



## MINUTES

### **Disability and Carers Advisory Committee Monday 8 May 2023 Function Room, Administration Building**

#### **1.0 Official Opening:**

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Presiding Person opened the meeting at 3.36pm.

#### **2.0 Presentation by Parks and Environment Projects Officer, Charon Olsen**

Charon Olsen provided an update on the All-Abilities playground at Magnolia Reserve and the changes made based on the feedback received from DACAC and the community.

The committee is pleased with the range of different accessible equipment to be installed. The committee would like to receive feedback on the public comments received once the park is open.

#### **3.0 Presentation by Darling Range Hub**

Yvonne Fletcher and Pauline Foreman provided an overview on the Carers Peer to Peer Support group that has commenced at Darling Range Hub. The group was started as both Yvonne and Pauline noticed there was a gap in accessing local community support groups, and together they formed a collaborative partnership. The group is open to parents who have children living with a disability.

Peer support is a way of giving and receiving encouragement, assistance, and connection based on shared experiences and commonalities. Sharing ideas, pathways good, bad, highs and lows of parenting children with additional needs aids in normalising the daily task. Sometimes things can be challenging and being able share these challenges with a friend who really understand through their own experiences helps the group feel connected and lightens the load.

The group meets once a fortnight on Mondays, 9am to 11am, at Jack Healey Centre.

**4.0 Attendance, Apologies and Leave of Absence Previously Approved:**

**Voting Members**

Michael Serjeant	Community Representative (MS)
Yvonne Huntley	Community Representative (YH)
Erin Taylor	Representative Organisation Providing Services (ET)
Cr Lisa Cooper	Councillor Delegate

**City of Kalamunda Staff**

Darren Jones	Manager Community Development (MCD)
Ruth Chodorowski	Community Development Officer – Inclusive Communities (CDO-IC)

**Observers**

Nicole O'Neill	Director Community Engagement (DCE)
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**Apologies**

Gayle Nelson	Community Representative (GN)
Peter Thorpe	Community Representative (PT)
Jodie Howells	Community Representative (JH)
	Presiding Person
Dianne Owen	Representative Organisation Providing Services (DO)
Amberley Bradley	Coordinator Community Services (CCS)

**5.0 Confirmation of Minutes from Previous Meeting:**

That the minutes of the Disabilities and Carers Advisory Committee held on 6 February 2023 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Request made that the minutes be resent to members with the agenda.

9

Moved: LC  
 Seconded: MS  
 Vote: **Carried (4/0)**

**Statement by Presiding Member:**

*"On the basis of the above Motion, I now sign the Minutes and the Meeting Notes as a true and accurate record of the meeting of 6 February 2023."*

**6.0 Disclosure of Interests:****6.1 Disclosure of Financial and Proximity Interests:**

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of *the Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the *Local Government Act 1995*)

*Nil.*

**6.2 Disclosure of Interest Affecting Impartiality:**

- a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

*Nil.*

**7.0 Correspondence:**

Refer to the attached correspondence register.

**Committee Action:**

The Committee notes the correspondence register.

**8.0 Items for Committee Consideration:****8.1 Opportunity for DACAC to give feedback on Scott and Maida Vale Reserve pavilions.**

- DACAC members were invited to come along to give their feedback on the schematic designs for Scott and MVR pavilions on Thursday 23 March at 3.30pm. The architects would be in attendance and an ideal opportunity for the committee to view the designs and have their input. Due to the quick turn around, and no-one from the committee able to attend the session, Community Development provided some feedback to be forwarded to the Architect. The process is now closed.

Feedback forwarded by Community Development:

**Scott Reserve & Norm Sadler Pavilions:**

- Main entrances doors to be an electronic automatic door.
- UAT's to be a push button door system
  - o UAT externally to be on a timer system to control public access (Same as Forrestfield Skate Park - reduces need for Officers to lock or have antisocial behavior occur after hours) & to be on a separate sub metre.
- Kitchen Servery's (internal and external) to have wheelchair access area (ie lower counter height & room underneath for chair space).
- Scott Reserve - Undercover spectator seating area – top level to have designated area for person in a wheelchair with good sight lines to fields.
- Administration / meeting room – electronic push button door system
- Kitchen - Section of meal preparation counter to be wheelchair friendly (ie wheel chair can fit under counter & lower height).
- Door widths into Changerooms / kitchen to be wheelchair width compliant.

