

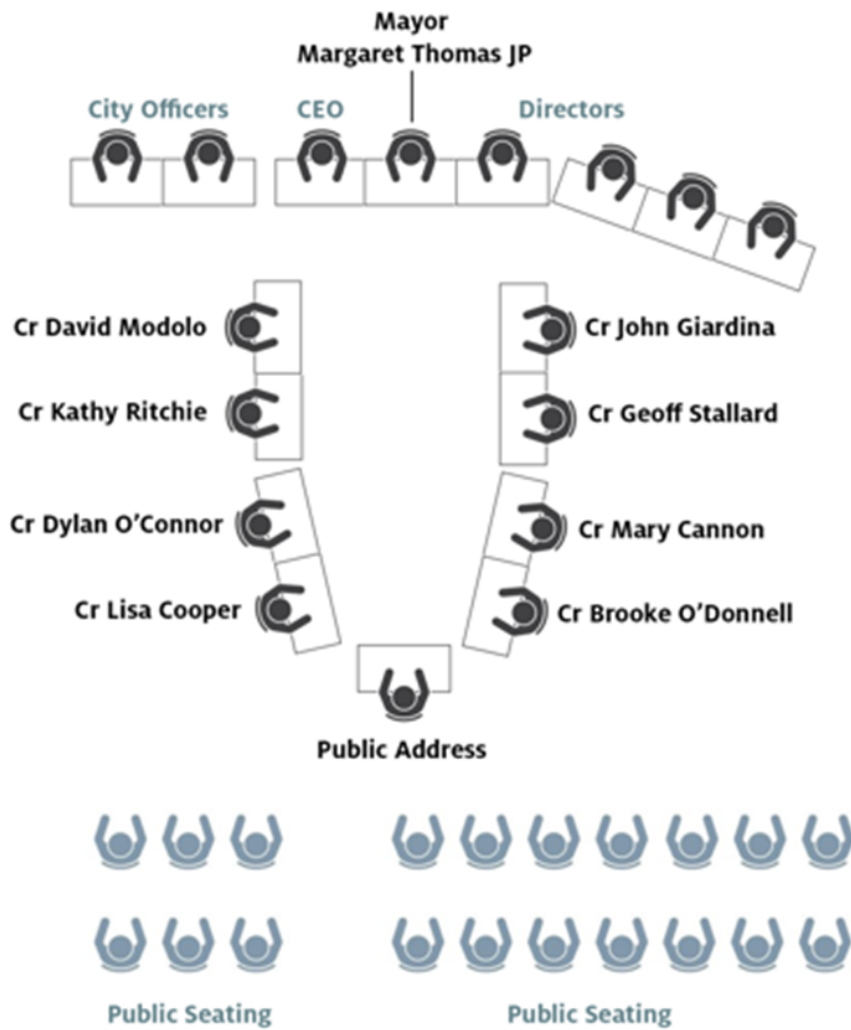


# Ordinary Council Meeting

MINUTES

Tuesday 22 July 2025

## Council Chambers Seating Plan



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**1. Official Opening**

The Presiding Member opened the meeting at 6:30pm and welcomed Councillors, Staff, Members of the Public Gallery and those watching via live stream. The Presiding Member also acknowledged the Traditional Owners of the land on which we meet the Whadjuk Noongar people.

**2. Attendance, Apologies and Leave of Absence Previously Approved**

**Mayor**

Margaret Thomas JP (Presiding Member)

**Councillors**

**South East Ward**

John Giardina

Geoff Stallard

**South West Ward**

Mary Cannon

**North West Ward**

Lisa Cooper

Dylan O'Connor

**North Ward**

David Modolo

Kathy Ritchie

**Members of Staff**

**Chief Executive Officer**

Anthony Vuleta - Chief Executive Officer

**Executive Team**

Luke Ellis - Director Community Services

Gary Ticehurst - Director Corporate Services

Nathan Ritchie - Director Development Services

**Management Team**

Rhonda Bowman - Manager Governance

Regan Travers - Manager Approval Services

Kath Parkinson - Manager Customer & Public Relations

**Administration Support**

Donna McPherson - Executive Assistant to the CEO

**Members of the Public 13**

**Members of the Press Nil.**

**Apologies**

Cr Brooke O'Donnell

Sinead McGuire - Director Asset Services

**Leave of Absence Previously Approved Nil.**

### **3. Public Question Time**

#### **3.1. Questions Taken on Notice at Previous Meeting**

3.1.1 Michael Ryan, High Wycombe (taken on notice 24 June 2025)

Q1. Is the City advocating for funds that appear to defeat the Department of the Environment decision regarding recreation purposes on the Local Open Space in the Green Link.

A1. The City is not party to the land transactions between the Department of Environment and Water (DWER) and specific landowners. The City is advocating for funding to support enabling infrastructure across the precinct, with the intent that the advocacy doesn't override or interfere with regulatory decisions made by the State.

Q2. Is the City buying the land, or is it proposing spending \$11 million on recreation purposes in the Local Open Space for things like clearing large areas for swings and tables, when landowners are crying out for funds to reduce the DCP costs?

A2. Amendment 113 and the supplementary draft High Wycombe South Development Contribution Plan (the DCP) was adopted by Council at the October 2024 Ordinary Council Meeting (OCM/135/2024):

- a) does not include land costs for Local Open Space (LOS).
- b) proposes \$11.72 million in LOS improvement costs. The improvement costs have been included given that, notwithstanding the environmental values that exist in the Green Link, and the justification for acquisition of this corridor to be funded through the MRIF, there are small areas of this corridor that will function as recreational parks that will serve the needs of the local community. The State Planning Framework provides for land reserves for Parks and Recreation to be used for an appropriate local (as well as a regional) purpose and therefore it is possible for any local improvement costs to be identified within the DCP.

Following Council's adoption, Amendment 113 was referred to the Western Australian Planning Commission (WAPC) for assessment and ultimate determination by the Minister of Planning.

Q3. Can the City please analyse the data on that spreadsheet, and comment on the validity or otherwise of

- the calculation for walk-to-the-station tickets or
- our losses of at least \$59 million due the Government's ultimatum to wither and die here, or succumb to englobo pricing.

A3. It is not appropriate for the City to undertake the requested analysis.

Q4. What is the Government's contingency plan if the development stalls and we are faced with just the wither and die part of the ultimatum.

A4. The City does not typically develop formal contingency plans in response to individual planning scenarios or private development timelines. Our aim with the Advocacy Program is to progress the enabling of infrastructure and support activation of the High Wycombe South Precinct.

### **3.2. Public Question Time**

3.2.1 Shayla Strapps, Kalamunda

These questions relate to the **City's Communication and Engagement Policy (Service 5)**.

Q1. Why was there no engagement undertaken prior to the decision to sell the assets when the City's own policy indicates that there should have been?

Q2 Whilst the City claims that the decision is commercial in nature, there are a range of items which the City could (and should have - according to its own policy) have engaged with the residents on.

Q3. How does the complete lack of engagement align with the policy's commitment to:

- Begin engagement early in the process (not after key decisions are made),
- Enable the involvement of those affected,
- Communicate how public input has influenced the decision?

Q4. Does the City consider that the Communication and Engagement Policy has been followed in full with respect to this decision? If not, what explanation can be provided for the departure?

A. Questions taken on notice.

3.2.2 Buddy Khouri, Kalamunda

Q1. What is the process for granting clearing approvals on public land i.e Public Open Spaces or verges?

A1. Before any clearing of vegetation on City-owned land—including verges, reserves, or public open space (POS)—the City follows an internal assessment process. This ensures that vegetation is only removed when necessary and that the decision aligns with the goals of the City's Urban Forest Strategy, which seeks to protect, maintain, and expand the City's tree canopy and natural vegetation.

Any proposed clearing is first reviewed by relevant teams within the City—such as Environment, Parks, Planning, or Engineering—to determine if the vegetation is native, of ecological value, or contributes to local biodiversity, habitat, or canopy coverage. Alternatives to avoid or minimise clearing are always considered. If the works are essential (e.g. safety, infrastructure, or fire mitigation), the City confirms whether the activity meets State clearing exemptions under the Environmental Protection Act 1986. If not, a clearing permit must be obtained from the Department of Water and Environmental Regulation (DWER) before proceeding.

In specific cases, residents may request the removal of a street tree to allow for the construction of a crossover (driveway access). In such instances, the City works closely with the resident to explore alternative solutions that retain the tree. Approval depends on factors such as tree health, structural condition, and ecological value. If tree removal is deemed necessary, it will be carried out in line with the City's Service 8 – Street Tree Management Policy, which provides guidance on when and how removals can occur, as well as requirements for replacement planting.

Tree removals undertaken by the City's Parks and Environment team are strictly limited to cases where a tree poses a significant safety hazard, has reached the end of its life, or presents an unmanageable infrastructure conflict. Where a tree's risk level or condition is unclear or the situation may be contentious, the City engages an independent qualified arborist to conduct a professional assessment and provide clear recommendations before any decision is made.

All clearing and tree management decisions are guided by the intent of the Urban Forest Strategy—to balance infrastructure and community needs while protecting the long-term environmental and aesthetic value of the City's urban forest.

Q2. If an environmental and/or tree study is carried out, is it reviewed by City of Kalamunda applicable departments?

A2. Yes, if an environmental and/or tree study is carried out—either by a developer, resident, or consultant—the City of Kalamunda requires it to be reviewed by the relevant internal departments before any decisions or approvals are made.

Typically, such studies are referred to the following teams for assessment:

- Environmental Services / Natural Areas Team – for studies involving vegetation, biodiversity, fauna habitat, weed presence, or ecological values.
- Parks and Environment – for arborist reports or studies relating to the health, structure, or management of individual trees or tree populations.
- Planning Services – if the study is part of a development application or relates to land use changes.
- Engineering or Asset Services – if there are impacts on infrastructure, drainage, or verge usage.

These teams assess the accuracy, methodology, and recommendations of the report and consider its findings in line with the City's strategies, such as the Urban Forest Strategy, Local Biodiversity Strategy, and relevant policies (e.g. Service 8 – Street Tree Management).

If the study contains inadequate, inconsistent, or unsupported findings, the City may request clarification, additional information, or a revised report before proceeding with approvals or actions.

