHFIRE BRIGADE	3608.36
EFT37372	03/07/2014	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	665.00
EFT37373	03/07/2014	ASHMY PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT37374	03/07/2014	WOODLUPINE SENIORS COFFEE LOUNGE	HALL BOND REFUND	500.00
EFT37375	03/07/2014	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	120.80
EFT37376	03/07/2014	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	9233.80
EFT37377	03/07/2014	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENTS	75.00
EFT37378	03/07/2014	KALAMUNDA & DISTRICTS BASKETBALL ASSOCIATION INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	220.00
EFT37379	03/07/2014	GRASSTREES AUSTRALIA	GARDEN AND VERGE SUPPLIES	200.00
EFT37380	03/07/2014	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	50% COST SHARING FOR THE COMMUNITY FIRE MANAGER - 27/12/13 - 27/03/14	19492.18
EFT37381	03/07/2014	GHD PTY LTD	FINAL PAYMENT TO COMPLETE HALE/ARTHUR ROUNDABOUT PROJECT	18179.98
EFT37382	03/07/2014	C Y BOBCATS	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	770.00
EFT37383	03/07/2014	LANEWAY CONSTRUCTION	FINAL PAYMENT - CONSTRUCTION OF A UNIVERSAL ACCESS COMPLIANT TOILET FACILITY AT BILL SHAW RESERVE	26795.07
EFT37384	03/07/2014	PARKS AND LEISURE AUSTRALIA	REGISTRATION FOR STAFF TO ATTEND PLA WA STATE CONFERENCE	792.00
EFT37385	03/07/2014	UHY HAINES NORTON	AUDIT SERVICES FOR THE YEAR ENDING 30/06/2014	16656.29
EFT37386	03/07/2014	LIONS CLUB OF LESMURDIE (INC)	SAUSAGE SIZZLE FOR PLANTS FOR RESIDENTS 2014	250.00
EFT37387	03/07/2014	TRILOGY SERVICING PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS / ADMINISTRATION CENTRE	3258.13
EFT37388	03/07/2014	A KAPPELLA MUNDA CHOIR	HALL AND KEY BOND REFUND	550.00

Chq/EFT	Date	Name	Description	Amount
EFT37389	03/07/2014	CHRISTOPHER & KATHRYN DRURY	REFUND BUILDING SERVICES LEVY REFUND	10.00
EFT37390	03/07/2014	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS AS PER TENDER	20713.00
EFT37391	03/07/2014	BIG W (AR W1.C3.U.07)	LIBRARY SUPPLIES	497.74
EFT37392	03/07/2014	DUN & BRADSTREET (AUSTRALIA) PTY LTD	DEBT COLLECTION FEES FOR RATES	12567.50
EFT37393	03/07/2014	DIEBACK TREATMENT SERVICES	DIEBACK TREATMENT SERVICES	7705.00
EFT37394	03/07/2014	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	3274.70
EFT37395	03/07/2014	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT37396	03/07/2014	ATI-MIRAGE TRAINING SOLUTIONS	REGISTRATION FOR STAFF TO ATTEND VARIOUS COURSES	986.97
EFT37397	03/07/2014	BOLDSILK HOLDINGS PTY LTD C/- GREG ROWE AND ASSOCIATES	MAINTENANCE BOND REFUND FOR 2 LOCATIONS	14272.68
EFT37398	03/07/2014	SIGN-A -RAMA	SIGNAGE SUPPLIES	528.00
EFT37399	03/07/2014	WOOLWORTHS LIMITED	GROCERY SUPPLIES	48.72
EFT37400	03/07/2014	HILLS GAS SUPPLY	SUPPLY OF BOTTLED GAS FOR VARIOUS LOCATIONS	110.00
EFT37401	03/07/2014	KERB - FIX	KERB REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	1271.60
EFT37402	03/07/2014	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	1034.30
EFT37403	03/07/2014	GREAT AUSSIE PATIOS	PLANNING APPLICATION FEE REFUND	147.00
EFT37404	03/07/2014	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS AS PER TENDER	3382.50
EFT37405	03/07/2014	CASTLEDINE & CASTLEDINE DESIGNERS	DESIGN WORK AND LAYOUT FOR PRINTING OF FILM LOCATION BROCHURE	1705.00
EFT37406	03/07/2014	ALLAN DAVIES & TREVOR CHUDLEIGH ARCHITECTS	ARCHITECTURAL SERVICES FOR AMENITIES BUILDING AT RAYMOND ROAD WALLISTON	330.00
EFT37407	03/07/2014	DEBORAH CORK	TRAVEL COMMUNITY VISITORS SCHEME REFUND	52.50
EFT37408	03/07/2014	MARCUS & JULIE VARIAN	CROSSOVER CONTRIBUTION	385.00
EFT37409	03/07/2014	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	925.01

Chq/EFT	Date	Name	Description	Amount
EFT37410		EFT PAYMENT CANCELLED		
EFT37411	03/07/2014	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	161.00
EFT37412	03/07/2014	PERTH REGION NRM (NATURAL RESOURCE MANAGEMENT)	REGISTRATION FOR STAFF TO ATTEND YOUR WAY - OUR WAY COURSE	120.00
EFT37413	03/07/2014	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT37414	03/07/2014	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	257.48
EFT37415	03/07/2014	TRACEY ROYAL	FOOTPATH DEPOSIT REFUND	1000.00
EFT37416	03/07/2014	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	73.93
EFT37417	03/07/2014	PRIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	205.94
EFT37418	03/07/2014	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	37.90
EFT37419	03/07/2014	BRIKMAKERS	SUPPLY OF PAVING BLOCKS	3196.21
EFT37420	03/07/2014	KELLY ARCARO	BUILDING SERVICE LEVY REFUND	10.00
EFT37421	03/07/2014	PH CONCRETE (WA) PTY LTD	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS AS PER TENDER	31668.78
EFT37422	03/07/2014	JORGE'S CONTRACTING SERVICES	CLEANING SERVICES AT PETER ANDERTON CENTRE	2412.85
EFT37423	03/07/2014	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	297.00
EFT37424	03/07/2014	EASTERN SUBURBS CHRISTADELPHIAN ECCLESIA	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT37425	03/07/2014	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5810.16
EFT37426	03/07/2014	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	8648.39
EFT37427	03/07/2014	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	744.33
EFT37428	03/07/2014	WEST-SURE GROUP	CASH IN TRANSIT SERVICES - JUNE 2014	1749.00
EFT37429	03/07/2014	RYLAN PTY LTD	SUPPLY OF KERBING AT VARIOUS LOCATIONS AS PER TENDER	11905.85
EFT37430	03/07/2014	BANYAN CREATIVE	GIANT GAMES EVENT STAND	830.50
EFT37431	03/07/2014	PETER HAYES	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	699.00

Chq/EFT	Date	Name	Description	Amount
EFT37432	03/07/2014	SIMSAI CONSTRUCTION GROUP PTY LTD	FOOTPATH DEPOSIT REFUNDS	2000.00
EFT37433	03/07/2014	FORRESTFIELD COMMUNITY BANK	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	200.00
EFT37434	03/07/2014	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	466.00
EFT37435	03/07/2014	AARON J STIRK	TECHNICIAN SERVICES FOR VARIOUS EVENTS	714.00
EFT37436	03/07/2014	SUPALUX PAINT CO PTY LTD	SUPPLY MAINTENANCE PAINTING SERVICES AT HISTORY VILLAGE AS PER TENDER	8786.06
EFT37437	03/07/2014	JUNE MARY ARGENT	REFUND OF ADMIN FEE DUE TO UNPROCESSED REQUEST	16.00
EFT37438	03/07/2014	ATTORNEY GENERAL'S DEPARTMENT	REGISTRATION FOR STAFF TO ATTEND COMMUNITY IN EMERGENCY MANAGEMENT COURSE	1600.00
EFT37439	03/07/2014	STRATEGEN ENVIRONMENTAL CONSULTANTS	PROFESSIONAL SERVICES - FORRESTFIELD HIGH WYCOMBE INDUSTRIAL PRECINCT STAGE 3 AGENCY LIAISON	261.25
EFT37440	03/07/2014	SCHOLASTIC AUSTRALIA	HALL AND KEY BOND REFUND	350.00
EFT37441	03/07/2014	RHONDA HARDY	REFUND OF BUSINESS RELATED EXPENSES	687.73
EFT37442	03/07/2014	TANGOS NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1000.00
EFT37443	03/07/2014	CATHERINE DANIELS	REIMBURSEMENT OF VARIOUS COSTS	148.00
EFT37444	03/07/2014	JB HI-FI COMMERCIAL	VARIOUS ELECTRICAL SUPPLIES	371.00
EFT37445	03/07/2014	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	518.42
EFT37446	03/07/2014	TAMARA HOCKING	GROUP FITNESS CLASSES INSTRUCTOR	272.58
EFT37447	03/07/2014	PUBLIC TRANSPORT AUTHORITY OF WA	SUPPLY AND INSTALLATIONS OF 8 BUS SHELTERS AND 2 RENEWALS AT VARIOUS LOCATIONS	41140.00
EFT37448	03/07/2014	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS	51679.41
EFT37449	03/07/2014	BODYSCENTS	SUPPLY OF MERCHANDISE ITEMS FOR THE ZIG ZAG CULTURAL CENTRE GIFT SHOP	241.46
EFT37450	03/07/2014	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION CENTRE AND DEPOT	433.72
EFT37451	03/07/2014	CAROLYN MATTHEWS	PART REFUND OF CRECHE FEES	30.80

Chq/EFT	Date	Name	Description	Amount
EFT37452	03/07/2014	BALLOONS.NET.AU	SUPPLY OF BALLOONS FOR CALL TO ACTION CAMPAIGN	580.00
EFT37453	03/07/2014	DEMENTIA CARE AUSTRALIA	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT37454	03/07/2014	NICHOLAS ROUND	REIMBURSEMENT OF COSTS RELATING TO SHANDY - GRAFFITI WORKING DOG	293.10
EFT37455	03/07/2014	MPK TREE SERVICES	TREE REMOVAL / BRANCH PRUNING AT VARIOUS LOCATIONS	7282.00
EFT37456	03/07/2014	SOPHIE LOUISE BOOTH & GLYNN TRUE	FOOTPATH DEPOSIT REFUND	1000.00
EFT37457	03/07/2014	ZUMBA WITH CAROL - CAROL SHELDON	HALL AND KEY BOND REFUND	480.50
EFT37458	03/07/2014	RITA RUSSELL	FOOTPATH DEPOSIT REFUND	1000.00
EFT37459	03/07/2014	TURFWORKS WA PTY LTD	RESERVE MOWING AT VARIOUS LOCATIONS	4492.95
EFT37460	03/07/2014	A1 TROJAN PEST CONTROL	PEST CONTROL SERVICES FOR VARIOUS LOCATIONS	585.00
EFT37461	03/07/2014	DONALD CHARLES TYLER	CONTRIBUTION TO TYLER SPRINGS ESTATE AS REIMBURSEMENT OF 60% ELECTRICITY ACCOUNT FOR PARK	522.09
EFT37462	03/07/2014	SPARKS REFRIGERATION AND AIRCONDITIONING	GAS REMOVAL SERVICES FOR WHITE GOODS AT WALLISTON TRANSFER STATION	1109.89
EFT37463	03/07/2014	NEVERFAIL SPRINGWATER LTD (ADMIN OFFICE)	BOTTLED WATER SUPPLIES / MAINTENANCE	52.05
EFT37464	03/07/2014	STAN THE TYRE MAN (STAN'S TYRE SERVICE WA)	PLANT / VEHICLE PARTS	5329.50
EFT37465	03/07/2014	WOBBLYJULES INVESTMENTS FUND	SUPERANNUATION CONTRIBUTIONS	210.05
EFT37466	03/07/2014	PRINTMAKERS ASSOCIATION OF WA	BOND REFUND FOR THE USE OF THE GALLERY AT THE ZIG ZAG CULTURAL CENTRE	500.00
EFT37467	03/07/2014	ASSURED CERTIFICATION SERVICES	BUILDING SERVICE LEVY REFUND	10.00
EFT37468	03/07/2014	MARIA CECILIA GARCIA	CROSSOVER CONTRIBUTION	385.00
EFT37469	03/07/2014	NEXXIAL ECOLOGY PTY LTD	WEED CONTROL AT MAIDA VALE RESERVE	1980.00
EFT37470	03/07/2014	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED LEASING	4139.62
EFT37471	03/07/2014	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	240.94

Chq/EFT	Date	Name	Description	Amount
EFT37472	03/07/2014	ADAPTABLE PROPERTY MAINTENANCE	PRIVATE WORKS WPC6 EXPENSES - 20130670 - 21 HAWTHORN STREET WATTLE GROVE	953.37
EFT37473	03/07/2014	EMMA LOUISE HARRIS	PLANNING APPLICATION FEE REFUND	640.00
EFT37474	03/07/2014	QUENDA DESIGNS	DESIGN OF WALK THE ZIG ZAG FLYERS, POSTERS, PASSPORT COVER & CUSTOMS POSTS.	696.30
EFT37475	03/07/2014	THE SULLIVAN SUPER FUND	SUPERANNUATION CONTRIBUTIONS	668.90
EFT37476	03/07/2014	RONALD PENDAL	TRAVEL COMMUNITY VISITORS SCHEME REFUND	116.00
EFT37477	03/07/2014	KENWICK JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT37478	03/07/2014	DARLING RANGE CONNECT - SAVE KALAMUNDA SHIRE ACTION GROUP	REIMBURSEMENTS OF PAYMENTS MADE	4222.83
EFT37479	03/07/2014	JIMS FENCING (KALAMUNDA)	FENCING FOR THE REVEGETATION AREA AT FLEMING RESERVE, HIGH WYCOMBE	1980.00
EFT37480	03/07/2014	URBANECO GARDENS	HACC CONTRACT AND CLIENT SUPPORT PLAN FOR HOME MAINTENANCE/GARDENING	1550.00
EFT37481	03/07/2014	VICTORIA PARK XAVIER HOCKEY CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT37482	03/07/2014	JUN WANG	HALL BOND REFUND	50.00
EFT37483	03/07/2014	CHARLES SULLIVAN	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	189.00
EFT37484	03/07/2014	COUNTRY WOMEN'S ASSOCIATION - KALAMUNDA BRANCH	HALL AND KEY BOND REFUND	350.00
EFT37485	03/07/2014	REJI CHALAKUZHAY	REFUND OF OUTSTANDING BOND FOR SOAKWELLS / DRAINAGE ACCESSWAY - WAPC28913 - 12 GOTHA WAY FORRESTFIELD	31500.00
EFT37486	03/07/2014	JULIE BURGERS	KEY BOND REFUND	50.00
EFT37487	03/07/2014	LAUREN KENNEDY	KEY BOND REFUND	50.00
EFT37488	03/07/2014	JH TROUBLESHOOTING PTY LTD	HALL HIRE, KEY & BOND REFUND DUE TO CANCELLATION	706.50
EFT37489	03/07/2014	SAHIL BATRA	KEY BOND REFUND	50.00
EFT37490	17/07/2014	MOTORCHARGE - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 15 JULY 2014	5818.49