**Norm Sadler Pavilion (refer to attached)**

- Confirm that the “walkway” Eastern side (near umpires room / bin store) is a compliant access ramp – to service the eastern car park.
- Confirm walkway around the north and western sides of the buildings have a compliant pathway width for wheelchairs (noting privacy screens).
- Confirm that the current two accessible parking bay will be relocated into the adjacent car parking area. Suggested that these are located adjacent to the access ramp (umpires changeroom)
- Confirm that levels between new building and existing building will be the same (no step up)
- Suggest a path connection to the southern car park area – baseball diamond side, to ensure good connectivity surrounding all key building / car park access points

ES queried why there was a quick turn around, not giving enough time for committee members an opportunity to reschedule commitments? Community Development is working on processes to be put in place to ensure a longer lead time for consultation.

YH queried how many accessible toilets were going in to both pavillions.

**Action:**

CDO-IC to investigate and respond back to YH.

**8.2 KPAC and companion card ticketing system**

Email received from MS, people are not able to book companion cards online at KPAC, creating a further barrier for people with disabilities and their carers.

DCE advised she will contact the KPAC team to investigate options of being able to book the companion card online.

### 8.3 Update on Jorgenson Park – Accessible Walk Trail

YH requested an update on the trail. CDO-IC reported that the project has been listed for consideration as part of the 23/24 budget. It was noted that there are many projects to be considered within a limited budget, so it is a competitive process.

### 8.4 Update on Stirk Park

YH requested an update on Stirk park. CDO-IC reported:

- Skate bowl has been excavated and subsoil drainage laid.
- Basketball court location has been excavated.
- Playground is demolished; majority of pieces were either reused within the city or recycled. Liberty swing will be relocated to Fleming Reserve.
- Footpaths demolished

The expected completion time is end of the year.

### 8.5.1 Reforming WA's disability legislation – Have Your Say

Committee had been emailed the consultation process previously.

CDO-IC attended a Local Government Authority (LGA) consultation, facilitated by WALGA. The invite was extended to all Access and Inclusion Officers working in LGA. WALGA will compile the feedback and put in a submission on behalf of the LGA's.

A summary of CDO-IC suggestions:

- Existing principles of the disability services act are quite wordy and need to be simplified.
- Complaint mechanism to be made easier for people with disabilities.
- Establish a disability abuse helpline, similar to elder abuse helpline.

### 8.6 Update on Haynes St

YH requested an update on Haynes St. DCE advised that the work is still underway on the design. The design is currently at 30% and the City is addressing the feedback received. The consultation will continue into next financial year, 23/24.

YH suggested more than one design option should be presented. DCE advised the community feedback will be considered when reviewing the design. DCE advised there is a strong focus on accessibility.

The committee advised they would like to review the next phase of the design.

#### 8.7 **Update on signalised pedestrian crossing – Canning Rd**

YH requested an update on the pedestrian crossing. CDO-IC advised the City is still waiting on approval from Main Roads, however, the budget funds will be carried over to next financial year and not lost.

#### 8.8 **Wheelie Good Perth – accessibility audits**

Email received from LC advising if this is something the City could investigate doing for some of the businesses within the City.

Amber Dennis, the founder of Wheelie Good Perth, conducts accessibility audits and ranks venues and businesses on a scale of one to four for people in wheelchairs. Amber also consults with councils and businesses about catering to people with disabilities. The City of Swan currently has contracted Amber to consult on making its region more accessible. Charge is \$150 per audit.

CDO-IC the City already has the Accessible and Inclusive Business Guide which has been distributed to local businesses and also through the Chamber of Commerce. CDO-IC advised she will distribute again through the Chamber of Commerce.

**Action:**

- 8.1 CDO-IC to email YH with the number of accessible toilets will be installed at Scott and Maida Vale Reserves.
- 8.2 DCE to get explore further with Arts and Culture about booking companion cards online and CDO-IC will email the committee.
- 8.8 CDO-IC to distribute the Accessible and Inclusive Business Guide through the Chamber of Commerce.