Whilst the City often reviews information and provides subject matter expertise - there are many circumstances where the City does not make the final decision on the project or works. Thus while the City's advice may be provided, its ultimately up to the decision maker to have regard to that advice.

Q3. Are trees nominated to be retained and if so what is the process to ensure they are retained?

A3. Yes, trees can be nominated for retention during planning, development, or infrastructure projects within the City of Kalamunda. Trees are assessed based on their health, species, size, ecological value, and contribution to the streetscape or environment. Once identified for retention, they are reviewed by relevant City teams—such as Parks, Environment, Planning, and Engineering—to ensure they are protected during works. If approved, the tree is flagged in project plans and a Tree



Protection Zone (TPZ) is established in line with Australian Standards. Contractors are required to avoid damaging retained trees, and compliance is monitored throughout the project. After works are completed, retained trees may be reassessed and maintained if necessary, supporting the City's Urban Forest Strategy and long-term canopy goals.

Q4. Who has the authority to approve tree clearing in the City of Kalamunda?

A4 In the City of Kalamunda, authority to approve tree clearing depends on the context. Routine operational removals, such as those for safety or maintenance, are managed internally by City officers within the Parks and Environment team following the City's Service 8 – Street Tree Management Policy.

There are also some exemptions which may apply, such as in an emergency situation, or responding to biosecurity matters.

Clearing on private land typically falls within the scope of the Planning and Development Act/Regulations which are implemented by the Approval Services team. In the absence of a Local Planning Policy to guide Officer assessment, tree clearing on private land requiring development approval - or not - is determined on a case-by-case basis.

Where native vegetation clearing is regulated and not exempt, approval from the Department of Water and Environmental Regulation is required under State legislation. Overall, these layers of approval ensure that tree clearing decisions balance public safety, environmental protection, community input, and the goals of the Council endorsed strategies.

Q5 Is there public notice given to the residents prior to granting clearing approval on public land?

A5. Public notice is not automatically required for all clearing on City of Kalamunda public land, but it may be provided depending on the nature and impact of the works. For significant or potentially contentious removals—such as mature street trees, clearing that affects public amenity, or works tied to development—the City may notify nearby residents through letter drops, signage, or website updates. Routine or urgent works, such as hazard reduction, weed control, or emergency tree removals, typically proceed without public notice. However, where a tree is proposed for removal and deemed suitable for retention, particularly under the City's Service 8 Policy, the matter may be referred to Council and community input may be considered. This approach ensures a balance between operational needs, public safety, and community expectations, in line with the City's Urban Forest Strategy.

3.2.3 Kelly McDonald, High Wycombe

- Q1 On what date was approval given to clear the Brae Rd High Wycombe verges?
- A1 The City has provided approval for vegetation to be removed within the Stewart Road reserve, related to the subdivision application – to facilitate the installation of underground infrastructure. This occurred on 1 May 2025.
- Q2 Specifically which trees are to be removed?
- A2 Trees within Stewart Road reserve.
- Q3 What process is in place to protect trees adjacent to the works but on the landowner's property?
- A3 It remains the responsibility of the contractors carrying out the works to ensure they mitigate damage on private property.
- Q4 Are other construction methods considered to reduce the amount of trees being destroyed? i.e. drilling the sewer line under the trees.
- A4 Yes, the City does discuss alternative infrastructure installation methods with developers and service providers. Tunnelling has been discussed.
- Q5 I have read both the City of Kalamunda Urban Forest Strategy Part 1 (summary) 2023-2043 and the revoked? Local Planning Policy 33 - Tree Retention documents.
- Was this document revoked prior to the clearing approvals to remove Stewart Road verge trees? if yes were any other earlier procedures followed?
- A5 Yes. Tree information required by the Structure Plan was provided as part of the subdivision application.
- Q6 The City of Kalamunda Urban Forest Strategy Part 1 (summary) 2023-2043 and the revoked? Local Planning Policy 33 - Tree Retention clearly detail that City of Kalamunda has the authority over the verge, Public Open Space and trees on private property, so why are residents being told "COK has no power to stop developers removing trees"?

A6            Unable to comment as unsure of the origin of the advice. Typically, the City will 'have a say' in the removal of trees within verge areas – however this does not mean that the retention of trees is always able to be prioritised.

Q7            Was the Stewart Road Arborists tree report reviewed to consider retaining any of the Stewart Road trees? Did COK see no value in any of these trees?

A7            Yes trees were identified for retention, however when detailed engineering designs were completed there was a conflict between tree retention and the installation of infrastructure to support the approved subdivision.

Q8            Did the Arborists review include the Brae and Sultana Road trees?

A8            Stewart Road yes, Brae Road not related to the subdivision – no.

Q9            As I have had a scant response to numerous calls and emails, what is the process for responding to the residents questions emailed?

A9            Response to emails is five days. In the email response to your 4 July email, the Manager Approval Services replied on 4 July advising that the City was working on a response to a number of enquiries you had lodged with the City and advised that a response would be provided as soon as the answers were available. Since that time the City has been working across departments to gather responses to your questions.

#### 3.2.4        Michael Ryan, High Wycombe

Q1.           Can the City arrange a briefing, or give us access to read *WASAT 134 [2015] Stage 3*

1.    the evidence it submitted to WASAT 134 [2015] about Stage 3 and
2.    the briefings it gave to the Expert Witness, Mr Haeren for Stage 3 and similarly
3.    the briefings it gave to Legal Counsel, Mr Jackson.

A1            You are very welcome to go direct to the State Administrative Tribunal to obtain the information you seek from there. We know it will be difficult to access the information, and we don't have access to a lot of the information you seek access to.

If the City does not have briefings, this information would not be provide publicly to third parties, with respect to briefings from legal counsel this information is provided under confidential legal privilege as part of any proceedings. The City is not at liberty to provide information to you.

You would need to source it direct from the State Administrative Tribunal.

Q2. What is the State Government's contingency plan for landowners in High Wycombe South Residential Precinct. Can Council ask the State Government to pay the englobo price gap to those landowners and provide the Government's answer at the next OCM or sooner as part of the contingency plan.

A2. There is no contingency plan for the High Wycombe South area. The City is not privileged to information of any plan, other than what is in place, for the High Wycombe South area. The Council has agreed to advocate and have conversations with state and federal governments seeking to secure much needed infrastructure that would accelerate the High Wycombe South residential development.

Q3. Can we please have a copy of the email sent by the City's Officer and referred to in the email dated 10 July 2014 or at least read it at the Shire's Office.

We ask

- who the email was sent to
- why they got it and
- what was the update referred to regarding the MRS and local scheme rezonings.

A3. The email dated 10 July 2014 from the City's Officer was sent to the Department of Planning. This information has been provided in good faith and outside of a formal Freedom of Information (FOI) process. Accordingly, no further details such as the content of the email, its recipients beyond the Department, or specific details about the update to the MRS and local scheme rezonings can be made available.

Q4. Can the City please refrain from involvement in the purchase of bush / open space in the Green Link if that is what this Advocacy relates to.

A4. The Council has agreed to advocate and have conversations with state and federal governments seeking to secure much needed infrastructure that would accelerate the High Wycombe South residential development.

3.2.5 Alan Malcolm, Kalamunda, representing Nature Reserve Conservation Group

Q. Can it be explained how the Council can realistically be expected to meet its target of 30% canopy tree canopy cover across the city, as stated in the Kalamunda Urban Forest strategy, when trees on private residential land

are excluded from this new draft policy and developers currently appear to have numerous exemptions from protecting trees on development sites.

- A. The draft Future Forest Policy is one mechanism to reintroduce canopy through the planning framework. It's not the only thing that can be done and the revoked tree retention policy had a lot more mechanisms available to ensure those urban forest targets were met, it's unlikely in isolation that the draft Future Forest Policy will be able to meet the aspirations of the Urban Forest Strategy. It's just one tool that's available.

3.2.6 Hannah Lill, Kalamunda

- Q1. In relation to the drafted Future Forest Policy that's provided in the background on the item. It mentions that the unique planning constraints and opportunities in the City of Kalamunda are a reason that the City did not feel that the WALGA template tree retention policy was suitable for our City. I was just hoping to gain some clarity on what those particular characteristics were just to understand.

- A. In terms of why the Draft presented is a bespoke policy as opposed to the WALGA Model Tree Retention Policy officers were given a clear direction from Council that the bias towards tree retention in the revoked policy was not meeting community expectations and the policy largely reflects that bias towards tree retention. The WALGA policy is a model and is drafted to be applicable to a lot of local governments and be helpful to any of those that were interested in preparing a tree-based policy, including inner city, urban, highly urban local governments. The resolution to bring back a Policy in July meeting, the guide to officers was to bring back a bespoke policy to meet residential expectations. The intent is again to reflect Council decisions is to exempt all tree retention requirements for land that is primarily used for residential purposes.

- Q2. In the draft policy at 6.1A, in the exemption around residential land use or residential use only land, just hoping to understand the definition of residential use land and if there's any settings that policy would apply to a residential development or if all types of residential developments are excluded or exempted from the new policy draft.

- A2. What's happened since the original revoked policy was revoked is that the residential design codes have changed and have further integrated tree retention and tree replanting. If a residential site is subdivided to build group housing there naturally would be a requirement to replant trees and the City's policy would be relied on. The revoked policy did a lot of the heavy lifting at the time because the state planning framework did not deal with tree retention and tree replanting.

3.2.7 Bev Dornan, Wattle Grove

Q1 Can the City please clarify whether the proposed Future Forest Policy will be given legal effect through incorporation into the Local Planning Scheme?

If not, what assurances can Council provide that the policy will meaningfully influence planning decisions and not be set aside when it conflicts with development pressures?

A1. A policy is a guiding document, not part of a scheme there's a requirement under clause 67 of the planning regulations that requires all planning decisions to have regard to certain matters. One of those matters is any planning policies adopted by the state or the city. So that's naturally would be given regard in terms of the FT funding?

Q2 The report to Council indicates the implementation of the Future Forest Policy trial is contingent on securing an additional full time equivalent (FTE) employee. Given that the City's employment costs are already over budget, why is this additional position necessary, particularly when the protection of the natural environment has long been a budget priority in the City's strategic community plan?

