

Special Council Meeting

Minutes for Monday 24 June 2019

UNCONFIRMED



**city of
kalamunda**

INDEX

1. Official Opening.....	3
2. Attendance, Apologies and Leave of Absence Previously Approved.....	3
3. Public Question Time	4
4. Petitions/Deputations.....	4
5. Announcements by the Member Presiding Without Discussion	4
6. Matters for Which the Meeting may be Closed	4
7. Disclosure of Interest.....	4
8. Reports to Council.....	5
8.1. Chief Executive Officer Reports	5
8.1.1. Differential Rating 2019/2020 Submissions.....	5
8.1.2. Adoption of Budget 2019/2020	8
8.1.3. Corporate Business Plan 2019-2023	23
9. Meeting Closed to the Public.....	26
10. Closure	26

1. Official Opening

The Presiding Member opened the meeting at 6.33pm and welcomed Councillors, Staff and Members of the Public Gallery.

2. Attendance, Apologies and Leave of Absence Previously Approved

Councillors

South East Ward

John Giardina - (Mayor) (Presiding Member)

Michael Fernie

Geoff Stallard

South West Ward

Lesley Boyd

Allan Morton

Brooke O'Donnell

North West Ward

Sara Lohmeyer

Dylan O'Connor

North Ward

Cameron Blair

Kathy Ritchie

Margaret Thomas

Members of Staff

Chief Executive Officer

Rhonda Hardy

Executive Team

Gary Ticehurst - Director Corporate Services

Brett Jackson - Director Asset Services

Peter Varelis - Director Development Services

Simon Di Rosso - General Counsel & Executive Advisor

Management Team

Alida Ferriera - Manager Financial Services

Virginia Miltrup - Manager People Services

Nicole O'Neill - Manager Customer & Public Relations

Jamie Paterson - Manager Information Technology

Administration Support

Darrell Forrest - Governance Advisor

Donna McPherson - Executive Assistant

Members of the Public 0

Members of the Press 0

Apologies Nil.

Leave of Absence Previously Approved

Cr David Almond

3. Public Question Time

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this meeting. For the purposes of Minuting, these questions and answers will be summarised.

3.1 Nil.

4. Petitions/Deputations

4.1 Nil.

5. Announcements by the Member Presiding Without Discussion

5.1 Nil.

6. Matters for Which the Meeting may be Closed

6.1 Nil.

7. Disclosure of Interest

7.1. Disclosure of Financial and Proximity Interests

a. Members must disclose the nature of their interest in matter to be discussed at the meeting. (Section 5.56 of the *Local Government Act 1995*.)

b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

7.1.1 Nil.

7.2. Disclosure of Interest Affecting Impartiality

a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

7.2.1 Nil.

8. Reports to Council

8.1. Chief Executive Officer Reports

8.1.1. Differential Rating 2019/2020 Submissions

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	
Directorate	Corporate Services
Business Unit	Finance & Risk Services
File Reference	
Applicant	City of Kalamunda
Owner	City of Kalamunda
Attachments	1. Submission Table - Differential Rates 19-20 [8.1.1.1 - 4 pages]

EXECUTIVE SUMMARY

1. The purpose of this report is to present submissions with regards to the advertising of the Differential Rates for Budget 2019/2020.
2. A total of twenty-four (24) submissions were received during the advertising period details of which are contained in (Attachment 1).
3. It is recommended that Council receive and note the information contained in the submissions.

BACKGROUND

4. The *Local Government Act 1995* (the Act), section 6.33 allows Councils to adopt differential rates. The intent behind adopting differential rates is to take into account the levels of services provided to different types of properties, to reflect the cost of provision of services to those categories of properties as well as the need to encourage the specific types of activities within the City.
5. At the Ordinary Council Meeting of 21 May 2019, Council signified its intention to adopt differential rates for 2019/2020. The proposed differential rates for 2019/2020 and the corresponding "Objects and Reasons", in accordance with section 6.36 of the Act, were advertised inviting submissions by electors and ratepayers.
6. Advertisements were placed in The Echo newspaper on 25 May 2018 and in community newspapers (various dates). Copies of the documents were made available for public inspection at six public libraries within the City, the City's Administration Building and on the City's website.
7. Submissions closed on 17 June 2019.

