



MINUTES

Strategic Sports and Recreation Committee

Monday 17 February 2020

6:45pm – 7:30pm

City of Kalamunda Operations Centre,
10 Raymond Road, Walliston

1.0 Official Opening

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Manager Community Development opened the meeting at 6.47pm.

2.0 Attendance, Apologies and Leave of Absence Previously Approved

2.1 Attendance

Members

Terry Rolfe
Judy Houlahan
Travis Linaker
Brett Ashdown
Darryl Downing
Doug Harvey
Frank Scardifield
Annaliese Arndt
Phil Barker

Staff

Brett Jackson	Director Asset Services (DAS)
Darren Jones	Manager Community Development (MCD)
Nic Daxter	Leisure Planning Project Manager (LPPM)
Jordana Maxwell	Community Development Officer (CDO)
Ruth Chodorowski	Community Development Officer (CDO)

Apologies:

Paul Curtis	
Gary Ticehurst	Director Corporate Services (DCS)

2.3 Leave of Absence Previously Approved

Nil.

3.0 Election of Presiding Member and Deputy Presiding Member

The Committee's Terms of Reference states that the Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that Minutes of the proceedings are kept and that business is conducted in accordance with the Agenda.

As this is the first Committee meeting since the Local Government Elections held in October 2019, the positions for Presiding Member and Deputy Presiding Member must be decided.

The CEO has delegated authority to the Manager Community Development to conduct the election of the Presiding Member in accordance with the Local Government Act 1995 – Schedule 2.3.

3.1 Presiding Member

Terry Rolfe nominated himself as Presiding Member.

As it's the only nomination; Terry Rolfe is elected as Presiding Member.

3.2 Deputy Presiding Member

Darryl Downing nominated himself as Deputy Presiding Member.

As it's the only nomination; Darryl Downing is elected as Deputy Presiding Member.

4.0 Confirmation of Minutes from Previous Meeting

Minutes of the Strategic Sport and Recreation Committee (SSRC) meeting held on 25 February 2019, will be as published and circulated, for confirmation at the next scheduled meeting on 4 March 2020.

5.0 Disclosure of Interest

5.1 Disclosure of Financial and Proximity Interests:

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*)
 - Nil.

5.2 Disclosure of Interest Affecting Impartiality

- a) Members and employees must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.
 - Nil.

6.0 Items for Committee Consideration

6.1 Overview of Applications Received

Officers provided an overview of the two applications received through the Capital Grants Program, including feedback received from the Technical Officers Review meeting.

The SSRC noted the applications received and discussed each proposal.

Further information on the Committees discussion is provided within Confidential Attachment One.

Reason for confidentiality: Local Government Act 1995 (WA) Section 5.23 (2) (e) – “matter that if disclosed, would reveal – (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government”.

6.2 Overview of Assessment Process

LPPM presented an overview of the assessment process and noted that further information will be provided to the SSRC.

The SSRC noted the process.

6.3 Confirmation of Upcoming Meeting Dates

The SSRC noted the upcoming meeting dates and process.

Presiding Member requested that the Committee members, only ask a couple of questions on the club presentation evening, to not overwhelm them. In addition, questions are to be discussed beforehand by the Committee.

It was queried why only two applications were received this year, to which Officers advised several reserve master plans are now awaiting external funding commitments through various advocacy campaigns.

It was noted that Phil Barker and Frank Scardifield will require a Leave of Absence for the next two meetings due to overseas travel commitments.

- | |
|--|
| <p>Action:</p> <ul style="list-style-type: none">• LPPM to email assessment matrix to Committee.• LPPM to ensure all clubs are invited to present at the next meeting.• LPPM to email a copy of the club's applications to the Committee. |
|--|

7.0 Urgent Business with the Approval of the Presiding Member

- Nil

8.0 Date of Next Meeting

4 March 2020 at City of Kalamunda Administration Building, Function Room at 6:00pm.

9.0 Closure

There being no further business, the Presiding Member declared the Meeting closed at 7.48 pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Meeting.

Signed: 

Presiding Member

Dated this 4 day of March 2020.