A2. The risk identified in the report to Council is based on the City's experience of implementing the now revoked policy, it was a complicated policy requiring technical expertise to implement. There is a resource impact for this type of policy and whilst there are more exemptions in the draft Future Forest Policy it is envisaged there would be a need for staff to undertake compliance assessments for development applications.

3.2.8. David Downing, High Wycombe

Q. The debtors and creditors report shows a payment to Main Roads WA of \$510,000 it is for an unspent grant for job 3512 Canning Road and Welshpool Road and supply and line marking at various locations. Can you explain why half a million dollars was granted to the City and not used for either of these purposes?

A The original Black Spot funding for the Canning Road Welshpool Road East to Glenisla project was granted based on an early concept design that, upon further review, was found to be non-compliant with current standards. Significant elements such as Western Power relocations, additional tree clearing, auxiliary turn treatments, and widened sealed shoulders were not included in the initial estimate.

Following an internal review, the project was subsequently removed from the program and resubmitted to Main Roads in May this year as a revised multi-year project:

- Design Year: 2025/26
- Services Relocation and Tree Clearing: 2026/27
- Construction year: 2027/28

The return of unspent funds reflects the change in delivery timing and scope, rather than the City choosing not to proceed. The revised approach aims to ensure compliance and long-term value through proper delivery sequencing.

3.2.9 Victoria Laurie, Gooseberry Hill

Q1. The draft policy states a tree may be cleared if the tree is impacted by the encroachment of development works that do not require approval under Schedule 2, part 7, clause 61 of the regulations and the tree removal occurs after a building permit has been granted for the relevant works. In plain English, could I have explained? Does that actually mean the developer can use this to remove trees if they get in the way of development?

A1. If there is an exemption a tree can be removed. There are exemption clauses which the City has carried over from the revoked policy which were a requirement of feedback received from the WA Planning Commission upon referral which advised the City not to encroach on any other exemptions which existed in the planning framework hence the reason for this being included.

Q2. What is LPP33 protecting?

A2. This policy is drafted with the direction of council, and it is not primarily about protecting trees, it is about encouraging a balance between tree retention and replanting. The policy measures have changed from having a hierarchy of avoidance and managing the impact on trees to allowing more flexibility for landowners and developers to pick between retention, offset planting and offset payment.

**4. Petitions/Deputations**

4.1 Nil.

**5. Applications for Leave of Absence**

5.1 Nil.

**6. Confirmation of Minutes from Previous Meeting**

6.1 RESOLVED OCM 2025/104

That the Minutes of the Ordinary Council Meeting held on 24 June 2025, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Lisa Cooper**

Seconded: **Cr Geoff Stallard**

Vote: For: **Mayor Margaret Thomas, Cr Dylan O'Connor, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Lisa Cooper, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil**

**CARRIED UNANIMOUSLY (8/0)**

**7. Announcements by the Member Presiding Without Discussion**

It's lovely to be here with you again, and I'd like to take a moment to reflect on some recent highlights and important moments in our community since we last met.

First, I want to acknowledge the adoption of our 2025/2026 Budget, which passed at the last Council Meeting on 24 June. It reflects our continued commitment to responsible planning and delivering the services, infrastructure, and programs our community expects and deserves.

On 26 June, I attended the unveiling of a stunning handmade memorial bench in Stirk Park, honouring the life and service of Police Officer Stephen Knight, who tragically lost his life while on duty. It was a moving tribute - attended by WA Police Commissioner Col Blanch, along with Stephen's family and friends - and a permanent reminder of his legacy and dedication.

The following week saw the official opening of the Foothills Men's Shed - a long-awaited milestone for the community and a place that will bring people together, foster connection, and support mental health and wellbeing.



On 2 July, I joined our local and state representatives for the official opening of the Forrestfield Police Station - a significant investment in community safety that reflects the growth and evolving needs of the area. That same week, I was thrilled to help switch on the new floodlights at Pickering Brook oval. The lights will allow evening sport and training and are already creating a real buzz in the community.

Also on 4 July, I had the pleasure of attending the opening of the NAIDOC Art Exhibition at the Zig Zag Gallery - a powerful and proud showcase of culture, storytelling, and identity.

From there, we stepped into NAIDOC Week, with a packed calendar of events starting with the official opening on 6 July. It was a joyful and respectful celebration of our First Nations people, and I want to thank everyone who contributed to making the week so meaningful. On 5 July, I popped into the Ultimate Fight Night at Ray Owen Sports Centre - a different kind of community gathering, but one that was well attended and certainly full of energy!

Throughout this time, I also continued our advocacy work, with a monthly meeting with Stephen Price MLA, and welcomed our newest citizens at our Citizenship Ceremony last night —always a proud and hopeful occasion. Before I close, I'd like to acknowledge and congratulate Councillor Brooke O'Donnell, who has been recognised in this year's WA NAIDOC Honours List with an Education Award. Brooke's contribution in this space is inspiring, and we are so proud to see her recognised at this level.

And finally, a huge congratulations to Hudson Crowhurst and Blake Sheshka - two local boys who represented Australia in the 17 and under men's netball team, taking on New Zealand in a three-match series. Not only did the Aussies win the Pacific Horizons Cup, but Hudson and Blake - who both play at KDNA at Ray Owen - showed the strength of local talent on a national stage. What an achievement!

Before I close, I'd like to offer a special acknowledgement to Donna McPherson, who is retiring after 20 years of dedicated service to the City. Donna has made a lasting contribution, most recently in her role as Executive Assistant to the CEO.

We'll miss your sharp wit and straight-talking style and I wish you all the very best for a happy and well-earned retirement.

## **8. Matters for Which the Meeting may be Closed**

- 8.1 Item 10.6.2 Debtors and Creditors Reports for the month of June 2025 – Confidential Attachments - Creditor Payments for the Period ended 30 June 2025 (Confidential) and Corporate Credit Card Payments for the period 25 April to 26 May 2025 – Confidential

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (e) - "matter that if disclosed, would reveal - (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government"*

- 8.2 Item 10.7.2 AR&I9.2 City of Kalamunda – Interim Management Letter - 30 June 2025 - City of Kalamunda – Interim Management Findings - 30 June 2025

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (f) - "a matter that if disclosed, could be reasonably expected to - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; (ii) endanger the security of the local government's property; or (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety".*

- 8.3 Item 10.7.3 AR&I9.3 ICT Governance Internal Audit Report May 2025

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (f) - "a matter that if disclosed, could be reasonably expected to - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; (ii) endanger the security of the local government's property; or (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety".*

**9. Disclosure of Interest**

**9.1. Disclosure of Financial and Proximity Interests**

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.56 of the *Local Government Act 1995*.)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

9.1.1 Nil.

**9.2. Disclosure of Interest Affecting Impartiality**

- a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

9.2.1 Nil.

**10. Reports to Council**

**10.1. Development Services Reports**

No reports presented.

**10.2. Asset Services Reports**

No reports presented.

**10.3. Corporate Services Reports**

No reports presented.

**10.4. Community Services Reports**

No reports presented.

**10.5. Office of the CEO Reports**

No reports presented.

**10.6. Chief Executive Officer Reports**

**10.6.1. Monthly Financial Statements to 30 June 2025**

*Declaration of financial / conflict of interests to be recorded prior to dealing with each item.*

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Financial Services
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A
Attachments	<div><div>1.</div><div>Statement of Fin Activity for twelve months ended 30 June 2025 [<b>10.6.1.1</b> - 1 page]</div></div> <div><div>2.</div><div>Statement of Net Current Funding Position as at 30 June 2025 [<b>10.6.1.2</b> - 1 page]</div></div> <div><div>3.</div><div>Statement of Financial Position as at 30 June 2025 [<b>10.6.1.3</b> - 1 page]</div></div> <div><div>4.</div><div>2024-25 Voted Works Budget [<b>10.6.1.4</b> - 1 page]</div></div>

**TYPE OF REPORT**

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
Information	For Council to note
√ Legislative	Includes adopting Local Laws, Town Planning Schemes, and Policies. When the Council determines a matter that directly impacts a person’s rights and interests where the principles of natural justice apply. Examples include town planning applications, building licenses, other permits or licenses issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

## STRATEGIC PLANNING ALIGNMENT

*Kalamunda Advancing Strategic Community Plan to 2031*

### Priority 4: Kalamunda Leads

**Objective 4.1** - To provide leadership through transparent governance.

**Strategy 4.1.1** - Provide good governance.

## EXECUTIVE SUMMARY

1. The purpose of this report is to provide Council with the Statutory Financial Statement for the twelve months ended 30 June 2025.
2. The Statutory Financial Statements report on the activity of the City of Kalamunda (City) with the comparison of the period's performance against the mid-year reviewed budget 2024-25 adopted by Council on 25 February 2025 and any other amendments approved subsequently by separate resolutions.  
  
The reported financials are in draft stage pending final year-end adjustments, closure of subledgers, land and building revaluation entries and provisions movements which are yet to be finalised including the external audit for the year 2024-25.
3. It is recommended Council receives the draft Monthly Statutory Financial Statements for the month of June 2025 and note the Voted Works details

## BACKGROUND

4. The Statement of Financial Activity (Attachment 1), incorporating various sub-statements, has been prepared in accordance with the requirements of the *Local Government Act 1995 (Act)* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.
5. The Statement of Financial Position (Attachment 3, incorporating various sub-statements, has been prepared in accordance with the requirements of the *Local Government Act 1995 (Act)* and Regulation 35 of the *Local Government (Financial Management) Regulations 1996*.

## DETAILS AND ANALYSIS

6. The Act requires the Council to adopt a percentage or value to be used in reporting variances against the Budget. Council has adopted the reportable variances of 10% or \$50,000 whichever is greater.

## FINANCIAL COMMENTARY

### **Draft Statement of Financial Activity by Nature and Type for the eleven months ended 30 June 2025.**

7. This Statement reveals a net result surplus of \$9,414,594 compared to the budgeted surplus of \$512,833 resulting in a variance of \$8,901,761. The variance is largely due to an investing activities variance of \$7,978,063 and variance of (\$316,181) & \$1,239,879 respectively from operating & financing activities.