**9.0 Business Unit Update:** Provide Committee members with updates on business unit.

**9.1 YAK to start at KSESC 10 May**

CDO-IC advised that the City's Community Services team is working with Kalamunda Secondary Education Support Centre (KSESC) to form a subbranch of the Youth Action Kalamunda (YAK) and both groups will work together on projects. The first meeting will be held on Wednesday 10 May and the Youth Officer and CDO-IC will attend and facilitate the meeting.

**9.2 Footpath Awareness Car Flyer**

CDO-IC distributed the flyers to the committee to increase awareness of people parking or blocking footpaths. These have been distributed throughout the community for people to place on windscreens of cars blocking footpaths. City Rangers also carry these in the cars to place on windscreens along with the infringement.

**9.3 Hello Neighbour Cards**

CDO-IC distributed the cards to the committee to encourage neighbours to get to know each other, connect and care for each other as part of Kalamunda Compassionate Communities.

**9.4 FREE Staff Disability Awareness Training**

Committee members were invited to attend the training session. The session was held on 3 May with 26 staff members attending, representing a broad range of business units. It was a very informative session conducted by Inclusion Solutions.

ES suggested it would be a worthwhile training session for all Councillors and the Executive team.

**Committee Action:**

The Committee notes the business unit update information.

**10.0 General Business with the Approval of the Presiding Member**

*Nil*

**11.0 Urgent Business with the Approval of the Presiding Member**

*Nil*

**12.0 Date of Next Meeting**

The next meeting of Disability and Carers Advisory Committee will be held on 8 May 2023 between 3.30pm and 5.00pm at the City's Administration Building, 2 Railway Road Kalamunda.

**13.0 Closure**

There being no further business, the Presiding Member declared the Meeting closed at 5:00pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Meeting.

Signed: \_\_\_\_\_  
                    Presiding Member

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023.





**Correspondence Register**

Date	Correspondence Item
<b>Kalamunda Central</b>	
10/3/23 OUT	<ul style="list-style-type: none"> <li>Email sent to Kalamunda Central regarding the footpath on the eastern side of the 777 Pharmacist being very narrow and partially obstructed by a fire appliance, which forces people onto the bitumen driveway. In addition, the crossover from that path to the footpath leading up to the shopping centre is lacking tactiles. CDO-IC asked if the owners could look at moving the fire hydrant to a higher location and install tactiles at the crossover at the underground carpark. No response received.</li> </ul>
<b>Reforming WA's disability legislation</b>	
10/3/23 OUT	<ul style="list-style-type: none"> <li>Email sent to DACAC Committee informing them of the consultation process underway to reform and modernise WA's disability legislation and to have your say.</li> </ul>
<b>Installation of Tactiles on Railway Rd between Haynes St and Elizabeth St</b>	
12/1/23 IN	<ul style="list-style-type: none"> <li>Email received from YH requesting tactiles be installed on Railway Rd.</li> </ul>
16/1/23 OUT	<ul style="list-style-type: none"> <li>Email sent to Coordinator Asset Management asking if it could be considered in the capital works budget to install tactiles on both sides of the crossover on Railway Rd, outside Thai on the Hill and the library side.</li> </ul>
18/1/23 IN	<ul style="list-style-type: none"> <li>Email received from Road Maintenance Supervisor advising he will obtain quotes to be added into the Long-Term Financial Plan.</li> </ul>
3/2/2023 OUT	<ul style="list-style-type: none"> <li>Email sent to traffic team requesting if tactiles can be installed on the crossovers on corner of Stirk St and Railway Rd and a footpath could be installed to the left of the light pole, making it safer for all residents, in particular older people, people with mobility issues and parents with prams.</li> </ul>
29/3/2023 IN	<ul style="list-style-type: none"> <li>Email received from Coordinator Infrastructure Services advising this should be able to be installed this financial year, pending contractors' availability and weather.</li> </ul>
<b>Social Inclusion and Disability Awareness Training session</b>	
19/4/2023 OUT	<ul style="list-style-type: none"> <li>Email sent to DACAC Committee inviting them to attend the training session to be held on 3 May.</li> </ul>