



## **DRAFT** Governance/Service # : **Appointment of Acting Chief Executive Officer**

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### **1. Purpose**

To allow the proper appointment of an Acting Chief Executive Officer in accordance with the *Local Government Act 1995*.

### **2. Policy Statement**

The Council recognises that it is imperative for the continued efficient operations of the City of Kalamunda (City) administration that during periods of absence of the Chief Executive Officer a suitable person can be appointed as the Acting Chief Executive Officer.

the Council is satisfied that all of the City's Directors are suitably qualified to act as Chief Executive Officer.

#### **1. For appointments up to 20 working Days**

The Chief Executive Officer (CEO) is authorised to appoint any City Director of their choosing.

#### **2. For appointments between 21 working Days and 12 Months**

The CEO is authorised to appoint a person who holds the position of a Director of the City on a rotational basis.

Should all Directors be unavailable or unwilling to be the Acting CEO, the Council will appoint a person, who is suitably qualified, from amongst nominations obtained from the Western Australian Local Government Association, or from candidates obtained through a public advertising of the position.

Definitions

Nil



Status			
Related Local Law			
Related Council Policies			
Relevant Delegation			
Related Internal Procedures			
Related Budget Schedule			
Legislation	<i>Local Government Act 1995</i> <i>Local Government (Administration) Regulations 1996</i>		
Notes and Conditions			
Authority			
Adopted		Next Review Date	