



Ordinary Council Meeting

MINUTES

Tuesday 27 July 2021

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1. Official Opening

The Presiding Member opened the meeting at 6:31pm and welcomed Councillors, Staff and Members of the Public Gallery. The Presiding Member also acknowledged the Traditional Owners of the land on which we meet the Whadjuk Noongar people.

2. Attendance, Apologies and Leave of Absence Previously Approved

Councillors

South East Ward

John Giardina

Janelle Sewell

Geoff Stallard

South West Ward

Lesley Boyd

Mary Cannon

Brooke O'Donnell

North West Ward

Sue Bilich

Lisa Cooper

Dylan O'Connor

North Ward

Cameron Blair

Kathy Ritchie

Margaret Thomas JP (Mayor) Presiding Member

Members of Staff

Chief Executive Officer

Rhonda Hardy

Executive Team

Gary Ticehurst - Director Corporate Services

Brett Jackson - Director Asset Services

Peter Varelis - Director Development Services

Management Team

Nicole O'Neill - Manager Customer & Public Relations

Alida Ferreira - Manager Financial Services

Administration Support

Darrell Forrest - Governance Advisor

Donna McPherson - Executive Assistant to the CEO

Members of the Public 14

Members of the Press 1

Apologies Nil.

Leave of Absence Previously Approved Nil.

3. Public Question Time

3.1. Questions Taken on Notice at Previous Meeting

3.1.1 Brian Jury, Kalamunda

Q. Can the council please provide some analysis of rate increases say over the last 15 years and compare for the same period against

- CPI
- LGCI
- Average weekly earnings

Perhaps a comparison of the median rate to allow for differences in GRV or just the percentage increase?

A. The Director Corporate Services advised the City uses a range of economic and financial indicators at both federal and state level in developing the Annual Budget. Through a series of budget workshops Councillors and Staff undertake scenario analysis to identify each year's annual budget. Some of the metrics considered, include:

- i. Consumer Price Index (CPI)
- ii. Local Government Cost Index (LGCI)
- iii. Interest Rates
- iv. Rate in the dollar benchmarking

The City looks at alternate funding sources where possible and uses advocacy to secure funds for significant infrastructure projects.

3.2. Public Question Time

3.2.1 Nil.

4. Petitions/Deputations

4.1 A deputation was received from Mr James McKie, representing a group of landowners from Maida Vale South, in relation to Item 10.1.1 Local Housing Strategy 2021 - Consideration of Submissions and Modifications for Final Adoption. The group Mr McKie represents request the City include their properties east of Hawtin Road be included for

investigation within the Urban Expansion area. Mr McKie spoke in favour of the recommendation.

- 4.2 A deputation was received from Mrs Bev Dornan in relation to Item 10.1.1 Local Housing Strategy 2021 - Consideration of Submissions and Modifications for Final Adoption. Mrs Dornan was critical of the report as presented and spoke against the recommendation.

The Director Development Services was invited by the Presiding Member to respond to comments and assertions made by Ms Dornan during her deputation.

5. Applications for Leave of Absence

- 5.1 Nil.

6. Confirmation of Minutes from Previous Meeting

- 6.1 RESOLVED OCM 229/2021

That the Minutes of the Ordinary Council Meeting held on 22 June 2021, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY (12/0)**

- 6.2 RESOLVED OCM 230/2021

That the Minutes of the Special Council Meeting held on 28 June 2021, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Kathy Ritchie**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY (12/0)**

7. Announcements by the Member Presiding Without Discussion

7.1 Civic Regalia

The Presiding Member invited the CEO to make a statement.

"I am pleased to announced Mayor Margaret Thomas has initiated the design and the creation, as well as donated the inaugural Mayoral Chain for the City of Kalamunda.

Mayoral Chains, also known as civic regalia and have existed since the mid19th century. The Mayoral chain is an emblem of the City's authority and the vestiges of power held by the position of Mayor.

They are usually worn by the Mayor at Council meetings and ceremonial and official occasions.

Many Local Government in Western Australia arranged mayoral Chains at the time they became a City.

The Mayoral Chain has been designed by local Kalamunda resident and Designer Steven Castledine. Stephen has been a practising designer and artist since 1981. After 13 years as senior designer at one of Perth's best graphic design studios, he founded Castledine & Castledine, an interdisciplinary design and art practice, with his award-winning artist partner Mikaela Castledine. As an artist, Stephen has exhibited widely since his first solo exhibition in 1987 and his work is represented in private and corporate collections in Australia and overseas.

Stephen has also been a past President of the Australian Graphic Design Association (WA Chapter) and served on the National AGDA Council for 5 years.

The work was then produced by George H Lilley, who are Australian based and have more than 70 years of regalia crafting expertise.

The Mayoral Chain will be added the City of Kalamunda Arts register and will assist in telling our municipal story over time. The names of each mayor will be added to the chain as the years go on."

8. Matters for Which the Meeting may be Closed

8.1 10.1.1 Local Housing Strategy 2021 - Consideration of Submissions and Modifications for Final Adoption – **Confidential Attachments – Local Housing Strategy - Submission Appendices and Local Housing Strategy - Foothills Submission Map**

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (b) - "the personal affairs of any person."*

8.2 Item 10.2.2 Walliston Transfer Station - Community Re-use Shop

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (c) - "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting."*

8.3 Item 10.2.3 Ledger Road Drainage Investigations

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (e) - "matter that if disclosed, would reveal - (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government"*

8.4 10.5.4 Lot 501 Central Road, Kalamunda - Parking Cash in Lieu

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (c) - "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting."*

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (d) - "legal advice obtained, or which may be entered into, by the local government which relates to a matter to be discussed."*

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (e) - "matter that if disclosed, would reveal - (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government"*

8.5 Section 31 Reconsideration - Application for Industry - General and Office - Lot 1 (110) Daddow Road, Kewdale

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (d) - "legal advice obtained, or which may be entered into, by the local government which relates to a matter to be discussed."*

9. Disclosure of Interest

9.1. Disclosure of Financial and Proximity Interests

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.56 of the *Local Government Act 1995*.)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

9.1.1 Cr Cameron Blair declared a Direct Financial Interest on Item 10.2.3 Ledger Road Drainage Investigations. Cr Blair is related to the Owners.

9.2. Disclosure of Interest Affecting Impartiality

a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

9.2.1 Nil.

10. Reports to Council

10.1. Development Services Reports



10.1.1. Local Housing Strategy 2021 - Consideration of Submissions and Modifications for Final Adoption

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	OCM31/2020
Directorate	Development Services
Business Unit	Strategic Planning
File Reference	PG-STU-032
Applicant	City of Kalamunda
Owner	N/A
Attachments	<ol style="list-style-type: none"> 1. Modification Table [10.1.1.1 - 10 pages] 2. Submission Table [10.1.1.2 - 33 pages] 3. Community Engagement Report [10.1.1.3 - 76 pages] 4. Foothills Boundary Map [10.1.1.4 - 1 page] 5. Local Housing Strategy - Final Report [10.1.1.5 - 141 pages]
Confidential Attachments	<ol style="list-style-type: none"> 1. Local Housing Strategy - Submission Appendices 2. Local Housing Strategy - Foothills Submission Map

Reason for Confidentiality: Local Government Act 1995 (WA) Section 5.23 (2) (b) - "the personal affairs of any person."

TYPE OF REPORT

	Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
	Executive	When Council is undertaking is substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
	Information	For Council to note
	Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 2: Kalamunda Clean and Green

Objective 2.1 - To protect and enhance the environmental values of the City.

Strategy 2.1.4 - Increasing and protecting local biodiversity and conservation, wherever possible, through integrating ecosystem and biodiversity protection into planning processes including schemes policies and strategies.

Priority 3: Kalamunda Develops

Objective 3.1 - To plan for sustainable population growth.

Strategy 3.1.1 - Plan for diverse and sustainable activity centres, housing, community facilities and industrial development to meet future growth, changing social, economic and environmental needs.

Priority 3: Kalamunda Develops

Objective 3.2 - To connect community to key centres of activity, employment and quality amenities.

Strategy 3.2.3 - Provide and advocate for improved transport solutions and better connectivity through integrated transport planning.

Priority 3: Kalamunda Develops

Objective 3.3 - To develop and enhance the City's economy.

Strategy 3.3.2 - Attract and enable new investment opportunities.

EXECUTIVE SUMMARY

1. The purpose of this report is for the Council to consider final adoption of the Local Housing Strategy 2021 (LHS), having regard to submissions received during advertising of the draft LHS and recommended modifications following advertising of the draft LHS.
2. The LHS will replace the existing adopted Local Housing Strategy 2014 and form a key component of the City of Kalamunda (City) Local Planning Strategy. The LHS has been prepared in accordance with the Local Planning Manual and identifies actions to be undertaken to improve the diversity, quality and accessibility of housing within the City over the next 15 years (refer Attachment 5).
3. The draft LHS was advertised for public comment between 9 April and 29 May 2020. During advertising, the City received 37 survey responses and

20 written submissions including two petitions (refer Attachments 2, confidential attachment 1). The submissions and survey responses have helped inform modifications to the final document.

4. It is recommended that Council adopt the LHS subject to the modifications outlined in Attachment 1 - Modification Table and Attachment 5 – Local Housing Strategy 2021.

BACKGROUND

5. The LHS identifies the current status of housing in the City and the influencing factors such as population, demographic profile, age of existing housing stock and infrastructure, and makes recommendations for improvement through a number of strategies and actions. The LHS also analyses existing growth areas and identifies future investigation areas to ensure the City is on track to meet local housing needs and targets set out by the State Government, aligning with projected population growth and demographic characteristics.
6. Housing growth is expected to occur primarily on the Swan Coastal Plain in the suburbs of Wattle Grove, Maida Vale, High Wycombe and Forrestfield, and less housing development is expected in the Darling Scarp and Darling Plateau regions. 'Dual Density' areas (generally located within a walkable distance of the Kalamunda, High Wycombe and Forrestfield activity centres) offer existing housing development opportunities within walking distance of activity centres, uptake has been calculated at approximately 1.6% between 2017 and 2019.
7. The existing LHS 2014 identified 11 strategies broadly relating to:
 - a) Locating housing within walking distance of activity centres, public open space and public transport;
 - b) Development contributions for community infrastructure;
 - c) Removing the minimum number of dwellings for aged persons dwellings;
 - d) Identification of sites suitable for aged care;
 - e) Adoption of a streetscape enhancement strategy, and;
 - f) Identification of superfluous City owned land.
8. Since its inception, the City has completed or commenced work on all actions in the existing LHS 2014. Six of the previous strategies have been reassessed and will be carried forward and incorporated into actions recommended in the LHS 2021.

9. On 24 March 2020, the Council adopted the Draft LHS for public advertising. The draft LHS was advertised for public comment between 9 April and 29 May 2020.

10. **Changes Between Public Agenda Briefing and the Ordinary Council Meeting Agenda**

In response to enquiries received between Public Agenda Briefing forum held 13 July 2021 and the Ordinary Council Meeting held 27 July 2021 minor amendments to the LHS Final Report were made as follows:

- a) Update to Objective 5 to read:
"Ensure housing supply and diversity aligns with expected population growth **and, in accommodating that growth, has due regard for the City's strategic environmental framework.**"
- b) Update of Part 20.4 Noise Contours to include updated references and Figures from the Perth Airport Masterplan 2020, and include a minor change to the paragraph which reads:

"Perth Airport is undertaking a review of the Perth Airport Masterplan and proposing a New Runway (refer Figure 47 – Perth Airport amended ANEF contours 2020). The ANEF (**Australian** Noise Exposure Forecast) contours have therefore been updated to reflect the new flight patterns and models of aircraft. ANEF contours are important because it indicates the level of noise exposure for residents living near the airport.

The modelling shows a **change** in airport noise, particularly for areas of High Wycombe and Wattle Grove."

- c) Updated Figures 19 and 20 in Section 10.5 to include the latest zoning for land within and surrounding the Halleendale Road, Walliston - Investigation Area.
- d) Updated Section 10.5 to Include the following additional phrasing in the second paragraph:

"Existing statutory planning approvals and zonings remain and are, notwithstanding the investigation area, implementable subject to usual state and local planning considerations."

- e) Updated Section 10.5 to Include the following additional phrasing in the third paragraph:

"Engagement with the owners of Lot 50 Lawnbrook Road West, Walliston indicates their aspiration to 'round off' the development of the land with

residential subdivision over the southern portion in the short term independently of the broader Investigation Area."

11. The Council Report, LHS Report and Modification Table were updated to reflect the changes outlined above. It should be noted that, in relation to the changes in (c) – (e) above regarding the Halleendale Road, Walliston Investigation area, submission 11 in the Submission Table has been updated provide summary detail regarding the nature of the submission and officer comments responding to that submission.

