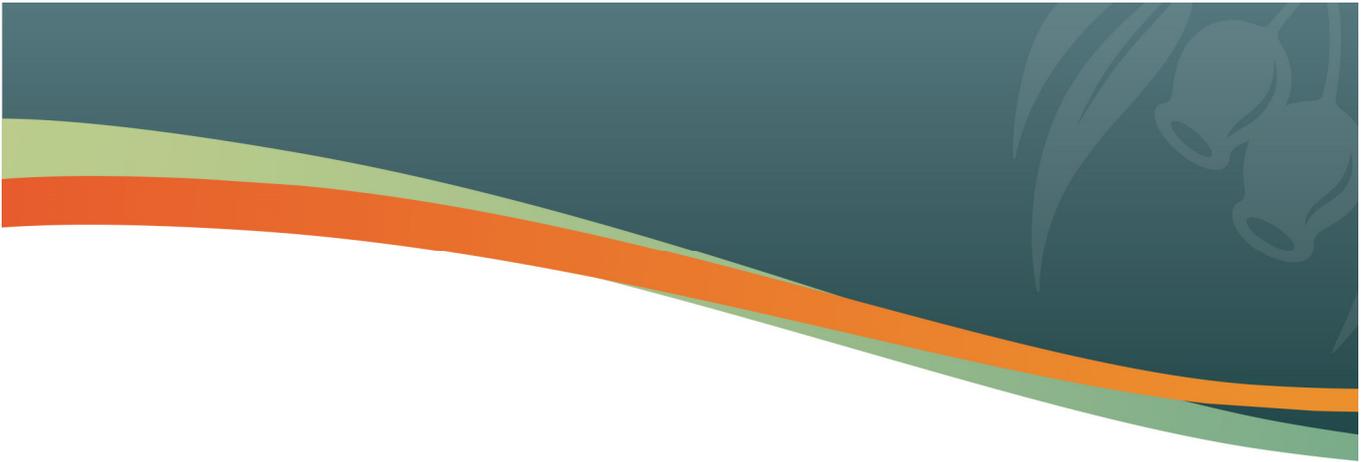




# Budget

For the year end 30 June 2022





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# Statutory Budget

For the year end 30 June 2022



**CITY OF KALAMUNDA**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY NATURE OR TYPE**  
**FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2021/22 Budget	2020/21 Estimate	2020/21 Budget
		\$	\$	\$
<b>Revenue</b>				
Rates	1(a)	39,137,784	38,343,869	37,731,300
Operating grants, subsidies and contributions	10(a)	2,676,828	4,189,461	1,878,648
Fees and charges	9	15,542,522	15,121,896	14,561,645
Interest earnings	12(a)	479,175	541,872	369,046
Other revenue	12(b)	45,600	56,600	45,500
		<b>57,881,909</b>	<b>58,253,698</b>	<b>54,586,139</b>
<b>Expenses</b>				
Employee costs		(25,962,725)	(24,613,184)	(24,025,535)
Materials and contracts		(22,885,136)	(20,182,344)	(17,669,105)
Utility charges		(2,017,443)	(1,940,918)	(1,935,903)
Depreciation on non-current assets	5	(11,858,661)	(11,050,262)	(10,986,626)
Interest expenses	12(d)	(282,193)	(274,842)	(274,842)
Insurance expenses		(636,026)	(595,480)	(608,212)
Other expenditure		(1,156,700)	(910,163)	(195,072)
		<b>(64,798,884)</b>	<b>(59,567,193)</b>	<b>(55,695,295)</b>
<b>Subtotal</b>				
		<b>(6,916,975)</b>	<b>(1,313,495)</b>	<b>(1,109,156)</b>
Non-operating grants, subsidies and contributions	10(b)	7,626,966	9,960,964	12,905,333
Profit on asset disposals	4(b)	0	19,199	0
Loss on asset disposals	4(b)	0	(136,935)	0
Capital (Developer) Contributions		3,700,000	4,289,929	5,012,279
Share of net profit of associates accounted for using equity method		998,408	998,408	998,408
		<b>12,325,374</b>	<b>15,131,565</b>	<b>18,916,020</b>
<b>Net result</b>				
		<b>5,408,399</b>	<b>13,818,070</b>	<b>17,806,864</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>				
		<b>5,408,399</b>	<b>13,818,070</b>	<b>17,806,864</b>

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KALAMUNDA  
FOR THE YEAR ENDED 30 JUNE 2022**

**BASIS OF PREPARATION**

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City of Kalamunda controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to the budget.

**2020/21 ACTUAL BALANCES**

Balances shown in this budget as 2020/21 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

**CHANGE IN ACCOUNTING POLICIES**

On the 1 July 2021 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

**KEY TERMS AND DEFINITIONS - NATURE OR TYPE**

**REVENUES**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**REVENUES (CONTINUED)**

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**FEES AND CHARGES**

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation and amortisation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**CITY OF KALAMUNDA**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**BY PROGRAM**  
**FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2021/22 Budget	2020/21 Estimate	2020/21 Budget
<b>Revenue</b>	1,9,10(a),12(a),12(b)	\$	\$	\$
Governance		0	30	20,000
General purpose funding		40,971,022	41,399,292	39,341,145
Law, order, public safety		508,499	512,330	501,433
Health		635,617	894,324	846,849
Education and welfare		30,750	30,750	30,750
Community amenities		13,721,580	13,063,873	12,410,030
Recreation and culture		1,489,832	1,652,230	1,023,381
Transport		54,800	44,800	30,000
Economic services		209,080	255,636	203,025
Other property and services		260,729	400,433	179,526
		57,881,909	58,253,698	54,586,139
<b>Expenses excluding finance costs</b>	4(a),5,12(c)(e)(f)(g)			
Governance		(3,037,893)	(3,005,851)	(3,156,199)
General purpose funding		(679,300)	(695,070)	(684,556)
Law, order, public safety		(2,185,295)	(2,124,347)	(1,983,733)
Health		(1,842,687)	(1,807,946)	(1,622,855)
Education and welfare		(363,808)	(324,375)	(297,420)
Community amenities		(16,864,816)	(15,790,508)	(15,172,937)
Recreation and culture		(19,912,675)	(18,729,869)	(17,333,531)
Transport		(13,843,755)	(13,167,298)	(13,143,035)
Economic services		(1,274,380)	(1,413,754)	(1,309,950)
Other property and services		(4,512,081)	(2,233,332)	(716,237)
		(64,516,690)	(59,292,350)	(55,420,453)
<b>Finance costs</b>	7,6(a),12(d)			
Other property and services		(282,193)	(274,842)	(274,842)
		(282,193)	(274,842)	(274,842)
<b>Subtotal</b>		(6,916,975)	(1,313,495)	(1,109,156)
Non-operating grants, subsidies and contributions	10(b)	7,626,966	9,960,964	12,905,333
Profit on disposal of assets	4(b)	0	19,199	0
(Loss) on disposal of assets	4(b)	0	(136,935)	0
Capital (Developer) Contributions		3,700,000	4,289,929	5,012,279
Share of net profit of associates accounted for using equity method		998,408	998,408	998,408
		12,325,374	15,131,565	18,916,020
<b>Net result</b>		<b>5,408,399</b>	<b>13,818,070</b>	<b>17,806,864</b>
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>		<b>5,408,399</b>	<b>13,818,070</b>	<b>17,806,864</b>

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KALAMUNDA  
FOR THE YEAR ENDED 30 JUNE 2022**

**KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

**OBJECTIVE**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Provision and maintenance of senior citizen and disability services, youth services and other voluntary services.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes and public conveniences.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, footpaths, bridges, lighting and cleaning of streets.

**ECONOMIC SERVICES**

To help promote the City and its economic wellbeing.

Tourism and area promotion, rural services and building control.

**OTHER PROPERTY AND SERVICES**

To monitor and control council's overheads operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs.

**CITY OF KALAMUNDA  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2021/22 Budget	2020/21 Estimate	2020/21 Budget
		\$	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Receipts</b>				
Rates		38,757,784	37,864,474	37,731,300
Operating grants, subsidies and contributions		1,281,131	890,854	1,478,648
Fees and charges		13,875,930	13,121,896	14,561,645
Interest received		479,175	541,872	369,046
Goods and services tax received		3,895,697	3,439,696	2,037,675
Other revenue		45,600	56,600	45,500
		58,335,317	55,915,392	56,223,814
<b>Payments</b>				
Employee costs		(24,999,226)	(24,165,830)	(24,025,535)
Materials and contracts		(22,984,115)	(19,089,611)	(19,428,388)
Utility charges		(2,017,443)	(1,940,918)	(1,935,903)
Interest expenses		(282,193)	(274,842)	(274,842)
Insurance paid		(636,026)	(595,480)	(608,212)
Goods and services tax paid		(663,093)	(714,224)	(278,392)
Other expenditure		(1,156,700)	(910,163)	(195,072)
		(52,738,796)	(47,691,068)	(46,746,344)
<b>Net cash provided by (used in) operating activities</b>	3	5,596,521	8,224,324	9,477,470
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for purchase of property, plant & equipment	4(a)	(8,242,282)	(9,958,165)	(14,982,285)
Payments for construction of infrastructure	4(a)	(22,631,576)	(11,734,307)	(23,322,840)
Non-operating grants, subsidies and contributions	10(b)	7,626,966	9,960,964	12,905,333
Proceeds from sale of plant and equipment	4(b)	0	338,000	0
Proceeds on financial assets at amortised cost - self supporting loans		12,414	11,736	11,736
<b>Net cash provided by (used in) investing activities</b>		(23,234,479)	(11,381,772)	(25,388,056)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Repayment of borrowings	6(a)	(1,227,997)	(945,195)	(945,195)
Proceeds from new borrowings	6(a)	200,000	3,053,100	3,053,100
Capital (Developer) contributions		3,700,000	4,289,929	5,012,279
<b>Net cash provided by (used in) financing activities</b>		2,672,003	6,397,834	7,120,184
<b>Net increase (decrease) in cash held</b>		(14,965,955)	3,240,391	(8,790,402)
Cash at beginning of year		27,436,742	24,196,351	16,417,338
<b>Cash and cash equivalents at the end of the year</b>	3	<b>12,470,787</b>	<b>27,436,742</b>	<b>7,626,936</b>

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KALAMUNDA**  
**RATE SETTING STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

NOTE	2021/22 Budget	2020/21 Estimate	2020/21 Budget
	\$	\$	\$
<b>OPERATING ACTIVITIES</b>			
<b>Net current assets at start of financial year - surplus/(deficit)</b>	2	4,424,345	3,470,822
		4,424,345	3,470,822
<b>Revenue from operating activities (excluding rates)</b>			
Ex gratia rates	1(a)	156,683	156,683
Operating grants, subsidies and contributions	10(a)	3,675,236	2,877,056
Fees and charges	9	15,542,522	14,561,645
Interest earnings	12(a)	479,175	369,046
Other revenue	12(b)	45,600	45,500
Profit on asset disposals	4(b)	0	0
		19,899,216	18,009,930
<b>Expenditure from operating activities</b>			
Employee costs		(25,962,725)	(24,025,535)
Materials and contracts		(22,885,136)	(17,669,105)
Utility charges		(2,017,443)	(1,935,903)
Depreciation on non-current assets	5	(11,858,661)	(10,986,626)
Interest expenses	12(d)	(282,193)	(274,842)
Insurance expenses		(636,026)	(608,212)
Other expenditure		(1,156,700)	(195,072)
Loss on asset disposals	4(b)	0	0
		(64,798,884)	(55,695,295)
Non-cash amounts excluded from operating activities	2(b)	11,218,201	9,928,841
<b>Amount attributable to operating activities</b>		(29,257,122)	(24,285,703)
<b>INVESTING ACTIVITIES</b>			
Non-operating grants, subsidies and contributions	10(b)	7,626,966	12,905,333
Payments for property, plant and equipment	4(a)	(8,242,282)	(14,982,285)
Payments for construction of infrastructure	4(a)	(22,631,576)	(23,322,840)
Proceeds from disposal of assets	4(b)	0	0
Proceeds from financial assets at amortised cost - self supporting loans		12,414	11,736
<b>Amount attributable to investing activities</b>		(23,234,478)	(25,388,056)
<b>FINANCING ACTIVITIES</b>			
Repayment of borrowings	6(a)	(1,227,997)	(945,195)
Proceeds from new borrowings	6(b)	200,000	3,053,100
Capital (Developer) Contributions		3,700,000	5,012,279
Transfers to cash backed reserves (restricted assets)	8(a)	(1,711,000)	(5,553,000)
Transfers from cash backed reserves (restricted assets)	8(a)	12,616,032	10,638,625
<b>Amount attributable to financing activities</b>		13,577,035	12,205,809
<b>Budgeted deficiency before general rates</b>		(38,914,566)	(37,467,949)
<b>Estimated amount to be raised from general rates</b>	1(a)	38,981,101	37,574,617
<b>Net current assets at end of financial year - surplus/(deficit)</b>	2	66,535	106,668

This statement is to be read in conjunction with the accompanying notes.

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**1. RATES AND SERVICE CHARGES**

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2021/22 Budgeted rate revenue	2021/22 Budgeted interim rates	2021/22 Budgeted back rates	2021/22 Budgeted total revenue	2020/21 Estimate total revenue	2020/21 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
<b>Differential general rate or general rate</b>									
<b>Gross rental valuations</b>									
General GRV	0.070843	20,850	381,095,158	26,997,950	0	0	26,997,950	26,646,030	26,093,698
Industrial/Commercial GRV	0.074927	582	123,706,153	9,268,934	0	0	9,268,934	8,816,427	8,747,627
Vacant GRV	0.088164	435	9,436,921	831,997	0	0	831,997	652,324	706,103
<b>Unimproved valuations</b>									
General UV	0.003533	286	178,786,393	631,718	0	0	631,718	618,123	615,495
Industrial/Commercial UV	0.004180	51	33,745,000	141,054	0	0	141,054	138,118	140,656
<b>Sub-Totals</b>		22,204	726,769,625	37,871,653	0	0	37,871,653	36,871,022	36,303,579
<b>Minimum</b>									
<b>Minimum payment</b>									
\$									
<b>Gross rental valuations</b>									
General GRV	882	886		781,452	0	0	781,452	1,047,934	1,006,362
Industrial/Commercial GRV	1,102	45		49,590	0	0	49,590	65,018	65,018
Vacant GRV	700	393		275,100	0	0	275,100	153,284	196,352
<b>Unimproved valuations</b>									
General UV	882	0		0	0	0	0	0	0
Industrial/Commercial UV	1,102	3		3,306	0	0	3,306	3,306	3,306
<b>Sub-Totals</b>		1,327	0	1,109,448	0	0	1,109,448	1,269,542	1,271,038
		23,531	726,769,625	38,981,101	0	0	38,981,101	38,140,564	37,574,617
<b>Total amount raised from general rates</b>									
Ex gratia rates							156,683	203,305	156,683
<b>Total rates</b>									
							39,137,784	38,343,869	37,731,300

All land (other than exempt land) in the City of Kalamunda is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the City of Kalamunda.

The general rates detailed for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**1. RATES AND SERVICE CHARGES (CONTINUED)**

**(b) Interest Charges and Instalments - Rates and Service Charges**

The following instalment options are available to ratepayers for the payment of rates and service charges.

<b>Instalment options</b>	<b>Date due</b>	<b>Instalment plan admin charge**</b>	<b>Instalment plan interest rate**</b>	<b>Unpaid rates interest rates**</b>
		\$	%	%
<b>Option one</b>				
Single full payment	26 August 2021	0	0.0%	7.0%
<b>Option two</b>				
First instalment	26 August 2021	0	5.5%	7.0%
Second instalment	29 December 2021	8	5.5%	7.0%
<b>Option three</b>				
First instalment	26 August 2021	0	5.5%	7.0%
Second instalment	27 October 2021	8	5.5%	7.0%
Third instalment	29 December 2021	8	5.5%	7.0%
Fourth instalment	02 March 2022	8	5.5%	7.0%

	<b>2021/22 Budget revenue</b>	<b>2020/21 Estimate revenue</b>	<b>2020/21 Budget revenue</b>
	\$	\$	\$
Instalment plan admin charge revenue	140,000	0	0
Instalment plan interest earned	161,425	161,425	51,000
Unpaid rates and service charge interest earned	166,150	166,151	67,750
	<b>467,575</b>	<b>327,576</b>	<b>118,750</b>

**\*\*In cases of demonstrated COVID-19 financial hardship, this charge is set at \$0 or 0% as indicated in the City's Fees and Charges Schedule.**

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**1. RATES AND SERVICE CHARGES (CONTINUED)**

**(c) Objectives and Reasons for Differential Rating**

The overall objective of the Rates and Charges in the 2021/2022 budget is to provide for the shortfall in income required to enable the City of Kalamunda to provide the necessary works and services in the 2021/2022 Financial Year after taking into account all non-rate sources of income.

A minimum rate is applied to all differential rating categories within the City of Kalamunda. The setting of the minimum rate is in recognition that every property within the City receives some minimum level of benefit from services provided. By adopting a minimum rate, Council take this benefit into consideration. Differences in minimum rates between the differential categories is due to the same factors as explained in each differential category below.

To provide equity in the rating of properties across the City the following rate categories have been determined for the implementation of differential rating.

**Differential general rate**

Differential rates are split into two distinct groupings based on the methods used by the Valuer Generals Office to determine the value provided to the City. These two groupings are Gross Rental Value (GRV) which is used on urban properties and Unimproved Value (UV) which is predominantly used on rural properties. More information on the different valuation methods can be found on the Valuer Generals website at [www.landgate.wa.gov.au](http://www.landgate.wa.gov.au)

**GRV Differential Rates:**

The valuations provided to the City for GRV properties are reviewed on a Triennial basis by Landgate. GRV values are reflective of the estimated rental yield per year of the property. Further information about the exact method of calculation and any objections to valuations will need to be directed to the Valuer Generals Office at Landgate.

**UV Differential Rates:**

The valuations provided to the City for UV properties are reviewed on an annual basis by Landgate. UV Values are reflective of the estimated market value of the land assuming no improvements have been made (Houses, Sheds, Fencing etc) as determined by the Valuer General. Further information about the exact method of calculation and any objections to valuations will need to be directed to the Valuer Generals Office at Landgate.