### **Operating Revenue**

8. Total Revenue including rates is under budget by \$191,541. This is made up as follows:
- a) Rates generation is trending along the budget with a minor variance of \$134,823 mainly due to lower interims than currently budgeted. Noting that raising of interims is temporarily suspended from 15 May to allow for the 2025/26 Rates billing, there will be a catch up in the following financial year.
  - b) Operating Grants, Subsidies and Contributions are also trending along the budget with a minor variance of \$189,790. The variance is mainly due to a timing difference in the reimbursement of workers compensation insurance claims been higher than budget by \$128,487.
  - c) Profit on asset disposal is under budget by \$1,611,135 as certain land parcels earmarked for sale have not yet been finalised. Approval was recently granted by Council to commence disposal on some surplus land parcels which will be completed in the next few months and transacted in the 2025/26 financial year.
  - d) Fees and Charges are trending along the budget with over budget variance of \$433,578. The variance is attributable to the recovery of project management fees of Asset Delivery that is higher than budget by \$133,300 and the Waste Management fee which is higher than the budget by \$84,972.
  - e) Interest income is above budget by \$1,020,247 mainly due to higher interest earned on investments and reserves than budgeted. Some of the additional interest is due to delayed capital works spend allowing higher cash flow to be invested.
  - f) Other Revenue is under budget by \$24,314 and the variance is mainly due to Environmental Health related compliance action collection which is lower than budget by \$29,150.
  - g) Ex-Gratia Rates Revenue is tracking lower than budget by \$104,884 due to a timing variance in relation to the Ex-Gratia Rates due from the Dampier Bunbury Natural Gas Pipeline (DBNGP). A payment of \$113,138.34 was received in July from DBNGP which will be accrued for as part of year end adjustments.

## **Operating Expenditure**

9. Total expenditure is over budget by \$2,489,407. The significant variances within the individual categories are as follows:
- a) Employment Costs are over budget by \$614,778. Major variance contributors are as follows. Workers' compensation claims were over budget by \$164,494 as prior year claims were settled and the rest was primarily due to a lower vacancy rate than forecasted when the budget was developed with approximately \$500,000 spread over the four Directorates covering the CEO, Office of Director Community Services, Development Services and Director Corporate Services.
  - b) Materials and Contracts are under budget by \$386,175. The variance is mainly due to a timing difference for waste services, building maintenance and infrastructure maintenance costs.
  - c) Utilities are tracking along the budget with a minor variance of \$45,033 which is below the variance reporting threshold.
  - d) Depreciation, although a non-cash cost, is tracking along the budget with a minor variance of \$126,153. This is partially due to a delay in the capitalisation of assets which are yet to be completed in the current financial year.
  - e) Interest expense is tracking along the budget line with minor variance of \$29,412 partially due to the June 2025 interest on lease liabilities is not yet recorded.
  - f) Insurance expense is tracking under budget by \$70,681 due to lower LGIS Insurance premium received than budgeted.
  - g) Loss on Asset Disposal adverse variance of \$2,579,222 relates primarily to disposals recorded in the Asset Management System when they are replaced with new assets which are reflected under investing activities.
  - h) Other expenditure is under budget by \$137,202 mainly due to land acquisition costs of \$94,000 budgeted for Forrestfield Industrial Area Scheme which were unspent.

## **Investing Activities**

### **Non-operating Grants and Contributions**

10. The non-operating grants and contributions is over budget by \$6,364,559. This is mainly due to found and gifted infrastructure assets of \$6.2 million which was recorded up to the end of June 2025.

## **Capital Expenditure**

11. The total Capital Expenditure on Property, Plant, Equipment, and Infrastructure Assets is under budget by \$8,435,779. The delayed spend is due to the City working through some large projects which are in various stages in the tender process. A review will be undertaken to determine any impacts on the 2025/26 Budget which was approved recently.

## **Financing Activities**

12. The amounts attributable to financing activities show a variance from budget by \$1,239,879 which is mainly due to the higher than budgeted transfers to reserve resulted from higher interest income on investment of cash in reserves.

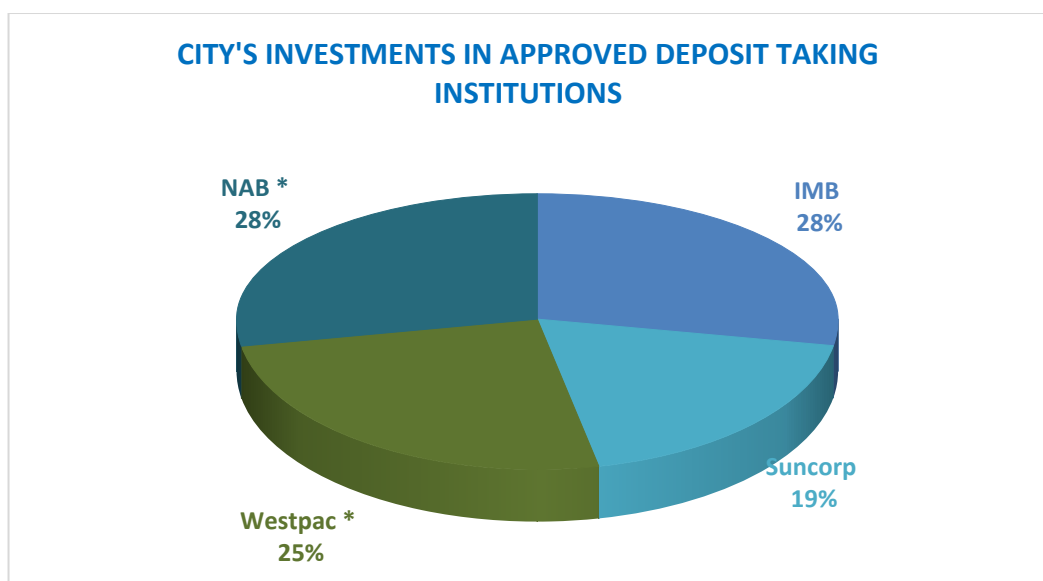
## **Statement of Net Current Funding Position as of 30 June 2025**

13. The commentary on the net current funding position is based on a comparison of June 2025 to the June 2024 actuals.
14. Net Current Assets (Current Assets less Current Liabilities) total \$39.5 million as compared to \$38.9 million for the previous year. The restricted cash position is \$34.6 million which is slightly lower than the previous year's balance of \$35.5 million.
15. The following graph indicates the financial institutions where the City has investments as of 30 June 2025. Investments yields are between 4%-5.5% depending on the length of deposits. The Reserve Bank of Australia have reduced the cash rate by a further 15 basis points to 3.85% which will have an adverse effect on investment income in the outer months and the new financial year as core inflation stabilises.

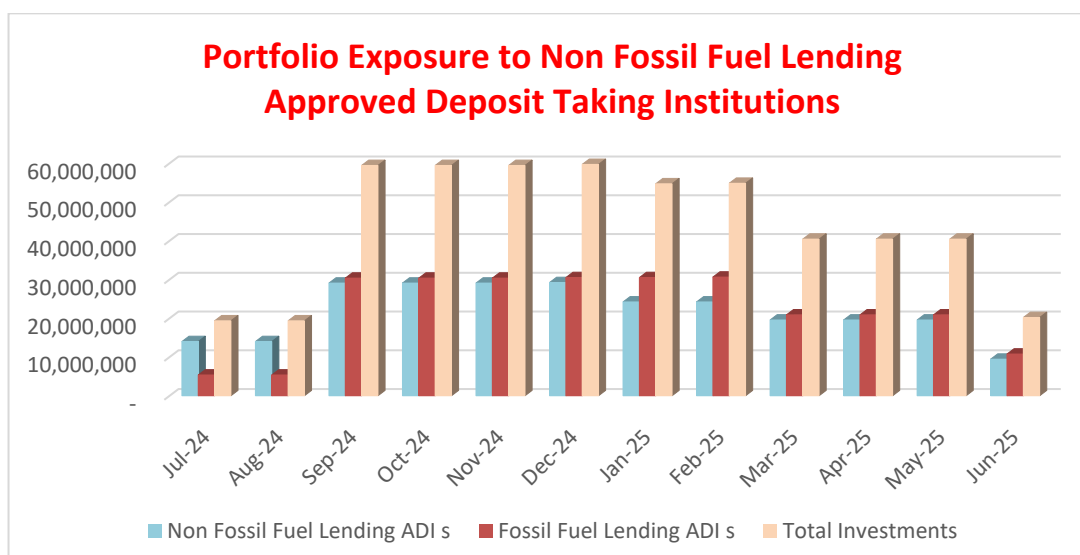
As can be seen from the table below, the amount invested has reduced significantly. This is mainly due to low receipts as opposed to significant payments of creditors and the transfers to Reserves being allowed for by the retirement of investments.



16.



\*Financial Institutions with Investments in the Fossil Fuel Industry



17.

Rates debtors are currently \$1.6 million, further details are contained in the Rates Report to Council.

18.

Sundry debtors have increased from \$278,721 to \$1,485,257 of which \$1,325,922 consist of current debt due within 30 days. The major invoice in the current debts is raised in May 2025 for the 2<sup>nd</sup> milestone payment of High Wycombe Hub grant of \$1.3 million. Further details are contained in the Debtors and Creditors Report to Council.

19.

Receivables Other represent \$2.1 million including:

- a) Emergency Service Levy receivables \$0.4 million.
- b) Receivables Sanitation \$0.6 million.

20. Provisions for annual and long service leave have increased by \$243,367 from \$4.24 million to \$4.48 million when compared to the previous year. The provision is cash backed via specific reserves.

### **Proposed Budget Amendments and Voted Works**

21. There are no proposed budget amendments for this month.
22. The City has commenced for 2024/25 a Voted Works Reserve valued at \$100,000 which is allocated during the year based on elected member nominations to fund various community requests.

As of 30 June 2025, a balance of \$32,643 is available for allocation by Elected Members from the Voted Works Reserve. Please see attachment 4 for further details.

A review of the budgets already allocated and spend to date requires an adjustment to the reserves in 2025/26 to allow for the underspend and the re-assignment of the Hockey and Teeball car park project which is now being done internally.