DETAILS

8. The City received twenty-four (24) submissions in response to the advertising of its proposed intention to levy differential rates for the 2019/2020 Financial Year. The content of the submissions can be found in attachment 1.

STATUTORY AND LEGAL CONSIDERATIONS

9. Section 6.36(4) of the Act states that a local government is to consider any submissions received before imposing the proposed rates in a dollar or minimum payment.

POLICY CONSIDERATIONS

10. Nil

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

11. The Advertising of Differential Rates was undertaken following a series of budget workshops with Council.

External Referrals

12. Advertising as required by Act seeking submissions on the proposed differential rates was undertaken between 25 May and 17 June 2019.

FINANCIAL CONSIDERATIONS

13. Council has signalled its intention to impose a general rate increase of 2.0% by advertising the proposed differential rates for 2019/20. Changes in valuations and the revaluation of unimproved value properties may see variations to this general increase for some properties.
14. The 2019/20 financial year is not a revaluation year for Gross Rental Value (GRV) properties which will see a 2.0% increase in the rate in a dollar and the subsequent rates imposed. Adopting a budget at less than 2.0% increase in the rate in the dollar will have a financial impact on the overall budget.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

15. *Kalamunda Advancing Strategic Community Plan to 2027*

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.2 - Build an effective and efficient service-based organisation.

SUSTAINABILITY

Social Implications

16. Nil

Economic Implications

17. The setting of rates will have an economic impact on the community. Accordingly, the City has maintained a modest increase in rates.

Environmental Implications

18. Nil

RISK MANAGEMENT CONSIDERATIONS

19.	Risk: Declining economy adversely impacts capacity of Ratepayers to pay rates.		
	Likelihood	Consequence	Rating
	Possible	Significant	High
	Action/Strategy		
	Monthly management reports are reviewed by the City assessing collection of Rates. Instalment options are in place to assist ratepayers manage their debts to the City. Cash flow forecasting is done regularly to match outgoings and investments		

OFFICER COMMENT

20. The City undertakes an extensive budget review process before arriving at the advertisement of the Rate in the Dollar.

Voting Requirements: Simple Majority

RESOLVED SCM 129/2019

That Council RECEIVE and note the information contained in the submissions.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Brooke O'Donnell,**

Vote: **CARRIED UNANIMOUSLY (11/0)**

8.1.2. Adoption of Budget 2019/2020

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	
Directorate	Corporate Services
Business Unit	Finance & Risk
File Reference	
Applicant	N/A
Owner	N/A
Attachments	1. Budget 2019-2020 [8.1.2.1 - 58 pages]

EXECUTIVE SUMMARY

1. The purpose of this report is to adopt the Municipal Fund Budget for the year ended 30 June 2020, representing the Financial Year 2019/2020, together with supporting schedules including striking of the Municipal Fund Rates, adoption of fees and charges and other consequential items arising from the budget papers (Attachments 1).
2. It is recommended Council adopts the Municipal Budget together with supporting schedules for the 2019/2020 Financial Year.

BACKGROUND

3. The Annual Budget is an important part of the City's Integrated Planning Framework, being the annual financial plan that facilitates the delivery of services and infrastructure to the community as envisaged by the strategies set out in the City of Kalamunda Strategic Community Plan 2017-2027.
4. The budget process commenced early in 2019 with various workshops held with Councillors, the City's Executive and Management Groups.
5. On 21 May 2019 Council resolved to advertise the Differential Rates for 2019/2020, with submissions closing on 17 June 2019. The submissions received have been considered in a separate report to Council on 24 June 2019.

