



Service 11: Trading on Thoroughfares or Public Places Permit Conditions

Management Procedure

Relevant Delegation

Purpose

The purpose of this policy is to ensure a consistent approach is taken during the assessment of trading permits under clause 3.6(1) of the City's Trading in Thoroughfares and Public Places Local Law 2008.

Planning

Management of trading in public areas shall be undertaken in line with relevant adopted Strategic Community Plans, Corporate Business Plans, adopted Strategies and Actions within Annual Budgets.

Policy Statement

1. Trading in Public Places and Thoroughfares – Permit Conditions

In order to provide an efficient application process for trading in public places, approvals are limited to the locations prescribed within the table in Schedule 1 and the maps within Schedule 2 of this Policy, unless otherwise approved by the Director Development Services.

Schedule 1 – Location Listings

Location	Reference Number
Fleming Reserve, High Wycombe	1
Lions Lookout, Lesmurdie	2
Stirk Park, Kalamunda	3
Kalamunda Water Par Carpark, Kalamunda	4
Corner Midland & Kalamunda Rd, Maida Vale	5
Jorgenson Park, Kalamunda	6
Corner Norwood & Hawtin Rd, Maida Vale	7
Corner Raymond & Godfrey Rd Walliston	8
Kalamunda Library Carpark, Kalamunda	9
Hartfield Park Carpark, Forrestfield	10
Kalamunda Tennis Club Carpark, Kalamunda	11
Mundaring Weir Carpark, Hacketts Gully	12

Schedule 2 - Location Maps



Location 1. Fleming Reserve, High Wycombe



Location 2. Lions Lookout, Lesmurdie



Location 3. Stirk Park, Kalamunda



Location 4. Kalamunda Water Par Carpark, Kalamunda (Offseason only)



Location 5. Cnr Midland & Kalamunda Rds, Maida Vale



Location 6. Jorgenson Park, Kalamunda



Location 7. Cnr Norwood & Hawtin Rds, Maida Vale



Location 8. Cnr Raymond & Godfrey Rds Walliston



Location 9. Kalamunda Library Carpark, Kalamunda



Location 10. Hartfield Park Carpark, Forreestfield



Location 11. Kalamunda Tennis Club Carpark, Kalamunda



Location 12. Mundaring Weir Carpark, Hacketts Gully



Detail

The number of applications received by the City to trade in public places has been increasing. The processing of these applications requires several approvals from different departments. The additional referrals slow down processing time for applicants and increase the cost of determining an application.

The purpose of this policy is to provide 'pre-approved' locations to guide applicants on where it's suitable to trade and to streamline the application process. Further to this, it also assists with space activation by guiding prospective traders to areas that would benefit from activation.

The City when considering trading in the context of the local law does not require permits for the following activities:

- a) Busking
- b) Donations/fundraising for charitable or community groups
- c) Personal training or other health and wellbeing activities.
- d) Any trading activity not intended to service the public

When considering applications, the City will not consider competition among similar traders at the same venue when considering trading applications. The City will, however, consider any relevant impacts from multiple traders and clearly communicate to both current and prospective traders about potentially competing traders prior to issuing approvals.

Revisions to this policy and the trading locations contained within the policy do not prejudice the renewal of licenses for previously approved traders.

Community Consultation

This policy is internally focused to assist the City in assessing and approving trading applications received. The City considered the impacts to the community when identifying the designated trading areas and further considers the impact to the community when assessing applications.

Consultation was undertaken during the policy review with most respondents indicating that they are supportive of mobile food vendors being able to trade in public places. Negative feedback focused on the effects of additional competition on brick-and-mortar businesses, safety, traffic concerns and convenience. The feedback received has been considered when determining if a location was included or excluded within this policy.

Governance

This policy is to assist with determining trading applications received under the City's Trading on Thoroughfares and Public Places Local Law 2008, all actions taken are to be in

accordance with this local law.



Measures of Success

The policy is to be reviewed every five years and will be measured by the length of time required to determine applications and a qualitative assessment of the effects of the trading activities on the designated trading areas.

Legislation/Local Law	Trading on Thoroughfares and Public Places 2008 Local Government Act 1995 WA
Adopted	12 October 2022, OCM 302/2021, OCM /2022
Reviewed	28 September 2022
Next Review Date	