Chq/EFT	Date	Name	Description	Amount
EFT37491	17/07/2014	SHAWSETT TRAINING PTY LTD	TRAINING COURSES FOR KALAMUNDA BUSH FIRE BRIGADE - 8 PARTICIPANTS	1880.00
EFT37492	17/07/2014	YMCA OF PERTH INC	CONTRIBUTION TO AUSTRALIA DAY CELEBRATION	7700.00
EFT37493	17/07/2014	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	39.15
EFT37494	17/07/2014	FIRE AND SAFETY WA	FIRE PROTECTION WEAR / SUPPLIES	1733.38
EFT37495	17/07/2014	COLLECTOR OF PUBLIC MONIES (CENTRELINK)	CENTREPAY - TRANSACTION CHARGES FOR JUNE 2014	69.30
EFT37496	17/07/2014	NEVERFAIL SPRINGWATERLTD (FORRESTFIELD LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	7.60
EFT37497	17/07/2014	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	4586.00
EFT37498	17/07/2014	THE PLANNING GROUP WA PTY LTD	CONSULTING SERVICES FOR VARIOUS LOCATIONS	2178.00
EFT37499	17/07/2014	TOP OF THE LADDER GUTTER CLEANING	GUTTER CLEANING SERVICES FOR VARIOUS LOCATIONS	1826.00
EFT37500	17/07/2014	PARAMOUNT SECURITY SERVICES	SECURITY OFFICERS FOR YOUTH MUSIC CONCERT	462.00
EFT37501	17/07/2014	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	1415.00
EFT37502	17/07/2014	1SPATIAL	FME LICENCE RENEWAL CHARGES 2014/2015	2200.00
EFT37503	17/07/2014	ALLION LEGAL	GENERAL EMPLOYMENT SERVICES	535.76
EFT37504	17/07/2014	J & K HOPKINS	OFFICE FURNITURE SUPPLIES FOR KALAMUNDA COMMUNITY CARE	1786.00
EFT37505	17/07/2014	CAROL ANNE CRUTE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	12.60
EFT37506	17/07/2014	SEAN MORRIS	CROSSOVER CONTRIBUTION	385.00
EFT37507	17/07/2014	WENDY DOORN	KEY BOND REFUND	50.00
EFT37508	17/07/2014	TONY A & KAREN P SMOLENSKI	FOOTPATH DEPOSIT REFUND	750.00
EFT37509	17/07/2014	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	89127.31
EFT37510	17/07/2014	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	649.00
EFT37511	17/07/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	478.07
EFT37512	17/07/2014	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1081.95
EFT37513	17/07/2014	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS AND ANNUAL LICENCE RENEWAL FEES	1821.00

Chq/EFT	Date	Name	Description	Amount
EFT37514	17/07/2014	GULLY VIEWS NEWSAGENCY	SUBSCRIPTIONS & NEWSPAPERS FOR VARIOUS LOCATIONS	93.75
EFT37515	17/07/2014	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	1950.30
EFT37516	17/07/2014	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	740.30
EFT37517	17/07/2014	WA LOCAL GOVERNMENT ASSOCIATION	REGISTRATION FOR STAFF TO ATTEND INTRODUCTION TO LOCAL GOVERNMENT ONLINE COURSE	214.50
EFT37518	17/07/2014	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	1248.91
EFT37519	17/07/2014	MIDWASTE - TRANSPACIFIC CLEANAWAY PTY LTD	WASTE / RECYCLING SERVICES AT RAY OWEN SPORTS CENTRE	986.85
EFT37520	17/07/2014	SESCO SECURITY CO	SECURITY MONITORING SERVICES FOR VARIOUS LOCATIONS	12306.40
EFT37521	17/07/2014	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	109.67
EFT37522	17/07/2014	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	10725.00
EFT37523	17/07/2014	A & S HILL	ELECTRICIAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	36552.89
EFT37524	17/07/2014	3 VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES	2101.68
EFT37525	17/07/2014	FASTA COURIERS	COURIER FEES	315.83
EFT37526	17/07/2014	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	2040.25
EFT37527	17/07/2014	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	420.30
EFT37528	17/07/2014	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1054.81
EFT37529	17/07/2014	DAYNITE TOWING SERVICE (WA) PTY LTD (FORMERLEY MOBITOW PTY LTD)	TOWING SERVICES	396.00
EFT37530	17/07/2014	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	848.10
EFT37531	17/07/2014	DEPARTMENT OF PREMIER & CABINET - STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	68.00

Chq/EFT	Date	Name	Description	Amount
EFT37532	17/07/2014	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	5374.36
EFT37533	17/07/2014	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	925.10
EFT37534	17/07/2014	KALAMUNDA STATE EMERGENCY SERVICE	REIMBURSEMENT - GOODS AND SERVICES	1138.17
EFT37535	17/07/2014	HILL TOP TROPHIES (MILPRO WA)	SUPPLY OF NAME BADGES	21.45
EFT37536	17/07/2014	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES	1462.68
EFT37537	17/07/2014	WA LOCAL GOVERNMENT ASSOCIATION (ADVERTISING)	ADVERTISING FOR VARIOUS JOBS / EVENTS	5144.56
EFT37538	17/07/2014	IT VISION	ANNUAL LICENCE FEE - IT VISION SOFTWARE SYSTEM AND REGISTRATION FOR VARIOUS TRAINING COURSES	87281.70
EFT37539	17/07/2014	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	2151.60
EFT37540	17/07/2014	STAFF LINK PERSONNEL PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	1958.69
EFT37541	17/07/2014	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	2025.38
EFT37542	17/07/2014	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	111.27
EFT37543	17/07/2014	THE IT VISION USER GROUP	ANNUAL SUBSCRIPTION FOR IT VISION USER GROUP 2014/2015	660.00
EFT37544	17/07/2014	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	250.25
EFT37545	17/07/2014	WESTERN AUSTRALIAN NATURALISTS CLUB (INC)	KEY BOND REFUND	50.00
EFT37546	17/07/2014	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	581.16
EFT37547	17/07/2014	STAGE FX	TECHNICIAN SERVICES FOR VARIOUS EVENTS	2524.00
EFT37548	17/07/2014	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	2200.00
EFT37549	17/07/2014	CONTENT LIVING PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT37550	17/07/2014	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT COSTS FOR VOLUNTEER BUSHFIRE BRIGADE	398.92
EFT37551	17/07/2014	HIGHLINE LTD	PLANNING APPLICATION FEE REFUND	147.00
EFT37552	17/07/2014	PLUNKETT HOMES (1903) PTY LTD	FOOTPATH DEPOSIT REFUND	500.00

Chq/EFT	Date	Name	Description	Amount
EFT37553	17/07/2014	AUSTRALIAN LIBRARY AND INFORMATION ASSOCIATION	ANNUAL MEMBERSHIP 06/2014 - 06/2015	1863.00
EFT37554	17/07/2014	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	2270.40
EFT37555	17/07/2014	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENTS	75.00
EFT37556	17/07/2014	FORRESTFIELD NEWSPAPERS & MAGAZINES DELIVERY	NEWSPAPERS / MAGAZINES DELIVERIES FOR VARIOUS LOCATIONS	263.34
EFT37557	17/07/2014	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	50% COST SHARING FOR THE COMMUNITY FIRE MANAGER - FOR THE PERIOD 28/03/14 - 26/06/14	14993.96
EFT37558	17/07/2014	ROSS WALLINGTON	PART DOG REGISTRATION FEE REFUND	19.00
EFT37559	17/07/2014	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	1888.65
EFT37560	17/07/2014	NICOLE HEART	HALL AND KEY BOND REFUND	1050.00
EFT37561	17/07/2014	POOL AND SPA MART / STIHL KALAMUNDA	PLANT / VEHICLE PARTS	1467.00
EFT37562	17/07/2014	MOIRA A COURT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	21.00
EFT37563	17/07/2014	LIONS CLUB OF LESMURDIE (INC)	CATERING AT NATIONAL TREE DAY ON SUNDAY 22 JUNE	150.00
EFT37564	17/07/2014	TRILOGY SERVICING PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	1159.95
EFT37565	17/07/2014	CELEBRATION HOMES	FOOTPATH DEPOSIT REFUNDS	3000.00
EFT37566	17/07/2014	PM CONSTRUCTIONS (WA) PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT37567	17/07/2014	DEBBIE JOSE JEWELLERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	45.50
EFT37568	17/07/2014	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	ADVERTISING WEST AUSTRALIAN NEWSPAPER ARTS DIRECTORY FOR ZIG ZAG GALLERY EXHIBITIONS	133.20
EFT37569	17/07/2014	KANYANA WILDLIFE REHABILITATION CENTRE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	136.80

Chq/EFT	Date	Name	Description	Amount
EFT37570	17/07/2014	PERTH TIMBER CO PTY LTD	SUPPLY PINE STAKES FOR COMMERCIAL TREE PLANTING	337.70
EFT37571	17/07/2014	LIONS CLUB FORRESTFIELD HIGH WYCOMBE (INC)	SAUSAGE SIZZLE FOR CALL TO ACTION CAMPAIGN AT HW COMMUNITY MEETING 11/3/14	600.00
EFT37572	17/07/2014	KERRY LEE WONNACOTT	FOOTPATH DEPOSIT REFUND	1000.00
EFT37573	17/07/2014	DUN & BRADSTREET (AUSTRALIA) PTY LTD	DEBT COLLECTION FEES FOR RATES	583.60
EFT37574	17/07/2014	DIEBACK TREATMENT SERVICES	DIEBACK TREATMENT SERVICES	4450.00
EFT37575	17/07/2014	FRANCENE LUCY	HALL AND KEY BOND REFUND	350.00
EFT37576	17/07/2014	CANNON HYGIENE AUSTRALIA PTY LTD	HYGIENE SERVICES FOR VARIOUS LOCATIONS	3384.28
EFT37577	17/07/2014	GEMMILL HOMES	FOOTPATH DEPOSIT REFUNDS	3000.00
EFT37578	17/07/2014	JOHN LANGLEY	REIMBURSEMENT OF VARIOUS COSTS	250.96
EFT37579	17/07/2014	MERIEL COMBER	CROSSOVER CONTRIBUTION	400.00
EFT37580	17/07/2014	MARTIN HICKS	CROSSOVER CONTRIBUTION	385.00
EFT37581	17/07/2014	ELECTRICITY NETWORKS CORP T/A WESTERN POWER	HAYNES STREET UNDERGROUNDING OF POWER	499770.00
EFT37582	17/07/2014	WOOLWORTHS LIMITED	GROCERY SUPPLIES	189.78
EFT37583	17/07/2014	FORRESTFIELD TENNIS CLUB (INC)	FORRESTFIELD TENNIS CLUB HIRE FEES FROM HARTFIELD PARK RECREATION CENTRE - 01/06/14 - 30/06/14	16.00
EFT37584	17/07/2014	HILLS GAS SUPPLY	SUPPLY OF BOTTLED GAS FOR VARIOUS LOCATIONS	495.00
EFT37585	17/07/2014	WATTLE GROVE PLANT FARM	GARDEN / VERGE SUPPLIES	2024.00
EFT37586	17/07/2014	MAIDA VALE DELIVERY ROUND	PAPER AND MAGAZINES DELIVERIES FOR HIGH WYCOMBE LIBRARY	78.40
EFT37587	17/07/2014	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	6053.71
EFT37588	17/07/2014	G.D.CHARLTON	PODIATRY SERVICES AT JACK HEALEY CENTRE	1315.37
EFT37589	17/07/2014	KIM'S SKIM	PLANT / VEHICLE PARTS	132.00
EFT37590	17/07/2014	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	3066.80
EFT37591	17/07/2014	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED LEASES	9479.96
EFT37592	17/07/2014	AUSTRALASIAN CHRISTIAN FELLOWSHIP	HALL BOND REFUND	300.00
EFT37593	17/07/2014	KAZ JOHN AYRES	FOOTPATH DEPOSIT REFUND	1000.00

Chq/EFT	Date	Name	Description	Amount
EFT37594	17/07/2014	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	747.81
EFT37595	17/07/2014	WYLDE ART PTY LTD	HALL AND KEY BOND REFUND	350.00
EFT37596	17/07/2014	MARK ROONEY	HALL AND KEY BOND REFUND	350.00
EFT37597	17/07/2014	MADE 4 YOU (LYGIA)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	42.00
EFT37598	17/07/2014	NYREE WHARTON	TRAVEL COMMUNITY VISITORS SCHEME REFUND	30.00
EFT37599	17/07/2014	SHIRLEY SPENCER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	122.50
EFT37600	17/07/2014	BEST CONSULTANTS PTY LTD	ELECTRICAL CONSULTING SERVICES FOR VARIOUS LOCATIONS	11825.00
EFT37601	17/07/2014	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT37602	17/07/2014	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	266.11
EFT37603	17/07/2014	BINDALE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	75.93
EFT37604	17/07/2014	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	7.60
EFT37605	17/07/2014	DINKUM AUSTRALIAN TUCKER	ASSORTED MERCHANDISE ITEMS FOR THE ZIG ZAG CULTURAL CENTRE GIFT SHOP	195.00
EFT37606	17/07/2014	BEVERLEY DUFF	TRAVEL COMMUNITY VISITORS SCHEME REFUND	30.00
EFT37607	17/07/2014	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	13.95
EFT37608	17/07/2014	LIBERTY OIL WESTERN AUSTRALIA PTY LTD	SUPPLY OF FUEL	36692.47
EFT37609	17/07/2014	CONTRAFLOW	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS AS PER TENDER	2778.60
EFT37610	17/07/2014	AVELING HOMES	FOOTPATH DEPOSIT REFUND	1000.00
EFT37611	17/07/2014	FONZ'S BOBCAT & TRUCK HIRE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	4959.60
EFT37612	17/07/2014	NANCY GILLESPIE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	14.00
EFT37613	17/07/2014	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	747.07

Chq/EFT	Date	Name	Description	Amount
EFT37614	17/07/2014	PATRICIA MOSS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	4.20
EFT37615	17/07/2014	KALEIDOSCOPE CRAFT KITS	DRY CLEANING / WASHING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	60.00
EFT37616	17/07/2014	KARIN HOTCHKIN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/06/14 - 30/06/14	119.00
EFT37617	17/07/2014	LINDSAY GOODWIN	TECHNICIAN SERVICES FOR VARIOUS EVENTS	2142.00
EFT37618	17/07/2014	UNIQUE WASTE MANAGEMENT SERVICES	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	14503.50
EFT37619	17/07/2014	MOHAMMAD REZA JUMA	FOOTPATH DEPOSIT REFUND	1000.00
EFT37620	17/07/2014	STRATEGEN ENVIRONMENTAL CONSULTANTS	LOT 59 WILKINS ROAD - ADDITIONAL VARIATION	1155.00
EFT37621	17/07/2014	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	71.40
EFT37622	17/07/2014	LINDA STONES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	58.10
EFT37623	17/07/2014	RELOAD PHOTOGRAPHICS - LEIGH HAMBLY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	59.50
EFT37624	17/07/2014	LEWIS FAMILY TRUST	BUILDING MAINTENANCE TELEPHONE / SECURITY LINE REPAIR WORK	418.00
EFT37625	17/07/2014	PETER FALCONER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	53.20
EFT37626	17/07/2014	DIDEN HOUSE JEWELLERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	105.00
EFT37627	17/07/2014	CITY OF STIRLING	MEALS ON WHEELS PROGRAM - MAY AND JUNE 2014	12254.34
EFT37628	17/07/2014	MARY FORWARD	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	3.50
EFT37629	17/07/2014	HANS SCHWALB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	3.50

