

Ordinary Council Meeting

Agenda for Tuesday 24 April 2018



**city of
kalamunda**

NOTICE OF MEETING
ORDINARY COUNCIL MEETING

Dear Councillors

Notice is hereby given that the next Ordinary Meeting of Council will be held in the Council Chambers, Administration Centre, 2 Railway Road, Kalamunda on Tuesday 24 April 2018 at 6.30pm.



Rhonda Hardy
Chief Executive Officer
20 April 2018



Core Values

- Service:** We deliver excellent service by actively engaging and listening to each other.
- Respect:** We trust and respect each other by valuing our differences, communicating openly and showing integrity in all we do.
- Diversity:** We challenge ourselves by keeping our minds open and looking for all possibilities and opportunities.
- Ethics:** We provide honest, open, equitable and responsive leadership by demonstrating high standards of ethical behaviour.

Aspirational Values

- Creativity:** We create and innovate to improve all we do.
- Courage:** We make brave decisions and take calculated risks to lead us to a bold and bright future.
- Prosperity:** We will ensure our District has a robust economy through a mixture of industrial, commercial, service and home based enterprises
- Harmony:** We will retain our natural assets in balance with our built environment

Our simple guiding principle will be to ensure everything we do will make Kalamunda socially, environmentally and economically sustainable.

www.kalamunda.wa.gov.au

city of
kalamunda



INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Welcome to this evening's meeting. The following information is provided on the meeting and matters which may affect members of the public.

If you have any queries related to procedural matters, please contact a member of staff.

Council Chambers – Seating Layout



Ordinary Council Meetings – Procedures

1. Council Meetings are open to the public, except for Confidential Items listed on the Agenda.
2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a City Staff Member.
3. Members of the public are able to ask questions at an Ordinary Council Meeting during Public Question Time.
4. To facilitate the smooth running of the meeting, silence is to be observed in the public gallery at all times except for Public Question Time.
5. All other arrangements are in general accordance with Council's Standing Orders, the Policies and decision of the City or Council.

Acknowledgement of Traditional Owners

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders' past, present and future and respect their continuing culture and the contribution they make to the life of this City and this Region.

Emergency Procedures

Please view the position of the Exits, Fire Extinguishers and Outdoor Assembly Area as displayed on the wall of Council Chambers.

In case of an emergency follow the instructions given by City Personnel.

We ask that you do not move your vehicle as this could potentially block access for emergency services vehicles.

Please remain at the assembly point until advised it is safe to leave.

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1. Official Opening
2. Attendance, Apologies and Leave of Absence Previously Approved
 - 2.1 Leave of Absence Previously Approved

Cr Sara Lohmeyer
Cr Tracy Destree
3. Public Question Time
 - 3.1. Questions Taken on Notice at Previous Meeting
 - 3.1.1 Frank Lindsey - 95 Aldersyde Road, Piesse Brook – Pachamama Centre
 - Q1. Could it be explained what matters of law are in dispute between the City and the Pachamama Centre.
 - Q2. Have any Councillors expressed any dissatisfaction with the manner in which this dispute is being handled thus far?
 - Q3. Why it is an action that is warranted given that it is likely to cost the City between \$80,000 and \$100,000?
 - A1. The matters of law that is currently under assessment is an unauthorised number of children and hours of existing Child Care operation and its compliance with requirements of the Local Planning Scheme No.3 and associated Local Planning Policies.
 - A2. Discussions have been held with Councillors at confidential briefing forums.
 - A3. It is not for the City to speculate on the cost of the action.
 - 3.1.2 Greg Schofield - 5 Valley Road, Kalamunda – Conflict of Interest - Cr Margaret Thomas
 - Q1. I perceive a conflict of interest and I ask the Council to address that perception.
 - A1. The City's General Counsel considered the question put and has contacted Mr Schofield directly.
 - 3.2. Public Question Time

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of Council. For the purposes of Minuting, these questions and answers will be summarised.
4. Petitions/Deputations

5. Applications for Leave of Absence
6. Confirmation of Minutes from Previous Meeting
- 6.1 That the Minutes of the Ordinary Council Meeting held on 27 March 2018, as published and circulated, are confirmed as a true and accurate record of the proceedings, subject to the following amendments to Item 10.5.5 - Forreestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan: Report (2017-2018 Annual Review) - Adopt for the Purposes of Public Advertising (OCM Resolution 30/2018)

Point 2:

- (a) delete the words "Conduction of" and replace with the word "Conducts";
and
(b) delete the word "even" and replace it with "evening".

Moved:

Seconded:

Vote:

Statement by Presiding Member

"On the basis of the above Motion, I now sign the Minutes as a true and accurate record of the meeting of 27 March 2018."

- 6.2 That the Minutes of the Special Council Meeting held on 17 April 2018, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved:

Seconded:

Vote:

Statement by Presiding Member

"On the basis of the above Motion, I now sign the Minutes as a true and accurate record of the meeting of 17 April 2018."

7. Announcements by the Member Presiding Without Discussion
8. Matters for Which the Meeting may be Closed
- 8.1 10.2.1 Proposed Carport Lot 75 (50) Waterloo Crescent, Lesmurdie – Confidential Attachment – Submitters Map
Reason for Confidentiality: *Local Government Act 1995 (WA) Section 5.23 (2) (b) - "the personal affairs of any person."*

- 9. Disclosure of Interest
 - 9.1. Disclosure of Financial and Proximity Interests
 - a. Members must disclose the nature of their interest in matter to be discussed at the meeting. (Section 5.56 of the *Local Government Act 1995*.)
 - b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)
 - 9.2. Disclosure of Interest Affecting Impartiality
 - a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

- 10. Reports to Council
- 10.1. Corporate Services Reports
- 10.1.1. **Proposed Lease Extension - Lot 520 (No. 24) Anderson Road Forreestfield**

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Corporate Services
File Reference	AN-01/012
Applicant	N/A
Owner	State of Western Australia
Attachments	1. Management Order - Reserve 19500 [10.1.1.1]

EXECUTIVE SUMMARY

- 1. The purpose of this report is to consider the future use of Reserve 19500, Lot 520 (No. 24) Anderson Road, Forreestfield (the Reserve).
- 2. The Reserve is owned by the State of Western Australia and managed by the City of Kalamunda pursuant to a management order for the purposes of "Community Purposes" and with a power to lease, sublease or licence for any term not exceeding 5 years.
- 3. The Foothills Men's Shed Inc. (FMS) lease a portion of the Reserve for a 5-year term commencing 1 May 2017. The City's administration proposed that the FMS's lease be extended for 5 years so that the FMS can obtain funding for expansion projects, subject to the management order being amended to allow a longer term lease. The FMS have subsequently requested a 10-year lease with a 10-year option, which would effectively be a 15-year extension.
- 4. The City was also approached by the Department of Planning, Lands and Heritage (DPLH) requesting clarification from the City as to whether the Reserve is likely to be required for aged persons housing or if the best use of the Reserve is for community purposes.
- 5. It is recommended that Council:
 - a) Advise DPLH that the Reserve is unlikely to be required for aged persons housing.
 - b) Advise DPLH that the Reserve is best suited for community purposes.
 - c) Request DPLH to remove the revocation clause in the management order for the Reserve.
 - d) Request DPLH to amend the power to lease in the management order for the Reserve to allow the City to grant a lease for any term not exceeding 21 years.

6. If and when DPLH amend the management order for the Reserve to allow the City to grant a longer term lease, Council can give consideration to extending the FMS's lease.

BACKGROUND

7. The FMS currently lease a portion of the Reserve for a 5-year term commencing 1 May 2017.
8. The City's administration proposed that the FMS's lease be extended for 5 years so that the FMS can obtain funding for expansion projects, subject to the management order being amended to allow a longer term lease. The FMS have subsequently requested a 10-year lease with a 10-year option.
9. DPLH has also sought clarification from the City regarding future use requirements for the Reserve. More specifically, the City has been asked to clarify whether the Reserve is likely to be required for aged persons housing in the future.

DETAILS

10. The Reserve is owned by the State of Western Australia and managed by the City of Kalamunda pursuant to a management order for the purposes of "Community Purposes" and with a power to lease, sublease or licence for any term not exceeding 5 years. A copy of the management order is attached as Attachment 10.1.1.1.
11. The management order for the Reserve contains a revocation clause which states as follows:

"The Management Body acknowledges that the land the subject of the Reserve may be required by the Minister for Lands for another purpose and the Minister for Lands may revoke this Management Order upon not less than 3 months' notice if the land is required for that other purpose."
12. On 25 May 2017, the City granted the FMS a lease of a portion of the Reserve for a 5-year term (being the maximum term allowable under the management order) commencing on 1 May 2017.
13. On 30 November 2017, an officer from DPLH emailed the City enquiring whether "it is likely the land will be required for aged persons housing (noting the need for aged care in the City) or if the best use of the site is for community purposes."
14. The City was advised by DPLH that if the City considers a community purpose more appropriate, DPLH will give consideration to removing the revocation clause from the management order.
15. On 15 December 2017, the City wrote to DPLH advising that the future use of the Reserve would be considered by Council early in 2018.

16. The Reserve consists of a total area of 0.85599 hectares. The size of the Reserve is considered to be too small for aged care.
17. The FMS are keen to secure a longer term future at the site. The three-month revocation clause in the management order and the relatively short term of the FMS's lease are considered to restrict the FMS's ability to secure grant funding to expand its facilities. The City's administration proposed that the FMS's lease be extended for 5 years so that the FMS can obtain funding for expansion projects, subject to the management order being amended to allow a longer term lease.
18. Subsequently, on 5 April 2018, the FMS emailed the City requesting a 10-year lease with a further 10-year option. This would effectively be a 15-year extension.
19. The FMS site has been assessed for vegetation and clearing purposes. It is considered that large scale clearing would be required for aged care purposes, which would attract community concern.
20. The City is currently exploring a number of other sites in the locality for aged persons housing including Cambridge Reserve which is in close proximity to the FMS site.
21. Additionally, the City has not been able to identify an alternate site with adequate facilities for the FMS.

STATUTORY AND LEGAL CONSIDERATIONS

22. Section 3.58 of the *Local Government Act 1995* (WA) provides that if a local government does not dispose of property by way of a public auction or public tender, then it must advertise the proposed disposal.

The term "disposal" includes a lease: *Local Government Act* s. 3.58(1).

A proposed lease to the FMS would be exempt from the advertising requirement under s. 3.58 due to the group being a not-for-profit organisation whose objects are recreational: *Local Government (Functions and General) Regulations 1996* (WA) reg. 30(2)(b).

POLICY CONSIDERATIONS

23. C-PP02 – Community Groups' Leases

The City's Community Groups' Leases Policy states that "[t]he Shire is committed to providing long-term leased facilities to community groups within the Shire to support their activities for the benefit of the community."

The Policy provides that lease terms shall generally be five years in length with an option for a second period of five years. The Policy allows the City to consider at its discretion longer lease terms where the extended period is required either to support a loan arrangement or other extenuating circumstances, where approved by Council resolution.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

24. The City's Parks and Environmental Services Team have completed an environmental assessment of the Reserve. The assessment determined that it is likely that a clearing application will be required under the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* (WA).

External Referrals

25. Nil.

FINANCIAL CONSIDERATIONS

26. Pursuant to the City's Community Groups' Leases Policy, the City will be responsible for all major maintenance of any improvements built on the Reserve by the FMS.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

27. *Kalamunda Advancing Strategic Community Plan to 2027*
- Priority 1: Kalamunda Cares and Interacts**
Objective 1.2 - To provide a safe and healthy environment for community to enjoy.
Strategy - 1.2.3 Provide high quality and accessible recreational and social spaces and facilities.

SUSTAINABILITY

Social Implications

28. If the City grants FMS a longer term lease, the group will have a better opportunity to secure grant funding to expand their facilities. Improved facilities will greatly benefit the members of the community who actively participate in the group.

Economic Implications

29. Nil.

Environmental Implications

30. An environmental assessment by the City's Parks and Environmental Services Team found that the vegetation on the Reserve consists of mature naturally occurring trees of local significance for Black Cockatoo nesting and feeding. The assessment determined that it is likely that a clearing application will be required under the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* (WA).

RISK MANAGEMENT CONSIDERATIONS

31.	Risk: The DPLH refuses the City's request for removing the revocation clause from the management order for the Reserve.		
	Likelihood	Consequence	Rating
	Unlikely	Moderate	Low
	Action/Strategy		
	Complete a submission clearly explaining the reason for requesting the removal of the revocation clause.		
	Risk: The DPLH refuses the City's request to amend the power to lease in the management order for the Reserve to allow the City to grant a lease for a longer term.		
	Likelihood	Consequence	Rating
	Unlikely	Moderate	Low
	Action/Strategy		
	Complete a submission clearly explaining the reason for requesting the amendment to the power to lease.		

OFFICER COMMENT

- 32. The City is currently exploring a number of other sites in the locality for aged persons housing including Cambridge Reserve. Current constraints indicate the FMS site is unlikely to be suitable for aged persons housing in the future. It is considered that the Reserve is best suited for continuing community purposes.
- 33. The revocation clause in the management order for the Reserve and the relatively short term of the FMS's lease are considered to restrict the FMS's ability to secure grant funding to expand its facilities.
- 34. The FMS hold a 5-year lease of part of the Reserve, which is the maximum term currently permissible under the management order. It is recommended that the City request DPLH to amend the power to lease clause in the management order to allow a longer term lease. It is further recommended that the City request DPLH to remove the revocation clause from the management order.
- 35. With respect to the request by the FMS for a 10-year lease with a 10-year option, this is currently beyond the provision of the City's Policy – C-PP02 – Community Groups' Leases, which provides for a maximum 5-year lease with a 5-year option, unless there are extenuating circumstances.
- 36. If and when DPLH amend the management order for the Reserve to allow the City to grant a longer term lease, Council can give consideration to extending the FMS's lease. The FMS will be given the opportunity to put forward extenuating circumstances justifying the grant of a 10-year lease with a 10-year option, provided that a 20-year lease is permissible under the amended management order.

37. It is recommended that Council:
- a) Advise DPLH that the Reserve is unlikely to be required for aged persons housing.
 - b) Advise DPLH that the Reserve is best suited for community purposes.
 - c) Request DPLH to remove the revocation clause in the management order for the Reserve.
 - d) Request DPLH to amend the power to lease in the management order for the Reserve to allow the City to grant a lease for any term not exceeding 21 years (21 years being the standard term for a power to lease clause).

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

1. Advise the Department of Planning, Lands & Heritage (DPLH) that Reserve 19500 (the Reserve) is unlikely to be required for aged persons housing.
2. Advise DPLH that the Reserve is best suited for community purposes.
3. Request DPLH to remove the revocation clause in the management order for the Reserve.
4. Request DPLH to amend the power to lease in the management order for the Reserve to allow the City to grant a lease for any term not exceeding 21 years.



Government of **Western Australia**
Department of **Lands**

Your ref: CO- CCS -093
Our ref: File 04312-1926 Job No. 073585
Enquiries: Greg Martiensen
Email: greg.martiensen@lands.wa.gov.au

Chief Executive Officer
Shire of Kalamunda
PO Box 42
KALAMUNDA WA 6926

Dear Sir

Reserve 19500 – Anderson Road, Forrestfield ('Foothills Mens Shed').

You are advised that the purpose of the above reserve has been changed to 'Community Purposes', and the reserve has been placed under management of the Shire, with a power to lease.

The Duplicate Management Order is enclosed.

The expired Minister for Works lease to the Shire of Kalamanda has been removed from the Landgate Register.

In future correspondence, please quote Department of Lands file number 04312-1926 and job number 073585.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'G. Martiensen'.

Greg Martiensen
Assistant State Land Officer
Delivery Team
Department of Lands

19 July, 2016.

FORM B1 WESTERN AUSTRALIA TRANSFER OF LAND ACT 1893 AS AMENDED ANNEXURE / ADDITIONAL PAGE TO MANAGEMENT ORDER (XE)

RESERVE DESCRIPTION (NOTE 1)	EXTENT	VOLUME	FOLIO
19500	Whole	0000	000

CONDITIONS (NOTE 3)

1. Reserve Purpose. The reserve is to be used only for the designated purpose of "Community Purposes".

2. Power to Lease or Sublease or Licence subject to conditions. Pursuant to section 46(3)(a) of the LAA, the Management Body is granted the power to grant a lease, sublease or licence over any part of the Reserve, for a purpose that is consistent with the designated reserve purpose, for a term (including any option term) that is not to exceed 5 years in total, subject to the prior approval in writing of the Minister.

3. Conditions

3.1 The Management Body acknowledges that the land the subject of the Reserve may be required by the Minister for Lands for another purpose and the Minister for Lands may revoke this Management Order upon not less than 3 months' notice if the land is required for that other purpose.

3.2 By its acceptance of this Management Order, the Management Body consents to the revocation of the Management Order in accordance with condition 3.1.

4. Definitions. In this Management Order the following terms have the following meaning:

LAA means the Land Administration Act 1997.

Management Body means the person described in panel 2 of this Management Order.

Management Order means this management order and any variation to it from time to time in accordance with section 46 of the LAA.

Minister means the Minister for Lands, a body corporate of that name continued under section 7 of the LAA.

Reserve means the reserve described in panel 1 of this Management Order.

DUPLICATE

FORM LAA-1023

SECTION 46

WESTERN AUSTRALIA
LAND ADMINISTRATION ACT 1997
TRANSFER OF LAND ACT 1893 as amended

MANAGEMENT ORDER (XE)

RESERVE DESCRIPTION (NOTE 1)

19500

EXTENT

Whole

VOLUME

0000
3166

FOLIO

000
989

MANAGEMENT BODY (NOTE 2)

Shire of Kalamunda of PO Box 42 Kalamunda

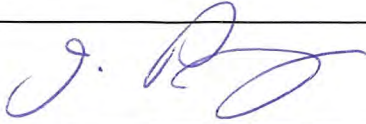
CONDITIONS (NOTE 3)

See Annexure

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE SUBJECT TO THE CONDITIONS ABOVE

Dated this 7 day of July in the year 2016

ATTESTATION (NOTE 4)



NAME: Jan Pruyn

SENIOR STATE LAND OFFICER

TEAM: CASE DELIVERY

DUPLICATE

INSTRUCTIONS

- 1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".
- 2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.
- 3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the person signing this document and their witnesses.

NOTES

- 1. RESERVE DESCRIPTION
Reserve number and details to be stated. The Volume and Folio numbers to be stated.
- 2. MANAGEMENT BODY
State the full name and address of management body.
- 3. CONDITIONS
Detail the conditions specified by the Minister to be observed by the management body in its care control and management of the Reserve.
- 4. ATTESTATION
This document is to be executed by the Minister for Lands or a person to whom the power to grant a management order under section 46 of the Land Administration Act 1997 has been duly delegated under section 9(1) of the Act (if applicable).

EXAMINED

N378769 XE

08 Jul 2016 09:05:17 Perth



DUPLICATE

MANAGEMENT ORDER (XE)

LODGED BY Department of Lands

ADDRESS DoL - Metropolitan Peel - Box 98C

PHONE No.
FAX No.

REFERENCE No. Greg Martiensen 04312-1926-01 RO.
Phone 08 6552 4578 Fax 08 6552 4417

ISSUING BOX No.

PREPARED BY Department of Lands

ADDRESS DoL - Metropolitan Peel - Box 98C

PHONE No.
FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

- 1. _____ Received Items
- 2. _____ Nos.
- 3. _____
- 4. _____ Receiving Clerk
- 5. _____
- 6. _____

073585-007



Registered pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.

10.1.2. Proposed Road Closure and Road Dedication – Lot 830 (No. 221) Merrivale Road, Pickering Brook

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	OCM 258/2017
Directorate	Corporate Services
Business Unit	Economic, Land & Property Services
File Reference	MR-15/221
Applicant	Peter & Gillian Fantuz
Owner	State of Western Australia
Attachments	<ol style="list-style-type: none">1. Letter from owners 11.04.2017 [10.1.2.1]2. Merrivale Road - Road Rationalisation Plan [10.1.2.2]3. Table C [10.1.2.3]4. Table D [10.1.2.4]

EXECUTIVE SUMMARY

1. The purpose of this report is to consider the provision of formal access to Lot 830 (No. 221) Merrivale Road, Pickering Brook (Lot 830).
2. It is proposed that formal access be provided to Lot 830 by realigning Merrivale Road. To realign Merrivale Road, it is necessary to excise a portion of land from Reserve 47881 and dedicate it as a road, and to permanently close the redundant (unconstructed) portion of Merrivale Road road reserve.
3. It is recommended that Council defer consideration of this item until the June Ordinary Council Meeting to enable further investigations to be undertaken by the City's administration.

BACKGROUND

4. At its Ordinary Council Meeting on 19 December 2017, Council resolved as follows (OCM 258/2017):

That Council:

1. *Requests the Chief Executive Officer to bring a report to Council in March 2018 that considers providing formal access to Lot 830 Merrivale Road.*

5. On 27 March 2018, Council resolved as follows (OCM 31/2018):

1. *Defer this item until the April Ordinary Council Meeting.*

DETAILS

6. On 11 April 2017, Peter and Gillian Fantuz (Applicants) wrote to the City seeking formal access to their property at Lot 830, as their current method of access is by way of a gravel track running across Korung National Park. The Applicants' letter is attached to this Report as Attachment 10.1.2.1.

7. The Department of Lands (now the Department of Planning, Lands & Heritage) had previously been contacted by the Applicants and had identified the following two options:
 1. Department of Lands grant a non-exclusive section 91 licence for access purposes (Option 1).
 2. Excise a portion of land from Reserve 47881 and dedicate it as a road (Option 2).
8. Both options require the approval of the Conservation and Parks Commission and the City of Kalamunda.
9. The Applicants have advised that they are not satisfied with Option 1 due to the temporary nature of a licence. The Applicants have requested that the City support Option 2.
10. It is proposed that a portion of land be excised from Reserve 47881 and dedicated as a road, and that the redundant (unconstructed) portion of Merrivale Road road reserve be permanently closed.
11. Asset Services have drafted a Road Rationalisation Plan (Plan 4253-01-01/0) which delineates and marks the proposed road closure and road dedication areas. The Plan has been provided to the Applicants for comment and the Applicants have confirmed that the Plan is acceptable.
12. The Department of Planning, Lands & Heritage has also confirmed that the Plan is sufficient to inform the drafting of a Deposited Plan. Plan 4253-01-01/0 is attached to this Report as Attachment 10.1.2.2.

STATUTORY AND LEGAL CONSIDERATIONS

13. The proposed road closure and road dedication must proceed in accordance with s. 56 and s. 58 of the *Land Administration Act 1997* (WA).
14. Section 56 of the *Land Administration Act* relates to the dedication of land as road. Section 56(1)-(2) states as follows:
 - (1) *If in the district of a local government —*
 - (a) *land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government; or*
 - (b) *in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —*
 - (i) *the holder of the freehold in that land applies to the local government, requesting it to do so; or*
 - (ii) *those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so;*

or

(c) land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years,

and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.

(2) If a local government resolves to make a request under subsection (1), it must —

(a) in accordance with the regulations prepare and deliver the request to the Minister; and

(b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.

15. Section 58 of the *Land Administration Act* relates to permanent road closures. Section 58(1)-(3) states as follows:

(1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.

(2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.

(3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.

16. The Department of Planning, Lands & Heritage's requirements for road closure and road dedication applications are set out in Table C and Table D, which are attached to this Report as Attachment 10.1.2.3 and Attachment 10.1.2.4.

POLICY CONSIDERATIONS

17. The City's Asset Management Policy (C-AS-01) states that "*As part of a continuous improvement process, the Shire of Kalamunda will continually monitor, audit and review its asset portfolio to ensure it is responsive to service delivery needs and meets the goals and targets set by Council.*"

18. A review of the portion of road reserve proposed to be closed indicates that it is surplus to the current and future requirements of the road network.

19. The portion of land proposed to be dedicated as road is required to provide access to Lot 830.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

20. The City's Asset Services directorate has reviewed the matter and supports the proposed road closure and road dedication. Asset Services notes the costs of formation of a road, if required, would need to be the responsibility of the land owner. The extent of any formation or construction work will need to be determined later.

External Referrals

Department of Biodiversity, Conservation and Attractions

21. The Department of Biodiversity, Conservation and Attractions (DBCA) referred the proposal to the Conservation and Parks Commission.
22. DBCA advised that the closure of the unconstructed road reserve and its addition to the adjacent Reserve 47881 together with the excision of the new road reserve from Reserve 47881, including all surveys, approvals and documentation must be carried out at no cost to the Commission.
23. A further condition of the Commission's support is that the City is requested to carry out a flora and fauna survey prior to the construction of the new road.
24. DBCA requested that it be advised once Council has approved the proposal. Once DBCA receives confirmation that Council has approved the proposal, the approval of the Hon. Minister for Environment will be sought by the Commission.

Department of Planning, Lands & Heritage

25. The Lands Division of the Department of Planning, Lands & Heritage (Lands) provided an overview of the requirements to progress the proposed realignment of Merrivale Road. The overview is set out below.
26. ***City to provide a plan to inform Lands' survey instructions:***
- a) Provide plan to identify the final extent of Merrivale Road to be surveyed.
 - b) Plan to be dimensioned and include firm estimates of areas of road to be closed and dedicated.
 - c) Lands' survey coordination team will prepare instructions to be used by the landowners and/or the City's nominated surveyor.
 - d) City to liaise with landowners regarding survey costs.
27. ***Council resolution for section 56 road dedication and section 58 road closure, Land Administration Act 1997:***
- a) Council can resolve in the one resolution to undertake the s. 56 and s. 58 processes.
 - b) Section 56 road dedication requirements as per Table D.
 - c) Section 58 road closure requirements as per Table C.

28. ***Deposited Plan:***
- a) Draft Deposited Plan depicting road closure and dedication actions as well as Reserve amendments (excision/addition).
 - b) Deposited Plan to also include a s. 24KA of the *Native Title Act 1993* notification, to suppress Native Title rights and interests for the road dedication (a public work under the NTA) (Lands to formally notify Native Title claimant group).
29. ***Before Lands proceeds with submission to Parliament for Major A Class Reserve Amendment:***
- a) City to provide Council Resolution – s. 56/s. 58 LAA road dedication/closure requirements.
 - b) Draft Deposited Plan.
 - c) Minister for Environment's and Conservation and Parks Commission's (Branch of DBCA) consent to the proposal.
 - d) Department of Mines and Petroleum clearance (Lands to obtain).
 - e) Lands to undertake internal referral to Planning division.
30. ***Major A Class Reserve Amendment to be undertaken by Lands:***
- a) Lands to provide briefing note to Lands Director General to advertise proposal.
 - b) Arrange for advertisement to be placed in newspaper.
 - c) Letters to local Member/s of Parliament.
 - d) Prepare submission to Minister including both Houses of Parliament.
 - e) Enter submissions to Parliament Register.
 - f) Check website for disallowances in both houses of Parliament (14 actual sitting days – spread over an undetermined period).
 - g) If no disallowances, final submission to Parliament Register/preparation of necessary documents to close/dedicate road and amend reserve and lodge at Landgate.
 - h) If disallowances passed by Parliament, seek to amend, renegotiate and resubmit proposal.
31. Once the above is complete, the proposal will be forwarded to Lands' Delivery Team to finalise the lodgement of documents.
32. Lands anticipates that this process will take between 12-18 months or longer. Due to the timeframe that this proposal will take to complete, the processes/procedures may be subject to change. For example, the South West Settlement Indigenous Land Use Agreement is currently being negotiated. Should this agreement be determined, then the Native Title interests over the subject land would be extinguished and the s. 24KA *Native Title Act* process will not be required and may reduce the overall timeframe.

FINANCIAL CONSIDERATIONS

33. It is proposed that the Applicants are responsible for all costs of the proposal, including, but not limited to, the cost of advertising, surveys, flora and fauna surveys, approvals, documentation preparation and lodgement.

34. It is proposed that the Applicants are to meet all costs associated with the formation of a road reserve, if required, to meet the specification and satisfaction of the City.
35. It is reasonable that the Applicants be required to pay all costs of the proposal given that the proposal only serves to benefit their property, being Lot 830.
36. The estimated costs of the proposal are as follows:
- a) Land Surveys: \$6,000-\$12,000.
 - b) Advertising by the City: \$900-\$1,300.
 - c) Advertising by Lands: Costs associated with the advertising by Lands are not yet known. As an estimate based on previous advertisements placed for similar proposals, this may be in the order of \$800+.
 - d) Flora and Fauna Survey: \$7,000-\$10,000. Only required if road construction proceeds.
 - e) Service relocation and easements: Likely to be nil as Lot 830 is already serviced and no relocations are likely required. Subject to confirmation with the service authorities.
 - f) Road construction: \$250,000 approximately.
 - g) Legal agreement and caveat: \$3,000+. The Applicants will be required to enter into a legal agreement with the City (supported by a caveat) acknowledging that the road is unconstructed, acknowledging that the City has no obligation to construct the road.
37. Due to the timeframe that this proposal will take to complete, the relevant processes/procedures are subject to change, which may impact on the indicative costs provided.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

38. *Kalamunda Advancing Strategic Community Plan to 2027*

Priority 3: Kalamunda Develops

Objective 3.1 - To plan for sustainable population growth.

Strategy 3.1.1 - Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.

Priority 3: Kalamunda Develops

Objective 3.2 - To connect community to quality amenities.

Strategy 3.2.1 - Optimal management of all assets.

SUSTAINABILITY

Social Implications

39. The proposal will enable the Applicants to access their property at Lot 830 without traversing on National Park.

40. The proposal will not have social or lifestyle implications for other residents, as the road dedication only benefits the Applicants and the portion of road reserve proposed to be closed is unconstructed.

Economic Implications

41. The economic lives of residents will not be impacted by this decision.

Environmental Implications

42. A flora and fauna survey is required to determine the environmental impact of the proposal.

RISK MANAGEMENT CONSIDERATIONS

43.	Risk: The Applicants do not have the resources to fund the road closure and road dedication process.		
	Likelihood	Consequence	Rating
	Possible	Moderate	Medium
	Action/Strategy		
	The City's support for the proposed road closure and road dedication to be conditional on the Applicants paying all costs of and incidental to the proposal.		

OFFICER COMMENT

44. It is proposed that the Applicants will be required to pay all costs of the proposal given that the proposal only serves to benefit their property, being Lot 830.
45. Section 58(3) of the *Land Administration Act* requires that a proposed road closure be advertised in a local paper for a minimum of 35 days.
46. The *Land Administration Act* does not prescribe the manner in which a proposed road dedication must be advertised. However, the Department of Planning, Land & Heritage's Table D provides that a local government must undertake a consultation process in respect of a road dedication.
47. It is recommended that Council defer consideration of this item until the June Ordinary Council Meeting to enable further investigations to be undertaken by the City's administration.

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

- Defer this item until the June Ordinary Council Meeting to enable further investigations to be undertaken by the City's administration.

82 Merrivale Road
Pickering Brook
WA 6076

11 April 2017

The CEO
Kalamunda Shire
2 Railway Rd
KALAMUNDA

Dear Rhonda,

I, as the present owner, need to apply to the Shire for appropriate access to Location 830 at what has traditionally been the address of this block at 221 Merrivale Rd. Pickering Brook. When this layout was originally designed the access seems to be via Merrivale Rd. exiting from Kingsmill Rd. However, this road has never been constructed.

A recent experience where a prospective buyer of this property was refused credit from the bank on the grounds that this block has no access other than across what is now National Park under Native Title, means that a more appropriate and formal access needs to be established.

From my, and the previous owners' initial inquiries to the Department of Parks and Wildlife, we were advised that an application could be made to Department of Land (DoL) for an easement from the southern end of the constructed Merrivale Rd. along a portion of the southern boundary of the block (See app 1).

After some 14 months of correspondence DoL now advise that because of Native Title issues this can't happen for at least 2 years and even then may not eventuate (see app 2).

DoL have given me two options, the former being a stop gap resolution only. The second option, and more appropriate, I feel, is for the Council to realign a portion of the unconstructed Merrivale Rd. to about the southern boundary of the block. Because of the close location of the current residence the abutment should achieve at least a similar effect as the requested easement (app 1).

The reason for this is twofold, firstly all services e.g. address, power, phone can remain unchanged and secondly there is no need for any road construction as suitable gravel tracks already exist. I stress this point as my primary concern is for formal and practical access, not necessarily improvements in costly road construction.

Attached please find the salient case file correspondence.

I request the Council assists in what is, to me, a very important formality.

Regards


Gillian S Fantuz

cc Councillor M Fernie

82 Merrivale Road
Pickering Brook
W.A. 6076

20 Jan.2016

The CEO
Department of Lands
WEST PERTH 6873

Attention; Sean Browne (Metropolitan & Peel Region)

Dear Sir,

On behalf of the seller and purchaser we seek your approval of an appropriate easement to Canning Location 830 at 221 Merrivale Road Pickering Brook W.A.

This block has never had access other than through what is now National Park land. Although this has not been a problem in the past, a recent experience (refusal of a bank loan for the purchase of this property) would indicate that a statutory formalisation of appropriate access along the southern boundary is necessary.

Thank you for your consideration and we look forward to a favourable outcome.

Regards,

Signed: On behalf of Sellers

Sarah Hardman

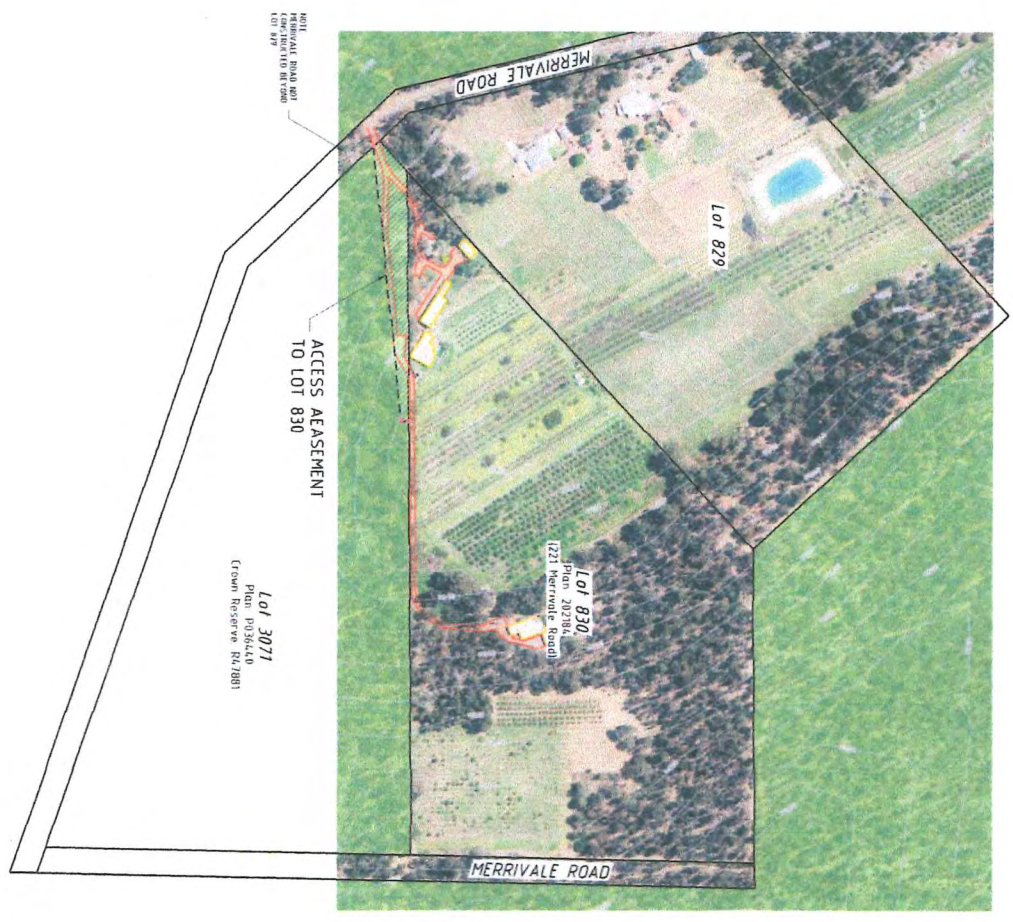
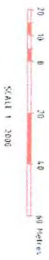
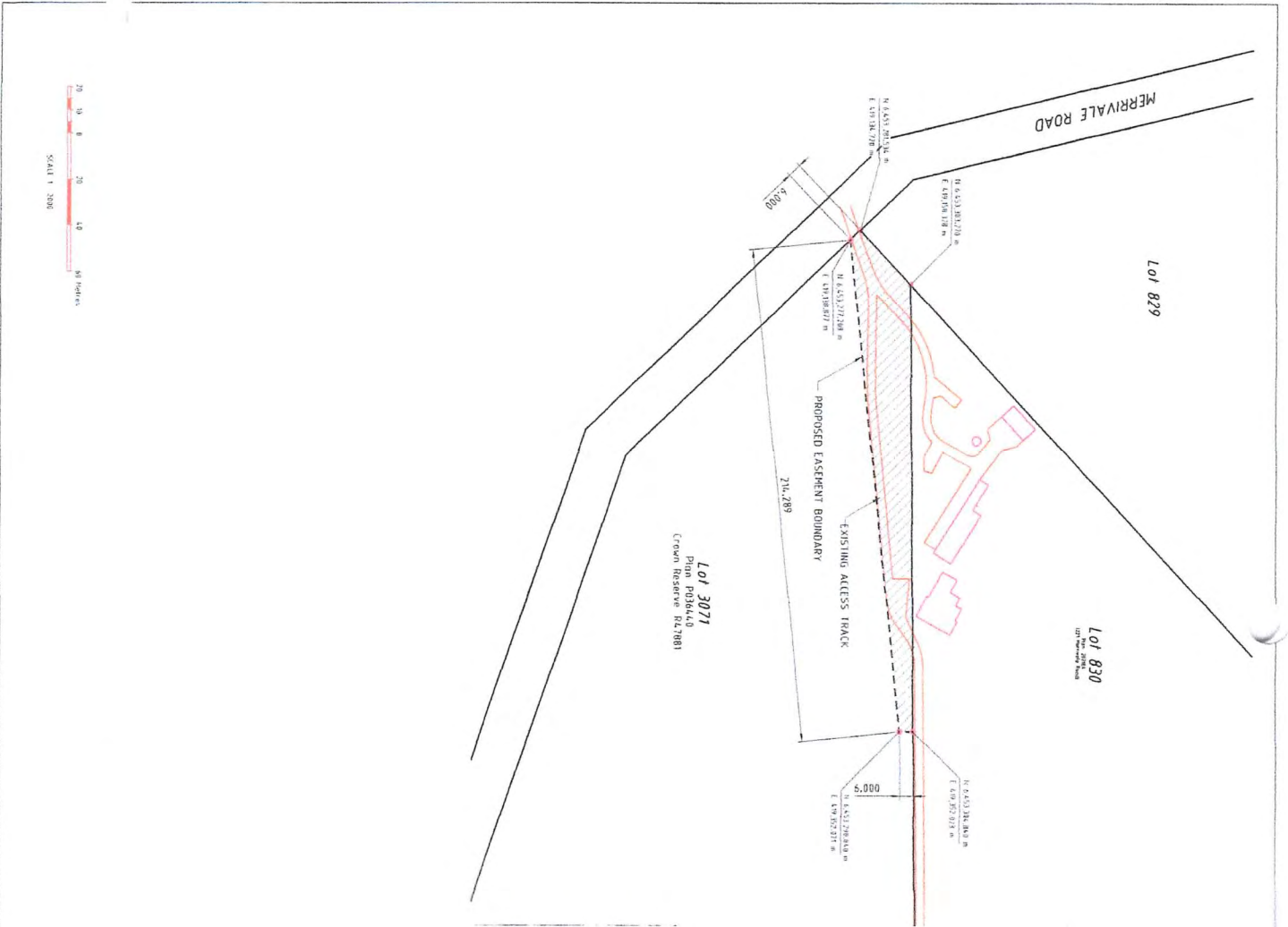
Sarah Hardman

Enduring Power of Attorney for Joseph Hardman

Maurice Hall

Signed: On behalf of Buyer

Gillian Fantuz



LOCATION	LOT 830 221 MERRIVALE ROAD PICKERING BROOK W.A. 6076	BUILDING	LOT 830 ACCESS EASEMENT	DRAWN	PLF
EASEMENT PLAN					DATE
				DRG No.	G-001



Chuah, Teong

to Sally Fantuz

cc Eidsvold, Jaimie

Tue, Mar 28 4:39 PM

Class A Reserve 47881 Merrivale Road

3 files attached ^ Save all

Attach 2 Class A Res...
.pdf 1.24 MBAttach 3 Easement O...
.pdf 1.46 MBAttach 1 Smartplan...
.pdf 358 KB

[Our ref: 50831-2004 Job No N/A]

Hi Gillian

Thank you for taking the time to speak with a couple of weeks ago.

