

## DEMOLITION PERMIT Information Checklist 10

This checklist is designed to assist you in ensuring all information is provided at the time of your application. Applications can only be assessed if all required information is received at the time of submission. Incomplete applications may be declined or returned.

**ALL applications must be lodged [online](#) via our website.**

Checklist	
<a href="#">Application for a Demolition Permit (BA5)</a> form completed & signed by demolition contractor or representative	<input type="checkbox"/>
Relevant <a href="#">Building Fees &amp; Charges</a> paid	<input type="checkbox"/>
Site Plan – with all structures to be demolished highlighted. <a href="#">Typical Drawing Layout</a> example	<input type="checkbox"/>
Asbestos over 10sqm requires <a href="#">Registered WA Asbestos Removalist</a>	<input type="checkbox"/>
Proof of electricity disconnection	<input type="checkbox"/>
Proof of gas disconnection	<input type="checkbox"/>
Proof of deep sewer cut and seal	<input type="checkbox"/>
Proof septic tanks & leach drains have been pumped out (if applicable) - Provide <a href="#">Statutory Declaration</a>	<input type="checkbox"/>
Proof of water disconnection	<input type="checkbox"/>
Proof of rodent baiting	<input type="checkbox"/>
Swimming pools / sheds or other outbuilding over 40sqm	<input type="checkbox"/>
Heritage listing checked	<input type="checkbox"/>

Site Plan			
Minimum scale of 1:200. Plans depict but not limited to:			
Lot boundaries	<input type="checkbox"/>	Position of any easements, (if applicable)	<input type="checkbox"/>
Site dimensions	<input type="checkbox"/>	Contours & finished floor levels	<input type="checkbox"/>
Existing residence & any existing structures	<input type="checkbox"/>	Vehicle crossover	<input type="checkbox"/>
Building set back dimensions from lot boundaries	<input type="checkbox"/>	Verge & street tree details	<input type="checkbox"/>
Street name/s	<input type="checkbox"/>	Location of effluent disposal system e.g. septic tanks & leach drains if applicable.	<input type="checkbox"/>
North point	<input type="checkbox"/>		

Structural Engineer's Certification – Partial Demolition			
Minimum scale of 1:50 or 1:100. Plans depict but not limited to:			
Footings & floor slab/s	<input type="checkbox"/>	Roof tie downs	<input type="checkbox"/>
Footing to piers/posts	<input type="checkbox"/>	Columns	<input type="checkbox"/>
Retaining walls	<input type="checkbox"/>	Reinforced brickwork	<input type="checkbox"/>
Stairs/balustrade details	<input type="checkbox"/>	Unsupported walls >9m long	<input type="checkbox"/>
Strutting/perimeter beam	<input type="checkbox"/>	Any other structural components	<input type="checkbox"/>

**Non-sewered Areas** – septic tanks and leach drains must be pumped out prior to decommissioning. They must then be removed after the Demolition Permit is issued.

**Note:** This document is a guide only for most Demolition Permit Applications including those in non-sewered areas. Additional and specific information may be requested upon assessment of your application.