Chq/EFT	Date	Name	Description	Amount
EFT37630	17/07/2014	THE ARTFUL FLOWE - FELICIA LOWE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	35.00
EFT37631	17/07/2014	DAVID GREEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	27.86
EFT37632	17/07/2014	GILLIAN LILLEYMAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	34.65
EFT37633	17/07/2014	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	518.42
EFT37634	17/07/2014	ENVIRONMENTAL HEALTH AUSTRALIA (NSW) INC	ANNUAL SUBSCRIPTION TO I'M ALERT TO 2014/2015	550.00
EFT37635	17/07/2014	DMC CLEANING	CLEANING OF VARIOUS SHIRE BUILDINGS	860.75
EFT37636	17/07/2014	NICHOLAS TAYLOR PHOTOGRAPHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	21.00
EFT37637	17/07/2014	SILK ON SILK (ROSEMARY LONSDALE)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	238.00
EFT37638	17/07/2014	KJERSTIN BJELLAND	MONTHLY RENTAL FOR JULY 2014 LOTS 918 & 919 INCLUDING WATER USAGE	3180.72
EFT37639	17/07/2014	MAVIS PASKULICH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	126.70
EFT37640	17/07/2014	BEESWAX CREATIONS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	5.46
EFT37641	17/07/2014	NICHOLAS ROUND	REIMBURSEMENT OF COSTS RELATING TO SHANDY - GRAFFITI WORKING DOG	159.59
EFT37642	17/07/2014	JACINTA COVER	HALL AND KEY BOND REFUND	350.00
EFT37643	17/07/2014	NEIL ELLIOTT	CARTOONIST ILLUSTRATOR FOR VARIOUS EVENTS	1000.00
EFT37644	17/07/2014	ROBERT THOMAS	RETURN OF OUTSTANDING CROSSOVER BOND - WAPC 144804 - 22 BORONIA ROAD WALLISTON	3300.00
EFT37645	17/07/2014	MARGARET ANN YORK	FOOTPATH DEPOSIT REFUND	1000.00
EFT37646	17/07/2014	OFF PEN PUBLISHING - BETH BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	50.75
EFT37647	17/07/2014	STAN THE TYRE MAN (STAN'S TYRE SERVICE WA)	PLANT / VEHICLE PARTS	880.00

Chq/EFT	Date	Name	Description	Amount
EFT37648	17/07/2014	WOBBLYJULES INVESTMENTS FUND	SUPERANNUATION CONTRIBUTIONS	215.73
EFT37649	17/07/2014	HILDA KLAP	SALE OF ARTWORK - PRINTMAKERS AFFAIR EXHIBITION	595.00
EFT37650	17/07/2014	WILLEMINA FOEKEN	SALE OF ARTWORK - PRINTMAKERS AFFAIR EXHIBITION	231.00
EFT37651	17/07/2014	UNIPRINT	GRAPHIC DESIGN AND PRINTING SERVICES	1083.01
EFT37652	17/07/2014	GRAHAM STIMSON	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	12.60
EFT37653	17/07/2014	BALLIGART - HELEN LOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	11.20
EFT37654	17/07/2014	INVESTOR ASSIST PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT37655	17/07/2014	DARREN & TRACEY-ANN BURLEIGH	FOOTPATH DEPOSIT REFUND	1000.00
EFT37656	17/07/2014	DIKPAL DEV PANGENI	HALL AND KEY BOND REFUND	350.00
EFT37657	17/07/2014	SLAVIN ARCHITECTS PTY LTD	ARCHITECTURAL SERVICES	10845.60
EFT37658	17/07/2014	CRAFT ARTS INTERNATIONAL	ADVERTISING - CRAFT ARTS MAGAZINE ISSUE 91 FOR ZIG ZAG GALLERY	660.00
EFT37659	17/07/2014	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	240.94
EFT37660	17/07/2014	ANGELA GILES	TRAVEL COMMUNITY VISITORS SCHEME REFUND	84.00
EFT37661	17/07/2014	JANETTE WOODLAND	TRAVEL COMMUNITY VISITORS SCHEME REFUND	82.50
EFT37662	17/07/2014	KALAMUNDA PATISSERIE	CATERING SUPPLIES	20.00
EFT37663	17/07/2014	LINDAS BOOKS / ROLEYSTONE COURIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	54.60
EFT37664	17/07/2014	BRENDAS CLAY CRAFT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE	8.40
EFT37665	17/07/2014	THE SULLIVAN SUPER FUND	SUPERANNUATION CONTRIBUTIONS	668.90
EFT37666	17/07/2014	CD HARVEY & WM TOLEMAN	PRODUCTION OF PHOSPHITE STEM INJECTION VIDEO	950.00
EFT37667	17/07/2014	DAVID MOORE ARTIST	SALE OF ARTWORK - INERTIA EXHIBITION	658.00
EFT37668	17/07/2014	AUSTRALIAN RENOVATION GROUP PTY LTD	FOOTPATH DEPOSIT REFUND	1200.00

Chq/EFT	Date	Name	Description	Amount
EFT37669	17/07/2014	IDEAL TECHNOLOGY GROUP	WEBSITE HOSTING PACKAGE FOR ZZCC.COM.AU - 24/07/14 - 23/07/15	220.00
EFT37670	17/07/2014	DALLAS PERRY	SALE OF ARTWORK - PRINTMAKERS AFFAIR EXHIBITION	70.00
EFT37671	17/07/2014	CRAIG MCLENNAN	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	911.96
EFT37672	17/07/2014	ILANIT VANU POCOCK	KEY BOND REFUND	50.00
EFT37673	17/07/2014	DAVID LUNDSTROM	REFUND CLIENT- OVERPAID ACCOUNT ONLINE HACC CLIENT - MONIES RECEIPTED TO HACC DEBTORS	792.00
EFT37674	24/07/2014	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	470.81
EFT37675	24/07/2014	HAEFELI-LYSNAR SURVEY EQUIPMENT	SUPPLY OF SURVEY EQUIPMENT	917.40
EFT37676	24/07/2014	SHAWMAC PTY LTD	PROGRESS PAYMENT - DESIGN PLANS FOR ABERNETHY ROAD DUPLICATION	12457.01
EFT37677	24/07/2014	VISION IDZ	OFFICE EQUIPMENT / SUPPLIES	295.90
EFT37678	24/07/2014	NESTLE AUSTRALIA LTD (MUSASHI)	KIOSK SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	289.85
EFT37679	24/07/2014	RICOH AUSTRALIA PTY LTD	CARTRIDGE SUPPLIES	822.36
EFT37680	24/07/2014	PLANTRITE	SUPPLIES FOR KALAMUNDA COMMUNITY REVEGATATION PROGRAM 2014	3878.81
EFT37681	24/07/2014	LANDMARK ENGINEERING AND DESIGN	SUPPLY OF STREET AND PARK OUTFITTERS - BIKE TOASTER RACK	1054.90
EFT37682	24/07/2014	IMAGE EMBROIDERY	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	569.25
EFT37683	24/07/2014	PFD FOOD SERVICES	KIOSK SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	115.45
EFT37684	24/07/2014	WILEY AIR TRANSPORT SERVICES & HIGHLAND EXPRESS	COURIER SERVICES TO COUNCILLORS	266.20
EFT37685	24/07/2014	AUSTRALIAN BARBELL COMPANY PTY LTD	GROUP FITNESS EQUIPMENT SUPPLIES	1812.64
EFT37686	24/07/2014	COMPLETE CORPORATE HEALTH CITY	STAFF FLU VACCINATIONS FOR 2014	2094.95
EFT37687	24/07/2014	SCHIABELLO (WA) PTY LTD	OFFICE SUPPLIES	1552.10
EFT37688	24/07/2014	ONSITE RENTAL GROUP OPERATIONS PYT LTD	EQUIPMENT HIRE	627.00

Chq/EFT	Date	Name	Description	Amount
EFT37689	24/07/2014	GREENLINE AG PTY LTD	PLANT / VEHICLE PARTS	593.93
EFT37690	24/07/2014	THE PLANNING GROUP WA PTY LTD	CONSULTING SERVICES FOR VARIOUS LOCATIONS	8888.00
EFT37691	24/07/2014	MACQUARIE EQUIPMENT FINANCE PTY LTD	MACQUARIE LEASE OF EQUIPMENT - IT	1519.52
EFT37692	24/07/2014	VE GRAPHICS PTY LTD	SUPPLY OF BANNERS FOR VARIOUS EVENTS	2421.10
EFT37693	24/07/2014	CHILD EDUCATION SERVICES	LIBRARY SUPPLIES	962.45
EFT37694	24/07/2014	TOTALLY WORKWEAR MIDLAND	SUPPLY OF PROTECTIVE CLOTHING	402.94
EFT37695	24/07/2014	ALLAN MORTON	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37696	24/07/2014	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	946.88
EFT37697	24/07/2014	AUSTRALIA POST	POSTAL EXPENSES	5045.48
EFT37698	24/07/2014	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	5964.58
EFT37699	24/07/2014	STATE LIBRARY OF W.A.	LOST AND DAMAGED BOOKS - KALAMUNDA LIBRARY	568.70
EFT37700	24/07/2014	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	1100.00
EFT37701	24/07/2014	ROCLA QUARRY PRODUCTS	GARDEN / RESERVE SUPPLIES	871.07
EFT37702	24/07/2014	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP. MATTRESS DISPOSAL FEES. WATER MONITORING SCOPE FOR BRAND ROAD. BRAND RD DRILLING INVESTIGATION	329184.73
EFT37703	24/07/2014	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	2076.20
EFT37704	24/07/2014	OFFICE LINE GROUP PTY LTD	OFFICE FURNITURE SUPPLIES	570.90
EFT37705	24/07/2014	MCINTOSH & SON	PLANT / VEHICLE PARTS	628.16
EFT37706	24/07/2014	SONIC HEALTHPLUS (KINETIC HEALTH GROUP LTD)	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	297.00
EFT37707	24/07/2014	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	1180.17
EFT37708	24/07/2014	CLEAN CLOTH COTTON TRADERS	PROTECTIVE SUPPLIES	202.79
EFT37709	24/07/2014	ACTIMED AUSTRALIA PTY LTD	MEDICAL SUPPLIES FOR PODIARTIST	480.66
EFT37710	24/07/2014	STONETRADERS PTY LTD	GARDEN / RESERVE SUPPLIES	625.00
EFT37711	24/07/2014	KENYON & COMPANY PTY LTD	PLANT / VEHICLE PARTS	374.00
EFT37712	24/07/2014	BGC ASPHALT	ROAD MATERIALS FOR VARIOUS LOCATIONS	2192.79
EFT37713	24/07/2014	WESTBOOKS	LIBRARY SUPPLIES	110.34

Chq/EFT	Date	Name	Description	Amount
EFT37714	24/07/2014	STAPLES AUSTRALIA PTY LTD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	7781.30
EFT37715	24/07/2014	BLADON WA PTY LTD	MEMORABILIA SUPPLIES	407.33
EFT37716	24/07/2014	FULTON HOGAN INDUSTRIES PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS / LIONS LOOKOUT CAR PARK	19972.00
EFT37717	24/07/2014	JOHN GIARDINA	COUNCILLOR ALLOWANCE - JULY 2014	3204.62
EFT37718	24/07/2014	GEOFF STALLARD	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37719	24/07/2014	MACDONALD JOHNSTON ENGINEERING	PLANT / VEHICLE PARTS	4530.37
EFT37720	24/07/2014	BRIDGESTONE AUSTRALIA LTD	PLANT / VEHICLE PARTS	1955.47
EFT37721	24/07/2014	WORK CLOBBER (MIDLAND)	PROTECTIVE CLOTHING SUPPLIES	801.90
EFT37722	24/07/2014	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	346.50
EFT37723	24/07/2014	BENARA NURSERIES	GARDEN / VERGE SUPPLIES	374.00
EFT37724	24/07/2014	ONESTEEL DISTRIBUTION (MIDALIA STEEL)	PLANT / VEHICLE PARTS	1733.60
EFT37725	24/07/2014	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	4505.51
EFT37726	24/07/2014	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	335.00
EFT37727	24/07/2014	APACE AID (INC)	SUPPLY OF VARIOUS NATIVE TUBE STOCKS	9973.43
EFT37728	24/07/2014	REWARD DISTRIBUTION	KITCHEN / CATERING SUPPLIES	589.81
EFT37729	24/07/2014	BIBBULMUN TRACK FOUNDATION	ASSORTED MERCHANDISE FOR THE ZIG ZAG CULTURAL CENTRE GIFT SHOP	440.00
EFT37730	24/07/2014	EDUCATIONAL ART SUPPLIES COMPANY	CRAFT SUPPLIES FOR LIBRARIES	719.86
EFT37731	24/07/2014	MARTIN'S TRAILER PARTS	PLANT / VEHICLE PARTS	138.52
EFT37732	24/07/2014	LANDMARK OPERATIONS LTD	CHEMICALS & SUPPLIES	1561.56
EFT37733	24/07/2014	THE HONDA SHOP	PLANT / VEHICLE PARTS	1209.75
EFT37734	24/07/2014	ST JOHN AMBULANCE AUSTRALIA (WA) INC	FIRST AID DEMONSTRATION FOR PARENTS AT HARTFIELD PARK RECREATION CENTRE	750.00
EFT37735	24/07/2014	SHIRE OF MUNDARING	EXPENSES FOR ANNUAL VOLUNTEER CELEBRATION EVENT, COSTS SHARED WITH SHIRE OF MUNDARING	1000.00
EFT37736	24/07/2014	UNIVERSAL ENGINEERS SUPPLIES (UES)	PLANT / VEHICLE PARTS	436.70
EFT37737	24/07/2014	FINISHING TOUCH	BUS CLEANING / DETAILING	190.00

Chq/EFT	Date	Name	Description	Amount
EFT37738	24/07/2014	TOTAL EDEN PTY LTD	SUPPLY AND INSTALL NEW RETICULATION IN-LINE - DAVIES RESERVE RETICULATION UPGRADE	6127.22
EFT37739	24/07/2014	BAILEYS FERTILISERS	GARDEN / RESERVE SUPPLIES	339.90
EFT37740	24/07/2014	CAI FENCES	FENCING SUPPLIES / REPAIRS	6160.00
EFT37741	24/07/2014	MIDLAND CEMENT PRODUCTS	PLUMBING SUPPLIES FOR VARIOUS LOCATIONS	660.00
EFT37742	24/07/2014	TOTAL PACKAGING (WA) PTY LTD	SUPPLY OF DOG LITTER BAGS	429.00
EFT37743	24/07/2014	WURTH AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	126.63
EFT37744	24/07/2014	AABEL LINE MARKING	LINE MARKING FOR VARIOUS LOCATIONS	2181.19
EFT37745	24/07/2014	ARCUS AUSTRALIA PTY LTD	SUPPLY OF A FREE STANDING WATER COOLER FOR HARTFIELD PARK RECREATION CENTRE	3989.70
EFT37746	24/07/2014	WA HINO SALES & SERVICE	PLANT / VEHICLE PARTS	1240.21
EFT37747	24/07/2014	DIGITAL MAPPING SOLUTIONS	GIS CONSULTING SERVICES	3256.00
EFT37748	24/07/2014	ICON-SEPTECH	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	4976.40
EFT37749	24/07/2014	CHAMBER OF COMMERCE & INDUSTRY OF WA	CONSULTING SERVICES FOR EBA NEGOTIATIONS	1683.00
EFT37750	24/07/2014	SOUTHERN SCENE PTY LTD	LIBRARY SUPPLIES	900.00
EFT37751	24/07/2014	IAN JUSTIN WHITTEN	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37752	24/07/2014	THE FARM SHOP (WA) PTY LTD	GARDEN / RESERVE SUPPLIES	1914.00
EFT37753	24/07/2014	WELLINGTON SURPLUS STORES	SAFETY EQUIPMENT SUPPLIES	297.00
EFT37754	24/07/2014	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	13847.63
EFT37755	24/07/2014	JARAM PRODUCTS PTY	PLANT / VEHICLE PARTS	235.48
EFT37756	24/07/2014	LIONS CLUB OF LESMURDIE (INC)	KEY BOND REFUND	50.00
EFT37757	24/07/2014	MUCHEA TREE FARM	GARDEN / VERGE SUPPLIES	765.00
EFT37758	24/07/2014	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	3348.75
EFT37759	24/07/2014	SUSAN BILICH	COUNCILLOR ALLOWANCE - JULY 2014	7364.24
EFT37760	24/07/2014	STS HEALTH	SERVICE STERILISER EQUIPMENT AT JACK HEALEY CENTRE	786.92
EFT37761	24/07/2014	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	3590.16
EFT37762	24/07/2014	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	4400.00
EFT37763	24/07/2014	ACES (ANIMAL CARE EQUIPMENT & SERVICES P/L)	ANIMAL HANDLING EQUIPMENT	316.93

