



**Bush Fire Advisory Committee Minutes – General Meeting  
19<sup>th</sup> of September 2019 – 1800hrs  
Kalamunda State Emergency Services – 20 Raymond Road, Walliston**

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**1.0 Opening of Meeting**

Chairperson – John Giardina (Mayor)

**2.0 Members:**

Cr. John Giardina – City of Kalamunda, Mayor,  
Mike Ward – Kalamunda Community Emergency Services Manager,  
Sean Winter – Deputy Chief Bush Fire Control Officer  
David Carroll – Deputy Chief Bush Fire Control Officer  
Duncan Reynolds – Captain, Kalamunda Volunteer Bush Fire Brigade,  
Steve Lake – First Lieutenant, Kalamunda Volunteer Bush Fire Brigade,  
Tony Moiler – Captain, Kalamunda Volunteer Fire & Rescue Service,

**City Staff:**

James Wickens, Manager Environmental Health and Community Safety,

**Visitors:**

Ken O'Reilly – Apparatus Officer, Kalamunda Volunteer Fire & Rescue Service  
(for B McGinley)

**Apologies:**

Cr. Michael Fernie – City of Kalamunda, Councillor, South East Ward,  
Peter Varelis – Director, Development Services  
Warwick Martindale – Kalamunda State Emergency Service,  
Paul Southam – District Officer South East Department Fire and Emergency  
Services,  
Michael Pasotti – Parks and Wildlife  
Brian McGinley – Foreman, Kalamunda Volunteer Fire & Rescue Service

**3.0 Confirmation of minutes of the previous meeting**

Moved: D Reynolds, Seconded: T Moiler

**4.0 Matters arising from previous minutes**

- 4.1 Pachamama Response Plan** M Ward gave a short presentation on the fire planning opportunities for Pachamama.

**5.0 Correspondence In/Out**

- J Giardina presents letters to D Reynolds, W Martindale and T Moiler from the CEO commending them on their service



**6.0 General Business**

**6.1 Fire Hazard Notice**

D Reynolds requests the next fire hazard notice to be presented to BFAC for consultation.

M Ward advises that the development and dissemination of the fire hazard notice does not coincide with the timings of the BFAC meetings, as it is finalised in May.

D Carroll advises that this can be done independently of the BFAC meeting

T Moiler suggested it could be sent at a different time to increase impact, as there is a lot of information contained in the rates package.

M Ward advises that compliance on the fire hazard notice is very good

M Ward agrees with D Carroll to send the fire hazard notice to BFAC members while it is in draft for comment. M Ward is happy to take on any comments

D Carroll - This item is to remain open for the march meeting to allow any comments. A copy of the 2019-2020 notice to be included with the next agenda for further discussion

**ACTION** – the 2019-2020 Fire Hazard Notice to be presented at the March BFAC meeting to discuss any potential enhancements prior to it being finalised in May 2020.

**6.2 VFRS Foreman role as City Fire Control Officer**

T Moiler requests that the VFRS foreman is re-added as a Fire Control Officer. Currently, only the Captain of the VFRS is an FCO.

M Ward does not oppose this

**ACTION** – M Ward to arrange for the gazettal of the VFRS foreman as a Fire Control Officer (Completed)

**6.3 Thank You from Cr John Giardina**

J Giardina advises the meeting that he is up for election this year and thanks the brigades for their work over the years.

T Moiler moves to thank J Giardina for his support in return

J Giardina also acknowledges M Fernie for his support of BFAC

**6.4 Hazard Reduction Burning**

D Carroll asks if the City have any high priority burns that need to be completed, that the Brigades should be able to assist where required. The Brigade can prioritise its burns to assist where necessary.

**7.0 Agency Update**



**Department of Fire and Emergency Services: M Ward**

M Ward advises there will be an exercise with DFES south east regional staff on the Thursday 17th October. A regional RUI Exercise will also be held on 27th October, both at Kalamunda BFB station.

M Ward thanks the BFB for five members who went to Queensland last week.

**8.0 Next Meeting**

1730hrs – Dinner, 1800hrs Meeting commencement,  
Thursday the 19<sup>th</sup> of March 2020, Derek Fletcher Training Room, Kalamunda  
Volunteer Bush Fire Brigade, 20 Raymond Road, Walliston.

**9.0 Closure**

Meeting Closed 1853hrs – 19<sup>th</sup> of September 2019.