

MEETING NOTES

Disability and Carers Advisory Group Monday 10 August 2026 Committee Rm 1, Administration Building

1.0 Official Opening:

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

- 1.1 The Presiding Person opened the meeting at 3.35pm

2.0 Attendance, Apologies and Leave of Absence Previously Approved:

Voting Members

Brad Ogden	Community Representative (BO) Presiding Person
Yvonne Huntley	Community Representative (YH)
Kezia Sharie Pettitt	Community Representative (KSP)
James Milne	Community Representative (JM)
Mandy Corkill	Community Representative (MC)
Angelina Watson	Community Organisation (AW) (Online)
Peta Crane	Community Representative (PC) (Online)

City of Kalamunda Staff

Ruth Chodorowski	Acting Coordinator Place & Community (ACPC)
Mpumi Sibiyi	Acting Manager Place & Community Experience (AMPCE)

Apologies

Cr Lisa Cooper	Councillor Delegate (LC)
Freya Ayliffe	Manager Place and Community Experience (MPCE)

Observers

Nil

3.0 Presentation by Asset Planning:

Pollyanne Fisher, Manager Asset Planning (MAP) will present an overview of the City's processes for planning and prioritising the 15-year capital works program for footpath upgrades and pedestrian crossings.

The Advisory Group was provided with an overview of the City's asset portfolio, which is valued at more than \$1 billion and includes roads, footpaths, lighting, car parks, sporting reserves, playgrounds, libraries, community facilities, street trees, waste management and drainage infrastructure. It was noted that these assets require significant investment throughout their lifecycle to maintain their condition and performance.

The City has approximately 432 kilometres of paths and cycle paths, with an estimated replacement value of \$58.7 million, as well as 41 pedestrian bridges with an estimated replacement value of \$4.3 million.

The City's financial position is comparatively constrained when compared with other local governments, limiting its capacity to fund new assets and the early replacement or upgrade of existing assets. It was noted that rate increases have not kept pace with the significant increase in construction costs.

It was noted that some service levels cannot be reduced due to safety and risk considerations. The City must ensure that assets do not deteriorate to an unsafe standard and that new and replacement paths continue to meet current accessibility and safety standards. These requirements are addressed through the City's Path Asset Management Plan.

The City undertakes footpath inspections on a five-year cycle, with renewal works generally undertaken when a path reaches Condition 4. Residents are also encouraged to report footpath hazards, which are assessed and inspected within 48 hours.

The City's civil works program is primarily driven by the condition of existing assets and the need for renewal or replacement, with works planned through a 10-year Civil Works Plan. Due to financial constraints, opportunities to construct new paths are limited.

When existing paths are renewed or new paths are constructed, they are upgraded to current accessibility standards where feasible, including appropriate pram access and tactile indicators. While the City does not always have the financial capacity to proactively upgrade every location, each renewal project provides an opportunity to improve accessibility outcomes.

It was acknowledged that the City needs to work within its current financial capacity while continuing to prioritise accessibility improvements wherever feasible opportunities arise.

MAP asked for any questions.

- YH advised that she had made several requests for a bench to be installed at the Kostera Oval playground and was still awaiting an outcome.

MAP advised that the City does not have the financial capacity to undertake ad hoc improvements at individual locations. However, when the playground is scheduled for renewal, accessibility requirements will be considered as part of the design. It was noted that future playground renewals will include seating, with provision for wheelchair parking adjacent to the seating and accessible connecting footpaths.

- BO raised concerns regarding the condition of the tactile indicator strips along the steps from Central Mall, outside KADS, through to Barber Street, noting that they are in need of repair.

MAP advised that she would follow up on this matter.

- BO enquired about the installation of bus shelters within the City.

MAP advised that the City owns and maintains bus shelters, while the Public Transport Authority (PTA) is responsible for the disposal of concrete shelters and those in poor condition. The City is responsible for funding and installing new bus shelters.

It was noted that the PTA may contribute 50% of the cost of a new shelter where the stop has 15 or more passengers using it per day. Where usage is below 15 passengers per day, the City is responsible for the full cost of the shelter and installation.

MAP advised that the City currently does not have funding available for the installation of new bus shelters.

- PC enquired about the Woodlupine Bridge, which was removed several years ago.

MAP advised that there is currently no funding allocated for construction of a replacement bridge. MAP undertook to investigate the matter further and report back to the group.

- YH asked about the McDonalds being built and the traffic conditions.

MAP advised that the engineers design has been approved. MAP will provide further information to the group.

4.0 Presentation on the High Wycombe Community Hub project:

Mitchell Brooks, Project Manager, was unable to attend the meeting to deliver the presentation. Due to time constraints, the presentation could not be delivered and there was insufficient time for discussion by the Advisory Group.

