



LOCAL EMERGENCY MANAGEMENT
COMMITTEE MINUTES

26 May 2022 – 9.00AM
Microsoft Teams Meeting

1. OPENING OF MEETING

Mayor Margaret Thomas at 9.00am

2. ATTENDING MEMBERS

Cr Margaret Thomas – City of Kalamunda – Mayor	MT
James Wickens – City of Kalamunda – Manager Env Health & Comm Safety	JW
Nicole O'Neill – City of Kalamunda – Manager Customer & Public Relations	NO
Tim Parry – City of Kalamunda – Coordinator Community Safety	TP
Grant Howatson – City of Kalamunda – Acting Senior Fire & EM Officer	GH
Duncan Wilson – City of Kalamunda – Principle Building Surveyor	DW
Brett Jackson – City of Kalamunda – Director Asset Services	BJ
Gary Ticehurst – City of Kalamunda – Director Corporate Services	GT
Mark Watton – City of Kalamunda – Recreational Facilities Team Leader	MW
Emma Morgan – City of Kalamunda – CRO Community Safety (Secretary)	EM
Chris Lodge – City of Kalamunda – Acting Director Development Services (Proxy for Peter Varelis, Director Development Services)	CL
Michael Hall – KAL/DFES- Acting CESM/Chief Bush Fire Control Officer	MH
Wendy Jackson – Kalamunda Hospital – A/Emergency Management Coordinator	WJ
Nicole Harwood – Kalamunda Hospital – Acting Coordinator Nursing	NH
Helen Deacon – Kalamunda SHS – Principal	HD
Sharna Sumpton – DFES – DEMA	SS
Andrew Maytom – Red Cross – Perth Hills Preparedness Project (Proxy for Johnathon Bubb, Community Resilience and Recovery Officer)	AM
Bill Murphy – SES (Proxy for Warwick Martindale, Kalamunda SES Uni Manager)	BM
Steven Lake – KAL/DFES – Acting Deputy Chief Bush Fire Control Officer	SL

GUESTS

Les Watkins – Safety and Quality Manager – Public Transport Authority	LW
Jane Higgins – Silver Chain	JH

APOLOGIES (MEMBERS)

Rhonda Hardy – City of Kalamunda – CEO	RH
Peter Varelis – City of Kalamunda – Director Development Services	PV
Johnathon Bubb – Red Cross	JB
Ryan Hamblion – Department of Communities – Senior District ESO	RH
Roy Newland WA Police Senior Sergeant – OIC Forrestfield	RN
Tony Moiler – KVFRS – Captain	TM
Inese Morton – Kalamunda Hospital – Clinical Lead Kalamunda Project	IM
Paul Hogg – St John Ambulance	PH
Kerry Chipchase – Lesmurdie SHS – Principal	KC
Warwick Martindale – SES – Local Manager	WM



Michael Pasotti – DBCA – Fire Coordinator	MP
Mike Ward – DFES – Acting District Officer	MW
Lara Moltoni – Hall & Prior Health & Aged Care Group – Executive Director	LM
Sean Winter - Deputy Chief Bush Fire Control Officer	SW

3. CONFIRMATION OF MINUTES

24 February 2022

Moved Duncan Wilson and

Seconded Nicole O'Neill -

Passed Unanimously

4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1 No matters arising from previous Minutes.

5. PRESENTATIONS

5.1 Leslie Watkins – Safety and Quality Manager – Public Transport Authority Update on the Airport Line Project

Presentation is available on request

There were no questions

5.2 There were no questions. Jane Higgins – Silver Chain – Vulnerable clients and Emergency Management

Presentation is available on request

There were no questions

6. CORRESPONDENCE IN/OUT

6.1 In – 2022 Metropolitan District Emergency Management Committee Update. *Circulated.*

6.2 In – Autumn Goodbye – Merveen Cross
James Wickens thanks Merveen for her involvement with the City and suggested we write to DFES to thank Merveen on behalf of the LEMC and signed by the Chair.

6.3 In – Psychological First Aid Training Course – Red Cross – for City of Kalamunda Staff

6.4 In – NBN Co – Emergency and Disaster Management Preparedness Campaign. *Circulated*

6.5 In – Covid 19 EMA Changes – Covid Transition Public Health and Social Measures and Contact Register Directions. *Circulated*



- 6.6 In – Final SEMC Chair 2022 capability survey cover letter – for LGs – 28 March 2022.
Circulated
- 6.7 In – District Emergency Management Committee Communique May 2022 for DEMC Members. *Circulated*
- 6.8 Out – Changes to Emergency Management Act directions for Covid-19 effective today.
- 6.9 Out – Silver Chain – vulnerable clients and Emergency Management.
- 7 GENERAL BUSINESS
- 7.1 No General Business
- 8 AGENCY UPDATE
- 8.1 RED CROSS AM
- 8.1.1 Red Cross is running Psychological First Aid Training. There was a session held yesterday which 15 people attended and positive feedback was received. We are running a second session on 16th June and will forward an event brite link with further information to LEMC Members who are welcome to attend. The training goes over tools and helps assist front line workers respond in emergencies and at evacuation centres dealing with people in distress. It helps workers to provide support in a psychological perspective. We are open to sessions of up to 20 people but would also add extra dates if we receive enough interest.
Please register via below event brite link if you would like to attend the training.

