

MEETING NOTES

Disability and Carers Advisory Group Monday 11 May 2026 Committee Rm 1, Administration Building

1.0 Official Opening:

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Presiding Person opened the meeting at 3.35pm

2.0 Attendance, Apologies and Leave of Absence Previously Approved:

Voting Members

Cr Lisa Cooper	Councillor Delegate (LC)
Angelina Watson	Community Organisation (AW)
Peta Crane	Community Representative (PC)
Yvonne Huntley	Community Representative (YH)
Kezia Sharie Pettitt	Community Representative (KP)
Frances McDermott	Community Representative (FD)
Brad Ogden	Community Representative (BO)
James Milne	Community Representative (JM)

City of Kalamunda Staff

Ruth Chodorowski	Acting Coordinator Place & Community (CPC)
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Apologies

Mandy Corkill	Community Representative (MC)
Freya Ayliffe	Manager Place and Community Experience (MPCE)
Mpumi Sibiyi	A/Coordinator Place & Community (CPC)

Observers

Nil

3.0 Outline of the Purpose of the Advisory Group

Acting Coordinator Place & Community (CPC) gave a presentation on the roles, duties and responsibilities of group members and meeting procedures. CPC gave an overview of their roles and the Place team.

4.0 Election of Presiding and Deputy Presiding Person

The CEO delegated authority to the Acting Coordinator Place & Community Development (CPC) to conduct the election of the Presiding Person.

Presiding Person: Brad Ogden nominated himself.

As there was no further nominations Brad Ogden was elected unopposed.

CPC called for nominations for Deputy Presiding Person.

Deputy Presiding Person: Peta Crane nominated Cr Lisa Cooper. Cr Lisa Cooper accepted.

As there was no further nominations Cr Lisa Cooper was elected unopposed.

5.0 Meeting Notes from Previous Meeting:

That the committee acknowledges the meeting notes of the Disabilities and Carers Advisory Group held on 11 August 2025 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Three existing members from the previous committee were present.

Moved: Peta Crane
Seconded: Cr Lisa Cooper
Vote: **Carried (3/0)**

The Presiding Person from the previous committee was present and signed the minutes.

Statement by Presiding Person:

"On the basis of the above Motion, I now sign the Meeting Notes as a true and accurate record of the meeting of 11 August 2025."

6.0 Disclosure of Interests:

6.1 Disclosure of Financial and Proximity Interests:

- a) Members should disclose the nature of their interest in matters to be discussed at the meeting, in accordance with the principles of Section 5.65 of *the Local Government Act 1995*
- b) Employees should disclose the nature of their interest in reports or advice when giving the report or advice to the meeting, in accordance with the principles of Section 5.7 of the *Local Government Act 1995*

Nil.

6.2 Disclosure of Interest Affecting Impartiality:

- a) Members and staff should disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

7.0 Correspondence:

Communications received and sent regarding Access and/or Inclusion enquiries.

Advisory Group referred to the attached correspondence register.

BO enquired about how people can report issues. YH advised that issues can be reported via Snap, Send and Solve. [Report Local Issues to Councils | Snap Send Solve](#)

CPC also noted that reports can be submitted online through the City's "Report an Issue / Fix It" portal. [Report an Issue / Fix It](#) In addition, the City provides an online Access Feedback Form, which allows community members to provide feedback on how access to buildings, facilities, or services could be improved for people with disability. [Improving Access](#) Hard copies of this form are also available.

Advisory Group Action:

The Advisory Group notes the correspondence register.

8.0 Items for Advisory Group Consideration:

8.1 Meeting Dates for 2026:

11 May 2026

10 August 2026

9 November 2026

8.2 Group member requests:

Yvonne Huntley (YH) requested the following be discussed:

- **High Wycombe Community Hub (HWCH)**

CPC advised that the detailed design is progressing with the hope to have the project out to tender in quarter 3 2026.

CPC can arrange for the Project Management Officer to do a presentation at next meeting.

- **Jorgensen Park Accessibility Path**

CPC advised that there are no further updates.

- **Woodlupine Bridge**

PC advised that there has been no further progression at this stage; however, the Leader of the Opposition, Basil Zempilas, is aware of the safety concerns and that the bridge has not been reinstated.

PC also advised that signage has now been installed to alert pedestrians that the footpath ends and that uneven and hazardous surfaces are ahead.

- **McDonalds**

YH raised safety concerns regarding potential traffic congestion that may result from the development. CPC advised that all development plans, including traffic management measures, are required to be reviewed and approved by the City's relevant approvals team.

