



MINUTES

Disability and Carers Advisory Committee Monday 9 May 2022 Function Room, Administration Building

1.0 Official Opening:

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Presiding Person opened the meeting at 3.34pm.

2.0 Presentation by Terese Sheahan, Relationships Australia.

Terese provided a brief overview on the Disability Royal Commission. In April 2019, the Australian Government established the Royal Commission into violence, abuse, neglect, and exploitation of people with disability. The Royal Commission is listening to the personal experiences and stories of members of the community. These stories will help the Royal Commission understand the issues impacting people with disability in Australia. The Royal Commission will then make recommendations to the government about what should change.

Key dates for committee to note:

30 June 2022 – last date for people to register their submission. A submission is for people to share their story or experience. There are advocacy organisations that can help people write their submission free of charge.

31 December 2022 – all submissions must be lodged.

Relationships Australia WA offers free counselling and support for anyone affected by the Disability Royal Commission. They can provide counselling in person, online or by phone.

Relationships Australia WA is launching a social media campaign. Terese to share the Facebook post with CDO-IC so this can then be shared on the City's Facebook page.

Committee Action:

The Committee notes the information.

3.0 Presentation by Sarah Dalby, Project Manager Water Projects, City of Kalamunda

Project Manager Water Projects (PMWP) provided an update on Stirk Park Playground upgrade. PMWP discussed the accessible equipment that will be installed along with a flyover of the project. The City is expecting the works to go out to tender in June 2022 and hope to have the project completed by mid-next year 2023, dependent upon contractor and supplier availability.

Committee Action:

Committee fully support the concept plans and look forward to seeing the progress.

4.0 Attendance, Apologies and Leave of Absence Previously Approved:

Voting Members

Jodie Howells	Community Representative (JH) Presiding Person
Michael Serjeant	Community Representative (MS)
Yvonne Huntley	Community Representative (YH)
Gayle Nelson	Community Representative (GN)
Dianne Owen	Representative Organisation Providing Services (DO)
Erin Taylor	Representative Organisation Providing Services (ET)
Cr Lisa Cooper	Councillor Deputy Delegate

City of Kalamunda Staff

Darren Jones	Manager Community Development (MCD)
Amberley Bradley	Coordinator Community Services (CCS)
Ruth Chodorowski	Community Development Officer – Inclusive Communities (CDO-IC)

Observers

Nil

Apologies

Cr. Kelly Miskiewicz	Councillor Delegate
Peter Thorpe	Community Representative (PT)

5.0 Confirmation of Minutes from Previous Meeting:

That the minutes of the Disabilities and Carers Advisory Committee held on 14 February 2022 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: Gayle Nelson
Seconded: Michael Serjeant
Vote: **Carried (7/0)**

Statement by Presiding Member:

"On the basis of the above Motion, I now sign the Minutes and the Meeting Notes as a true and accurate record of the meeting of 14 February 2022."

6.0 Disclosure of Interests:**6.1 Disclosure of Financial and Proximity Interests:**

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of *the Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the *Local Government Act 1995*)

Nil.

6.2 Disclosure of Interest Affecting Impartiality:

- a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

7.0 Correspondence:

Refer to the attached correspondence register.

Committee Action:

The Committee notes the correspondence register.

8.0 Items for Committee Consideration:

- 8.1 DAIP Progress Report due 29 July 2022.
- 8.2 Stirk Park Playground Upgrade – Council endorsed the design for Stirk Park Playground and Skate Park Project for purposes of finalising tender documents at the April 2022 Ordinary Council Meeting and agreed to proceed to final design and call construction tenders for the Project. The proposed improvements at Stirk Park will cater for persons of all age ranges and abilities, which will provide a more inclusive environment at Stirk Park.

Committee Action:

The Committee notes the information.

9.0 Business Unit Update: Provide Committee members with update on business unit.

- 9.1 Kalamunda Compassionate Communities; The City, supported by Kalamunda Palliative Care Unit and Darling Range Hub was successful in obtaining \$20,000 from the Department of Health to establish a Kalamunda Compassionate Communities.