<https://www.eventbrite.com.au/e/red-cross-understanding-psychological-first-aid-tickets-352398281747>
- 8.1.2 We are still running the Pillowcase Project for Preparedness which we have been running for three to four years – it has been on hold due to Covid but we are able to run it again now.
- 8.1.3 Ready Plan sessions are available to community groups – for any of these things you can get in touch with a City Representative or Red Cross.
- 8.2 DFES – DEMA SS
- 8.2.1 Farewell to Merveen Cross – I have big shoes to fill.
- 8.2.2 Aware funding is open for applications until the 10th June.
- 8.2.3 Annual Preparedness Capability Survey is due by the 15th June – let me know if you need any help with this.
- 8.2.4 DEMA Meeting will be held late October or early November and the theme



will be "Climate Change".

- 8.3 CITY OF KALAMUNDA – FIRE AND EMERGENCY MANAGEMENT GH
 - 8.3.1 Fire Hazard Assessments – there were 3500 properties assessed during the season and 75% were compliant with 81 infringements issued.
 - 8.3.2 We had the hottest summer on record with 13 days over 40 degrees – 5th February we hit 43 degrees.
 - 8.3.3 Currently working through the Annual Preparedness Capability Survey.

- 8.4 KALAMUNDA SENIOR HIGH SCHOOL HD
 - 8.4.1 Helen has an emergency as the building programme is being conducted and they have hit water.
 - 8.4.2 Speaking for Kerry as well (Lesmurdie Senior High School) Covid has been our biggest rolling issues. Approximately 60% of students have now had Covid and around 40 to 50% of Staff. This week hit a lot and we are at crisis level. Helen is taking classes and we have had to deploy non-teachers into classes and are tapping into the central pool. Hopefully we are at the peak of the wave and things will start to improve.
 - 8.4.3 Mayor Margaret Thomas asked how many students at a guess have been vaccinated?
 - 8.4.4 This information hasn't been collected by the school but it is probably similar number to what has been reported in the community.

- 8.5 KALAMUNDA SES BM
 - 8.5.1 On behalf of Warwick Martindale, SES has been busy with some call outs. Three on Monday afternoon two in High Wycombe and one in Forrestfield. Gosnells had some major issues and we assisted with seven job there. Other than that it has been business as usual.

- 8.6 CITY OF KALAMUNDA - BUILDING DW
 - 8.6.1 Nothing to report – situation normal.
 - 8.6.2 Spoke about a friend who assisted with the Queensland floods, a Salvation Army Volunteer who was handing out money to victims of flooding. The Volunteer noticed that one town was home to a lot of Somalian refugees and that they seemed to handle the problems far better which may be due to their backgrounds dealing with far worse situations. Psychologically there is a difference to how people deal with hardships based on past experiences also.



- 8.7 DFES – ACTING COMMUNITY EMERGENCY SERVICES MANAGER/CBFCO MH
 - 8.7.1 DFES Southeast region have planning exercises in the coming months leading up to a State Exercise coming in September for any LG that want to participate.
 - 8.7.2 Finance/LGGS – Replacement light tankers due in the new financial year. Still awaiting the 2.4 (1.4 Replacement).
 - 8.7.3 Governance – Reviewing Brigade processes for recruitment to ensure business continuity and complete process documents.
 - 8.7.4 Operations – Back to pre Covid operations with RAT tests being used for regional training courses and deployments. Training – the Brigade is continuing to be proactive with weekly Sunday training and conducting courses with local instructors. Recently run a FF school of 20 new members.
 - 8.7.5 Mitigation – City’s Fire Mitigation Tender up for review and renewal. The City and Brigade have the following events coming up:
 - Street Meets – three
 - Spring Burn Smart Event
 - RUI Exercise (Late Spring)
 - Media updates as required

- 8.8 KALAMUNDA HOSPITAL WJ
 - 8.8.1 We have been experiencing big staff dips and have been working to transfer from generators to mains power so there is a lot of works happening right now.

- 8.9 DFES – ACTING DEPUTY CHIEF BUSHFIRE CONTROL OFFICER SL
 - 8.9.1 Steven Lake is in his new role as Deputy Chief. He is working on improving recruitment processes which is a very complex process and involves a lot of people. Working on improving that process to ensure high retention levels. Other than that it is business as usual.

- 8.10 CITY OF KALAMUNDA – COMMUNITY SAFETY TP
 - 8.10.1 James and Tim met with the Metro North East Recovery Group to review the Partnering Agreement between eight Local Governments. The last time we met was in 2018. The agreement is a shared service agreement and a draft partnering agreement has been provided for comment. Comments will be made and sent back to the group. Once finalised, this will be tables at the next LEMC Meeting and will form an attachment to the current LEMA.



8.11 CITY OF KALAMUNDA – ENVIRONMENTAL HEALTH & COMMUNITY SAFETY

JW

- 811 James, Grant and Tim attended the Wooroloo Recovery Centre and had a tour of impacted areas – a few lessons were learned and it was a good experience for all of us.

NEXT MEETING

25 August 2022

9 CLOSURE

Meeting closed at 10.07am.

UNCONFIRMED