DETAILS AND ANALYSIS

12. The actions of the LHS are based on the following objectives:
- a) Simplify and update the local planning framework to streamline housing approvals and remove unnecessary red tape.
 - b) Facilitate diverse and sustainable housing options through the provision of a greater mix of housing types, densities and affordability.
 - c) Guide the design of new developments to respect and enhance existing neighbourhood character and encourage high quality, safe urban form.
 - d) Guide Council, Officers, and applicants when considering applications for the development of housing in existing and future development areas.
 - e) Ensure housing supply and diversity aligns with expected population growth and, in accommodating that growth, has due regard for the City's strategic environmental framework.
13. Overall, 37 survey responses and 20 written submissions were received.
14. Two petitions were received attached to two written submissions, detailed as follows:
- a) A 36-signature petition requesting the inclusion of the remaining 'Foothills Investigation Area' as identified in the LHS 2014 in addition to the investigation areas identified for Wattle Grove South (Crystal Brook) and Maida Vale South in the North-East Sub-Regional Planning Framework 2018 (NE Framework).
 - b) An eight signature petition requesting the 'Foothills Investigation Area' area be rezoned from Special Rural to Residential Bushland.
15. Other submissions primarily related to support for the Glades investigation area, Halleendale Road investigation area, and support for aged care investigation sites at Cambridge Reserve and Heidelberg Park. Further submissions requested inclusion of select areas such as

Gooseberry Hill and Hartfield Road for rezoning, though this was inconsistent with survey mentions which indicated a preference for retaining larger lot sizes and preserving the existing character of those areas.

16. Government authorities including the City of Swan, City of Gosnells, Department of Fire and Emergency Services, Main Roads WA, Department of Water and Environmental Regulation, Department of Planning, Lands and Heritage (DPLH) responded along with Perth Airport. Full comments and appendices can be viewed in Attachment 2 - Submission Table and Confidential Attachment 1 – Submission Appendices, and Attachment 3 – Community Engagement Report.
17. The LHS document was modified in response to submissions and having regard for the evolution of the planning framework for the City since its adoption. The majority of the modifications were to clarify or expand on certain sections, update projects and investigations to reflect recent Council resolutions or to delete actions that are no longer considered necessary.
18. After reviewing the submissions and survey responses, the following modifications were made to the draft LHS document, broadly including:
 - a) Grammatical and formatting corrections.
 - b) Additional detail in the local and state policy section.
 - c) Deleted the action to investigate 'The Glades' and instead incorporated that action into Action 14 (Investigation Areas).
 - d) Deleted action 4.2 to review ongoing housing trends as it was considered unnecessary as the Local Planning Strategy will undergo periodic review regardless.
 - e) Added new action to prepare a Streetscape Enhancement program around activity centres.
 - f) Re-formatted and re-phrased actions to re-number, simplify or provide clarity on desired outcome.
 - g) Updated dwelling estimates.
 - h) Updated the housing affordability section.
 - i) Updated aged care bed statistics due to the completion of Karingal Green and Parry House developments and the addition of Cambridge Reserve and Heidelberg Park as potential future sites.
 - j) Added a section in the report about sustainable housing design and incentive options.
 - k) Addition of the 39 Lawnbrook Road West, Walliston investigation area identifying the need for a Structure Plan given the residential zoned site is surrounded by City and State-owned land and requires a coordinated approach.
 - l) Updated investigation areas to reflect most recent Council resolutions and project outcomes.

- m) Addition of updated mapping and to reflect most recent Council determination for Wattle Grove South (Crystal Brook).

19. **Foothills Area**

The Foothills area broadly refers to the region located between the areas of Wattle Grove, Forrestfield, Maida Vale and High Wycombe and the border of Mundy Region Park on the escarpment. Investigation areas in the LHS 2014 included the areas now identified as Urban Expansion and Urban Investigation for Maida Vale South and Wattle Grove South (Crystal Brook) respectively and the Foothills Investigation Area. As Maida Vale South and Wattle Grove South (Crystal Brook) investigation areas are identified in the NE Sub-Regional Planning Framework, the commentary in the LHS relates only to the balance area of the foothills region (refer Attachment 4 – Foothills Boundary Map).

- 20. The City received five submissions, including two petitions, requesting that the foothills area be rezoned from Special Rural to allow residential subdivision. In total, this amounted to 43 submissions in support of rezoning in the foothills area. Given there are approximately 460 properties in the foothills areas (including Maida Vale South but excluding Wattle Grove South because consultation has already occurred – refer Figure 1 below) it is estimated that these submissions represent only a sample of approximately 9.3% of the landowners in the area that are pro-subdivision (refer attachment 4 – Foothills Boundary Map and Confidential Attachment 2 – Foothills Submission Map).

- 21. During the advertising period, the DPLH were given an opportunity to clarify why the Foothills area was not included in the NE Framework. The response provided from the DPLH is summarised as follows:

- 22. *“The Foothills Investigation Area was included in the WAPC approved Local Planning Strategy (2013), however it was not included in either the May 2015 Draft North-East Sub-regional Planning Framework or the March 2018 Final North-East Sub-regional Planning Framework. The area was excluded from investigation for similar reasons to those outlined in the draft Local Housing Strategy, including the availability of utilities / servicing, protection of environmental attributes and bushfire risk. It would also represent a significant departure from the Foothills Structure Plan (1992) which generally sought to protect the rural landscape in the area.”*

23.

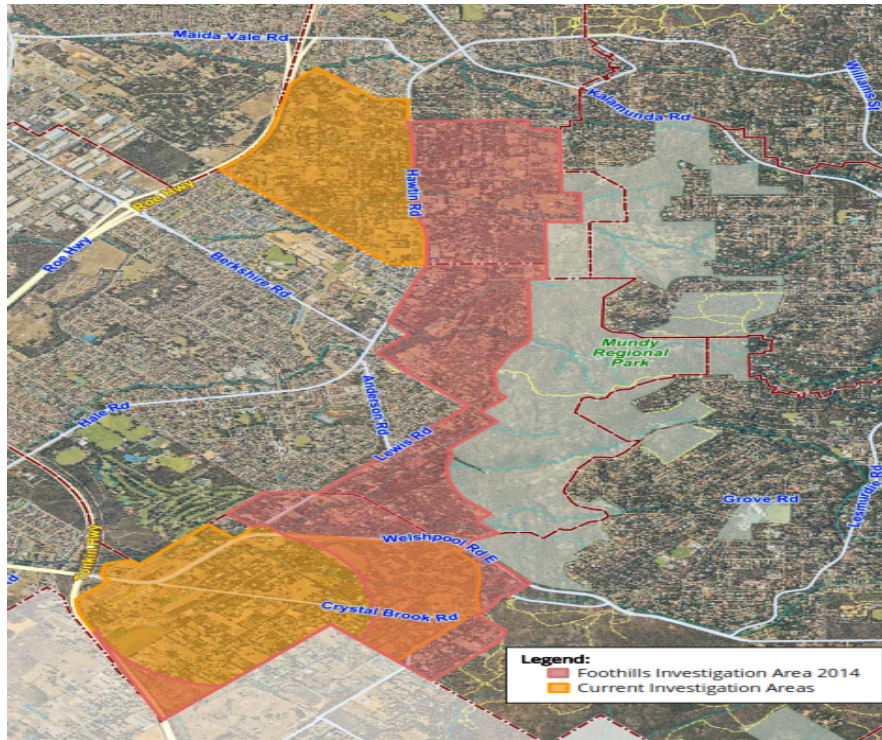


Figure 1. Map showing historic boundary of Foothills Area in red and extent of Maida Vale South and Wattle Grove South investigation areas in orange.

24.

The City has considered the request to advocate for this area to be included and re-assessed the merits of this proposal as part of LHS submissions. However, on balance, the justification for rezoning to facilitate low density rural-residential subdivision of the rural area is not consistent with the following principles of Perth and Peel @ 3.5 million to:

- a) Develop a consolidated urban form that limits the identification of new greenfield areas;
- b) Avoid areas that are at high risk of bushfire, and;
- c) Limited support for new rural residential development, with the emphasis on areas currently zoned for that purpose.

25.

Strategic planning for infill areas aims to facilitate development within walking distance of activity centres and high frequency public transport routes.

26.

From the City's perspective, it is considered that low density rural-residential subdivision in this area is inappropriate for the following reasons:

- a) The WAPC did not include the area in the NE Framework subsequent to the City's submission on the NE Framework to include the area and its inclusion in the Local Planning Strategy 2013.
- b) The area has limited access to servicing infrastructure.
- c) Bushfire constraints and considerations.

- d) Management of landscape impacts which refers to the effect when rooftops encroach into the view of the hills as seen from the Swan Coastal Plain.
 - e) Topographical constraints and considerations.
 - f) Housing targets for the City are currently met with the areas already identified for future development investigations.
- 27. Overall urban or rural-residential development of the foothills area is not considered to be consistent with the principles of Perth and Peel @ 3.5 million and is not consistent with the NE Framework.
- 28. Whilst the City understands that expectations may have arisen with the Local Planning Strategy 2013, it is important to note changing priorities in the last decade including considerations related to bushfire and those outlined above.
- 29. The officer recommendation is to discontinue investigations into the Foothills Area where these areas are not identified by the NE Framework.
- 30. **Review of the North-East Sub-Regional Planning Framework**
The DPLH have indicated to the City and advised on their website that a review of the Perth and Peel @ 3.5 Million reports and supporting strategic planning frameworks is anticipated to be underway in the second half of 2021.
- 31. Based on communications with DPLH in June 2021, the City was advised that the scope of the review currently being defined (in its early phases), and that information regarding the timing, process and level of opportunity for engagement will be released in due course.
- 32. From the City's perspective, it is not necessary to defer consideration of the LHS 2021 pending the review of the NE Framework for the following key reasons:
 - a) The planning framework for the City and the broader metropolitan region is forever evolving and the review of NE Framework and LHS 2021 has regard for that evolving framework at those various points in time.
 - b) The LHS 2021 will set the strategic planning framework for the City as it pertains to housing and future development, it will also assist the City with informing its submissions and input into the review of the NE Frameworks.
 - c) Should matters change or progress from the time Council adopted the LHS 2021, those matters can be considered as part of the Council's consideration of its submission on the review of the NE Framework.

APPLICABLE LAW

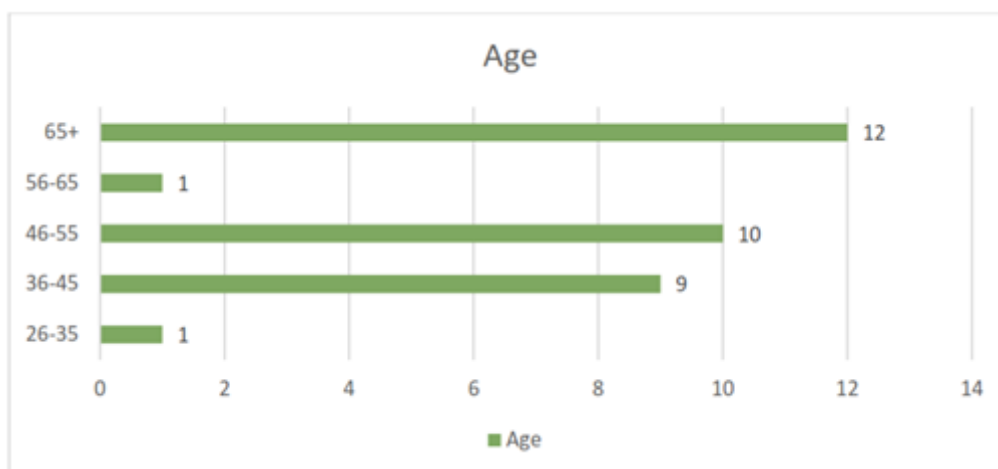
- 33. *Planning and Development Act 2005 (WA)*
- 34. *Planning and Development (Local Planning Schemes) Regulations 2015 (WA)*

APPLICABLE POLICY

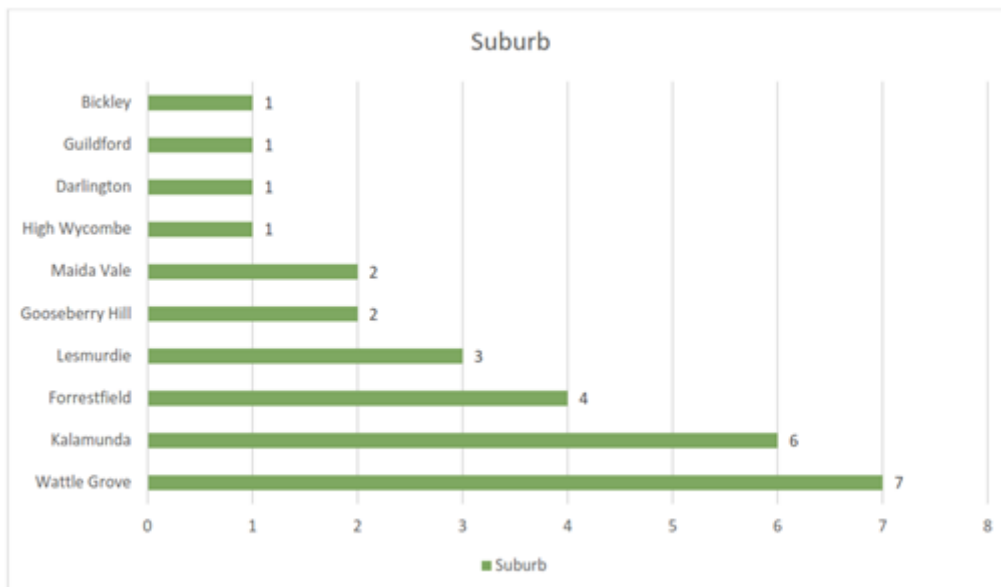
- 35. Local Planning Policy 11 - Public Notification of Planning Proposals.