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

<b>Description</b>	<b>Characteristics</b>	<b>Objects</b>	<b>Reasons</b>
GRV General	The GRV General rate applies to all GRV valued properties in the City with a predominant land use that does not fall within the categories of Commercial, Industrial or Vacant Land	The object of this rate is to apply a base differential general rate to land zoned and used for purposes other than Commercial, Industrial or Vacant Land and to act as the City's benchmark differential rate by which all other GRV rated properties are assessed	The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City. It is also lower than vacant land as the City is endeavouring to encourage landowners to develop vacant land
GRV Industrial/Commercial	The Industrial and Commercial GRV rate is levied on GRV valued properties where the predominant use of the land is for either Industrial or Commercial purposes	The object of this rate category is to apply a higher differential rate to raise additional revenue to offset the increased costs associated with service provision to these properties	The reason for this rate is that a higher differential rate is required to meet the higher level of service costs associated with Commercial and Industrial properties and the localities within which they are situated. This would typically include costs associated with increased maintenance and renewal of assets and infrastructure required
GRV Vacant	The GRV Vacant rate is levied on all GRV valued land in the City where the property is considered vacant land	The object of this rate is to promote the development of vacant land within the City's district	The reason for this rate is to impose a higher differential general rate on vacant land that acts as a disincentive to persons who are land banking and not actively developing vacant land
UV General	The UV General rate applies to all UV valued properties in the City with a predominant land use that does not fall within the categories of Commercial or Industrial.	The object of this rate category is to impose a differential rate commensurate with the use of land and is the base rate by which all other UV rated properties are assessed	The reason for this rate is to ensure that all ratepayers on Unimproved Properties make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City
UV Commercial	The UV Commercial rate is levied on UV valued properties where the predominant use of the land is for either Industrial or Commercial purposes	The object of this rate category is to raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of service provided to or associated with properties in this category	The reason for this rate is to meet a significant proportion of the additional costs involved in servicing properties within this rate category, which include but are not limited to major outlays for transport infrastructure maintenance and renewal/refurbishment and significant related costs of land use and environmental impacts

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**(d) Differential Minimum Payment**

Description	Characteristics	Objects	Reasons
GRV General & UV General - \$882	The Minimum applied to these categories is in recognition that every property within the City receives some minimum level of benefit from services provided These categories affect all properties not used as Vacant Land or for Industrial or Commercial purposes	The object of this rate is to raise a fair value minimum charge against each property in the City to ensure equity between all ratepayers	The GRV & UV General minimum is reflective of the basic level of service that all (predominantly) residential properties receive
GRV Vacant - \$700	The Minimum applied to this category is in recognition that every property within the City receives some minimum level of benefit from services provided These categories affect all properties identified as Vacant Land	The object of this rate is to raise a fair value minimum charge against each property in the City to ensure equity between all ratepayers	The GRV Vacant Land minimum is the lowest in the City This reflects the reduced level of service/impact that these properties have on the City's resources
GRV Ind/Com & UV Com - \$1,102	The Minimum applied to this category is in recognition that every property within the City receives some minimum level of benefit from services provided These categories affect all properties used for Industrial or Commercial purposes	The object of this rate is to raise a fair value minimum charge against each property in the City to ensure equity between all ratepayers	The GRV Industrial/Commercial & UV Commercial minimum rates are the highest in the City This recognises that Industrial and Commercial properties have a greater impact on the infrastructure and environment within the City in comparison to properties that fall within the General or Vacant categories

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**1. RATES AND SERVICE CHARGES (CONTINUED)**

**(e) Specified Area Rate**

The City did not raise specified area rates for the year ended 30th June 2022.

**(f) Service Charges**

The City did not raise service charges for the year ended 30th June 2022.

**(g) Rates discounts**

The City does not offer any rates discounts or incentives for the year ended 30 June 2022.

**(h) Waivers or concessions**

The City does not anticipate any waivers or concessions for the year ended 30th June 2022.

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**2. NET CURRENT ASSETS**

Note	2021/22 Budget 30 June 2022	2020/21 Estimate 30 June 2021	2020/21 Budget 30 June 2021	
	\$	\$	\$	
<b>(a) Composition of estimated net current assets</b>				
<b>Current assets</b>				
Cash and cash equivalents- unrestricted	3	6,555,381	10,500,165	2,483,093
Cash and cash equivalents - restricted	3	5,915,406	16,936,577	5,143,844
Financial assets - unrestricted		13,130	12,414	16,667
Financial assets - restricted	3	5,000,000	4,883,861	3,363,744
Receivables		4,000,360	4,300,360	3,775,389
Inventories		146,888	131,888	116,822
		21,631,165	36,765,265	14,899,559
<b>Less: current liabilities</b>				
Trade and other payables		(10,636,094)	(10,508,068)	(6,285,843)
Long term borrowings	6	(1,212,544)	(1,227,997)	(871,921)
Employee provisions		(4,400,000)	(3,814,449)	(2,753,435)
		(16,248,638)	(15,550,514)	(9,911,199)
<b>Net current assets</b>		5,382,527	21,214,751	4,988,360
<b>Less: Total adjustments to net current assets</b>	2.(c)	(5,315,992)	(16,790,406)	(4,881,692)
<b>Net current assets used in the Rate Setting Statement</b>		66,535	4,424,345	106,668

**2. NET CURRENT ASSETS (CONTINUED)**

**EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)**

**Items excluded from calculation of budgeted deficiency**

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

**(b) Operating activities excluded from budgeted deficiency**

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

**Adjustments to operating activities**

Note	2021/22 Budget 30 June 2022	2020/21 Estimate 30 June 2021	2020/21 Budget 30 June 2021	
	\$	\$	\$	
Less: Profit on asset disposals	4(b)	0	(19,199)	0
Less: Share of net profit of associates and joint ventures accounted for using the equity method		(998,408)	(998,408)	(998,408)
Add: Loss on disposal of assets	4(b)	0	136,935	0
Add: Depreciation on assets	5	11,858,661	11,050,262	10,986,626
Movement in non-current pensioner deferred rates		(20,000)	(20,000)	(20,000)
Movement in non-current employee provisions		377,948	360,623	360,623
Movement in current contract liabilities associated with restricted cash		0	0	(400,000)
<b>Non cash amounts excluded from operating activities</b>		11,218,201	10,510,213	9,928,841

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

**Adjustments to net current assets**

Less: Cash - restricted reserves	8	(5,915,406)	(16,936,577)	(5,143,844)
Less: Financial assets - restricted	3	(5,000,000)	(4,883,861)	(3,363,744)
Less: Current assets not expected to be received at end of year				
- Current portion of self supporting loans receivable		(13,130)	(12,414)	
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		1,212,544	1,227,997	871,921
- Provisions		4,400,000	3,814,449	2,753,975
<b>Total adjustments to net current assets</b>		(5,315,992)	(16,790,406)	(4,881,692)

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**2 (d) NET CURRENT ASSETS (CONTINUED)**

**SIGNIFICANT ACCOUNTING POLICIES**

**CURRENT AND NON-CURRENT CLASSIFICATION**

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

**TRADE AND OTHER PAYABLES**

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City of Kalamunda becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**PREPAID RATES**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

**INVENTORIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Superannuation**

The City of Kalamunda contributes to a number of superannuation funds on behalf of employees.

All funds to which the City of Kalamunda contributes are defined contribution plans.

**LAND HELD FOR RESALE**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

**CONTRACT ASSETS**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**TRADE AND OTHER RECEIVABLES**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

**PROVISIONS**

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**EMPLOYEE BENEFITS**

**Short-term employee benefits**

Provision is made for the City's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**CONTRACT LIABILITIES**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**3. RECONCILIATION OF CASH**

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2021/22 Budget	2020/21 Estimate	2020/21 Budget
	\$	\$	\$
Cash at bank and on hand	12,470,787	27,436,742	7,626,937
<b>Total cash and cash equivalents</b>	<b>12,470,787</b>	<b>27,436,742</b>	<b>7,626,937</b>
Held as			
- Unrestricted cash and cash equivalents	6,555,381	10,500,165	2,483,093
- Restricted cash and cash equivalents	5,915,406	16,936,577	5,143,844
	12,470,787	27,436,742	7,626,937
<b>Restrictions</b>			
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	5,915,406	16,936,577	5,143,844
- Restricted financial assets at amortised cost - term deposits	5,000,000	4,883,861	3,363,744
	10,915,406	21,820,438	8,507,588
The restricted assets are a result of the following specific purposes to which the assets may be used:			
Reserves - cash/financial asset backed	8	10,915,406	21,820,438
		10,915,406	8,507,588
<b>Reconciliation of net cash provided by operating activities to net result</b>			
<b>Net result</b>	5,408,400	13,818,071	17,806,864
Depreciation	5	11,858,661	11,050,262
(Profit)/loss on sale of asset	4(b)	0	117,736
(Increase)/decrease in receivables		(116,139)	(525,008)
(Increase)/decrease in inventories		(15,000)	(8,639)
Increase/(decrease) in payables		(177,526)	(1,339,420)
Increase/(decrease) in contract liabilities			(400,000)
Increase/(decrease) in employee provisions		963,499	360,623
Capital (Developer) Contributions		(3,700,000)	(4,289,929)
Non-operating grants, subsidies and contributions		(7,626,966)	(9,960,964)
Non-cash Contributions EMRC		(998,408)	(998,408)
<b>Net cash from operating activities</b>		<b>5,596,521</b>	<b>8,224,324</b>

**SIGNIFICANT ACCOUNTING POLICES**

**CASH AND CASH EQUIVALENTS**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

**FINANCIAL ASSETS AT AMORTISED COST**

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**4. FIXED ASSETS**

**(a) Acquisition of Assets**

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program					
	Recreation and culture	Transport	Other property and services	2021/22 Budget total	2020/21 Estimate total	2020/21 Budget total
	\$	\$	\$	\$	\$	\$
<i>Property, Plant and Equipment</i>						
Land - freehold land	300,000			300,000		
Buildings - specialised	4,766,636			4,766,636	7,529,568	10,786,242
Furniture and equipment			1,318,742	1,318,742	232,401	702,943
Plant and equipment			1,856,904	1,856,904	2,196,196	3,493,100
	5,066,636	0	3,175,646	8,242,282	9,958,165	14,982,285
<i>Infrastructure</i>						
Infrastructure - roads		11,473,710	1,459,503	12,933,213	6,909,371	10,169,858
Infrastructure - footpaths		1,459,775		1,459,775	1,017,183	973,596
Infrastructure - drainage		1,117,038		1,117,038	661,831	1,297,388
Infrastructure - parks and ovals	3,299,111			3,299,111	2,075,332	6,842,771
Infrastructure - other		2,322,440	1,500,000	3,822,440	1,070,590	4,039,227
	3,299,111	16,372,962	2,959,503	22,631,576	11,734,307	23,322,840
<b>Total acquisitions</b>	<b>8,365,747</b>	<b>16,372,962</b>	<b>6,135,149</b>	<b>30,873,858</b>	<b>21,692,472</b>	<b>38,305,125</b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document

**SIGNIFICANT ACCOUNTING POLICIES**

**RECOGNITION OF ASSETS**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**4. FIXED ASSETS**

**(b) Disposals of Assets**

The following assets are budgeted to be disposed of during the year.

	2021/22 Budget Net Book Value	2021/22 Budget Sale Proceeds	2021/22 Budget Profit	2021/22 Budget Loss	2020/21 Estimate Net Book Value	2020/21 Estimate Sale Proceeds	2020/21 Estimate Profit	2020/21 Estimate Loss	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>By Program</b>												
Community amenities	0	0	0	0	18,170	18,170	0	0	0	0	0	0
Recreation and culture	0	0	0	0	36,000	36,000	0	0	0	0	0	0
Other property and services	0	0	0	0	401,566	283,830	19,199	(136,935)	0	0	0	0
	0	0	0	0	455,736	338,000	19,199	(136,935)	0	0	0	0
<b>By Class</b>												
<u>Property, Plant and Equipment</u>												
Plant and equipment	0	0			455,736	338,000	19,199	(136,935)	0	0	0	0
	0	0	0	0	455,736	338,000	19,199	(136,935)	0	0	0	0

**SIGNIFICANT ACCOUNTING POLICIES**

**GAINS AND LOSSES ON DISPOSAL**

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**5. ASSET DEPRECIATION**

**By Program**

Governance
Law, order, public safety
Health
Education and welfare
Community amenities
Recreation and culture
Transport
Other property and services

**By Class**

Buildings - specialised
Furniture and equipment
Plant and equipment
Infrastructure - roads
Infrastructure - footpaths
Infrastructure - drainage
Infrastructure - parks and ovals
Infrastructure - other
Intangible assets - computer software

2021/22 Budget	2020/21 Estimate	2020/21 Budget
\$	\$	\$
5,175	5,175	5,175
81,503	81,503	81,503
1,788	1,788	1,788
30,839	30,839	30,839
35,066	35,066	35,066
3,056,237	2,801,879	2,801,879
7,935,589	7,624,408	7,624,408
712,464	469,604	405,968
<b>11,858,661</b>	<b>11,050,262</b>	<b>10,986,626</b>
<b>1,791,497</b>	<b>1,640,906</b>	<b>1,640,906</b>
<b>308,353</b>	<b>285,113</b>	<b>285,113</b>
<b>800,087</b>	<b>580,467</b>	<b>580,467</b>
<b>4,509,853</b>	<b>4,302,572</b>	<b>4,302,572</b>
<b>966,884</b>	<b>936,368</b>	<b>936,368</b>
<b>1,568,209</b>	<b>1,548,354</b>	<b>1,548,354</b>
<b>964,634</b>	<b>860,867</b>	<b>860,867</b>
<b>885,508</b>	<b>831,979</b>	<b>831,979</b>
<b>63,636</b>	<b>63,636</b>	
<b>11,858,661</b>	<b>11,050,262</b>	<b>10,986,626</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**DEPRECIATION**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - specialised	30 to 75 years
Furniture and equipment	5 to 10 years
Plant and equipment	5 to 20 years
Infrastructure - roads	20 to 120 years
Infrastructure - footpaths	15 to 50 years
Infrastructure - drainage	60 to 100 years
Infrastructure - parks and ovals	10 to 50 years

**AMORTISATION**

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**6. INFORMATION ON BORROWINGS**

**(a) Borrowing repayments**

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2021/22	2021/22	Budget	2021/22	Actual Principal 1 July 2020	2020/21	2020/21	Estimate	2020/21	Budget	2020/21	2020/21	Budget	2020/21	
				Principal 1 July 2021	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2022	Budget Interest Repayments		Estimate New Loans	Estimate Principal Repayments	Principal outstanding 30 June 2021	Estimate Interest Repayments	Principal 1 July 2020	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2021	Budget Interest Repayments	
<b>Community amenities</b>																			
Land acquisition - Kalamunda Road	224	WATC	5.58%	0			0		96,192			(96,192)	0	(2,684)	96,193		(96,193)	0	(2,684)
Depot Waste Trucks	228	WATC	5.63%	757,596		(54,656)	702,940	(41,894)	809,300			(51,704)	757,596	(44,846)	809,300		(51,704)	757,596	(44,846)
Waste Compactor	229	WATC	2.46%	43,346		(43,346)	0	(801)	85,645			(42,299)	43,346	(1,848)	85,646		(42,299)	43,347	(1,848)
Forrestfield North Development Project - Loan 1	230	WATC	3.01%	317,715		(49,078)	268,637	(9,197)	365,348			(47,633)	317,715	(10,641)	365,349		(47,633)	317,716	(10,641)
Wattle Grove South Planning Study	231	WATC	0.74%	80,385		(19,852)	60,533	(558)	100,000			(19,615)	80,385	(923)	100,000		(19,615)	80,385	(923)
High Wycombe Road - testing and design	232	WATC	0.74%	40,193		(9,926)	30,267	(279)	50,000			(9,807)	40,193	(461)	50,000		(9,807)	40,193	(461)
Forrestfield North Structure Planning	233	WATC	0.74%	192,924	200,000	(47,644)	345,280	(1,338)	240,000			(47,076)	192,924	(2,214)	240,000		(47,076)	192,924	(2,214)
MKSEA Kalamunda Wedge - Development Contribution Plan	234	WATC	0.74%	32,154		(7,941)	24,213	(223)	40,000				32,154	(369)	40,000			32,154	(369)
MKSEA - Preliminary investigations and consultation	235	WATC	0.74%	56,270		(13,896)	42,374	(390)	70,000			(13,730)	56,270	(695)	70,000		(13,730)	56,270	(695)
<b>Recreation and culture</b>																			
Wet'n'Wild	222	WATC	6.22%	0			0		0			0	0	0	0		0	0	0
Kalamunda Swimming Pool	227	WATC	5.63%	1,218,743		(87,924)	1,130,819	(67,395)	1,301,919			(83,176)	1,218,743	(72,144)	1,301,920		(83,176)	1,218,744	(72,144)
Future Aquatic facility study	236	WATC	0.74%	80,385		(19,852)	60,533	(558)	100,000			(19,615)	80,385	(923)	100,000		(19,615)	80,385	(923)
Foothills Netball Association	216	WATC	6.37%	52,919		(5,684)	47,235	(3,282)	58,252			(5,333)	52,919	(3,627)	58,252		(5,333)	52,919	(3,627)
Kalamunda Club	219	WATC	6.30%	0			0		0			0	0	0	0		0	0	0
<b>Transport</b>																			
Operations Centre	221	WATC	6.77%	1,286,228		(107,899)	1,178,329	(85,282)	1,387,177			(100,949)	1,286,228	(92,232)	1,387,177		(100,949)	1,286,228	(92,232)
Newburn Road Extention	226	WATC	5.67%	0			0		82,528			(82,528)	0	(3,526)	82,527		(82,527)	0	(3,526)
Fleet - Major Plant Replacement Program	237	WATC	1.02%	2,191,785		(292,386)	1,899,399	(20,784)	2,400,000			(208,215)	2,191,785	(23,440)	2,400,000		(208,215)	2,191,785	(23,440)
Fleet - Major Plant Replacement Program	241	WATC	1.22%	719,200		(86,126)	633,074	(8,497)	719,200	719,200			719,200	0	719,200			719,200	0
Fleet - Light Plant Replacement Program	238	WATC	0.69%	155,922		(51,571)	104,351	(986)	207,000			(51,078)	155,922	(1,690)	207,000		(51,078)	155,922	(1,690)
Fleet - Light Plant Replacement Program	242	WATC	0.74%	138,000		(34,119)	103,881	(958)	138,000				138,000	0	138,000			138,000	0
Fleet - Minor Plant Replacement Program	240	WATC	0.74%	295,900		(58,309)	237,591	(2,081)	295,900	295,900			295,900	0	295,900			295,900	0
Kalamunda Town Centre Upgrade Stage 1	239	WATC	1.24%	475,441		(47,853)	427,588	(5,466)	500,000			(24,559)	475,441	(3,907)	500,000		(24,559)	475,441	(3,907)
Kalamunda Town Centre Upgrade Stage 1	243	WATC	1.49%	1,000,000		(93,433)	906,567	(14,599)	1,000,000	1,000,000			1,000,000	0	1,000,000			1,000,000	0
Female Change Rooms	244	WATC	1.49%	877,897		(84,090)	793,807	(13,139)	900,000			(22,103)	877,897	(3,516)	900,000		(22,103)	877,897	(3,516)
				10,013,003	200,000	(1,215,583)	8,997,420	(277,708)	7,893,361	3,053,100		(933,459)	10,013,003	(269,686)	7,893,364	3,053,100	(933,459)	10,013,004	(269,686)
<b>Self Supporting Loans</b>																			
<b>Recreation and culture</b>																			
Forrestfield United Soccer Club	214	WATC	5.56%	67,932	0	(8,183)	59,749	(3,599)	75,678	0		(7,746)	67,932	(4,028)	75,678	0	(7,746)	67,932	(4,028)
Maidavale Tennis Club	217	WATC	5.95%	15,961	0	(4,231)	11,730	(888)	19,951	0		(3,990)	15,961	(1,129)	19,951	0	(3,990)	15,961	(1,129)
				83,893	0	(12,414)	71,479	(4,487)	95,629	0		(11,736)	83,893	(5,157)	95,629	0	(11,736)	83,893	(5,157)
				10,096,896	200,000	(1,227,997)	9,068,899	(282,193)	7,988,990	3,053,100		(945,195)	10,096,896	(274,842)	7,988,993	3,053,100	(945,195)	10,096,897	(274,842)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.  
 The self supporting loan(s) repayment will be fully reimbursed.

