

DEMOLITION

CHECKLIST FOR A DEMOLITION PERMIT APPLICATION

Please submit this completed checklist with your application. Applications can only be assessed if you provide all of the required information at the time of submission. Incomplete applications may be declined or returned.

Please note: *a Registered Asbestos Removalist is required to remove any more than 10sqm of asbestos.*

Building Application Number: <i>(Office use only)</i>		
Date Received: <i>(Office use only)</i>		
Demolition Property Address		
House Number:		
Lot Number:		
Strata Lot:		
Street:		
Suburb:		
Property Zoning:		

Quick check		
Asbestos over 10sqm requires Registered Asbestos Removalist		<input type="checkbox"/>
Application form completed including fees		<input type="checkbox"/>
Site Plan - with all structures to be demolished highlighted.	1 Copy	<input type="checkbox"/>
Proof of rodent baiting	1 copy	<input type="checkbox"/>
Proof of Electricity being cut off (If Applicable)	1 copy	<input type="checkbox"/>
Proof of Gas being cut off (If Applicable)	1 copy	<input type="checkbox"/>
Proof of Deep Sewer being cut and sealed	1 copy	<input type="checkbox"/>
Proof that Septic Tanks and Leach Drains have been pumped out (If Applicable). Provide Statutory Declaration Check the Health Services section of our website	1 copy	<input type="checkbox"/>
Swimming Pools and any sheds or other outbuildings over 40sqm	1 copy	<input type="checkbox"/>
Heritage Listing Checked		<input type="checkbox"/>
Inspection Fee		<input type="checkbox"/>

DEMOLITION

Specific details required relating to the above list, are detailed as follows:

Finalisation of Application Form and payment of fees

Completed as required and signed by the Demolition Contractor or Demolition Contractors representative.

Statutory fees paid:

- A minimum fee of \$110.00
- Building Services (BSL) Levy - \$61.65 per application (0.137% if value > \$45000)

Construction Training Fund (CTF) -The fee is calculated at 0.2% of the estimated value where the estimated value is greater than \$20,000

Asset Protection Fee: Administration fee - \$120.90 (non-refundable).

Site Plan (1 copy) at a minimum scale of 1:200

Plans depict but not limited to:

Lot boundaries; Site dimensions; Existing residence and any existing structures; Building set back dimensions from lot boundaries; Street name/s; North point; Position of any easements, (if applicable); Contours and finished floor levels; Vehicle crossover; Verge and street tree details; and Location of effluent disposal system e.g. septic tanks and leach drains if applicable.

Structural Engineer's Certification: (1 copy) at a scale of 1 :50 or 1:100

In the case of a partial demolition.

- | | |
|------------------------------------|-----------------------------------|
| • Footings and floor slab/s; | • Roof tie down; |
| • Footings to piers / posts; | • Columns; |
| • Retaining walls; | • Reinforced brickwork; |
| • Stair / Balustrade details; | • Unsupported walls >9m long; |
| • Strutting / perimeter beams; and | • Any other structural components |

Non – Sewered Areas

To decommission septic tanks and leach drains they must be pumped out, then they must be removed (after the Demolition Permit is issued).

NOTE: This document is a guide only to the information that is required to be submitted for most Demolition Permit Applications including those in non-sewered areas. Additional and specific information may be requested upon assessment of your application.

DECLARATION BY APPLICANT

I have read the Checklist and provide documentation required for this application. I acknowledge that applications can only be assessed if I provide all the required information at the time of submission. Incomplete applications may be declined or returned.

Please print name:..... Signed:.....Date:.....

Office Use only: CSO Checked Signed _____ *Date:* _____