DETAILS

6. As part of the budget process, the City closely monitors significant changes to economic conditions and associated economic indicators which help inform Councils budget deliberation. Consumer Price Index (CPI) is not the most appropriate economic indicator for Local Governments but rather the WA Local Government Association (WALGA) Local Government Cost Index (LGCI). This index takes into consideration costs associated with the Local Government sector and includes:
 - a) road and bridge construction costs;
 - b) non-residential buildings costs;
 - c) machinery and equipment costs;
 - d) electricity and street lighting costs

Furthermore, local government costs are heavily influenced by State Government fees and charges which are often higher than CPI. Such costs include street lighting, electricity, and landfill levy.

7. At the commencement of the budget the LGCI projected for the budget 2019/2020 period was set at 2.0%. With the current subdued economic conditions, WALGA has amended the LGCI for the budget period to 1.8%.
8. Council at its meeting on 21 May 2019 resolved to advertise for public comment the proposed differential rates in line with the level of a rate increase to be at 2.0% for all the categories with no increase in minimum rates. This notice was advertised in the local newspapers for 21 days and submissions received has been considered in a separate report to Council on 24 June 2019.
9. Section 6.36(4) of the Local Government Act (1995) provides that a rate different to that advertised may be adopted. Considering the submissions from the public and further consultation with Councillors the proposed differential rates included in this draft budget includes a 1.8% increase over all rate categories with no change in minimum rates.
10. Herewith an example of what the increase would equate to:
For a property with a Gross Rental Value of \$20,000, the change in differential rates will result in an increase of \$21.30 compared to last year's rates notice.
11. The budget has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the budget include:
 - a) Adoption of Percentage for Reporting Material Variances – each financial year, a local government is to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in statements of financial activity for reporting material variances. The level proposed for 2019/2020 is 10% or \$50,000 whichever is the greater.
 - b) Overall Operating Income has increased by 1.2%, with Rates representing the main revenue for the City being the principal contributor to this variance.
 - c) Rates revenue has increased by 2.45% compared to budget 2018/2019. The Rate in the Dollar increase accounts for 1.8% with the remainder due to the increase in the number of properties rated from last year.
 - d) Fees and charges have increased by 0.46%, with Waste charges adjusted only for the inflation component of contracted services built into the agreement with the vendor. Many of the Fees and Charges are statutory fees and not set by the City.
 - e) Overall Operating Expenditure has increased by 2.85%, with the main contributor to the increase being non-cash depreciation variance of \$1.7 million. Excluding depreciation, there is a slight increase in operating expenditure of 0.08%
 - f) Employee costs have increased by 4.7%, accounting for the Enterprise Bargain Agreement increase and an adjustment to the Worker compensation Insurance premium.

Additionally, as part of efficiency measures contract roles were created for historically consultant engagements to retain the knowledge gained and at a lower cost. Without this innovative approach, the materials and contracts costs would have been much higher.

- g) Materials and contracts have increased slightly at 0.29%, the increase to this category has been maintained considering many contracts in place contain clauses for an increase in line with inflation each year.
- h) Capital Works program as per Attachment 1 on pages 29 to 34.
- i) Reserves as per Note 7 on page 21 of Attachment 1 and includes the creation of two new reserves:
 - i. Public Art Reserve, the purpose to fund future Public Art projects.
 - ii. Strategic Sport and Recreation Reserve, the purpose to fund future Strategic Sport and Recreation capital projects.
- j) Loans as per Note 6(b) on page 20 of Attachment 1 includes \$ 4.3 million in new loans
 - 1. Wattle Grove Feasibility Study of \$100,000
 - 2. High Wycombe Roads testing and design of \$50,000
 - 3. Forrestfield North Structure Planning of \$ 240,000
 - 4. MKSEA Kalamunda Wedge – Developers Contribution Plan of \$ 40,000
 - 5. MKSEA – Preliminary investigation and consultation of \$ 70,000
 - 6. Future Aquatic Facility needs analysis Study of \$ 100,000
 - 7. Fleet – Major Plant replacement program of \$3,000,000
 - 8. Fleet – Minor Plant replacement program of \$207,000
 - 9. Kalamunda Town Centre Upgrade stage 1 of \$500,000

- 12. Section 6.2 of the *Local Government Act 1995* requires a local government to adopt its budget prior to 31 August each year.
- 13. Early adoption of the budget will enable the City to commence its extensive Capital works programme. It also ensures that the City maintains positive cash flows which are crucial for sustainable operations of the City.
- 14. The estimated unaudited year end (2018/2019) position is a cash surplus of \$2.9 million with a proposed 30 June 2020 forecasted closing position surplus of \$1.6 million, showing the City is operating on a sustainable basis.