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**6. INFORMATION ON BORROWINGS**

**(b) New borrowings - 2021/22**

Particulars/Purpose	Institution	Term (years)	Loan type	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
Forrestfield North Structure Plan	WATC	10	Fixed Term	1.5%	\$ 200,000	\$ 0	\$ 200,000	\$ 0
					200,000	0	200,000	0

**(c) Unspent borrowings**

Loan Details and Purpose	Year loan taken	Amount b/fwd.	Amount used 2021/22 Budget	New loans unspent at 30 June 2022	Amount as at 30 June 2022
Fleet - Major Plant Replacement Program	Loan 237 / 241	2020 / 2021	\$ 997,000	\$ 997,000	\$ 0
Fleet - Light Plant Replacement	Loan 242	2021	77,000	77,000	0
Fleet - Minor Plant Replacement Program	Loan 240	2021	172,904	172,904	0
Kalamunda Town Centre Upgrade Stage 1	Loan 239/243	2020 / 2021	1,286,709	1,286,709	0
Female change rooms	Loan 244	2021	816,755	816,755	0
			3,350,368	3,350,368	0

**(d) Credit Facilities**

	2021/22 Budget	2020/21 Estimate	2020/21 Budget
<b>Undrawn borrowing facilities credit standby arrangements</b>	\$	\$	\$
Bank overdraft limit	3,000,000	3,000,000	3,000,000
Bank overdraft at balance date	0	0	0
Credit card limit	75,000	75,000	75,000
Credit card balance at balance date	(1,000)	(1,000)	(4,000)
<b>Total amount of credit unused</b>	<b>3,074,000</b>	<b>3,074,000</b>	<b>3,071,000</b>
<b>Loan facilities</b>			
Loan facilities in use at balance date	9,068,899	10,096,896	10,096,897

Overdraft details	Purpose overdraft was established	Year overdraft established	Amount b/fwd 1 July 2021	2021/22 Budgeted Increase/ (Decrease)	Amount as at 30th June 2022
Overdraft Facility at Corporate Reference Rate Minus 3.77%	Working Capital	2011	\$ 3,000,000	\$ 0	\$ 3,000,000
			3,000,000	0	3,000,000

**SIGNIFICANT ACCOUNTING POLICIES**

**BORROWING COSTS**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**7. LEASE LIABILITIES**

**SIGNIFICANT ACCOUNTING POLICIES**

**LEASES**

At the inception of a contract, the City assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

**LEASE LIABILITIES**

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

The City has reviewed its existing leases which are considered to be low value and not material.

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**8. CASH BACKED RESERVES**

**(a) Cash Backed Reserves - Movement**

	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance	2020/21 Actual Opening Balance	2020/21 Estimate Transfer to	2020/21 Estimate Transfer (from)	2020/21 Estimate Closing Balance	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Long Service Leave Reserve	984,953	2,167	0	987,120	982,101	2,852	0	984,953	980,288	3,018	0	983,306
(b) Land and Property Enhancement and Maintenance Reserve	888,286	1,954	0	890,240	1,434,122	854,164	(1,400,000)	888,286	1,433,460	4,413	(1,400,000)	37,873
(c) Waste Management Reserve	5,645,471	12,419	(1,346,577)	4,311,313	3,121,555	2,677,339	(153,423)	5,645,471	2,405,803	7,406	(1,000,000)	1,413,209
(d) EDP - IT Equipment Reserve	480,596	46,057	(480,219)	46,434	878,047	302,549	(700,000)	480,596	877,670	2,702	(700,000)	180,372
(e) Local Government Elections Reserve	71,420	100,157	(100,000)	71,577	1,040	70,380	0	71,420	100,802	310	0	101,112
(f) Forrestfield Industrial Area Reserve	124,501	274	0	124,775	124,141	360	0	124,501	123,910	381	0	124,291
(g) Insurance Contingency Reserve	184,898	407	0	185,305	284,073	825	(100,000)	184,898	283,551	873	(100,000)	184,424
(h) Revaluation Reserve	204,169	449	(100,000)	104,618	303,665	504	(100,000)	204,169	173,563	534	(100,000)	74,097
(i) Nominated Employee Leave Provisions Reserve	1,808,980	3,979	0	1,812,959	1,988,207	5,773	(185,000)	1,808,980	1,987,437	6,118	(185,000)	1,808,555
(j) Forrestfield Industrial Scheme Stage 1	653,291	1,001,437	(1,375,102)	279,626	401,406	1,018,816	(766,931)	653,291	271,871	690,837	(185,000)	777,708
(k) Waste Avoidance and Resource Recovery Reserve	576,346	519,268	(407,849)	687,765	428,565	516,244	(368,463)	576,346	428,323	516,318	(210,000)	734,641
(l) Asset Enhancement Reserve	4,073,338	8,960	(2,693,127)	1,389,171	1,100,384	3,803,195	(830,241)	4,073,338	1,011,670	2,303,114	(3,285,000)	29,784
(m) Unexpended Capital Works and Specific Purpose Grants Reserve	6,054,696	13,319	(6,052,408)	15,607	3,415,163	6,062,324	(3,422,791)	6,054,696	3,412,875	10,506	(3,412,875)	10,506
(n) Environmental Reserve	69,493	153	(60,750)	8,896	69,292	201	0	69,493	101,664	313	(60,750)	41,227
(o) Public Art Reserve	0	0	0	0	0	0	0	0	0	0	0	0
(p) Strategic Sport and Recreation Reserve	0	0	0	0	0	0	0	0	326	1	0	327
(q) Crisis Relief Fund	0	0	0	0	0	232,995	(232,995)	0	0	1,003,078	0	1,003,078
(r) Service Reinstatement Reserve	0	0	0	0	0	1,772,813	(1,772,813)	0	0	1,003,078	0	1,003,078
(s) Public Open Spaces Reserve	0	0	0	0	0	0	0	0	0	0	0	0
	21,820,438	1,711,000	(12,616,032)	10,915,406	14,531,760	17,321,334	(10,032,656)	21,820,438	13,593,213	5,553,000	(10,638,625)	8,507,588

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**8. CASH BACKED RESERVES**

**(b) Cash Backed Reserves - Purposes**

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated	
	date of use	Purpose of the reserve
(a) Long Service Leave Reserve	Ongoing	To provide cash-backing for all long service leave entitlements.
(b) Land and Property Enhancement and Maintenance Reserve	Ongoing	To fund land and property purchases, upgrade and maintenance of existing properties.
(c) Waste Management Reserve	Ongoing	To fund financing operations for the development of the City's sanitation service.
(d) EDP - IT Equipment Reserve	Ongoing	To fund the upgrade / replacement of the City's computer hardware and software requirements.
(e) Local Government Elections Reserve	Ongoing	To fund the cost of future elections.
(f) Forrestfield Industrial Area Reserve	Ongoing	To fund infrastructure requirements for the Forrestfield area.
(g) Insurance Contingency Reserve	Ongoing	To fund insurance premium variations and potential call backs.
(h) Revaluation Reserve	Ongoing	To fund triennial rating revaluations.
(i) Nominated Employee Leave Provisions Reserve	Ongoing	To fund future nominated staff leave entitlements.
(j) Forrestfield Industrial Scheme Stage 1	Ongoing	The reserve is established to meet the City's reporting obligation under clause 6.5.16 of the City of Kalamunda Local Planning Scheme No. 3. The funds that were managed under the Trust for the scheme were transferred to the newly established reserve on 23rd June 2015. The reserve will be maintained to reflect all transactions related to the scheme for the benefit of the scheme members.
(k) Waste Avoidance and Resource Recovery Reserve	Ongoing	Any surplus raised in the year for the purpose of managing the contaminated sites will be placed in the reserve for utilisation in future years.
(l) Asset Enhancement Reserve	Ongoing	To fund future replacement of City's Infrastructure and plant and equipment needs.
(m) Unexpended Capital Works and Specific Purpose Grants Reserve	Ongoing	To carry forward available funding for uncompleted projects and specific purpose grants, that will be completed and expended in ensuing financial years.
(n) Environmental Reserve	Ongoing	To fund environment strategies and projects.
(o) Public Art Reserve	Ongoing	To fund future Public Art projects.
(p) Strategic Sport and Recreation Reserve	Ongoing	To fund future Strategic Sport and Recreation capital projects.
(q) Crisis Relief Fund	Discontinued	To pay for demonstrable COVID-19 financial hardship experienced by targeting community members/groups.
(r) Service Reinstatement Reserve	Discontinued	To pay to bring programs or services back into the budget as and if required or as restrictions are lifted and to support recovery.
(s) Public Open Spaces Reserve	Ongoing	To hold money received for the development and maintenance of Public Open Spaces

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**9. FEES & CHARGES REVENUE**

	<b>2021/22 Budget</b>	<b>2020/21 Estimate</b>	<b>2020/21 Budget</b>
General purpose funding	\$ 197,000	\$ 57,817	\$ 74,817
Law, order, public safety	271,330	255,330	278,304
Health	635,017	891,724	845,349
Education and welfare	27,500	27,500	27,500
Community amenities	13,036,330	12,538,047	12,399,030
Recreation and culture	962,765	896,542	633,020
Transport	10,000	0	
Economic services	204,080	250,636	193,025
Other property and services	198,500	204,300	110,600
	<b>15,542,522</b>	<b>15,121,896</b>	<b>14,561,645</b>

**10. GRANT REVENUE**

	<b>2021/22 Budget</b>	<b>2020/21 Estimate</b>	<b>2020/21 Budget</b>
<b>By Program:</b>	\$	\$	\$
<b>(a) Operating grants, subsidies and contributions</b>			
Governance	0	30	20,000
General purpose funding	1,160,662	2,462,160	1,172,408
Law, order, public safety	197,169	207,000	190,129
Health	0	2,000	
Education and welfare	3,250	3,250	3,250
Community amenities	685,250	525,826	11,000
Recreation and culture	527,067	755,688	390,361
Transport	44,800	44,800	30,000
Other property and services	58,630	188,707	61,500
	<b>2,676,828</b>	<b>4,189,461</b>	<b>1,878,648</b>
<b>(b) Non-operating grants, subsidies and contributions</b>			
Recreation and culture	1,024,309	6,710,294	8,138,000
Transport	6,602,657	3,250,670	4,767,333
	<b>7,626,966</b>	<b>9,960,964</b>	<b>12,905,333</b>
Total grants, subsidies and contributions	<b>10,303,794</b>	<b>14,150,425</b>	<b>14,783,981</b>

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**11. REVENUE RECOGNITION**

**SIGNIFICANT ACCOUNTING POLICIES**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

<b>Revenue Category</b>	<b>Nature of goods and services</b>	<b>When obligations typically satisfied</b>	<b>Payment terms</b>	<b>Returns/Refunds/Warranties</b>	<b>Determination of transaction price</b>	<b>Allocating transaction price</b>	<b>Measuring obligations for returns</b>	<b>Revenue recognition</b>
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

<b>Revenue Category</b>	<b>Nature of goods and services</b>	<b>When obligations typically satisfied</b>	<b>Payment terms</b>	<b>Returns/Refunds/Warranties</b>	<b>Determination of transaction price</b>	<b>Allocating transaction price</b>	<b>Measuring obligations for returns</b>	<b>Revenue recognition</b>
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility

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**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

<b>Revenue Category</b>	<b>Nature of goods and services</b>	<b>When obligations typically satisfied</b>	<b>Payment terms</b>	<b>Returns/Refunds/Warranties</b>	<b>Determination of transaction price</b>	<b>Allocating transaction price</b>	<b>Measuring obligations for returns</b>	<b>Revenue recognition</b>
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

**12. OTHER INFORMATION**

	2021/22 Budget	2020/21 Estimate	2020/21 Budget
	\$	\$	\$
<b>The net result includes as revenues</b>			
<b>(a) Interest earnings</b>			
Investments			
- Reserve funds	48,000	65,000	48,000
- Other funds	68,600	108,426	151,426
Late payment of fees and charges	35,000	40,870	50,870
Other interest revenue (refer note 1b)	327,575	327,576	118,750
	479,175	541,872	369,046
<b>(b) Other revenue</b>			
Reimbursements and recoveries	45,600	56,600	45,500
	45,600	56,600	45,500
<b>The net result includes as expenses</b>			
<b>(c) Auditors remuneration</b>			
External Audit services	50,000	40,000	40,000
Internal Audit services	80,000	42,000	42,000
	130,000	82,000	82,000
<b>(d) Interest expenses (finance costs)</b>			
Borrowings (refer Note 6(a))	282,193	274,842	274,842
	282,193	274,842	274,842
<b>(e) Elected members remuneration</b>			
<b>Mayor</b>			
Mayor's allowance	63,354	63,354	63,354
Meeting attendance fees	31,149	31,149	31,149
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	98,053	96,853	96,853
<b>Deputy Mayor</b>			
Deputy Mayor's allowance	15,839	15,682	15,682
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	42,619	41,262	41,262
<b>Councillor 1</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	26,780	25,580	25,580

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

	<b>2021/22</b>	<b>2020/21</b>	<b>2020/21</b>
	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>Councillor 2</b>			
Meeting attendance fees	\$ 23,230	\$ 23,230	\$ 23,230
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>26,780</b>	<b>25,580</b>	<b>25,580</b>
<b>Councillor 3</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>26,780</b>	<b>25,580</b>	<b>25,580</b>
<b>Councillor 4</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>26,780</b>	<b>25,580</b>	<b>25,580</b>
<b>Councillor 5</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>26,780</b>	<b>25,580</b>	<b>25,580</b>
<b>Councillor 6</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>26,780</b>	<b>25,580</b>	<b>25,580</b>
<b>Councillor 7</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	3,500	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>26,780</b>	<b>25,580</b>	<b>25,580</b>
<b>Councillor 8</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	2,300	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>25,580</b>	<b>25,580</b>	<b>25,580</b>
<b>Councillor 9</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	2,300	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>25,580</b>	<b>25,580</b>	<b>25,580</b>
<b>Councillor 10</b>			
Meeting attendance fees	23,230	23,230	23,230
Annual allowance for ICT expenses	2,300	2,300	2,300
Travel and accommodation expenses	50	50	50
	<b>25,580</b>	<b>25,580</b>	<b>25,580</b>

**CITY OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDED 30 JUNE 2022**

	<b>2021/22</b>	<b>2020/21</b>	<b>2020/21</b>
	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
	\$	\$	\$
Mayor's allowance	63,354	63,354	63,354
Deputy Mayor's allowance	15,839	15,682	15,682
Meeting attendance fees	286,679	286,671	286,671
Annual allowance for ICT expenses	38,400	27,600	27,600
Travel and accommodation expenses	600	600	600
	<b>404,872</b>	<b>393,907</b>	<b>393,907</b>
<b>(f) Write offs</b>			
General rate	2,300	9,177	2,300
Fees and charges	13,500	25,810	13,500
	<b>15,800</b>	<b>34,987</b>	<b>15,800</b>

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**13. MAJOR LAND TRANSACTIONS**

It is not anticipated that the City will be party to any Major Land Transactions during 2021/2022

**14. INTERESTS IN JOINT ARRANGEMENTS**

The City of Kalamunda's estimated share of equity is 15.86% in the Eastern Metropolitan Regional Council.

