

Ordinary Council Meeting - 24 September 2019

Attachments

10.1.1. Local Planning Policy No.20 - Consulting Rooms in Residential Areas - Adoption for Final Approval.....	3
10.1.1.1. Local Planning Policy No.20 - Consulting Rooms in Residential Areas - Submission Table.....	3
10.1.1.2. LPP 20 - Consulting Rooms in Residential Areas - Highlighted.....	5
10.1.2. City of Kalamunda - Parking and Parking Facilities Local Law 2019 - Consideration of Submissions and Modifications	9
10.1.2.1. City of Kalamunda - Parking and Parking Facilities Local Law 2019.....	9
10.1.2.2. City of Kalamunda - Parking Local law Submissions.....	38
10.1.3. City of Kalamunda - Fire Hazard Assessment Plan - Season:.....	43
10.1.3.1. City of Kalamunda - Fire Hazard Assessment Plan 2019/2020.....	43
10.1.3.2. City of Kalamunda - Fire Hazard Assessment Plan - 2019/2020 Season - Appendix 1 Area Maps.....	63
10.1.3.3. City of Kalamunda - Enforcement Management Procedure - Fire Breaks and Notices.....	83
10.1.3.4. City of Kalamunda - Fire Hazard Reduction Notice 2019/2020	84
10.1.3.5. City of Kalamunda - Fire Hazard Reduction Notice 2019/2020 - Government Gazette	86
10.2.1. Buildings Asset Management Plan.....	89
10.2.1.1. Buildings Asset Management Plan Final Draft 1.3 - 20910809.....	89
10.2.2. Ray Owen Reserve - Outcome of Public Consultation.....	155
10.2.2.1. Ray Owen Reserve Carpark and Drainage Plan.....	155
10.2.2.2. Community Engagement Summary - Ray Owen Reserve Carpark.....	162
10.3.1. Community Sporting and Recreation Facilities Fund - Rugby League Sports Floodlighting.....	172
10.3.1.1. Sport Floodlighting Plan Hartfield Park - Rugby League - Soccer.....	172
10.4.1. Draft Monthly Financial Statements to August 2019.....	173

10.4.1.1. Statement of Financial Activity 31 August 2019.....	173
10.4.1.2. Statement of Net Current Funding Position 31 August 2019.....	175
10.4.2. Debtors and Creditors Report for the Period Ended August 2019.....	176
10.4.2.1. Creditor Payments for the Period Ended 31 August 2019.....	176
10.4.2.2. Summary of Debtors 31 August 2019.....	207
10.4.2.3. Summary of Creditors 31 August 2019.....	209
10.4.3. Rates Debtors Report for the Period Ended July 2019.....	210
10.4.3.1. Rates Report August 19.....	210
10.4.4. Kalamunda Chamber of Commerce - Request for Fee Waiver	211
10.4.4.1. Email from KCC President Requesting Fee Waiver for Town Hall.....	211
10.4.5. City of Kalamunda Submission - Perth Airport Masterplan 2020.....	212
10.4.5.1. City of Kalamunda Submission on Perth Airport Masterplan 2020.....	212
10.4.7. City of Kalamunda Submission - State Planning Policy 3.6 Infrastructure Contributions.....	214
10.4.7.1. City of Kalamunda Submission - Draft State Planning Policy 3.6 Infrastructure Contributions.....	214
10.4.8. Kalamunda Aged Care Advisory Committee - Recommendations Meeting 21 August 2019.....	219
10.4.8.1. City of Kalamunda - Residential Aged Care - Proposed alternative models Submission - 13 September 20.....	219
10.4.9. Corporate Business Plan - Quarterly Update - April to June 2019.....	233
10.4.9.1. 2018-2019 CORPORATE BUSINESS PLAN - FINAL REPORT.....	233
16.1. Tabled Documents.....	271
16.1.1. Kalamunda Aged Care Advisory Committee - Minutes 21 August.....	271
16.1.2. Unconfirmed - Local Emergency Management Committee Minutes - 29 August 2019.....	277

Submitter Number	Submission Content	Applicant/ Owner Response	City of Kalamunda Response
1	<u>Comment – Total number of submissions: 1</u>	<i>I think the policy needs to stipulate whether or not car parking is required to be sealed drained and line marked and also mention the requirements for Australian Standards for Acrod bays. If there are two or more entry points then mentioning way finding signage. Link this policy to the Signage Policy, ask that applicants address signage in their development applications for consulting rooms. There should be locations where the City will see consulting rooms as more favourable. Should they be within certain proximity to an activity centre or located on activity corridors?</i>	<p>In response, the following modifications have been made to the draft policy:</p> <ul style="list-style-type: none"> - A section outlining car parking requirements (7.5) has been added to the policy which states: - the number of ACROD bays provided is to be in accordance with the Building Codes of Australia. - The car parking areas are to be trafficable, drained and line marked. - Car parking areas should be clearly sign posted. - A provision has been added under the built form section (7.2) which states signage shall have a residential appearance and character. - A section detailing unacceptable locations for consulting rooms has also been added to the policy. (7.1).
2	<u>Non-objection - Total number of submissions: 1</u>	<i>I do not object to proposal for consulting rooms in residential areas. As long time resident of Roleystone, more than 40 years ago I watched a large planned</i>	Noted.

		<p><i>development area for the village centre and shopping precinct put in place by the Council and a developer. The community did not grow as fast as anticipated. A few short year later, the developer lobbied the Council to rezone much of the land back to residential and sold it off for housing. As the community grew, the commercial precinct could not grow with it due to be surrounded by housing. This has had a negative impact on the addition of additional amenities to service the increasing population which can still be felt today. The proposed Kalamunda Activity Centre, although bigger than Roleystone, is surrounded by residential housing and could come under a similar pressure in the future. Allowing consulting rooms in these areas will help take the pressure off of the Activity Centre when and if that time comes.</i></p>	
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Local Planning Policy 20 – Consulting Rooms in Residential Areas	
Management Procedure	Relevant Delegation

Purpose

1. Background:

This policy has been prepared to ensure Consulting Rooms in Residential Areas maintain high quality residential amenity and provide an opportunity for small scale Consulting Rooms to be established to service local communities.

The Local Planning Scheme No.3 (LPS3) was amended to enable development applications for 'Consulting Rooms' to be considered in areas zoned Residential and designated Residential under a Structure Plan.

2. Application of the Policy:

All development applications seeking approval for the land use of 'Consulting Rooms' within areas zoned Residential or designated Residential under a structure plan must give due regard to this policy.

3. Statutory Authority / Legal Status:

This Policy has been prepared under and in accordance with Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015* (the Regulations) and Part 7 of the Residential Design Codes of Western Australia (R-Codes).

3.1. Relationship to Local Planning Scheme No.3:

The planning policy has been prepared, advertised and adopted pursuant to Part 2 of LPS3. The policy augments and is to be read in conjunction with the provisions of LPS3 relating to development.

If there is a conflict between this Local Planning Policy and LPS3, the Scheme prevails.

3.2. Relationship to other State Planning/ Development Control Policies:

This policy has due regard to and should be read in conjunction with State Planning Policies. Of particular relevance to this policy are:

- a) State Planning Policy 1 – State Planning Framework
- b) State Planning Policy 7.3 – Residential Design Codes
- c) State Planning Policy 3.7 Planning in Bushfire Prone Areas
- d) State Planning Policy - Liveable Neighbourhoods

This policy must be read in conjunction with City of Kalamunda Local Planning Policies. Local Planning Policies relevant to this policy are:

- a) Local Planning Policy - 15 - Outbuildings and Sea Containers
- b) Local Planning Policy 11 - Public Notification of Planning Proposals
- c) Local Planning Policy 13 - Street Fence, Wall and Gate Policy
- d) Local Planning Policy 8 - Retention and Upgrade of Grouped Dwellings
- e) Local Planning Policy 9 - Dual Density Design Guidelines
- f) Local Planning Policy 2 – Advertising Signage

4. Policy Objectives:

The objectives of this policy are to:

- a) ensure Consulting Rooms maintain the amenity and character of the Residential areas in which they are proposed; and
- b) to streamline the assessment process for Consulting Room proposals.

5. Definition of Consulting Rooms:

The use classification of 'Consulting Rooms' is defined in Schedule 1 of LPS 3 as follows:

"Consulting rooms means premises used by no more than two health consultants for the investigation or treatment of human injuries or ailments and for general care."

6. Policy Statement:

In considering applications for consulting rooms within residential areas, the location, siting and design of the consulting room shall be assessed. Efforts should be made to ensure the development does not have an adverse impact on the residential character and amenity of surrounding areas. Additional traffic and parking should be minimised in the residential area.

Development Applications must demonstrate acceptable impact with regard to:

- a) traffic impacts;
- b) noise attenuation;
- c) visual privacy;
- d) overshadowing; and
- e) established streetscape and urban design.

7. Details:

In assessing any Development Application for consulting rooms, the following will be considered:

7.1. Location:

- a) In order to avoid the adverse cumulative impacts of non-residential development in a residential area, the following will not be supported:
 - i. a consulting room that would contribute to the concentration of non-residential uses along a street; or
 - ii. abutting an existing or located in close proximity to another consulting room.
- b) Battle-axe lots or sites located at the head of cul-de-sacs should be avoided as they limit the opportunity for the provision of car parking and can cause traffic problems due to the concentration of activity.

7.2. Built Form:

- a) Any associated signage shall have a residential appearance, character and size that does not detract from the residential character of the area in accordance with Local Planning Policy 2 – Advertising Signage.
- b) Building design shall be consistent with the prevailing streetscape;
- c) Bulk and scale shall be suitable in the context of the development; and
- d) Setbacks are to be consistent with the zone provisions and prevailing streetscape.

7.3. Landscaping:

- a) A landscaping plan is to be submitted for consideration prior to determination;
- b) Where parking is proposed within the front setback areas, a minimum two (2) metre wide landscaping strip is to be provided between the lot boundary to any road frontage and the proposed car parking;
- c) One (1) shade tree with a minimum pot size of 90L is required for every two (2) car parking bays, including accessible bays;
- d) Adjoining verge areas are required to be landscaped, reticulated and maintained to the satisfaction of the City;
- e) Verge areas are not permitted to be paved, constructed, or sealed, with the exception of crossovers and footpaths.

7.4. Hours of Operation:

The days and hours of operation for a consulting room shall not exceed the following:

- a) 8.00am to 7.00pm, Monday to Friday;
- b) 9.00am to 5.00pm, Saturday; and
- c) Closed on Sundays or Public Holidays.

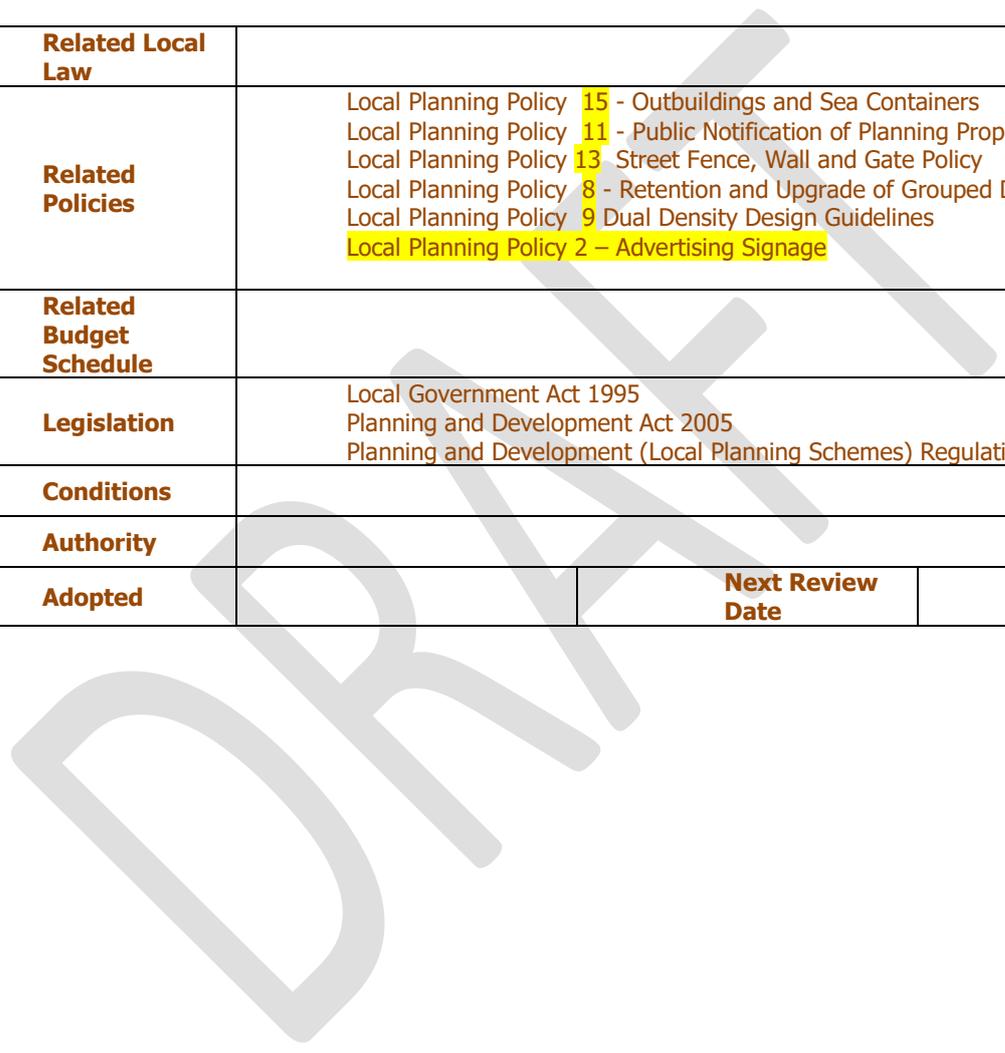
7.5. Car Parking :

- a) The number of car bays to be provided is to be in accordance with the scheme;
- b) All visitor and staff parking associated with the proposed development shall be contained wholly within the property boundaries.
- c) The number of ACROD bays provided is to be in accordance with the Building Codes of Australia;
- d) All car parking is to be provided on-site in accordance with AS2890.1; no verge parking is permitted;
- e) Car parking in front of consulting rooms should be minimised to maintain a residential streetscape. Car parking should, where practicable, be located at the rear of the building and the location clearly sign-posted;
- f) Tandem car parking will be considered for employee parking only and must be clearly designated as such; and
- g) Car parking areas are to be trafficable, drained and line marked to the satisfaction of the City of Kalamunda.

7.5. Public Consultation:

As a minimum, all applications for the development of new consulting rooms or a change of land use to consulting rooms will be advertised for comment, by way of letters to adjoining and nearby landowners, for a period of 14 days in accordance with Local Planning Policy 11- Public Notification of Planning Proposals.

Related Local Law			
Related Policies	<p>Local Planning Policy 15 - Outbuildings and Sea Containers Local Planning Policy 11 - Public Notification of Planning Proposals Local Planning Policy 13 Street Fence, Wall and Gate Policy Local Planning Policy 8 - Retention and Upgrade of Grouped Dwellings Local Planning Policy 9 Dual Density Design Guidelines Local Planning Policy 2 – Advertising Signage</p>		
Related Budget Schedule			
Legislation	<p>Local Government Act 1995 Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015</p>		
Conditions			
Authority			
Adopted	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">Next Review Date</td> </tr> </table>		Next Review Date
	Next Review Date		



City of Kalamunda

PARKING AND PARKING FACILITIES LOCAL LAW 2019

Local Government Act 1995

City of Kalamunda

Parking and Parking Facilities Local Law 2019

CONTENTS

Part 1 - Preliminary5

1.1 Citation5

1.2 Application.....5

1.3 Commencement.....5

1.4 Repeal.....5

1.5 Interpretation5

1.6 Application of particular definitions.....9

1.7 Pre-existing signs9

1.8 Classes of vehicles9

1.9 Part of thoroughfare to which sign applies10

1.10 Powers of the local government.....10

Part 2 - Parking stalls and parking stations10

2.1 Determination of parking stalls and parking stations.....10

2.2 Vehicles to be within parking stall on thoroughfare.....11

2.3 Parking prohibitions and restrictions11

2.4 Parking stations equipped with a ticket issuing machine12

2.5 Operation of ticket issuing machines12

2.6 Parking stations having attendants on duty12

2.7 Parking stations making provision for payment on departure12

2.8 Parking in metered space12

2.9 Behaviour in parking stations13

2.10 Damage to parking facilities or parking station13

Part 3 - Parking generally13

3.1 Restrictions on parking in particular areas13

3.2 Parking vehicle on a carriageway14

3.3 When parallel and right-angled parking apply.....14

- 3.4 When angle parking applies 15
- 3.5 General prohibitions on parking 15
- 3.6 Authorised person may order vehicle on thoroughfare to be moved 16
- 3.7 Authorised person may mark tyres 16
- 3.8 No parking of vehicles to avoid time limitation..... 16
- 3.9 No parking of vehicles exposed for sale and in other circumstances 17
- 3.10 Parking on private land 17
- 3.11 Parking on reserves 17
- 3.12 Suspension of parking limitations for urgent, essential or official duties 17

Part 4 - Parking and stopping generally.....18

- 4.1 No stopping and no parking signs, and yellow edge lines 18
- 4.2 Setting aside parking for persons authorised by the local government..... 18
- 4.3 Trading from parked or stopped vehicles 18
- 4.4 Setting aside parking for events..... 19

Part 5 - Stopping in zones for particular vehicles.....19

- 5.1 Stopping in a loading zone 19
- 5.2 Stopping in a taxi zone or a bus zone 19
- 5.3 Stopping in a mail zone 19
- 5.4 Other limitations in zones 19

Part 6 - Other places where stopping is restricted20

- 6.1 Stopping in a shared zone 20
- 6.2 Double parking 20
- 6.3 Stopping near an obstruction 20
- 6.4 Stopping on a bridge or in a tunnel, etc. 20
- 6.5 Stopping on crests, curves, etc. 21
- 6.6 Stopping near a fire hydrant etc 21
- 6.7 Stopping at or near a bus stop 21
- 6.8 Stopping on a path, median strip, or traffic island 21
- 6.9 Stopping on verge 22
- 6.10 Obstructing access to and from a path, driveway, etc. 22
- 6.11 Stopping near a letter box 22
- 6.12 Stopping on a carriageway – heavy and long vehicles 23
- 6.13 Stopping on a carriageway with a bicycle parking sign 23
- 6.14 Stopping on a carriageway with motor cycle parking sign 23

Part 7 - Miscellaneous23

7.1 Removal of notices on vehicle23

7.2 Unauthorised signs and defacing of signs23

7.3 Signs must be complied with.....24

7.4 General provisions about signs24

7.5 Special purpose and emergency vehicles.....24

7.6 Vehicles not to obstruct a public place24

7.7 Authorised persons24

7.8 Impersonating an authorised person.....24

7.9 Obstructing of an authorised person24

Part 8 - Offences and penalties24

8.1 Offences and penalties24

8.2 Modified penalties25

8.3 Form of notices25

Schedule 1 - Parking region26

Schedule 2 - Prescribed offences27

*Local Government Act 1995***City of Kalamunda****Parking and Parking Facilities Local Law 2019**

Under the powers conferred on it by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Kalamunda resolved on 24 September 2019 to make the following local law.

Part 1 - Preliminary**1.1 Citation**

This local law may be cited as the *City of Kalamunda Parking and Parking Facilities Local Law 2019*.

1.2 Application

- (1) Subject to subclause (2), this local law applies to the parking region.
- (2) This local law does not apply to a parking facility or a parking station that is not occupied by the local government, unless the local government and the owner or occupier of that facility or station have agreed in writing that this local law will apply to that facility or station.
- (3) The agreement referred to in subclause (2) may be made on such terms and conditions as the parties may agree.

1.3 Commencement

This local law will come into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

1.4 Repeal

The *Shire of Kalamunda Parking and Parking Facilities Local Law 2008* published in the *Government Gazette* on 14 January 2009 is repealed.

1.5 Interpretation

In this local law unless the context otherwise requires –

Act means the *Local Government Act 1995*;

authorised person means a person authorised by the local government under section 9.10 of the Act, to perform any of the functions of an authorised person under this local law;

authorised vehicle means a vehicle authorised by the local government, CEO, authorised person or by any written law to park on a thoroughfare or parking facility;

bicycle has the meaning given to it by the Code;

built up area means an area in which there are buildings on the land next to the road;

bus has the meaning given to it by the Code;

bus embayment has the meaning given to it by the Code;

bus stop has the meaning given to it by the Code;

bus zone has the meaning given to it by the Code;

caravan means a vehicle that is fitted or designed to allow human habitation, and which is drawn by another vehicle, or which is capable of self-propulsion;

carriageway means a portion of thoroughfare that is improved, designed or ordinarily used for vehicular traffic and includes the shoulders, and areas, including embayment's, at the side or centre of the carriageway, used for the stopping or parking of vehicles; and where a thoroughfare has two or more of those portions divided by a median strip, the expression means each of those portions, separately;

centre in relation to a carriageway, means a line or a series of lines, marks or other indications -

- (a) for a two-way carriageway – placed so as to delineate vehicular traffic travelling in different directions; or
- (b) in the absence of any such lines, marks or other indications – the middle of the main, travelled portion of the carriageway;

children's crossing has the meaning given to it by the Code;

CEO means the Chief Executive Officer of the local government;

Code means the *Road Traffic Code 2000*;

commercial vehicle means a motor vehicle constructed, fitted or adapted for the conveyance of goods, materials or merchandise of any kind used in any trade, business or industry and which is used primarily for that purpose;

disability parking permit has the meaning given to it by the *Local Government (Parking for People with Disabilities) Regulations 2014*;

district means the district of the local government;

driver means any person driving or in control of a vehicle;

edge line for a carriageway means a line marked along the carriageway at or near the far left or the far right of the carriageway;

emergency vehicle has the meaning given to it by the Code;

footpath has the meaning given to it by the Code;

GVM (which stands for gross vehicle mass) has the meaning given to it by the *Road Traffic (Vehicles) Act 2012*;

heavy vehicle means a vehicle with a GVM of 4.5 tonnes or greater;

kerb means a line of stone or concrete forming an edge between a pavement and a roadway;

loading zone has the meaning given to it by the Code;

local government means the City of Kalamunda;

mail zone has the meaning given to it by the Code;

median strip has the meaning given to it by the Code;

metered space means a section or part of a parking station, which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked on payment of a fee or charge;

motor cycle has the meaning given to it by the Code;

motor vehicle means a self-propelled vehicle that is not operated on rails; and the expression includes a trailer, semi-trailer or caravan while attached to a motor vehicle, but does not include a power assisted pedal cycle;

no parking area has the meaning given to it by the Code;

no parking sign means a sign with the words no parking in red letters on a white background, or the letter P within a red annulus and a red diagonal line across it on a white background;

no stopping area has the meaning given to it by the Code;

no stopping sign means a sign with the words no stopping or no standing in red letters on a white background, or the letter S within a red annulus and a red diagonal line across it on a white background;

occupier has the meaning given to it by the Act;

owner -

- (a) where used in relation to a vehicle licensed under the *Road Traffic Act*, means the person in whose name the vehicle has been registered under that *Road Traffic Act*;
- (b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of that vehicle; and
- (c) where used in relation to land, has the meaning given to it by the Act;

park, in relation to a vehicle, means to permit a vehicle, whether attended or not by any person, to remain stationary except for the purpose of -

- (a) avoiding conflict with other traffic;
- (b) complying with the provisions of any law; or
- (c) taking up or setting down persons or goods (*maximum of 2 minutes*);

parking area has the meaning given to it by the Code;

parking facilities includes land, buildings, shelters, parking stalls and other facilities open to the public generally for the parking of vehicles, and signs, notices and facilities used in connection with the parking of vehicles;

parking region means the area described in Schedule 1;

parking scheme means the mapped record of the local government, which details the location of parking facilities, parking stall layout and any parking time restrictions, parking prohibitions and special uses like bus or taxi zones, that are applied to those parking facilities;

parking stall means a section or part of a thoroughfare or of a parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked;

parking station means any land or structure provided for the purpose of accommodating vehicles;

pedestrian crossing has the meaning given to it by the Code;

public bus has the meaning given to it by the Code;

public place means any place to which the public has access whether or not that place is on private property;

Regulations means the *Local Government (Functions and General) Regulations 1996*;

reserve means any land -

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an otherwise unvested facility within section 3.53 of the Act;

Road Traffic Act means the *Road Traffic Act 1974*;

Schedule means a Schedule to this local law;

shared zone has the meaning given to it by the Code;

sign includes a traffic sign, inscription, road marking, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols, and which is placed on or near a thoroughfare or within a parking station or reserve for the purpose of prohibiting, regulating, guiding, directing or restricting the parking of vehicles;

special purpose vehicle has the meaning given to it by the Code;

stop in relation to a vehicle means to stop a vehicle and permit it to remain stationary, except for the purposes of avoiding conflict with other traffic or of complying with the provisions of any law;

symbol includes any symbol specified by Australian Standard 1742.11-1999 – “Manual of uniform traffic control devices and any symbol specified from time to time by the code for use in the regulation of parking, and any reference to the wording of any sign in this local law shall be also deemed to include a reference to the corresponding symbol;

taxi means a taxi within the meaning of the *Taxi Act 1994* or a taxi-car in section 47Z of the *Transport Co-ordination Act 1966*;

taxi zone has the meaning given to it by the Code;

thoroughfare has the meaning given to it by the Act;

ticket issuing machine means a machine or device which issues, as a result of money or other form of permitted payment being inserted into the machine, a ticket showing the period during which it is lawful to remain parked in the area to which the machine relates;

traffic island has the meaning given to it by the Code;

trailer means any vehicle without motor power of its own, designed for attachment to a motor vehicle for the purpose of being towed, but does not include the rear portion of an articulated vehicle, or a side car;

vehicle has the meaning given to it by the Code; and

verge means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath.

1.6 Application of particular definitions

- (1) For the purposes of the application of the definitions 'no parking area' and 'parking area' an arrow inscribed on a traffic sign erected at an angle to the boundary of the carriageway is deemed to be pointing in the direction in which it would point, if the signs were turned at an angle of less than 90 degrees until parallel with the boundary.
- (2) Unless the context otherwise requires, where a term is used, but not defined, in this local law, and that term is defined in the *Road Traffic Act* or in the Code, then the term shall have the meaning given to it in that Act or the Code.

1.7 Pre-existing signs

- (1) A sign that -
 - (a) was erected by the local government or the Commissioner of Main Roads prior to the coming into operation of this local law; and
 - (b) relates to the parking of vehicles within the parking region,
 shall be deemed for the purposes of this local law to have been erected by the local government under the authority of this local law.
- (2) An inscription or symbol on a sign referred to in subclause (1) operates and has effect according to its literal meaning, and where the inscription or symbol relates to the stopping of vehicles, it shall be deemed for the purposes of this local law to operate and have effect as if it related to the parking of vehicles.
- (3) The provisions of Parts 2, 3 and 4 do not apply to a bicycle parked at a bicycle rail or bicycle rack.

1.8 Classes of vehicles

For the purpose of this local law, vehicles are divided into classes as follows -

- (a) buses;

- (b) commercial vehicles;
- (c) motorcycles and bicycles;
- (d) taxis; and
- (e) all other vehicles.

1.9 Part of thoroughfare to which sign applies

Where under this local law the parking of vehicles in a thoroughfare is controlled by a sign, the sign shall be read as applying to that part of the thoroughfare which -

- (a) lies beyond the sign;
- (b) lies between the sign and the next sign beyond that sign; and
- (c) is on that side of the thoroughfare nearest to the sign.

1.10 Powers of the local government

The local government may prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this local law.

Part 2 - Parking stalls and parking stations

2.1 Determination of parking stalls and parking stations

- (1) The local government may by resolution constitute, determine and vary and also indicate by signs -
 - (a) parking stalls;
 - (b) parking stations;
 - (c) no parking areas or no stopping areas;
 - (d) permitted time and conditions of parking in parking stalls and parking stations which may vary with the locality;
 - (e) permitted classes of vehicles which may park in parking stalls and parking stations;
 - (f) permitted classes of persons who may park in specified parking stalls or parking stations; and
 - (g) the manner of parking in parking stalls and parking stations.
- (2) Where the local government makes a determination under subclause (1) it shall erect signs to give effect to the determination.
- (3) Where the local government makes a determination under subclause (1) it shall record the details and effect in the parking scheme.

2.2 Vehicles to be within parking stall on thoroughfare

- (1) Subject to subclauses (2), (3) and (4), a person shall not park a vehicle in a parking stall in a thoroughfare otherwise than -
 - (a) parallel to and as close to the kerb as is practicable;
 - (b) wholly within the stall; and
 - (c) headed in the direction of the movement of traffic on the side of the thoroughfare in which the stall is situated.
- (2) Subject to subclause (3), where a parking stall in a thoroughfare is set out otherwise than parallel to the kerb, then a person must park a vehicle in that stall wholly within it.
- (3) If a vehicle is too long or too wide to fit completely within a single parking stall then the person parking the vehicle shall do so within the minimum number of parking stalls needed to park that vehicle.
- (4) A person shall not park a vehicle partly within and partly outside a parking area.

2.3 Parking prohibitions and restrictions

- (1) A person shall not -
 - (a) park a vehicle so as to obstruct an entrance to, or an exit from a parking station, or an access way within a parking station;
 - (b) except with the permission of the local government or an authorised person, park a vehicle on any part of a parking station contrary to a sign referable to that part;
 - (c) permit a vehicle to park on any part of a parking station, if an authorised person directs the driver of such vehicle to move the vehicle; or
 - (d) park or attempt to park a vehicle in a parking stall in which another vehicle is parked, but this paragraph does not prevent the parking of a motorcycle and a bicycle together in a stall marked 'M/C', if the bicycle is parked in accordance with subclause (2).
- (2) No person shall park any bicycle -
 - (a) in a parking stall other than in a stall marked 'M/C'; and
 - (b) in such stall other than against the kerb.
- (3) Notwithstanding the provisions of subclause (1)(b), a driver may park a vehicle in a permissive parking stall or station (except in a parking area for people with disabilities) for twice the length of time allowed, provided that -
 - (a) the driver's vehicle displays a disability parking permit; and
 - (b) a person with disabilities to which the disability parking permit relates is either the driver of or a passenger in the vehicle.

2.4 Parking stations equipped with a ticket issuing machine

- (1) If a parking station is equipped with a ticket issuing machine a person shall not park or stop a vehicle or permit a vehicle to remain parked in the parking station during its hours of operation unless-
 - (a) the appropriate fee has been inserted into a ticket issuing machine or payment otherwise made in accordance with the operating instructions printed on the ticket issuing machine;
 - (b) the ticket issued by the ticket issuing machine is displayed inside the vehicle so that the date, time of issue and expiry time of the ticket are able to be read by an authorised person outside the vehicle; and
 - (c) the ticket has not expired.

2.5 Operation of ticket issuing machines

- (1) A person shall not insert or cause to be inserted or attempt to insert anything into a ticket issuing machine other than money or other forms of payment permitted by the local government.
- (2) A person shall not operate or attempt to operate a ticket issuing machine except in accordance with the operating instructions appearing on the ticket issuing machine.
- (3) A person shall not alter, add to or deface a ticket issued by a ticket issuing machine.
- (4) For the purposes of subclause (1), a reference to “other forms of payment” includes a permit, ticket, pass, voucher, credit card or any other form of payment permitted by the local government.

2.6 Parking stations having attendants on duty

If a parking station has a parking attendant on duty a person shall not park or stop a vehicle or permit a vehicle to remain parked in the parking station during its hours of operation unless the appropriate fee is paid upon demand.

2.7 Parking stations making provision for payment on departure

If a parking station makes provision for payment on departure of a vehicle:-

- (a) a person shall not remove a vehicle from the parking station unless the appropriate fee has been paid for the period during which the vehicle was parked; and
- (b) where the ticket issued when the vehicle entered the parking station is not produced on departure the fee for parking shall be calculated from the time the parking station opened on that day to the time of departure.

2.8 Parking in metered space

A person shall not park or stop a vehicle or permit a vehicle to remain parked in a metered space in a parking station unless-

- (a) the appropriate fee has been inserted into the parking meter; and
- (b) the parking meter referable to that metered space does not exhibit or display the sign 'Expired', a negative time or an expiry indicator light.

2.9 Behaviour in parking stations

- (1) A person shall not loiter in a parking station.
- (2) A person shall not remain in a parking station after having been directed to leave the parking station by an authorised person.

2.10 Damage to parking facilities or parking station

A person shall not remove, damage, deface, interfere with or misuse any part of a parking facility or parking station or attempt to do any of those acts.

Part 3 - Parking generally

3.1 Restrictions on parking in particular areas

- (1) Subject to subclause (2), a person shall not park a vehicle in a thoroughfare or part of a thoroughfare, or part of a parking station-
 - (a) if by a sign it is set apart for the parking of vehicles of a different class;
 - (b) if by a sign it is set apart for the parking of vehicles by persons of a different class; or
 - (c) during any period when the parking of vehicles is prohibited by a sign.
- (2) If -
 - (a) the driver's vehicle displays a disability parking permit; and
 - (b) a disabled person to which disability parking permit relates is either the driver of the vehicle or a passenger in the vehicle,

the driver may park a vehicle in a thoroughfare or a part of a thoroughfare or part of a parking station, except in a thoroughfare or a part of a thoroughfare or part of a parking station to which a disabled parking sign relates, for twice the period indicated on the sign.
- (3) A person shall not park a vehicle -
 - (a) in a no parking area;
 - (b) in a parking area, except in accordance with both the signs associated with the parking area and with this local law; or
 - (c) in a stall marked 'M/C', unless it is a motorcycle without a sidecar or a trailer, or it is a bicycle.
- (4) A person shall not park a motor cycle without a sidecar or a trailer, or a bicycle, in a parking stall, unless the stall is marked 'M/C'.

- (5) A person shall not, without the prior permission of the local government, the CEO, or an authorised person, park a vehicle in an area designated by a sign stating 'Authorised Vehicles Only'.

3.2 Parking vehicle on a carriageway

- (1) A person parking a vehicle on a carriageway other than in a parking stall shall park it -
- (a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
 - (b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
 - (c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or any continuous dividing line or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;
 - (d) so that both the front and the rear of the vehicle are not less than 1 metre from any other vehicle, except a motorcycle without a trailer, or a bicycle parked in accordance with this local law; and
 - (e) so that it does not obstruct any vehicle on the carriageway,
- unless otherwise indicated on a parking sign or markings on the roadway.
- (2) In this clause, 'continuous dividing line' means –
- (a) a single continuous dividing line only;
 - (b) a single continuous dividing line to the left or right of a broken dividing line; or
 - (c) 2 parallel continuous dividing lines.

3.3 When parallel and right-angled parking apply

Where a traffic sign associated with a parking area is not inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), then unless a sign associated with the parking area indicates, or marks on the carriageway indicate, that vehicles have to park in a different position, where the parking area is -

- (a) adjacent to the boundary of a carriageway, a person parking a vehicle in the parking area shall park it as near as practicable to and parallel with that boundary; and
- (b) at or near the centre of the carriageway, a person parking a vehicle in that parking area shall park it at approximately right angles to the centre of the carriageway.

3.4 When angle parking applies

- (1) This clause does not apply to -
 - (a) a passenger vehicle or a commercial vehicle with a mass including any load of over 4.5 tonnes; or
 - (b) a person parking either a motor cycle without a trailer or a bicycle.
- (2) Where a sign associated with a parking area is inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), a person parking a vehicle in the area shall park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway, unless otherwise indicated by the inscription on the parking sign or by marks on the carriageway.

3.5 General prohibitions on parking

- (1) This clause does not apply to a vehicle parked in a parking stall, nor to a bicycle in a bicycle rack.
- (2) Subclauses (3)(c), (e) and (g) do not apply to a vehicle which parks in a bus embayment.
- (3) Subject to any law relating to intersections with traffic control signals, a person shall not park a vehicle so that any portion of the vehicle is -
 - (a) between any other stationary vehicle and the centre of the carriageway;
 - (b) on or adjacent to a median strip;
 - (c) obstructing a right of way, private drive or carriageway or so close as to deny a vehicle reasonable access to or egress from the right of way, private drive or carriageway;
 - (d) alongside or opposite any excavation, works, hoarding, scaffolding or obstruction on the carriageway, if the vehicle would obstruct traffic;
 - (e) on or within 10 metres of any portion of a carriageway bounded by a traffic island;
 - (f) on any footpath or pedestrian crossing;
 - (g) between the boundaries of a carriageway and any double longitudinal line consisting of two continuous lines, or between a double longitudinal line consisting of a continuous line and a broken or dotted line and the boundary of a carriageway nearer to the continuous line, unless there is a distance of at least 3 metres clear between the vehicle and the double longitudinal line;
 - (h) on an intersection, except adjacent to a carriageway boundary that is not broken by an intersecting carriageway;
 - (i) within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug;

- (j) within 3 metres of a public letter box, unless the vehicle is being used for the purposes of collecting postal articles from the letter box;
- (k) within 10 metres of the nearer property line of any thoroughfare intersecting the thoroughfare on the side on which the vehicle is parked; or
- (l) in a cul-de-sac so as to obstruct the turning of vehicles within the cul-de-sac,

unless a sign or markings on the carriageway indicate otherwise.

- (4) A person shall not park a vehicle so that any portion of the vehicle is within 10 metres of the departure side of -
 - (a) a sign inscribed with the words 'Bus Stop' or 'Hail Bus Here' (or with equivalent symbols depicting these purposes) unless the vehicle is a bus stopped to take up or set down passengers; or
 - (b) a children's crossing or pedestrian crossing.
- (5) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of the approach side of -
 - (a) a sign inscribed with the words 'Bus Stop' or 'Hail Bus Here' (or with equivalent symbols depicting these purposes) unless the vehicle is a bus stopped to take up or set down passengers; or
 - (b) a children's crossing or pedestrian crossing.
- (6) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of either the approach side or the departure side of the nearest rail of a railway level crossing.

3.6 Authorised person may order vehicle on thoroughfare to be moved

The driver of a vehicle shall not park that vehicle or allow that vehicle to remain parked on any part of a thoroughfare in contravention of this local law after an authorised person has directed the driver to move it.

3.7 Authorised person may mark tyres

- (1) An Authorised Person may mark the tyres of a vehicle parked in a parking facility with chalk or any other non-indelible substance for a purpose connected with or arising out of his or her duties or powers.
- (2) A person shall not remove a mark made by an authorised person so that the purpose of the affixing of such a mark is defeated or likely to be defeated.

3.8 No parking of vehicles to avoid time limitation

- (1) Where the parking of vehicles in a parking facility is permitted for a limited time, a person shall not permit a vehicle to be parked or otherwise remain within the parking facility so that the total time of parking exceeds the maximum time allowed for parking in the parking facility.

- (2) Where the parking of vehicles in a thoroughfare is permitted for a limited time, a person shall not permit a vehicle to be parked or otherwise remain along that thoroughfare so that the total time of parking exceeds the maximum time permitted, unless the vehicle has first been removed from the thoroughfare for at least two hours.

3.9 No parking of vehicles exposed for sale and in other circumstances

A person shall not park a vehicle on any portion of a thoroughfare -

- (a) for the purpose of exposing it for sale;
- (b) if that vehicle is not licensed under the Road Traffic Act;
- (c) if that vehicle is a trailer or a caravan unattached to a motor vehicle; or
- (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare.

3.10 Parking on private land

- (1) In this clause a reference to 'land' does not include land -
- (a) which belongs to the local government;
 - (b) of which the local government is the management body under the *Land Administration Act 1997*;
 - (c) which is an 'otherwise unvested facility' within section 3.53 of the Act; or
 - (d) which is the subject of an agreement referred to in clause 1.2(2).
- (2) A person shall not park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is parked.
- (3) Where the owner or occupier of the land, by a sign referable to that land or otherwise, consents to the parking of vehicles of a specified class or classes on the land for a limited period, a person shall not park a vehicle on the land otherwise than in accordance with the consent.

3.11 Parking on reserves

No person other than an employee of the local government in the course of his or her duties, or a person authorised by the local government, shall drive or park a vehicle upon or over any portion of a reserve, other than upon an area specifically set aside for that purpose.

3.12 Suspension of parking limitations for urgent, essential or official duties

- (1) Where by a sign the parking of vehicles is permitted for a limited time on a portion of a thoroughfare or parking facility, the local government, the CEO or an authorised person may, subject to the Code, permit a person to park a vehicle in that portion of the thoroughfare or parking facility for longer than the permitted time in order that the person may carry out urgent, essential or official duties.

- (2) Where permission is granted under subclause (1), the local government, the CEO or an authorised person may prohibit the use by any other vehicle of that portion of the thoroughfare or parking facility to which the permission relates, for the duration of that permission.

Part 4 - Parking and stopping generally

4.1 No stopping and no parking signs, and yellow edge lines

- (1) A driver shall not stop on a length of carriageway, or in an area, to which a 'no stopping' sign applies.
- (2) A driver shall not stop on a length of carriageway or in an area to which a 'no parking' sign applies, unless the driver is-
 - (a) dropping off, or picking up, passengers or goods;
 - (b) does not leave the vehicle unattended; and
 - (c) completes the dropping off, or picking up, of the passengers or goods within 2 minutes of stopping and drives on.
- (3) In this clause, ***unattended***, in relation to a vehicle, means that the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle.
- (4) A driver shall not stop at the side of a carriageway marked with a continuous yellow edge line.

4.2 Setting aside parking for persons authorised by the local government

- (1) The local government may indicate by signs that all or part of a parking station or thoroughfare is set aside during the period indicated on the signs for the parking of vehicles by persons authorised by the local government.
- (2) Where a person is authorised under subclause (1) the local government shall issue a written permit to the person.
- (3) A person shall not park or stop a vehicle or permit a vehicle to remain parked in any area which is set aside under subclause (1) unless a permit issued under subclause (2) is displayed inside the vehicle so that it can be read by an authorised person from outside the vehicle.
- (4) The local government may revoke a permit issued under subclause (2) at any time.

4.3 Trading from parked or stopped vehicles

- (1) A person shall not park or stop a vehicle or permit a vehicle to remain parked in a parking station or on a thoroughfare for the purpose of trading from that vehicle other than in accordance with a permit issued by the local government pursuant to the "*Shire of Kalamunda Trading on Thoroughfares and Public Places Local Law 2008*" as amended from time to time.

- (2) In this clause **trading** has the same meaning as in the “Shire of Kalamunda Trading on Thoroughfares and Public Places Local Law 2008” as amended from time to time.

4.4 Setting aside parking for events

- (1) The local government may indicate by signs that all or any part of a parking station, thoroughfare or public place is set aside during the period indicated on the signs for the parking of vehicles by persons attending a particular event.
- (2) A person shall not park or stop a vehicle or permit a vehicle to remain parked in any area which is set aside under subclause (1) unless a ticket obtained from the local government relating to the event is displayed inside the vehicle so that it can be read by an authorised person from outside the vehicle.

Part 5 - Stopping in zones for particular vehicles

5.1 Stopping in a loading zone

A person shall not stop a vehicle in a loading zone unless it is -

- (a) a commercial vehicle and a person is continuously engaged in the picking up or setting down of goods, merchandise or materials from the vehicle; or
- (b) a motor vehicle taking up or setting down passengers,

but, in any event, shall not remain in that loading zone -

- (c) for longer than a time indicated on the 'loading zone' sign; or
- (d) longer than 30 minutes (if no time is indicated on the sign).

5.2 Stopping in a taxi zone or a bus zone

- (1) A driver shall not stop in a taxi zone, unless the driver is driving a taxi.
- (2) A driver shall not stop in a bus zone unless the driver is driving a public bus, or a bus of a type that is permitted to stop at the bus zone by information on or with the 'bus zone' sign applying to the bus zone.

5.3 Stopping in a mail zone

A person shall not stop a vehicle in a mail zone, unless the vehicle is being used for the purpose of collecting postal articles from a post box.

5.4 Other limitations in zones

A person shall not stop a vehicle in a zone to which a traffic sign applies if stopping the vehicle would be contrary to any limitation in respect to classes of persons or vehicles, or specific activities allowed, as indicated by additional words on a parking sign that applies to the zone.

Part 6 - Other places where stopping is restricted

6.1 Stopping in a shared zone

A driver shall not stop in a shared zone unless -

- (a) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies, and the driver is permitted to stop at that place under this local law;
- (b) the driver stops in a parking bay and the driver is permitted to stop in the parking bay under this local law;
- (c) the driver is dropping off, or picking up, passengers or goods; or
- (d) the driver is engaged in door-to-door delivery or collection of goods, or in the collection of waste or garbage.

6.2 Double parking

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is between any other stopped vehicle and the centre of the carriageway.
- (2) This clause does not apply to -
 - (a) a driver stopped in traffic; or
 - (b) a driver angle parking on the side of the carriageway or in a median strip parking area, in accordance with this local law.

6.3 Stopping near an obstruction

A driver shall not stop on a carriageway near an obstruction on the carriageway, in a position that further obstructs traffic on the carriageway.

6.4 Stopping on a bridge or in a tunnel, etc.

- (1) A driver shall not stop a vehicle on a bridge, causeway, ramp or similar structure unless -
 - (a) the carriageway is at least as wide on the structure as it is on each of the approaches and a traffic sign does not prohibit stopping or parking; or
 - (b) the driver stops at a place on a length of carriageway, or in an area, to which a parking control sign applies, and the driver is permitted to stop at that place under this local law.
- (2) A driver shall not stop a vehicle in a tunnel or underpass unless -
 - (a) the carriageway is at least as wide in the tunnel or underpass as it is on each of the approaches and a traffic sign does not prohibit stopping or parking; or
 - (b) the driver of a motor vehicle stops at a bus stop, or in a bus zone or parking area marked on the carriageway, for the purpose of setting down or taking up passengers.

6.5 Stopping on crests, curves, etc.

- (1) Subject to subclause (2), a driver shall not stop a vehicle on, or partly on, a carriageway, in any position where it is not visible to the driver of an overtaking vehicle, from a distance of 90 metres within a built-up area, and from a distance of 190 metres outside a built-up area.
- (2) A driver may stop on a crest or curve on a carriageway that is not in a built-up area if the driver stops at a place on the carriageway, or in an area, to which a parking sign applies and the driver is permitted to stop at that place under this local law.

6.6 Stopping near a fire hydrant etc

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is within one metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug, unless -
 - (a) the driver is driving a public bus, and the driver stops in a bus zone or at a bus stop and does not leave the bus unattended; or
 - (b) the driver is driving a taxi, and the driver stops in a taxi zone and does not leave the taxi unattended.
- (2) In this clause a driver leaves the vehicle 'unattended' if the driver leaves the vehicle so the driver is over 3 metres from the closest point of the vehicle.

6.7 Stopping at or near a bus stop

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is within 20 metres of the approach side of a bus stop, or within 10 metres of the departure side of a bus stop, unless -
 - (a) the vehicle is a public bus stopped to take up or set down passengers; or
 - (b) the driver stops at a place on a length of carriageway, or in an area, to which a parking sign applies, and the driver is permitted to stop at that place under this local law.
- (2) In this clause -
 - (a) distances are measured in the direction in which the driver is driving; and
 - (b) a trailer attached to a public bus is deemed to be a part of the public bus.

6.8 Stopping on a path, median strip, or traffic island

The driver of a vehicle (other than a bicycle or an animal) shall not stop so that any portion of the vehicle is on a path, traffic island or median strip, unless the driver stops in an area to which a parking sign applies, and the driver is permitted to stop at that place under this local law.

6.9 Stopping on verge

- (1) A person shall not -
- (a) stop a vehicle (other than a bicycle);
 - (b) stop a heavy vehicle or bus, or a trailer or caravan unattached to a motor vehicle; or
 - (c) stop a vehicle during any period when the stopping of vehicles on that verge is prohibited by a sign adjacent and referable to that verge,
- so that any portion of it is on a verge.
- (2) Subclause (1)(a) does not apply to the person if he or she is the owner or occupier of the premises adjacent to that verge, or is a person authorised by the owner or occupier of those premises to stop the vehicle so that any portion of it is on the verge.
- (3) Subclause (1)(b) does not apply to a commercial vehicle when it is being loaded or unloaded with reasonable expedition with goods, merchandise or materials collected from or delivered to the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

6.10 Obstructing access to and from a path, driveway, etc.

- (1) A driver shall not stop a vehicle so that any portion of the vehicle is in front of a path, in a position that obstructs access by vehicles or pedestrians to or from that path, unless -
- (a) the driver is dropping off, or picking up, passengers; or
 - (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.
- (2) A driver shall not stop a vehicle on or across a driveway or other way of access for vehicles travelling to or from adjacent land, unless -
- (a) the driver is dropping off, or picking up, passengers; or
 - (b) the driver stops in a parking stall and the driver is permitted to stop in the parking stall under this local law.

6.11 Stopping near a letter box

A driver shall not stop a vehicle so that any portion of the vehicle is within 3 metres of a public letter box, unless the driver -

- (a) is dropping off, or picking up, passengers or mail; or
- (b) stops at a place on a length of carriageway, or in an area, to which a parking sign applies, and the driver is permitted to stop at that place under this local law.

6.12 Stopping on a carriageway – heavy and long vehicles

- (1) A person shall not park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is 7.5 metres or more in length or exceeds a GVM of 4.5 tonnes -
- (a) on a carriageway in a built-up area, for any period exceeding one hour, unless engaged in the picking up or setting down of goods; or
 - (b) on a carriageway outside a built-up area, except on the shoulder of the carriageway, or in a truck bay or other area set aside for the parking of goods vehicles.
- (2) Nothing in this clause mitigates the limitations or conditions imposed by any other clause or by any local law or sign relating to the parking or stopping of vehicles.

6.13 Stopping on a carriageway with a bicycle parking sign

The driver of a vehicle (other than a bicycle) shall not stop on a length of carriageway to which a 'bicycle parking' sign applies, unless the driver is dropping off, or picking up, passengers.

6.14 Stopping on a carriageway with motor cycle parking sign

The driver of a vehicle shall not stop on a length of carriageway, or in an area, to which a 'motor cycle parking' sign applies, or an area marked 'M/C' unless -

- (a) the vehicle is a motor cycle; or
- (b) the driver is dropping off, or picking up, passengers.

Part 7 - Miscellaneous**7.1 Removal of notices on vehicle**

A person, other than the driver of the vehicle or a person acting under the direction of the driver of the vehicle, shall not remove from the vehicle any notice put on the vehicle by an authorised person.

7.2 Unauthorised signs and defacing of signs

A person shall not, without the authority of the local government -

- (a) mark, set up or exhibit a sign purporting to be or resembling a sign marked, set up or exhibited by the local government under this local law;
- (b) remove, deface or misuse a sign or property, set up or exhibited by the local government under this local law, or attempt to do any such act; or
- (c) affix a board, sign, placard, notice or other thing to or paint or write upon any part of a sign set up or exhibited by the local government under this local law.

7.3 Signs must be complied with

An inscription or symbol on a sign operates and has effect according to its tenor, and a person contravening the direction on a sign commits an offence under this local law.

7.4 General provisions about signs

- (1) A sign marked, erected, set up, established or displayed on or near a thoroughfare is, in the absence of evidence to the contrary, presumed to be a sign marked, erected, set up, established or displayed under the authority of this local law.
- (2) The first three letters of any day of the week when used on a sign indicate that day of the week.

7.5 Special purpose and emergency vehicles

Notwithstanding anything to the contrary in this local law, the driver of -

- (a) a special purpose vehicle may, only in the course of his or her duties and when it is expedient and safe to do so, stop, or park the vehicle in any place, at any time; and
- (b) an emergency vehicle may, in the course of his or her duties and when it is expedient and safe to do so or where he or she honestly and reasonably believes that it is expedient and safe to do so, stop, or park the vehicle at any place, at any time.

7.6 Vehicles not to obstruct a public place

- (1) A person shall not leave a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place, without the permission of the local government or unless authorised under any written law.
- (2) A person will not contravene subclause (1) where the vehicle is left for a period not exceeding 24 hours.

7.7 Impersonating an authorised person

A person who is not an authorised person must not impersonate or assume the duties of an authorised person.

7.8 Obstructing of an authorised person

A person must not obstruct or hinder an authorised person in the execution of his or her duties.

Part 8 - Offences and penalties

8.1 Offences and penalties

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law shall be liable, upon conviction, to a penalty not exceeding \$5,000, and, if the offence is of a

continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

8.2 Modified penalties

- (1) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount appearing in the final column of Schedule 2 directly opposite a clause specified in that Schedule is the modified penalty for an offence against that clause.

8.3 Notices

Unless otherwise specified, for the purposes of this local law -

- (a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;
- (b) the form of the infringement notice given under 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations;
- (c) the form of the infringement notice referred to in section 9.17 of the Act which incorporates the notice referred to in section 9.13 of the Act, is that of Form 3 in Schedule 3; and
- (d) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the regulations.

Schedule 1 - Parking region

The parking region is the whole of the district, but excludes the following portions of the district -

- (a) the approach and departure prohibition areas of all existing and future traffic control signal installations, as determined by the Commissioner of Main Roads;
- (b) prohibition areas applicable to all existing and future bridges and subways, as determined by the Commissioner of Main Roads; and
- (c) any road which comes under the control of the Commissioner of Main Roads, unless the control of parking and parking facilities on that road is carried out subject to the control and direction of the Commissioner of Main Roads, or has been delegated by the Commissioner to the local government.

Schedule 2 - Prescribed offences

[CI 8.2(2)]

Item No.	Clause No.	Nature of offence	Modified Penalty (\$)
1.	2.2(1)(b)	Failure to park wholly within parking stall	80
2.	2.2(4)	Failure to park wholly within parking area	80
3.	2.3(1)(a)	Causing obstruction in parking station	100
4.	2.3(1)(b)	Parking contrary to sign in parking station	100
5.	2.3(1)(c)	Parking contrary to directions of authorised person	100
6.	2.3(1)(d)	Parking or attempting to park a vehicle in a parking stall occupied by another vehicle	80
7.	2.4(1)	Failure to obtain and display unexpired ticket in parking station equipped with a ticket issuing machine	80
8.	2.6	Failure to pay fee in parking station with attendant on duty	80
9.	2.8	Failure to pay fee for parking or stopping a vehicle in a metered space in a parking station	80
10.	2.9(2)	Failure to comply with direction of authorised person to leave a parking station	80
11.	2.10	Damage to parking facility or parking station	80
12.	3.1(1)(a)	Parking wrong class of vehicle	80
13.	3.1(1)(b)	Parking by persons of a class not permitted	80
14.	3.1(1)(c)	Parking during prohibited period	90
15.	3.1(3)(a)	Parking in no parking area	100
16.	3.1(3)(b)	Parking contrary to signs in parking area	80
17.	3.1(3)(c)	Parking vehicle in stall marked 'M/C'	80
18.	3.1(4)	Parking motor cycle in stall not marked 'M/C'	80
19.	3.1(5)	Parking without permission in an area designated for 'Authorised Vehicles Only'	90
20.	3.2(1)(a)	Failure to park on the left of two-way carriageway	90
21.	3.2(1)(b)	Failure to park on boundary of one-way carriageway	90
22.	3.2(1)(a) or 3.2(1)(b)	Parking against the flow of traffic on carriageway	100
23.	3.2(1)(c)	Parking when distance from farther boundary less than 3 metres on carriageway	100
24.	3.2(1)(d)	Parking closer than 1 metre from another vehicle on carriageway	100
25.	3.2(1)(e)	Causing obstruction on carriageway	100

Item No.	Clause No.	Nature of offence	Modified Penalty (\$)
26.	3.3(b)	Failure to park at approximate right angle on carriageway	80
27.	3.4(2)	Failure to park at an appropriate angle in angle parking area	80
28.	3.5(3)(a) and 6.2(1)	Double parking	100
29.	3.5(3)(b)	Parking on or adjacent to a median strip	80
30.	3.5(3)(c)	Obstructing access to private drive or right of way	100
31.	3.5(3)(d)	Parking beside excavation or obstruction so as to obstruct traffic	100
32.	3.5(3)(e)	Parking within 10 metres of traffic island	90
33.	3.5(3)(f)	Parking on footpath/pedestrian crossing	100
34.	3.5(3)(g)	Parking less than 3m clear of continuous line markings	90
35.	3.5(3)(h)	Parking on intersection	90
36.	3.5(3)(i)	Parking within 1 metre of fire hydrant or fire plug	100
37.	3.5(3)(j)	Parking within 3 metres of public letter box	90
38.	3.5(3)(k)	Parking within 10 metres of intersection	90
39.	3.5(3)(l)	Parking of a vehicle in a cul-de-sac so as to obstruct turning of vehicles within the cul-de-sac	80
40.	3.5(4)(a) or (b)	Parking vehicle within 10 metres of departure side of bus stop, children's crossing or pedestrian crossing	100
41.	3.5(5)(a) or (b)	Parking vehicle within 20 metres of approach side of bus stop, children's crossing or pedestrian crossing	100
42.	3.5(6)	Parking vehicle within 20 metres of approach side or departure side of railway level crossing	100
43.	3.6	Parking contrary to direction of authorised person	100
44.	3.7(2)	Removing mark of authorised person	100
45.	3.8	Parking vehicle to avoid time limitation	80
46.	3.9(a)	Parking in thoroughfare for purpose of sale	80
47.	3.9(b)	Parking unlicensed vehicle in thoroughfare	80
48.	3.9(c)	Parking a trailer/caravan on a thoroughfare	80
49.	3.9(d)	Parking in thoroughfare for purpose of repairs	80
50.	3.10(2)	Parking on private land without consent	100
51.	3.10(3)	Parking on land not in accordance with consent	80
52.	3.11	Driving or parking on reserve	80
53.	4.1(1)	Stopping contrary to a 'no stopping' sign	80

Item No.	Clause No.	Nature of offence	Modified Penalty (\$)
54.	4.1(2)	Parking contrary to a 'no parking' sign	80
55.	4.1(4)	Stopping within continuous yellow lines	80
56.	4.2(3)	Parking or stopping a vehicle in an area set aside for parking of vehicles by persons authorised by the local government without permit displayed	80
57.	5.1	Stopping unlawfully in a loading zone	80
58.	5.2	Stopping unlawfully in a taxi zone or bus zone	80
59.	5.3	Stopping unlawfully in a mail zone	80
60.	5.4	Stopping in a zone contrary to a sign	80
61.	6.1	Stopping unlawfully in a shared zone	100
62.	6.3	Stopping near an obstruction on carriageway	90
63.	6.4	Stopping unlawfully on a bridge or in tunnel	80
64.	6.5	Stopping unlawfully on crests/curves etc.	100
65.	6.6	Stopping near fire hydrant	100
66.	6.7(1)	Stopping near bus stop	90
67.	6.8	Stopping on path, median strip or traffic island	80
68.	6.9(1)	Stopping on verge	80
69.	6.10	Obstructing path or driveway	100
70.	6.11	Stopping unlawfully near letter box	80
71.	6.12(1)	Stopping heavy or long vehicles unlawfully on carriageway	100
72.	6.13	Stopping in bicycle parking area	80
73.	6.14	Stopping in motorcycle parking area	80
74.	7.6	Leaving vehicle so as to obstruct a public place	100
75.	7.7	Impersonating an authorised person	80
76.	7.8	Obstructing or hindering an authorised person in the execution of his or her duties	80
77.	8.1	All other offences not specified	80

City of Kalamunda

Parking and Parking Facilities Local Law 2019

Submissions

A total of three submissions were received, two from members of the community and one from the Department of Local Government, Sport and Cultural Industries.

Submission 1: Objection- Comments include

1. More information needs to be given.
2. Definitely no meters or attendants in Kalamunda, they will ruin the whole ethos of the town.

Submission 2: Objection- Comments include

1. Does not suit the lifestyle of the hills.

Submission 3 - Department of Local Government, Sport and Cultural Industries comments include:

1. Amendments to traffic legislation

The Department is aware that recent amendments to traffic legislation will come into force on 2 July 2019.

Many of the Town's definitions refer to parking legislation such as the Code, the Road Traffic Act and the Taxi Act. These definitions might be affected by the amendments.

It is advisable for the Town to wait until the proposed amendments come into force, then confirm that the draft's definitions are still fit for purpose. It is possible that the definitions will need to refer to different terminology or cite a different piece of legislation.

2. Page numbering and footer

It is suggested that page numbers in the contents be removed from the local law as they will not be necessary when the local law is published in the Government Gazette. If the City chooses to maintain a public version of the local law in hard copy or electronic format, the City can choose to retain the page numbers in that version.

3. Clause 1.5 – Terms used

It is suggested that the City insert a definition for the term kerb, as this will reduce the possibility of misinterpretation.

It is also suggested the term bicycle path is removed as there is no other mention of the word in the local law itself. Alternatively, if the local law was intended to use this definition somewhere, the City should ensure that the clause does so.

4. Australian Standards

The Department notes that an Australian Standard is referenced at the defined term symbol in clause 1.5. The Committee has previously requested that Standards be referred to in full. It appears that the full title of AS 1742.11:1999 is "Manual of uniform traffic control devices – Parking controls"; however, it is for the City to confirm that this is the correct Standard.

The Committee has also expressed that where Australian Standards are used, the general public should be informed by the City as to where they can freely access these Standards. The Committee may inquire as to how this information will be made available to the public.

The Department notes that the Road Traffic Code contains an extensive list of traffic signs and their corresponding symbols. Since the Code is a public document, the City may wish to define symbols by reference to the Code instead of by reference to the Standard.

5. Clause 2.1 – Determination device

Clause 2.1(1) provides that the local government can impose and change parking restrictions.

The Delegated Legislation Committee has traditionally opposed the use of "determination devices". This is because they effectively allow the local law to be rewritten in a way that doesn't involve the process in section 3.12 of the Local Government Act 1995.

While the Committee has allowed determinations in parking local laws, this has been subject to the condition that the determinations are made by Council and not delegated to staff.

For this reason, the WALGA parking model uses the phrase "The local government may by resolution constitute, determine and vary and also indicate by signs...". This wording ensures that the determinations require a resolution and are non-delegable.

It is suggested the City use a similar wording. If the amendment does not occur, it may be raised as an issue by the Committee.

6. Clause 4.4 – Event parking

The Joint Standing Committee on Delegated Legislation has previously found issue with clauses that relate to special event parking.

The primary concerns of the Committee relate to sufficient public notice. In the event that the City wishes to retain the clause, it should consider the Committee's 44th Report. The City should also anticipate that the Committee may make further inquiries regarding this clause.

7. Schedules

It is suggested that the Schedule titles be reformatted in line with best drafting principles. They should be bold, centralised, and include the relevant clause. For example:

Schedule 2 – Prescribed offences

[Cl 8.2(2)]

8. Prescribing forms in Schedules

Clause 8.3 provides that an infringement notice should be in the form prescribed in Schedule 3. It is unnecessary to prescribe the form in a Schedule, since the form is already prescribed in Regulations.

As an alternative, the City can delete Schedule 3 and replace clause 8.3 with the following:

8.3 Notices

Unless otherwise specified, for the purposes of this local law –

a. where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;

b. the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and

c. the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.

The following definition should also be added to clause 1.5, in alphabetical order:

Regulations means the means the Local Government (Functions and General) Regulations 1996;

9. Minor Edits

The following minor edits are suggested:

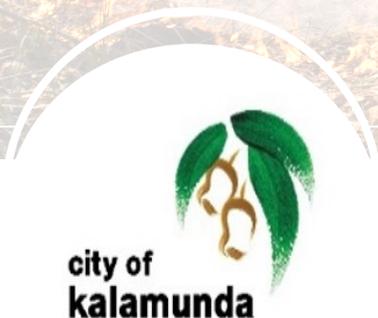
- In line with best drafting principles, it is suggested that all instances of "sub-clause" and "sub-clauses" be replaced with "subclause" and "subclauses".