STATUTORY AND LEGAL CONSIDERATIONS

- 15. Section 6.2 of the *Local Government Act 1995* requires a local government to adopt its budget prior to 31 August each year.
- 16. Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refers to the setting of budgets and the raising of rates and fees and charges. The 2018/2019 Budget as presented is considered to meet these statutory obligations.

POLICY CONSIDERATIONS

- 17. The Budget has been developed based on the principles contained in the Long Term Financial Plan.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

18. The City has had extensive meetings with senior management and the executive team commencing in early in 2019 to closely review budget line items.
19. The City held a Strategic Service Review meeting with Councillors in February 2019 which was subsequently followed by a series of Budget workshops during March to May discussing all aspects of the budget formulation.

External Referrals

20. The City has met its statutory obligations with respect to community consultation whereby a Notice of Intention to Levy Differential Rates was advertised in the local newspapers.
21. The Objects and Reasons for raising differential rates have been made available for inspection at the Administration Centre, City Libraries and the City's Website.
22. A period of 21 days was provided for public comment concluding on 17 June 2019. The feedback received from the Public Advertising period is the subject of a separate Council report.

FINANCIAL CONSIDERATIONS

23. The budget is formulated on the basis of delivering a sustainable financial position while delivering the services and infrastructure needs of the community.
24. The City has a heavy focus on restraining growth in operational expenditures and is working hard to introduce a mix of innovations, cost saving measures and new agile technology for efficient and effective management of its operations.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

25. *Kalamunda Advancing Strategic Community Plan to 2028*

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

Strategy 4.1.2 - Build an effective and efficient service-based organisation.

SUSTAINABILITY

Social Implications

26. The Budget delivers social outcomes identified in various planning and community supporting strategies that have previously been adopted by the Council.

Economic Implications

27. The Budget has been developed based on sound financial management and accountability principals and is considered to deliver a sustainable economic outcome for the Council and community.

Environmental Implications

28. The Budget has been developed to support key environmental strategies and initiatives adopted by the Council.

RISK MANAGEMENT CONSIDERATIONS

29.

Risk: Declining economy adversely impacts capacity of Ratepayers to pay rates.		
Likelihood	Consequence	Rating
Possible	Significant	High
Action/Strategy		
Monthly management reports are reviewed by the City assessing collection of Rates. Instalment options are in place to assist ratepayers manage their debts to the City. Cash flow forecasting is done regularly to match outgoings and investments		

Risk: Understatement of capital works program		
Likelihood	Consequence	Rating
Possible	Significant	High
Action/Strategy		
Improved Project Management procedures to ensure that project designs are well costed prior to implementation.		

Risk: Non-compliance with Financial Regulations		
Likelihood	Consequence	Rating
Unlikely	Significant	Medium
Action/Strategy		
The budget report is scrutinized by the City's Governance department to ensure that all statutory requirements are met.		

Risk: Budget Adoption is delayed		
Likelihood	Consequence	Rating
Unlikely	Critical	High
Action/Strategy		
<p>Emergency spending is approved by Council until budget is adopted. All project and non-discretionary work is dis-continued. Staff affected by the delays in projects are sent on forced annual leave. Bank Overdraft facility is activated to supplement cash flows. Payments to suppliers may need to be re-negotiated.</p>		