STAKEHOLDER ENGAGEMENT

- 36. The draft LHS was advertised for public comment between 9 April and 29 May 2020. Public advertising included an online survey, a live online information session held 1 May 2020, notifications in the local newspaper, website and social media.
- 37. The City received 37 survey submissions (refer attachment 3 – Community Engagement Report, and 20 written submissions including two petitions.
- 38. Most survey respondents were aged 65+ followed by ages 36-55. Some declined to answer.



39. Most survey respondents were located in Wattle Grove, closely followed by Kalamunda, Forrestfield and Lesmurdie which indicates a relatively even spread of responses from the coastal plain and darling scarp regions.



40. Online workshop participants were asked to rate the strategy areas and the results were as follows:



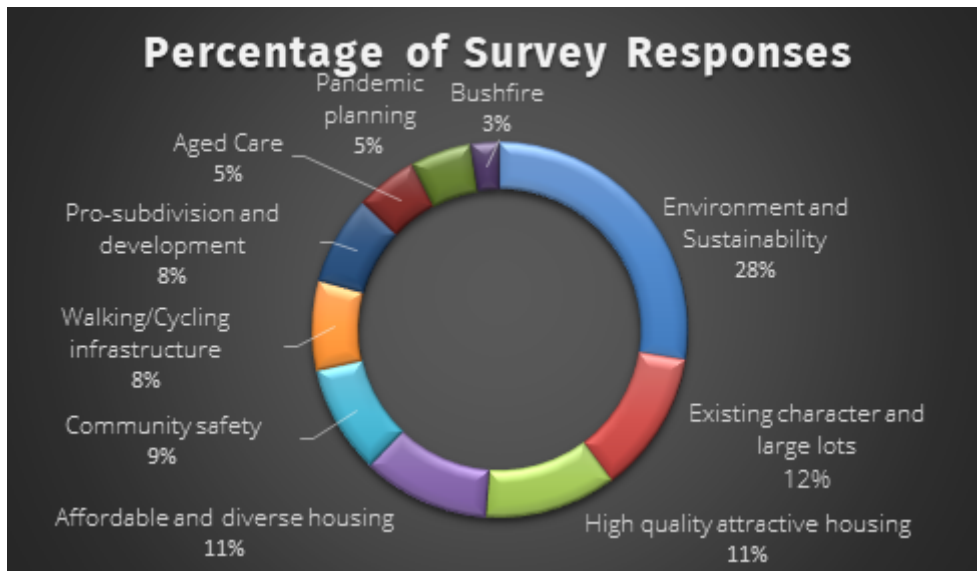
The highest rated strategy was “Retain character and urban environments” which was consistent with the key themes analysis of survey responses.

41. Analysis of the survey responses found the topics were grouped into 10 key themes as follows:



42. The key themes were based on number of mentions in survey submissions. Only one theme was recorded per mention per submission, however multiple themes could be recorded in one submission. E.g.; in a submission if safety was mentioned twice and bushfire once, it would have been recorded as one safety and one bushfire mention.

43. The below graph shows the proportion of survey responses which relate to the ten main themes:



44. Overall, 28% of survey mentions expressed the need to consider the environment and sustainable design during development, with the second largest proportion of comments, 12%, expressing a desire to retain the existing character of their area and retain larger lot sizes.

45. The importance of high quality, attractive housing and streetscapes, and affordable and diverse housing were on par with 11% of mentions, followed by community safety at 9%, and the importance of walking/cycling infrastructure at 8%.

46. Support for subdivision and development had 8% of mentions, and aged care represented 5% of comments. Concern about COVID-19 and pandemic planning featured in 5% of comments. A likely response as the Strategy was advertised in April-May which was the peak lockdown period in Western Australia. The need to plan for bushfire emergencies featured in 3% of the survey comments.

47. **Lessons Learnt**

The community consultation indicated that environment and sustainability was the number one concern for residents, and that opposition to development was often linked with the impact of the environment or poor-quality built form outcomes. Poor quality development and lack of investment in public realm improvements is also linked to anti-social

behaviour, overall feeling of safety in the community, and affected the way residents traversed the neighbourhood e.g.; avoiding walking at night due to poor lighting, or during the day due to lack of shade trees.

48. There was a preference for retaining the existing character of rural or peri-urban areas, and an aversion to small lot sizes (usually linked with impacts to the environment), though it was noted this was not an opinion shared by residents in support of subdivision in the foothills investigation area. Affordable and diverse housing featured quite highly with most responses expressing support for diversifying housing, though not where it resulted in small lots. Aged care also continued to feature as an area of concern for the community.
49. At the time, COVID-19 was a prominent concern, which directly affected which investigation areas were given priority (usually ones with most direct community benefit) and was reflected in adjustments to key LHS actions, introduction of new actions and modified timeframes. Overall, in WA COVID-19 did not significantly impact the rate of housing growth, except where it accelerated in response to the Federal and State government housing grants and increased economic activity linked to the State's resources sector.
50. The WA Housing Strategy 2020-2030 indicated that while rentals were scarce prior to COVID-19, mid-2020 indicated an abundance of vacancies and a rise in rental tenancies is expected as a result of financial stress caused by the pandemic. In early 2021 there a reported shortage of rental vacancies was reported, indicating a volatile market. The financial stress experienced by the community as a result of COVID-19 further emphasised the need to focus on affordable and diverse housing options.
51. **Investigation Areas**
In the context of the LHS, an investigation area identifies a specific site or area of the City which requires further analysis to determine the future use. The result of investigations could be a change in development, or there could be a recommendation for no change at all. Identifying an area for investigation in the LHS is not to be taken as a guarantee for urban development. It is simply highlighting the fact that further technical studies and community consultation needs to undertaken to determine the best future use of the area (refer to attachment 1 – Modification Table).
52. As part of the modifications, one new investigation area was added; that being Lot 126 (39) Lawnbrook Road West, Walliston, an urban area previously utilised for a telecommunication tower. The investigation area was included to highlight that the area will likely require a structure plan to be prepared, if developed for housing, which should consider the adjoining school and public purpose uses.

FINANCIAL CONSIDERATIONS

- 53. Costs associated with the public advertising of the LHS were met through the Development Services annual 2019/20 and 2020/21 budget.
- 54. Some actions from the LHS may have future financial implications; the details of which will be developed as part of a business case and annual budget when preparing to complete the actions.

SUSTAINABILITY

Social Implications

- 55. Adopting the LHS will assist with delivering a diversity of housing choices to suit modern lifestyles and careers.
- 56. Promoting a diversity of housing options will assist with housing affordability thus reducing financial stress on residents.

Economic Implications

- 57. The LHS provides the strategic framework to support housing for an increasing population.
- 58. The LHS encourages the development of housing to suit all ages and income levels.
- 59. Housing development will provide jobs for local trades and a resident workforce which may contribute to local employment.

Environmental Implications

- 60. Any request for rezoning to be considered by the Council is to include a comprehensive environmental analysis as part of documentation presented at any stage of the planning process (including MRS Amendment, Scheme Amendment, Structure Plan, Local Development Plan, subdivision and Development Application stage). All development proposals are considered against the City's broader strategic environmental framework such as the Local Biodiversity Strategy and Draft Urban Forest Strategy at both a broad-scale and site-specific level.
- 61. It is also important to note that any planning proposal is required to be considered against and to comply with the requirements of relevant local, state and federal environmental legislation and assessment requirements.

RISK MANAGEMENT

62.	Risk: The Local Housing Strategy is not adopted resulting in an outdated strategic framework and local planning scheme to guide future housing growth.		
	Consequence	Likelihood	Rating
	Moderate	Likely	Medium
	Action/Strategy		
	Recommend Council adopt the Local Housing Strategy and actions are implemented.		

63.	Risk: The Local Housing Strategy is adopted as per recommended modifications and residents disagree with the recommendations.		
	Consequence	Likelihood	Rating
	Moderate	Possible	Medium
	Action/Strategy		
	The City has provided a response to all submission and clarified the City's position on any requested modifications. Actions are based on technical planning merit and are consistent with the State Government strategic planning framework and policy position.		

CONCLUSION

64. The LHS will provide the strategic framework to guide future development and land use decision making for the next ten years as it relates to housing requirements. The LHS is a key document which will inform the Local Planning Strategy.
65. The LHS 2021 considers a multitude of factors including population growth, demographics, trends in the housing market and makes recommendations for where to best locate future housing stock.
66. Investigation areas specify locations which may be entertained for development purposes (following comprehensive technical studies and community engagement) to increase housing stock close to existing retail, amenities and services. These investigation areas predominantly align with those recommended by the State Government through the NE Framework (2018), although there are a few site-specific exceptions recommended by the City such as Halleendale Road and The Glades Investigation Area.

67. Having regard for the advertising process, submissions received, broader State Government strategic planning direction set through Frameworks and the need for the City to strategically plan for future housing and population growth, it is recommended that Council adopt the LHS subject to modifications.

Voting Requirements: Simple Majority

Cr O'Donnell foreshadowed an amendment to the recommendation as presented. Cr Cannon foreshadowed an alternative recommendation. The Presiding Member invited Cr O'Donnell and Cr Cannon to provide a brief overview of the amendment and the alternative recommendation they proposed.

Council sought clarification on various aspects raised within the deputation presented by Mr McKie. The Director Development Services provided clarification.

The recommendation received a mover and seconder. The mover and seconder accepted the amendments to the recommendation. The amended recommendation was debated before being put to a vote.

RECOMMENDATION

That Council:

1. ACKNOWLEDGE the submissions received during public advertising of the draft Local Housing Strategy.
2. ADOPT the Local Housing Strategy 2021 as outlined in Attachment 5 – Local Housing Strategy 2021, and implement the actions therein.
3. ACKNOWLEDGE the Local Housing Strategy will undergo graphical and illustrative changes prior to uploading to the website for public viewing.

Moved: **Cr Brooke O'Donnell**

Seconded: **Cr Cameron Blair**

RESOLVED OCM 231/2021

That Council:

1. ACKNOWLEDGE the submissions received during public advertising of the draft Local Housing Strategy.

2. ADOPT the Local Housing Strategy 2021 as outlined in Attachment 5 – Local Housing Strategy 2021, and implement the actions therein subject to the following additional phrasing being added to Section 11.3 as follows:

“Should the WAPC in their consideration of the review of the NE Framework, signal to the City and landowners that they may be open to considering the area for future subdivision, the City may consider comprehensive planning proposals prepared by landowners in accordance with relevant local, state and federal environmental and planning requirements. Due consideration will also be required to be given to the requirements of the City’s Local Planning Policy 18 - Requirements of Local Planning Scheme Amendments and Local Planning Policy 28 – Delivery of State and Local Strategies Through the Preparation of Structure Plans.”

3. ACKNOWLEDGE the Local Housing Strategy will undergo graphical and illustrative changes prior to uploading to the website for public viewing.

Moved: **Cr Brooke O'Donnell**

Seconded: **Cr Cameron Blair**

Vote: For

**Cr Janelle Sewell
Cr Brooke O'Donnell
Cr Sue Bilich
Cr Lisa Cooper
Cr Cameron Blair
Cr Kathy Ritchie
Cr Margaret Thomas**

Against

**Cr John Giardina
Cr Geoff Stallard
Cr Lesley Boyd
Cr Mary Cannon
Cr Dylan O'Connor**


CARRIED (7/5)

10.1.2. Community Health and Wellbeing Plan - Review of 2020 Actions

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	OCM93/2020
Directorate Business Unit	Development Services Environmental Health
File Reference	
Applicant	N/A
Owner	N/A
Attachments	<ol style="list-style-type: none"> 1. Community Health Wellbeing Plan 2018-2022 - Review of 2020 Actions [10.1.2.1 - 48 pages] 2. Community Health Wellbeing Plan 2018-2022 [10.1.2.2 - 24 pages]

TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
 Information	For Council to note
Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 1: Kalamunda Cares and Interacts

Objective 1.1 - To be a community that advocates, facilities and provides quality lifestyles choices.