Action: ACPC to circulate the PowerPoint presentation to members for information.

5.0 Confirmation of Meeting Notes from Previous Meeting:

That the committee acknowledges the meeting notes of the Disabilities and Carers Advisory Group held on 11 May 2026 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: Peta Crane
Seconded: Kezia Sharie Pettitt
Vote: **Carried (7/0)**

Statement by Presiding Person:

"On the basis of the above Motion, I now sign the Meeting Notes as a true and accurate record of the meeting of 11 May 2026."

6.0 Disclosure of Interests:

6.1 Disclosure of Financial and Proximity Interests:

- a) Members should disclose the nature of their interest in matters to be discussed at the meeting, in accordance with the principles of Section 5.65 of *the Local Government Act 1995*
- b) Employees should disclose the nature of their interest in reports or advice when giving the report or advice to the meeting, in accordance with the principles of Section 5.7 of the *Local Government Act 1995*

Nil.

6.2 Disclosure of Interest Affecting Impartiality:

- a) Members and staff should disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

7.0 Correspondence:

Communications received and sent regarding Access and/or Inclusion enquiries.

Advisory Group referred to the attached correspondence register.

Advisory Group Action:

The Advisory Group notes the correspondence register.

8.0 Items for Advisory Group Consideration:

Group member requests:

8.1 Edge contrast markings for stairs between mall and Barber St

The matter was addressed during the presentation by Pollyanne Fisher, Manager Asset Planning.

8.2 New regulations on photography in public places, use of assistive technology for vision impaired not considered?

BO advised that he had become aware of a draft policy relating to banning photography and filming within City buildings. BO raised concerns regarding the potential impact of the policy on people with low or no vision who use Meta Glasses as an assistive technology to help navigate and understand their surroundings.

City staff advised they were not aware of the draft policy. ACPC will explore the policy further with Governance and provide an update to the Advisory Group.

Action Summary:

8.2 ACPC will explore the policy further with Governance and provide an update to the Advisory Group.

Group Action:

The Group notes the information.

9.0 Business Unit Update: Provide Group members with update on business unit.

Due to time constraints the following items were not discussed:

9.1 Carers Week October 2026

- Art exhibition opening and morning tea to be held Friday 16 October 2026.
- All Advisory Group members are invited to attend.

9.2 Hidden Disabilities Sunflower Staff Training

- Held on Wednesday 13 May at 12 noon.

9.3 **DAIP Progress Report 2025/2026**

- Submitted 2/7/26

Group Action:

The Group notes the information.

10.0 **General Business with the Approval of the Presiding Person**

ACPC requested that Advisory Group members consider ways the City could recognise and celebrate International Day of People with Disability on 3 December.

Discussion was held regarding opportunities to recognise local businesses that demonstrate a strong commitment to people with disability, including those that go above and beyond to improve accessibility and create welcoming and inclusive spaces.

MC also advised that she would consider some ideas and provide suggestions to ACPC.

Advisory Group Action:

The Advisory Group notes the information.

11.0 **Urgent Business with the Approval of the Presiding Person**

Nil

12.0 **Date of Next Meeting**

The next meeting of Disability and Carers Advisory Group is scheduled to be held on 9 November 2026 between 3.30pm and 5.00pm at the City's Administration Building, 2 Railway Road Kalamunda, TBC.

13.0 **Closure**

There being no further business, the Presiding Person declared the Meeting closed at 5:05pm.

I confirm these Meeting Notes to be a true and accurate record of the proceedings of this Meeting.

Signed: _____

Presiding Person

Dated this _____ day of _____ 2026.

Correspondence Register

Date	Correspondence Item
Signalised Crossing outside IGA on Canning Rd – Keep on Running Register	
16/02/24 OUT	Email sent to Manager Asset Planning and Delivery requesting an update on the progress of the signalised crossings.
23/04/24 IN	Manager Asset Planning and Delivery advised that the project is currently at the end of design and being reviewed by Main Roads WA. It is expected that the delivery of this project will be carried forward into next financial year.
10/6/25 IN	Administration Officer Asset Planning and Delivery advised the project is currently sitting with MRWA and design review.
1/7/25	Allocated budget has been rolled over to 25/26
Woodlupine Brook – Keep on Running Register	
9/04/24 IN	Email received from Peta Crane (PC). 3 large boulders are blocking access to the bridge near the shops at Hawaiians, Forrestfield. This prevents people using gophers, wheelchairs, parents with prams, etc from using the bridge to access the shopping centre. The only way to access the shops is via Coles carpark entrance which is on a slope and has heavy traffic usage, plus delivery trucks are exiting and entering through this entrance. Why is the access blocked?
16/4/24 OUT	CDO-IC spoke to Coordinator Natural Assets (CNA). Building a new bridge over the brook has been placed into the capital works budget process. Budget is currently being workshopped with Kalamunda Leadership Team (KLT) and Council.
16/5/24 OUT	Email sent to CNA asking why the footbridge was removed in the first place during Stage 1 of the project. and what was the reason for it to be decommissioned? The email asked if the bridge has progressed into the capital works budget and if it didn't what were the plans to enable safe access to the Forrestfield shops.