In the first instance, I ask that you refer to the attached Smartplan graphic wherein to show your property in relation to Merrivale Road. The part of Merrivale Road hatched in red is understood to be unconstructed (not bitumised) which would have otherwise provided direct access to your property (**Attachment 1**).

Merrivale Road is held under the care and control of the local government authority, being Shire of Kalamunda.

Class A Reserve 47881 is held for the purpose of 'National Park' vested pursuant to section 7(2) of the *Conservation and Land Management Act 1984*. The management body is the Conservation Commission of Western Australia, part of Department of Parks and Wildlife.

The Department of Lands (DoL) acknowledges that the Conservation Commission (Department of Park and Wildlife) has advised this Department that it supports the grant of an easement burdening a small portion of Class A Reserve 47881 (Korung National Park) for the purpose of access to your freehold property, being Lot 830 on Deposited Plan 202184, and otherwise known as 221 Merrivale Road in Pickering Brook.

Unfortunately Korung National Park is likely to be the subject of native title rights and interests of the Whadjuk People, which was accepted for registration on 26/6/2011. DoL on behalf of the State Government is unable grant an interest (ie. easement, disposal and grant lease etc.) over any part of Reserve 47881 without addressing native title rights and interests.

As I had briefly explained the State of Western Australia is currently in negotiation with six native title claimants group to surrender native title rights over the South West, which includes Reserve 47881. Once the agreement is finalised native title rights will be surrendered and this will allow DoL to arrange to formal access to your property via a section 144 Easement pursuant to the *Land Administration Act 1997* or to consider any other available options.

I had described two options available to you for further consideration. It is as follows;

Option 1

DoL is able to issue you a non-exclusive section 91 licence over that small portion of Reserve 47881 (currently being used as an informal access track to your property) for the purpose of "Access Only" to the

owner of Lot 830 on Deposited Plan for a term of 2 years. The grant of this licence will be subject to the Conservation Commission, Shire and Department of Mines and Petroleum advising no objections.

It is hoped that whilst in possession of a section 91 licence the State Government and the Native Title Claimants are able to reach an agreement for the South Western Settlement Agreement. If so, the licence will automatically terminate and DoL will then be in a better position to reconsider the grant of an easement or excise the subject portion from Class A Reserve 47881 (if feasible and subject to Conservation Commission's approval) in favour of Lot 830 DP 202184 in order to provide formal access to your property from the constructed part of Merrivale Road.

Option 2

This option involves the Conservation Commission first agreeing to excise the subject portion of land (currently providing Lot 830 with informal track access) to be excised from Reserve 47881. This is in addition to the Shire of Kalamunda also agreeing to resolve to dedicate pursuant to section 56 of the LAA the subject land as a public dedicated road. With regards to native title rights and interest, DoL can undertake a 24KA of the Native Title Act being a notification process only suppresses native title whilst the land is used for a public purpose as a road.

A case can be made to the Shire and the Conservation Commission to advise that because the unconstructed portion of Merrivale Road is not being used for its designated purpose it can be closed pursuant to section 58 of the LAA and subsequently included into Reserve 47881. This can be exchanged for the required subject portion of Reserve 47881, that currently provides you access, which can be dedicated as a road as per the paragraph above.

The proposal to grant an easement and/or excise from a Class A reserve requires ministerial and parliamentary approval. As such, I ask that you refer to the extract from DoL's Practice Manual regarding Class A Reserves and Class A Amendments (Major) wherein to provide you general information about Class A actions (**Attachment 2 and 3**).

Both of these options requires the approval/comments from the Conservation Commission and the Shire which will need to be obtained before DoL can progress any further.

If you have any questions please ask me.

Regards

Teong Chuah | A/Assistant Manager | Case Management - Metropolitan and Peel
Department of Lands | Level 11, 140 William Street | Perth WA 6000
T (08) 6552 4781 | F (08) 6552 4417
E teong.chuah@lands.wa.gov.au | W www.lands.wa.gov.au



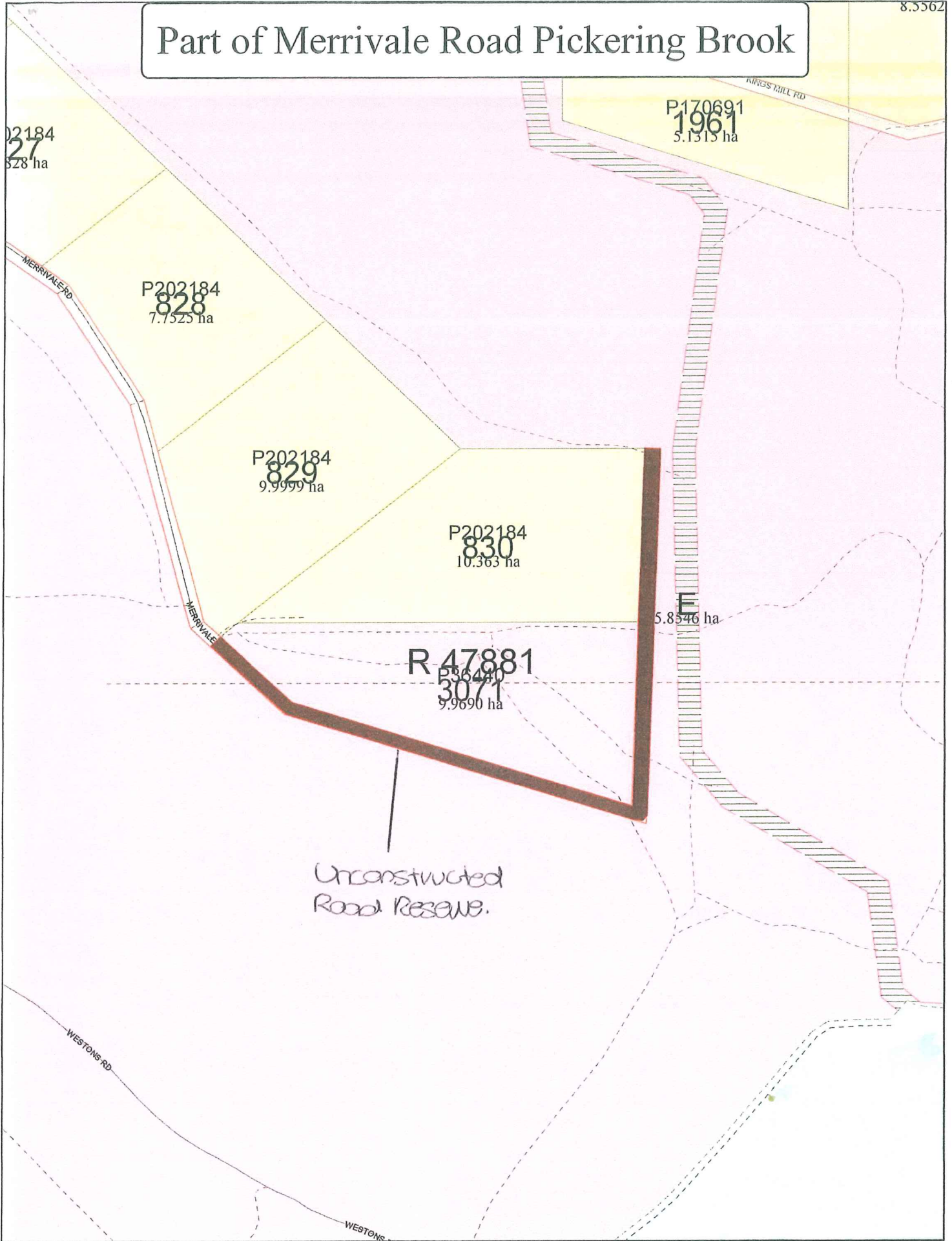
Government of **Western Australia**
Department of **Lands**



The Department of Lands has a new Post Office Box. PO Box 1221 West Perth WA 6872. Please update your records accordingly. Thank you

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Part of Merrivale Road Pickering Brook



Scale : 1:6197 (Geographical)
 MGA : SW=418854.0E,6452344.6N Zone 50 / NE=420086.8E,6454267.1N Zone 50
 Lat/Long : 116°08'25.223", -32°03'43.990" / 116°09'12.809", -32°02'41.872" H 263mm by W 201mm

Printed : 15:24 Tue 28/Mar/2017
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Government of **Western Australia**
 Department of **Parks and Wildlife**
 Parks and Visitor Services
 Policy and Planning Group, Land Unit

Your ref:
 Our ref: 2010/004837
 Enquiries: Anne Greig
 Phone: (08) 9219 9790
 Email: anne.greig@dpaw.wa.gov.au

Sarah Hardman
 221 Merrivale Rd
 Pickering Brook WA 6076

Dear Sarah

Access to 221 Merrivale Road, Pickering Brook (Lot 830 on Plan 202184) through Korung National Park (Reserve 47881)

The Department of Parks and Wildlife understands that you are in the process of selling 221 Merrivale Road and that you wish to confirm that the current access via Korung National Park to 221 Merrivale Road will be available to any future owner of this property.

Parks and Wildlife Perth Hills District has no objection to this continuing permissive access arrangement to 221 Merrivale Road subject to the following conditions:

1. that the future owner of 221 Merrivale Road confirm their intention, by writing to Parks and Wildlife's Perth Hills District Manager, to use this access route and their agreement to the conditions outlined in this letter;
2. that the only permitted access through Korung National Park will be via the existing track from Merrivale Road aligned alongside the neighbouring property at 211 Merrivale Road (Lot 829 on Plan 202184) to the southwest corner boundary of 221 Merrivale Road;
3. Parks and Wildlife accepts no liability for any accident, injury or claim for damages caused to any person, machinery, equipment or other thing using the firebreak or track to access 221 Merrivale Road;
4. Parks and Wildlife provides no guarantee of the serviceability of the track;
5. any maintenance to the track, including road works and clearing of encroaching vegetation, to retain access or to ensure serviceability is to be paid for by the landowner of 221 Merrivale Road and only those works that have been approved in consultation and by agreement with Parks and Wildlife Perth Hills District are to be completed;
6. that the future owner of 221 Merrivale Road acknowledges the risk from natural disaster or wildfire / bushfire caused by living on a property with restricted vehicular access and that measures are taken to mitigate these risks. For example, considering and possibly implementing advise provided by the Fire and Emergency Services Authority of WA and the Shire of Kalamunda; and
7. Parks and Wildlife reserves the right to review or cancel this arrangement at any time to amend or realign access but will only do so in consultation with the owner of 221 Merrivale Road. The owner may apply for an easement or excision from class A Korung National Park to formalize access to the property.

The Perth Hills District is located at 275 Allen Road, Mundaring. Phone: 9290 6100. Email: mundaring@dpaw.wa.gov.au

Yours sincerely


 Anne E. Greig
 Land Services Officer



14 December 2015

Parks and Visitor Services Division:
 17 Dick Perry Avenue, Technology Park, Kensington
 Locked Bag 104, Bentley Delivery Centre, Western Australia 6983
www.dpaw@wa.gov.au



**Minister for Planning; Culture & the Arts
Government of Western Australia**

Our Ref: 33-31524

Ms Sarah Hardman
221 Merrivale Road
PICKERING BROOK WA 6076

Dear Ms Hardman

221 MERRIVALE ROAD, PICKERING BROOK

Thank you for your email of 16 December 2015 regarding the above property.

I have noted the contents of the letter dated 14 December 2015 from the Department of Parks and Wildlife (DPaW). Officers of the Department of Planning have confirmed that the land through which you access your property is part of the Korung National Park (Reserve 47881).

Reserve 47881 is owned by the State and managed by DPaW. The formalisation of your access arrangements through the Reserve is therefore a matter which would need to be agreed with that Department. DPaW falls under the ministerial portfolio of the Minister for Environment, Hon Albert Jacob MLA.

While I am unable to assist in resolving your concerns, I have referred your email to Minister Jacob for his consideration.

I appreciate you raising this matter with me and trust the above information is of assistance.

Yours sincerely

**JOHN DAY
MINISTER FOR PLANNING;
CULTURE AND THE ARTS**

4 JAN 2016



Hon Albert Jacob MLA
Minister for Environment; Heritage

Our Ref: 50-11811

Ms Sarah Hardman
221 Merrivale Road
PICKERING BROOK WA 6076

Dear Ms Hardman

I refer to your email dated 16 December 2015 requesting assistance in formalising access to your property in Pickering Brook. As the Minister responsible for the Environment portfolio, including matters relating to Crown land classified as class 'A' reserve such as Korung National Park, your email has been referred to me by Hon John Day MLA, Minister for Planning.

I am pleased to note from your correspondence that staff from the Department of Parks and Wildlife have been helpful in trying to assist you. I understand the Department provided you with an informal access agreement by way of letter, intended to be sufficient evidence to alleviate any concerns over access, which was unfortunately not accepted by the prospective buyer's bank.

I have asked Parks and Wildlife to seek approval from the Conservation Commission of Western Australia for the creation of an easement over the portion of Korung National Park that is used for access to your property. If endorsed by the Conservation Commission, the easement process can then be finalised by the Department of Lands. In accordance with the *Land Administration Act 1997*, this will require the matter to be laid before both Houses of Parliament by the Minister for Lands. I have copied the Minister for Lands, Hon Terry Redman MLA, into this letter to assist in this process.

I trust that in the interim this letter will be sufficient evidence of the intention to formalise legal access to your property.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Albert Jacob', written over a circular stamp.

Albert Jacob MLA
MINISTER FOR ENVIRONMENT; HERITAGE

cc: Hon Terry Redmond MLA, Minister for Lands
Hon John Day MLA, Minister for Planning

04 FEB 2016



Government of **Western Australia**
Department of **Lands**

Our ref: 39-22563 160579
Enquiries: Jay Colton 6552 4589
jay.colton@lands.wa.gov.au

Ms Sarah Hardman
221 Merrivale Road
PICKERING BROOK WA 6076

Dear Ms Hardman

**ACCESS EASEMENT OVER KORUNG NATIONAL PARK (RESERVE 47881) –
PICKERING BROOK, SHIRE OF KALAMUNDA**

I refer to the letter dated 4 February 2016 from the Hon Albert Jacob MLA, Minister for Environment; Heritage to you which was copied to the Hon Terry Redman MLA, Minister for Lands.

The Department of Parks and Wildlife has recently contacted this Department to bring attention to this matter. The Department's internal Assessment team is currently investigating the proposed grant of an 'access' easement over that portion of Korung National Park (Class A Reserve 47881) used as the access to your freehold Lot 830 on Deposited Plan 202184. This assessment will include an investigation into the history of the land and a determination of whether native title is extinguished.

It is my understanding that the Department of Parks and Wildlife and the Conservation Commission of WA have provided their support to the proposed easement.

As the proposed grant of an easement under section 144 of the *Land Administration Act 1997* (LAA) is through Crown land which is classified as a Class A reserve, the Minister for Lands must cause the proposal to be laid before each House of Parliament. This process will be conducted by the Department of Lands and as this will likely take some time to complete you can contact Jay Colton with any queries on 6552 4589 or jay.colton@lands.wa.gov.au. Jay's details can be passed on to any prospective purchaser if they wish to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Cecelia Smith'.

Cecelia Smith
Manager
Metropolitan and Peel Region

23 February 2016

82 Merrivale Rd.
Pickering Brook
W.A. 6076

14th December 2016

The Manager
Department of Lands
West Perth

Attention; Cecelia Smith

ACCESS EASEMENT OVER KORUNG NATIONAL PARK (RESERVE 47881) – PICKERING BROOK, SHIRE OF KALAMUNDA

Dear Cecelia,

I would like to draw your attention to our application for a statutory formalisation of appropriate access easement to our property at 221 Merrivale Road Pickering Brook dated 20th January 2016.

I have enclosed a copy of the map showing the proposed access easement and copies of the correspondence that took place 12 months ago.

I have sent an email and made several phone calls to Jay Colton to enquire as to the progress of this application but have never received a reply.

I appreciate that the process does take some time but I want to ensure that all is in order and that the application is in the system.

I look forward to hearing from you.

Yours sincerely



Gillian Fantuz

cc: Anne E Greig Land Service Officer, Department of Parks and Wildlife

4.6. RESERVE CLASSIFICATIONS

The *Land Act 1933* provided for reserves of Crown land to be classified as Class A, B or C reserve.

Under the LAA, there is only one classification for reserves – Class A reserves. All other reserves are simply known as “reserves”. However existing Class “B” reserves are continued by the LAA’s transitional provisions (see paragraph 4.6.2).

4.6.1. CLASS A RESERVES

4.6.1.1. INTRODUCTION

Class A reserves afford the greatest degree of protection for reserves of Crown land created under the LAA. The “A” classification is used solely to protect areas of high conservation or high community value.

As a matter of policy, Lands Division officers should take into consideration principles including but not limited to the following when proposing to classify Class A reserves:

- Where reserved land has special values warranting a very high level of protection,
- “A” classification should not be created without restraint, as the perceived value of such classifications may otherwise be degraded, and because of the substantial overheads involved in modifying such reserves;
- Reserves should not be given an “A” classification without reference to and agreement by the Department of Industry and Resources (DOIR) because of the constraints on accessing class “A” reserves for mining, resource development and other uses;
- Cabinet may direct “A” classification for specified reserves or a particular category of reserves;
- Regard must be had to the requirements of the *Native Title Act 1993* and associated policies, before proceeding with an “A” classification.

4.6.1.2. AMENDMENT OF CLASS A RESERVES

Under the *Land Act 1933*, class A reserves were, subject to certain actions under section 31(4) of that Act only amended by an Act of Parliament. Under the LAA, the process to amend Class A reserves has been modified.

As a general rule, with the exception of class A CALM reserves, amendments of Class A reserves under the LAA do not require an Act to be presented before both Houses of State Parliament.

Under the LAA, class A reserves can be amended in one of 2 ways:

- Where the amendments are of a minor nature, those amendments may be made by the Minister making a Ministerial order.

What constitutes a minor amendment is set out in section 42(3) of the LAA. Minor amendments include:

- adding Crown land to a class A reserve (Refer Form LAA - 1100– Order for Addition of Land to Class “A” Reserves);
- amending Class A reserves for the purpose of correcting unsurveyed boundaries provided that the area of the reserve is not reduced by more than 5%;
- excising 5% or one hectare, whichever is the lesser, of the area of a class A reserve for the purpose of public utility services;
- redescribing locations or lots or adjusting areas of locations or lots within a class A reserve provided that the external boundaries of the class A reserve do not change; and
- amalgamating 2 or more class A reserves having a similar purpose and the same management body (Refer Form LAA - 1097 – Amalgamation Order for Class “A” Reserves).

Please note, forms are to be completed by RDL staff only, however examples of completed forms are available on RDL’s website (see State Land – Forms) for information purposes only).

- Where the amendments are not of a minor nature (that is, do not come within any of the above 5 types of amendments), the Minister can only amend a Class A reserve by tabling the proposal in both Houses of Parliament in accordance with section 43 of the LAA.

What constitutes a major amendment is set out in section 42(4) of the LAA. Major amendments include:

- reducing the areas of, or excising an area from, a class A reserve for a purpose other than the correction of unsurveyed boundaries or for public utility services – Section 42(4)(a);
- excising an area from a class A reserve for the purpose of creating a road - Section 42(4)(b);
- cancelling a class A reserve - Section 42(4)(c);
- changing the purpose of a class A reserve - Section 42(4)(c); or
- changing the classification of a class A reserve - Section 42(4)(c).

Under section 43, the proposal to amend a Class A reserve can only proceed where:

- a disallowance motion to the proposal is not made within 14 sitting days of either House of Parliament; or
- a disallowance motion is made within the 14 sitting days, debated and lost in 30 sitting days.

Where the disallowance motion is not debated within 30 sitting days, the proposal to amend the Class A reserve lapses and the process must be started all over again.

The number of sitting days for the tabling of a proposal to amend a Class A reserve can be counted across different sessions of Parliament and across different Parliaments – Section 43 (2) and (3) of the LAA.

Any amendment of a Class “A” reserve can only be made after the Minister has advertised his or her intention to make those amendments in a newspaper circulating throughout the State 30 days before making that order – Section 42(5) of the LAA.

Chapter 4

Reserves

Quality Assurance Procedures within RDL state, that Members of Parliament representing the region affected by the proposal from both houses are advised of the impending advertisement and tabling of the proposal.

Quality Assurance procedures also make reference to the preparation and submission for a correction to a submission tabled before Parliament.

4.6.2. CLASS B RESERVES

4.6.2.1. INTRODUCTION

Class “B” reserves were created under the *Land Act 1933*. Those class B reserves remaining under the *Land Act 1933* continue and remain so classified as if the *Land Act 1933* had not been repealed. Class B reserves cannot be created under the LAA.

4.6.2.2. CANCELLATION OF CLASS B RESERVES

Class B reserves can only be cancelled by the Governor by proclamation in accordance with section 31(2) of the *Land Act 1933* by order made under the LAA (see clause 14(6)(a) of schedule 2 of the LAA)

The Minister for Lands may continue to deal with Class “B” reserves created under the *Land Act 1933* provided that, should the reservation be required to be cancelled, the Minister must make an order under the LAA and also present a special report to both Houses of Parliament setting out the reasons for the cancellation and the purpose to which the land is intended to be used. The report must be made to both Houses of Parliament within 14 days from the date of cancellation, if Parliament is already in session, and if not, within 14 days after the commencement of the next session of Parliament: Section 31(2) of the *Land Act 1933*.

4.6.3. CLASS C RESERVES

Class C Reserves were created under the *Land Act 1933*. Class C Reserves cannot be created under the LAA.

4.9.1. EASEMENTS OVER CLASS A RESERVES

Policy 8.1.7 in the Government Land Policy Manual (please note this manual is not available on this website – please contact RDL's Lands Division, State Land Services for further information) deals with easements over Class A reserves.

Once a reserve has been classified as a Class A reserve for a particular purpose, the Minister can only grant an easement under section 144 of the LAA or permit the creation of an easement (under section 148 of the LAA) over a Class A reserve under section 44 of the LAA. An easement over a Class A reserve can only be granted where:

- the Minister advertises his or her intention to so act in a newspaper circulating throughout the State, and
- a proposal for the easement is laid before both Houses of Parliament in accordance with the procedure set out in section 43 of the LAA.

The Minister must advertise his or her intention in a State newspaper not less than 30 days before granting an easement or permitting the freehold owner of a Class A reserve to issue an easement. The advertisement must detail the reason for granting the easement and the purpose of the easement.

Under section 43, the easement can only proceed where:

- a disallowance motion to the proposal for the easement is not made within 14 sitting days of either House of Parliament; or
- a disallowance motion to the proposal for the easement is made within the 14 sitting days, debated and lost in 30 sitting days.

Where the disallowance motion is not debated within 30 sitting days, the proposal to grant the easement lapses and the process must be started all over again.

The number of sitting days for the tabling of a proposal to grant an easement over a Class A reserve can be counted across different sessions of Parliament and across different Parliaments: see section 43(2) and (3) of the LAA.

Easements over Class A reserves should be avoided, wherever possible. Use of existing roads or other 'corridors' through such reserves is to be encouraged. Where it is necessary to grant an easement through an A Class Reserve, the easement and the services it protects should constitute minimal interference with the reserve's values and use and enjoyment by the public.

The easement purpose should complement at least or be compatible with the purpose of the reserve. For example, a gas pipeline through a show ground reserve or an easement that requires substantial land clearing through a flora conservation reserve may not be appropriate. If such easements are essential, it will be necessary to ensure adequate conditions are contained in the easement document to provide protection and/or compatibility between the two purposes or to excise the area from the reserve.

The Manager of the relevant State Land Services region should ensure that any high-risk easement (eg. gas pipeline) through a Recreation or high public use reserve makes comprehensive provisions to safeguard users against danger (eg. encasing pipe in concrete) and the agreed Crown indemnity clause is used.

Where a Class A reserve is the subject of conditional tenure under section 75 of the LAA, and the landowner proposes to grant an easement using his powers under section 148 of the LAA, Registration Services should not accept such easement without first ensuring that 30 days' notice of intent has been published in the newspaper and approval on behalf of the Minister has been granted after tabling in Parliament.

No other transaction is permitted over a Class A reserve. If a particular transaction is essential over part of a Class A reserve, the land must first be excised from the Class A reserve and brought back to unallocated Crown land. The tabling process for excision of the land in section 43 of the LAA must be followed. See Paragraph 4.6.1.2 for details of this process.

Once the land becomes unallocated Crown land, the powers of the Minister under the LAA can apply.

4.9.2. TRANSACTIONS OVER RESERVES

Transactions under the LAA over reserved land are dependent upon whether or not the reserved land is managed or unmanaged.

4.9.2.1. TRANSACTIONS OVER MANAGED RESERVES

Where a reserve is classified for a specific purpose and placed under the care, control and management of a management body, the management body may deal with the reserved land subject to -

- the express powers granted to that management body in the Management Order; and
- the consent of the Minister for Lands under section 18 of the LAA.

It should be noted that section 46 (3b) of the LAA provides that where a management order has been issued to a state government agency or a Minister, the consent of the Minister for Lands under section 18 of the LAA to a dealing in that reserve is not required unless the management order specifically requires such consent. Section 18(8) (d) of the LAA also sets out some exceptions when prior ministerial approval under section 18 is not required.

4.9.2.2. POWERS OF LOCAL GOVERNMENT UNDER THE *PARKS & RESERVES ACT 1895*

Section 3.54 of the *Local Government Act 1995* empowers Local Governments to exercise certain powers for the purpose of controlling and managing reserves placed under their care, control and management by the *Land Act 1933* and, following its repeal, by the LAA.

Under this section of the *Local Government Act 1995*, Local Governments have certain powers under section 5(1) of the *Parks and Reserves Act 1895* to control and manage reserves, including the power to grant licences for

- the de-pasturing of animals on reserves; and
- the removal of any sand, gravel or other earth or mineral, and for cutting and removing wood.

With the exception of section 5 of the *Parks and Reserves Act 1895* as it relates to the exercise of certain management powers in relation to reserves by Local Government under the *Local Government Act 1995*, most of the management issues relating to reserves of Crown land are now covered by Part 4 of the LAA.

The powers exercised by Local Government over reserves under the *Local Government Act 1995* are statutory powers given to Local Government, and are in addition to the powers under the LAA. Licences prepared and entered into by Local Government (using the powers of a Board appointed under the *Parks and Reserves Act 1895*) are licences granted by Local Government under the *Parks and Reserves Act 1895*.

However, Officers within the Directorate should note that section 5(1a) of the *Parks and Reserves Act 1895* clearly provides that, unless the purpose of the reserve is the same as that

8.4.3. EASEMENTS OVER CLASS A RESERVES

Section 44 of the LAA requires that any proposal to grant an easement over a Class A reserve should be:

- advertised in a State-wide newspaper;
- no sooner than 30 days after advertisement, tabled in both Houses of Parliament.

Easements over Class A reserves should be avoided, wherever possible. Use of existing roads or other 'corridors' through such reserves is to be encouraged. Where it is necessary to grant an easement through an A Class Reserve, the easement and the services it protects should constitute minimal interference with the reserve's values and use and enjoyment by the public.

Where after careful consideration it has been agreed that an easement should be created over a Class A Reserve, the Lands Division is to arrange preparation and publication of newspaper advertisement 30 days prior to issuing or granting approval to an easement through a Class A Reserve. Notice for tabling in Parliament may be prepared at the same time. Newspaper advertisements must detail reason, purpose, extent and grantee of the proposed easement. Advertisement must also occur 30 days before action/approval to ensure that easement occurs.

State Land Services Managers of the Lands Division should ensure that any high-risk easement (for example, gas pipeline) through a Recreation or high public use reserve makes comprehensive provisions to safeguard users against danger (for example, encasing pipe in concrete) and the agreed Crown indemnity clause is used.

An LAA Easement cannot be granted over CALM Act Reserves for purposes inconsistent with the CALM Act. *(Note however, that the LAA may be amended to enable easements to be granted over CALM Act land for any purpose).*

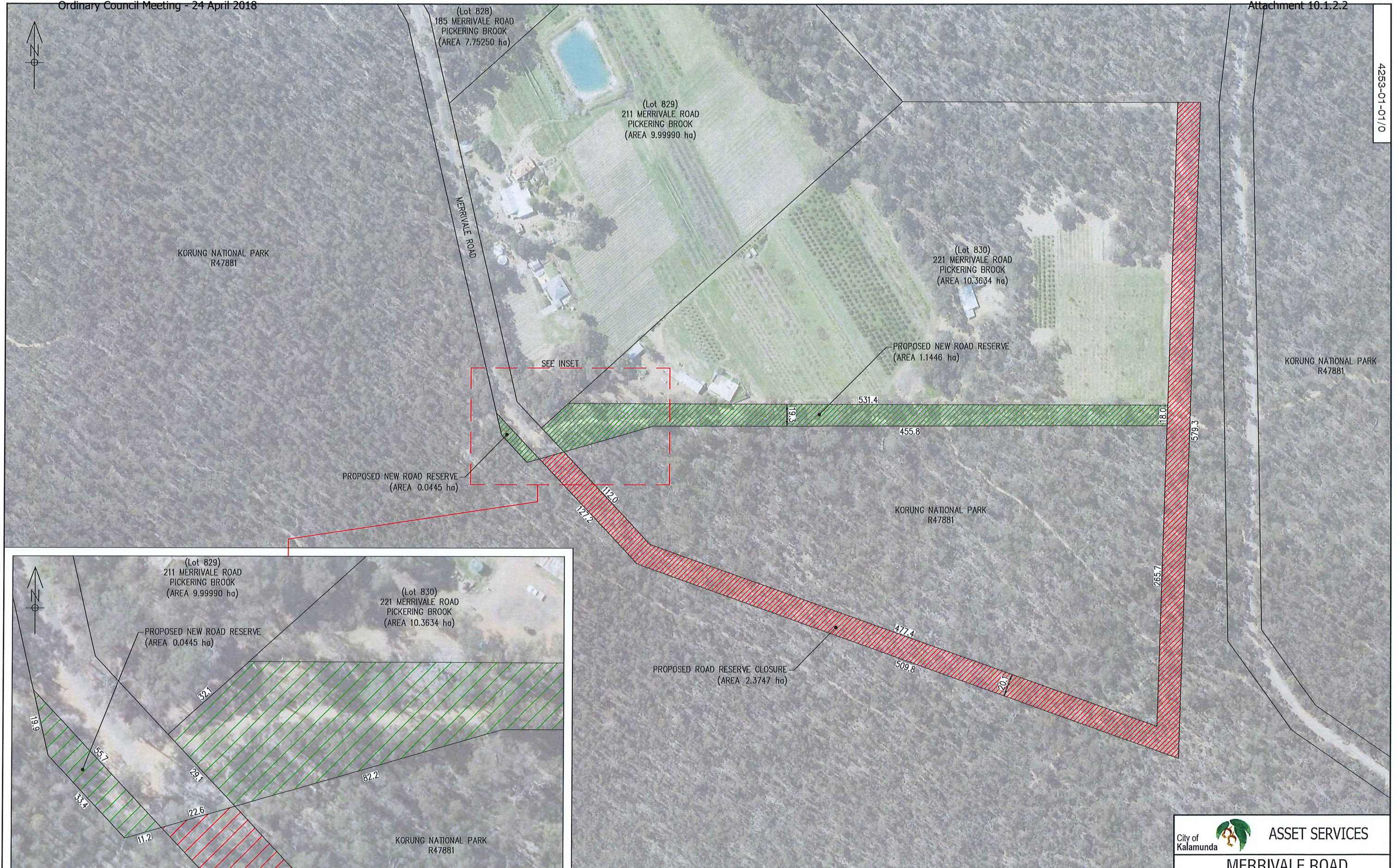
Where a Class A reserve is the subject of conditional tenure under section 75 of the LAA, and the landowner proposes to grant an easement using his powers under section 148 of the LAA, Registration Services should not accept such easement without first ensuring that 30 days' notice of intent has been published in the newspaper and approval on behalf of the Minister has been granted after tabling in Parliament.