Strategy 1.1.2 - Empower, support and engage all of the community.

Priority 1: Kalamunda Cares and Interacts

Objective 1.2 - To provide a safe and healthy environment for community to enjoy.

Strategy 1.2.2 - Advocate and promote healthy lifestyle choices by encouraging the community to become more active citizens.

Priority 1: Kalamunda Cares and Interacts

Objective 1.3 - To support the active participation of local communities.

Strategy 1.3.1 - Support local communities to connect, grow and shape the future of Kalamunda.

Strategy 1.3.2 - Encourage and promote the active participation in social and cultural events in the City of Kalamunda.

EXECUTIVE SUMMARY

1. The purpose of this report is for Council to note the Community Health and Wellbeing Plan Review of the 2020 Actions.
2. The Community Health and Wellbeing Plan 2018-2022 (Plan) is the City of Kalamunda's (City) plan for improving the health and wellbeing of its community (Attachment 2).
3. This review (Attachment 1) showcases the achievements to date and reports on the progress against each action within the Plan.

BACKGROUND

4. The Plan is the City's public health plan for improving the health and wellbeing of its residents.
5. Public Health Planning will become a legislated statutory requirement once the *Public Health Act 2016* is fully implemented.
6. Council adopted the Plan in December 2018 to support the approach of getting ahead of the legislative requirement and to proactively advocate for community health and wellbeing.
7. The Plan requires an annual review to be reported to Council every 12 months, this will become a legislative requirement once the *Public Health Act 2016* is fully implemented.
8. Health statistics show that the City's residents compare favourably with state averages, however, there is always scope for improvement.

DETAILS AND ANALYSIS

9. The Plan comprises of 61 individual actions with 50 being a continuation of existing measures and 11 being new initiatives. Out of the 11 new initiatives, 9 were delivered in 2020.

10. All ongoing actions and new initiatives for 2020 were successfully implemented.
11. Highlights for 2020 included:
- a) Establishing the Kalamunda Alliance Against Depression - Following a proven approach of connecting local health practitioners with interested community members for the purpose of improving mental health outcomes within the area.
 - b) 6 week Kalamunda active social media project - a six week series of social media posts to assist residents with staying active during the COVID-19 lockdown.
 - c) Mental health first aid training - Neami National provided a grant for City to provide Mental Health First Aid Training for staff and community volunteers.
 - d) Remove hazards grant – grant received from Injury Matters to distribute a written resource to seniors, investigate potential environmental hazards and implement modifications to some of the hazards identified.
 - e) Adoption of Community Safety and Crime Prevention Plan - This plan aims of to provide guidance to the City in its development of initiatives to enhance safety and reduce crime within the City.
 - f) Adoption of the Scott Reserve Master Plan - Identifies key projects within the Master Plan and informs the City's ongoing advocacy strategy to attract external funding.
 - g) Plants for Residents event - Annual addition to the plants for residents event where food plants are handed out to encourage gardening and healthy eating. Over 3000 plants handed out to residents this year.
 - h) Accessibility training for staff – 16 Staff were trained on online accessibility to improve awareness among City staff.
 - i) Anthology project - An intergenerational short story, poetry and digital art anthology centred around the theme 'rejuvenation', celebrating the joys through times of hardship.

APPLICABLE LAW

12. *Public Health Act 2016*

APPLICABLE POLICY

13. Nil

STAKEHOLDER ENGAGEMENT

14. All internal departments with actions within the Plan were consulted on their progress.

FINANCIAL CONSIDERATIONS

15. Implementation of the Plan is undertaken using existing resources, no extra resources have been allocated to undertake actions from the Plan.

SUSTAINABILITY

16. The review identifies that the Plan is having an impact on the health and wellbeing of the community, which is considered a positive social impact.

RISK MANAGEMENT

17.	Risk: Health and well-being indicators negatively fall or increase within the City of Kalamunda.		
	Consequence	Likelihood	Rating
	Significant	Possible	High
	Action/Strategy		
	Continue to implement the health and wellbeing plan.		

CONCLUSION

18. The Plan's implementation is on track with all the scheduled 2020 actions being delivered.

Voting Requirements: Simple Majority

RESOLVED OCM 232/2021

That Council NOTE the Community Health and Wellbeing Plan Review of 2020 Actions.

Moved: **Cr Janelle Sewell**

Seconded: **Cr Lisa Cooper**

Vote: **CARRIED UNANIMOUSLY (12/0)**

10.2. Asset Services Reports


10.2.1. Non-Potable Water Action Plan - Final Adoption

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	OCM 98/2020
Directorate	Asset Services
Business Unit	Asset Delivery
File Reference	EV-STU-001
Applicant	N/A
Owner	City of Kalamunda

Attachments	1. Community Engagement Report - Non Potable Water Action Plan [10.2.1.1 - 12 pages]
	2. NPWAP - Draft for Community Engagement [10.2.1.2 - 40 pages]
	3. Draft Non Potable Water Action Plan Track Changes [EO5E] [10.2.1.3 - 41 pages]
	4. Non- Potable Water Action Plan - Final for Adoption [10.2.1.4 - 40 pages]

TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
 Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
Information	For Council to note
Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 2: Kalamunda Clean and Green

Objective 2.2 - To achieve environmental sustainability through effective natural resource management.

Strategy 2.2.1 - Facilitate the appropriate use of water and energy supplies for the City.

Strategy 2.2.2 - Use technology to produce innovative solutions to reduce power and water usage.

EXECUTIVE SUMMARY

1. The purpose of this report is to consider adoption of the City of Kalamunda's Non-Potable Water Action Plan (Plan).
2. Between mid-February and mid-April 2021, the City of Kalamunda (City) undertook community engagement on the draft Non-Potable Water Action Plan. Significant support was given to the draft Plan from this feedback.
3. It is recommended that Council adopt the Non-Potable Water Action Plan noting that subsequent actions within this plan will be undertaken as budget funding is approved.

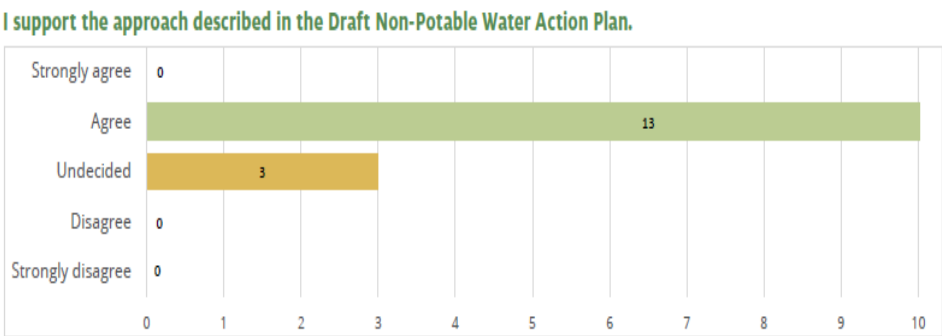
BACKGROUND

4. At the 23 June 2020 Ordinary Council Meeting, a report was presented regarding the draft Plan. It was resolved (OCM 98/2020) that Council:
 1. *NOTE the Draft Non-Potable Water Action Plan (Plan).*
 2. *REFER the Draft Non-Potable Water Action Plan to the Kalamunda Environmental Advisory Committee (KEAC) for comment.*
 3. *REFER any material recommendations to the Plan made by KEAC to Council before proceeding further.*
 4. *UNDERTAKE community consultation on the Plan, subject to no material changes recommended by KEAC to the Plan.*
5. KEAC considered the draft Plan at their meeting of 15 October 2020 and resolved to support the submission of the Plan to Council for advertising. Care is needed to avoid effect on water dependent ecosystems. Monitoring of effect is required, to ensure downstream vegetation is not affected.

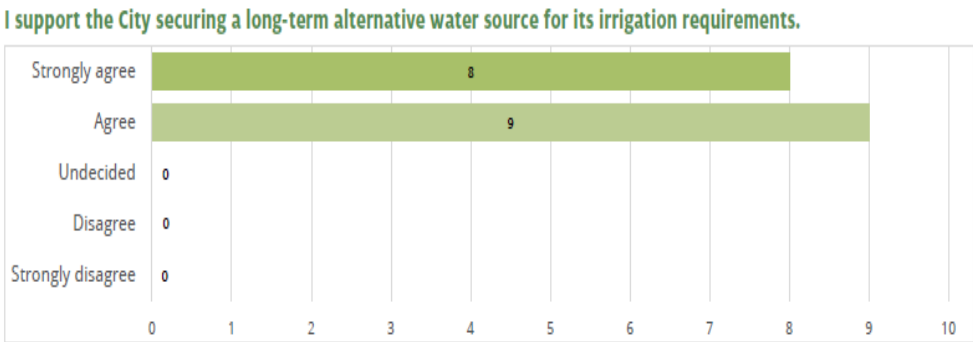
- 6. As KEAC did not recommend changes to the Plan, it was taken to Community Consultation. This was undertaken between 17 February 2021 and 13 April 2021. The Community Engagement Report is provided as Attachment 1 to this report.

DETAILS AND ANALYSIS

- 7. Disappointingly only 17 responses to the community engagement survey and one submission were made. It is noted that social media (Facebook and Instagram) received a further 51 Likes in support of the Plan.
- 8. Notwithstanding this low turnout, the sentiment was clearly in favour of the Plan:



- 9. Moreover, there was overwhelming support for the City securing a long-term alternative water source which is a key plank of the Plan:



- 10. The Kalamunda Clean and Green Local Environment Strategy 2019-2039 (LES) contains two key actions which are contained in this Plan, being a water resources strategy for public parkland and investigations into a second Managed Aquifer Recharge site. During the community engagement phase of the LES a significant level of community feedback was provided in support of the LES hence the relative smaller number of responses to the Plan is not of concern.

11. Attachment 2 to this report details the Draft Plan which was endorsed by Council for purposes of community engagement. Attachment 3 is a mark-up copy of the proposed changes to the Plan as a result of community engagement, and Attachment 4 is a clean copy of the final Plan for adoption.
12. It is considered that the draft Plan can now be adopted by Council with subsequent actions included in upcoming Corporate Business Plans and Annual budgets. Priority actions over the next four years should include:
- a) Audits (and any subsequent actions) of City irrigation systems for water loss or inefficiencies.
 - b) Investigations into a second Managed Aquifer Recharge (MAR) Site
 - c) Provision of non-potable water from the existing MAR site to Ray Owen Reserve.
 - d) Water sensitive design principles incorporated into Streetscape Design Guidelines being prepared by the City.

APPLICABLE LAW

13. *Local Government Act 1995.*

APPLICABLE POLICY

14. Nil.

STAKEHOLDER ENGAGEMENT

15. Community Engagement was conducted as set out in Attachment 1.
16. Water Corporation have provided feedback to the City in that this project is exemplar in Local Government's addressing the issue of water management.

FINANCIAL CONSIDERATIONS

17. Specific initiatives from the Plan will be included in upcoming budgets as they are considered by Council. The provision of the MAR water to Ray Owen Reserve is a \$1.4m project which is funded from an approved State Government Grant.

SUSTAINABILITY

18. This Plan helps address some key sustainability issues facing the City – the impact of climate change upon water supply availability for irrigation with the competing need to ensure our community have access to suitable playing fields.

RISK MANAGEMENT

- 19.
- | | | |
|--|-------------------|---------------|
| Risk: That regulatory changes reduce bore water availability beyond the forecasts in this plan with inadequate alternate measures developed leading to loss of community amenity. | | |
| Consequence | Likelihood | Rating |
| Major | Unlikely | Medium |
| Action/Strategy | | |
| This Plan has been developed in consultation with the Regulator and the proposed second MAR should have sufficient capacity to meet shortfalls in allowable bore water license for the City. | | |
- 20.
- | | | |
|---|-------------------|---------------|
| Risk: That the City is unable to fund actions detailed in the Plan leading to loss of community amenity. | | |
| Consequence | Likelihood | Rating |
| Major | Unlikely | Medium |
| Action/Strategy | | |
| The City has a strong advocacy program to identify and seek support for key projects. | | |

CONCLUSION

21. The City has developed a robust plan to address the challenge of the need to provide community amenity for playing fields in context of an environment where traditional water sources (bore water) are either restricted in availability or technically not available at the sites.
22. The Community feedback has shown strong support for this plan.

Voting Requirements: Simple Majority

RESOLVED OCM 233/2021

That Council ADOPT the Non-Potable Water Action Plan as provided in Attachment 4 to this report.

Moved: **Cr Kathy Ritchie**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY (12/0)**


10.2.2. Walliston Transfer Station - Community Re-use Shop

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (c) - "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting."*

Previous Items	OCM 277/2020
Directorate	Asset Services
Business Unit	Asset Waste & Operations
File Reference	EG-RLW-002; LW-03/155
Applicant	N/A
Owner	N/A
Attachments	Nil

TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
 Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
Information	For Council to note
Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

RESOLVED OCM 241/2021

That Council AUTHORISE the Chief Executive Officer to conclude all necessary negotiations, works and agreements for the creation of a community re-use shop to be developed at Walliston Transfer Station to be operated as a joint venture between Kalamunda Men's Shed and Workpower Social Enterprise.