Chq/EFT	Date	Name	Description	Amount
EFT37764	24/07/2014	ATI-MIRAGE TRAINING SOLUTIONS	REGISTRATION FOR STAFF TO ATTEND PROJECT MANAGEMENT COURSE	687.98
EFT37765	24/07/2014	PERTH AUDIOVISUAL	REPLACEMENT STAGE & ASSOCIATED EQUIPMENT AT HARTFIELD PARK RECREATION CENTRE	10482.98
EFT37766	24/07/2014	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	1895.62
EFT37767	24/07/2014	T-QUIP	PLANT / VEHICLE PARTS	852.25
EFT37768	24/07/2014	HYDROQUIP PUMPS	MAINTENANCE OF PUMPING INSTALLATIONS - HARTFIELD PARK LAKES BORE	2530.00
EFT37769	24/07/2014	DIRECT TRADES SUPPLY PTY LTD	HARDWARE SUPPLIES	1247.44
EFT37770	24/07/2014	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	33.00
EFT37771	24/07/2014	GREENWAY ENTERPRISES	GARDEN / RESERVE SUPPLIES	2264.35
EFT37772	24/07/2014	MARGARET THOMAS	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37773	24/07/2014	CABLE LOCATES & CONSULTING	LOCATION SERVICES FOR VARIOUS AREAS	2441.34
EFT37774	24/07/2014	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	1861.31
EFT37775	24/07/2014	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES	2404.14
EFT37776	24/07/2014	NOREEN TOWNSEND	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37777	24/07/2014	MODERN TEACHING AIDS	CHILDREN ACTIVITY SUPPLIES	479.88
EFT37778	24/07/2014	SNAP PRINTING - MIDLAND	BUSINESS CARDS FOR VARIOUS STAFF	156.00
EFT37779	24/07/2014	FRANK LINDSEY	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37780	24/07/2014	SIMON DI ROSSO	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37781	24/07/2014	WEBSITE WEED & PEST PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	7198.40
EFT37782	24/07/2014	JOMAR CONTRACTING	FENCING INSTALLATION / REPAIRS AT OPERATIONS CENTRE	7843.00
EFT37783	24/07/2014	BOYA EQUIPMENT PTY LTD	PLANT / VEHICLE PARTS	479.82
EFT37784	24/07/2014	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS)	TRAFFIC PROTECTION PRODUCTS / SIGNAGE SUPPLIES	1363.45
EFT37785	24/07/2014	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS	1108.25
EFT37786	24/07/2014	HOLCIM AUSTRALIA PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	2791.59
EFT37787	24/07/2014	ANDREW WADDELL	COUNCILLOR ALLOWANCE - JULY 2014	2016.16

Chq/EFT	Date	Name	Description	Amount
EFT37788	24/07/2014	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	13311.10
EFT37789	24/07/2014	DYLAN O'CONNOR	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37790	24/07/2014	HAMMOND LEGAL	LEGAL EXPENSES	10074.52
EFT37791	24/07/2014	ARMADILLO GROUP PTY LTD	PLANT / VEHICLE PARTS	3998.50
EFT37792	24/07/2014	BULL MOTOR BODIES PTY LTD	PLANT / VEHICLE PARTS	412.50
EFT37793	24/07/2014	3 MONKEYS AUDIOVISUAL PTY LTD	SUPPLY OF PORTABLE CROSS THE COUNTER HEARING LOOP SYSTEM FOR PETER ANDERTON CENTRE	2745.29
EFT37794	24/07/2014	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	4415.11
EFT37795	24/07/2014	PERTH PETROLEUM SERVICES	OIL & CHEMICAL SPILL EQUIPMENT SUPPLIES	1139.71
EFT37796	24/07/2014	DRUM PRINT & PUBLICATIONS	PRINTING OF CITIZENSHIP FOLDERS	809.00
EFT37797	24/07/2014	MMJ REAL ESTATE (WA) PTY LTD	VALUATIONS OF COMMUNICATION TOWERS (X2)	1540.00
EFT37798	24/07/2014	ROBERT EMERY	COUNCILLOR ALLOWANCE - JULY 2014	2016.16
EFT37799	24/07/2014	ORORA LTD	COLLECTION OF CARDBOARD FROM WALLISTON TRANSFER STATION	347.60
EFT37800	24/07/2014	DYMOCKS MIDLAND GATE	LIBRARY SUPPLIES	1489.38
EFT37801	24/07/2014	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	99.00
EFT37802	24/07/2014	ALL STAR DISPLAYS PTY LTD	GRAPHIC SKIN TO FIT EXISTING DISPLAY WALL FRAMES STRAIGHT AND 4 DELUXE PULL UP BANNERS	3157.00
EFT37803	24/07/2014	FUTUREMEDIA	SUPPLY OF A CONSEQUENCES DVD	454.85
EFT37804	24/07/2014	WAVESOUND PTY LTD	SUBSCRIPTION TO ZINIO FULL DIGITAL MAGAZINES FOR LIBRARIES	3736.04
EFT37805	24/07/2014	AVON HILLS ENVIRONMENTAL	WEED CONTROL AT VARIOUS LOCATIONS	2915.00
EFT37806	24/07/2014	NATURAL AREA MANAGEMENT & SERVICES	GARDEN / VERGE PLANTS SUPPLIES	2411.09
EFT37807	24/07/2014	DYMOCKS CAROUSEL	LIBRARY SUPPLIES	997.79
EFT37808	24/07/2014	BITUMEN SURFACING	ROAD MATERIALS FOR VARIOUS LOCATIONS	6111.60
EFT37809	24/07/2014	TURFWORKS WA PTY LTD	RESERVE MOWING AT VARIOUS LOCATIONS	4628.95
EFT37810	24/07/2014	JEAN AITKEN	SALE OF ARTWORK - PRINTMAKERS AFFAIR EXHIBITION	441.00

Chq/EFT	Date	Name	Description	Amount
EFT37811	24/07/2014	FIRE RESCUE SAFETY AUSTRALIA (FRSA)	FIRE PROTECTION WEAR / SUPPLIES	2255.00
EFT37812	24/07/2014	ENVIRO SWEEP	FOOTPATH / CARPARK SWEEPING	20586.51
EFT37813	24/07/2014	PERTH WASTE PTY LTD	DOMESTIC / RECYCLING RUBBISH SERVICES & BIN CHARGES	198351.67
EFT37814	24/07/2014	FORT KNOX RECORDS MANAGEMENT	OFFSITE STORAGE OF RECORDS	1080.64
EFT37815	24/07/2014	ESSENTIAL ENVIRONMENTAL	PROGRESS PAYMENT 2 - CONSULTANCY SERVICES TO UNDERTAKE A REVIEW OF THE POTENTIAL FOR TOURISM DEVELOPMENT WITHIN PRIORITY 2 AREAS OF THE MIDDLE HELENA CATCHMENT PUBLIC DRINKING WATER SOURCE AREA	6380.00
EFT37816	24/07/2014	BLACK BOX CONTROL PTY LTD	BLACK BOX VEHICLE TRACKING SYSTEM FOR OPERATIONS	660.00
EFT37817	24/07/2014	DS AGENCIES PTY LTD	SUPPLY OF PARK FURNITURE FOR VARIOUS LOCATIONS	8569.83
EFT37818	24/07/2014	GARY TICEHURST	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	183.90
EFT37819	24/07/2014	DAYTONE PRINTING PTY LTD	PRINTING OF BROCHURES / INVITES FOR VARIOUS LOCATIONS	298.50
EFT37820	24/07/2014	ECOCYCLE AUSTRALIA PTY LTD	RECYCLING OF FLURO TUBES AND GLOBES	607.68
EFT37821	24/07/2014	WORKPOWER INCORPORATED	SUPPLY OF SEEDLINGS FOR 2014 PLANTS FOR RESIDENTS PROGRAM AND SUPPLY OF PLANTS FOR KALAMUNDA COMMUNITY REVEGETATION 2014	11105.45
EFT37822	24/07/2014	AUSTRALIA PACIFIC VALUERS PTY LTD ITF THE APV UNIT TRUST	BUILDING AND SITE INFRASTRUCTURE ASSETS INCLUDING CONDITION RATING FOR BUILDINGS AND FAIR VALUE FOR COMPONENTS	18958.50
EFT37823	24/07/2014	CUBIC PROMOTE	SUPPLY OF BANNERS FOR VARIOUS EVENTS	1050.50
EFT37824	24/07/2014	WEST TIP WASTE CONTROL PTY LTD	COLLECTION AND RETURN OF HOOKLIFT BINS FROM WALLISTON TRANSFER STATION	14553.00
EFT37825	24/07/2014	NATURESCAPE CREATIVE LANDSCAPE DESIGN	PRESENTATION AT KALAMUNDA LIBRARY	150.00

Chq/EFT	Date	Name	Description	Amount
EFT37826	24/07/2014	WML CONSULTANTS PTY LTD	CONSULTING FEES FOR THE KALAMUNDA ROAD UPGRADE	10263.00
EFT37827	24/07/2014	KOSMIC SOUND	SUPPLY OF SOUND EQUIPMENT FOR KALAMUNDA PERFORMING ARTS CENTRE	6801.50
EFT37828	24/07/2014	CPS WEAR PARTS	PLANT / VEHICLE PARTS	1705.18
EFT37829	24/07/2014	KEE ASPHALT PTY LTD	SUPPLY AND LAY ASPHALT AT BADEN ROAD CARMEL AS PER TENDER	37690.66
EFT37830	24/07/2014	IDEAL SYSTEMS WA PTY LTD	SUPPLY OF SAFETY LADDER	571.73
EFT37831	24/07/2014	MYRRH PTY LTD	SUPPLIES FOR VISITOR CENTRE GIFT SHOP	170.40
EFT37832	24/07/2014	STORED AIR SERVICE	SERVICE AND SAFETY CHECK WORKSHOP VERTICAL AIR RECEIVER	481.69
EFT37833	24/07/2014	TOTALLY WORKWEAR BELMONT	PROTECTIVE WEAR / SUPPLIES	396.00
67855	30/06/2014	DEPARTMENT OF TRANSPORT	FLEET VEHICLE REGISTRATIONS	29711.65
67856		CANCELLED CHEQUE		
67857	02/07/2014	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	379.40
67858	03/07/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	200.80
67859	03/07/2014	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	620.80
67860	03/07/2014	TELSTRA CORPORATION	TELEPHONE EXPENSES	5811.97
67861	03/07/2014	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	5358.42
67862	03/07/2014	SYNERGY	POWER CHARGES	22661.15
67863	03/07/2014	ALINTA ENERGY	GAS CHARGES	602.25
67864	03/07/2014	DIRECTOR OF LICENSING SERVICES	LOCAL AUTHORITY SERIES NUMBER PLATES	200.00
67865	03/07/2014	BUILDING COMMISSION	BUILDING LEVY - JUNE 2014	8700.72
67866	03/07/2014	CASH - ADMIN	PETTY CASH REIMBURSEMENT	629.80
67867	03/07/2014	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	99.55
67868	03/07/2014	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	103.00
67869	03/07/2014	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	651.02
67870	03/07/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1305.81
67871	03/07/2014	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	271.97

Chq/EFT	Date	Name	Description	Amount
67872	03/07/2014	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	209.79
67873	03/07/2014	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	99.24
67874	03/07/2014	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	983.94
67875	03/07/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	932.09
67876	03/07/2014	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	118.55
67877	03/07/2014	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	469.20
67878	03/07/2014	CASH - LESMURDIE LIBRARY	PETTY CASH REIMBURSEMENT	54.60
67879	03/07/2014	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	329.05
67880	03/07/2014	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	210.09
67881	03/07/2014	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	120.23
67882	03/07/2014	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	65.30
67883	03/07/2014	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	81.98
67884	03/07/2014	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	113.55
67885	03/07/2014	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	162.90
67886	03/07/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	206.11
67887	03/07/2014	CASH - KPAC	PETTY CASH REIMBURSEMENT	96.84
67888	03/07/2014	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	635.45
67889	03/07/2014	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	245.12
67890	03/07/2014	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	205.74
67891	03/07/2014	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	187.37
67892	03/07/2014	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	190.83
67893	16/07/2014	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	379.40
67894	16/07/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	200.80
67895	16/07/2014	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	620.80
67896	16/07/2014	TELSTRA CORPORATION	TELEPHONE EXPENSES	22035.71
67897	16/07/2014	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	16628.56
67898	16/07/2014	BCITF	LEVY FEE - JUNE 2014	23933.16
67899	16/07/2014	SYNERGY	POWER CHARGES	124547.80

Chq/EFT	Date	Name	Description	Amount
67900	16/07/2014	ALINTA ENERGY	GAS CHARGES	433.65
67901	16/07/2014	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	150.15
67902	16/07/2014	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	190.20
67903	16/07/2014	WESTSCHEME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	379.19
67904	16/07/2014	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1418.62
67905	16/07/2014	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	269.86
67906	16/07/2014	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	210.22
67907	16/07/2014	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	93.91
67908	16/07/2014	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	955.41
67909	16/07/2014	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	955.04
67910	16/07/2014	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	113.89
67911	16/07/2014	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	389.00
67912	16/07/2014	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	680.45
67913	16/07/2014	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	210.09
67914	16/07/2014	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	121.79
67915	16/07/2014	ING INTEGRA PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	167.85
67916	16/07/2014	AUSTRALIAN RETIREMENT FUND - ARF ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	163.59
67917	16/07/2014	COMMONWEALTH SUPERSELECT	SUPERANNUATION CONTRIBUTIONS	208.45
67918	16/07/2014	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	30.70
67919	16/07/2014	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	635.45
67920	16/07/2014	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	245.12
67921	16/07/2014	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	205.96
67922	16/07/2014	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	187.37
67923	16/07/2014	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	195.99
67924	16/07/2014	ASGARD & WRAP ALLOCATED PENSION	SUPERANNUATION CONTRIBUTIONS	106.57
67925	24/07/2014	SYNERGY	POWER CHARGES	15416.90
				3439392.06