- Clause 1.4: Local laws should be cited in the same way as they appear in the Government Gazette. It is suggested that "City of Kalamunda Parking and Parking Facilities Local Law" be replaced with "Shire of Kalamunda Parking and Parking Facilities Local Law 2008".
- Italicise "Government Gazette".
- Clause 1.5: In the definition of Act italicise "Local Government Act 1995".
- In the definition of park delete the word "or" after the semicolon in paragraph (a).
- In the definition of vehicle insert the word "and" after the semicolon.
- Several clauses in the local law refer to a "built up area". It is suggested this term be defined to ensure it is interpreted in line with the City's intentions.
- Clause 1.7: Remove the brackets from "(2), (3) and (4)".
- Clause 3.5(1): insert a full stop at the end of the subclause.
- Clause 4.1: In the first line of subclause (1) delete "No stopping –".
- In the first line of subclause (2) delete "No parking –".
- In the first line of subclause (3) delete "No stopping on a carriageway with yellow edge lines –".
- The definition of unattended should be contained within its own subclause. It is suggested that the sentence be reformatted as follows:
 - (3) In this clause, unattended, in relation to a vehicle, means that the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle.
- If the City follows the suggestion above, subclause (3) should be redesignated as subclause (4).
- Clause 4.3: In subclauses (1) and (2) replace "City of Kalamunda's "Trading on Thoroughfares and Public Places Local Law 2008"" with "Shire of Kalamunda Trading on Thoroughfares and Public Places Local Law 2008"".
- In subclause (2) replace "trading" with trading.
- Clause 5.1(b): delete "the vehicle is".
- Clause 7.7: It is suggested that this clause be deleted. The civil and criminal immunity of local government staff is already addressed in the Act. It is possible that clause 7.7 could contradict or limit this immunity.

- Schedule 2: Items 28 to 42 inclusive make incorrect references to clauses of the local law. The City should review the clause references and make necessary changes to ensure that the correct clauses are referenced.
- The City should conduct a thorough review to ensure all references and cross-references within the local law are accurate, particularly if any changes are made as a result of these comments.

Fire Hazard Assessment Plan

2019-2020 Season



RESTRICTED BURNING

1 October 2019
to
30 November 2019

PERMITS REQUIRED

PROHIBITED BURNING

1 December 2019
to
31 March 2020

**NO BURNING
PERMITTED**

RESTRICTED BURNING

1 April 2020
to
31 May 2020

PERMITS PERMITTED

Contents

INTRODUCTION	4
FIRE HAZARD ASSESSMENT 2018/2019 OVERVIEW	5
STRATEGIC ALIGNMENT	6
AIM	6
OBJECTIVES	7
BUSHFIRE RISK MANAGEMENT SYSTEM (BRMS)	8
EXECUTION	9
Phase 1. Education on 2019/2020 Fire Hazard Reduction Notice	9
Phase 2. Variation to current requirements.	10
Phase 3. Training and initial property assessment	11
Phase 4. Re-assessment for non-compliance	15
Phase 5. Actions and enforcements	16
Administration and Logistics	17
COMMUNICATION	17
FIT FOR USE VEHICLES	18
PPE & PPC	18
FIRE CONTROL OFFICER LIST	19

Acronyms

CBFCO	Chief Bush Fire Control Officer
CESM	Community Emergency Service Manager
FCO	Fire Control Officer
BRMS	Bushfire Risk Management System
BRMP	Bushfire Risk Management Plan
VFRS	Volunteer Fire & Rescue Service
BFB	Bush Fire Brigade
CRO	Customer Relations Officer
PR	Public Relations
OH&S	Occupational Health & Safety
DFES	Department of Fire & Emergency Services
EM	Emergency Management
APZ	Asset Protection Zone
DFM	Dead Flammable Material
FER	Fines Enforcement Agency
AIIMS	Australasian Inter-Service Incident Management
AR	Accounts Receivable
AS/NZS	Australian Standard / New Zealand Standard
BFAC	Bush Fire Advisory Committee
BFCO	Bushfire Control Officer
BFLO	Bush Fire Liaison Officer
BGU	Brigade / Group / Unit
BMP	Bush Fire Mitigation Program
CEMO	Senior Fire and Emergency Management Officer

INTRODUCTION

The City of Kalamunda encompasses a broad range of land uses and topography such as the darling scarp, national forest, residential housing, lifestyle blocks, aged care facilities, healthcare facilities, industrial sites, orchards and hobby farms. With such diverse features and vegetation in and around these areas and properties, there are inherent fire hazards and risks within the whole of the City of Kalamunda.

The City has established a thorough assessment process and employs bushfire professionals as Fire Control Officers (FCO) to help guide all stakeholders in better preparing in the event of a bushfire. The FCO is predominantly controlled by the City’s Fire Hazard Reduction Notice (Notice) and *Bush Fires Act 1954* and *Bush Fires Regulations 1954* ensuring compliance for fire hazard mitigation is achieved.

Due to recent major events and reports such as the Keelty Report and Ferguson Report the Emergency Management team have put a significant focus onto bushfire preparedness and mitigation to ensure a safe resilient community and strive towards the long-term objectives set out in the Kalamunda Strategic Community Plan – Kalamunda Advancing 2027.

The City comprises of the following localities:

- Pickering Brook
- Carmel
- Bickely
- Lesmurdie
- Walliston
- Kalamunda
- Piesse Brook
- Paulls Valley
- Gooseberry Hill
- Maida Vale
- Wattle Grove/ Kewdale
- Forrestfield
- High Wycombe

The City of Kalamunda is resourced with the following teams:

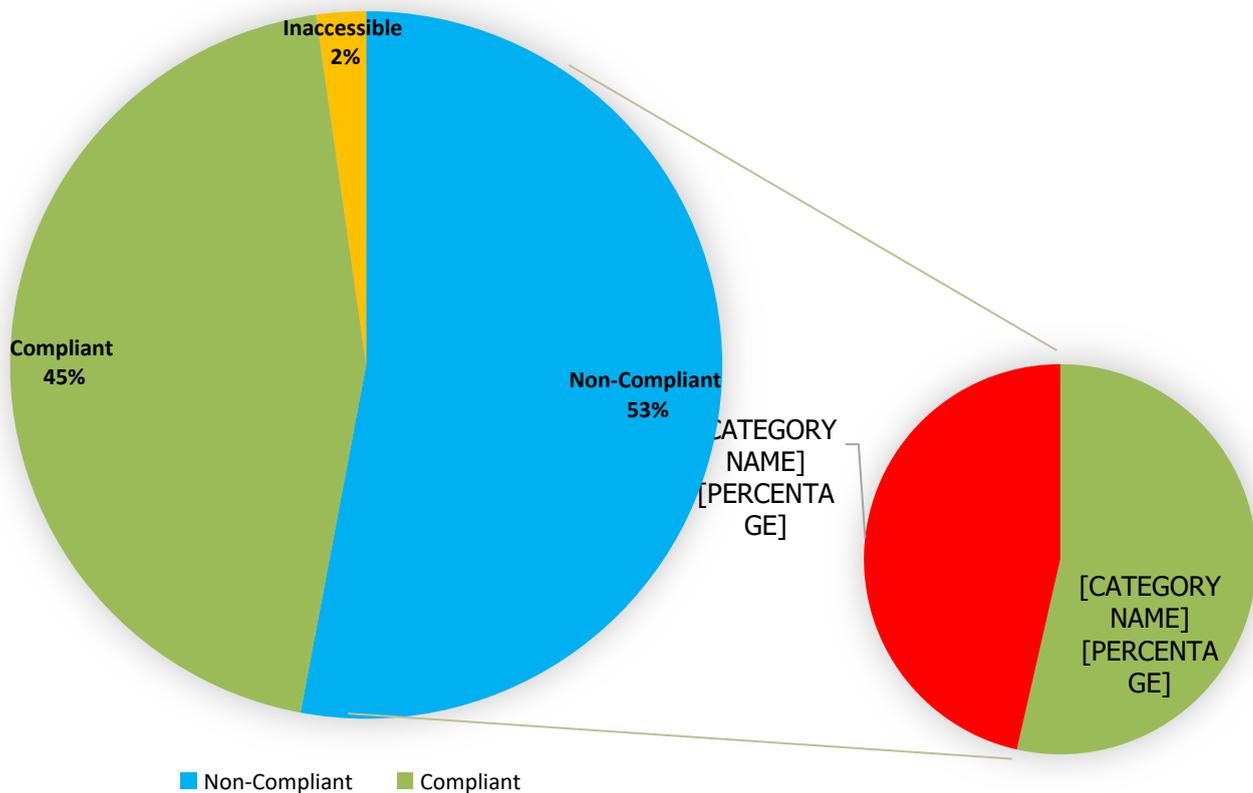
- City of Kalamunda CBFCO/CESM
- City of Kalamunda Fire Control Officers
- City of Kalamunda Fire Mitigation Team
- City of Kalamunda Ranger Services
- City of Kalamunda Fire Compliance
- Kalamunda Volunteer Bushfire Brigade
- Kalamunda Volunteer Fire & Rescue Service

FIRE HAZARD ASSESSMENT

2018/2019 Overview

The City of Kalamunda 2018/2019 fire hazard assessments was an overall success. The program had some technical issues that had been worked through. The Fire Hazard Assessment report has provided the opportunity to conduct a comprehensive assessment of the fire season program, utilising information gathered by both front-line officers, and data collected throughout the assessment period.

Properties that were assessed from 1 November were risk rated as extreme, very high and high with 53% of total properties assessed deemed as non-compliant.



STRATEGIC ALIGNMENT

The City has in place its 10-year strategic community plan to recognise the needs of the community.

Priority 1: Kalamunda Cares and Interacts

Objective 1.2 – To provide safe and healthy environments for community to enjoy

Strategies 1.2.1 – Facilitate a safe community environment

Success Measurements

- Increasing community perception of safety in the City
- Increasing compliance with fire protection requirements

AIM

The City will increase compliance through comprehensive fire assessments and a community engagement program focused on ensuring the community has the resilience to respond and protect itself from bushfires. The City will improve community awareness, safety practices, asset preparedness and community resilience by issuing the Notice in accordance with the *Bush Fires Act 1954*. The City will undertake an intensive engagement program to educate the community on the importance of being prepared, backed by a risk-based (Bushfire Risk Management System) fire hazard assessment program.

BUSH FIRES ACT 1954

FIRE HAZARD REDUCTION NOTICE 2019/2020
City of Kalamunda

To owners and/or occupiers of all land, developed and undeveloped, in the City of Kalamunda, unless otherwise excluded by determination of the Chief Executive Officer

As a measure to assist in the control of bushfires and pursuant to the powers contained in Section 33 of the *Bush Fires Act 1954*, Compliance inspections will commence on 1 November 2019. You have a legal requirement to carry out fire prevention works on your property by 1 November 2019 and to maintain the land in this state until 31 March 2020. **If you require notification of attendance at your property prior to inspection, please write to the City explaining your circumstances for notification by 1 October 2019.**

Take notice that pursuant to Section 33 (4) of the *Bush Fires Act 1954*, where the owner and/or occupier of the land fails or neglects to comply with the requisitions of this Notice within the specified times, the City of Kalamunda may by its Officers and with such servants, workmen and contractors, vehicles and machinery as the Officers deem fit, enter upon the land and carry out the requisitions of this Notice which have not been complied with and pursuant to Section 33 (5) of the *Bush Fires Act 1954*, the amount of any costs and expenses incurred may be recovered from you as the owner and/or occupier of the land.

Inspectors will be assessing properties against the following criteria:

ALL LAND WITH A TOTAL AREA OF 4000m² OR MORE

- SLASHING**
Dead flammable matter including dead grass shrubs and plants shall be slashed moved or trimmed down by other means to a height no greater than 50mm across the entire property.
- CLEAN GUTTER**
Ensure roofs, gutters and walls of all buildings are free of flammable matter.
- REMOVE DEAD FLAMMABLE MATERIAL**
Maintain all dead flammable material below 8 tonne per hectare (see definition fuel load).
- INSTALL FIREBREAK**
Install and maintain a 3-metre-wide by 4-metre-high clearance, bare mineral earth, trafficable firebreak immediately inside the entire perimeter of the property. A reticulated and maintained green lawn maybe accepted in lieu of a firebreak.
- INSTALL ASSET PROTECTION ZONE**
Install and maintain a fuel reduced zone around buildings or an asset of value which extends 20 metres from the outermost point of the building or asset of value, whether the asset be residential, commercial or industrial (Asset Protection Zone).

- Trees over 5 metres in height must be under pruned from the ground to up to 2 meters of the tree.
- Trees or shrubs within 2 metres of the asset, must be pruned so that they have an overall height of no greater than 2 metres.
- Fuel load within the 20 meters surrounding the Asset Protection Zone shall be reduced and maintained to no more than 2 tonnes per hectare.

ALL LAND WITH AN AREA OF LESS THAN 4000m²

- SLASHING**
Dead flammable matter including dead grass, shrubs and plants shall be slashed moved or trimmed down by other means to a height no greater than 50mm across the entire property.
- CLEAN GUTTER**
Ensure roofs, gutters and walls of all buildings are free of flammable matter.
- REMOVE DEAD FLAMMABLE MATERIAL**
Maintain all dead flammable material below 8 tonne per hectare (see definition fuel load).

BUSHFIRE MANAGEMENT PLANS (MAY BE REQUIRED)
All properties that are subject to a Bushfire Management Plan as a result of a subdivision, development application or a City approved treatment plan must comply with the requirements of such plans in their entirety.

ADDITIONAL WORKS
In addition to the requirements of this Notice, regardless of land size and location, you may be required to carry out further fire prevention works to reduce hazards considered necessary by an Authorised Officer. Any further requirement would be specified by way of a "work order" forwarded to the address of the owner/s and or occupier/s.

VARIATION TO THE FIRE HAZARD REDUCTION NOTICE
If you consider, for any reason, that it is impractical to meet the requirements as per this Notice, you may apply in writing to the City of Kalamunda or its duly Authorised Officers by no later than 1 October 2019, to request authorisation to employ other methods of fire prevention on your land. **An Administration fee of \$150 applies for applications received after 1 October 2019.** If permission is not granted you must comply with the requirements of the Fire Hazard Reduction Notice. If you require further information or wish to discuss any matter, please contact the City on 9257 9999 or email: enquiries@kalamunda.wa.gov.au

An Application to Vary Location and Type of Firebreaks can be downloaded from the City's website at: <http://www.kalamunda.wa.gov.au/Your-Neighbourhood/Fire-Emergency/Variations>

REDUCTION NOTICE DEFINITIONS

FIREBREAK SPECIFICATIONS

- Must be not less than 3 metres wide immediately inside and along all boundaries (including on boundaries adjacent to roads, rail and drain reserves and all public open space reserves.
- Must be not more than 4 metres wide (further width extensions may be considered upon written application for approval to the City).
- May have a corner turning radius of up to 10 metres.
- Must have a vertical clearance height of 4 metres, with all overhanging vegetation trimmed back clear of the firebreak.
- Must be a mineral earth firebreak with a continuous trafficable surface for a 4WD vehicle, clear of any obstructions and must not terminate in a cul-de-sac (dead end).
- Maintained and living lawns are acceptable in conjunction with or in lieu of mineral earth firebreaks, provided that the same width and height requirements for a firebreak are applied.

Firebreaks are intended to minimise the spread or extension of a bushfire and provide safe access on your property for emergency vehicles.

FUEL LOAD

- Means leaf litter on the ground inclusive of leaves, twigs (up to 6mm diameter) and bark. A Fuel Load depth of 15mm from the top of the layer to the mineral earth beneath is indicative of approximately 8 tonnes per hectare.
- Fuel Load depth measurement tools are available from the City of Kalamunda Administration Centre.

Failure to comply with the City's Fire Hazard Reduction Notice may result in a penalty of up to \$5000, with additional contractor and administration costs to carry out fire prevention works on your property.

By order of the City of Kalamunda.

Rhonda Hardy
CHIEF EXECUTIVE OFFICER



OBJECTIVES

The City's objectives of the 2019/2020 Fire Hazard Assessment Plan are to improve community awareness, safety practices and asset preparedness. It is to improve community resilience by issuing the Notice for compliance and an intensive engagement schedule to help educate the importance of preparedness.

The City of Kalamunda will also endeavor to work alongside the Department of Fire and Emergency Services (DFES) in mapping the risk of assets within the City of Kalamunda, using the Bushfire Risk Management System (BRMS) to identify and plan for a more strategic approach to mitigation works and education for extreme and high-risk assets.

The key strategic objectives of this plan are:

PROTECTION AND PRESERVATION OF LIFE

PROTECTION OF CRITICAL INFRASTRUCTURE AND COMMUNITY ASSETS

PROTECTION OF RESIDENTIAL PROPERTY

PROTECTION OF ASSETS SUPPORTING INDIVIDUAL FINANCIAL SUSTAINABILITY

PROTECTION OF ENVIRONMENT

HERITAGE AND CULTURAL ASSETS



BUSHFIRE RISK MANAGEMENT SYSTEM (BRMS)

BRMS is a digital database enabling DFES to log bushfire risks throughout Western Australia. This system allows the City to capture a tenure blind and data specific risk ratings for all assets within its boundaries. The assets are divided into four categories, Cultural, Economic, Environmental and Human Settlement. Although majority of assets will be one or the other, the system provides the ability to rate multiple risks against the one asset. Once all the risk data has been imputed, the system will automatically reflect the highest rating.

The rating takes into consideration the fuel type, fuel age, fuel density, separation distance, canopy cover and slope analysis.

Once all this data is entered, a rating of 1A through to 5C will be produced.

The below risk matrix reflects 1A as the highest risk and 5C as the lowest.



Consequence \ Likelihood	Minor	Moderate	Major	Catastrophic
Almost certain	3D (High)	2C (Very High)	1C (Extreme)	1A (Extreme)
Likely	4C (Medium)	3A (High)	2A (Very High)	1B (Extreme)
Possible	5A (Low)	4A (Medium)	3B (High)	2B (Very High)
Unlikely	5C (Low)	5B (Low)	4B (Medium)	3C (High)

Assets can be grouped if they are susceptible to the same risk. The tenure blind process means that no matter who owns the land, the data mapped is completed to the same standard.

BRMS allows the officer to enter treatments (mitigation) against threats. These can be mechanical works, burning programs, education, spraying etc. The land owner does not have to comply with the request outside of fire season however the City is taking a more interactive and personal approach to achieve a better quality of land management before the fire season. Once a property has completed a treatment, the Kalamunda Bushfire Risk Management Officer will reassess the hazard and gather new data to see if it has been successful in reducing the risk.

Follow up treatments may be required.

EXECUTION

The City has a legislative responsibility to ensure that fire compliance regulations are being met. The City is required to fulfil their legislative obligation and has gazetted the 2019/2020 Fire Hazard Reduction Notice. The City commits to providing Fire Control Officers to assess and provide guidance for land owners to ensure compliance.

To achieve our objectives, the execution is broken up into 5 phases.

1. Education on 2019/2020 Fire Hazard Reduction Notice
2. Fire break variation, applications & approvals
3. Training and initial property assessment
4. Re-assessment for non-compliance
5. Actions and enforcement



Phase 1. Education on 2019/2020 Fire Hazard Reduction Notice

Over the winter period the Emergency Management team has been working with Public Relations (PR), to develop and deliver educational products to residents and stakeholders within the City, through the communications strategy and public engagement plan. The 2019/2020 plan for fire is available from PR. The current City of Kalamunda website also includes links to other important stakeholders and more in-depth information for preparedness.

The Notice will be sent with the rates as per the process over previous years.

PR will be using a range of media to broadcast the Notice including but not limited to, social media, local papers and variable message boards.

Phase 2. Variation to current requirements.

A variation is an exemption to the conditions outlined in the Notice. The Notice may change yearly so a variation will only be valid for 12 months. An administration fee of \$150 has been introduced for variation requests after 1 October. All requests for variations should be directed to the Chief Bushfire Control Officer (CBFCO) for action. Variations will only be approved if the CBFCO or their delegate recognise that it is impractical to meet the requirements of the Notice, and in most cases will put forward alternate mitigation options for the land owner to meet the same level of compliance on that property.

The variation tracking system in Synergy will collate approved variations to the Altus assessment application that FCOs will use

out in the field.

All current variations will be reviewed by September 2019 and either reissued for current fire season until 1 October 2020 or canceled if not required/does not meet the current requirements for a variation. The CBFCO has the responsibility for review.

The CBFCO will advise the FCO's of any property variations that may impact upon initial fire hazard assessments via the means of information put into Synergy and reflected in the assessment application.

All variations are required to be submitted by 1 October 2019.

Once a variation is approved by the CBFCO, all associated documentation will be compiled, sent to the occupier/owner and saved in Synergy for record keeping purposes.

If a variation is received after 1 October 2019 an Administration fee of \$150 will be imposed and the CBFCO will assess as per normal process, however will only be approved if there is absolutely no other way the land owner can comply. Variations for grazing uses the same form and process. Extensions will not be approved.

Request for Fire Hazard Reduction Notice Variation

I consider it impractical to clear or construct firebreaks and/or carry out other fire prevention work in accordance with the City of Kalamunda Fire Hazard Notice issued in pursuant to Section 23 of the Bush Fires Act 1954 or:

Variation Address: _____ Suburb: _____ Post Code: _____

Property Size in m²: _____

Property Use (circle one):
 Vacant Residential Farming Orchard Cleared

Detailed reasons for Application:

Property Sketch: _____
 Please provide a map showing the area for the required variation, you can download maps from <https://www.google.com/maps> Note: PDF/JPEG will be accepted attached to email or post

List alternative prevention measures you will be taking to compensate for the variation:

I have read and understood the requirements/conditions of a Variation to Fire Hazard Reduction Notice.

If you consider for any reason that it is impractical to clear firebreaks or other hazards as required by the Fire Hazard Reduction Notice, or if natural features render works unnecessary, you may apply in writing to the City of Kalamunda or its duly authorised officers, not later than 1 October 2019, for a variation listing alternative methods of fire prevention on your land.

NOTE: If permission is not granted for this application you must comply with all the relevant requirements of the Notice.

If a variation is approved, the applicant must adhere to all of the conditions as specified by the Chief Bushfire Control Officer. If the applicant fails to adhere to the specified conditions, they may face penalties up to \$5000.

Application will not be approved if:

- There are dead-end fire breaks without sufficient turn around bays.
- Application document is not filled out in whole.
- The applicant has the ability to achieve the requirements of the current Notice as deemed by the Chief Bushfire Control Officer.
- Variation renders the property unsafe for Firefighters and/or other emergency personnel.
- No attempt of alternative works have been made.

A variation is only valid for the current season.
 If a property requires a variation, applicants are required to apply every year before the 1st October. Requirements may change each year so it is advised that applicants refer to the current Notice to determine if they still require a variation.

A variation belongs to the applicant.
 If a property is sold or has new tenants, the current variation becomes void. The new owner/tenant has 14 days to notify the City and apply for a new variation. The new variation is assessed based on the new application received. The City may not automatically approve a variation based on a previous application.

Variations may be withdrawn at any time by the City of Kalamunda Chief Bushfire Control Officer (CBFCO).

Applications can be entered online at the City of Kalamunda Website, emailed to amcro@kalamunda.wa.gov.au or sent via post PO Box 42, Kalamunda WA 6926

Phase 3. Training and initial property assessment

Properties will be risk rated and treatments logged into the BRMS over the winter months in preparation for the fire season and approach owners strategically before the season to achieve compliance. This will maintain an overall view of the City's fire risks. FCOs will be trained in late October by the Fire and Emergency Management team using a new training program to ensure consistency and accuracy of information across all authorised FCOs conducting fire hazard assessments.

The key focus of the training will be:

- Detailed explanation of the Notice and its purpose.
- Safety when entering and moving around properties.
- Further hazard reduction efforts and community engagement.
- DFES 5-minute fire chats to encourage and educate awareness of bushfire plans.
- OH&S including PPE, PPC and vehicle handling.
- The use of communications devices.

Initial assessments will commence on the 1 November 2019 by authorised City FCOs and run throughout the season until 31 March 2020. FCOs will be responsible for allocated areas (refer to appendix #1 Area Maps).

The City accepts that it does not have the resources to inspect every property, so assessments will be carried out strategically from extreme risks to low ratings using the BRMS.

After each category is assessed the FCOs will follow-up and re-assess properties that have been issued work orders (cautions). Once the follow-up assessments are completed the FCOs will move onto the next highest category and repeat the process until the end of the fire season.



Phase 3. Continued

When conducting an assessment, the FCO will adhere to the following key principles:



- Not enter any property that is marked “RED FLAG” or “DANGEROUS DOG” without appropriate assistance and notification.
- Will knock on every door and call out to obtain if someone is home.
- If a gate requires opening, it will be closed immediately after having passed through.
- Will NOT drive at excessive speeds on private property or dig up grounds unnecessarily.
- Will follow road rules and not respond in any emergency driving capacity.
- Will wear body cameras and record all assessments and interactions with stakeholders.
- If asked to stop recording by stakeholder, the FCO will leave the property and arrange a second officer to attend with them for re-assessment at another time.
- Will drive the full fire break on each property where possible.
- Identify all non-compliance
- Ensure body cameras are charged and on. Recording will commence prior to entering any properties and cease once left.

If a property cannot be accessed, for example, a locked gate then a “non-accessible” form is to be completed on site in the Altus inspection application. This will produce an official letter that will be sent to the owner requesting an appointment.

The properties will be broken up into 2 different assessment requirements:

All land with a total area of 4000m² or more

- Fire break
- APZ
- Grasses slashed
- Removal of DFM
- Clear gutters

All land with an area of less than 4000m²

- Slash grasses
- Clear gutters
- Removal of DFM

Assessment Specifics

Fire breaks

It is essential that large 4-wheel drive vehicles including firefighting trucks can drive SAFELY around a firebreak.

A fire break MUST be **3m wide and have a height clearance of 4m**. The fire break must also be clear of flammable material down to bare mineral earth providing a safe trafficable surface for firefighting vehicles.

A fire break must be in a continuous form meaning a fire appliance can enter it at a gate and follow it continually around the property and exit at either the same point of entry or any gates along the boundary.



Example of a **NON-COMPLIANT** Fire Break

Example of a **COMPLIANT** Fire Break

Slashing

Properties must slash grass, weeds and flammable matter down to a height no greater than 50mm (5cm). This is due to scientific research done on the amount of fuel a fire requires to build to its full potential. Grass at 50mm is equivalent to 7 tonne per hectare of fuel, 8 tonne of fuel per hectare is the maximum a property should hold.

All properties must not leave the slashed remains on the ground, these must be removed. If not removed it will be deemed as dead flammable material.



Example of a **COMPLIANT** paddock
City of Kalamunda

Asset Protection Zone – APZ

An APZ is an area that has reduced flammable vegetation and materials surrounding habitable buildings, nearby structures and essential infrastructure. An APZ can minimize the likelihood and impact that direct flame contact, radiant heat and ember attack may have on buildings and assets in a bushfire. This area must extend out 20m from the building or asset.

All land with a total area of 4000m2 or more require an APZ.

- Trees or shrubs within 2m of the asset must be pruned to a height no more than 2m.
- All trees over 5m in height must be under pruned by 2m within the APZ (20m).
- Fuel load must be kept to a minimum (no more than 2 tonnes per hectare).



Example of APZ requirements

Dead Flammable Material (DFM)

All DFM must be reduced or removed from the property. This means leaf litter on the ground inclusive of leaves, twigs (up to 6mm in diameter) and bark. DFM over 8 tonne per hectare is unacceptable and will need to be addressed. DFM fuel loads at a depth of 15mm or more from the top layer to the mineral earth beneath is indicative of approximately 8 tonne per hectare. The fuel load will be measured at the discretion of the FCO if they feel it is necessary.



Additional works

In addition to the Notice requirements regardless of land size and location and at the discretion of the authorized FCO, further works may be requested to reduce fire hazards that may cause or progress a fire. Additional works will be specified in the work order issued to the owner/s or occupier/s of the property.



Phase 4. Re-assessment for non-compliance

Properties identified as non-compliant will receive a work order via registered post. The land owner will have 14 days from the date of the work order to comply with all the required works outlined. The City recognises the delay with Australia Post, this has been considered and is inclusive of the 14-day time frame.

Extensions to this timeline will be approved based on following evidence only:

- Property owner obtains a City skip bin – Must supply booking number or confirmation email and must be at the earliest possible availability, once a bin is delivered we will give the owner another 48hrs to comply.
- Property owner obtains the services of a contractor – the contractor must advise the City of their clients booking, alternatively a paid invoice can be supplied by the owner. These works must be completed no more than 28 days from the date of the work order.
- Property owner has extenuating medical/other circumstances, this extension is to be approved by the CBFCO only, upon provision of documented evidence to the satisfaction of the City.

A City FCO will conduct a follow up assessment to identify if the work order has been actioned. At the discretion of the FCO an additional work order may be issued if the stakeholder has attempted majority of the works but not all. If no attempt or minimal works have been actioned or completed an infringement will be issued. In this phase it is crucial to ensure that timelines are being met to achieve maximum property assessments. The team must work together and maintain excellent records which will be done using the Altus inspections application.

Phase 5. Actions and enforcements

✓ **Compliant:**

Once the FCO has noted compliance, they will submit the report and close off the property within the inspection application as "assessed".

✗ **Non-Compliant:**

1. Infringement to be issued to the owner of the property for contravention of Section 33 of the *Bush Fire Act 1954*.
2. Photos taken for evidence and "infringement" is selected within the inspection application to generate a report and flag for infringement to the property owner.
3. Prepare a cover letter explaining what has occurred and why the owner has been issued with an infringement notice using a standard template by the CRO.
4. Update fire break compliance register in Altus with status of progress (Notes Field).
5. In extreme or high-risk situations, the City may engage contractors to complete the works at the cost to the owner. These decisions will be made by senior management.

Failure to pay

1. Infringement notices will be lodged with Fines Enforcement Agency (FER) for action.
2. Contractor's invoices are to be followed up through the finance team's process.

Landowners issued an infringement have the right to have it reviewed, the process is outlined below:

1. The owner sends a request for withdrawal in writing to the City, the City will provide a form the land owner must fill out. If the form is not completed, then the request will be rejected.
2. Every property must have a separate withdrawal request.
3. If the request is sent 56 days after original issue, a withdrawal will not be processed.

4. If the request is sent before the 56 days, then the CRO will put the account on hold and await instruction.
5. The officer with assistance from the CRO will produce a memo for withdrawal. This gathers all the information relevant regarding the initial decision to infringe.
6. Memo is sent to Senior, Coordinator and Director for their recommendation.
7. If the Director is in agreeance that the infringement stands then the CRO will send a letter advising of the outcome and take the infringement off hold.
8. If the infringement is recommended to be withdrawn then the CRO will do so and advise reason for withdrawal, they will also send a written letter via post advising action.

Note: Director and management must supply written reasoning in a foot note for withdrawal of the infringement.

Administration and Logistics.

CRO will be responsible for the distribution of all work orders, infringements and other documents as required.

The CRO will also be required to complete record keeping, phone calls and help book appointments upon FCOs request.

COMMUNICATION

Communications internally will be as per normal processes. Refer to City policies for the communication standards. All communications from external stakeholders will need to be logged in Synergy under an ICS or equivalent.

At the end of each phase a debrief with the Senior and/or Coordinator of Community Safety will need to occur to ensure work quality and the process is running on time. FCOs when out in the field will have supplied Telo radios designed to double as mobile phones and GPS, for safety they also include a duress button.

FCOs when out in the field will at the discretion of the Senior check in with their welfare and to ensure radios are still operational.

Note: These radios work off the 4G network and therefore still require reception for calls and radio operation.

City owned vehicles working out of reception zones should be equipped with a City Midband radio – Tait 2200 or equivalent for emergencies.

Operations in the office should be on channel 25 for the Midband radios and is monitored by the Senior Fire and Emergency Management Officer and Coordinator of Community Safety.



FIT FOR USE VEHICLES x3

- 4 Wheel Drive
- All Terrain Tyres
- Reverse Camera
- High Visibility Signage, same as Fire Appliances
- Alternating Warning Lights, High Intensive LED
- Cel-Fi 4G Booster Kit
- Tablet Holder
- Fire Extinguisher & First Aid Kit



Personal Protective Equipment (PPE) & Personal Protective Clothing (PPC)



Vest – every inspector will be supplied a Personal Protective Vest, this will be yellow and have the ability to hold Radios, Note Pads, Body Cameras and ID tag.

ID Tags – Every officer will be supplied an ID tag reflecting their authority to be worn at all times.

Body Camera – Every officer is designated a body camera. When attending any property or dealing with the public the camera will be on recording. Footage will be downloaded every day.



Navy Blue Shirt – every officer will be supplied 3 navy blue shirts as part of their uniforms.

Wide Brim Hat or Cap.

Cargos – Full time staff will be supplied Cargos. Casual staff will be required to supply their own cargos.

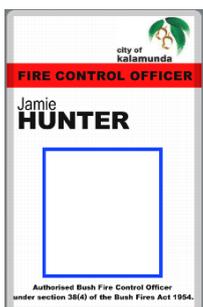
Firefighting Boots – Full time staff only, casuals to supply their own.

Kit Bag – Every officer will get a kit bag for their paperwork and equipment, this is to be returned to the office each night or safely stored out of site in the vehicle if on call.

Yellow Rain Jacket – Full time staff only

Level 1 BR9 Helmet – Full time Staff only

Level 1 Jacket with FCO Epaulette - Full time staff only



FIRE CONTROL OFFICER LIST

Chief Bushfire Control Officer	CBFCO	Michael Ward
Deputy Chief Bushfire Control Officers	DCBFCO 1	Sean Winter
	DCBFCO 2	David Carrol
City of Kalamunda FCO Full Powers	FCO 1	Duncan Reynolds KVBFB
	FCO 2	Steven Lake KVBFB
	FCO 3	Peter Wilson
	FCO 4	Philip Howe
	FCO 5	Michael Hall
	FCO 7	Robert Moiler - KVFRS
	FCO 15	Jamie Hunter
City of Kalamunda Rangers w/FCO Full Powers	FCO 8	Tim Parry
	FCO 9	Gary MacMillan
	FCO 10	Megan Carter
	FCO 11	Sarah Stampalia
	FCO 12	Brenton Pope
	FCO 13	Philip Munckton



City of Kalamunda

2 Railway Road, Kalamunda WA

PO Box 42, Kalamunda 6926

Telephone: (08) 9257 9999

Facsimile: (08) 9293 2715

Email: enquiries@kalamunda.wa.gov.au

www.kalamunda.wa.gov.au





APPENDIX 1 - AREA MAPS



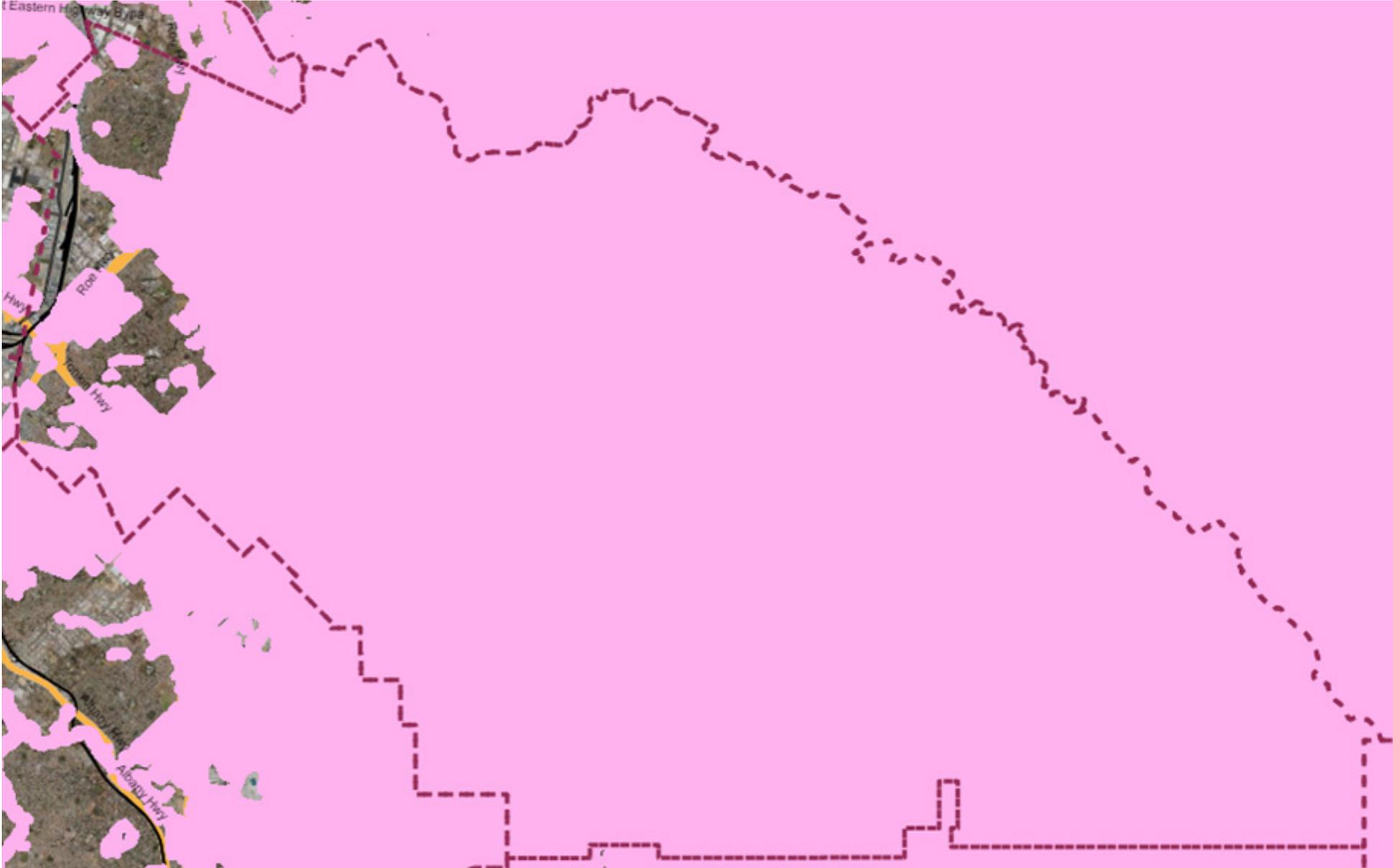
Area Details

Suburb	No. of Properties	Zonings of Suburb
Bickely	303	-Rural -Semi-Rural -Residential
Canning Mills	46	-Rural
Carmel	317	-Rural -Semi-Rural -Residential
Forrestfield	5778	-Semi-Rural -Residential
Gooseberry Hill	1528	-Semi-Rural -Residential
Hacketts Gully	19	-Rural
High Wycombe	5458	-Semi-Rural -Residential
Kalamunda	3560	-Semi-Rural -Residential
Lesmurdie	3156	-Semi-Rural -Residential
Maida Vale	1873	-Semi-Rural -Residential
Pauls Valley	85	-Rural -Semi-Rural
Pickering Brook	276	-Rural -Semi-Rural -Residential
Piesse Brook	95	-Rural -Semi-Rural
Walliston	496	-Light Industrial -Semi-Rural -Residential
Wattle Grove/Kewdale	2341	-Semi-Rural -Residential
Total Number of Properties	25331	

City of Kalamunda



Bush Fire Prone – Area shaded in Pink



Pickering Brook



Reservoir



Hacketts Gully



Pauls Valley



Piesse Brook



Gooseberry Hill



High Wycombe



Maida Vale



Kalamunda



Walliston



Bickley



Canning Mills



Carmel



Lesmurdie



Wattle Grove & Kewdale



Forrestfield



SM-DS01.2 – Enforcement Management Procedure – Fire Breaks and Notices

Relevant Council Policy	Relevant Shire Policy
N/A	S- DS01 - Enforcement

Purpose

To ensure that the Shire of Kalamunda is fair, consistent and proportionate in matters of compliance and enforcement.

Detail

Enforcement of Fire Breaks and Notices

The risk of bushfire in the hills is extreme in many areas due to the presence of natural bushland, the geography of the area, and the scale of the potential fuel involved. Whilst the Shire will endeavour to educate landowners about their responsibilities under the Bush Fires Act and other legislation, the Shire will firmly enforce the provisions due to the impact such an event could have on the area.

Staff will visit and inspect as many properties as possible in the lead up to 1 November, by which time fire breaks must be established. Where properties do not meet the requirements, a bushfire safety inspection notice will be mailed out to inform the property owners of what they must do to bring the property into order. Not receiving a bushfire safety inspection notice is not an excuse for non-compliance.

Where private properties are inspected, non-compliance during the bush fire ban period will be enforced as follows:

Minor non-compliance – in instance where a minor issue requires addressing (such as a single branch not compliant with the notice or other minor issue) no infringement will be issued, providing the matter is attended to in accordance with a 14 day Notice to Comply.

Non-compliance – Where the notice has not been complied with, an infringement will generally be issued unless there are other mitigating circumstances. A 14 day Notice to Comply will also be issued. If the matter is not attended to, the Shire will engage a contractor to undertake the works, with a 12.5% administration fee in addition to the contractor’s charges. This fee is in addition to the fines. Where a property owner continues to fail to address bush fire notices for multiple years, consideration will be given to legal action

Related Budget Schedule	
Authority	
Adopted	24 March 2014, amended by CEO 7 July 2015
Next Review Date	

BUSH FIRES ACT 1954

FIRE HAZARD REDUCTION NOTICE 2019/2020

City of Kalamunda

To owners and/or occupiers of all land, developed and undeveloped, in the City of Kalamunda, unless otherwise excluded by determination of the Chief Executive Officer

As a measure to assist in the control of bushfires and pursuant to the powers contained in Section 33 of the *Bush Fires Act 1954*, Compliance inspections will commence on 1 November 2019. You have a legal requirement to carry out fire prevention works on your property by 1 November 2019 and to maintain the land in this state until 31 March 2020. **If you require notification of attendance at your property prior to inspection, please write to the City explaining your circumstances for notification by 1 October 2019.**

Take notice that pursuant to Section 33 (4) of the *Bush Fires Act 1954*, where the owner and/or occupier of the land fails or neglects to comply with the requisitions of this Notice within the specified times, the City of Kalamunda may by its Officers and with such servants, workmen and contractors, vehicles and machinery as the Officers deem fit, enter upon the land and carry out the requisitions of this Notice which have not been complied with and pursuant to Section 33 (5) of the *Bush Fires Act 1954*, the amount of any costs and expenses incurred may be recovered from you as the owner and/or occupier of the land.

Inspectors will be assessing properties against the following criteria:

ALL LAND WITH A TOTAL AREA OF 4000m² OR MORE

SLASHING

Dead flammable matter including dead grass shrubs and plants shall be slashed mowed or trimmed down by other means to a height no greater than 50mm across the entire property.

CLEAN GUTTER

Ensure roofs, gutters and walls of all buildings are free of flammable matter.

REMOVE DEAD FLAMMABLE MATERIAL

Maintain all dead flammable material below 8 tonne per hectare (see definition fuel load).

INSTALL FIREBREAK

Install and maintain a 3-metre-wide by 4-metre-high clearance, bare mineral earth, trafficable firebreak immediately inside the entire perimeter of the property. A reticulated and maintained green lawn maybe accepted in lieu of a firebreak.

INSTALL ASSET PROTECTION ZONE

Install and maintain a fuel reduced zone around buildings or an asset of value which extends 20 metres from the outermost point of the building or asset of value, whether the asset be residential, commercial or industrial (Asset Protection Zone).

- » Trees over 5 metres in height must be under pruned from the ground to up to 2 meters of the tree.
- » Trees or shrubs within 2 metres of the asset, must be pruned so that they have an overall height of no greater than 2 metres.
- » Fuel load within the 20 meters surrounding the Asset Protection Zone shall be reduced and maintained to no more than 2 tonnes per hectare.

ALL LAND WITH AN AREA OF LESS THAN 4000m²

SLASHING

Dead flammable matter including dead grass, shrubs and plants shall be slashed mowed or trimmed down by other means to a height no greater than 50mm across the entire property.

CLEAN GUTTER

Ensure roofs, gutters and walls of all buildings are free of flammable matter.

REMOVE DEAD FLAMMABLE MATERIAL

Maintain all dead flammable material below 8 tonne per hectare (see definition fuel load).

BUSHFIRE MANAGEMENT PLANS (MAY BE REQUIRED)

All properties that are subject to a Bushfire Management Plan as a result of a subdivision, development application or a City approved treatment plan must comply with the requirements of such plans in their entirety.

ADDITIONAL WORKS

In addition to the requirements of this Notice, regardless of land size and location, you may be required to carry out further fire prevention works to reduce hazards considered necessary by an Authorised Officer. Any further requirement would be specified by way of a "work order" forwarded to the address of the owner/s and or occupier/s.

VARIATION TO THE FIRE HAZARD REDUCTION NOTICE

If you consider, for any reason, that it is impractical to meet the requirements as per this Notice, you may apply in writing to the City of Kalamunda or its duly Authorised Officers by no later than 1 October 2019, to request authorisation to employ other methods of fire prevention on your land. **An Administration fee of \$150 applies for applications received after 1 October 2019.** If permission is not granted you must comply with the requirements of the Fire Hazard Reduction Notice. If you require further information or wish to discuss any matter, please contact the City on 9257 9999 or email: enquiries@kalamunda.wa.gov.au

An Application to Vary Location and Type of Firebreaks can be downloaded from the City's website at:

<http://www.kalamunda.wa.gov.au/Your-Neighbourhood/Fire-Emergency/Variations>

REDUCTION NOTICE DEFINITIONS

FIREBREAK SPECIFICATIONS

- » Must be not less than 3 metres wide immediately inside and along all boundaries (including on boundaries adjacent to roads, rail and drain reserves and all public open space reserves).
- » Must be not more than 4 metres wide (further width extensions may be considered upon written application for approval to the City).
- » May have a corner turning radius of up to 10 metres.
- » Must have a vertical clearance height of 4 metres, with all overhanging vegetation trimmed back clear of the firebreak.
- » Must be a mineral earth firebreak with a continuous trafficable surface for a 4WD vehicle, clear of any obstructions and must not terminate in a cul-de-sac (dead end).
- » Maintained and living lawns are acceptable in conjunction with or in lieu of mineral earth firebreaks, provided that the same width and height requirements for a firebreak are applied.

Firebreaks are intended to minimise the spread or extension of a bushfire and provide safe access on your property for emergency vehicles.

FUEL LOAD

- » Means leaf litter on the ground inclusive of leaves, twigs (up to 6mm diameter) and bark. A Fuel Load depth of 15mm from the top of the layer to the mineral earth beneath is indicative of approximately 8 tonnes per hectare.
- » Fuel Load depth measurement tools are available from the City of Kalamunda Administration Centre.

Failure to comply with the City's Fire Hazard Reduction Notice may result in a penalty of up to \$5000, with additional contractor and administration costs to carry out fire prevention works on your property.

By order of the City of Kalamunda.

Rhonda Hardy
CHIEF EXECUTIVE OFFICER
City of Kalamunda

Published by:
Local Government

GOVERNMENT GAZETTE
Western Australia
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No. 96. 28-Jun-2019
Page: 2498 [Pdf](#) - 633kb

LG501

BUSH FIRES ACT 1954 **Fire Hazard Reduction Notice 2019/2020** *City of Kalamunda*

To Owners and/or occupiers of all land, developed and undeveloped, in the City of Kalamunda, unless otherwise excluded by determination of the Chief Executive Officer

As a measure to assist in the control of bushfires and pursuant to the powers contained in Section 33 of the *Bush Fires Act 1954*, Compliance inspections will commence on 1 November 2019. You have a legal requirement to carry out fire prevention works on your property by 1 November 2019 and to maintain the land in this state until 31 March 2020. If you require notification of attendance at your property prior to inspection, please write to the City explaining your circumstances for notification by 1 October 2019.

Take notice that pursuant to Section 33 (4) of the *Bush Fires Act 1954*, where the owner and/or occupier of the land fails or neglects to comply with the requisitions of this Notice within the specified times, the City of Kalamunda may by its Officers and with such servants, workmen and contractors, vehicles and machinery as the Officers deem fit, enter upon the land and carry out the requisitions of this Notice which have not been complied with and pursuant to Section 33 (5) of the *Bush Fires Act 1954*, the amount of any costs and expenses incurred may be recovered from you as the owner and/or occupier of the land.

Inspectors will be assessing properties against the following criteria.

ALL LAND WITH A TOTAL AREA OF 4000m² OR MORE

SLASHING

Dead flammable matter including dead grass shrubs and plants shall be slashed mowed or trimmed down by other means to a height no greater than 50mm across the entire property.

CLEAN GUTTER

Ensure roofs, gutters and walls of all buildings are free of flammable matter.

REMOVE DEAD FLAMMABLE MATERIAL

Maintain all dead flammable material below 8 tonne per hectare (see definition fuel load).

INSTALL FIREBREAK

Install and maintain a 3-metre-wide by 4-metre-high clearance, bare mineral earth, trafficable firebreak immediately inside the entire perimeter of the property. A reticulated and maintained green lawn maybe accepted in lieu of a firebreak.

INSTALL ASSET PROTECTION ZONE

Install and maintain a fuel reduced zone around buildings or an asset of value which extends 20 metres from the outermost point of the building or asset of value, whether the asset be residential, commercial or industrial (Asset Protection Zone).

- Trees over 5 metres in height must be under pruned from the ground to up to 2 meters of the tree.
- Trees or shrubs within 2 metres of the asset, must be pruned so that they have an overall height of no greater than 2 metres.
- Fuel load within the 20 meters surrounding the Asset Protection Zone shall be reduced and maintained to no more than 2 tonnes per hectare.

ALL LAND WITH AN AREA OF LESS THAN 4000m²

SLASHING

Dead flammable matter including dead grass, shrubs and plants shall be slashed mowed or trimmed down by other means to a height no greater than 50mm across the entire property.

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REMOVE DEAD FLAMMABLE MATERIAL

Maintain all dead flammable material below 8 tonne per hectare (see definition fuel load).

Bushfire Management Plans (May be Required)

All properties that are subject to a Bushfire Management Plan as a result of a subdivision, development application or a City approved treatment plan must comply with the requirements of such plans in their entirety.

Additional Works

In addition to the requirements of this Notice, regardless of land size and location, you may be required to carry out further fire prevention works to reduce hazards considered necessary by an Authorised Officer. Any further requirement would be specified by way of a “work order” forwarded to the address of the owner/s and or occupier/s.

Variation to the Fire Hazard Reduction Notice

If you consider, for any reason, that it is impractical to meet the requirements as per this Notice, you may apply in writing to the City of Kalamunda or its duly Authorised Officers by no later than 1 October 2019, to request authorisation to employ other methods of fire prevention on your land. An Administration fee of \$150 applies for applications received after 1 October 2019. If permission is not granted you must comply with the requirements of the Fire Hazard Reduction Notice. If you require further information or wish to discuss any matter, please contact the City on 9257 9999 or email: enquiries@kalamunda.wa.gov.au

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REDUCTION NOTICE DEFINITIONS

Firebreak Specifications

Must be not less than 3 metres wide immediately inside and along all boundaries (including on boundaries adjacent to roads, rail and drain reserves and all public open space reserves.

Must be not more than 4 metres wide (further width extensions may be considered upon written application for approval to the City).

May have a corner turning radius of up to 10 metres.

Must have a vertical clearance height of 4 metres, with all overhanging vegetation trimmed back clear of the firebreak.

Must be a mineral earth firebreak with a continuous trafficable surface for a 4WD vehicle, clear of any obstructions and must not terminate in a cul-de-sac (dead end).

Maintained and living lawns are acceptable in conjunction with or in lieu of mineral earth firebreaks, provided that the same width and height requirements for a firebreak are applied.

Firebreaks are intended to minimise the spread or extension of a bushfire and provide safe access on your property for emergency vehicles.

Fuel Load

Means leaf litter on the ground inclusive of leaves, twigs (up to 6mm diameter) and bark. A Fuel Load depth of 15mm from the top of the layer to the mineral earth beneath is indicative of approximately 8 tonnes per hectare.

Fuel Load depth measurement tools are available from the City of Kalamunda Administration Centre.

Failure to comply with the City's Fire Hazard Reduction Notice may result in a penalty of up to \$5000, with additional contractor and administration costs to carry out fire prevention works on your property.

By order of the City of Kalamunda.

RHONDA HARDY, Chief Executive Officer.

BUILDINGS

Asset Management Plan



Draft



**city of
kalamunda**

Document Control					
Document ID: Buildings Asset Management Plan – 2019					
Rev No	Date	Revision Details	Author	Reviewer	Approver
Draft 1.0	31/05/2019	Initial draft	HA	CF, DB	
Draft 1.1	01/08/2019	Revised with comments from CF and DB	HA	CF, DB	
Draft 1.2	07/08/2019	Revised with comments from BJ and DJ	HA	BJ, DJ	
Draft 1.3	09/08/2019	Further revisions.	DB		

Draft

Draft

Contents

CONTENTS	I
LIST OF FIGURES.....	IV
LIST OF TABLES	IV
1 EXECUTIVE SUMMARY	1
1.1 Recommendations	2
2 INTRODUCTION	3
2.1 Background.....	3
2.2 Alignment to Strategic Planning.....	4
2.3 Legislative Requirements	4
2.4 Plan Framework.....	5
2.5 Data Confidence	5
3 CURRENT STATUS OF BUILDING ASSETS	7
3.1 Building Priority Significance	7
3.2 Age Profile	7
3.3 Condition Profile.....	8
3.4 Level 2 Data Collection	10
3.5 Recommendations	10
4 LEVELS OF SERVICE	11
4.1 Community Scorecard 2016 and 2018	11
4.2 Asset Levels of Service Consultation	13
4.3 Community Facilities Plan Community Engagement Summary	13
4.4 Technical and Community Levels of Service.....	14
4.5 Heritage Building Register	14
4.6 Recommendations	14
5 LIFE CYCLE MANAGEMENT.....	15
5.1 Identifying Need.....	15
5.2 Operational and Maintenance Planning	16
5.3 Historical Maintenance Expenditure.....	17
5.4 Projected Future Operational and Maintenance Expenditure	17
5.4.1 Leases and Licences.....	18
5.5 Renewal and Upgrade needs	18
5.6 Disposals and Rationalisation	18
5.7 Activity Summary	19
5.8 Recommendations	20
6 RISK MANAGEMENT	21

6.1 Risk Assessment for Buildings Assets21

6.2 Asset Criticality.....21

6.3 Asbestos Management.....22

6.4 Bushfire Management23

6.5 Climate Change.....23

6.6 Recommendations23

7 FUTURE DEMAND24

7.1 Managing Demand.....24

7.2 Population and Demographics.....24

7.3 Technological Changes24

7.4 Changes in Function and Classification24

7.5 Energy and Water Efficiency.....24

7.6 Accessibility and Inclusion25

7.7 Major Facility Upgrades.....25

7.8 Community Facilities Plan (Draft)25

7.9 Structure Plans25

7.10 Recommendations26

8 FINANCIAL SUMMARY27

8.1 Fair Value.....27

8.2 Financial Statements and Projections28

8.3 Current Funding Levels and Requirements Analysis31

8.4 Compliance Upgrades and Requested Upgrades.....34

8.5 Key performance Indicators.....34

8.6 Funding Strategies37

8.7 Recommendations.....37

9 IMPROVEMENTS, MONITORING, AND REVIEW38

9.1 Performance Monitoring.....38

9.2 Improvement Plan.....38

9.3 Review38

REFERENCES39

APPENDIX A: POPULATION FORECASTS.....40

APPENDIX B: PREDICTIVE MODELLING41

APPENDIX C: CITY OF KALAMUNDA ASSET MANAGEMENT PRACTICES.....43

C 1: Asset Inventory System44

C 2: Asset Performance Monitoring46

C 3: Asset Performance Prediction.....48

C 4: Asset Financial Data Management.....48

APPENDIX D: ASSET LEVELS OF SERVICE AND ENGAGEMENT SURVEY49

APPENDIX E: EXAMPLES OF ASSET LEVELS OF SERVICE.....51

Asbestos Containing Material51

Carpets52

Paint54

Roof Sheeting55

APPENDIX F: HIGH PRIORITY BUILDINGS.....57

Draft

Draft

List of Figures

Figure 1. City of Kalamunda Asset Portfolio.....	3
Figure 2. Buildings Age Profile	7
Figure 3. Buildings Components by Condition Profile.....	9
Figure 4. Buildings Conditions by Component Profile.....	9
Figure 5. Summary Outcomes for Buildings, Halls, and Toilets.....	12
Figure 6. Summary Outcomes for Sport and Recreation Facilities.....	12
Figure 7. Summary Libraries and Information Services.....	13
Figure 8. Asset Lifecycle (Source: IPWEA IIMM, 2015).....	15
Figure 9. Historical Maintenance Expenditure	17
Figure 10. Projected Operational and Maintenance Expenditure.....	18
Figure 11. Current LTFP Total Funding	28
Figure 12. Projected Detail of Gross Replacement Cost (GRC)	29
Figure 13. Projected Annual Depreciation Cost (Ann Dep)	30
Figure 14. Projected Maintenance Expense	30
Figure 15. Projected Operational Expense.....	31
Figure 16. Funding Gap Analysis Scenario 1	32
Figure 17. Funding Gap Analysis Scenario 2	33
Figure 18. Funding Gap Analysis Scenario 3	33
Figure 19. City of Kalamunda Sustainability KPI Values	36
Figure 20. Population forecast to 2036	40
Figure 21. Age structure forecast	40
Figure 22. Source: ARRB, 2014, Asset Management System Review	44
Figure 23. Screen Capture of Assetic Mydata showing a Buildings Asset.....	45
Figure 24. Screen Capture of Intramaps Showing Information Related to a Building Asset.....	45
Figure 25. Screen Capture of Assetic Predictor	48

List of Tables

Table 1. Summary of Portfolio	1
Table 2. Legislation and Regulations	4
Table 3. Data Confidence	5
Table 4. Building Asset Condition Rating System	8
Table 5. Definition of Maintenance Types.....	16
Table 6. Summary of Disposals and Rationalisations	19
Table 7. Summary of Building Assets Lifecycle Activities.....	19

Table 8. Building Risks Assessed as High21

Table 9. Building Critical Assets.....21

Table 10. Fair Value Assessment Methods.....27

Table 11. Building Asset Portfolio Fair Value Summary27

Table 12. Funding Scenarios Analysed31

Table 13. Definitions of DLGC Key Performance Indicators and Sustainability Measures.....34

Table 14. Sustainability KPI Values of Building Assets in 2019 to 203936

Table 15. Asset Management Improvement Plan38

Table 16. Funding Scenarios Analysed41

Table 17: Buildings Predictive Modelling Scenarios.....42

Table 18: Condition Rating Matrix46

Table 19: Asbestos-Containing Material Risks51

Table 20: Carpets Levels of Service52

Table 21: Paint Levels of Service54

Table 22: Roof Sheeting Levels of Service.....55

Table 23: High Significance Buildings.....57

Draft

1 Executive Summary

The focus of this Buildings Asset Management Plan (AMP) is to provide details on the current status of the City of Kalamunda’s (the City) buildings portfolio and to provide funding levels that are supported by community feedback for improvements to amenity standards.

The City has a Buildings asset portfolio consisting of 262 buildings with a Total Gross Replacement Cost (GRC) of \$106.1 Million. A summary by building category is shown in Table 1 below:

Table 1. Summary of Portfolio

Building Category	Total Gross Replacement Cost \$	Number of Buildings
Amenities Blocks	\$4,404,818	32
Community Facilities (General)	\$36,495,686	41
Emergency Service/Facility	\$1,142,957	4
Heritage Buildings	\$2,942,047	17
Minor Buildings	\$6,754,317	114
Municipal Buildings	\$18,713,773	16
Sporting Facilities	\$35,039,382	35
Communications Towers	\$558,000	3
Total	\$106,050,980	262

The age of many of the City’s buildings are now in the 20 to 50 year old range, with the majority of components in condition 2 to 3 (good to fair).

The City’s 2018 Community Satisfaction Survey showed a performance index score of 52, however, was below the industry standard at 58, while the recent Buildings Level of Service surveys indicated that an improvement in the short life building components was required especially for floor coverings, painting, lighting, cooling / heating, toilet / shower and change room fitouts.

Respondents also indicated that there was a need to improve accessibility and fit-for-purpose building spaces in regards to facilities for women in sport and the elderly.

The benchmark for maintenance expenditure is considered to be between one percent and two percent of the Gross Replacement Cost, which would equate to an additional funding commitment of approximately \$0.5M per year to meet the 2% standard. This increase is not recommended at this time but can be considered in future reviews of the Buildings Asset Management Plan.

1.1 Recommendations

Recommendations arising from the report include:

1. Adopt the intervention levels whereby components in higher priority buildings are renewed at Condition 4 (Poor) and components in lower priority buildings are renewed at Condition 5 (Very Poor).
2. Increase Operational and Maintenance funding annually in line with asset portfolio growth, to an estimated \$80,000 per year.
3. Develop complementary Building Enhancement Plans linked to projected requirements for change in use (especially facilities for women in sport, disabled, and elderly) or risk mitigation (e.g. asbestos removal).
4. Prepare a Building Maintenance Management Plan.

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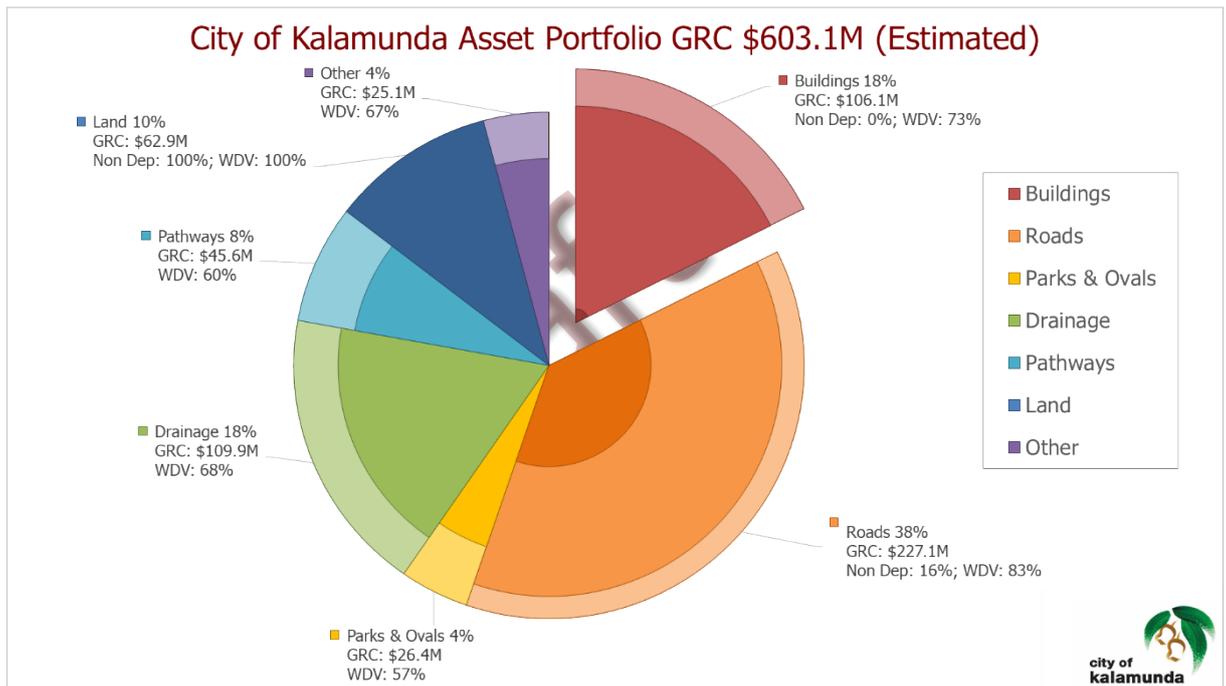
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2 Introduction

2.1 Background

Buildings are a significant part of the City’s asset portfolio, comprising 18% of the total gross replacement value (see Figure 1 below).

