



DRAFT Service #: Use of Revenue from Telecommunication Towers

1. Purpose

To provide a clear framework and guidelines and establish protocols for the use of revenues received by the City of Kalamunda (City) from Telecommunication Towers, where they are constructed in sporting reserves located within the City.

2. Planning

Priority 1: Kalamunda Cares and Interacts

Objective 1.1 - To be a community that advocates, facilitates, and provides quality lifestyles choices.

Strategy 1.1.1 - Ensure the entire community has access to information, facilities and services.

3. Policy Statement

The City acknowledges the need for improvements in the coverage of mobile telephone networks to facilitate better connectivity, that result in construction of telecommunication towers within the city.

The City is committed to ensuring the location of telecommunication towers minimises disruption to and within the community. In meeting these objectives, the City will ensure wherever possible the allocation of revenues received from telecommunication towers constructed on recreation reserves is available to be directed back to community groups or clubs in the near vicinity of the telecommunications tower.

Where the Department of Planning, Lands & Heritage (DPLH) approves the manner in which any revenue received by the City from telecommunication towers, can be applied, the City will establish a Reserve Account to receive the funds.

4. Detail

The provision of Telecommunications Towers assist the Community by improving connectivity. The allocation of revenue from the towers constructed in sporting reserves is provided back to the clubs. The revenue can be spent on maintenance and repairs of buildings and structures.



- 4.1 To be eligible for funding the applicant must:
- be a Community Group or Club, domiciled within the City of Kalamunda, incorporated under the Associations Incorporation Act 2015, who has a current lease over premises controlled by the City.
 - have their request formally endorsed and minuted by the board or management committee of the Community Group or Club, prior to lodgement of application.
- 4.2 To be eligible for funding, the applicant's submission needs to demonstrate its intended purpose. Projects suitable for funding include:
- Maintenance and repair of buildings or structures, and or maintenance on the grounds and facilities located within the reserve at or in the near vicinity of the telecommunication tower.
 - Capital projects or major works aligned to any relevant reserve master plan or business case aimed at improving the functionality of the reserve for the intended users and City's ratepayers.

5. Community Consultation

This Policy does not require community consultation.

6. Governance

This Policy will provide governance regarding how revenue from mobile phone towers can be spent.

7. Measures of Success

The success of this Policy can be measured by the amount of mobile phone towers revenue being collected.

8. Definitions

Nil.



9. Applications

- 9.1 Requests for access to the funds held in the Reserve Account can be made by application at any time of the year. The closing date for applications is the last Thursday in March and September.
- 9.2 Applications can be provided to the City via email: enquiries@kalamunda.wa.gov.au or via hard copy addressed to the Finance Team. Clubs and community groups are required to provide the following information as part of their application.
- Detailed description of the maintenance or repair project, or capital project or major works.
 - Two written quotes from suppliers or trades people duly qualified to undertake the maintenance or repair, project or work, detailing all costs;
 - A copy of the minutes from the board or management committee of the Community Group or Club confirming the project and the decision to make application for the Telecommunication Tower Revenue reserve fund.
 - Detailed design drawings (where applicable)
 - Photographs of the facility relevant to the project; and
 - Any other supporting documentation.
- 9.3 Capital projects requiring additional City funding contribution (over and above the funds held in the reserve account) will be subject to the guidelines as stipulated within the Capital Grants Policy and considered at the next available City's Strategic Sport and Recreation Committee.
- 9.4 Application for funds will be considered by the City with a recommendation to Council.

10. Acquittal of Funds

The receiving Community Group or Club will be required to provide the City with an Outcomes Report within 3 months of the date of completion of works, detailing the expenditure of funds including all copies of receipts.



Status	
Related Local Law	
Related Council Policies	
Relevant Delegation	
Related Internal Procedures	
Related Budget Schedule	
Legislation	<i>Local Government Act 1995</i> <i>Local Government (Administration) Regulations 1996</i>
Notes and Conditions	
Authority	
Adopted	Next Review Date

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