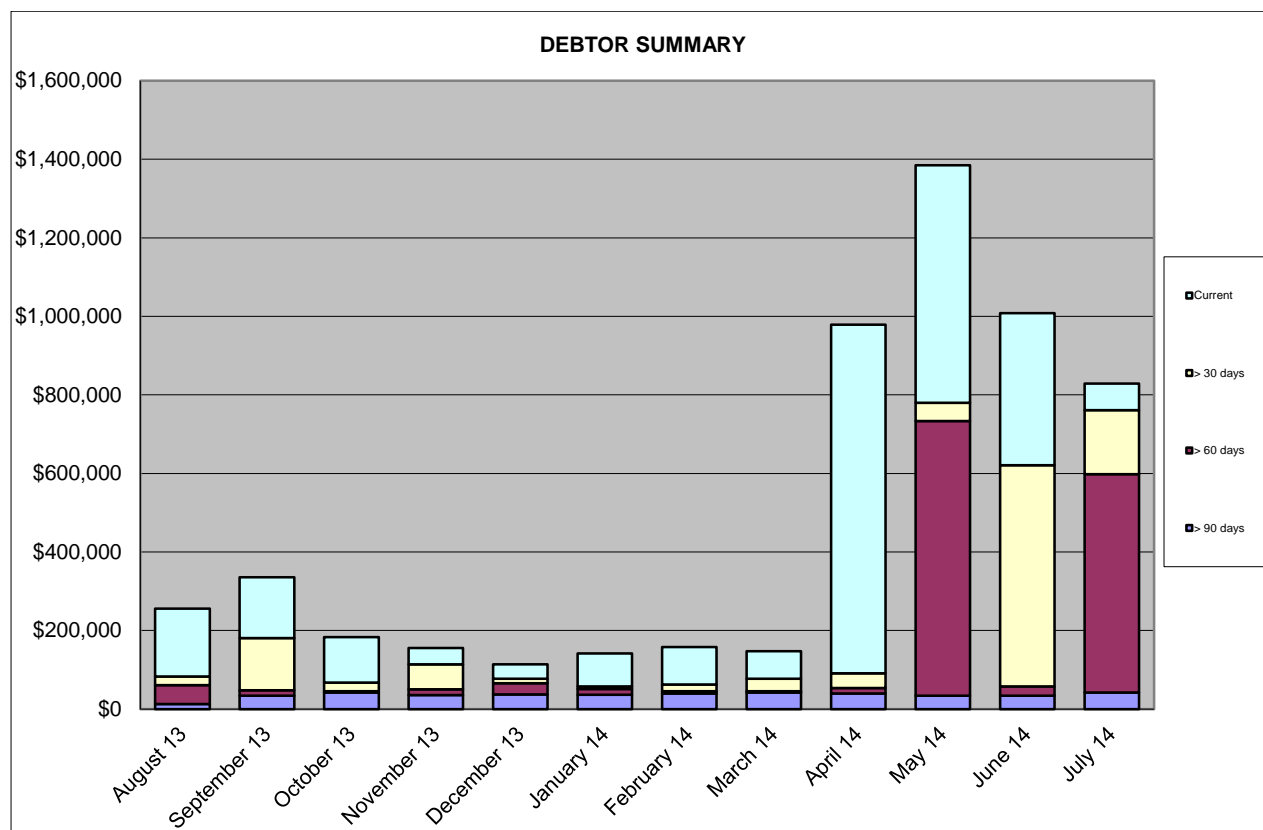
Attachment 2

SHIRE OF KALAMUNDA
 SUMMARY OF DEBTORS

FOR THE PERIOD ENDED 31 July 2014

Sundry Debtors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
August 13	\$12,386	\$48,665	\$21,521	\$172,620	\$255,193
September 13	\$33,547	\$13,845	\$132,820	\$155,054	\$335,266
October 13	\$41,669	\$3,852	\$22,138	\$115,581	\$183,240
November 13	\$35,402	\$14,890	\$63,761	\$41,601	\$155,654
December 13	\$36,884	\$28,991	\$11,194	\$36,916	\$113,986
January 14	\$35,901	\$15,076	\$6,820	\$83,752	\$141,548
February 14	\$39,263	\$5,669	\$17,441	\$95,509	\$157,881
March 14	\$42,207	\$3,249	\$31,796	\$70,204	\$147,456
April 14	\$39,669	\$14,103	\$37,186	\$887,621	\$978,580
May 14	\$34,154	\$698,845	\$46,507	\$605,206	\$1,384,712
June 14	\$33,834	\$23,769	\$562,976	\$387,285	\$1,007,863
July 14	\$41,743	\$556,555	\$163,070	\$67,385	\$824,014



SHIRE OF KALAMUNDA

SUMMARY OF DEBTORS

FOR THE PERIOD ENDED 31st July 2014

AMOUNT	DEBTOR	DETAILS	STATUS
>90 days			
\$1,723.97	Forrestfield United Soccer Club ^	Loan 214	Direct Debit commenced 01/05/14 - \$600 per f/n to increase in October.
\$5,610.00	Kalamunda Chamber of Commerce ^	Annual Rent	Negotiating payment plan. \$500 paid 04/08.
\$4,775.19	Kalamunda Cricket Club	Operating Expenses Pat Moran Pavilion	Club to recommence instalments October 2014 - schedule in place.
\$24,000.00	Lesmurdie Tennis Club Inc *	Contribution to Extension	The Shire is monitoring - 2 instalment payments made.
\$2,984.43	Zig Zag Café	Lease / Operating Expenses	Payment schedule in place.
\$2,648.94	90+ Days Debts consisting of amounts under \$1,000.00.		Debtors to be contacted to advice debt recovery action pending / final notices issued / debt with D&B or possible write-off of debt pending.
\$41,742.53	Total Debts 90+ Days		
>60 days			
\$90,431.55	Blue Manta (Asia)	Developer Contribution	Legal prosecutions commenced
\$165,000.00	Matt Stuart	Developer Contribution	Legal prosecutions commenced
\$299,590.50	Velo Zupanovich	Developer Contribution	Currently under negotiation - issue pending at SAT
\$1,532.70	60+ Days Debts consisting of amounts under \$1,000.00.		All debtors to be contacted by telephone / email - copy invoices mailed as required.
\$556,554.75	Total Debts 60+ Days		

>30 days			
\$81,920.00	Discovery Parks	Annual Waste Charges	Reminder invoice to be sent
\$1,656.30	Early Bird Learning	Hall Hire	Paid 03/08
\$2,640.00	Evolution Cheer & Dance	Hall Hire	Reminder invoice to be sent
\$1,097.36	Foothills Information & Referral	Operational Expenses	Reminder invoice to be sent
\$5,923.97	Forrestfield United	Loan 214	Direct Debit in place as above.
\$1,855.75	Hills District Callisthenics	Hall Hire	Reminder invoice to be sent
\$1,113.75	J & M Dunning	Private Works	Reminder invoice to be sent
\$3,563.64	Kalamunda Canning Rugby League	Reserve Hire / Operating Expenses	Reminder invoice to be sent
\$6,084.00	Kalamunda District Hockey	Reserve Hire / Operating Expenses	Reminder invoices sent.
\$7,082.44	Kalamunda United FC	Reserve Hire / Operating Expenses	Statement sent.
\$2,204.93	N-Com Pty Ltd	Operating Expenses	Paid 01/08
\$1,439.55	Shire of Pingelly	Health Services	Paid 04/08
\$14,850.00	Water Corporation	Contribution to Hydrological Study	Reminder invoice to be sent
\$1,934.00	Weight Watchers	Hall Hire	Reminder invoice to be sent
\$6,490.81	Zig Zag Café	Lease / Operating Expenses	Payment schedule in place.
\$23,213.39	30+ Days Debts consisting of amounts under \$1,000.00.		Reminder invoices to be sent.
\$163,069.89	Total Debts 30+ Days		
< 30 days			
\$67,384.92	Total of Current Debts		
\$4,738.32	Total of Accounts in Credit		
\$824,013.77	Total - Debtors Trial Balance		
FOOTNOTES			
* Denotes currently in negotiation of invoice amount and details			
^ Denotes payment arrangement in place			

Attachment 3

SHIRE OF KALAMUNDA
SUMMARY OF CREDITORS
FOR THE PERIOD ENDED 31 JULY 2014

Sundry Creditors Trial Balance - Summary Aged Listing

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2013	\$3,168	\$30,928	\$7,860	\$704,407	\$746,364
31/08/2013	\$1,618	\$6,095	\$46,102	\$542,740	\$596,555
30/09/2013	\$3,630	\$53,734	\$7,014	\$383,394	\$447,773
31/10/2013	\$12,120	\$1,454	\$107,830	\$1,566,553	\$1,687,957
30/11/2013	\$12,873	\$19,461	\$188,950	\$1,734,521	\$1,955,805
31/12/2013	\$1,090	\$8,183	\$10,820	\$781,525	\$801,618
31/01/2014	\$38,061	-\$3,986	\$64,483	\$863,813	\$962,372
28/02/2014	\$35,788	\$938	-\$2,540	\$2,145,331	\$2,179,518
31/03/2014	\$2,606	-\$2,850	\$14,442	\$846,590	\$860,788
30/04/2014	\$67,486	\$5,942	\$48,203	\$1,019,834	\$1,141,466
31/05/2014	\$183	\$31,578	\$72,756	\$1,596,398	\$1,700,916
30/06/2014	\$19,629	\$13,872	\$133,021	\$2,251,529	\$2,418,051
31/07/2014	\$9,347	\$1,978	\$27,392	\$449,082	\$487,799

Comment

- > 90 days Original Invoices for Fuji Xerox Australia not received in Accounts to process
- > 60 days Original Invoices for Ashmy Pty Ltd, Redink Homes and a credit from Barnetts Pty Ltd not received in Accounts to process.
- > 30 days These invoices are paid on the third fortnightly payment run.

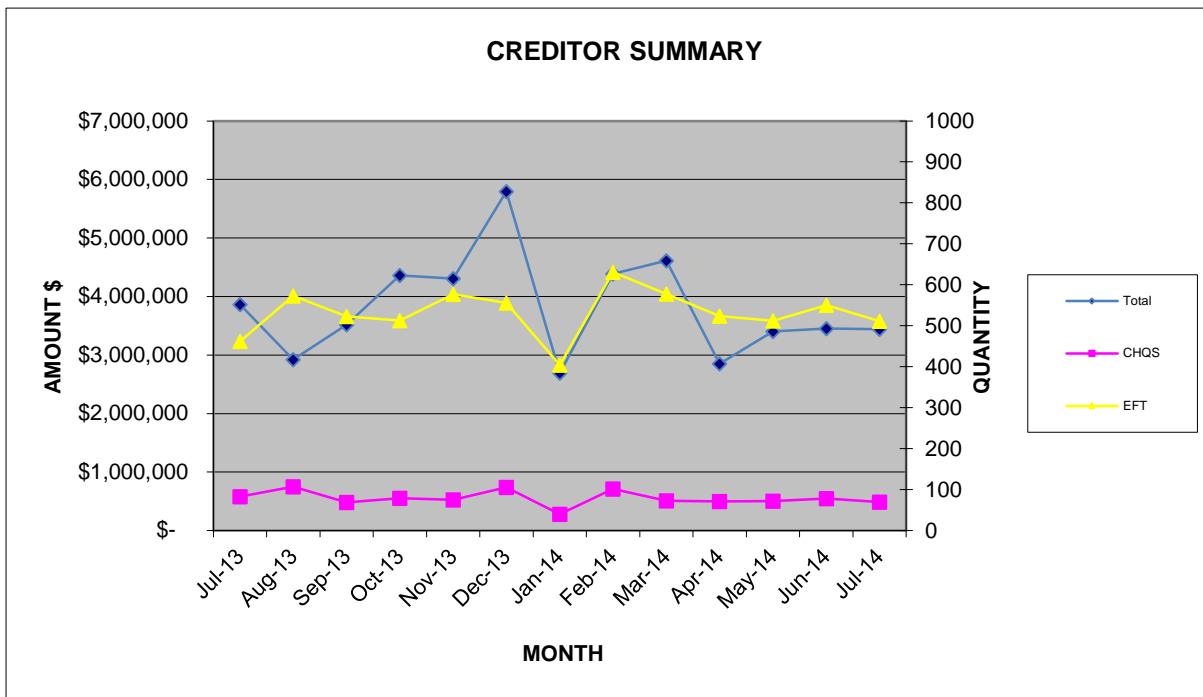
Creditor Payments made

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Jul-13	\$ 3,861,531	83	462	545
Aug-13	\$ 2,924,590	107	573	680
Sep-13	\$ 3,520,038	69	523	592
Oct-13	\$ 4,358,209	79	513	592
Nov-13	\$ 4,306,884	75	577	652
Dec-13	\$ 5,791,804	106	556	662
Jan-14	\$ 2,690,559	40	404	444
Feb-14	\$ 4,390,155	102	631	733
Mar-14	\$ 4,612,357	73	578	651
Apr-14	\$ 2,851,930	71	524	595
May-14	\$ 3,402,145	72	512	584
Jun-14	\$ 3,452,822	78	550	628
Jul-14	\$ 3,439,392	70	511	581

*Excludes net staff payroll

*Creditors on 30 day terms are paid on the 28th of the month following.

*Local suppliers are paid on 14 day terms.



Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

27. Rates Debtors Report for the Period Ended 31 July 2014

Previous Items	N/A
Responsible Officer	Director Corporate Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A

Attachment 1 Summary of Outstanding Rates for the period ended 31 July 2014

PURPOSE

1. To receive a report on rates debtors for the period ended 31 July 2014.

BACKGROUND

2. Attached is the report detailing rates debtors for the period ended 31 July 2014 (Attachment 1).
3. Rates notices were issued on 10 July 2014

Instalment dates are as follows:

Option 1 (Full Payment) - By 14 August 2014

Option 2 (Two Instalments) – 1st Instalment Date by 14 August 2014
2nd Instalment Date by 18 December 2014

Option 3 (Four Instalments) – 1st Instalment Date by 14 August 2014
2nd Instalment Date by 16 October 2014
3rd Instalment Date by 18 December 2014
4th Instalment Date by 12 February 2015

A grace period of two weeks is given before closing the instalment period. Any amounts outstanding on those ratepayers with an instalment option are regarded as defaulted and essentially fall off from this arrangement.

The Shire can accept a direct debit payment arrangement to finalise the balance or a special payment arrangement is made in extenuating circumstances. Strict protocols are maintained so that the Shire is seen to be fair and equitable to all ratepayers.

4. As noted on (Attachment 1), the Shire has collected \$4,072,388 (includes Deferred Balance of \$463,579) or 14% of the debt from the date the rates and service charges were raised.

-
5. No Interim rates have been raised since May 2014 these will commence after the first instalment date of 14 August 2014 has passed.

DETAILS

Debt Recovery

- 6.
- There are 11 outstanding debts from 2012/13 that remain with Dun & Bradstreet (D&B) that have had Judgement entered against them; All have been issued with "Property Sales and Seizure Order" (PSSO) the next step is to proceed with Land Warrants for these properties which will occur in 2014/2015.
 - There remains 33 Ratepayers from 2013/2014 who have not responded to judgement and no payment has been received. Judgement has been awarded against these properties where a PSSO has been issued.
 - A report will be brought to Council in 2014/2015 to approve the issuance of a land warrants for those that have proceeded to Judgment and have still not satisfied the claim.
 - 87 ratepayers have direct debits in place for outstanding rates.

STATUTORY AND LEGAL CONSIDERATIONS

7. The Shire collects its rates debts in accordance with the *Local Government Act (1995) Division 6 – Rates and Service Charges under the requirements of subdivision 5 – Recovery of unpaid rates and service charges.*

POLICY CONSIDERATIONS

8. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

9. Nil.

FINANCIAL CONSIDERATIONS

10. The early raising of rates in July has allowed the Shires operations to commence without delays and also has enabled the Shire to earn additional interest outcome.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

11. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

SUSTAINABILITY

Social Implications

12. Debt collection can have implications upon those ratepayers facing hardship and the Shire must ensure equity in its debt collection processes.

Economic Implications

13. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

Environmental Implications

14. Nil.

RISK MANAGEMENT CONSIDERATIONS

15.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire is exposed to the potential risk of the ratepayer failing to make payments which it is obligated to do. This will result in the disruption of cash flows and increased collection costs.	Unlikely	Minor	Low	Ensure debt collections is rigorously managed.