Figure 1. City of Kalamunda Asset Portfolio



The City has an Asset Management Policy that requires the creation of Asset Management Plans for each asset class. This Buildings Asset Management Plan (AMP) is the first major review since the original Buildings Asset Management Plan written in 2013.

Asset Management Plans are developed for each asset class for the following purposes:

- Sustainable management of assets for the community,
- Informing the Long Term Financial Plan,
- Documenting existing practices and identify opportunities for improvement,
- Meeting legislative and reporting requirements,
- Supporting business cases and funding applications, and
- Supporting community and organisational needs.

This document is informed by:

- Asset Management Policy (Policy C-ASS01 and replaced by Service 4 once adopted),
- Asset Management Strategy 2017 - 2021,
- Long Term Financial Plan 2018-2028, and
- 2019 Asset Levels of Service Community Engagement Results.

Details on Building Categories and Hierarchy are covered in Section 3 Current Status of Building Assets below.

2.2 Alignment to Strategic Planning

This Asset Management Plan has been prepared to align with following objective and strategy of the City’s Kalamunda Advancing: Strategic Community Plan 2017 -2027 (Shire of Kalamunda (a), 2017) as adopted by the Council on 26th June 2017.

- Objective 3.2 – To connect the community to quality amenities
 - Strategy 3.2.1 – Optimal management of assets.

The City’s Corporate Business Plan (CBP) includes several priority actions for each Strategy (Shire of Kalamunda (e), 2017).

2.3 Legislative Requirements

The City has to comply with various Federal and State legislation and regulations. The main compliance requirements relating to Building Asset Management are detailed in Table 2 below.

Table 2. Legislation and Regulations

Legislation	Requirement
Building Code of Australia (BCA)	Sets out the performance standards for buildings and other structures. The Code refers to many Australian Standards for specific technical performance requirements.
Australian Standards (guidelines)	The national benchmarks for products and services. Apart from those referred to by the BCA (Building Code of Australia), other relevant standards include: Now AS/NZS ISO 31000:2009 Risk Management Standard AS/NZS ISO 31000:2009 Risk Management Principles and Guidelines
Financial accounting standards AASB 116 “Property, Plant and Equipment” and AASB 13 “Fair Value Measurement”.	Accounting for assets including valuations.
Local Government Act 1995 (WA) and subsidiary legislation including the following: Local Government (Financial Management) Regulations 1996. Local Government (Functions and General) Regulations 1996	The Act defines the principal legislative framework around which the roles, purpose, responsibilities, and power of local government are set out. Under the Act, regulations comprise a minimum requirement for all WA local governments to develop and maintain a Strategic Community Plan and Corporate Business Plan. This requires the local governments to establish long term service and asset strategies through robust asset management practices.
Occupational Safety and Health Act 1984 and subsidiary legislation including the following: Occupational Safety and Health Regulations 1996	The legislative requirements for organisations and individuals in relation to occupational safety and health.

Legislation	Requirement
Codes of Practice	
Disability Discrimination Act 1994	The responsibilities of the City to provide equitable access for persons with disabilities.
Other Standards and Regulations	Other relevant legal requirements and standards include, but are not limited to: All other relevant State and Federal Acts & Regulations All Local Laws and relevant policies of the organization

2.4 Plan Framework

Key elements of this AMP are:

- Current Status of Assets – describes the age and condition of the asset stock (Section 3),
- Levels of Service – specifies the levels of service to be provided by the assets (Section 4),
- Life Cycle Management – summary on how the City manages its existing and future assets to provide the required services (Section 5),
- Risk Management – provides assessment of higher levels risks to the City in providing the services (Section 6),
- Future Demand – how changes in use and technology will impact on assets (Section 7),
- Financial Summary – what funding is required to provide the required services (Section 8), and
- Asset Management Improvement plan – key actions to improve the City’s buildings asset management (Section 9).

2.5 Data Confidence

A qualitative assessment of overall confidence of the data used in this Buildings Asset Management Plan is shown in Table 3 below.

Table 3. Data Confidence

Data Set	Confidence Level (1: Certain to 5: Doubtful)	Comments
Asset age	2	Validation of age was conducted using historical aerial images.
Asset condition	1	Asset condition assessment and rating of all assets have been carried out within the past 3 years.
Asset inventory completeness (inclusion of all assets)	2	100% of selected level 2 condition data collected. All data collected to inform valuations.

Data Set	Confidence Level (1: Certain to 5: Doubtful)	Comments
Asset inventory accuracy (dimensions and material)	1	As recorded in Assetic myData.
Replacement costs	1	As per the Fair Value valuation.
Useful lives	1	As per the Fair Value valuation.

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3 Current Status of Building Assets

A summary of significance, age, and condition profiles of each asset category related to this AMP is shown in this section.

3.1 Building Priority Significance

The City’s buildings have been assigned a priority significance rating ranging from High through Medium to Low, depending on criticality, Heritage Status, and Gross Replacement Cost.

In summary: the total numbers of buildings by percentage of total number are as follows:

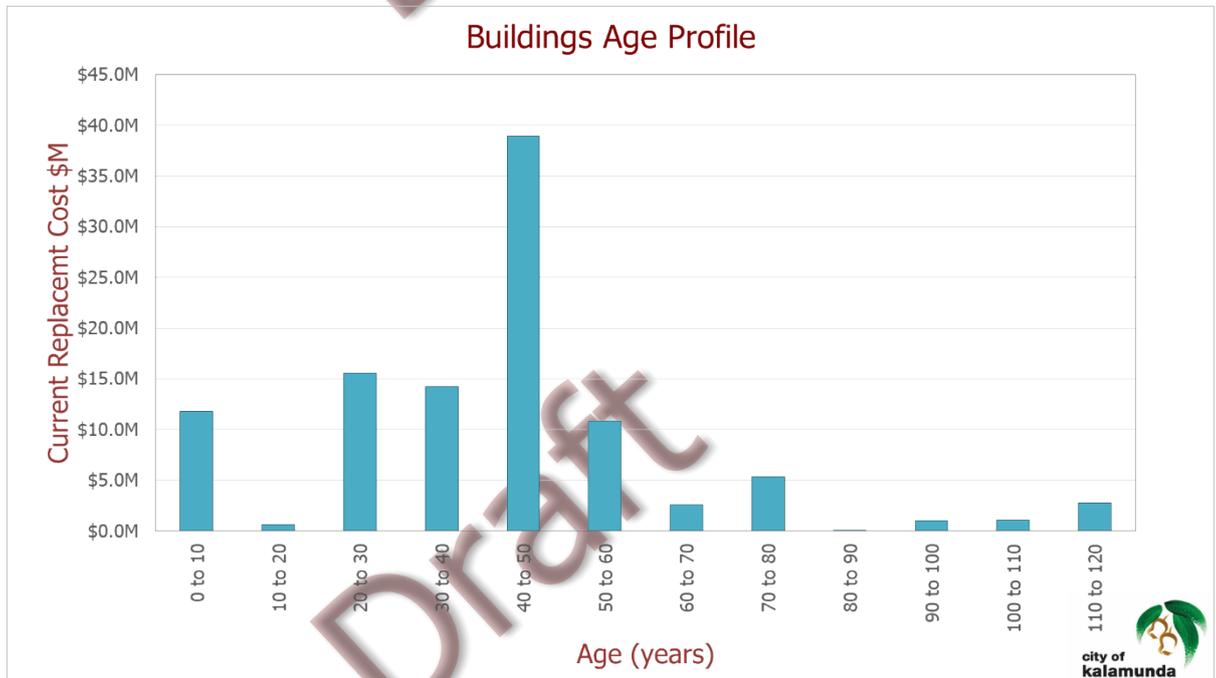
- High Priority: 19 buildings (7%)
- Medium Priority: 60 buildings (23%)
- Low Priority: 183 buildings (70%).

The high priority buildings appear in Appendix F below.

3.2 Age Profile

The age profile of building assets according to the City’s asset register as at 30 June 2018 is shown in Figure 2 below.

Figure 2. Buildings Age Profile



The age profile demonstrates that the majority of the City’s buildings have been constructed within 50 years. Because of the ongoing maintenance and renewal by the City on various components of buildings, the actual condition of a building will not necessarily be worse for older buildings. This can be seen in the condition profile discussion below.

Notable buildings in the 40 to 50 year range are the following:

- Maida Vale Preschool

- Ray Owen Pavilion

Notable buildings in the 50 to 60 year range are the following:

- Cyril Road Hall
- Lesmurdie Hall
- Reid Oval Pavilion
- Pat Moran Pavilion
- Kalamunda Water Park. This Asset Management Plan (AMP) excludes costs of the pools and slides.

3.3 Condition Profile

The conditions of the Buildings are measured using a 1 to 5 rating system as shown in Table 4 below.

Table 4. Building Asset Condition Rating System

Rating	Description of Condition
1	Excellent condition: only planned maintenance is required.
2	Very good condition: minor maintenance is required in addition to planned maintenance.
3	Good condition: significant maintenance is required.
4	Average condition: significant renewal or upgrade is required.
5	Poor condition: limited serviceability, where significant effort is required to manage the high maintenance cost and high risk.

The condition profiles shown below in Figure 3 below are based on condition rating surveys carried out as part of the 2017 financial re-valuations. Condition 1 represents an asset in new or very good condition, while a 5 represents an asset in very poor to unusable condition. The method of assessing is described in Appendix C 2: Asset Performance Monitoring.

The gross replacement costs for the various building components in each condition rating are shown graphically in Figure 3 below.

Figure 3. Buildings Components by Condition Profile

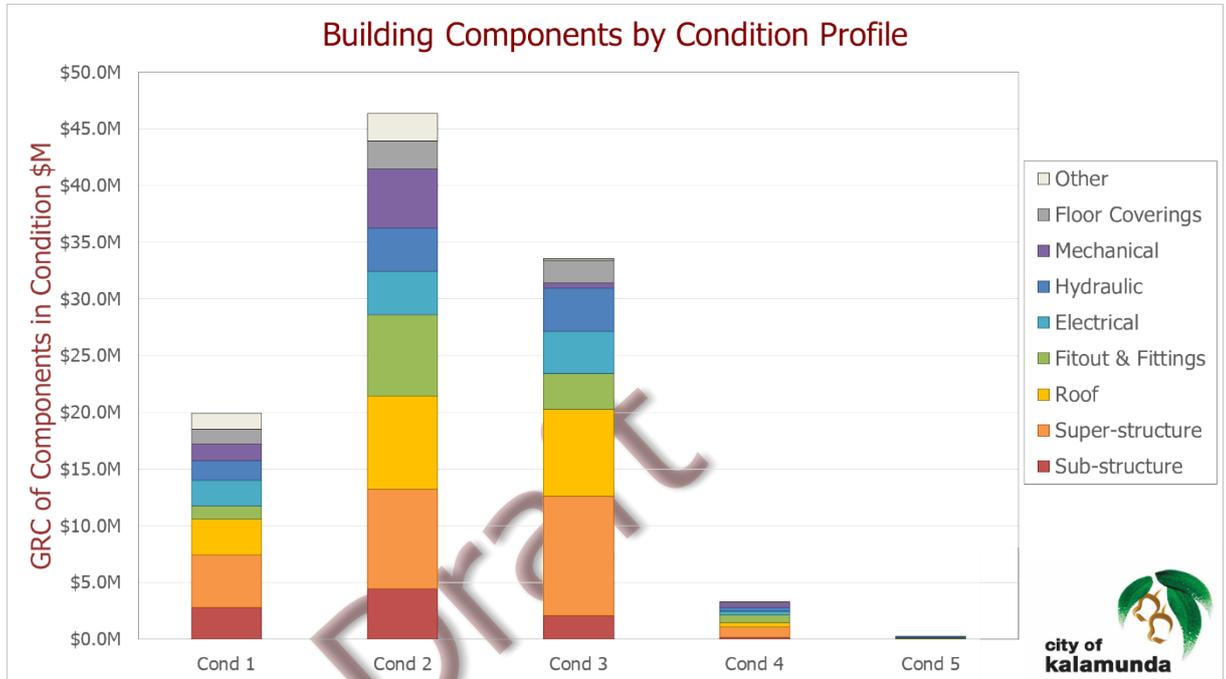


Figure 3 above reveals that the majority of the components are in conditions 2 and 3, which implies that users of the buildings will be conscious of some deterioration in the City’s building facilities. A minority of the components are in conditions 4 and 5: for these, the users will be aware of significant deterioration.

The gross replacement costs for the various conditions for each asset component category are shown graphically in Figure 4 below.

Figure 4. Buildings Conditions by Component Profile

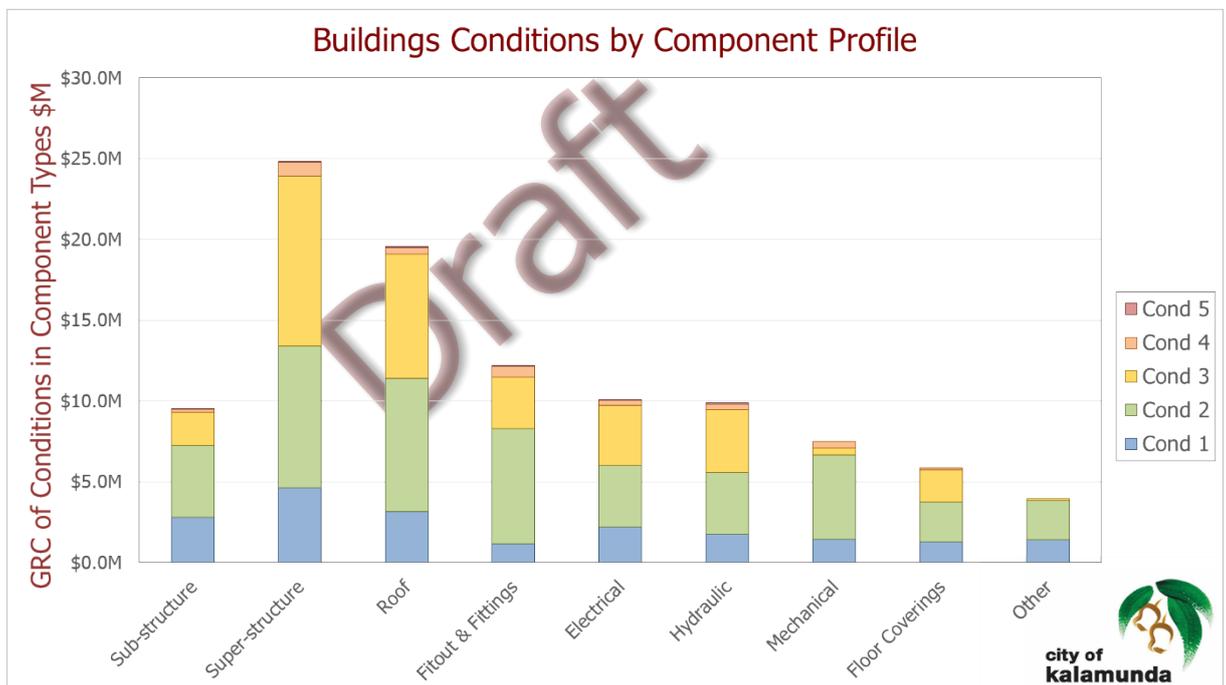


Figure 4 above reveals that each component category has the majority of components in conditions 2 and 3. The presence of condition 4 and 5 components indicates that in some cases (e.g. Painting, Fitout & Fittings, Roof Sheeting and Services) renewal works are required, however the costs will not be significant.

3.4 Level 2 Data Collection

To provide greater detail on the condition and modelling of building asset components, the City has been collecting "Level 2" data on the buildings. This consists of inspecting, measuring, and recording detailed components such as floor covering type, wall surface type, door material and type, and so on. The inspections enable the City to scope more specific renewals such as proportions of interior painting or carpet replacement. The benefit of this higher level of detail is that renewal funding is more closely matched to the condition of the components, leading to more efficient use of funds and resources.

To date, Level 2 data has been collected for 59 buildings, and the information used to inform the scenario modelling in section 8. The recommendation is to continue with this detailed data collection.

Appendix E below contains photographs to assist in visualising the different conditions in selected asset components.

3.5 Recommendations

- Complete Level 2 condition inspections of all buildings.

4 Levels of Service

The level of service is the outcome experienced by users of a particular service. The level of services provide the basis for all life cycle management activities.

The International Infrastructure Management Manual (IPWEA, 2015) defines the levels of services as “the parameters or combination of parameters that reflect social, political, economic and environmental outcomes that the organization delivers”.

Levels of service are defined in 2 different but complementary ways: Community Levels of Service and Technical Levels of Service.

- Community Levels of Service relate to how the community perceives the service in terms that they identify with: e.g. of safety, quality, quantity, reliability, responsiveness, cost / efficiency, accessibility, and legislative compliance.
- Technical Levels of service support the Community Levels of Service by specifying operational or technical measures of performance, which are developed to ensure that the minimum Community Levels of Service are met. These technical measures relate to service criteria such as quality, availability and safety: e.g. how often buildings should be cleaned, or fire equipment inspected, or buildings repainted.

To deliver acceptable service standards for the Buildings assets, the City needs to have a commitment to annual funding. These funds provide for the regular maintenance, upgrade, and timely replacement or renewal of assets. The community is directly impacted if the assets are not maintained and renewed at the accepted service levels.

The following sections 4.1 and 4.2 detail the City’s endeavours to gain an understanding of community’s expectations of levels of service for Buildings assets.

4.1 Community Scorecard 2016 and 2018

In 2016 and 2018 the City commissioned Catalyse Pvt Ltd. to conduct a community survey to evaluate community priorities and measure the City’s performance against key indicators in the Strategic Community Plan. While this survey was not intended directly for asset management, the survey outcomes of can be considered as an indicator for community satisfaction of current building service levels and can be correlated to buildings asset condition to gauge technical level of service.

Figure 5 to Figure 7 below show an average positive rating of 84% from respondents and that the performance index score for the City is slightly below the industry standards for participating Councils in WA.

Figure 5. Summary Outcomes for Buildings, Halls, and Toilets

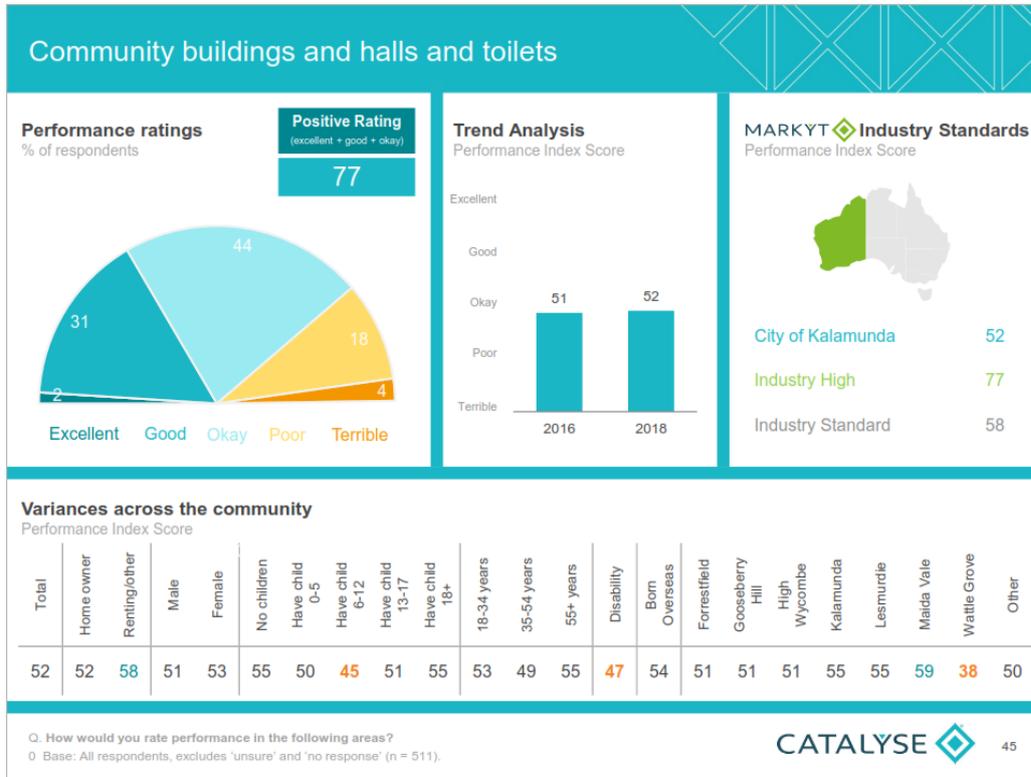


Figure 6. Summary Outcomes for Sport and Recreation Facilities

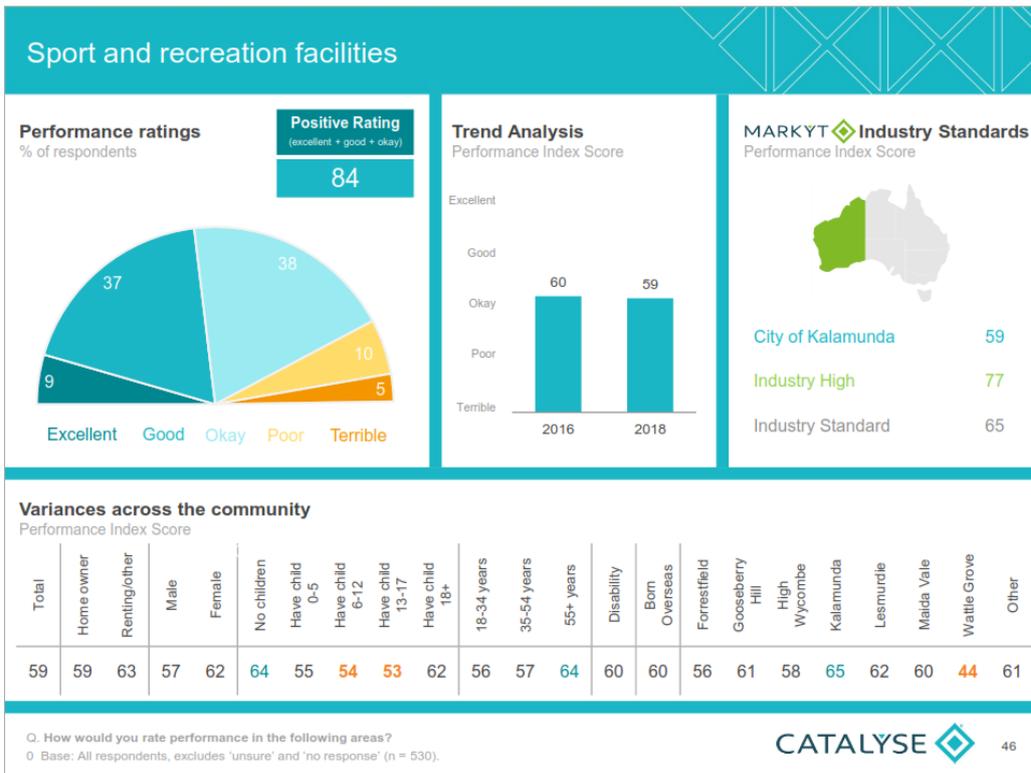
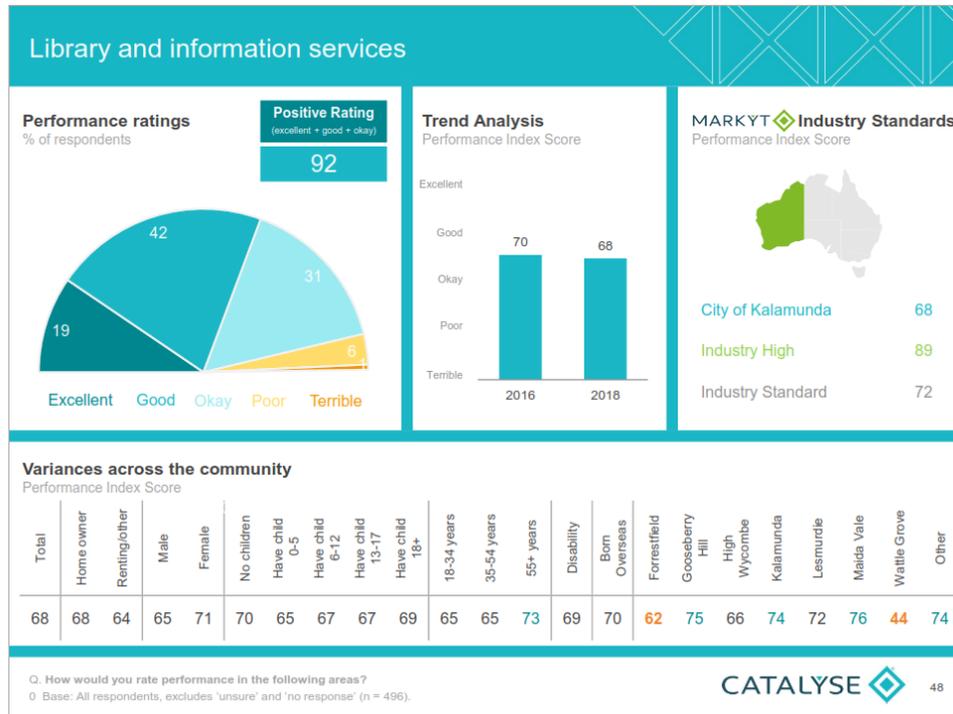


Figure 7. Summary Libraries and Information Services



4.2 Asset Levels of Service Consultation

The City of Kalamunda undertook a Buildings Level of Service Consultation, which closed on 30 June 2019. The community (including public users, lessees, hirers, and City employees) was invited to respond to a survey seeking feedback on the City’s buildings by rating a building’s importance and current performance at a component level for selected components. A copy of the survey is provided in Appendix D below.

A summary of the survey is as follows:

- There were a total of 28 responses from the public users, lessees, and hirers, and 54 responses from internal staff.
- The responses indicated a high level of importance across all areas, ranging from the short life building components (i.e. floor coverings, lighting, painting, cooling/heating, security, toilets, showers, and change-rooms), accessibility, cleanliness, functionality, and management of bookings.
- In regards to performance, the responses indicated a gap, and that improvements in the short life building components were required especially in flooring coverings, painting, lighting, cooling/heating and toilet, shower, and change-room fitouts. The respondents also felt that there is a need to improve toilets, shower and change-room fittings, accessibility, and functionality aspects of the facilities.
- Respondents felt that the management of buildings was generally performing well.

4.3 Community Facilities Plan Community Engagement Summary

The Community Facilities Plan (CFP) Community Engagement Summary provided useful information about the building asset portfolio. The results were generally positive, however

the respondents provided feedback that catering facilities and change-rooms were aged and in need of refurbishment. The respondents were also concerned about gender specific change-room facilities and disability access. The largest reported concern, however not directly related to the building condition, from respondents was that parking at facilities was not adequate.

4.4 Technical and Community Levels of Service

Starting in May 2019, the City of Kalamunda has been involved in a comprehensive exercise, facilitated by consultants, to develop a Maintenance Management Plan. These plans will be used to clearly define the City's Technical Levels of Service.

The exercise covers all asset classes, including buildings. In contrast to other asset classes, buildings have a large component of statutory obligations which translate into regular inspection or maintenance regimens.

4.5 Heritage Building Register

The City of Kalamunda has 30 buildings in its asset register with heritage significance. Six are listed on the State heritage inventory, and 24 are on the Municipal Heritage Inventory (2015). These buildings require special management and maintenance methods; renewals and repairs cannot simply be done with modern equivalent materials and components.

4.6 Recommendations

- Use the Community and internal staff feedback to inform the financial modelling scenarios.
- Continue to develop the City's Maintenance and Management Plans.

5 Life Cycle Management

Building assets are maintained by the City throughout their useful life. Their condition is monitored to ensure that they deliver a satisfactory service to the community at an appropriate cost.

The ability to meet the levels of service is determined, in part, by how these assets are managed through their useful life. When assets do not perform as required, they are renewed, upgraded or disposed of.

Because buildings are one of the three largest asset classes in the City’s portfolio, building assets are a significant expenditure for the City. In addition, the management of building assets is the most difficult of all asset classes because of the diverse range of components with their associated maintenance and renewal activities and direct usage by the community.

The International Infrastructure Management Manual (IPWEA, 2015) provides a summary of the asset lifecycle as shown in Figure 8 below.

Figure 8. Asset Lifecycle (Source: IPWEA IIMM, 2015)



5.1 Identifying Need

The City of Kalamunda develops master plans to identify the needs for buildings. Using demographic projections, changes in usage demands for different types of facilities, and town planning methods, the master plans and strategies such as the Community Facilities Plan can inform the number and type of facility that is needed in the future. This exercise can result in renovating existing facilities, replacing or providing new facilities, or demolishing facilities that are no longer needed.

5.2 Operational and Maintenance Planning

Maintenance is defined as actions required to address loss of condition in order to allow an asset to reach its originally intended useful life. An example for buildings is replacing a water heater element, replacing broken floor tiles, and repairing roof water leaks.

The different kinds of maintenance are described in Table 5 below.

Table 5. Definition of Maintenance Types

Maintenance Type	Description
Reactive	Maintenance performed after the issue is discovered or reported. The discovery is after the use of the asset has been affected and the level of service has been reduced. An example would be the repair of a blocked toilet.
Planned	Maintenance performed to prevent the loss of condition in an asset and to keep the required level of service. An example would be the replacement if necessary of the compressor in an air conditioning unit, after identifying the need for replacement before the component fails.
Cyclical	A form of planned maintenance, performed at regular intervals. An example would be the inspection and cleaning of air conditioner filters.

Operational activity is defined as actions performed in order to make the asset practically useful and which do not affect the asset condition. Examples would be providing electricity for lighting, or cleaning. The forecasts include electricity and water consumption.

While the City currently has various maintenance programs and emergency response mechanisms for the Buildings assets, a recommendation is to develop and document a formal maintenance / operational plan that is linked to the City’s overall Asset Management and corporate goals. This plan is required to address key service delivery risks (Section 6) and be able to help meet community expectations (Section 4).

Operational and maintenance planning consists of following activities according to the *International Infrastructure Management Manual* (IPWEA, 2015):

- Establishing operational objectives and intervention criteria,
- Developing maintenance plans and procedures,
- Developing operational process plans,
- Planning for emergencies, crises and incidents,
- Operational structure and support requirements, and
- Operational improvements.

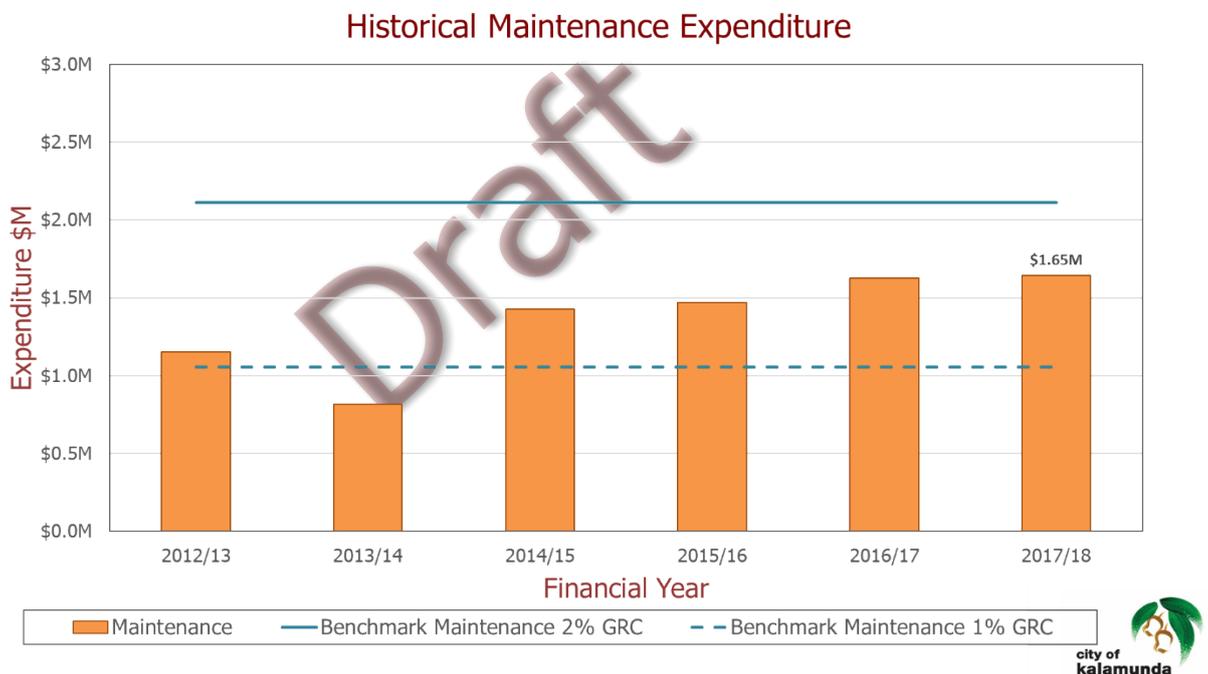
The City’s current work order and complaints recording system is not effective in extracting information on maintenance work types, costs, and identification of assets on which the maintenance is carried out. This is one of the key barriers for maintenance planning and for asset life-cycle costing, with this information needed to identify optimum renewal intervention levels for the renewal of assets.

It is recommended to investigate using a maintenance software system with mobile capability. The existing asset management system Assetic has this capability and would be considered as a preference.

5.3 Historical Maintenance Expenditure

Figure 9 below shows the breakdown of the City’s annual maintenance expenditure related to buildings over recent years. This excludes specific works targeted at new or upgraded amenities and building code standard compliance requirements.

Figure 9. Historical Maintenance Expenditure



It can be seen that there has been a steady increase in the maintenance expenditure for the building assets.

The benchmark for maintenance expenditure is considered to be between one percent and two percent of the Gross Replacement Cost. These percentage values are from a widely used industry estimate for local government assets.

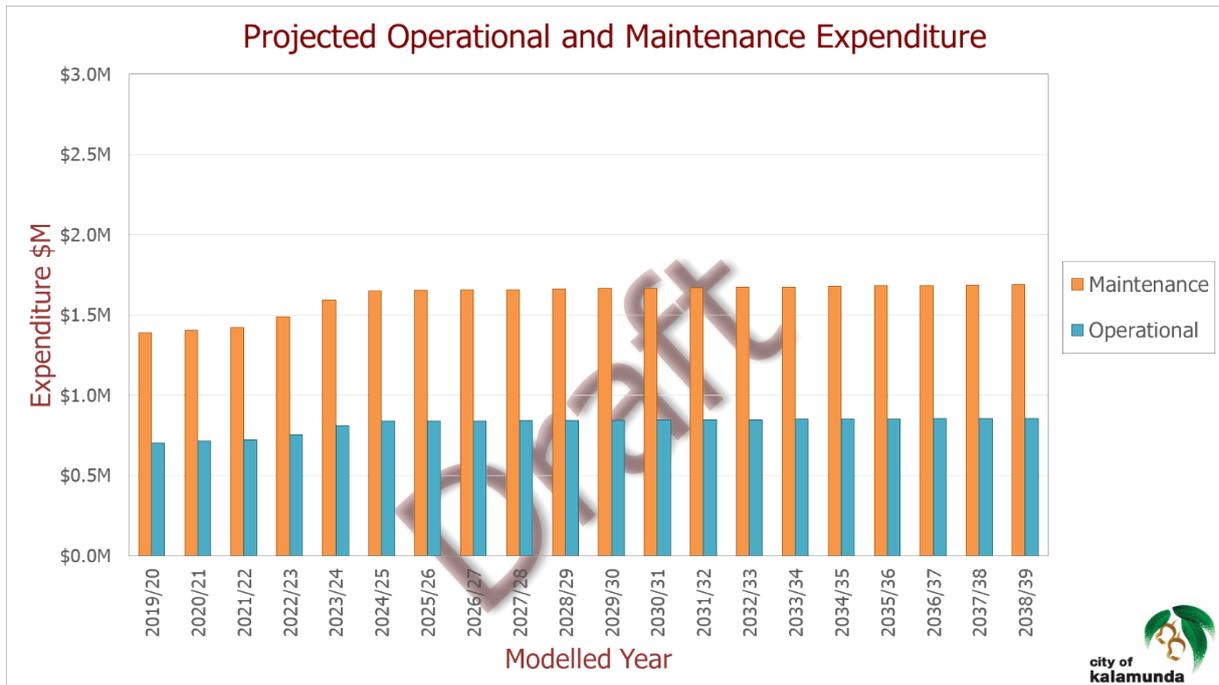
Figure 9 above shows the historic levels of maintenance expenditure, which are between one and two percent of Gross Replacement Cost (GRC). If the two percent value is used as the benchmark, it would indicate that there is a current shortfall in maintenance funding.

5.4 Projected Future Operational and Maintenance Expenditure

Based on the growth and demand analysis for the projection of the portfolio values (as shown in Section 8 below particularly in Figure 12), the projected maintenance and operational expenditure are shown in Figure 10 below. The projection of the maintenance and operation will increase proportionately with the increases in the gross replacement cost. These figures will need to be reviewed in line with future costs.

Note that because the convention for Asset Management Plans is to present costs in current dollar values (2018/19), utility prices will appear to be constant: in practice, they will increase with inflation.

Figure 10. Projected Operational and Maintenance Expenditure



From Figure 10 above it can be seen that operational and maintenance expenditure are projected to rise because the portfolio is projected to grow.

5.4.1 Leases and Licences

To improve lifecycle management of the building asset portfolio, the City is in the process of standardising the leases and licences to define the responsibilities of each party.

5.5 Renewal and Upgrade needs

The City of Kalamunda identifies and scopes renewals as follows:

- Considering components in the portfolio in a poor condition or near the end of their useful lives
- Considering new legislation
- Considering changes in demographics and community needs
- Considering development initiatives by the City in various Master Plans.

For issues such as improving disability access and removing hazardous asbestos material, the City takes the opportunity to address these issues if possible when the assets require other work.

5.6 Disposals and Rationalisation

The following low use or poor condition buildings were identified as part of the Councillor Strategic Retreat in January 2017 for functional evaluation and consideration for disposal.

Table 6. Summary of Disposals and Rationalisations

Building	Comments from Strategic Councillor Retreat January 2017
Alan Fernie Pavilion	Deferred – pending feasibility study
Kalamunda Toy Library	Subject to redevelopment of the Kalamunda Community Learning Centre
Carmel Hall	Subject to redevelopment of the Kalamunda Community Learning Centre
Headingly Road Cottage	Subject to redevelopment of the Kalamunda Community Learning Centre
Kalamunda Child Health Clinic	Subject to redevelopment of the Kalamunda Community Learning Centre
SKAMP Hall	Pending sourcing of relocation option

5.7 Activity Summary

A summary of various activities undertaken during the lifecycle of Buildings assets is detailed in Table 7 below.

Table 7. Summary of Building Assets Lifecycle Activities

Lifecycle stage	Detailed Activity
Identify Need (New)	Community engagement can identify needs to create or upgrade existing buildings. The Community Facilities Plan (draft) and Master Plans are developed to consider community needs and then determine adjustments to the asset portfolio and to the management of assets.
Identify Need (Upgrades)	Changes in legislation and standards such as accessibility require the City to address concerns by improving existing facilities.
Plan Design Create/Build	The activities to create new building assets (or to adapt existing assets) are project managed by the City, which includes planning, design, and construction. The City’s Project Management Framework governs project management activity.
Operate/ Maintain	The activities and assets define the operational and maintenance requirements.
Rehabilitate/ Renovate (Renewal)	Assetic Predictor allows predictive modelling which creates Asset renewal works for consideration in the Long Term Financial Plan. Buildings are renewed when they: <ul style="list-style-type: none"> • Reach a condition requiring renewal • Are obsolescent or vacant and are not identified for disposal • Need to be upgraded to current standards and legislation. In some cases external consultants are involved for geotechnical and structural work.

Lifecycle stage	Detailed Activity
Dispose	Disposal requirements are assessed on the merits of individual cases. Rationalisation plans identify assets to be disposed. These can arise in response to changing needs or usage patterns.

5.8 Recommendations

- Develop a Maintenance Management Plan to include routine defects inspection intervals, service standards (for example quality and timeliness of repairs), and performance measures.
- Develop complementary Building Enhancement Plans linked to projected requirements for change in use (especially facilities for women in sport, disabled, and elderly) or risk mitigation (e.g. asbestos removal).
- Review the maintenance funding levels and compare with expected service standards to determine if the maintenance expenditure needs to increase to 2%.
- Investigate the use of Assetic or similar software for improved maintenance management including mobile capability for field crews and integration with Assetic.
- Continue to rationalise and dispose of buildings as part of the rationalisation plan.

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6 Risk Management

6.1 Risk Assessment for Buildings Assets

An assessment of risks associated with building assets has been undertaken in accordance with the City’s risk management framework. This assessment has identified a number of high inherent risks to the City, as shown in Table 8 below, along with the residual risk that will result or is resulting because of the City’s risk mitigation measures. (No inherent risks were evaluated as Extreme.)

Table 8. Building Risks Assessed as High

Risk	Risk Rating (Inherent)	Recommended Treatment	Risk Rating (Residual)
Financial: insufficient funding for required renewals	(Critical/Possible) High	Progress Asset Management Maturity. Integrate assessed renewal requirements into budgets with priority over new works. Provide sustainability information for elected members for the Long Term Financial Plan and annual budget considerations.	(Moderate/Possible) Medium
Health and Safety: Building fitout becomes unsafe	(Critical/Unlikely) High	Develop a works management system including programmed maintenance and inspections. The City already has a full asbestos register with associated identification and work procedures.	(Moderate/Unlikely) Low
Health and safety: asbestos elements cause health issues	(Critical/Unlikely) High	Use upgrade and renewal opportunities to include asbestos removal on a case-by-case basis.	(Significant/Rare) Low
Health and safety: fire danger	(Critical/Unlikely) High	Managed through bush fire management planning and processes.	(Moderate/Rare) Low

6.2 Asset Criticality

The identification of critical assets is essential for risk minimisation and prioritisation of budgets. Table 9 below lists the critical assets.

Table 9. Building Critical Assets

Building Asset	Description of Critical Asset
Zig Zag Cultural Centre	Identified in Corporate Business Plan (Priority Action 1.3.2.6) as requiring a Business Development Plan to achieve annual growth in revenue. Identified in Corporate Business Plan (Priority Action 1.3.2.9) as requiring an individual Asset Management Plan to ensure appropriate level of maintenance and renewals. Target date June 2021.

Building Asset	Description of Critical Asset
Kalamunda Performing Arts Centre	Identified in Corporate Business Plan (Priority Action 1.3.2.8) as requiring a Business Development Plan to achieve annual growth in revenue. Identified in Corporate Business Plan (Priority Action 1.3.2.9) as requiring an individual Asset Management Plan to ensure appropriate level of maintenance and renewals. Target date June 2021.
Heritage Buildings	Identified in Corporate Business Plan (Priority Action 1.3.2.17) as requiring a condition assessment. Target date June 2019.
Administration Centre	The main facility from which the City of Kalamunda performs its administrative functions and duties.
Operations Centre	The main facility from which the City of Kalamunda performs its operational functions and duties and responds to community requests.
Community Emergency Refuges High Wycombe Recreation Centre Hartfield Park Recreation Centre Ray Owen Recreation Centre	Acts as a safe point of refuge during disaster events e.g. bush fires.

6.3 Asbestos Management

The City of Kalamunda has 57 buildings with asbestos containing materials. In the last four years five buildings have had asbestos totally removed, and thirteen have had asbestos partially removed or asbestos treated (e.g. sealed by painting).

The City of Kalamunda is currently developing an Asbestos Management Plan for the period 2019 to 2022. The plan is part of a suite of documents addressing asbestos containing materials. Additional documents in the suite are an Asbestos Management Policy, an Asbestos Management Procedure, and Asbestos Registers.

The City seeks to be transparent about the presence and management of asbestos containing materials in the Asset Portfolio to:

- Manage, remove, and dispose this material to ensure safety, and
- Encourage property owners to address asbestos issues on private property.

The City uses the assumption rule to arrive at a conservative assessment of possible asbestos containing materials based on date of construction.

When renewals or upgrades occur on buildings, the projects will be scoped to prioritise removal of all asbestos containing materials where feasible. This has been recommended to continue.

6.4 Bushfire Management

The City of Kalamunda maintains bushfire management reports for relevant properties and their buildings. The reports are produced by professionals with Bushfire Planning and Design (BPAD) accreditation. The assessments take a number of factors into account, including location, slope, and surrounding vegetation.

The separation of the site or building from the surrounding vegetation determines the potential bushfire impact (Bushfire Attack Level). The entire site is managed according to the highest Bushfire Attack Level affecting any part of the site.

The City manages the assessed sites according to the standards required in the management reports. The City is updating its lease obligations to manage fire risk elements such as the accumulation of combustible material in gutters.

6.5 Climate Change

In the short to medium term, the impacts of climate change on the City's Building assets are unlikely to be significant. However, it is recommended to stay abreast of evolving developments, research and evidence in relation to effects of climate change.

In the long term the main change expected is an increase in the intensity of rainfall and storm events.

To prevent further impacts to climate change, the tendency will be for greater environmental stringency and hence increased expense in disposal of materials or waste products for renewal and painting programs. There will be an increased tendency to focus on renewal energy and energy efficiency in City buildings, and an increased tendency for residents and ratepayers to focus on these issues and to influence directions.

6.6 Recommendations

- Continue to prioritise renewals where asbestos containing materials can be removed.

7 Future Demand

7.1 Managing Demand

The construction of new or the major upgrading of existing buildings includes the requirement for the increase of operational, maintenance, and renewal funding.

Detailed business cases are required prior to inclusion in the City's LTFP to ensure that proposed works are sustainable.

7.2 Population and Demographics

The population prediction conducted in September 2017 indicated that population in the City would grow by 14% or 8,195 persons during the period 2016 – 2026. Further, the prediction notes "The largest increase in persons between 2016 and 2026 is forecast to be in ages 75 to 79, which is expected to increase by 1,096 and account for 4.2% of the total population of the City." (See Appendix A for more details.)

General growth in the population will drive the increase in requirements for building assets. In addition, the disproportionate increase in the elderly demographic will mean that accessibility and inclusion considerations will become more significant, and that use of City buildings for social and well-being activities by senior citizens will tend to increase.

7.3 Technological Changes

Some technological changes may drive expectations of residents for facilities to be provided in buildings, e.g. smart lighting, improved air conditioning, and closed circuit television.

As the population ages, consideration will need to be given to an increasing number of gophers and mobility aids which will require wider moving space in buildings and other retrofits.

Other technological changes will tend to assist asset management of buildings, such as building management systems.

It is also possible that technology changes impacting on the road network (e.g. driverless vehicles and electric vehicles) may affect the buildings assets: e.g. drop off zones and reduced parking demands, and the need for electric vehicle charging stations.

7.4 Changes in Function and Classification

The trend in community facilities is to provide multi-use and adaptable buildings, enabling a range of activities within larger spaces, which can be adjusted as the demographic mix and user needs change.

7.5 Energy and Water Efficiency

The City will be continuing to improve on energy and water consumption, with the following actions identified in its corporate plan:

- a) Energy auditing,
- b) Water resource plan, and
- c) Renewable power program.

7.6 Accessibility and Inclusion

As mentioned in Section 4.3, requests have been made for improved disability access.

Opportunities will be taken to improve accessibility and inclusion when triggered by work or upgrades on existing assets.

The City of Kalamunda's Disability Access and Inclusion Plan (2017 to 2022) includes strategies affecting buildings. The strategy is comprehensive in that it addresses accessibility holistically from parking through footpaths to buildings.

Associated with the buildings assets, the City is commencing a program of upgrading the Australian Council of Rehabilitation Organisations on Disability (ACROD) accessible parking bays. This will include local path connections.

7.7 Major Facility Upgrades

The following major new works, upgrades, and renewals are currently listed in the City's Long Term Financial Plan (LTFP):

- Kalamunda Community Centre – new building,
- Aquatic Centre – feasibility and investigation for new facility,
- Kalamunda Archery Club – building renewal,
- Ray Owen Reserve – Master Plan implementation including extension of existing stadium, covered netball court, upgrade extensions, and carparks,
- Maida Vale Reserve – Master Plan implementation and pavilion extension,
- Kalamunda Library roof replacement,
- Fleming Reserve toilet block renewal, and
- Kalamunda Tennis Club toilet block refurbishment

Current Master Plans that include recommendations for facility upgrades include:

- Maida Vale reserve,
- Ray Owen Reserve,
- Scott Reserve,
- Hartfield Park,
- Stirk Park, and
- Kalamunda Activity Centre Plan.

7.8 Community Facilities Plan (Draft)

The recommendations from the draft Community Facilities Plan were considered during the preparation of the Buildings Asset Management Plan (AMP). The recommendations are reflected in other sections within the AMP.

7.9 Structure Plans

The Forrestfield North District Structure Plan has identified a possible community centre will be provided within the residential precinct, to be delivered in the next ten to twenty years.

As the timing for this facility cannot be confirmed within the current Long Term Financial Plan, it has not been included in the modelling.

7.10 Recommendations

There are no new recommendations arising for this section.

Draft

Draft

8 Financial Summary

8.1 Fair Value

Determining the Fair Value of assets requires choosing the appropriate method of valuation. The AIFMM (IPWEA 2015) defines three levels of assessment, in order of their preference, as shown in Table 10 below.

Table 10. Fair Value Assessment Methods

Fair Value Assessment	Description
Level 1: quoted prices in active markets	An active market for these assets exists, in which quoted prices are available for identical assets. These quoted prices can be consulted at the required measurement date. A professionally qualified valuer can provide valuations.
Level 2: observable inputs	Quoted prices are not available at the date of measurement (or at all), but other publicly observable indications are available to allow determination of the asset values.
Level 3: unobservable inputs	The owning organisation has records of costs of creating the assets, but these costs vary for each organisation and are not precisely predictable by external parties apart from information from the organisation. A depreciate cost method is applied to each asset.

During a formal revaluation, as last occurred for the buildings assets in 2017, Levels 1 and 2 were used depending on the relative theoretical market for the overall buildings. The more detailed modelling undertaken based on the City’s Level 2 component data uses Level 1 prices on a unit rate basis.

The fair value of the Building Asset portfolio appears in Table 11 below.

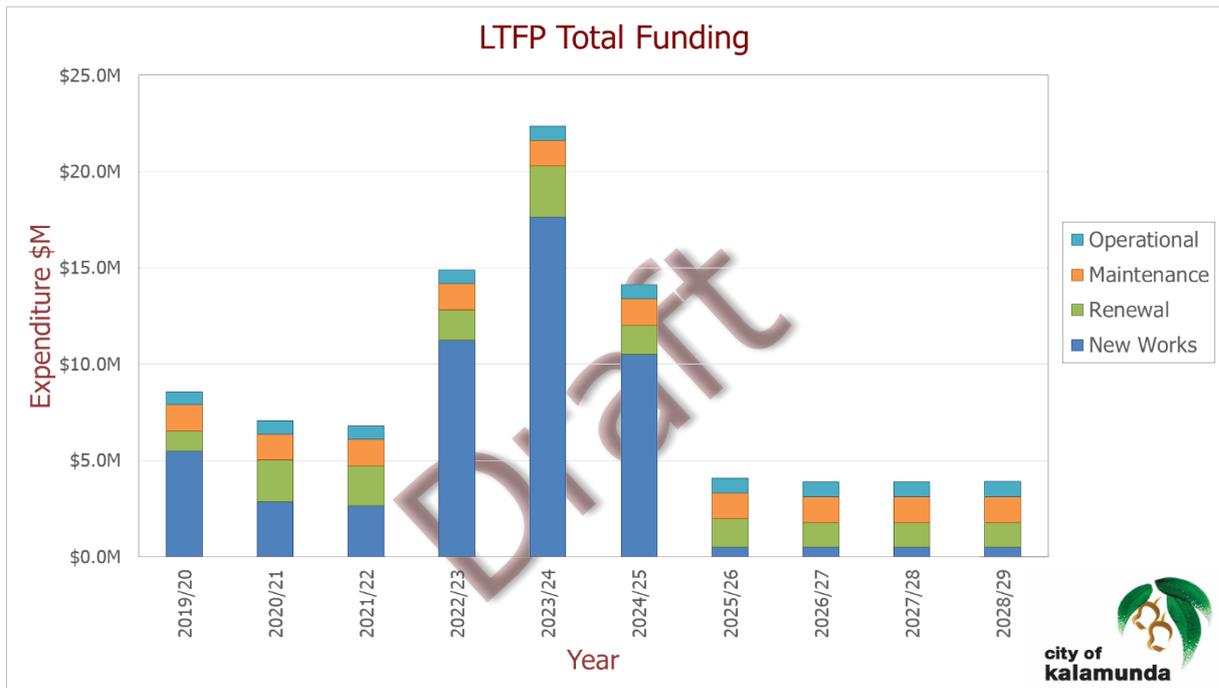
Table 11. Building Asset Portfolio Fair Value Summary

Building Category	Number of Buildings	Total Gross Replacement Cost \$	Written Down Value \$	Annual Depreciation \$
Amenities Blocks	32	\$4,404,818	\$3,195,736	\$57,655
Community Facilities (General)	41	\$36,495,686	\$26,737,312	\$594,869
Emergency Service/Facility	4	\$1,142,957	\$844,631	\$17,713
Heritage Buildings	17	\$2,942,047	\$1,865,288	\$45,151
Minor Buildings	114	\$6,754,317	\$4,683,428	\$94,861
Municipal Buildings	16	\$18,713,773	\$14,650,237	\$300,132
Sporting Facilities	35	\$35,039,382	\$25,450,019	574,676
Communications Towers	3	\$558,000	\$353,825	\$5,897
Total	262	\$106,050,980	\$77,780,475	\$1,690,954

8.2 Financial Statements and Projections

Figure 11 below reflects the current funding amounts listed in the City’s ten year Long Term Financial Plan (LTFP).

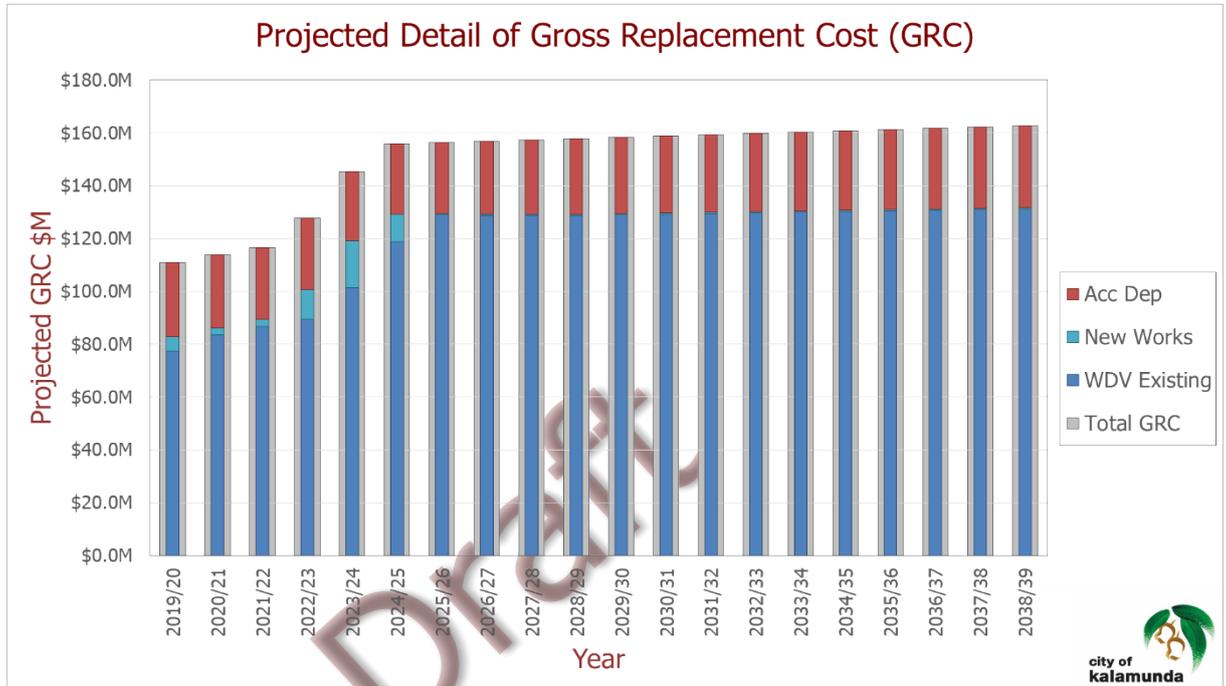
Figure 11. Current LTFP Total Funding



The current LTFP 2019 to 2029 does not contain projections of operational and maintenance expenditure for expected growth in the gross replacement cost of the buildings portfolio. The valuation of the building portfolio is projected to vary as shown in Figure 12 below. The major new works and renewals in the first five years (2019/20 to 2024/25) include the following:

- Ray Owen Master Plan implementation 2019/20 to 2023/24, valued at \$17.96M.
- Kalamunda Community Centre 2019/20 to 2020/21, valued at \$5.95M.
- Aquatic Centre 2022/23 to 2024/25, valued at \$21.0M.
- Maida Vale Pavilion expansion 2020/21 to 2022/23, valued at \$3.29M.
- Kalamunda Archery Club 2020/21 to 2021/22, valued at \$0.57M.

Figure 12. Projected Detail of Gross Replacement Cost (GRC)



Note: total building replacements or new buildings have not been included beyond 2025.

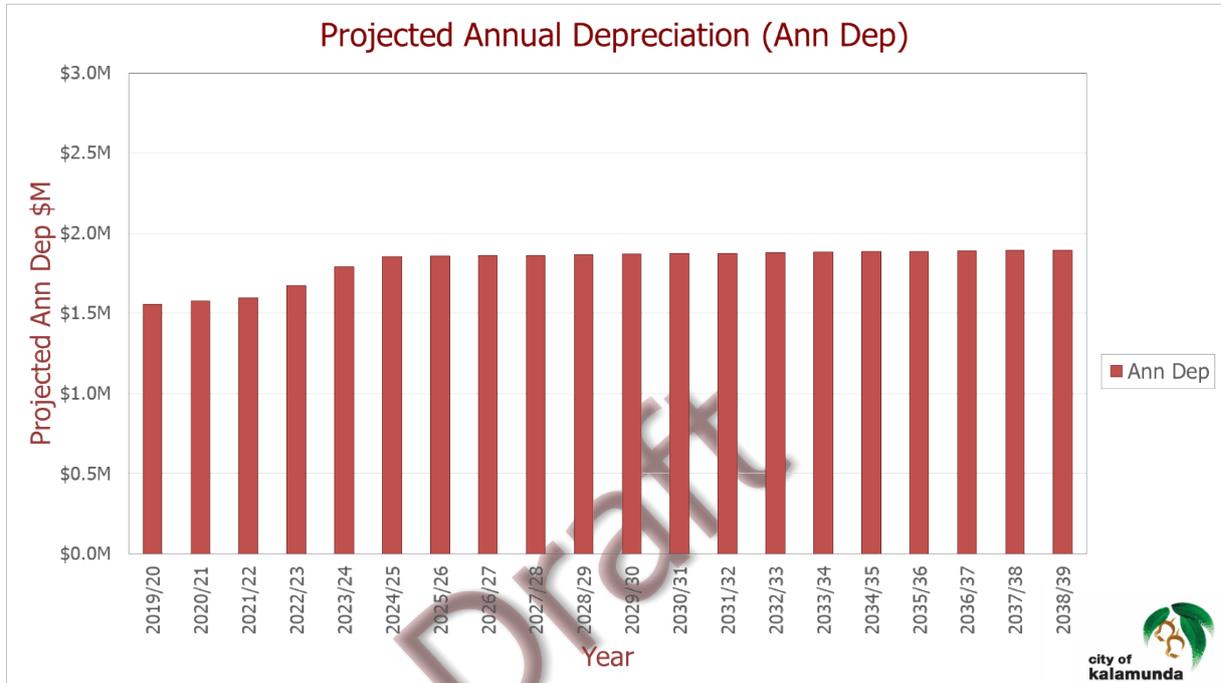
The projected GRC is derived by considering disposals, new works, projected annual depreciations, and renewals budgeted in the Long Term Financial Plan. It can be seen from Figure 12 above that the overall gross replacement cost of the portfolio is projected to grow because of the addition of new assets, which will also increase the annual depreciation. The growth in GRC will also increase the requirements for operational and maintenance expenditure.

Based on the increase in Gross Replacement Cost, projections appear below for individual aspects of the financials:

- Annual depreciation,
- Maintenance expense, and
- Operational expense.

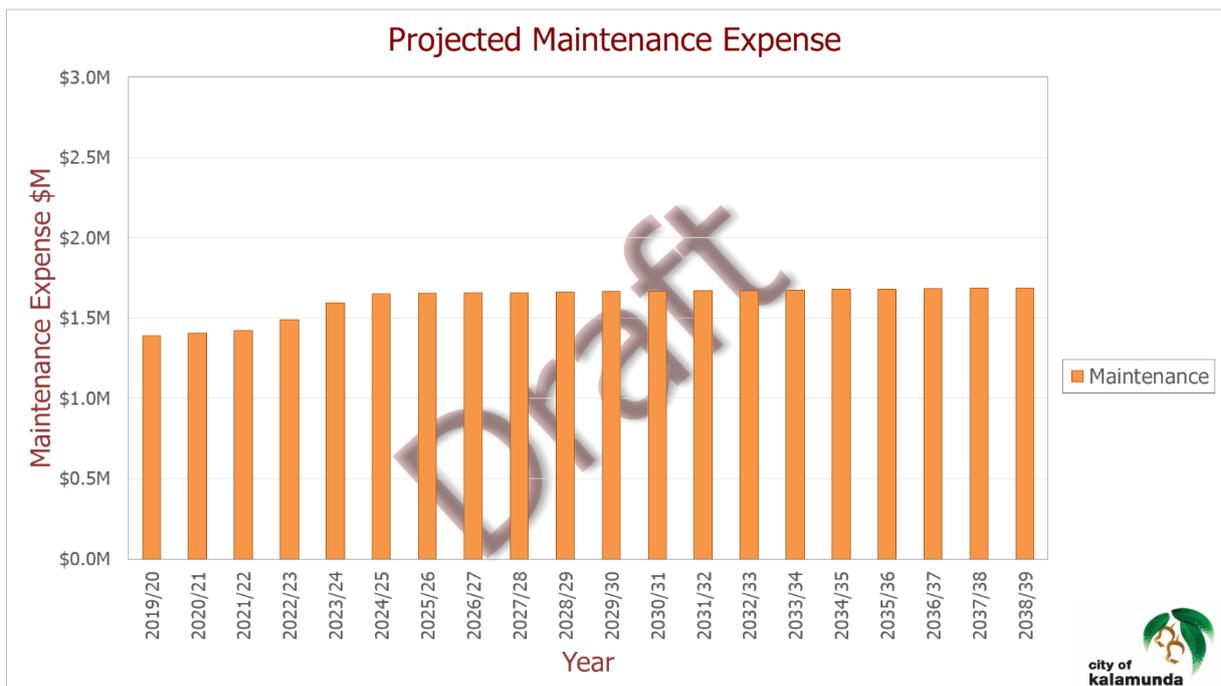
Figure 13 below shows the projected annual depreciation. The annual depreciation will increase because the gross replacement value of the buildings asset portfolio will grow. The increase in annual depreciation means that the renewals budgeted in the Long Term Financial Plan should be increased in real terms and not simply marked up to keep pace with inflation.

