



MEETING NOTES

Disability and Carers Advisory Group Monday 12 February 2024 Function Room, Administration Building

1.0 Official Opening:

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Presiding Person opened the meeting at 3:33pm.

2.0 Attendance, Apologies and Leave of Absence Previously Approved:

Voting Members

Peta Crane	Community Representative (PC)
Erin Taylor	Community Representative (ET)
Yvonne Huntley	Community Representative (YH)
Gayle Nelson	Representative Organisation Providing Services (GN)
Cr Lisa Cooper	Councillor Delegate (LC)

City of Kalamunda Staff

Darren Jones	Manager Community Development (MCD)
Amberley Bradley	Coordinator Community Services (CCS)
Ruth Chodorowski	Community Development Officer – Inclusive Communities (CDO-IC)

Apologies

Peter Thorpe	Community Representative (PT)
Bonnie Bellenzier	Representative Organisation Providing Services (BB)

Observers

Nil

3.0 Outline of the Purpose of the Advisory Group

MCD gave a presentation on the roles, duties and responsibilities of group members and meeting procedures. CDO-IC and CCS gave an overview of their roles.

4.0 Election of Presiding and Deputy Presiding Person

The CEO delegated authority to the Manager Community Development to conduct the election of the Presiding Person.

Presiding Person: Erin Taylor nominated Gayle Nelson. Gayle Nelson accepted.

As there was no further nominations Gayle Nelson was elected unopposed.

The Presiding Person (GN) called for nominations for Deputy Presiding Person.

Deputy Presiding Person: Erin Taylor nominated Peta Crane. Peta Crane accepted.

As there was no further nominations Peta Crane was elected unopposed.

5.0 Confirmation of Minutes from Previous Meeting:

That the minutes of the Disabilities and Carers Advisory Committee held on 14 August 2023 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Four existing members from the previous committee were present.

Moved: YH
 Seconded: LC
 Vote: **Carried (4/0)**

The Deputy Presiding Person from the previous committee was present and signed the minutes.

Statement by Deputy Presiding Person:

"On the basis of the above Motion, I now sign the Minutes as a true and accurate record of the meeting of 14 August 2023."

6.0 Disclosure of Interests:

6.1 Disclosure of Financial and Proximity Interests:

- a) Members should disclose the nature of their interest in matters to be discussed at the meeting, in accordance with the principles of Section 5.65 of *the Local Government Act 1995*
- b) Employees should disclose the nature of their interest in reports or advice when giving the report or advice to the meeting, in accordance with the principles of Section 5.7 of the *Local Government Act 1995*

Nil.

6.2 Disclosure of Interest Affecting Impartiality:

- a) Members and staff should disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

7.0 Correspondence:

Communications received and sent regarding Access and/or Inclusion enquiries. Advisory Group referred to the attached correspondence register.

In response to 7.2, the City will provide an update on parking and Elizabeth Street as well as an overview of the Masterplan at the next meeting.

When discussing 7.3, YH enquired what is the area of Kalamunda CBD.

Action Summary:
 Stirk Park presentation by MCD will be added to next meeting's agenda.
 CDO-IC will follow up with Assets regarding the area of Kalamunda CBD.

Advisory Group Action:

The Advisory Group notes the correspondence register.

8.0 Items for Advisory Group Consideration:**8.1 Meeting Dates for 2024:**

12 February 2024
13 May 2024
12 August 2024
11 November 2024

CDO-IC has already sent out the calendar invites for the year.

The Advisory Group noted the above committee dates.

8.2 Footpath Renewals:

YH emailed stating that most of the footpaths in Kalamunda need attention.

CDO-IC informed the group that the City has a 15-year capital works plan for upgrades to footpaths. The condition rating of the footpath is conducted every five years. The condition rating is for adding projects to the Long-term financial plan (LTFP).

This financial year, Asset Management are conducting the footpath condition inspection. If the condition inspection identifies the projects for an LTFP, they prepare the budget bid and add projects for the 15 years capex program.

8.3 Update on Jorgensen Park Accessibility Path:

YH requested an update on the accessibility walk trail path at Jorgensen Park.

CDO-IC advised the group that the project did not get municipal funding for 23/24. Coordinator Asset Management has added the project for design 24/25 and construction 25/26.

PC enquired if grant opportunities could be investigated in the future.

Action:

CDO-IC and Advisory Group to keep an eye out for any funding opportunities.

8.4 Update on signalised crossing outside IGA on Canning Rd

YH requested an update on the signalised crossing proposal on Canning Rd

CDO-IC has emailed Manager Asset Planning and Delivery and waiting on a response.

MCD suggested asking the Asset Services and Asset Delivery team to do a presentation at the August meeting.

Action:

CDO-IC will follow up with Manager and email through to the Advisory Group.

CSO-IC will invite Assets to the August meeting.

Action Summary:

8.3 CDO-IC and Advisory Group to keep an eye out for any funding opportunities.

8.4 CDO-IC will follow up with Manager Assets and email through to the Advisory Group.

CDO-IC to request the Asset Services and Asset Delivery team to present at the August meeting.