OFFICER COMMENT

16. Nil.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 27/2014)

That Council:

1. Receives the rates debtors report for the period ended 31 July 2014 (Attachment 1).

Moved:

Seconded:

Vote:

Attachment 1

SHIRE OF KALAMUNDA
SUMMARY OF OUTSTANDING RATES
FOR THE PERIOD ENDED 31 July 2014

Rates Outstanding Debtors

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	Total Outstanding	Previous Year Total Outstanding
30/06/2014	\$360,404	\$99,230	\$410,138	\$15	\$869,786	\$781,022
1/07/2014	\$356,534	\$95,176	\$367,211	\$25,230,436	\$26,049,358	\$356,534

Rate Levied 2014/2015

Interim 2014/2015

Back Rates

\$30,121,746

Total Levies To Date for 2014/2015

\$30,121,746

Total Rates Outstanding

\$26,049,358

Current Deferred Rates Amt (from Rate Reports)

\$ 463,579

Total Rates amount to be collected not including deferred

\$25,585,779

% of Rates Outstanding:

86.27%

Comment

The 2014/2015 Instalment Dates are as follows:

	4x instalments	2x instalments
1st Instalment	14/08/2014	14/08/2014
2nd Instalment	16/10/2014	18/12/2014
3rd Instalment	18/12/2014	
4th Instalment	12/02/2014	

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

28. Quarterly Report – Community Care June 2014

Previous Items	N/A
Responsible Officer	Director Corporate Services
Service Area	Community Care
File Reference	CO-SPC-022
Applicant	N/A
Owner	N/A
Attachment 1	Volumes Report – Monthly Volumes by Category
Attachment 2	Community Care Financial Summary
Attachment 3	Meals on Wheels Financial Summary

PURPOSE

1. To receive the Community Care Quarterly Report – June 2014

BACKGROUND

2. The quarterly report is prepared in accordance with the approved Kalamunda Home and Community Care (KHACC) Business Case (2010 – 2014). The basis of which is:

“That the Home and Community Care Services provided, be within the limits of funding available and reviewed every quarter and reported to Council.”

DETAILS

3. Referrals for Home and Community Care (HACC) support are received from the Regional Assessment Service. Community Care do not screen for eligibility nor assess potential clients for services and as such, we are dependent on these referrals to maintain and increase service levels.
4. Inception of the Assessment Framework in 2011 has resulted in increased compliance with eligibility criteria and people receiving services based on assessed need and not just an eligibility status, meaning a person with an ongoing functional disability may be eligible for HACC support but with the provision of the correct assistive equipment may continue to support themselves independently without formalised support.

HACC SERVICE DELIVERY

5. The Volumes Report (Attachment 1) shows how Community Care is performing in relation to its contracted service provision levels for the HACC program.
6. The HACC Contract contains service groups that cluster, where appropriate, like service types together. Service Group 1 includes the following service types: domestic assistance, personal care, social support, respite and other food services.

7. Service Group 1 was contracted to provide hours of support against the service types listed in paragraph 6. This allows the service types to be adjusted to meet the needs of eligible clients regardless of the contracted number of hours against each service type.
8. Because of this service grouping, a service type such as domestic assistance can achieve higher than 100% of service delivery, providing other service types are not also achieving 100%. The hours are used in a flexible manner to address need.
9. During this quarter Community Care was contracted to provide 6231 hours across service group 1 to eligible community members. 4177 hours were provided (67%). This is a 7% increase from last quarter.
10. For the 2013/2014 financial year Community Care was contracted to provide 24,931 hours across service group 1 to eligible community members. 15,125 hours were provided (61%). This is a 2% increase from last year.

Domestic Assistance (Service Group 1)

11. During this quarter Community Care was contracted to provide 2874 hours to eligible community members. 2999 hours were provided (104%). This is an 11% increase from last quarter.
12. Impacts on these hours included 381.25 hours that were not provided due to public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided Domestic Assistance would have achieved 118%, which would have been accommodated by the flexible delivery model assigned to Service Group 1 as detailed in paragraph 7.
13. For the 2013/2014 financial year Community Care was contracted to provide 10,973 hours of Domestic Assistance to eligible community members. 10,974 hours were provided (95%). This is a 4% increase from last year.

In Home Respite (Service Group 1)

14. During this quarter Community Care was contracted to provide 450 hours to eligible community members. 99 hours were provided (22%). This is a 3% increase from last quarter.
15. For the 2013/2014 financial year Community Care was contracted to provide 1800 hours of In Home Respite to eligible community members. 280 hours were provided (16%). This is an 8% increase from last year.

Other Food Services (Service Group 1)

16. During this quarter Community Care was contracted to provide 96 hours to eligible community members. 21 hours were provided (22%). This is a 2% decrease from last quarter.

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17. Impacts on these hours included 1.75 hours that were not provided due to public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided Other Food Services would have achieved 24%.
 18. For the 2013/2014 financial year Community Care was contracted to provide 386 hours of Other Food Services to eligible community members. 79 hours were provided (20%). This is a 10% increase from last year.

Social Support (Service Group 1)

19. During this quarter Community Care was contracted to provide 1875 hours to eligible community members. 765 hours were provided (40%). This is a 5% increase from last quarter.
20. Impacts on these hours included 195.75 hours that were not provided due to public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided Social Support would have achieved 51%.
21. For the 2013/2014 financial year Community Care was contracted to provide 7500 hours of Social Support to eligible community members. 2687 hours were provided (36%). This is a 3% decrease from last year.

Personal Care (Service Group 1)

22. During this quarter Community Care was contracted to provide 936 hours to eligible community members. 293 hours were provided (31%). This is a 3% decrease from last quarter.
23. Impacts on these hours included 63.25 hours that were not provided due to public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided Personal Care would have achieved 38% which would have been a 4% increase on the last quarter.
24. For the 2013/2014 financial year Community Care was contracted to provide 3784 hours of Personal Care to eligible community members. 1106 hours were provided (29%). This is a 6% decrease from last year.

Centre Based Day Care (Service Group 4)

25. During this quarter Community Care was contracted to provide 9978 hours to eligible community members. 7716 hours were provided (77%). This is equal with last quarter.
26. Impacts on these hours included 1206 hours that were not provided due to public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided Centre Based Day Care would have achieved 89% which would have been a 12% increase from the last quarter.

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27. For the 2013/2014 financial year Community Care was contracted to provide 39,917 hours of Centre Based Day Care to eligible community members. 29,986 hours were provided (75%). This is a 2% decrease from last year.

Meals on Wheels (Service Group 6)

28. During this quarter Community Care was contracted to provide 2445 meals to eligible community members. 1466 meals were provided (60%). This is a 15% increase from last quarter.
29. Impacts on these hours included 107 meals that were not provided due to public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided Meals on Wheels would have achieved 64%.
30. For the 2013/2014 financial year Community Care was contracted to provide 9778 meals to eligible community members. 4925 hours were provided (50%). This is a 7% increase from last year.

Transport (Service Group 7)

31. During this quarter Community Care was contracted to provide 6816 one way trips to eligible community members. 3893 one way trips were provided (57%). This is a 3% increase from last quarter.
32. Impacts on these hours included 1467 one way trips that were not provided due to public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided Transport would have achieved 78%.
33. For the 2013/2014 financial year Community Care was contracted to provide 27,267 one way trips to eligible community members. 14,906 trips were provided (55%). This is a 1% increase from last year.

Client Support Information and Advocacy (Service Group 9)

34. During this quarter Community Care was contracted to provide 645 hours to eligible community members. 286 hours were provided (44%). This is a 3% increase from last quarter.
35. For the 2013/2014 financial year Community Care was contracted to provide 2574 hours of Client Support Information and Advocacy to eligible community members. 1128 hours were provided (44%). This is a 15% increase from last year.

Home Maintenance (Service Group 10)

36. During this quarter Community Care was contracted to provide 1791 hours to eligible community members. 1421 hours were provided (79%). This is a 10% increase from last quarter.

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37. Impacts on these hours included 355.5 hours that were not provided due to public holidays and clients cancelling services to attend to other commitments, illness or being hospitalised. Had these hours been provided Home Maintenance would have achieved 99%.
38. For the 2013/2014 financial year Community Care was contracted to provide 7166 hours of Home Maintenance to eligible community members. 5170 hours were provided (72%). This is a 2% decrease from last year.

COMMUNITY VISITORS SCHEME

39. During this quarter Community Care was contracted to provide 270 to eligible community members. 192 visits were provided (71%).
40. Impacts on these hours included 104 visits that were not provided due to volunteer availability. Had these visits been provided the Community Visitors Scheme would have achieved 109%.

COMMUNITY AGED CARE PACKAGES (CACP)

41. During this quarter Community Care was contracted to provide 20 packages to eligible community members. 13 packages were provided (65%).
42. Referrals for packages come from the Aged Care Assessment Team (ACAT). Community Care do not screen for eligibility nor assess potential clients for services and as such, we are dependent on these referrals to maintain and increase service levels.
43. CACP are being transitioned to Consumer Directed Care Packages as of 1 July 2015. Community Care are preparing an implementation plan to drive this program, procedural and cultural change.

STATUTORY AND LEGAL CONSIDERATIONS

44. Nil.

POLICY CONSIDERATIONS

45. Nil.

COMMUNITY ENGAGEMENT

46. The Disability Access and Inclusion Budget supported two National Disability Insurance Scheme (NDIS) information sessions for families and carers within the Shire of Kalamunda.

FINANCIAL CONSIDERATIONS

47. The Community Care Program has a surplus of \$391,250 for the 13/14 financial year. This surplus is subject to change when the leave provision accounts are reconciled and an accrual is calculated for the pay increment for 13/14. The surplus will be marginally reduced.

The Meals on Wheels Program has a deficit, as expected, of \$17,198.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

48. *Kalamunda Advancing: Strategic Community Plan to 2023*
- 1.1 To be a community that carers for its aged and frail and those less fortunate.
- 1.1.2 Continue to deliver relevant and effective programs to our elderly so that they can feel socially connected and supported from within the Community.

SUSTAINABILITY

Social Implications

49. *Shire of Kalamunda Aged Accommodation Strategy 2008:*
- 6.1 A strong desire to “age in place” is now the well-established preference for older people and is a key theme that underlies Commonwealth and State Government policy and programs. This encompasses being able to continue to live in the familiar surroundings of the home and local environment as independently as possible, and with support services if required.

Economic Implications

50. Nil.

Environmental Implications

51. Nil.

RISK MANAGEMENT CONSIDERATIONS

52.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Surplus funding – Home and Community Care	Likely	Major	High	<ul style="list-style-type: none"> • Continue to promote Community Care as provider of choice in region. • Ensure recruitment and retention strategies are fully utilised. • Continue to seek ways to increase service volumes within the scope of WA HACC service provision guidelines. • Continue to analyse and evaluate service delivery statistics monthly to identify trends and opportunities for improvement.
Seniors in the Shire are not supported.	Unlikely	Major	Medium	<ul style="list-style-type: none"> • Continue to promote services and programs. • Continue to work in partnership with other local providers. • Continue to attend HACC, CACP and Swan Hospital Networking Meetings. • Ensure staffing levels are retained at a level that facilitates ongoing service provision. • Progress the development of Marketing and Communication Plan.

OFFICER COMMENT

53. During this quarter Community Care had 35 clients exit the HACC program. The feedback from clients and/or family as to why the services were ceasing were
- The client has moved to a higher level of community care support or residential care – eight responses
 - The client is now self-managing - 10 responses
 - The client has passed away – 11 responses
 - The client didn't commence services - two responses
 - The client has relocated out of the service area – two responses
 - Services didn't meet the client's expectations – two responses
54. In most services, there are adequate numbers of clients to achieve approximately 80% or more volume, however there is always a variance in what is scheduled to be delivered and what is actually delivered.
55. The 2013/2014 financial year has seen improvement and growth in most HACC service groups. Having improved staffing levels has meant that no services needed to be closed for referrals, allowing services to remain stable and grow in most instances.
56. Community Care did not apply for growth funding from HACC for 2014/2015. Community Care provided two business cases to modify services within the existing Services Schedule to implement new service models.
57. Community Care applied for an increase of Home Care Packages Level 2 from the Department of Social Services (formally) Department of Health and Ageing.
58. Community Care staff participated in a process of identifying and selecting values that underpinned the purpose of Community Care services. This information will be used to drive the implementation of Consumer Directed Care.
- The values are:
- Communication
 - Team Work
 - Honesty and
 - Person Centred Support

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 28/2014)

That Council:

1. Receives the Community Care Quarterly Report – June 2014

Moved:

Seconded:

Vote:

Attachment 1

Community Care 13/14 - Monthly Services Provided - Hours / Occasions By Category

OUTPUT DELIVERABLES		SERVICE VOLUME		Ave	Ave	July	Aug	Sept	MDS	Oct	Nov	Dec	MDS	Jan	Feb	Mar	MDS	Apr	May	Jun	MDS	ACTUAL	Contracted YTD	Met YTD	Variance Volume																				
		P.A	P. Mth	12/13	13/14				Adj					Adj				Adj				Adj				YTD																			
Service Group 1																																													
DOMESTIC ASSISTANCE	1231	11,497	958	837	915	879	853	814	56	949	897	676	55	831	904	944	50	952	1,064	983	69	10,974	11,497	95.45%	-523																				
SOCIAL SUPPORT	1222	7,500	625	246	224	191	236	196	35	220	179	165	15	205	224	227	18	240	273	252	12	2,687	7,500	35.82%	-4,813																				
PERSONAL CARE	1232	3,748	312	104	92	76	76	58	4	78	96	79	11	101	111	107	11	83	109	101	6	1,106	3,748	29.50%	-2,643																				
OFS	1234	386	32	3	7	5	2	2	1	7	9	2		6	7	10	1	7	8	6	8	79	386	20.34%	-308																				
RESPIRE	1224	1,800	150	12	23	13	28	20	-24	22	20	15		24	24	38	1	34	33	32	1	280	1,800	15.57%	-1,520																				
TOTAL SERVICE GROUP 1																																										15,125	24,931	60.67%	-9,806
Service Group 9																																													
CSIA	1227	2,574	215	64	94	44	83	69	27	59	85	39	32	83	89	95	42	125	72	89	97	1,128	2,574	43.81%	-1,446																				
Service Group 4																																													
CNTR BASED DAY CARE	1221	39,917	3,326	2,567	2,499	2,592	2,746	2,364	4	2,756	2,484	1,680		2,570	2,520	2,582	-4	2,478	2,928	2,310	-24	29,986	39,917	75.12%	-9,931																				
Service Group 10																																													
HOME MAINTENANCE	1230	7,166	597	438	431	420	381	366	34	455	408	327	36	403	405	428	42	446	515	460	49	5,170	7,166	72.15%	-1,996																				
Service Group 7																																													
TRANSPORT(occasions)	1229	17,988	1,499	394	439	433	434	428		477	489	349	-1	362	418	429		490	515	444		5,267	17,988	29.28%	-12,721																				
TRANSPORT(CBDC)	1233	9,279	773	842	803	825	888	772	7	889	805	545		818	820	830	-4	775	933	736	-8	9,631	9,279	103.79%	352																				
TOTAL SERVICE GROUP 7																																										14,898	27,267	54.64%	-12,369
TOTAL		101,855	8,488	5,506	5,526	5,476	5,727	5,088	143	5,911	5,471	3,876	148	5,403	5,522	5,688	157	5,628	6,449	5,412	210	66,307	101,855	65%	-45,354																				