Moved: **Cr Janelle Sewell**

Seconded: **Cr Sue Bilich**

Vote: **CARRIED UNANIMOUSLY (12/0)**

10.2.3. Ledger Road Drainage Investigations


Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Cr Cameron Blair declared a Direct Financial Interest on Item 10.2.3 Ledger Road Drainage Investigations. Cr Blair is related to the Owners. Cr Blair left the meeting at 8:04pm and returned at 8:06pm. Cr Blair did not vote on this item.

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (e) - "matter that if disclosed, would reveal - (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government"*

Previous Items	OCM 2015/2019
Directorate	Asset Services
Business Unit	Asset Planning
File Reference	LD-01/061, LD-01/GEN
Applicant	N/A
Owner	Mr & Mrs Blair
Attachments	Nil

TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
 Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
Information	For Council to note
Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

RESOLVED OCM 242/2021

That Council:

1. ENDORSE the preferred course of action for managing drainage associated with Ledger Road and 61 and 63 Ledger Road, consisting of: survey and water course improvements to the easement in 61 and 63

Ledger Road, Ledger Road drainage improvements, and Ledger Road Reserve Oval drainage improvements.

2. RESOLVE to take no further action regarding the location of the easement within 61 to 63 Ledger Road unless initiated by the property owners through an easement amendment application or development activity.

Moved: **Cr John Giardina**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (11/0)**

10.3. Corporate Services Reports

No reports presented.

10.4. Office of the CEO Reports

No reports presented.

10.5. Chief Executive Officer Reports


10.5.1. Draft Monthly Financial Statements to June 2021

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Financial Services
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A

Attachments	1. Statement of Financial Activity for the period ended 30 June 2021 [10.5.1.1 - 2 pages]
	2. Statement of Net Current Funding position as at 30 June 2021 [10.5.1.2 - 1 page]

TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
Information	For Council to note
 Legislative	Includes adopting Local Laws, Town Planning Schemes, and Policies. When the Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licenses, other permits or licenses issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

Strategy 4.1.2 - Build an effective and efficient service-based organisation.

EXECUTIVE SUMMARY

1. The purpose of this report is to provide Council with the Statutory Draft Financial Statements for the year ended 30 June 2021.
2. The Statutory Financial Statements report on the activity of the City of Kalamunda (City) with the comparison of the year's performance against the mid-term budget review adopted by the Council on 23 March 2021 for the 2020/2021 financial year.
3. It is recommended Council receives the draft Monthly Statutory Financial Statements for the year ended 30 June 2021, which comprise:
 - a) Statement of Financial Activity (Nature or Type);
 - b) Statement of Financial Activity (Statutory Reporting Program);
 - c) Net Current Funding Position, note to the financial report

BACKGROUND

4. The Statement of Financial Activity (Attachment 1), incorporating various sub-statements, has been prepared in accordance with the requirements of the *Local Government Act 1995 (Act)* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.
5. The opening funding position in the Statement of Financial Activity reflects the audited surplus carried forward from 2019/2020.

DETAILS AND ANALYSIS

6. The Act requires the Council to adopt a percentage or value to be used in reporting variances against Budget. Council has adopted the reportable variances of 10% or \$50,000 whichever is greater.
7. The draft report provided is unaudited and subject to change for the below year end entries:
 - a) Capital projects are at a point of finalisation which can impact on asset categories and depreciation;

- b) Provisions for staff leave entitlements have not been finalised;
- c) Prepayments and accruals are still pending reconciliations of receivable / supplier accounts;
- d) June 2021 Overhead allocations have not been finalised;
- e) Audited results of Eastern Metropolitan Regional Council (EMRC) of which the City owns a substantial percentage of equity have not been finalised;
- f) Adjustments related to the new Australian Accounting Standards.
- g) Potential audit adjustments resulting from the final audit by the Office of the Auditor General.

FINANCIAL COMMENTARY

Draft Statement of Financial Activity by Nature and Type for the period ended 30 June 2021.

8. This Statement reveals a net result surplus of \$6,821,619 compared to the budget for the same period of \$49,401.

Operating Revenue

9. Total Revenue excluding rates is over budget by \$3,002,463. This is made up as follows:
- a) Operating Grants, Subsidies and Contributions are over budget by \$1,889,509. The variance is mainly attributed to:
 - i. Contributions received from CELL 9 trust fund of \$1,911,622 for the reimbursements of expenditure incurred on behalf of the trust.
 - b) Fees and Charges are over budget by \$981,032. The variance is primarily due to:
 - i. Actual income received from development application fees is higher than the projected income by \$222,893.
 - ii. Building application approval fees are higher than the budgeted income by \$163,020.
 - c) Interest Income is over budget by \$95,908. This is primarily due to the City securing better interest rates during the year.
 - d) Other Revenue is over budget by \$1,432. This is an aggregate result of minor variances in individual income categories.

Operating Expenditure

10. Total expenditure is under budget by \$4,425,742. The significant variances within the individual categories are as follows:

- a) Employment Costs are under budget by \$651,490, which is primarily due to vacant positions and the aggregate result of minor variances in several business units.
- b) Materials and Contracts are under budget by \$2,693,655. The variance is primarily due to;
 - i. Consultancy and contractor costs for various non-recurrent projects planned under the development and traffic engineering section, are under budget by \$1,277,333.
- c) Utilities are under budget by \$87,270, however, we are still awaiting the final bills for June 2021.
- d) Depreciation, although a non-cash cost, is tracking under budget, reporting a variance of \$450,842.
- e) Interest and Insurance expenses are tracking below the reportable variance threshold.
- f) Other expenditure is under budget by \$602,947. The variance is primarily due to the planned land acquisitions for Forrestfield Industrial Area Scheme stage 1.

Investing Activities

Non-operating Grants and Contributions

- 11. The non-operating grants and contributions are under budget by \$1,715,965. The variance is mainly due to the timing of receiving grant funding related to various capital projects.

Capital Expenditure

- 12. The total Capital Expenditure on Property, Plant, and Equipment, and Infrastructure Assets (excluding Capital Work in Progress) is under budget by \$12,813,640. The management have reviewed the current year's works programme and identified the projects that the City will continue works in 2021/2022 as part of the carry forward process.
- 13. Capital works-in-progress expenditure of \$1,959,619 represents the costs expended on Forrestfield Industrial Area Scheme Stage 1 and CELL 9 Wattle Grove development. The relevant expenditure is funded by the Forrestfield Industrial Area Scheme Stage 1 reserve account and the CELL 9 trust account. These assets once constructed will be passed over to the City for management.

Financing Activities

14. The amounts attributable to financing activities show a variance of \$15,664,528 which is mainly due to the developer contributions and reserve transfers. The variance in reserve movements is primarily due to the adjustments made to Unexpended capital works and specific purpose grants reserve reserve.

Rates Revenues

15. Rates generation is under budget with a variance of \$101,740.

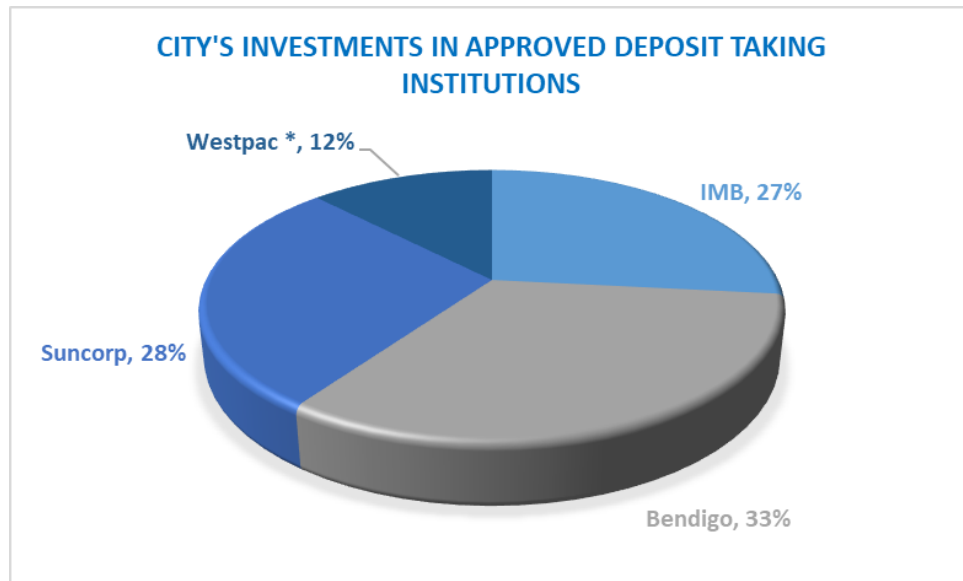
Statement of Financial Activity by Program for the period ended 30 June 2021

16. Generally, the net result of each Program is within the accepted budget except for 'Recreation & Culture, and 'Other property services. Major variances have been reported by Nature and Type under points 8 to 15 above.

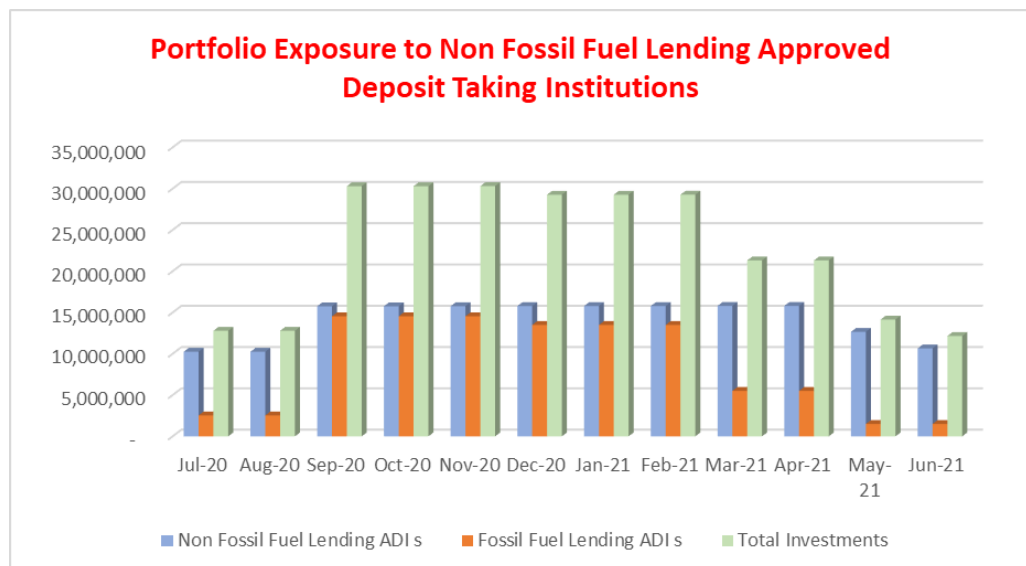
Statement of Net Current Funding Position as of 30 June 2021

17. The commentary on the net current funding position is based on a comparison of June 2021 to the June 2020 actuals.
18. Net Current Assets (Current Assets less Current Liabilities) total \$25.8 million. The restricted cash position is \$23.3 million which is higher than the previous year's balance of \$14.5 million. The variance is mainly due to the increased reserve balances in Unexpended capital works and specific purpose grants reserve and waste management reserve.
19. The following graph indicates the financial institutions where the City has investments as of 30 June 2021;

20.



*Financial Institutions with Investments in the Fossil Fuel Industry



21. Trade and other receivables outstanding comprise rates and sundry debtors totalling \$3.2 million.
22. Sundry debtors have increased from \$507,863 to \$770,991, of which \$389,730 consists of current debt due within 30 days. Details are contained in the Debtors and Creditors Report to Council.
23. Receivables Other represents \$1.9 million including:
- a) Emergency Service Levy receivables \$0.5 million;
 - b) Receivables sanitation \$0.6 million
 - c) GST receivables \$0.6 million

24. Provisions for annual and long service leave have increased by \$0.1 million to \$4.3 million when compared to the previous year. The 2020/2021 end of the year leave provision adjustments are pending at the time of presenting this report.

APPLICABLE LAW

25. *The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.*

APPLICABLE POLICY

26. Nil.

STAKEHOLDER ENGAGEMENT

Internal Referrals

27. The City's executive and management monitor and review the underlying business unit reports which form the consolidated results presented in this report.

External Referrals

28. As noted in point 25 above, the City is required to present to the Council a monthly statement of financial activity with explanations for major variances.

FINANCIAL CONSIDERATIONS

29. The City's financial position continues to be closely monitored to ensure it is operating sustainably and to allow for future capacity.