8.3 Pedestrian crossings:

- Brad Ogden (BO) requested pedestrian crossings and hazardous intersections be discussed.

BO noted there are many hazardous intersections throughout the City and asked whether the purpose of the group was to lobby Council and the State Government. PC advised, and CPC confirmed, that the group's role is to provide advice to Council rather than act as a lobbying group.

CPC informed the group that the City has a 15-year capital works program for footpath upgrades, with condition assessments undertaken every five years to help prioritise projects within the Long-Term Financial Plan (LTFP).

CPC also advised that the City's Traffic Management team could be invited to the next meeting to explain the process further. The group agreed.

- YH noted that additional pedestrian crossings are needed along Canning Road between Mead Street and Dome.

CPC reiterated that the City has a 15-year capital works plan and encouraged the group to raise this concern when the Traffic Management team attends to present at the next meeting.

8.4 **Laneway between Canning and Brook St:**

- YH requested discussing the potential naming of the laneway between Canning and Brook St.

YH suggested it would be meaningful to use an Aboriginal name. CPC advised that further investigation and consultation with City staff is required regarding the laneway naming process and will provide an update at the next meeting.

8.5 **Central Mall:**

- YH asked if the street sign naming Central Mall off Haynes St has progressed.

CPC advised that this has progressed, with plans to install signage soon.

8.6 **Headingly Rd:**

PC noted that there is a good ramp at Stirk Park leading to the BBQ area off Headingly Rd; however, there is no ACROD parking bay or pram access leading to the ramp, and the footpath needs to be levelled with the road.

CPC advised that she will attend the site, take photos and report the request to the appropriate Business Unit.

Action Summary:

8.2 CPC will invite the PMO responsible for HWCH to do a presentation at next meeting.

8.3 CPC will invite the traffic management team to do a presentation at the next meeting.

8.4 CPC to investigate the process for naming laneways.

8.6 CPC will take photos of Stirk Park ramp and report the request to the BU.

Group Action:

The Group notes the information.

9.0 Business Unit Update: Place Lead provided a brief update on business unit**9.1 Carers Week October 2025**

Art exhibition opening and morning tea held 14 October 2025.

Members of the Youth Action Kalamunda (YAK) at Kalamunda Secondary Education Support Centre (KSESC) created artwork that expressed their personal interpretations of gratitude towards their Carers. These pieces were showcased in an art exhibition at Kalamunda Central during Carers Week 2025.

Kalamunda Central generously donated a \$250 gift voucher for the People Choice Award which was given to the student who received the most votes.

The opening and the morning tea was well supported, it was a buzz of excitement and the Carers in our community were thanked by the Mayor for their commitment, love and selflessness. The exhibition was on display for a week, and every artwork received a vote. Kalability Catering provided the delicious morning tea.

9.2 Kalamunda Compassionate Communities

- **Compassionate Connector program**

The Compassionate Connector Hub pilot program is progressing well, with four volunteers currently supporting community members who are terminally ill by helping strengthen their social networks so they can remain at home, should they choose to die at home. A further four volunteers will be inducted next week.

- **Legacy Lantern Ceremony held 2 May 2026**

Another highly successful Legacy Lantern Ceremony was held on Saturday 2 May, with more than 300 community members gathering to remember loved ones who had passed away. As the lanterns drifted across the lake, their reflections shimmered on the water, creating a moving and emotional atmosphere.

The evening was shaped by love, loss, grief and togetherness, as the community came together to honour those who continue to hold a special place in their hearts.

The video can be viewed here: [Legacy Lantern Ceremony 2026](#)

9.3 **Hidden Disabilities Sunflower Staff Training**

Hidden Disabilities Sunflower Staff Training will be held on Wednesday 13 May at 12 noon, providing staff with an opportunity to build awareness and understanding of hidden disabilities and how to better support community members. Advisory group members are welcome to attend.

AW asked if the green lanyards will be available for community members. CPE advised that once staff have completed the training at their respective venues, the lanyards will be available at Libraries and Hartfield Park Recreation Centre.

Advisory Group Action:

The Advisory Group notes the business unit update information.

10.0 **General Business with the Approval of the Presiding Person**

PC congratulated everyone involved in the Wattle Grove Community Dog Park project for its recognition at the 2026 Local Government Minister's Place Innovation Awards, where it won the Metropolitan and Peel category.

Advisory Group Action:

The Advisory Group notes the information.