OFFICER COMMENT

30. The 2019/2020 Budget continues to deliver on other strategies adopted by the Council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing assets at sustainable levels.
31. The 2019/2020 Budget has been guided by the City's long term financial planning which is in alignment with the State's Integrated Planning Framework.
32. The 2019/20 Budget proposes a 1.8% increase in the rate in the dollar across all rateable properties within the City. In reviewing the rate in the dollar, the City considered a number of economic metrics, with primary focus on the Local Government Cost Index which is currently at 1.8%. This index is slightly above the forecast CPI rate of 1.75% as per the Department of Treasury for Western Australia for the 2019/20 year.
33. The Local Government Cost Index considers the cost of items particularly relevant to the local government sector, including:
- a) Road and bridge construction
 - b) Non-residential buildings
 - c) Machinery and equipment
 - d) Electricity and street lighting
34. Continued cash flow management will be crucial in 2019/2020 to ensure the City's Reserves are maintained. The City will ensure its operating income growth continues to exceed cash operating expenditure by closely monitoring and managing activities and programs.

Voting Requirements: Absolute Majority

2019/2020 BUDGET RECOMMENDATIONS

Part 1 – Municipal Fund Budget for 2019/2020

RESOLVED SCM 130/2019

That Council:

1. ADOPTS, pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and *Part 3 of the Local Government (Administration) Regulations 1996*, the City of Kalamunda Municipal Fund Budget for the 2019/2020 financial year as contained in Attachment 1, subject to the inclusion of any amendments that may arise from changes to the recommendations contained in Parts 4, 5 and 6, which includes the following:-
 - a) Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for the year of \$ 3,784,155
 - b) Statement of Comprehensive Income by Program on page 4 showing a net result for the year of \$ 3,784,155
 - c) Statement of Cash Flow on page 6
 - d) Rate Setting Statement on page 7 showing and the amount required to be raised from rates of \$ 35,968,140 and a net surplus current asset at the end of the financial year of \$ 1,613,272
 - e) Notes to and forming part of the budget on pages 9 to 28
 - f) New Loans as per Note 6(b) on page 20
 1. Wattle Grove Feasibility Study of \$100,000
 2. High Wycombe Roads testing and design of \$50,000
 3. Forrestfield North Structure Planning of \$ 240,000
 4. MKSEA Kalamunda Wedge – Developers Contribution Plan of \$ 40,000
 5. MKSEA – Preliminary investigation and consultation of \$ 70,000
 6. Future Aquatic Facility needs analysis Study of \$ 100,000
 7. Fleet – Major Plant replacement program of \$3,000,000
 8. Fleet – Minor Plant replacement program of \$207,000
 9. Kalamunda Town Centre Upgrade stage 1 of \$500,000
 - g) Transfers to/from Reserve accounts as detailed on page 21.
 - h) Capital Budget as detailed in pages 29 to 34.

Moved: **Cr Lesley Boyd**

Seconded: **Cr O'Connor**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

Voting Requirements: Absolute Majority

Part 2 – General and Minimum Rates, Instalment Payment Arrangements and Incentives for Early Payments for 2019/2020

RESOLVED SCM 131/2019

That Council:

1. IMPOSE, pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* the following differential general and minimum rates on Gross Rental and Unimproved Values adopted for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part 1 above.
 - a) General Rates

i. General - Gross Rental Values (GRV)	6.0255 cents in the dollar
ii. Industrial/Commercial – GRV	6.7952 cents in the dollar
iii. Vacant Land – GRV	8.5441 cents in the dollar
iv. General - Unimproved Values (UV) 0.	3447 cents in the dollar
v. Commercial – UV 0.	4065 cents in the dollar
 - b) Minimum Rates

i. General - Gross Rental Values (GRV)	\$882
ii. Industrial/Commercial – GRV	\$1102
iii. Vacant Land – GRV	\$767
iv. General - Unimproved Values (UV)	\$882
v. Commercial – UV	\$1102
 - c) Instalment Arrangements
 - i. NOMINATE, pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, the following due dates for the payment of rates in full and by instalments:-

A. Full payment	16 August 2019
B. Two Payment Option	
i. First Payment	16 August 2019
ii. Second Payment	14 December 2019
C. Four Payment Option	
i. First Payment	16 August 2019
ii. Second Payment	15 October 2019
iii. Third Payment	14 December 2019
iv. Fourth (Final) Payment	12 February 2020
 - d) OFFER, pursuant to Section 6.46 of the *Local Government Act 1995*, offers incentive prizes for the early full payment of rates to the value of \$10,000.