### **APPLICABLE LAW**

23. *The Local Government Act 1995 s6.8 and the Local Government (Financial Account Management) Regulations 1996 s34 and s35.*

### **APPLICABLE POLICY**

24. Nil.

### **STAKEHOLDER ENGAGEMENT**

#### **Internal Referrals**

25. The City's executive and management monitor and review the underlying business unit reports which form the consolidated results presented in this report.

#### **External Referrals**

26. As noted in point 23 above, the City is required to present to the Council a monthly statement of financial activity with explanations for major variances.

## FINANCIAL CONSIDERATIONS

27. The City's financial position continues to be closely monitored to ensure it is operating sustainably and to allow for future capacity.

## SUSTAINABILITY

### Social Implications

28. Nil.

### Economic Implications

29. Nil.

### Environmental Implications

30. Nil.

## RISK MANAGEMENT

- 31.
- |  |                   |               |
|--|-------------------|---------------|
| <b>Risk:</b> Over-spending the budget.   |                   |               |
| <b>Consequence</b>   | <b>Likelihood</b> | <b>Rating</b> |
| Moderate   | Possible          | Medium        |
| <b>Action/Strategy</b>   |                   |               |
| Monthly management reports are reviewed by the City and Council.<br>Procurement compliance is centrally controlled via the Finance Department. |                   |               |
- 32.
- |  |                   |               |
|--|-------------------|---------------|
| <b>Risk:</b> Non-compliance with Financial Regulations   |                   |               |
| <b>Consequence</b>   | <b>Likelihood</b> | <b>Rating</b> |
| Moderate   | Unlikely          | Low           |
| <b>Action / Strategy</b>   |                   |               |
| The financial report is scrutinised by the City to ensure that all statutory requirements are met.<br>Internal Audit reviews to ensure compliance with Financial Regulations.<br>External Audit confirms compliance. |                   |               |

## CONCLUSION

33. The City's Financial Statement as of 30 June 2025 reflects a large draft closing surplus position which aligns to the forecast estimated 2025/26 opening position. The surplus position is likely to change with the year-end adjustments yet to be passed including the pending external audit review.

<b>Voting Requirements: Simple Majority</b>
---

### RESOLVED OCM 2025/105

That Council

1. RECEIVE the Monthly Statutory Financial Statement for the month of June 2025 which comprises:
  - a) Statement of Financial Activity (Nature or Type) (Attachment 1).
  - b) Statement of Net Current Funding Position, note to financial report. (Attachment 2).
  - c) Statement of Financial Position (Attachment 3).

2. NOTE the Voted Works details as identified in Attachment 4.

Moved: **Cr Lisa Cooper**

Seconded: **Cr Geoff Stallard**

Vote: For: **Mayor Margaret Thomas, Cr Dylan O'Connor, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Lisa Cooper, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil**

**CARRIED UNANIMOUSLY (8/0)**

## 10.6.2. Debtors and Creditors Reports for the month of June 2025

***Declaration of financial / conflict of interests to be recorded prior to dealing with each item.***

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Financial Services
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachments	<ol style="list-style-type: none"> <li>Summary of Debtors for the month of June 2025 Interim Report [<b>10.6.2.1</b> - 1 page]</li> <li>Summary of Creditors for month of June 2025 Interim Report [<b>10.6.2.2</b> - 1 page]</li> <li>Creditor Payments for the Period ended 30 June 2025 (Public) [<b>10.6.2.3</b> - 13 pages]</li> <li>Corporate Credit Card Payments for the period 25 April to 26 May 2025 - Public [<b>10.6.2.4</b> - 3 pages]</li> </ol>
Confidential Attachments	<ol style="list-style-type: none"> <li>Creditor Payments for the period ended 30 June 2025 – Confidential</li> <li>Corporate Credit Card Payments for the period 25 April to 26 May 2025 - Confidential</li> </ol>

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (e) - "matter that if disclosed, would reveal - (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government"*

### TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g., accepting tenders, adopting plans and budgets)
Information	For Council to note
✓ Legislative	Includes adopting Local Laws, Town Planning Schemes, and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licenses, other permits or licenses issued under other Legislation, or matters that could be subject to appeal to the State Administrative Tribunal.

## STRATEGIC PLANNING ALIGNMENT

*Kalamunda Advancing Strategic Community Plan to 2031*

### **Priority 4: Kalamunda Leads**

**Objective 4.1** - To provide leadership through transparent governance.

**Strategy 4.1.1** - Provide good governance.

## EXECUTIVE SUMMARY

1. The purpose of this report is to provide Council with details of payments made from Municipal and Trust accounts together with outstanding debtors and creditors for the month of June 2025.
2. At the time of reporting the Accounts Payable and Receivable sub-ledgers for 2024-25 are still open (closing 18 July 2025) as part of End of Year process (to record invoices related to 2024-25). Hence the outstanding debtors and creditors report presented is interim in nature showing the balances recorded up to 4 July 2025.
3. The report provides details of payments made from the Municipal and Trust Fund Accounts for the month. It also includes details of employee purchases via purchasing cards from 25 April to 26 May 2025.
4. It is recommended that Council receive the list of:
  - a) payments made from the Municipal and Trust Fund Accounts for the month of June 2025
  - b) payments made by employees via purchasing cards from 25 April to 26 May 2025.
  - c) the outstanding debtors and creditors report for the month of June 2025.

## BACKGROUND

5. Trade Debtors and Creditors are subject to strict monitoring and control procedures.
6. In accordance with *the Local Government (Financial Management) Regulations 1996* (Regulation 13) reporting on payments made from Municipal Fund and Trust Funds must occur monthly.
7. Effective from 1 September 2023 under *Local Government (Financial Management) Regulations 1996* (Regulation 13A)  
If a local government has authorised an employee to use a credit, debit or other purchasing card a list of payments made using the card must be prepared each month showing the following information for each payment made since the last list was prepared.

- a) The payee's name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the payment.

## DETAILS AND ANALYSIS

### Debtors

8. Sundry debtors as of 30 June was \$1,484,669. This includes \$119,741 of current debts and \$2,509, unallocated credits (excess or overpayments).
9. Invoices over 30 days total \$1,325,922, debts of significance:
  - a) Dept of Planning, Lands & Heritage, \$1,320,000, Financial Assistance Grant – High Wycombe Hub.
10. Invoices over 60 days total \$17,080, debts of significance:
  - a) Municipal Workcare, \$11,963 workers compensation claims;
  - b) Proptel, \$1,500, Communications Tower;
  - c) Servicestream, \$1,500, Communications Tower; and
  - d) Ventia, \$1,500, Communications Tower.
11. Invoices over 90 days total \$24,435, debts of significance:
  - a) N-Com Pty Ltd, \$10,490, lease fees;
  - b) Municipal Workcare, \$3,823 workers compensation claims;
  - c) Private Citizen, \$3,815, fire hazard reduction burn;
  - d) Kalamunda District Rugby Union, \$1,651; and
  - e) Kalamunda Chamber of Commerce, \$1,580, reserve hire.

### Creditors

12. Payments totalling \$8,824,684.48 were made during the month of June 2025. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14-day terms.

Significant Municipal payments (GST inclusive – where applicable) made in the month were:

Supplier	Purpose	\$
Cleanaway	Waste / recycling & bulk bin disposal services fees	1,429,192.22
Asphaltech Pty Ltd	Road materials for profiling at various locations	1,270,971.76

Department of Fire and Emergency Services (DFES)	Emergency services levy 2024 / 2025 - quarter 4	788,030.30
Main Roads (WA)	Unspent grant balance of job 3512 - Canning Road Welshpool Rd East & Supply & install line marking at various locations	509,894.35
Australian Taxation Office	PAYG Tax Payments	497,457.36
AE Hoskins & Sons	Building maintenance services/repairs at various locations including progress payment for redevelopment fees for various locations	345,128.91*
Synergy	Power charges	279,286.51
Western Australian Treasury Corporation	Repayment of loan 214 & 243	203,092.54
City of Cockburn	Provision of waste disposal services from the weekly residential collection	200,778.63
Aware Super Pty Ltd	Superannuation contributions	188,444.05
Brausch Construction Group	Progress claim C007 - design & construction of Foothills mens shed	156,418.43
Kennedys Tree Services (Cosmag Pty Ltd)	Tree removal / under powerline pruning for various locations	143,427.85
Beaver Tree Services	General tree services / under powerlines pruning for various locations	137,148.18
Resource Recovery Group (SMRC)	Waste & recycling disposal services fees	121,323.01
Mckay Earthmoving Pty Ltd	Plant equipment and operator hire for various locations	98,306.08
Contraflow	Traffic management for various locations	96,398.94
Dowsing Group Pty Ltd	Supply & lay concrete pathways, maintenance & misc works at various locations	88,814.02
Perth Observatory Volunteer Group Inc	Final payment - Queen, Peter Lundberg + Tusk, John Clements - sculpture	81,500.00
Dept of Energy, Mines, Industry Regulation & Safety	Building levy - April 2025 & May 2025	77,178.37
Australian Road Research Board	Road condition assessment of the sealed roads within City of Kalamunda	76,439.00



Serenitas Communities Holdings Pty Ltd - Hillview	Lifestyle village refund of rebate (262201)	73,224.82
LGIS WA	Workers compensation - Performance based adjustment period 30/06/23 to 30/06/24	71,958.70
Pickering Brook Sports Club (Inc)	Final claim - funding contribution from city for sports floodlighting. project at George Spriggs Oval Pickering Brook	71,015.86
BPA Engineering Pty Ltd	Drainage data collection for the following two portion as per successful notification dated 28/03/2024 - Portion 1: Airport North Catchment, Portion 2: Airport South Catchment	69,488.10
OCE Corporate Pty Ltd - Office Cleaning Experts	Cleaning services / consumables for various locations	63,432.22
Western Tree Recyclers	Processing & removal of green waste from Walliston Transfer Station	54,879.00
Ampac Debt Recovery (WA)	Debt collection for outstanding rates and charges	51,033.35

These payments total \$7,244,252.56 and represent 82% of all payments for the month.

\*Payment is under review and Council has been provided an update on the matter.

## Payroll

13. Salaries and wages are paid in fortnightly cycles. A total of \$1,638,849.99 was paid in net salaries and wages for the month of June 2025.
14. Additional details are provided in Confidential Attachment 1 after the creditors' payment listing.