	<b>2021/22 Budget</b>	<b>2020/21 Actual</b>	<b>2020/21 Budget</b>
<b>Non-current assets</b>	\$	\$	\$
15.86% estimated share of the total Equity in the Eastern Metropolitan Regional Council.	998,408	998,408	998,408
	<b>998,408</b>	<b>998,408</b>	<b>998,408</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**INTERESTS IN JOINT ARRANGEMENTS**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City of Kalamunda's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**15. TRUST FUNDS**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Detail</b>	<b>Estimated Balance 30 June 2021</b>	<b>Estimated amounts received</b>	<b>Estimated amounts paid</b>	<b>Estimated balance 30 June 2022</b>
	\$	\$	\$	\$
Wattle Grove - Cell 9	8,416,952		(2,711,000)	5,705,952
NBN Tower Pickering Brook	41,446	13,506	(7,500)	47,452
Cash in Lieu of Public Open Space	3,132,923		(720,976)	2,411,947
	<b>11,591,321</b>	<b>13,506</b>	<b>(3,439,476)</b>	<b>8,165,351</b>

**CITY OF KALAMUNDA  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2022**

**16. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION**

**GOODS AND SERVICES TAX (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**ROUNDING OFF FIGURES**

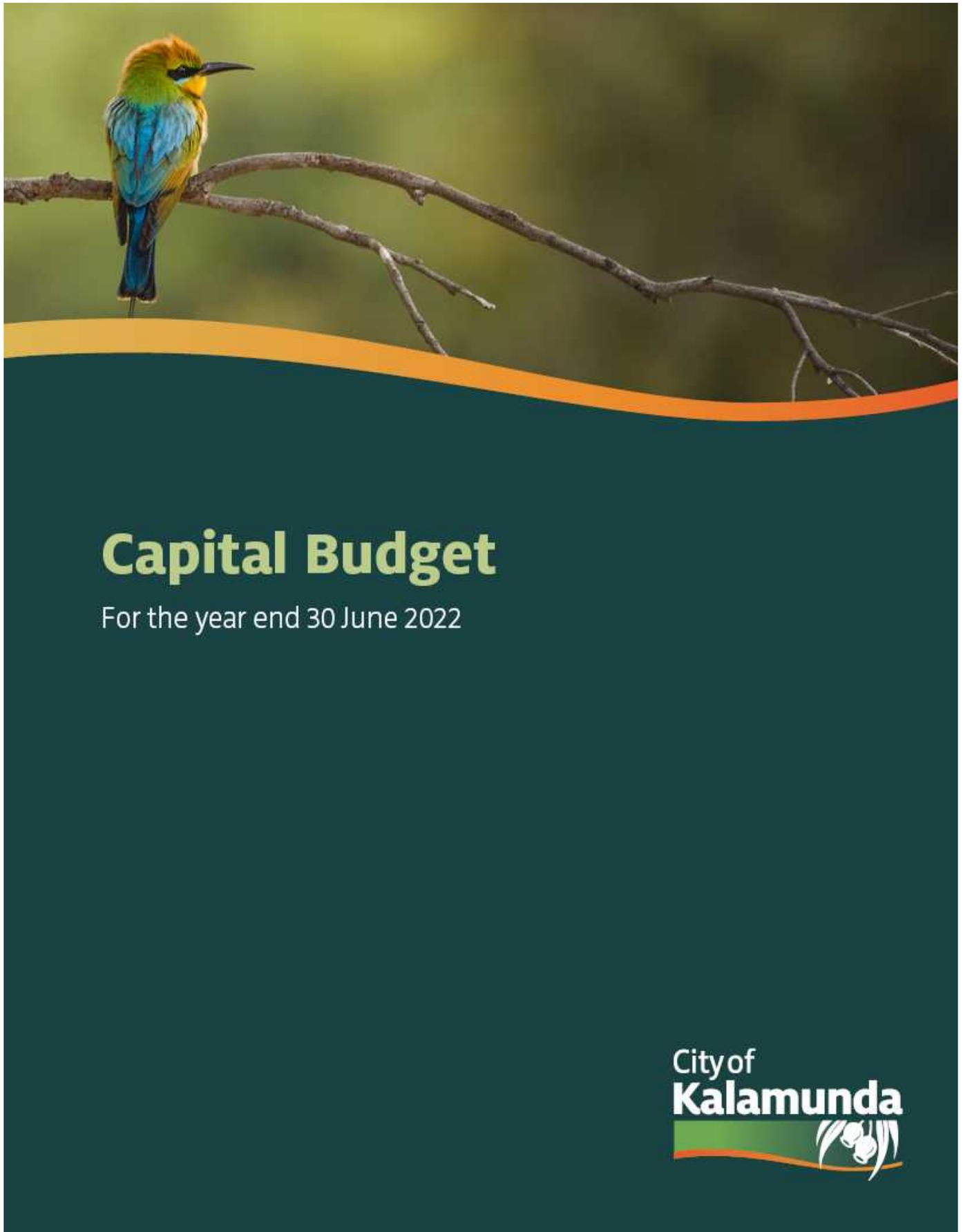
All figures shown in this statement are rounded to the nearest dollar.

**COMPARATIVE FIGURES**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**BUDGET COMPARATIVE FIGURES**

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.



<b>ROADS NEW CAPITAL EXPENDITURE (New Titles)</b>	
Canning Rd & Masonmills Rd, Carmel - Intersection Widening and new right turn pocket	16,712
Milner Rd near Stewart Rd High Wycombe - Traffic Calming Chicane	16,712
Roe Highway Off Ramp & Maida Vale Rd, High Wycombe - new Roundabout	615,956
Lawnbrook Rd East & First Ave, Bickley - Pedestrian Safety Improvements	83,562
King Rd, Kalamunda - Traffic Calming Speed Cushions	15,832
Railway Rd & Elizabeth St, Kalamunda - new Roundabout	824,480
Coolabah Way, Forrestfield - new Cul-de-sac	44,566
Kalamunda Rd, High Wycombe - Street Upgrade Stage 1 (Roe to Cyril) - Design Works	33,425
Canning Rd, Carmel - (Welshpool to Glenisla) Black Spot Road Safety Improvements	1,203,295
Lewis Rd, Forrestfield - New Cul-de-sac	110,302
Hale Rd, Forrestfield - New Bus Shelter Stop 13869 (near Arthur Rd)	23,397
Hale Rd, Forrestfield - New Bus Shelter Stop 13856 (near Sheffield Rd)	15,598
Gooseberry Hill Rd, Gooseberry Hill - New Bus Shelter Stop 14006 (near Scenic Dr)	23,397
Central Mall, Kalamunda - new Streetscape construction	3,188,408
Adelaide St, High Wycombe - Upgrade for RAV vehicles (Stirling towards Abernathy)	1,058,454
Haynes St, Kalamunda - Streetscape upgrade Design works	222,832
Nadine Cl, Forrestfield - Extension of road (DCP project)	259,502
Hale Rd, Wattle Grove - road widening and landscaping (Cell 9 GDS)	1,200,000
<b>TOTAL EXPENDITURE ON ROADS-NEW</b>	<b>8,956,433</b>

<b>ROADS RENEWAL CAPITAL EXPENDITURE</b>	
Patterson Rd, Pickering Brook - Road resurfacing and drainage improvements	334,249
Welshpool Rd East, Wattle Grove - Road Resurfacing, west bound both lanes (1.17km)	442,991
Waterfall Rd, Forrestfield - Road resurfacing (420m)	38,996
Various Suburbs - Minor Road Renewals Program	194,978
Pruiti Cr, Lesmurdie - Road resurfacing (Lilla to Pomeroy)	105,845
Lilla Way, Lesmurdie - Road resurfacing (Kathleen to Pruiti)	38,996
Kunzea Close, Maida Vale - Road resurfacing (120m)	50,137
Hartfield Rd, Forrestfield - Road Resurfacing	77,991
Various Roads - Gravel road shoulder formation and surface resheeting	83,562
Carmel Rd, Carmel - Road resurfacing (620m)	89,133
Canning Rd, Lesmurdie - Road resurfacing (320m)	30,082
Kalamunda Rd, Maida Vale - Road resurfacing (Terrigal to Hawtin)	356,420
Kalamunda Rd & Hawtin Rd, Maida Vale - Intersection resurfacing	130,134
Dundas Rd, High Wycombe - Road resurfacing (Abernathy to Wittenoom)	307,397
Kalamunda Rd, Gooseberry Hill - Road resurfacing (selected areas between Faye to Grey)	612,789
Holmes Rd, Maida Vale - Road resurfacing	61,279
Valley Rd, Kalamunda - Road resurfacing	189,408
Welshpool Rd East, Carmel - Road resurfacing (1.11km)	407,895
Berkshire Rd / Dawson Ave / Apricot St, Forrestfield - Road Resurfacing of roundabout and approach legs	150,412
Lesmurdie Tennis Club Carpark, Lesmurdie - Renew & upgrade carpark	27,854
Welshpool Rd East, Wattle Grove - Renew bus shelter and pad at Stop 13680 (near Bruce Rd)	23,397
Hale Rd and Strelitzia Ave, Forrestfield - Renewal of Decorative Street Lights	178,266
Hale Rd / Morrisson Rd / Reynolds Rd, Forrestfield - Renewal of water feature in roundabout	44,566
<b>TOTAL EXPENDITURE ON ROADS- RENEWAL</b>	<b>3,976,779</b>

FOOTPATHS NEW CAPITAL EXPENDITURE	
Chislehurst Rd, Lesmurdie - New footpath (Madera Place to Cul-De-Sac end, eastern verge)	122,558
Pickering Brook Rd, Pickering Brook - new pedestrian road crossing ramps near Café	17,827
Kiandra Way / Western Ave / Newburn Rd, High Wycombe - New Cycle path	34,428
Sussex Rd, Forrestfield - New Cycle path	35,430
FOOTPATHS NEW CAPITAL EXPENDITURE	
	210,242

FOOTPATHS RENEWALS CAPITAL EXPENDITURE	
Various Suburbs - Minor Footpath renewals	89,133
Alder Way, Forrestfield - Footpath renewal (Laurel to Mallow)	16,712
Lalor Pl, Lesmurdie Footpath renewal	13,370
Richards Rd, High Wycombe - Footpath renewal (Cul-De-Sac to Cyril)	6,685
Jubilee Rd, Forrestfield - Footpath renewal (Lewis to Lincoln)	100,275
Morrison Rd, Forrestfield - Footpath renewal (Hartfield to Recreation Centre)	133,699
Koongee Cross, High Wycombe - Footpath renewal (Chullwyne Mews to House No. 10)	22,283
Swallow Loop, High Wycombe - Footpath renewal (House no. 30 to House no. 50)	50,137
Bil Shaw Reserve, Lesmurdie - Footpath renewal (146m)	33,425
Welshpool Road East, Wattle Grove - Footpath renewal (100m)	27,854
Midland Road, Maida Vale - Footpath renewal (Adelaide to Sadler)	20,055
Yongar Reserve, Forrestfield - Renew timber decking on footbridge	6,685
Berkshire Rd and Dundas Rd, Forrestfield - New shared use path	729,219
TOTAL EXPENDITURE ON FOOTPATHS RENEWAL	
	1,249,533

DRAINAGE NEW CAPITAL EXPENDITURE	
Marri Cr, Lesmurdie - Upgrade piped drainage system (House no 7 to House no 15)	236,850
TOTAL EXPENDITURE ON DRAINAGE NEW	
	236,850

DRAINAGE RENEWALS CAPITAL EXPENDITURE	
Various Suburbs - Drainage Emergency Major Works	33,425
Various Suburbs - Minor Drainage Basin & Sump Renewals	128,129
Stirk Park, Kalamunda - Renewal of park drainage system	529,227
Various Suburbs - Renewal of damaged Side Entry Pit covers and kerbs	83,562
Carmel Rd East, Carmel - Clean out open drain and instal piping (House no 60)	55,708
Ford Rd, Lesmurdie - Drainage renewal (near House no 63)	22,283
Kalamunda Rd, Maida Vale - Renewal Drainage pipe (170m west of Terrigal Pl)	16,712
Boodjera Bend Drainage Sump, Forrestfield - Drainage renewal works	11,142
TOTAL EXPENDITURE ON DRAINAGE RENEWALS	
	880,188

BUILDING NEW CAPITAL EXPENDITURE	
Lawnbrook Rd, Walliston - New access ladder & cable way on Communications Tower	29,756
Reid Oval Pavilion Hartfield Park, Forrestfield - Female Change Rooms (Design)	17,854
Solar Panel Rebate Scheme - Community Leased Buildngs	23,805
Jorgensen Park, Kalamunda - Construction of Kalamunda Community Centre Building	274,126
Kostera Oval, Kalamunda - Construction of Female Change Rooms	447,205
Maida Vale Reserve, Maida Vale - Construction of Female Change Rooms	833,171
Scott Reserve, High Wycombe - Construction of Female Change Rooms	80,531
Ray Owen Reserve, Lesmurdie - Construction of Female Change Rooms	762,983
Hartfield Park, Forrestfield - Master Plan Stage 2 Improvements - AFL, Little Athletics, Rugby League, Bowling and Tennis Clubs (Design)	23,805
Cambridge Reserve, Forrestfield - Major Land Development (Design and Approvals)	357,073
TOTAL EXPENDITURE ON BUILDINGS-NEW	
	2,850,309

<b>BUILDINGS RENEWAL CAPITAL EXPENDITURE</b>	
Perth Hills Visitor Centre, Kalamunda - Upgrade of internal visitor and office space (Design)	17,854
Woodlupine Community Centre, Forrestfield - Renewal of CCTV	9,522
High Wycombe Recreation Centre, High Wycombe - Renewal of CCTV	16,068
Various Buildings - Asbestos Mitigation works	59,512
Varipus Buildings - Emergency Building Works	83,317
Various Buildings - Disability Access Improvements	35,707
Hartfield Park Recreation Centre, Forrestfield - Renewal of cooling in Gymnasium	30,946
Hartfield Park Recreation Centre, Forrestfield - Renewal of cooling in Group Fitness	16,663
Operations Centre Workshop, Walliston - Renewal of roof and roller doors	232,098
Ray Owen Pavilion, Lesmurdie - Renewal of roof sheeting - Football building	142,829
Woodlupine Family Centre, Forrestfield - Renewal of air conditioners	32,137
Kalamunda Tennis Club Toilet Block, Kalamunda - Refurbishment of toilet areas	220,195
Kalamunda Arts and Craft Wagon, Kalamunda - Painting and miscellaneous renewals	35,707
Carmel School Toilet Block, Carmel - Renewal building cladding and plumbing	23,805
Kalamunda Bowling Club, Kalamunda - Renewal of female toilet area	17,854
Edinburgh Road Centre (Foothills Information and Referral Service), Forrestfield - Renewal of floor finish	20,234
Edinburgh Road Centre (FIRS Foothills Information and Referral Service), Forrestfield - Fire Exit and Disability Access Renewals	11,902
Collins Rd Telecommunications Tower, Kalamunda - Renewal of structural elements	47,610
Various Buildings - Signage Renewal Program	29,756
Kalamunda Bowls Club, Kalamunda - Renew timber floors and floor coverings	101,171
Kalamunda Mens Shed, Lesmurdie - Renew air conditioners.	5,951
Ray Owen Recreation Centre, LM, Renew Seating Grandstand Courts 1 and 4	11,902
Walliston Transfer Station, Walliston - Replace CCTV	5,951
Walliston Transfer Station, Walliston - Renewals and Improvements - Disposal Area & Public Areas	1,007,634
<b>TOTAL EXPENDITURE ON BUILDING RENEWALS</b>	<b>2,216,327</b>
<b>PARKS NEW CAPITAL EXPENDITURE</b>	
Various Suburbs - Street Tree Planting Program	222,832
Virgilia Way Reserve, Forrestfield - Install new drinking fountain and dog water bowl	22,283
Broula Road Reserve, Kalamunda - Install new picnic tables, seating and exercise equipment	57,936
Almond Way Public Open Space, Forrestfield - Park upgrade	66,850
Booralie Way Reserve, Maida Vale - Park upgrade	189,408
Pickering Brook Reserve, Pickering Brook - New playground beside Sports Club building	172,695
Fleming Reserve, High Wycombe - Park and Bushland Upgrade	318,624
Gladys Newton Reserve, High Wycombe - Playground upgrade	167,124
Parks Signage Program	222,832
Stirk Park, Kalamunda - Playground and Skate Park (Design)	316,526
Ray Owen Reserve, Lesmurdie - Oval expansion and renewal, non potable water source and sports lighting (design)	183,837
<b>TOTAL EXPENDITURE ON PARKS NEW</b>	<b>1,940,947</b>

<b>PARKS RENEWAL CAPITAL EXPENDITURE</b>	
Lesmurdie Tennis Club, Lesmurdie - Renew perimeter fencing	44,566
Forrestfield - Renewal of 6 streetlighting poles in various areas	167,124
Connaught Reserve, Forrestfield - Reticulation renewal	94,704
Lincoln Reserve, Forrestfield - Reticulation renewal	77,991
Woodlupine Brook and Community and Family Centre, Forrestfield - Reticulation renewal	77,991
Dawson Park, Forrestfield - Reticulation renewal	122,558
Broula Road Reserve, Kalamunda - Karu Dam Irrigation Controller Replacement	12,256
MacKenzie Park, High Wycombe - Renewal of Half Court basketball surface	5,571
MacKenzie Park, High Wycombe - Renew Playground	27,854
Maida Vale Reserve, Maida Vale - Replace 3 sets of fixed soccer goals and sleeves with portable type goals	27,854
Scott Reserve, High Wycombe - Renew artificial turf on cricket wickets northern oval, western pitch and northern oval, eastern pitch	14,484
Lower Lesmurdie Falls, Forrestfield - Renew seating and picnic settings	27,854
Curroawong Public Open Space, Gooseberry Hill - Renew Playground Equipment and Softfall	44,566
Hartfield Park Rugby Union Field, Forrestfield - Turf Renovation and Drainage	33,425
Flora Terrace Reserve, Lesmurdie - Renew Shade Shelter and Picnic setting	38,996
Ray Owen Reserve, Lesmurdie - Renewal of sections of Lesmurdie BMX track	44,566
Maida Vale Reserve, Maida Vale - Soccer field lighting upgrades	495,802
<b>TOTAL EXPENDITURE ON PARKS RENEWAL</b>	<b>1,358,164</b>
<b>OTHER INFRASTRUCTURE CAPITAL EXPENDITURE</b>	
Woodlupine Community Centre, Forrestfield - Upgrade car park and building surrounds lighting	26,222
Hartfield Park, Forrestfield - Lighting Upgrade to Rugby League and Soccer Fields	335,391
Woodlupine Brook Reserve, Forrestfield - Renewal and upgrade of pedestrian bridge	72,421
Lewis Road, Forrestfield - New embayed Parking area	64,621
Ray Owen Reserve, Lesmurdie - Construction of Stage 1 Carpark Expansion	943,596
Walliston Transfer Station, Walliston - safety and vehicular flow improvements and upgrades to main entry	557,081
Various Suburbs - ACROD Parking Bay upgrades to current standard	22,283
Newburn Road Shopping Centre, High Wycombe - Resurfacing of carpark and drainage improvements	150,412
Maida Vale Reserve, Maida Vale - Resurfacing of Ridge Hill Road entrance road / carpark	111,416
Various Suburbs - Bus Shelter Renewals matching PTA upgrades for disability access	15,598
Various Suburbs - Refurbishment of existing Tin Bus Shelters - Re-sheet with new tin panels and replace / paint timber seating slats if required	23,397
Woodlupine Brook Living Stream, Wattle Grove - Implementation of Stage 3 landscaping works	1,500,000
<b>TOTAL EXPENDITURE ON INFRASTRUCTURE OTHER</b>	<b>3,822,439</b>
<b>PLANT AND EQUIPMENT CAPITAL EXPENDITURE</b>	
Fleet - Minor Plant Replacement Program	232,904
Fleet - Major Plant Replacement Program	1,472,000
Fleet - Light Vehicle Replacement Program	152,000
<b>TOTAL FLEET PLANT AND EQUIPMENT CAPITAL EXPENDITURE</b>	<b>1,856,904</b>
<b>FURNITURE AND EQUIPMENT CAPITAL EXPENDITURE</b>	
Purchase and replacement of Office Furniture and Equipment Items	15,000
Information Technology Hardware	50,000
Information Technology Software major upgrades and replacements	1,253,742
<b>TOTAL FURNITURE AND EQUIPMENT CAPITAL EXPENDITURE</b>	<b>1,318,742</b>
<b>TOTAL CAPITAL WORKS PROGRAM 2021/2022</b>	<b>30,873,858</b>