SUSTAINABILITY

Social Implications

30. Nil.

Economic Implications

31. Nil.

Environmental Implications

32. Nil.

RISK MANAGEMENT

33.	Risk: Over-spending the budget.		
	Consequence	Likelihood	Rating
	Possible	Moderate	Medium
	Action/Strategy		
	Monthly management reports are reviewed by the City and Council. Procurement compliance is centrally controlled via the Finance Department.		
34.	Risk: Non-compliance with Financial Regulations		
	Likelihood	Consequence	Rating
	Unlikely	Moderate	Low
	Action / Strategy		
	The financial report is scrutinised by the City to ensure that all statutory requirements are met. Internal Audit reviews to ensure compliance with Financial Regulations. External Audit confirms compliance.		

CONCLUSION

35. The City's Financial Statements as at 30 June 2021 demonstrate the City has managed its budget and financial resources effectively.

Voting Requirements: Simple Majority

RESOLVED OCM 234/2021

That Council

1. RECEIVE the Draft Monthly Statutory Financial Statements for the year ended 30 June 2021 which comprises:
 - a) Statement of Financial Activity (Nature or Type)
 - b) Statement of Financial Activity (Statutory Reporting Program)
 - c) Net Current Funding Position, note to the financial report.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Dylan O'Connor**


Vote: **CARRIED UNANIMOUSLY (12/0)**

10.5.2. Debtors and Creditors Report for the period ended June 2021

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Financial Services
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachments	<ol style="list-style-type: none"> 1. Creditor Payments for the period ended 30 June 2021 [TDDY] [10.5.2.1 - 35 pages] 2. Summary of Debtors for the month of June 2021 [10.5.2.2 - 2 pages]

TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
Information	For Council to note
 Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

EXECUTIVE SUMMARY

1. The purpose of this report is to provide Council with the list of payments made from Municipal and Trust Fund Accounts in June 2021, in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996* (Regulation 13).

2. The Debtors and Creditors report provides Council with payments made from Municipal and Trust accounts together with outstanding debtors for the month of June 2021.
At the time of producing this report the Creditors module in the Financial Information Management System is kept open to allow for the processing of invoices received in July relating to the financial year ended 30 June 2021. These transactions will be included in the Creditors payment listing for July 2021.
3. It is recommended that Council:
 - a) Receive the list of payments made from the Municipal and Trust Fund Accounts in June 2021 in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996* (Regulation 13); and
 - b) Receive the outstanding debtors report for the month of June 2021.

BACKGROUND

4. Trade Debtors and Creditors are subject to strict monitoring and control procedures.
5. In accordance with *the Local Government (Financial Management) Regulations 1996* (Regulation 13) reporting on payments made from Municipal Fund and Trust Fund must occur monthly.

DETAILS AND ANALYSIS

Debtors

6. Sundry debtors as of 30 June 2021 were \$730,570. This includes \$389,730 of current debts and \$999 unallocated credits (excess or overpayments).
7. Invoices over 30 days total \$12,515 debts of significance:
 - a) Forrestfield United Soccer Club, \$3,365, Utilities;
 - b) Zig Zag Gymnastics, \$3,198, Lease Fees;
 - c) Rise Network, \$2,242, Unspent Covid Grant;
 - d) Dome Coffees Australia, \$1,558, Lease Fees; and
 - e) Dept of Education, \$1,347, KPAC maintenance.
8. Invoices over 60 days total \$96,519, debts of significance:
 - a) Dept of Education, \$88,938, Kostera Oval Expenses;
 - b) Municipal Workcare, \$3,890, Workers Compensation claims; and
 - c) Zig Zag Gymnastics, \$3,198, Lease Fees.

9. Invoices over 90 days total \$232,804, debts of significance:
- a) El Dujmovic Pty Ltd, \$209,700, Development Contribution;
 - b) Municipal Workcare, \$15,193, Workers Compensation claims; and
 - c) Private Citizen, \$4,950, Fire Break – reimbursement.

Creditors

10. Payments totalling \$6,046,316 were made during the month of June 2021. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14-day terms.
11. Significant Municipal payments (GST inclusive – where applicable) made in the month were:

Supplier	Purpose	\$
Cleanaway	Waste recycling and bulk bin disposal service fees	626,315.87
Department of Fire and Emergency Services (DFES)	Emergency services levy 2020/2021 – 4 th quarter payment	556,765.98
Satterly Forrestfield Pty Ltd	Private works bond refund WAPC 157975	430,169.28
Australian Tax Office	PAYG payments	360,560.72
Eastern Metropolitan Regional Council (EMRC)	Domestic waste charges – disposal fees	346,634.93
TRACC Civil Pty Ltd	Hale Road Widening project – progress payment *	345,960.11
Beaver Tree Services	General tree services, under powerlines pruning for various locations	225,468.93
AWARE Super Pty Ltd	Superannuation contributions	199,707.83
BOS Civil Pty Ltd	Progress claim – Maida Vale Road and Priory Road Works	181,244.68
Mckay Earthmoving Pty Ltd	Plant, equipment, and operator hire for Walliston Transfer Station, open drains and road widening at various locations	154,679.81
Synergy	Power charges – various locations	132,334.46
Fulton Hogan Industries Pty Ltd	Road Materials for various locations	115,317.99
Dowsing Group Pty Ltd	Supply and lay concrete pathways, maintenance – various locations	107,747.88

West Tip Waste Control Pty Ltd	Removal and processing of various waste – tip fees	87,909.89
Protek 247 Building	Maintenance gutter cleaning and repairs at various locations, repainting of roof at Woodlupine Community Centre	74,854.79
Serenitas Communities Holdings Pty Ltd – Hillview	Rates refund – pensioner claim from the Office of the State Revenue	66,486.99
John Hughes Group	Supply and deliver new Ford Ranger Ute under plant replacement programme	63,390.25
Contraflow	Traffic management for various locations	60,169.18
Martins Environmental Services	Herbicide spraying for control of weeds in conservation reserves	59,653.00
Building Commission – Department of Mines, Industry Regulation and Safety	Building services levy – May 2021	56,408.10
Lypa Pty Ltd	Supply and installation of 50M double flying fox for the Lincoln Reserve Park upgrade	55,642.95
Entire Fire Management	Fire break maintenance – various locations	54,780.00
Nintex Pty Ltd	Promapp annual subscription – 2021/2022	52,852.80
A Proud Landmark Pty Ltd	Supply and installation of flying fox for the Lincoln Reserve Park upgrade, install extra fill for take off ramp, lower Lesmurdie fall carpark boxout and various works	51,191.80

These payments total \$4,466,248.22 and represent 73.9% of all payments for the month.

* - The amounts paid relate to CELL 9 infrastructure works reimbursed from the CELL 9 trust account (excluding GST component) during June 2021.

Payroll

- Salaries are paid in fortnightly cycles. A total of \$1,168,773.76. was paid in net salaries for the month of June 2021.

13. Details are provided in (Attachment 1) after the creditor's payment listing.

Trust Account Payments

14. The Trust Accounts maintained by the City of Kalamunda (City) relate to the following types:
- a) CELL 9 Trust;
 - b) Public Open Space funds;
 - c) NBN Tower Pickering Brook Trust
15. The following payments (GST exclusive) were made from the Trust Accounts in the month of June 2021.

CELL 9		Amount (\$)
Date	Description	
24/6/2021	TRACC Civil Pty Ltd - Hale Road Wattle Grove Road Widening Project	314,509.19
24/6/2021	Depiazzi & Sons – Supply and deliver mulch to Puddy Lane, Wattle Grove	6,348.00
24/6/2021	Landscape Design & Construction – Provide project support to Parks and Environmental Services team	5,050.06
24/6/2021	City of Kalamunda – Reimbursement of Project management costs and other expenses	9,500.27
Public Open Space Funds		Amount (\$)
22/6/2021	City of Kalamunda – reimbursement of costs incurred for capital projects funded by POS for the period ended 31 May 2021	789,442.63

APPLICABLE LAW

16. Regulation 12(1) of the *Local Government (Financial Management) Regulations 1996*.
17. Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

APPLICABLE POLICY

18. Debt Collection Policy S-FIN02.
19. Register of Delegations from Council to CEO.

STAKEHOLDER ENGAGEMENT

Internal Referrals

20. Various business units are engaged to resolve outstanding debtors and creditors as required.

External Referrals

21. Debt collection matters are referred to the City's appointed debt collection agency when required.

FINANCIAL CONSIDERATIONS

22. The City will continue to closely manage debtors and creditors to ensure optimal cash flow management.

SUSTAINABILITY

23. Nil.

RISK MANAGEMENT

Debtors

- 24.
- | | | |
|---|-------------------|---------------|
| Risk: The City is exposed to the potential risk of the debtor failing to make payments resulting in the disruption of cash flow. | | |
| Consequence | Likelihood | Rating |
| Possible | Insignificant | Low |
| Action/Strategy | | |
| Ensure debt collections are rigorously managed. | | |

Creditors

- 25.
- | | | |
|---|-------------------|---------------|
| Risk: Adverse credit ratings due to the City defaulting on the creditor. | | |
| Consequence | Likelihood | Rating |
| Possible | Insignificant | Low |
| Action/Strategy | | |
| Ensure all disputes are resolved in a timely manner. | | |

CONCLUSION

26. Creditor payments are within the normal payment range.

Voting Requirements: Simple Majority

RESOLVED OCM 235/2021

That Council:

1. RECEIVE the list of payments made from the Municipal Accounts in June 2021 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996* (Regulation 13).
2. RECEIVE the outstanding debtors report (Attachment 2) for the month of June 2021.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Kathy Ritchie**

Vote: **CARRIED UNANIMOUSLY (12/0)**


10.5.3. Rates Debtors Report for the Period Ended June 2021

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Financial Services
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A

Attachments	1. Rates Report June 2021 [10.5.3.1 - 1 page]
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TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
 Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
Information	For Council to note
Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

Strategy 4.1.2 - Build an effective and efficient service-based organisation.

EXECUTIVE SUMMARY

1. The purpose of this report is to provide Council with information on the rates collection percentage and the status of recovery actions.

2. The City of Kalamunda (City) levied rates for 2020/2021 on 1 July 2020 totalling of \$37,570,982. As at 30 June 2021 \$37,690,693 has been collected for current and outstanding rates for the 30 June 2021 period.
3. It is recommended that Council receive the Rates Debtors Report for the month of June 2021 (Attachment 1).

BACKGROUND

4. Rate Notices were issued on 13 July 2020 with the following payment options available:

Options	Payment Dates			
Full payment	17 August 2020			
Two instalments	17 August 2020	22 December 2020		
Four instalments	17 August 2020	19 October 2020	22 December 2020	23 February 2021

DETAILS AND ANALYSIS

5. Rates Levied and Collectable for the 2020/2021 Financial Year currently total \$40,724,601.
6. As at 30 June 2021 a total of \$37,690,693 has been collected since Rates Notices were released, representing a collection rate of 94.56%.
7. Herewith the selected payment option taken up by ratepayers:

Option	Description	Number
Option 1 on Rate Notice	Payment in full by due date	15,754
Option 2 on Rate Notice	Two instalments	1,572
Option 3 on Rate Notice	Four instalments	6,598
A Smarter Way to Pay	Pay by Direct Debit over a mutually agreed period of time.	1,142
Direct Debit	Payment to be received by April 2021	208
Total	Ratepayers on payment options	25,274

This is comparable with last year; however, more ratepayers have elected to pay over longer periods of time.

Noting the table excludes ratepayers that are outstanding to date and have made no attempt to pay their rates.

8. Interim rating has been completed for 2020/2021. A total of \$525,140 has been raised thus far.
9. Call recording software has been utilised in the Rates Department since 2015, primarily for customer service purposes, as it allows calls to be reviewed for training and process improvements. For the period 01 June 2021 to 30 June 2021 there was a total of 169 incoming calls and 91 outgoing calls, equating to 15.12 hours call time.

APPLICABLE LAW

10. The City collects its rates debts in accordance with the *Local Government Act 1995* Division 6 – Rates and Service Charges under the requirements of subdivision 5 – Recovery of unpaid rates and service charges.

APPLICABLE POLICY

11. The City's rates collection procedures are in accordance with the Debt Collection Policy S-FIN02.
12. The Financial Hardship Policy adopted by Council on 7 April 2020 enables the provision of Financial Assistance to those seriously impacted by Covid-19.

STAKEHOLDER ENGAGEMENT

Internal Referrals

13. The City's Governance Unit has been briefed on the debt collection process.

External Referrals

14. The higher-level debt collection actions have been undertaken by Kott Gunning.

FINANCIAL CONSIDERATIONS

15. The early raising of rates in July allows the City's operations to commence without delays improving cashflow, in addition to earning additional interest income.

SUSTAINABILITY

Social Implications

16. Debt collection can have implications upon those ratepayers facing hardship and the City must ensure equity in its debt collection policy and processes.
17. The City has introduced “a smarter way to pay” to help ease the financial hardship to its customers. This has proved very effective with a growing number of ratepayers taking advantage of this option. A “Smarter Way to Pay” allows ratepayers to pay smaller amounts on a continuous basis either weekly or fortnightly, helping to reduce their financial burden.