Figure 13. Projected Annual Depreciation Cost (Ann Dep)



The projected Maintenance Expense is shown in Figure 14 below. The rising value of the portfolio means that the maintenance expense will rise proportionally. This means that the budgeted figures in the LTFP should take the additional portfolio demands into account.

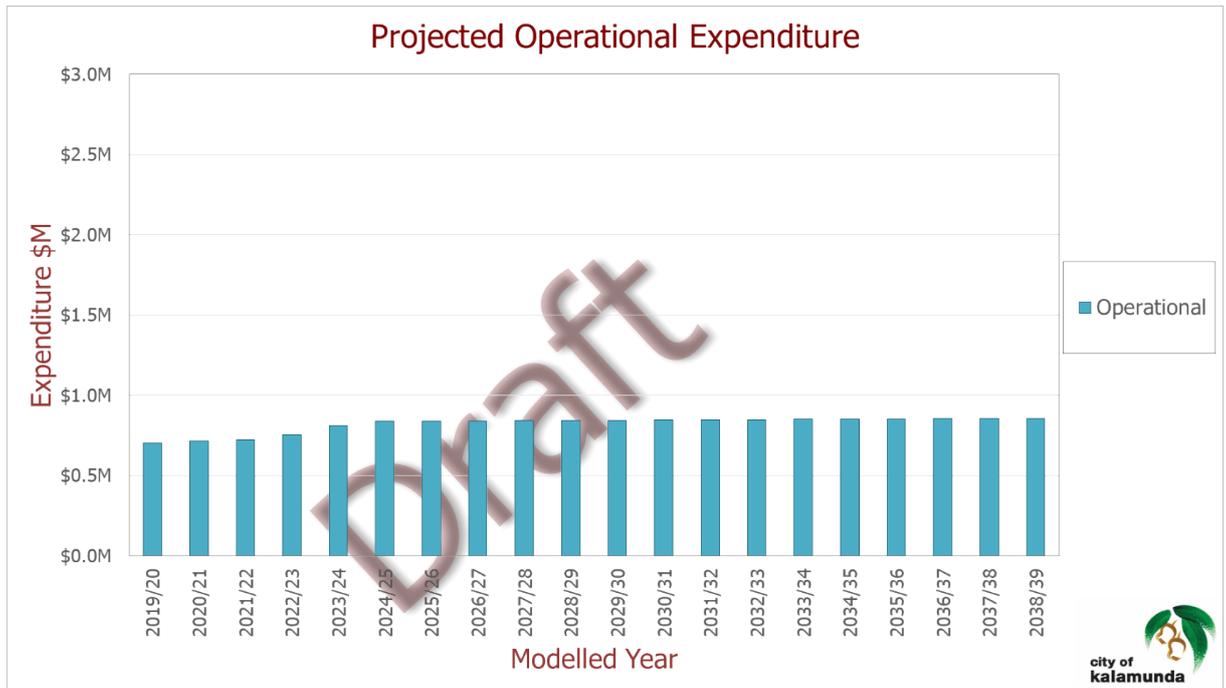
Figure 14. Projected Maintenance Expense



The projected Operational Expense is shown in Figure 15 below. The rising value of the portfolio means that the operational expense will also rise.

Note that because the convention for Asset Management Plans is to present costs in current dollar values (2018/19), utility prices will appear to be constant. In practice, the utility prices are expected to increase as charged by the utility providers.

Figure 15. Projected Operational Expense



8.3 Current Funding Levels and Requirements Analysis

Three scenarios have been considered in the analysis. Each scenario leads to a different level of required funding. In the order of increasing level of service, and therefore increasing level of required funding, the scenarios are listed in Table 12 below.

Table 12. Funding Scenarios Analysed

Scenario	Description
Scenario 1: Intervene at Condition 5	Both short and long life components are renewed at condition 5. This is most financially conservative scenario, leading to the lowest level of service. Users of the buildings will be conscious of assets and components becoming obviously dilapidated before renewal.
Scenario 2: Intervene based on Short Life and Long Life Components	For all building assets, the short life components are renewed at condition 4, and long life components are renewed at condition 5. This scenario has a higher lifecycle cost, but provides a higher level of service. Users of the buildings will experience a better condition of short life components such as flooring, fitout, painting, and equipment.

Scenario	Description
Scenario 3: Intervene based on Priority of Building	<p>For the 19 high priority buildings, both the short life and long life components are renewed at condition 4.</p> <p>For all other buildings, both the short life and long life components are renewed at condition 5.</p> <p>This scenario has an intermediate lifecycle cost, and provides a higher level of service for both short and long life components of selected buildings.</p>

In the financial analyses which follow, the required expenditure and renewal dates are predicted from the City’s asset Management system Assetic Mydata. The planned expenditure is from the renewal provisions in the Long Term Financial Plan (LTFP).

Figure 16 below shows the financial analysis for Scenario 1. The Long Term Financial Plan has adequate funding identified for Scenario 1.

AS the City’s current LTFP is only based on ten years, the planned expenditure for years 11 to 20 are assumed to be averages of the values in the ten Year LTFP.)

Figure 16. Funding Gap Analysis Scenario 1

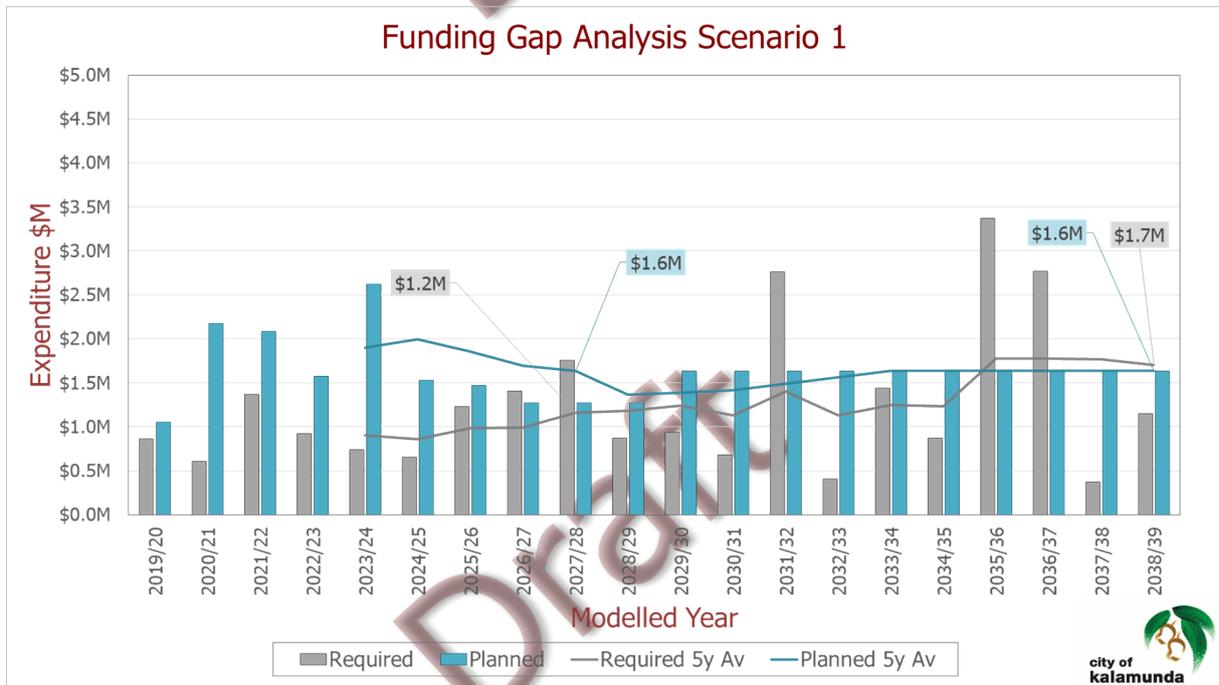


Figure 17 below shows the financial analysis for Scenario 2.

The Long Term Financial Plan has marginally adequate renewal provisions for the requirements of Scenario 2, with a break even position after the first 10 years and an average shortfall of \$0.1M at the twentieth year.

Figure 17. Funding Gap Analysis Scenario 2

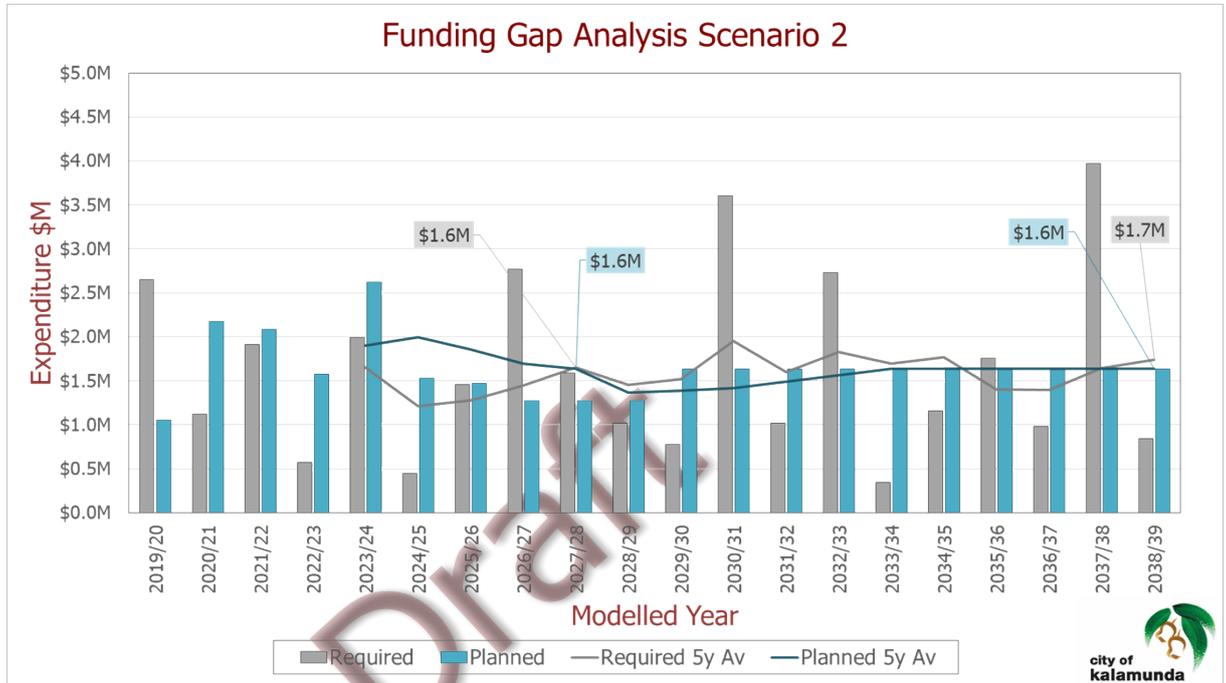
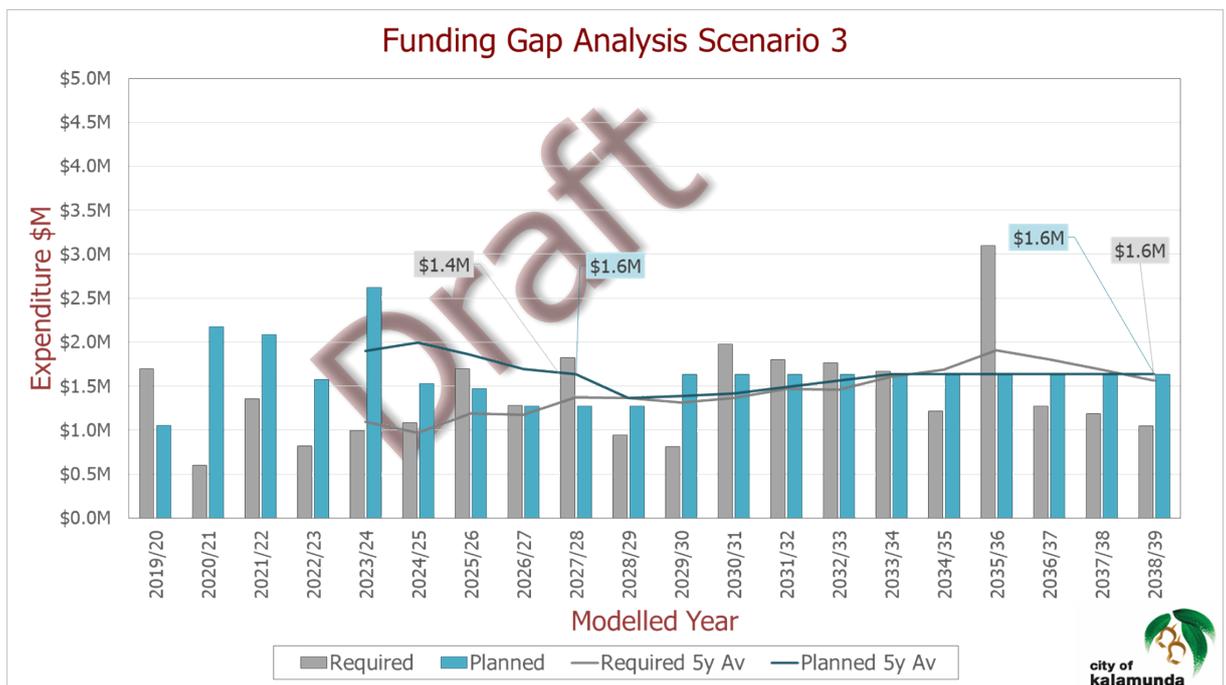


Figure 18 below shows the financial analysis for Scenario 3.

The Long Term Financial Plan has adequate renewal provisions for the requirements of Scenario 3, with a surplus of \$0.2M after the first 10 years and break even in the twentieth year.

Figure 18. Funding Gap Analysis Scenario 3



A comparison of the above scenarios demonstrates that there is an opportunity to provide a higher level of service than Scenario 1 either on select buildings or on select components.

8.4 Compliance Upgrades and Requested Upgrades

The scenario modelling assumes a 'like for like' renewal, such that components are repaired or replaced to current modern equivalent. In respect of buildings, compliance requirements can be triggered when a renovation is undertaken. For example, a toilet may need to be upgraded to current accessibility standards if substantial work within the building is undertaken. This level of compliance upgrade has not been included in the modelling.

Similarly, the community may request improvements to a building, such as improving air conditioning standards. The scenario modelling also does not include upgrades of this nature.

The LTFP forecasts for the scenario modelling are identifying that the 'Required funding' is within the capacity of the LTFP. However additional funds over and above the 'Required funding' will be needed for projects that involve:

- Upgrades and significant improvements, and
- Compliance upgrades as a result of general renewal work.

These types of projects will require justification, separate to the building renewal projects. It is recommended that a Buildings Enhancement Plan be prepared to identify, scope and fund this type of work (refer Section 5.8).

8.5 Key performance Indicators

The key indicators specified by the Local Government Operational Guidelines, along with other useful sustainability measures defined by the AIFMM and other practitioners are summarised in Table 13 below.

Table 13. Definitions of DLGC Key Performance Indicators and Sustainability Measures

Indicator	Purpose	Calculation Method	Target Value
Asset Consumption Ratio	Measures the extent to which depreciable assets have been consumed by comparing their written down value (fair value) to their replacement cost.	Asset Consumption Ratio = Fair value / Replacement cost	Between 50% and 75%
Asset Sustainability Ratio	Indicates whether a local government is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.	Asset Sustainability Ratio (for next 10 year period) = Current LTFP funding for next 20 years / Projected Annual Depreciation for the next 20 years	Between 90% and 100%
Asset Renewal Funding Ratio	Measures the ability of a local government to fund its projected asset renewals (or	Asset Renewal Funding Ratio = Net Present Value of Current LTFP funding /	Between 95% and 105%

Indicator	Purpose	Calculation Method	Target Value
	replacements) in the future and can continue to provide existing levels of services in future.	Net Present Value of Funding required to maintain current service levels	
Life Cycle Sustainability Index	Measures the ability of a Local Government to fund its perpetual lifecycle cost.	Life Cycle Sustainability Index = Maintenance funding + budgeted renewal funding over 20 years / Maintenance Cost + Annual Depreciation over 20 years	Suggested: between 90% and 110%
20 Year Medium Term Sustainability Index	Measures the ability of a Local Government to fund its lifecycle cost over 20 years.	Life Cycle Sustainability Index = Maintenance funding + budgeted renewal funding over 20 years / Maintenance Cost + Required Renewals over 20 years	Suggested: between 85% and 115%
10 Year Short Term Sustainability Index	Measures the ability of a local government to fund its projected asset renewals (or replacements) in the future and can continue to provide existing levels of services in future.	Life Cycle Sustainability Index = Maintenance funding + budgeted renewal funding over 10 years / Maintenance Cost + Required Renewals over 10 years	Between 80% and 120%

Current KPI values for Scenario 1 are shown in Figure 19 below and presented in Table 14 below.

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Figure 19. City of Kalamunda Sustainability KPI Values

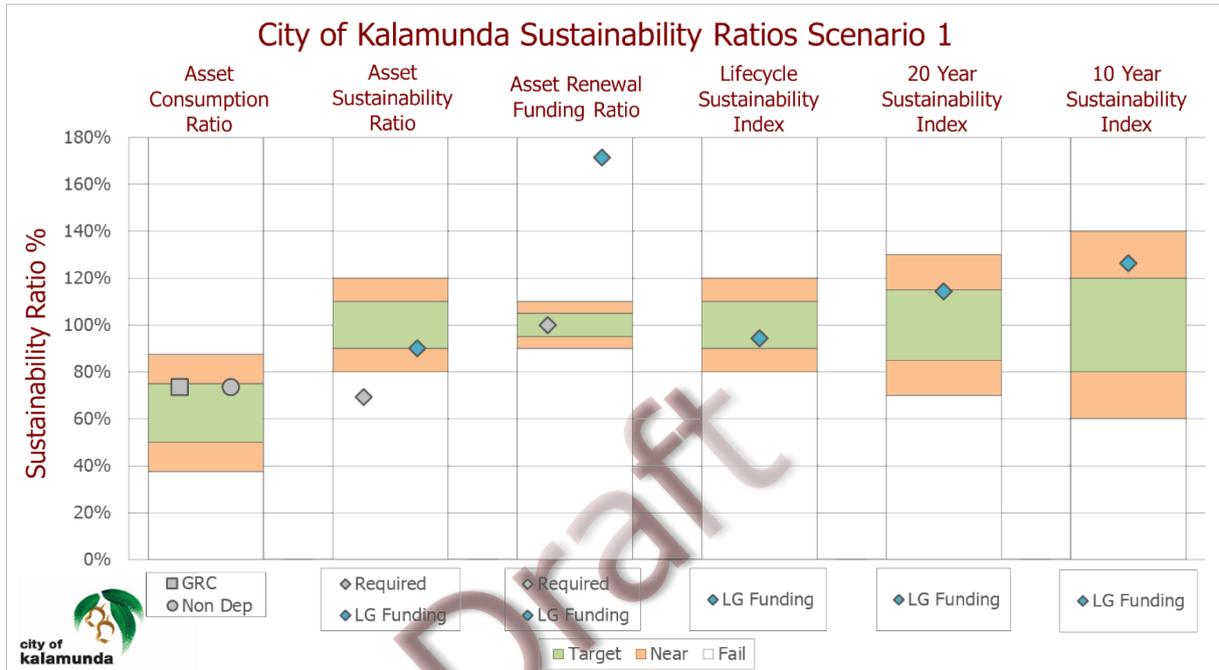


Table 14. Sustainability KPI Values of Building Assets in 2019 to 2039

Sustainability Measure	Values in Calculation	Value	Target
Asset Consumption Ratio	Initial Written Down Value: \$77,780,475 Initial Gross Replacement Cost: \$106,050,980	73.3%	50% to 75%
Asset Sustainability Ratio	Average Annual Planned Expenditure: \$1,643,310 Average Annual Depreciation Expense: \$1,816,066	88.7%	90% to 100%
Asset Renewal Funding Ratio	NPV of 10 Year Planned Renewals: \$16,104,928 NPV of 10 Year Required Renewals: \$9,402,739 2018 10 Year Government Bond Rate of 2.69% Expected Inflation of 2.40% in 2020	171.3%	95% to 105%
Life Cycle Sustainability Index	Average Total Life Cycle Expenditure: \$2,988,118 Average Total Life Cycle Cost: \$3,169,873	94.3%	90% to 110%
20 Year Medium Term Sustainability Index	Average 20 Year Planned Expenditure: \$2,988,118 Average 20 Year Required Expenditure: \$2,613,178	114.3%	85% to 115%
10 Year Short Term Sustainability Index	Average 10 Year Planned Expenditure: \$3,028,041 Average 10 Year Required Expenditure: \$2,396,312	126.4%	80% to 120%

It is apparent that all of the sustainability ratios are in or near the required range, except for the Asset Sustainability Ratio. In this respect the City is currently planning to fund higher over the next ten years than the long term forecast based on Scenario 1.

The high ratio that the City is recording for the Asset Renewal Funding Ratio is reflective of a larger than normal list of renewal projects in the first ten years of the LTFP. This will be reviewed and rationalised to bring the ratio into a normal range. This can be achieved by separating upgrade and enhancement related projects from the renewal projects, and leads to the recommendation to prepare a separate Buildings Enhancement Plan (refer Section 5.8).

8.6 Funding Strategies

There is no funding source available for building renewals and maintenance, unless the work can be included as part of new or major upgrades. Grant funding programs may be available for new buildings or major upgrades through federal and state agencies, and Lotteries West. The City aims to plan renewals with upgrades that can be funded under these grant funding programs.

8.7 Recommendations

- Adopt Scenario 3 with components in higher priority buildings being renewed at Condition 4 (Poor) and components in lower priority buildings being renewed at Condition 5 (Very Poor).
- Continue to plan the long term renewal of building components with the aim of aligning the LTFP average funding to the level required from the predictive modelling at Scenario 3.
- Increase operational and maintenance funding in line with asset portfolio growth (estimated at up to \$80,000 per year).

9 Improvements, Monitoring, and Review

9.1 Performance Monitoring

The City’s Infrastructure Asset Management Steering Committee (IAMSC) will monitor the performance of the City’s Asset Management activities including

- Ensuring actions are undertaken from the asset management plans
- Assigning tasks through the City’s Corporate Business Plan.

9.2 Improvement Plan

Table 15. Asset Management Improvement Plan

Task No.	Task	Responsible Department	Timeline
1	Complete Level 2 condition inspections for all buildings	Asset Management	2020/21 and 2021/22
2	Prepare Maintenance Management Plan	Asset Services	2020/21
3	Develop complementary Building Enhancement Plans linked to projected requirements for change in use (especially facilities for women in sport, disabled, and elderly) or risk mitigation (e.g. asbestos removal).	Asset Services and Community Development	2020/21 and 2021/22
4	Prioritise renewals where asbestos-containing materials can be removed.	Asset Management	Ongoing
5	Consider disability access improvement when undertaking future renewals and upgrades	Asset Management	Ongoing
6	Review building rationalisation and disposals	Asset Management and Community Development	Ongoing

9.3 Review

The next review of this asset management plan is scheduled for 2021/2022.

Draft

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Appendix A: Population Forecasts

The City's demographic information and analysis is provided by .id (<http://profile.id.com.au/kalamunda>), and is based on results from the 2016, 2011, 2006, 2001, 1996 and 1991 Australian Bureau of Statistics Censuses of Population and Housing.

Figure 20. Population forecast to 2036

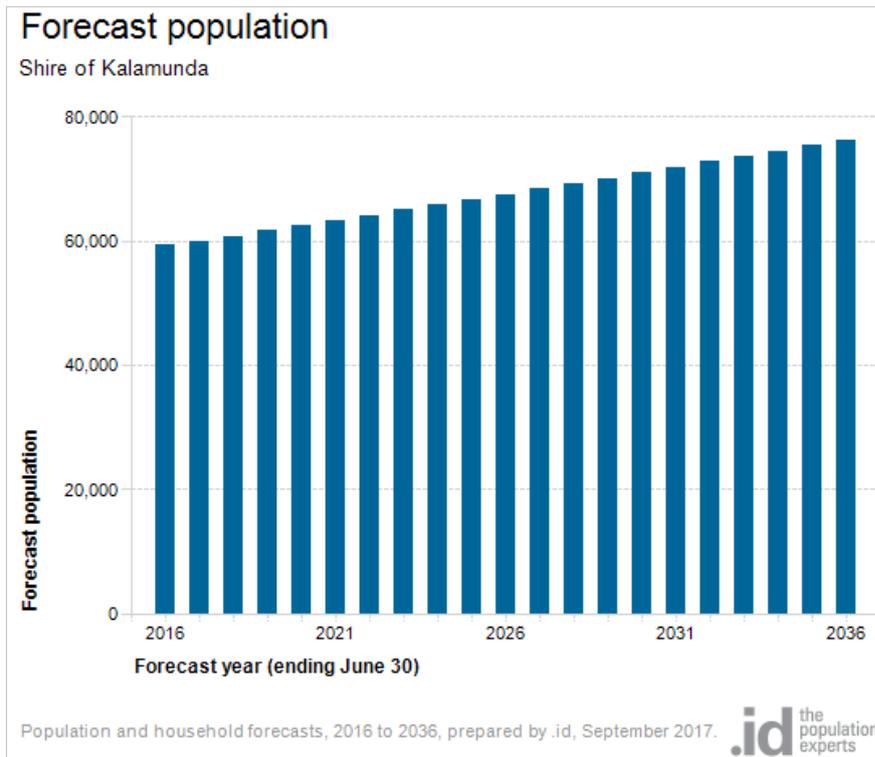
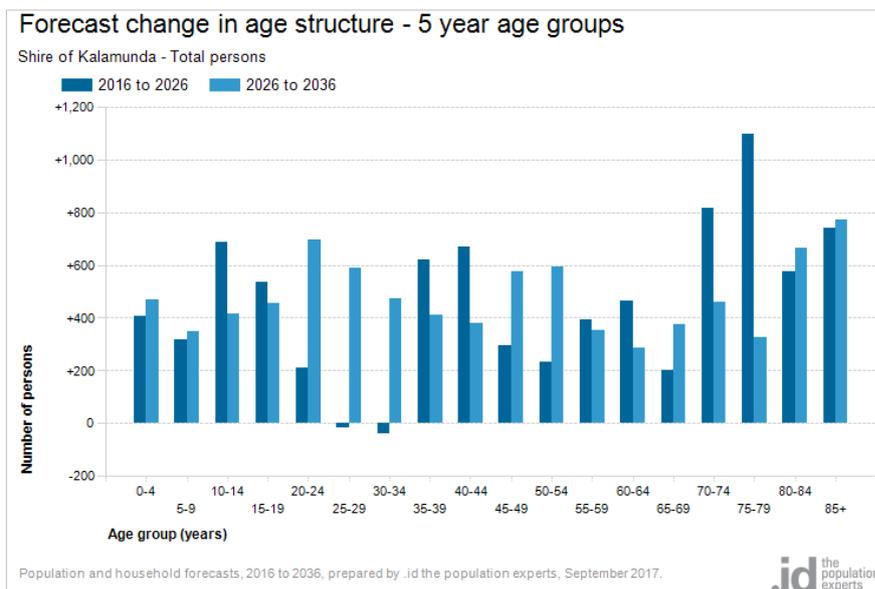


Figure 21. Age structure forecast



Appendix B: Predictive Modelling

Predictive modelling to estimate the long term funding needs for the City’s Building Assets was undertaken using output from the Assetic myData end of life projections, with manual processing to construct the 3 scenarios. The scenarios are summarised in Table 16 below.

Table 16. Funding Scenarios Analysed

Scenario	Description
Scenario 1: Intervene at Condition 5	Both short and long life components are renewed at condition 5. This is most financially conservative scenario, leading to the lowest level of service. Users of the buildings will be conscious of assets and components becoming obviously dilapidated before renewal.
Scenario 2: Intervene based on Short Life and Long Life Components	For all building assets, the short life components are renewed at condition 4, and long life components are renewed at condition 5. This scenario has a higher lifecycle cost, but provides a higher level of service. Users of the buildings will experience a better condition of short life components such as flooring, fitout, painting, and equipment.
Scenario 3: Intervene based on Priority of Building	For the 19 high priority buildings, both the short life and long life components are renewed at condition 4. For all other buildings, both the short life and long life components are renewed at condition 5. This scenario has an intermediate lifecycle cost, and provides a higher level of service for both short and long life components of selected buildings.

The modelling covered a 20 year period, with a particular focus on the results of the first 10 years.

Prediction of required long term funding needs are based on condition assessments conducted as part of the building valuations in 2017. The overall condition of each building component has been assessed. Each building has been componentized into the following components.

- Sub-structure,
- Super-structure ,
- Roof,
- Fitouts and fittings,
- Floor,
- Services electrical,
- Services fire,
- Services hydraulic,
- Services mechanical,
- Services transport, and
- Site infrastructure.

The above information was augmented with detailed Level 2 condition inspection information undertaken by the City of Kalamunda between 2017 and 2018.

Each component has a different replacement cost, useful life, and deterioration pattern, all of which have been incorporated into the predictive model and is based on industry standards. These components are further divided into two sub-components namely: short-life component and long-life component, based on expected useful life (e.g. roof frame will last longer than roof sheeting, therefore the frame is the roof long-life component and sheeting is the roof short life component).

The funding requirements for each Scenario are summarized in Section 8.3 above.

Table 17 below summarises the financial details of the scenarios.

Table 17: Buildings Predictive Modelling Scenarios

Year	Planned LTFP	Required Scenario 1	Required Scenario 2	Required Scenario 3
2019/20	\$1,054,100	\$865,488	\$2,649,118	\$1,695,254
2020/21	\$2,177,000	\$604,578	\$1,121,397	\$600,897
2021/22	\$2,084,000	\$1,371,901	\$1,913,693	\$1,301,866
2022/23	\$1,575,000	\$921,223	\$573,663	\$821,044
2023/24	\$2,625,000	\$736,660	\$1,989,119	\$1,043,536
2024/25	\$1,528,000	\$661,418	\$445,136	\$1,085,440
2025/26	\$1,475,000	\$1,233,018	\$1,457,076	\$1,697,319
2026/27	\$1,275,000	\$1,402,115	\$2,766,048	\$1,279,403
2027/28	\$1,275,000	\$1,755,262	\$1,588,422	\$1,690,872
2028/29	\$1,275,000	\$873,374	\$1,015,143	\$945,790
2029/30	\$1,634,310	\$936,778	\$775,100	\$808,992
2030/31	\$1,634,310	\$681,310	\$3,607,105	\$1,914,093
2031/32	\$1,634,310	\$2,760,926	\$1,015,277	\$1,931,709
2032/33	\$1,634,310	\$410,689	\$2,731,409	\$1,759,792
2033/34	\$1,634,310	\$1,445,507	\$344,718	\$1,539,427
2034/35	\$1,634,310	\$872,697	\$1,153,144	\$1,214,434
2035/36	\$1,634,310	\$3,370,242	\$1,756,740	\$3,232,113
2036/37	\$1,634,310	\$2,769,713	\$977,368	\$1,337,294
2037/38	\$1,634,310	\$368,787	\$3,973,657	\$1,008,711
2038/39	\$1,634,310	\$1,145,716	\$839,303	\$998,082
Average	\$1,634,310	\$1,259,370	\$1,634,632	\$1,395,303

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Appendix C: City of Kalamunda Asset Management Practices

The City has a dedicated Asset Management team within its Asset Services directorate. The Asset Management team is led by the Coordinator Asset Management and reports directly to the Manager Asset Planning and Management. The Asset Management team provides many asset management services related to the City's infrastructure and community assets such as:

- Maintaining the ten Year Long Term Financial Plan for new, upgrades and renewal of assets,
- Managing asset registries and inventory information,
- Conducting periodic condition inspections and develops budget estimates for capital works,
- Maintaining asset geographical information,
- Conducting asset financial tasks such as asset valuations and capitalisation of works,
- Undertaking predictive modelling to forecast future renewal demands, and
- Developing asset management plans.

The City's Infrastructure Asset Management Steering Committee is an internal committee which monitors the performance of the City's asset management activities and the implementation of actions within the Asset Management Strategy and asset management plans.

The City's current Asset Management Policy and Asset Management Strategy were adopted in September 2016 and July 2017 respectively. The policy is being reviewed at the time of writing this plan, and if adopted will then become the Service 4 Asset Management Policy. The key objective of City's Asset Management Strategy is to achieve a core Level of maturity (as per the International Infrastructure Management Manual) of asset management by the end of 2021.

Since 2010, the City has used the Assetic suite of software as its corporate asset management system to maintain all asset inventory and financial information (within Assetic Mydata, with the added Myvaluer functionality) and to conduct predictive modelling (within Assetic Predictor). It is currently proposed to conduct a review of performance, capability, and development plan for the Assetic system.

Figure 22. Source: ARRB, 2014, Asset Management System Review

Assetic

Technical

- Asset register
 - Infrastructure assets
 - Historical data/Dynamic segmentation
 - Corporate connectivity
- Maintenance management
 - Works order process
 - Contract management
 - Field mobility
- Analysis capability
 - Deterioration curve
 - Deterministic models
 - Optimisation

Non-technical

- System training
 - Onsite training
 - Online availability
 - Knowledge base
- User support
 - Phone, email, web, onsite
 - Dedicated helpdesk
 - Additional services
- Customer interaction
 - User forums
 - User conferences
 - Development input

System overview

The Assetic asset management system can manage all asset classes and has the ability to be customised to suit each organisation and their business operational rules. The database is modern and can be deployed either as a stand-alone or hosted application.

The Strategic Asset Management module allows for long-term financial planning of infrastructure assets through accounting and prediction modelling tools. The user experience is facilitated through familiar tree-based structures, with easy filtering and reporting on detailed data.

Assetic is extensively deployed across Australia and New Zealand, predominantly within the local government sector.

Price guide
\$-\$\$\$

Contact details
assetic.com.au

Dashboard

Maintenance Management Reporting

Rating: Not available Available Fully available | Pricing in AUD: 0-10k [\$] 10k-50k [\$\$] 50k+ [\$\$\$]

arob

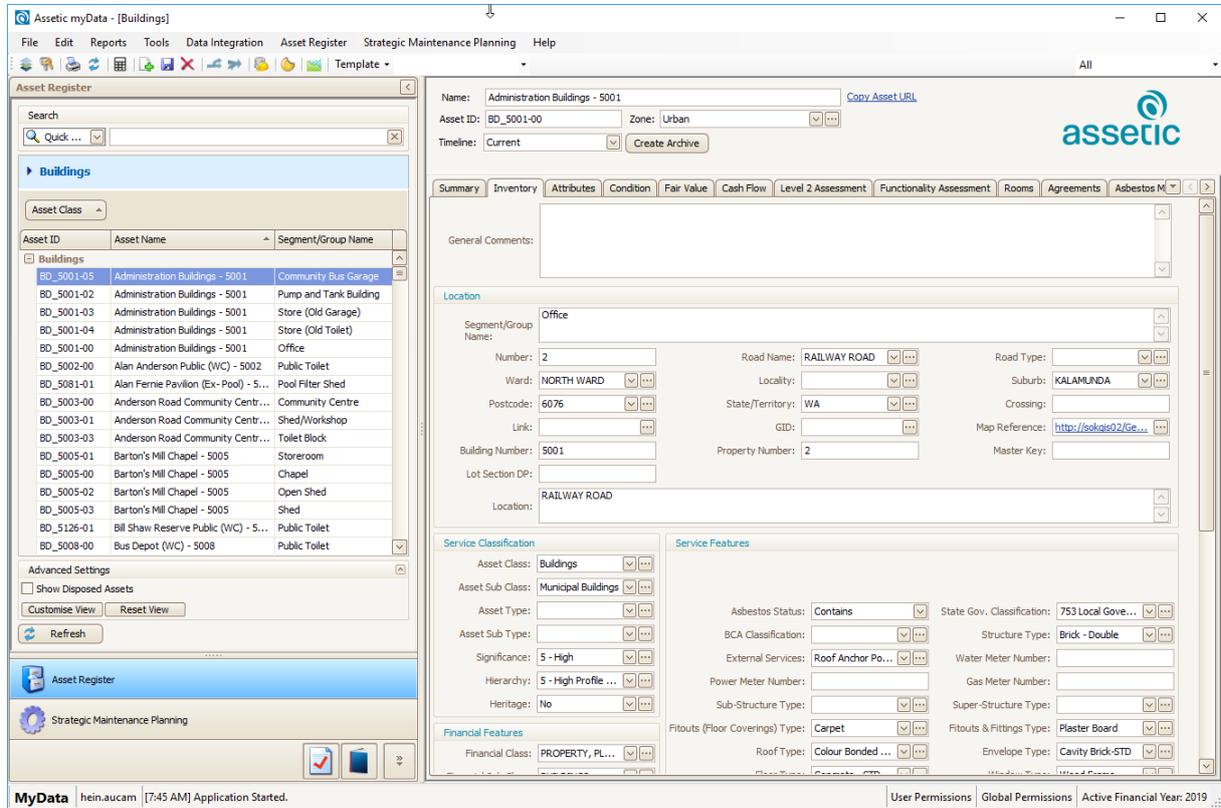
C 1: Asset Inventory System

All of the City’s infrastructure asset information is contained in Assetic myData. Infrastructure assets are categorized into various asset classes such as roads, footpaths, and buildings. The asset register contains all the inventory, attribute, condition, and valuation data of individual assets within each asset class. The recorded data is regularly updated to reflect the physical changes in each asset, new assets and disposals.

Figure 23 below shows a screen capture of Mydata.

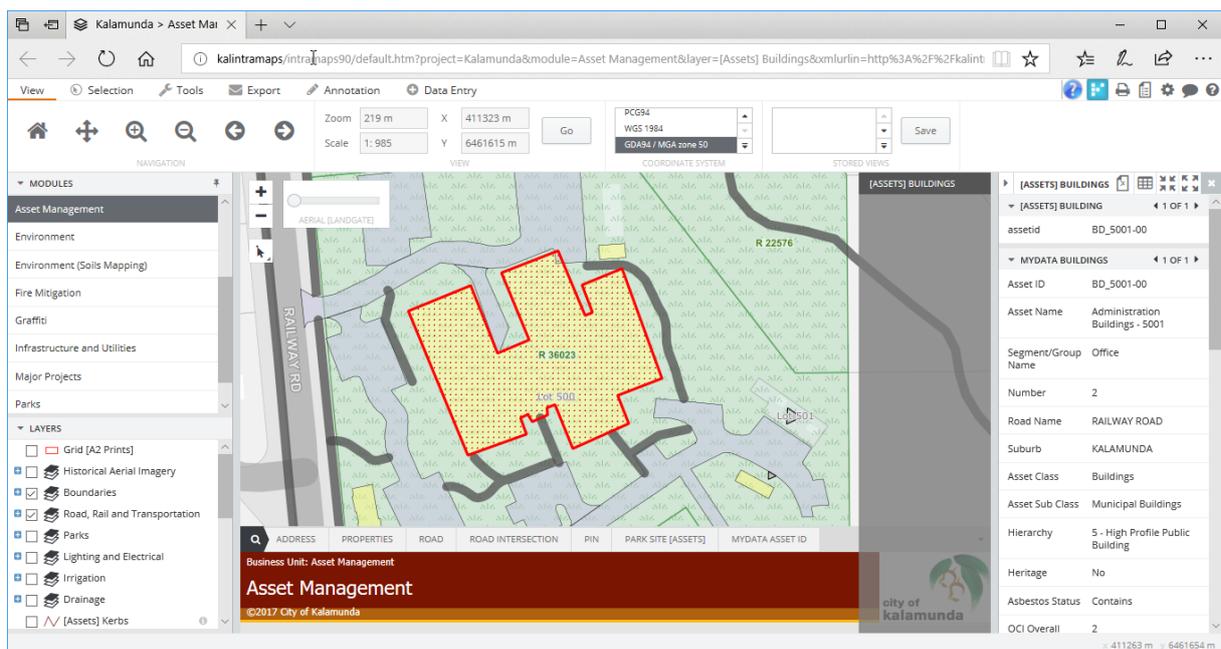
Draft

Figure 23. Screen Capture of Assetic Mydata showing a Buildings Asset



The inventory data is also displayed within the City’s corporate geographic information system (GIS) called Intramaps as shown in Figure 24 below.

Figure 24. Screen Capture of Intramaps Showing Information Related to a Building Asset



Shows asset classes in Mydata related to the assets covered in this asset management plan.

C 2: Asset Performance Monitoring

Monitoring of the City’s asset performance is currently undertaken on the basis of assessing physical condition of assets in a 3 year cycle. These assessments are conducted through a visual inspection and assets are rated on a 1 – 5 scale based on its physical condition. The condition rating matrix is shown in Table B below.

Table 18: Condition Rating Matrix

Rating	Expected Condition	% Life Re-remaining	Description: Expected Condition	Signs: Expected Deterioration	Expected Serviceability Problems	Costs: Expected Maintenance
1	Very Good	>80	Asset is in near new condition. Only routine maintenance is required.	No visible signs.	None. No risk associated with the condition.	Low, if any.
2	Good	61 - 80	Asset has deteriorated slightly but only regular maintenance is required to maintain the rating.	Slight deterioration is evident that can readily be repaired to "As New" condition. Obviously no longer new.	None. Very low risk associated with the condition.	Low, if any.
3	Fair (Average)	41 - 60	Asset is in satisfactory condition but showing signs of wear and tear. Moderate levels of periodic (programmed) maintenance are required to maintain the asset in this condition.	Deterioration is evident. Deterioration may either be localised, or to a minor degree spread over a wider part of the component. No structural or functional concerns, provided that maintenance or repairs are undertaken.	Impaired slightly. General user would not be aware of problems. Low risks may be associated with the condition.	Low to medium.
4	Poor	21 - 40	Asset is in below average condition with significant signs of wear and tear. High levels of periodic maintenance may be required to maintain the rating of this asset. Partial or full replacement maybe required to improve the rating of this asset.	Deterioration is obvious. There may be structural or functional concerns and maintenance or repairs are necessary.	Medium loss. General user is aware the asset is performing poorly, and may have to adjust use of the asset accordingly. Low to medium risks may be associated with the condition.	Medium to high. Plan for renewal.
5	Very Poor	=< 20	Asset is in very poor condition and needing full replacement.	Severe deterioration. Actual or potential failure to structural or functional components.	Significant effect on service, and can be unusable. General user avoids the asset or complains. Needs high	Very high, usually more effective to renew the asset.

Rating	Expected Condition	% Life Re-remaining	Description: Expected Condition	Signs: Expected Deterioration	Expected Serviceability Problems	Costs: Expected Maintenance
					priority renewal (rehabilitation, renovation, replacement or restoration). Medium to Extreme risks may be associated with the condition.	

Draft

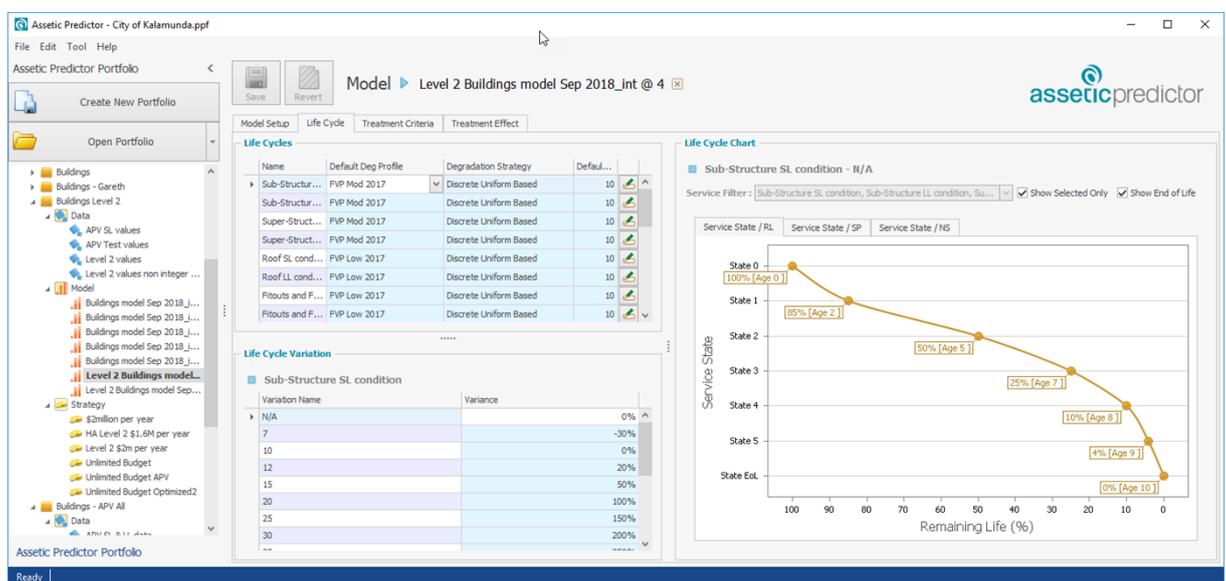
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C 3: Asset Performance Prediction

The City uses the Assetic Predictor modelling tool to compare the future condition of assets under different budget and service level scenarios. Deterioration models have been developed for each asset class incorporating local knowledge, industry practices, and engineering expertise. The modelling outputs are then used to prepare the Long Term Financial Plan and works programs.

Figure 25 below is a screen capture of Predictor.

Figure 25. Screen Capture of Assetic Predictor



C 4: Asset Financial Data Management

Comprehensive fair value valuation of all building assets as per Australian Accounting Standards Board (AASB 13) is carried out every three years. Asset level financial data is recorded within Mydata system and aggregated values are recorded in City's corporate financial system Synergy.

The City prepares a ten year Long Term Financial Plan for building assets as per the Integrated Planning and Reporting Framework of the Western Australian Department of Local Government and Communities. This plan estimates financial requirements for renewal, upgrade and new asset construction works ten years into the future based on asset service levels, community requirements and predictive modelling.

Appendix D: Asset Levels of Service and Engagement Survey

Asset Levels of Service

BUILDINGS



The City of Kalamunda is seeking your feedback on the City's buildings. Your feedback will help shape the development of the City's Asset Management Plan for buildings.
The survey should take no more than 5 minutes to complete.

Comments close 5pm Sunday 30 June 2019

Building name:
 (eg. Woodlupine Community Centre) _____

1. Please rate the *IMPORTANCE* and current *PERFORMANCE* of each item below on a scale of 1-5 with 1 being very low and 5 being very high

	Importance	Current Performance
1. Floor coverings	<input type="text"/>	<input type="text"/>
2. Internal and external lighting	<input type="text"/>	<input type="text"/>
3. Accessibility (e.g. access ramps, railings)	<input type="text"/>	<input type="text"/>
4. Toilets, showers and change rooms	<input type="text"/>	<input type="text"/>
5. Internal finishes including painting and windows	<input type="text"/>	<input type="text"/>
6. External appearance including painting	<input type="text"/>	<input type="text"/>
7. Functional spaces (room sizes and special areas such as kitchens)	<input type="text"/>	<input type="text"/>
8. Cooling and heating	<input type="text"/>	<input type="text"/>
9. Roofs and gutters	<input type="text"/>	<input type="text"/>
10. Security (alarms, locks) and safety (emergency exits, fire extinguishers, alarms)	<input type="text"/>	<input type="text"/>
11. Cleanliness and pest treatments	<input type="text"/>	<input type="text"/>
12. Management and bookings	<input type="text"/>	<input type="text"/>

www.kalamunda.wa.gov.au



2. Is the amount to hire, licence or lease the building acceptable? why?

Yes No

3. Does this building currently meet your needs? Why/why not?

4. Do you think the current maintenance level is acceptable?

5. Which of the following best describes your reason for using this building?

6. How often do you use the building?

Visitor

Organiser

With a sports club or community group

With a school or teaching organisation

With a business

Other _____

Up to 12 times per year

Up to 4 times per year

Every 2 weeks

Weekly

More than twice per week

Daily

Organisation/club/group name: _____

About You

Contact Details

Gender

Male Female

In which suburb do you live?

<input type="checkbox"/> Wattle Grove	<input type="checkbox"/> High Wycombe
<input type="checkbox"/> Maida Vale	<input type="checkbox"/> Gooseberry Hill
<input type="checkbox"/> Walliston	<input type="checkbox"/> Piesse Brook
<input type="checkbox"/> Bickley	<input type="checkbox"/> Pickering Brook
<input type="checkbox"/> Hacketts Gully	<input type="checkbox"/> Forrestfield
<input type="checkbox"/> Canning Mills	<input type="checkbox"/> Kalamunda
<input type="checkbox"/> Paulls Valley	<input type="checkbox"/> Lesmurdie
<input type="checkbox"/> Carmel	<input type="checkbox"/> Other _____

What is your age bracket?

<input type="checkbox"/> 15 years and under	<input type="checkbox"/> 16-25
<input type="checkbox"/> 26-35	<input type="checkbox"/> 36-45
<input type="checkbox"/> 46-55	<input type="checkbox"/> 56-65
<input type="checkbox"/> 66-75	<input type="checkbox"/> 76 +

Name: _____

Email: _____

Phone number: _____

Address: _____

Please keep me informed on:

The development of the City's Asset Management Plan

Services and activities in the City of Kalamunda

If you wish to provide additional comments, please provide as an attachment to this survey

You can return this survey:

Email enquiries@kalamunda.wa.gov.au **Post** PO Box 42, Kalamunda WA 6296

In Person Administration, 2 Railway Road, Kalamunda

Appendix E: Examples of Asset Levels of Service

Asbestos Containing Material

Table 19: Asbestos-Containing Material Risks

Level of Service	Representative Photo
High Risk	
Medium Risk	

Level of Service	Representative Photo
Low Risk	

Carpets

Table 20: Carpets Levels of Service

Level of Service	Representative Photo
Condition 1	

Level of Service	Representative Photo
Condition 3	
Condition 5	

Paint

Table 21: Paint Levels of Service

Level of Service	Representative Photo
Condition 1	
Condition 3	

Level of Service	Representative Photo
Condition 5	

Roof Sheeting

Table 22: Roof Sheeting Levels of Service

Level of Service	Representative Photo
Condition 1	

Level of Service	Representative Photo
<p>Condition 3</p>	
<p>Condition 5 (Sheeting lifting, tech screws rusted allowing ingress of water)</p>	

Appendix F: High Priority Buildings

Table 23: High Significance Buildings

Asset ID	Asset Name	Common Name
BD_5001-00	Administration Buildings - 5001	Administration Centre
BD_5011-00	Carmel School (SCOUTS) - 5011	Carmel School Hall
BD_5016-00, 01, 04, 19, 24	Depot buildings - 5016	Operations Centre key buildings (5)
BD_5031-00	Hartfield Park - 5031	High Wycombe Recreation Centre
BD_5052-00	Kalamunda Library - 5052	Kalamunda Library
BD_5053-00	Kalamunda Performing Arts - 5053	Kalamunda Performing Arts Centre
BD_5086-00	Ray Owen Stadium - 5086	Ray Owen Sports Centre
BD_5107-00	Woodlupine Community Centre - 5107	Woodlupine Community Centre
BD_5113-00	Forrestfield United Soccer Club - 5113	Forrestfield United Soccer Club Pavilion
BD_5114-00	Woodlupine Family Centre - 5114	Woodlupine Family Centre
BD_5125-00, 01, 02, 03, 04	Zig-Zag Community Centre - 5125	Zig-Zag Community Centre and associated buildings (5)

Draft

RAY OWEN RESERVE PROPOSED CARPARK & DRAINAGE

city of
Kalamunda



SHEET INDEX	
DRAWING No.	DESCRIPTION
4235-01/0	OVERALL CONCEPT PLAN
4235-02/0	CONCEPT PLAN - STAGE 1
4235-03/0	CONCEPT PLAN - STAGE 2
4235-04/0	CONCEPT PLAN - STAGE 3 (1 OF 2)
4235-05/0	CONCEPT PLAN - STAGE 3 (2 OF 2)
4235-06/0	CONCEPT PLAN - STAGE 4

MAZENOD JUNIOR FOOTBALL CLUB

[Signature]
VICE PRESIDENT, IVAN ADRIANO
20/11/18

LESMURDIE MAZENOD JUNIOR CRICKET CLUB

[Signature]
PRESIDENT, NEIL WARDEN
8/11/18

CLUB / ORGANISATION NAME:
KALAMUNDA DISTRICT BASKETBALL ASSOCIATION
REPRESENTATIVE DETAILS:
SIGNATURE : *[Signature]*
NAME : PETER HANSON
POSITION HELD : PRESIDENT
DATE : 1/11/2018

CLUB / ORGANISATION NAME:
KALAMUNDA DISTRICT NETBALL ASSOCIATION
REPRESENTATIVE DETAILS:
SIGNATURE : *[Signature]*
NAME : NICOLE MCKENWAY
POSITION HELD : PRESIDENT
DATE : 20/11/18

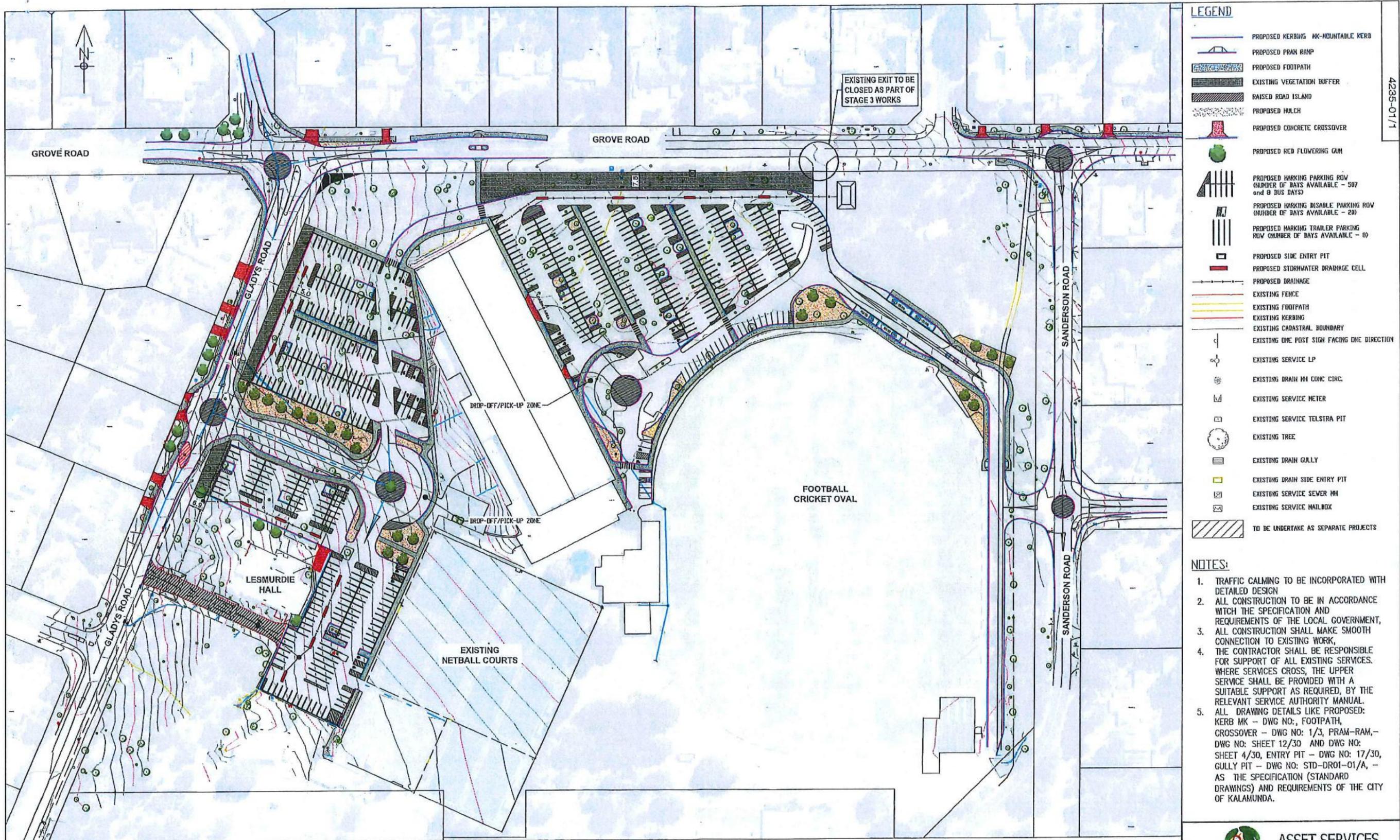
CLUB / ORGANISATION NAME:
LESMURDIE MAZENOD CRICKET CLUB
REPRESENTATIVE DETAILS:
SIGNATURE : *[Signature]*
NAME : BUSTER AAMOT
POSITION HELD : PRESIDENT
DATE : 28/11/2018

CLUB / ORGANISATION NAME:
KALAMUNDA AND DISTRICTS FOOTBALL CLUB
REPRESENTATIVE DETAILS:
SIGNATURE : *[Signature]*
NAME : BEAU BARRETT
POSITION HELD : PRESIDENT
DATE : 22/11/2018

CLUB / ORGANISATION NAME:
HILLS BMX
REPRESENTATIVE DETAILS:
SIGNATURE : *[Signature]*
NAME : MATT CLANCY LIBBY
POSITION HELD : PRESIDENT
DATE : 1/11/18

CLUB / ORGANISATION NAME:
FRIENDS OF RAY OWEN GROUP
REPRESENTATIVE DETAILS:
SIGNATURE : *[Signature]*
NAME : BRUCE GLOVER
POSITION HELD : PRESIDENT
DATE : 1/11/2018

CLUB / ORGANISATION NAME:
LESMURDIE PRIMARY SCHOOL
REPRESENTATIVE DETAILS:
SIGNATURE : *[Signature]*
NAME : RITCHIE GRIFFITHS
POSITION HELD : PRINCIPAL
DATE : 5/11/18



EXISTING EXIT TO BE CLOSED AS PART OF STAGE 3 WORKS

DROP-OFF/PICK-UP ZONE

DROP-OFF/PICK-UP ZONE

LESMURDIE HALL

EXISTING NETBALL COURTS

FOOTBALL CRICKET OVAL

- LEGEND**
- PROPOSED KERBING MK-MOUNTABLE KERB
 - PROPOSED PRAM RAMP
 - PROPOSED FOOTPATH
 - EXISTING VEGETATION BUFFER
 - RAISED ROAD ISLAND
 - PROPOSED MULCH
 - PROPOSED CONCRETE CROSSOVER
 - PROPOSED RED FLOWERING GUM
 - PROPOSED MARKING PARKING ROW (NUMBER OF BAYS AVAILABLE - 507 and 8 BUS BAYS)
 - PROPOSED MARKING DISABLE PARKING ROW (NUMBER OF BAYS AVAILABLE - 20)
 - PROPOSED MARKING TRAILER PARKING ROW (NUMBER OF BAYS AVAILABLE - 8)
 - PROPOSED SIDE ENTRY PIT
 - PROPOSED STORMWATER DRAINAGE CELL
 - PROPOSED DRAINAGE
 - EXISTING FENCE
 - EXISTING FOOTPATH
 - EXISTING KERBING
 - EXISTING CADASTRAL BOUNDARY
 - EXISTING ONE POST SIGN FACING ONE DIRECTION
 - EXISTING SERVICE LP
 - EXISTING DRAIN HH CONC CIRC.
 - EXISTING SERVICE METER
 - EXISTING SERVICE TELSTRA PIT
 - EXISTING TREE
 - EXISTING DRAIN GULLY
 - EXISTING DRAIN SIDE ENTRY PIT
 - EXISTING SERVICE SEWER HH
 - EXISTING SERVICE MAILBOX
 - TO BE UNDERTAKE AS SEPARATE PROJECTS

- NOTES:**
1. TRAFFIC CALMING TO BE INCORPORATED WITH DETAILED DESIGN
 2. ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE SPECIFICATION AND REQUIREMENTS OF THE LOCAL GOVERNMENT.
 3. ALL CONSTRUCTION SHALL MAKE SMOOTH CONNECTION TO EXISTING WORK.
 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUPPORT OF ALL EXISTING SERVICES. WHERE SERVICES CROSS, THE UPPER SERVICE SHALL BE PROVIDED WITH A SUITABLE SUPPORT AS REQUIRED, BY THE RELEVANT SERVICE AUTHORITY MANUAL.
 5. ALL DRAWING DETAILS LIKE PROPOSED: KERB MK - DWG NO: , FOOTPATH, CROSSOVER - DWG NO: 1/3, PRAM-RAM, - DWG NO: SHEET 12/30 AND DWG NO: SHEET 4/30, ENTRY PIT - DWG NO: 17/30, GULLY PIT - DWG NO: STD-DRO1-01/A, - AS THE SPECIFICATION (STANDARD DRAWINGS) AND REQUIREMENTS OF THE CITY OF KALAMUNDA.

PLAN

PRELIMINARY UNCHECKED

CONCEPT ONLY

WARNING
SERVICES AND CADASTRAL BOUNDARY LOCATIONS ARE ONLY INDICATIVE AND MUST NOT BE USED FOR EXCAVATION. THE "ONE CALL 1100" SYSTEM SHALL BE USED TO OBTAIN ACCURATE SERVICE LOCATIONS.



