



DRAFT MINUTES

Kalamunda Environmental & Sustainability Advisory Committee

6pm Thursday 6 July 2023
 Function Room – City of Kalamunda
 2 Railway Road, Kalamunda

1.	<p>Opening of Meeting and Acknowledgement of Traditional Owners – Presiding Member The Deputy Presiding Member opened the meeting at 6:00pm.</p>																								
2.	<p>Attendance and Apologies – Presiding Member</p> <p>Attendance</p> <p><u>Committee Members</u></p> <table border="0"> <tr> <td>Victoria Laurie</td> <td>Presiding Member</td> </tr> <tr> <td>Cr Kathy Ritchie</td> <td>Deputy Presiding Member</td> </tr> <tr> <td>Mark Schilling</td> <td>Community Representative</td> </tr> <tr> <td>Mick Davis</td> <td>Community Representative</td> </tr> <tr> <td>Rupert Duckworth</td> <td>Community Representative</td> </tr> <tr> <td>Peter Forrest</td> <td>Community Representative</td> </tr> <tr> <td>Bill Bateman</td> <td>Profession Expert Representative</td> </tr> </table> <p><u>Staff</u></p> <table border="0"> <tr> <td>Sinead McGuire</td> <td>Director Asset Services</td> </tr> <tr> <td>Brett Jackson</td> <td>Special Projects Director</td> </tr> <tr> <td>Chris Lodge</td> <td>Manager Strategic Planning</td> </tr> <tr> <td>Carli O'Brien</td> <td>Environmental Planner</td> </tr> <tr> <td>Kaitlan Schilling</td> <td>KESAC Support Officer</td> </tr> </table> <p>Apologies</p>	Victoria Laurie	Presiding Member	Cr Kathy Ritchie	Deputy Presiding Member	Mark Schilling	Community Representative	Mick Davis	Community Representative	Rupert Duckworth	Community Representative	Peter Forrest	Community Representative	Bill Bateman	Profession Expert Representative	Sinead McGuire	Director Asset Services	Brett Jackson	Special Projects Director	Chris Lodge	Manager Strategic Planning	Carli O'Brien	Environmental Planner	Kaitlan Schilling	KESAC Support Officer
Victoria Laurie	Presiding Member																								
Cr Kathy Ritchie	Deputy Presiding Member																								
Mark Schilling	Community Representative																								
Mick Davis	Community Representative																								
Rupert Duckworth	Community Representative																								
Peter Forrest	Community Representative																								
Bill Bateman	Profession Expert Representative																								
Sinead McGuire	Director Asset Services																								
Brett Jackson	Special Projects Director																								
Chris Lodge	Manager Strategic Planning																								
Carli O'Brien	Environmental Planner																								
Kaitlan Schilling	KESAC Support Officer																								
3.	<p>Confirmation of Minutes</p> <p>Committee Meeting of 9 February 2023</p> <p>That the Minutes of the Ordinary Committee Meeting of KESAC held on the 9 February 2023 as published and circulated, are confirmed as a true and accurate record of the proceedings.</p> <p>Moved: Mark Schilling Seconded: Peter Forrest Voted: Carried Unanimously</p>																								
4.	<p>Disclosure of Interests</p>																								
4.1	<p><u>Disclosure of Financial and Proximity Interests</u></p> <p>a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the <i>Local Government Act 1995</i>).</p> <p>b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the <i>Local Government Act 1995</i>).</p>																								



DRAFT MINUTES

Kalamunda Environmental & Sustainability Advisory Committee

	Nil
4.2	<p><u>Disclosure of Interest Affecting Impartiality</u></p> <p>a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.</p> <p>Nil</p>
5.	<p>Correspondence</p> <p>Presiding Member commended the “Your Cat and Your Responsibilities” Brochure Acknowledged the City and working groups in its ability with regenerating water streams.</p>
6.	<p>Items for Committee Consideration</p>
6.1	<p><u>Urban Forest Strategy</u> – Final for information</p> <p>The Manager Strategic Planning and Environmental planner briefly updated the committee on the draft Urban Forest Strategy (UFS).</p> <p>The Presiding Member then opened up to the committee members for their general comments on the draft UFS.</p> <p>The main points out of the discussion:</p> <ul style="list-style-type: none"> o Grammatical changes to the UFS. o Comments on the size of the images, descriptions, and placements. o Clarification sought on the working group involvement and intent. o KESAC committee acknowledged the City’s great work on producing the UFS technical report and UFS summary. <p><u>Recommendation</u></p> <p>That KESAC:</p> <ol style="list-style-type: none"> 1. Supports the importance of the Urban Forest Strategy to achieve environmental objectives of the City of Kalamunda. 2. Endorse the Urban Forest Strategy Summary and Urban Forest Strategy Technical Report subject to matters raised by the committee tonight subject to minor changes. <p>Moved: Cr Kathy Ritchie Seconded: Mick Davies Voted: Carried Unanimously</p>
6.2	Presentation - Local Biodiversity Strategy



DRAFT MINUTES

Kalamunda Environmental & Sustainability Advisory Committee

<p>6.3</p>	<p><u>Local Biodiversity Strategy</u> – Feedback on circulated Draft.</p> <p>The Manager Strategic Planning and Environmental planner provided the committee a presentation on the LBS and the changes since last being presented to the committee.</p> <p>The Presiding Member then opened to the committee members for their general comments on the draft LBS.</p> <p>The main points out of the discussion:</p> <ul style="list-style-type: none"> ○ Committee will receive the LBS summary and technical document in order to provide feedback before end of July. City staff to provide the documents in word format. ○ Manager Strategic Planning will seek feedback from the City’s Executive Team on the timing to present to Council and the community consultation process. ○ Noted the LBS document may too be large of a document to have at one meeting. ○ Comments on the size of the images. ○ Noted to include Smoke bush in the LBS document. <p><u>Recommendation</u></p> <p>That KESAC:</p> <ol style="list-style-type: none"> 1. KESAC will reconvene to discuss further the updated version Local Biodiversity Strategy. <p>Moved: Rupert Duckworth Seconded: Victoria Laurie Voted: Carried Unanimously</p>
<p>7.</p>	<p>Urgent Business with the Approval of the Deputy Presiding Member</p> <p>Mick Davies – The NRPG Group have finalised their Strategic Plan. This has been sent to Presiding Member to table and share to the KESAC group for their information. – KESAC to note they have received.</p> <p>Victoria Laurie – NRPG enquired about vacancies in key environmental roles in the City and requested KESAC to seek update. The Director of Asset Services advised KESAC the City is still in discussions regarding the positions.</p>
<p>8.</p>	<p>Date of Next Meeting</p> <p>It was proposed and agreed that the next meeting will be held on Thursday, 3 August 2023 for review of the Local Biodiversity Strategy. Bill Bateman will be an apology.</p>



DRAFT MINUTES

Kalamunda Environmental & Sustainability Advisory Committee

9.	Closure Meeting closed at 8.10pm.
----	---

DRAFT