RDL Officers should relate to Policy 8.1.7 in the Government Land Policy Manual which relates to easements over Class A reserves

RECEIVED FRONT COUNTER
DATE 18/4/17 TIME 10.30am
RECEIVED BY Kristy O

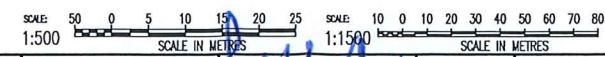
C.E.O
KALAMUNDA SHIRE
2 RAILWAY RD.
KALAMUNDA.
L.P 6076

4253-01-01/0



INSET
SCALE 1:500

PLAN
SCALE 1:1500



City of Kalamunda		ASSET SERVICES
MERRIVALE ROAD ROAD RESERVE RATIONALIZATION		
PICKERING BROOK		
PLAN 1 OF 1		
DRAWING No.	-SHEET /REVISION	ORIGINAL Dwg. SIZE
4253-01-01/0		A1

No.	REVISION	BY	DATE	AUTH	No.	REVISION	BY	DATE	AUTH	No.
0	ISSUED FOR USE	AG	24/01/18							

DATE:	AHD	DRAWN:	PCG94	SURVEYED:	/2018	DRAWN:	A. GREGORY	DATE:	24/01/2018	APPROVED:	<i>[Signature]</i>	DATE:	24/01/2018	PROJECT:	CI	STRUCTURE CODE:	420
		ENGINEERING SURVEYOR		INFRASTRUCTURE DESIGN OFFICER			L. PUDHOTA			APPROVED:	<i>[Signature]</i>						
				INFRASTRUCTURE DESIGN OFFICER						APPROVED:	<i>[Signature]</i>						

TABLE C

Local Government Checklist to close a Road (Dedicated Public Road)

ITEM	DOCUMENTS TO BE PROVIDED	ATTACHED
1	Report/Background information to Councillors before Council Meeting to close road	
2	Signed copy of Council Resolution to close road	
3	Copy of advertisement to close road	
4	Copies of any submissions and objections to advertisement	
5	Signed copy of Council motion and comments on submissions and objections	
6	<p>Copies of correspondence to public utility service providers and other agencies confirming their agreement to the proposed closure</p> <ul style="list-style-type: none"> • Water Corporation • Western Power • Alinta Gas • Telstra • Department of Industry and Resources • Dampier to Bunbury Natural Gas Pipeline (DPNGP) Land Access Minister • RDL (Statutory Planning) 	
7	Sketch plan showing proposed allocation/sale of land in road to adjoining owners (to identify easements under either section 167 of the Planning and Development Act 2005 for drainage works, water, electricity or gas, if required or, under section 144 of the LAA)	

TABLE D

RDL Checklist to Dedicate a Road where the land is Reserved or Acquired for use by the Public as a Road under the Care, Control and Management of Local Government

ITEM	DOCUMENTS TO BE PROVIDED	ATTACHED
1	Signed and dated copy of Council resolution to request dedication of road	
2	Details of consultation process together with the number of objections and support plus comments including Local Government's comments on these submissions	
3	Indemnity in favour of the Minister for Lands against any claims for compensation and costs	
4	<p>Copies of correspondence to public utility service providers and other agencies confirming their agreement to the proposed dedication.</p> <ul style="list-style-type: none"> • Water Corporation • Western Power • Alinta Gas • Telstra • Department of Industry and Resources • Dampier to Bunbury Natural Gas Pipeline (DPNGP) Land Access Minister • RDL (Statutory Planning) 	
5	Plan of survey, sketch plan or document to describe the dimensions of the road	
6	Written confirmation that the Local Government has complied with section 56(2) of the LAA	

10.2. Development Services Reports

10.2.1. Draft Planning Policy P-DEV 55 - Places of Worship

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	OCM 247/2017
Directorate	Development Services
Business Unit	Approval Services
File Reference	OR-CMA-A6
Applicant	N/A
Owner	N/A

Attachments	1. Draft Local Planning Policy P- Dev 55 – Places of Worship [10.2.1.1]
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EXECUTIVE SUMMARY

1. The purpose of this report is to consider final adoption of draft Local Planning Policy P-DEV 55 – Places of Worship (the Policy).
2. The Policy has been prepared for the purposes of providing guidance on the location, appropriateness and scale of applications for Places of Worship within the City of Kalamunda (the City).
3. The draft policy was advertised to the community in accordance with the requirements of P-DEV 45 – Public Notification of Planning Proposals. During the submission period one response was received, which outlined that Places of Worship now serve more functions than they did in previous years.
4. It is recommended that Council adopt the Policy.

BACKGROUND

5. The City periodically reviews, revokes, and adds new policies for the purpose of ensuring consistency and transparency in decision-making. The development of Local Planning Policies also ensures Council has a clear and defensible position on specific types of applications.
6. Council have previously supported Places of Worship as additional uses throughout the City, including within rural-residential areas. The Policy seeks to provide guidance and certainty to the community in terms of the location, scale and siting of new places of worship in context with existing zoning and the requirements of Local Planning Scheme No. 3 (the Scheme).
7. Council resolved on 19 December 2017 (OCM 247/2017) to adopt the Policy for the purposes of public advertising. The advertising period has now closed and the final version of the Policy is now ready for consideration by Council.

DETAILS

8. The primary objectives of the Policy are:
 - a) To provide development controls and advice to applicants who are applying for approval to develop a Place of Worship within the boundaries of the City;
 - b) To outline suitable locations and distances between existing and proposed Places of Worship; and
 - c) To specify appropriate incidental uses that can be permitted to be attached to Places of Worship.

9. The Policy itself introduces a number of criteria that the applicants will need to address in support of the proposal, as follows:
 - a) Site Location;
 - b) Existing Prevailing Amenity;
 - c) Incidental or Other Additional Uses;
 - d) Scale and Intensity of Operation;
 - e) Built Form;
 - f) Acoustic Characteristics;
 - g) Traffic and Road Hierarchy;
 - h) On Site Parking and Facilities; and
 - i) Bushfire Management.

STATUTORY AND LEGAL CONSIDERATIONS

10. Local Planning Policies are created under Clause 3 (1) of the *Planning and Development (Local Planning Scheme) Regulations 2015* (the Regulations).

11. Under clause 3 (5) of the Regulations, in making a determination under the Scheme, the local government must have regard to each relevant local planning policy to the extent the policy is consistent with the Scheme.

POLICY CONSIDERATIONS

12. The Policy follows Council templates with some small modifications for improved structure, legibility and clarity.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

13. No internal comments were received as part of the internal referral process.

External Referrals

14. Under Clause 4 (1) and (2) of the Regulations, the City is required to publish the Policy in a local newspaper and in any other way deemed necessary for a minimum period of 21 days.

15. In accordance with the provisions of Local Planning Policy P-DEV 45 – Public Notification of Planning Proposals, the proposed Policy was advertised for a period of 28 days, which included an advertisement notice being placed in the

local newspaper for two consecutive weeks and a notification being placed on the City's social media platform.

16. During the advertising period one submission was received, which outlined how Places of Worship have changed and developed over the years to offer a number of different services in addition to what could be deemed as 'regular religious services' and that the worship use may be considered as the incidental use. The summary of this submission is contained within the submission table and addressed under the 'Officer Comment' section of this report.

FINANCIAL CONSIDERATIONS

17. Nil.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

18. *Kalamunda Advancing Strategic Community Plan to 2027*

Priority 3: Kalamunda Develops

Objective 3.1 - To plan for sustainable population growth.

Strategy 3.1.1 - Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.

Priority 3: Kalamunda Develops

Objective 3.3 - To develop and enhance the City's economy.

Strategy 3.3.1 - Facilitate and support the success and growth of industry and businesses.

SUSTAINABILITY

Social Implications

19. If the Policy is adopted, the City will have greater certainty when assessing applications for Places of Worship, in particular the siting and location requirements of the Policy.
20. Additionally, the community will have access to more clarity and transparency in how the City makes decisions, leading to improved outcomes and reduced timeframes.

Economic Implications

21. Nil.

Environmental Implications

22. Nil.

RISK MANAGEMENT CONSIDERATIONS

23.	Risk: Applications are received contrary to the provisions and principles of the Policy.		
	Likelihood	Consequence	Rating
	Possible	Moderate	Medium
	Action/Strategy		
	Adopt the Policy to provide clear guidance to applicants and assist with addressing potential amenity impacts.		

OFFICER COMMENT

- 24. There has been an increase in the number of development applications and Scheme amendment requests for Places of Worship within the City in the last few years. The Policy will provide guidance and require applicants to address specific criteria as outlined in Points 9 and 10 of this report. The Policy places an emphasis on ensuring that potential amenity impacts arising from traffic, parking, number of persons attending the site and the bulk and scale of the building are managed appropriately.
- 25. A key element of the Policy is the introduction of siting criteria which establishes a minimum separation distance between land uses with the intent to ensure the intensification of the use does not compromise the amenity of the affected area. For example, a Place of Worship in a special rural area cannot be located within 500m of an existing facility. These separation distances have been determined having regard to the prevailing lot size in each zone.
- 26. The submission received during advertising made reference to the fact that contemporary Places of Worship comprised of not just the Place of Worship, but also other incidental activities including cafes, crèche services and counselling services.
- 27. Acknowledging the comment raised in the submission, the Policy already includes a list of incidental uses that may be considered to be appropriate to accompany the Place of Worship use, subject to detailed assessment. However, it is considered that in all instances the undertaking of prayer will always be the predominant land use and will not be considered as incidental to any other land use.

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

- 1. Pursuant to Clause 3 (1) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, adopt the Policy:
 - a. P-DEV 55 – Places of Worship.

Local Planning Policy P-DEV 55 - Places of Worship	
Management Procedure	Relevant Delegation

Adopted		Next Review Date	
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Purpose

1. Background and Introduction

In response to an increasing trend and demand for lands for the purpose of places of worship, including multi-use facilities, the City of Kalamunda seeks to establish policy guidance with respect to the location and application for additional or special land uses for the purposes of development of places of worship. It is also noted that the role and nature of places of worship have changed over time, including the size of land required, the multitude of incidental land uses and the accumulative effect/impact of new places of worship within existing rural and residential zones throughout the City of Kalamunda.

2. Application of Policy

Local Planning Policy P-DEV 55 – Places of Worship (the Policy) is operative throughout the City of Kalamunda.

3. Statutory Authority / Legal Status

This Policy has been prepared in accordance with Part 2, Clause 3 of the Schedule 2 of the Planning and Development (Local Planning Scheme) Regulations 2015 (The Regulations).

(a) Relationship to Local Planning Scheme No. 3

This policy is a planning policy prepared, advertised and adopted pursuant to Part 2 of the Regulations. The policy augments and is to be read in conjunction with the provisions of Local Planning Scheme No. 3 (the Scheme) relating to development.

If there is a conflict between this Policy and the Scheme, then the Scheme shall prevail.

(b) Relationship to other State planning / development control policies.

This policy has due regard to, and should be read in conjunction with state planning policies. Of particular relevance to this policy are:

- i. State Planning Policy 1 – State Planning Framework.
- ii. State Planning Policy 3.7 Planning in Bushfire Prone Areas

(c) Relationship to other local planning policies

This policy has due regard to, and should be read in conjunction with the City of Kalamunda's other local planning policies. Of particular relevance to this policy are:

- i. Local Planning Policy P-Dev 57 – Street Fencing, Walls and Gates
- ii. Local Planning Policy P-Dev 45, Public notification of planning proposals.

4. Policy Objectives

- a) To specify local provisions which supplement the requirements of Local Planning Scheme No.3.
- b) To ensure that the operation of Place of Worship activities do not affect or impinge on the prevailing amenity of the local area.
- c) To facilitate and to provide guidance in terms of appropriate locations within the City of Kalamunda for places of worship and associated land uses.
- d) Providing policy guidelines in terms of development standards suitable for the City of Kalamunda for all Place of Worship development within the area of Local Planning Scheme No.3
- e) To provide guidance and an assessment framework in relation to the appropriate location of Places of Worship as well as guidance towards appropriate built form outcomes.
- f) To provide guidance in respect to the advertising of applications for a place of worship.

5. Policy Measures

- a) The operative Scheme provides for the assessment of applications for development or use within the City.
- b) The use classification "Place of Worship" is described as a land use that is an "A" land use or a "D" land use in many of the City's zones. Land uses within the above categories are not permitted unless the Local Government has exercised its discretion by granting planning approval. ("A" land uses are required by the Scheme to be the subject of public consultation).
- c) The Scheme provides the ability for landowners to apply for additional uses. In many cases, in particular in Rural Zones, "Place of Worship" is an "X" land use which means that it is prohibited within that zone. The Scheme also provides an ability for an applicant to apply for a Local Planning Scheme Amendment for an Additional or Special Use which provides the City with the ability to assess the merits of that particular use. Under each of the aforementioned clauses, the Scheme notes the following:

An additional use is a land use that is permitted on a specific portion of land in addition to the uses already permissible in that zone that applies to the land.

A Special Use Zone applies to specific categories of land use which do not comfortably sit within any other zone within the Scheme.

Policy Statement

6. Zoning and Location

a) Objectives of the Zone

Proposals should be in keeping with the objectives of the Zone as set in the Scheme and complement predominant activities in the Zone.

Where an applicant seeks to apply for an Additional Use through a scheme amendment the additional uses that are applied for where they appear as an "X" use in that particular Zone shall be assessed on their own merits. The amendment shall not be initiated for advertising unless the applicant has demonstrated that the objectives of that Zone will not be compromised.

An applicant may where a number of uses are proposed to apply for a Scheme Amendment to "Special Use" which encapsulates all of the required uses but also extinguishes the previous land use. This allows the applicant to coordinate all desired uses and to provide the City with an opportunity to request a Master Plan and vision for the site, allowing for development to take place in stages over time in accordance with the master plan.

b) Site Location

Proposals including additional or special uses will be assessed in the context of the location of the site, ease of access to transport links, access to and from the site, and the services and utility connections. When considering a site appropriate for the special or additional use local planning scheme amendment or development application, it is considered necessary for such uses to be located in a non-agglomerated manner in order to avoid significant impacts on the local amenity of the surrounding area. The following location requirements for separation between existing and proposed Places of Worship apply:

Table 1

Zoning	Separation Distance (As measured from lot boundary to lot boundary)
Residential (Including Residential Bushland) zones	300 metres
Mixed Use	300 metres
Special Rural, Rural Composite zones	500 metres
Rural Landscape Interest, Rural Conservation, Rural Agriculture	800 metres
Industrial, including Industrial Development, Light and General Industry zones.	No separation distances applied.
Private Clubs and Institutions	No separation distances applied.

- i. An additional use or Special Use amendment to the scheme for "Place of Worship" will not be considered acceptable where there is another place of worship land use within the separation distance from the subject site as specified in Table 1. It is considered that the accumulative impact of multiple places of worship conglomerated in one area may have impacts on the preservation of local amenity.
- ii. Where a Place of Worship is located in a zone where the use is a "P" Permitted use, there will be no restrictions on proximity to other place of worship uses.
- iii. Where a Place of Worship is located in a zone where the use is a "D" Discretionary or "A" Advertising classification, applications will be determined on their merits within the scope of this Policy and Scheme requirements.
- iv. Development applications for places of worship may be subject to referral to the City's Development Advisory Committee for comment.
- v. Where proposals involve subject sites on a District Distributor Other Regional Road (ORR) the applicant will be required to submit a Transport Impact Assessment (TIA) to the City for consideration, prior to the City considering any proposal to amend the Scheme or a part of a Development Application process. The City will give consideration for a TIA on lesser roads where it is considered appropriate. This will provide the City the ability to evaluate the appropriateness of such a location and whether any City owned assets or infrastructure may or may not be affected by the proposed use.

7. Existing Prevailing Amenity

All applications will be assessed having due regard and consideration for the ability of the proposed Place of Worship and any associated land uses being able to co-exist in harmony with the surrounding land uses. When submitting an application for development approval or scheme amendment, the applicant is required to address the potential impact relating to the following elements:

- a) Traffic Impact
- b) Noise Attenuation
- c) Visual Privacy
- d) Overshadowing
- e) Streetscape and Urban Design
- f) Removal of any significant vegetation
- g) Bushfire Management

Proposals should not reduce the existing or intended amenity of the area by way of impacts that could arise from approval of the application, including noise, inappropriate traffic congestion, parking issues, or an incompatible scale and bulk of development in the zone.

a) Incidental or Other Additional Uses

In many instances a Place of Worship use is accompanied by incidental land uses.

An incidental land use is defined in the Scheme provisions as *"a use of premises which is consequent on, or naturally appertaining or relating to, the predominant use"*.

Similarly, Incidental Land Use is defined in the Scheme as *"to mean a use of premises which is ancillary and subordinate to the predominant or primary use"*.

The scale of an incidental use to a Place of Worship shall not substantially increase the number of people visiting the site at any given time.

Incidental land uses will need to be included in any application for development approval or for Additional / Special Use scheme amendment requests. The nature and operation of the incidental use must be clearly defined including the number of employees, visitors and an evaluation of car parking requirements.

Where applying for a scheme amendment for an Additional or Special Use or a Development Application, a maximum of two additional incidental uses will be permitted when subordinate to a place of worship land use.

Where more than two incidental land uses are required, the applicant will be required to apply for a Special Use zone to accommodate those uses.

Acceptable subordinate incidental uses may include (subject to detailed assessment):

- Aged and Dependent person's dwellings.
- Aged Residential Care.
- Caretakers dwelling.
- Single and Ancillary Dwellings.
- Community Purposes.
- Educational Establishment.
- Family Day Care (within a Single Dwelling).
- Office.
- Recreation Private.
- Small Café / Canteen (restaurant) for that community.

8. Scale and Intensity of Operation

a) Development Staging and Master Plan

Applicants are required to supply details regarding the intended timeframe for establishing the operation of the place of worship, the proposed timetable of events and audience/congregation numbers of the place of worship.

Applicants are required to include details in their application regarding the likely future staging of development or growth of activities in the form of a Master Plan.

When applying for an Additional Use OR Special Use, a development master plan shall be submitted with the request to amend the Scheme outlining the likely or desired overall development of the site and including each relevant stage as applicable.

The details of the Master Plan should include:

- i. Location of all proposed buildings, car parking and access.
- ii. Proposed likely incidental or additional uses.
- iii. Conceptual drawings for any proposed buildings, or modifications to any existing buildings.
- iv. Preliminary Transport Impact Assessment.
- v. Effluent management statement, where not connected to reticulated sewer.
- vi. Stormwater disposal strategy.
- vii. Car parking strategy including overflow parking provisions contained on-site.
- viii. Landscaping.

b) Capacity

Where a discrepancy exists between the stated capacity of a building and the assessed capacity (as a ratio of floor space per person measured from plans of the proposal) the occupancy will be assessed on the higher figure, unless occupancy numbers are restricted by the effluent disposal capacity of the site.

c) Intended Catchment

Applications will be considered on the basis of the scale and likely catchment of the facility (being regional, district, or local). It is recommended that the scale of amenities proposed on site would match those as required for that associated catchment.

Where an organisation caters for a wide geographic area, it is assumed that larger scale amenities may be required. Council will not generally support major facilities unless they are sited in such a way as to be serviced without adversely impacting the amenity of other land uses.

9. Built Form

a) Bulk and Scale

Applicants will provide an appropriate balance between the size of buildings on the site, their capacity for occupancy, and the provision of adequate space for parking and other required facilities.

The scale of development and distance to surrounding existing or planned development will be considered with the aim of ensuring that land uses and activities are compatible in the future.

The scale and setbacks between existing and planned development on the subject land and adjoining land will also be taken into consideration as well as requirements stipulated by the Residential Design Codes (For Residential Zoned property, or adjacent to residential zoned property) and Table 2 Site Requirements of the Scheme.

b) Building Height

Further to the requirements of Table 2 – Site Requirements the following will be considered:

- i. Where proposals are to be integrated into an existing urban area, the style of the proposed development is required to harmonise with the building form and scale of the area. *(For example if the prevailing building height is 10 metres, a 20 metre building height may not be deemed acceptable)*
- ii. Where places of worship are proposed within a non-residential zoned area, the height of the proposed buildings are to sufficiently integrate within the streetscape context of the subject site so as to not dominate the street. Where buildings are larger than the predominant built form, measures shall be undertaken to provide adequate visual screening and appropriate setbacks from the street and adjoining property boundaries.
- iii. Where buildings are larger than the predominant built form, measures are to be undertaken and demonstrated to provide adequate visual screening and appropriate setbacks from the street and adjoining property boundaries. *(An applicant should provide the City with a streetscape context analysis plan illustrating a plan showing site and surrounding site context relating to existing built form and natural features and elements)*

c) Setbacks

Further to the requirements of Table 2 – Site Requirements of the Scheme the following will be considered by the City;

- i. The City may require greater building setbacks to proposed buildings from lot boundaries than specified in the Scheme where it is assessed that the proposal may have a detrimental impact on streetscape or amenity impact to an adjacent property(s).

d) Surveillance, Streetscape, & Fencing

The City may allow and or require development to be screened from view from the street or from neighbouring properties through the provision of landscaping or fencing.

The applicant shall provide the following detail to demonstrate adequate surveillance and visual amenity as part of their application to commence development:

- i. CPTED (Crime Prevention through Environmental Design Guidelines). Visual sight lines and areas of passive surveillance will be considered for proposals in order to facilitate the creation of safe and welcoming facilities. Blank walls to the street or to Public Open Space adjacent to a subject site will not be considered acceptable.
- ii. External lighting strategy and location. Flood lights shall not create light spill amenity impacts to adjoining properties.
- iii. Detail of front and side fencing.
- iv. A landscaping plan will be required as part of all development applications for Place of Worship.
- v. Fencing, Street walls and gates to comply with the City's Street Wall, Fence and Gate Policy.

e) Servicing Requirements

Applicants should address as part of their application matters pertaining to building capacity, fire safety, public health, infrastructure servicing needs, and other relevant matters where appropriate.

10. Acoustic Characteristics

a) Noise Generation

Proposals shall include details about the potential noise generating characteristics of the development at development application stage. Qualified acoustic modelling may be required in order to quantify the likely acoustic aspects of the proposal and the applicant is encouraged to liaise with the City's Environmental Health Department for further details.

b) Outdoor Activities

Proposals shall include details of any proposed outdoor activities. Proposals that include events and activities beyond typical hours of daytime activity may be refused on the grounds of the likely impact of a proposal upon the amenity of the surrounding area.

c) Amplified Sound

The external amplification of sound is not supported on the grounds of likely impacts on surrounding amenity and likely contravention of relevant noise regulations.

d) Acoustic Building Design

The Council may impose conditions on a proposal to ensure that the built development is capable of containing noise to a level which accords with relevant noise abatement regulations.

11. Traffic and Road Hierarchy

a) Road Classification (role and characteristics of frontage road)

The function and role of adjacent roads will be considered as a component of assessing the suitability of a site for its use.

b) Traffic Generation

Applications may be required to model expected traffic volumes and characteristics. Through the preparation of a Transport Impact Assessment or Transport Impact Statement.

c) Peak Flow Timing

Applications need to include details regarding proposed times of use of a facility. The City will take into account traffic generation as a result of the proposal or its cumulative impact when added to that of other existing land uses in the vicinity.

d) Prevailing Road Environment

Applications may be required to adopt a design which harmonises with the scale of existing streetscapes, or future plans for road reserves that are abutted by the proposed site.

e) Alternative Transport Option

Proposals may be favoured in cases where multiple modes of transport to facilities are available to the proposal.

12. On Site Parking & Facilities

Proposals need to have provision for adequate parking as determined by Table 3 of the Scheme - Parking Requirements.

Where numerous activities or uses are proposed to be undertaken, a schedule of proposed events including timing and attendance numbers is to be provided. The City may consider reducing the gross parking requirement where it is satisfied that a proposal facilitates a reciprocal use arrangement, where parking demand is spread by virtue of the planned timing of events or activities.

Applicants may be required to include provision for special parking facilities for buses, or other vehicles where a proposal includes these components as a part of the proposed operation of the premises.

Proposals should give consideration to the provision for bicycle parking and end of trip facilities including dedicated change room and shower.

13. Bushfire Management

Where it is designated that a property is within a Bushfire Prone Area, Applications for Development approval will be required to comply with State Planning Policy (SPP 3.7) Planning in Bushfire Prone Areas, and any building requirements as required by the Building Code of Australia.

Prior to consideration of an Additional or Special use, applicants are required to provide a Bushfire Management Plan submitted by a certified Level 2 or 3 Bushfire Management Consultant to the satisfaction of the City. The elements required of any such Bushfire Management Plan shall be implemented and any ongoing maintenance required or updates to that plan shall be adhered to. This may also include a Bushfire Evacuation plan.

Please note that this report may require referral to the Department of Fire and Emergency Services (DFES) for their review and prior to any approval being granted by the City.

Where associated or incidental land uses are deemed vulnerable land uses, the City will not support the development of vulnerable land uses in Bushfire Prone Areas where it cannot be demonstrated by the applicant that the use will not compromise the safety of the occupants of that particular use or cause impact to adjoining residents.

14. Public Consultation

Advertising of a proposal for a Place of Worship in a zone where the use is considered a 'D' or 'A' use under Table 1 of the Scheme shall be assessed as a significant application in accordance with P-DEV 45 – Public Notification of Planning Proposals.

15. Matters to be Considered

The following matters will be given consideration in the assessment of applications for the development of Place of Worship.

Any relevant matters set out in Clause 67 of the Regulations and the objectives of the zone;

- a) The impact of the proposed development on the amenity and character of residential or non-residential areas, as viewed from a street, public space or neighbouring property;
- b) Whether any significant trees or other vegetation should be preserved;
- c) Whether the development application will still achieve a desired streetscape where a variation is applied;
- d) The preservation of areas of useable on-site open space;
- e) Any special limitation on the development of the land by virtue of its size, shape or environmental/geographical feature.
- f) Whether support for the development application will set an undesirable precedent for similar sized surrounding lots; and
- g) Comments received from affected adjacent property owners/occupiers.

11. Variations to the Policy

Where a variation is applied consideration to Clause 10 "Matters to be considered" shall be referenced.

Any variation to development requirements of Appendix 10 or items contained in Clause 4 will require the applicant to provide additional justification demonstrating how the proposal will not adversely affect adjoining property owners, the streetscape or the amenity of the locality, with particular reference to Clause 10 – ‘Matters to be Considered’ of this Policy.

Related Local Law				
Related Policies				
Related Budget Schedule				
Legislation				
Conditions				
Authority				
Adopted	<table border="1"> <tr> <td></td> <td>Next Review Date</td> <td></td> </tr> </table>		Next Review Date	
	Next Review Date			

DRAFT

10.2.2. Proposed Carport - Lot 75 (50) Waterloo Crescent, Lesmurdie

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	Nil
Directorate	Development Services
Business Unit	Approval Services
File Reference	WT-02/050
Applicant	Kingsley Moore
Owner	Kingsley Moore
Attachments	<ol style="list-style-type: none"> 1. Site Plan [10.2.2.1] 2. Elevation Plan [10.2.2.2] 3. Applicants Advertising [10.2.2.3] 4. Submitters Table [10.2.2.4] 5. Site Photos [10.2.2.5]
Confidential Attachment	<ol style="list-style-type: none"> 6. Submitters Map (provided under separate cover) <p><u>Reason for Confidentiality:</u> <i>Local Government Act 1995 (WA) Section 5.23 (2) (b) - "the personal affairs of any person."</i></p>

EXECUTIVE SUMMARY

1. The purpose of this report is to consider a development application for a proposed carport at Lot 75 (50) Waterloo Crescent, Lesmurdie.
2. The proposal satisfies the deemed to comply provisions of the Residential Design Codes (R Codes), with the exception of the proposed front boundary setback of the carport, which proposes 2m in lieu of the required 12m.
3. It is recommended that Council refuse the application as it is not compliant with the requirements of the R Codes with respect to amenity and street scapes and is not consistent with the principles of orderly and proper planning.

BACKGROUND

4. Land Details:

Land Area:	1062m2
Local Planning Scheme Zone:	Residential R5
Metropolitan Regional Scheme Zone:	Urban

Locality Plan:

5.



DETAILS

6. The applicant is seeking a design principle assessment in respect to the front boundary setback of 2m, in lieu of the deemed to comply requirement of 12m under the R Codes. It should be noted that the applicant has expressed a willingness to increase the front boundary setback to 3m if required to do so.
7. The applicant submits that the proposed location of the carport is the only feasible area as the caravan is too large to fit at the rear of the house. The option of locating the caravan to the rear of the site would require a small portion of the roof and eaves be removed to allow access for the caravan. The cost associated with this option is considered prohibitive by the applicant.
8. Following preliminary assessment of the proposal, it was noted that the proposed 2m setback represented a significant primary street setback variation of approximately 83%. It was also noted that the intended materials of the carport were to be steel beams and pylons with Colorbond roofing.

STATUTORY AND LEGAL CONSIDERATIONS

Local Planning Scheme No. 3

9. Clause 4.2.1 (Objectives of the Zones – Residential) of Local Planning Scheme No.3 (the Scheme) states the objectives of the residential zone as follows:
- *To provide primarily for single residential development whilst allowing for a range of densities in order to encourage a wide choice of housing types within the Shire.*
 - *To give consideration to grouped dwelling developments if the site is near amenities and can be integrated into the single residential environment.*
 - *To facilitate a range of accommodation styles and densities to cater for all community groups inclusive of the elderly, young people in transition and the handicapped. Such accommodation is supported where it is appropriately situated in proximity to other services and facilities.*
 - *To encourage the retention of remnant vegetation.*

Planning and Development (Local Planning Schemes) Regulations 2015

10. In considering an application for development approval, Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) requires that Council give due regard to a number of matters, including:
- a) the compatibility of the development within its settings;
 - b) amenity of the locality;
 - c) the amount of traffic to be generated by the proposed development, particularly in relation to the capacity of the road system and effect upon traffic flow and safety; and
 - d) any relevant submissions received on the application.
11. In the event that Council resolves to refuse the application a right of review exists for the applicant with the State Administrative Tribunal.

POLICY CONSIDERATIONS

State Planning Policy 3.1 – Residential Design Codes

12. The application was assessed in accordance with the requirements of the *Residential Design Codes* (R Codes), and the following information regarding the application was noted:

Assessment Under Residential Design Codes	Deemed to Comply Provision	Proposed by Applicant	Design Principle Assessment
Primary Street Setback	12m	2m*	10m
Side Setback	1m	1.9m	Nil
Wall Height	6m	2.75m	Nil
Pitch Height	9m	3.6m	Nil

*Applicant prepared to increase to 3m if required.

13. Should an aspect of a proposal be determined to be non-compliant with the provisions of the R Codes an assessment of the proposal is made against the 'Design Principles' of the R Codes. The following table details the principles of the R Codes the proposal was assessed against:

Design Principle	Consideration Against Proposal
<p><i>5.1.2 P2.1 – "Buildings set back from street boundaries an appropriate distance to ensure they:</i></p> <ul style="list-style-type: none"> • <i>Contribute to, and are consistent with, an established streetscape;</i> • <i>Provide adequate privacy and open space for dwellings;</i> • <i>Accommodate site planning requirements such as parking, landscape and utilities; and</i> • <i>Allow safety clearances for easements for essential service corridors"</i> 	<p>Following a site visit to the property it is considered that the majority of the existing streetscape is open, with majority of the structures in the area complying with setback requirements or being setback further than the minimum requirement.</p> <p>There is evidence of one structure in the street not meeting the setback requirements, however, the structure in question has been built of identical materials and colours to the existing dwelling.</p> <p>With the abovementioned structure aside, it is considered that there is not enough evidence to suggest an existing reduced setback streetscape exists to justify the proposal.</p> <p>Photographs of the existing streetscape can be seen as part of Attachment 4.</p>
<p><i>5.2.1 P1 "The setting back of carports and garages to maintain clear sight lines along the street and not to detract from the streetscape or appearance of dwellings; or obstruct views of dwellings from the street and vice versa."</i></p>	<p>It is considered that the proposal does not comply with this design principle as the carport would detract from the amenity of the existing streetscape, and is not considered to 'blend' with the existing dwelling on site.</p> <p>In addition to this it is considered that the carport will obstruct views of the existing dwelling from the street.</p>

14. Following preliminary assessment of the proposal against the R Codes, the applicant was contacted and advised that the proposed construction materials were not considered to be in keeping with the current design of the existing dwelling.

15. Further to this, the applicant was also advised that the primary street setback was considered to be non-compliant and that revised site plans were requested that considered alternative locations and materials for the carport (materials to match the existing house in colour and style).
16. Other potential siting options suggested were as follows:
 - a) Along the side of the property;
 - b) At the rear of the property; and
 - c) Alteration of an existing garage at the rear of the property to increase the wall and roof height to accommodate the caravan.
17. Following this advice, the applicant advised that no other location for the structure could be considered on site as the location of the house on the property and the size of the caravan that is intended to fit under the carport would not allow for the caravan to be kept to the rear of the property.
18. The applicant further stated that they were unwilling to locate the carport along the side of the existing crossover and further back into the property as it interfered with their own personal aesthetics and views from their property.
19. Following this information being provided, the applicant was advised that the City still had issues with the location of the carport and the applicant should give consideration to the following:
 - a) increasing the setback to the primary street; and
 - b) using material similar to that of the existing dwelling, i.e. brick pillars and roof tiles, to reduce the visual impact of the carport.
20. The applicant subsequently advised that the setback to the primary street could be increased to 3m and offered to alter the colouring of the Colorbond to be in line with the existing house, with the front two pillars to be built of the same brick as the house. Although some concessions were proposed by the applicant, the City is still of the view that the increased setback does not comply with the intent of the design principles of the R Codes. The setbacks proposed represent too significant of a departure from the R Code requirements. This is particularly relevant in the context of the relatively low density development in the area and existing open streetscape.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

21. Preliminary assessment indicated that the application should be assessed from an Environmental Health and Asset Planning perspective.
22. Initially, the application could not be supported from an Environmental Health perspective due to the location of the existing septic tanks and leach drains and the setback distances to the structure not being compliant with the *'Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974'* (Health Regulations).

23. Following an on-site meeting and the provision of revised plans, it was determined that the proposal could be supported on the proviso that all setbacks are maintained and no traffic movements occur over the septic and leach drains.
24. The City has also reviewed the application from an Asset Planning perspective and indicated that the proposal could not be supported because the proposed location of the carport did not meet the requirements of the Specifications for Crossover Construction with regard to secondary crossovers. It was also made evident that in order for the proposal to comply, access must be made via the existing crossover and a plan provided that demonstrates that all turning movements can be achieved.
25. It is noted that in order to comply with the requirements of Asset Planning, two options exist:
1. Redesign the carport to be parallel with the street, with access via the existing crossover; or
 2. Have the carport located on the existing driveway thereby utilising the existing crossover.

If Option 1 is chosen, then the proposal would be in conflict with the Environmental Health requirements given the parallel design would require the carport and connecting driveway to be constructed over the existing septic and leach drains which would not be supported.

External Referrals

26. The applicant conducted their own advertising as part of the development application process and returned a number of signatures of non-objection (Please see Attachment 3). This was in turn followed up by the City's own advertising. The proposal was advertised for a total of 14 days in accordance with the City's P-DEV 45 – Public Notification of Planning Proposals. During the advertising a total of three responses were received, comprising of all non-objections.

FINANCIAL CONSIDERATIONS

27. Nil.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

28. *Kalamunda Advancing Strategic Community Plan to 2027*

Priority 3: Kalamunda Develops

Objective 3.1 - To plan for sustainable population growth.

Strategy 3.1.1 - Plan for diverse and sustainable housing, community facilities and industrial development to meet changing social and economic needs.

SUSTAINABILITY

Social Implications

29. The construction of the carport in its proposed location may lead to occupants, other than those that provided submissions, feeling that the amenity of the area has been impacted.

Economic Implications

30. Nil.

Environmental Implications

31. No vegetation is proposed to be cleared.

RISK MANAGEMENT CONSIDERATIONS

32.	Risk: The carport may have a negative impact upon the visual amenity of the street		
	Likelihood	Consequence	Rating
	Likely	Moderate	High
	Action/ Strategy		
	Ensure that Council is aware that the location of the carport is not compliant with the requirements of the relevant R Code requirements and that approval may set an undesirable precedent.		

OFFICER COMMENT

33. The proposed carport is seeking a significant variation to the requirements of the R Codes (approx. 83%). It is noted that the applicant has offered to increase the front boundary setback to 3m if required. It is acknowledged that the other options available for the applicant are limited and may involve some cost in cutting back a portion of the existing house or clearing vegetation at the side of the property. However, on balance the proposed location of the carport with a reduced building setback of either 2m or 3m is considered to have too significant of an impact upon the existing streetscape for current and future residents of the area.
34. Should Council resolve to approve the carport the carport will become part of the 'established streetscape' as identified under Clause 5.1.2 of the R Codes. Because of this, future applications in this particular street can make reference to the carport as justification. That notwithstanding, it is open for Council to approve the reduced front boundary setback having regard to matters outlined in Clause 67 of the Regulations which are summarised in Part 10 of this report.
35. It is considered that the setback requirements for a lower density R5 coded area is to establish an open and aesthetically pleasing streetscape, which is achieved by ensuring compliance with primary street setback requirements and objectives of the R Codes. In this instance, the location of the proposed carport does not satisfy these requirements. Issues relating to vehicle movements have also been

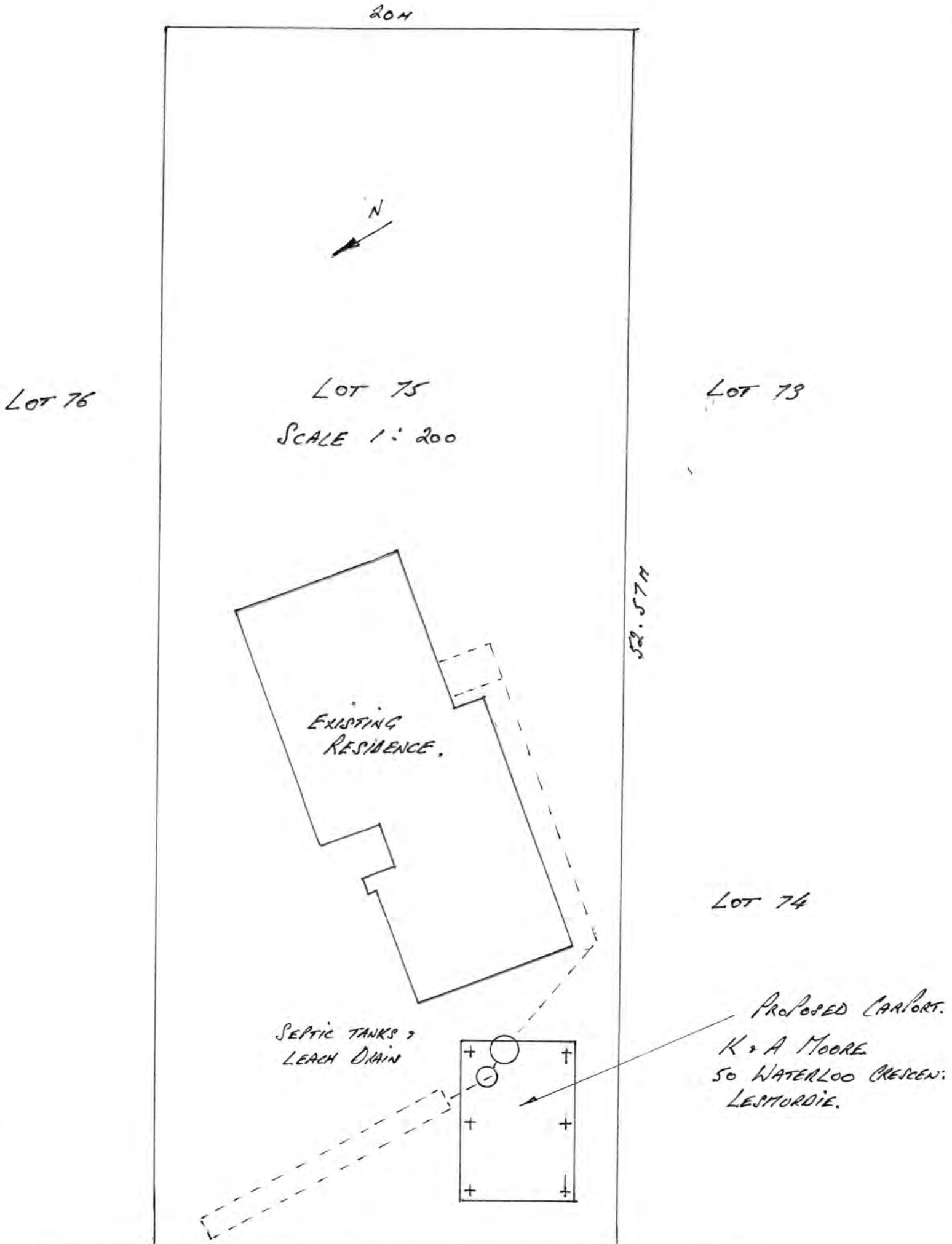
expressed from an Asset Planning perspective and potential conflicts exist with the existing wastewater treatment on the site.