A Compassionate Community is a community that cares for and supports one another, particularly individuals at end of life and their families and carers. This approach relies on strong partnerships between the dying person, their families and carers, friends, local community, service providers, volunteers, community organisations and government and non-government agencies.

- 9.2 My Future Care – Introduction to Advance Care Planning Workshop, 30 May 2022, 10am to 12noon at the Kalamunda Agricultural Hall. We all want to have a say in what happens in the last part of our lives. This free workshop delivered by Palliative Care WA will help participants plan ahead and let their families and health care providers know what they want.
- 9.3 Remove Hazards Safe-Tea Event in partnership with Injury Matters and Shire of Mundaring, 14 June 2022, 12pm to 2.30pm at the Boya Community Centre. The event will focus on foot and eye health, preventing falls and home safety. A bus will be provided for City residents if there is a need, which is funded by Injury Matters.
- 9.4 Social Inclusion Forum. The City in partnership with Inclusion Solutions will host a Social Inclusion Forum to promote the development of inclusive communities. The forum will focus on disability, leading into International Day of People with Disability. The proposed date is 1 December 2022. Hosting a Social Inclusion Forum will strengthen the City's Social Inclusion Plan. Guest speakers from the community

will be sourced to present at the forum to speak around the theme of disability. Potential guest speakers to be sourced from local sporting clubs, community organisations and individuals who either live with a disability or provide a service.

Committee Action:

The Committee notes the information.

10.0 General Business with the Approval of the Presiding Member

- 10.1 YH mentioned there is no footpath along Hawtin Rd, from Norwood Rd to Sultana Rd on either side of Hawtin.
- 10.2 Cr.Cooper asked if there was an ACROD parking bay at the top of the Zig Zag Carpark. Cr.Cooper made the committee aware that the permanent closure of the Zig Zag has been listed as a council agenda item for May. Cr.Cooper was concerned if the zig zag was to close that there would be a shortage of car parking space for those requiring accessible parking bays.

Action:

10.1 CDO-IC to follow up with Asset Management to see where the footpath along Hawtin Rd has been listed in the 15 year Capital Works Program.

CDO-IC to meet with YH before each meeting to go through the agenda.

10.2 CDO-IC to follow up with Asset Management to ascertain if there is an ACROD parking bay at the top of Zig Zag and if not can one be installed.

11.0 Urgent Business with the Approval of the Presiding Member

Nil

12.0 Date of Next Meeting

The next meeting of Disability and Carers Advisory Committee will be held on 8 August December 2022 between 3.30pm and 5.00pm at the City's Administration Building, 2 Railway Road Kalamunda.

13.0 Closure

There being no further business, the Presiding Member declared the Meeting closed at 4.52pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Meeting.

Signed: _____
 Presiding Member

Dated this _____ day of _____ 2022.

Correspondence Register

Date	Correspondence Item
28/2/22 IN	<ul style="list-style-type: none"> • Email from Coordinator Asset Management – Alpine Rd – request for new pathway: <ul style="list-style-type: none"> ○ A new concrete pathway has been identified in our future pathway network; no funds have been listed in the 15-year Capital Works Program yet. The request will be put forward at the next review for consideration into the 15-year Capital Works Plan, along with many other competing requests for new pathways and existing pathways that require replacement due to poor condition. ○ The City currently has a large number of pathway projects that are planned covering more than 15 years plus into the future. Requests for new pathways are assessed and scored against criteria such as pedestrian traffic generators (the proximity to shopping precincts, schools, bus stops, sporting facilities, parks and reserves), and criteria on traffic volumes and pedestrian safety. The City uses this scoring system to assist with prioritising the individual projects within its budget constraints. Alpine Road has scored within the Low Priority range.
28/2/22 IN	<ul style="list-style-type: none"> • Email from Coordinator Asset Management – Footpath Request – Maida Vale Rd to Pinker Crescent. <ul style="list-style-type: none"> ○ Funds are currently listed in year 1 (22/23) of the draft 15-year Capital Work Program.
28/2/22 IN	<ul style="list-style-type: none"> • Email from Coordinator Asset Management – update on the accessible walk trail: <ul style="list-style-type: none"> ○ Project is currently listed in Year 1 (22/23) of the draft 15-year capital works program, subject to City priorities and funding available. ○ If the project gets funding approval it would not be until at least September – November 2022 that a plan and scope would be available for viewing.
28/2/22 IN	<ul style="list-style-type: none"> • Email from Manager Asset Delivery – updates on Kalamunda Community Centre and Haynes St: <ul style="list-style-type: none"> ○ Defect Liability period on the KCC structure has ceased. The mechanical plant equipment has had its DLP extended for a further 12 months. ○ A consultant and contractor to review the doors has been engaged and prices being sourced. ○ Confirmation that the UAT will have an automated door. ○ Haynes St upgrade project – Architect has been engaged. There will be consultations with stakeholders re traffic calming on Haynes St.