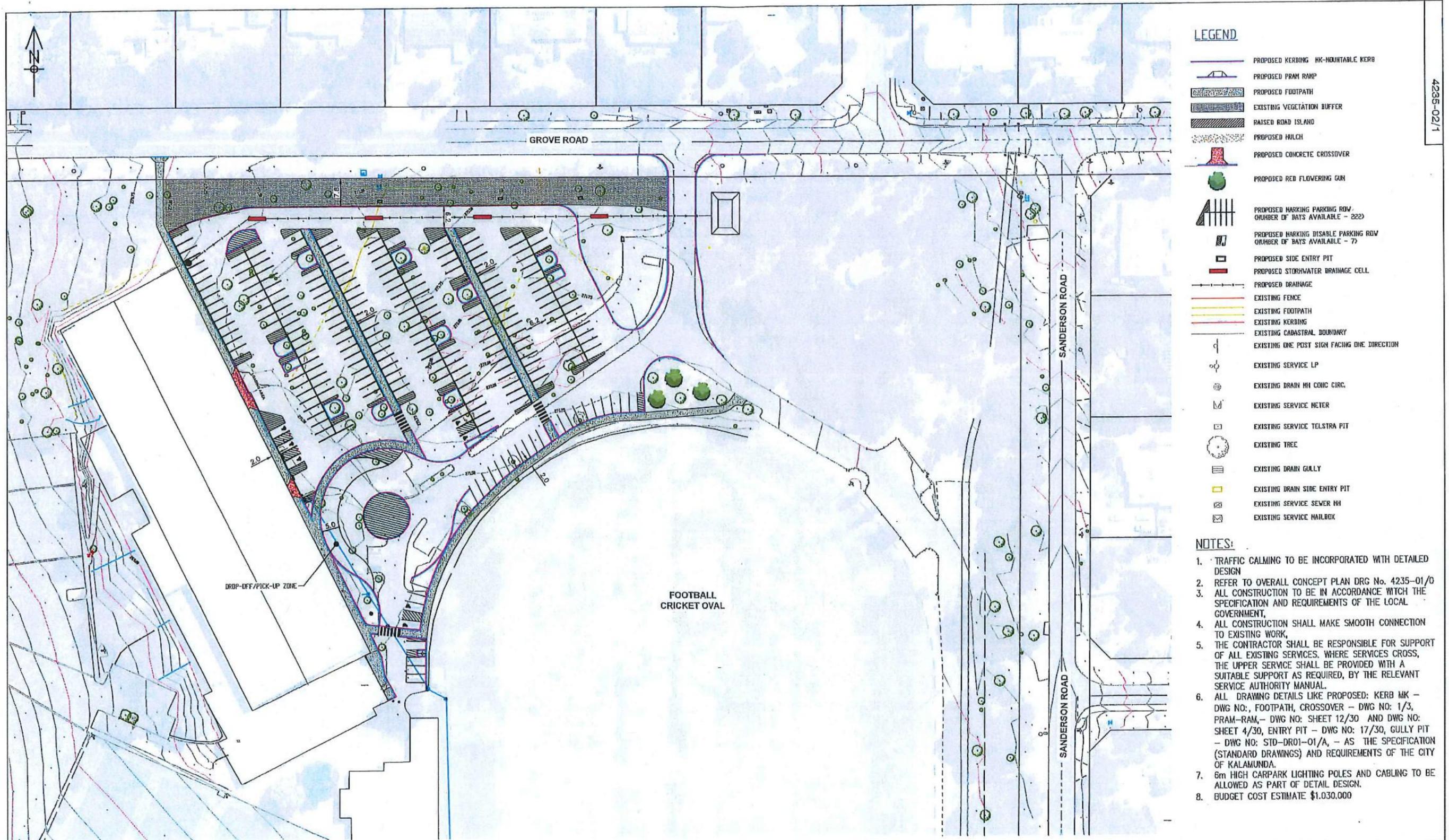
city of Kalamunda **ASSET SERVICES**

RAY OWEN

PROPOSED CARPARK & DRAINAGE
LESMURDIE

OVERALL ULTIMATE CONCEPT PLAN

NO.	REVISION	BY	DATE	AUTH	NO.	REVISION	BY	DATE	AUTH	NO.	SCALE	DATE	DESIGNER	CHECKER	DATE	APPROVER	DATE	PROJECT NO.	STRUCTURE CODE
0	ISSUED FOR CONCEPT CHECKING	CC	11/07/18	MP							1:750		C. CABRILLO	R. KORNHOF	01/09/2018			4235-01/1	420
1	TYPING CHECKING DATE ADDED	CC	11/07/18	MP									C. CABRILLO	L. PUDHOTA	20/07/2018			4235-01/1	A1



PLAN

PRELIMINARY UNCHECKED

CONCEPT ONLY

WARNING
SERVICES AND CADASTRAL BOUNDARY LOCATIONS ARE ONLY INDICATIVE AND MUST NOT BE USED FOR EXCAVATION. THE "ONE CALL 1100" SYSTEM SHALL BE USED TO OBTAIN ACCURATE SERVICE LOCATIONS.



		ASSET SERVICES	
RAY OWEN			
PROPOSED CARPARK & DRAINAGE LESMURDIE			
CONCEPT PLAN - STAGE 1			
DRAWING No.	SHEET	PROJECT	DRAWING DATE
4235-02/1	A1	4235	02/09/2019

REV	DATE	BY	CHKD	APPD	SCALE	PROJECT	DRAWN	CHECKED	DATE	PROJECT	SCALE	PROJECT	DATE	PROJECT	DATE	PROJECT
0	11/09/19	CC	UP		1:500	ASSET SERVICES	C. CARRILLO	R. KORENHOF	01/09/2019	ASSET SERVICES	1:500	ASSET SERVICES	01/09/2019	ASSET SERVICES	01/09/2019	ASSET SERVICES
1	11/09/19	CC	UP		1:500	ASSET SERVICES	C. CARRILLO	L. PUDHOTA	01/09/2019	ASSET SERVICES	1:500	ASSET SERVICES	01/09/2019	ASSET SERVICES	01/09/2019	ASSET SERVICES



- LEGEND**
- PROPOSED KERBING MK-HOUNTABLE KERB
 - PROPOSED PRAM RAMP
 - PROPOSED FOOTPATH
 - EXISTING VEGETATION BUFFER
 - RAISED ROAD ISLAND
 - PROPOSED CONCRETE CROSSOVER
 - PROPOSED RED FLOWERING GUM
 - PROPOSED MARKING PARKING ROW (NUMBER OF BAYS AVAILABLE - 120)
 - PROPOSED MARKING DISABLE PARKING ROW (NUMBER OF BAYS AVAILABLE - 6)
 - PROPOSED MARKING TRAILER PARKING ROW (NUMBER OF BAYS AVAILABLE - 0)
 - PROPOSED SIDE ENTRY PIT
 - PROPOSED STORMWATER DRAINAGE CELL
 - PROPOSED DRAINAGE
 - EXISTING FENCE
 - EXISTING FOOTPATH
 - EXISTING KERBING
 - EXISTING CADASTRAL BOUNDARY
 - EXISTING ONE POST SIGN FACING ONE DIRECTION
 - EXISTING SERVICE LP
 - EXISTING DRAIN MH CONC CIRC.
 - EXISTING SERVICE METER
 - EXISTING SERVICE TELSTRA PIT
 - EXISTING TREE
 - EXISTING DRAIN GULLY
 - EXISTING DRAIN SIDE ENTRY PIT
 - EXISTING SERVICE SEWER MH
 - EXISTING SERVICE MAILBOX
 - PAVEMENT REMOVAL AND VEGETATION REINSTATEMENT

4235-04/1

- NOTES:**
1. TRAFFIC CALMING TO BE INCORPORATED WITH DETAILED DESIGN
 2. REFER TO OVERALL CONCEPT PLAN DRG No. 4235-01/0
 3. ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE SPECIFICATION AND REQUIREMENTS OF THE LOCAL GOVERNMENT.
 4. ALL CONSTRUCTION SHALL MAKE SMOOTH CONNECTION TO EXISTING WORK,
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUPPORT OF ALL EXISTING SERVICES. WHERE SERVICES CROSS, THE UPPER SERVICE SHALL BE PROVIDED WITH A SUITABLE SUPPORT AS REQUIRED, BY THE RELEVANT SERVICE AUTHORITY MANUAL.
 6. ALL DRAWING DETAILS LIKE PROPOSED: KERB MK - DWG NO., FOOTPATH, CROSSOVER - DWG NO: 1/3, PRAM-RAM, - DWG NO: SHEET 12/30 AND DWG NO: SHEET 4/30, ENTRY PIT - DWG NO: 17/30, GULLY PIT - DWG NO: STD-DRO1-01/A, - AS THE SPECIFICATION (STANDARD DRAWINGS) AND REQUIREMENTS OF THE CITY OF KALAMUNDA.
 7. 6m HIGH CARPARK LIGHTING POLES AND CABLING TO BE ALLOWED AS PART OF DETAIL DESIGN
 8. BUDGET COST ESTIMATE \$505,000

PLAN

PRELIMINARY UNCHECKED

CONCEPT ONLY

WARNING
 SERVICES AND CADASTRAL BOUNDARY LOCATIONS ARE ONLY INDICATIVE AND MUST NOT BE USED FOR EXCAVATION. THE "ONE CALL 1100" SYSTEM SHALL BE USED TO OBTAIN ACCURATE SERVICE LOCATIONS.

ASSET SERVICES

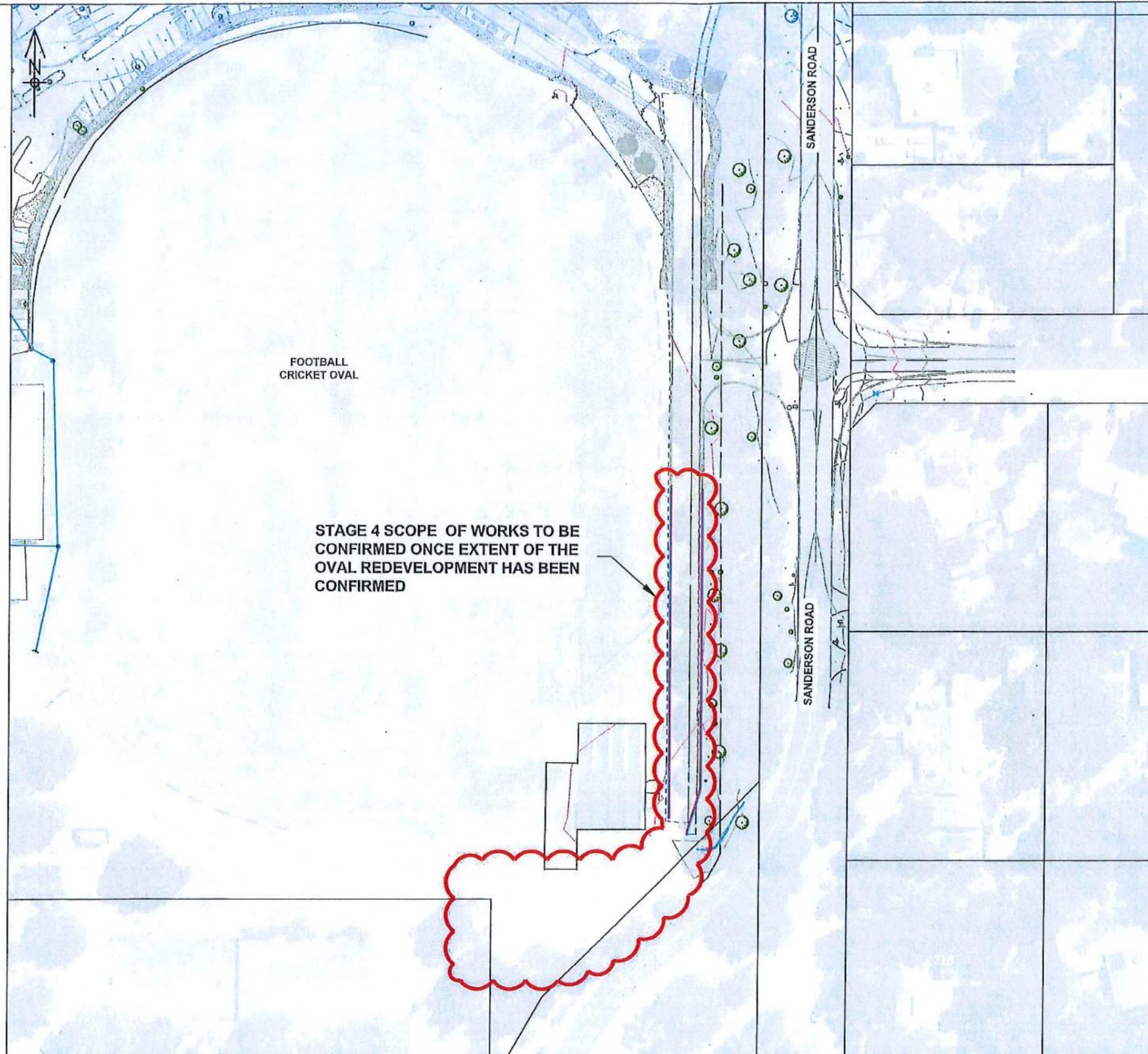
RAY OWEN

PROPOSED CARPARK & DRAINAGE
LESMURDIE

CONCEPT PLAN - STAGE 3
1 OF 2

4235-04/1 **A1**

REV.	DESCRIPTION	BY	DATE	APP'D	REV.	DESCRIPTION	BY	DATE	APP'D	SCALE	DATE	DESIGNED	CHECKED	APPROVED	DATE	DATE	DATE	DATE
0	ISSUED FOR CONCEPT EXAMINATION	OC	13/09/18	IP						1:500		C. CARRILLO	L. PUJHOTA	R. KORNHOF	01/09/2018	01/09/2018	01/09/2018	01/09/2018
1	TERRACE GRADING MOVE ASIDE	OC	11/02/19	IP								C. CARRILLO	L. PUJHOTA	B. JACKSON	01/09/2019	01/09/2019	01/09/2019	01/09/2019



LEGEND

- PROPOSED KERB MK-MOUNTABLE KERB
- PROPOSED PRAM RAMP
- PROPOSED FOOTPATH
- EXISTING VEGETATION BUFFER
- RAISED ROAD ISLAND
- PROPOSED CONCRETE CROSSOVER
- PROPOSED RED FLOWERING GUM
- PROPOSED MARKING PARKING ROW (NUMBER OF BAYS AVAILABLE - 120 and 4 BUS BAYS)
- PROPOSED MARKING DISABLE PARKING ROW (NUMBER OF BAYS AVAILABLE - 6)
- PROPOSED MARKING TRAILER PARKING ROW (NUMBER OF BAYS AVAILABLE - 6)
- PROPOSED SIDE ENTRY PIT
- PROPOSED STORMWATER DRAINAGE CELL
- PROPOSED DRAINAGE
- EXISTING FENCE
- EXISTING FOOTPATH
- EXISTING KERBING
- EXISTING CADASTRAL BOUNDARY
- EXISTING ONE POST SIGN FACING ONE DIRECTION
- EXISTING SERVICE LP
- EXISTING DRAIN HH CONC CIRC.
- EXISTING SERVICE METER
- EXISTING SERVICE TELSTRA PIT
- EXISTING TREE
- EXISTING DRAIN GULLY
- EXISTING DRAIN SIDE ENTRY PIT
- EXISTING SERVICE SEWER HH
- EXISTING SERVICE MANHOLE
- PAVEMENT REMOVAL AND VEGETATION REINSTATEMENT

4235-06/1

STAGE 4 SCOPE OF WORKS TO BE CONFIRMED ONCE EXTENT OF THE OVAL REDEVELOPMENT HAS BEEN CONFIRMED

NOTES:

1. TRAFFIC CALMING TO BE INCORPORATED WITH DETAILED DESIGN
2. REFER TO OVERALL CONCEPT PLAN DRG No. 4235-01/0
3. ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE SPECIFICATION AND REQUIREMENTS OF THE LOCAL GOVERNMENT.
4. ALL CONSTRUCTION SHALL MAKE SMOOTH CONNECTION TO EXISTING WORK.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SUPPORT OF ALL EXISTING SERVICES. WHERE SERVICES CROSS, THE UPPER SERVICE SHALL BE PROVIDED WITH A SUITABLE SUPPORT AS REQUIRED, BY THE RELEVANT SERVICE AUTHORITY MANUAL.
6. ALL DRAWING DETAILS LIKE PROPOSED: KERB MK - DWG NO.; FOOTPATH, CROSSOVER - DWG NO: 1/3, PRAM-RAM, - DWG NO: SHEET 12/30 AND DWG NO: SHEET 4/30, ENTRY PIT - DWG NO: 17/30, GULLY PIT - DWG NO: STD-DR01-01/A, - AS THE SPECIFICATION (STANDARD DRAWINGS) AND REQUIREMENTS OF THE CITY OF KALAMUNDA.
7. 6m HIGH CARPARK LIGHTING POLES AND CABLING TO BE ALLOWED AS PART OF DETAIL DESIGN
8. BUDGET COST ESTIMATE \$505,000

PLAN

PRELIMINARY
UNCHECKED

CONCEPT
ONLY

WARNING
SERVICES AND CADASTRAL BOUNDARY LOCATIONS ARE ONLY INDICATIVE AND MUST NOT BE USED FOR EXCAVATION. THE "ONE CALL 1100" SYSTEM SHALL BE USED TO OBTAIN ACCURATE SERVICE LOCATIONS.



NO.	REVISION	BY	DATE	MARK	NO.
0	ISSUED FOR CONCEPT DISCUSSION	CC	13/09/18	IP	
1	TRAFFIC CALMING AND ROAD	CC	11/10/18	IP	

SCALE	1:500	SCALE IN METRES
DATE	AHD	PC094

DESIGNED BY	C. CARRILLO	DATE	01/09/2018
CHECKED BY	L. PUDHOTA	DATE	30/09/2018

APPROVED BY	R. ROSENTHAL	DATE	14/09/2018
APPROVED BY	B. JACKSON	DATE	02/09/2019

CLIENT	CITY OF KALAMUNDA
PROJECT	PROPOSED CARPARK & DRAINAGE LESMURDIE

NO. OF SHEETS	420
SHEET NO.	4235-06/1

PROJECT NO.	4235-06/1	SCALE	A1
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Ray Owen: Parking and Access Concept Plan

Background

Ray Owen Reserve (located in Lesmurdie) is one of the City's Premier sporting reserves. The precinct caters for basketball, netball, football, cricket and BMX participation. It also contains a significant area of native vegetation that is being rehabilitated, shares a boundary with a primary school and is home to a community hall.

In 2014, the City of Kalamunda engaged A Balanced View (ABV) Leisure Consultancy Services to develop a Master Plan for Ray Owen Reserve. The Plan was developed in consultation with the community and guides the City's development of the Reserve now and into the future. The Plan was adopted by Council in early 2015 with upgrades to take place as funding permits.

The Plan identifies parking and access as a key issue of the Reserve, with only 400 car parking spaces available (assuming efficient parking on the gravel areas south of the existing football oval). At peak sporting activity, there is significant need for overflow parking which occurs in adjacent vegetated areas and adjacent roads which is problematic from an environmental and safety perspective. A parking design and layout was not included in the Plan, as this would be determined upon further clarity of design elements such as the location of buildings and sports fields.

With planning of the Reserve's first major development (expansion of the indoor multipurpose courts) well underway, there is now sufficient clarity to proceed with planning for parking and access.

A Concept Plan has been developed based on the needs identified in the Master Plan. The Concept Plan was developed with the following objectives:

- optimising parking capacity within the Reserve;
- identifying opportunities to increase parking capacity within the Reserve;
- providing internal road connections between areas of car parking to provide greater efficiency;
- cognisant of planned expansion of buildings and sporting fields;
- cognisant of safe and efficient access and egress to surrounding road network;
- able to be delivered in discrete stages as funding permits; and
- deal with the stormwater runoff from the car parking areas in an efficient and cost effective manner.

The Concept Plan reflects a staged approach to improvements in parking capacity in line with presumed stages of growth in formalised sporting activity at the Reserve. Details of each stage are as follows:

Stage 1 of the Concept Plan Incorporates upgrades to the existing formalised parking to the east of the Ray Owen Sports Centre (ROSC) along with expansion into the adjacent vegetated area. This provides approximately 222 car bays plus seven disabled parking spaces. A turnaround area is also proposed and will include an emergency vehicle zone and a kiss-n-ride facility which can accommodate up to five cars for drop off/pick-up arrangements.

Entry/exit to the carpark will continue to be accommodated at Grove Road, albeit this will as part of future staged works be closed, with entry/exit relocated to Sanderson Road.

Stage 2 incorporates upgrades to the existing formalised parking to the west of the ROSC, located to the north of the existing car park entry to the Reserve, along with expansion into the adjacent vegetated area and will provide approximately 129 car bays plus seven disabled parking spaces.

This stage will also result in the removal of the existing traffic blister island located on Gladys Road in close proximity of the entry, with this treatment to be replaced by a new roundabout entry/exit to the Reserve. The new entry/exit will also accommodate four bus bays as well as an internal turnaround area and will include an emergency vehicle zone, a kiss-n-ride facility that can accommodate five cars for drop off/pick-up arrangements and it will also control access to the northern and southern parking areas.

A link road between the parking areas either side of the ROSC will also be constructed as part of this stage of development to facilitate efficient use of car bays.

Stage 3 incorporates upgrades to the existing formalised parking to the west of the ROSC, located to the south of the existing car park entry to the Reserve, along with expansion into the adjacent vegetated area will generate approximately 120 bays plus six disabled spaces and eight car/van plus trailer parking spaces.

The Grove Road entry/exit to the Stage 1 parking area will also be closed as part of this stage of development in favour of creating a new roundabout entry/exit at the Sanderson Road/Gilroy Way intersection. The internal connecting road with the Stage 1 parking area will be upgraded and will incorporate a further four bus bays as well as increasing parking spaces by approximately 34 bays given the closure of the Grove Road entry/exit.

Stage 4 is shown as indicative at this time. The actual area of car parking expansion is subject to the outcome of proposed sports oval expansion plans which are still in the development stage.

Staging as proposed has been established to provide the least impact on continuing use of the Reserve with completion of each stage focused on increasing the number of parking spaces available within the Reserve and providing controlled and safe traffic movements into, within and out of the Reserve.

A stormwater management plan will be developed after completion of geotechnical studies; however, the design premise is to use underground storage/infiltration tanks where possible in order to optimise on ground car parking capacity.

Car park lighting will be designed to relevant standards while ensuring light spill is mitigated to the absolute minimum possible.

The Concept Plan is reflective of how the City envisaged the buildings and ovals at Ray Owen Reserve would develop and how the car parking would best fit within these higher order constraints. As such, it may be necessary to change the specific details and staging of the final concept plan.

The Concept Plan has been endorsed by the main sporting groups who utilise the Reserve, the Friends of Ray Owen Group and the adjacent Lesmurdie Primary School and was approved for the purpose of public advertising in February 2019.

The plan was advertised in the following ways:

- City of Kalamunda website

- City of Kalamunda online engagement portal
- Letter to surrounding residents
- City of Kalamunda social media
- Local newspaper advertising
- On-site signage
- Email to contact databases
- Posters at City of Kalamunda libraries and recreation centres
- Flyers at City of Kalamunda libraries and recreation centres
- Inclusion in the monthly E-News
- Inclusion in the monthly Kalamunda View

Community members were invited to comment via a survey (available online and in hard copy) or write a submission. A community drop-in information session was held on site at Lesmurdie Hall on Monday 18 March. Approximately 20 community members attended.

An additional information session was held on the evening of Monday 25 March at Lesmurdie Primary School at the request of Lesmurdie Primary School Principal. Approximately 12 community members attended.

During the public advertising period, City of Kalamunda staff were invited to participate in an internal workshop, to gauge their feedback on the plan relative to their department.

Part 1: Public Participation Values

The City of Kalamunda has designed its engagement program for this project to reflect the core public participation values.

These values and how they have been demonstrated through the engagement project is detailed below.

- 1. Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process.*

Both City of Kalamunda residents and visitors will be affected either directly or indirectly by decisions regarding the draft Parking and Access Plan for Ray Owen Reserve. The survey was therefore made available to everyone for comment.

- 2. Public participation includes the promise that the public's contribution will influence the decision*
- 3. Public participation promotes sustainable decisions by recognizing and communicating the needs and interests of all participants, including decision makers.*

Following the public comment period, the City of Kalamunda assesses all feedback received from the community. This feedback is used to enhance the plan to ensure it balances the needs of the wider community.

4. Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision.

Parking and access at Ray Owen Reserve would be of particular interest to local sporting clubs, reserve users and the surrounding residents, businesses or organisations.

Letters requesting feedback on the plan were sent to all properties within 400m of the reserve. A feedback request was also sent to the City's database of sporting groups and clubs.

The plan and opportunity to comment was advertised through a variety of mediums to capture any other potentially interested parties. This included newspaper advertising, social media advertising, on-site signage, flyers, posters and inclusion in newsletters.

5. Public participation seeks input from participants in designing how they participate.

The City endeavours to make the public feedback process as simple as possible, and typically produces a community survey to capture thoughts on key matters. A community survey was utilised for this project.

However, participants were invited to submit their feedback on the plan however they wished, whether that be online, in writing or even by meeting or phone call with project representatives.

6. Public participation provides participants with the information they need to participate in a meaningful way.

To facilitate the feedback process, the City of Kalamunda hosted a drop-in information session on site at Lesmurdie Hall and a second at Lesmurdie Primary School. At these sessions, design drawings were provided and project team members were available to explain the design and answer any questions residents may have.

For those unable to attend, a Frequently Asked Questions was available online and in hard copy to guide participants.

The City also ensures its project team members are available to discuss and answer any resident queries over the phone, providing their contact details in communications materials and encouraging residents to contact the City should they require more information.

7. Public participation communicates to participants how their input affected the decision.

The City of Kalamunda will release updates on the Project as they become available. As part of this, information will be provided on how community feedback has helped shape the next phase of the project.

Part 2: Survey Results

The Ray Owen Parking and Access Plan Survey was available online at engage.kalamunda.wa.gov.au and in hard copy at all City of Kalamunda locations from 1 March to 11 April 2019.

51 surveys were completed during the consultation period.

The majority of survey respondents indicated that they live in Lesmurdie (71%) and were between the age of 36 and 55 (68%).

Of those that completed the survey, the most common use of the Reserve was either walking (22%) or simply living in close proximity to the (17%). This suggests that the majority of survey respondents do not use the car park at all, and if they do, as pedestrians as opposed to in a vehicle.

60% of survey participants rated the plan as either 'average', 'good' or 'very good'. 34% Rated the plan as 'poor' or 'very poor' and 6% were unsure how to rate the plan.

Please view the external attachment 'Survey Results' for all facts, figures, comments and statistics.

Part 3: Submissions

The City received 11 written submissions on the draft access and concept parking plan.

- 27.5% (3) of submissions were from residents on Gilroy Way (perpendicular to Sanderson Road).
- 27.5% (3) of submissions were from residents that lived within two streets of the Reserve (on streets other than Gilroy Way).
- 36% (4) of submissions did not include their address and therefore their place of residency is unknown, but is likely to be nearby to the Reserve or on Gilroy Road given the feedback provided.
- 9% (1) of submissions were from residents outside of the City of Kalamunda.

27% (3) of submissions opposed any development of the Reserve altogether, whether it be related to the already approved Ray Owen Master Plan or the draft Parking and Access Concept Plan, preferring any sporting activity to be concentrated elsewhere. All of such submissions were from residents on Gilroy Road or within two streets of the Reserve.

The remaining portion, 73% (8), indicated acceptance of the Plan provided modifications or improvements to specific aspects of the Plan.

Most submissions focussed on areas that could be improved, rather than areas that were done well.

A list of the matters raised in the submissions is provided below.

Feature	Number of Times Identified
Removal of trees & the associated impacts (habitat loss, heat concentrated, aesthetics, etc)	10
Consider removing roundabout on Sanderson Road/Gilroy Way & the Sanderson Road access to the facility (concerns about perceived impacts such as	7

increased traffic volumes, dangers associated with poor driver behaviour, etc)	
Impact on adjacent residents (noise, loss of property value, aesthetic, anti-social behaviour, etc)	5
Design of pedestrian amenities (consideration of school lollipop lady positioning, request for higher kerbs, lack of refuges on Grove Road at Gladys and Sanderson Road roundabouts, request to relocate Grove Road footpath to the west side of the oval)	4
Request for larger vegetation buffer (to improve environmental values, provide noise and visual buffer, etc)	3
Consider potential for a multi-story car park or underneath elevated slab of sport courts (to better work with space constraints, mitigate need to remove trees, etc.)	2
Concerns salvaged trees within the paved parking area will not survive	1
Reduce speed limit on Grove Road to 40km/hr	1
Aboriginal Heritage site studies should be carried out	1
An environmental off-set planting plan should be developed	1
Skip bins should be included	1
Check should be done to ensure plan meets State Planning Policy 7.0	1
Increase lighting on the north east side of the oval	1
Concerns raised were related to Ray Owen Master Plan (unrelated to the draft Concept and Access Parking Plan)	1
Total	39

Key themes identified in responses:

16	Environment
13	Perceived impact on specific residents
9	General planning and design
1	Comments relating to other Planning documents

The primary concerns raised in the submission were environment related (41%), particularly the removal of vegetation and loss of habitat values.

Many of the submissions put forward by residents on Gilroy Road or within the immediate vicinity raised matters that related to how they would be personally impacted or inconvenienced (33%). In particular, these residents feel that a new entrance to the facility via Sanderson Road would adversely impact them because of an increase in traffic volumes, and the perceived dangers or less of amenity that are associated with increased traffic volumes (i.e. loss of property value, children being able to play in street, noise disturbance, inconvenience of patrons using their street for parking, dangerous driving behaviour, etc). This sub-section of the community would like to see the roundabout at Sanderson Road/Gilroy Way removed as well as the Sanderson Road entry to the facility. Some

residents are against improving parking and access altogether as it will draw more patrons and thereby potentially further disturb their amenity.

Some submissions covered a number of improvements or alternative designs (24%). For example, some suggested a multistorey or underground car park be considered, footpaths be relocated, kerbed and inclusive of more refuge points. Some submissions also questioned whether heritage or environmental studies will be undertaken and if off-set planting can be undertaken to compensate for vegetation loss.

Part 4: Internal Staff Workshop Results

Overview of the Staff Workshop

The Staff Workshop was held on Wednesday 27 March 2019 at the City of Kalamunda Function Room from 1:00pm to 2.00pm.

Invitations to attend were issued to Managers and Co-ordinators of relevant department areas (Community Development, Parks & Environment, Assets Delivery, Assets Maintenance, Finance, etc.) to attend.

Upon arrival, attendees were invited to sit at one of the four tables set up around the room.

Rob Korenhof, Manager Asset Delivery Services, provided attendees with background information on Ray Owen Reserve, the Ray Owen Master Plan and how it lead to the development of a car parking and access plan. Rob also explained the design aspects of the draft concept plan and expected delivery of staging.

Manager of Customer and Public Relations, Nicole O’Neill, provided an update on the community consultation process and how that feedback will be used to progress the concept parking design.

Attendees were then invited to participate in four group discussions and activities:

- 1) Identify which three features of the plan you think have been done well;
- 2) Identify which two aspects of the plan you think need further consideration;
- 3) Identify one thing you would change about the plan and why;
- 4) As a table, rate the plan out of 10.

Attendees were able to identify more than the requested number of features/aspects should the table not be able to reach a consensus.

Following each activity, a spokesperson from each table shared the results with the room.

The activity results are detailed below.

Results

Activity 1) Identify three features of the plan you think have been done well.

Feature	Number of Times Identified
Grove Road roundabouts	2
Drop off zones/Kiss-n-Ride	2
Gladys Road roundabouts	2
Closure of existing Grove Road entry/exit	2

Trees, revegetation and buffers	2
Sanderson Road roundabout	1
“View” parking facing football oval	1
Retention of trees within car parking area	1
Trailer parking	1
Overall number of bays	1
Total	15

Key themes identified in responses:

9	Outer traffic network and flow
3	Number, type and location of bays
3	Trees and vegetation

The staff responses to Activity 1 demonstrate three key themes; ‘outer traffic network and flow’, ‘number, type and location of bays’, and ‘trees and vegetation’. Overall, the ‘outer traffic network and flow’ of the concept design appeared to be the feature most participants feel was done well, totalling 60% of the identified positive features. In particular, staff noted the addition of roundabouts to better control speed, safety and traffic flow in and around the reserve.

The consideration of trees and vegetation in the design was also a feature deemed to be well done (20%), highlighting the importance of balancing development and environmental needs.

Lastly, the number, type and location of bays were noted as positives (20%) of the design.

Activity 2) Identify two aspects of the plan you think need further consideration.

Feature	Number of Times Identified
Capacity/location of kiss-n-ride and pull up bus bays	3
Closure of existing Grove Road entry/egress	2
Sanderson Road roundabout	2
Constraints of the Master Plan footprint	1
Drainage/Water Sensitive Urban Design	2
Access to emergency generator	1
Retention of significant trees	1
Total	12

Key themes identified in responses:

4	Internal traffic network and flow
2	Drainage/Water Sensitive Urban Design
1	Constraints of the Master Plan footprint
4	Outer traffic network and flow
1	Retention of significant trees

Whilst activity 1 highlighted that the outer traffic network and flow was done well, activity 2 highlighted that there were still some concerns with one aspect; the addition of a roundabout on Sanderson Road and the subsequent closure of the existing Grove Road entry/egress.

Group discussions revealed that some staff were aware of community feedback received from Sanderson Road residents, which highlighted their desire for their street to remain free from vehicles or traffic resulting from the Reserve.

Activity 2 also showed that some staff were concerned about the internal traffic flow at the central Grove Road entry. The entry connects to a drop off/bus park up zone. Because of the short length of the drop off/bus park up zone, it may cause congestion, spilling out onto Grove Road. Access to the emergency generator was also a concern raised under the internal traffic flow theme.

Use of an innovative draining design and water sensitive urban design was an area that some staff felt required more consideration. One group suggested the development of rain gardens/swales into the current retention network.

Some staff noted the difficulty of delivering an adequate car parking plan within the constraints of other plans such as the footprint of the Master Plan upgrades. If there were potential changes to the Master Plan footprint, it would be important to reconsider the parking design.

Activity 3) Identify one thing you would change about the plan and why.

Feature	Number of Times Identified
Remove internal roundabouts	1
Reduce parking space area	1
Clearer definition of significant trees to be retained	1
Maximise capacity for all modes of transport to the reserve	1
Vegetation buffer	1
Increase traffic flow through Grove Road	1

Key themes identified in responses:

- 2 Internal traffic network and flow
- 2 Outer traffic network and flow
- 2 Trees and vegetation

Activity 3 yielded six differing responses and no overarching consensus. Three key themes were identified including 'internal traffic network and flow', 'outer traffic network and flow' and 'trees and vegetation', each raised with the same frequency (33.33%).

Staff who believe the internal network requires change raised concern about the use of internal roundabouts, which reduces space for car parking bays. On the contrary, some staff believe the car parking space area should be reduced.

Staff who believe the external network requires change believe traffic flow should be increased via Grove Road, and that capacity for all transports types (cyclists, pedestrians, taxis, electric vehicles, ride shares, etc.) should be maximised.

Lastly, those with an environmental focus would like to see a greater or enhanced vegetation buffer and a clear definition around the significant trees to be retained.

Activity 4) As a table, rate the plan out of 10.

Responses
8
8
7.5
7.5
Average = 7.75

Overall, all staff considered the Plan in a similar light, providing ratings between 7.5 and 8 to create an average of 7.75.

On a scale of 1 to 10, with 1 being poor and 10 being excellent, a rating of 7.75 would be considered "good".

Internal Staff Workshop Summary

In summary, staff consider the draft Parking and Access Concept Plan to be good, with some key areas requiring further focus.

Most agree the outer traffic network (use of roundabouts and entry points) has been well thought out, with the exception of the Sanderson Road (and subsequent closure of the existing Grove Road entry/egress) roundabout, given community concern.

Internally, staff also consider the type, number of positioning of bays, such as trailer and bus bays, to be well done, but even more consideration to different transport modes should be considered (cyclists, pedestrians, electric vehicles, etc).

The workshop highlighted that staff believe it is essential to maximise environmental values wherever possible. Salvaging existing trees of significance and replanting is a positive, though this should be enhanced with even greater buffer zones and a well-defined approach to saving important trees.

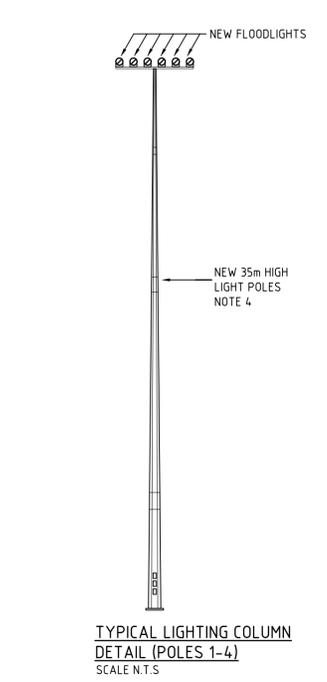
It is suggested that removal of some of the roundabouts within the car park could help to maximise car space capacity and a closer look at the traffic flow from the Grove Road entrance is needed.

Staff would also like to see an innovative drainage design that incorporates Water Sensitive Urban Design.



SITE PLAN - SPORTS LIGHTING LAYOUT
 SCALE 1:500 @ A1

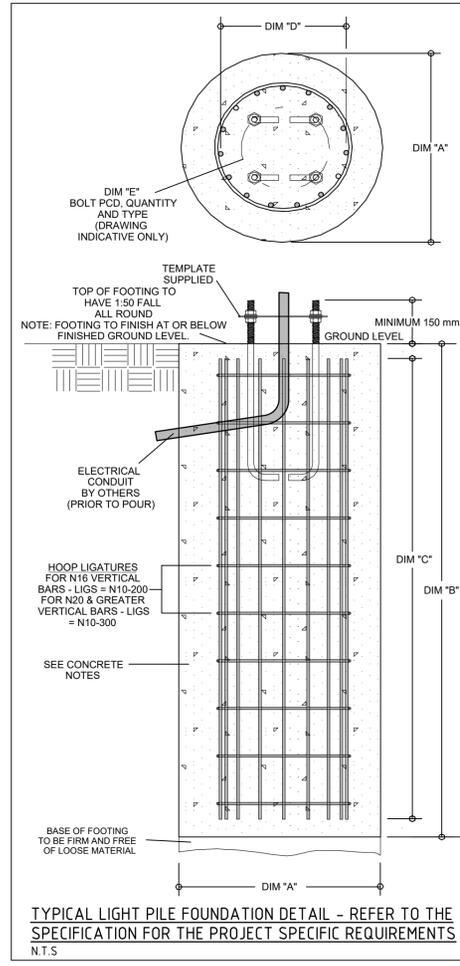
ISSUED FOR TENDER
 REFER TO REVISION COLUMN



TYPICAL LIGHTING COLUMN
 DETAIL (POLES 1-4)
 SCALE N.T.S

- NOTES**
- EXISTING POLE MOUNTED SITE MAIN SWITCHBOARD & POLE TO BE REMOVED.
 - UNDERGROUND CONDUIT RISES TO ROOF VOID. PROVIDE GALVANISED TOP HAT FROM 10mm AFFL TO SOFFIT LEVEL TO CONCEAL SURFACE CONDUIT. SUBMAIN CABLING CONTINUES IN ROOF SPACE TO EXISTING BUILDING MAIN SWITCHBOARD LOCATION.
 - PROVIDE 8P50 POWER CONDUITS FROM THE PIT TO THE SITE MAIN SWITCHBOARD.
 - REFER TO SPECIFICATION FOR FUTURE LED STRUCTURAL REQUIREMENTS
 - REMOVE FIVE EXISTING FLOODLIGHT TOWERS & FLOODLIGHTS
 - PROPOSED CONDUIT ROUTE TO BE COORDINATED ON SITE WITH EXISTING TREE ROOTS TO ENSURE TREE ROOTS ARE NOT DAMAGED DURING EXCAVATION AND INSTALLATION.
 - PROPOSED PIT AND CONDUIT TO BE LOCATED TO THE EAST SIDE OF THE DRIVEWAY.
 - EXISTING SPORTS LIGHTING SWITCHBOARD TO BE REMOVED.
 - SAW CUT EXISTING CONCRETE PAVING TO ACCOMMODATE CONDUIT AND MAKE GOOD UPON COMPLETION.

- LEGEND**
- WESTERN POWER POINT OF ATTACHMENT (PILLAR)
 - UNDERGROUND POWER CONDUIT
 - INDICATIVE ROUTE OF SUBMAIN CABLING TO EXISTING DISTRIBUTION BOARD
 - SITE MAIN SWITCHBOARD
 - DISTRIBUTION BOARD
 - NEW LIGHTING TOWER & SIX (6) PM1 FLOODLIGHTS - REFER TO THE SPECIFICATION FOR DETAILS.
 - NEW LIGHTING TOWER & FIVE (5) PM1 FLOODLIGHTS - REFER TO THE SPECIFICATION FOR DETAILS.
 - EXISTING LIGHT POLE TO BE REMOVED
 - EXISTING SWITCHBOARD TO BE REMOVED
 - POWER PIT - ACO CABLE MATE TYPE 66H WITH STEEL POWER LOK LID
 - POWER PIT - ACO CABLE MATE TYPE 45H WITH STEEL POWER LOK LID
 - EARTH PIT
 - 1P80 80mm HD UNDERGROUND POWER CONDUIT x 1
 - 1P63 63mm HD UNDERGROUND POWER CONDUIT x 1
 - 2P63 63mm HD UNDERGROUND POWER CONDUIT x 2
 - 2P50 50mm HD UNDERGROUND POWER CONDUIT x 2
 - 4P50 50mm HD UNDERGROUND POWER CONDUIT x 4
 - 6P50 50mm HD UNDERGROUND POWER CONDUIT x 6
 - 1S80 80mm HD UNDERGROUND SPARE CONDUIT x 1
 - (E) DENOTES EXISTING
 - (R) SERVICE TO BE REMOVED
 - PM1 POWER METER
 - KWHR WESTERN POWER MASTER METER
 - CIRCUIT BREAKER
 - ISOLATOR - LOAD SWITCHING
 - THREE PHASE & NEUTRAL
 - SINGLE PHASE & NEUTRAL
 - TWO PHASE & EARTH
 - COMBINED MCB/RCD
 - NORMALLY OPEN CONTACT 32AMP RATING
 - FUSE
 - SURGE DIVERTER
 - THERMOSTAT
 - CONDENSATION HEATER
 - T1 240VAC TIME DELAY DEVICE
 - R2 RELAY - 24VDC COIL 240V/5AMP CONTACT
 - 32A-4 POLE 32A 4-POLE CONTACTOR WITH 240V COIL
 - 240V RELAY COIL WHERE 'n' DENOTES IDENTIFICATION
 - EARTH ELECTRODE



TYPICAL LIGHT PILE FOUNDATION DETAIL - REFER TO THE SPECIFICATION FOR THE PROJECT SPECIFIC REQUIREMENTS
 N.T.S



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 Ph: 0408 721 167
 info@focuswa.com.au

City of Kalamunda **ASSET SERVICES**

HARTFIELD PARK
 EXISTING HOCKEY SITE
 PROPOSED FIELD ARRANGEMENT
 FORRESTFIELD

SITE PLAN LAYOUT
 1 OF 3

No.	REVISION	BY	DATE	AUTH	No.	REVISION	BY	DATE	AUTH	SCALE:	50	0	5	10	15	20	25	SURVEYED:	DRAWN:	AUTHORISED:	Discipline:	Structure Code:	
0	TENDER ISSUE	ROB	11/06/18	FRJ						1:500	SCALE IN METRES						ENGINEERING SURVEYOR	INFRASTRUCTURE DESIGN OFFICER	MANAGER ASSET DELIVERY	CI	420		
											DATE:						AHD	PCC94	INFRASTRUCTURE DESIGN OFFICER	COORDINATOR PROJECT DESIGN	DIRECTOR ASSET SERVICES		1718-035

1718-098-E01/0

A1

	31/08/2019 YTD Actual (b) \$	31/08/2019 YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(b) %
Net current assets at start of financial year - surplus/(deficit)	<u>2,467,917</u>	<u>2,968,871</u>	<u>2,968,871</u>	<u>(500,954)</u>	<u>(20%)</u>
	2,467,917	2,968,871	2,968,871	(500,954)	(20%)
Revenue from operating activities (excluding rates)					
Operating Grants and Subsidies	285,696	252,980	1,597,951	32,716	11.5%
Contributions, Reimbursements and Donations	121,543	129,870	2,458,691	(8,327)	(6.9%)
Fees and Charges	13,285,968	13,199,609	15,832,724	86,359	0.7%
Interest Earnings	214,136	212,768	1,096,639	1,368	0.6%
Other Revenue	5,794	9,264	55,625	(3,470)	(59.9%)
Ex Gratia Rates Revenue	0	0	0	0	
Total (Excluding Rates)	<u>13,913,137</u>	<u>13,804,491</u>	<u>21,041,630</u>	<u>108,646</u>	
Expenditure from operating activities					
Employee Costs	(3,906,712)	(3,925,488)	(25,595,958)	18,776	0.5%
Materials and Contracts	(3,518,116)	(3,766,791)	(22,009,983)	248,675	7.1%
Utilities Charges	(319,097)	(322,690)	(1,939,055)	3,593	1.1%
Depreciation (Non-Current Assets)	(1,737,943)	(2,091,580)	(12,549,653)	353,637	20.3%
Interest Expenses	(47,593)	(45,412)	(272,482)	(2,181)	(4.6%)
Insurance Expenses	(340,048)	(387,758)	(602,948)	47,710	14.0%
Other Expenditure	(88,363)	(176,076)	(456,657)	87,713	99.3%
Total	<u>(9,957,872)</u>	<u>(10,715,795)</u>	<u>(63,426,736)</u>	<u>757,922</u>	
Operating activities excluded					
Depreciation (Non-Current Assets)	1,737,943	2,091,580	12,549,653	(353,637)	(20.3%)
Change in Accounting policies	0	0	1,799,409	0	
EMRC Contribution (Non-cash)	0	0	(1,679,116)	0	
Movement in Provisions	2,772	0	(71,330)	2,772	100.0%
Pensioners Deferred Rates Movement	0	0	(16,706)	0	
Total	<u>1,740,714</u>	<u>2,091,580</u>	<u>12,581,910</u>	<u>(350,866)</u>	
Amount attributable to operating activities	<u>8,163,897</u>	<u>8,149,147</u>	<u>(26,834,325)</u>	<u>14,749</u>	
Investing Activities					
Non-Operating Grants, Subsidies and Contributions	969,092	1,307,066	7,842,451	(337,974)	(34.9%)
Land and Buildings New	(81,645)	(200,000)	(6,756,272)	118,355	(145.0%)
Land and Buildings Replacement	(5,473)	0	(1,480,540)	(5,473)	100.0%
Plant and Equipment New	(10,210)	(16,130)	(96,800)	5,920	(58.0%)
Plant and Equipment Replacement	0	0	(3,207,000)	0	
Furniture and Equipment	(24,734)	(146,930)	(881,607)	122,196	(494.0%)
Infrastructure Assets - Roads New	(421,955)	(600,000)	(3,648,526)	178,045	(42.2%)
Infrastructure Assets - Roads Renewal	(59,800)	0	(7,299,467)	(59,800)	100.0%
Infrastructure Assets - Drainage New	(415)	0	(237,880)	(415)	100.0%
Infrastructure Assets - Drainage Renewal	(36,425)	0	(435,344)	(36,425)	100.0%
Infrastructure Assets - Footpaths New	(1,458)	0	(903,025)	(1,458)	100.0%
Infrastructure Assets - Footpaths Renewal	(233,814)	(200,000)	(230,952)	(33,814)	14.5%
Infrastructure Assets - Car Parks New	(15,967)	0	(192,730)	(15,967)	100.0%
Infrastructure Assets - Car Parks Renewal	(5,058)	0	(623,923)	(5,058)	100.0%
Infrastructure Assets - Parks and Ovals New	(27,187)	0	(624,725)	(27,187)	100.0%
Infrastructure Assets - Parks and Ovals Renewal	(14,481)	0	(806,391)	(14,481)	100.0%
Infrastructure Assets - Capital Work-in progress	(393,361)	(166,666)	(2,580,000)	(226,695)	57.6%
Amounts attributable to investing activities	<u>(362,893)</u>	<u>(22,660)</u>	<u>(22,162,732)</u>	<u>(340,233)</u>	
Financing Activities					
Repayment of borrowings	(96,102)	(81,250)	(672,155)	(14,852)	(15.5%)
Self-Supporting Loan Principal	17,731	11,697	34,492	6,034	34.0%
Proceeds from new borrowings	0	0	4,307,000	0	
Capital (Developer) - Contributions	318,648	0	729,393	318,648	100.0%
Transfers from cash backed reserves (restricted assets)	411,777	600,000	10,077,663	(188,223)	(45.7%)
Transfers to cash backed reserves (restricted assets)	(159,526)	(125,000)	(1,447,481)	(34,526)	(21.6%)
Amounts attributable to financing activities	<u>492,528</u>	<u>405,447</u>	<u>13,028,912</u>	<u>87,081</u>	
Surplus / (deficiency) before general rates	<u>8,293,532</u>	<u>8,531,934</u>	<u>(35,968,143)</u>	<u>(238,403)</u>	
Rate Revenue	37,452,389	37,454,040	37,581,412	(1,651)	(0.0%)
Net current assets at end of the period - surplus/(deficit)	<u>45,745,921</u>	<u>45,985,974</u>	<u>1,613,268</u>	<u>(240,054)</u>	<u>(0.5%)</u>

	31/08/2019 YTD Actual (b) \$	31/08/2019 YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(b) %
Net current assets at start of financial year - surplus/(deficit)	<u>2,467,917</u>	<u>2,968,871</u>	<u>2,968,871</u>	<u>(500,954)</u>	(20.3%)
	2,467,917	2,968,871	2,968,871	(500,954)	
Revenue from operating activities (excluding rates)					
Governance	1,675	3,638	21,836	(1,963)	(117.2%)
General Purpose Funding	651,087	564,148	4,453,204	86,939	13.4%
Law, Order and Public Safety	38,826	30,936	425,700	7,890	20.3%
Health	772,296	782,202	880,105	(9,906)	(1.3%)
Education and Welfare	9,422	10,418	62,530	(996)	(10.6%)
Community Amenities	11,994,087	11,950,553	12,711,871	43,534	0.4%
Recreation and Culture	341,283	318,676	1,802,717	22,607	6.6%
Transport	0	5,000	30,000	(5,000)	(100.0%)
Economic Services	43,288	39,670	238,087	3,618	8.4%
Other Property and Services	61,172	99,250	415,579	(38,078)	(62.2%)
Total (Excluding Rates)	13,913,137	13,804,491	21,041,630	108,646	
Expenditure from operating activities					
Governance	(654,618)	(586,366)	(3,703,748)	(68,252)	(10.4%)
General Purpose Funding	(193,839)	(289,283)	(796,643)	95,444	49.2%
Law, Order and Public Safety	(327,262)	(340,928)	(2,174,667)	13,666	4.2%
Health	(240,725)	(249,122)	(1,579,970)	8,397	3.5%
Education and Welfare	(59,299)	(80,600)	(501,923)	21,301	35.9%
Community Amenities	(2,433,315)	(2,732,096)	(16,660,312)	298,781	12.3%
Recreation and Culture	(2,626,118)	(3,450,696)	(21,318,409)	824,578	31.4%
Transport	(2,788,224)	(2,345,762)	(14,105,378)	(442,462)	(15.9%)
Economic Services	(187,139)	(227,518)	(1,436,509)	40,379	21.6%
Other Property and Services	(447,335)	(413,424)	(1,149,176)	(33,911)	(7.6%)
Total	(9,957,873)	(10,715,795)	(63,426,736)	757,922	
Operating activities excluded					
Depreciation (Non-Current Assets)	1,737,943	2,091,580	12,549,653	(353,637)	(20.3%)
Change in Accounting Policies	0	0	1,799,409	0	
EMRC Contribution (Non-cash)	0	0	(1,679,116)	0	
Movement in Provisions	2,772	0	(71,330)	2,772	100.0%
Pensioners Deferred Rates Movement	0	0	(16,706)	0	
Total	1,740,714	2,091,580	12,581,910	(350,866)	
Amount attributable to operating activities	8,163,896	8,149,147	(26,834,325)	14,749	
Investing Activities					
Non-operating grants, subsidies and contributions	969,092	1,307,066	7,842,451	(337,974)	(34.9%)
Land and Buildings New	(81,645)	(200,000)	(6,756,272)	118,355	(145.0%)
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Plant and Equipment New	(10,210)	(16,130)	(96,800)	5,920	(58.0%)
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Infrastructure Assets - Drainage Renewal	(36,425)	0	(435,344)	(36,425)	100.0%
Infrastructure Assets - Footpaths New	(1,458)	0	(903,025)	(1,458)	100.0%
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Infrastructure Assets - Car Parks Renewal	(5,058)	0	(623,923)	(5,058)	100.0%
Infrastructure Assets - Parks and Ovals New	(27,187)	0	(624,725)	(27,187)	100.0%
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Infrastructure Assets - Capital Work-in progress	(393,361)	(166,666)	(2,580,000)	(226,695)	57.6%
Amounts attributable to investing activities	(362,893)	(22,660)	(22,162,732)	(340,233)	
Financing Activities					
Self-Supporting Loan Principal Income	17,731	11,697	34,492	6,034	34.0%
Proceeds from new borrowings	0	0	4,307,000	0	
Capital (Developer) - Contributions	318,648	0	729,393	318,648	100.0%
Transfers from cash backed reserves (restricted assets)	411,777	600,000	10,077,663	(188,223)	(45.7%)
Repayment of borrowings	(96,102)	(81,250)	(672,155)	(14,852)	(15.5%)
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Surplus / (deficiency) before general rates	8,293,532	8,531,934	(35,968,144)	(238,403)	
Rate Revenue	37,452,389	37,454,040	37,581,412	(1,651)	(0.0%)
Net current assets at end of the period - surplus/(deficit)	45,745,921	45,985,974	1,613,268	(240,054)	(0.5%)

CITY OF KALAMUNDA
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE TWO MONTHS ENDED 31 AUGUST 2019



NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)

	31/8/2019	31/8/2018
	\$	\$
Current Assets		
Cash and Cash Equivalents (Unrestricted)	30,429,527	30,253,941
Cash and Cash Equivalents - Reserves (Restricted)	16,970,912	18,077,211
Receivables - Rates	19,616,044	19,105,185
Receivables - Sundry	684,531	385,071
Receivables -Other	6,751,881	6,670,492
Inventories	122,035	110,243
(* exclude loan receivable)	<u>74,574,931</u>	<u>74,602,143</u>
Less: Current Liabilities		
Payables	(11,858,098)	(12,603,825)
Provisions	(3,379,338)	(3,128,010)
(* exclude loan payable)	<u>(15,237,436)</u>	<u>(15,731,835)</u>
Net Current Asset Position	<u>59,337,494</u>	<u>58,870,309</u>
Add:		
Provision for Long Service Leave	1,622,951	1,612,588
Provision for Annual Leave	1,756,387	1,515,422
Less:		
Cash and Cash Equivalents - Reserves (Restricted)	<u>(16,970,912)</u>	<u>(18,077,211)</u>
Net Current Funding Position	<u>45,745,921</u>	<u>43,921,107</u>
Balance made up of Municipal Surplus	<u>45,745,921</u>	<u>43,921,107</u>

Chq/EFT	Date	Name	Description	Amount
1406	02-08-2019	LES MILLS ASIA PACIFIC INDUSTRIES	MONTHLY LICENCE FEE	1311.40
1407	07-08-2019	AUSTRALIAN TAXATION OFFICE	TAXATION	195512.39
1408	08-08-2019	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	1225.56
1409	09-08-2019	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	1150.60
1410	14-08-2019	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS COSTS BRANCH LIBRARIAN - \$1093.47 RECREATION FACILITIES TEAM LEADER - \$775.00 CEO - \$250.00 DIRECTOR ASSET SERVICES - \$12.12 FUNCTIONS ASSISTANT - \$2555.84 FUNCTIONS CO-ORDINATOR - \$2860.48 SENIOR PROCUREMENT OFFICER - \$2095.53 MANAGER PEOPLE SERVICES - \$4975.95 CO-ORDINATOR LIBRARY SERVICES - \$701.98 MANAGER CUSTOMER & PUBLIC RELATIONS - \$2427.43 DIRECTOR DEVELOPMENT SERVICES - \$550.00	18297.80
1411	14-08-2019	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 219 FIXED COMPONENT	17037.81
1412	21-08-2019	AUSTRALIAN TAXATION OFFICE	TAXATION	191584.39
1413	27-08-2019	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	2508.00
1414	28-08-2019	FINES ENFORCEMENT REGISTRY	FINES ENFORCEMENT REGISTRY	2870.00
EFT71184	08-08-2019	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 05 AUGUST 2019	1467.79
EFT71185	08-08-2019	SHAWMAC PTY LTD	CONTRACT ADMINISTRATION SERVICES FOR FORRESTFIELD INDUSTRIAL SCHEME CONSTRUCTION OF ROADS	4068.90

Chq/EFT	Date	Name	Description	Amount
EFT71186	08-08-2019	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE FOR KALAMUNDA LIBRARY	65.75
EFT71187	08-08-2019	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	759.99
EFT71188	08-08-2019	PFD FOOD SERVICES - HOLLIER DICKSONS	KIOSK SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	399.25
EFT71189	08-08-2019	PERTH REGION TOURISM ORGANISATION INC T/A DESTINATION PERTH	2019/20 DESTINATION PERTH MEMBERSHIP - PERTH HILLS VISITOR CENTRE AND ZIG ZAG GALLERY	592.50
EFT71190	08-08-2019	FITNESS AUSTRALIA LTD	FITNESS REGISTRATION MEMBERSHIP FOR HARTFIELD PARK RECREATION CENTRE - 26/07/19 - 25/07/20	750.00
EFT71191	08-08-2019	CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEES	6.99
EFT71192	08-08-2019	NEVERFAIL SPRINGWATERLTD (FORRESTFIELD LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE FOR FORRESTFIELD LIBRARY	40.10
EFT71193	08-08-2019	ERGOLINK	SUPPLY OF VARIOUS ERGONOMIC OFFICE SUPPLIES	1018.36
EFT71194	08-08-2019	SYRINX ENVIRONMENTAL P/L	OPERATIONS, MONITORING & MAINTENANCE WORKS - MAINTENANCE & MONITORING OF WOODLUPINE BROOK	1426.68
EFT71195	08-08-2019	ELEMENT ADVISORY PTY LTD	PROFESSIONAL PLANNING SERVICES FOR FORRESTFIELD NORTH STRUCTURE PLAN	5665.00
EFT71196	08-08-2019	ID CONSULTING PTY LTD (INFORMED DECISIONS)	ECONOMY.ID, PROFILE.ID, ATLAS.ID & FORECAST.ID SUBSCRIPTION FEE - JULY 2019 - SEPT 2019	10780.00
EFT71197	08-08-2019	DOT ULIJN (DOT BLASZCZAK)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	31.50
EFT71198	08-08-2019	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	220.00
EFT71199	08-08-2019	CIRCUITWEST INC.	ANNUAL MEMBERSHIP ORDINARY MEMBER TURNOVER OF \$0-\$500,000	385.00

Chq/EFT	Date	Name	Description	Amount
EFT71200	08-08-2019	WENDY ANNE PEARCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	35.00
EFT71201	08-08-2019	CAROL A CRUTE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	25.20
EFT71202	08-08-2019	AVERIL ANNE BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	28.00
EFT71203	08-08-2019	GILL BAXTER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	63.70
EFT71204	08-08-2019	JURG KONRAD HUNZIKER	DESIGN ADVISORY COMMITTEE CONSULTANT SERVICE - FEE CLAIM 8 & 9 - WORK COMPLETED 21/03/19 & 09/05/19	1200.00
EFT71205	08-08-2019	ALINEA INC T/A PARA-QUAD INDUSTRIES	METRO LIBRARY VAN DELIVERY SERVICE FROM 1/08/2019-31/07/2020.	6208.48
EFT71206	08-08-2019	LEONARDO & MILVA STILLISANO	CROSSOVER CONTRIBUTION	451.00
EFT71207	08-08-2019	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	65.70
EFT71208	08-08-2019	CITY OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	134.00
EFT71209	08-08-2019	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	768.86
EFT71210	08-08-2019	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	218.74
EFT71211	08-08-2019	NAPA - A DIVISION OF GPC ASIA PACIFIC PTY LTD	PLANT / VEHICLE PARTS	1735.70
EFT71212	08-08-2019	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS	641.80
EFT71213	08-08-2019	DOWNER EDI ENGINEERING POWER PTY LTD	SUPPLY, INSTALLATION & COMMISSION OF CCTV	10139.15
EFT71214	08-08-2019	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	1342.00
EFT71215	08-08-2019	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	345.01
EFT71216	08-08-2019	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES SAMPLING SCHEME 2019/2020	14936.00
EFT71217	08-08-2019	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	2165.04
EFT71218	08-08-2019	CLEANAWAY	WASTE / RECYCLING & BULK BIN DISPOSAL SERVICES FEES	14476.28

Chq/EFT	Date	Name	Description	Amount
EFT71219	08-08-2019	STATE LIBRARY OF W.A.	DELIVERY OF BETTER BEGINNINGS PROGRAMMES 2019/2020	3432.00
EFT71220	08-08-2019	LANDGATE - VALUATIONS	GROSS RENTAL VALUATION FEES FOR VARIOUS LOCATIONS	2989.13
EFT71221	08-08-2019	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	786.29
EFT71222	08-08-2019	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	10139.80
EFT71223	08-08-2019	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	3068.47
EFT71224	08-08-2019	ZIPFORM PTY LTD	SETUP, PRODUCTION AND PREPARATION OF ANNUAL RATES & BUSHFIRE NOTICES 2019/20	11601.10
EFT71225	08-08-2019	OFFICE LINE GROUP PTY LTD	OFFICE FURNITURE SUPPLIES FPR FRONT COUNTER REFURBISHMENT	6265.60
EFT71226	08-08-2019	VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES FOR EMERGENCY SERVICES - JULY 2019	451.31
EFT71227	08-08-2019	FASTA COURIERS	COURIER FEES	257.11
EFT71228	08-08-2019	LESMURDIE SAND, SOIL & BOBCAT HIRE	GARDEN / RESERVE SUPPLIES	340.00
EFT71229	08-08-2019	SG ENVIRO	SEPTIC / GREASE TANK CLEAN OUT SERVICES AT VARIOUS LOCATIONS	1341.90
EFT71230	08-08-2019	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	552.31
EFT71231	08-08-2019	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES / CLEANING SUPPLIES	363.89
EFT71232	08-08-2019	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1026.38
EFT71233	08-08-2019	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	4205.30
EFT71234	08-08-2019	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	14740.00
EFT71235	08-08-2019	SYNERGY	POWER CHARGES	31378.00
EFT71236	08-08-2019	ALINTA ENERGY	GAS CHARGES	4546.50

Chq/EFT	Date	Name	Description	Amount
EFT71237	08-08-2019	DEPARTMENT OF PREMIER & CABINET - STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	120.80
EFT71238	08-08-2019	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS LOCATIONS	1835.30
EFT71239	08-08-2019	BGC ASPHALT	ROAD MATERIALS FOR VARIOUS LOCATIONS	1469.69
EFT71240	08-08-2019	KENNEDYS TREE SERVICES	TREE REMOVAL / UNDER POWERLINE PRUNING FOR VARIOUS LOCATIONS	12935.45
EFT71241	08-08-2019	DORMAKABA AUSTRALIA PTY LTD	DOOR MAINTENANCE TO VARIOUS LOCATIONS	396.00
EFT71242	08-08-2019	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	442.01
EFT71243	08-08-2019	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION (APRA)	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC AT VARIOUS LOCATIONS	1174.67
EFT71244	08-08-2019	IT VISION AUSTRALIA PTY LTD	IT VISION CONFLUENCE USER LICENCES - JULY 2019	88.00
EFT71245	08-08-2019	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	10134.26
EFT71246	08-08-2019	CITY OF ARMADALE	ANNUAL AMOUNT FOR PERTH HILLS TOURISM ALLIANCE 2019 / 2020	11000.00
EFT71247	08-08-2019	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	162.75
EFT71248	08-08-2019	BOLLIG DESIGN GROUP	ARCHITECTURAL SERVICES FOR THE KALAMUNDA COMMUNITY CENTRE	52327.00
EFT71249	08-08-2019	KALAMUNDA DISTRICTS HOCKEY CLUB (INC)	USE OF FACILITY FOR FUNDING WORKSHOP 29 JULY 2019	200.00
EFT71250	08-08-2019	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	HAZARD REDUCTION BURN AT 76 MITCHELL ROAD BICKLEY	2090.00
EFT71251	08-08-2019	OCE CORPORATE PTY LTD - OFFICE CLEANING EXPERTS	CLEANING SERVICES / CONSUMABLES FOR VARIOUS LOCATIONS	880.00
EFT71252	08-08-2019	ST JOHN AMBULANCE AUSTRALIA (WA) INC	FIRST AID FOR THE CONNECTING COMMUNITIES EVENT	211.20
EFT71253	08-08-2019	HELEN ARMSTRONG & ASSOCIATES (T/AS WAXING LYRICAL CANDLES)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	80.50

