



LOCAL EMERGENCY MANAGEMENT
COMMITTEE MINUTES

24 November 2022 – 9.00AM
MR – Function Room

1. OPENING OF MEETING

Mayor Margaret Thomas at 9.00am

2. ATTENDING MEMBERS

Cr Margaret Thomas – City of Kalamunda – Mayor	MT
Nicole O'Neill – City of Kalamunda – Manager Customer & Public Relations	NO
Tim Parry – City of Kalamunda – A/Manager Env Health & Comm Safety	TP
Peter Varelis – City of Kalamunda – Director Development Services	PV
Grant Howatson – City of Kalamunda – Senior Fire & EM Officer	GH
James Wickens – City of Kalamunda – Manager Env Health & Comm Safety	JW
Duncan Wilson – City of Kalamunda – Principal Building Surveyor	DW
Gary Ticehurst – City of Kalamunda – Director Corporate Services	GT
Emma Morgan – City of Kalamunda – CRO Community Safety (Secretary)	EM
Mike Ward – KAL/DFES - CESM	MW
Mark Marriott – WA Police – OIC Forrestfield	MM
Ryan Hamblion – Department of Communities – Senior District ESO	RH
Sharna Sumpton – DEMA – DFES	SS
Warwick Martindale – SES – Local Manager	WM
Helen Deacon – Kalamunda SHS – Principal	HD

ATTENDING PROXY

Brian McGinley – KVFRS – for Captain – Tony Moiler	BM
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GUESTS

Clem Wallis – Rapid Relief Team	CW
Matthew Helstrip – Southern Cross Care (WA)	MH
Sarah Stampalia – Senior Ranger Community Safety	SS

APOLOGIES (MEMBERS)

Rhonda Hardy – City of Kalamunda – CEO	RH
Brett Jackson – City of Kalamunda – Director Asset Services	BJ
Chris Thompson – City of Kalamunda – Manager Asset & Waste Operations	CT
Mark Watton – City of Kalamunda – Recreational Facilities Team Leader	MW
Johnathon Bubb – Red Cross	JB
Wendy Jackson – Kalamunda Hospital – A/Emergency Management Coordinator	WJ
Kerry Chipchase – Lesmurdie SHS – Principal	KC
Michael Pasotti – DBCA – Fire Coordinator	MP
Joe Cuthbertson – St John WA	JC



3. CONFIRMATION OF MINUTES

25 August 2022
 Moved – James Wickens
 Seconded – Mike Ward
 Passed Unanimously

4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1 No matters arising from previous Minutes.

5. PRESENTATIONS

- 5.1 Clem Wallis – Rapid Relief Team
Presentation is available on request
- 5.2 Mike Ward – City of Kalamunda Community Emergency Services Manager – Chief Bush Fire Control Officer (CESM) – Pickering Brook Volunteer Bush Fire Brigade
Presentation is available on request
- 5.3 Sharna Sumpton – Department of Fire and Emergency Services - DEMA
Recovery Desk Top Exercise Presentation is available on request

6. CORRESPONDENCE IN/OUT

- 6.1 Amendments to State Emergency Management Documents – State Hazard Plan Heatwave
- 6.2 Amendments to State Hazard Plan Fire – Launch of the new Australian Fire Danger Rating System
- 6.3 LF Direct Issue # 5 20 September 2022 – Strengthening Telecommunications Against Natural Disasters (STAND) – Community Resource – tool kit
- 6.4 LSD and FMD more information – Protect Australia from exotic animal disease
- 6.5 Perth Hills Preparedness Project Evaluation
- 6.6 Families and Parents Expo
- 6.7 Families and Parents Expo Rapid Relief Team (RRT).
- 6.8 Perth Hills Preparedness Project Impact Report.
- 6.9 District Emergency Management Advisor Report (*circulated with these Minutes*).