9.0 Business Unit Update: Provide Advisory Group members with updates on business unit.

9.1 Carers Week October 2023

To celebrate Carers Week, the City, in partnership with Kalamunda Kalability and Building Friendships held a Carers Morning Tea for unpaid Carers in the community to thank them for all their hard work and dedication. The students from Kalamunda Secondary Education Support Centre provided a delicious high tea whilst the Carers enjoyed making flowers to place on the Carers mural.

9.2 International Day Of People with Disability November 2023

The City received funding from International Day of People with Disability (WA) to hold a Community Art Mural based around the theme My Life; Our Community.

Artist Eleisha Pirouet was engaged to co-ordinate the workshop and worked with a person with a disability to co-design the mural and help facilitate the painting. Over 40 community members came along to paint the community-designed mural.

9.3 Kalamunda Compassionate Communities

The City of Kalamunda was awarded as the Winner of the Outstanding Local Government Supporting a Compassionate Community Award. The awards acknowledge the efforts of those professionals and volunteers who care for people who are at end-of-life and offer public recognition of individuals, teams and organisations who provide holistic and compassionate support and care in all settings across WA.

The City of Kalamunda takes immense pride in the project's remarkable achievements with the Compassionate Communities Project and the positive impact it has had on our community has been truly heartwarming.

There is now a working group that has been formed amongst community members, with the next meeting being held on Saturday 24 February at 2pm at KCC. Planning is underway for the first event, Lantern Memorial Floating Lantern event at Stirk Park.

9.4 Stirk Park

A Chat with Me Communication Board has been installed at Stirk Park in the junior section. Communication boards are devices used to support people who need help expressing themselves. People can use the symbols to make choices, share ideas and direct action during play. Another fantastic example of the City’s continuous commitment to welcome all abilities and champion inclusion.

Gopher Charging Stations

- 9.5 The City is pleased to advise that community members who use an electric mobility device are now able to recharge their device for free at the Hartfield Park Recreation Centre and Kalamunda Library. Following on from the successful Keeping Footpaths Clear awareness campaign, this is another example of how the City is continually looking for ways to improve accessibility and inclusivity for all.

PC stated it would be great if the City could look at purchasing chargers for both facilities.

Action Summary:

9.5 CDO-IC to investigate costings for chargers.

Advisory Group Action:

The Advisory Group notes the business unit update information.

10.0 General Business with the Approval of the Presiding Person

- 10.1 YH asked why the toilets at Kalamunda Library are now locked, with the community having to obtain the key from the library staff during opening hours. CCS responded it is due to vandalism.

- 10.2 YH enquired what activities are available for children aged 8-12 years during the school holidays. CCS advised all Youth activities are placed on the Youth FB page and will forward the link.

Action:

CCS will forward the link to the Youth FB page to YH.

- 10.3 CCS advised of the upcoming Connecting Communities event happening during the school holidays 11 April 2024, 9am-12pm at Hartfield Park Recreation Centre. Featuring sporting clubs, community groups and organisations to connect community with activities, opportunities, support and connection.

Action:

CDO-IC will send the flyer when sending out the meeting notes.

10.4 Advisory Group was asked to think about what their expectations are for joining the committee and bring some goals and objectives to the next meeting. Group also to think about some questions to ask the Asset teams when they present at the August meeting.

Action:

Advisory Group to bring some ideas about what their expectations are for joining the group.

Action Summary:
10.2 CCS will forward the link to the Youth FB page to YH.
10.3 CDO-IC will send the Connecting Communities flyer when sending out the meeting notes.
10.4 Advisory Group to bring some ideas about what their expectations are for joining the group.

Advisory Group Action:

The Committee notes the above information.

11.0 Urgent Business with the Approval of the Presiding Person

Nil

12.0 Date of Next Meeting

The next meeting of Disability and Carers Advisory Group will be held on 13 May 2024 between 3.30pm and 5.00pm at the City's Administration Building, 2 Railway Road Kalamunda.

13.0 Closure

There being no further business, the Presiding Person declared the Meeting closed at 4:53pm.

I confirm these Meeting Notes to be a true and accurate record of the proceedings of this Meeting.

Signed: _____
Presiding Person

Dated this _____ day of _____ 2024.



Correspondence Register

Date	Correspondence Item
7.1 Appointment to the City of Kalamunda’s Disability and Carers Advisory Group	
19/12/23 OUT	<ul style="list-style-type: none"> Letter sent from Manager Customer & PR to all Committee members officially confirming successful appointment.
7.2 Stirk Park	
9/01/24 IN	<ul style="list-style-type: none"> Email received from YH. The parking around Stirk park needs to be seriously looked at, as there is not enough parking for the amount of people that go there. Email received from YH. Elizabeth street next to Stirk park has become very dangerous. As there are children on scooters and skateboards coming down Elizabeth street to access Stirk park. There needs to be speed humps or chicanes to slow all traffic on that part of the road, for the safety of all.
7.3 40kph zone Kalamunda CBD	
9/01/24 IN	<ul style="list-style-type: none"> Email received from YH. 40kph zone from the high school to roundabout on Elizabeth street, up to William’s street. CDO-IC can advise that a traffic count has been completed for the Elizabeth St and Railway Rd intersection. A request for quote has been advertised to undertake a traffic study. The results of the consultation, the traffic study and a report will be presented to Council this year. The CBD footpath and Road new and renewal projects are linked with a 5-10-year plan for Kalamunda CBD development. There is a 40kph zone already along sections of Railway Rd.