

CITY OF Kalamunda - COUNCIL AUTHORISATION

Title:	Administration of the Caravan Parks and Camping Grounds		
Authorisation No.:	CA2		
Authorisation from:	Council	Authorised to:	Officers as detailed below
Date Adopted:	31 October 2018	Date Last Reviewed:	

Legislation/Policy:	Caravan Parks and Camping Act 1995 & Caravan Parks and Camping Regulations 1997
Function of the Local Government which is being authorised:	Performance of the functions detailed below, in relation to the administration of the <i>Caravan Parks and Camping Act 1995 and Caravan Parks and Camping Regulations 1997</i> .

<p>Details</p> <p>That Council Authorises the:</p> <ul style="list-style-type: none"> a) Chief Executive Officer, b) Director of Community Engagement, c) Manager Community Health & Safety Services, and d) Coordinator Environmental Health Services. <p>To undertake the following functions:</p> <p>Caravan Parks and Camping Act 1995 (the Act)</p> <ul style="list-style-type: none"> • s7(1), 7(2) and 7(3) - seek further information regarding an application for a licence for a facility where required. • s7(4) - grant, renew, or refuse to grant, renew, an application for licence of a caravan park and camping, transit park and nature-based park. • s10 - issue a prohibition notice to a licence holder of a facility. • s11 - withdraw a prohibition notice issued to a licence holder of a facility. • s12 - cancel a licence of a facility. • s34 - determine a licenced facility has ceased to be a facility. <p>Caravan Parks and Camping Regulations 1997 (the Regulations)</p> <ul style="list-style-type: none"> • r6 - appoint authorised persons for the purpose of administering the Regulations. • r11 - grant approval for camping up to 3 months in areas other than Caravan Parks and Camping Grounds. • r54 – power to grant a temporary licence for a facility. • r55 – power to approve the transfer of a licence. 	
---	--

CROSS REFERENCES (If any):

Business Operation Procedure No.		Policy No.:	
----------------------------------	--	-------------	--

Notes:	
--------	--