Chq/EFT	Date	Name	Description	Amount
EFT71254	08-08-2019	TOTAL EDEN PTY LTD	RETICULATION SUPPLIES FOR VARIOUS LOCATIONS	1825.17
EFT71255	08-08-2019	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6219.81
EFT71256	08-08-2019	BENTLEY SYSTEMS INTERNATIONAL LTD	BENTLEY MICROSTATION - EXCELL LICENSE USAGE FOR 01/01/19 - 31/03/19	1195.50
EFT71257	08-08-2019	HIGH WYCOMBE JUNIOR FOOTBALL CLUB	HALL BOND REFUND LESS SECURITY CALL OUT FEE	612.00
EFT71258	08-08-2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIVISION)	2019 - 2020 MEMBERSHIPS FOR VARIOUS STAFF MEMBERS	3186.00
EFT71259	08-08-2019	GRASSTREES AUSTRALIA	GARDEN AND VERGE SUPPLIES	517.00
EFT71260	08-08-2019	MARYANNE KELLY	FOOPATH DEPOSIT REFUND	2500.00
EFT71261	08-08-2019	ANNA HAMERSLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	39.20
EFT71262	08-08-2019	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	297.00
EFT71263	08-08-2019	MOIRA A COURT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	10.50
EFT71264	08-08-2019	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	8308.50
EFT71265	08-08-2019	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	SUPPLY OF THE WEST AUSTRALIAN NEWSPAPER FOR THE DEPOT	106.80
EFT71266	08-08-2019	KANYANA WILDLIFE REHABILITATION CENTRE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19 CEO LUNCHEON - INDIGENOUS EXPERIENCE	983.80
EFT71267	08-08-2019	ZIG ZAG COMMUNITY ARTS INC	SPONSORSHIP FUNDS FOR THE 2019 ZIG ZAG FESTIVAL ACTIVITIES	18000.00
EFT71268	08-08-2019	BIG W (AR W1.C3.U.07)	VARIOUS SUPPLIES FOR THE FORRESTFIELD LIBRARY	947.00
EFT71269	08-08-2019	PERTH HILLS VIGNERONS ASSOCIATION	ANNUAL SPONSORSHIP OPPORTUNITY FOR THE PERTH HILLS VIGNERONS WINE SHOW	550.00
EFT71270	08-08-2019	KENNARDS HIRE	HIRE OF VARIOUS EQUIPMENT	513.00

Chq/EFT	Date	Name	Description	Amount
EFT71271	08-08-2019	STRATAGREEN	GARDEN / RESERVE SUPPLIES	331.88
EFT71272	08-08-2019	OFFICEWORKS SUPERSTORES PTY LTD	OFFICE SUPPLIES / STATIONERY	2633.57
EFT71273	08-08-2019	RECORDS AND INFORMATION MANAGEMENT PROFESSIONALS AUSTRALASIA (RIMPA)	RIMPA MEMBERSHIP RENEWAL FOR 2019-2020	520.00
EFT71274	08-08-2019	ELECTRICITY NETWORKS CORP T/A WESTERN POWER	NARDINE CLOSE EXTENSION (ROAD 2A) FOR FORRESTFIELD INDUSTRIAL PLANNING SCHEME	7786.00
EFT71275	08-08-2019	WOOLWORTHS GROUP LIMITED	GROCERY SUPPLIES FOR VARIOUS FUNCTIONS	1099.47
EFT71276	08-08-2019	FORRESTFIELD TENNIS CLUB (INC)	FORRESTFIELD TENNIS CLUB HIRE FEES FROM HARTFIELD PARK RECREATION CENTRE - 01/07/09 - 31/07/19	34.00
EFT71277	08-08-2019	HILLS GAS SUPPLY	SUPPLY OF BOTTLED GAS FOR VARIOUS LOCATIONS	110.00
EFT71278	08-08-2019	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS LOCATIONS	4047.25
EFT71279	08-08-2019	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	825.40
EFT71280	08-08-2019	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	8055.29
EFT71281	08-08-2019	HW & ASSOCIATES	COST MANAGEMENT SERVICES FOR THE DESIGN, DOCUMENTATION AND CONTRACT ADMINISTRATION FOR THE KALAMUNDA COMMUNITY CENTRE	4950.00
EFT71282	08-08-2019	HIGH WYCOMBE PHARMACY	HALL BOND REFUND	200.00
EFT71283	08-08-2019	TOM CAIRNS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	8.40
EFT71284	08-08-2019	SHIRLEY SPENCER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	339.50
EFT71285	08-08-2019	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	9207.00
EFT71286	08-08-2019	ANNE O'LEARY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	23.10
EFT71287	08-08-2019	GUMNUTS & LAVENDER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	5.60

Chq/EFT	Date	Name	Description	Amount
EFT71288	08-08-2019	OFFICEWORKS MIDLAND	OFFICE / STATIONERY SUPPLIES	108.95
EFT71289	08-08-2019	CHRISTINE VITLER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	6.30
EFT71290	08-08-2019	WEST-SURE GROUP PTY LTD	CASH IN TRANSIT - JULY 2019	1627.40
EFT71291	08-08-2019	DONNA JEBB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	3.15
EFT71292	08-08-2019	ALISON MULCAHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	31.50
EFT71293	08-08-2019	THE GOOD GUYS	ELECTRICAL SUPPLIES	898.00
EFT71294	08-08-2019	THE PETAL PRESS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	47.04
EFT71295	08-08-2019	ACCIDENTAL HEALTH & SAFETY - PERTH	SUPPLIES OF THERMAL BLANKETS	12.98
EFT71296	08-08-2019	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	148.75
EFT71297	08-08-2019	LINDA STONES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	241.85
EFT71298	08-08-2019	IAN MOSS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	126.00
EFT71299	08-08-2019	LEWIS FAMILY TRUST T/A DATA TECH SERVICES	BUILDING MAINTENANCE TELEPHONE / SECURITY LINE REPAIR WORK AT KALAMUNDA LIBRARY	407.00
EFT71300	08-08-2019	PETER FALCONER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	4.20
EFT71301	08-08-2019	JANICE PITTMAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	50.75
EFT71302	08-08-2019	MARY FORWARD	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	37.80
EFT71303	08-08-2019	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	125.84

Chq/EFT	Date	Name	Description	Amount
EFT71304	08-08-2019	THE ARTFUL FLOWE - FELICIA LOWE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	28.00
EFT71305	08-08-2019	DAVID GREEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	69.65
EFT71306	08-08-2019	CATHERINE DANIELS	REIMBURSEMENT FOR RENEWAL FEE OF APPROVED MANAGER LICENSE FOR DEPARTMENT OF RACING GAMING & LIQUOR	166.00
EFT71307	08-08-2019	JB HI-FI COMMERCIAL	VARIOUS ELECTRICAL / COMPUTER / ACCESSORY SUPPLIES	596.45
EFT71308	08-08-2019	TTM HOME SERVICES	SUPPLY WOOD & GLASS DISPLAY CABINET ON STEELE FRAMSE & COLLECTION AND INSTALLATION OF BANNERS	1850.00
EFT71309	08-08-2019	EXECUTIVE MEDIA PTY LTD	ADVERTISING - CARAVANNING AUSTRALIA - SPRING 2019 EDITION	1350.00
EFT71310	08-08-2019	SILK ON SILK (ROSEMARY LONSDALE)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	189.00
EFT71311	08-08-2019	ASHJAD PTY LTD T/A CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION CENTRE AND OPERATIONS CENTRE	661.78
EFT71312	08-08-2019	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	4090.89
EFT71313	08-08-2019	MAVIS PASKULICH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	70.70
EFT71314	08-08-2019	A1 TROJAN PEST CONTROL	PEST CONTROL SERVICES FOR VARIOUS LOCATIONS	792.00
EFT71315	08-08-2019	EQUIFAX AUSTRALASIA CREDIT RATINGS PTY LTD (CORPORATE SCORECARD PTY) LTD	INDEPENDENT FINANCIAL AND PERFORMANCE ASSESSMENT FOR VARIOUS COMPANIES	1471.80
EFT71316	08-08-2019	SPARKS REFRIGERATION AND AIRCONDITIONING	DEGASSING OF FRIDGES, FREEZERS AND AIR CONDITIONING UNITS AT WALLISTON TRANSFER STATION	2039.40
EFT71317	08-08-2019	BELINDA KAY	SALE OF ARTWORK - GLASS + EXHIBITION	455.00

Chq/EFT	Date	Name	Description	Amount
EFT71318	08-08-2019	NEVERFAIL SPRINGWATER LTD (ADMIN OFFICE)	BOTTLED WATER SUPPLIES / MAINTENANCE FOR FRONT COUNTER	54.05
EFT71319	08-08-2019	OFF PEN PUBLISHING - BETH BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	41.30
EFT71320	08-08-2019	STAN THE TYRE MAN (STAN'S TYRE SERVICE WA)	PLANT / VEHICLE PARTS	1397.00
EFT71321	08-08-2019	WAYNE PETTITT	FOOTPATH DEPOSIT REFUND	1000.00
EFT71322	08-08-2019	GRAHAM STIMSON	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	42.00
EFT71323	08-08-2019	BALLIGART - HELEN LOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	23.10
EFT71324	08-08-2019	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	6569.12
EFT71325	08-08-2019	PETER WEBB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	63.70
EFT71326	08-08-2019	IRENE YOUNG	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	90.30
EFT71327	08-08-2019	SOUNDTOWN	VARIOUS SUPPLIES FOR KALAMUNDA PERFORMING ARTS CENTRE	99.00
EFT71328	08-08-2019	NICKY WINTER - KASZAZZ IN KALAMUNDA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	38.85
EFT71329	08-08-2019	IDEAL TECHNOLOGY SOLUTIONS	WEBSITE HOSTING - ZZCC.COM.AU - 24/07/2019 - 23/07/20	242.00
EFT71330	08-08-2019	JASMIN HARPER	HALL & KEY BOND REFUND	350.00
EFT71331	08-08-2019	THE LUCKY CHARM	NEWSPAPERS / MAGAZINES SUPPLIES FOR VARIOUS LOCATIONS	63.44
EFT71332	08-08-2019	TIMOTHY JAMES SINCLAIR	FOOTPATH DEPOSIT REFUND	2500.00
EFT71333	08-08-2019	HERB & ESSENCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	67.90

Chq/EFT	Date	Name	Description	Amount
EFT71334	08-08-2019	SEATADVISOR PTY LTD	MONTHLY TICKET SALES FEES	309.49
EFT71335	08-08-2019	FRAMES OF THE FOREST	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	81.90
EFT71336	08-08-2019	CT HYDRAULICS	SERVICE AND SAFETY CHECK TO WORKSHOP VEHICLE HOIST	120.00
EFT71337	08-08-2019	THE COCOA PATCH	MERCHANDISE FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	1450.00
EFT71338	08-08-2019	SG FLEET AUSTRALIA PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	3543.84
EFT71339	08-08-2019	SAPIO PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO VARIOUS LOCATIONS	4254.94
EFT71340	08-08-2019	ROSEMARY (ROSE) HANCOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	13.72
EFT71341	08-08-2019	A-LIST ENTERTAINMENT	HALL BOND REFUND - BOOKING ID # 72151	400.00
EFT71342	08-08-2019	NEXTRA PAPER PLACE	SUPPLY OF VARIOUS MAGAZINES AND COMICS	63.62
EFT71343	08-08-2019	ACADEMY OF DANCE AND ELEGANCE	HALL BOND REFUND	400.00
EFT71344	08-08-2019	CURNOW GROUP HIRE PTY LTD	NARDINE CLOSE - SEPRABLE PORTION B - CLAIM 16	53130.26
EFT71345	08-08-2019	BICKLEY VALLEY COTTAGE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	30.10
EFT71346	08-08-2019	UNWINED T/A POSSUM CREEK LODGE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	233.80
EFT71347	08-08-2019	TREASURES OF AUSTRALIA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	98.49
EFT71348	08-08-2019	ALLCREDIT PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	980.00
EFT71349	08-08-2019	NEARMAP AUSTRALIA PTY LTD	NEARMAP ADVANTAGE LGA TIER 1 - AERIAL PHOTOS AND ACCESS - SUBSCRIPTION PERIOD 01/07/19 - 22/08/20	16500.00
EFT71350	08-08-2019	KAREN GRIMSTEAD	SALE OF ARTWORK - GLASS + EXHIBITION	406.00

Chq/EFT	Date	Name	Description	Amount
EFT71351	08-08-2019	GLASS + (SILVANA FERRARIO)	BOND REFUND FOR THE USE OF THE GALLERY AT THE ZIG ZAG CULTURAL CENTRE	500.00
EFT71352	08-08-2019	HAYLEY ANSCHUTZ	INSTALLATION AND OPENING OF NAIDOC AND GLASS + EXHIBITIONS AT ZZ GALLERY	800.00
EFT71353	08-08-2019	ENTIRE FIRE MANAGEMENT	FIREBREAK MAINTENANCE AT VARIOUS LOCATIONS	27918.00
EFT71354	08-08-2019	SALLY EDMONDS ART	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	95.20
EFT71355	08-08-2019	NATURES ART FINE CRAFTS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	54.60
EFT71356	08-08-2019	TERRI HILL T/A ABLAZE GLASS STUDIO	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	17.50
EFT71357	08-08-2019	DOWSING GROUP PTY LTD	SUPPLY & LAY CONCRETE PATHWAY MAINTENANCE & MISC. WORKS AT VARIOUS LOCATIONS	30010.53
EFT71358	08-08-2019	ANIMAL PEST MANAGEMENT SERVICES	RABBIT BATE STATION REMOVAL AT DEPOT	165.00
EFT71359	08-08-2019	HIRE SOCIETY	HIRE EQUIPMENT FOR CITY EVENT	4140.25
EFT71360	08-08-2019	JACKIE WHITEHEAD	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	10.50
EFT71361	08-08-2019	SYLVANA DOUGLAS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	16.80
EFT71362	08-08-2019	DARREN PETERSON	HALL & KEY BOND REFUND	455.00
EFT71363	08-08-2019	A PROUD LANDMARK PTY LTD	TOP-DRESSING TURF AT VARIOUS LOCSTIONS	3322.00
EFT71364	08-08-2019	CLERKING SERVICES (WA) PTY LTD T/A DOC.BOX	CLERKING SERVICES	419.10
EFT71365		EFT PAYMENT CANCELLED		
EFT71366	08-08-2019	BOORLOO ABORIGINAL CULTURAL EXPERIENCE	SERVICES TO BE PROVIDED ACROSS NAIDOC WEEK 2019 @ KALAMUNDA CENTRAL SHOPPING CENTRE & FORRESTFIELD LIBRARY	8910.00
EFT71367	08-08-2019	ORACLE CUSTOMER MANAGEMENT SOLUTIONS PTY LTD T/AS ORACLE CMS	ORACLE AFTER HOURS SERVICE - JULY 2019	1941.52

Chq/EFT	Date	Name	Description	Amount
EFT71368	08-08-2019	TOUCHWOOD NURSERY	SUPPLY OF PLANTS	2452.40
EFT71369	08-08-2019	RICHARD BARKMAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	22.26
EFT71370	08-08-2019	MAHARI	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	49.00
EFT71371	08-08-2019	TYRE STORAGE AND RECOVERY WA (TSR WA)	COLLECTION AND RECYCLING OF TYRES FROM WALLISTON TRANSFER STATION	370.50
EFT71372	08-08-2019	WALKINGTWOBYTWO	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	129.03
EFT71373	08-08-2019	INDUSTRIAL RECRUITMENT PARTNERS (IRP) PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	7628.67
EFT71374	08-08-2019	BATSHEVA BERNSTEIN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	142.10
EFT71375	08-08-2019	GLEN FLOOD GROUP PTY LTD T/A GFG TEMP ASSIST	TEMPORARY STAFF PROVISION OF FLEET COORDINATOR, FIONA KING - 08/07/19 - 12/07/19	851.40
EFT71376	08-08-2019	PAULINE NICE PHOTOGRAPHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	75.60
EFT71377	08-08-2019	WATERLOGIC AUSTRALIA PTY LTD	WATER SERVICES TO VARIOUS LOCATIONS	1214.40
EFT71378	08-08-2019	HILLS MOTO & MOWERS WA	PLANT / VEHICLE PARTS	65.00
EFT71379	08-08-2019	PURJUS LEATHER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	25.20
EFT71380	08-08-2019	SARAH CARLTON ART	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	24.50
EFT71381	08-08-2019	UNITEST INSTRUMENTS	ONSITE TRAINING - VIVAX CABLE LOCATOR	165.00
EFT71382	08-08-2019	HIRE INTELLIGENCE INTERNATIONAL LTD	EQUIPMENT HIRE FEES + FREIGHT OF GIANT ITAB 42 TABLET WITH FLOOR STNAD FOR IOS OR ANDROID - PERIOD 05/08/19 - 04/09/19	2561.46
EFT71383	08-08-2019	HA HIRE	EQUIPMENT HIRE FEES FOR CITY EVENT	423.43

Chq/EFT	Date	Name	Description	Amount
EFT71384	08-08-2019	AUSSIE BROADBAND ENTERPRISE PTY LTD	NBN FTTN CHARGES - MONTHLY BILLING PERIOD 21/07/19 - 20/08/19 HIGH WYCOMBE LIBRARY	109.00
EFT71385	08-08-2019	WIMMITY'S WOODEN TOYS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	24.50
EFT71386	08-08-2019	RICHARD W HARDING	REFUND FOR REPLACEMENT OF TWO TYRES AND A WHEEL ALIGNMENT DUE TO DAMAGE INCURRED ON BARBER STREET, KALAMUNDA TO VEHICLE ON 01/06/19	730.60
EFT71387	08-08-2019	MERILYN O'SHANNESY	SALE OF ARTWORK - GLASS + EXHIBITION	1050.00
EFT71388	08-08-2019	LORRAINE ROWETT	FOOTHILLS COOKING CLASS REIMBURSEMENT	158.50
EFT71389	08-08-2019	INNER WISDOM & WELLBEING	KEY BOND REFUND	50.00
EFT71390	08-08-2019	BIBBI BALLA	HALL & KEY BOND REFUND	350.00
EFT71391	08-08-2019	TASTE BUDDS COOKING STUDIO	CATERING FOR NAIDOC WEEK EXHIBITION 2019 KANGAROO TAIL STEW & DAMPER	495.00
EFT71392	20-08-2019	ALLAN MORTON	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71393	20-08-2019	LESLEY BOYD	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71394	20-08-2019	KATHLEEN (KATHY) RITCHIE	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71395	20-08-2019	JOHN GIARDINA	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	8229.42
EFT71396	20-08-2019	GEOFF STALLARD	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71397	20-08-2019	BROOKE O'DONNELL	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71398	20-08-2019	MICHAEL ANDREW FERNIE	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71399	20-08-2019	MARGARET THOMAS	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71400	20-08-2019	SARA LOHMEYER	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71401	20-08-2019	DAVID K ALMOND	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71402	20-08-2019	DYLAN O'CONNOR	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	3596.83
EFT71403	20-08-2019	CAMERON BLAIR	COUNCILLOR ALLOWANCE - 01/08/19 - 31/08/19	2290.00
EFT71404	22-08-2019	HART SPORT	GYM EQUIPMENT SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	29.40

Chq/EFT	Date	Name	Description	Amount
EFT71405	22-08-2019	THE WORKWEAR GROUP PTY LTD	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	1289.85
EFT71406	22-08-2019	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 19 AUGUST 2019	1566.55
EFT71407	22-08-2019	SALMAT MEDIAFORCE PTY LTD	DISTRIBUTION OF FLYERS FOR EVENTS WITHIN THE CITY	2269.78
EFT71408	22-08-2019	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE FOR KALAMUNDA LIBRARY	37.75
EFT71409	22-08-2019	AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES FOR VARIOUS LOCATIONS	11382.09
EFT71410	22-08-2019	EDITH COWAN UNIVERSITY	HALL BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIA ZAG CULTURAL CENTRE	300.00
EFT71411	22-08-2019	PLANT FORCE INVESTMENTS PTY LTD T/AS PLANTRITE	SUPPLY OF NATIVE TUBE STOCK FOR THE 2019 ADOPT-A-PATCH PROGRAM	4416.27
EFT71412	22-08-2019	CARDNO (WA) PTY LTD	DETAILED DESIGN ROAD SAFETY AUDIT - HALE ROAD/WOOLWORTH DRIVE	3943.50
EFT71413	22-08-2019	IMAGE EMBROIDERY	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	194.04
EFT71414	22-08-2019	PFD FOOD SERVICES - HOLLIER DICKSONS	KIOSK SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	327.35
EFT71415	22-08-2019	AIRBORN AMUSEMENTS	PITCREW CHALLENGE ACTIVITY FOR TARGA WEST 2019	666.00
EFT71416	22-08-2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	31.05
EFT71417	22-08-2019	ELEMENT ADVISORY PTY LTD	PROFESSIONAL PLANNING SERVICES FOR FORRESTFIELD NORTH STRUCTURE PLAN	1100.00
EFT71418	22-08-2019	TOTALLY WORKWEAR	SUPPLY OF PROTECTIVE CLOTHING	979.71
EFT71419	22-08-2019	SCOTT PRINT	PRINTING FOR ENVIRONMENTAL SUSTAINABILITY SURVEY	2470.60
EFT71420	22-08-2019	MARINDUST SALES	INSTALLATION OF 3 X FLAGPOLES	1061.50
EFT71421	22-08-2019	ALEXANDRA THESEIRA	HALL & KEY BOND REFUND	550.00

Chq/EFT	Date	Name	Description	Amount
EFT71422	22-08-2019	JENNIFER KELL	HALL & KEY BOND REFUND & PART REFUND OF FEE FOR CHARGE OF VENUE	366.14
EFT71423	22-08-2019	LIBUSE ALOISIE KENNEY	RATES REFUND	1194.62
EFT71424	22-08-2019	ALAN & BRONWYN BARKLA	REFUND RATES	2339.71
EFT71425	22-08-2019	KEVIN CHENNEL	HALL BOND REFUND	300.00
EFT71426	22-08-2019	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	65.70
EFT71427	22-08-2019	CITY OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	134.00
EFT71428	22-08-2019	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	768.86
EFT71429	22-08-2019	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	29137.62
EFT71430	22-08-2019	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	1020.04
EFT71431	22-08-2019	COATES HIRE OPERATIONS PTY LTD	PLANT / EQUIPMENT HIRE	575.45
EFT71432	22-08-2019	NAPA - A DIVISION OF GPC ASIA PACIFIC PTY LTD	PLANT / VEHICLE PARTS	1110.61
EFT71433	22-08-2019	DOWNER EDI ENGINEERING POWER PTY LTD	FEDERAL GOVERNMENT SAFER COMMUNITIES - SUPPLY & INSTALLATION OF CCTV	54759.52
EFT71434	22-08-2019	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	126.50
EFT71435	22-08-2019	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	174.24
EFT71436	22-08-2019	WA LIBRARY SUPPLIES PTY LTD	LIBRARY / OFFICE SUPPLIES FOR FORRESTFIELD LIBRARY	719.10
EFT71437	22-08-2019	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	524.57
EFT71438	22-08-2019	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	3685.00
EFT71439	22-08-2019	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	11760.38
EFT71440	22-08-2019	EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC)	DOMESTIC / WASTE CHARGES - RED HILL TIP, MATTRESS & TIMBER DISPOSAL FEES	460147.39
EFT71441	22-08-2019	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	2490.69
EFT71442	22-08-2019	ZIPFORM PTY LTD	PRINT AND SUPPLY CONNECT NEWSLETTERS AND RATES NOTICES	9311.54

Chq/EFT	Date	Name	Description	Amount
EFT71443	22-08-2019	FASTA COURIERS	COURIER FEES PERIOD ENDING 15/08/19	192.05
EFT71444	22-08-2019	BCITF	LEVY FEE - JULY 2019	3946.94
EFT71445	22-08-2019	SG ENVIRO	SEPTIC / GREASE TANK CLEAN OUT SERVICES AT VARIOUS LOCATIONS	149.69
EFT71446	22-08-2019	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES / CLEANING SUPPLIES	767.26
EFT71447	22-08-2019	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1250.08
EFT71448	22-08-2019	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	1831.50
EFT71449	22-08-2019	CLEAN CLOTH COTTON TRADERS	PROTECTIVE SUPPLIES	189.59
EFT71450	22-08-2019	SYNERGY	POWER CHARGES	130933.05
EFT71451	22-08-2019	STEWART & HEATON CLOTHING CO PTY LTD	FIRE PROTECTION WEAR / SUPPLIES	6415.63
EFT71452	22-08-2019	ACTIMED AUSTRALIA PTY LTD	MEDICAL SUPPLIES FOR PODIARTIST	646.87
EFT71453	22-08-2019	GRONBEK SECURITY	SECURITY KEY SERVICES TO HARTFIELD PARK RECREATION CENTRE	537.08
EFT71454	22-08-2019	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	700.92
EFT71455	22-08-2019	COCKBURN CEMENT	ROAD / FOOTPATH MATERIALS	793.28
EFT71456	22-08-2019	KENNEDYS TREE SERVICES	TREE REMOVAL / UNDER POWERLINE PRUNING FOR VARIOUS LOCATIONS	31273.00
EFT71457	22-08-2019	DORMAKABA AUSTRALIA PTY LTD	DOOR MAINTENANCE SERVICES TO JACK HEALEY CENTRE	1957.12
EFT71458	22-08-2019	WA LIMESTONE COMPANY	ROAD MATERIALS FOR VARIOUS LOCATIONS	1927.48
EFT71459	22-08-2019	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES FOR KALAMUNDA PERFORMING ARTS CENTRE	141.16
EFT71460	22-08-2019	WINC AUSTRALIA PTY LTD	STATIONERY / OFFICE SUPPLIES	734.32
EFT71461	22-08-2019	MILPRO WA (INCORPORATING HILL TOP TROPHIES)	SUPPLY OF NAME BADGES FOR VARIOUS STAFF	137.50

Chq/EFT	Date	Name	Description	Amount
EFT71462	22-08-2019	BRICK CONCEPTS	CROSSOVER MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	1100.00
EFT71463	22-08-2019	FULTON HOGAN INDUSTRIES PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	2815.85
EFT71464	22-08-2019	CRYSTAL PRINTING SOLUTIONS TRADING AS WORLDWIDE PRINTING	PRINTED AND DISTRIBUTION OF 2019/20 WASTE & RECYCLE GUIDES	7480.00
EFT71465	22-08-2019	IT VISION AUSTRALIA PTY LTD	ALTUS ECM UPGRADE ANNUAL LICENCE FEES - 01/07/19 - 30/06/20 ACDC PRJECT: TECHNICAL MANAGED SERVICES - CLOUD TRANSITION INNOVATE 2019 CONFERENCE	71351.14
EFT71466	22-08-2019	BUCHER MUNICIPAL PTY LTD	PLANT / VEHICLE PARTS	5249.63
EFT71467	22-08-2019	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	8753.97
EFT71468	22-08-2019	HOSEMASTERS	PLANT / VEHICLE PARTS	414.42
EFT71469	22-08-2019	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	957.00
EFT71470	22-08-2019	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	4466.60
EFT71471	22-08-2019	AIR LIQUIDE WA PTY LTD	SUPPLY OF GAS CYLINDER REFILLS AND RENTAL FEES	196.76
EFT71472	22-08-2019	DFES DIRECT BRIGADE ALARM MONITORING	DFES ANNUAL ALRAM MONITORING KPAC - PERIOD 01/07/19 - 30/06/20	1840.93
EFT71473	22-08-2019	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	ANNUAL CONTRIBUTION FOR 2019/20 AS PER LEASE AGREEMENT	29228.00
EFT71474	22-08-2019	CITY OF CANNING	REGISTRATION FOR 2 STAFF TO ATTEND CIVIC INNOVATION MASTER CLASS	700.00
EFT71475	22-08-2019	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES	15.24
EFT71476	22-08-2019	OCE CORPORATE PTY LTD - OFFICE CLEANING EXPERTS	CLEANING SERVICES / CONSUMABLES FOR VARIOUS LOCATIONS	35229.55
EFT71477	22-08-2019	HILLS BMX CLUB (INC)	KEY BOND REFUND	50.00
EFT71478	22-08-2019	CAT WELFARE SOCIETY INC	CAT HAVEN REHOMING OF UNCLAIMED CATS FROM THE CITYS POUND	44.00
EFT71479	22-08-2019	ELLENBY TREE FARM	GARDEN / RESERVE SUPPLIES	2145.00

Chq/EFT	Date	Name	Description	Amount
EFT71480	22-08-2019	MARTIN'S TRAILER PARTS	PLANT / VEHICLE PARTS	274.56
EFT71481	22-08-2019	SPORTS TURF TECHNOLOGY	RENOVATION ASSESSMENT REPORTS AT VARIOUS LOCATIONS	5005.00
EFT71482	22-08-2019	JENKINS SPRINGS PTY LTD T/A WEST COAST SUSPENSIONS	SUPPLY AND FIT SUSPENSION UP GRADE TO KALAMUNDA FIRE BRIGADE'S VEHICLE	3630.00
EFT71483	22-08-2019	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS - JULY 19	32.80
EFT71484	22-08-2019	KALAMUNDA PLUMBING & ELECTRICAL	PLUMBING REPAIRS / MAINTENANC FOROPERATIONS CENTRE	4180.00
EFT71485	22-08-2019	TOTAL EDEN PTY LTD	IRRIGATION SUPPLIES	9000.00
EFT71486	22-08-2019	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6642.39
EFT71487	22-08-2019	CAI FENCES	FENCING SUPPLIES / REPAIRS	1716.00
EFT71488	22-08-2019	TOTAL PACKAGING (WA) PTY LTD	SUPPLY OF DOG LITTER BAGS	1287.00
EFT71489	22-08-2019	GRASSTREES AUSTRALIA	GARDEN AND VERGE SUPPLIES	2744.50
EFT71490	22-08-2019	ACCESS ICON PTY LTD T/A CASCADA	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	8051.12
EFT71491	22-08-2019	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIES	99.75
EFT71492	22-08-2019	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR NORM SADLER ROOMS	154.00
EFT71493	22-08-2019	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	18877.07
EFT71494	22-08-2019	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR A STORAGE GARAGE FOR HARTFIELD PARK RECREATION CENTRE	7777.44
EFT71495	22-08-2019	BUILDING COMMISSION - DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING LEVY - JULY 2019	10696.08
EFT71496	22-08-2019	PARKS AND LEISURE AUSTRALIA	REGISTRATION FOR 1 STAFF TO ATTEND LEISURE FACILITY MANAGEMENT COURSE	1650.00
EFT71497	22-08-2019	KWICKS	SERVICE CALL TO FIX WATER LEAK AND SERVICE HIGH PRESSURE CLEANER AT DEPOT	183.98

Chq/EFT	Date	Name	Description	Amount
EFT71498	22-08-2019	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	7173.51
EFT71499	22-08-2019	IRRIGATION AUSTRALIA LTD	IAL MEMBERSHIPS: GOVERNMENT - FEDERAL STATE LOCAL: (FROM 1ST JUL 19 TO 30TH JUN 20)	923.00
EFT71500	22-08-2019	ENGIE MECHANICAL SERVICES AUSTRALIA PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	6608.11
EFT71501	22-08-2019	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	2794.58
EFT71502	22-08-2019	AUTO ONE KALAMUNDA	PLANT / VEHICLE PARTS	163.60
EFT71503	22-08-2019	RANGE FORD	VEHICLE REPAIRS	318.90
EFT71504	22-08-2019	WREN OIL	WASTE OIL RECYCLING - DISPOSAL FEES	16.50
EFT71505	22-08-2019	DEPARTMENT OF TRANSPORT	VEHICLE INFORMATION FEES FOR JULY 2019	214.60
EFT71506	22-08-2019	BT EQUIPMENT P/L T/A TUTT BRYANT EQUIPMENT	PLANT / VEHICLE PARTS	258.52
EFT71507	22-08-2019	SAI GLOBAL LTD	SUPPLY OF AUSTRALIAN STANDARDS	274.53
EFT71508		EFT PAYMENT CANCELLED		
EFT71509	22-08-2019	RENTOKIL INITIAL PTY LTD (CANNON)	HYGIENE SERVICES FOR VARIOUS LOCATIONS	4464.41
EFT71510	22-08-2019	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	459.00
EFT71511	22-08-2019	KENNARDS HIRE	EQUIPMENT HIRE	286.00
EFT71512	22-08-2019	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	1419.22
EFT71513	22-08-2019	T-QUIP	PLANT / VEHICLE PARTS	640.65
EFT71514	22-08-2019	MASTERS ATHLETICS WA	HALL & KEY BOND REFUND	50.00
EFT71515	22-08-2019	YVETTE BASIOLI	CROSSOVER REIMBURSEMENT	451.00
EFT71516	22-08-2019	ASLAB PTY LTD	SOIL TESTING AND REPORT	2090.00
EFT71517	22-08-2019	DIRECT TRADES SUPPLY PTY LTD	HARDWARE SUPPLIES	758.90
EFT71518	22-08-2019	SHRED-X PTY LTD	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	33.00
EFT71519	22-08-2019	KELLY MAREE HUGHES	RATES REFUND	1165.41
EFT71520	22-08-2019	OFFICEWORKS SUPERSTORES PTY LTD	OFFICE SUPPLIES / STATIONERY	627.90

Chq/EFT	Date	Name	Description	Amount
EFT71521	22-08-2019	COUNCIL ON THE AGEING WA INC (COTA)	ANNUAL LICENCE FEE FOR THE LIVING LONGER LIVING STRONGER PROGRAM FOR THE PERIOD JULY 19 - JUNE 20	1280.40
EFT71522	22-08-2019	CABLE LOCATES & CONSULTING	LOCATION SERVICES FOR VARIOUS AREAS	954.80
EFT71523	22-08-2019	VERMEER (WA & NT)	PLANT / VEHICLE PARTS	208.22
EFT71524	22-08-2019	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	6578.00
EFT71525	22-08-2019	DELSTRAT PTY LTD T/AS SEACREST HOMES	FOOTPATH DEPOSIT REFUND	500.00
EFT71526	22-08-2019	WENDY WHEAREM	LOCAL HERO MAY 2019 - SENIOR COMMUNITY MEMBER AGED 65+	50.00
EFT71527	22-08-2019	WOOLWORTHS GROUP LIMITED	GROCERY SUPPLIES FOR VARIOUS FUNCTIONS	908.07
EFT71528	22-08-2019	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS LOCATIONS	1182.50
EFT71529	22-08-2019	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	657.93
EFT71530	22-08-2019	WEBSITE WEED & PEST PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	6225.73
EFT71531	22-08-2019	KIM'S SKIM	PLANT / VEHICLE PARTS	77.00
EFT71532	22-08-2019	CASTLEDINE & CASTLEDINE DESIGNERS	DESIGN / ARTWORK & PRINTING OF VARIOUS ITEMS	3080.00
EFT71533	22-08-2019	ANDREW WILLIAMS	HALL & KEY BOND REFUND	350.00
EFT71534	22-08-2019	FRED HOPKINS WA	PLANT / VEHICLE PARTS	67.46
EFT71535	22-08-2019	JOY MCGILVRAY	LOCAL HERO AWARD MAY 2019 - LOCAL HERO OF THE MONTH	50.00
EFT71536	22-08-2019	360 ENVIRONMENTAL PTY LTD	CONTINGENCY TEST PITTING VARIATION	1650.00
EFT71537	22-08-2019	REDINK HOMES PTY LTD	FOOTPATH DEPOSIT & BUILDING FEE REFUND	2786.66
EFT71538	22-08-2019	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS AT ZIG ZAG CULTURAL CENTRE	218.90
EFT71539	22-08-2019	KALAMUNDA MENS SHED INC	DONATION TO MENS SHED - SUPPLY OF MATERIALS, EQUIPMENT AND LABOUR TO INSTALL 150MM THICK CONCRETE APRON FOR DISABLED PARKING BAY AND ADDITIONAL BOLLARD	1684.10
EFT71540	22-08-2019	TECHNIFIRE 2000	PLANT / VEHICLE PARTS FOR FIRE BRIGADE	27.98
EFT71541	22-08-2019	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	4156.90

Chq/EFT	Date	Name	Description	Amount
EFT71542	22-08-2019	LOCHNESS LANDSCAPE SERVICES	MOWING OF VARIOUS RESERVES	29459.30
EFT71543	22-08-2019	AUSTRALIAN GARDEN HISTORY SOCIETY (WA BRANCH)	KEY BOND REFUND	50.00
EFT71544	22-08-2019	PINDAN HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT71545	22-08-2019	MANIACS LEARN THROUGH PLAY - HENRIETTE ROSSOUW	HALL & KEY BOND REFUND	350.00
EFT71546	22-08-2019	CONTRAFLOW	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	43109.82
EFT71547	22-08-2019	CLASSIC TREE SERVICES	TREATMENT OF TREES WHICH WERE POISONED	1820.50
EFT71548	22-08-2019	OFFICEWORKS MIDLAND	OFFICE / STATIONERY SUPPLIES	598.00
EFT71549	22-08-2019	DELL AUSTRALIA	COMPUTER PARTS / ACCESSORY SUPPLIES	1895.96
EFT71550	22-08-2019	MICHELLE CANNEY	PART DOG STERILIZATION FEE REFUND	150.00
EFT71551	22-08-2019	CENTURION TEMPORARY FENCING	TEMPORARY FENCING HIRE	1148.13
EFT71552	22-08-2019	CHEMCENTRE	SUPPLY & SAMPL BOTTLES, ESKYS AND ANALYSIS	989.91
EFT71553	22-08-2019	CLEANAWAY CO PTY LTD (TOX FREE)	COLLECTION AND DISPOSAL OF CHEMICAL / PAINT WASTES	2453.01
EFT71554	22-08-2019	F. ALLAN CHESNEY	SUPPLY OF PHOTOGRAPHIC IMAGES	600.00
EFT71555	22-08-2019	THE GOOD GUYS	ELECTRICAL SUPPLIES	1347.00
EFT71556	22-08-2019	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	275.74
EFT71557	22-08-2019	CAPTIVATE GLOBAL (DIGITAL MARKETING ATC MPH UNIT TRUST)	CHARGES FOR ON HOLD MESSAGES, INVOICED 1/2 YEARLY	1313.40
EFT71558	22-08-2019	REMONDIS AUSTRALIA PTY LTD	COLLECTION AND RECYCLING OF CARDBOARD AT WALLISTON TRANSFER STATION	1518.84
EFT71559	22-08-2019	ASPHALTECH PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	304.00
EFT71560	22-08-2019	STEVEN BONGIORNO	FOOTPATH DEPOSIT REFUND	2500.00
EFT71561	22-08-2019	FOXTEL	MONTHLY SUBSCRIPTION FEE	210.00
EFT71562	22-08-2019	HANDS-ON INFECTION CONTROL	HEPATITIS VACCINATION SUPPLIES FOR STAFF MEMBERS	490.01
EFT71563	22-08-2019	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	16366.71

Chq/EFT	Date	Name	Description	Amount
EFT71564	22-08-2019	HIND'S SAND SUPPLY	SUPPLY AND DELIVER LAWN MIX TO OPERATIONS CENTRE	1141.80
EFT71565	22-08-2019	INSPIRED BY NATURE	GROW YOUR INDOOR JUNGLE EVENT AT KALAMUNDA LIBRARY	350.00
EFT71566	22-08-2019	AAAC TOWING PTY LTD	TOWING SERVICES FEES	165.00
EFT71567	22-08-2019	DATATEL COMMUNICATIONS PTY LTD T/A ETTIS	ANNUAL TAGGING AND TESTING OF ELECTRICAL APPLIANCES	1136.85
EFT71568	22-08-2019	JB HI-FI COMMERCIAL	VARIOUS ELECTRICAL / COMPUTER / ACCESSORY SUPPLIES	3291.18
EFT71569	22-08-2019	CLARK RUBBER MIDLAND	RUBBER MATTING	413.70
EFT71570	22-08-2019	ASHJAD PTY LTD T/A CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION CENTRE AND OPERATIONS CENTRE	465.85
EFT71571	22-08-2019	HAS EARTHMOVING	MUNDARING WEIR ROAD WIDENING AND FORRESTFIELD INDUSTRIAL AREA INTERSECTION UPGRADES	429165.14
EFT71572	22-08-2019	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	2260.63
EFT71573	22-08-2019	LORM PTY LTD T/A SCORPION TRAINING SOLUTIONS	REGISTRATION FOR 1 STAFF TO ATTEND SAFETY REPRESENTATIVE TRAINING	880.00
EFT71574	22-08-2019	STAN THE TYRE MAN (STAN'S TYRE SERVICE WA)	PLANT / VEHICLE PARTS	3646.50
EFT71575	22-08-2019	GOLDER ASSOCIATES PTY LTD	PREPARATION OF SITE VALIDATION AND CLOSE OUT REPORT OF FORMER LANDFILL SITE LOCATED AT 180 LAWNBROOK ROAD WEST, WALLISTON	5280.00
EFT71576	22-08-2019	HIT PRODUCTIONS PTY LTD	DEPOSIT FOR PERFORMANCE OF 'RAIN OR SHINE THE JUDY GARLAND STORY'	2750.00
EFT71577	22-08-2019	EARTH WORM ORGANICS PTY LTD T/ASWORM AFFAIR	SUPPLY OF WORM FARMS & WORMS	119.90
EFT71578	22-08-2019	SUEZ RECYCLING & RECOVERY (PERTH) PTY LTD	BULK BIN SERVICES FOR GREEN AND MIXED WASTE COLLECTIONS AND DISPOSAL	1309.42

Chq/EFT	Date	Name	Description	Amount
EFT71579	22-08-2019	DAYTONE PRINTING PTY LTD	PRINTING OF BROCHURES / INVITES FOR VARIOUS LOCATIONS	737.00
EFT71580	22-08-2019	WEST TIP WASTE CONTROL PTY LTD	REMOVAL & PROCESSING OF BUILDING RUBBLE, GULLY EDUCTING, SWEEPINGS	44176.61
EFT71581	22-08-2019	HELENA COLLEGE JUNIOR SCHOOL	REFUND DUE TO DEBTOR INVOICE PAID TWICE	234.00
EFT71582	22-08-2019	STEVEDORES JAZZ BAND	PERFORMAMNCE AT TARGA WEST 2019	1850.00
EFT71583	22-08-2019	FOCUS MUSIC PTY LTD	PIANO & HALL BOND REFUND & PERFORMANCE AT TARGA WEST 2019	995.00
EFT71584	22-08-2019	B1 HOMES	FOOTPATH DEPOSIT REFUND	2500.00
EFT71585	22-08-2019	A TEAM PRINTING	POST CARDS FOR CONNECTING COMMUNITIES EVENT	162.80
EFT71586	22-08-2019	SKATE SCULPTURE	REFURBISHMENT OF KALAMUNDA SKATE PARK	13925.03
EFT71587	22-08-2019	ALTUS PLANNING & APPEALS	PLANNING APPEALS CONSULTANCY SERVICES	5170.00
EFT71588	22-08-2019	SECURE PAY	TICKET TRANSACTION FEES	10.53
EFT71589	22-08-2019	ELEMENT PLASTERING	INSTALL CONCRETE/BRICKS TO EXISTING RETAINING WALL AND FLUSH WITH RENDER AT KALAMUNDA CLUB	3000.00
EFT71590	22-08-2019	LIA VAN DER KOOIJ	HALL & KEY BOND REFUND	50.00
EFT71591	22-08-2019	SAPIO PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO ADMIN BUILDING	286.00
EFT71592	22-08-2019	BLUE STEEL ENTERPRISES PTY LTD T/A FRONTLINE FIRE & RESCUE EQUIPMENT	MAINTENANCE OF FIRE AND RESCUE EQUIPMENT	3098.70
EFT71593	22-08-2019	QUALITY PRESS	PRINTING & DELIVERY OF RESIDENT SURVEY FORMS	1039.50
EFT71594	22-08-2019	A-LIST ENTERTAINMENT	HALL BOND REFUND	400.00
EFT71595	22-08-2019	INSTANT WASTE MANAGEMENT	WASTE TRANSPORTATION SERVICES, HOOK LIFT BINS - WALLISTON TRANSFER STATION	10505.00
EFT71596	22-08-2019	BLUE FORCE PTY LTD	SUPPLY / INSTALLATION & MAINTAINENCE OF SECURITY SERVICES	841.50

Chq/EFT	Date	Name	Description	Amount
EFT71597	22-08-2019	MARKET CREATIONS	MARKETING & TECHNOLOGY SERVICE FEES & MONTHLY CLOUD HOSTING SERVICES	5555.00
EFT71598	22-08-2019	BRADLEY & KAYLENE GOODSSELL	PART DOG STERILIZATION FEE REFUND	30.00
EFT71599	22-08-2019	PERTH EXTENSIONS PTY LTD	BUILDING APPLICATION FEE REFUND	211.73
EFT71600	22-08-2019	SIOBHAN BROWN	HALL & KEY BOND REFUND	350.00
EFT71601	22-08-2019	KERB DIRECT KERBING PTY LTD	SUPPLY AND LAY EXTRUDED CONCRETE KERB FOR VARIOUS LOCATIONS THROUGH OUT THE CITY	9129.47
EFT71602	22-08-2019	STEELBASE ENTERPRISES PTY LTD	FOOTPATH DEPOSIT REFUND	750.00
EFT71603	22-08-2019	PADDY SWEENEY	MC SERVICES FOR QUIT TARGA WEST RALLY 2019	1000.00
EFT71604	22-08-2019	SPICK AND SPAN COMMERCIAL PROPERTY MAINTENANCE PTY LTD	CLEANING SERVICES & CONSUMABLES FOR VARIOUS LOCATIONS	6325.00
EFT71605	22-08-2019	POWERVAC PTY LTD	SERVICE TO CLEANING EQUIPMENT AT HARTFIELD PARK RECREATION CENTRE	296.00
EFT71606	22-08-2019	ENTIRE FIRE MANAGEMENT	FIREBREAK MAINTENANCE AT VARIOUS LOCATIONS	51576.25
EFT71607	22-08-2019	MICROSOFT PTY LTD	SURFACE PRO LTE REPLACEMENT REPAIR / REPAIR	655.60
EFT71608	22-08-2019	DOWSING GROUP PTY LTD	SUPPLY REMOVAL AND INSTALLATION OF CONCRETE FOR THE RENEWAL OF EXISTING PATHWAY	93106.11
EFT71609	22-08-2019	IQ CONSTRUCTION	PART DEVELOPMENT APPLICATION FEE REFUND	234.75
EFT71610	22-08-2019	CORSIGN WA PTY LTD	SUPPLIES OF SIGNAGE AND RELATED EQUIPMENT	599.50
EFT71611	22-08-2019	URBAQUA LTD	CAMBRIDGE RESERVE COMMUNITY ENHANCEMENT PROJECT & WATTLE GROVE SOUTH WATER MONITORING	5170.00
EFT71612	22-08-2019	BETTA ROADS	ROAD MASTERIALS SUPPLIES	3135.00
EFT71613	22-08-2019	HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD	WELSHPOOL ROAD MULCHING WORKS & BIBBLUMUN TRACK MAINTENANCE WORKS	3054.70
EFT71614	22-08-2019	AUGUST MANAGEMENT	PERFORMANCE OF CLAY DARIUS FOR AUGUST 2019 MORNING MUSIC	1200.00
EFT71615	22-08-2019	LYNN RIZAH DELA PENA	HALL & KEY BOND REFUND	350.00

Chq/EFT	Date	Name	Description	Amount
EFT71616	22-08-2019	DAVID BARR	DESIGN ADVISORY COMMITTEE CONSULTANT SERVICES	950.00
EFT71617	22-08-2019	PGV ENVIRONMENTAL	PART PAYMENT - CAMBRIDGE RESERVE ENVIRONMENTAL REPORT	71.50
EFT71618	22-08-2019	STICKY GOODNESS	REFUND OF OVERPAYMENT - DEBTOR 129515	146.00
EFT71619	22-08-2019	JBS&G AUSTRALIA PTY LTD	CONTAMINATED SITES AUDITOR SERVICES FOR LOT 15, 51 BRAND ROAD, HIGH WYCOMBE	4944.50
EFT71620	22-08-2019	CLERKING SERVICES (WA) PTY LTD T/A DOC.BOX	DELIVERY OF URGENT DOCUMENTS	289.30
EFT71621	22-08-2019	GYMMASTER SOFTWARE - TRESHNA ENTERPRISES LTD	HIGH WYCOMBE STUDIO PACKAGE FOR THE 24/7 GYM MONTHLY CHARGE	80.00
EFT71622	22-08-2019	CLINTON PRICE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/07/19 - 31/07/19	10.50
EFT71623	22-08-2019	EMPLOYEECONNECT PTY LTD	JULY MONTHLY SOFTWARE AND SERVICES & RECRUITMENT MODULE	1815.00
EFT71624	22-08-2019	SERPENTINE SPRING WATER	SPRING WATER SUPPLIES FOR ZIG ZAG CULTURAL CENTRE	21.00
EFT71625	22-08-2019	PLAYFIX WA PTY LTD	REPAIR SOFTFALL DAMAGE AT FLEMING PARK	3492.50
EFT71626	22-08-2019	CROWE	OCCUPATIONAL HEALTH & SAFETY AUDIT & PREPARATION & ATTENDANCE OF AUDIT & RISK COMMITTEE MEETINGS	10560.00
EFT71627	22-08-2019	ORACLE CUSTOMER MANAGEMENT SOLUTIONS PTY LTD T/AS ORACLE CMS	RANGER ASSISTANCE SCRIPT UPDATE	96.80
EFT71628	22-08-2019	TOUCHWOOD NURSERY	SUPPLY OF TREES FOR THE COMMEMORATIVE TREE PROGRAM 2019	841.50
EFT71629	22-08-2019	TREE WATERING SERVICES	HAND WATER AND FERTILISE TURF AT VIRGILIA PARK	850.00
EFT71630	22-08-2019	PROTEK 247 BUILDING	SUPPLY ROOFING REPAIR AND MAINTENANCE SERVICES TO VARIOUS LOCATIONS	10010.14

Chq/EFT	Date	Name	Description	Amount
EFT71631	22-08-2019	ACTION GLASS & ALUMINIUM	DEPOT - GLAZING, REPAIRS AND INSTALATION SERVICESTO OPERATIONS CENTRE	1237.50
EFT71632	22-08-2019	TOWN TEAM MOVEMENT LTD	SPONSORSHIP OF TOWN TEAMS CONFERENCE	2750.00
EFT71633	22-08-2019	INDUSTRIAL RECRUITMENT PARTNERS (IRP) PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	18339.73
EFT71634	22-08-2019	AVANTGARDE TECHNOLOGIES PTY LTD	CONSULTING SERVICES FOR IT DEPARTMENT	6160.00
EFT71635	22-08-2019	NS PROJECTS PTY LTD	PROJECT MANAGEMENT SERVICES UNDERTAKEN FOR THE KALAMUNDA COMMUNITY CENTRE PROJECT	12650.00
EFT71636	22-08-2019	DEBORAH REID	PART DOG STERILISATION FEE REFUND	15.00
EFT71637	22-08-2019	WALLIS PROPERTY (WA) PTY LTD ATF ASHBY UNIT TRUST	ASHBY / NARDINE CLOSE - ROAD RESERVE SERVICES RELOCATION (FORRESTFIELD)	569.24
EFT71638	22-08-2019	GLEN FLOOD GROUP PTY LTD T/A GFG TEMP ASSIST	LANDSCAPE ARCHITECT SUPPORT AT VARIOUS LOCATIONS	19257.18
EFT71639	22-08-2019	HILLS MOTO & MOWERS WA	PLANT / VEHICLE PARTS	46.05
EFT71640	22-08-2019	RJ VINCENT & CO	FORRESTFIELD INDUSTRIAL AREA - ROAD 2A STAGE 1 - CERTIFICATE # 4	62415.23
EFT71641	22-08-2019	SOUTH WEST TRAILERS	SUPPLY & DELIVER – ONE PLANT TRAILER WITH DROP AXLES TO OPERATIONS CENTRE	11231.00
EFT71642	22-08-2019	PICKSTAR	ATTENDANCE OF GUEST SPEAKER JESSICA ANSTISS AT KALAMUNDA SPORTS STAR AWARD	2475.00
EFT71643	22-08-2019	WA TREEWORCS	POWERLINE CLEARANCE PRUNING AT VARIOUS LOCATIONS	43664.50
EFT71644	22-08-2019	STEVEN ZURZOLO	BUILDING APPLICATION FEE REFUND	950.00
EFT71645	22-08-2019	KUCHEL GRADER HIRE PTY LTD	PLANT & EQUIPMENT HIRE FEES	4386.25
EFT71646	22-08-2019	PUMA ENERGY (AUSTRALIA) FUELS PTY LTD	DIESEL FUEL SUPPLIES FOR THE OPERATIONS CENTRE	26152.94
EFT71647	22-08-2019	SREENARAYANA MISSION PERTH	HALL & KEY BOND REFUND & REFUND HALL HIRE FEES DUE TO INCORRECT KEY GIVEN OUT	395.00

Chq/EFT	Date	Name	Description	Amount
EFT71648	22-08-2019	GTF PTY LTD TRADING AS GREENACRES TURF GROUP	SUPPLY & INSTALLATION OF TURF TO VARIOUS LOCATIONS	11646.36
EFT71649	22-08-2019	AUSSIE BROADBAND ENTERPRISE PTY LTD	NBN FTTN CHARGES FOR HIGH WYCOMBE LIBRARY - PERIOD 21/08/19 - 20/09/19	109.00
EFT71650	22-08-2019	VALVOLINE (AUSTRALIA) PTY LTD	PLANT / VEHICLE SUPPLES	1530.67
EFT71651	22-08-2019	PLANMATE SYSTEMS PTY LTD	PURCHASE OF HANG A PLAN A1 TROLLEY & BINDERS COMMUNITY DEVELOPMENT SERVICES	509.13
EFT71652	22-08-2019	ROSALIE ROBINSON	HALL & KEY BOND REFUND	550.00
EFT71653	22-08-2019	CBD COLLEGE PTY LTD	REGISTRATION FOR 1 STAFF TO ATTEND FIRST AID COURSE	198.00
EFT71654	22-08-2019	PEVNEV BALLET ACADEMY	HALL BOND REFUND	400.00
72524	07-08-2019	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	912.26
72525	07-08-2019	TELSTRA CORPORATION	TELEPHONE EXPENSES	7719.00
72526	07-08-2019	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	12141.55
72527		CHEQUE PAYMENT CANCELLED		
72528	07-08-2019	CASH - ADMIN	PETTY CASH REIMBURSEMENT	780.15
72529	07-08-2019	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	198.10
72530	07-08-2019	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	252.58
72531	07-08-2019	CASH - KPAC	PETTY CASH REIMBURSEMENT	190.55
72532	21-08-2019	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	912.26
72533	21-08-2019	TELSTRA CORPORATION	TELEPHONE EXPENSES	55482.94
72534	21-08-2019	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	249.77
72535	21-08-2019	CASH - ADMIN	PETTY CASH REIMBURSEMENT	678.94
72536	21-08-2019	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	77.10
72537	21-08-2019	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	52.10
72538	21-08-2019	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	148.13
DD41982.1	06-08-2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	98865.26
DD41982.2	06-08-2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	276.89

Chq/EFT	Date	Name	Description	Amount
DD41982.3	06-08-2019	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	92.68
DD41982.4	06-08-2019	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	883.78
DD41982.5	06-08-2019	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	118.78
DD41982.6	06-08-2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	271.25
DD41982.7	06-08-2019	BURDON GROUP PTY LTD ATF M G BURDON SMSF	SUPERANNUATION CONTRIBUTIONS	162.30
DD41982.8	06-08-2019	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	247.03
DD41982.9	06-08-2019	THE TRUSTEE FOR DK ALWAYS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	505.52
DD42075.1	20-08-2019	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	100081.12
DD42075.2	20-08-2019	AUSTRALIAN ETHICAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	86.31
DD42075.3	20-08-2019	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	156.44
DD42075.4	20-08-2019	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	276.89
DD42075.5	20-08-2019	JOHNSON FAMILY SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	275.97
DD42075.6	20-08-2019	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	146.34
DD42075.7	20-08-2019	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	710.50
DD42075.8	20-08-2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	353.83
DD42075.9	20-08-2019	AMP SUPER	SUPERANNUATION CONTRIBUTIONS	66.61
DD41982.10	06-08-2019	STATEWIDE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	336.60
DD41982.11	06-08-2019	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	294.24
DD41982.12	06-08-2019	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	296.80
DD41982.13	06-08-2019	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	132.34

Chq/EFT	Date	Name	Description	Amount
DD41982.14	06-08-2019	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	230.42
DD41982.15	06-08-2019	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	2195.63
DD41982.16	06-08-2019	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1411.23
DD41982.17	06-08-2019	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	4509.67
DD41982.18	06-08-2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	20.00
DD41982.19	06-08-2019	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	969.65
DD41982.20	06-08-2019	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	127.58
DD41982.21	06-08-2019	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTION	317.62
DD41982.22	06-08-2019	UNISUPER	SUPERANNUATION CONTRIBUTIONS	198.96
DD42075.10	20-08-2019	BURDON GROUP PTY LTD ATF M G BURDON SMSF	SUPERANNUATION CONTRIBUTIONS	236.49
DD42075.11	20-08-2019	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	247.03
DD42075.12	20-08-2019	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	296.80
DD42075.13	20-08-2019	THE TRUSTEE FOR DK ALWAYS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	505.52
DD42075.14	20-08-2019	STATEWIDE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	336.60
DD42075.15	20-08-2019	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	297.66
DD42075.16	20-08-2019	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	174.25
DD42075.17	20-08-2019	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	52.74
DD42075.18	20-08-2019	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	240.96
DD42075.19	20-08-2019	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	2681.34
DD42075.20	20-08-2019	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1363.28
DD42075.21	20-08-2019	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	4692.55
DD42075.22	20-08-2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	20.00
DD42075.23	20-08-2019	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1007.79
DD42075.24	20-08-2019	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	127.58
DD42075.25	20-08-2019	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTION	125.86
DD42075.26	20-08-2019	UNISUPER	SUPERANNUATION CONTRIBUTIONS	202.38

Chq/EFT	Date	Name	Description	Amount
				3556365.29
<u>City of Kalamunda Payroll</u>				
F908073874919	07-08-2019	CITY OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 7 AUGUST 2019	590,906.20
F908214602783	21-08-2019	CITY OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 20 AUGUST 2019	590,303.76
				1,181,209.96

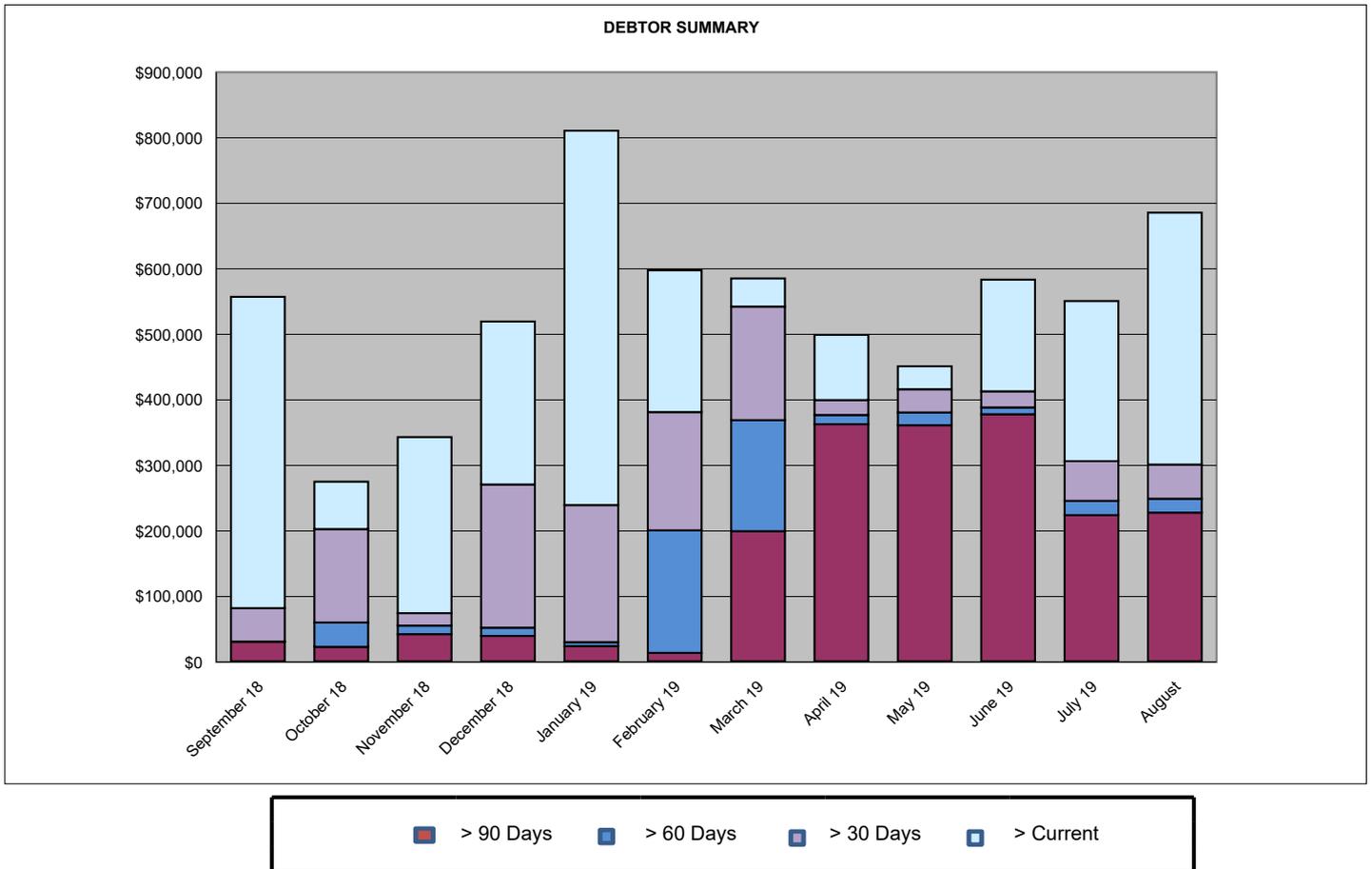
CITY OF KALAMUNDA



SUMMARY OF DEBTORS FOR THE PERIOD ENDED 31st August 2019

Sundry Debtors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
September 18	\$29,734	\$374	\$50,973	\$475,018	\$556,100
October 18	\$22,021	\$37,150	\$142,548	\$72,312	\$274,030
November 18	\$41,383	\$13,052	\$18,999	\$268,626	\$342,060
December 18	\$38,652	\$12,627	\$218,454	\$248,704	\$518,438
January 19	\$23,227	\$5,952	\$209,193	\$571,188	\$809,561
February 19	\$12,767	\$187,049	\$180,433	\$216,269	\$596,518
March 19	\$198,481	\$169,449	\$173,289	\$42,932	\$584,151
April 19	\$361,778	\$14,000	\$22,783	\$99,512	\$498,073
May 19	\$360,216	\$19,462	\$35,401	\$35,087	\$450,166
June 19	\$376,915	\$10,394	\$24,563	\$170,447	\$582,320
July 19	\$223,008	\$21,788	\$60,586	\$244,261	\$549,643
August	\$226,834	\$21,204	\$52,101	\$384,394	\$684,531



CITY OF KALAMUNDA			
SUMMARY OF DEBTORS			
FOR THE PERIOD ENDED 31st August 2019			
AMOUNT	DEBTOR	DETAILS	STATUS
>90 days			
\$170,100.00	PJ Dujmovic Pty Ltd ATF	Developer Contribution	Council report to be presented to the commence legal action
\$30,715.73	Berkshire Hathaway	Insurance - Employee Claim	Insurer disputing liability - pursuing legal advice
\$9,896.92	Vodafone Hutchinson Australia	Lease - Communications Tower	Contact made directly with Debtor
\$5,034.92	Department of Education	KPAC - Utility Expenses	Statement issued
\$3,707.95	Forrestfield Sisdac	Hall Hire	No longer hiring - Final Payment Notice issued - \$816.30 paid August 2019
\$3,166.99	Zig Zag Gymnastics^	Lease Fees	Cash Flow issues - self managed instalments - \$1,500 paid August 2019
\$1,500.00	Private Citizen	Contribution - removal of verge tree	Instalment paid on total invoice of \$2,500 - \$1,000
\$2,711.07	90+ Days Debts consisting of amounts under \$1,000.00.	10 Debtors - average debt \$271.11	Debtors to be contacted to advise debt recovery action pending / final notices issued / debt with Illion or possible write-off of debt pending.
\$226,833.58	Total Debts 90+ Days		
>60 days			
\$5,466.18	Department of Education	KPAC - Utility Expenses	Statement issued
\$4,075.80	GIO Workers Compensation	Workers Compensation Claims	Statement Issued
\$3,013.76	Zig Zag Gymnastics^	Lease Fees	Cash Flow issues - self managed instalments
\$2,891.25	Hills District Callisthenics	Hall Hire	Statement Issued
\$1,007.50	Gooseberry Hill Play Group	Hall Hire	Statement Issued
\$4,749.03	60+ Days Debts consisting of amounts under \$1,000.00.	21 Debtors - average debt \$226.14	All debtors contacted by telephone / email / copy invoices mailed.
\$21,203.52	Total Debts 60+ Days		
>30 days			
\$45,121.44	Department of Education	Kostera Oval - Shared maintenance	Statement Issued
\$3,013.76	Zig Zag Gymnastics^	Lease Fees	Cash Flow issues - self managed instalments
\$1,687.88	Kalamunda & Districts Netball Association	Hall Hire	Statement Issued
\$1,100.00	Chamber of Commerce	KCC Membership	Statement Issued
\$1,177.51	30+ Days Debts consisting of amounts under \$1,000.00.	6 Debtors - average debt \$196.25	Statements issued - mainly quarterly hall hire customers - invoices issued 30/06/19
\$52,100.59	Total Debts 30+ Days		
< 30 days			
\$389,824.27	Total of Current Debts		
\$5,430.52	Total of Accounts in Credit		
\$684,531.44	Total - Debtors Trial Balance		
FOOTNOTES			
* Denotes currently in negotiation of invoice amount and / or details			
^ Denotes payment arrangement in place			

CITY OF KALAMUNDA
SUMMARY OF CREDITORS
FOR THE PERIOD ENDED 31 AUGUST 2019



Sundry Creditors Trial Balance - Summary Aged Listing

Month End	> 90 days	> 60 days	> 30 days	Current	Total
7/31/2018	\$39,807	\$239	\$17,773	\$1,044,603	\$1,102,423
8/31/2018	\$40,230	\$48,103	\$103,073	\$3,025,026	\$3,186,732
9/30/2018	\$41,418	\$0	\$261,665	\$733,054	\$1,036,137
10/31/2018	\$50,571	\$60,482	\$40,328	\$1,766,760	\$1,918,142
11/30/2018	\$0	-\$90	\$22,363	\$3,414,169	\$3,436,442
12/31/2018	\$2,898	\$419	\$39,367	\$519,670	\$588,440
1/31/2019	\$4,270	\$71,043	\$28,325	\$663,423	\$767,061
2/28/2019	\$11,130	\$537	\$5,261	\$3,687,539	\$3,704,466
3/31/2019	\$2,687	\$1,282	\$20,696	\$786,816	\$811,481
4/30/2019	\$9,282	\$19,959	\$135,751	\$1,598,609	\$1,763,601
5/31/2019	\$121	-\$121	\$6,229	\$1,482,857	\$1,489,086
6/30/2019	\$40,558	\$2,016	\$82,632	\$3,584,914	\$3,710,120
7/31/2019	\$14,092	\$16,855	\$28,363	\$704,115	\$763,424
8/31/2019	\$27,870	\$8,131	\$54,084	\$3,428,191	\$3,518,276

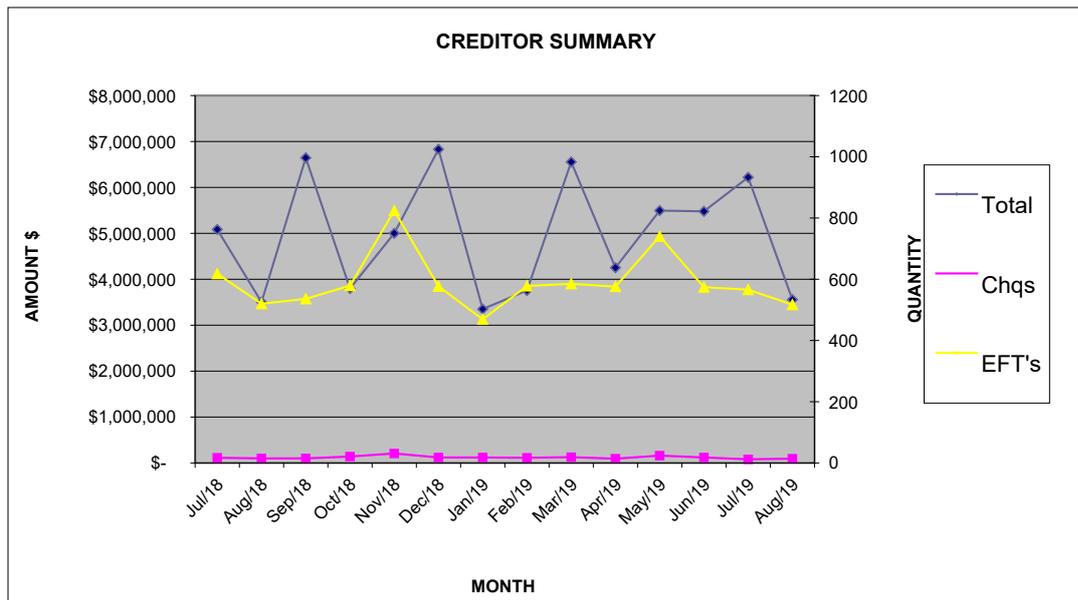
Comment

- > 90 days Original invoices for Sapio Pty Ltd, Market Creations, Wesfarmers Kleenheat & Australian Training Management not received in Accounts for processing
- > 60 days Original credit for Market Creations,, New Ground Water Services, Cleanaway, Synergy, Westside Fire Services, SES communications & Beaver Tree Services not received in Accounts for processing
- > 30 days These invoices are paid on the third fortnightly payment run.