OUTPUT DELIVERABLES		SERVICE VOLUME		Ave	Ave	July	Aug	Sept	MDS	Oct	Nov	Dec	MDS	Jan	Feb	Mar	MDS	Apr	May	Jun	MDS	ACTUAL	Contracted YTD	Met YTD	Variance Volume
		Total	P. Mth	12/13	13/14				Adj					Adj				Adj				Adj			
Service Group 6																									
MEALS ON WHEELS		9,778	815	512	410	495	441	385	-13	393	339	307	1	351	308	425		518	482	466	27	4,925	9,778	50%	-4,853

Attachment 2

Community Care Service 2013/2014

INCOME AND EXPENDITURE	Budget 2013/14	Actuals 2013/14
Recurrent Income and Expenditure		
Income		
Fees - Adult Day Care Attendance	(44,260)	(39,788)
Fees - Adult Day Care Transport	(26,000)	(24,472)
Fees - In Home Respite	(2,000)	(2,572)
Fees - Social Support	(19,986)	(20,140)
Fees - Transport / Shoppers Bus	(31,725)	(29,862)
Fees - Personal Care	(8,344)	(8,292)
Fees - Domestic Assistance	(84,000)	(84,127)
Fees - Gardening	(40,168)	(39,556)
Fees - Other Food Services	(534)	(564)
Fees - Meals	(62,409)	(67,406)
Fees - Brokerage Adult Day Centre	(28,000)	(29,986)
Notional Income - Volunteer	(42,095)	(42,097)
Government Grants	(2,730,735)	(2,730,735)
Total Recurrent Income	(3,120,257)	(3,119,596)
Expenses		
Salaries and Wages and on costs	2,051,766	1,943,295
Leave Accruals	141,609	142,023
Workers Compensation	45,344	36,072
Recruitment	5,000	0
Volunteer Notional Expenditure	42,095	42,097
Contractors	267,152	1,955
Accommodation Expenses	96,891	98,119
Motor Vehicle Expenses	66,500	59,408
Loss on Sale (Vehicle)	15,578	15,578
Fringe Benefits Tax	10,000	9,013
Insurance	2,185	1,549
Printing and Stationery	3,784	4,687
Subscriptions	4,205	4,121
Purchases - Consumables / Materials	19,901	24,794
Purchases - Sundry	9,117	13,314
Depreciation	72,163	68,605
Audit	3,500	-1,580
Legal Fees	6,000	5,538

Management Fee - Administration and Accounting	97,856	102,758
Management Fee - Human Resources	31,411	25,696
Management Fee - Information Technology	37,351	34,600
Meal Expenses - Clients	90,409	66,720
Total Recurrent Expenditure	3,119,816	2,698,361
Adjustments as at 30/06/2014		
Deduct Brokerage Fees - Non-HACC Income		29,986
Net Recurrent Income/Expenses	(441)	(391,250)

Note: leave accruals are still to be finalised for 13/14 - the surplus of \$391,250 is a provisional closing balance.

Attachment 3

Meals on Wheels 2013/2014		
Income / Expenditure Description	Budget 2013/14	Actuals 2013/14
	\$	\$
Recurrent Income and Expenditure		
Income		
Contributions - Notional Income Volunteers	(27,234)	(27,234)
Fees - MOW's	(54,600)	(56,669)
Government Grants - State Operating	(13,441)	(13,441)
Total Recurrent Income	(95,275)	(97,344)
Expenses		
Shire Service Fees	9,815	10,257
Volunteer Reimbursements (Delivery / Fuel)	12,000	11,040
Notional Expenditure Volunteers	27,234	27,234
Purchases - Consumables	61,600	64,745
Purchases - Sundry	1,346	1,266
Total Recurrent Expenses	111,995	114,542
Net Recurrent Income/Expenses	16,720	17,198
Net Subsidy (Contribution to General Funds)	16,720	17,198

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

29. Quarterly Progress Report – April – June 2014

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Office of the CEO
File Reference	OR-CMA-009
Applicant	N/A
Owner	N/A

Attachment 1 Quarterly Progress Report – April – June 2014

PURPOSE

1. To report to Council on the Shire's progress towards achieving its strategic goals.

BACKGROUND

2. The Quarterly Progress Report is generated from the Shire's integrated planning system, "interplan". The report reflects the progress of individual actions, which are linked to the adopted Strategic Plan. This ensures that each employee is working towards achieving the strategic direction of the Council.
3. The person responsible for an action or task in interplan is required to provide an update each month, giving an indication of how the action is progressing. Key Performance Indicators (KPIs) are also updated. This information is collated by interplan to provide an overview of how the organisation is performing.

DETAILS

4. The Quarterly Progress Report for the period 1 April 2014 to 30 June 2014 is presented at (Attachment 1).
5. The report shows the progress of the actions and Key Performance Indicators for 2013/2014 from the Corporate Business Plan, *Kalamunda Achieving*. The report also shows the progress of the Shire against the goals set out in Council's Strategic Plan to 2023, *Kalamunda Advancing*.

Quarterly Progress Against Goals

6. Each business unit in the Shire has a business plan, which contains the actions to be achieved in the 2013/2014 year. Each of these actions is linked to a strategy, outcome and goal in the Strategic Plan adopted by Council.

7. Of the 543 actions monitored across the organisation, 378 (or 70%) are at 90% or more of their progress target for the year to date. 112 actions (21%) are at less than 70% of their progress target. This has not changed since last quarter. The majority of these relate to Strategic Goal 6 – “Kalamunda Leads - Providing Good Government”, and are operational in nature.
8. There will be an increased focus in the coming year on accountability. Managers will ensure that their staff regularly update their interplan actions, as “off-track” actions affect the reporting of the performance of the organisation as a whole. KPIs relating to the progress status of actions have been established, and will be monitored monthly.

Key Performance Indicators

9. Performance against the Shire’s corporate KPIs is shown. At this stage, a number of the annual KPIs have not been updated. These measures have been derived from the Shire’s Strategic Plan, to be reported to Council and the community.
10. Of the remaining 16 KPIs, for the period 1 July 2013 - 30 June 2014 –
 - Six are at or exceeding their target.
 - Six are within 10% of their target.
 - Four are below 10% of their target.
11. Two of the “off-track” KPIs relate to the determination of planning and subdivision applications. Such applications often require referral to other agencies, or to Council. This can lead to unavoidable delays. The other off-track KPI is derived from the employee satisfaction survey, and relates to staff satisfaction with the Shire’s leadership and direction. Performance against this measure has actually improved since 2012/2013, it may be that the target is unrealistic.
12. Responding on time to Councillor requests dropped from 100% last quarter to 78% this quarter. Responding to incoming correspondence on time dropped from 91% to 81%. However, there was an improvement in response to customer requests, increasing from 78% on time to 85% this quarter.
13. Please note that the “traffic light” indicator on the Report only relates to the month of June 2014, not to the whole quarter.

Major Projects

14. The Corporate Business Plan, *Kalamunda Achieving*, set out a number of Priority Actions for the Shire for the four-year period to 30 June 2017. The progress of the Priority Actions for 2013/2014 is shown in the Major Projects section of the Report. The majority of actions are on track, or are being monitored (are between 40% and 90% of the progress target for the year to date, indicated by a yellow traffic light).

15. Some actions which are off-track (indicated by a red traffic light) have been delayed due to the uncertainty resulting from the local government reform process. Comments indicating the status of all actions and their current progress are included in pages 7 to 68 of the report.

STATUTORY AND LEGAL CONSIDERATIONS

16. Nil.

POLICY CONSIDERATIONS

17. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

18. The report is presented to keep Council informed of the organisation's progress. The community is advised of the Shire's achievements and progress via the Annual Report.

FINANCIAL CONSIDERATION

19. Financial progress is reported monthly via the Monthly Financial Statements.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

20. *Kalamunda Advancing: Strategic Community Plan to 2023*
OBJECTIVE 6.7 – To provide a business environment that strives for continuous improvement through the use of highly effective business systems and processes.
Strategy 6.7.4 Develop and maintain information systems to capture, monitor and compare corporate data and performance.

SUSTAINABILITY

Social Implications

21. Nil.

Economic Implications

22. Nil.

Environmental Implications

23. Nil.

RISK MANAGEMENT CONSIDERATIONS

24.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire fails to carry out the actions set out in the corporate Business Plan.	Unlikely	Major	Medium	Regular reporting of action progress to CEO, Directors and Council to ensure that performance is monitored and managed.
KPIs are not met – standard of customer service declines.	Possible	Major	High	Regular reporting of KPI achievement to CEO, Directors and Council to ensure that performance is monitored and managed.

OFFICER COMMENT

25. Nil.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 29/2014)

That Council:

1. Receives the Quarterly Progress Report for April – June 2014.

Moved:

Seconded:

Vote:

Attachment 1

Quarterly Progress Report – April – June 2014

[Click HERE to go directly to the document](#)

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**30. Community Sport and Recreation Facilities Fund Small Grants
2014/2015**

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Community Development
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	Assessment matrix
Attachment 2	CSRFF - funding agreement - SOK and Club

PURPOSE

1. To consider supporting one external application for funding through the Department of Sport and Recreation's (DSR) Community Sport and Recreation Facilities Small Grant Fund (CSRFF).

BACKGROUND

2. Through the CSRFF program, the State Government provides financial assistance to community groups and Local Government Authorities to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation with an emphasis on increasing physical activity through the provision of well-planned facilities.
3. The Shire's role in the provision of the funding is to call for applications and assess them in priority order, and rate each application received (Attachment 1).
4. The maximum grant approved will be no greater than one third of the total estimated project cost.
5. There is no obligation on the Local Government Authority to make any contribution to a project.
6. All applications for this small grants round are to be received by the Department of Sport and Recreation by 31 August for assessment.
7. Successful applicants will be advised in October 2014, with funds to be expended by 30 June 2015.

DETAILS

8. The Shire of Kalamunda has received one external application for the Department of Sport and Recreation's CSRFF 2014/15 Small Grants funding program.

9. **Forrestfield Tennis Club**

The Forrestfield Tennis Club have requested financial assistance and will be submitting a funding application for six flood light poles to be installed on the remaining two unlit tennis courts (Courts 5 and 6). The Club currently has 50 members.

10. The new lighting on the remaining courts will allow the Club to hold additional night games and will also cater for further casual users at night which has the potential to increase income for the Club.

11. With floodlighting on all courts available, competition, coaching and public use will be able to occur simultaneously.

12. The proposed cost contribution is as follows:

Organisation	Contributions ex GST
CSRFF	\$15,000
Forrestfield Tennis Club	\$15,000
Shire of Kalamunda	\$15,000
Total Project Cost	\$45,000

STATUTORY AND LEGAL CONSIDERATIONS

13. *Local Government Act 1995*, Section 6.2 Local Government Budget.

POLICY CONSIDERATIONS

14. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

15. Nil.

FINANCIAL CONSIDERATION

16. As part of the 2014/15 budget process, Council included a budget of \$45,000 (\$15,000 Shire, \$15,000 CSRFF and \$15,000 Club) to undertake the Forrestfield Tennis Club Lighting Project.

17. Council's contribution towards the project is contingent on the Club's CSRFF submission being successful.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

18. *Kalamunda Achieving: Corporate Business Plan 2013/14 – 2016/17*

1.9 To provide high quality facilities to meet the needs of our current and our future community.

SUSTAINABILITY

Social Implications

19. The provision of high quality community sport and recreation facilities is essential in fostering a positive sense of community health and wellbeing.

Economic Implications

20. Nil.

Environmental Implications

21. Nil.

RISK MANAGEMENT CONSIDERATIONS

22.

Risk	Likelihood	Consequence	Rating	Action/Strategy
That the Club do not cover their contribution towards the project	Possible	Minor	Medium	Ensure that the Club signs an agreement (Attachment 2) in addition to the CSRFF application, confirming that payment will be made towards the project.

OFFICER COMMENT

23. Through the CSRFF program, the State Government provides financial assistance to community groups and Local Government Authorities to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation with an emphasis on increasing physical activity through the provision of well-planned facilities.

-
24. The Department of Sport and Recreation requires all applications to be assessed by each Local Government Authority and provided with a ranking according to the Local Government's assessment. It should be noted, there is no obligation on the Shire to support a project.

A summary of the application in relation to the criteria and ranking is included within (Attachment 1). The following priority order has been identified:

1. Forrestfield Tennis Club Lighting Project

Forrestfield Tennis Club Lighting Project

25. The Forrestfield Tennis Club Lighting Project has been ranked as the first and only priority, as the Club have identified an increasing need for the provision of night games and the project will provide all courts to be floodlit, this will in turn provide more opportunity for community members to utilise the facility at night.
26. The additional lighting and floodlit courts will also provide the Club with increased potential for additional income.
27. The Forrestfield Tennis Club Project has sound financial viability.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 30/2014)

That Council:

1. Endorses the following application for the Department of Sport and Recreation's 2014/15 Community Sport and Recreation Facilities Small Grant Fund, subject to the Club completing the CSRFF Financial Agreement (Attachment 2)
 1. Forrestfield Tennis Club

Moved:

Seconded:

Vote:

Attachment 1

Assessment Matrix

Community Sporting Recreation Facility Fund 2014/2015 Applications

Project	Project Outline	Project Costs (excl. GST)	Have applied previously	Is in line with Strategic Plan	Responsibility of future financial costs	Impact on project, if application is not supported	Criteria (1- not relevant, 5 – highly relevant)										
							Project is justified	Potential to increase physical activity	Project is well planned	Community Input	Management Planning	Access and opportunity	Design	Financial viability	Co ordination	Sustainability	Recommended Ranking
Forrestfield Tennis Club Lighting Project	To install floodlights on Court 5 & 6	Total Cost \$45,000	No	Yes	Dependent on Clubs lease	Project may not proceed should Council not agree to fund total amount	4	4	5	4	4	5	4	4	4	5	43 (1)
		CSRFF request \$15,000															
		Shire contribution \$15,000															

Attachment 2

Shire of Kalamunda Community Sport and Recreation Facilities Funding Agreement

Year of funding: _____

Sporting Club/Community Group: _____

Project:

Funding breakdown:

Organisation	Contribution (ex GST)
Shire of Kalamunda	\$
Group/Club	\$
Department of Sport and Recreation	\$

FUNDING AGREEMENT:

Prior to Council supporting your club/groups application, you are required on behalf of your club /group, to enter into a formal agreement with the Shire of Kalamunda. This agreement contains conditions designed to protect the interests of both the applicant and the Shire of Kalamunda, should your organisation's funding application be successful.

The formal agreement must be minuted by the Club and officially endorsed by the Club's committee.

Please read undertakings and conditions below:

UNDERTAKINGS AND CONDITIONS:

1. Payment of the agreed funding contribution from your club of an amount of _____ is to be paid in full to the Shire of Kalamunda (held in a trust account) prior to the commencement of the project, unless otherwise arranged by mutual agreement.
2. Should the *Shire* be the applicant and the Club is registered for GST, payment of GST from the Club is required and will be included within the groups/clubs funding contribution.
3. Should the *Club* be the applicant and is regarded as making a contribution towards the project and does not claim ownership of the asset, no GST will be raised and charged by the Shire in respect of the Club's contribution
4. All other CSRFF conditions and guidelines are to be adhered to.

DISPUTE RESOLUTION:

1. Primary Dispute Resolution – If a dispute arises between any of the parties in relation to interpretation of the Agreement, the dispute shall be determined by the following process:

- a) The dispute shall be referred as soon as practicable to a joint meeting involving up to 2 authorised Club representatives and Officers of the Shire of Kalamunda
- b) Should resolution not be achieved within sixty (60) days of the reference to the joint meeting under Clause a):
 - This agreement may be terminated by either party and any amounts owing under this Agreement to any party, will be paid within twenty one (21) days of the termination of this Agreement
 - The matter may be mutually referred to arbitration

2. Arbitration

The rights or obligations of either party hereunder or in respect of any matter which by the provisions of the Agreement is to be referred to arbitration shall be referred to a single arbitrator under and in accordance with the provisions of the Commercial Arbitration Act 1985.