7 GENERAL BUSINESS

7.1 Members all received a copy of the Appendix 6 of LEMA Contact Directory.

8 AGENCY UPDATE

8.1 DFES – CESM MW

8.1.1 DFES exercises are now complete. SE Region WA has secured a large air tanker to be based in WA for fire season. Alan Crossman is now Superintendent SE. There are two new light tankers.

8.2 DEPARTMENT OF COMMUNITIES RH

8.2.1 Our name has been changed from Emergency Services Unit to Emergency Relief and Support. We also ran a training session with forty attendees from Local Government. Will look at one more session.

8.2.2 RH to follow up with TP in relation to Evacuation Centre Training possibilities – will have a chat mid-December.

8.2.3 Thanks for updating the Local Contact Directory within the LEMA – we only have one Evacuation Centre Coordinator (Ryan Hamblion), and others will now be Regional Welfare Coordinators and will provide more continuity. We are working on a new template for the Welfare Plan.

8.2.4 Ongoing review of State Emergency Plan.

8.3 VOLUNTEER FIRE & RESCUE SERVICE BM

8.3.1 Work is being done on the Fire Station – DFES are spending \$1.6 million on a major upgrade. Works are currently under way, and it should be completed by the end of December.

8.4 SES WM

8.4.1 Situation normal with SES. Covid has taken a toll on the membership rates, and we are looking for new members. We are losing a lot of Members due to work/life balance and more people having extra expenses at home, not through lack of commitment just priorities.



- 8.5 SOUTHERN CROSS CARE (WA) MH
 - 8.5.1 Thank you for inviting me to the meeting to represent Aged Care.
 - 8.5.2 The aged care facility in Forrestfield we are reviewing bush fire plans and we would like to share the Plans with the Committee and look at doing desktop scenarios to run through transport etc and how that would work.

- 8.6 WA POLICE MM
 - 8.6.1 Mark Marriott was appointed around nine weeks ago.
 - 8.6.2 Mark has 28 years' experience with WA Police – 14 years in regional WA. Has dealt with emergency response and can confirm it was hectic, especially getting resources together.
 - 8.6.3 Mark advised that if he can be of any assistance, he is happy to help.
 - 8.6.4 New Police Station in Forrestfield should be building by October 2023 and in the building October 2024. Then the old Police Station will be knocked down to make the carpark.

- 8.7 CITY OF KALAMUNDA – MANAGER ENVIRONMENTAL HEALTH & COMMUNITY SAFETY JW
 - 8.7.1 The Fire Program is in full swing and is keeping us busy.
 - 8.7.2 The Fire Station in Pickering Brook is an excellent initiative.

- 8.8 CITY OF KALAMUNDA – BUILDING DW
 - 8.8.1 Spoke about storage of Electric Vehicles in the home and how legislation has not caught up with the safety requirements yet.

- 8.9 CITY OF KALAMUNDA – COORDINATOR COMMUNITY SAFETY TP
 - 8.9.1 There have been 1750 fire inspections on private property to date.
 - 8.9.2 Mike Ward, Grant Howatson and Tim Parry met with teams from Swan and Mundaring to have a discussion coming into fire season. We exchanged numbers and spoke about facilities. Mundaring have offered the use of Pound as we also do. We spoke about the City's Animal Emergency Plan and sharing of resources.
 - 8.9.3 The next LEMC Meeting on 24 February we will have Mike Duckett coming to do a half day four-hour exercise with lunch – Michael is very experienced.



8.10 DFES – DEMA

SS

8.10.1 Consultation is out on the State Emergency Policy for Response – discussing who pays for what during emergencies. The main issue seems to be traffic management and Local Government getting huge traffic management bills.

8.10.2 Apologies that our website has moved to the State Government website – it is hard to find things and we did not have a choice. Sharna is happy to assist if anyone is having any difficulties obtaining what they need.

NEXT MEETING

23 February 2023

9 CLOSURE

Meeting closed at 10.35am