Creditor Payments made

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Jul-18	\$ 5,084,485	17	618	635
Aug-18	\$ 3,502,919	15	520	535
Sep-18	\$ 6,644,740	15	536	551
Oct-18	\$ 3,798,437	21	579	600
Nov-18	\$ 5,001,070	31	824	855
Dec-18	\$ 6,829,868	18	577	595
Jan-19	\$ 3,351,154	18	469	487
Feb-19	\$ 3,755,234	17	578	595
Mar-19	\$ 6,553,425	19	585	604
Apr-19	\$ 4,252,150	14	576	590
May-19	\$ 5,494,798	24	740	764
Jun-19	\$ 5,479,109	18	574	592
Jul-19	\$ 6,219,775	12	566	578
Aug-19	\$ 3,556,365	14	517	531

- *Excludes net staff payroll
- *Creditors on 30 day terms are paid on the 28th of the month following.
- *Local suppliers are paid on 14 day terms.



CITY OF KALAMUNDA

SUMMARY OF OUTSTANDING RATES

FOR THE PERIOD ENDED 31 August 2019



Rates Outstanding Debtors

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	Total Outstanding	Previous Year Total Outstanding
30-Jun-19		Balance Forward			\$1,672,051	\$2,048,010
31-Jul-19	\$629,342.90	\$339,836.59	\$994,067.56	\$32,612,989.15	\$34,576,236.20	\$33,798,350.09
31-Aug-19	\$621,676.12	\$318,626.22	\$825,823.93	\$18,268,562.81	\$20,034,689.08	\$19,553,800.20
30-Sep-19					\$0.00	\$18,464,949.18
31-Oct-19					\$0.00	\$15,002,758.08
30-Nov-19					\$0.00	\$13,327,168.90
31-Dec-19					\$0.00	\$8,869,199.57
31-Jan-20					\$0.00	\$7,252,713.38
28-Feb-20					\$0.00	\$3,671,308.24
31-Mar-20					\$0.00	\$2,924,630.65
30-Apr-20					\$0.00	\$2,651,267.11
31-May-20					\$0.00	\$2,350,598.04
30-Jun-20					\$0.00	\$2,108,344.87

Rate Levied 2019/20	\$37,459,034
Interim	\$0
Back Rates	\$0

Total Levies To Date for 2019/20 \$37,459,034

Rates Outstanding as at 30/06/2019 \$1,672,051

Total Collectable \$39,131,086

Total Collected to date \$19,096,396

Total Rates Outstanding \$20,034,689

Current Deferred Rates Amt (from Rate Reports) **\$ 663,354**

Total Rates amount to be collected not including deferred **\$19,371,335**

% of Rates Outstanding : **50.36%**

% of Rates Collected : **49.64%**

Fawkes House stay@fawkeshouse.com.au

Thu 04-Jul-19 1:31 PM

Dear City of Kalamunda

The KCC would like to request to use the Kalamunda Town Hall for the Kalamunda Farmers Market, each Sunday morning and the Kalamunda Night Market, 10 times a year. Could this be considered as an opportunity for COK to further support both highly successful markets and their future growth by making the suggested agreement gratis.

The KCC feel the use of this building will further enhance the appeal of both markets, allow talks and heat sensitive activities to occur inside and offer relief from possible cold days and evenings.

The KCC would like to thank both staff and councillors of COK for their continued and much appreciated support of both markets.

We have our winter night market scheduled for 19 July and would appreciate a decision prior to this date if at all possible.

Kind Regards Caroline Babbage

President KCC

caroline@kalamundachamber.com

0458 572 322

City of Kalamunda Submission – Draft Perth Airport Masterplan 2020

Section	City Response
2.7.1 Perth Airport Development Objectives	<ol style="list-style-type: none"> 1. Land not required for aviation purposes which is developed to support economic development and create employment (e.g. retail) should be mindful of the risk to creating unplanned competition to existing shopping precincts or businesses in neighbouring local governments. 2. For any proposed retail and major commercial developments to be supported by a retail sustainability assessment in accordance with State Planning Policy 4.2 (SPP4.2). 3. Example of development already created, DFO, which potentially is impacting on already pressured retail businesses in clothing, sporting goods and other similar retailers in planned local and district centres.
3.1 Land Use Plan	<ol style="list-style-type: none"> 1. Perth airport’s status as a specialised activity centre with potential for non-aviation development should not detract from planned and existing centres in surrounding local governments.
3.2 Precincts	<ol style="list-style-type: none"> 1. Airport West – Proposes growing key retail and commercial activity centre – office, retail, bulky goods, education. The City’s economic development strategy seeks to attract new businesses and retain existing businesses within the City. There are concerns with the vision to become a hub for leisure, health, education, knowledge and retails such as it has already done with the DFO and Costco to be completed shortly, these massive retailers will draw clientele away from existing Kalamunda business and also detract from encouraging new businesses into our City. Further, if the Airport diversifies into education, health, knowledge-based industries and leisure, these will further impact negatively on businesses and local government infrastructure. Whilst acknowledging that jobs will be created which potentially could be taken up by workers residing in Kalamunda and that the developments undertaken may provide more variety for Kalamunda residents in close proximity, the fact remains that both the City and local businesses will be affected. There could be a loss of local workforce to the Airport precinct which will do little to address the fact that we have more Kalamunda residents working outside Kalamunda than within. This provides direct competition with local governments who have to provide the services (such as roads, parks and leisure) for potential workers without the benefit of receiving income through rates from these enterprises to assist with funding these services.
3.2.4 Airport West Precinct	<ol style="list-style-type: none"> 1. The proposed retail sustainability assessment needs to be undertaken in accordance with SPP 4.2.
3.3.4 Commercial Zone	<ol style="list-style-type: none"> 1. The specialised activity centre proposed around Redcliff train station with its range of discretionary uses has potential to be in direct competition with similar such development at the Forrestfield North Train station. The planning of this centre needs to take into consideration the provisions of SPP 4.2 and how the centre will impact other planned centres in surrounding local governments.
3.3.6 Consistency with State and Local Planning Framework	<ol style="list-style-type: none"> 1. Whilst there is agreement that developments may create additional employment opportunities for adjoining residential populations, let it not be at the demise of existing businesses through unplanned competition with other planned centres. Retail planning for the Perth Airport to be undertaken in accordance with SPP 4.2.
5.6 Design Guidelines for Non-Aviation Development	<ol style="list-style-type: none"> 1. Providing opportunities for nearby residents to access goods, services and amenity needs to happen in a sensitive and collaborative way with neighbouring local governments and activity centre operators so as to minimise potential adverse competition to existing enterprises through.
8.2 Stormwater Drainage	<ol style="list-style-type: none"> 1. City of Kalamunda controls the majority of the upper catchment and inflows into the Airport through Crumpet Creek (Southern main Drain) and Poison Gully (Northern main Drain). Does this require the City to also maintain its outflow levels to the 1997 levels? Further commentary and detailed analysis of these impacts needs to occur at a district level. 2. Section 8.2.3.1 states Perth Airport will continue to work with the Water Corporation and the surrounding Local Governments to achieve the required outcomes through increased upstream compensation and/or downstream outfall capacity to reduce the amount of compensation required on the airport estate. What will this mean for the City’s future operations and the capacity of existing natural and hard infrastructure? Further commentary and detailed analysis of these impacts needs to occur at a district level.
8.6 Irrigation	<ol style="list-style-type: none"> 1. No explanation as to what impact additional bores may have on the surrounding environment and ground water level. With particular relevance to the City would be long term impacts to Poison Gully, Crumpet Creek and any groundwater dependant vegetation within the water extraction area.
9.4 Environmentally Significant Areas	<ol style="list-style-type: none"> 1. The City requests that all offset measures are undertaken in the local area, the City has sites identified for potential offsets and Perth Airport are encouraged to contact the City in this regard. The remnant bushland estate within the airport precinct represents a very large proportion of the Vegetation Complexes (VC’s) and Floristic Community Types (FCT’s) remaining in the local area. If the offsets are undertaken outside the local area, there is significant net decline in both representation and total area of the VC’s and FCT’s in the local area. 2. It is understood that the Perth Airport will have to purchase some bushland to satisfy offset requirements as part of the approval process of Perth Airport’s major proposed developments. This presents an opportunity for Perth Airport to purchase the offsets in the Forrestfield North Local Structure Plan area which will achieve mutual benefits for the City and Perth Airport. From an environmental perspective, providing like-for-like local offsets represents the best conservation outcome for the locality and the protection of the consospermum undulatum (wavy-leaved smokebush). 3. It is the City’s view that any offset requirements should be locally sourced. This will provide an opportunity for the wavy-leaved smokebush to be protected through potential offset purchases in Forrestfield North that would enable these environmental values to be brought into Crown ownership and managed by the City.
9.7.3 Potential Impacts – Development	<ol style="list-style-type: none"> 1. Clarification is sought on the following statement: “Removal of vegetation may impact infiltration levels through the reduction in transpiration”. It would make more sense that removal of vegetation will impact infiltration through replacement by hardstand or impervious surfaces and impact groundwater levels by decreasing transpiration. 2. Modelling should be used to determine what the net effect of the development of the Airport will have on groundwater levels and how this may impact surrounding land uses.
9.7.4 Potential Impacts – Offsite Water Migration	<ol style="list-style-type: none"> 1. This may also lead to the City of Kalamunda being required to manage/decrease nutrient levels from entering the Airport. If the nutrient load can no longer be managed by the “undeveloped” land within the Airport estate, there may be increase pressure from the managers of the Swan River to decrease impact.
9.8.2 Biodiversity Management - Overview	<ol style="list-style-type: none"> 1. Perth Airport should be required to have all vegetation communities correctly identified, verified and mapped.

9.8.4 Potential Impacts Development	- 1. The City of Kalamunda shares many of the wildlife corridors with the estate. Collaboration between the City and the Airport will be required to maximise values. It is certain that development of the Airport (third runway) will have impacts on the listed environmental values with an overall significant decline in these values. Given the significance of some these values there will certainly be a net decline in biodiversity values in the local area. Proper planning must include strategies to limit this (see comment section 9.4) and work with surrounding land managers to offset these impacts in the local area.
9.8.5 Potential Impacts Operation	- 1. Increasing operational impacts through decreasing the natural area the estate will be difficult to maintain. Given the significance of some these values there will certainly be a net decline in biodiversity values in the local area. Proper planning must include strategies to limit this (see comment section 9.4) and work with surrounding land managers to offset these impacts in the local area.
9.8.5.2 Recent Achievements	1. It should be noted that even with recent achievements, the trajectory for biodiversity decline throughout the state has increased.
9.8.6 Five-Year Action Program	1. Future initiatives should include the significant role and increasing pressure of surrounding land managers in the management of biodiversity values in the local area and the requirement of the Airport to support biodiversity retention.
9.9.4 Potential Impacts – Climate Change	1. The Master Plan does not mention or model the effect of climate change on the biodiversity values within the estate. There is groundwater and surface water dependent flora and fauna associations which will be impacted upon by changing hydrological regimes, etc.
9.16 Five Year Environment Strategy and Heritage Management and Engagement Implementation Plan	1. Reporting should include quantitative data on net biodiversity loss from the estate and offset and other mitigation programs implemented. 2. The airport should develop targets based on modelled data to the impact of hydrological changes to biodiversity values of the estate.
10.2 Stakeholder Consultation	1. Economic considerations do not appear to have a specific forum or stakeholder group so perhaps could be earmarked as a major theme within either the PCF, PACF and/or PAMG groups.
General	1. Due to the proposed closure of Grogan Road, there will be increased residential and industrial traffic on Abernethy Road and Dundas Road. Road and verge works within the City of Kalamunda boundaries will be required and, once completed, thereafter maintained by the City of Kalamunda. The City requests some compensation for works and road wear resulting from changes traffic conditions. Relevant road and verge maintenance will be incorporated into current City maintenance programs. 2. Perth Airport should be responsible for funding any potential upstream (City of Kalamunda) retention & detention improvements so that Perth Airport avoids the stormwater issues on their land due to Perth Airport expansion plans (e.g. New runway). The City requests that Perth Airport share its flow rates data to help the City understand the discharge into Perth Airport. If upstream improvements are needed to solve Perth Airport issues, the Perth Airport should be responsible for funding this work. 3. Regarding Abernethy Road, in past practice, Perth Airport have undertaken road works on their leasehold land (Abernethy Road / Adelaide Street) which is compromising the ability for the City of Kalamunda, City of Swan and Main Roads WA to properly plan and implement dual carriageway improvements for Abernethy Road to link to the Great Eastern Bypass and Lloyd Street which is a key Commonwealth congestion busting initiative. Perth Airport in the Master Plan need to plan and implement road works which are bounding Local Government or State controlled roads consistent with MRWA & Austroads Design Guidelines. Perth Airport should contribute towards the upgrading of Abernethy Road / Adelaide Street to achieve overall efficiencies from both Perth Airport’s own non-aeronautical expansion and the State’s overall freight strategy.

City of Kalamunda Preliminary Submission 2 September 2019 – draft State Planning Policy 3.6 Infrastructure Contributions

Please note that wherever reference is made to parts of draft SPP3.6, the comment/question also relates to the relevant section of the Guidelines.

Response #	Clause	City Response
1.	6.1 Policy Measures	<ol style="list-style-type: none"> Equity – This principle should acknowledge equity across all stakeholders, including Government Agency and infrastructure provider. In particular risk should be equally shared between the developer and local government. Consistency – Section 6.7.2.13 <i>Review of infrastructure cost estimates</i>, requires the local authority to reconcile and adjust a landowner’s liability where costs have been overestimated. In accordance with the principle of consistency, the local authority should also have the ability to recoup from contributing landowners where costs have been underestimated.
2.	6.3 Where infrastructure contributions can be sought	<ol style="list-style-type: none"> The preamble to the items listed in section 6.3 relates to infrastructure for consolidated urban growth. This should be expanded to include industrial growth. Dot Point 5 – <i>‘The total replacement of infrastructure once it has reached the end of its economic life’</i> – the City requests confirmation on why this is this an item. Whilst unlikely the intention of this provision, this indicates that contributions could be levied for the future replacement of an item of infrastructure that is either already a new or upgraded item in an arrangement. In this regard, clarification should be provided around the ability to collect contributions for the total replacement of infrastructure once it has reached the end of its economic life. It is stated in the final paragraph of 6.3 that ‘the contributions are for the initial capital requirements only and not for ongoing maintenance or operating costs.’ This contradicts dot point 5 and therefore should not be included as an item. A recommended alternative “...replacement of infrastructure if it has reached the end of its economic life and is required to meet the additional demand of urban or industrial development.” This would allow for replacement of services to meet future intensification of land uses. Although implied, it should be made very clear that Local Structure Plans/District Structure Plans and any other technical studies associated with the preparation of a DCP or the land use planning framework for an area are also items that can be collected for.
3.	6.5 Form of infrastructure contributions	<ol style="list-style-type: none"> This provision has the ability to be misinterpreted to allow landowners/developers to make their contribution via any of the methods provided in this section, despite not being relevant to the infrastructure requirement. For example, a landowner/developer could choose to make an in-kind contribution to the government agency/infrastructure provider instead of a monetary contribution required to facilitate the development of the infrastructure. Recommend adding “in accordance with the provisions outlined in the relative DCP and at the discretion of the decision maker, on the advice of the relevant government agency or infrastructure provider” at the end of the first sentence. In accordance with 6.7.2.10 Early acquisition of public purpose sites, primary school sites are not included in DCP’s as the acquisition of land is a separate process undertaken by the Department of Education. This should be clarified earlier in the draft policy. Clarification and examples are required for what would constitute as “some other method” that would be acceptable to the relevant Government agency or infrastructure provider.
4.	6.6 Variable and maximum costs levied	<ol style="list-style-type: none"> a) For Development Infrastructure – Costs are required to be variable depending on the design phase of the infrastructure item. For example, detailed designs are seldom completed, or required to be completed, at the preliminary phases of planning (LSP). This results in a higher degree of variability of infrastructure cost estimates at the initial phases of an LSP. Clarification and examples are required for what would constitute as “industry benchmarks” for specifications and standards for infrastructure items. It is recommended that any reference to “\$ per dwelling” also includes “\$ per lot”. The City is concerned with the capping of Community Infrastructure costs levied through a DCP. The use of Policy to control the costs levied, notwithstanding the individual locational DCP circumstances, could have an unacceptable negative financial impact on the financial positions of a number of Local Governments, and lead to a lower level or delayed provision of necessary community infrastructure. Both of these outcomes are unacceptable, and especially so when considering that the final cap proposed has not been substantiated or justified through modelling or analysis. The City objects to the proposed capped levy per dwelling on the grounds that: <ol style="list-style-type: none"> The arbitrary nature of the proposed maximum levy capping rates does not account for the wide varying infrastructure needs and costs across different local governments; It is contrary to the ‘beneficiary pays’ principle that the infrastructure contribution framework is built on (clause 3.3.1, page 5 of the Draft Guidelines). The proposed levy capping requires that alternative sources of funding streams, such as property rate increases, be applied to fund the necessary community infrastructure. This would result in all rateable properties across the City bearing the cost of community infrastructure in lieu of equitable levying of contributions from developers or benefiting landowners; The proposed levy capping has only been identified on a ‘per dwelling’ basis despite other units of charge such as per hectare, per lot and per m2 of floorspace being allowable by the Draft Policy. No guidance is provided in terms of how the capped amounts are related to DCPs which adopt a different unit of charge; and The Policy does not include any provision for the proposed levy capping amounts to be indexed or increased in accordance with inflation. In this regard, the City has contributed to a Growth Areas Perth and Perth submission prepared by Pracsys which outlines detailed concerns and impacts associated with capping community infrastructure. If the Local Government is required to set a priority on the delivery of community infrastructure, State and Federal funding sources should also set a priority on the delivery of funds to assist the Local Government in the planning and delivery of such infrastructure.

		7. It is considered more appropriate that landowners/developers are refunded contributions in the event that an external funding source (State and Federal) has been secured to fund the community infrastructure item.
5.	6.7 Imposition of infrastructure contributions	1. This section makes reference to contributions for local infrastructure being applied via, amongst other mechanisms, strata subdivision. Generally, this is considered to refer to a survey strata subdivision. For certainty, part (a) of this section should also specifically include the ability to apply the requirement for contributions on built-strata subdivisions.
6.	6.7.1 Standard contributions	1. In accordance with 6.7.2.10 Early acquisition of public purpose sites, primary school sites are not included in DCP's as the acquisition of land is a separate process undertaken by the Department of Education. This should be clarified earlier in the draft policy.
7.	6.7.2.1 When a DCP is required	1. <i>'Where a local government seeks infrastructure contributions beyond the standard development infrastructure outlined in Schedule 1, or where cost-sharing arrangements are proposed, it must be supported by a DCP'</i> – Does this mean that if it is within Schedule 1, it does not need a DCP? Fragmented land areas often require a DCP to coordinate and apportion contributions and may include infrastructure beyond the prescribed list. 2. <i>'The costs associated with design and construction of infrastructure (including land costs) and the cost of administration are considered capital items and can be included in the DCP'</i> – What about District Structure Plans / Local Structure Plans and their associated technical studies? In areas of fragmented land, landowners often do not have enough of a land interest in a Structure Plan area to justify the expenditure of a DSP or LSP and other technical studies associated with the preparation of a DCP over the broader development area. On this basis, DSPs/LSPs and technical studies should be clearly outlined as potential inclusions.
8.	6.7.2.2 Timing of DCPs to align with comprehensive planning	1. The Policy requires the preparation of DCPs to align with the preparation of structure plans because it is reliant on the level of detail contained in structure plans. This is an issue because the WAPCs Structure Plan Framework introduced flexibility to structure plans and made them 'due regard' documents in lieu of the certainty they previously provided by having the force and effect as if they were embedded within the Scheme. The Policy and Structure Plan Framework are not consistent and therefore further clarity around this issue is required from the WAPC. 2. The costing of infrastructure is less accurate at the LSP phase. There needs to be certainty on who will undertake the detailed estimates of infrastructure at the LSP stage, as the LSP may cover a broad area with multiple landowners. Will it be the sole responsibility of the applicant of the LSP to do all the work required by the DCP? If detailed designs and accurate cost estimates are required as part of an LSP, this should be incorporated into the WAPC LSP guidelines and potentially require a guiding document similar to Better Urban Water Management or Transport Assessments. 3. LSP and DCP statutory requirements do not align. Scheme Amendments are required to create a DCP within 60 days, LSP is advertised for 28 days. The LSP may be held up by matters pertaining to the DCP or vice versa. 4. It is requested that clarification be provided regarding the stage at which a DCP is required to be at within 6 months of approval of a structure plan, in order to be defined as "prepared". 5. The City seeks clarification on whether the WAPC will not approve subdivisions on land within a DCA until 6 months have passed from adoption of an amendment or until the DCP is in place, whichever comes first? Currently the WAPC creates significant issues and promotes cost uncertainty for developers by approving subdivisions ahead of the statutory frameworks required for orderly development.
9.	6.7.2.3 Requirements of a DCP	1. a) The District Structure Plan / Local Structure Plan areas may be generally referenced in a strategic community plan, but it is unlikely a single road or footpath would be. It is agreed that items would, and should, be included in capital works programs. 2. A Strategic Community Plan (SCP) is required to be updated every five years. There will likely be scenarios where a SCP will not include specific items of infrastructure, however a DCP will need to be prepared for an area that is advancing earlier than projected under the planning framework. It is recommended that the DPLH provide more guidance on how the SCP interrelates with the DCP preparation process. 3. It is requested that the DPLH provide clarification and examples for what would be a "reasonable period" for a local authority to provide infrastructure, under the policy.
10.	6.7.2.4 Form and content of a DCP	1. d) <i>'the method and formula to be applied in determining the cost contribution of each property owner in the DCA'</i> – There needs to be clear guidance to confirm if cash collected prior to infrastructure being built is taken into account when calculating remaining costs of infrastructure. 2. A template and hypothetical examples for the method and formula for determining the cost contribution should be provided. 3. Why is there not a template for a Capital Expenditure Plan (CEP)?
11.	6.7.2.5 Management and administration of a DCP	1. District Structure Plans, Local Structure Plans and any technical studies associated with the preparation of a DCP should be clearly stated as items that are considered administrative items. 2. Structure Plans need to be reflected in Schedule 4.
12.	6.7.2.6 Consultation requirements	1. Clarification and examples are required for what would constitute as "early consultation" on the proposed content of the DCP. 2. 'Early consultation' requires designs and estimates to be completed upfront. If detailed designs and accurate cost estimates are required as part of an LSP, this should be incorporated into the WAPC LSP guidelines and potentially require a guiding document similar to Better Urban Water Management or Transport Assessments.
13.	6.7.2.7 Operative Scheme Provisions	1. There are often scenarios where a development or subdivision application is lodged while the DCP is being advertised. Can/should a condition still be applied if not yet adopted because it is seriously entertained?
14.	6.7.2.8 Delivery of infrastructure	1. The draft Policy outlines a proposed maximum lifespan of 10 years for a DCP with the operation of any part of a Scheme that relates to that DCP being inactivated after that duration expires. No further guidance on this matter has been provided in the policy or guidelines. The time to deliver a DCP and the infrastructure is often subject to the rate of development within a DCP, this is beyond the power of a Local Government and DCP to control, and is subject to market demand. Further, by limiting the lifespan to 10 years it reduces the usefulness of DCP's in the provision of strategic infrastructure, as there is a need to financially plan beyond this

		<p>timeframe. The draft Policy should allow for a reasonable timeframe to be set based on the nature of the LSP / DCP area and expected timeframes when developing the plan. For example, a historic guided development scheme in a highly fragmented area of Wattle Grove (Cell 9) has been progressing for approx. 20 years and has approx. 5 - 10 years' worth of development remaining.</p> <ol style="list-style-type: none"> The draft Policy and Guidelines provide no guidance on how extensions to DCPs would be managed through the Scheme Amendment process. Currently all Scheme Amendments that relate to a DCP are automatically classified as 'complex' by the Planning and Development (Local Planning Scheme) Regulations 2015. Should lifespans be retained in the gazetted version of the SPP then modifications to the Regulations should occur to allow for more timely processing of Scheme Amendment that seek to extend DCP's. 'Identification of infrastructure as a contribution item in a gazette DCP implies agreement by local government to deliver that infrastructure' – There are instances where a developer will construct infrastructure (in-kind contributions) and it will not be the local government delivering the infrastructure, but rather adopting completed infrastructure. It should reference the local government overseeing the infrastructure in a DCP and not necessarily always delivering it.
15.	6.7.2.9 Prioritisation of infrastructure in a DCP	<ol style="list-style-type: none"> Item (b) is not clear guidance regarding the prioritisation of infrastructure in a DCP. Further guidance and principles should be included in this part of the policy to assist local authorities with prioritising infrastructure in a DCP.
16.	6.7.2.10 Early Acquisition of Public Purpose Sites	<ol style="list-style-type: none"> Land acquisition is usually a largest part of a DCP. If land is prioritised there is no money for infrastructure. If no development has occurred, who is responsible for paying? There needs to be a definition of what qualifies as a 'case of hardship'. Defining what qualifies as a 'hardship' case is highly subjective, with varying levels of hardship and personal circumstances of landowners, particularly in areas of fragmented landownership. It is vital that hardship is defined in the policy and categorised with examples to determine how one form of hardship is prioritised over another. Further, what information and evidence should the local authority expect for a landowner to substantiate that they are experiencing hardship (is a doctor's assessment required?). Dealing with hardship cases often requires confidentiality, and in a DCP environment would have the potential to contradict the policy principle of transparency. In this regard, for it to be completely transparent when dealing with a hardship case, this case would have to be made evident to all landowners and stakeholders within a DCP. This clause provides significant risk for local governments because it opens it up to debate as to who is most entitled to be a priority for hardship. DPLH may pre-fund acquisition of land in hardship cases – confirmation is required on whether this should be identified in the Scheme Amendment and DCP Report before the acquisition occurs, so the interest can be accounted for in the DCP calculations? The policy provisions relating to hardship applies to public open space only. There should be consideration for other public purposes such as conservation areas, drainage, community purpose and road reserves. If pre-funding for hardship occurs, it will need to be determined whether POS is for regional or local purposes. If regional, paying back through the DCP should not be required as it should be reserved through the MRS and funded through Metropolitan Region Improvement Fund. The timing of early acquisitions is not clear. It is presumably once the DCP has been approved, however the 'hardship' can occur long before a DCP is finalised and approved and may be identified at the LSP phase. Very often the clear priority is for infrastructure such as roads and reticulated services ahead of POS. This supports early investment and development, and hence the cash flows of funds into the DCP account. Section 6.7.2.6 in part states: <i>'To ensure the principles of transparency and equity are maintained, the DCP Report, including the CAS, that provide detail of the infrastructure costs and estimates, and the priority and timing of the delivery of each item of infrastructure, shall be formulated and advertised concurrently with the Scheme Amendment Report.'</i> This could run counter to the concept of early acquisition - section 6.7.2.10. If the Local Government is to pre-fund the purchase of public purpose land, then it is likely that it would have to borrow funds. Unless such a loan can be treated separately to normal Local Government borrowing processes then the Local Government debt ratio will be impacted having further consequences on the Local Government finances and reporting. Confirmation is required for what the rationale is for prioritising land for public purposes? There may not be the demand for the required public purpose site, whilst it could be considering more equitable to reimburse the landowner who has delivered infrastructure on the outset to enable the redevelopment of an area as a whole. How is it proposed that land once prioritised can be acquired, as the surrender of land required for public purpose is a matter outside of the administrator's control? Any mention of primary schools in the Policy should be removed if it is not relevant and dealt with through a separate process. <i>'DPLH may in certain circumstances, pre-fund a DCP for the purposes of acquiring land in hardship cases where the local government has provided evidence that it does not have the funds to acquire the land'</i> – Confirmation is required on what evidence would be required in this instance.
17.	6.7.2.11 Cost contributions based on estimates	<ol style="list-style-type: none"> "When an owner objects to the amount of a cost contribution, the owner may give notice to the local government within 28 days after being informed of the cost contribution..." Require greater clarification of when challenges can be made - Constant challenges to cost estimates will interfere with the effective implementation of the DCP and ultimately the development of infrastructure. It should also be made clear whether or not DCP Reports are to be advertised annually for public comment as part of the annual review thus providing an opportunity for objections and comments on rates and infrastructure estimates. The draft policy notes that owners can object to cost contributions by providing <i>'supporting evidence prepared by a suitably qualified person detailing the basis of the objection and include proposed alternative costs for consideration'</i>. However, the policy or guidelines do not define suitably qualified person/expert. Whilst section 3.3.8 of the guidelines refers to <i>'cost estimates for infrastructure should be undertaken by a quantity surveyor or construction cost consultant or other suitably qualified expert'</i>, greater clarity and a definition should be provided.

		4. <i>'If the independent expert does not change the cost contribution to a figure acceptable to the owner, the cost contribution is to be determined by either any method agreed by the local government and the owner; or if the local government and the owner cannot agree on a method, by arbitration in accordance with...'</i> – Is there scope to bring these matters into the State Administrative Tribunal as opposed to arbitration? The SAT is a far more balanced environment and less costly to the DCP.
18.	6.7.2.12 Contribution credits	<ol style="list-style-type: none"> 1. c) - Needs a framework to guide the circumstances in which a reimbursement can occur. For example, there may be sufficient funds in the DCP to make a credit payment, but this may conflict with the priority and order of infrastructure works. 2. If multiple developers are in credit, are they reimbursed on a 'first come, first serve' basis or do they share reimbursements proportionally over time? The current clause is vague and creates the potential for confusion and conflict.
19.	6.7.2.13 Review of Infrastructure Cost Estimates	<ol style="list-style-type: none"> 1. It would appear from this clause that if the cost contribution is revised upward, owners that have already paid their cost contribution do not have to pay any more to the DCP and that would then mean that the City is left to make up any shortfall if, for example, all owners have already paid at the time of that revision; 2. If the City raises the cost contribution, those owners that have not yet paid cannot refuse to pay the higher rate, however, they can seek to have the rate assessed in accordance the relevant provisions, and payments will then be subject to that outcome, or arbitration in regard to the same; and 3. If the cost contribution is revised downward, the City must adjust the rate of all owners (whether they have already paid or not – which, in the City's view, at least arguably, implies a refund would follow). 4. The provision that requires the local authority to reconcile and adjust a landowner's liability where costs have been overestimated, and refund excess monies to landowners that paid over the adjusted amount, has the potential for serious consequences for local authorities and the effective management of a DCP. 5. There should be confirmation in this section that there are factors that influence fluctuation with cost contributions over a long period of time, including land value, inflation and deflation. It is important to acknowledge this in the context of the requirements for refunded contributions to owners that have fulfilled a cost contributions liability. 6. If the refund provision is to apply, then it should also apply when the reviewed DCP costs are greater than previously paid and a further contribution from owners that have previously fulfilled their cost contributions liability. 7. The provision that requires local governments to refund owners puts the adjustment liability solely on the local government. If adjustment provisions are going to occur then as stated in point 6 above where costs are greater than previously paid, there should be a requirement for a further contribution from developers/landowners. Otherwise full liability should be extinguished at contribution payment and there is no refund liability either way whether costs increase or decrease. This would also align with consistency. 8. This provision only deals with the developers / landowner's liability, not the City's liability to owners that have paid higher cost contributions that at a later revised rate reduces. 9. How and when is the amount collected to date to be included in the estimate methodology? Is this after refunds or prior. At what time are refunds required? This would be very difficult to account for and may require a complicated methodology. 10. There should be a detailed guide or process for refunds as there are for other operations within the DCP. Those who have already paid and developed may no longer be the landowner. The company / corporation/ landowner may no longer exist. Who is the excess money paid to in these circumstances?
20.	6.7.2.15 Monitoring and reporting	<ol style="list-style-type: none"> 1. Audits should be consistent across all DCP's and, as such, terms of reference and a scope of audits should be established. The City would be willing and happy to assist with this, in the context of the City undertaking audits on a regular basis.
21.	Schedule 2: Community infrastructure: items for inclusion in a development contribution plan	<ol style="list-style-type: none"> 1. The standard requirement section should be expanded to include what should be provided at local sports grounds and foreshore reserves. Car parking, landscaping and signage etc., which are typically associated with the development of sport grounds and community facilities. These have been omitted as infrastructure items and should be included. This is particularly relevant in the context of areas with high levels of fragmented landownership.
22.	General	<ol style="list-style-type: none"> 1. It is evident that this Policy has been written from the perspective of DPLH having regard for industry feedback and with limited local government engagement, without a detailed understanding of the information requirements and processes involved in preparing and administering a DCP. In this regard, it is recommended that the DPLH further involve local authorities who experience the 'day-to-day' DCP preparation and administration prior to finalisation of the Policy. Breaking the issues into parts and consulting on these parts may be beneficial as consulting on the entire policy would be difficult. 2. Overall the phrasing of the policy is too brief. It doesn't sufficiently replace and address issues with statutory provisions currently in Local Planning Schemes. 3. There is too much liability placed on the local government in the Policy. Liability should be equally shared between developers and the local government. As the administrators of a DCP, it is unfair to place the majority of the liability on the local government. Once cost contributions are paid, it should be clear that it is full and final discharge for not only the developer but also the local government, this must work both ways. 4. The policy does not provide guidance on how to deal with the inconsistency between clause 69(1) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (deemed provisions) and r73(3) of the Regulations. What is legislated is that the only option available to local governments in a scenario where there is a draft advertised DCP (but not in place) is to refuse the development application. Greater focus should be given on methods of facilitating approvals with conditions and interim arrangements, rather than defaulting to refusals. This could fall under the 'Transitional Arrangements' section. The City has a draft Local Planning Policy that deals with these scenarios (http://www.kalamunda.wa.gov.au/files/01f8099e-3d95-41e3-978c-aab1014e4160/OCM-10161-Local-Planning-Policy-25-Interim-Development-Contribution-Arrangements.pdf) 5. One of the major issues for Local Governments is the delay between the collection of development contributions and the actual provision of infrastructure. This creates a raft of complexities; with the most significant being the cash flow as funds for early provision of infrastructure may not be financed through the model for some years. This requires Local Governments to find alternative funding sources or loans to cover the short falls.

		<p>6. Loans taken out from local government for pre-funding infrastructure in a DCP area need to be considered and treated separately to normal Local Government borrowing. This will allow for Local Government debt ratios and financing and reporting to be unimpacted. Given there is a funding mechanism (the DCP) to pay back the loan, low interest loans, with a higher loan capacity, with no impact on debt ratios should be seriously considered. This will allow for earlier delivery of infrastructure to stimulate development and increase early cash flows.</p>
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Submission

Residential aged care – Alternative models for allocating places

September 2019



Residential aged care – Alternative models for allocating places – City of Kalamunda

Residential aged care – Alternative models for allocating places – City of Kalamunda submission

<https://consultations.health.gov.au/aged-care-policy-and-regulation/alternative-allocation-models-residential-care/>

The City of Kalamunda is in the eastern metropolitan area of Perth in Western Australia.

The City of Kalamunda's Aged care Advisory Committee make the following submission to the discussion paper.

ONLINE FORM RESPONSES REQUIRED:

We would like your permission to publish your online survey responses to the discussion paper. Please indicate your publishing preference:

City of Kalamunda Aged Care Advisory Committee – Responses**Q1-6 Details about the submitter**

To be completed by the City upon lodgement.

Q7 What works well under the current residential aged care allocation and places management model for consumers and/or providers?**Response**

The City of Kalamunda is submitting through its Aged Care Advisory Committee in order to highlight the potential reduction in suitable aged care facility accommodation in 'thin markets' or areas where infrastructure costs may be higher. The City of Kalamunda is situated within the Perth Metropolitan area in the eastern hills with an escarpment which creates building challenges. Under the current arrangement the City is well under its allocation of bed licenses due to poor operationalisation of allocated licenses. This results in many local residents being unable to access aged care within their local area.

The current model has the potential to ensure bed allocations are distributed equally across regions and ensure aged care provision occurs in all localities and not only in those where costs (build environment and labour) are lowest.

Residential aged care – Alternative models for allocating places – City of Kalamunda

Q8 Are there other issue/s with the current model for the allocation and management of places for residential aged care that have not been covered in this paper?

Response

A current flaw in the allocation model can lead to organisations being allocated bed licenses with no incentive to operationalise. The enforcement of currently regulations around building timeframes would improve this situation.

For example, in the City of Kalamunda is currently well below the Aged Care Provision Ratio of 125 aged care places per 1,000 people aged 70 years or over by 2021–22. The City of Kalamunda region is also below the 30 June 2015 statistics of 111.5 operational aged care places per 1,000 people aged 70 or over.

An additional pressure on access to residential aged care facilities is early or avoidable admission due to lengthy wait times for suitable home care.

Residential Aged Care Facilities (RACF) – identified problems

The experience of residents in RACF is undeniably improved when family and friends are able to maintain relationships through regular visiting.

In an outer metropolitan area such as the Hills Region of Perth, the majority of families therefore are seeking an RACF in the local area.

The current situation where providers are holding bed allocations and not operationalising them leads to a severe shortage of options for local residents.

It is critical that any Model provide an adequate number of concessional places in all regions.

The City of Kalamunda is a region with a critical lack of RACF places (shortage of approximately 300-400 at 2019) and all issues are exacerbated.

The City of Kalamunda has too many examples of families being separated by having to go to other far away regions to find places.

Residential aged care – Alternative models for allocating places – City of Kalamunda

Q9 Are the proposed design principles appropriate? Q10. Are there any other principles that you consider should be included?**Response**

If the demand Model is adopted, it must be able to provide the principle of equity in regions like Kalamunda where there is currently thin supply.

The principle of equity and distribution is critical to ensure providers do not focus developments in areas where economies of scale can be maximised. Provision needs to be made to ensure regulation of any demand model ensures that RACF developments are spread equally, particularly in thin areas such as Kalamunda.

Any adopted Model must ensure families are not separated by distance.

Model 1

This reform option retains the ACAR and places management framework but investigates options to: • reduce locational controls on the distribution of residential aged care places; and/or • reduce the number of non-operational residential aged care places to maximise the availability of places to consumers; and/or • improve the administration of ACAR and places management processes.

11. What are your views on the suggested improvements proposed under this model?**Response**

The City of Kalamunda is most likely to be best served under the existing model, rather than the alternative proposed Model 1.

Government action must ensure adequate residential beds are provided in areas of need, addressing increased building costs, infrastructure needs, zoning and environmental issues which currently act as disincentives to RACF providers. Cooperation between all levels of government is essential, with Federal and State taking a lead in identifying need, allocating licences to such areas and liaising with local governments and aged care providers to encourage and facilitate development.

The City of Kalamunda supports the suggestion in Model 1 to reduce the number of non-operational residential aged care places to maximise the availability of places to consumers; and improvement to the administration of ACAR and places management processes.

Residential aged care – Alternative models for allocating places – City of Kalamunda

The City believes it is essential improvements are made to support the consumer to find and select the most appropriate vacant residential aged care place.

The City has significant concern that full adoption of Model 1 would lead providers to develop future facilities in geographic areas that meet their needs rather than the needs of the consumer.

12. How can this model ensure/encourage adequate supply of and equitable access to residential aged care and residential respite care (aside from increasing funding or revising the funding model), including: Rural and thin Markets or for consumers from vulnerable cohorts (such as Special Needs Groups, consumers with dementia)?

Response

Equitable access will require the Federal government to monitor and respond to areas that fail to meet the predetermined government ratios for safe provision of residential aged care.

The government must also ensure adequate allocation for dementia specific beds and facilities in all RACFs with the rising demand for these in the future, given that 25 – 30% of people over 85 years are likely to experience this condition.

Adequate allocation of respite beds is also necessary.

13. Are there variations to this model which should be included in the impact analysis?

Response

Variations would include the government regulating to ensure thin markets are addressed as well as adequate provision for dementia and respite places to meet the Aged Care Provision Ratio of 125 aged care places per 1,000 people aged 70 years or over by 2021–22.

14. What other key changes could be made to the existing ACAR and/or places management arrangements to encourage a more consumer driven and competitive residential aged care sector?

Response

Any market based, consumer driven Model must ensure adequate RACF beds are available in all areas to allow supply and demand to operate to the benefit of the consumer. Easy access for consumers to information on available beds and a simple method of registering a request for a place with multiple providers would be essential.

Residential aged care – Alternative models for allocating places – City of Kalamunda

15. In overview, what would be the potential impact of this model (consider benefits, costs and risks) on you or the stakeholder group or organisation you represent?**Response**

The major impact on the City of Kalamunda stakeholder group will be the disincentive for providers to build in the local area if locational controls on the distribution of residential aged care places are removed. This is due to increased infrastructure costs in areas constrained by environmental, water, sewerage and geological constraints.

16. What do you think might be the impact on the residential aged care sector overall?**Response**

Potentially a concentration of aged care facilities in areas/suburbs where the cost of provision, including building cost, is lower.

17. If this model were to be implemented, what are the potential impacts on, linkages or interdependencies with, other programs or reforms in aged care that might impact you or the stakeholder group or organisation you represent?

Currently the home care package program is experiencing significant delays and failing to meet the needs of consumers. This already leads to avoidable admissions into RACFs. If residential aged care is further limited in the local area this problem will only be exacerbated.

The current lack of genuine respite care, which is critical in order to extend a person's ability to be supported at home and prevent premature entry, also provides stress on RACFs.

18. How could implementation of this model maximise the benefits and minimise risks/disruptions?

What steps/sequencing and timeframes would be appropriate to facilitate a smooth transition?

What specific supports or enablers would be required to ensure the changes are understood by all stakeholders and successfully implemented?

Response

As the City of Kalamunda does not support Model 1 as presented it is not able to provide a response.

Residential aged care – Alternative models for allocating places – City of Kalamunda

Proposed Model 2

This reform option proposes ceasing the allocation of residential aged care places to an approved provider, and instead assigning a 'place' to a consumer. Consumers with an assigned residential aged care place would be able to receive subsidised residential aged care from any approved provider with an available bed in their aged care home (and is able to deliver the required care and services). Approved providers would no longer need to obtain places through the ACAR or through transfer from other providers in order to deliver residential aged care. Payment of the residential aged care subsidy would no longer be linked to the provider holding an allocated place occupied by a consumer, but rather be contingent upon a consumer with an assigned place accessing a bed in the provider's aged care home.

19. Overall, what are your views on this proposed model?**Response**

The benefit of Model 2 will be to provide consumer control of funding for RACF places and the ability to negotiate for services. However, it will only work if excess appropriate places are available in the desired geographic area.

The City of Kalamunda covers a geographic area that is within the greater metropolitan area however, has significantly increased costs associated with building a RACFs due to bed rock and resultant infrastructure issues.

This Model 2 removes any incentive for a provider to build a facility in an area with these additional costs and would likely lead to fewer facilities in the area and increased burden of travel on family and friends to access RACFs built on the escarpment.

The key potential problem with Model 2 is that queuing will persist for allocation as is occurring in Home Care Packages.

20. What are your views on the establishment of a queue to access subsidised residential aged care, if the demand from eligible persons exceeds the available places?**Response**

The City of Kalamunda has significant concerns that a national queue could result in consumer needs not being met as demonstrated by home care packages.

21. What are your views on using date of approval and urgency of need as factors in determining a person's priority (noting these are the factors used in home care)?**Response**

The current experience in home care package queues does not give confidence that date of approval and urgency of need are ensuring best outcomes for consumers.

Residential aged care – Alternative models for allocating places – City of Kalamunda

22. What other factors should also be included in the criteria for prioritising a person in the residential aged care queue?

Response

Potential factors:

- Physical and mental health of the person being assessed
- Physical conditions in the home - eg stairs, lack of rails and supports in bathroom and toilet, narrow doorways.
- Physical and mental ability of partner/family/carer to provide adequate care.
- Availability and quality of support services coming into the home
- Home situation becoming unmanageable whilst in the queue.

23. What are your views on the validity period of the assigned place for residential aged care?

Response

When the consumer is being asked to take the lead role it is imperative that provision is made for people of non-English speaking backgrounds, people with disability and people limited by stress. We have experienced failure in the home care allocation due to lack of understanding on the part of the consumer regarding validity periods and allocations.

24. Where a place is withdrawn, how can we balance the need to allow consumers to re-join the queue while also avoiding creation of perverse incentives for people to join the queue without intention of taking up a place at that time?

Response

Give consideration to professionals assessors (doctors, social workers and other ancillary health care workers) on a case by case basis.

25. What additional information or supports would consumers need to assist them in selecting a preferred aged care home?

Response

The complex process and responsibility on the consumer to identify, assess and choose an appropriate RACF and negotiate a suitable arrangement with the providers would require support of an expert advocate (financial advice and navigating the system) to help ensure a good outcome. Such expert individuals/organisations should be a funded part of the process.

Residential aged care – Alternative models for allocating places – City of Kalamunda

26. What would need to be in place to ensure equitable access to appropriate services when requesting entry to an aged care home i.e. in particular for consumers with limited capacity to pay, consumers from Special Needs Groups and those with dementia?

Response

Adequate numbers of beds overall and, it would seem that a proportion of government funded or concessional places would still need to be provided. Adequate advocates to navigate system.

True equity also includes access to local places where a provider has no incentive to build in a thin market this cannot be achieved.

27. As an existing approved provider: Would you consider changing your business, service or workforce model if these reforms proceeded? If so, how?

Response

Not applicable

28. As an existing approved provider: How would you ensure your aged care home/s remain competitive and attractive to consumers?

Response

Not applicable

29. As a provider of private residential aged care or other seniors accommodation: Would you consider applying to become an approved provider under the Aged Care Act 1997 to offer subsidised care if these reforms proceeded?

Response

Not applicable

30. What features in the model, or the broader system, would be required to support providers to operate sustainably in a competitive market? For example, how could innovation and differentiation in service and accommodation offerings be facilitated?

Response

Not applicable

Residential aged care – Alternative models for allocating places – City of Kalamunda

31. For those providers who are dependent on capital financing, what role does the ACAR system play in supporting their ability to obtain that financing?**Response**

Whilst the City of Kalamunda is not a provider of aged care it supports capital financing particular in areas of thin markets.

32. What might be required to ensure the residential aged care sector remains an attractive investment for financiers and lenders?**Response**

Incentives such as easier access to land, subsidised land and infrastructure where needed, streamlined planning and approval processes at all levels of government. Willingness by local governments to prioritise the needs of the elderly for residential care in areas of shortage above other community considerations till that need is met to accept Federal Government standards.

33. How can adequate availability of residential aged care services be supported (aside from increasing funding or revising the funding model): In Rural or thin markets.**Response**

Incentives such as easier access to land, subsidised land and infrastructure where needed, streamlined planning and approval processes at all levels of government. Willingness by local governments to prioritise the needs of the elderly for residential care in areas of shortage above other community considerations till that need is met to accepted Federal Government standards.

34. Is it possible to attach conditions to being an approved provider, and could these conditions be specific to locations or particular consumer groups?**Response**

In areas of need or thin markets, outer metropolitan/semi-rural/regional some environmental requirements may be imposed, as are aesthetic conditions at present. Requirements for a proportion of respite places in a facility could be a condition of licensing to meet established need.

Residential aged care – Alternative models for allocating places – City of Kalamunda

35. What would be the overall potential impact of this model (consider benefits, costs, and risks) on you or the organisation or stakeholder group you represent?

Response

As in Model 1 the lifting of geographical allocation has a potential negative impact on ensuring consumers have access to local RACF.

36. What do you think might be the impact on the residential aged care sector overall?

Response

Not applicable.

37. If this model were to be implemented, what are the potential impacts on, linkages or interdependencies with, other programs or reforms in aged care that might impact you or the stakeholder group or organisation you represent?

Response

38. How could residential respite care places be distributed, and to whom, if residential aged care places no longer exist?

Response

The Commonwealth Government to make funding arrangements to provide respite in State government facilities (hospitals etc) or establish Commonwealth respite facilities in all areas to support the Commonwealth Home Care Program.

Such government respite beds could be made available under contract to organisations providing Home Care Packages as a service to their clients and could be marketed by them as an extra benefit to their offering. This would help ensure the beds were fully utilised, as the persons in most need would be part of the process via the Home care provider.

Investment is required in purpose build respite facilities particularly catering to the needs of people with dementia.

39. What are your views on how to manage extra service status under this model?

Response

Not applicable.

Residential aged care – Alternative models for allocating places – City of Kalamunda

40. How might the allocation, eligibility criteria and/or administrative provisions (e.g. terms of repayment) for capital grants allocated through the ACAR need to change to best support the needs and objectives of a more market-based model?

Response

No comment.

41. How could implementation of this model maximise the benefits and minimise risks/disruptions?

Response

No Comment.

42. Aside from the two proposed models, how else could we encourage greater consumer choice and a more consumer driven market in residential aged care?

Response

The City of Kalamunda is experiencing a serious shortage in the provision of aged care places as shown in the following table.

Population Demographics from WA Planning 2015				
Kalamunda				
	2011	2016	2021	2026
70 to 74	2,000	2,620	3,470	3,550
75 to 79	1,470	1,930	2,580	3,470
80 to 84	860	1,280	1,660	2,200
85 and over	780	1,030	1,460	2,040
Total Aged	5,110	6,860	9,170	11,260
Residential Care places required				
Target operational ratio - per 1,000 people aged 70 and over	88	86	78	78
Residential Care places required	450	590	715	878
Current operational places at 30 June 2016	177	177	177	177
Growth in Places Required	273	413	538	701
Data from http://home.id.com.au/demographic-resources/				

To date two facilities have been commissioned:

1. The Hall & Prior facility in High Wycombe 160 beds to become available in 2020
2. Valencia Nursing Home additional 50 beds available by 2021.

Residential aged care – Alternative models for allocating places – City of Kalamunda

In addition to the RACF beds noted above there is also a requirement, under Commonwealth Government targets, for 2 respite beds per 1000 people >70 years, so these figures need to be added to the places required. eg increasing the 2026 figure to 723 beds. Currently Kalamunda has only 1 identified respite bed.

The City of Kalamunda is facing a crisis and is of the view that the move to consumer demand driven bed allocation model being proposed will only exacerbate the shortage of supply to outer metropolitan regions.

Residential aged care – Alternative models for allocating places – City of Kalamunda



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Residential aged care: Proposed alternative models for allocating places

Closes 13 Sep 2019

Your response has been submitted

Your response ID is ANON-HJMF-NTKR-4. Please have this ID available if you need to contact us about your response.

Thank you for your input to this consultation.



