



LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES
28 MAY 2026 – 9:00am
Pickering Brook Sports Club - 35 Weston Road, Pickering Brook

1. **OPENING OF MEETING**

Mayor Margaret Thomas – 9:00am

2. **ATTENDING MEMBERS**

Margaret Thomas – City of Kalamunda – Mayor	MT
Anthony Vuleta - City of Kalamunda - CEO	AV
Luke Ellis – City of Kalamunda – Director Community Services	LE
Tim Parry - City of Kalamunda - Manager Community Hubs and Safety	TP
Declan McCubben – City of Kalamunda – A/Coordinator Community Safety	DM
Carli Kovacevich – City of Kalamunda – CRO Community Safety / Secretary	CK
Donna Morgan – DFES DEMA	DM
Tony Moiler – KVFRS – Captain	TM
Kath Parkinson – Manager Stakeholder Relations	KP
Troy Turner - St John	TT
Nick Wilkinson - City of Kalamunda – Coordinator Recreation Facilities	NW
Chris Thompson - City of Kalamunda - A/Director Infrastructure	CT
Stacey Rudd - Water Corporation	SR

APOLOGIES (MEMBERS)

Grant Howatson - City of Kalamunda - Senior Fire Control Officer	GH
Mike Ward - Kalamunda Community Emergency Services Manager & CESM	MW
Gary Ticehurst – City of Kalamunda – Director Corporate Services	GT
Freya Ayliffe – Manager Place & Community Experience	FA
Karl Kjaerheim – Strategic Natural Environment Lead	KK
Carmen Mutton - St John	CM
Ryan Hamblion – Department of Communities – Senior District ESO	RH
Paul Postma - DFES	PP
Brett Hopely - DPIRD	BH
Cheryl Gole - Red Cross	CG
Brad Robinson - WAPOL	BR
Donna Gardiner - Lesmurdie Senior High School - Principal	DG
Warwick Martindale - DFES	WM
Nicholas Pagonis - Perth Airport	NP
Jo Harris - Kalamunda Hospital	JH
Kevin Oxford - City of Kalamunda - Coordinator Facilities Maintenance	KO
Simon Griffiths - City of Kalamunda - Coordinator ICT Security & Operations	SG

PROXY IN ATTENDANCE

Tim Ralli - WAPOL	TR
Steve Lake – DFES	SL
Melissa Shepherd - Kalamunda Senior High School	MS
Judy Brand - Kalamunda Hospital	JB
Tegan - Department of Communities	T
Jayden Flint – KVFRS – Lieutenant	JF

3. CONFIRMATION OF MINUTES

26 February 2026

Moved – Tony Moiler

Seconded – Donna Morgan

Passed Unanimously

4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1 Nil

5. PRESENTATIONS

5.1 Salvation Army Presentation by Katy Cooper

6. CORRESPONDENCE IN/OUT

6.1 Nil

7. GENERAL BUSINESS

7.1 Nil

8. AROUND THE TABLE - AGENCY UPDATE

Troy Turner - St John

8.1 Preparations are underway for the winter season, including a campaign promoting flu vaccinations.

8.2 The Kalamunda Depot has recently had new secure fencing installed.

8.3 Troy is scheduled to meet with Adam Hort today.

8.4 Planning is also in progress for the Perth Airport event in September.

Melissa Shepherd – Kalamunda Senior High School

8.5 Proxy for Helen Deacon. The school is currently busy with Year 11 and 12 exams and assessment period.

8.6 Scheduled maintenance is being carried out on the oval and cricket pitch, including repairing divots.

8.7 Evacuation procedures will be practised leading into Terms 3 and 4, with students and staff now directed to shelter in place, allowing firefighters to attend and evacuate if required.

DFES has worked with Kalamunda Senior High School to update evacuation procedures.

Chris Thompson – City of Kalamunda – Acting Director Infrastructure

8.8 The Operations Centre is carrying out preventative maintenance ahead of the winter season, including flood mitigation. On call team rosters ready for winter.

Judy Brand – Kalamunda Hospital

8.9 Winter seasonal illnesses have increased, resulting in higher demand for health services. There is currently a waitlist for hospice care, and some patients are experiencing extended stays in Emergency Departments as a result.

Nick Wilkinson – City of Kalamunda - Coordinator Recreation Facilities

8.10 Coordinator represents 3 out of 4 of the City's possible evacuation centres. Business as usual.

Tegan – Department of Communities

8.11 Proxy for Ryan Hamblion. Since the last quarter, DC has been activated 13 times for bushfires and 3 times for cyclones and continues to support communities in Exmouth affected by Cyclone Narelle.