# Fees and Charges

For the year end 30 June 2022



# Regulatory

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>ADMINISTRATION FEES</b>		
<b>General - Special Projects</b>		
Chief Executive Officer	Per hour	265.00
Directors	Per hour	210.00
Manager	Per hour	155.00
Level 7-9 officers	Per hour	105.00
Level 5- 6 officers	Per hour	80.00
<b>Rates and General Payments</b>		
Dishonoured Payment Administration Fees	each	12.50
Sundry Debtors Instalment Fees (GST treatment is the same as the fee or charge to which it relates)	per instalment notice	21.00
Interest on outstanding balances related on trust debts and sundry debts	overdue period	5.5%
<b>Interest on outstanding balances related on trust debts and sundry debts - COVID19 Financial Hardship</b>	overdue period	0.0%
Notice Advising General Procedure Claim Paid (Being a letter advising no further legal action on outstanding rates previously pursued)	per letter	30.00
Rates Instalment (four instalments)	per instalment notice	24.00
Rates Instalment (two instalments)	per instalment notice	8.00
<b>Rates Instalment (four instalments) - COVID19 Financial Hardship</b>	per instalment notice	0.00
<b>Rates Instalment (two instalments) - COVID19 Financial Hardship</b>	per instalment notice	0.00
Interest on rates instalments	period	5.5%
<b>Interest on rates instalments - COVID19 Financial Hardship</b>	period	0.0%
Penalty interest on outstanding rates	overdue period	7.0%
<b>Penalty interest on outstanding rates - COVID19 Financial Hardship</b>	overdue period	0.0%
ESL Penalty interest	overdue period	As Per FESA
Property Rates Settlement Statement	each	40.00
Consent Orders to Clear Credit file		300.00
Re-print copy of Rates Notice	per event	18.00
Administration fee for incorrect payment made by ratepayer	per arrangement	25.00
Special Payment Arrangements (SPAs)	per arrangement	20.00
Prepare Direct Debit Arrangement (GST treatment is the same as the fee or charge to which it relates)	each	20.00
Smarter way to pay early termination fee	each	20.00
Credit Card Surcharge (applies to all fees)	% of \$ value paid	0.46 % of amount paid
Rates Historical Search	Per year	30.00
Property Owner Details Search - up to a maximum of 4 properties for dividing fences etc.	Per search	31.00
<b>Sale of Street Listing</b>		
<i>All Wards</i>	per application	205.00
<i>One Ward</i>	per application	65.00
<b>Freedom of Information</b>		
<i>Application</i>	per application	30.00
<i>Charge for time to deal with application</i>	1st Hr	-
<i>Charge after initial hour</i>	Per hour	30.00

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
Copy of recording of Council or Public Meeting Offsite Storage Scan Retrieval	each	15.00 \$20.00 and 20 cents per page
<b>Offsite Plan Retrieval fee</b> Building Plan request search fee (Off site storage)		38.00
<b>LAND SERVICES</b>		
Application Fee for Closure of Pedestrian Access Way (PAW)	per application	360.00
Application Fee for Closure of Right of Way (ROW)	per application	360.00
Application Fee for Permanent Road Closure	per application	360.00
Application Fee for Dedication of Land as Road	per application	360.00
<b>COMMUNITY DEVELOPMENT</b>		
<b>Liberty Swing - Stirk Park</b> Key Purchase	Key	13.00
Refundable Key Bond	Key	13.00
<b>Podiatry Service</b> Kalamunda, High Wycombe and Forrestfield	Per visit	30.00
<b>LIBRARIES</b>		
Kalamunda Library Forrestfield Library High Wycombe Library Lesmurdie Library		
<b>Items for Sale</b> USB Devices	Each	8.00
Library bags (Calico)	Each	5.00
Earbuds/phones for use on public PC.s	Each	4.00
<b>Resources</b> Lost Books		Replacement
Damaged Books		Replacement
Overdue Fees	Day	Nil
Replacement library cards	Each	4.50
<b>Printing and related services</b> Word Processor Use - Maximum booking of 2 hours		-
Printing - Black & white	Per page	0.20
Printing - Colour	Per page	1.00
Internet Use - Maximum booking of 2 hours		-
Printing - Black & white	Per page	0.20
Printing - Colour	Per page	1.00
Photocopier Use - A4 Black and White	Per page	0.20
Photocopier Use - A4 Colour	Per page	1.00
Photocopier Use - A3 Black and White	Per page	0.40
Photocopier Use - A3 Colour	Per page	2.00
Laminating - A4	Each	2.40
Laminating - A3 - Kalamunda and Forrestfield only	Each	4.80
Scan and email	Per email	0.20

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
PC Usage (after 2 hrs)	Per Hour	2.50
Ticket Price A - Childrens Events	Each	2.00
Ticket Price B - Childrens Events	Each	5.00
Ticket Price C - Childrens Events	Each	10.00
Ticket Price D - Childrens Events	Each	12.00
Ticket Price E - Childrens Events	Each	15.00
Ticket Price A - Adult Events	Each	5.00
Ticket Price B - Adult Events	Each	10.00
Ticket Price C - Adult Events	Each	15.00
Ticket Price D - Adult Events	Each	20.00
Ticket Price E - Adult Events	Each	25.00
Ticket Price F - Adult Events	Each	30.00
Ticket Price G - Adult Events	Each	35.00
Ticket Price H - Adult Events	Each	40.00
Ticket Price I - Adult Events	Each	45.00
Ticket Price J - Adult Events	Each	50.00
<b>FINES ENFORCEMENT [Regulation 9]</b>		
<b>Part A - Enforcement Fees for part 3 of the Act</b>		
Fee for issuing a final demand	each	24.10
(To be imposed when the final demand is issued)		
Fee for preparing an enforcement certificate in relation to an infringement notice	each	20.50
(for each infringement notice)		
(To be imposed when the infringement notice is registered)		
Fee for registering an infringement notice with the Registry	each	77.00
(To be imposed when the notice is registered)		
Fee for issuing a notice of intention to suspend licences	each	28.50
(To be imposed when a licence suspension order is made)		
<b>Part B - Enforcement Fees for part 4 of the Act</b>		
Fee for issuing a notice of intention to suspend licences		28.50
(To be imposed when a licence suspension order is made or when a warrant of		
execution is issued, but not twice)		
Fee for issuing a warrant of execution		134.00
(To be imposed when the warrant is issued)		
<b>Part C - Enforcement Fees for part 7 of the Act</b>		
Fee for attending the Magistrates Court in connection with proceedings to	per hour	59.50
examine a person under S69, for each hour or part of an hour.		
The actual amounts disbursed in connection with seizing, moving, storing, securing, protecting and insuring property ( including amounts disbursed for the keeping of animals) are prescribed as enforcement fees.		Varied
Fee for inspecting personal property under seizure.		40.00
Fee for lodging a memorial under S89.		43.00
Fee for lodging a withdrawal of memorial under S90.		28.50
The actual amounts disbursed for the purpose of valuing any personal property or land, and for searches of titles and other records, are prescribed as enforcement fees.		Varied
The actual amounts disbursed for advertising, and otherwise in connection with the arranging of, any intended sale of personal property or land are prescribed as enforcement fees.		Varied

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
Fee for arranging a sale of personal property or land, including preparing advertisements and conditions of sale, but excluding disbursements, not exceeding		209.00
The actual amounts disbursed in connection with a sale of property or land (including settlement costs) are prescribed as enforcement fees.		Varied
Fee for attending a sale of personal property or land.		63.50
Fee for preparing and executing a transfer of land sold.		141.00
Fee for attending a court in connection with interpleader proceedings, for each half hour.		20.00
<b>Local Authority Number Plates</b>	Set	Price set by Dept of transport + 50%
<b>Vehicles</b>		
Impounding	per vehicle	180.00
Storage Charges (Daily)	Daily	10.00
Vehicle Disposal/ Surrender Fee	per vehicle	180.00
<b>Ranger Attendance</b>		
Per Ranger attending 7am -7pm (hr or part of)	per hour	72.00
Per Ranger attending 7pm -7am (hr or part of)	per hour	191.00
Building Security Call Out 7am-7pm (hr or part of)	per hour	72.00
MOU -Shared Services - hourly rate	per hour	72.00
MOU -Shared Services - mileage	per km	0.81
<b>LICENSES</b>		
<b>Extractive Industries</b>		
Application for a licence		500.00
Annual licence fee		500.00
Transfer of a licence		500.00
Renewal of a licence		500.00
<b>Dog Registration</b>		
Non-Sterilised - Male and Female	1 Year	50.00
Non-Sterilised - Male and Female	3 Years	120.00
Non-Sterilised - Male and Female	Lifetime	250.00
Sterilised - Male and Female	1 Year	20.00
Sterilised - Male and Female	3 Years	42.50
Sterilised - Male and Female	Lifetime	100.00
Working Dog Non-Sterilised - Male and Female	1 Year	12.50
Working Dog Non-Sterilised - Male and Female	3 Years	30.00
Working Dog Non-Sterilised - Male and Female	Lifetime	62.50
Working Dog Sterilised - Male and Female	1 Year	5.00
Working Dog Sterilised - Male and Female	3 Years	10.60
Working Dog Sterilised - Male and Female	Lifetime	25.00
Multi Dog Application	Initial	156.55
Sterilisation of dog by authorised vet	Each	cost +12.5%
Microchipping of dog by authorised vet	Each	cost +12.5%
<i>*Pensioner 50% discount (sterilised and non-sterilised, 1 and 3 year registrations)</i>		

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
Replacement Dog Tags	Each	1.55
<b>Dangerous Dogs</b>		
Dangerous Dog Declaration fee	Annual	104.00
Dangerous Dog Sign	Each	37.50
Dangerous Dog Collar - Large	Each	76.00
Dangerous Dog collar - Medium	Each	61.00
Dangerous Dog Collar - Small	Each	49.20
<b>Kennels</b>		
Licence	Annual	202.00
Application fee	Initial	126.25
<b>POUND FEES</b>		
Impounding fee registered dog	per animal	58.60
Impounding fee unregistered dog	per animal	128.30
Maintenance	Daily	18.20
Surrender at pound	Initial	129.30
Surrender at pick up	Each	161.60
Surrender of Cat/Kitten by Commercial/ Private Operator from trapping activities.	Each	69.70
Impounding fee registered cat	Each	58.60
Impounding fee unregistered cat	Each	129.30
Animal Trap Hire	Weekly	57.60
Animal Trap Bond	Per Hire	104.05
<b>Impounding Livestock - Fees</b>		
Entire Horses, mules, asses, camels, alpacas, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs.	As per LG Act	
<i>Impound Fees Working Hours (7am-7pm)</i>	Head	50.50
<i>Impound Fees After Hours (7am-7pm)</i>	Head	93.95
Wethers, ewes, lambs, goats		
<i>Impound Fees Working Hours (7am-7pm)</i>	Head	22.75
<i>Impound Fees After Hours (7pm-7am)</i>	Head	65.65
Float hire		cost + 12.5%
<b>Poundage Fees - Daily/ Per Head</b>		
Entire Horses, mules, asses, camels, alpacas, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs		
<i>Poundage Fees Working Hours First 24 Hrs or part there of.</i>	Head	42.00
<i>Poundage Fees After Hours First 24 Hrs or part there of.</i>	Head	16.20
Wethers, ewes, lambs, goats		
<i>Poundage Fees Working Hours First 24 Hrs or part there of.</i>	Head	10.60
<i>Poundage Fees after Hours 24 hrs or part there of.</i>	Head	7.10
<b>Sustenance Fees</b>		
Entire Horses, mules, asses, camels, alpacas, bulls, mares, geldings, colts, fillies, foals, oxen, steers, heifers, gilts or calves per head.	Daily	21.75
Rams, wethers, ewes, lambs, pigs or goats per head.	Daily	15.15

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>FIRE AND EMERGENCY MANAGEMENT</b>		
Application fee for the variation to Fire Hazard Reduction notice	per application	151.50
<b>Emergency Services Charges</b>		
Front end loader plus operator	per hour	\$181.80 per hour, minimum 3 hours
Light tanker or equivalent	per hour	85.85
1.4 Tanker or equivalent (Fire Appliances)	per hour	126.50
2.4 Tanker or equivalent (Fire Appliances)	per hour	262.60
3.4 Tanker or equivalent (Fire Appliances)	per hour	318.15
Bulk water tanker	per hour	\$181.80 per hour, minimum 3 hours
Bobcat or equivalent	per hour	\$126.25 per hour, minimum 3 hours
Administration charge for contractor fire mitigation works		12.5% of contractor
<b>ENGINEERING</b>		
Hire & set up of Lighting Tower within City Boundaries for community events	per night	220.00
<b>Crossovers</b>		
Contribution to a standard crossing in accordance with the Local Government (Uniform Local Provisions) Regulations Clause 15, and the City's Specification for Crossover Construction.	Per Standard Crossing	458.00
<b>Asset Protection</b>		
Asset protection fee for all residential, industrial and commercial applications in excess of \$ 20,000, all applications for subdivision, demolition or clearing and all fibreglass or concrete swimming pool applications.		
<i>Asset Protection fee for initial inspection</i>	Per Application	122.00
<i>Asset Protection fee for subsequent inspection</i>	Per Inspection	109.00
<b>Development Supervision - Engineering and Landscaping</b>		
Development supervision fee for the checking of designs, supervision, and clearances for engineering and landscaping of developments. This includes development activities involving earthworks, roads, access ways, parking areas, drainage infrastructure, and landscaping. The fee is one of the following:		
The minimum charge	Per Development or Stage of Works	122.00
Where the applicant has not engaged a consulting engineer or specialist to design and supervise the works:	Per Development or Stage of Works	3% of the cost of works as estimated by the local government.
Where the applicant has engaged a consulting engineer or specialist to design and supervise the works:	Per Development or Stage of Works	1.5% of the cost of works as estimated by the consultant
Development bond fee for bond amounts less than \$5000.00	Per Application	122.00
Development bond fee for bond amounts \$5000.00 and greater	Per Application	316.00
Development bond inspection fee for additional inspections	Per Inspection	109.00

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Traffic Management Plans</b> Assessment and processing of Traffic Management Plans that do not require closure, or for the first submission for works that require a road closure	Per Request	-
Assessment and processing fee for resubmission of Traffic Management Plans that require a road closure	Per Request	122.00
<b>Road Reinstatement Rates &amp; Private Works</b> Included in cost: Plan, labour.		Cost + 30%
<b>WASTE MANAGEMENT</b>		
<b>Household Waste Services</b>		
<b>Reference (Act, Regulations)</b>		
Waste Avoidance & Resource Recovery Act 2007 & Regulations 2008 Local Government Act 1995 S6.16		
An annual charge per mobile garbage bin (MGB) pursuant to Section 67 of the Waste Avoidance & Resource Recovery Act 2007 (WARR) is levied for a waste service provided by the City against all owners of property (including strata titles) within the municipality where a habitable dwelling/building is erected.		
<b>Standard Residential Full Service</b> includes ; supply of 1 x 240ltr green lidded mobile garbage bin (MGB); supply of 1 x 240ltr yellow lidded mobile recycling bin (MRB); the weekly collection of MGB; the fortnightly collection of MRB; on request skip bin service (3 m3) offering a combination of 3 skips per financial year 1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station. Access to a Mattress/Whitegoods collection service for an additional fee.	Property	572.00
<b>Residential Full Service Pensioner*</b> includes ; supply of 1 x 240ltr green lidded mobile garbage bin (MGB); supply of 1 x 240ltr yellow lidded mobile recycling bin (MRB); the weekly collection of MGB; the fortnightly collection of MRB; on request skip bin service (3 m3) offering a combination of 3 skips per financial year 1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station. Access to a Mattress/Whitegoods collection service for an additional fee.	Property	342.00

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<p><b>Residential Others (excludes MGB)</b>  <i>This fee applies to residential properties where the City is unable to provide weekly or fortnightly general waste and recycling services as well as unable to provide skip bin services.</i>                      1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station.                      Access to a Mattress/Whitegoods collection service for an additional fee.</p>	Dwelling	255.00
<p><b>Residential Multi Unit (excludes MGB)</b>  <i>This fee applies to multi-unit residential properties where the City does not provide weekly or fortnightly general waste and recycling services as well as do not provide skip bin services.</i>                      includes ;                      1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station.                      Access to a Mattress/Whitegoods collection service for an additional fee.</p>	Dwelling	255.00
<p><b>Residential Multi Unit Pensioner* (excludes MGB)</b>  <i>This fee applies to multi-unit residential properties where the City does not provide weekly or fortnightly general waste and recycling services as well as do not provide skip bin services.</i>                      includes ;                      1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station.                      Access to a Mattress/Whitegoods collection service for an additional fee.</p>	Dwelling	220.00
<p><b>No Access to Skip Bins Reduced Charge</b>  <i>Where the City is unable to provide a skip bin service due to factors such as location, terrain and safety.</i>                      includes ;                      supply of 1 x 240ltr green lidded mobile garbage bin (MGB);                      supply of 1 x 240ltr yellow lidded mobile recycling bin (MRB);                      the weekly collection of MGB;                      the fortnightly collection of MRB;                      1 Entry Pass allowing unlimited entries to dispose of recyclable materials and greenwaste and four (4) free entries to dispose of general waste at Walliston Transfer Station.                      Access to a Mattress/Whitegoods collection service for an additional fee.</p>	Property	500.00
<p><b>Commercial &amp; Industrial (general and recycling only)</b>  <i>This fee applies to non-residential properties where the City has determined the circumstances allow for a MGB and/or MRB to be provided on a weekly and/or fortnightly basis.</i>                      includes ;                      supply of 1 x 240ltr green lidded mobile garbage bin (MGB);                      supply of 1 x 240ltr yellow lidded mobile recycling bin (MRB);                      the weekly collection of MGB;                      the fortnightly collection of MRB;</p>	Property	1,000.00

