



LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES
 29 August 2024 – 9.00AM
 MR – Function Room

1. OPENING OF MEETING

Mayor Margaret Thomas at 9.03am

2. ATTENDING MEMBERS

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|---|----|
| Cr Margaret Thomas – City of Kalamunda – Mayor | MT |
| Anthony Vuleta – City of Kalamunda – CEO | AV |
| Freya Ayliffe – City of Kalamunda – A/Director Community Services (Executive Officer) | FA |
| Emma Morgan – City of Kalamunda – CRO Community Safety (Secretary) | EM |
| Cameron Chisholm – City of Kalamunda – A/Manager Health & Community Safety | CC |
| Amanda Widjaja – City of Kalamunda – Manager Asset Maintenance | AW |
| Kath Parkinson – City of Kalamunda – Manager Customer & PR | KP |
| Grant Howatson – City of Kalamunda – A/Coordinator Community Safety | GH |
| Declan McCubben – City of Kalamunda – A/Senior Fire & EM Officer | DM |
| Nathan Garrington – City of Kalamunda – Community Bushfire Preparedness Officer | NG |
| Tony Moiler – KVFRS – Captain | TM |
| Cate Willey – DFES – DEMA | CW |
| Donna Morgan – DFES – DEMA | DM |
| Kerry Chipchase – Lesmurdie SHS – Principal (Proxy in attendance) | KC |
| Warwick Martindale – SES – Deputy Unit Manager | WM |
| Cheryl Gole – Red Cross | CG |
| Henry Law – St John WA | HL |

APOLOGIES (MEMBERS)

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|--|----|
| Nathan Ritchie – City of Kalamunda – Director Development Services | NR |
| Gary Ticehurst – City of Kalamunda – Director Corporate Services | GT |
| Sinead McGuire – City of Kalamunda – Director Asset Services | SM |
| Tim Parry – City of Kalamunda – Coordinator Community Safety | TP |
| Nick Wilkinson – City of Kalamunda – Coordinator Recreation Facilities | NW |
| Lloyd Peters – City of Kalamunda – Manager IT | LP |
| Regan Travers – City of Kalamunda – Manager Approval Services | RT |
| Mike Ward – KAL/DFES – Acting District Officer | MW |
| Steve Lake – KAL/DFES – Acting CESM | SL |
| Paul Postma – District Officer South East DFES | PP |
| Brad Robinson – WA Police – OIC Forrestfield | BR |
| Ryan Hamblion – Dept of Communities – Senior District ESO | RH |
| Helen Deacon – Kalamunda SHS – Principal | HD |
| Jo Harris – Kalamunda Hospital | JH |
| Michael Pasotti – DBCA – Fire Coordinator | MP |
| John Caniglio – St John WA | JC |
| Natasha Bamber – Karingal Green – Executive Director of Nursing | NB |
| Nicholas Pagonis – Perth Airport | NP |



PROXY IN ATTENDANCE

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|--|----|
| Rajesh Malde – City of Kalamunda – (for Gary Ticehurst) | RM |
| Simon Griffiths – City of Kalamunda – Coordinator ICT Operations (for Lloyd Peter) | SG |
| Naomi Jory – Department of Communities (for Ryan Hamblion) | NJ |
| Judy Brand – Kalamunda Hospital (for Jo Harris) | JB |
| Melissa Shepherd – Kalamunda Senior High School (for Helen Deacon) | MS |

3. CONFIRMATION OF MINUTES

30 May 2024
 Moved – Tony Moiler
 Seconded – Freya Ayliffe
 Passed Unanimously

4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1 Nil

5. PRESENTATIONS

- 5.1 Naomi Jory – Department of Communities
Presentation is available on request
- 5.2 Declan McCubben – City of Kalamunda Grab and go Emergency Bags

6. CORRESPONDENCE IN/OUT

- 6.1 **IN** Communique – SBAC – 5 June 2024
- 6.2 **IN** Emergency Management News – July 2024
- 6.3 **IN** Local Emergency Management Committee (LEMC) Meeting
- 6.4 **IN** Red Cross LEMC Report August 2024
- 6.5 **IN** August STATEWIDE Monthly Preparedness topic – Australian Warning System (AWS)
- 6.6 **IN** August Monthly Preparedness topic – Burn SMART & Planned Burns
- 6.7 **IN** July Monthly Preparedness Topic: Home Fire Safety – safe use of lithium-ion batteries
- 6.8 **IN** NEW Guide to Firewise Gardening in Western Australia

7. GENERAL BUSINESS

7.1 There was no general business.



8 AGENCY UPDATE

8.1 CITY OF KALAMUNDA – A/DIRECTOR COMMUNITY SERVICES FA

- 8.1.1 Congratulations team and brigades for a successful fire season. There were over 3000 private property inspections and a 98% compliance rate was achieved. Pre-season walk throughs are available for people to make appointments.
- 8.1.2 A recent house fire in Forrestfield activated rapid response. The Health team worked closely with DFES looking for hazards like asbestos. This is the first time activated after hours escalation worked well. Fencing was put in to stop people going onto the property. Unfortunately the family were not insured so work is being done to assist.
- 8.1.3 Homelessness is on the rise in Kalamunda, there was a recent good news story where we are working closely with Police on this issue. The rangers have care-packs that are provided to persons sleeping rough, with many services available such as Food Bank available from Woodlupine.