17/5/2024 IN	Email from CNA advising that the bridge was decommissioned as part of the river restoration project. Cost blowouts in the construction of the river restoration meant there was no budget to construct a new bridge as was originally planned. The bridge is currently in the long-term financial plan to be considered by Council as a CAPEX project.
28/6/24 IN	Email from PC requesting the rubbish around Woodlupine Brook and all the tree branches be cleaned up.
2/7/24 OUT	ICS created for Parks ICS-283110
Updates on Jorgenson Park Accessibility Walk Trail – Keep on Running Register	
15/4/24 IN	Email received from Yvonne Huntley (YH) requesting an update on the accessibility walk trail. No further updates since last meeting. Coordinator Asset Management has added the project for design 24/25 and construction 25/26 as part of the capital works budget process. Budget is currently being workshopped with KLT and Council.
1/7/24	\$10,000 allocated into the 24/25 budget for project design
11/10/24 IN	Email from YH asking when the design for the accessibility walk trail will begin and reiterating that she would like to be involved from the beginning.
11/10/24 OUT	Email sent to Coordinator Design and Survey (CDS) asking is there any progression on the design and reminding him that YH would like to be involved from the beginning.
15/10/24 IN	Email received from CDS confirming the design has not yet commenced. Once initial planning has started CDS will ensure the designer will contact ICO and YH for insight along with other relevant stakeholders.
13/03/25 ON SITE	YH and CDO-IC met with the design team, engineering surveyor and coordinator natural areas at Jorgensen Park to walk through proposed trail and provide feedback.
10/4/25 ON SITE	YH, PC, COD-IC and CEO met to discuss Accessible Parking options and Accessible Walk Trail at Jorgensen Park.
4/6/25 IN	The remaining budget of \$10,000 will be used for Aboriginal Cultural Heritage assessment.

4/6/26 OUT	Followed up with Administrator Officer Design and Construction regarding the \$10,000 to be used for Aboriginal Cultural Heritage assessment.
8/6/26 IN	Response received from Administrator Officer Design and Construction Initial early design schematics estimated the trail remediation works at approximately \$398,618.76. Based on this cost estimate, the project was subsequently reviewed alongside other City priorities and reallocated within the City's Long Term Financial Plan. As a result, detailed design activities did not progress beyond the initial stage. Consequently, the requirement to undertake an Aboriginal Heritage Assessment for Jorgensen Park was not actioned, as the design scope had not advanced to a level that would trigger further assessment.
Naming of laneways	
11/6/26 OUT	Email to Senior Strategic Planner requesting advise on the process of naming laneways.
11/6/26	Email received advised that if the lane is existing, and not part of a new subdivision, the name is approved by Council resolution. The policy can be found here Microsoft Word - Governance 19 - Naming of Parks, Reserves, Streets and Infrastructure and to be read in conjunction with the following "Policies and Standards for Geographical Naming in Western Australia". Community support will be required.
Headingly Rd, footpath going to BBQ area at Stirk Park	
26/5/26 OUT	Email sent to Asset Planning & Design team to assess the ramp gradient for wheelchair access and possibility of converting two existing bays to accommodate an ACROD bay with shaded area.
27/5/26 IN	- Advised there is a car park upgrade scheduled for Elizabeth St in 2027/2028 financial year. The project will increase the number of bays in the existing car park from 17 to 42, inclusive of 4 ACROD bays compliant to the relevant standards. - The existing ramp linking the footpath along Headingly Road down to the BBQ area peaks a gradient of 20% or a 1:5 slope. As per AS1428-1 a compliant ramp should be design to a gradient of 7.1% or 1:14 slope as a minimum and 1:20 is the desirable slope. To construct a ramp connecting the two different levels we have there (~2m difference) we would need ~34m in length including intermediate landings, which will require civil works that would need to be considered/prioritised/budgeted by Asset Planning and considered for the 28/29 budget.

WA Carers Strategy	
10/7/26 OUT	Email sent to DACAG members regarding sessions to discuss and identify solutions Carers encounter.
Resignation	
10/7/26 IN	Emailed received from Fran McDermott who has resigned from the group due to moving out of the area. Fran thanks the City for the opportunity and wishes all the DACAG members the best for the future.
10/7/26 OUT	Email sent to Fran, thanking her for her time given and wishing her all the best.