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Additional General Bin Residential (all properties)*</b> <i>This fee applies to properties where the City has determined the circumstances allow for an additional MGB to be provided on a weekly basis but does not include an Entry Pass or skip bins.</i>	Bin	700.00
<b>Additional General Bin Residential (all properties) Pensioners*</b> <i>This fee applies to properties where the City has determined the circumstances allow for an additional MGB to be provided on a weekly basis at a reduced rate but does not include an Entry Pass or skip bins.</i>	Bin	700.00
<b>Additional Recycling Bin Residential (all properties)*</b> <i>This fee applies to properties where the City has determined the circumstances allow for an additional MRB to be provided on a fortnightly basis at a reduced rate but does not include an Entry Pass or skip bins.</i>	Bin	250.00
<b>Additional General or Recycling Bin Commercial / Industrial (all properties)*</b> <i>This fee applies to non-residential properties where the City has determined the circumstances allow for an additional MGB and/or MRB to be provided on a weekly and/or fortnightly basis.</i>	Bin	1,500.00
<b>Additional extra Skip Bin (General Waste)</b> <i>This fee applies when the allocation has been exhausted and the resident chooses to pay for the use of an additional general waste skip bin.</i>	Bin	111.50
<b>Additional Extra Skip Bin (Green Waste)</b> <i>This fee applies when the allocation has been exhausted and the resident chooses to pay for the use of an additional general waste skip bin.</i>	Bin	68.50
<b>Re-print copy of Walliston Transfer Station Entry Pass</b> <i>This applies when a resident requests a reprint of their Entry Pass to the Walliston Transfer Station.</i>	per event	18.00
* Pensioner Discount applies to the Primary Owner Occupied Residential property only (excluding restricted sites) and must be valid Pensioner from 1 July of each financial year. No discount is applicable for additional services, commercial or industrial properties.		
<b>Walliston Transfer Station - (Non commercial resident only)</b>		
Collection of Whitegoods or Mattresses (resident)	Per item	34.00
Collection of Whitegoods or Mattresses (Pensioner and/or Concession Card Holders)	Per item	17.00
Car & Motor Cycle Tyre (max 5/entry)	Per tyre	8.50
Four Wheel Drive (max 5/entry)	Per tyre	15.00
Truck/Tractor Tyres (max 2/entry)	Per tyre	26.00
Compost Bin (Inc. Delivery)	Each	55.00
Worm Farm (Inc. Delivery)	Each	125.00
<b>Additional Resident Entry</b>	Per Entry	51.50
<i>This fee applies to when a resident has exhausted their four (4) free general waste entries or a tenant has not been given use of their landlord's Entry Pass and wishes to gain access. (Will require proof of residency and photo identity).</i>		

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Walliston Transfer Station - (Commercial Resident only)</b>		
Clean Green waste (free from contamination, weeds, grass, soil)	Per tonne	45.00
Mattress disposal fee (max 5/entry)	Each	22.00
Car & Motor Cycle Tyre (max 5/entry)	Per tyre	10.00
Four Wheel Drive (max 5/entry)	Per tyre	20.00
Truck/Tractor Tyres (max 2/entry)	Per tyre	31.00
<b>The City charges commercial fees for any of the following situations:</b>		
Commercial/Trade Waste		
- Your vehicle or trailer is commercially signed or badged (unless you have a valid Vehicle Permit)		
- Your waste is from a work site		
- You are transporting waste for a fee or reward		
<b>Charges that apply are</b>		
Cars/ Station Wagons	Per Vehicle	36.50
Small Vans/Utes	Per Vehicle	61.00
Trailer (6X4)	Per Trailer	62.00
Trailer (7X5) with high sides	Per Trailer	78.50
Small trucks up to 3.5 tonnes GVM	Per Vehicle	187.50
<b>Other Bins</b>		
Community Event Bin Hire - 240L General MGB	Bin	188.00
Community Event Bin Hire - 240L Recycling MRB	Bin	104.50
Community Event Bin - additional Fee for disposal of contaminated Recycling Bin MRB	Bin	108.50
<b>TOWN PLANNING</b>		
<b>Administration</b>		
Reply to a request for a property file search		68.20
<b>issue of written planning advice that no development approval is required</b>	per request	295.00
Issue of written planning advice	Per Request	73.00
change of Street Number Request	per request	100.00
<b>Structure Plans and Local Development Plans</b>		
Basic Structure Plan	Per application	1,500.00
Standard Plan	Per application	2,500.00
Complex Plan	Per application	5,000.00
Director	Hourly	88.00
Manager/Senior Planner	Hourly	66.00
Planning Officer (and other staff)	Hourly	36.86
Administration Officer	Hourly	30.20
<b>Local Planning Scheme Amendments</b>		
Basic Scheme Amendment Plan	Per amendment	1,500.00
Standard Scheme Amendment Plan	Per amendment	2,500.00
Complex Scheme Amendment Plan	Per amendment	5,000.00
Director	Hourly	88.00
Manager/Senior Planner	Hourly	66.00

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
Planning Officer (and other staff)	Hourly	36.86
Administration Officer	Hourly	30.20
<b>Development Application</b>		
Determination of development application (other than for an extractive industry) where the estimated costs of the development is:		
Not more than \$50,000	Per Application	147.00
More than \$50,000 but not more than \$500,000	Per Application	0.32% of the estimated cost of development
More than \$500,000 but not more than \$2.5 million	Per Application	\$1,700 + .257% for every \$1 in excess of \$500,000
More than \$2.5 million but not more than \$5 million	Per Application	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
More than \$5million but not more than \$21.5 million	Per Application	\$12,633 + 0.123% for every \$1 in excess of \$5 Million
More than \$21.5 million	Per Application	34,196.00
Determination of an application to amend or cancel development approval	Per Application	The requisite development fee, plus by way of penalty, twice that fee
Determine a development application (other than an extractive industry) where the development has commenced or been carried out	Per application	The requisite fee plus by way of penalty, twice that fee
Determination of development application for an extractive industry	Per Application	739.00
<b>Development Assessment Panels</b>		
To be paid in addition to the City's development application fee if the development is to be determined by a Development Assessment Panel (DAP). The DAP fee is to then be transferred into an account controlled by the Department of Planning within 30 days of receiving.		
Where the estimated cost of the development is:		
not less than \$2 million and less than \$7 million		5,603.00
not less than \$7 million and less than \$10 million		8,650.00
not less than \$10 million and less than \$12.5 million		9,411.00
not less than \$12.5 million and less than \$15 million		9,680.00
not less than \$15 million and less than \$17.5 million		9,948.00
not less than \$17.5 million and less than \$20 million		10,218.00
\$20 million or more		10,486.00
Minor amendment application		241.00

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Zoning Certificate (Orders and Requisitions)</b>		
Orders & Requisitions	Per Certificate	95.00
Reply to a sale of business settlement questionnaire	Per Request	73.00
<b>Application for approval of home occupation/ business</b>		
Fee	Per Application	222.00
Renewal fee	Per Application	73.00
Fee for applications of the new Enterprise Incentive Scheme	Per Application	20.00
Penalty if home occupation has commenced	Per Occurrence	666.00
If the home occupation to be renewed has expired	Per Occurrence	219.00
<b>Application for change of use</b>		
For change or continuation of use where development is not occurring.	Per Application	295.00
Penalty if the change of use has already been carried out	Per Occurrence	885.00
<b>Built Strata Application (Form 15A)</b>		
Between 1 and 5 strata lots	Base + per lot	\$656 base rate + \$65 per lot
Between 6 and 100 strata lots	Base + per lot	\$981 base rate + \$43.50 per lot
In excess of 100 strata lots	Per Application	5,113.50
<b>Provision of a survey strata clearance</b>		
Not more than 5 lots	Per Lot	73.00
6 - 195 lots	Per Lot	\$73 per lot for the first 5 lots and then \$35 per lot
More than 195 lots	Per Application	7,393.00
<b>Provision of a subdivision clearance</b>		
Inspection fee for works not undertaken	Per Inspection	100.00
Not more than 5 lots	Per Lot	73.00
6 - 195 lots	Per Lot	\$73 per lot for the first 5 lots and then \$45 per lot
More than 195 lots	Per Application	7,393.00
<b>Land Matters and Roads and Rights of Way</b>		
Initial Request and thereafter charged at applicable officer hourly rate	Per Request	210.00
Initial request for Caveat withdrawals, Easements and Notices on Titles and thereafter at the applicable officer hourly rate (plus all costs)	Per Request	57.50
<b>Application for Commercial Vehicle Parking</b>		
Fee	Per Application	157.50
Renewal fee	Per Application	105.00
<b>Planning Infringement Notices</b>	Per Notice	500.00
<b>Section 40 (Liquor Licensing) Requests</b>		
Section 40 (Liquor Licensing) Requests	Per Request	73.00
<b>Sale of Scheme and Maps</b>		
Copies of Tax Maps	Map	5.50
Zoning Scheme Text	Full set	25.00
Zoning Scheme Maps	Full set	25.00

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Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>BUILDING</b>		
<b>Fees prescribed under the City's Signs, Hoardings &amp; Billing Posting Local Law apply to size and type of construction.</b>		
Application fee for temporary signs within the Road Reserve	Per sign	11.00
Any sign that does not comply with the City's Signage	Per sign	147.00
Private Works - Signage (eg White on Blue or White on Brown direction signs) plus cost of labour	Sign	\$147.00 Application fee + cost of sign+cost of labour + 30% administration fee
<b>Real Estate Enquiry Fee</b>		
List of Building Approval	Per Request	20.00
<b>Signs on Public Lands Law</b>		
Displaying a sign without a Permit	Offence	100.00
Non-compliance with terms or conditions set out in licence	Offence	100.00
Failure to produce a certificate of currency within 5 working days of being requested to do so	Offence	100.00
Erection, maintenance or display of a sign in a manner that is not permitted	Offence	100.00
Failure to maintain a sign in a safe and structurally sound condition	Offence	100.00
Failure to keep a sign clean and maintained in good order	Offence	100.00
Unauthorised bill posting	Offence	100.00
Unauthorised fly posting	Offence	100.00
Failure to comply with terms and conditions of Permit	Offence	100.00
Failure to comply with requirements of a notice given by the Local Government	Offence	100.00
<b>Certificate of Design Compliance fees, Certificates of Building and Construction Compliance Inspection Fees and fees under the MOU with the Regional Shires</b>		
Certificate of Design Compliance where the City has been requested to undertake this function for Certified Applications. Class 1a & 10 buildings - minimum of \$336 or 0.19% of the value of the works whichever is higher	Minimum	Class 1a & 10: 0.19% of the value of works - Minimum \$336
Class 1b - Class 9: Less than \$150,000 in value of works - \$336 and where the value of works exceeds \$367,000 - 0.09% of the value of the works	Cost recovery	Class 1b - 9: Min \$336 or 0.09% of the value of work where the value exceeds \$367,000
Inspection service for Certificate of Construction Compliance, Building compliance, and any miscellaneous inspection requested. Minimum \$336 plus \$168/hr in excess of 2 hrs.	Minimum	minimum \$336 plus \$168/hr in excess of 2 hrs
Review of fire engineers alternative solutions. Minimum \$336 plus \$168 /hr in excess of 2 hrs.	Minimum	minimum \$336 plus \$168/hr in excess of 2 hrs
Submission of Building Plans and or Fire Engineer Brief to DFES	Cost recovery	220.00
Unauthorised Class 1a & 10 Buildings	per application	550.00
Unauthorised Class 1b-9 Buildings	Minimum+ hourly	Minimum \$550 + \$168/hr in excess of 2 hrs
Authorised Class 1b-9 buildings	Minimum+ hourly	Minimum \$336 + \$168/hr in excess of 2 hrs
MOU Shires - Building Surveying Services - Uncertified applications, Building Maintenance inspections, pool inspections, etc.	Hourly	83.25

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
Travel time costs per hour associated with Certificate of Construction Compliance etc, for the MOU City's or others.	Hourly	83.25
Vehicle running costs	Per kilometre	varies
<b>Strata Title Certificate -Class 1 Built Strata</b>		
Application for an occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision [s51(2)]	Minimum	105.00
<b>Built Strata Inspection and Certificate of Building Compliance</b>		
Residential Class 1 dwellings (1-10 units)	Per Unit	168.00
Residential (Classes 1-3)- third & subsequent inspections	Per Inspection	168.00
Residential Class 2 & 3	Per Unit	336.00
Commercial Buildings Class' 5-9	Per Unit	336.00
Commercial Building Inspections - Third & subsequent inspections	Per Inspection	168.00
<b>BA19 Building Application Amendment Plans</b>	Per Application	105.00
<b>Plan Prints</b>		
Intramaps Printouts	Per Print	14.00
Building Plan - Prints ( 1st Page) Computerised	Per Plan	14.00
Residential Building Plan (includes entire suite of plans) - Prints or emailed	Per Plan	56.00
Building Plan - Prints ( subsequent pages)	Per Plan	14.00
Commercial Building Plan (includes entire suite of plans but only site, floor & elevation) - Prints or email.	Per Plan	172.00
Microfilm Printing	Per print	100.00
Copies of Building/House plans (hard copy) per page (A4 or A3)	per page	14.00
Building Plan - Emailed Prints per plan sheet	per plan	14.00
A1/A0 Plans	Per Plan	25.00
Building Licence List	Monthly	210.00
Building Licence List	Weekly or a one-off	420.00
<b>Swimming Pool Inspections</b>		
Swimming Pool Inspection Fee - Cost of undertaking the inspections within a Financial Year shared equally amongst all pool owners.	Annual	44.80
Swimming Pool Inspection Fee - requested as part of a property settlement enquiry or otherwise.	Per Inspection	58.60
Regulation 28 Swimming Pool Barrier inspection.	Per Inspection	144.00
<b>HEALTH</b>		
<b>Cattery</b>		
Licence NCE Cattery	Annual	100.00
Application fee - Cattery	One off	100.00
Multi cat application fee to keep between 2 - 6 cats	One off	160.00
<b>Cat Registration</b>		
Cat Registration 1 Year - Application made between 31st May and 31st October	Per cat	10.00
Cat Registration 1 Year - Application made between 1st November and 30th May	Per cat	20.00
Cat Registration 3 Year	Per cat	42.50
(50 % of the above registration and renewal fees for Pensioners)		
Application to be cat breeder	Per cat	100.00
Application for grant or renewal of registration of cat for life	Per cat	100.00
Sterilisation of cat by authorised vet	Per cat	cost + 12.5%
Microchipping of cat by authorised vet	Per cat	cost + 12.5%
Cat Registration Tag Replacement	Per cat	1.50

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Piggeries</b>		
Licence NCE Piggery	Annual	298.00
<b>Poultry Farms (Caged System Only)</b>		
Licence	Annual	298.00
<b>Manure Works</b>		
Licence	Annual	211.00
<b>Keeping of Bees</b>		
Permit	One Off	111.00
<b>Trading in Thoroughfares &amp; Public Places</b>		
Application Fee	One off	142.00
Charge - annual	Annual	940.00
Charge - single event	Per event	81.50
Markets - monthly	Annual	1,702.00
Markets - weekly	Annual	7,082.00
Markets - per day	Annual	164.00
Administration fee for new stall holder - Markets	Annual	80.00
Events - Expedited Service Fee (urgent response required, additional to administration fee)	Per event	35.50
Event Food Stall(s) application fee	Per event	50 + 8 per food stall
<b>Food Act</b>		
Food Business Registration Fee		73.50
<b>Food Business Surveillance Fee</b>		
Low Risk Food Business	Annual	76.00
Low Risk Food Business - Large Premises	Annual	148.00
Medium Risk Food Business	Annual	222.00
Medium Risk Food Business - Large Premises	Annual	436.00
High Risk Food Business	Annual	333.00
High Risk Food Business - Large Premises	Annual	666.00
Temporary Food Business -one event - not related to City of Kalamunda Trading License - inspection	Per event	76.00
Surveillance & Registration Fees - Community Group	Annual	
Re-inspection fee	Per Inspection	90.00
Food Business Re-Assessment	Per Application	80.00
Food Safety Plan Verification	Per Application	322.00
<b>Noise Management</b>		
Noise Management Plan Approval	Per Application	121.00
<b>Caravan Parks</b>		
Application fees for the grant or renewal of licence		200.00
OR		
The amount calculated by multiplying the relevant amount by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is the greater amount.		
Temporary Caravan Park Licence		100.00
Transfer Caravan Park Licence		100.00

Description	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Health (Public Building) Regulations 1992</b>		
Fee equal to cost of considering the application up to a maximum of \$ 871	Per application	871.00
Environment Health Officer	Hourly	90.00
<b>Administration</b>		
Copy of septic tank plans	Per page	15.60
Reply to a request for a property file search	Per search	79.00
Reply to a sale of business settlement questionnaire	Per reply	79.00
Section 39 (Liquor Licencing) request	Per request	79.00
Administration fee for cleaning work related to hoarding/unfit house issues	Per visit	12.5% of cost
<b>Water sampling</b>		
Private request for drinking water sampling	Per visit	73.50
Regulatory requirement for drinking water sampling	Per visit	73.50
<b>Commercial Swimming Pools</b>		
Pool Open All Year	Annually	364.00
Pool Open Seasonally	Annually	161.00
Each Additional Pool	Annually	181.00
Each Additional Pool (Seasonal)		80.00
<b>Asbestos sampling</b>		
Asbestos Sampling	Per visit	76.00
Asbestos Analysis Fee ( Fee for submission and analysis of sample to ARL Labs)	Per analysis	75.00
<b>Septic Tanks</b>		
Application Fee	Per Application	118.00
Inspection Fee	Per Inspection	118.00
Re-inspection Fee	Per Inspection	119.00
<b>Lodging House</b>		
Application Fee	Initial	35.00
Registration	Annual	58.00
<b>Consulting</b>		
MOU - Shared Services - hourly rate	Hourly	81.00
MOU - Shared Services - mileage	km	0.84
<b>Smoothie Bike</b>		
Bond amount	Refundable	202.00
Smoothie Bike hire fee	Per day	40.50

# Community Facilities

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>MISCELLANEOUS CHARGES</b>		
Bond (depending on type of booking) Minimum	Refundable	200.00
Bond (depending on type of booking) Maximum	Refundable	1,000.00
Retainer Fee		50.00
Security lock up fee	Actual cost	Cost recovery based on amounts charged to the City
Security call out fee	Actual cost	Cost recovery based on amounts charged to the City
Key bond (max 3 sets, \$50 each thereafter)	Refundable	50.00
General Cleaning Fee	Event	Minimum \$30.00. Any amount above based on cost recovery based on amount charged to the City
<b>ANDERSON ROAD COMMUNITY CENTRE</b>		
<b>Room 1</b>		
Commercial/Private Use	Hour	11.00
Community Group	Hour	10.00
<b>Room 2</b>		
Commercial/Private Use	Hour	10.00
Community Group	Hour	8.50
<b>Verandah</b>		
Commercial/Private Use	Hour	10.50
Community Group	Hour	9.50
<b>AGRICULTURAL HALL</b>		
<b>Agricultural Hall (Main Hall includes lesser hall)</b>		
Function Selling Alcohol	Hour	75.00
Function Consuming Alcohol	Hour	57.00
Function Without Alcohol	Hour	46.00
Set Up/Rehearsal/Class (Commercial)	Hour	38.00
Set Up/Rehearsal/Class (Community)	Hour	27.00
<b>Lesser Hall</b>		
Function Without Alcohol - Commercial	Hour	30.00
Function Without Alcohol - Community	Hour	20.00
Set Up/Rehearsal/Class (Commercial)	Hour	21.00
Set Up/Rehearsal/Class (Community)	Hour	15.00
<b>Bonds</b>		
Bond with alcohol		700.00
Bond without alcohol		400.00
Key Bond		55.00
<b>CARMEL HALL</b>		
<b>Main Hall</b>		
Commercial/Private Use	Hour	10.50
Community Group	Hour	9.50