Economic Implications

18. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the City.

Environmental Implications

19. The increase in take up of eRates and BPay View, as a system of Rate Notice delivery, will contribute to lower carbon emissions due to a reduction in printing and postage.

RISK MANAGEMENT

20.

Risk: Failure to collect outstanding rates and charges leading to cashflow issues within the current year.		
Likelihood	Consequence	Rating
Likely	Moderate	Medium
Action/Strategy		
Ensure debt collections are rigorously maintained.		

CONCLUSION

21. With a current collection rate for the financial year of 94.56 % (compared to 94.51 % last year). The City continues to effectively implement its rate collection strategy.

Voting Requirements: Simple Majority

RESOLVED OCM 236/2021

That Council RECEIVE the Rates Debtors Report for the Period ended 30 June 2021 (Attachment 1).

Moved: **Cr Lesley Boyd**

Seconded: **Cr Lisa Cooper**


Vote: **CARRIED UNANIMOUSLY (12/0)**

10.5.4. City of Kalamunda Standing Orders Local Law 2015

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate Business Unit	Office of the CEO Governance and Legal
File Reference	
Applicant Owner	
Attachments	Nil

TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
Executive	When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets)
Information	For Council to note
 Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

EXECUTIVE SUMMARY

1. The purpose of this report is for Council to consider the permanent suspension of a clause with in the City of Kalamunda Standing Orders Local Law 2015 pending a formal review of the local law.

2. It is proposed to suspend that part of clause 6.7 (1) requiring people who ask a public question at Council Meetings to provide their address.
3. It is recommended that Council permanently suspend the operation of clause 6.7 (1) of the City of Kalamunda Standing Orders Local Law.

BACKGROUND

4. Whilst the *Local Government Act 1995* (Act) and *Local Government (Administration) Regulations 1996* provide that a time is set aside at stipulated Council and Committee meetings, the process/procedure to be followed is for the individual local government and Council to decide.
5. The City of Kalamunda (City) has included the process and procedure in its Standing Orders Local Law 2015 ("Law")
6. Clause 6.7 (1) of the Law provides:
"A member of the public who raises a question during question time, is to state his or her name and address"

DETAILS AND ANALYSIS

7. There has been concern for some time with respect to privacy and safety issues with respect to the requirement for members of the public who address Council through either the Public Question Time or Deputation process being required to verbally announce both their name and address.
8. This issue is now compounded due to the live streaming of Council, Committee meetings and Public Agenda Briefing Forums in which the number of people who can listen in to these declarations has increased
9. Whilst there has been informal discussion about and, agreement to dispense with the requirement for addresses, Clause 6.7 (1) of the City of Kalamunda Standing Orders 2015 states that a person asking a question is to provide their name and address. There is not a similar requirement for Deputations, nevertheless it has become practice of the Council the name and address to be verbally announced for those doing Deputations.
10. It is noted that the Law in its application only relates to Public Question Time for Ordinary and Special Council Meetings whereas it is silent regarding Deputations as well as the conduct of Public Agenda Briefing Forums.

11. Pending a formal review and amendment to the Standing Orders, it is possible for the Council to resolve pursuant to clause 17 (1) of the Law to suspend the operation of part of the Standing Orders.
12. The Act requires local governments to review their local laws at least every eight (8) years. As there are a number of other amendments that are deemed necessary it is proposed to undertake a review of the local law over the next 3-4 months.
13. If adopted, it is proposed that for all Ordinary and Special Council Meetings and for Public Question Time, that members of the public wishing to ask questions or present deputations be asked by the Presiding Member to simply verbally state their name. If the member of the public wishes to be contacted as a follow up to their issue, they will be required to provide their contact details separately to the City administration staff.
14. It is intended that as part of the review of the Law further discussion with Council will occur regarding the conduct of these matters going forward.

APPLICABLE LAW

15. *Local Government Act 1995*
Local Government (Administration) Regulations 1996
City of Kalamunda Standing Orders Local Law 2015

APPLICABLE POLICY

16. N/A

STAKEHOLDER ENGAGEMENT

17. Public consultation is not considered necessary for this matter.

FINANCIAL CONSIDERATIONS

18. No financial impact from this report.

SUSTAINABILITY

19. N/A

RISK MANAGEMENT

20.	Risk: Council does not agree to the proposed suspension of part of the City of Kalamunda Standing Orders Local Law leading to potential privacy issues for members of the community		
	Consequence	Likelihood	Rating
	Moderate	Possible	Medium
	Action/Strategy		
	Ensure the Council is aware of the privacy and safety issues with respect to this matter.		

CONCLUSION

21. It is considered the recommendation to suspend part of the Standing Orders Local Law pending an amendment will address the privacy and safety concerns with respect to the requirement to verbally announce private addresses when asking a public question or making a deputation to Council.

Voting Requirements: Absolute Majority

RECOMMENDATION

That Council:

1. Pursuant to clause 17 (1) and (3) of the City of Kalamunda Local Law 2015, SUSPEND until otherwise decided, that part of clause 6.7 (1) requiring a private address to be verbally announced.
2. DISPENSE with the requirement for a private address to be verbally announced by a person or persons making a Deputation or Public Statement at any Council meeting or Public Agenda Briefing Forum.

Cr Bilich proposed an amendment to the recommendation of an additional point. Cr Bilich provided the rationale for the inclusion of an additional point. This received a mover and a seconder before being put to a vote.

RESOLVED OCM 237/2021

That Council:

1. Pursuant to clause 17 (1) and (3) of the City of Kalamunda Local Law 2015, SUSPEND until otherwise decided, that part of clause 6.7 (1) requiring a private address to be verbally announced.
2. DISPENSE with the requirement for a private address to be verbally announced by a person or persons making a Deputation or Public Statement at any Council meeting or Public Agenda Briefing Forum.
3. REQUEST the Chief Executive Officer ensure a full written record of name and address details is maintained for future reference or follow up.

Moved: **Cr Sue Bilich**

Seconded: **Cr John Giardina**


Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (12/0)**

10.5.5. State and Australian Government Black Spot Program Submissions 2022-2023

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	OCM 147/2020
Directorate	Asset Services
Business Unit	Asset Planning
File Reference	4.00010194
Applicant	N/A
Owner	N/A
Attachments	<ol style="list-style-type: none"> 1. Attachment 1 Canning Mills Rd Collision diagram [10.5.5.1 - 1 page] 2. Attachment 2 Heath Rd Collision diagram [10.5.5.2 - 1 page] 3. Attachment 3 Welshpool RE Collision diagram [10.5.5.3 - 1 page] 4. Attachment 4 Welshpool RE Crystal Brook - Lions Lookout concept [10.5.5.4 - 3 pages]

TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
 Executive	When Council is undertaking its substantive role of direction setting and oversight (e.g. accepting tenders, adopting plans and budgets)
Information	For Council to note
Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

STRATEGIC PLANNING ALIGNMENT

Kalamunda Advancing Strategic Community Plan to 2031

Priority 1: Kalamunda Cares and Interacts

Objective 1.2 - To provide a safe and healthy environment for community to enjoy.

Strategy - 1.2.1 Facilitate a safe community environment.

Priority 3: Kalamunda Develops

Objective 3.2 - To connect community to key centres of activity, employment and quality amenities.

Strategy 3.2.3 - Provide and advocate for improved transport solutions and better connectivity through integrated transport planning.

EXECUTIVE SUMMARY

1. The purpose of this report is to seek Council endorsement of submissions for funding from the 2022/2023 State Black Spot Program.
2. Three projects are proposed, addressing locations with a total of 37 crashes between 2016 and 2020. The total value of the projects is \$2,158,000 seeking \$1,438,666 of grant funding and the necessity of \$719,334 of municipal funding.
3. The locations and brief scopes of the projects are:
 - a) Canning Mills Road, from 700m west of Canning Road to near the City boundary at 1,760m – widen the road shoulders and install roadside barriers in selected locations;
 - b) Heath Road, Kalamunda – install speed humps near the intersections of Boonooloo Road and Canning Road, install pedestrian refuge islands near Brooks Street, and modify paths and kerbs to suit; and
 - c) Welshpool Road East, in four major parts from near the Lion's Lookout entry to the bottom of the hill to the west, which include - concrete crash barriers, guard rails, extending a turning pocket, and relocating the Lion's lookout entrance.
4. It is recommended Council endorse the submission of the projects to Main Roads WA for grant funding consideration.

BACKGROUND

5. Submissions for the 2022/2023 State and Australian Government Black Spot Programs issued by Main Roads WA (MRWA) closed on 9 July 2021. The City of Kalamunda submitted the list of proposed projects by the closing date, advising Councillors of this with a formal Council report to follow.
6. The State Government Black Spot projects may be funded two-thirds by the Program and one-third by the applicant. The criteria for the program are as follows:
 - a) for intersections, mid-block or short road sections less than three kilometres, the crash criterion is five crashes over the five years;
 - b) for road lengths greater than three kilometres, the crash criterion is the average of two crashes per kilometre over the five years;
 - c) the value of work must be between \$2,000 and \$3,000,000; and
 - d) the Benefit Cost Ratio (BCR) must be greater than 1.0.
7. The Australian Government Black Spot Program may fully fund projects that meet the following criteria:
 - a) for intersections, mid-block or short road sections less than three kilometres, the crash criterion is three casualty crashes over the five years;
 - b) for road lengths greater than three kilometres, the crash criterion is average of one casualty crash per kilometre over the five years;
 - c) the value of works must be between \$2,000 and \$2,000,000; and
 - d) the Benefit Cost Ratio (BCR) must be greater than 2.0.
8. Once submitted, the Metropolitan Regional Road Group (MRRG) of Council officers will assess the nominations in conjunction with MRWA and will advise the results by December 2021. The Minister for Transport is expected to announce the approved projects by May 2022 to allow sufficient time for the City to finalise the 2022/2023 budget.

DETAILS AND ANALYSIS

9. The key component of the submissions requires analysis of the recent five-year crash history via the systems maintained by MRWA. The crash history for the years 2016 to 2020 was released in May 2021 and investigation work then began by the City to scope and shortlist submissions.

10. Three projects have been identified that are in a suitable level of development to proceed to submissions. These have been submitted by the 9 July 2021 deadline. Should Council not be supportive of any one or all projects, the projects can be withdrawn from the funding program.
11. Four other projects were initially investigated however the supporting information was not sufficiently advanced to proceed to submissions. The City will be undertaking further investigations and assessments to determine if these other projects can be considered for future submissions. These other projects are at:
 - a) the intersection of Kalamunda Road and Midland Road;
 - b) the intersection of Welshpool Road East and Lewis Road;
 - c) Hale Road at the intersection of Reynolds Road and Morrison Road; and
 - d) Hale Road at the intersection of Hartfield Road and Peachtree Way.
12. Projects submitted for each funding program are ranked and allocated according to available program funds and the benefit cost ratios (BCR) provided for all projects submitted to the program. Thus, the City projects are ranked against all projects submitted by metropolitan local governments. Because of this, projects with lower BCR scores may not be allocated funding.
13. Projects must be submitted using the MRWA Crash Analysis Reporting System (CARS). This system allocates costs to different crash severities, determines the effectiveness of different treatments and calculates the Benefit Cost Ratio (BCR) and Net Present Value (NPV) of each proposal. An NPV that is positive represents the scale of net crash cost savings over the effective life of the treatments. The City is responsible for identifying the types of treatments that will have the most effect on the types of crashes and entering the cost of those treatments into the analysis.
14. Due to the short timeframe between the announcement of the funding programs and the submission deadlines, the City has not been able to prepare the submissions in enough time for the Council to review them prior to the submission deadline. The projects are summarised in the following paragraphs.
15. **Canning Mills Road from Straight Line Kilometre (SLK) 0.70 to 1.76**

Crash Summary:

A total of seven crashes with the predominant crash type (six crashes) involving loss of control and hitting objects off the road. Refer Attachment 1 that shows the types of crashes from 2016 to 2020.

Proposed Treatment:

Widen the road shoulders and sealed area to provide more space for drivers to be able to stop safely. Where large objects are close to the road such as trees, safety barriers can be installed that reduce the severity of crashes.

This project qualifies for State Black Spot Program funding with a BCR of 7.64 and NPV \$2,722,000. If successful the estimated project cost of \$410,000 would be funded two thirds by the program, with the City contributing \$136,667.

16. The Canning Mills Road black spot project is to the west of the area of the heritage rock. The City is awaiting parliamentary approval for a road reserve adjustment and will then proceed with the localised road widening near the intersection with Canning Road (subject to budget). This will resolve local road safety concerns that have been raised previously.