Eligibility for inclusion in the rates incentive prize draw.

That ratepayers who make rates payment in full by a week before the due date, being 9 August 2019, will be eligible for inclusion in the rates incentive prize draw.

- e) IMPOSE, Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through and instalment option of \$8 for each instalment after the initial instalment paid.
- f) IMPOSE, Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 5.5% where the owner has elected to pay rates and services charges through an instalment option.
- g) IMPOSE, Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

Voting Requirements: Absolute Majority

Part 3 – Reserve Funds – New Reserve Established

RESOLVED SCM 132/2019

That Council:

1. ADOPT, pursuant to Section 6.11 of the *Local Government Act 1995* and establish the following new reserves:-
 - a) Public Art Reserve, the purpose to fund future Public Art projects.
 - b) Strategic Sport and Recreation Reserve, the purpose to fund future Strategic Sport and Recreation capital projects.

Moved: **Cr Michael Fernie**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

Voting Requirements: Absolute Majority

Part 4 – Schedule of General Fees and Charges for 2019/2020

RESOLVED SCM 133/2019

That Council:

1. ADOPT pursuant to Section 6.16 of the *Local Government Act 1995*, the Fees and Charges as per (Attachment 1).
2. ADOPT, pursuant to Regulation 53 of the *Building Regulations 2012*, a swimming pool inspection fee of \$44.80.
3. ADOPT, pursuant to Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, the following charges:-
 - a) Walliston Transfer Station
The deposit of rubbish at Walliston Transfer Station and Collection of specific items will be charged as follows:-

Walliston Transfer Station - (Non-commercial resident only)		
Collection of Whitegoods or Mattresses (resident)	Per two items	33.00
Collection of Whitegoods or Mattresses (pensioner)	Per two items	16.50
Car & Motor Cycle Tyre (max 5/entry)	Per tyre	11.50
Four Wheel Drive (max 5/entry)	Per tyre	20.70
Truck Tyres (max 2/entry)	Per tyre	31.30
Compost Bin (Inc. Delivery)	Each	54.00
Worm Farm (Inc. Delivery)	Each	149.50
Additional Resident Entry Pass	Per Entry	50.00

Walliston Transfer Station - (Commercial Resident only)		
Clean Green waste	Per tonne	44.00
Mattress disposal fee (max 5/entry)	Each	21.00
Car & Motor Cycle Tyre (max 5/entry)	Per tyre	12.85
Four Wheel Drive (max 5/entry)	Per tyre	25.00
Truck Tyres (max 2/entry)	Per tyre	37.20

The City charges commercial fees for any of the following situations:		
Commercial/Trade Waste		
- Your vehicle or trailer is commercially signed or budged (unless you have a valid permit)		
- Your waste is from a work site		
- You are transporting waste for a fee or reward		
Charges that apply are		
Cars/ Station Wagons	Per Vehicle	35.00
Small Vans/Utes	Per Vehicle	59.00
Trailer (6X4)	Per Trailer	60.00
Trailer (7X5) with High Sides	Per Trailer	76.00
Small trucks up to 3.5 tonnes GVM	Per Vehicle	178.50

b) Waste Avoidance and Resources Recovery Levy

Adopt a levy of \$0.0004180 against the Property's GRV valuation as provided by Landgate, with a minimum charge of \$20 on all properties.