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>CYRIL ROAD HALL</b>		
<b>Main Hall</b>		
Commercial/Private Use	Hour	25.00
Community Group	Hour	18.50
<b>Meeting Room</b>		
Commercial/Private Use	Hour	13.50
Community Group	Hour	10.00
<b>FALLS FARM</b>		
<b>Whole Building</b>		
Commercial/Private Use	Hour	21.50
Community Group	Hour	14.00
<b>FORRESTFIELD HALL</b>		
<b>Main Hall</b>		
Commercial/Private Use	Hour	22.50
Community Group	Hour	15.50
<b>FORRESTFIELD LIBRARY EXHIBITION ROOM</b>		
Commercial	Hour	18.00
Exhibition with Sales (per day for first 3 days then \$55.50 for each subsequent day)	Day	146.00
Exhibitions without Sales (per day for first 3 days then \$24 for each subsequent day)	Day	67.00
Community Group	Hour	15.50
<b>GAMES TRAILER</b>		
Bond (Refundable)	Event	200.00
Hire - Half Day (up to 4 hours)	Half Day	52.50
Hire - Whole Day (4 hours plus)	Whole Day	79.00
Hire - Weekly (7 days)	Weekly	393.00
<b>GOOSEBERRY HILL HALL</b>		
<b>Main Hall</b>		
Commercial/Private Use	Hour	25.00
Community Group	Hour	18.00
<b>Meeting Room</b>		
Commercial/Private Use	Hour	14.00
Community Group	Hour	10.50
<b>GOOSEBERRY HILL MULTI-USE FACILITY</b>		
<b>Main Hall</b>		
Commercial/Private Use	Hour	16.50
Community Group	Hour	13.50
<b>HARTFIELD PARK RECREATION CENTRE</b>		
<i>Off Peak: Monday to Friday - 6.00am - 4.00pm weekdays only.</i>		
<i>*Valid Seniors Card, Pensioner Concession Card, Health Care Card, Student card</i>		
<i>**Valid for current 6 &amp; 12 month members only - 50% discount (programs promotion only)</i>		
<i>***Local schools and Local Seniors Groups will receive a 50% discount on facility hire.</i>		

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<p>"The City of Kalamunda will run promotions across its services at various times throughout the year. Fees advertised are for the period of the promotion only and are outside of the schedule of fees and charges."</p>		
<b>Main Hall</b>		
Function Selling Alcohol	Hour	302.50
Function Consuming Alcohol	Hour	208.00
Function Without Alcohol	Hour	142.50
Out of hours function surcharge	Hour	123.50
Peak - per court	Hour	53.00
Peak - both courts	Hour	101.00
Off Peak - per court	Hour	47.00
Off Peak - both courts	Hour	89.50
<b>Mezzanine Area</b>		
Commercial	Hour	15.00
Community Group	Hour	13.50
<b>Fitness &amp; Lifestyle Room</b>		
Commercial	Hour	54.50
Community Group	Hour	43.00
<b>Multi-Purpose Room</b>		
Commercial	Hour	28.50
Community Group	Hour	26.50
<b>Crèche Room</b>		
Commercial	Hour	42.00
Community Group	Hour	26.00
<b>Badminton</b>		
Off Peak (per court) 1 X COURT	Hour	20.50
Off Peak (per court) 2 X COURT	Hour	18.45
Off Peak (per court) 3 X COURT	Hour	16.60
Off Peak (per court) 4 X COURT	Hour	14.95
Peak (per court) 1 X COURT	Hour	24.00
Peak (per court) 2 X COURT	Hour	21.60
Peak (per court) 3 X COURT	Hour	19.45
Peak (per court) 4 X COURT	Hour	17.50
Social Badminton (includes equipment)	Hour	8.80
<b>Volleyball</b>		
Off Peak (per court)	Hour	23.50
Peak (per court)	Hour	30.00
<b>Squash/Racquet Ball</b>		
Off Peak (per court)	Hour	18.50
Peak (per court)	Hour	28.50
Social Squash (includes equipment)	Person	13.50
<b>Casual Basketball / Netball / Soccer</b>		
Adult per hour (includes ball hire)	Hour	5.50
Child per hour (includes ball hire)	Hour	4.50
<b>Sports Special (available 8am-4pm includes equipment but not gym/group fitness)</b>		
Adult for two hour session	Session	9.00
Child for two hour session	Session	8.00

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Equipment</b>		
Squash Racquet Hire	Racquet	5.00
Badminton Racquet Hire	Racquet	5.00
Broken Racquet Charge	Racquet	30.00
<b>Forrestfield Tennis Club</b>		
Administration of court hire on behalf of Club		
Hire of Forrestfield Tennis club tennis courts based on 20% of gross value		
<b>Miscellaneous</b>		
Set Up Fee (maximum 3 hours)	Hour	11.00
Pack Up Fee (maximum 3 hours)	Hour	11.00
Bond (depending on type of booking) Minimum	Refundable	200.00
Bond (depending on type of booking) Maximum	Refundable	1,000.00
Key bond (max 3 sets, \$50 each thereafter)	Refundable	50.00
Security call out fee		Cost recovery based on amounts charged to the City
General Cleaning Fee		Cost recovery based on amount charged to the City
<b>Health &amp; Fitness</b>		
<b>Gym (off peak)</b>		
One Month	Monthly	72.50
*One Month Concession (20% discount)		58.00
Three Months	3 months block	174.00
*Three Month Concession (20% discount)		139.20
Six Months	6 month block	305.00
*Six Month Concession (20% discount)		244.00
Twelve Months	12 month block	523.50
*Twelve Month Concession (20% discount)		418.80
Direct Debit	Monthly	47.00
*Direct Debit Concession (20% discount)		37.60
Casual Visit	Session	14.50
10 visit multipass	Block	130.50
20 visit multipass	Block	261.00
*Casual - Concession (20% discount)	Session	11.60
*10 visit multipass - Concession (20% discount)	Block	104.40
*20 visit multipass- Concession (20% discount)	Block	208.80
<b>Gym (peak)</b>		
One Month	Monthly	81.50
*One Month Concession (20% discount)		65.20
Three Months	3 months block	211.50
*Three Month Concession (20% discount)		169.20
Six Months	6 month block	370.50
*Six Month Concession (20% discount)		296.40
Twelve Months	12 month block	635.50
*Twelve Month Concession (20% discount)		508.40
Direct Debit	Monthly	53.00
*Direct Debit Concession (20% discount)		42.40
Casual Visit	Session	16.50
10 visit multipass	Block	148.50
20 visit multipass	Block	296.50

	<b>Basis of Charge</b>	<b>Fees and Charges for 2021-22 (Inc. GST where applicable) \$</b>
*Casual - Concession (20% discount)	Session	13.20
*10 visit multipass - Concession (20% discount)	Block	118.80
*20 visit multipass- Concession (20% discount)	Block	237.20
<b>Group Fitness</b>		
One Month	Monthly	88.50
*One Month Concession (20% discount)		70.80
Three Months	3 months block	211.50
*Three Month Concession (20% discount)		169.20
Six Months	6 month block	371.00
*Six Month Concession (20% discount)		296.80
Twelve Months	12 month block	635.50
*Twelve Month Concession (20% discount)		508.40
Direct Debit	Monthly	56.00
*Direct Debit Concession (20% discount)		44.80
Casual Visit	Session	15.50
10 visit multipass	Block	139.50
20 visit multipass	Block	279.00
*Casual - Concession (20% discount)	Session	12.40
*10 visit multipass - Concession (20% discount)	Block	111.60
*20 visit multipass- Concession (20% discount)	Block	223.20
<b>Gym Peak &amp; Group Fitness (combination)</b>		
One Month	Monthly	115.00
*One Month Concession (20% discount)		92.00
Three Months	3 months block	275.50
*Three Month Concession (20% discount)		220.40
Six Months	6 month block	482.00
*Six Month Concession (20% discount)		385.60
Twelve Months	12 month block	826.00
*Twelve Month Concession (20% discount)		660.80
Direct Debit	Monthly	72.00
*Direct Debit Concession (20% discount)		57.60
<b>Over 50's Fitness Classes</b>		
Fitness Classes (Over 50's)	Person	8.00
10 visit multipass	Block	72.00
20 visit multipass	Block	144.00
Table Tennis - Over 50's	Session	5.50
<b>Personal Training</b>		
Personal Training - 60 minute sessions	Per Hour Per Person	63.50
Personal Training x 6 sessions (1 free) (60min)	6 sessions per person	317.50
Personal Training x 12 sessions (2.5 free) (60min)	12 sessions per person	603.25
Personal Training 1 Trainer - 2 people (60min)	Per Hour x 2 Persons	89.00
Personal Training 1 Trainer x 6 sessions - 2 people (1 free) (60min)	6 sessions x 2 persons	445.00
Personal Training 1 Trainer x 12 sessions - 2 people (2.5 free) (60min)	12 sessions x 2 persons	845.50
Personal Training 1 Trainer -3-4 people (60min)	Per Hour x 3-4 Persons	127.50
Personal Training 1 Trainer x 6 sessions -3-4 people (1 free) (60min)	6 sessions x 3-4 Persons	637.50
Personal Training 1 Trainer x 12 sessions -3-4 people (2.5 free)(60min)	12 sessions x 3-4 Persons	1,211.25

	<b>Basis of Charge</b>	<b>Fees and Charges for 2021-22 (Inc. GST where applicable) \$</b>
Personal Training - 30 minute sessions	Per Half Hour Per Person	44.00
Personal Training x 6 sessions (1 free) (30min)	6 session per person	220.00
Personal Training x 12 sessions (2.5 free) (30min)	12 sessions per person	418.00
Personal Training 1 Trainer - 2 people (30min)	Per Hour x 2 Persons	62.00
Personal Training 1 Trainer - 2 people (1 free) (30min)	6 sessions x 2 persons	310.00
Personal Training 1 Trainer - 2 people (2.5 free) (30min)	12 sessions x 2 persons	589.00
Personal Training 1 Trainer -3-4 people (30min)	Per Hour x 3-4 Persons	89.50
Personal Training 1 Trainer -3-4 people (1 free) (30min)	6 sessions x 3-4 Persons	447.50
Personal Training 1 Trainer -3-4 people (2.5 free) (30min)	12 sessions x 3-4 Persons	850.25
<b>Administration</b>		
7 days pass - gym and/or group fitness trial		Free
Appraisal	Session	40.00
Replacement Membership Cards	Card	5.50
Membership Transfer Fee	Request	50.00
Miscellaneous Administration Fee	Request	25.00
Membership Time stop Fee	Time stop	12.50
Membership Cancellation Fee (7-12 months remaining)	Upon Request	110.00
Membership Cancellation Fee (1-6months remaining)	Upon Request	66.00
<b>Programmes</b>		
Holiday Program - 3 hour session	Person	28.00
Junior Programmes	Person	8.50
Junior Programmes - 10 visits minus 1 visit	Term (10 Sessions)	76.50
Adult Lifestyle Programmes	Person	15.50
Adult Lifestyle Programmes - 10 visits minus 1 visit	Term (10 Sessions)	139.50
Adult Lifestyle Programmes - 50% discount for 6, 12 month members**		
<b>Sports</b>		
Adult Sports (Team)	Team	61.50
Adult Sports (Day Competition Inc. crèche)	Team	61.50
Team Competition Nomination 1st fixture	Team	41.50
Team Competition Forfeit Fee < 24 hours notice	Team	103.00
Team Competition Forfeit Fee > 24 hours notice	Team	72.00
Team Competition Withdrawal Fee	Team	150.00
<b>Birthday Parties (prices include 2 hours court hire, equipment, food &amp; drink)</b>		
Birthday Party Host	Per party	56.50
Option 1 (min 10)	Per child	16.00
Option 2 (min 10)	Per child	21.00
Option 3 (min 10)	Per child	26.50
<b>Crèche</b>		
Crèche (per 1.5 hours)	Child	5.50
Crèche (10 x 1.5 hourly visits - 1 free)	Block	49.50
Crèche (20 x 1.5 hourly visits - 2 free)	Block	99.00
Crèche (30 min visit)	Child	3.50
Crèche (10 x 30 min visits - 1 free)	Child	31.50
Crèche (20 x 30 min visits - 2 free)	Child	63.00
Crèche - Member (per 1.5 hours)	Child	4.00
Crèche - Member (10 x 1.5 hourly visits - 1 free)	Block	36.00
Crèche - Member (20 x 1.5 hourly visits - 2 free)	Block	72.00
Crèche - Member (30 minutes)	Child	2.50
Crèche - Member (10 x 30 minutes - 1 free)	Child	22.50
Crèche - Member (20 x 30 minutes - 2 free)	Child	45.00

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>HEADINGLY ROAD COTTAGE</b>		
<b>Main Room</b>		
Commercial/Private Use	Hour	10.50
Community Group	Hour	9.00
<b>HIGH WYCOMBE COMMUNITY AND RECREATION CENTRE</b>		
<i>Court Off Peak - Monday to Friday - 6.00am - 4:00pm</i>		
<i>*Valid Seniors Card, Pensioner Concession Card, Health Care Card, Student card</i>		
<i>**Local schools and Local Seniors Groups will receive a 50% discount on facility hire.</i>		
<b>Main Hall</b>		
Function Selling Alcohol	Hour	114.50
Function Consuming Alcohol	Hour	68.50
Function Without Alcohol	Hour	62.50
Commercial	Hour	46.50
Community Group	Hour	36.00
<b>Activity Rooms</b>		
Commercial	Hour	18.00
<b>Stage</b>		
Commercial	Hour	17.00
<b>Kitchen</b>		
Commercial	Hour	28.00
Community	Hour	22.80
<b>Badminton Courts</b>		
Off Peak (per court per hour)	Hour	12.00
Peak (per court per hour)	Hour	19.00
<b>Miscellaneous</b>		
Set Up Fee (maximum 3 hours)	Hour	11.00
Pack Up Fee (maximum 3 hours)	Hour	11.00
Bond (depending on type of booking) Minimum	Refundable	200.00
Bond (depending on type of booking) Maximum	Refundable	1,000.00
Key bond (max 3 sets, \$50 each thereafter)	Refundable	50.00
Security call out fee		Cost recovery based on amounts charged to the City
General Cleaning Fee		Cost recovery based on amounts charged to the City
<b>Health &amp; Fitness</b>		
<b>Gym</b>		
1 month	Monthly	52.00
*One Month Concession (20% discount)		41.60
3 month	3 months block	125.00
*Three Month Concession (20% discount)		100.00
6 month	6 month block	218.00
*Six Month Concession (20% discount)		174.40
12 month	12 month block	374.50
*Twelve Month Concession (20% discount)		299.60

	<b>Basis of Charge</b>	<b>Fees and Charges for 2021-22 (Inc. GST where applicable) \$</b>
Direct Debit	Monthly	34.00
*Direct Debit Concession (20% discount)		27.20
<b>Group Fitness</b>		
Casual Group Fitness		13.50
5 Multipass	Block	67.50
10 visit multipass	Block	121.50
20 visit multipass	Block	243.00
*10 visit multipass Concession (20% discount)	Block	97.20
*20 visit multipass Concession (20% discount)	Block	194.40
<b>Over 50's Fitness Classes</b>		
Over 50's Fitness Classes - Casual	Person	8.00
5 visit multipass	Block	40.00
10 visit multipass	Block	72.00
20 visit multipass	Block	144.00
<b>Personal Training</b>		
Personal Training - 60 minute sessions	Per Hour Per Person	63.50
Personal Training x 6 sessions (1 free) (60min)	6 session per person	317.50
Personal Training x 12 sessions (2.5 free) (60min)	12 sessions per person	603.25
Personal Training 1 Trainer - 2 people (60min)	Per Hour x 2 Persons	89.00
Personal Training 1 Trainer - 2 people (1 free) (60min)	6 sessions x 2 persons	445.00
Personal Training 1 Trainer - 2 people (2.5 free) (60min)	12 sessions x 2 persons	845.50
Personal Training 1 Trainer -3-4 people (60min)	Per Hour x 3-4 Persons	127.50
Personal Training 1 Trainer -3-4 people (1 free) (60min)	6 sessions x 3-4 Persons	637.50
Personal Training 1 Trainer -3-4 people (2.5 free)(60min)	12 sessions x 3-4 Persons	1,211.25
Personal Training - 30 minute sessions	Per Half Hour Per Person	44.00
Personal Training x 6 sessions (1 free) (30min)	6 session per person	220.00
Personal Training x 12 sessions (2.5 free) (30min)	12 sessions per person	418.00
Personal Training 1 Trainer - 2 people (30min)	Per Hour x 2 Persons	62.00
Personal Training 1 Trainer - 2 people (1 free) (30min)	6 sessions x 2 persons	310.00
Personal Training 1 Trainer - 2 people (2.5 free) (30min)	12 sessions x 2 persons	589.00
Personal Training 1 Trainer -3-4 people (30min)	Per Hour x 3-4 Persons	89.50
Personal Training 1 Trainer -3-4 people (1 free) (30min)	6 sessions x 3-4 Persons	447.50
Personal Training 1 Trainer -3-4 people (2.5 free) (30min)	12 sessions x 3-4 Persons	850.25
<b>Administration</b>		
1 day pass - and/or group fitness trial		
Appraisal	Session	40.00
Replacement Gym Access Pass	Card	15.00
Membership Transfer Fee	Request	50.00
Miscellaneous Administration Fee	Request	25.00
Membership Time Stop Fee	Time stop	12.50
Membership Cancellation Fee (7-12 months remaining)	Upon Request	110.00
Membership Cancellation Fee (1-6months remaining)	Upon Request	66.00

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Programmes</b>		
Junior Programmes	Person	8.50
Junior Programmes - 10 visit multipass	Block	76.50
Adult Lifestyle Programmes	Person	15.50
Foothill Cooking Class	Person	220.00
Kids Cooking Club	Person	28.00
Adult Lifestyle Programmes - 50% discount for 6, 12 month members**		
<b>JACK HEALEY CENTRE</b>		
<b>Main Hall</b>		
Commercial/Private Use	Hour	31.50
Community Group	Hour	23.00
<b>Meeting Room 1</b>		
Commercial/Private Use	Hour	13.00
Community Group	Hour	11.50
<b>Dining Room</b>		
Commercial/Private Use	Hour	13.00
Community Group	Hour	11.50
Podiatry - Client Service Fee	Per Service	32.50
<b>KALAMUNDA COMMUNITY CENTRE</b>		
<b>Djendal Room</b>		
Commercial/Private Use	Hour	25.00
Community Group	Hour	15.00
<b>Mirda-Wooyan Room</b>		
Commercial/Private Use	Hour	25.00
Community Group	Hour	15.00
<b>Moorn Room</b>		
Commercial/Private Use	Hour	40.00
Community Group	Hour	25.00
<b>Mirda-Djardak Room</b>		
Commercial/Private Use	Hour	35.00
Community Group	Hour	20.00
<b>Wooyan Room</b>		
Commercial/Private Use	Hour	25.00
Community Group	Hour	15.00
<b>Djedari Room</b>		
Commercial/Private Use	Hour	25.00
Community Group	Hour	15.00
<b>Modjam/Dordong Room</b>		
Commercial/Private Use	Hour	50.00
Community Group	Hour	30.00
<b>Mirda Hall</b>		
Commercial/Private Use	Hour	50.00
Community Group	Hour	30.00
<b>Yoont Hall</b>		
Commercial/Private Use	Hour	50.00
Community Group	Hour	30.00
<b>Mirda Hall and Yoont Hall combined</b>		
Commercial/Private Use	Hour	100.00
Community Group	Hour	60.00