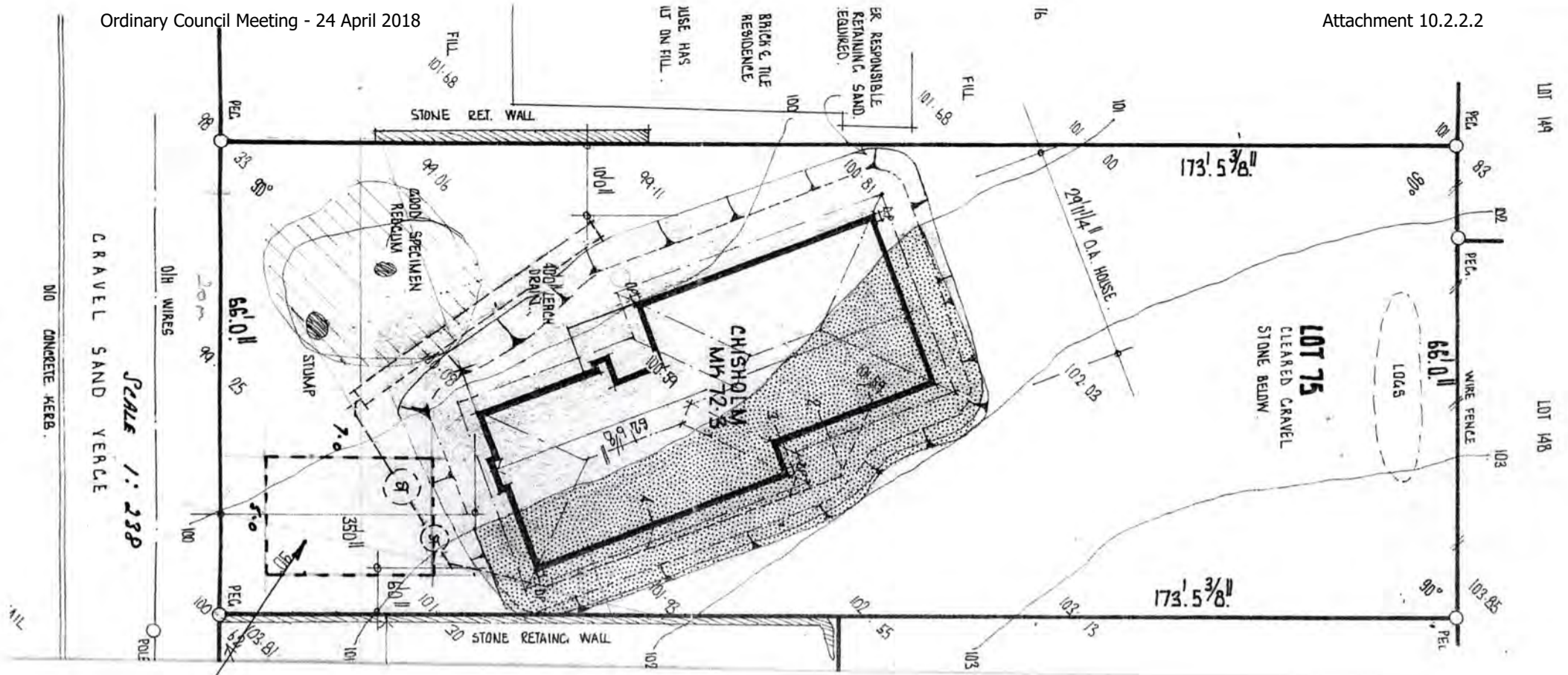
Voting Requirements: Simple Majority

RECOMMENDATION

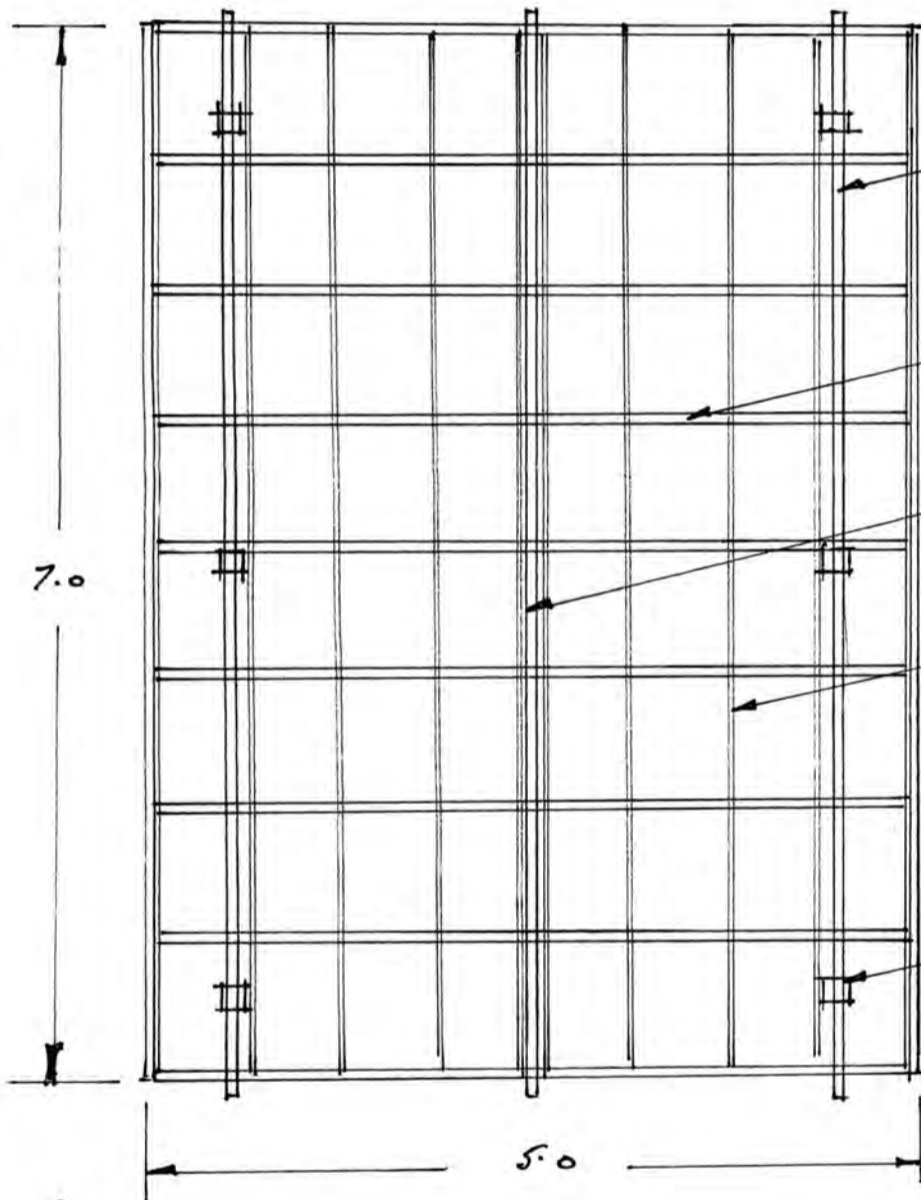
That Council:

1. Refuses the application for a proposed carport at Lot 75 (50) Waterloo Crescent, Lesmurdie, for the following reasons:
 - a) The proposed primary street setback of 2m is not compliant with the deemed-to-comply requirements or design principles of Clause 5.2.1 C1.2 (Setbacks of Garages and Carports) of State Planning Policy 3.1 – Residential Design Codes.
 - b) The carport would have a detrimental impact upon the visual amenity of the existing streetscape.
 - c) The carport design and location as submitted, is not consistent with the principles of orderly and proper planning.



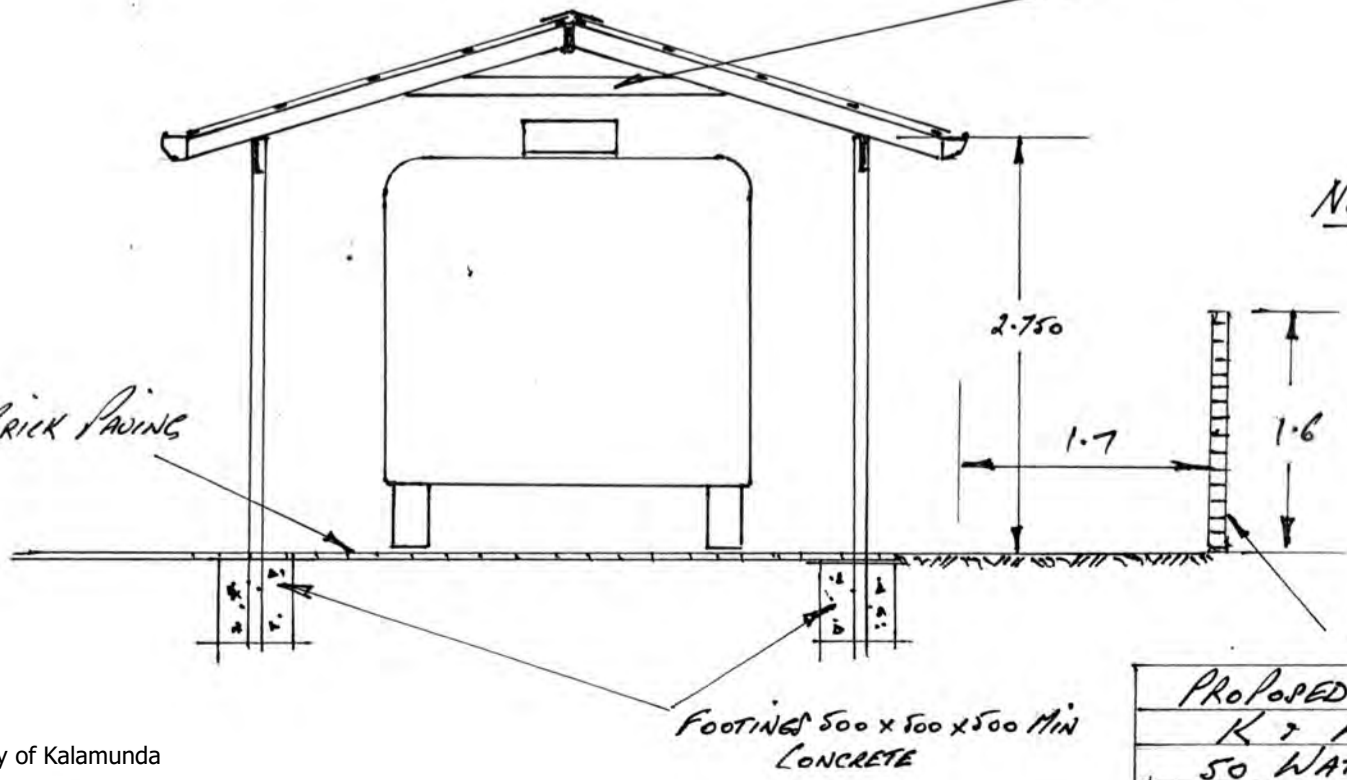


SCALE 1:238



Proposed Carport/Caravan
Roof Cover only

- 264 x 60 KAPOR BLUE LAM BEAMS.
- RAFTERS 120 x 45 H3 TREATED PINE @ 800 c.
- RIDGE 190 x 45 H3 TREATED PINE.
- PURLINS 70 x 35 H3 TREATED PINE @ 700 c.
- 125 x 125 x 4 = GAL STEEL POSTS.
- COLLAR TIES 120 x 45 H3 TREATED PINE.




NOTE: COLOUR BOND ROOF SHEETING & BUTTERS TO MATCH EXISTING RESIDENCE
 TIMBER & POSTS PAINTED TO MATCH HOUSE BRICK.
 SCALE 1:50
 EXISTING BRICK BOUNDARY WALL.

PROPOSED CARPORT/CARAVAN
 K & A. MOORE
 50 WATERLOO CRESCENT LESTERDIE


Adjoining and Opposite Road Neighbours to 50 Waterloo Crescent

We as owners of 50 Waterloo Crescent Lesmurdie have spoken to the following property owners about our proposal to build a carport for our caravan. They have viewed the proposed plans and have no objections to us building this carport.

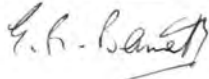
Address: 2 Amaroo St Lesmurdie

Name	Signature	Date
RICHARD CAWSTAN		16/11/17

Address: 52 Waterloo Crescent Lesmurdie

Name	Signature	Date
Ken Bredemeyer		16/11/17


Address: ~~49~~ Waterloo Crescent Lesmurdie
47 KRB

Name BENNETT, E.A.	Signature 	Date 16/11/17
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Address: 51 Waterloo Crescent Lesmurdie

Name	Signature	Date
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Address: 53 Waterloo Crescent Lesmurdie

Name	Signature	Date
Address 49 WATERLOO CRES LESUMURDIE		16/11/17

Nature of Submission	Submitter Number	Applicant's Justification	Officer Comment
No Objection	1, 2	Nil.	Noted.



Caravan On Site



Caravan on Site



Caravan on Site, View from Street



Existing Streetscape



Existing Streetscape



Existing Streetscape



Existing Streetscape



Existing Streetscape

10.3. Asset Services Reports

10.3.1. Metropolitan Regional Roads Group Program - 2019/2018

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	OCM 85/2016
Directorate	Director Asset Services
Business Unit	Asset Services
File Reference	FI-FAG-008
Applicant	N/A
Owner	N/A

Attachments	1. Metropolitan Regional Roads Group Program - 2019/2020 [10.3.1.1]
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EXECUTIVE SUMMARY

1. To consider the submissions for funding as part of the 2019/2020 Metropolitan Regional Roads Group (MRRG) Road Rehabilitation Projects Program.
2. There is an annual process where local governments are invited to submit projects for funding consideration as part of the MRRG Program. For the Road Rehabilitation Projects Program, there is a maximum grant amount of \$750,000, with successful local governments required to provide a matching contribution of up to \$375,000.
3. It is recommended that Council endorse the submission of ten projects which are detailed and attached to this report.

BACKGROUND

4. Each year, Main Roads WA (MRWA) invites project submissions for funding consideration as part of the MRRG Program.
5. The project types are separated into two categories as outlined below:

Road Improvement Projects

Improvement projects are those which would involve the upgrading of an existing road to a higher standard than currently exists, i.e. dual carriage way construction, pavement widening, new overtaking lanes, traffic control measures, major intersection upgrades etc.

A multi-criteria analysis (taking into consideration road capacity, geometry, accidents, benefits and costs) is used to prioritise road improvement projects on urban arterial roads within the metropolitan area. This analysis is an integral part of the guidelines for the MRRP and must be followed for submissions to be considered for funding.

Road Rehabilitation Projects

Road Rehabilitation Projects are those proposed for existing roads where a failed road section is to be brought back to pre-existing physical condition, e.g. resealing, reconstruction, re-sheeting and reconditioning.

A number of conditions have to be met for a project to be considered in the program. Projects qualify only if the road has a classification of a local distributor road or higher and its Average Annual Daily Traffic (AADT) exceeds 2,000 vehicles per day or the design traffic exceeds 1 x 10⁶ Equivalent Standard Axle (a measurement that related to the commercial vehicle content). Another qualifying criterion requires the points scored for the criterion relating to road condition to be greater than 700 points.

6. Project submissions are forwarded to MRWA and checked for omissions and errors in computations. The MRWA Pavement Branch audits submissions relating to Road Rehabilitation Projects and an independent auditor appointed by MRWA audits the Road Improvement Projects Submission.
7. Final audited projects are then collated by MRWA and a priority listing based on the audited points score is developed and distributed to all Local Governments for review.
8. The Sub Groups of the MRRG each have technical meetings to discuss and approve projects with recommendations from the Groups forwarded to the MRRG. The Cities of Kalamunda, Swan and Bayswater, Shire of Mundaring and Town of Bassendean form the Eastern Sub Group.
9. The MRRG considers funding submissions in accordance with the guidelines and makes recommendations to the State Road Funds to the Local Government Advisory Committee. The Minister for Transport ultimately approves the funding for the projects.

DETAILS

10. Road Improvement Projects

There are no proposed submissions under this category as there are no projects considered to be at a stage to comply with the project implementation and funding recoup criteria.

The key projects for the City are the upgrading to the dual carriageway standard of Kalamunda Road (Fernan Road to Abernethy Road and Abernethy Road (Avonside Crescent to Adelaide Street). The submission of these two projects is premature as a significant number of design, land acquisition and service issues need to be resolved in the first instance.

Road projects will be reviewed over the next year to determine any other suitable projects for submission as part of the 2020/2021 funding round.

11. Road Rehabilitation Projects

Talis Consultants were commissioned to:

- a) Prepare reviewed funding submissions for the five road sections which were not approved as part of the 2018/2019 MRRG Road Rehabilitation Projects Program (due to exceeding of \$750,000 funding cap), these being:

Site 6.

Kalamunda Road – West of Terrigal Place to road intersection of Gooseberry Hill Road and Hawtin Road.

Site 7.

Stirling Crescent – From West of Benson Way to Adelaide Street.

Site 8.

Canning Road – South of Orangedale Road to North of Pomeroy Road.

Site 9A.

Canning Road – Welshpool Road East to Canning Road intersection.

Site 9B.

Welshpool Road East – Welshpool Road East to Canning Road Intersection.

- b) Investigate a further five road sections, undertake mechanical testing and prepare funding submission for each site in accordance with the MRWA guidelines. These five road sections are summarised below:

Site 1.

Lesmurdie Road – before Welshpool Road intersection (both lanes).

Site 2.

Welshpool Road East – intersection with Pomeroy Road (all lanes).

Site 3.

Welshpool Road East – East of Albert Road to West of Silverdale Road.

Site 4.

Welshpool Road East – Crystal Brook Road intersection (Eastbound lanes).

Site 5.

Hale Road – Strelitzia Avenue intersection.

12. A list of the ten road rehabilitation projects which have been prepared for consideration by Council for submission to MRWA before the 27 April 2018 deadline are shown in Attachment 10.3.1.1, inclusive of site location plans.

13. Council's endorsement of these proposed projects is required to support the submissions for funding consideration.
14. MRWA advice to local governments is expected early in 2019 of the successful projects for the 2019/2020 financial year to enable inclusion in the annual Capital Works Budget.

STATUTORY AND LEGAL CONSIDERATIONS

15. Nil.

POLICY CONSIDERATIONS

16. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

17. Nil.

External Referrals

18. Nil.

FINANCIAL CONSIDERATIONS

19. The list of Road Rehabilitation Projects for 2019/2020 outlined in Attachment 10.3.1.1 indicates a total estimated MRRG contribution of \$1,319,267 to undertake all projects. This process to assess many road sections and submit an extensive list of projects allows some flexibility to the City in determining its preferred projects for implementation based on resultant audited scores. This flexibility will enable the opportunity to maximise the MRRG contribution up to the \$750,000 annual limit.
20. As previously noted, the maximum annual grant allocation for local governments is \$750,000 for Road Rehabilitation Projects, with a key condition of the grant requiring each local government to contribute at least one third of its own funding towards the project cost. On the basis, should the City be successful in achieving grant funding totalling in the order of \$750,000 as part of the 2019/2020 program, then it will need to contribute in the order of \$375,000 from its own sources.
21. The 2019/2020 year of the City's Draft Long Term Financial Plan has an allocation which accommodates the maximum grant of \$750,000 and the City's contribution of \$375,000.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

22. *Kalamunda Advancing Strategic Community Plan to 2027*

Priority 3: Kalamunda Develops

Objective 3.2 - To connect community to quality amenities.

Strategy 3.2.1 - Optimal management of all assets.

SUSTAINABILITY

Social Implications

23. Nil.

Economic Implications

24. The receipt of State Government funds as part of the MRRG program will reduce the requirement for municipal funding to rehabilitate the City's road network.

Environmental Implications

25. Nil.

RISK MANAGEMENT CONSIDERATIONS

26.	Risk: The submissions are not endorsed, and the opportunity is lost for a State Grant funding contribution towards the rehabilitation of the City's road network.		
	Likelihood	Consequence	Rating
	Unlikely	Major	High
	Action/Strategy		
	Provide detailed project submissions in accordance with the grant conditions and MRWA guidelines.		

OFFICER COMMENT

27. The funding for Rehabilitation Road Projects in 2018/2019 was \$15,746,133 however, the funding allocation 2019/2020 has not been set by the State Government.

28. The minimum audited point score in the draft 2018/2019 program is 1010 and based on similar funding allocation in 2019/2020 to that in 2018/2019 and with a \$750,000 funding cap, it is likely that the City may be successful in receiving approval for a number of projects with State Government grant funding totalling in the order of \$750,000.

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

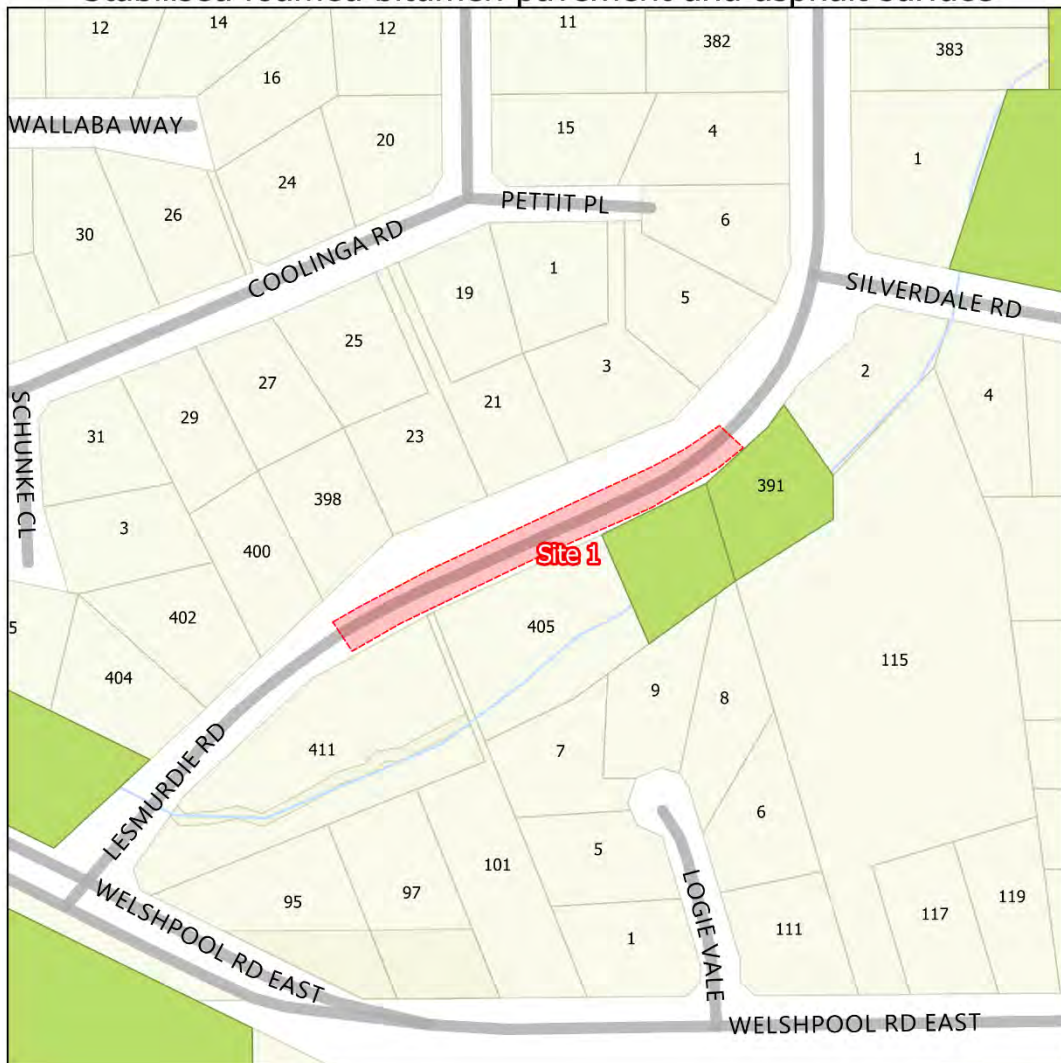
1. Endorses the submission of the projects, shown on Attachment 10.3.1.1, to Main Roads WA for grant funding consideration as part of the 2019/2020 Metropolitan Regional Road Group – Rehabilitation Projects Program.

Attachment 1
Metropolitan Regional Roads Group Program - 2019/2020
Road Rehabilitation Projects

Site	Location	Recommended treatment	MRRG contribution	KAL contribution	Total project cost
1	Lesmurdie Rd, before Welshpool Rd intersection	Stabilised foamed bitumen pavement with asphalt surface	\$98,267	\$49,133	\$147,400
2	Welshpool Rd East, at intersection with Pomeroy Rd	Stabilised foamed bitumen pavement with asphalt surface	\$65,333	\$32,667	\$98,000
3	Welshpool Road East , east of Albert Rd to west of Silverdale Rd	Stabilised foamed bitumen pavement with asphalt surface	\$206,133	\$103,067	\$309,200
4	Welshpool Rd East, at Crystal Brooke Rd intersection	Stabilised foamed bitumen pavement with asphalt surface	\$136,667	\$68,333	\$205,000
5	Hale Rd, at Strelitzia Rd intersection	Mill out surface and replace asphalt	\$88,333	\$44,167	\$132,500
6	Kalamunda Rd, west of Terrigal Pl. to Hawtin Rd	Stabilised foamed bitumen pavement with asphalt surface	\$431,933	\$215,967	\$647,900
7	Stirling Cr, Benson Way to Adelaide St	Stabilised foamed bitumen pavement with asphalt surface	\$75,800	\$37,900	\$113,700
8	Canning Rd, Orangedale Rd to Pomeroy Rd	Corrector plus asphalt overlay	\$49,267	\$24,633	\$73,900
9A	Canning Road, at Welshpool Rd East/ Canning Rd Intersection	Stabilised foamed bitumen pavement with asphalt surface	\$79,667	\$39,833	\$119,500
9B	Welshpool Road East , at Welshpool Rd East/ Canning Rd Intersection	Stabilised foamed bitumen pavement with asphalt surface	\$87,867	\$43,933	\$131,800
Total all projects			\$1,319,267	\$659,633	\$1,978,900

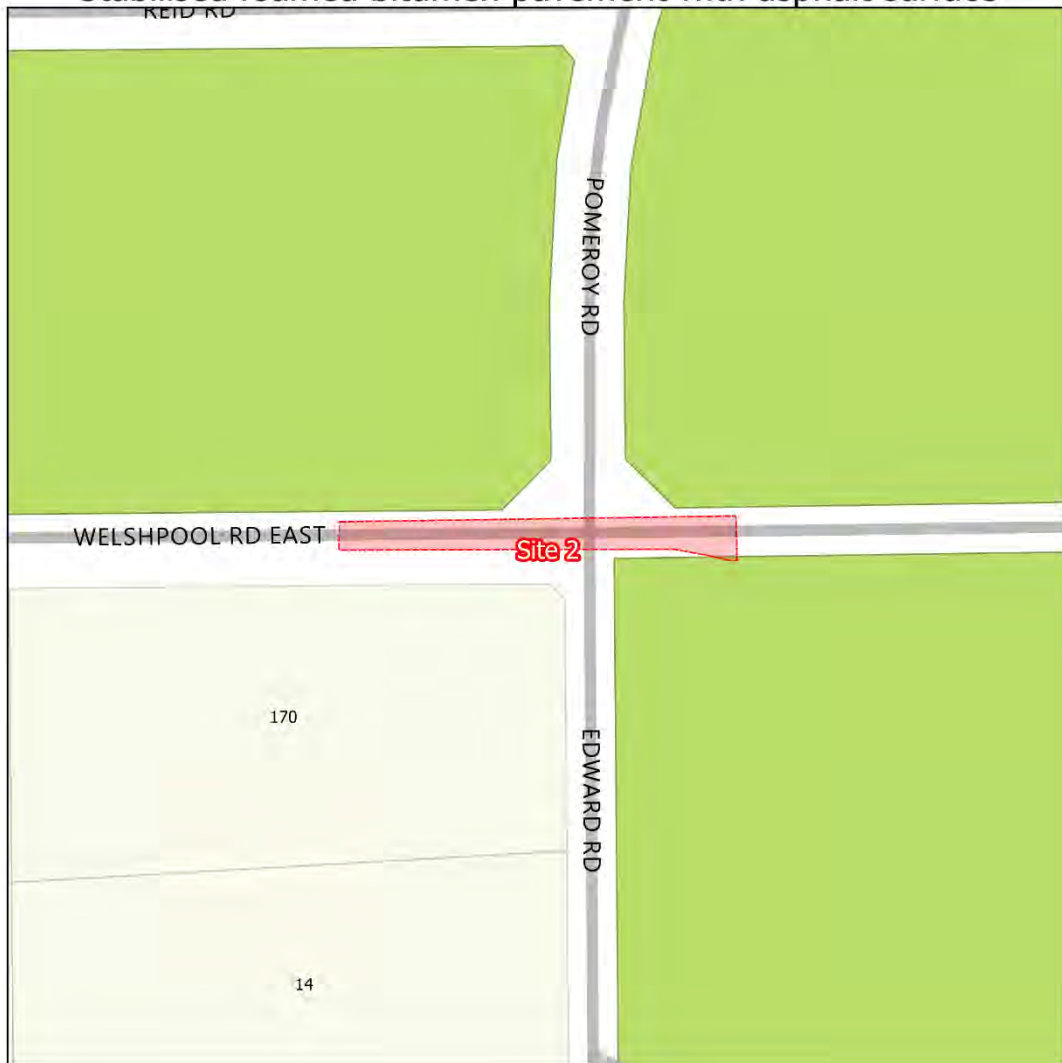
Site 1: Lesmurdie Rd before Welshpool Rd East SLK 3.76 to SLK 3.95

Stabilised foamed bitumen pavement and asphalt surface



**Site 2: Welshpool Rd East / Pomeroy Rd intersection
SLK 5.98 to SLK 6.15**

Stabilised foamed bitumen pavement with asphalt surface



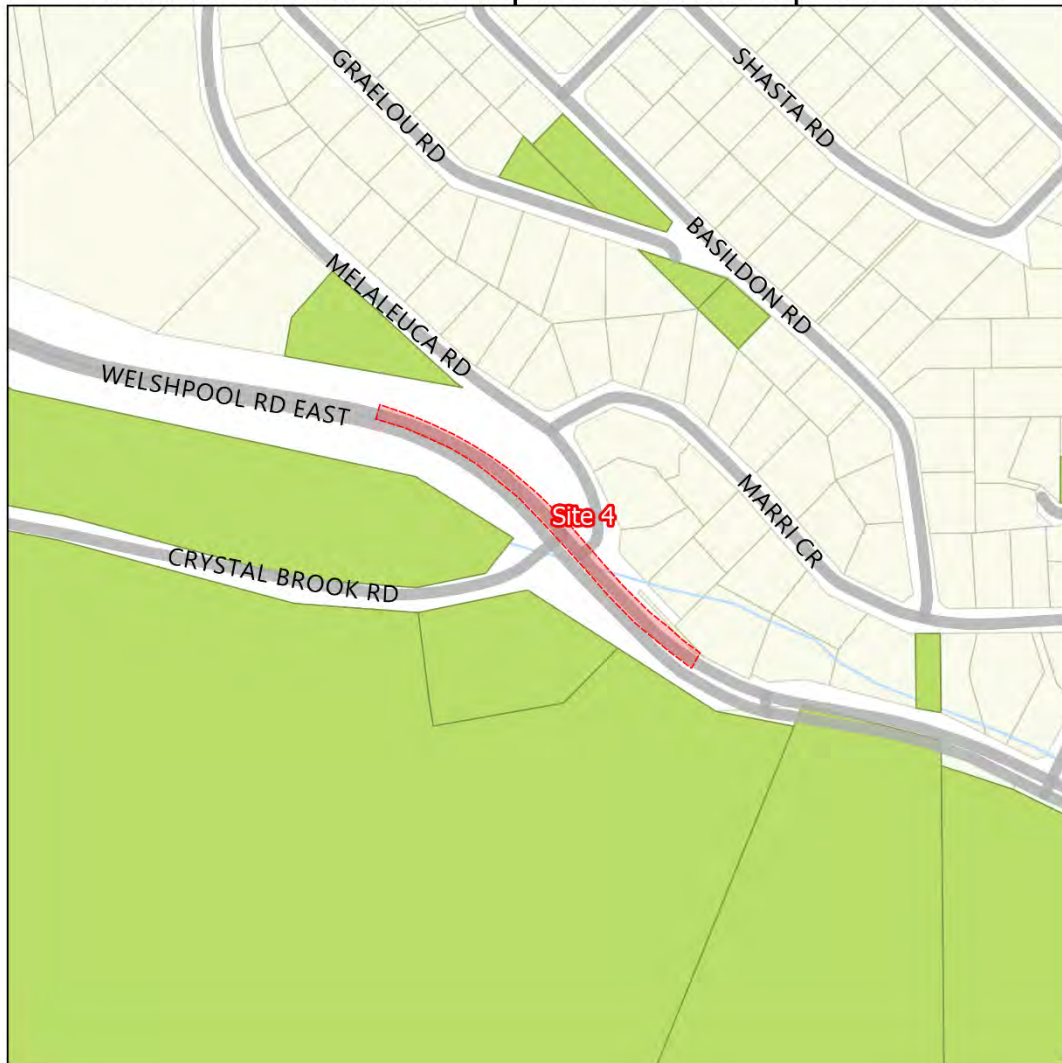
Site 3: Welshpool Rd - east of Albert Rd to West of Silverdale Rd SLK 5.35 to SLK 5.72