## Trust Account Payments

15. The Trust Accounts maintained by the City of Kalamunda (City) relate to the following types:
  - a) CELL 9 Trust;
  - b) Public Open Space funds,
  - c) NBN Tower Pickering Brook Trust
16. There were no payments made from any of the Trust Accounts in June 2025.

## **APPLICABLE LAW**

17. Regulation 12(1) of the *Local Government (Financial Management) Regulations 1996*.
18. Regulation 13 & 13A of the *Local Government (Financial Management) Regulations 1996*.

## **APPLICABLE POLICY**

19. Debt Collection Policy CEO Direction 5.5.
20. Register of Delegations from Council to CEO.

## **STAKEHOLDER ENGAGEMENT**

### **Internal Referrals**

21. Various business units are engaged to resolve outstanding debtors and creditors as required.

### **External Referrals**

22. Debt collection matters are referred to the City's appointed debt collection agency when required.

## **FINANCIAL CONSIDERATIONS**

23. The City will continue to closely manage debtors and creditors to ensure optimal cash flow management.

## **SUSTAINABILITY**

24. Nil.

## RISK MANAGEMENT

### Debtors

25.	<b>Risk:</b> The City is exposed to the potential risk of the debtor failing to make payments resulting in the disruption of cash flow.		
	<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
	Insignificant	Possible	Low
	<b>Action/Strategy</b>		
	Ensure debt collections are rigorously managed.		

### Creditors

26.	<b>Risk:</b> Adverse credit ratings due to the City defaulting on the creditor.		
	<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
	Insignificant	Possible	Low
	<b>Action/Strategy</b>		
	Ensure all disputes are resolved in a timely manner.		

## CONCLUSION

27. Creditor payments are within the normal trend range.

### Voting Requirements: Simple Majority

RESOLVED OCM 2025/106

That Council:

1. RECEIVE the monthly lists of payments made from the Municipal Accounts for the month June 2025 (Confidential Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996* (Regulation 13).
2. RECEIVE the list of payments made from 25 April to 26 May 2025 using Corporate Purchasing Cards (Confidential Attachment 2) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996* (Regulation 13A).

3. RECEIVE the outstanding debtors and creditors reports (Attachments 1 & 2) for the month of June 2025.

Moved: **Cr David Modolo**

Seconded: **Cr Lisa Cooper**

Vote: For: **Mayor Margaret Thomas, Cr Dylan O'Connor, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Lisa Cooper, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil**

**CARRIED UNANIMOUSLY (8/0)**

**10.6.3. Rates Debtors Report for the Period Ended 30 June 2025**

*Declaration of financial / conflict of interests to be recorded prior to dealing with each item.*

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Financial Services
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A
Attachments	Nil

**TYPE OF REPORT**

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
✓ Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
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**STRATEGIC PLANNING ALIGNMENT**

*Kalamunda Advancing Strategic Community Plan to 2031*

**Priority 4: Kalamunda Leads**

- Objective 4.1** - To provide leadership through transparent governance.
- Strategy 4.1.1** - Provide good governance.
- Strategy 4.1.2** - Build an effective and efficient service-based organisation.

**EXECUTIVE SUMMARY**

1. The purpose of this report is to provide Council with information on the rates collection percentage and the status of rates recovery actions.

2. The City of Kalamunda (City) levied rates for 2024/2025 on 16 July 2024. The amount collectable (excluding deferred rates balance of \$1,154,548) as of 30 June 2025 was \$49,592,376. This balance includes, initial billing, interims and the brought forward balance from 2023/24. Collections to date stand at \$48,149,541.

**BACKGROUND**

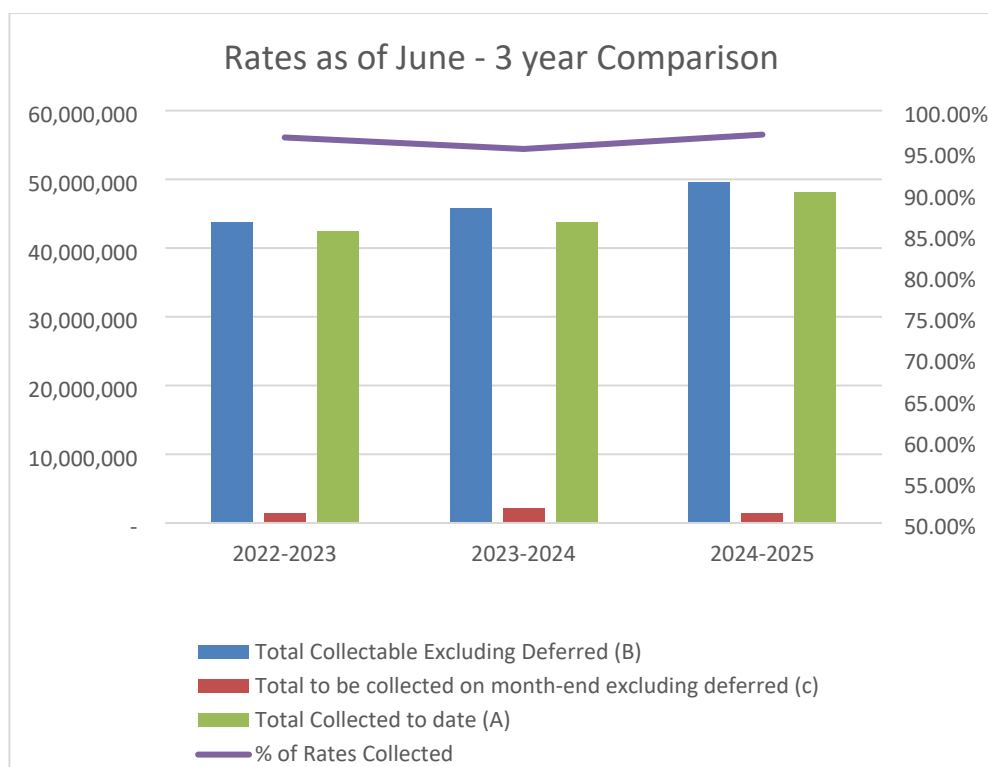
3. Rate Notices were issued on 16 July 2024 with the following payment options available:

Options	Payment Dates			
Full payment	20 August 2024			
Two instalments	20 August 2024	24 January 2025		
Four instalments	20 August 2024	22 October 2024	24 January 2025	25 February 2025

**DETAILS AND ANALYSIS**

4. A total of 24,024 notices were issued on 16 July 2024. This consisted of 20,072 mailed rates notices, and 3,509 of eRates notices (12% take-up saving more than \$5,600 in postage and printing).
5. As of 30 June 2025, rates levied and collectable for the 2024/2025 Financial Year total is \$49,592,376 (excluding deferred rates), with collections standing at \$48,149,541. With the 4<sup>th</sup> instalment, which was due on 25 Feb 2025 now completed, the City has identified all properties in default, that is, they have not paid in full or entered a payment arrangement with the City. A debt collection activity has commenced from September 2024 and missed instalment reminder notices were sent out in March 2025. Phone/SMS campaign initiated in March 2025 on all debts over \$1,000.
6. The above collection of \$48,149,541 represents a collection rate of 97.09% which is significantly better than the previous year of 95.35%. For reference, below is a chart comparing the collection rates for the last three years.

7.



8.

From the above chart the following observations are made:

- a) The quantum of collectable and collected rates is higher in 2024/25 than previous years because the base amount is higher each year.
- b) It is noted the amount collected is back to 2022/23 year end levels and improving. The City now has a stable Rates Team with seasoned professionals who are actively managing the debt outstanding.
- c) The % collectable at 30 June 2025 is 2.91% which will be a point of focus for the Rates Team to work towards. In this regard, work is being done to review and update the City's collection and hardship policies and procedures. The City has reviewed and performed market testing on its contractual obligations with the City's debt collection agency with no changes needed prior to going legal on defaults identified.
- d) The City has finalised and identified properties whose debt is over \$2,000 and the City's debt collection agent has been instructed to commence General Procedure Claims in April & May 2025. There are approximately 39 properties who are in default.

9. The interim rating has now concluded for 2024/2025. To 30 June 2025 \$517,145 has been raised for the interim rating Revenue. The process will recommence after August 2025 for the new financial year and will include the backlog of 2024/2025, if any.
10. The first instalment due date was 20 August 2024. The following observations should be noted:
  - a) A total of 16,498 properties representing 60.76% of the total number of rateable properties were noted to have paid in full or were in credit.
  - b) A total of 9,817 ratepayers have taken up an instalment option or have entered into a payment arrangement. This is an increase of 1% from 2023/2024 where 9,657 chose an instalment option or a payment arrangement.

The following table showing Properties choosing to pay by instalments or payment arrangements:

Option	Description	2024/25 Number	2023/24 Number
Option 2 on Rates Notice	Two instalments	1,797	1,732
Option 3 on Rates Notice	Four instalments	6,694	6,880
Direct Debit	Pay by direct debit	1,068	941
Payment Arrangement	Pay by payment Arrangement	258	104
<b>Total</b>	<b>Ratepayers on payment options</b>	<b>9,817</b>	<b>9,657</b>

11. Call recording software has been utilised in the Rates Department since 2015, primarily for customer service purposes, as it allows calls to be reviewed for training and process improvement purposes. For the period 1 June 2025 to 30 June 2025, there was a total of 539 calls, equating to 23.26 hours of call time.

## APPLICABLE LAW

12. The City collects its rates debts in accordance with the *Local Government Act 1995* Division 6 – Rates and Service Charges under the requirements of Subdivision 5 – Recovery of unpaid rates and service charges.



## **APPLICABLE POLICY**

13. The City's rates collection procedures are in accordance with the Debt Collection Policy CEO Direction 5.5.

## **STAKEHOLDER ENGAGEMENT**

### **Internal Referrals**

14. The City's Governance Unit has been briefed on the debt collection process.

### **External Referrals**

15. The higher-level debt collection actions will be undertaken by an external collection agency.

## **FINANCIAL CONSIDERATIONS**

16. The early raising of rates in July allows the City's operations to commence without delays improving cashflow, in addition to earning additional interest income.