	The City needs to undertake traffic data, analysis, and approvals from Main Roads, before anything can be done, including speed limit changes, or adding traffic calming measures.
28/2/22 OUT	<ul style="list-style-type: none"> Email sent to Kalamunda Central requesting how Knightfrank is looking to improve accessibility for all. Response not received.
15/3/22 IN	<ul style="list-style-type: none"> Email from Governance Advisor – Disclosure of Interest: If members concerned are volunteers – there is no need to disclose a financial interest. There may be on occasions be a need to disclose an impartiality interest, however such a disclosure does not prevent the member from participating in the meeting and decision-making process. If the member is a representative organisation providing services, they only need to disclose a financial interest if their organisation is going to benefit directly financially from the decision.
9/4/22 IN	<ul style="list-style-type: none"> Email from Committee member requesting updates on: <ol style="list-style-type: none"> 1: Accessible trail through Jorgensen Park 2. Kalamunda Central management about putting in a lift in the Central Road entrance. 3. Has DACAC been consulted about the redevelopment of Stirk Park with regard to inclusiveness and accessibility? 4. Is there an overall plan to improve the condition of all footpaths around Kalamunda? 5. Is there a way to discourage cyclists from barrelling along the Walk Trail to Gooseberry Hill? 6. More “Tactiles” are needed around Kalamunda. Can we have a plan to progressively have more installed?
13/4/22 IN	Response email from General Manager Hawaiians Forrestfield - Hawaiian has also recognised the entry discrepancy between the two accessible toilets at Hawaiian’s Forrestfield and are pleased to advise that they will be widening the entry corridor near Dome in upcoming works commencing at the Centre soon. This will mean visitors using larger wheelchairs will find it easier to manoeuvre through the entry door. In the meantime, they will also investigate the best location to place a sign advising patrons that there is another accessible toilet near Woolworths with a wider entry point. Hawaiian thanked the City for contacting them. It’s important to them that people with disabilities, their families and carers who visit Hawaiian’s Forrestfield have an enjoyable experience and feel included and welcome.

13/4/22 OUT	<ul style="list-style-type: none"> Follow up email sent to Kalamunda Central requesting how Knightfrank is looking to improve accessibility. Response not received.
19/4/22 OUT	<ul style="list-style-type: none"> Email sent to City of Melville requesting sharing the results of the survey Melville conducted with LGA's regarding what transport options each LGA provide to their community members.
19/4/22 IN	<ul style="list-style-type: none"> Response received from City of Melville, not many LGA's participated. Melville will contact the researcher to see if they have the results to share.
20/4/22 IN	<ul style="list-style-type: none"> Improving Access Feedback form received from a community member advising the City that there is no ACROD parking bay at Stirk Park.
27/4/222 OUT	<ul style="list-style-type: none"> Email sent to the community member that an ACROD parking bay will be installed within 4 to 6 weeks' time at Stirk Park.
28/4/22 IN	<ul style="list-style-type: none"> Email from Coordinator Asset Management, there is no current allocation in the 15-year Capital Works Program for installation of tactile paving at existing locations throughout the City. Asset Management have a future project on it's task list to undertake a compliance review of pedestrian crossings, pedestrian ramps and Public Open Space pathways, however this is subject to staff resources being available and is likely still 12 months away.