Stabilised foamed bitumen pavement and asphalt surface

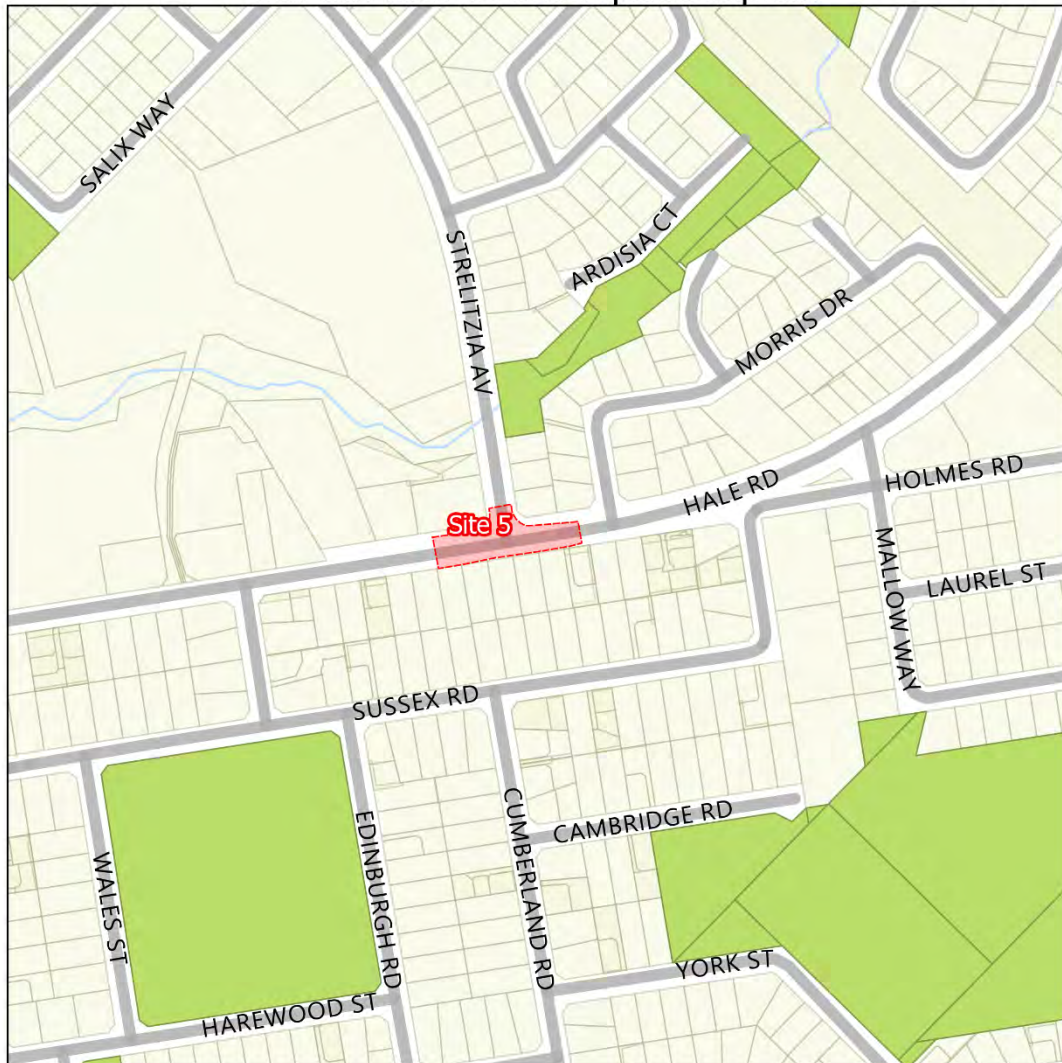


**Site 4: Welshpool Rd East / Crystal Brook Rd
SLK 3.81 to SLK 4.05**

Stabilised foamed bitumen pavement with asphalt surface

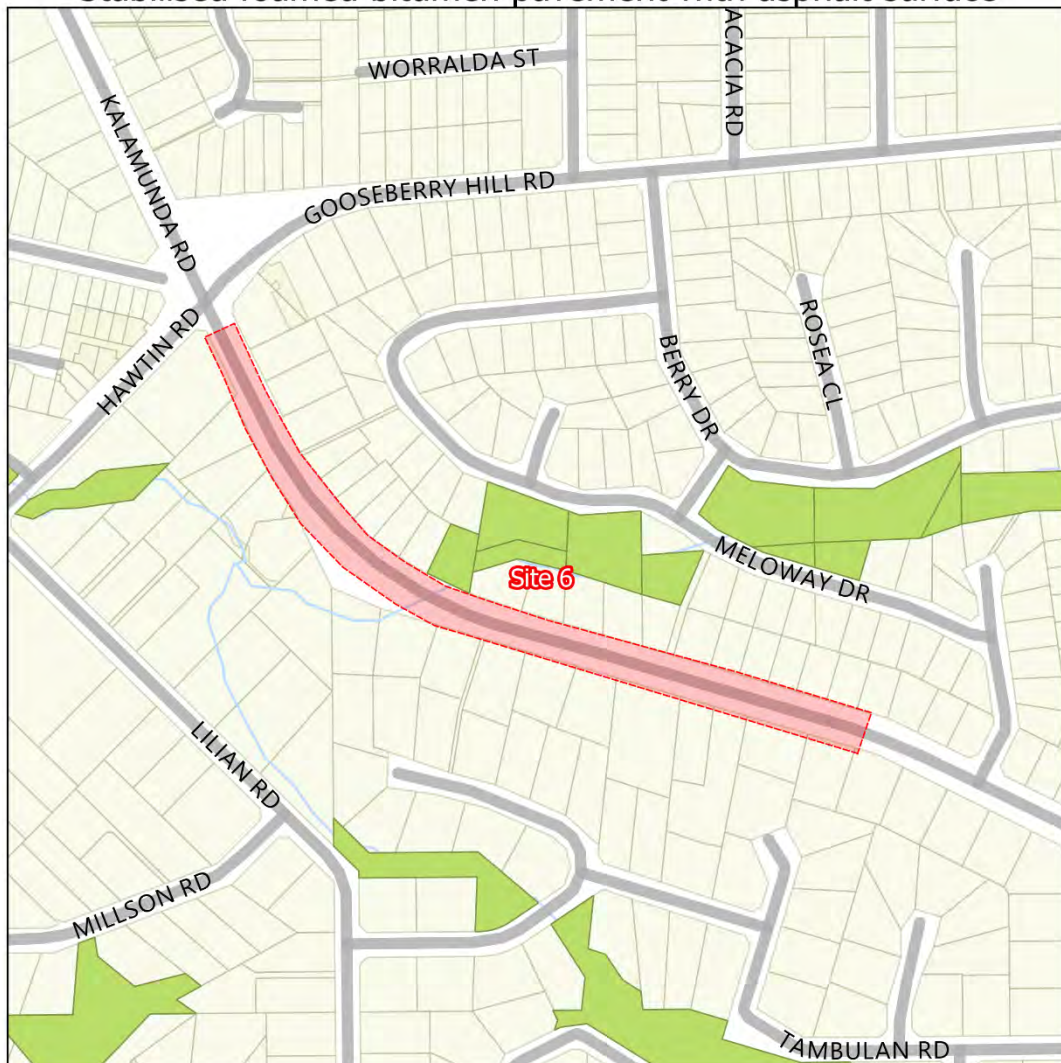


Site 5: Hale Rd at Strelitzia Rd intersection
SLK 3.57 to SLK 3.68
Mill out surface and replace asphalt



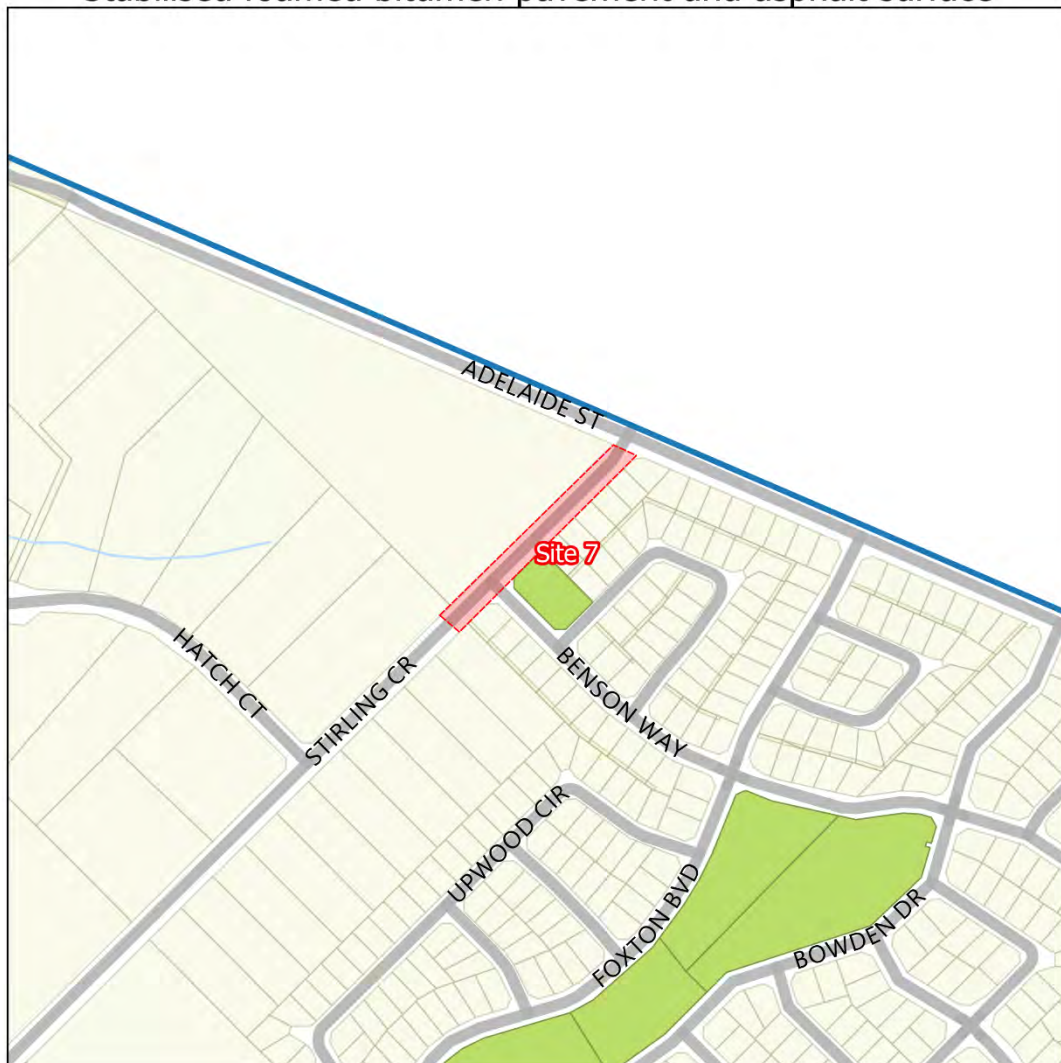
Site 6: Kalamunda Rd - west of Terrigal PI to Hawtin Rd SLK 3.16 to SLK 3.83

Stabilised foamed bitumen pavement with asphalt surface

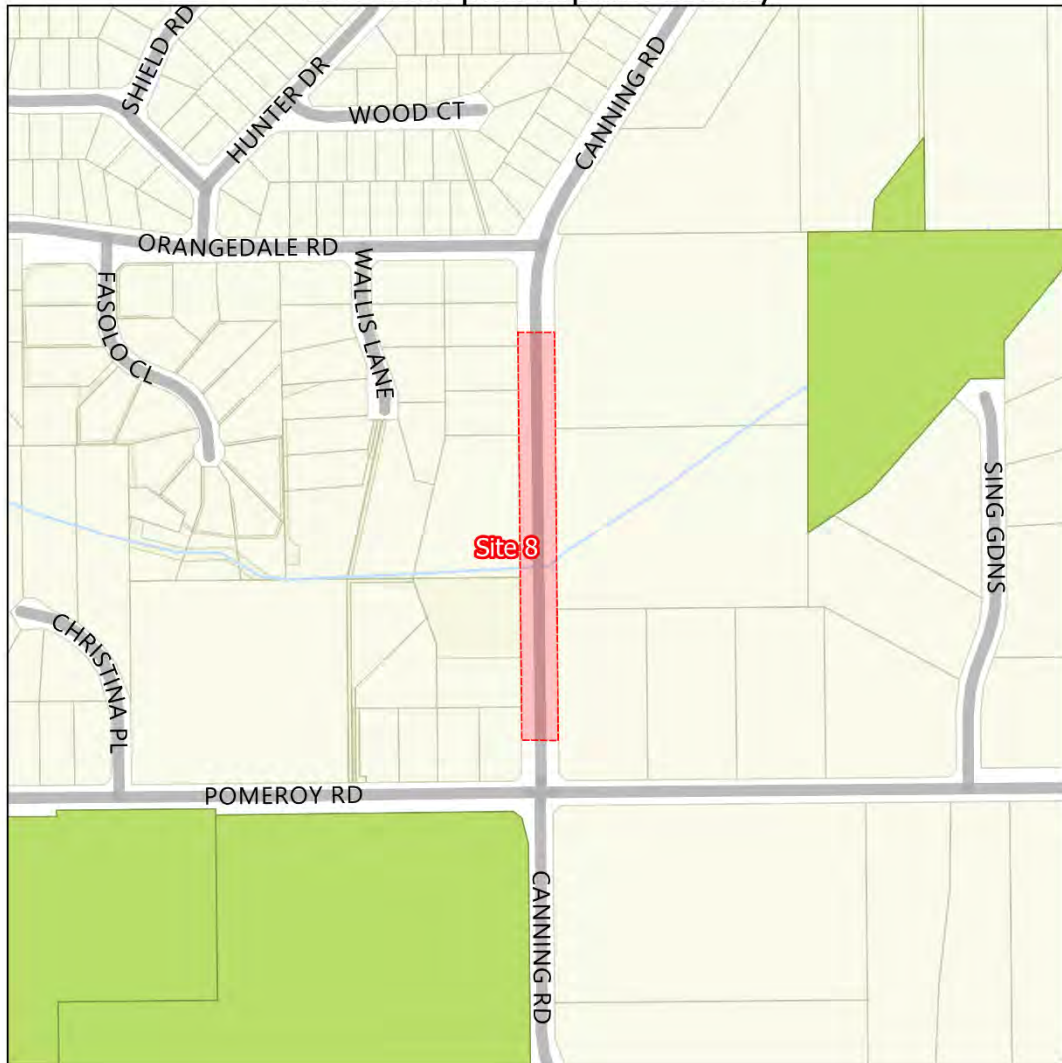


Site 7: Stirling Cr - Benson Way to Adelaide St
SLK 0.65 to SLK 0.86

Stabilised foamed bitumen pavement and asphalt surface



Site 8: Canning Road - Orangedale Rd to Pomeroy Rd
SLK 4.34 to SLK 4.65
Corrector plus asphalt overlay



Site 9A: Canning Rd SLK 5.92 to SLK 6.08
Site 9B: Welshpool Rd East SLK 7.93 to SLK 8.09
Stabilised foamed bitumen pavement and asphalt surface



10.4. Office of the CEO Reports

10.4.1. Creating Active Citizens Plan

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate	Office of the CEO
Business Unit	Customer & Public Relations
File Reference	N/A
Applicant	N/A
Owner	N/A

Attachments	1. Kalamunda Connected V 7 for Council report [10.4.1.1]
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EXECUTIVE SUMMARY

1. This report is to request Council endorse the Kalamunda Connected – Creating Active Citizens Plan 2018/2020.
2. Kalamunda Connected, the creating active citizens and volunteers plan for 2018/2020, is a plan for building community capacity and a culture of volunteering.
3. It is recommended the Kalamunda Connected – Creating Active Citizens Plan 2018/2020 be endorsed.

BACKGROUND

4. One of the City of Kalamunda's key objectives from the Strategic Community Plan – Kalamunda Advancing to 2027 is to build a connected community.
5. Connected communities contain a diverse range of physical, human, social and economic capital. Connecting people to each other, places, spaces and opportunities is vital to this process.
6. The City of Kalamunda has recently signed a memorandum of Understanding with Mentally Healthy WA's Act Belong Commit Campaign, to encourage the community to take action to protect and promote their own mental wellbeing. Act Belong Commit stands for:

Act: Keep mentally, physically, socially and spiritually active by taking a walk, saying g'day, reading a book, doing a crossword, dancing, playing cards, stopping for a chat.

Belong: Be more involved in groups, community organisations or events. Join a book club, take a cooking class, join a sporting team, go along to events.

Commit: Make that extra 'commitment' to a hobby or a good cause. Help out a neighbour, be a coach or mentor, support your community groups, learn something new, volunteer.

7. The City has also undertaken a workshop with the Bank of Ideas, facilitated by Peter Kenyon, showcasing community capacity building in a worldwide context.
8. Asset Based Community Development (ABCD) empowers citizens to bring strengths, assets, and opportunities forward. It enables participant's abilities, capacities to be co-producers and co-owners of local initiatives.

DETAILS

9. Developing and enhancing active and empowered citizens and increasing volunteering is a positive way of connecting people who can significantly contribute to the cohesiveness and well-being of communities and of society as a whole.
10. Active citizenship and volunteering essentially provides opportunities for individuals to connect to each other and community to make a difference to the community through endeavour.
11. To understand the local Kalamunda context, according to the Australian Bureau of Statistics 2016, Kalamunda has 16.9% of the population volunteering which is equal to the Western Australian average of 16.9%, and below the Australian average of 17.8%.
12. Research shows active citizenship and volunteering delivers important intrinsic and measurable benefits to society and the community, individuals and organisations; such as:
 - a) grows community strength, resilience and inclusiveness through active social civic participation;
 - b) generates innovative responses to community issues and challenges;
 - c) harnesses the collective strengths and assets of the community and its members;
 - d) enhances and extends organisational capacity through the acquisition of new skills, experiences and perspectives;
 - e) provides pathways to participation, inclusion, skills development and employment;
 - f) enables and drives economic growth; and
 - g) can generate a personal sense of purpose, meaning, achievement and wellbeing.
13. The City is seeking to join the Town Team Movement which helps neighbourhood teams to organise, engage and empower their local communities. The teams are formed by a local community and focus on a specific place or area. They include business people, residents and others interested in helping improve their local area. They work cooperatively with other community leaders and local governments to create active, resilient and successful places.
14. The formation of Neighbourhood Teams, will create place based advisory style committees.
Neighbourhood teams are:
 - a) Positive and proactive. They get stuck in and have a go rather than waiting for "someone else" to do "something".

- b) Not politically-aligned.
 - c) Supportive of high-quality, environmentally sustainable development that provides for current and future residents, businesses and communities.
 - d) Run by the community for the community.
15. The Creating Active Citizens Plan sits at the highest spectrum of the International Association for Public Participation (iap²) Spectrum Model of Community Engagement – Looking to Empower, to place decision- making through a process underpinned with the principles of mutual trust, transparency and inclusiveness so the final decision making is placed in the hands of the public.
16. The Key Focus areas of the plan are:
KFA 1 – Support and Empower Community organisations, groups neighbourhoods and individuals
KFA 2- Responding to Trends and Issues
KFA 3 - Encourage and facilitate diverse participation in community life through active citizenship and the use of technology
KFA 4 – Recognise and Value Active Citizenship
17. The outcomes of the plan are:
Outcome 1.1 - Communities, neighbourhoods and organisations can attract, involve and increase active citizenship effectively for their mutual benefit
Outcome 2.1 - The City is constantly monitoring and providing support for the changing needs of our community in relation to active citizenship.
Outcome 3.1 - More of our citizens, from all backgrounds, are connected to their communities, engaged and enriched by the experience.
Outcome 3.2 - Technological innovations to facilitate participation and engagement are utilised.
Outcome 4.1 - Our Active Citizens and Volunteers feel recognised and celebrated

STATUTORY AND LEGAL CONSIDERATIONS

18. Nil.

POLICY CONSIDERATIONS

19. City of Kalamunda Community Engagement Policy.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

20. Internal Working Party - Internal stakeholders within the City including Community Development, Economic Development, Community Safety Services and Customer and Public Relations teams have been consulted as to their knowledge of the state of active participation and volunteering within the City, through their connections with community and community-based organisations.

External Referrals

21. The City has worked on the development of the plan with an external local community member who has extensive experience in Active Citizenship and provide guidance and input as well as facilitating a staff workshop.

FINANCIAL CONSIDERATIONS

22. The plan requires funding.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

23. *Kalamunda Advancing Strategic Community Plan to 2027*

Priority 1: Kalamunda Cares and Interacts

Objective 1.3 - To support the active participation of local communities.

Strategy 1.3.1 - Support local communities to connect, grow and shape the future of Kalamunda.

SUSTAINABILITY

Social Implications

24. Empowering communities is the most challenging approach to community engagement, but offers the greatest rewards in building capacity. There is a commitment by the initiators of the engagement to participate as a stakeholder and to share power in decision-making to achieve collaborative action
25. The rewards of an empowerment approach are often more innovative results that incorporate the knowledge of all participants as well as reduced conflict, greater ownership of outcomes and commitment to ongoing action.

Economic Implications

26. N/A.

Environmental Implications

27. N/A.

RISK MANAGEMENT CONSIDERATIONS

28.	Risk: Kalamunda Connected, Creating Active Citizens Plan, does not achieve its objectives		
	Likelihood	Consequence	Rating
	Unlikely	Significant	Medium
	Action/Strategy		
	Quarterly reporting against all actions to determine the plan on track. The plan itself has also identified the various barriers to success and has placed mitigating actions against each of those barriers.		

OFFICER COMMENT

29. Kalamunda Connected is a plan for building community capacity and increasing volunteering in the City of Kalamunda. The plan has clearly defined key focus areas, outcomes, strategies and actions.
30. The plan is unique and presents a fantastic opportunity for the City to change the way we engage with the Community.

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

1. Endorses Kalamunda Connected - Creating Active Citizens Plan 2018/2020.

Kalamunda Connected

Enriching lives and strengthening communities through
empowerment

Creating Active Citizens Plan 2018 -2020

A Plan for Building Community Capacity and Volunteering

Contents

1. Executive Summary
2. Strategic Objective
3. Introduction
4. Current State Analysis
5. Community Engagement
6. Key Focus Areas
7. Measuring Success and Review
8. Risk management
9. References

Executive Summary

One of the City of Kalamunda’s key objectives from the Strategic Community Plan – *Kalamunda Advancing to 2027*, is to build a connected community. Connected communities contain a diverse range of physical, human, social and economic capital. Connecting people to each other, places, spaces and opportunities is vital to this process.

Developing and enhancing active and empowered citizens and increasing volunteering is a positive way of connecting people that can significantly contribute to the cohesiveness and well-being of communities and of society as a whole.

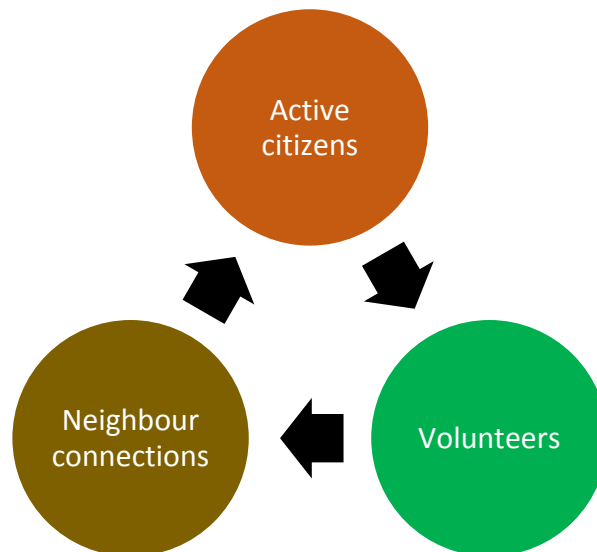
The City of Kalamunda Engagement Strategy - Kalamunda Engages, which is based on the International Association of Public Participation (IAP2) framework, provides the structure for us to further strengthen active citizenship in our community.

We recognise the importance and value of engaging with our community and seek to act in a participatory manner in all we do.

Active citizenship essentially provides opportunities for individuals to connect to each other and their community to make a difference to the community through their endeavours.

To understand the local Kalamunda context, according to the Australian Bureau of Statistics 2016, Kalamunda has 16.9% of the population volunteering which is equal to the WA average of 16.9%, and below the Australian average of 17.8%.

Neighbours are also important because good relationships with others can transform communities. Social connection also makes us feel better as it helps prevent loneliness, isolation and depression.



The development and implementation of a dedicated plan and resources would provide a clear direction on how to achieve higher levels of active citizenship and connected neighbourhoods and communities. This would support positive consequent improvements to both social and economic capital in the City of Kalamunda.

Fundamental to this concept is promoting the value of active citizenship to the community, and, enabling people to connect to opportunities. Making use of the right technologies, in the form of online websites, and traditional face to face interactions are the most recognised, efficient and effective ways forward to increase active citizenship.

Empowered communities share responsibility for making decisions and accountability for the outcomes of those decisions. Therefore, the goal of this method of engagement is to place final decision-making in the hands of the public.

Communities need sufficient resources (human and social capital) to enable an empowerment approach as well as legislative, council resolution or policy to give power to communities to make decisions. The community may have the power to make a limited range of decisions (e.g. on a specified issue or for a limited time), or it may have extensive decision-making powers, for example - participative budgeting.

Empowerment is about people taking control over their lives: setting their own agendas, developing skills, solving problems and increasing their self-confidence.

Consultation is an ideal tool to empower individual citizens and communities. Institutions can facilitate this by providing an environment that encourages and appreciates public participation. Public participation is both a means and an end. As a means, it is a process through which citizens and communities cooperate to provide input into programs and projects. As an end, it empowers citizens and communities through the acquisition of skills, knowledge and experience. Involvement in public life is a positive outcome as it contributes to a strong civil society. It also means decision and policy makers can utilise the contributions of citizens.

National Future of Local Government Conference, 2005
Vision
To build strong and successful communities"

Strategic Objective

During the development of the *Kalamunda Advancing to 2027 – Strategic Community Plan* which was endorsed by Council in 2017, a key objective of the Plan was to increase connectivity and participation amongst the community. A strategy was created to increase participation levels to achieve the community's vision.

City of Kalamunda's Vision

“Connected Communities, Valuing Nature and Creating our Future Together”

Our Vision Story
Connected Communities

Community life in the City of Kalamunda by 2027 is vibrant and inclusive. People of all ages and backgrounds are welcomed, valued and encouraged to be active in the community. Intergenerational programs and multi-use community hubs are accessible and inviting. Coordinated aged care, youth and early year services, and programs, meet the needs of residents through all stages of life. The needs and differences of our distinct local areas are understood and planned. Volunteerism is supported and promoted. Community groups work together to communicate and operate in a cohesive manner

Priority 1: Kalamunda Cares and Interacts

Looking after our people and providing our people with social and cultural enjoyment.

Outcomes – To demonstrate improvement in the following areas		
<ul style="list-style-type: none"> Inclusive connected communities Healthy communities Safe and secure communities Engaged communities 	<ul style="list-style-type: none"> Activated cultural facilities Expression through the Arts Connected to history and education Vibrant and fun events 	
Objective	Strategy	Success Measurement
1.3 To support the active participation of local communities	1.3.1 Support local communities to connect, grow and shape the future of Kalamunda.	<ul style="list-style-type: none"> Increasing number of people volunteering. Increasing community participation and satisfaction with city held events and community groups.

Introduction

What are the behaviours and attitudes of a strong, successful, vibrant and connected communities?

1. Practices ongoing dialogue and broad-based community participation	Behaviours that value and encourage resident participation and ownership of the future.
2. Fosters commitment to place	Behaviours that strengthen resident affinity to their community and local economy.
3. Builds connections and collaboration	Behaviours that encourage collaborative planning and action, networking and strong relationships between residents, organisations, businesses and communities.
4. Knows itself and builds on existing assets	Behaviours that discover and map the capacities, passions, resources and connections of the community.
5. Shapes its future	Behaviours that enable a shared community vision of the future, as reflected in practical action plans, with ranked priorities.
6. Acts with idea and opportunity obsession	Behaviours that foster a never ending search for new and appropriate ideas, development possibilities and internal and external resources.
7. Embraces change and takes responsibility	A mindset that focuses on optimism, belief, expectation, hope and 'we can do it'.
8. Generates leadership	Behaviours that continuously grows, develops and renews the leadership capacity of the community.

'Every community that is getting stronger has at its centre an effort to build up a wider circle of people who choose to take action for the common good.'

(Mike Green, When People Care Enough to Act)

What is Active Citizenship?

Active citizenship refers to a philosophy which advocates that members of nation states have certain roles and responsibilities to society and the environment, although those members may not have specific governing roles.

These roles and responsibilities will generally manifest into the unpaid time that individuals give towards the greater common good and in pursuing social outcomes within their local communities.

Giving your time free and willingly is what facilitates being an active and empowered citizen.

Each year, about 80 per cent of Western Australians aged 15 years and over give their time for the good of the community. This plays a vital role in Western Australian communities, making a social, economic and cultural contribution to the State conservatively valued at \$39 billion annually.

Active citizens create, support and sustain organisations delivering services and activities that are essential to our communities. Among other activities, people who engage in community building activities ensures that local communities, neighbourhoods, community sport, recreation, arts and culture thrives.

Being an active citizen requires *"... Time willingly given for the common good and without financial gain."*

Research shows that active citizenship delivers important intrinsic and measurable benefits to society and the community, individuals and organisations; such as:

- grows community strength, resilience and inclusiveness through active social and civic participation
- generates innovative responses to community issues and challenges
- harnesses the collective strengths and assets of the community and its members
- enhances and extends organisational capacity through the acquisition of new skills, experiences and perspectives
- provides pathways to participation, inclusion, skills development and employment
- enables and drives economic growth
- can generate a personal sense of purpose, meaning, achievement and wellbeing

Kalamunda Connected – A Plan for Building Community Capacity and Volunteering is a call to action for the whole community to work together to encourage and support each other's endeavours within the Kalamunda community.

Most communities can often be compared to a football game where 30,000 people who need the exercise, turn up to watch 36 players who don't.
(Peter Kenyon, Bank of Ideas)

Current State Analysis

- We are meeting less in organisations
- We play less organised sport
- We hang out less at the bar
- We know and trust our neighbours less
- We meet with friends less, and have less trusted friends
- We socialise with the family less

Communities are changing and research shows people are retracting from community based socialisation. This is not a healthy state for a community and the City of Kalamunda is determined to ensure that its community does not recoil, but rather we work together to build strong, harmonious, safe and healthy communities.

People are reducing their interaction with each other and giving less of their time. We are seeing a shift away from traditional volunteering, which is no longer just about community groups but rather it encompasses a broad range of volunteering practices that are emerging as modern day trends:

- Informal volunteering
- Skilled volunteering
- Group volunteering
- Corporate volunteering
- Youth volunteering to gain hands on work experience
- Volunteering through places of learning (University Volunteer hubs/leadership roles)
- Spontaneous volunteering (in response to bushfires/floods)
- Virtual Volunteering (Flash mob style volunteering)
- Episodic volunteering (Community Mates style volunteering)
- International/cross-national volunteering

The emergence of broad types of volunteering led the United Nations (UN) to reframe its definition of volunteering:

"Volunteering is an action carried out voluntarily, according to an individual's own free will, not undertaken for financial reward nor stipulated by law, contract or academic requirement, and one for the common good. It includes acts that take place outside the context of a formal organisation on a regular basis (UN 2011:3-4)"

Importantly both the Australian and UN definitions now recognise informal volunteering, such as neighbourhood support.

It's time to explore a new model of community empowerment and governance, one based on a re-energised civil society that draws on the strength and resourcefulness of people working together in diverse local communities – a localist response where empowered and active citizens build strong communities.

Asset Based Community Development

Asset-based community development (ABCD), or asset-based community-driven development as it is sometimes called, is a bottom-up way of working with communities that focuses on community strengths and assets rather than on deficits and problems.

If we ask people to look for deficits, they will usually find them, and their view of situations will be coloured by this. If we ask people to look for successes, they will usually find them, and their view of situations will be coloured by this (Kral, 1989).

ABCD empowers citizens to bring their strengths, assets, and opportunities forward. It enables their abilities, capacities to be co-producers and co-owners of local initiatives. ABCD is built on 4 foundations:

1. It focuses on community assets and strengths rather than problems and needs
2. It identifies and mobilises individual and community assets, skills and passions
3. It is community driven – ‘building communities from the inside out’
4. It is relationship driven.

This is achieved through collaboration, relationships, networking and strengthening of community. The importance of community relationship is achieved when leadership ‘steps back’.

ABCD requires in the first instance a change of culture both at the community level and at the City of Kalamunda. It is about empowering communities and creating better places.

The first task will be to ‘Map’ the energy of the groups and networks that make up our communities and then work with local communities to develop action plans that address their differing needs and opportunities, and agree ways to measure progress.

Adopting a decentralised model for their own activities, including place-based planning and service delivery, and devolving decision-making to communities will be a significant shift for traditional local government – but change is here to stay and leadership is now about facilitation and collaboration, it’s no longer top down, it’s now bottom up and inside out.

The City of Kalamunda is committed to adopting a new way of thinking about local governance through active citizenship, volunteering and empowering our community. The future is no longer able to afford a system whereby government services communities and communities want and need to feel empowered and in control on their local landscapes. This approach will give meaning to their lives and enable them to thrive as social beings living in an inclusive society.

Strong communities are created when citizens are the producers of their own future. They cannot be replaced. No professional, institution, business or government can substitute for the power, creativity or relevance of productive citizens’. (Mike Green)

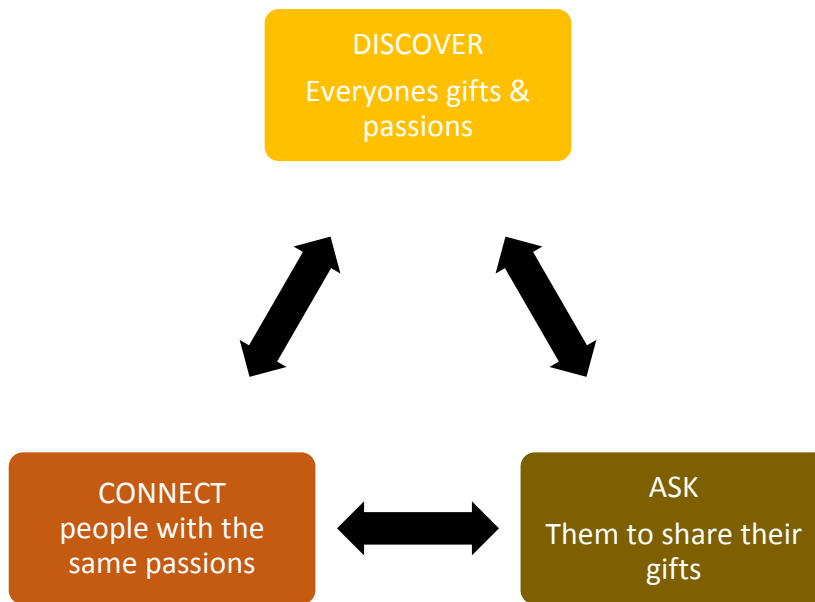
There are 6 key questions we need to ask our community:

1. What can residents do by themselves, for themselves, without us?
2. What can residents do with a little help from us?
3. What do residents need done, that they cannot do for themselves?
4. What can we stop doing to create space for resident action?
5. What can we offer to the community beyond services and programs to support resident action?
6. How can we make our services more asset focused and resident driven?

Six Key Community Assets

1. People’s passions, skills, connections & experiences, & above all what they care about
2. The physical world
3. Community associations
4. Institutional assets
5. Economic/business assets
6. Cultural assets-stories, traditions, heritage

The key question we need to ask our community is ‘What *matters to you?*’ *Rather than - What’s the matter?*



“Every community has far more assets than anyone person knows” (Mike Green)

City of Kalamunda Current Context

While active citizenship and volunteerism seems to have been valued within the local community, there has never been a strong overarching strategic direction set by the City to define the best way to maximise the volunteer effort locally and to build stronger more connected communities.

In the City's 2016 Community Perceptions Survey, 52% of respondents indicated they had not actively participated or volunteered in the past 12 months, whilst 48% had.

The City also has many Community Groups, and is well known for this.

Historically, the City provides financial or human resource support to the Kalamunda History Village, the Perth Hills Visitors centre, The Kalamunda Chamber of Commerce, the Cricket Associations, Kanyana, FIRS, the Volunteer Emergency Services groups and to Friends groups.

Generally, however the City of Kalamunda has relied on individual effort to identify and secure volunteer positions, and the ability of community groups requiring support through voluntary participation to be able to promote and recruit adequate numbers to their cause.

The City has on an ad hoc basis been able to provide some direction to the community as to bodies that might require assistance.

Many organisations including the City take a role in providing information to people looking for volunteering opportunities. This usually takes the form of lists of organisations, or additionally, people hear of opportunities through friends, family, and word of mouth or through some type of audio, visual or social media.

While many people successfully engage in community based activities and volunteer to support activities, it is largely piecemeal, and does not maximise the community connectivity. People can become frustrated at not being able to locate an activity they are looking for; the information becomes out of date and there is not enough information or contact details are incorrect. Additionally, there are numbers of people in the community who do not have the confidence or sense of self-worth that enables them to make connections without assistance.

Some say that real communities are a thing of the past. We apparently, all have money now; we just don't need our neighbours like we used to. Have we got better at community-building in the last 50 years? Or worse? If we are being honest, our communities probably need a bit of help.

Some of the issues we can see in communities that are not connected include:

- People and communities feeling disengaged and disempowered
- The gap between what the community wants and what governments can deliver
- Public spaces are "failing" or "dying"
- Lack of meaning and belonging
- Places without a collective and shared vision or direction
- Lack of neighbourhood connection

Why move towards Empowerment and Active citizenship

A key benefit of active citizenship and building strong neighbour connection is the 80% reduction of being a victim of crime, if you know your neighbours well and they know you.

In a Connected City, the neighbour connection is fundamental in terms of building a sense of safety, security and connection. As Relationships Australia stated recently - *"The community you want starts at your front door"*.

Together we can create stronger communities and better places by getting organised, encouraging businesses and residents to work together and undertaking small (and big) actions to improve our places.

Given the lack of a more formal way of becoming an engaged active citizen, it is gratifying that people have undertaken a myriad of roles in the City of Kalamunda. It is almost impossible to imagine how our City might work without them:

These roles include;

- Fighting fires
- Manage natural disasters
- Coach junior sport
- Provide first aid at events
- Pick up rubbish
- Plant trees and gardens and regenerate reserves and forests
- Run clubs, groups and organisations
- Talk to people at art centres and museums
- Conduct heritage walks
- Make school lunches in the canteen
- Mentor young people finding learning at school difficult
- Care for homeless animals
- Foster/train support animals
- Call bingo and other senior's events
- Welcome people into new social groups
- Manage the toy libraries for children
- Run computers courses
- Drive community buses
- Manage the learning centres
- Put neighbours bins out, retrieve their newspapers and mail
- Check on their frail next door neighbour daily
- Assist with community events
- Serve and cook in our clubs
- Participate on advisory committees
- Hold picnics in parks, street parties and events

The City currently supplies support to a variety of community capacity building initiatives and undertaken a significant range through our events teams and civic functions.

Sporting clubs and many others have received governance support and training from the City enabling them to continue to function organisationally, financially and socially and to build a future growth plan. Other groups have been provided with assistance to establish themselves

as a new group (e.g.: the Women’s Powder Room, Men’s Shed and Kalamunda Community Garden).