## **SUSTAINABILITY**

### **Social Implications**

17. Debt collection can have implications upon those ratepayers facing financial hardship and the City must ensure equity in its debt collection policy and processes.
18. The City has "a smarter way to pay" direct debit option to help ease the financial hardship to its customers. This has proved very effective with a growing number of ratepayers taking advantage of this option. A "Smarter Way to Pay" allows ratepayers to pay smaller amounts on a continuous basis either weekly or fortnightly, helping to reduce their financial burden.

### **Economic Implications**

19. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the City.

## Environmental Implications

20. The increase in the take up of eRates, as a system of Rate Notice delivery, will contribute to lower carbon emissions due to a reduction in printing and postage.

## RISK MANAGEMENT

21.

<b>Risk:</b> Failure to collect outstanding rates and charges leading to cashflow issues within the current year.		
<b>Consequence</b>	<b>Consequence</b>	<b>Rating</b>
Moderate	Possible	Medium
<b>Action/Strategy</b>		
Ensure debt collections are rigorously maintained.		

## CONCLUSION

22. The current year collection rate is higher at 97.09% compared to 95.35% last year. The City continues to effectively implement its rate collection strategy.

<b>Voting Requirements: Simple Majority</b>
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### RESOLVED OCM 2025/107

That Council RECEIVE the Rates Debtors Report for the Period ending 30 June 2025.

Moved: **Cr Lisa Cooper**

Seconded: **Cr Geoff Stallard**

Vote: For: **Mayor Margaret Thomas, Cr Dylan O'Connor, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Lisa Cooper, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil**

**CARRIED UNANIMOUSLY (8/0)**

#### 10.6.4. Local Planning Policy 33 - Future Forest - Draft for Consideration to Advertise

*Declaration of financial / conflict of interests to be recorded prior to dealing with each item.*

Previous Items	Nil
Directorate	Development Services
Business Unit	Approval Services
File Reference	
Applicant	Nil
Owner	Nil
Attachments	<ol style="list-style-type: none"> <li>1. Draft Local Planning Policy 33 - Future Forest [10.6.4.1 - 16 pages]</li> <li>2. WALGA Local Planning Policy Example - Tree Retention (LPP33) [10.6.4.2 - 10 pages]</li> <li>3. Revoked Local Planning Policy 33 - Tree Retention [10.6.4.3 - 25 pages]</li> <li>4. Three Policy Comparison [10.6.4.4 - 1 page]</li> </ol>

#### TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
Executive	When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets)
Information	For Council to note
✓ Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

## STRATEGIC PLANNING ALIGNMENT

*Kalamunda Advancing Strategic Community Plan to 2031*

### Priority 3: Kalamunda Develops

**Objective 3.3** - To develop and enhance the City's economy.

**Strategy 3.3.1** - Facilitate and support the success and growth of businesses.

## EXECUTIVE SUMMARY

1. The purpose of this report is for Council to consider the Draft Local Planning Policy 33 – Future Forest (Policy) for advertising.
2. The draft Policy provides a planning instrument to encourage and facilitate desirable planning outcomes, without applying a disproportionate burden to landowners aspiring to responsibly manage their land.
3. The recommendation is for Council to advertise the draft Policy for an extended period to facilitate and encourage community engagement. The draft Policy will not be implemented or acted upon by the City of Kalamunda (City) until Council formally resolves to adopt, which may include amendments to the current draft.

## BACKGROUND

4. The preparation of a local planning policy to protect trees on development sites was identified as a key initiative in the City's strategic environmental framework, including the Kalamunda Clean and Green: Local Environment Strategy 2019 – 2029 (Clean and Green) and the Environmental Land Use Planning Strategy (2019) (ELUPS).
5. The strategy action resulted in the preparation and adoption of Local Planning Policy 33 – Tree Retention in December 2022. The Tree Retention Local Planning Policy (LPP) was in effect as a planning instrument from January 2023 until it was revoked through a Notice of Motion at the Ordinary Council Meeting of February 2024, which took effect from 1 March 2024.
6. A motion at the Annual Electors Meeting in February 2025 requested:  
  
*“That the Kalamunda City Council:*
  - a) *Instructs the CEO to immediately take action to adopt WALGA's Tree Retention Model Local Planning Policy (LPP), with the intent for the LPP to go to Council by 24 June 2025, and*

- b) *Subsequently ensures the appropriate updates are made to the City's outdated relevant strategy documents"*

In response to this motion, at its meeting of 25 February 2025 (OCM 2025/16), Council resolved to:

- 1) *NOTE the motion.*
- 2) *NOT ADOPT the WA Local Government Association's Tree Retention Model Local Planning Policy.*
- 3) *REQUEST the Chief Executive Officer to prepare a Draft Tree Retention Policy for Councillor consideration by July 2025.*

7. The reasons associated with this resolution were as follows:

- a) It is critical for a Local Planning Policy to be bespoke and reflect the planning nuances of the locality to which it applies. Policies are not one-size-fits-all, and measures that make sense for inner-city and highly-urban planning environments are not reflective of the planning constraints or opportunities of the City of Kalamunda.
- b) The revoked Local Planning Policy 33 – Tree Retention (LPP33) was the result of a significant body of work and included input from individual community members and community/advisory groups.
- c) It's important to learn from the implementation and revocation of LPP33. Any future policy should be drafted with consideration of the good (in the former Policy) that should be retained, and what can take the place of the policy provisions that were not consistent with community expectations.
- d) The next step is to align Council's aspirations for a new policy, prior to the City drafting a policy for community and Council consideration.

8. The Future Forest Policy draft is based on the abovementioned points, and key points made in the February 2024 Notice of Motion, which were:

- a) There have been reported instances of perverse outcomes to the Policy's implementation and application, particularly regarding the safety of City residents.
- b) It is warranted to repeal the Policy, as the text of the Policy renders it inappropriate and inadequate in balancing the interest of ratepayers, alongside the interest of conservation of our natural assets.

## DETAILS AND ANALYSIS

9. *Learning from the revoked Local Planning Policy 33 – Tree Retention*

Prior to the February 2024 OCM revocation of the policy, Administration provided a pulse check presentation to Elected Members highlighting the implementation of the former Policy for the preceding 12 months and its impact on development in the City.

10. Noteworthy observations from assessment of applications with the revoked LPP include:

- a) There was an estimated 4% increase in telephone enquiries.
- b) Of 134 enquiries 56% were able to be exempted, while 37% (49) were advised a development application would be required.
- c) 43 Applications received (6% of total Applications)
- d) Of the 34 applications that were determined, 32 were approved, 2 refused.
- e) Of the 32 approvals
  - i. 14 required no replanting
  - ii. 15 required replanting
  - iii. 3 required offset payments (\$600)

11. Noteworthy observations of dealing with tree removal which required approval (but not obtained) were:

- a) 33 investigations into unapproved tree removal
- b) 12 development applications were provided
- c) The City prosecuted four landowners/companies resulting in approximately \$90,000 in fines from the Magistrates Court

12. What the numbers above don't capture is the practical realities for landowners, developers, contractors, and City Administration.

13. *Landowners*

It was noted that as the City matured in its application of the former Policy, the landowners engaging with the Policy had an improved experience. Administration did encounter landowners that viewed proposed tree removal which was significant enough to be captured by the former Policy as their right as a landowner, and that the Policy had been unfairly applied.

14. Strong reactions were noted when a landowner was repeating historical pruning, and when a particular issue such as safety was obvious to them – but questioned by Administration in accordance with the revoked Policy.

15. Strong reactions also occurred when a tree was observed to be healthy by Administration, but was reported to be unhealthy by the landowner, resulting in a request for a suitably qualified arborist to provide confirmation of the health status of the tree. This was particularly evident as a financial barrier, given the cost of tree removal could be a few thousand dollars, plus an arborist report of similar value, when compared to the future project such as paving or a new patio cost less than what it cost to gain approval.
16. City officers were often confronted with a 'common sense' test from landowners, where the burden of the revoked Policy was perceived as disproportionate. A common occurrence was a lot with over 100 trees being required to seek approval to remove five trees. Given the lot would have expansive canopy cover far exceeding strategy targets, the revoked Policy regularly failed this landowner test of common sense. This example also demonstrated the difficulty in Kalamunda, with a diverse landscape – compared to local governments that are predominantly urban and canopy cover is uniformly low.
17. *Developers*  
It was noted that developments such as industrial and commercial builds were able to navigate the revoked Policy requirements and were also able to negotiate balanced outcomes. These applications were typically prepared by experienced planning consultants with access to arborists and landscape advice. In contrast, this acknowledges that the experience for mum and dad developers inexperienced in the planning framework (but still developing) were likely to find the revoked Policy difficult to navigate.
18. *Contractors*  
Administration had mixed experiences dealing with contractors, particularly in the tree lopping and earthworks fields. It was evident that the introduction of the Policy was a significant disruption to their normal process – not being used to asking for permission prior to vegetation removal. When encountering the application processes, these contractors often had difficulty navigating the policy and planning framework that was new to them.  
  
Frustration was often high as contractors had quoted commencement dates for projects that became difficult to meet due to needing to apply for an exemption or approval and obtain suitably qualified advice which was also expensive.

19. As the previous Policy was applied, an emerging narrative was the imbalance, or bias, towards tree retention even though the Policy referenced applying a balanced approach. The priority of tree retention was evident in the hierarchy of mitigation which listed retention and avoidance strategies as preferred, prior to more balanced measures such as offset planting and offset payment.
20. Whilst the original intent may have been to achieve a balance, the real experience for those interacting with the revoked Policy was having to deal with tree retention first, before other solutions being tabled as options.
21. *Future Forest*  
The new Future Forest Policy has been drafted from the learnings obtained through the implementation of the revoked Policy.  
  
Key elements that led to difficult implementation have been addressed.
22. The Future Forest Policy is significantly reduced in its scope and application, to achieve a balance which is more consistent with the view expressed by Council and the landowners that had direct dealings with the revoked Policy.
23. Rather than dealing with a range of environmental aspirations, the Future Forest focus has narrowed to be a clear and precise planning instrument dealing with the matter of canopy cover.
24. The narrowing of scope enables the requirements and expectations of the Policy to be clearer. This has flowed into the drafting style and terminology – which uses more concise sentences and less environmental terms.
25. *Exemptions*  
The scope of exemptions has broadened, particularly in regard to land use only for residential purposes.
26. The Future Forest Policy is much less likely to catch ‘mum and dad’ landowners in its net – but is expected to still capture commercial and industrial developments.