8.2 SES WM

- 8.2.1 It has been quiet over winter, despite the rain there has been very minimal damage. There has only been two substantial trees come down in the City so far, lets hope it continues.
- 8.2.2 Recruiting continues as we are struggling for membership..

8.3 LESMURDIE SENIOR HIGH SCHOOL KC

- 8.3.1 It is the time of year when we need to update bushfire policy, so we have updated our policy and submitted..
- 8.3.2 Yesterday we held evacuation training on site for a gas leak and we beat previous times of 20 minutes to evacuate down to 12 minutes with everyone accounted for.

8.4 KALAMUNDA SENIOR HIGH SCHOOL DG

- 8.4.1 Bushfire planning has been conducted, it is more complex with having building on site and this does effect evacuation paths, having to modify plans with changing landscapes.

8.5 KALAMUNDA HOSPITAL JB

- 8.5.1 The Hospital is starting to prepare for Summer. Evacuation drills (without evacuating patients) have been conducted, we have reviewed all the plans. City of Kalamunda have been very supportive.



- 8.6 KALAMUNDA VOLUNTEER FIRE & RESCUE SERVICE TM
 - 8.6.1 I don't have anything business as usual. Did touch on difficulty getting volunteers, Kalamunda doesn't have a lot of youth and demographics of later generations people don't hang around, people don't stay as long in the area.

- 8.7 CITY OF KALAMUNDA – CEO AV
 - 8.7.1 We have had three visits from the Fire Department since, actual evacuations twice so we have 10 weeks with emergency evacuations, upgraded fire detection, learning a lot about emergency management.

- 8.8 ST JOHN AMBULANCE HL
 - 8.8.1 St John are looking at ambulance plans it is not a one size fits all plan, each disaster will have its own plan. We are having a management restructure around November, will have someone more permanent attending the LEMC. Was the City affected by the global outage with crowd strike issues?

- 8.9 CITY OF KALAMUNDA – IT SG
 - 8.9.1 Crowd Strike - Yes it did affect us out of action for rest of the day – it took the vendor three hours to admit it was them, knew straight away same product, took us about two weeks to fully recover, some issues with some business systems, as for what we will do again, 6 or 7 moths of contract with crowd strike, they have done a lot to prevent it happening again.

- 8.10 DFES – DEMA CW
 - 8.10.1 Most of you know I have been running solo since January this year, covered most of the metropolitan area. I now have a Thelma to my Louise, pleased to announce Donna joined me three weeks ago. We are going around to visit all the metro LGs with the intent being we will back each other when one is on leave or otherwise engaged, we are both familiar to everyone is the plan. First DMC meeting and look for an invite on 7 November for first meeting/whole day event. Cate South West and Donna North and Central. Our role is to Support EM committees, being a conduit at policy state level and how it might impact you, lots being reviewed at state level, everything being reviewed. A Report will be submitted by Cate to go out with Minutes.



8.11 RED CROSS CG

8.11.1 In the last quarter we have been doing outreach in regional areas. Some of our people supported Department of Communities in a shooting incident. Red Cross are in the preparedness space actively in City of Karratha. We did work with DFES, South Metro TAFE, bushfire ready groups, Mundaring disastrous dinner groups. One of the things in EM Red Cross is that it has been part of an organisational restructure that is national a lot of staff changes, response will be managed by one person and recovery and preparedness will be managed by someone else in the organisation. Some recruiting volunteer capacity is going on at the moment.

8.12 CITY OF KALAMUNDA – COMMUNITY BUSHFIRE PREPAREDNESS OFFICER NG

8.12.1 Pre-season started we will be heading into compliance 1 November. We have only just sent out our letters to residents who have received work orders or infringements. Letters are offering a walk around where we talk about what residents can do, so they can be prepared and ready for the seasons, to provide information to help them get prepared.

8.13 CITY OF KALAMUNDA – A/COORDINATOR COMMUNITY SAFETY GH

8.8.1 Doing review of LEMA shortly (due in 2025) so work has started on that. There has been a lot of work done on the Community Open Day which was a good coup for City of Kalamunda being the first time selected to hold the event here.

NEXT MEETING

28 November 2024

9 CLOSURE

Meeting closed at 10.34am