The City provides many opportunities to the community, such as partnering to run programs and events like the Green Army, Community Arts Exhibitions, seniors week, and seniors programs, Youth Advisory Groups, Youth Carers Expo and International Women’s Day.

The City is seeking to join the Town Team Movement which helps neighbourhoods to organise, engage and empower their local communities. The Neighbourhood teams are formed by a local community and will focus on a specific place or area, developing local neighbourhood plans. They include business people, residents and others interested in helping improve their local area. They work cooperatively with other community leaders and local governments to create active, resilient and successful places.

They help citizens become engaged and active in their community.



“Building social connectedness and relationships is the fundamental action in community building”
Mike Green

A Framework for Active Citizenship

There are eight key success factors to ensuring the City can build the capacity of our people to give more of their time voluntary towards community building initiatives. The Framework guides best practice towards ensuring people giving their time freely receive the support, enjoy the experience and feel motivated to continue.

1. Leadership and management
The governing body and senior employees lead and promote a positive culture towards active citizenship and implement effective management systems to support community involvement.
2. Commitment to involvement
Commitment to involvement is set out through vision, planning and resourcing, and supports the organisation's strategic direction.
3. Meaningful roles
Citizens are engaged in meaningful roles which contribute to the organisation's purpose, goals and objectives.
4. Recruitment and selection
Recruitment and selection strategies are planned, consistent and meet the needs of the organisation and volunteers.
5. Support and development
Participants understand their roles and gain the knowledge, skills and feedback needed to safely and effectively carry out their duties.
6. Workplace safety and wellbeing
The health, safety and wellbeing of people is protected and considered when activities are undertaken.
7. Recognition
Contribution, value and impact is understood, appreciated and acknowledged.
8. Quality management and continuous improvement
Effective involvement results from a system of good practice, review and continuous improvement.

The City must play an important role as both facilitator and providing the resources to ensure the eight components of the framework are being delivered. Once the community become experienced and empowered the City's goal is to transfer the responsibility for implementing the framework to citizen driven initiatives, to ensure the City is constantly creating or supporting and initiating new opportunities.

The City must move away from servicing communities to empowering communities.

Figure 1 - The Framework

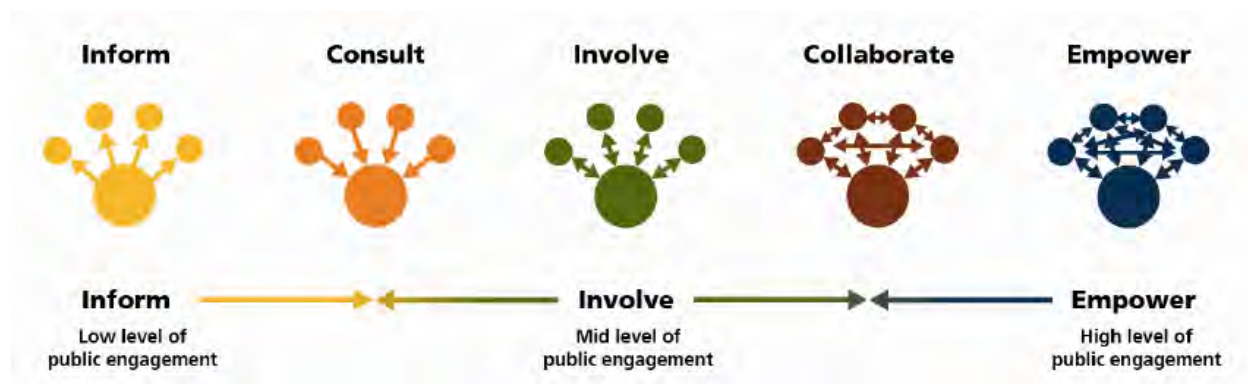


Community Engagement

"One thing we need to learn is that every great change starts from very small conversations held among people who care."

Margaret Wheatley Author

The Creating Active Citizens Plan sits at the highest spectrum of the IAP2 Model of Community Engagement – Looking to Empower, to place decision-making through a process underpinned with the principles of mutual trust, transparency and inclusiveness so the final decision making is placed in the hands of the public.



Empowering communities is the most challenging approach to community engagement, but offers the greatest rewards in building capacity. There is a commitment by the initiators of the engagement to participate as a stakeholder and to share power in decision-making to achieve collaborative action.

The promise by users of this process is to maintain a high level of active engagement during the development, design and implementation of the approach. Those who do not participate to this extent risk breaking the principles of inclusiveness, transparency and trust.

The rewards of an empowerment approach, are often more innovative results that incorporate the knowledge of all participants as well as reduced conflict, greater ownership of outcomes and commitment to ongoing action.

Delivery of the Plan is proposed to include the development of Neighbourhood Teams.

The formation of Neighbourhood Teams, will create place based advisory style committees, which are ultimately a form of Deliberative Democracy.

Neighbourhood teams are:

- Positive and proactive. They get stuck in and have a go rather than waiting for “someone else” to do “something”.
- Not politically-aligned
- Supportive of high-quality, environmentally sustainable development that provides for current and future residents, businesses and communities
- Run by the community for the community

Neighbourhood teams can bridge the gaps between governments and communities, residents and businesses and help focus us all on creating great places.

Deliberative democracy aims to expand meaningful public participation in political decision-making. It allows members of the group, which will be made up of resident, business people, local government and other interested parties, to determine goals they would like to achieve, why, when and how. It is about power to the people and acknowledges that each region may have different projects or priorities based on the needs of their community at the time.

Deliberative Democracy is about:

Learning through the exchange of perspectives among diverse parties (not one-by-one engagement, not focus groups or polling) but rather;

- A problem-solving orientation that wrestles with costs and trade-offs (not just visioning or wish lists, but giving participants a sense of the real choices faced by policy-makers).
- The opportunity for participants to explore diverse emotional perspectives and personal experiences in a non-adversarial environment, and, linked to this, willingness to shift position based on new information and arguments (not just Horse trading or negotiation).

With the formation of the Neighbourhood teams, the City proposes to undertake an expression of interest for members, personally inviting those who the City knows and feels may have an interest in participating in Citizen Deliberation. The groups will be able to call on other stakeholder groups to give information, advice or raise their points of view.

Key Focus Areas

KFA 1 – Support and Empower Community organisations, groups neighbourhoods and individuals

The capacity of local community based organisations to attract, engage, manage and retain active citizens is critical to ensuring a positive experience, as well as the sustainability of the sector. While most organisations are passionate and dedicated, they often lack the resources needed to manage more than the basic needs of their volunteers, or to adapt and respond to emerging challenges, opportunities and changes.

Community based organisations may have a wide range of support needs, including:

- engaging, retaining and assisting members with complex needs
- training their members
- financial management and costs
- information and knowledge sharing
- governance, planning, management and administration
- understanding and implementing legislative and compliance measures
- intra and inter-sector collaboration and communication

These are all areas that the City of Kalamunda can provide through initiatives such as the clubs for life program being expanded to a wider cohort or through the establishment of a community hubs and resource centres.

Building capacity within local neighbourhoods is a cornerstone for achieving connected communities. A pilot program was delivered in High Wycombe during 2017 and this saw people come out of their homes and engage with one another.

Place making enables local communities to lead in the creation and enjoyment of vibrant, resilient and unique places that evolve over time. The City plans to introduce Neighbourhood Teams to consider what the needs of local communities are in terms of the public realm and amenity.

The benefits of community place making include:

- Nurturing and defining community ownership
- Fostering frequent and meaningful social interaction
- Builds goodwill and provides a sense of conformity and safety
- Provides unique opportunities to celebrate local communities
- Builds and supports a local economy.

Outcome 1.1 - Communities, neighbourhoods and organisations can attract, involve and increase active citizenship effectively for their mutual benefit

Actions Planning

Strategy	Actions	Timeframe
Increase community participation in place planning.	Set up Community Advisory Panels or Neighbourhood Teams to create place plans and strategies for improving their local areas.	Immediate
Build neighbour connections to improve sense of safety, security and connection.	Establish a "Great Neighbour Program" that supports local neighbourhoods to connect and acknowledges great examples of individual effort.	Short
Build community connection through the neighbourhood street parties.	Continue to implement the neighbourhood street party program	Ongoing
Utilise local parks as places for connecting neighbours.	Building on the Friend Groups model, implement a community ownership of a local parks initiative. Develop and Promote an "Adopt a Spot Initiative" to facilitate local ownership of special places.	Medium
Develop a solutions based culture between key stakeholder groups.	Engage with Ratepayers Associations, Rotary, Lions, church groups and other larger well organised associations to solve local problems and identify community building projects.	Ongoing
Encourage current groups to partner with each other for projects.	Meet and greets with various organisations to build their social networks.	Ongoing
Encourage groups to partner with Neighbourhood Teams.	Groups to bring issues to the Neighbourhood Teams, to grow membership and to contribute to their community.	Immediate

KFA 2- Responding to Trends and Issues

The nature, needs and expectations of citizenship is changing. This is a result of, and in response to, changes to the broader social and economic landscape. This presents challenges to be addressed as well as opportunities to be harnessed, the City of Kalamunda needs to be responsive to these changes.

People are motivated to give their time for different reasons including wanting to make a difference, meet new people, use their skills and experience in a positive way, or simply have a passion for a cause. However, research often cite a range of barriers to participation including personal expense, red tape and a lack of flexibility, as well as a lack of time or suitable volunteering options.

Understanding these trends and issues that influencing active citizenship will enable community based groups and organisations to adapt and develop targeted approaches that suit the needs and preferences of local people.

In many ways, it will be important to create behaviour change and attitudinal change amongst sectors of the community in order to successfully implement the Creating Active Citizens Plan.

Outcome 2.1 - The City is constantly monitoring and providing support for the changing needs of our community in relation to active citizenship.

Action planning

Strategy	Actions required	Timeframe
Understand our community human assets	Asset map the social capital of our people through engagement and form a task force of community members to assist the City in this task.	Medium
Minimise the financial and administrative barriers to community building	Provide small community grants "Kalamunda Connected grants" to support innovative community building initiatives. Offer financial management programs to clubs and groups through the clubs for life program.	Ongoing Ongoing
Support or provide a wide range of flexible opportunities for community engagement	Undertake workshops with current community groups and organisations to identify emerging trends and issues being faced and identify solutions.	Short
Provide guidance on induction and training requirements for community	Identify and develop a community training and induction program to support community groups when they recruit new members.	Medium

groups and organisations.		
Provide guidance on administrative and governance support for volunteer-involving organisations.	Identify through research a model for community best practice approach to enable community building activities and group to be effectively administrated and managed and prepare a business case for implementation.	Medium
Support community group and organisations to manage risk, legal liability and legislative requirements	Undertake workshops through expansion of the <i>Clubs for Life Program</i> . Identify Corporate Organisations who wish to undertake Corporate Volunteering as part of their corporate social responsibility.	Ongoing
Reduce the red tape and financial burden on community based initiatives	Review and simply access to community based events in public places.	Immediate
	Provide a waiver of fees where possible and offer small incentives to facilitate community building activities.	Ongoing
	Review and simplify the Event Application Process for small initiatives and produce a Handy Hints / Event Guideline.	Ongoing
	Free workshops to undertake training and assist groups/ organisations wanting to host community based initiatives.	Immediate
		Ongoing

KFA 3 - Encourage and facilitate diverse participation in community life through active citizenship and the use of technology

Diversity—whether in age, gender, language or culture—brings with it different skills, experiences and perspectives that can benefit the organisations and the community. However, many diverse population groups are under-represented in volunteering data. This may be because they do not consider their contribution of time and effort to the community as volunteering, or because they face a range of barriers to participating in volunteering activities.

People from culturally and linguistically diverse, and Aboriginal and Torres Strait Islander backgrounds, rarely report the support they provide to family, friends and the community as volunteering. They, along with older people, young people, people with disability and people living in regional and remote areas, may face additional barriers, such as language or physical barriers, lack of transport or being restricted to volunteering at home, that prevent them from volunteering formally.

Citizenship activities offers many opportunities for personal and social enrichment. It contributes to social inclusion and participation, and provides an avenue for isolated and marginalised people and groups to connect with organisations and the wider community.

This interaction generates mutual benefits, including:

- relationships with and trust in each other
- a sense of achievement, purpose and fulfilment
- acquiring new skills and knowledge
- developing confidence, capacity and efficacy
- better physical and mental health
- meeting new people and making new friends.

Understanding what prevents or deters people from engaging in community activities and volunteering will enable organisations to develop targeted and tailored engagement strategies.

Information technology and social media have changed the way people, communities and organisations engage and participate. Active citizens and volunteer-involving organisations alike are increasingly using these platforms to promote, apply for and undertake their community building and voluntary activities.

The City has developed a platform called 'Engage Kalamunda' and this platform can be extended to support community building activities generated by active citizens and local community groups as a One Stop Shop for promoting opportunities and sharing information.

Outcome 3.1 - More of our citizens, from all backgrounds, are connected to their communities, engaged and enriched by the experience.

Action Planning

Strategy	Actions required	Timeframe
Attract & engage & connect citizens from diverse backgrounds.	Implement an active citizen's campaign that will directed at local people from multicultural and minority group's backgrounds to engage with community building activities.	Ongoing
Address barriers to active citizenship such as to recruitment and participation.	Develop initiatives that can overcome any barriers to participation and engagement in community building activities.	Ongoing
Facilitate a culture for caring for the isolated people.	Design a "care strategy" that links isolated people to others in the community.	Medium
Increase opportunities for people from different backgrounds to share their unique personal stories	Hold regular events for local people to participate in public speaking or news articles about their lives to asset with breaking down barriers within the community.	Medium

Outcome 3.2 - Technological innovations to facilitate participation and engagement are utilised.

Action Planning

Strategy	Actions	Timeframe
Identify ways to engage with the community through technology.	Expand the use of " <i>Engage Kalamunda</i> " platform to capture local initiatives and promote community building initiatives.	Short
Provide technology related support and training.	Identify technology solutions that support community based training, crowd funding, maximise social media and prepare a business case for implementation.	Ongoing
Maximise Social media tools to enhance community connectivity	Identify and collate all social media platforms currently in action throughout the City and determine how they can be used for connecting communities.	Ongoing
Provide access to technology within the community.	Investigate the feasibility of a technology enhanced resource centre(s) to support development, induction, information sharing and training of citizens participating in voluntary community building activities.	Medium

KFA 4 – Recognise and Value Active Citizenship

Meaningful recognition is one way to motivate and retain active citizens and volunteers. Research has found most people want their efforts to be recognised and valued. Community-wide promotion and celebration of the value of active citizenship is critical to maintaining and sustaining a culture of connected communities. People who are motivated by wanting to give back or make a difference may respond to formal recognition or reward. Those who engage not only benefit from social interaction but can also develop skills or a pathway to employment may want practical recognition, such as training and development, more meaningful.

Outcome 4.1 - Our Active Citizens and Volunteers feel recognised and celebrated

Action Planning

Strategy	Actions	Timeframe
Recognition of community champions.	Implement a Local Heroes program by identifying and promoting great community efforts.	Medium
Invite citizens to become partners in framing a 'New Story' for the local area, town, city or region.	Hold a 'Kalamunda Connected Community Builders Conference" to celebrate and set the scene.	Immediate
	Hold an annual Kalamunda Neighbourhood Weekend.	Medium
Develop innovative ways to recognise and value active citizens.	Develop a Social Media Strategy for promoting active Citizenship.	Medium
	Hold Focus groups community groups to seek recognition ideas.	Medium
Recognise Neighbourhood Heroes	Celebrate National Neighbours Day by holding an event and creating an award for great neighbours.	
Support Volunteering recognition programs	Thank a Volunteer Day Emergency Services Dinner Australia Day Awards Freeman of the City	Annually Bi Annually Annually Bi Annually
	Hold a Local Volunteering Award Celebrations in May each year to coincide with the National Volunteer Week.	Annually

Measuring Success and Review

The Timeframes associated with the implementation of this Plan are as follows:-

Immediate /Ongoing	July 2018 ongoing
Short	July to June 2019
Medium	June to July 2020

The Key performance Indicators to measure this plan are as follows:-

Measure	Target
Initiatives are provided within approved budget parameters	Projects undertaken within the budget allocated over 2 years.
Timeframes are met	On time as per plan
Number of Neighbourhood Teams Set up by 30 June 2019.	8 by June 2020
Success of the Neighbourhood Teams in achieving the objectives that they set.	Greater than 75% a successful
Increase in volunteering and active citizenship recorded into 2020 census data.	Increase in voluntary participation

Reviewing the Plan

This Plan will be reviewed and updated every two years.

Risk Management

The success of achieving this plan will be dependent upon how successfully we can engage and overcome the barriers that our local people will perceive they have.

Risk	Likelihood	Consequence	Level	Mitigating Actions
Getting involved worries people if they feel they don't have the right skills	Likely	Moderate	High	Ensure the process is simple and promote the benefits of having a diverse range of opinions and it doesn't require any specialist skills to give opinions
Apathy - <i>What's the point?</i>	Likely	Moderate	High	Motivating individuals who will then in turn motivate others is key. Having a clear goal that others want to achieve will help and so will the use of technology to spread information quickly.
Lack of Information - <i>I don't know where to go or who to talk to</i>	Likely	Moderate	High	Provide clear directional information in the promotional campaign stage – and make people available to take enquiries – utilise the Customer Service Officers but ensure they are fully informed so they can be effective conduits for communications.
Confidence in self-capability. - <i>I think we should leave things to the experts as I don't know enough about the issues</i>	Likely	Moderate	High	Expert power should be dispelled and community advised they are the experts in knowing what needs exist in the local community. Technical solutions can be developed but they need to be based around community needs in the first instance.
Vested interests - <i>I don't want to associate with vocal minorities</i>	Likely	Moderate	High	People with a vested interest will often try to dominate a consultative process and this is extremely off putting for those people genuinely interested in the issue at hand
Time commitment – <i>I'm too busy</i>	Likely	Moderate	High	Appeal to the busy person sense of greater good and give reason why it is important for them to participate – Logic and reason will win them over.
Language barrier	Likely	Moderate	High	Arrange for a buddy or translator who can speak both languages well.
Access & Inclusion <i>I have some difficulties with gaining access to some venues</i>	Likely	Moderate	High	Select venues which are accessible for people with disabilities or transport needs.
Affordability & support - <i>I need caring support</i>	Likely	Moderate	High	Engage HACC services for the elderly and have child care available if required.
Special needs - <i>I have hearing and sight impairments</i>	Likely	Moderate	High	People with special needs should be identified at the enrolment stage and their needs addressed prior to the event.

References

1. WA Volunteering Strategy - Department of Local Government and Communities
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3. Kretzmann, J. P., & McKnight, J. L. (1993). Building communities from the inside out: A path toward finding and mobilizing a community's assets.
4. Mathie, A., & Cunningham, G. (2003). From clients to citizens: Asset-based community development as a strategy for community-driven development. *Development in Practice*,
5. National Future of Local Government Conference, 2005
6. Municipal Association of Victoria/Bank of I.D.E.A.S
7. Andrew Leigh – Disconnected
8. Mike Green - When People Care Enough to Act
9. Team Town Movement
10. IAP 2 – International Association of Public Participation.
11. Model of barriers Adapted from Barriers identified by Piasecka M (2006) - Where are the active citizens of tomorrow? Thesis.
12. Bushe, G.R. (2013). Kessler, E. ed. The Appreciative Inquiry Model (PDF). *The Encyclopedia of Management Theory*. Sage Publications.
13. Brown (2006) *Deliberative Democracy*

10.5. Chief Executive Officer Reports

10.5.1. Debtors and Creditors Report for the Period Ended March 2018

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Financial Services
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A

Attachments	1. Creditors Payments for the month of March 2018 [10.5.1.1]
	2. Summary of Debtors for the month of March 2018 [10.5.1.2]
	3. Summary of Creditors for the month of March 2018 [10.5.1.3]

EXECUTIVE SUMMARY

1. To receive the list of payments made from the Municipal Accounts in March 2018 in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)*.
2. The Debtors and Creditors report provides Council with payments made from Municipal and Trust accounts together with outstanding debtors for the month of March 2018.
3. It is recommended that Council:
 - a) receive the list of payments made from the Trust Accounts in March 2018 in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)*.
 - b) receive the outstanding debtors and creditors reports for the month of March 2018.

BACKGROUND

4. Trade Debtors and Creditors are subject to strict monitoring and control procedures and in the month of March 2018 there were no abnormal overdue debtors that demanded special attention.
5. In accordance with the *Local Government (Financial Management) Regulations 1996 (Regulation 13)* reporting on outstanding debtors and creditors must occur monthly.

DETAILS

Debtors

6. Sundry debtors as of 31 March 2018 were \$93,021 of which \$34,838 was made up of current debts and \$11,065 unallocated credits (excess or overpayments).
7. Invoices over 30 days total \$38,130, debts of significance are:
 - a) Kalamunda Club, \$17,263, Loan instalment;
 - b) Hartfield Country Club, \$8,411, Lease Fees;
 - c) Prestige Civil Contractors, \$4,974, Bond / Supervision Fee;
 - d) Zig Zag Gymnastics, \$2,923, Hall Hire; and
 - e) Kalamunda Cricket Club, \$2,447, Electricity usage.
8. Invoices over 60 days total \$8,284, debts of significance are:
 - a) Zig Zag Gymnastics, \$2,923, Hall Hire;
 - b) Midland Sisdac, \$1,596, Hall Hire; and
 - c) Illuminations Dance Company, \$1,386, Hall Hire.
9. Invoices over 90 days total \$22,834, debts of significance are:
 - a) Zig Zag Gymnastics, \$10,093, Hall Hire – City is in discussions with the lessee on how best to reduce the debt;
 - b) N Tota & C Rosca, \$4,400, Replacement of Verge Trees;
 - c) Evolution Cheer and Dance, \$1,536, Hall Hire;
 - d) Illuminations Dance Company, \$1,531, Hall Hire;
 - e) Kalamunda & District Rugby Union, \$1,347, Operational Expenses; and
 - f) Keith Mortimer, \$1,133, Replacement Street Tree.

Creditors

10. Payments totalling \$5,709,513.42 were made during the month March 2018. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14 day terms.
11. Significant Municipal payments (GST inclusive) made in the month were:

Supplier	Purpose	\$
Department of Fire and Emergency Services (DFES)	Emergency Services Levy – 3 rd quarter Instalment – 2017/2018	1,878,297.44
Australian Tax Office	PAYG payments	383,767.82
Eastern Metropolitan Regional Council (EMRC)	Domestic waste charges – disposal fees	373,237.56
Western Australian Treasury Corporation	Loan instalment repayment – loan 224,225,227 & 228	276,598.51
Cleanaway	Waste, recycling & bulk bin disposal service fees	274,641.42
Dowsing Group Pty Ltd	Supply and installation of pathways in various locations - \$248,213.42	259,355.73

	Supply and install new pathway on Hale Road, Wattle Grove - \$11,142.31*	
Le Grove Landscaping	Land scaping works for the development of grass hockey fields – Hartfield Park – progress claim 2	194,166.12
WA Local Government Superannuation Plan	Superannuation contributions	189,459.50
Synergy	Power charges – various locations and street lighting	123,108.40
Belgravia Leisure Group	Management fees – Kalamunda water park	119,270.73
360 Environmental Pty Ltd	Ground water monitoring & additional investigative works at Brand Road	70,260.55

These payments total \$ 4,142,163.78 and represent 72.55% of all payments for the month.

* - The amounts paid relate to CELL 9 infrastructure works reimbursed from the CELL 9 trust account (excluding GST component) during March 2018.

Payroll

12. Salaries are paid in fortnightly cycles. A total of \$1,151,242.65 was paid in net salaries for the month March 2018.
13. Details are provided in (Attachment 10.5.2.1) after the creditor's payment listing.

Trust Account Payments

14. The Trust Accounts maintained by the City relate to the following types:
 - a) CELL 9 Trust
 - b) POS Trust
 - c) BCITF Levy
 - d) Building Services (Licence) Levy
 - e) Unclaimed Monies
15. The following payments (GST exclusive) were made from the Trust Accounts in the month of March 2018.

BCITF Levy		Amount (\$)
Date	Description	
9/3/2018	Building and Construction Industry Training fund levy February 2018.	11,288.34
CELL 9		Amount (\$)
Date	Description	

15/3/2018	City of Kalamunda - Project Management Costs July 2017 - February 2018	15,347.00
27/3/2018	City of Kalamunda - employee and plant costs for Hale Road widening	252.00
27/3/2018	Dowsing Group Pty Ltd – supply and install new pathway on Hale Road, Wattle Grove	10,129.37
27/3/2018	Hale & Wimbridge Road roundabout landscape works	600.00

STATUTORY AND LEGAL CONSIDERATIONS

16. Pursuant to Regulation 12(1) of the *Local Government (Financial Management) Regulations 1996* (WA), a payment may only be made from the municipal fund or the trust fund —
- a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - b) otherwise, if the payment is authorised in advance by a resolution of the Council.
17. On 26 June 2017, Council resolved to adopt the City's current Delegation Register (OCM 102/2017), which was accordingly updated and came into effect on 27 June 2017 (27 June 2017 Register of Delegations). The previous review of the register was completed 25 May 2015.
18. Delegation FMR1 – *'Payments from Municipal and Trust Funds'* of the 27 June 2017 Register of Delegations, provides that under section 5.42 of the *Local Government Act 1995* (WA), the Chief Executive Officer is delegated to exercise the powers or discharge the duties of the Council under Regulation 12 of the *Local Government (Financial Management) Regulations 1996* (WA), regarding the making of payments from the municipal and trust funds.
19. Regulation 13 of the *Local Government (Financial Management) Regulations 1996* (WA) provides that if the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
- a) the payee's name; and
 - b) the amount of the payment; and
 - c) the date of the payment; and
 - d) sufficient information to identify the transaction
20. This report is prepared in accordance with the requirements of Regulation 13 the *Local Government (Financial Management) Regulations 1996* (WA).

POLICY CONSIDERATIONS

21. The City is bound by the Debt Collection Policy S-FIN02.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

22. Various business units are engaged to resolve outstanding debtors and creditors as required.

External Referrals

23. Debt collection matters are referred to the City's appointed debt collection agency.

FINANCIAL CONSIDERATIONS

24. The City will continue to closely manage debtors and creditors to ensure optimal cash flow management.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

25. *Kalamunda Advancing: Strategic Community Plan to 2027*

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

Strategy 4.1.2 - Build an effective and efficient service-based organisation.

SUSTAINABILITY

Social Implications

26. Nil.

Economic Implications

27. Nil.

Environmental Implications

28. Nil.

RISK MANAGEMENT CONSIDERATIONS

Debtors

29.	Risk: The City is exposed to the potential risk of the debtor failing to make payments resulting in the disruption of cash flow.		
	Likelihood	Consequence	Rating
	Possible	Insignificant	Low
	Action/Strategy		
	Ensure debt collections are rigorously managed.		

Creditors

30.	Risk: Adverse credit ratings due to the City defaulting on creditor.		
	Likelihood	Consequence	Rating
	Possible	Insignificant	Low
	Action / Strategy		
	Ensure all disputes are resolved in a timely manner.		

OFFICER COMMENT

31. Creditor payments for March 2018 are above trend expenditure due to quarterly payments for Department of Fire and Emergency Services.

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

1. Receives the list of payments made from the Municipal Accounts in March 2018 (Attachment 10.5.1.1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)*.
2. Receives the list of payments made from the Trust Accounts in March 2018 as noted in point 16 above in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)*.
3. Receives the outstanding debtors and creditors reports (Attachments 10.5.1.2 & 10.5.1.3) for the month of March 2018.

Chq/EFT	Date	Name	Description	Amount
1210	28/02/2018	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	5401.48
1211	28/02/2018	FINES ENFORCEMENT REGISTRY	FINES ENFORCEMENT REGISTRY	3304.00
1212	02/03/2018	LES MILLS ASIA PACIFIC INDUSTRIES	MONTHLY LICENCE FEE	1284.42
1213	06/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 207 INTEREST PAYMENT	1137.67
1214	06/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 225 FIXED COMPONENT	51787.86
1215	07/03/2018	AUSTRALIAN TAXATION OFFICE	TAXATION	187377.36
1216	08/03/2018	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	6021.04
1217	09/03/2018	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	639.92
1218	16/03/2018	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FEES	3824.03
1219	16/03/2018	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS COSTS GENERAL COUNSEL & EXECUTIVE ADVISOR - \$46.00 PROCUREMENT & FINANCE OFFICER - \$985.09 RECREATION FACILITIES TEAM LEADER - \$452.98 CHIEF EXECUTIVE OFFICER - \$10441.64 FUNCTIONS CO-ORDINATOR - \$1227.47 FACILITY MAINTENANCE OFFICER - \$7.00 MANAGER PEOPLE SERVICES - \$2007.58 LIBRARY SERVICES TEAM LEADER - \$2238.85 SUPERVISOR FACILITY MAINTENANCE - \$410.80 SENIOR PROCUREMENT OFFICER - \$501.28 CO-ORDINATOREMERGENCY MANAGEMENT SERVICES - \$246.20	18564.89
1220	20/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 228 FIXED COMPONENT	48274.87
1221	20/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 199 INTEREST PAYMENT	2880.49
1222	20/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 224 FIXED COMPONENT	98876.20
1223	20/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 227 FIXED COMPONENT	77659.58
1224	21/03/2018	AUSTRALIAN TAXATION OFFICE	TAXATION	196390.46

EFT61776	08/03/2018	KALAMUNDA ACCIDENT REPAIR CENTRE	INSURANCE EXCESS FOR REPAIRS TO VEHICLE	500.00
EFT61777	08/03/2018	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 5 MARCH 2018	2356.20
EFT61778	08/03/2018	CARERS ASSOCIATION OF WESTERN AUSTRALIA	KEY BOND REFUND	50.00
EFT61779	08/03/2018	SHAWMAC PTY LTD	ROAD PAVEMENT ANALYSIS & DESIGN IN THE GOOSEBERRY HILL AREA	13620.42
EFT61780	08/03/2018	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	30.28
EFT61781	08/03/2018	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	1180.10
EFT61782	08/03/2018	FREESTYLE NOW	SKATEPARK COACHING SESSION AT FORRESTFIELD SKATEPARK	363.00
EFT61783	08/03/2018	CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEES	12.00
EFT61784	08/03/2018	WASTE MANAGEMENT ASSOCIATION OF AUSTRALIA	ANNUAL MEMBERSHIP RENEWAL	1094.50
EFT61785	08/03/2018	OCLC (UK) LTD	ANNUAL MAINTENANCE RENEWAL - 28/02/18 - 27/02/19	16738.10
EFT61786	08/03/2018	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	5098.59
EFT61787	08/03/2018	AUSTRALIAN TRAINING MANAGEMENT	SENIOR FIRST AID TRAINING FOR 12 STAFF	1990.00
EFT61788	08/03/2018	ALL EARTH GROUP PTY LTD	DISPOSAL OF ROAD SWEEPINGS, GULLY EDUCTION SOILS & MIXED WASTE MATERIALS	34501.39
EFT61789	08/03/2018	KALAMUNDA KICKBOXING & MARTIAL ARTS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	660.00
EFT61790	08/03/2018	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	865.00
EFT61791	08/03/2018	FOCUS CONSULTING WA PTY LTD	ELECTRICAL CONSULTING SERVICES PROPOSAL - PROFESSIONAL FEES FOR SPORTS LIGHTING TECHNICAL BRIEF	2805.00
EFT61792	08/03/2018	WENDY ANNE PEARCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	35.00
EFT61793	08/03/2018	PAUL MICHAEL RYAN	KEY BOND REFUND	50.00
EFT61794	08/03/2018	ROBYN BEARDSSELL	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	31.50

EFT61795	08/03/2018	RUTH BALE	KALAMUNDA LIONS CLUB ART AWARDS 2018 - CATERGORY - ARTWORK THAT DEPICTS THE THEME OF KALAMUNDA CAPTURED	250.00
EFT61796	08/03/2018	PHILLIP E & SHERYL A THOMAS	FOOTPATH DEPOSIT REFUND	2500.00
EFT61797	08/03/2018	AVERIL ANNE BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	28.00
EFT61798	08/03/2018	ANDREW L & CAROLYN P RYAN	FOOTPATH DEPOSIT REFUND	2500.00
EFT61799	08/03/2018	STEPHEN M & BRENDA SMITH	FOOTPATH DEPOSIT REFUND	4000.00
EFT61800	08/03/2018	CITY OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	200.00
EFT61801	08/03/2018	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1169.64
EFT61802	08/03/2018	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	615.43
EFT61803	08/03/2018	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1571.39
EFT61804	08/03/2018	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS	202.40
EFT61805	08/03/2018	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	640.98
EFT61806	08/03/2018	WA LOCAL GOVERNMENT ASSOCIATION	REGISTRATION FOR 3 STAFF TO ATTEND VARIOUS TRAINING COURSES	1029.00
EFT61807	08/03/2018	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	754.00
EFT61808	08/03/2018	LANDGATE - VALUATIONS	GROSS RENTAL VALUATION FEES FOR VARIOUS LOCATIONS	259.10
EFT61809	08/03/2018	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	67.61
EFT61810	08/03/2018	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS AND FOOTPATH DEPOSIT REFUND	29348.46
EFT61811	08/03/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	MATTRESS DISPOSAL FEES	2491.50
EFT61812	08/03/2018	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	3264.37
EFT61813	08/03/2018	FASTA COURIERS	COURIER FEES	683.04
EFT61814	08/03/2018	SG ENVIRO	SEPTIC / GREASE TANK CLEAN OUT SERVICES AT VARIOUS LOCATIONS	2490.00
EFT61815	08/03/2018	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	78.54
EFT61816	08/03/2018	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES / CLEANING SUPPLIES	740.95
EFT61817	08/03/2018	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1197.44

EFT61818	08/03/2018	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	2739.00
EFT61819	08/03/2018	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	12771.95
EFT61820	08/03/2018	SYNERGY	POWER CHARGES	6107.95
EFT61821	08/03/2018	ALINTA ENERGY	GAS CHARGES	14.40
EFT61822	08/03/2018	DEPARTMENT OF PREMIER & CABINET - STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	1167.60
EFT61823	08/03/2018	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS LOCATIONS	159.08
EFT61824	08/03/2018	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	2361.90
EFT61825	08/03/2018	KENNEDYS TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	4658.50
EFT61826	08/03/2018	MILPRO WA (INCORPORATING HILL TOP TROPHIES)	SUPPLY OF NAME BADGES	107.25
EFT61827	08/03/2018	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC AT VARIOUS LOCATIONS	352.00
EFT61828	08/03/2018	MARKETFORCE PTY LTD	ADVERTISING FOR VARIOUS JOBS / EVENTS	1658.47
EFT61829	08/03/2018	KALAMUNDA & DISTRICTS JUNIOR FOOTBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	330.00
EFT61830	08/03/2018	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	5786.18
EFT61831	08/03/2018	LIMECRETE PTY LTD	SUPPLY OF ROAD MATERIALS FOR VARIOUS LOCATIONS	552.20
EFT61832	08/03/2018	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	130.50
EFT61833	08/03/2018	AIR LIQUIDE WA PTY LTD	SUPPLY OF GAS CYLINDER REFILLS AND RENTAL FEES	165.43
EFT61834	08/03/2018	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	59.15
EFT61835	08/03/2018	SUMMIT HOMES GROUP	FOOTPATH DEPOSIT REFUND	2500.00
EFT61836	08/03/2018	KALAMUNDA PRIMARY SCHOOL	HALL & KEY BOND REFUND	455.00
EFT61837	08/03/2018	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR VARIOUS FUNCTIONS	118.43
EFT61838	08/03/2018	1ST MAIDA VALE SCOUT GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	500.00
EFT61839	08/03/2018	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT61840	08/03/2018	WALLISTON RIDING & PONY CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00

EFT61841	08/03/2018	OCE CORPORATE PTY LTD - OFFICE CLEANING EXPERTS PTY LTD	CLEANING SERVICES / CONSUMABLES FOR VARIOUS LOCATIONS	36274.38
EFT61842	08/03/2018	FORRESTFIELD UNITED SOCCER CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	3135.00
EFT61843	08/03/2018	HOME GROUP WA PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT61844	08/03/2018	ACCENT ON HOMES (LEE GRAINGER)	FOOTPATH DEPOSIT REFUND	2500.00
EFT61845	08/03/2018	HOMEBUYERS CENTRE	FOOTPATH DEPOSIT REFUND	2500.00
EFT61846	08/03/2018	GCS SERVICES	PLUMBING SERVICES TO VARIOUS LOCATIONS	959.20
EFT61847	08/03/2018	KALAMUNDA CRICKET CLUB	MAINTENANCE, UPKEEP & SERVICES TO CENTRE WICKET AT KOSTERA OVAL	6600.00
EFT61848	08/03/2018	TOTAL EDEN PTY LTD	RETICULATION PARTS AND SERVICES AS REQUIRED	4872.66
EFT61849	08/03/2018	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6029.60
EFT61850	08/03/2018	SOUTH METROPOLITAN TAFE	COURSE FEES FOR: SEMESTER 1 - 2018 - CERTIFICATE III IN PARKS AND GARDENS FOR 1 STAFF MEMBER	264.38
EFT61851	08/03/2018	ANNA HAMERSLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	51.45
EFT61852	08/03/2018	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	13205.26
EFT61853	08/03/2018	TALONS HSF PTY LTD T/A TALONS HIGH SECURITY FENCING	SERVICE AS REQUIRED AND ALL PARTS TO REPAIR AND SERVICE THE DEPOT GATES AND FENCE	1021.90
EFT61854	08/03/2018	LIFTING BY DESIGN PTY LTD	PLANT / VEHICLE PARTS	451.00
EFT61855	08/03/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	2350.02
EFT61856	08/03/2018	CELEBRATION HOMES	FOOTPATH DEPOSIT REFUND	2500.00
EFT61857	08/03/2018	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	539.00
EFT61858	08/03/2018	KALAMUNDA CHAMBER OF COMMERCE INC	KALAMUNDA CHAMBER OF COMMERCE CONTRACTOR FEES AND MARKETING FOR HARVEST FESTIVAL	22460.00
EFT61859	08/03/2018	KANYANA WILDLIFE REHABILITATION CENTRE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	225.60
EFT61860	08/03/2018	IAP2 AUSTRALASIA (INTERNATIONAL ASSOCIATION FOR PUBLIC PARTICIPATION A	REGISTRATION FOR 1 STAFF TO ATTEND CONFLICT IN ENGAGEMENT WORKSHOP	770.00