8.12 New items included in Go Bags, such as mattresses, pillows, and hygiene kits, have received positive feedback.

8.13 New Evacuation Centre Training is scheduled, with invitations to be issued by Ryan shortly.

Anthony Vuleta – City of Kalamunda - CEO

8.14 Site visit to DFES. Key discussions focused on Fire and Rescue vehicle classification, the Pickering Brook townsite, and the Pickering Brook Fire Station. The visit provided valuable insight into operational processes and highlighted funding constraints, noting a total statewide budget of approximately \$1.6 million.

There is a good relationship between the Commissioner and Executive team.

Luke Ellis – City of Kalamunda - Director Community

8.15 The proposed Local Recovery Coordinators Group meeting was not successful, with limited responses received. Attendance numbers declined further following follow-up contact with invitees to confirm participation. A future meeting will be planned at another location. Forrestfield will be the next venue. Confirmation is required from OIC Forrestfield regarding the availability of the station conference room.

Tim Ralli – WAPOL – A/Officer in Charge

8.16 Proxy for Brad Robinson. Acting OIC until the end of the week. Property crime has decreased, while family violence incidents have remained relatively stable, although numbers may increase during the winter months as more people spend time indoors.

8.17 Otherwise business as usual. The new station is performing well. Ongoing pressures remain in relation to staffing levels, resources, and vehicle availability.

Tim Parry – City of Kalamunda – Manager Community Hubs and Safety

8.18 After the Fire event brought in 40-45 community members, some of which were directly impacted. Good opportunity to debrief and explain to the community what the City and Emergency Services are doing and did on the day. There were some heated discussions in relation to how the fire started. A valuable exercise overall.

8.19 Community Safety Officers visited affected areas and left call cards for residents, encouraging them to make contact if they required assistance or wished to discuss how they were coping. The initiative was well received by the community and will be incorporated into response procedures for future incidents.

8.20 Local Government Grant Scheme application was submitted in April 26 review by DFES for the Pickering Brook fire station, expected outcome by October/ November 2026

Luke Ellis commented, The City has advocated for this project several times. It started as a large facility, which has been reviewed and the scope and scale have been reduced. Based on the DFES model for BFB.

Kath Parkinson – City of Kalamunda - Manager Stakeholder Relations

8.21 Focus on advocacy over the next few months and reviewing stakeholder mapping. LEMC members may be contacted on this.

Donna Morgan – DFES - DEMA

8.22 Congratulations to the City on the recovery work and After the Fire event at the beginning of year. There will be a Local Government Recovery Coordinator Network meeting towards August/ September, and the City will be invited to attend and present on what was done.

8.23 Update on disaster relief funding

- 8.24 Local Emergency Managements Arrangements Improvement Programme is progressing.
- 8.25 Local Government Emergency Management Knowledge Hub up and running – please have a look.
- 8.26 WALGA received funding to continue with a Project Officer for the LEMA changes rollout, they will be running some master classes.
- 8.27 The report provided with these minutes will feature some suggestions on how LEMC can be run and a guide for presenters.
- 8.28 South DEMC met last week, update on the LEMA review.
- 8.29 The SEMC Annual Report has been released. Key messages highlighted that the emergency management environment is becoming increasingly complex, and LEMCs should anticipate greater expectations regarding capability, planning, governance quality, and risk management.

Tony Moiler – KVFRS – Captain

- 8.30 Operational demand has increased significantly for the KVFRS, with annual callouts rising from an average of approximately 130 to around 300 incidents per year. A notable increase has been observed in recent months, particularly in traffic accidents, fire response, and assistance provided to St John WA.
- 8.31 Concerns were raised regarding the growing number of serious traffic accidents occurring on Welshpool Road.

Steve Lake – DFES

- 8.32 Proxy for Mike Ward. Increased enquiries and complaints regarding restricted burning lately however, these appear to be driven primarily by a cautious community rather than instances of non-compliance.
- 8.33 11 new firefighters have joined the Kalamunda and Pickering Brook bush Fire Brigades. They are currently undertaking general training and participating in hazard reduction burn activities.

Stacey Rudd – Water Corporation

- 8.34 Stacey attended her first LEMC meeting with Kalamunda. Based at the Kelmscott Depot, she works in water operations (not wastewater). Current priorities include maintaining water supply security through to 2036, with major projects underway in Alkimos to increase water production and strengthen infrastructure supporting the new desalination plant and bulk water conveyance system from Alkimos to Harvey.
A specific Emergency Management Group operates within the Operations Centre.

9. NEXT MEETING

27 August 2026

[Location to be confirmed.](#)



10 CLOSED

Meeting closed at 10:13am

UNCONFIRMED