City of Kalamunda
Strategic Plan Progress Report

Period: 18/19



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.1 To be a community that advocates, facilitates and provides quality lifestyle choices

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.1 Facilitate the inclusion of the ageing population and people with disability to have access to information, facilities and services.						
1.1.1.1 Resource and implement the Age Friendly Strategy Action Plan (2017-2021).	None	Completed	100%	The Community Development team has completed year two of a four year plan, delivering a variety of activities, workshops and events for seniors including: <ul style="list-style-type: none"> - Accommodation Options in Retirement Workshop presented by Centrelink on 2 April - 12 attendees at Forrestfield Library. - Yoga Gold (seniors Yoga) classes at Hartfield Park Recreation Centre - 20 participants attending weekly. - Rightsizing in Retirement presented by Seniors Housing Centre on 20 May - 31 attendees at Woodlupine Family and Community Centre. - Aged Care Fees and Charges presented by Centrelink on 22 May - 20 attendees at Kalamunda Library. - Surviving the Digital Age on 17 June - 27 attendees at Zig Zag Cultural Centre seminar room. - StrokeSafe by Stroke Foundation on 21 June - 45 attendees at Woodlupine Family and Community Centre. - 'Aged Care Fees and Charges' presented by Centrelink 22 May - 20 attendees at Kalamunda Library. 	Manager Community Development (DE00007)	30/06/2019
1.1.1.2 Resource and implement the Disability Access & Inclusion Plan (2017-2022).	None	Completed	100%	The Disability and Inclusion Plan (DAIP) is a five year plan with established priorities and strategies to provide a framework for implementation of initiatives.	Manager Community Development (DE00007)	30/06/2019



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.1 To be a community that advocates, facilitates and provides quality lifestyle choices

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.1 Facilitate the inclusion of the ageing population and people with disability to have access to information, facilities and services.						
				Initiatives that have been undertaken include: - Yoga Gold (seniors Yoga) classes at Hartfield Park Recreation Centre - 20 participants attending weekly. - Dementia Awareness information session on 26 February at High Wycombe Library (36 attendees) - Inclusion Solutions presented 'Inclusive Events' training for community groups and clubs on 25 February at Woodlupine Community Centre (27 attendees) - Recruitment/Induction of six new volunteers for Woodlupine Coffee lounge, Podiatry Services and Seniors Computer Classes. - Staff training held on 10 December ensuring the City has an accessible website Staff completed the annual reporting process for the DAIP.		
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.2 Empower, support and engage with young people, families and our culturally diverse community.						
1.1.2.1 Resource and implement the Youth Plan (2017-2019).	None	In Progress	52%	City staff have completed year two of a four year plan, delivering several projects to the City of Kalamunda community including: - The YAK supported City staff for The Jump, Climb, Create Festival (youth week event) held on 14 April - over 300 attendees at Kostera Oval. The YAK also held a successful Youth Movie Night event on 28 June - 25	Manager Community Development (DE00007)	01/07/2020



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.1 To be a community that advocates, facilitates and provides quality lifestyle choices

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.2 Empower, support and engage with young people, families and our culturally diverse community.						
				attendees at Kalamunda Town Hall. - Pesse Brook bush walk with over 50 people in attendance - Black Tee or Tie Event was held on 30 November with over 80 people in attendance. - In The Mix music program, 15 youth attended the workshops held during March. - The two Dome Barista workshop's with over 20 expressions of interest forms completed for each. Four Youth were selected for each of the two workshops held at Dome Café - Kalamunda. - This years' Careers Expo had 7 schools and 800 students in attendance at the Kalamunda Performing Arts Centre on 7 May. - Ramp It Up Skate, Scooter and BMX Competition hosted in conjunction with the City's Events Team held 11 May at Fleming Reserve, High Wycombe - 100 attendees - Children's week event was held at Fleming Reserve, High Wycombe on 26 October with over 450 people in attendance. - Three Pop-Up Plays' were held at various		



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.1 To be a community that advocates, facilitates and provides quality lifestyle choices

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.2 Empower, support and engage with young people, families and our culturally diverse community.						
				venues with over 400 in attendance. - Throughout Terms 1 & 2, continuous engagement continues to flourish with regular skate clinics at Forrestfield and High Wycombe Skate Parks (and in the school holidays at Kalamunda Skate Park). - The Zig Zag Early Years Partners hold regular monthly meetings, during the last meeting the partnership discussed the results of the recently released Australian Early Development Census (AEDC).		
1.1.2.2 Develop the Reconciliation Action Plan 2018.	None	In Progress	75%	In April 2018, the City engaged a consultant (CDS Network) to develop the first Reconciliation Action Plan (RAP) for the City of Kalamunda. Progress to date includes: - Presentation of a strategic reconciliation training session with the City of Kalamunda Staff. - The Draft RAP was endorsed by Council 26 February for the purpose of seeking public comment (closed 3 April). - RAP community consultation workshop held on 25 March at Lesmurdie Hall with 20 community members and staff attending. The Draft RAP has since been sent to Reconciliation Australia for comment on 13 May 2019. Once returned, the Draft RAP will	Manager Community Development (DE00007)	30/10/2019



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.1 To be a community that advocates, facilitates and provides quality lifestyle choices

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.2 Empower, support and engage with young people, families and our culturally diverse community.						
				be represented to Council for final consideration.		
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.3 Facilitate opportunities to pursue learning.						
1.1.3.1 Ensure maximum utilisation of the City's Libraries by providing high quality activities and support services.	None	Completed	100%	A variety of events inclusive of all ages were held across the City's four libraries including: <ul style="list-style-type: none"> - Pop up Libraries have continued throughout the City as means to promote Library Services to our community. - Early Childhood learning opportunities (Rhymetime, Better Beginnings) have been held across all libraries. - eServices are actively promoted and reviewed. - Various community programs and information workshops have been held across all libraries. - A variety of School holiday programs have been held across all libraries at the end of each term. - Themed events and displays as part of Library week, Children's Week, National Science Week held across all four libraries. - Promote and participate in the Connecting Communities Event in conjunction with the various business units in Community Development. 	Manager Community Development (DE00007)	30/06/2019

Outcome: 1.2 To provide safe and healthy environments for the community to enjoy



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.2 To provide safe and healthy environments for the community to enjoy

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.1 Facilitate a safe community environment.						
1.2.1.1 Develop the Community Safety and Crime Prevention Plan (2019-2024) and deliver the 2018 initiatives.	None	In Progress	60%	The draft plan has been workshopped with committee members and is in final stages of review.	Coordinator Community Safety	24/06/2019
1.2.1.2 Annual Community Bushfire Readiness Program for owners/occupiers is developed and executed, with input from key stakeholders, DFES and local volunteer services. Ensure community interactions are customer centric, staff are using discretion and working toward compliance before compliance is initiated.	None	In Progress	80%	Bushfire readiness program for 2018-2019 is now complete. Officers are now conducting a post implementation review and identifying required changes for 2019-2020.	Coordinator Community Safety	24/06/2019
1.2.1.3 Ensure the City's Emergency Management Arrangements, including the Local Recovery Plan, are in place and comply with the Emergency Management Act 2005.	None	Completed	100%	The review of the Emergency Management Arrangements is now complete and has been sent to the Department of Fire and Emergency Services for their consideration.	Coordinator Community Safety	26/11/2018
1.2.1.4 Review Local Emergency Management Arrangements and compliance with State Emergency Management Policy 2.5.	None	Completed	100%	The Emergency Management Arrangements were recently updated and were submitted to the Department of Fire and Emergency Services for their comment in November. Once the comments are received, the plan will be sent to Council for approval.	Coordinator Community Safety	31/12/2018
1.2.1.5 Develop the City's Bushfire Risk Mitigation Plan in collaboration with key stakeholders.	None	In Progress	50%	The City's Bushfire Risk Mitigation Plan (BRMP) is being developed in consultation with the State Office of Bushfire Risk Management. The framework of the BRMP has been completed. Mapping of natural areas has achieved 100% completion. Specific mitigation plans are now being	Manager Parks & Environment	26/07/2020

Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.2 To provide safe and healthy environments for the community to enjoy

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.1 Facilitate a safe community environment.						
1.2.1.6 Deliver the CCTV Strategy and CCTV Infrastructure on time, on budget and consistent with grant funding requirements.	None	Completed	100%	developed. The CCTV Strategy was approved at April 2019 OCM. The strategy complies with the Surveillance Devices Act 1998, and the City's IT Security policy and Asset management policy. WA police and community members consulted.	Coordinator Community Safety	30/06/2019
Strategy: 1.2.2 Advocate and promote healthy lifestyle choices by encouraging the community to become more physically active.						
1.2.2.1 Review the Local Community Health & Wellbeing Plan and deliver the 2018/19 initiatives.	None	In Progress	75%	- The plan was approved at the December 2018 OCM. - The implementation of the plan has in on track.	Coordinator Environmental Health Services (CS00006)	24/06/2019
Strategy: 1.2.3 Provide high quality and accessible recreational and social spaces and facilities.						
1.2.3.1 Implement the Bicycle Plan initiatives for 2018/19. Finalise development of the Bicycle Plan initiatives and associated funding program.	None	Completed	100%	The Bicycle Plan was endorsed by Council in June 2018. WA Bike Network Grant funding applications for 2019/2020 and 2020/2021 totalling \$300K have been successful and included in the LTFP. Designs of other projects for future funding rounds are ongoing.	Manager Asset Planning & Management (TO00018)	01/03/2019
1.2.3.2 Advocate for funding in 2019 for Scott Reserve. Develop a Master Plan to guide future development of the reserve and consult with user groups.	None	In Progress	90%	A Balanced View (ABV) Leisure Consultancy was appointed in June 2018 to develop the Scott Reserve Mater Plan. Progress to date includes: - ABV completing a literature review, demographic analysis, site analysis and facilities audit.	Manager Community Development (DE00007)	31/08/2019

Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.2 To provide safe and healthy environments for the community to enjoy

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.3 Provide high quality and accessible recreational and social spaces and facilities.						
				<ul style="list-style-type: none"> - The City and ABV held two community drop in sessions and a stakeholder workshop in October 2018. - The survey closed in November 2018 with 135 survey responses received by the City with a summary of results provided to ABV for consideration. - A closed council briefing session was held on 19 March 2019 to discuss the community consultation findings and recommendations with a further presentation held on 16 April 2019. - ABV and City officers workshopped the proposed master plan concept with reserve and High Wycombe Community and Recreation Centre (HWCRC) users with their feedback to be presented to Council in mid 2019 prior to seeking endorsement for public comment. 		
1.2.3.3 Advocate to secure external funding to deliver Stage 1 of the Perth Hills Trails Loop Master Plan - Kalamunda to Pickering Brook. If achieved, progress design and approvals for stage 2.	None	Completed	100%	<p>The detailed design of Stage 1 of the Perth Trails Loop has been completed by the Kalamunda Mountain Bike Collective.</p> <p>The plan is currently being reviewed by the City, with further consideration being undertaken for the following elements:</p> <ul style="list-style-type: none"> - Environmental Assessment. - Traffic Management. - Road Crossing Risk Assessment. 	Manager Community Development (DE00007)	30/06/2019



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.2 To provide safe and healthy environments for the community to enjoy

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.3 Provide high quality and accessible recreational and social spaces and facilities.						
1.2.3.4 Develop the Maida Vale Reserve Master Plan for Council Approval by 30 June 2019.	None	Completed	100%	The Maida Vale Reserve Master Plan was endorsed by Council at the 18 December 2018, Ordinary Council Meeting.	Manager Community Development (DE00007)	22/12/2018
1.2.3.5 Implement the Ray Owen Master Plan, subject to securing suitable funding source.	None	Completed	100%	In 2015 the Ray Owen Master Plan was adopted by Council with the City currently seeking external funding to implement the plan. The key projects currently being progressed by the City include: - Four court extension to the Ray Owen Sports Stadium: Consultation with Kalamunda & Districts Netball Association Inc. (KDNA) and Kalamunda & Districts Basketball Association Inc. (KDBA) has occurred to inform the functional brief to appoint architectural services to develop concept designs, with a Request for Quotation to be advertised in mid 2019. This project was temporarily put on hold while the City awaited the outcome of the 2019 Federal Election, due to the Labour party making a \$18 million election pledge, which did not eventuate. - Revised carpark design: The public consultation period for the Ray Owen car park design closed on 11 April 2019. The City is currently collating all feedback received before re-presenting back to Council for final consideration. - Investigation into water availability for future playing field space: Ongoing. - Power distribution: A power upgrade has occurred however it is yet to be distributed	Manager Community Development (DE00007)	30/06/2019



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.2 To provide safe and healthy environments for the community to enjoy

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.3 Provide high quality and accessible recreational and social spaces and facilities.						
across the site.						
1.2.3.6 Oversee effective management of the Kalamunda Water Park by Belgravia Leisure, to ensure maximum utilisation of the facility and that the operational budget is maintained.	None	Completed	100%	The 2018/2019 summer season successfully began in November and finished in March. Attendances for the season, compared to last season, increased by 3.4% (43,050 compared to 41,637). City staff are now preparing to undertake any minor remedial works during the off season.	Manager Community Development (DE00007)	30/06/2019

Outcome: 1.3 To support the active participation of local communities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.1 Support local communities to connect, grow and shape the future of Kalamunda.						
1.3.1.1 In consultation with the Strategic Sport and Recreation Committee (SSRC), facilitate the provision of the City's Capital Grants Program in accordance with set funding rounds.	None	Completed	100%	The Strategic Sport and Recreation Committee (SSRC) considers Capital Grant requests from sport and recreation groups on an annual basis. Capital Grant applications closed on 30 September 2018 with the City receiving 8 Expressions of Interest under the revised two stage application process. All Capital Grant applications have been reviewed by the City's technical officers. The SSRC endorsed progressing 7 Expression Of Interest applications to submit a Stage Two detailed submission by 31 January 2019. Since then two applications have been withdrawn by the applicants, leaving the City and the SSRC to assess five Stage Two detailed submissions. The SSRC's final recommendations were then considered by	Manager Community Development (DE00007)	06/07/2019



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.3 To support the active participation of local communities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.1 Support local communities to connect, grow and shape the future of Kalamunda.						
				Council through the budget deliberation process.		
1.3.1.2 Implement the "Creating Active Citizens Plan" initiatives for empowering community to engage in activity that delivers measurable increases in local capacity and active citizenship.	None	Completed	100%	Implementation of the 2018-2020 Active Citizens Plan is progressing well. The following is a summary of what has occurred this financial year: - Launch of Adopt a Patch - Launch of Town Teams - Planning for the Kalamunda Connected Community Building Conference - 27 Sep 19 - Participation in the Australia Day Awards - Freeman of the City (to be awarded in July 2019) - Local Volunteering Award Celebrations (May 2019) - Implementation of the Local Heroes and Good Neighbours program - Implementation of the Social Media Campaign Promoting Active Citizenship	Manager Customer & Public Relations (DE00008)	31/07/2019
1.3.1.3 Review Community Advisory Committee effectiveness and terms of reference at least 6 months prior to each LG election, with involvement of key stakeholders and current committee members.	None	Completed	100%	All committee terms of reference have been standardised and updated. All committee membership has been reviewed and the register has been updated. Effectiveness of minuting assessed and settled by Governance to ensure provision to Council according to legislative requirements.	General Counsel & Executive Advisor, Governance and Legal Services (DE00005)	30/06/2019
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.2 Encourage and promote active participation in social and cultural events.						



Strategic Plan Progress Report

Goal: 1 Kalamunda Cares & Interacts

Outcome: 1.3 To support the active participation of local communities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.2 Encourage and promote active participation in social and cultural events.						
1.3.2.1 Develop and implement the Community Events Program for 2018/19, delivering high quality community events.	None	Completed	100%	Key events included: 2019 Corymbia Multicultural Festival in March Summer Series Movie Festival between January and April Ramp It Up Community Events applications received for next financial year, reported to Council and approved in accordance with the Budget. All event organizers notified.	Manager Customer & Public Relations (DE00008)	27/04/2019
1.3.2.3 Subject to Council support and budget allocation: - Develop an Arts Strategy; - Conduct an Operational Effectiveness Review of KPAC, Visitor Centre and Zig Zag Gallery.	None	Completed	100%	- Draft Arts Strategy and Public Arts Policy have been prepared and referred for Public Comment. Both the Strategy and Policy will be considered at the June OCM. The reviews of KPAC and the Zig Zag Gallery have also been completed with the findings to be considered by Council at June OCM. Arts Strategy adopted by Council 25 June 2019.	Coordinator Economic & Tourism Development (AC00017)	30/06/2019
1.3.2.4 Remediate and restore the Kalamunda History Village Locomotive.	None	Completed	100%	The remediation of the History Village locomotive has been completed ahead of schedule.	Coordinator Economic & Tourism Development (AC00017)	30/04/2019



Strategic Plan Progress Report

Goal: 2 Kalamunda Clean & Green

Outcome: 2.1 To protect and enhance the environmental values of the City

<i>Actions</i>	<i>RISK</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 2.1.1 Enhance our bushland, natural areas, waterways and reserves.						
2.1.1.1 Develop policy and practices to protect trees of significance across the City (follows Local Environmental Strategy).	None	In Progress	25%	This project is due to follow on from the adoption of the Local Environment Strategy (LES). The LES has been endorsed, in draft form, for final community consultation. It is anticipated that the LES will be presented to Council in June 2019 for adoption. The policy for protection of trees of significance will also need to inform, and be informed, by proposed Urban Forest Strategy, Streetscape Strategy and Local Law reviews - all of which are underway	Manager Parks & Environment	31/10/2020
2.1.1.2 Develop and implement a Local Environment Strategy to provide strategic direction in the delivery of best practice environmental stewardship in the City.	None	In Progress	95%	The final Draft of the Local Environment Strategy (LES) was endorsed by Council for final community comment in Feb 2019. Community comment has now been incorporated into a final document. KEAC, at their 2 May meeting, have endorsed the draft LES with minor changes, and the final strategy will be reported to Council in June 2019.	Manager Parks & Environment	30/09/2019
<i>Actions</i>	<i>RISK</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 2.1.2 Support the conservation and enhancement of our biodiversity.						
2.1.2.1 Review the 2008 Local Biodiversity Strategy and report on implementation progress in keeping with the objectives of the adopted Local Environment Strategy.	None	In Progress	75%	Draft Local Biodiversity Strategy on target to be considered by Council, for endorsement of community consultation, in June 2019. To date, mapping of natural assets is largely complete. A working group drawn from KEAC members has been formed and actions are underway to have an external resource appointed to assist	Manager Parks & Environment	30/06/2019



Strategic Plan Progress Report

Goal: 2 Kalamunda Clean & Green

Outcome: 2.1 To protect and enhance the environmental values of the City

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.1.2 Support the conservation and enhancement of our biodiversity.						
				in the review and provide expert advice.		
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.1.3 Community engagement and education in environmental management.						
2.1.3.1 Environmental Education Program [A] Deliver targeted environmental education events to improve community skills and awareness [B] Engage local schools in the Adopt-A-Spot program	None	Completed	100%	All programs for 2018-19 are implemented, and the "adopt a spot of bushland" school program is now underway. Completed 29 March 2019 ahead of schedule.	Manager Parks & Environment	30/06/2019

Outcome: 2.2 To achieve environmental sustainability through effective natural resource management

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.2.1 Facilitate the appropriate use of water and energy supplies for the City.						
2.2.1.1 Develop a plan for fit for purpose water resources to meet the City's needs.	None	In Progress	75%	Water Strategy overview presented to the Council Retreat held in Feb-2019, with positive feedback received. It was requested that the "draft" Non-Potable Water Strategy be progressed, with the draft document to be presented for consideration by Council at the June 2019 Ordinary Council Meeting.	Manager Asset Delivery (PD00004)	02/03/2019
2.2.1.2 Undertake a rolling program of energy audits to identify mitigating actions to reduce energy consumption.	None	In Progress	10%	Project has not started in Feb due to competing priorities. Project plan being developed. This will be rolled forward to 2019-2020 for planning and implementation. Opportunities are being explored to work in conjunction with the EMRC as part of their Benchmarking Building Efficiency (BBE)	Manager Asset & Waste Operations (TO00017)	30/04/2020



Strategic Plan Progress Report

Goal: 2 Kalamunda Clean & Green

Outcome: 2.2 To achieve environmental sustainability through effective natural resource management

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.2.1 Facilitate the appropriate use of water and energy supplies for the City.						
				project.		

Outcome: 2.3 To reduce the amount of waste produced and increase the amount of reuse and recycling of waste

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.1 Identify and implement strategies to reduce waste.						
2.3.1.1 Waste Avoidance and Resource Recovery (WARR) Strategy	None	In Progress	23%	The State Government released the WARR strategy in Feb 2019. The City project plan was considered by Council at its meeting 25th June 2019 where the plan was endorsed. This will engage the community in the development of the City's own WARR Strategy and Plans, which then need to align and be compliant in format and content with the State WARR Strategy and Plans	Manager Asset & Waste Operations (TO00017)	31/07/2019
2.3.1.2 Ensure the City's waste operations integrate with the EMRC's resource recovery projects at Red Hill, Hazelmere and East Rockingham.	None	Completed	100%	Changes to operation of Walliston Transfer Station now integrate with the EMRC operated facilities that the City disposes of waste to. Action completed 23 April 2019, ahead of schedule.	Manager Asset & Waste Operations (TO00017)	30/06/2019
2.3.1.3 Walliston Resource Recovery Facility review - Investigate and develop options for upgrading the Walliston Resource Recovery in accordance with licencing conditions.	None	In Progress	75%	In consultation with the Department of Water and Environmental Regulation (DWER), the City has prepared a proposed Operating Plan for the Walliston Transfer Station (WTS). This is designed to satisfy the needs of DWER for them to assess and issue the WTS with a licence. It is expected that the licence will have conditions relating to noise mitigation which have been factored into the draft 19/20 Budget for implementation	Manager Asset & Waste Operations (TO00017)	01/09/2019



Strategic Plan Progress Report

Goal: 2 Kalamunda Clean & Green

Outcome: 2.4 To ensure contaminated sites are safe and managed to ultimate use

<i>Actions</i>	<i>RISK</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 2.4.1 Identify, examine and manage risk associated with contaminated sites.						
2.4.1.1 Investigate all City controlled contaminated sites and identify potential risks and issues that require mitigation in line with DEC requirements. Source funding for remediation and establish appropriate management plans. Includes Alan Anderson and Ledger Reserve asbestos management plans.	None	In Progress	80%	The City has engaged consultants and a contaminated sites auditor to proactively advance the management of its contaminated sites. Works are well underway on all of the sites. Site investigations are continuing.	Coordinator Environmental Health Services (CS00006)	24/06/2019



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.1 To plan for sustainable population growth

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.						
3.1.1.1 Review the Local Planning Strategy ensuring sustainable development and preservation of environmental values are recognised. (Sub-strategies are incorporated)	None	In Progress	70%	<p>Public Open Space Strategy: - Public Open Space Strategy adopted by Council in July 2018 and is currently in implementation phase.</p> <p>Industrial Development Strategy: - Industrial Development Strategy adopted by Council in December 2018.</p> <p>Environmental Land Use Planning Strategy: - Draft Environmental Land Use Planning Strategy adopted for public advertising in September 2018. Public advertising is now complete. - The draft Strategy is in the process of being finalised in light of submissions received. - Scheduled by to be presented to Council for final adoption by the end of Q2 2019.</p> <p>Activity Centres Strategy: - Draft Activity Centre Strategy has been prepared. - Feedback from Councillor's Strategic Retreat in Feb 2019 has been assimilated into the document. - Scheduled to be presented to Council by the end of Q2/early Q3 2019 for public advertising.</p> <p>Housing Strategy: - The draft Housing Strategy has been</p>	Director Development Services (DE00004)	20/06/2019



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.1 To plan for sustainable population growth

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.						
				prepared and preliminary community engagement is complete. - Scheduled to be presented to Council during Q3/Q4 2019 for public advertising. Rural Strategy: - Draft Rural Strategy has been scoped with parts progressed. - Considers preliminary outcomes from investigations undertaken by Department of Primary Industries and Regional Development and the Department of Water and Environment Regulation. - Further progress is pending outcomes from the State Government Taskforce and Working Group into the investigation of planning in the Pickering Brook area and surrounds. Infrastructure and Servicing Strategy: - Draft scope of works to be prepared and aligned with development potential outlined by accompanying strategies.		
3.1.1.2 (A) Kalamunda Activity Centre is substantially progressed. (B) Preparation begins for Forrestfield Activity Centre which is progressed in 2019/20. - Both plans require Council endorsement prior to public advertising, after which it is formally adopted by Council. - Plans will comply with the requirements	None	In Progress	80%	Preliminary community engagement complete. Draft Kalamunda Activity Centre Plan currently in the process of being advertised. Community Engagement Schedule agreed and in the process of implementation.	Director Development Services (DE00004)	30/12/2020



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.1 To plan for sustainable population growth

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.						
of State Planning Policy 4.2 (Activity Centres for Perth and Peel). (Sub-strategies are incorporated)						
3.1.1.3 Forrestfield North structure Plans: Plan for sustainable land use options around the future railway station. Manage consultant team to deliver structure plans to facilitate subdivision and development.	None	In Progress	60%	Residential Precinct Local Structure Plan: - Draft LSP adopted by Council and forwarded to WAPC in Dec 2018. - MRS Amendment initiation request also forwarded to WAPC. - WAPC were scheduled to consider Residential Precinct LSP by April 2019. - WAPC advised the City late March 2019 that they require the MRS amendment to be considered before the Residential Precinct LSP can be considered. - Council resolved to appeal the WAPC on the basis that no decision has been made. The City is currently working through SAT to resolve the environmental issues. Transit Oriented Development Precinct Local Structure Plan: - TOD Precinct LSP in the process of being prepared with key inputs required by State Government agencies. - Preliminary Draft TOD Precinct LSP presented to Council at Feb Strategic Retreat. - Preliminary Draft TOD Precinct LSP forwarded to METRONET for State Government Agency review March 2019. - Scheduled for presentation to Council by Q2/Q3 2019.	Director Development Services (DE00004)	30/06/2021



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.1 To plan for sustainable population growth

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.						
3.1.1.4 Pickering Brook Town Centre urban investigation area.	None	In Progress	80%	Draft Rural Strategy has been scoped. Parts of the strategy have been progressed, with preliminary outcomes from investigations undertaken by Department of Primary Industries and Regional Development and the Department of Water and Environment Regulation. Further progress is pending outcomes from the State Government Taskforce and Working Group into the investigation of planning in the Pickering Brook area and surrounds. Some key milestones are being met through the Taskforce and will be reported to Council in time as matters are progressed through the Taskforce.	Director Development Services (DE00004)	30/08/2019
3.1.1.5 Undertake an annual review of the Cell 9 Development Contribution Plan - Consolidate Cell 9 Annual DCP review, Cell 9 project management.	None	In Progress	90%	Draft DCP Report adopted by Council for public comment in March 2019 and is currently being advertised. Scheduled for presentation back to Council August 2019.	Director Development Services (DE00004)	30/06/2019
3.1.1.6 Forrestfield/High Wycombe (FF/HW) Stage 1 Annual DCP review, FF/HW Stage 1 Project Management, Planning Design Guidelines. Additionally, incorporate review and respond to Government policy at strategic level, monitor and implement innovative strategic planning practice. (Sub-strategies are incorporated)	None	Completed	100%	DCP Report annual review adopted by Council December 2018. Next annual review is currently underway and scheduled for adoption in Q3 2019. Currently working through design details for Bonser Road. Completed 14 January 2019.	Director Development Services (DE00004)	03/12/2018

Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.1 To plan for sustainable population growth

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.						
3.1.1.7 Planning investigation areas incorporate the Maida Vale South investigation area.	None	Completed	100%	<p>Metropolitan Region Scheme Amendment 1344/57 Maida Vale Urban Precinct: On 10 September 2018, the Chairman of the Environmental Protection Authority published the determination to formally assess the proposed amendment and requested that an Environmental Review be undertaken for the proposed rezoning.</p> <p>Local Structure Plan: Discussion are on-going with the proponent in relation to the progression of the draft Local Structure Plan. It is not envisaged that the Local Structure Plan will be progressed until such time as the environmental issues have been further progressed.</p> <p>Completed 24 April 2019.</p>	Director Development Services (DE00004)	01/02/2019
3.1.1.8 Planning investigation areas incorporate Wattle Grove South district structure plan.	None	In Progress	40%	<p>Wattle Grove South Feasibility Study complete.</p> <p>Preliminary consultation prior to preparation of a draft District Structure Plan has been completed.</p> <p>Concept Planning process scoped and presented to Council 30 April 2019 Ordinary Council Meeting. Community input assimilated into the scope of works. Procurement process is currently underway.</p>	Director Development Services (DE00004)	01/03/2021



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.1 To plan for sustainable population growth

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.						
				Scope of works for environmental investigations (flora and fauna / water monitoring) are progressing in parallel with the Concept Planning process.		
3.1.1.9 Include Cambridge Reserve and Heidelberg Park as POS transfer and improvement investigation areas.	None	In Progress	70%	<p>Cambridge Reserve:</p> <ul style="list-style-type: none"> - Preliminary community engagement complete. - Community engagement on the draft plan complete. - Modification to Concept Plan finalised with internal staff workshop and having regard for community engagement outcomes. - Presented to Council for adoption and authority to proceed with the project in Feb 2019. - Currently working through Department of Planning, Lands and Heritage and Department of Biodiversity, Conservation and Attractions (DBCA) referral comments and modification requirements prior to Scheme Amendments being progressed. <p>Heidelberg Park:</p> <ul style="list-style-type: none"> - Preliminary concepts have been developed with key technical studies including flora and fauna and geotechnical investigations complete. - Project is being reviewed in the context of Schmitt Road and broader State Government aged care strategies in the hills area. - Confidential item presented to Council April 	Director Development Services (DE00004)	30/01/2020



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.1 To plan for sustainable population growth

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.						
				2019 with key project updates and process moving forward. - Currently out for preliminary community engagement.		
3.1.1.10 Regularly review, map, benchmark and improve planning approval processes with a view to increasing customer satisfaction levels.	None	Completed	100%	Process mapping has been undertaken for statutory planning and building processes. There is an ongoing review of existing processes and identification of new processes, which has identified improvements. - Development application process - applications now identified as basic (20 days), standard (60 days) and complex (90 days) and assigned individual processing times through City systems. - Compliance investigations - development applications are now targeted for compliance actions through the Development Control process. Consideration given to more targeted compliance action for higher risk applications.	Manager Approval Services (TO00016)	30/06/2019
3.1.1.11 Create a customer service charter for Approval Services and supply this with every new application via acknowledgement letter. Information to be compiled and reported on bi-annually.	None	Completed	100%	A planning survey has been prepared with a view to determining customer feedback on planning applications. The survey forms are sent with every development application processed (approval letter). The feedback is received and collated on a monthly basis for the manager Approval Services to review. The Survey form also includes a link to the Kalamunda Website.	Manager Approval Services (TO00016)	30/06/2019



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.1 To plan for sustainable population growth

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.						
				The survey feedback is then used to improve our processes and ultimately the service customers can expect from Approval Services. The feedback for the March - May quarter was showing 90% satisfaction response.		
3.1.1.12 Develop customer friendly process maps and guidelines and make them readily available to the public.	None	In Progress	75%	Once planning processes have been reviewed and improved (refer to 3.1.1.10) we will organise user friendly communications to reflect the outcomes.	Manager Approval Services (TO00016)	30/06/2020
3.1.1.13 Develop, monitor and report KPIs to ensure all approvals are processed within agreed timeframes and are advertised and communicated broadly and effectively. Approvals are communicated and processed within given timeframes.	None	Completed	100%	KPI's have been prepared and reported on a monthly basis.	Manager Approval Services (TO00016)	30/06/2019
3.1.1.14 Develop a Residential Development Design Policy for endorsement by Council.	None	In Progress	81%	Local Planning Policy P-DEV 43 was adopted by Council for the purpose of public advertising at the March 2019 OCM. Public advertising of the Policy has now concluded. The Policy will undergo some internal workshops prior to being referred to Council for final adoption.	Manager Approval Services (TO00016)	31/10/2019
3.1.1.15 Develop an Aged Care Assessment Planning Policy for endorsement by Council.	None	In Progress	39%	The City is currently working on the scope and objectives of the local planning policy for Aged Residential Care.	Manager Approval Services (TO00016)	01/10/2020

Outcome: 3.2 To connect the community to quality amenities



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.2 To connect the community to quality amenities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.1 Optimal management of all assets.						
3.2.1.1 Identify potential site locations, develop future concepts, as well as funding sources for new Civic Facilities and Community Digital Hub located within the Forrestfield North Station precinct.	None	Completed	100%	Community Purposes sites identified as part of the Forrestfield North Residential Precinct Local Structure Plan. Preliminary concept plans developed and cost estimates prepared. These were presented to Council as part of the Forrestfield North Residential Precinct Local Structure Plan adopted Dec 2018. Strategic discussions progressing with Metronet in relation to interim uses within the Forrestfield North TOD precinct.	Director Development Services (DE00004)	22/06/2019
3.2.1.2 Undertake a review of the 10 year priority actions outlined within the Community Facilities Plan.	None	In Progress	80%	Dave Lanfear Consulting was appointed in July 2018 to update the Community Facilities Plan 2019-2039. Progress to date includes: - The consultant has completed a literature review and demographic analysis. - The consultant has reviewed usage data, analysing adjoining local government provision and industry trends and benchmarking. - Four consultation sessions were held, one in each ward during November 2018. - The community survey closed on 18 December 2018. - A spatial mapping exercise to underpin the analysis and report is currently underway. - Community consultation findings and recommendations will be workshopped with City staff and Councillors in mid 2019.	Manager Community Development (DE00007)	28/09/2019



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.2 To connect the community to quality amenities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.1 Optimal management of all assets.						
3.2.1.3 Implement Stirk Park Master Plan subject to securing external funding.	None	Completed	100%	<p>In July 2018, Council approved an amendment to the Stirk Park Master Plan to include a Skate Park within the Youth Precinct area, in lieu of a pump track. Council also resolved to progress the detailed designs for the following stage one priorities:</p> <ul style="list-style-type: none"> - Playground upgrade. - Youth precinct. - Path network upgrade. <p>Prior to the progression of the stage one priorities detailed studies are currently being progressed including traffic analysis, geotechnical and drainage studies. High level concept designs for the upgrade of playground will commence in June 2019. Funding opportunities and requirements from funding agencies have been reviewed with submissions to be progressed upon completion of the detailed design phase.</p>	Manager Community Development (DE00007)	30/06/2019
3.2.1.4 Develop and regularly review the Asset Management Policy, Strategy and associated plans for all major asset classes, and implement all associated actions to provide strategic direction in the management of all assets.	None	In Progress	95%	Asset Management Plans have been endorsed by Council for Roads, Parks, Paths and Drainage. The asset management plan for buildings is currently in development and nearing completion. The plan will be reported to the September 2019 Council meeting.	Manager Asset Planning & Management (TO00018)	30/06/2019
3.2.1.5 Develop a rolling 10 year program of detailed projects forming the City's capital works program for each asset class.	None	Completed	100%	The ten year capital works program is regularly updated as both renewal and new projects are identified, scoped and estimated. The current program includes renewals for the	Manager Asset Planning & Management (TO00018)	30/06/2019



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.2 To connect the community to quality amenities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.1 Optimal management of all assets.						
				asset classes of roads, pathways, buildings, and parks. The process for assessing capital works budget requests has been improved, and aligned to the new project management framework.		
3.2.1.6 Develop a 10 year plan for street landscape improvements and tree planting.	None	Deferred	25%	A rolling program of street tree improvements in the Foothills has been implemented. Development of a 10 year streetscape plan, in a more strategic sense, is now proposed to be carried forward to 19/20. This results from a March 2019 Council decision to develop and implement an Urban Forest Strategy and to provide additional funding for Street Tree planting as part of the draft 2019/2020 budget.	Manager Parks & Environment	28/06/2019
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.2 Provide and advocate for improved transport solutions and better connectivity through integrated transport planning.						
3.2.2.1 Integrated Movement Plan: Research and prepare an integrated transport plan for the city, including congestion management, network capacity and safety, sustainable transport, and multi-modal transport.	None	Deferred	15%	A Project Plan has been prepared to identify the overall timeframes, scope, and budget requirements to prepare the movement plan. The movement plan is proposed to be titled "Moving Kalamunda, A Transport and Road Safety Strategy". The preparation of the plan will take three years, and will start in 2019/2020, with supported budget allocation.	Manager Asset Planning & Management (TO00018)	30/06/2019

Outcome: 3.3 To develop and enhance the City's economy

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.3.1 Facilitate and support the success and growth of industry and businesses.						



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.3 To develop and enhance the City's economy

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.3.1 Facilitate and support the success and growth of industry and businesses.						
3.3.1.1 Deliver the initiatives and targets of the Economic Development Strategy for 2018/19.	None	In Progress	75%	The Draft Digital Strategy was prepared and following extensive internal review, City Staff are reviewing the Strategy. Key priorities within the Digital Strategy have been mapped into the Economic Development Strategy.	Economic Development Specialist (AC00047)	30/06/2019
Strategy: 3.3.2 Attract new investment opportunities and businesses with a focus on innovation.						
3.3.2.1 Develop and implement a Digital Strategy to attract funding through the Smart Cities Program.	None	In Progress	75%	Draft Strategy prepared and reviewed by staff. Priority actions have been mapped to the Economic Development Strategy (see 3.3.1.1). Developing a new action plan for 19/20	Coordinator Economic & Tourism Development (AC00017)	30/06/2019

Outcome: 3.4 To be recognised as a preferred tourism destination

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.4.1 Facilitate, support and promote activities and places to visit.						
3.4.1.1 Develop a vision & strategy for tourism development that identifies the City's competitive and unique advantages.	None	Completed	100%	The Draft Tourism Development Strategy has been prepared following a series of Community Engagement sessions. The Draft Strategy was referred for public comment and will be considered at June OCM. The Draft Strategy considers the following themes: - Create and maintain welcoming, inclusive facilities for visitors to enjoy the natural and built environment - Leverage Kalamunda's natural beauty and award winning attractions to grow destination appeal and recognition - Develop arts heritage and culture	Coordinator Economic & Tourism Development (AC00017)	30/06/2019



Strategic Plan Progress Report

Goal: 3 Kalamunda Develops

Outcome: 3.4 To be recognised as a preferred tourism destination

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.4.1 Facilitate, support and promote activities and places to visit.						
				opportunities that engage creative investment, participation and community pride - Further develop the Kalamunda tourism brand and destination marketing to raise awareness and inspire visitor interest - Encourage an innovative and collaborative tourism industry that supports local business and drives economic growth Tourism Strategy adopted by Council on 25 June 2019.		
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.4.2 Advocate and facilitate diversification options for rural properties to flourish.						
3.4.2.1 Develop an advocacy campaign to support rural land diversification and review annually.	None	In Progress	80%	Refer to 4.2.2.1 Advocacy Strategies for 2018/19. A State Government Taskforce was activated in late 2018. The City Representatives will advocate for a full assessment of all rural properties under Priority Agricultural zoning. The Department of Agriculture will need to lead and fund the study. The data will likely be used for the next 10 years or more, as environmental factors don't change that rapidly and this will then provide the detail needed for decision making about zoning and subdivision in the Perth Hills rural areas.	Chief Executive Officer (DE00001)	30/06/2019



Strategic Plan Progress Report

Goal: 4 Kalamunda Leads

Outcome: 4.1 To provide leadership through transparent governance

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.1 Provide good governance.						
4.1.1.1 Corporate Business Plan - Progress Reporting Review and report quarterly and deliver the Corporate Business Plan actions.	None	Completed	100%	The final quarter progress report is now complete. Corporate Business Plan for 2019/2020 has been approved by Council.	Manager Strategy, People & Performance (DE00009)	30/06/2019
4.1.1.2 Develop and implement a Contract Management Framework.	None	In Progress	90%	The draft Contract Management Framework has been developed and will be referred to the Tender and Procurement Steering Committee for approval before progressed to the Executive Management Team.	Manager Financial Services (FS00009)	30/06/2019
4.1.1.3 Develop and review the Long Term Financial Plan for the sustainability of the City.	None	In Progress	95%	The City deferred the LTFP adoption to 31 July 2019 due to: * Impact of the Federal Election * Additional focus on reviewing the underlying economic assumptions following deterioration in several key metrics	Manager Financial Services (FS00009)	30/06/2019
4.1.1.4 [A] Complete an annual review of the Strategic Risk Register and seek A&R Committee support, Council endorsement. [B] Provide a quarterly report to the A&R Committee of progress against mitigating actions in the strategic risk register. [C] Demonstrate that the aggregated Strategic Risk profile is maintained from 2017 to 2018.	None	Completed	100%	Strategic Risks are reviewed each quarter by the Executive Team and then presented to the Audit and Risk Committee. This process is on track.	Director Corporate Services (DE00003)	30/06/2019
4.1.1.5 Ensure the Governance & Policy Framework is used to guide Councillors and is reviewed every two years prior to Council elections.	None	In Progress	75%	As part of ongoing continuous improvement, the CEO Office has reviewed all Council policies in coordination with Council. This process is on track for completion internally by 30 June 2019 and will then be put to the Audit	General Counsel & Executive Advisor, Governance and Legal Services (DE00005)	30/06/2019



Strategic Plan Progress Report

Goal: 4 Kalamunda Leads

Outcome: 4.1 To provide leadership through transparent governance

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.1 Provide good governance.						
				and Risk Committee in July 2019. Governance and Legal will undertake a further desktop review of the recently updated Governance & Policy Framework prior to the October 2019 elections in order to ensure any substantive changes flowing from the forthcoming amendments to the Local Government Act are captured and instituted in the Framework accordingly.		
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.2 Build an effective and efficient service based organisation.						
4.1.2.1 Altus Collaboration Consortium Project: Continue to work positively within the collaboration to upgrade all key corporate systems.	None	In Progress	75%	The Altus Project is progressing well. Major achievements to date are: - Altus Contacts module is now in its final stages - Altus Inspections substantively complete - Altus Core Financials is midway through the project and tracking well Altus Customer Service module project commences 24 July 2019 - The City has been instrumental in driving closer collaboration between the project partners - My Council Portal implemented	Manager Information Technology (IT00008)	30/09/2019
4.1.2.2 Workforce Plan Review: [A] Review and implement the Workforce Plan initiatives for 2018/19; [B] Workforce Plan includes a focus on building leadership capability.	None	Completed	100%	- The Workforce Plan has been reviewed by all Managers and Directors and revised strategies have been identified. - 2018-2019 strategies are complete	Manager Strategy, People & Performance (DE00009)	30/06/2022



Strategic Plan Progress Report

Goal: 4 Kalamunda Leads

Outcome: 4.1 To provide leadership through transparent governance

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.2 Build an effective and efficient service based organisation.						
4.1.2.3 Organisational Culture Plan "GROW" [A] Implement the approved Organisational Culture Plan ("GROW") to facilitate and deliver a structured approach to innovation within the LGA and report quarterly against progress. [B] "Grow" program includes a focus on developing a culture that fosters innovation and "can do" service delivery & shift from compliance to community engagement.	None	Completed	100%	- A contemporary leadership competency framework has been developed. This has been integrated into the performance review process for 2018/19. - Year 1 of the 3 year Culture Plan "GROW" is well progressed and a status report was provided to Council as a component of the CEO KPI update at April OCM.	Organisational Development Coordinator (AC00084)	30/06/2019
4.1.2.7 Implement the Information Communication Technology Strategy and report progress against the Plan quarterly.	None	In Progress	75%	- External penetration testing has been completed by independent security consultancy. - Firewall Audit has been undertaken by a separate security consultancy. - Work is continuing on the implementation of Altus Electronic Content Management system (ECM). - Information Security system to prevent data loss via USB drives has been purchased and implementation plans are being developed. - A partnership has been entered into between the City of Kalamunda and the Australian Signals Directorate - Australian Cyber Security Centre (the Federal Government's peak security agency) to provide direction and guidance on current information security threats. - Business process mapping remains a strong	Manager Information Technology (IT00008)	30/06/2019



Strategic Plan Progress Report

Goal: 4 Kalamunda Leads

Outcome: 4.1 To provide leadership through transparent governance

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.2 Build an effective and efficient service based organisation.						
				focus throughout the City with many processes being mapped as part of the Altus Project - Service Desk management software has been redesigned to allow for higher levels of autonomy, better capturing of issues, and increased integration with other systems.		

Outcome: 4.2 To proactively engage and partner for the benefit of the community

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.1 Actively engage with the community in innovative ways.						
4.2.1.1 Deliver initiatives contained within the Community Engagement Strategy. Identify opportunities to encourage community involvement in Council operations through appropriate engagement methods.	None	Completed	100%	The City undertook a review of all community engagement campaigns undertaken in 2018 during this quarter. The recommendation was carried unanimously by Council. The City's engagement platform has enabled community members to stay informed in regard to projects, as well as having one 'source of truth' for finding out what projects are currently listed for community engagement. Analysis of the results of each project indicate that planning matters, those of a more complicated or technical nature, or where community opinion was divers, attract the largest number of submissions. The City has committed to under community	Manager Customer & Public Relations (DE00008)	01/06/2019



Strategic Plan Progress Report

Goal: 4 Kalamunda Leads

Outcome: 4.2 To proactively engage and partner for the benefit of the community

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.1 Actively engage with the community in innovative ways.						
				engagement prior to any technical feasibility studies, to ensure the view of the community inform any proposal for a new project or service is considered. More than 20 campaigns for 2019 have been undertaken in accordance with the Community engagement strategy.		
4.2.1.2 Deliver the Customer Service Strategy Implementation Plan outlining key annual activities and projects.	None	Completed	100%	Work continued on the City's Customer Service Strategy this quarter, including: - Continued to work with Customer Service Champions within the business to improve customer service outcomes - Review of Asset Services Customer responses, times and process has been undertaken to identify improvements - Updated the Customer Service Charter and Standards - Revised the Complaints and Feedback Policy - Introduced Call recording to improve service standards and training - Researched call centres and customer contact centres in other local governments -	Manager Customer & Public Relations (DE00008)	30/06/2019
4.2.1.3 Implement and report quarterly on the 'monitoring system' that tracks the customer experience across the organisation. Utilise results to identify areas for improvement, plus identify areas	None	Completed	100%	Implemented multiple methods of measuring and monitoring customer satisfaction levels, including: - Monitoring customer response times at various touchpoints around the organisation	Manager Customer & Public Relations (DE00008)	18/07/2019



Strategic Plan Progress Report

Goal: 4 Kalamunda Leads

Outcome: 4.2 To proactively engage and partner for the benefit of the community

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.1 Actively engage with the community in innovative ways.						
of strength. Identify officers who are providing advice to the public & provide clearer accountability of officers for their personal interactions with community members.				<ul style="list-style-type: none"> - Implemented call monitoring - Implement front counter "net promoter score" feedback, via iPad interface - Identified more than 1200 request per month between July - June resulting in 98.1% of requests being responded to within 7 days or less (with the average response time being 0.87 days) - reported to Council on progress 		
4.2.1.4 Investigate and plan for community self-service technology solutions, enabling community to source relevant information, submit approvals online and track progress of their enquiries.	None	Completed	100%	<ul style="list-style-type: none"> - Online building and planning self service has now been implemented. - Online rate payments are live. - Further work is planned for online dog registrations and renewals. - Monitoring customer usage of these systems and will report on progress to Council after 30 June. 	Manager Customer & Public Relations (DE00008)	30/06/2019
Strategy: 4.2.2 Increase advocacy activities and develop partnerships to support growth and reputation.						
4.2.2.1 Report on Advocacy Strategies for 2018/19.	None	In Progress	75%	<p>COMMUNITY CABINET:</p> <ul style="list-style-type: none"> - First of the 2019 Community Cabinet events to be held in Forrestfield and Kalamunda. - Premier and Ministers meet with community members, groups and local businesses - Discussions to focus on local job-creating industries, including small business and tourism <p>FEDERAL GOVERNMENT:</p> <p>The Federal Government announced a \$13.5 million for the upgrade of 3 kilometres stretch</p>	Chief Executive Officer (DE00001)	30/06/2019



Strategic Plan Progress Report

Goal: 4 Kalamunda Leads

Outcome: 4.2 To proactively engage and partner for the benefit of the community

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.2 Increase advocacy activities and develop partnerships to support growth and reputation.						
				<p>of Abernethy Road in Kewdale. (City of Kalamunda project). This will now start one of our key advocacy priorities the dual carriageway we have been pursuing.</p> <p>POSITIVE STATE GOVERNMENT ANNOUNCEMENTS:</p> <ul style="list-style-type: none"> - Main Roads announces Roe Hwy/Kalamunda Road Interchange project - State Government announces tourism strategy for Perth Hills and Pickering Brook regions <p>INFRASTRUCTURE AND TRAFFIC:</p> <ul style="list-style-type: none"> - Ken Wyatt MP and Stephen Price MLA re: Woolworths Road and Hale Road. - Matthew Hughes MLA and Minister Rita Saffioti MLA re: Schmidt Road consultation. - City of Swan re: Abernethy Rd upgrade. <p>GREATER AREA PERTH AND PEEL REGIONAL FUNDING:</p> <ul style="list-style-type: none"> - Founding member of this advocacy group for Perth's outer metro councils, including Wanneroo, Swan, Gosnells, Kalamunda, Cockburn, Armadale, Rockingham, Canning, Serpentine Jarrahdale. - Using the GAPP vehicle to advocate for Ray Owen upgrades. - GAPP CEOs met with Anthony Albanese. 		



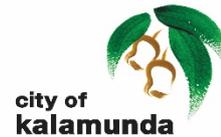
Strategic Plan Progress Report

Goal: 4 Kalamunda Leads

Outcome: 4.2 To proactively engage and partner for the benefit of the community

<i>Actions</i>	<i>RISK</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 4.2.2 Increase advocacy activities and develop partnerships to support growth and reputation.						
				AGRIBUSINESS AND RURAL: - Successfully lobbied Tourism Minister Hon Paul Papalia MLA to extend his promotion of the Great Gourmet Escape to include Perth Hills.		





MINUTES

Kalamunda Aged Care Advisory Committee Wednesday 21 August 2019 at 5pm City of Kalamunda Administration Centre Function Room

1. Opening

Acknowledgement of Traditional Owners

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders' past, present and future and respect their continuing culture and the contribution they make to the life of this City and this Region.

The Presiding Member opened the meeting at 5.05pm.

2. Attendance and Apologies

Members

Malcolm Roberts - Aged Care Today Kalamunda
Cr Margaret Thomas - City of Kalamunda
Cr John Giardina - Mayor, City of Kalamunda
Cr Michael Fernie – City of Kalamunda
Ray Maher - Community Representative
Helen Dymond - Divisional Manager Aged Care, RISE
Beverley Love - Aged Care Today Kalamunda
Geof Irvin - Community Representative
Ian Tarling – Community Representative

City of Kalamunda Staff

Rhonda Hardy - Chief Executive Officer
Nicole O'Neil – Customer & Public Relations
Nadine Popelier – Coordinator Community Development

Observers

Nil.

Apologies

Cr Lesley Boyd
Beverley Guimelli

3. Questions or Deputations

- 3.1 Mr Kevin Goss provided a deputation on the role of Kalamunda Environmental Advisory Committee (KEAC). He outlined how KEAC operates within its Terms of Reference to provide advice on matters referred to it by Council or the City. Discussion ensued about the need for Advisory Committees to better share information across all committees.

RECOMMENDATION TO COUNCIL

That Council

- **Request the CEO provide a mechanism for cross sharing information such as minutes, agendas, events and community engagement exercises through the establishment of an advisory committee's portal.**
- **Request the CEO to hold a biannual meeting of all chairs of advisory committee to share ideas and give feedback on the effectiveness and support provided to committees by the City.**

4. Correspondence

Correspondence In

Colliers International – Dixon Road Kalamunda – advising the site was being sold specifically for an aged care purpose. Colliers are currently in discussions with age care providers on the site with the Department of Communities

Correspondence Out

Nil.

5. Confirmation of Minutes

- 5.1 That the Minutes of the Kalamunda Aged Care Advisory Committee Meeting held on 22 May 2019, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Margaret Thomas**

Seconded: **Helen Dymond**

Vote: **Carried Unanimously**

- 5.2 That the Minutes of the Extra Ordinary meeting of the Kalamunda Aged Care Advisory Committee held on 15 July 2019, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Ray Maher**
Seconded: **Beverley Love**
Vote: **Carried Unanimously**

6. Disclosure of Interests

6.1 Disclosure of Financial and Proximity Interest

- a) Members must disclose the nature of their interest in matter to be discussed at the meeting. (Section 5.56 of the *Local Government Act 1995*.)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

Nil.

6.2 Disclosure of Interest Affecting Impartiality

- a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

Nil.

7. Presentations

- 7.1 Nadine Popelier provided a presentation on the state of Aged Friendly Framework and Wayfarers program.

The following as they relate information that has not been released publicly.

- 7.2 Nicole O'Neil provided a **confidential** presentation on the Community Consultation Hedberg Park.

8. Reports from City of Kalamunda

8.1 Discussion Paper Review

The Committee discussed the *Residential Aged Care: Proposed alternative models for allocating place – Discussion Paper* agreed there would be negative impacts for Kalamunda community and agreed it was important for the City to make submission.

RECOMMENDATION TO COUNCIL

That KACAC:

- **ADVISES Council it will be making a submission on the Residential Aged Care: Proposed alternative models for allocating place – Discussion Paper on behalf of the Kalamunda community and Council will receive a copy of the submission once completed.**
- **REQUEST the Chief Executive Officer to assist in the collation of the submission and lodge it by 13th September 2019.**

Moved **Ray Maher**
Seconded **Ian Tarling**
 Carried Unanimously

Formation of New Committee

The term of current members of the Committee will expire on 18 October 2019. The City will be calling for nominations to the Committee in September - October 2019 with the view of Council appointing the new committee in November 2019.

All committee members are welcome to reapply. The new committee will be established by the Council in late October 2019

8.2 City Community Consultation Campaigns

The following projects are being advertised for community comment. Should any Member of KACAC wish to provide a submission or should KACAC wish to provide advice the details can be found on the City's website.

1. Kalamunda Activity Centre Plan

<https://engage.kalamunda.wa.gov.au/KAC2>

2. Draft Public Arts Contribution Policy

KACAC Recommendation:

That KACAC receive a copy to review the drafts documents and provide comment within the required timeframes.

The KACAC be required to meet to review and provide submission on the draft Arts policy before the closing date.

9. General Business

9.1 Respite care and in-home carer support

Discussion ensued regarding the need for respite beds in RACFs and people available to come into the home to give carers/partners a break. Consideration was given to City of Kalamunda advocating to WA Govt for respite places at Kalamunda Hospital and requiring RACFs to provide a couple of respite beds as a part of any new additions/developments.

RECOMMENDATION TO COUNCIL

That KACAC request

Council write to Mr Mathew Hughes to investigate the possibility of the Kalamunda Hospital being utilised as a respite centre.

Moved Margaret Thomas

Seconded Ian Tarling

Carried Unanimously

9.2 Dementia Friendly City.

City of Kalamunda to engage with the Elderly in the community on an ongoing basis to identify need for and adequacy of facilities and services. Refer the Age Friendly Community Strategy and Targets 2017 and the Peter Kenyon Hub concept and new Kalamunda Community Centre/Nadine Popelier. Report on Progress on the Dementia Friendly City.

Officers Update:

The City had talks with Alzheimer WA following the Retirement Living Forum held in 2018 to investigate the opportunity for partnership project. The City was advised they would need to fund any projects on a fee for service basis which was considered not good value for money.

9.3 Age Friendly Community Strategy 2017 and Aged Accommodation Strategy 2016

Review progress and achievement of targets for Age Friendly Community Strategy 2017 and Aged Accommodation Strategy 2016.

Consider routine six-monthly review and potential revision.

Reference City of Stirling and Melville strategies and implementation for comparison. May need a separate small group meeting of KACAC community members and Council staff to discuss details between KACAC meetings.

9.4 **Aged Care Matrix**

The Matrix was reviewed, and discussion ensued regarding whether or not the information provided in the matrix should be made available to the public or placed on the City's website.

RECOMMENDATION

That KACAC agrees the Matrix contains information that may not be suitable for public release and therefore will remain an internal document for committee to review at its meeting.

Moved **Malcom Roberts**
Seconded **Ray Maher**
Carried unanimously

Officer Update:

The CEO advised that a thankyou event would be held for all advisory committee members on Friday 27 September 2019.

10. Date of Next Meeting

To be advised

11. Closure

The Presiding Member closed the meeting at 6:25pm.



LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES

29 AUGUST 2019 – 8.30AM
Function Room, City of Kalamunda Administration Building
2 Railway Road, Kalamunda

1. OPENING OF MEETING

Peter Varelis (Chair) – Director Development Services opened the meeting at 8:24am

2. ATTENDANCE AND APOLOGIES

Attending Members:

Peter Varelis	PV
Tim Parry	TP
James Wickens	JW
Brett Jackson	BJ
Greg Johnson	GJ
Angie House	AH
Cecil Wells	CW
Nicole O'Neill	NO
Duncan Wilson	DW
David Caroll	DC
Tony Moiler	TM
Simon Parke	SP
Helen Deacon	HD
Ryan Hamblion	RH
Merveen Cross	MC
Karen Edmeades	KE
Kerry Chipchase	KC
Cameron Friday	CF
Warwick Martindale	WM



Apologies:

Rhonda Hardy	RH
Cr John Giardina (Mayor)	JG
Gayle Hall	GH
Steve Hall	SH
Jo Harris	JH

3. CONFIRMATION OF MINUTES

Minutes 30 May 2019 confirmed

Moved: DW Seconded: KC

Carried

4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1 Dates of future LEMC meetings – 5 year schedule

4.1.1 **PV** - No comments have been received

ACTION: TP to include date schedule into the LEMA **TP**

4.2 JW attended site of laneway at Toyota with SP

4.2.1 **JW** It is clear that it is in a bad state and a request has been put in for laneway to be cleaned to be cleaned. Will investigate if there is a temporary solution, gates etc.

4.2.2 **TP** Rangers are doing regular patrols of the laneway and I also checked this morning

4.2.3 **PV** Working through temporary solutions and a formal process to permanently close the laneway. Properties adjacent have future development potential. Will be more proactive with interim solutions.

4.2.4 **SP** Police are targeting the laneway on a daily basis. Need to engage with school Students have been found in the laneway. The childcare centre has had fence damage and staff are stressed about it. It is ongoing and we just need to keep pushing on.

4.2.5 **KC** There has been great support from Police. The school are also conducting their own patrols. From the schools perspective, it seems to have calmed.

4.2.6 **BJ** Proceeding with gates under s.50 of our act. Not just a simple matter of putting up gates. There are legal issues with doing this.

4.2.7 **NO** We are seeking feedback from public support.

4.2.8 **SP** Can we temporarily close the laneway under safety issue concerns?

4.2.9 **PV** Will continue to work through the progress.

5. CORRESPONDENCE IN/OUT

- 5.1 Red Cross Recovery Training Schedule
- 5.2 DFES – Advice of New State Recovery Coordinator – Mr Graham Swift
- 5.3 Australian Red Cross Emergency Services LEMC Update – May 2019 as per 7.7 minutes
- 5.4 DFES – At Risk Communities Programme
- 5.5 DFES – Weekly Intelligence Briefings
- 5.6 DFES – Amendments to *Bush Fires Regulations 1954* – Total Fire Ban Exemptions
- 5.8 Funding for Emergencies – Traffic Management
- 5.9 DEMC & LEMC Presentation – Exercise Framework June 2019
- 5.10 State Exercise 2022 – FAQs
- 5.11 WALGA – Local Government Emergency Management Preparation Course 5 August 2019
- 5.13 DOC – Welfare Evacuation Training (Welfare Support) 22 August 2019
- 5.14 Red Cross – NDRP Grant – Successful Grant Application
- 5.15 PV Comment regarding correspondence? No

6. GENERAL BUSINESS

6.1 Recent Appointments

- 6.1.1 James Wickens – Manager Environmental Health and Community Safety, LEMC Executive Officer
- 6.1.2 Greg Johnson – Senior Fire & Emergency Management Officer
- 6.1.3 Cecil Wells – A/Community Emergency Services Manager (DFES) Here until 13 Sept 2019



**city of
kalamunda**

6.2 Cecil Wells – Presentation

- 6.2.1 Have been busy assessing schools, bush fire risk, mitigation to school sites threats, vegetation.
- 6.2.2 Evacuation plans are the responsibility of the schools. There are 2000 students between two schools in this community and four ways in and out of Kalamunda.
- 6.2.3 Although the responsibility lies with the school, engagement with local government is important.

6.3 City of Kalamunda 2019 LEMA draft document for comment

- 6.3.1 **TP** The LEMA hasn't been sent out to committee yet.
- 6.3.2 **MC** The arrangements that Kalamunda has was highlighted that this was a fantastic example of how LEMA should have been presented a few years ago.
- 6.3.3 There have been so many changes and ideas to LEMA developed by other local governments and some of Kalamunda's is lacking.
- 6.3.4 The recovery programme is the responsibility of the local government. The recovery programme is easy to follow.
- 6.3.5 Working closely together to get the LEMA to standard. There was a meeting at Belmont on Monday with the City to go through its LEMA.
- 6.3.6 Contact list is the most important thing. Evac plans to be up to date.
- 6.3.7 There is going to be a heatwave exercise to test your plans.

ACTION: TP JW to continue work on the LEMA

TP

6.4 PowerPoint Presentation – 2019-2020 Fire Hazard Inspection Plan

Greg Johnson

6.5 Bushfire Preparedness – Communications and Engagement Plan 2019/20

- 6.5.1 **NO** Preparation is 1st September to 31 October so well in advance of the officers inspections.
- 6.5.2 The fire notice is sent out with the rates to make residents aware of Their responsibilities.



**city of
kalamunda**

- 6.5.3 There is an engagement campaign next week, letter box drops and another mail out in six weeks and a further letter box drop.
- 6.5.4 Residents should have carried out this work well before inspections commence. The expectation is on the owner prior, rather than waiting for a work order before inspections.
- 6.5.5 A work order is the last resort because a resident hasn't adhered to the notice.
- 6.5.6 **TM** Are we going to keep fining people? Is there a plan for people who can't get work done?
- 6.5.7 **BJ** They have had two months to comply before inspections are carried out.
- 6.5.8 **NO** Yes, there is the potential to be fined, the reality is, the City will undertake work at a cost to the land owner.
- 6.5.9 **PV** The notice is sent out in the winter months, so there is plenty of time to prepare and carry out burns.
- 6.5.10 **CW** Are these residents new to the area or long standing residents?
- 6.5.11 **GJ** Over the last three weeks, we have had residents who have just purchased properties but are already being proactive with the notice. Our FCO is currently going out to look at properties on request to advise, but ultimately, the responsibility is up to the residents.
- 6.5.12 **NO** We are engaging with key events, partnering with Brigades and street meets are planned over the next eight weeks.
- 6.5.13 **MC** How do we target absentee owners? Correspondence to the ratepayer, letters sent to real estate.
- 6.5.14 **HD** In relation to the yearly variations, is that for all time? If they can't comply, does it have to go through every year? Is redirecting resources every year a good practice?
- 6.5.15 **TP** The reason we make it annually is because the fire notice changes yearly. Residents get their variation expiry, just bought a property and can't physically put a fire break in, but they may be able to chemical spray.



**city of
kalamunda**

So rather than say never, there is always something we can do. We also like to know where the properties are at and we like to engage with those owners. New methods come up and we need to have variation.

- 6.5.16 **DC** On TM's comment about not being able to conduct burns for residents There was a case of a resident lighting up in prohibited season because he had been threatened by a fine if his property didn't comply. That fire got out of hand.
- 6.5.17 **DC** I also feel that it is a bold statement to use the fuel load guide as over 8 tonnes. It can affect residents with their insurance claims.
- 6.5.18 **SP** Does State Government offer any incentive to buy their own specialised fire equipment?
- 6.5.19 **NO** Not aware of any incentive for this and if so, we would be promoting it.
- 6.5.20 **MC** There could be a risk. Age and health of residents operating this equipment, State Government wouldn't go anywhere near it.
- 6.5.21 **CW** The City has access to mitigation funds, may get funding through Local Government but not for equipment.
- 6.5.22 **TP** We have been getting residents checking in with us about fire compliance so the educating programme seems to be working.
- 6.5.23 **CW** There will always be that percentage that won't comply. Shared responsibility needs to get across.
- 6.5.24 **NO** Our objective is to raise awareness. Attend education presentations. Form acceptance of personal risks. To gain acceptance that it is the community members responsibility. Making sure residents understand what the City is doing on its land. Wider education about restrictions, total fire bans, harvest movement bans. Encouraging other agencies to come on board.

6.6 Homelessness

- 6.6.1 **PV** There has been an increase in homelessness. Council passed a resolution and Nick to touch on. Any observations you want to raise?
- 6.6.2 **MC** A lot of councils are bringing up the same issue. There is an increase. City of Vincent have lockers they open of a morning so they can put gear in and unlock them again at night



- 6.6.3 **SP** Mental illness is a factor. Police often attend to them because there are incidents. Break ins, they often become aggressive. Police don't just move them on without help, but often they don't want it. I think they are coming to this area as people and shop keepers are supporting them. There are about 10 homeless people in the area at present.
- 6.6.4 **PV** The City might look at writing to St Vincent de Paul, Salvation Army. Look at what other councils are doing. See if we can partner up and work together.
- 6.6.5 **MC** The fire in Wanneroo was started by homeless people living in the bush.
- 6.6.6 **TP** Homeless people are now interacting with school kids. There was a group spotted out the back of the City with a male and female who looked homeless with 6 or 7 students with them.
- 6.6.7 **SP** One homeless person is very aggressive. A 17 year old girl was approached by this person. We want to avoid an agency coming into the area with a food truck as the homeless will come from everywhere.
- 6.6.8 **DW** The homeless usually take up residence in houses that are going to be demolished.
- 6.6.9 **KE** Red Cross are looking at welfare of homes. Impact of weather conditions
The research will be provided with the minutes.

ACTION: JW will research

JW

7. AGENCY UPDATE

7.1 WA Police

- 7.1.1 **SP** Bushfire season, crucial time in first responders taking names of people who are on the scene. They are usually known to the police. WA Police assisted in writing infringement notices. Police will advise of people lighting illegal fires. When they attend for another reason, Police will get in touch and share information.

7.2 DFES

- 7.2. **MC** Mental Health – JAFFA did a lot of work, profiling fire lighting mental health. Domestic violence is usually associated with it. They also like to hang around the scene to see what the outcome of lighting the fire is.

LG paying for contractors to manage roads on a level 1 incident, level 2 and 3 are covered. Going to endorse the policy. LG don't budget for these cost. The policy guidelines are not good. We can maintain roads. 28 November, exercise, Department of Health, more info shortly.

7.3 City of Kalamunda – Public Relations

7.3.1 **NO** Council Resolution – The City, for the first time, passed a resolution to research And report a social inclusion plan. Identifying gaps in the community. We have a youth and disability plan. What support services are available and the need for further assistance. Identified a lack of awareness of what agencies are involved. The City will be taking a look at other Local Governments and are keen to see other agencies involvement and assistance, particularly if agencies are having particular issues.

7.3.2 **MC** First port of call for that would be WALGA.

7.4 St John Ambulance

7.4.1 **CF** There are concerns of bushfire and the evacuation of nursing homes. The nursing homes expectation is that residents can be evacuated to hospital, but that can't be done. What is available in the City were they to be evacuated? What does the City have set up for them?

7.4.2 **MC** It is not the Local Governments responsibility. Responsibility from the City is not to provide evacuation. That is the responsibility of the aged care facility to have that plan, no LG. As a last resort, LG will help, but it is not their responsibility.

7.4.3 **CW** Who owns the risks of those facilities? Calls for Schools also. They are required to organise and LG to facilitate only. The City needs to engage vulnerable groups. Check they have plans etc.

7.4.4 **NO** We have run exercises up here. Valencia Nursing Home have lots of Dementia patients.

7.5 Department of Communities

7.5.1 **RH** On 22 August there was a workshop on animal welfare and emergencies. Assistance animals are permitted into the centre. There are a lot of people not coming to the centres because they don't think they can take their assistance animals with them. Hoping to have the wording changed to make this clear.



**city of
kalamunda**

7.6 Red Cross

- 7.6.1 **KE** Sent through a report in successful NDRP grant. Working with Mundaring, Swan and Kalamunda. Will also be a major focus on vulnerable groups, schools etc, primary audience. Commenced and will be running for 3 years. Lots of recovery training if anyone wants to come along. The other information will be in the report.

7.7 DFES – CESM

- 7.7.1 **CW** State level. 3, 9 and 12 September prepare preform teams throughout the state. The City has been invited. Two of Tim's team to attend.

7.8 State Emergency Services

- 7.8.1 **WM** Warwick is attending an exercise in relation to restricted access permits. Come bush fire season, will be ready to assist volunteer and career fire fighters.

7.9 City of Kalamunda – Community Safety

- 7.9.1 **TP** The City is co-hosting an earthquake workshop. Rangers are focused and already talking to residents about pets in an emergency and what to do with them. Maps are updated for all evacuation centres. Also had FHRN.

7.10 City of Kalamunda – Building

- 7.10.1 **DW** In America, residents are doing things to protect themselves. Keynote speakers, home sprinkler systems. Find that general public are in favour and there is a decent discount on insurance if installed. Loath to put them in for pushing up prices of houses. There are no mandatory requirements in Australia for sprinklers, so no discounts available if they want it. Problem also is that it is a manual system.

7.11 Kalamunda Senior High School

- 7.11.1 **HD** Assessments from CW on Asset Protection Zones – KC and HD have plans signed off and are being preventative and proactive.

8. NEXT MEETING

28 November 2019

9. CLOSURE

Meeting closed at 9.51am



**city of
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Unconfirmed