If the parties are unable to agree upon the arbitrator, an arbitrator shall be appointed by the President of the Law Society of Western Australia for the time being, whose appointment is final.

Provided always that until the parties resolve their dispute in accordance with the dispute resolution process, all other rights and obligations of the parties pursuant to the Agreement remain in force.

Organisation Name	
Applicants Name (Club President or authorised delegate)	
Signature	
Shire of Kalamunda Representative Name	
Signature	

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

31. Kalamunda Community Radio Seeking a Lease in principle for a proposed development at the 36 Collins Road, Kalamunda site

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Coordinator Community & Cultural Services
File Reference	Nil
Applicant	Nil
Owner	State Government (vested in Council with power to lease for up to 21 years)

PURPOSE

1. To consider a request from Kalamunda Community Radio for a proposed lease in principle over the site portion of Reserve 26843 at 36 Collins Road, Kalamunda.

BACKGROUND

2. Kalamunda Community Radio is a member based volunteer run, non-profit, community radio station which broadcasts a diverse range of music, in addition to being a communication tool for the community.
3. Kalamunda Community Radio's current site on the corner of Mead Street and Central Road in Kalamunda is owned by the State Government (WA Police) and is now on the market for sale.
4. Given the pending sale of Kalamunda Community Radio's current site, a new premise is required to house their operations.

DETAILS

5. With respect to Kalamunda Community Radio's current circumstances a range of different site options for a new home have been investigated and considered.
6. Sites considered have included Headingley Cottage, Jack Healey Centre, Sanderson Road and the Stirk Overflow Cottage. All were deemed unsuitable due to factors such as limited altitude to that of what is required for a radio broadcasting tower, conflicting user groups and/or location within a residential area.
7. The site at 36 Collins Road Kalamunda was put forward as an initial refurbishment option by Kalamunda Community Radio.
8. Upon inspection, the deteriorated building located at 36 Collins Road Kalamunda was deemed to be beyond repair and is consequently scheduled to be demolished and removed by the end of 2014.

-
9. Following demolition, there has been no alternative use identified for the 36 Collins Road Kalamunda site.
 10. Subject to Kalamunda Community Radio's ability to seek and acquire external funding assistance through Lotterywest and other sources, 36 Collins Road Kalamunda has been identified as a suitable site to build a fit for purpose building.
 11. The Reserve 26843 is currently listed for the purpose of "Recreation" and permission will need to be sought to the lease and to change the purpose of the Reserve to "Recreation and Community" purposes from the Minister for Lands.
 12. Kalamunda Community Radio might also need to consider the prospect of a multi-functional, shared community group facility at the site with a service club for example which is likely to be viewed more favourably with potential funding sources.
 13. For both funding provider requirements and for Kalamunda Community Radio's requirements a minimum of a five year lease over the site with a further five year option would be sought.
 14. Acknowledging the need for Kalamunda Community Radio to acquire external funding support to build, in principle support is initially sought from Council to build on and lease the 36 Collins Road Kalamunda site.
 15. Pending in principle support, the Shire will look to provide support in terms of the prospect of internal surveying of the site to assist Kalamunda Community Radio with the development of plans.

STATUTORY AND LEGAL CONSIDERATIONS

16. The site portion of Reserve 26843 at 36 Collins Road, Kalamunda is zoned for "Public Purpose", which essentially means it's a Local Reserve under the Local Planning Scheme and an application for a radio station can be considered.
17. As is the case with any development with planning approval a new building at the site will be required to comply with the Building Code of Australia.

POLICY CONSIDERATIONS

18. Lease Policy LEA1.

COMMUNITY ENGAGEMENT REQUIREMENTS

19. Given the proposed communication (broadcasting) tower that is required to be located to the site, community consultation may require consideration with businesses and/or residents within close proximity.
20. There is an existing telecommunications tower located in close proximity which may also require engagement with the owner to establish if there would be any implications with another located nearby.

FINANCIAL CONSIDERATIONS

21. Kalamunda Community Radio have already been informed of the requirement to seek external funding support (e.g. Lotterywest, Bendigo Bank) to develop and build on the 36 Collins Road Kalamunda site.
22. Under the provisions of the lease policy, should Kalamunda Community Radio build and lease the site, the operating costs of the lease and minor maintenance will be the responsibility of the lessee.
23. Major maintenance on the core building structure only (i.e. not communication tower) will be the responsibility of the Shire.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

24. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 1.8 – Support local community groups to grow, prosper and shape the future of Kalamunda.

Strategy 1.8.3 Proactively investigate opportunities that facilitate the establishment and/or growth of local community groups.

SUSTAINABILITY

Social Implications

25. The proposed development will enable Kalamunda Community Radio to continue its promotion of community driven opportunities to the community through a broadcast medium.

Economic Implications

26. Nil.

Environmental Implications

27. Should the proposed development progress the need or otherwise to prune or remove trees at the site will be considered in coordination with Shire Officers.

RISK MANAGEMENT CONSIDERATIONS

28.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Council may resolve not to approve the lease sought.	Unlikely	Insignificant	Low	Advise Council that the proposed development is consistent with its Lease Policy and that the proposal has significant merit.

OFFICER COMMENT

29. Following demolition of the existing, deteriorated building, the subject site will become vacant for development.
30. Under the Shire's Local Planning Scheme, the site is zoned for "Public Purpose" for which a community radio station development can be considered.
31. The proposed development will be subject to Kalamunda Community Radio attracting sufficient external funding will enable the station to continue to provide a positive communication service to the community.
32. Consideration to the proposed development's design involving an additional community group to co-locate is likely to add weight to funding submissions.
33. It is recommended that in principle support is provided for the proposed development and lease of the 36 Collins Road, Kalamunda site.
34. If supported by Council, Kalamunda Community Radio will need to undertake some surveying and the Shire might consider providing as 'in kind' support.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 31/2014)

That Council:

1. Provides in principle support for a proposed development and lease of the 36 Collins Road, Kalamunda site for Kalamunda Community Radio, subject to final approval from the Minister for Lands to change the purpose to "Recreation and Community."
2. Provides a letter confirming the in principle support for the 36 Collins Road, Kalamunda site to assist Kalamunda Community Radio in its pursuit to seek funding assistance to build.

Moved:

Seconded:

Vote:

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

32. Rise – Proposal for Lease of Jack Healey Centre

Previous Items	N/A
Responsible Officer	Director Corporate Services
Service Area	Community Care
File Reference	Nil
Applicant	Nil
Owner	Nil
Attachment 1	Rise 5 Year Plan
Attachment 2	Jack Healey Centre program

PURPOSE

1. To consider a proposal from Rise to lease the commercial kitchen, scullery and dining room at the Jack Healey Centre for a three year period with a three year option.

BACKGROUND

2. Rise was established in July 1983 as an incorporated not for profit organisation located within the East Metropolitan Region of Perth. For the past 30 years, Rise has worked with a number of State, Federal and Local Government organisations to deliver community services to more than 2,000 people within the wider Hills region. Their head office is located in Middle Swan and services are provided throughout the Shires of Kalamunda, Mundaring and the City of Swan. Rise has grown to a mission driven organisation with more than 400 staff and 50 volunteers providing support to over 2,000 people in the greater east metropolitan region.
3. Rise's vision is to build on the capacity within each individual to achieve their personal potential and they are committed to providing proactive, highly personalised solutions that deliver support to elderly members of our community, people with disabilities, and those with mental health issues, youth at risk and care givers.

DETAILS

4. The Jack Healey Centre is currently under-utilised particularly the kitchen, scullery and dining room areas. The proposal from Rise is to lease the abovementioned area from the Shire under a community lease arrangement so that they can establish a Community Kitchen which will offer cooking classes, and enable a group of like-minded individuals an opportunity to come together on a regular basis to socialise and cook affordable and nutritious meals.

Community Kitchen participants have reported experiencing positive changes in:

- Social skills – communication and interpersonal skills
- Teamwork and leadership skills – working with others, taking a leadership role
- Budgeting - improved management of personal finances

-
- Cooking – learning new recipes and cooking techniques
 - Shopping – saving money on food costs
 - Improved motivation to cook at home and reduced intake of takeaway and fast food
 - Access to food – increased availability of food, and increased variety
 - Literacy and numeracy
 - Confidence and self - esteem.
5. The Jack Healey Centre is currently used by other groups, such as Kalamunda Probus Club, Kalamunda Stamp Club, Kalamunda Districts Arts and Crafts, Alcoholics Anonymous and Alzheimer's Australia. Classes are also held for seniors including dance, fitness and computer courses. Refer (Attachment 2).
6. Rise are committed to working with the Shire and its residents as well as other users of the Jack Healey Centre so as not to adversely impact on the activities of other users of the Jack Healey Centre.
7. The Jack Healey Centre is considered a good fit for the needs of Rise. The kitchen and associated facilities offer good access to people with disability, the facility is fit for purpose and does not require the allocation of any additional Shire funding and the facility is currently under-utilised.
8. Rise proposes to utilise the facility under a community lease agreement for a three year period with a three year option. In line with the Lease Policy (C-PP02 – *Community Group Leases*) Rise will be responsible for the day-to day costs associated with the buildings and any minor maintenance works. They will also be responsible for repairing any damage caused due to an act, omission of any member or visitor to their premises.

STATUTORY AND LEGAL CONSIDERATIONS

9. Nil.

POLICY CONSIDERATIONS

10. Community Groups' Leases (*C-PP02*)

The Shire is committed to providing long-term leased facilities to community groups within the Shire to support their activities for the benefit of ratepayers. Leases are on the basis that the community group will be responsible for the consumables they use, minor maintenance and other nominal costs.

COMMUNITY ENGAGEMENT REQUIREMENTS

11. Nil.

FINANCIAL CONSIDERATIONS

12. Rise will assume costs for consumables and minor maintenance in accordance with the Community Groups Lease Policy.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

13. *Kalamunda Advancing: Strategic Community Plan to 2023*

SUSTAINABILITY

Social Implications

14. The proposal by Rise to utilise the Jack Healey Centre will provide a valuable community service bringing people together for skill development, diet and nutrition awareness, socialisation and fun. Rise proposes to work collaboratively with existing users of the facility.

Economic Implications

15. Nil.

Environmental Implications

16. Rise will maintain responsibility for the kitchen in accordance with the Lease Agreement.

RISK MANAGEMENT CONSIDERATIONS

17.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Council may not endorse the Lease proposal.	Unlikely	Insignificant	Low	Brief Council on the Rise proposal.

OFFICER COMMENT

18. The proposal by Rise to lease the Kitchen facility at the Jack Healey Centre provides community benefits that will provide support to elderly members of our community, people with disabilities, and those with mental health issues, youth at risk and care givers. The Community Kitchen which will offer cooking classes, and enable a group of like-minded individuals an opportunity to come together on a regular basis to socialise and cook affordable and nutritious meals.
19. Under the proposed Community Lease Agreement, the Shire will bear no financial risk as the User Group will remain responsible for maintaining the Shire asset to a suitable standard, incurring costs for minor maintenance and outgoings. Rise will also work collaboratively with other users of the Jack Healey Centre.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 32/2014)

That Council:

1. Endorses the proposal to enter into a Community Lease Agreement with Rise for a period of three years with a three year option. The Lease Agreement will provide for Rise to use the premises for the purposes of establishing a Community Kitchen.

Moved:

Seconded:

Vote:

Attachment 1

Rise – Proposal for Lease of Jack Healey Centre

[Click HERE to go directly to the document](#)

Attachment 2

★ Jack Healey Centre ★

★ Tai Chi ★ Cards ★ Podiatry ★ Computing & more!



DAY	TIME	ACTIVITY	CONTACT
Mon. – Fri.	9.00am – 4.30pm	Hairdressing - Bookings essential	9293 3088
Monday	8.00am – 3.30pm	Podiatry - Bookings essential	9293 3088
	9.15am – 10.30am	Yoga with Deb	0422 755 688
	9.30am – 11.30am	Seniors Line Dancing	9459 6778
	9.45am – 11.45am	Computers – Fun with Photos **	9291 0339
	11.45am – 1.15am	Alcoholics Anonymous	0418 765 812
Tuesday	2.00pm – 4.00pm	Computers – One to One **	9291 0339
	8.00am – 3.30pm	Podiatry - Bookings essential	9293 3088
	9.00am – 12noon	Computers – Introduction for Seniors **	9291 0339
	9.00am – 12noon	Canasta	9293 2977
	9.30am – 10.30am	Healthcare & Fitness	0417 934 808
Wednesday	11.00am – 1.00pm	Tai Chi	9293 2977
	6.15pm – 7.30pm	Yoga with Deb	0422 755 688
	9.30am – 12noon	Computers - Intermediate to Advanced **	9291 0339
	9.30am – 11.30am	Kalamunda Probud Club - Men's (3rd Wed.)	9291 7380
	9.30am – 11.30am	Tai Chi	9293 2977
	12.30pm – 2.45pm	French Lessons	9293 2977
	1.00pm – 4.00pm	Card Club	9293 1182
Thursday	4.15pm – 5.15pm	Kalamunda Districts Arts/Crafts (3rd Wed.)	9291 6449
	7.00pm – 9.00pm	Kalamunda Over 50's Indoor Bowls	9291 9967
	7.15pm – 10.30pm	Kalamunda Stamp Club (3rd Wed.)	9291 8484
	7.30pm – 9.30pm	Agricultural Society (2nd Wed.)	9454 5228
	9.30am – 12noon	French Lessons	9293 2977
	10.00am – 11.30am	Kalamunda Ladies Probud (4th Thurs.)	0410 078 638
	1.00pm – 3.30pm	Alzheimer's Australia WA (2nd Thurs.)	9388 2800
Friday	2.00pm – 3.00pm	Line Dancing	9459 6778
	2.00pm – 4.00pm	Computers – One to One**	9291 0339
	6.45pm – 10.15pm	Kalamunda Scottish Country Dance	9295 2538
	9.30am – 12noon	Computers - Genealogy **	9291 0339
	9.30am – 10.30am	Evolved Exercise Solutions	0417 918 913
Saturday	9.30am – 11.30am	Tai Chi	9293 2977
	11.00am – 12noon	Yoga with Keith	0410 359 905
	4.00pm – 7.00pm	Helen O'Grady Drama Academy	9378 4332
	5.00pm – 6.00pm	Kevin Hawthorn Ninja School	0457 508 066
	8.00am – 9.00am	Yoga	0410 359 905
Sunday	9.00am – 11.00am	Kalamunda Happy Hatters (last Sat. of month)	9291 6657
	9.30am – 12.30pm	Hills Embroidery Group	9257 1050
	3.30pm – 7.00pm	Vibration Meditation	0431 687 163
	9.00am – 10.00am	Yoga with Keith	0410 359 905
	4.30pm – 7.30pm	Living Faith Church Kalamunda (fortnightly)	0409 290 481

** Computer classes may change due to volunteers - bookings are essential. May 2014
 For further details contact the numbers above or the Shire on 9257 9958.

The Jack Healey Centre also has rooms available for hire for small functions and activities. Contact the Shire on 9257 9957.



www.kalamunda.wa.gov.au

Jack Healey Centre
 Corner Mead Street & Canning Road, Kalamunda

shire of kalamunda

- 10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

- 11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**

- 12.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

- 13.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY
DECISION**

- 14.0 MEETING CLOSED TO THE PUBLIC**

- 15.0 CLOSURE**