11.0 **Urgent Business with the Approval of the Presiding Person**

Nil

12.0 **Date of Next Meeting**

The next meeting of Disability and Carers Advisory Group is scheduled to be held on 10 August 2026 between 3.30pm and 5.00pm at the City's Administration Building, 2 Railway Road Kalamunda, TBC.

13.0 **Closure**

There being no further business, the Presiding Person declared the Meeting closed at 4.58pm.

I confirm these Meeting Notes to be a true and accurate record of the proceedings of this Meeting.

Signed: _____
Presiding Person

Dated this _____ day of _____ 2026.

Correspondence Register

Date	Correspondence Item
Signalised Crossing outside IGA on Canning Rd – Keep on Running Register	
16/02/24 OUT	<ul style="list-style-type: none"> Email sent to Manager Asset Planning and Delivery requesting an update on the progress of the signalised crossings.
23/04/24 IN	<ul style="list-style-type: none"> Manager Asset Planning and Delivery advised that the project is currently at the end of design and being reviewed by Main Roads WA. It is expected that the delivery of this project will be carried forward into next financial year.
10/6/25 IN	<ul style="list-style-type: none"> Administration Officer Asset Planning and Delivery advised the project is currently sitting with MRWA and design review.
1/7/25	<ul style="list-style-type: none"> Allocated budget has been rolled over to 25/26
Woodlupine Brook – Keep on Running Register	
9/04/24 IN	<ul style="list-style-type: none"> Email received from Peta Crane (PC). 3 large boulders are blocking access to the bridge near the shops at Hawaiians, Forrestfield. This prevents people using gophers, wheelchairs, parents with prams, etc from using the bridge to access the shopping centre. The only way to access the shops is via Coles carpark entrance which is on a slope and has heavy traffic usage, plus delivery trucks are exiting and entering through this entrance. Why is the access blocked?
16/4/2024 OUT	<ul style="list-style-type: none"> CDO-IC spoke to Coordinator Natural Assets (CNA). Building a new bridge over the brook has been placed into the capital works budget process. Budget is currently being workshopped with Kalamunda Leadership Team (KLT) and Council.
16/5/2024 OUT	<ul style="list-style-type: none"> Email sent to CNA asking why the footbridge was removed in the first place during Stage 1 of the project. and what was the reason for it to be decommissioned? The email asked if the bridge has progressed into the capital works budget and if it didn't what were the plans to enable safe access to the Forrestfield shops.

17/5/2024 IN	<ul style="list-style-type: none"> Email from CNA advising that the bridge was decommissioned as part of the river restoration project. Cost blowouts in the construction of the river restoration meant there was no budget to construct a new bridge as was originally planned. The bridge is currently in the long-term financial plan to be considered by Council as a CAPEX project.
28/6/24 IN	<ul style="list-style-type: none"> Email from PC requesting the rubbish around Woodlupine Brook and all the tree branches be cleaned up.
2/7/24 OUT	<ul style="list-style-type: none"> ICS created for Parks ICS-283110
Updates on Jorgenson Park Accessibility Walk Trail – Keep on Running Register	
15/4/24 IN	<ul style="list-style-type: none"> Email received from Yvonne Huntley (YH) requesting an update on the accessibility walk trail. No further updates since last meeting. Coordinator Asset Management has added the project for design 24/25 and construction 25/26 as part of the capital works budget process. Budget is currently being workshopped with KLT and Council.
1/7/24	<ul style="list-style-type: none"> \$10,000 allocated into the 24/25 budget for project design
11/10/24 IN	<ul style="list-style-type: none"> Email from YH asking when the design for the accessibility walk trail will begin and reiterating that she would like to be involved from the beginning.
11/10/24 OUT	<ul style="list-style-type: none"> Email sent to Coordinator Design and Survey (CDS) asking is there any progression on the design and reminding him that YH would like to be involved from the beginning.
15/10/24 IN	<ul style="list-style-type: none"> Email received from CDS confirming the design has not yet commenced. Once initial planning has started CDS will ensure the designer will contact ICO and YH for insight along with other relevant stakeholders.
13/03/25 ON SITE	<ul style="list-style-type: none"> YH and CDO-IC met with the design team, engineering surveyor and coordinator natural areas at Jorgensen Park to walk through proposed trail and provide feedback.
10/4/25 ON SITE	<ul style="list-style-type: none"> YH, PC, COD-IC and CEO met to discuss Accessible Parking options and Accessible Walk Trail at Jorgensen Park.
4/6/25 IN	<ul style="list-style-type: none"> The remaining budget of \$10,000 will be used for Aboriginal Cultural Heritage assessment.