EFT61861	08/03/2018	BIG W (AR W1.C3.U.07)	SUPPLIES FOR FORRESTFIELD LIBRARY	550.00
EFT61862	08/03/2018	DUN & BRADSTREET (AUSTRALIA) PTY LTD	DEBT COLLECTION FEES FOR LIBRARY AND DEBTORS	44.00
EFT61863	08/03/2018	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	3190.55
EFT61864	08/03/2018	PICKERING BROOK HERITAGE GROUP	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	15.75
EFT61865	08/03/2018	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	260.52
EFT61866	08/03/2018	MAZENOD JUNIOR FOOTBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT61867	08/03/2018	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	55.00
EFT61868	08/03/2018	STRATAGREEN	GARDEN / RESERVE SUPPLIES	199.05
EFT61869	08/03/2018	ALEXANDER STEFFEL	FOOTPATH DEPOSIT REFUND	1000.00
EFT61870	08/03/2018	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES FOR JANUARY 2018	1194.05
EFT61871	08/03/2018	WOOLWORTHS GROUP LIMITED	GROCERY SUPPLIES FOR VARIOUS FUNCTIONS	650.18
EFT61872	08/03/2018	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	638.94
EFT61873	08/03/2018	CASTLEDINE & CASTLEDINE DESIGNERS	DESIGN / ARTWORK & PRINTING OF VARIOUS ITEMS	1320.00
EFT61874	08/03/2018	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	9495.25
EFT61875	08/03/2018	TOM CAIRNS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	1.40
EFT61876	08/03/2018	THE GIRLS BRIGADE WA - KALAMUNDA GIRLS BRIGADE	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT61877	08/03/2018	SHIRLEY SPENCER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	138.60
EFT61878	08/03/2018	RIVERGEM INVESTMENTS PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT61879	08/03/2018	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	1046.25
EFT61880	08/03/2018	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	9471.55
EFT61881	08/03/2018	NAGARAJA SURYANARAYANA HOLLA	CROSSOVER CONTRIBUTION	428.00
EFT61882	08/03/2018	CONTRAFLOW	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	2133.82
EFT61883	08/03/2018	GUMNUTS & LAVENDER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	4.20

EFT61884	08/03/2018	MARTIN GIUMELLI	FOOTPATH DEPOSIT & BUILDING APPLICATION FEE REFUND	2674.30
EFT61885	08/03/2018	CHRISTINE VITLER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	6.30
EFT61886	08/03/2018	NANCY GILLESPIE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	7.00
EFT61887	08/03/2018	WEST-SURE GROUP PTY LTD	CASH IN TRANSIT SERVICES - FEBRUARY 2018	1597.09
EFT61888	08/03/2018	DONNA JEBB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	15.75
EFT61889	08/03/2018	PHILIP M & NATALIYA SLATER	FOOTPATH DEPOSIT REFUND	2500.00
EFT61890	08/03/2018	KARIN HOTCHKIN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18 SALE OF ARTWORK - COLLECTIONS OF THE NAIVE EXHIBITION	917.00
EFT61891	08/03/2018	ALISON MULCAHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	37.10
EFT61892	08/03/2018	TIMOTHY MOTTERAM	FOOTPATH DEPOSIT REFUND	2500.00
EFT61893	08/03/2018	MARY'S MOUNT PRIMARY SCHOOL PARENTS & FRIENDS	DONATION - BREAKFAST IN THE PARK 2018	500.00
EFT61894	08/03/2018	SONJA SPEIGHT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	137.20
EFT61895	08/03/2018	FREDERICK ZUIDERDUYN	REIMBURSEMENT OF DAMAGED TYRE - CAUSED BY TRAFFIC CLASSIFIERS ON FOXTON BLD	119.00
EFT61896	08/03/2018	THE PETAL PRESS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	2.94
EFT61897	08/03/2018	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	164.50
EFT61898	08/03/2018	LINDA STONES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	121.10

EFT61899	08/03/2018	IAN MOSS	SALE OF ARTWORK - EXHIBITION SALES - LIONS CLUB ART AWARDS	175.00
EFT61900	08/03/2018	MADELAINE TAVIA RADICE	PART DOG REGISTRATION FEE REFUND	50.00
EFT61901	08/03/2018	PETER FALCONER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	24.50
EFT61902	08/03/2018	JANICE PITTMAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	23.10
EFT61903	08/03/2018	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	302.50
EFT61904	08/03/2018	NOVA 93.7	RADIO PROMOTION & STREET ACTIVITY FOR THE CORYMBIA MULTICULTURAL FESTIVAL 2018	6050.00
EFT61905	08/03/2018	BANG THE TABLE	ENGAGEMENT HQ LICENCE FEES - 26 JUN 2017 - 30 JUNE 2018	19800.00
EFT61906	08/03/2018	HANDS-ON INFECTION CONTROL	HEPATITIS VACCINATION SUPPLIES FOR STAFF MEMBERS	664.61
EFT61907	08/03/2018	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	5138.28
EFT61908	08/03/2018	DAVID GREEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	13.93
EFT61909	08/03/2018	JB HI-FI COMMERCIAL	VARIOUS ELECTRICAL SUPPLIES	3063.50
EFT61910	08/03/2018	SAINT BRIGID'S NETBALL CLUB (SBNC)	KIDSPORT FUNDING FOR VARIOUS PLAYERS	300.00
EFT61911	08/03/2018	KP FINANCIAL PLANNING	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT61912	08/03/2018	KALAMUNDA DISTRICTS RUGBY UNION CLUB	HALL & KEY BOND REFUND	750.00
EFT61913	08/03/2018	SILK ON SILK (ROSEMARY LONSDALE)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	231.00
EFT61914	08/03/2018	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION CENTRE AND DEPOT	414.92
EFT61915	08/03/2018	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	5222.45

EFT61916	08/03/2018	MAVIS PASKULICH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	7.00
EFT61917	08/03/2018	RACHEL GILLAM	JUDGING DUTIES AT LIONS CLUB CONTEMPORARY ART AWARDS	200.00
EFT61918	08/03/2018	LASER CORPS	FINAL PAYMENT - MOBILE LASER TAGS FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	850.00
EFT61919	08/03/2018	A1 TROJAN PEST CONTROL	PEST CONTROL SERVICES FOR VARIOUS LOCATIONS	3345.90
EFT61920	08/03/2018	NEVERFAIL SPRINGWATER LTD (ADMIN OFFICE)	BOTTLED WATER SUPPLIES / MAINTENANCE	14.45
EFT61921	08/03/2018	OFF PEN PUBLISHING - BETH BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	23.10
EFT61922	08/03/2018	STAN THE TYRE MAN (STAN'S TYRE SERVICE WA)	PLANT / VEHICLE PARTS	687.50
EFT61923	08/03/2018	MAIA FINANCIAL PTY LIMITED	LEASE OF EQUIPMENT FOR VARIOUS LOCATIONS - PERIOD 01/04/18 - 30/06/18	14649.61
EFT61924	08/03/2018	SWAN DISTRICTS GYMNASTICS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	132.00
EFT61925	08/03/2018	GRAHAM STIMSON	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	35.00
EFT61926	08/03/2018	BALLIGART - HELEN LOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	16.80
EFT61927	08/03/2018	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	9201.10
EFT61928	08/03/2018	PETER WEBB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	52.50
EFT61929	08/03/2018	CATHERINE AURUBIND	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 -28/02/18	30.10
EFT61930	08/03/2018	MICHELLE KILPATRICK	MULTI VISIT PASS PARTIAL REFUND	15.00
EFT61931	08/03/2018	LINDAS BOOKS / ROLEYSTONE COURIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	18.90
EFT61932	08/03/2018	BRENDAS CLAY CRAFT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	50.12

EFT61933	08/03/2018	IRENE YOUNG	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	44.80
EFT61934	08/03/2018	BUILDING CONTRACTOR PTYLTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT61935	08/03/2018	ROLEYSTONE GYMNASTICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	357.50
EFT61936	08/03/2018	DAVIDSON TRAHAIRE CORPSYCH	EMPLOYEE ASSITANCE PROGRAMME	907.50
EFT61937	08/03/2018	NICKY WINTER - KASZAZZ IN KALAMUNDA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	53.20
EFT61938	08/03/2018	THE LUCKY CHARM	NEWSPAPERS / MAGAZINES SUPPLIES FOR VARIOUS LOCATIONS	41.50
EFT61939	08/03/2018	HERB & ESSENCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	29.40
EFT61940	08/03/2018	PHOENIX NETBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1450.00
EFT61941	08/03/2018	CT HYDRAULICS	SERVICE AND SAFETY CHECK TO WORKSHOP HOIST	120.00
EFT61942	08/03/2018	ZIG ZAG GYMNASTICS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	187.00
EFT61943	08/03/2018	LINDA STANLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	12.25
EFT61944	08/03/2018	TELSTRA SNP MONITORING PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO VARIOUS LOCATIONS	35.20
EFT61945	08/03/2018	THERESA NEIL	FOOTPATH DEPOSIT REFUND	4000.00
EFT61946	08/03/2018	ROSEMARY (ROSE) HANCOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	10.29
EFT61947	08/03/2018	ADD BUILDING WA	FOOTPATH DEPOSIT REFUND	1550.00
EFT61948	08/03/2018	TANIA PARK PUBLISHING	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	10.50
EFT61949	08/03/2018	MARKET CREATIONS	MARKETING & TECHNOLOGY SERVICE FEES & MONTHLY CLOUD HOSTING SERVICES	18647.75
EFT61950	08/03/2018	LE GROVE LANDSCAPING	PROGRESS CLAIM # 2 - CONSTRUCTION OF GRASS HOCKEY FIELDS HARTFIELD PARK, FORRESTFIELD	194166.12
EFT61951	08/03/2018	SHANELLE GIFFEN	PART DOG REGISTRATION FEE REFUND	51.66

EFT61952	08/03/2018	UNWINED T/A POSSUM CREEK LODGE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	138.60
EFT61953	08/03/2018	TREASURES OF AUSTRALIA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	68.46
EFT61954	08/03/2018	ALINTA ENERGY (ELECTRICITY ACCOUNT)	POWER CHARGES	9439.76
EFT61955	08/03/2018	WENDY FORDHAM	KEY BOND REFUND	50.00
EFT61956	08/03/2018	CAVERSHAM SUNS JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	430.00
EFT61957	08/03/2018	ALL FUN FACE PAINTING	FACE PAINTING FOR SUMMER SERIES 2018 X 3 ADDITIONAL NIGHTS	920.00
EFT61958	08/03/2018	RUSSELL BROOKS BUILDING PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT61959	08/03/2018	SPICK AND SPAN COMMERCIAL PROPERTY MAINTENANCE PTY LTD	CLEANING SERVICES	5738.68
EFT61960	08/03/2018	SMART ACCESS - DAVID OTTO	KEY BOND REFUND	50.00
EFT61961	08/03/2018	VINTAGE LETTERS & CO	LIGHT UP LETTERS & GENERATOR DELIVERY & INSTALL FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	370.00
EFT61962	08/03/2018	DOWSING GROUP PTY LTD	SUPPLY CONCRETE REMOVAL AND INSTALLATION OF PATHWAYS FOR VARIOUS LOCATIONS	150690.60
EFT61963	08/03/2018	PAVEMENT MANAGEMENT SERVICES	STRUCTURAL ASSESSMENT OF VARIOUS ROADS IN THE CITY	4620.00
EFT61964	08/03/2018	BLACK BOX PERFORMING ARTS	HALL BOND REFUND	300.00
EFT61965	08/03/2018	PROMAPP SOLUTIONS LTD	PROMAPP SUBSCRIPTION - FEBRUARY 2018	2145.00
EFT61966	08/03/2018	RECRUITWEST PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	7788.67
EFT61967	08/03/2018	KHALED AND LAUREN BAGHDADI	CROSSOVER CONTRIBUTION	428.00
EFT61968	08/03/2018	ANIMAL PEST MANAGEMENT SERVICES	RABBITS IN DEPOT YARD SETTING OFF THE FENCE ALARM	2233.00
EFT61969	08/03/2018	VIZSTONE	MANAGE ENGINE ENTERPRISE	2689.50
EFT61970	08/03/2018	ALASTAIR TAYLOR	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	4.06
EFT61971	08/03/2018	SYLVANA DOUGLAS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/02/18 - 28/02/18	5.60

EFT61972	08/03/2018	TRUSTEE FOR THE MELSOM FAMILY TRUST	FEES FOR MEETINGS ATTENDED PLUS MEETING PREPERATION	600.00
EFT61973	08/03/2018	BELGRAVIA LEISURE GROUP	MANAGEMENT FEES OF THE KALAMUNDA WATER PARK	119270.73
EFT61974	08/03/2018	CRAIG D & LOUISE S ALLINGTON	FOOTPATH DEPOSIT REFUND	4000.00
EFT61975	08/03/2018	A PROUD LANDMARK PTY LTD	LANDSCAPE WORK AT MACLARTY RESERVE TRUCK WATERING AT HALE ROAD EARTHWORKS & NEW TURF AT REID OVAL FOOTBALL CLUB	8618.50
EFT61976	08/03/2018	AVOCADOS	ANNUAL COUNCILLOR STRATEGIC RETREAT - CATERING AND ACCOMMODATION	2245.00
EFT61977	08/03/2018	ROBERT GIOMETTI T/A GET SLASHED	SLASHING, PRUNING, REMOVAL OF DMF AND GRASS AT VARIOUS LOCATIONS	2304.00
EFT61978	08/03/2018	LYNWOOD UNITED FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT61979	08/03/2018	ALISTAIR MCDONALD	FOOTPATH DEPOSIT REFUND	500.00
EFT61980	08/03/2018	SHANNON NELMES	PART REFUND FOR PILATES PROGRAM AT HARTFIELD PARK RECREATION CENTRE	40.45
EFT61981	08/03/2018	ST ANTHONY'S NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT61982	08/03/2018	WA FLAGS & BANNERS	INTERNATIONAL BUNTING FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	198.00
EFT61983	08/03/2018	SIMON HOPKINS IT SERVICES INT TRUST	FOOTPATH DEPOSIT REFUND	2500.00
EFT61984	22/03/2018	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 19 MARCH 2018	2069.39
EFT61985	22/03/2018	SHAWMAC PTY LTD	CONSULTING SERVICES - ROAD SAFETY AUDIT AT WELSHPOOL RD FORRESTFIELD & HIGH WYCOMBE INDUSTRIAL AREA DESIGN WORKS	17050.00
EFT61986	22/03/2018	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	30.28
EFT61987	22/03/2018	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	375.00

EFT61988	22/03/2018	FREESTYLE NOW	SKATEPARK COACHING SESSIONS AT FORRESTFIELD & HIGH WYCOMBE SKATEPARKS	1738.00
EFT61989	22/03/2018	COLLECTOR OF PUBLIC MONIES (CENTRELINK)	CENTREPAY TRANSACTION FEES	65.34
EFT61990	22/03/2018	APOSTLE NATURAL SPRING WATER	DRINKING WATER, DISPENSER AND CUP SUPPLIES FOR ZIG ZAG CULTURAL CENTRE	41.80
EFT61991	22/03/2018	NEVERFAIL SPRINGWATERLTD (FORRESTFIELD LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	73.42
EFT61992	22/03/2018	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	989.82
EFT61993	22/03/2018	ERGOLINK	SUPPLY OF VARIOUS ERGONOMIC OFFICE SUPPLIES	312.79
EFT61994	22/03/2018	ACTIVE GAMES AND ENTERTAINMENT	HIRE OF INFLATABLES FOR CORYMBIA MULTICULTURAL FESTVIAL 2018	3500.00
EFT61995	22/03/2018	MONSTERBALL AMUSEMENTS & HIRE	HIRE OF CLIMBING WALL, GENERATOR & SUPERVISORS FOR THE CORYMBIA MULTICULTURAL FESTIVAL 2018	1390.00
EFT61996	22/03/2018	TOP OF THE LADDER	GUTTER CLEANING SERVICES FOR VARIOUS LOCATIONS	1001.00
EFT61997	22/03/2018	ALL EARTH GROUP PTY LTD	DISPOSAL OF ROAD SWEEPINGS, GULLY EDUCTION SOILS & MIXED WASTE MATERIALS	39857.18
EFT61998	22/03/2018	KALAMUNDA KICKBOXING & MARTIAL ARTS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	990.00
EFT61999	22/03/2018	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	4166.00
EFT62000	22/03/2018	HILLVIEW OVER 55's GOLF CLUB	DONATION - ANNUAL GOLF DAY - OCTOBER 2018	200.00
EFT62001	22/03/2018	FOCUS CONSULTING WA PTY LTD	ELECTRICAL CONSULTING SERVICES - SPORTS LIGHTING TECHNICAL BRIEF	495.00
EFT62002	22/03/2018	KENNETH JAMES MCKENZIE	FOOTPATH DEPOSIT REFUND	1000.00
EFT62003	22/03/2018	KATHLEEN LILIAN SAMBRIDGE	RATES REFUND	200.00
EFT62004	22/03/2018	ROSS ANDREW APPLETON	RATES REFUND	1400.00
EFT62005	22/03/2018	PENNY MADDISON	SALE OF ARTWORK - EXHIBITION SALES - LIONS CLUB ART AWARDS 19/01/18 - 12/02/18	350.00
EFT62006	22/03/2018	ELIZABETH PILCHER	SENIORS HPRC MULTI-VISIT PASS REFUND	60.00
EFT62007	22/03/2018	CITY OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	150.00
EFT62008	22/03/2018	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1169.64
EFT62009	22/03/2018	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	8530.03

EFT62010	22/03/2018	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	1302.57
EFT62011	22/03/2018	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	729.15
EFT62012	22/03/2018	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	275.00
EFT62013	22/03/2018	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	5502.21
EFT62014	22/03/2018	CLEANAWAY	WASTE / RECYCLING & BULK BIN DISPOSAL SERVICES FEES	274641.42
EFT62015	22/03/2018	LANDGATE - VALUATIONS	GROSS RENTAL VALUATION FEES FOR VARIOUS LOCATIONS	935.77
EFT62016	22/03/2018	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	301.88
EFT62017	22/03/2018	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	42520.10
EFT62018	22/03/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	KEY BOND REFUND	50.00
EFT62019	22/03/2018	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	2071.63
EFT62020	22/03/2018	KEEP AUSTRALIA BEAUTIFUL COUNCIL	SUPPLY OF ROADSIDE LITTER BAGS	400.00
EFT62021	22/03/2018	VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES FOR EMERGENCY SERVICES - MARCH 2018	1334.10
EFT62022	22/03/2018	FASTA COURIERS	COURIER FEES	189.01
EFT62023	22/03/2018	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	1095.74
EFT62024	22/03/2018	SG ENVIRO	SEPTIC / GREASE TANK CLEAN OUT SERVICES AT VARIOUS LOCATIONS	590.00
EFT62025	22/03/2018	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES / CLEANING SUPPLIES	276.38
EFT62026	22/03/2018	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1067.28
EFT62027	22/03/2018	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	9729.50
EFT62028	22/03/2018	SYNERGY	POWER CHARGES	123108.40
EFT62029	22/03/2018	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS LOCATIONS	789.76
EFT62030	22/03/2018	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	564.16
EFT62031	22/03/2018	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	337.51

EFT62032	22/03/2018	MILPRO WA (INCORPORATING HILL TOP TROPHIES)	SUPPLY OF NAME BADGES	85.25
EFT62033	22/03/2018	MARKETFORCE PTY LTD	ADVERTISING FOR VARIOUS JOBS / EVENTS	663.98
EFT62034	22/03/2018	IT VISION AUSTRALIA PTY LTD	CONFLUENCE LICENCES FOR ACDC PROJECT - FEBRUARY 2018	71.50
EFT62035	22/03/2018	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	9316.18
EFT62036	22/03/2018	HOSEMASTERS	PLANT / VEHICLE PARTS	140.25
EFT62037	22/03/2018	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	609.40
EFT62038	22/03/2018	AIR LIQUIDE WA PTY LTD	SUPPLY OF GAS CYLINDER REFILLS AND RENTAL FEES	391.60
EFT62039	22/03/2018	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR VARIOUS FUNCTIONS	1095.59
EFT62040	22/03/2018	1ST MAIDA VALE SCOUT GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT62041	22/03/2018	GUILDFORD KALAMUNDA DISTRICTS SWIMMING CLUB (INC)	KIDSPORT FUNDING FOR VARIOUS PLAYERS	165.00
EFT62042	22/03/2018	FORRESTFIELD FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1325.00
EFT62043	22/03/2018	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	5000.00
EFT62044	22/03/2018	DALE ALCOCK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT62045	22/03/2018	OCE CORPORATE PTY LTD - OFFICE CLEANING EXPERTS PTY LTD	CLEANING SERVICES / CONSUMABLES FOR VARIOUS LOCATIONS	1237.36
EFT62046	22/03/2018	FORRESTFIELD UNITED SOCCER CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	3135.00
EFT62047	22/03/2018	ASHMY PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT62048	22/03/2018	ST JOHN AMBULANCE AUSTRALIA (WA) INC	EVENT MEDIC SERVICES FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	485.10
EFT62049	22/03/2018	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	193.70
EFT62050	22/03/2018	KALAMUNDA PLUMBING & ELECTRICAL	PLUMBING REPAIRS / MAINTENANC FOR VARIOUS LOCATIONS	9862.90
EFT62051	22/03/2018	SWAN EVENT HIRE	EQUIPMENT HIRE FOR VARIOUS EVENTS	12528.28
EFT62052	22/03/2018	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA DIVISION INC	MEMBERSHIP SUBSCRIPTION TO 30 JUNE 2018 - PGOVERNMENT E PRORATA	993.33
EFT62053	22/03/2018	HAWLEY'S BOBCAT SERVICE	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5083.65
EFT62054	22/03/2018	MIDLAND CEMENT PRODUCTS	PLUMBING SUPPLIES FOR VARIOUS LOCATIONS	858.00

EFT62055	22/03/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA (WA DIVISION)	REGISTRATION FOR 4 STAFF TO ATTEND FINANCE PROFESSIONALS - BENCHMARKING SUNDOWNER 2018 & 1 STAFF TO ATTEND ANNUAL GENERAL MEETING & SUNDOWNER	245.00
EFT62056	22/03/2018	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	EMERGENCY SERVICES LEVY - QUARTER 3 2017/18	1878297.44
EFT62057	22/03/2018	J CORP PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT62058	22/03/2018	CABCAR PTY LTD	PLANT / VEHICLE PARTS	155.00
EFT62059	22/03/2018	ASHTON ADMOR PTY LTD	HIRE OF PUBLIC ADDRESS SYSTEM, STAGE, SOUND & LIGHTING EQUIPMENT FOR CORYMBIA MULITCULTURAL FESTIVAL 2018	8706.50
EFT62060	22/03/2018	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	315.70
EFT62061	22/03/2018	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	12724.80
EFT62062	22/03/2018	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA WA	REGISTRATION FOR 1 STAFF TO ATTEND STATE CONFERENCE 2018 THE CHANGING FACE OF PUBLIC WORKS & 2 TICKETS FOR THE GALA DINNER AWARD PRESENTATION	2180.00
EFT62063	22/03/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	4637.37
EFT62064	22/03/2018	MCDOWALL AFFLECK PTY LTD	STIRK PARK POND AND CHANNEL STORMWATER DRAINAGE UPGRADES REVIEW AND DESIGN	8787.90
EFT62065	22/03/2018	KANYANA WILDLIFE REHABILITATION CENTRE INC	FUNDRAISING EVENT AT HARTFIELD PARK RECREATION CENTRE	479.00
EFT62066	22/03/2018	BIG W (AR W1.C3.U.07)	LIBRARY SYPLIES FOR THE VARIOUS LIBRARIES	750.00
EFT62067	22/03/2018	DEPARTMENT OF TRANSPORT	VEHICLE SEARCH FEES	46.90
EFT62068	22/03/2018	PETER CLARK - PIANO TUNER	MAINTENANCE / REPAIRS TO PIANOS IN VARIOUS LOCATIONS	350.00
EFT62069	22/03/2018	DUN & BRADSTREET (AUSTRALIA) PTY LTD	DEBT COLLECTION FEES FOR LIBRARY	18.31
EFT62070	22/03/2018	ANDREW YEO - THE LATE ESTATE OF	RATES REFUND	495.20

EFT62071	22/03/2018	ANGELA ALICE DAVIES	RATES REFUND	134.28
EFT62072	22/03/2018	SAMUEL HENNEY	REIMBURSEMENT COST OF REPAIRS TO HOME CAUSED BY CITY MOWER	370.32
EFT62073	22/03/2018	CORDELL INFORMATION PTY LTD	SUBSCRIPTIONS FOR COMMERCIAL & HOUSING BUILDING COSTS GUIDE	1000.00
EFT62074	22/03/2018	MAZENOD JUNIOR FOOTBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	450.00
EFT62075	22/03/2018	DDL AUSTRALIA PTY LTD	REGISTRATION FOR 1 STAFF TO ATTEND CHANGE MANAGEMENT COMBO - CHANGE MANAGEMENT FOUNDING INCLUDING EXAM & CHANGE MANAGEMENT PRACTITIONER INCLUDING EXAM	2995.00
EFT62076	22/03/2018	DISCUS DIGITAL PRINT	SUPPLY OF OPEN STUDIO COREFLUTE SIGNAGE	288.75
EFT62077	22/03/2018	STRATAGREEN	GARDEN / RESERVE SUPPLIES	1147.68
EFT62078	22/03/2018	PORTER CONSULTING ENGINEERS	INTERSECTION AND COMMERCIAL ACCESS REVIEW AT HALE ROAD / WOOLWORTHS DRIVE	6844.75
EFT62079	22/03/2018	THE HILLS & ASSOCIATED COLLEGES WORKLINK PROGRAM	HALL & KEY BOND REFUND	455.00
EFT62080	22/03/2018	WOOLWORTHS GROUP LIMITED	GROCERY SUPPLIES FOR VARIOUS FUNCTIONS	2497.33
EFT62081	22/03/2018	ERYK MATUSIK & CAGEN HOLDINGS PTY LTD	RATES REFUND	1019.78
EFT62082	22/03/2018	FORRESTFIELD TENNIS CLUB (INC)	FORRESTFIELD TENNIS CLUB HIRE FEES FROM HARTFIELD PARK REC CENTRE - 1/2/18 - 28/2/18	76.00
EFT62083	22/03/2018	HILLS GAS SUPPLY	SUPPLY OF BOTTLED GAS FOR VARIOUS LOCATIONS	132.00
EFT62084	22/03/2018	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS LOCATIONS	6714.81
EFT62085	22/03/2018	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	698.11
EFT62086	22/03/2018	DEREK PHILLIP GARRETT	FOOTPATH DEPOSIT REFUND	2500.00
EFT62087	22/03/2018	ABDUL RAUF	FOOTPATH DEPOSIT REFUND	1500.00
EFT62088	22/03/2018	THE GIRLS BRIGADE WA - KALAMUNDA GIRLS BRIGADE	KIDSPORT FUNDING FOR VARIOUS PLAYERS	140.00
EFT62089	22/03/2018	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	1855.00
EFT62090	22/03/2018	CARDILE INTERNATIONAL FIREWORKS PTY LTD	FIREWORKS DISPLAY CORYMBIA MULTICULTURAL FESTIVAL 2018	5498.90

EFT62091	22/03/2018	CARNIVAL AMUSEMENTS	HIRE OF AMUSEMENT RIDES - CORYMBIA MULTICULTURAL FESTIVAL 2018	7947.00
EFT62092	22/03/2018	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	8934.75
EFT62093	22/03/2018	VINCENT DALY T/A EZE CONSTRUCTIONS	FOOTPATH DEPOSIT REFUND & CROSSOVER CONTRIBUTION	2928.00
EFT62094	22/03/2018	MARY'S MOUNT NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	300.00
EFT62095	22/03/2018	LIBERTY OIL AUSTRALIA PTY LTD	SUPPLY OF FUEL	25192.34
EFT62096	22/03/2018	SWAN VALLEY CUDDLY ANIMAL FARM	TRAVELLING CUDDLY ANIMAL FARM SERVICES FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	739.00
EFT62097	22/03/2018	STATE WIDE TURF SERVICES	TURF SUPPLIES / MAINTENANCE FOR VARIOUS LOCATIONS	1001.00
EFT62098	22/03/2018	METROSTRATA DEVELOPMENTS PTY LTD T/A MYGEN HOMES	FOOTPATH DEPOSIT REFUND	2500.00
EFT62099	22/03/2018	GKR KARATE WA INCORPORATED	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT62100	22/03/2018	CHAD ALTINIER	FOOTPATH DEPOSIT REFUND	2500.00
EFT62101	22/03/2018	MAGGIES NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	450.00
EFT62102	22/03/2018	GRAEME HARRIS GUNS T/S GUN MART & TACKLE	REGISTRATION FOR 6 STAFF TO ATTEND FIREARM AWARENESS CERTIFICATE COURSE	150.00
EFT62103	22/03/2018	CENTURION TEMPORARY FENCING	TEMPORARY FENCING HIRE	1235.30
EFT62104	22/03/2018	SEWING AND CRAFT WITH MEMA	DRY CLEANING / WASHING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	75.00
EFT62105	22/03/2018	CHANTAL GIUFFRE	REIMBURSEMENT OF APPLICATION TO CONSTRUCT SEPTIC FEE	118.00
EFT62106	22/03/2018	MARY'S MOUNT PRIMARY SCHOOL PARENTS & FRIENDS	KEY BOND REFUND	50.00
EFT62107	22/03/2018	THE GOOD GUYS	ELECTRICAL SUPPLIES	1197.00
EFT62108	22/03/2018	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	770.00
EFT62109	22/03/2018	DARCY & ANTOINETTE BARBER	BUILDING APPLICATION FEE REFUND	61.65
EFT62110	22/03/2018	JEFFREY GEORGE QUIGLEY	RATES REFUND	507.19

EFT62111	22/03/2018	AKWAABA AFRICAN DRUMMING	AFRICAN DRUMMING PERFORMANCE FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	660.00
EFT62112	22/03/2018	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	264.00
EFT62113	22/03/2018	FOXTEL	MONTHLY SUBSCRIPTION FEE - MARCH 2018	210.00
EFT62114	22/03/2018	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	25343.52
EFT62115	22/03/2018	AAAC TOWING PTY LTD	TOWING SERVICES FEES	330.00
EFT62116	22/03/2018	SAINT BRIGID'S NETBALL CLUB (SBNC)	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT62117	22/03/2018	BELMONT JUNIOR FOOTBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	140.00
EFT62118	22/03/2018	HILLS DISTRICT CALISTHENICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT62119	22/03/2018	TTM HOME SERVICES	EVENT & GALLERY SETUP ASSISTANCE - CORYMBIA FESTIVAL 2018	1222.50
EFT62120	22/03/2018	STEPHANIE MCGRATH	FOOTPATH DEPOSIT REFUND	2500.00
EFT62121	22/03/2018	CUROST MILK SUPPLY	MILK SUPPLY FOR DEPOT	171.84
EFT62122	22/03/2018	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	1733.42
EFT62123	22/03/2018	ENVIRO PIPES PTY LTD	SUPPLY OF PIPES AS REQUESTED AND REQUIRED BY DEPOT	2585.00
EFT62124	22/03/2018	LESMURDIE WARRIORS NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	600.00
EFT62125	22/03/2018	HOPPY'S MOBILE ATM'S	HIRE OF MOBILE ATM FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	650.00
EFT62126	22/03/2018	A1 TROJAN PEST CONTROL	PEST CONTROL SERVICES FOR VARIOUS LOCATIONS	594.00
EFT62127	22/03/2018	SPARKS REFRIGERATION AND AIRCONDITIONING	DEGASSING OF FRIDGES, FREEZERS AND AIR CONDITIONING UNITS	1487.00
EFT62128	22/03/2018	NEVERFAIL SPRINGWATER LTD (ADMIN OFFICE)	BOTTLED WATER SUPPLIES / MAINTENANCE	39.46
EFT62129	22/03/2018	STAN THE TYRE MAN (STAN'S TYRE SERVICE WA)	PLANT / VEHICLE PARTS	3624.50
EFT62130	22/03/2018	GOSNELLS POLICE & COMMUNITY YOUTH CENTRE (PCYC)	KIDSPORT FUNDING FOR VARIOUS PLAYERS	165.00
EFT62131	22/03/2018	AITPM	MEMBERSHIP FEES FOR 1 STAFF - 1 APRIL 2018 TO 31 MARCH 2019	170.00

EFT62132	22/03/2018	SWAN DISTRICTS NETBALL ASSOCIATION	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT62133	22/03/2018	NEXXIAL ECOLOGY PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	2043.80
EFT62134	22/03/2018	CHAMPION MUSIC	PERFORMANCE BY PHILIP WALLEYSTACK AT THE CORYMBIA MULTICULTURAL FESTIVAL 2018	1800.00
EFT62135	22/03/2018	ROBERT AUGUSTE	26 (119) SHEFFIELD ROAD WATTLE GROVE - WAPC149587 - REFUND FOR OUTSTANDING WORKS BOND	6844.50
EFT62136	22/03/2018	BOLLYWOOD DANCE STUDIO	DANCE PERFORMANCE AT CORYMBIA MULTICULTURAL FESTIVAL 2018	770.00
EFT62137	22/03/2018	KALAMUNDA LIBERAL PARTY	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	550.00
EFT62138	22/03/2018	FOCUS MUSIC PTY LTD	FACILITATION - IN THE MIX MUSIC PROGRAM 2018	5400.00
EFT62139	22/03/2018	TIMBER INSIGHT PTY LTD	REGISTRATION FOR 1 STAFF TO ATTEND FOR BUILT EVOLUTION CONFERENCE 2018	195.00
EFT62140	22/03/2018	SEATADVISOR PTY LTD	TICKET SALES FEES NOV 2017 - JAN 2018	367.57
EFT62141	22/03/2018	BLACKTREE TECHNOLOGY PTY LTD	RADIO ID & ACCESS TO THE CENTRAL PARK REPEATER SITE FOR 8 RADIOS	255.20
EFT62142	22/03/2018	I.E. MARKETING	FREE LANCING MARKETING CONSULTING FEES	425.00
EFT62143	22/03/2018	GAME VAULT PTY LTD	6 HOUR HIRE GAMING TRAILER WITH GENERATOR CORYMBIA MULTICULTURAL FESTIVAL 2018	1980.00
EFT62144	22/03/2018	STARWEST PARTY HIRE	HIRE OF MOVIE SCREEN, PROJECTOR, SOUND AND LIGHTING PLUS GENERATOR & POPCORN SUMMER SERIES 2018	3210.00
EFT62145	22/03/2018	SECURE PAY	TICKET TRANSACTION FEES	25.08
EFT62146	22/03/2018	ZIG ZAG GYMNASTICS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	93.50
EFT62147	22/03/2018	TELSTRA SNP MONITORING PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO VARIOUS LOCATIONS	4881.31
EFT62148	22/03/2018	NATURE CALLS PORTABLE TOILETS	HIRE OF PORTABLE TOILET FACILITIES FOR THE 2018 SUMMER SERIES EVENTS	2575.00

