



## DRAFT MINUTES

### Kalamunda Environmental & Sustainability Advisory Committee

6pm Thursday 17 November 2022

Operations Centre Boardroom  
10 Raymond Road Walliston

1.	<p><b>Opening of Meeting and Acknowledgement of Traditional Owners</b> – Deputy Presiding Member</p> <p>The Deputy Presiding Member opened the meeting at 6:00pm.</p>																						
2.	<p><b>Attendance and Apologies</b> – Deputy Presiding Member</p> <p><b>Attendance</b></p> <p><u>Committee Members</u></p> <table border="0"> <tr> <td>Cr Kathy Ritchie</td> <td>Deputy Presiding Member</td> </tr> <tr> <td>Mark Schilling</td> <td>Community Representative</td> </tr> <tr> <td>Mick Davis</td> <td>Community Representative</td> </tr> <tr> <td>Rupert Duckworth</td> <td>Community Representative</td> </tr> <tr> <td>Peter Forrest</td> <td>Community Representative (arrived 6.07pm)</td> </tr> <tr> <td>Bill Bateman</td> <td>Professional Expert Representative</td> </tr> </table> <p><u>Staff</u></p> <table border="0"> <tr> <td>Brett Jackson</td> <td>Director Asset Services</td> </tr> <tr> <td>Janine Morton</td> <td>KESAC Support Officer</td> </tr> <tr> <td>Chris Lodge</td> <td>Manager Strategic Planning</td> </tr> <tr> <td>Carli O'Brien</td> <td>Environmental Planner</td> </tr> </table> <p><b>Apologies</b></p> <table border="0"> <tr> <td>Victoria Laurie</td> <td>Presiding Member</td> </tr> </table>	Cr Kathy Ritchie	Deputy Presiding Member	Mark Schilling	Community Representative	Mick Davis	Community Representative	Rupert Duckworth	Community Representative	Peter Forrest	Community Representative (arrived 6.07pm)	Bill Bateman	Professional Expert Representative	Brett Jackson	Director Asset Services	Janine Morton	KESAC Support Officer	Chris Lodge	Manager Strategic Planning	Carli O'Brien	Environmental Planner	Victoria Laurie	Presiding Member
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3.	<p><b>Confirmation of Minutes</b></p> <p>Committee Meeting of 12 May 2022</p> <p>That the Minutes of the Ordinary Committee Meeting of KESAC held on the 11 August 2022 as published and circulated, are confirmed as a true and accurate record of the proceedings.</p> <p>Moved: Mark Schilling Seconded: Cr Kathy Ritchie Voted: Carried Unanimously</p>																						
4. 4.1	<p><b>Disclosure of Interests</b></p> <p><u>Disclosure of Financial and Proximity Interests</u></p> <p>a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the <i>Local Government Act 1995</i>).</p> <p>b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the <i>Local Government Act 1995</i>).</p> <p>Nil</p>																						



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4.2	<p><u>Disclosure of Interest Affecting Impartiality</u></p> <p>a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.</p> <p>Nil</p>
5.	<p><b>Correspondence</b></p> <p>Nil</p>
6.	<p><b>Items for Committee Consideration</b></p>
6.1	<p>Climate Change Action Plan (CCAP) – update</p> <p>The Director Asset Services advised that the City is engaging a copywriter to rewrite the whole document so that it becomes a more refined document.</p> <p>Advised the Committee that the City is now a member of the ‘Switch Your Thinking’ Program. This provides a community engagement portal that offers relevant information and initiatives along with discounts on sustainable products. This program has been running for 20 years.</p> <p>Recently attended the Cities Power Partnership Seminar run by the Climate Council of Australia. This covered climate change key initiatives and how they can be implemented. The Director will share his notes taken during the day.</p> <p>Also attended the Planning Institute of Australia State awards where the City won the award for Community Engagement on the Climate Change Action Plan.</p> <p>It is targeted that a final version of the Climate Change Action Plan will be ready for endorsement by Council for the February 2023 OCM.</p> <p>The Deputy Presiding Member asked if KESAC would be able to review the final document prior to it going to Council. The Director Asset Services agreed.</p>
6.2	<p>Urban Forest Strategy – the draft Urban Forest Strategy was distributed to the Committee on 4 November for their review. The Deputy Presiding Member opened up the discussion to the Committee members and asked for their general comments and thoughts, before drilling down further into the report.</p> <p>General consensus was that the document is too long and repetitious and that this needs to be broken down into two documents, one being community digestible with key “issues” and “solutions” and the other a detailed supporting technical document.</p> <p><u>Summary</u></p> <p>The Deputy Presiding Member summarised as follows:</p> <p>That the City takes on board the comments and changes discussed and prepares a ‘clean’ copy of the new document for KESAC’s review prior to presenting to Council in February 2023.</p>



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	<p><u>Recommendation</u></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the proposed modification to the Draft Urban Forest Strategy.</li> <li>2. Receive a copy of the exposure draft of the proposed Urban Forest Strategy prior to the finalisation of the Council report.</li> <li>3. Targeting a February 2023 Ordinary Council Meeting.</li> </ol> <p>Moved: Mark Schilling                  Seconded: Peter Forrest                  Voted: Carried Unanimously</p>
7.	<p><b>Urgent Business with the Approval of the Deputy Presiding Member</b></p> <p>Nil</p>
8.	<p><b>Date of Next Meeting</b></p> <p>It was proposed and agreed that the next meeting will be held on Thursday, 9 February 2023.</p>
9.	<p><b>Closure</b></p> <p>Meeting closed at 8:32pm.</p>