Moved: **Cr Kathy Ritchie**

Seconded: **Cr Margaret Thomas**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

Voting Requirements: Absolute Majority

Part 5 – Other Statutory Fees for 2019/2020

RESOLVED SCM 134/2019

That Council:

- ADOPTS, pursuant to Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, the following charges for the removal and deposit of domestic and commercial waste: -

Bin

Community Event Bin Hire - 240L General	Bin	188.00
Community Event Bin Hire - 240L Recycling	Bin	104.50
Community Event Bin - additional Fee for disposal of contaminated Recycling Bin	Bin	108.50

Waste Services

Residential Full Service	Property	550.00
Residential Full Service Pensioner*	Property	320.00
Residential Others (excludes MGB)	Dwelling	255.00
Residential Multi Unit (excludes MGB)	Dwelling	255.00
Residential Multi Unit Pensioner (excludes MGB)	Dwelling	220.00
No Access to Skip Bins Reduced Charge	Property	500.00
Commercial & Industrial (general and recycling only)	Property	995.00
Additional General Bin Residential (all properties)*	Bin	680.00
Additional General Bin Residential (all properties)Pensioners	Bin	680.00
Additional Recycling Bin Residential (all properties)*	Bin	165.00
Additional General or Recycling Bin Commercial / Industrial (all properties)*	Bin	1,210.00
Additional extra Skip Bin (General Waste)	Bin	108.00
Community & Sporting Clubs (120L general only)	Per litre	1.43

Community & Sporting Clubs (240L recycling only)	Per litre	0.29
Additional Extra Skip Bin (Green Waste)	Bin	67.00

* Pensioner Discount applies to the Primary Owner Occupied Residential property only (excluding restricted sites) and must be valid Pensioner from 1 July of each financial year. No discount is applicable for additional services, commercial or industrial properties.

Moved: **Cr Leslie Boyd**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

Voting Requirements: Absolute Majority

Part 6 – Elected Members’ Fees and Allowances for 2019/2020

RESOLVED SCM 135/2019

That Council:

- ADOPT, pursuant to Section 5.99 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Administration) Regulations 1996* the following annual fees for the payment of Councillors in lieu of individual meeting attendance fees:-

Mayor -	\$31,149
Councillors -	\$23,230

- ADOPT, pursuant to Section 5.99A (b) of the *Local Government Act 1995* and Regulations 34A and 34AA of the *Local Government [Administration] Regulations 1996*, the following annual allowances:-

Telecommunications, Communication, and Technology Allowance -	\$4,200
Travel Allowance -	\$50

- ADOPT, pursuant to Section 5.98 (5) (b) of the *Local Government Act 1995* and Regulation 33 of the *Local Government [Administration] Regulations 1996*, the following annual local government allowance to be paid in addition to the annual meeting allowance:-

City Mayor -	\$63,354
--------------	----------

4. ADOPT, pursuant to Section 5.98 (A) of the *Local Government Act 1995* and Regulation 33A of the *Local Government [Administration] Regulations 1996*, the following annual local government allowance to be paid in addition to the annual meeting allowance:-

City Deputy Mayor - \$15,682

Moved: **Cr Michael Fernie**

Seconded: **Cr Dylan O'Connor**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

Voting Requirements: Absolute Majority

Part 7 – Material Variance Reporting for 2019/2020

RESOLVED SCM 136/2019

That Council:

1. SET the material variance level to be used in statements of financial activity in the year 2019/2020 for reporting variances at 10% or \$50,000, whichever is the greater. In accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and AAS 5.

Moved: **Cr Margaret Thomas**

Seconded: **Cr Cameron Blair**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

Voting Requirements: Absolute Majority

Part 8 – Delegation to Chief Executive Officer

RESOLVED SCM 137/2019

That Council:

1. That Council DELEGATE to the Chief Executive Officer to make a donation of \$1,684.10 to the Kalamunda Mens Shed and a donation of \$3,000 to the Judas Collar production team.

Moved: **Cr Kathy Ritchie**

Seconded: **Cr Margaret Thomas**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

8.1.3. Corporate Business Plan 2019-2023

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items
Directorate
Business Unit
File Reference
Applicant
Owner

Office of the CEO
People Services

Attachments 1. Kalamunda Achieving - Corporate Business Plan 2019 to 2023 **[8.1.3.1 - 37 pages]**

EXECUTIVE SUMMARY

1. This paper seeks Council's endorsement of the *Kalamunda Achieving – Corporate Business Plan 2019-2023*.

BACKGROUND

2. In 2017 the City of Kalamunda worked extensively with the community to develop an aspirational vision – *Connected Communities, Valuing Nature and Creating the Future Together*.
3. To guide the allocation of resources and effort to achieve our vision, the community guided the City in the development of the *Community Strategic Plan 2017-2027*.
4. The *Kalamunda Achieving – Corporate Business Plan 2019-2023* is revised annually and provides the operating plan that translates the strategic plan into action.