17. **Heath Road from Canning Road to Boonooloo Road**

Crash Summary:

A total of nine crashes with no predominant crash type. Two crashes involved pedestrians, one notably being a fatality in December 2017. Five crashes were related to different vehicle movements associated with parking. Refer Attachment 2 that shows the types of crashes from 2016 to 2020.

Proposed Treatment:

An underlying factor to the crashes is thought to be the speed of traffic, with the operating speed being over the speed limit in this section. Therefore, the suggested treatment is speed cushions just west of Canning Road and just east of Boonooloo Road. To address the crashes involving pedestrians, new and improved pedestrian refuge islands will be installed.

This project qualifies for State Black Spot Program funding with a BCR of 1.76 and NPV \$114,000. If successful the estimated project cost of \$150,000 would be funded two thirds by the program, with the City contributing \$50,000.

18. **Welshpool Road East, from Lion's Lookout to approximately opposite Gavour Road**

Crash Summary:

A total of 21 crashes were experienced between 2016 and 2020. One crash resulted in a fatality in July 2020 where a driver travelling east up the hill left the road and hit an object. One crash in 2016 involved hospitalisation following a head-on collision between east-bound and west-bound vehicles part way up the hill. The most common crash type

(eight crashes) involves vehicles crossing the road to or from intersections, accesses and driveways from Crystal Brook Road to Lion's Lookout. Refer Attachment 3 that shows the types of crashes from 2016 to 2020.

Proposed Treatment:

Five different elements are proposed to collectively address the different crash types:

- a) Installation of road safety barriers on the north side of Welshpool Road East to protect traffic from the many roadside hazards;
- b) Installation of concrete barriers in the median of Welshpool Road East, west of Crystal Brook Road, to prevent head on collisions;
- c) Extension of the left turning pocket for the west bound approach to Crystal Brook Road, to remove sight line blocks caused by the short existing pocket;
- d) Realignment of the entrance to Lion's Lookout further to the east, to enable the above pocket extension, to prevent vehicles crossing the median, and to improve traffic visibility to and from the intersection with Crystal Brook Rd; and
- e) Installation of audio tactile edge lines to alert drivers to the lanes and speeds.

This project qualifies for State Black Spot Program funding with a BCR of 1.66 and NPV \$1,053,000. If successful the estimated project cost of \$1,598,000 would be funded two thirds by the program, with the City contributing \$532,667.

- 19. At the intersection of Crystal Brook Road and near the entry to Lion's Lookout there have been eight crashes that may have been influenced by the road environment. The short slip lane to Crystal Brook Road can cause vehicles from the east to be obscured for drivers, by vehicles turning south onto Crystal Brook Road. Vehicles from the east are also accelerating due to the gradient and change in speed zoning further west. Heavy vehicles travelling east to west can cause frustration in west bound drivers leading to rapid vehicle movements. The number of crossing points in the median will be reviewed as part of the relocation of the Lion's lookout access. This will seek to address the crashes from vehicles crossing the median space.
- 20. The proposed solution is to extend the slip lane for accessing Crystal Brook Road (west to south). This will remove a sight line obstruction (caused by vehicles in the slip lane) and provide clearer distinction of driver's intentions travelling west. To enable the extension, the Lion's lookout access point needs to be relocated. This will improve the road geometry at that location and sighting of traffic at the intersection. A concept design has been prepared to demonstrate this as provided in Attachment 4.

21. The relocation of the access to Lion's Lookout will require the approval of the Department of Biodiversity, Conservation and Attractions whom manage the Korung National Park and Lion's Lookout.
22. The proposed concrete barrier is a significant piece of infrastructure, and the City will be seeking guidance from Main Roads WA on the best design of this structure to meet the needs of the road users. As Welshpool Road East is a restricted access vehicle (RAV) route, Main Roads WA will also be consulted with to ensure all designs are appropriate for the heavy vehicle needs.
23. The City will proceed with detailed design, seeking regulatory approvals, and completing constructability cost estimates prior to submitting for budget consideration in 2022/2023. This is to ensure that the projects are deliverable. The projects that are endorsed and then successful through the MRRG Black Spot assessment process, will then be delivered by the City as part of the 2022/2023 capital works program (subject to budget approval).

APPLICABLE LAW

24. The *Main Roads Act 1930* provides for the City to manage and make improvements to local roads.

APPLICABLE POLICY

25. Nil.

STAKEHOLDER ENGAGEMENT

26. Residents affected by approved black spot projects will be consulted during the design and construction phases of the project.

FINANCIAL CONSIDERATIONS

27. The combined value of the six projects is \$2,158,000. If all are successful, the City will need to contribute \$719,400 in 2022/2023.
28. The City's Capital Works Program includes an annual amount of \$1,500,000 for Black Spot Projects, comprising \$900,000 grant funding and \$600,000 municipal funding. The estimated contribution of \$718,400 is above the target value for municipal funding however this can be balanced by a reduction in other road related projects.

SUSTAINABILITY

Social Implications

29. The MRWA State Black Spot Program Development and Management Guidelines states "The State Black Spot Program is aimed at further improving road safety across Western Australia thereby reducing the significant trauma and suffering of crash victims and their loved ones." Any form of crash induces stress and impacts on the community, and the State Black Spot Program provides a mechanism by which the City can address these issues and thereby reduce the number and severity of crashes using proven treatments.

Economic Implications

30. Crashes have been identified as a road user cost which impacts individuals and the general community through insurance premiums, cost of services and injuries, lost productivity for businesses, and loss in efficiency from the road network.

Environmental Implications

31. The realigned access location for Lion's Lookout will require clearing of trees and vegetation. This can be offset by removing and replanting the old accessway.

RISK MANAGEMENT

- 32.
- | | | |
|---|-------------------|---------------|
| Risk: The submissions are not endorsed and the opportunity is lost for government funding contributions towards improvement of road safety in the City of Kalamunda. | | |
| Consequence | Likelihood | Rating |
| Major | Unlikely | High |
| Action/Strategy | | |
| Provide adequate and detailed information to support the project submissions. | | |

33.

Risk: Any one or all of the submissions are not accepted for funding through the Black Spot Programs.		
Consequence	Likelihood	Rating
Major	Unlikely	Medium
Action/Strategy		
Provide adequate and detailed information to support the project submissions. Ensure there are alternatives available and resubmit when needed.		

34.

Risk: Any one or all of the submissions do not achieve the crash reductions that are intended, or otherwise create unintended consequences.		
Consequence	Likelihood	Rating
Significant	Rare	Low
Action/Strategy		
The treatment selection methodology has been thoroughly tested and the process includes significant oversight and review by MRWA. Project sites are also reviewed in future years to determine the effect of the treatments.		

CONCLUSION

35. The City has identified three locations to be submitted under the State Black Spot Program. Treatments have been identified and evaluated using the MRWA Crash Analysis Reporting System, resulting in \$2,158,000 of projects that aim to address 37 crashes that have occurred over the last five years.
36. If the state funded projects are approved by MRWA, the City will need to fund \$719,000 as part of its capital works program for 2022/2023. All projects will then be delivered within the 2022/2023 financial year.
37. Regarding terminology, the sites and sections of roads that have met the pre-qualification for assessment under the Australian and State Black Spot Program may be referred to as "black spots". Other locations, where a lower frequency or severity of crashes occur, should not be referred to as "black spots" but can be referred to as a "road safety site". These other locations can of course be assessed for road safety treatments subject to the City providing the funding.

Voting Requirements: Simple Majority

RESOLVED OCM 238/2021

That Council ENDORSE the submission of the following projects to Main Roads WA for grant funding consideration as part of the 2022/2023 State Black Spot Program:

- a) Canning Mills Road – widen the road shoulders and install safety barriers in selected locations.
- b) Heath Road – install speed cushions and pedestrian crossing improvements.
- c) Welshpool Road East – install safety barriers and modify the Crystal Brook Road intersection and the Lion’s Lookout access.

Moved: **Cr Janelle Sewell**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY (12/0)**

10.5.6. Section 31 Reconsideration - Application for Industry - General and Office - Lot 1 (110) Daddow Road, Kewdale


Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (d) - "legal advice obtained, or which may be entered into, by the local government which relates to a matter to be discussed."*

Previous Items	N/A
Directorate	Development Services
Business Unit	Approval Services
File Reference	DA20/0364
Applicant	Mapel Building Company
Owner	Leon Hodges & Verity Hodges

Attachments	Nil
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TYPE OF REPORT

Advocacy	When Council is advocating on behalf of the community to another level of government/body/agency
Executive	When Council is undertaking its substantive role of direction setting and oversight (eg accepting tenders, adopting plans and budgets)
Information	For Council to note
 Legislative	Includes adopting Local Laws, Town Planning Schemes and Policies. When Council determines a matter that directly impacts a person's rights and interests where the principles of natural justice apply. Examples include town planning applications, building licences, other permits or licences issued under other Legislation or matters that could be subject to appeal to the State Administrative Tribunal

RESOLVED OCM 243/2021

That Council:

1. DELETE Condition 2 and Advice Note (d) from Development Approval DA20/0364 issued 12 November 2020.
2. NOTE all other conditions, advice notes and approved plans remain the same.

Moved: **Cr Lisa Cooper**

Seconded: **Cr Dylan O'Connor**

Vote:	<u>For</u> Cr John Giardina Cr Lesley Boyd Cr Mary Cannon Cr Brooke O'Donnell Cr Sue Bilich Cr Lisa Cooper Cr Dylan O'Connor Cr Cameron Blair Cr Margaret Thomas	<u>Against</u> Cr Janelle Sewell Cr Geoff Stallard Cr Kathy Ritchie
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CARRIED (9/3)

11. Motions of Which Previous Notice has been Given

11.1. City of Kalamunda Mayoral Chain

Voting Requirements: Simple

RECOMMENDATION

That Council THANK the Mayor, Councillor Margaret Thomas JP, for the design, construction and generous donation of the first City of Kalamunda Mayoral Chain.

Moved: **Cr Kathy Ritchie**

Seconded: **Cr Cameron Blair**

Cr Stallard suggested a change to the wording to better reflect Cr Thomas' involvement in the production of the Mayoral Regalia. The mover and seconder accepted the amendment and it was put to a vote.

RESOLVED OCM 239/2021

That Council THANK the Mayor, Councillor Margaret Thomas JP, for initiation of the design, construction and generous donation of the first City of Kalamunda Mayoral Chain.

Moved: **Cr Kathy Ritchie**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY (12/0)**

12. Questions by Members Without Notice

12.1 Western Power Street lighting (Cr Sewell)

Q. Due to the fact residents pay for street lighting is there anything the City can do to prevent the lights coming on during the day?

A. Western Power and Synergy have a formula as to how much power each light uses during a 24-hour period. This is then how the City is charged regardless of when and for how long the lights comes on. The Western Australian Local Government Association (WALGA) has been working with local governments on achieving a more transparent process for street lighting charges.

12.2 Tonkin Hwy & Hale Road Intersection (Cr Boyd)

Q. There is a bus stop close to the intersection of Hale Road and Tonkin Highway which is quite dangerous as it cause traffic to avoid stopped buses by having to cross onto the medium strip. Can this be looked into?

A. The Director Asset Services advised this will be investigated and a response provide.

12.3 Infrastructure Graffiti (Cr O'Connor)

Q. I was approached by a year 2 student recently who was upset about some offensive language on City property. Does the City still have a dedicated graffiti removal employee?

A. The Director Asset Services advised the City did have an employee who was dedicated to graffiti removal.

12.4 Graffiti at Lesmurdie Falls (Cr Sewell)

Q. Can the Graffiti be removed from rocks at Lesmurdie Falls.

A. The Director Asset Services advised this would need to be referred to Department of Biodiversity, Conservation and Attractions (DBCA) for action as the falls was under their control.

13. Questions by Members of Which Due Notice has been Given

13.1 Nil.

14. Urgent Business Approved by the Presiding Member or by Decision

14.1 Nil.

15. Meeting Closed to the Public

15.1 RESOLVED OCM 240/2021

That the Meeting be closed to the public to consider confidential items.

Moved: **Cr Brooke O'Donnell**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (12/0)**

The Meeting closed to the public at 7:58pm. All members of the public gallery left the Meeting and all elected members and staff remained. The live stream ceased during the closure of the meeting.

15.2 RESOLVED OCM 244/2021

That the Meeting be reopened to the public after consideration of confidential items.

Moved: **Cr John Giardina**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY (12/0)**

The Meeting reopened to the public at 8:14pm. The live stream of the meeting recommenced and the Presiding Member read the resolutions aloud.

16. Tabled Documents

Kalamunda Aged Care Advisory Committee Minutes 9 June 2021
(Unconfirmed)

Bushfire Advisory Committee AGM Minutes 15 July 2021 (Unconfirmed)
Public Agenda Briefing Forum Notes 13 July 2021

17. Closure

There being no further business, the Presiding Member declared the Meeting closed at 8:17pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____
Presiding Member

Dated this _____ day of _____ 2021.