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Kalamunda Community Centre Kitchen</b>		
Commercial/Private Use	Hour	25.00
Community Group	Hour	15.00
<b>KALAMUNDA HISTORY VILLAGE</b>		
<b>Entry Fee</b>		
Adult	Each	8.00
Senior	Each	6.00
Children (Over 5 years old)	Each	4.00
<b>Group Bookings</b>		
Pioneer Discovery Tour	Each	5.00
Seniors Tour - Standard Guided Tour	Each	6.00
<b>Education Program</b>		
School Students Guided	Each	10.00
Additional Carers/ Parents	Each	3.00
Weekly downloadable Education Programme film and associated work sheets	Per Week	110.00
<b>School Holiday Program</b>		
Children (School Holiday Group - per child)	Each	10.00
<b>KALAMUNDA PERFORMING ARTS CENTRE</b>		
<b>Theatre (includes foyer &amp; bar)</b>		
Performance Selling Alcohol - Commercial	Hour	218.00
Performance Selling Alcohol - Community Group	Hour	137.00
Performance Consuming Alcohol - Commercial	Hour	151.00
Performance Consuming Alcohol - Community Group	Hour	95.50
Performance Without Alcohol - Commercial	Hour	123.00
Performance Without Alcohol - Community Group	Hour	75.50
Rehearsals/Workshops/Set Up - Commercial	Hour	41.00
Rehearsals/Workshops/Set Up - Community Group	Hour	28.00
Key Bond	Refundable	55.00
Bond with alcohol	Refundable	700.00
Bond without alcohol	Refundable	400.00
Technician (Min 3 hour Charge)	Hour	50.00
Front of House Coordinator	Hour	45.00
- Technician (1/2 hr meeting charge)	Hour	25.00
- for Department of Education		Actual cost
Overnight Storage (midnight to 9.00am)	Per Booking	65.00
<b>Teaching Area</b>		
Performance/Function (No Alcohol)	Hour	35.00
Rehearsals/Workshop - Commercial	Hour	30.00
Rehearsals/Workshop - Community	Hour	20.00
<b>Grand Piano</b>		
Commercial	Hour	165.00
Community Group	Hour	65.00
Refundable Bond	Refundable	210.00
<b>Equipment Hire</b>		
Portable PA system	Day	132.00
Consecutive day hires = add \$63.80 per day		
Data Projector	Day	150.00
Consecutive day hires = add \$63.80 per day		
Radio Wireless Microphones	Day	45.00
Follow Spot Lighting	Day	53.00
UV Light	Tube	64.00

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
<b>Ticket Prices</b>		
Morning Music	Each	15.00
Morning Music	Group of 10 or more	12.00
Band A	Each	5.00
Band B	Each	10.00
Band C	Each	15.00
Band D	Each	20.00
Band E	Each	25.00
Band F	Each	30.00
Band G	Each	35.00
Band H	Each	40.00
Band I	Each	45.00
Band J	Each	50.00
Band K	Each	55.00
Internal Ticketing Charges - up to \$35.00	Per Ticket	3.50
Internal Ticketing Charges - \$35.00 - \$45.00	Per Ticket	4.50
Internal Ticketing Charges - Tickets over \$45.00	Per Ticket	6.00
Internal Ticketing Charges - Complimentary Ticket Issue	Per Ticket	1.50
<b>KALAMUNDA TOWN SQUARE HALL</b>		
<b>Main Hall</b>		
Commercial/Private Use	Hour	17.00
Community Group	Hour	14.00
<b>LESMURDIE HALL</b>		
<b>Main Hall</b>		
Commercial/Private Use	Hour	28.00
Community Group	Hour	22.50
<b>MAIDA VALE NETBALL CENTRE</b>		
<i>*Local schools and Local Seniors Groups will receive a 50% discount on facility hire.</i>		
<b>Main Room</b>		
Function Selling Alcohol	Hour	77.50
Function Consuming Alcohol	Hour	77.50
Function Without Alcohol	Hour	77.50
Commercial	Hour	30.00
Community Group	Hour	25.00
<b>Miscellaneous</b>		
Bond (depending on type of booking) Minimum	Refundable	200.00
Bond (depending on type of booking) Maximum	Refundable	1,000.00
Key bond (max 3 sets, \$50 each thereafter)	Refundable	50.00
Security call out fee		Cost recovery based on amounts charged to the City

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
General Cleaning Fee		Cost recovery based on amounts charged to the City
Outdoor Netball Court (per court)	Hour	7.50
<b>RAY OWEN SPORTS CENTRE</b>		
<i>*Local schools and Local Seniors Groups will receive a 50% discount on facility hire.</i>		
<b>Games Hall</b>		
Commercial (per court)	Hour	40.50
Community Group (per court)	Hour	31.50
<b>Social Room</b>		
Function Selling Alcohol	Hour	57.00
Function Consuming Alcohol	Hour	40.50
Function Without Alcohol	Hour	30.00
Commercial	Hour	13.00
Community Group	Hour	11.00
<b>Outdoor Netball Court (per court)</b>		
Additional Cleaning Charge	Event	Cost recovery based on amount charged to the City
<b>Programmes</b>		
Adult Lifestyle Programmes	Person	15.50
Adult Lifestyle Programmes - Term (Based on 10 sessions with 1 free)	Term (10 Sessions)	139.50
Seniors Fitness Programmes (Over 50's)	Person	8.00
5 visit multipass	Block	40.00
10 visit multipass	Block	72.00
<b>Miscellaneous</b>		
Miscellaneous Administration Fee	Request	25.00
Community Workshop -Minor workshop Fee	per event	5.00
Community Workshop -Major workshop Fee	per event	10.00
<b>RESERVE HIRE</b>		
<b>Sporting Reserves</b>		
Special Event Bond (refundable)- Kalamunda Show Kostera Oval (WA Showman's Association)	Refundable	5,000.00
Special Event Bond (refundable)- Kalamunda Show Kostera Oval (Kalamunda Agricultural Society)	Refundable	1,000.00
Event Bond (refundable) - Hire of Reserves for events other than sporting purposes.	Refundable	1,000.00
<b>Sporting Reserves - Seasonal Hire Charge - Seniors(18+)</b>		
3+ sessions per player per week	Season	90.00
1 traditional session per player per week	Season	34.00
2 traditional sessions per player per week	Season	62.00
1 traditional session per player per week - short season	Season	20.00
2 traditional sessions per player per week - short season	Season	50.00

	<b>Basis of Charge</b>	<b>Fees and Charges for 2021-22 (Inc. GST where applicable) \$</b>
<b>Juniors (17 years and under) Seasonal Hire no charge - numbers calculated and offset against donations</b>		
<b>Casual Use of Reserves for Sport</b>		
1 Hour	Per Booking	25.00
Half Day (up to 4 hours)	Per Booking	82.00
Whole Day (4 hours plus)	Per Booking	144.00
<b>Pre Season Training</b>		
Pre Season Training - 1 hour	Per Booking	10.50
<b>Casual Use of Reserves - Non Sporting</b>		
1 Hour	Per Booking	36.00
Half Day (up to 4 hours)	Per Booking	103.00
Whole Day (4 hours plus)	Per Booking	175.00
(Local School Concession - No charge during school periods) 50% discount for bookings after 3.30pm		
Casual use - Recreational Reserves (Birthday parties & similar)	Per Booking	30.00
Parks Shelter Hire	Hour	10.00
For Personal Trainer fee	Annual	35.00
<b>Reserve Lighting</b>		
Sports Lighting Charge	Kw/hr x days per week x number of weeks x cents per unit	Kw/hr x days per week x number of weeks x cents per unit
Sports Lighting Timer Change Fee	Per Change	139.00
<b>STIRK PARK</b>		
<b>Power at Soundshell</b>		
Electricity Charge	Event	41.00
<b>TOWN SQUARE</b>		
<b>Power at Rotunda</b>		
Electricity Charge	Event	41.00
<b>WOODLUPINE FAMILY &amp; COMMUNITY CENTRE</b>		
<b>Rooms 2, 3 &amp; 4</b>		
Commercial/Private Use	Hour	24.00
Community Group	Hour	15.00
<b>Gallery &amp; Crèche Room</b>		
Commercial/Private Use	Hour	13.50
Community Group	Hour	9.50
<b>Main Hall</b>		
Commercial/Private Use	Hour	55.00
Community Group	Hour	50.00
Podiatry - Client Service Fee	Per Service	32.50
<b>ZIG ZAG CULTURAL CENTRE</b>		
Art Gallery	Per Day	36.00
Art Gallery - Bond		500.00

	Basis of Charge	Fees and Charges for 2021-22 (Inc. GST where applicable) \$
Visitor Centre Window Display	Weekly	62.00
Visitor Centre Window Display	Monthly	236.00
Visitor Centre Floor Display	Weekly	62.00
Visitor Centre Floor Display	Monthly	236.00
Courtyard & Stage Fee - Commercial	Hour	22.00
Courtyard & Stage Fee - Community	Hour	11.00
Seminar Room A and B (combined) - Community	Hour	33.00
Seminar Room A and B (combined) - Community	Day	227.00
Seminar Room A and B (combined) with Media - Community	Hour	43.50
Seminar Room A and B (combined) with Media - Community	Day	303.00
Seminar Room A or B (separate) - Community	Hour	16.50
Seminar Room A or B (separate) - Community	Day	113.00
Seminar Room A or B (separate) with Media - Community	Hour	23.00
Seminar Room A or B (separate) with Media - Community	Day	151.00
Seminar Room A and B (combined) - Commercial	Hour	65.50
Seminar Room A and B (combined) - Commercial	Day	452.00
Seminar Room A and B (combined) with Media - Commercial	Hour	86.50
Seminar Room A and B (combined) with Media - Commercial	Day	600.00
Seminar Room A or B (separate) - Commercial	Hour	33.50
Seminar Room A or B (separate) - Commercial	Day	227.00
Seminar Room A or B (separate) with Media - Commercial	Hour	43.50
Seminar Room A or B (separate) with Media - Commercial	Day	304.00
Seminar Room (20% Discount for 3+ full day bookings at one time)		
Commission on Online Accommodation Bookings	Each	Commission up to 5% on online Accommodation bookings
Staff Set up/Pack up	Day	43.50
Self Set up/Pack up - 50% of hourly rate charged	Day	21.75
Sale of art & visitor centre stock on consignment	Each	30% of gross value (split commission up to 50% for sales over \$10000)



# **Rules Applying to the Schedule of Charges for Community Facilities 2021/2022**

*Price inclusive of GST where applicable*

## SCHEDULE OF FEES AND CHARGES

### CATEGORIES

#### Functions

Functions consist of events such as: parties, quiz nights, fundraisers, weddings, celebrations, performances, shows, etc.

#### Commercial Rate

Commercial rates apply to organisations or individuals that do not qualify for Community Group or Community Group Annual Event rates.

#### Community Group Rate

Community Group rates apply to incorporate not for profit organisations where the fees charged are to recoup costs incurred. This charge applies to Service Clubs, Schools, Scouts, Guides, Church Groups, Charitable Organisations, Sporting Clubs, etc.

#### Community Group Annual Events

Community Groups which hold an annual community event will be charged the Community Group Rate where possible (i.e. no alcohol involved) and a bond will apply. This applies for events such as Arts & Crafts & Woodturners Exhibitions, local Festivals (i.e. Harvest & Zig Zag Festivals), Wine Shows and Fundraising Concerts. If alcohol is being consumed, then the relevant fees will apply.

#### Note:

Local Schools and Local Seniors Groups will receive a 50% discount. (This does not apply to Liquor Permit, Bonds, Cleaning or Security Callout Fees). For discount to apply to seniors groups, the activity must be exclusively for seniors.

#### Local Schools within the City of Kalamunda

- Carmel Adventist College
- Carmel Adventist Primary School
- Dawson Park Primary School
- Darling Range Sports College
- Edney Primary School
- Falls Road Primary School
- Forrestfield Primary School
- Gooseberry Hill Primary School
- Heritage College
- High Wycombe Primary School
- Hillside Christian College
- Kalamunda Christian School
- Kalamunda Primary School
- Kalamunda Senior High School
- Lesmurdie Primary School
- Lesmurdie Senior High School
- Maida Vale Primary School
- Mary's Mount Primary School
- Matthew Gibney Primary School
- Mazenod College
- Pickering Brook Primary School
- Spring Road Community Kindy
- St Brigid's College
- Walliston Primary School
- Wattle Grove Primary School
- Woodlupine Primary School

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**Price inclusive of GST where applicable**

**2021/22**

## FREE USAGE AND EXEMPTION FROM HIRE FEES

1. All users of Council facilities will be charged the standard rate of hire set by Council. Groups or individuals seeking a variation to these rates should apply in writing to Council for a donation to offset this fee or an exemption.
2. The following organisations are exempt from hire fees:

Organisation	Facility	Booking Frequency
Advisory/Management Committees*	Various Venues	Routine Meetings
Agricultural Society	Agricultural Hall and Kostera Oval	Annual Show and Flower Exhibition
Alcoholics Anonymous	Jack Healey Centre	Weekly Meetings
Blood Donor Clinics	Various Venues	As required
Carers of people with disability	Various Venues	Admitted free of charge upon presentation of a Companion Card
Darling Range Stamp Club	Jack Healey Centre	Monthly Meetings
Foothills Mens Shed	Anderson Road Community Centre	Daily Meetings
Forrestfield Autumn Club	Woodlupine Community Centre	Weekly Meetings
Forrestfield Community Bank	Woodlupine Community Centre	Monthly Meetings
Forrestfield Eggers and Craft	Woodlupine Community Centre	Weekly Meetings
Forrestfield Senior Citizen Travel and Social Club	Woodlupine Community Centre	Weekly Meetings
Forrestfield Senior Indoor Bowls	Woodlupine Community Centre	Weekly Meetings
Forrestfield Seniors Leisure Group	Woodlupine Community Centre	Weekly Meetings
Friends of Upper Lesmurdie Falls Inc	Falls Farm	Monthly Meetings
Grow WA	Woodlupine Community Centre	Weekly Meetings
Hairdresser	Jack Healey Centre	Daily Facility Use
Heritage Rose Group	Falls Farm	Monthly Meeting
High Wycombe Leisure Group	Cyril Road Community Hall	Weekly Meetings
Kalamunda Fire and Rescue	Various Venues	As required
Kalamunda State Emergency Services	Various Venues	As required
Kalamunda Volunteer Bushfire Rescue	Various Venues	As required
Local Schools	Reserves	During school hours – Subject to availability and durability
Podiatrist (Catherine Bradock)	Jack Healey Centre and Woodlupine Community Centre	Daily Facility Use
Progress/Residents' Associations	Various Venues	Monthly Meetings
Retirees Inc Forrestfield/High Wycombe Branch	Woodlupine Community Centre	Bi-Weekly Meetings
RSL	Agricultural Hall	ANZAC Day Service

Seniors Canasta Club	Jack Healey Centre	Weekly Meeting
Seniors Coffee Lounge	Woodlupine Community Centre	Tuesday to Friday
Seniors Computer Classes	Jack Healey Centre and Woodlupine Community Centre Utility Rooms	Daily Facility Use
Seniors Tai Chi	Woodlupine Community Centre	Weekly Meetings
Uthando Project Inc	Anderson Road Community Centre	Weekly Meetings
Weddings	Stirk Park - Administration Gardens	
Zig Zag Community Arts	Headingly Road Cottage	Weekly Meetings

\*Sub committees appointed by Management/Advisory Committees do not share automatic entitlements for a meeting venue.

- Each acknowledged Elector or Resident Group, operating on a regular basis, shall be permitted the free use of a Council facility for the purpose of conducting ordinary meetings of which due notice has been given. Free use does not include usage of the Council Administration Building.
- The Returned Services League (RSL) will have priority of usage of the Kalamunda Hall and memorial area for Anzac Day activities.

## USE OF CITY FACILITIES – Priority of Use & Procedures

Conditions of Hire, City Facilities states:

“The City cannot offer exclusive use of facilities to any one group or individual and may on occasion allow usage of a facility by other community groups, individuals or the City itself. In the event of this happening, hirers will be given adequate notice and if practical, another facility made available”.

Permanent Users of City facilities are defined as those who have a regular booking at a City Facility, be it on a daily, weekly, fortnightly, monthly or bi-monthly basis. These users will have priority over their regular timeslot and are not to be relocated or have a session cancelled for the purpose of a function or another casual user. The exceptions to this rule are in the case of the following:

- City run, or one-off large community events/activities.
- Kalamunda Agricultural Show and Spring Flower Show (Kalamunda Agricultural Hall and Performing Arts Centre)
- ANZAC Day usage of Kalamunda Agricultural Hall
- Prior agreement from the permanent user has been obtained.
- In all other instances for a permanent user to be relocated from their regular time slot, prior approval must firstly be obtained from the City.

### Procedure for Bookings of Community Group Annual Events

Throughout the year local community groups run various community based events. These events are charged at a discounted rate and include such events as:

- Art & Craft & Woodturners Exhibitions
- Zig Zag Festival
- Perth Hills Wine Show
- Fundraising Concerts

These bookings are generally held once a year at the same time and where possible every effort must be made to accommodate their booking, bearing in mind that the Kalamunda Agricultural Society, Returned Services League and Kalamunda Senior High School have priority over bookings at the Kalamunda Performing Arts Centre and Kalamunda Agricultural Hall.

### **Retainer Fee**

To prevent double bookings, users cannot have a gap in their booking. If equipment is set up in a facility but not being utilised, it is considered that the facility is still being used and no one else can use it. The user will be charged from the start of their booking until the end of their booking. If equipment is set up over night, the user will be charged until 10.00pm and again from 8.30am the following morning.

### **Cancellation Fees**

If a booking is cancelled within 14 days of the booking, 50% of the hire fee is retained as a cancellation fee.

The above rule applies to all facilities bookings unless specified differently in the terms and conditions of the facilities booking form.

### **Payments**

All payments are required 4 weeks prior to the commencement of the booking. The full bond/payment is required to confirm the booking.

The above rule applies to all facilities bookings unless specified differently in the terms and conditions of the facilities booking form.