DETAILS

5. The *Kalamunda Achieving – Corporate Business Plan 2019-2023* supports the City to achieve the City of Kalamunda vision and the *Community Strategic Plan 2017-2027*.

In this business plan the City translates strategy into action by describing how the City will drive achievement, both in 2019/20 and in the coming 4 years.

6. A key focus of our action plan is directing further effort into community engagement, community facilities improvement and environmental management.

STATUTORY AND LEGAL CONSIDERATIONS

7. Section 5.56 of the *Local Government Act 1995* requires a local government to plan for the future of the district.

8. The *Local Government (Administration) Regulations 1996* requires each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

POLICY CONSIDERATIONS

9. This Corporate Business Plan has been developed in accordance with the 'Integrated Planning and Reporting Framework and Guidelines' developed as part of the State Government's Local Government Report Program.

They reflect a nationally consistent approach to integrated planning as expressed by the Council of Australian Governments' Local Government Planning Ministers' Council.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

10. This Corporate Business Plan has been developed with the cooperation of Business Unit Managers and the Executive Team.

External Referrals

11. This Corporate Business plan operationalises the *Community Strategic Plan 2017-2027*.

Community will remain involved in the development of plans and strategies that derive from this plan.

FINANCIAL CONSIDERATIONS

12. Achievement of the Corporate Business Plan assumes Council's endorsement of the Annual Budget 2019-2020 and the Long Term Financial Plan.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

13. *Kalamunda Advancing Strategic Community Plan to 2027*

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

SUSTAINABILITY

Social Implications

14. The Corporate Business Plan provides for the delivery of community development initiatives.

Economic Implications

- 15. The Corporate Business Plan provides for the delivery of the City’s Economic Development strategies and other enabling strategies.

Environmental Implications

- 16. The Corporate Business Plan provides for the delivery of the City’s environmental strategies including environmentally sensitive land management, energy and water conservation and community awareness building.

RISK MANAGEMENT CONSIDERATIONS

17.	Risk: Council fails to endorse the Annual Budget 2019-2020, thereby inhibiting adequate resources to deliver the Corporate Business Plan.												
	<table border="1" style="width: 100%;"> <tr> <th style="width: 33%;">Likelihood</th> <th style="width: 33%;">Consequence</th> <th style="width: 33%;">Rating</th> </tr> <tr> <td>Unlikely</td> <td>Major</td> <td>Medium</td> </tr> <tr> <th colspan="3">Action/Strategy</th> </tr> <tr> <td colspan="3">Council involvement in budget development.</td> </tr> </table>	Likelihood	Consequence	Rating	Unlikely	Major	Medium	Action/Strategy			Council involvement in budget development.		
Likelihood	Consequence	Rating											
Unlikely	Major	Medium											
Action/Strategy													
Council involvement in budget development.													

OFFICER COMMENT

- 18. The Corporate Business Plan has had extensive involvement of Business Unit leaders to ensure plans are realistic and achievable.
- 19. Priority actions provide the community with clarity about the focus of operational delivery for the 2019-2020 year.
- 20. The City’s officers will provide a quarterly report to Council, providing an update on progress against this plan.
- 21. The Executive will align Business Plans and employee performance plans to the achievement of the Corporate Business Plan.

Voting Requirements: Simple Majority

RESOLVED SCM 138/2019

That Council ENDORSE the *Kalamunda Achieving Corporate Business Plan 2019-2023*.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY (11/0)**

9. Meeting Closed to the Public

9.1 Nil.

10. Closure

There being no further business, the Presiding Member declared the Meeting closed at 6.40pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____
Presiding Member

Dated this _____ day of _____ 2019.