## **APPLICABLE LAW**

27. *Planning and Development Act 2005 (P&D Act 2005)*

The P&D Act 2005 is legislation that establishes Western Australia's land use planning system and promotes the sustainable use and development of land in the State.

28. *Planning and Development (Local Planning Schemes) Regulations 2015*

Schedule 2, Part 2, cl.4 (2) *"The period for making submissions ... must not be less than the period of 21 days after the day on which the notice is first published ..."*

Schedule 2, Part 2, cl.4 (3) *"After the expiry of the period within which submissions may be made the local government must –*

- a. *review the proposed policy in light of any submissions made: and*
- b. *resolve to-*
  - i. *proceed with the policy without modification; or*
  - ii. *proceed with the policy with modifications; or*
  - iii. *not to proceed with the policy."*

Schedule 2, Part 2, cl.4 (3A) *"The local government must not resolve under subclause (3) to proceed with the policy if –*

- a. *the proposed policy amends or replaces a deemed-to-comply provision of the R-Codes; and*
- b. *under the R-Codes, the Commission's approval is required for the policy; and*
- c. *the Commission has not approved the policy."*

Schedule 2, Part 2, cl.5 (4) *"If the local government resolves to proceed with the policy, the local government must publish notice of the policy in accordance with clause 87."*

## **APPLICABLE POLICY**

29. *Local Planning Policy 11 Public Notification of Planning Proposals*

Identifies a minimum advertising period of 21 days for a local planning policy.

Given the Future Forest Policy is substantially different in its content and objectives to the Policy it replaces and is likely to be subject to community interest, an extended 60-day advertising period is recommended.

## **STAKEHOLDER ENGAGEMENT**

- 30. Due to the nature of the Council Resolution, the draft Future Forest Policy has not been subject to stakeholder engagement in preparation of the draft.
- 31. Instead, consultation will be facilitated during the formal advertising process, allowing interested parties an equal opportunity to make a submission and inform Council's decision.

## **FINANCIAL CONSIDERATIONS**

- 32. All costs incurred during advertising and review of the draft Future Forest Policy will be met through the Development Services annual budget.
- 33. The draft Future Forest Policy contains provisions for a financial offset for clearing of trees worthy of retention and street trees. The City has two relevant fees in its Schedule of Fees and Charges - \$1000 for replacement planting, and \$2000 for a replacement street tree. The City would need to consider and update the former procedures and account to facilitate the accrual and expenditure of funds.
- 34. The draft Future Forest Policy is forecast to generate demand for additional resources in the Statutory Planning (to process development applications and written planning advice) and Compliance (to respond to reports of tree removal and assist with implementing and monitoring replanting).
- 35. It is considered that the Future Forest Policy, or any like policy, can be effectively implemented provided that that function is specifically resourced. The impact is estimated to be approximately 1.0 FTE resource based on data collected during the implementation of the revoked Tree Retention Policy.

## **SUSTAINABILITY**

- 36. Trees are an important consideration for community health and liveability.
- 37. Retention or replanting of trees will help cool urban areas and reduce the risk of heat related illness and harm during heatwaves.

38. The Future Forest Policy emphasises the importance of good design that responds to site conditions, and consideration of tree retention, which could in turn reduce development and energy use costs. The greatest impact of the Future Forest Policy is likely to be facilitating re-planting in appropriate land under the control and maintenance of the City.

## RISK MANAGEMENT

39.	<b>Risk:</b> The Tree Retention Policy is not adopted for advertising by Council and the City does not have a draft approach to managing loss of tree canopy cover through development applications.		
	<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
	Significant	Likely	High
	<b>Action/Strategy</b>		
	Council adopts the draft Future Forest Policy for the purpose of advertising to provide landowners with a draft proposed approach to facilitate enhancement of tree canopy for broad benefits, with defined exemptions from approval for tree removal in certain circumstances. The consultation process will facilitate an equal opportunity for interested parties to consider whether it strikes the right balance.		

## CONCLUSION

40. The draft Local Planning Policy 33 – Future Forest provides a clear, concise, and balanced approach to dealing with trees within the scope of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
41. The draft Future Forest Policy casts a net that does not impact the normal enjoyment and maintenance of residential land within the City.
42. The draft Future Forest Policy has been drafted to have a meaningful impact on increasing urban tree canopy.

### Voting Requirements: Simple Majority

#### RESOLVED OCM 2025/108

That Council:

1. REQUEST the Chief Executive Officer advertise the draft Local Planning Policy 33 – Future Forest for a period of 60 days pursuant to Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. NOTE the draft Policy will not be implemented or acted upon by the City of Kalamunda until Council formally resolves to adopt it, which may include amendments to the current draft.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Lisa Cooper**

Vote: For: **Mayor Margaret Thomas, Cr Dylan O'Connor, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil**

**CARRIED UNANIMOUSLY (8/0)**

**10.6.5. Freeman of the City Nomination**

**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (b) - "the personal affairs of any person."*

Previous Items	
Directorate	Office of the CEO
Business Unit	Customer & PR
File Reference	
Applicant	
Owner	
Attachments	Nil

**TYPE OF REPORT**

	Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
✓	Executive	When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets
	Information	For Council to note
	Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person’s rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

RESOLVED OCM 2025/112

That Council ENDORSE the nominee as detailed in the report.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Lisa Cooper**

Vote: For: **Mayor Margaret Thomas, Cr Dylan O'Connor, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil**

**CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (8/0)**

**10.7. Audit, Risk & Improvement Committee**

The Presiding Member dealt with each recommendation of the committee as a separate item therefore no vote was called on item 10.7.1.

**10.7.1. Audit, Risk & Improvement Committee Recommendations**

That Council adopt the Committee Recommendations of the Audit, Risk & Improvement Committee held on 1 July 2025 en bloc.

**10.7.2. Item AR&I 9.1 Interim Audit Findings - Annual Financial Report - Year Ending 30 June 2025**

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 2025/109

That Council ACCEPT the findings of the Interim Audit undertaken for the financial year ending 30 June 2025 contained in Confidential Attachment 2.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Lisa Cooper**

Vote: For: **Mayor Margaret Thomas, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Lisa Cooper, Cr Kathy Ritchie and Cr David Modolo**

Against: **Cr Dylan O'Connor**

**CARRIED (7/1)**

### 10.7.3. **Item AR&I 9.2 Internal Audit Report - Information, Communications and Technology Governance**

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 2025/110

That Council RECEIVE the Information, Communications and Technology Governance Internal Audit Report conducted for the period of 1 January 2024 to 31 December 2024.

Moved: **Cr Lisa Cooper**

Seconded: **Cr David Modolo**

Vote: For: **Mayor Margaret Thomas, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Lisa Cooper, Cr Dylan O'Connor, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil.**

**CARRIED (8/0)**

## 11. **Motions of Which Previous Notice has been Given**

11.1 Nil.

## 12. **Questions by Members Without Notice**

12.1 High Wycombe South (Cr O'Connor)

Q. Earlier this evening, we heard from Michael Ryan imploring Councillors to assist with communications with the state government. Has the City had any indication from the State Government they would be willing to speak with landowners or how do we proceed given that we have a position of advocacy?

A. We are pursuing the advocacy agenda and plan as put to Council. Not all those engagements set out in the advocacy plan have occurred at this point in time. When the City has the opportunity to meet it is encouraging Members of Parliament or members of Government to listen specifically to landowner needs.



12.2            Kalamunda Community Radio Station Cr Modolo

Q.            In relation to the Kalamunda Community Radio (KCR), I understand the City has been working closely with the KCR to work out a sustainable future. Is there an ability for the City to provide comment, at this time publicly as to how this is progressing and if so, what outcome has been achieved?

A.            The City continues to work well with KCR, particularly helping them relocate their transmission tower. The City is continuing to work with KCR in relation to leasing arrangements on some of the City assets.

12.3            High Wycombe South (Cr Giardina)

Q.            Does the City know if Mr. Ryan has been in touch with Stephen Price, who's a local member down in that area?

A.            The City is aware Mr Ryan has been in contact with the Member for Forrestfield. The City meets with the Member for Forrestfield monthly, and information is exchanged on this and various issues within the City.

12.4            Local Planning Policy 33 - Future Forrest (Cr Cooper)

Q.            Can you please advise when the Local Planning Policy 33 will be released for public consultation?

A.            It is estimated it would be a couple of weeks before it is available for release to the community for review and consultation.

**13.            Questions by Members of Which Due Notice has been Given**

13.1           Nil.

**14.            Urgent Business Approved by the Presiding Member or by Decision**

14.1           Nil.

**15. Meeting Closed to the Public**

RESOLVED OCM 2025/111

That the Meeting be closed to the public to consider confidential items.

Moved: **Cr David Modolo**

Seconded: **Cr Geoff Stallard**

Vote: For: **Mayor Margaret Thomas, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Lisa Cooper, Cr Dylan O'Connor, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil.**

**CARRIED UNANIMOUSLY (8/0)**

The Meeting closed to the public at 7:29pm. All members of the public gallery left the meeting, and all elected members and staff remained.

RESOLVED OCM 2025/113

That the Meeting be reopened to the public after consideration of confidential items.

Moved: **Cr David Modolo**

Seconded: **Cr Dylan O'Connor**

Vote: For: **Mayor Margaret Thomas, Cr John Giardina, Cr Geoff Stallard, Cr Mary Cannon, Cr Lisa Cooper, Cr Dylan O'Connor, Cr Kathy Ritchie and Cr David Modolo**

Against: **Nil.**

**CARRIED UNANIMOUSLY (8/0)**

The Meeting reopened to the public at 7:32pm. All members of the public gallery returned to the meeting. The Presiding Member read the resolutions to the Meeting.

**16. Tabled Documents**

DRAFT LEMC MINUTES 29 MAY 2025 MEETING

**17. Closure**

There being no further business, the Presiding Member declared the Meeting closed at 7:32pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_  
Presiding Member

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.