EFT62149	22/03/2018	VIRTUE SECURITY SERVICES PTY LTD	SECURITY GUARD SERVICES FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	3979.80
EFT62150	22/03/2018	LE GROVE LANDSCAPING	PROGRESS CLAIM # 10 - MAINTENANCE TO THE LANDSCAPING WORKS TO BIBLUMUM TRACK NORTHERN TERMINUS STREETSCAPES	3517.36
EFT62151	22/03/2018	KERB DIRECT KERBING PTY LTD	VARIOUS LOCATIONS - SUPPLY AND LAY EXTRUDED CONCRETE KERB	17002.83
EFT62152	22/03/2018	ALINTA ENERGY (ELECTRICITY ACCOUNT)	POWER CHARGES	7545.11
EFT62153	22/03/2018	CAVERSHAM SUNS JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	130.00
EFT62154	22/03/2018	ALL FUN FACE PAINTING	2 X FACE PAINTERS FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	900.00
EFT62155	22/03/2018	PADDY SWEENEY	MC DUTIES FOR THE CORYMBIA MULTICULTURAL FESTIVAL 2018	1000.00
EFT62156	22/03/2018	MURPHY PAINTING & DECORATING	PAINTING WORKS AT HARTFIELD PARK SQUASH COURTS & ZIG ZAG CULTURAL CENTRE	5902.00
EFT62157	22/03/2018	COCKBURN PARTY HIRE	HIRE OF PICNIC TABLES & BEANBAGS FOR 'THE ISLAND' YOUTH ZONE AT CORYMBIA MULTICULTURAL FESTIVAL 2018	1545.00
EFT62158	22/03/2018	PUNDIT PTY LTD ATF THE VERHOOGT SUPERANNUATION FUND	FOOTPATH DEPOSIT REFUND	1500.00
EFT62159	22/03/2018	PICASSO PRINT & DESIGN PTY LTD	PRINTING OF ANNUAL REPORT 2016 / 2017	1821.60
EFT62160	22/03/2018	VINTAGE LETTERS & CO	LIGHT UP LETTERS & GENERATOR HIRE FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	370.00
EFT62161	22/03/2018	RACHAEL BIBBY	CROSSOVER CONTRIBUTION	428.00
EFT62162	22/03/2018	DOWSING GROUP PTY LTD	CONCRETE REMOVAL AND INSTALLATION OF PATHWAYS AT VARIOUS LOCATIONS	108665.13
EFT62163	22/03/2018	THEENDSTOP - NATHAN HOYLT	FINAL PAYMENT - MULTICULTURAL FLAG BUNTING WORKSHOP CORYMBIA MULTICULTURAL FESTIVAL 2018	1200.00

EFT62164	22/03/2018	GEM GENERATION ELECTRICAL MAINTENANCE PTY LTD	HIRE OF GENERATORS AND LIGHTING TOURS, INCLUDING DELIVERY, FUEL AND INSURANCE CORYMBIA MULTICULTURAL FESTIVAL 2018	4676.38
EFT62165	22/03/2018	BROOK & MARSH PTY LTD	NARDINE ASHBY ROAD RESERVATION SURVEY AND SUBDIVISION	5310.00
EFT62166	22/03/2018	SUN RISING MUSIC PTY LTD	PERFORMANCE OF JOHNNY CASH PRISON SONGS AT MORNING MUSIC	3600.00
EFT62167	22/03/2018	HOME-GROWN THEATRE	BEATWALKERS PERFORMANCE AT CORYMBIA MULTICULTURAL FESTIVAL 2018	550.00
EFT62168	22/03/2018	2TONE AUTO DETAILING	CLEANING AND DETAILING OF COMMUNITY BUS	200.00
EFT62169	22/03/2018	RECRUITWEST PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	4930.43
EFT62170	22/03/2018	ENVIRONMENT ESSENTIALS PTY LTD	SAFETYLAWS WA DIRECTORY RENEWAL FOR 19/05/18 TO 19/05/2019	2035.00
EFT62171	22/03/2018	KHALED AND LAUREN BAGHDADI	CROSSOVER CONTRIBUTION	428.00
EFT62172	22/03/2018	BETTA ROADS	ROAD MASTERIALS SUPPLIES	2640.00
EFT62173	22/03/2018	MADDINGTON SCOUT GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	150.00
EFT62174	22/03/2018	DROM'S DELIGHTS	FOODTRUCK AT PICKERING BROOK MOVIE NIGHT	350.00
EFT62175	22/03/2018	AUGUST MANAGEMENT	PAULA PARORE (PLUS PIANIST) PERFORMANCE FOR MORNING MUSIC MARCH 2018	1200.00
EFT62176	22/03/2018	FLY BY FUN	CULTURAL ACTIVITIES FOR THE CORYMBIA MULTICULTURAL FESTIVAL 2018	2200.00
EFT62177	22/03/2018	WIGMAN HOLDINGS PTY LTD	FOOTPATH DEPOSIT REFUND	4000.00
EFT62178	22/03/2018	BELGRAVIA LEISURE GROUP	MANAGEMENT OF THE KALAMUNDA WATER PARK FOR DECEMBER 2017	11581.76
EFT62179	22/03/2018	A J POWER	LEGAL EXPENSES	1210.00
EFT62180	22/03/2018	EDWARD OVERTON	RATES REFUND	467.00
EFT62181	22/03/2018	RHYTHM SPIRIT DRUM CIRCLES	TAIKO DO WA PERFORMANCE AT CORYMBIA MULTICULTURAL FESTIVAL 2018	750.00
EFT62182	22/03/2018	CHUNG WAH ASSOCIATION INC	PERFORMANCE FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	880.00

EFT62183	22/03/2018	SPACED OUT PLACEMAKERS	CAMBRIDGE ST RESERVE COMMUNITY ENGAGEMENT WORKSHOP	3553.00
EFT62184	22/03/2018	FAHAD PIRZADA & HINA FAHAD	CROSSOVER CONTRIBUTION	428.00
EFT62185	22/03/2018	BAREFOOT ENTERTAINMENT & EVENTS	SUPPLY & MANAGE FOOD TRUCKS & MARKETS STALLS FOR CORYMBIA MULTICULTURAL FESTIVAL	1907.93
EFT62186	22/03/2018	EMPLOYEECONNECT PTY LTD	SAAS PRO - CORE HR IMPLEMENTATION - ON CONTRACT	5445.00
EFT62187	22/03/2018	SILLY TOWN BY ASTERICAL DESIGNS	STILT WALKING - THE PLATFORM CORYMBIA MULTICULTURAL FESTIVAL 2018	350.00
EFT62188	22/03/2018	MIKE JOVANOU	ACROBATICS - THE PLATFORM CORYMBIA MULTICULTURAL FESTIVAL 2018	200.00
EFT62189	22/03/2018	LIFE DANCE	BELLYDANCE & ACROBATICS - THE PLATFORM CORYMBIA MULTICULTURAL FESTIVAL 2018	750.00
EFT62190	22/03/2018	INTELLIGENT EDGE PTY LTD	SUPPORT OF PROJECT MANAGEMENT WORKING GROUP 26 FEB - 1 MARCH 2018	3300.00
EFT62191	22/03/2018	MELISSA BALCOMBE	BOND REFUND FOR THE USE OF THE GALLERY ROOM AT THE ZIG ZAG CULTURAL CENTRE	500.00
EFT62192	22/03/2018	CHARLES CLAYTON	FOOTPATH DEPOSIT REFUND	1550.00
EFT62193	22/03/2018	STEPHEN JAMES PRICE	KEY BOND REFUND	50.00
EFT62194		EFT PAYMENT CANCELLED		
EFT62195	27/03/2018	HART SPORT	GYM EQUIPMENT SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	311.90
EFT62196	27/03/2018	BARNETTS (WA) PTY LTD	HARDWARE SUPPLIES	553.71
EFT62197	27/03/2018	THE WORKWEAR GROUP PTY LTD	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	764.65
EFT62198	27/03/2018	SALMAT MEDIAFORCE PTY LTD	DISTRIBUTION OF FLYERS FOR EVENTS WITHIN THE CITY	1711.53
EFT62199	27/03/2018	RICOH AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES FOR ALL CITY LOCATIONS	6373.90
EFT62200	27/03/2018	DVA FABRICATIONS	SUPPLY OF A BOOKCASE FOR KALAMUNDA LIBRARY	536.80
EFT62201	27/03/2018	VISUAL PUBLICATIONS P/L - COUNTRYWIDE PUBLICATIONS	PHVC INCLUSION ON WA VISITOR CENTRE MAP	135.00

EFT62202	27/03/2018	DETMOLD AUSTRALIA SALES PTY LTD T/AS PAPER-PAK PTY LTD	LIBRARY STATIONERY SUPPLIES	194.70
EFT62203	27/03/2018	ERGOLINK	SUPPLY OF VARIOUS ERGONOMIC OFFICE SUPPLIES	939.70
EFT62204	27/03/2018	TOTALLY WORKWEAR	SUPPLY OF PROTECTIVE CLOTHING	2896.06
EFT62205	27/03/2018	SAFETYQUIP PERTH EAST	SAFETY EQUIPMENT SUPPLIES FOR OPERATIONS CENTRE	158.40
EFT62206	27/03/2018	JDA CONSULTANT HYDROLOGISTS	CONSULTING SERVICES - JOHN STREET SPILLWAY DESIGN	550.00
EFT62207	27/03/2018	FOCUS CONSULTING WA PTY LTD	LED VS METAL HALIDE LIFE CYCLE COST ANALYSIS AT KOSTERA OVAL	484.00
EFT62208	27/03/2018	ALLAN MORTON	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62209	27/03/2018	LESLEY BOYD	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62210	27/03/2018	COATES HIRE OPERATIONS PTY LTD	PLANT / EQUIPMENT HIRE	322.25
EFT62211	27/03/2018	CROMMELINS MACHINERY	PLANT / VEHICLE PARTS	191.82
EFT62212	27/03/2018	FORPARK PTY LTD	PLAY GROUND EQUIPMENT REPAIRS / MAINTENANCE AT SCOTT RESERVE	5528.60
EFT62213	27/03/2018	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	3725.70
EFT62214	27/03/2018	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	2145.00
EFT62215	27/03/2018	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP & MATTRESS DISPOSAL FEES LANDFILL GAS WELL MONTHLY MONITORING AT DAWSON AVENUE	373237.56
EFT62216	27/03/2018	JASON SIGNMAKERS	SIGNAGE SUPPLIES	2145.00
EFT62217	27/03/2018	STATEWIDE BEARINGS	PLANT / VEHICLE PARTS	104.41
EFT62218	27/03/2018	MCINTOSH & SON	PLANT / VEHICLE PARTS	1603.71
EFT62219	27/03/2018	SONIC HEALTHPLUS (KINETIC HEALTH GROUP LTD)	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	330.55
EFT62220	27/03/2018	SYNERGY	POWER CHARGES	137.05
EFT62221	27/03/2018	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	SUPPLY OF 2018 SWAN EMERGENCY SERVICES DIRECTORIES & BUSH TUCKER & ANIMAL ENCOUNTER WITH NEARER TO NATURE	1495.00

EFT62222	27/03/2018	ACTIMED AUSTRALIA PTY LTD	MEDICAL SUPPLIES FOR PODIARTIST	542.08
EFT62223	27/03/2018	WESTBOOKS	LIBRARY SUPPLIES	291.10
EFT62224	27/03/2018	WA LIMESTONE COMPANY	ROAD MATERIALS FOR VARIOUS LOCATIONS	4227.15
EFT62225	27/03/2018	WINC AUSTRALIA PTY LTD	STATIONERY / OFFICE SUPPLIES	1049.72
EFT62226	27/03/2018	FULTON HOGAN INDUSTRIES PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	205.79
EFT62227	27/03/2018	JOHN GIARDINA	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	8093.17
EFT62228	27/03/2018	GEOFF STALLARD	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62229	27/03/2018	BUCHER MUNICIPAL PTY LTD	PLANT / VEHICLE PARTS	4130.50
EFT62230	27/03/2018	BRIDGESTONE AUSTRALIA LTD	PLANT / VEHICLE PARTS	1703.80
EFT62231	27/03/2018	HOSEMASTERS	PLANT / VEHICLE PARTS	105.67
EFT62232	27/03/2018	WORK CLOBBER (MIDLAND)	PROTECTIVE CLOTHING SUPPLIES	211.05
EFT62233	27/03/2018	CITY OF ARMADALE	PRINTING OF 7000 FLYERS FOR CORYMBIA MULTICULTURAL FESTIVAL 2018	330.00
EFT62234	27/03/2018	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	8139.90
EFT62235	27/03/2018	REPCO BRAKE & CLUTCH	PLANT / VEHICLE PARTS	464.20
EFT62236	27/03/2018	CAT WELFARE SOCIETY INC	CAT HAVEN REHOMING OF UNCLAIMED CATS FROM THE CITYS POUND .	132.00
EFT62237	27/03/2018	LANDMARK OPERATIONS LTD	CHEMICALS & SUPPLIES	3891.69
EFT62238	27/03/2018	STAGECRAFT	SUPPLY OF NEW TOPS FOR THE STAGE IN THE GROUP FITNESS STUDIO AT HARTFIELD PARK RECREATION CENTRE	1111.00
EFT62239	27/03/2018	CAI FENCES	FENCING SUPPLIES / REPAIRS	2706.00
EFT62240	27/03/2018	DEPARTMENT OF LOCAL GOVERNMENT, SPORT & CULTURAL INDUSTRIES	RETURN OF UNEXPENDED GRANT MONIES SPORT 4 ALL - KIDSPORT	24017.89
EFT62241	27/03/2018	MIDLAND CEMENT PRODUCTS	PLUMBING SUPPLIES FOR VARIOUS LOCATIONS	363.00
EFT62242	27/03/2018	AABEL LINE MARKING	LINE MARKING FOR VARIOUS LOCATIONS	5839.90
EFT62243	27/03/2018	CHILDRENS BOOK COUNCIL OF AUSTRALIA - WA BRANCH	SUBSCRIPTION FEES FOR 2018	60.00
EFT62244	27/03/2018	WA HINO SALES & SERVICE	PLANT / VEHICLE PARTS	2419.15
EFT62245	27/03/2018	ACCESS ICON PTY LTD T/A CASCADEA	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	5005.73

EFT62246	27/03/2018	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	3838.48
EFT62247	27/03/2018	KEVREK (AUSTRALIA) PTY LTD	PLANT / VEHICLE PARTS	1141.25
EFT62248	27/03/2018	WA BLUEMETAL	ROAD MATERIALS SUPPLIES FOR VARIOUS LOCATIONS	1209.27
EFT62249	27/03/2018	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	4230.03
EFT62250	27/03/2018	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	3706.67
EFT62251	27/03/2018	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	6041.34
EFT62252	27/03/2018	WREN OIL	WASTE OIL RECYCLING - DISPOSAL FEES	154.00
EFT62253	27/03/2018	BROOKE O'DONNELL	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62254	27/03/2018	SAI GLOBAL LTD	SUPPLY OF AUSTRALIAN STANDARDS	282.51
EFT62255	27/03/2018	LOCK, STOCK & FARRELL LOCKSMITH PTY LTD	PADLOCKS / KEYS SUPPLIES	1579.00
EFT62256	27/03/2018	MICHAEL ANDREW FERNIE	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62257	27/03/2018	PERTH AUDIOVISUAL (PAV)	MIPRO SERVICE & REPAIRS AT HARTFIELD PARK RECREATION CENTRE	150.00
EFT62258	27/03/2018	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	663.50
EFT62259	27/03/2018	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	472.56
EFT62260	27/03/2018	T-QUIP	PLANT / VEHICLE PARTS	426.80
EFT62261	27/03/2018	HOSECO	PLANT / VEHICLE PARTS	372.06
EFT62262	27/03/2018	SWAN TOWING SERVICE PTY LTD	TOWING SERVICES	491.70
EFT62263	27/03/2018	HYDROQUIP PUMPS	SUPPLY OF 1 STAINLESS STEEL PIPE SPOOL FOR OPERATIONS CENTRE	374.00
EFT62264	27/03/2018	DIRECT TRADES SUPPLY PTY LTD	HARDWARE SUPPLIES	925.36
EFT62265	27/03/2018	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	33.00
EFT62266	27/03/2018	TAYLOR BURRELL BARNETT	PLANNING CONSULTANCY SERVICES - INDUSTRIAL DEVELOPMENT STRATEGY - GAP ANALYSIS AND MAPPING	4950.00
EFT62267	27/03/2018	MARGARET THOMAS	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62268	27/03/2018	WESTRAC PTY LTD	PLANT / VEHICLE PARTS	91.50
EFT62269	27/03/2018	SARA LOHMEYER	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62270	27/03/2018	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	13233.33

EFT62271	27/03/2018	BGC CEMENT BAGGED PRODUCTS	ROAD MATERIALS SUPPLIES	394.42
EFT62272	27/03/2018	WOODLANDS DISTRIBUTORS & AGENCIES	SUPPLY OF COMPOSITE DECKING BOARD TO MATCH BRIDGEWORKS AT NANGANA PATHWAY UPGRADES	5447.75
EFT62273	27/03/2018	BOYA EQUIPMENT PTY LTD	PLANT / VEHICLE PARTS	407.66
EFT62274	27/03/2018	THE CHAIR DOCTOR WA PTY LTD	SUPPLY OF 7 CHAIRS TO KALAMUNDA LIBRARY	902.00
EFT62275	27/03/2018	360 ENVIRONMENTAL PTY LTD	GROUND WATER MONITORING & ADDITIONAL INVESTIGATIVE WORKS AT BRAND RD (FORMER LANDFILL)	70260.55
EFT62276	27/03/2018	HINCO INSTRUMENTS P/L	ROAD CONSTRUCTION SUPPLIES	220.00
EFT62277	27/03/2018	DAVID K ALMOND	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62278	27/03/2018	TECHNIFIRE 2000	REPAIR TO EMERGENCY LIGHTS AND SIRENS CIRCUIT BREAKER ASSEMBLY	412.04
EFT62279	27/03/2018	WEST COAST SHADE PTY LTD ATF THE WEST COAST SHADE TRUST	DISMANTLE, REPAIR AND REINSTALL SHADE SAIL AT HARTFIELD RECREATION CENTRE CRECHE	594.00
EFT62280	27/03/2018	DYLAN O'CONNOR	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	3519.34
EFT62281	27/03/2018	BOWDEN TREE CONSULTANCY	ARBORICULTURAL CONSULTANCY / ASSESSMENT AT VARIOUS LOCATIONS	858.00
EFT62282	27/03/2018	CONTRAFLOW	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	28017.51
EFT62283	27/03/2018	BRAND CONNECT WA	SUPPLY OF 1000 TAURUS BALLPOINT PENS FOR KALAMUNDA LIBRARY	811.25
EFT62284	27/03/2018	ARMADILLO GROUP PTY LTD	PLANT / VEHICLE PARTS	572.00
EFT62285	27/03/2018	CENTURION TEMPORARY FENCING	TEMPORARY FENCING HIRE	1148.13
EFT62286	27/03/2018	TOX FREE AUSTRALIA (KWINANA)	COLLECTION AND DISPOSAL OF CHEMICAL / PAINT WASTES	1123.43
EFT62287	27/03/2018	HEALTHZONE PTY LTD T/AS BAD BACKS WA	OFFICE FURNITURE SUPPLIES	1000.00
EFT62288	27/03/2018	REMONDIS AUSTRALIA PTY LTD	RESOURCE RECOVERY FACILITY - COLLECTION AND RECYCLING OF CARDBOARD	3063.41
EFT62289	27/03/2018	ASPHALTECH PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	455.99
EFT62290	27/03/2018	DAIMLER TRUCKS PERTH	PLANT / VEHICLE PARTS	558.70
EFT62291	27/03/2018	TRACY L DESTREE-THOMPSON	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51

EFT62292	27/03/2018	CAMERON BLAIR	COUNCILLOR ALLOWANCE - 01/03/18 - 31/03/18	2212.51
EFT62293	27/03/2018	KALAMUNDA SHOW COMMITTEE	CONTRIBUTION TO KALAMUNDA ANNUAL SHOW 2018	20000.00
EFT62294	27/03/2018	TURFWORKS WA PTY LTD	RESERVE MOWING AT VARIOUS LOCATIONS	5100.29
EFT62295	27/03/2018	URBIS PTY LTD	KALAMUNDA ACTIVITY CENTRE PLAN	23527.63
EFT62296	27/03/2018	SUEZ RECYCLING & RECOVERY (PERTH) PTY LTD	BULK BIN SERVICES FOR GREEN AND MIXED WASTE COLLECTIONS AND DISPOSAL	1044.24
EFT62297	27/03/2018	DAYTONE PRINTING PTY LTD	PRINTING OF BROCHURES / INVITES FOR VARIOUS LOCATIONS	167.20
EFT62298	27/03/2018	ALLPET PRODUCTS	PET FOOD SUPPLIES FOR DOG POUND	144.66
EFT62299	27/03/2018	FORTUS GROUP	PLANT / VEHICLE PARTS	2313.34
EFT62300	27/03/2018	STATE LIBRARY OF QUEENSLAND	SUMMER READING PROGRAM 2017/18 PROMOTIONAL MATERIALS FOR KNIGHT OWL QUEST	653.40
EFT62301	27/03/2018	DRUG SAFE AUSTRALIA PTY LTD T/A FRONTLINE DIAGNOSTICS PTY LTD	DRUG & ALCOHOL TESTING	1401.40
EFT62302	27/03/2018	BLUE STEEL ENTERPRISES PTY LTD T/A FRONTLINE FIRE & RESCUE EQUIPMENT	MAINTENANCE OF FIRE AND RESCUE EQUIPMENT	2967.08
EFT62303	27/03/2018	QUALITY PRESS	STATIONERY / PRINTED SUPPLIES FOR KALAMUNDA BUSHFIRE BRIGADE	295.90
EFT62304	27/03/2018	INSTANT WASTE MANAGEMENT	WASTE TRANSPORTATION SERVICES, HOOK LIFT BINS	7040.00
EFT62305	27/03/2018	BLUE FORCE PTY LTD	SUPPLY / INSTALLATION & MAINTAINENCE OF SECURITY SERVICES	314.62
EFT62306	27/03/2018	PICASSO PRINT & DESIGN PTY LTD	ARTWORK / PRINTING OF VARIOUS BROCHURES	1727.00
EFT62307	27/03/2018	WESTERN TREE RECYCLERS	GREEN WASTE PROCESSING SERVICES	11149.60
EFT62308	27/03/2018	CORSIGN WA PTY LTD	SUPPLIES OF SIGNAGE AND RELATED EQUIPMENT	4422.00
EFT62309	27/03/2018	MANAGED RECHARGE	ASSESSMENT & REPORTING ON THE HARTFIELD PARK MAR TRIAL	7988.75
EFT62310	27/03/2018	OMNIFIC ENTERPRISES P/L T/AS OCP SALES	RADIO & TELECOMMUNICATION SUPPLIES / MAINTENANCE OF EQUIPMENT	1938.95
EFT62311	27/03/2018	KEEPAD INTERACTIVE	PURCHASE OF VIDEO CONFERENCING CAMERA FOR TRAINING ROOM	1778.70

EFT62312	27/03/2018	BETTA ROADS	ROAD MASTERIALS SUPPLIES	1980.00
EFT62313	27/03/2018	HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD	BIBBULMUN TRACK MAINTENANCE WORKS	605.00
EFT62314	27/03/2018	DAVID BARR	MEETINGS FEES & MEETING PREPERATION	1400.00
EFT62315	27/03/2018	TENDERLINK.COM	TENDERLINK IMPLEMENTATION	330.00
EFT62316	27/03/2018	BELGRAVIA LEISURE GROUP	PURCHASE OF 400 X SLIDE MATS FOR KALAMUNDA WATER PARK & CONTRIBUTIOIN TO THE REPLACEMENT PUMP	4384.60
EFT62317	27/03/2018	JBS&G AUSTRALIA PTY LTD	BRAND RD LANDFILL SITE AUDIT	4554.00
EFT62318	27/03/2018	GROUTING PLUS SOLUTIONS PTY LTD	FILL THE ANNULAR SPACE IN THE DAMAGED DN1800 STORMWATER PIPE BETWEEN THE DN1635MM SLIP LINE INSERT	15175.60
EFT62319	27/03/2018	BUZZ ENTERPRISES PTY LTD T/A SIFTING SANDS	SIFTING PLAYGROUND SAND AT FIRS, SEATON PARK AND JORGENSEN PARK	7804.61
EFT62320	27/03/2018	C D MATTERS PTY LTD - TOTAL ANTENNA	SUPPLY OF 6 X CEL -FI GO REPEATER TRUCK 4WD EDGE PACK REPEATER AND ANTENNA	5074.70
EFT62321	27/03/2018	ARMADALE LOCK AND KEY	12 X DBCA PADLOCKS AND 5 KEYS	781.00
EFT62322	27/03/2018	ZOLL MEDICAL AUSTRALIA PTY LTD	SUPPLY OF COMPRESSION PADS AND BATTERIES FOR DEFIB AT THE RAY OWEN SPORTS CENTRE	339.10
72188	07/03/2018	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	169.80
72189	07/03/2018	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	109.80
72190	07/03/2018	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	768.76
72191	07/03/2018	TELSTRA CORPORATION	TELEPHONE EXPENSES	8376.20
72192	07/03/2018	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	13136.62
72193	07/03/2018	BUILDING COMMISSION	BUILDING LEVY - FEBRUARY 2018	8863.58
72194	07/03/2018	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	167.51
72195	07/03/2018	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	108.85
72196	07/03/2018	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	90.75
72197	21/03/2018	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	169.80
72198	21/03/2018	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	109.80
72199	21/03/2018	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	748.26

72200	21/03/2018	TELSTRA CORPORATION	TELEPHONE EXPENSES	22427.49
72201	21/03/2018	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	25296.78
72202	21/03/2018	BCITF	LEVY FEE - FEBRUARY 2018	11032.59
72203	21/03/2018	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY RESOURCES SAFETY	LICENSE OF DANGEROUS GOODS	202.00
72204	21/03/2018	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY (ACMA)	COMMUNICATIONS LICENSE	472.00
72205	21/03/2018	COMMISSIONER OF STATE REVENUE	REFUND RATES	210.71
72206	21/03/2018	CASH - ADMIN	PETTY CASH REIMBURSEMENT	1113.54
72207	21/03/2018	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	172.33
72208	21/03/2018	CASH - LESMURDIE LIBRARY	PETTY CASH REIMBURSEMENT	92.38
72209	21/03/2018	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	175.49
72210	21/03/2018	CASH - KPAC	PETTY CASH REIMBURSEMENT	94.78
72211	21/03/2018	VANESSA WHITE	REFUND - HACC PAYMENT MADE TO CITY OF KALAMUNDA IN ERROR BY FORMER CLIENT	24.00
72212	21/03/2018	JUDITH MATISONS	REFUND - HACC PAYMENT MADE TO CITY OF KALAMUNDA IN ERROR BY FORMER CLIENT	24.00
DD38291.1	06/03/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	91322.81
DD38291.2	06/03/2018	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1019.59
DD38291.3	06/03/2018	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	3467.03
DD38291.4	06/03/2018	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	275.97
DD38291.5	06/03/2018	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	296.80
DD38291.6	06/03/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	266.63
DD38291.7	06/03/2018	HUNDAL & ROGERS FUTURE FUND	SUPERANNUATION CONTRIBUTIONS	467.16
DD38291.8	06/03/2018	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	211.64
DD38291.9	06/03/2018	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	227.75
DD38311.1	06/03/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	72.61
DD38400.1	20/03/2018	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	98136.69
DD38400.2	20/03/2018	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	275.97
DD38400.3	20/03/2018	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	296.80

DD38400.4	20/03/2018	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	266.63
DD38400.5	20/03/2018	HUNDAL & ROGERS FUTURE FUND	SUPERANNUATION CONTRIBUTIONS	467.16
DD38400.6	20/03/2018	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	408.87
DD38400.7	20/03/2018	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	260.56
DD38400.8	20/03/2018	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	108.88
DD38400.9	20/03/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	271.25
DD38291.10	06/03/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	271.25
DD38291.11	06/03/2018	POWERWRAP MASTER PLAN	SUPERANNUATION CONTRIBUTIONS	222.32
DD38291.12	06/03/2018	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	950.65
DD38291.13	06/03/2018	REI SUPER	SUPERANNUATION CONTRIBUTIONS	236.19
DD38291.14	06/03/2018	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	296.67
DD38291.15	06/03/2018	THE TRUSTEE FOR DK ALWAYS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	500.53
DD38291.16	06/03/2018	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	218.44
DD38291.17	06/03/2018	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	294.24
DD38291.18	06/03/2018	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	235.68
DD38291.19	06/03/2018	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	225.95
DD38291.20	06/03/2018	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	253.47
DD38291.21	06/03/2018	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1394.05
DD38291.22	06/03/2018	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	2330.29
DD38291.23	06/03/2018	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	538.60
DD38291.24	06/03/2018	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	842.98
DD38291.25	06/03/2018	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	642.69
DD38291.26	06/03/2018	CARE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	271.25
DD38291.27	06/03/2018	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	618.43
DD38400.10	20/03/2018	AMP SUPER	SUPERANNUATION CONTRIBUTIONS	65.68

DD38400.11	20/03/2018	A & H VALLANCE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	84.77
DD38400.12	20/03/2018	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	950.65
DD38400.13	20/03/2018	POWERWRAP MASTER PLAN	SUPERANNUATION CONTRIBUTIONS	172.92
DD38400.14	20/03/2018	REI SUPER	SUPERANNUATION CONTRIBUTIONS	236.67
DD38400.15	20/03/2018	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	285.17
DD38400.16	20/03/2018	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	240.77
DD38400.17	20/03/2018	THE TRUSTEE FOR DK ALWAYS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	500.53
DD38400.18	20/03/2018	UNISUPER	SUPERANNUATION CONTRIBUTIONS	69.58
DD38400.19	20/03/2018	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	222.21
DD38400.20	20/03/2018	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	235.68
DD38400.21	20/03/2018	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	229.94
DD38400.22	20/03/2018	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	254.27
DD38400.23	20/03/2018	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1453.33
DD38400.24	20/03/2018	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	48.58
DD38400.25	20/03/2018	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	538.60
DD38400.26	20/03/2018	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	853.56
DD38400.27	20/03/2018	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	4368.09
DD38400.28	20/03/2018	CARE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	271.25
DD38400.29	20/03/2018	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	912.62
DD38400.30	20/03/2018	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	649.65
				5709513.42

		<u>City of Kalamunda Payroll</u>		
F803076925898	06/03/2018	CITY OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 6 MARCH 2018	\$566,661.65
F803217622685	20/03/2018	CITY OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 20 MARCH 2018	\$584,581.00
				\$1,151,242.65

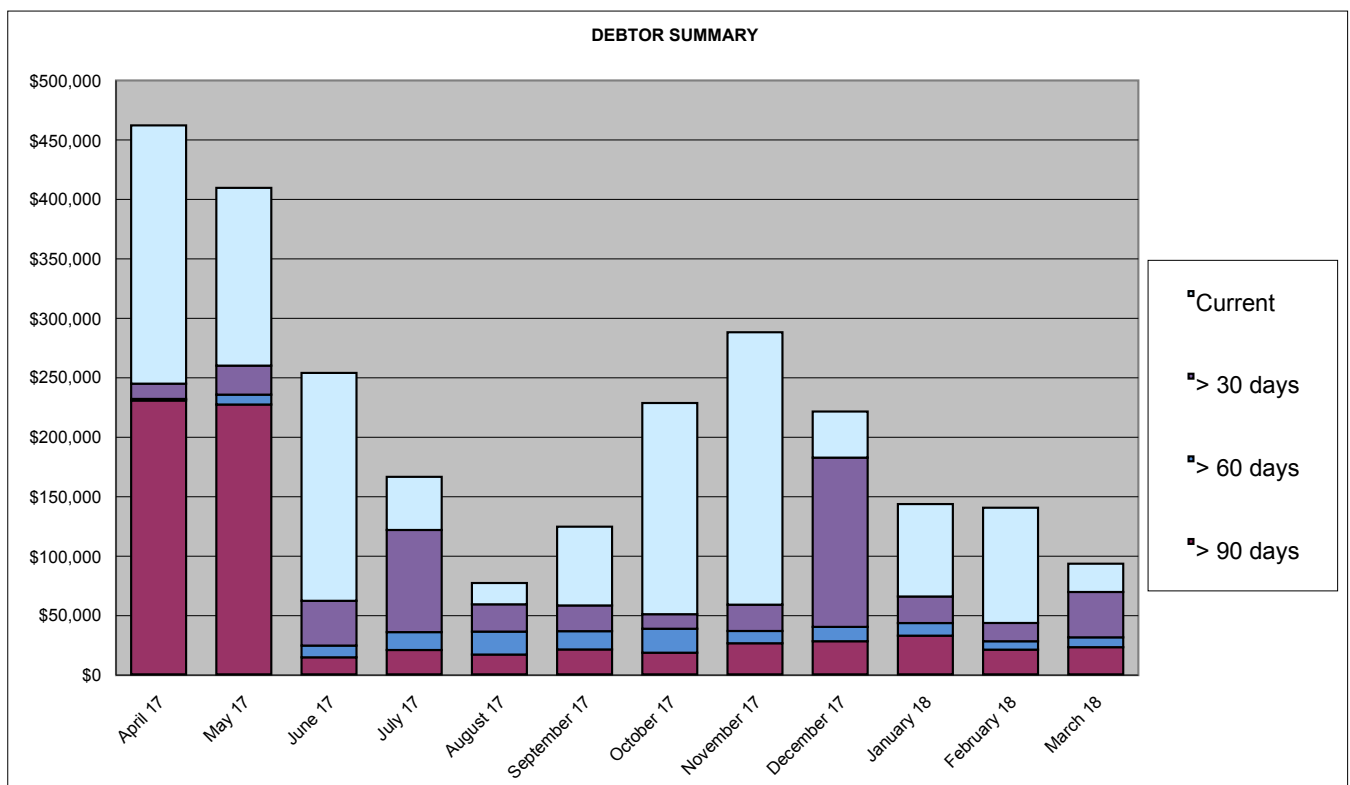
CITY OF KALAMUNDA

SUMMARY OF DEBTORS

FOR THE PERIOD ENDED 31st March 2018

Sundry Debtors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
April 17	\$230,228	\$1,340	\$12,839	\$217,140	\$461,547
May 17	\$226,862	\$8,311	\$24,390	\$149,457	\$409,020
June 17	\$14,312	\$9,873	\$37,649	\$191,599	\$253,433
July 17	\$20,461	\$15,044	\$85,877	\$44,673	\$166,056
August 17	\$16,644	\$19,298	\$22,937	\$17,910	\$76,788
September 17	\$20,928	\$15,367	\$21,633	\$66,214	\$124,143
October 17	\$18,194	\$20,151	\$12,226	\$177,561	\$228,132
November 17	\$26,143	\$10,309	\$22,124	\$229,043	\$287,618
December 17	\$27,840	\$12,063	\$142,304	\$38,766	\$220,973
January 18	\$32,525	\$10,603	\$22,322	\$77,713	\$143,163
February 18	\$20,762	\$7,064	\$15,369	\$96,892	\$140,087
March 18	\$22,834	\$8,284	\$38,129	\$23,773	\$93,020



CITY OF KALAMUNDA SUMMARY OF DEBTORS FOR THE PERIOD ENDED 31st March 2018			
AMOUNT	DEBTOR	DETAILS	STATUS
>90 days			
\$10,093.03	Zig Zag Gymnastics	Hall Hire	Cash Flow issues - Owner provided payment schedule - to be paid in full by April 30th
\$4,400.00	NA Total & C Rosca *	Replacement of Verge Trees	Debtor referred to Parks & Environment regarding expense - pending
\$1,536.25	Evolution Cheer and Dance ^	Hall Hire	Paying instalments - cash flow problems - debt reducing
\$1,531.50	Illuminations Dance Company	Hall Hire	Referred to debt collectors - D&B collecting \$200 weekly
\$1,346.58	Kalamunda & District Rugby Union	Operational Expenses	Further contact made with Club
\$1,133.00	Keith Mortimer	Replacement cost of damaged street tree	Referred to debt collectors - Dun & Bradstreet - Unable to locate - to consider for write-off
\$2,793.32	90+ Days Debts consisting of amounts under \$1,000.00.	15 Debtors - average debt \$186.22	Debtors to be contacted to advise debt recovery action pending / final notices issued / debt with D&B or possible write-off of debt pending
\$22,833.68	Total Debts 90+ Days		
>60 days			
\$2,923.14	Zig Zag Gymnastics	Hall Hire	As Above
\$1,596.05	Midland Sisdac	Hall Hire	Further contact made with Group
\$1,385.75	Illuminations Dance Company	Hall Hire	Referred to debt collectors - see above entry
\$2,379.10	60+ Days Debts consisting of amounts under \$1,000.00.	10 Debtors - average debt \$237.91	All debtors contacted by telephone / email / copy invoices mailed.
\$8,284.04	Total Debts 60+ Days		
>30 days			
\$17,262.85	Kalamunda Club	Loan Instalment	Statement issued
\$8,411.25	Hartfield Country Club	Lease Fees	Statement issued
\$4,974.07	Prestige Civil Contractors	Bond / Supervision Fee	Statement issued
\$2,923.14	Zig Zag Gymnastics	Hall Hire	As Above
\$2,447.36	Kalamunda Cricket Club	Electricity Usage	Statement issued
\$2,110.91	30+ Days Debts consisting of amounts under \$1,000.00.	7 Debtors - average debt \$301.55	Statements issued
\$38,129.58	Total Debts 30+ Days		
< 30 days			
\$34,838.43	Total of Current Debts		
\$11,065.01	Total of Accounts in Credit		
\$93,020.72	Total - Debtors Trial Balance		
FOOTNOTES			
* Denotes currently in negotiation of invoice amount and / or details			
^ Denotes payment arrangement in place			

CITY OF KALAMUNDA

SUMMARY OF CREDITORS

FOR THE PERIOD ENDED 31 MARCH 2018

Sundry Creditors Trial Balance - Summary Aged Listing

Month End	> 90 days	> 60 days	> 30 days	Current	Total
7/31/2016	\$0	\$4,210	\$762	\$734,480	\$739,452
8/31/2016	\$26,903	\$3,465	\$30,621	\$880,029	\$941,019
9/30/2016	\$715	\$15,405	\$21,130	\$918,399	\$955,649
10/31/2016	\$19,124	\$28,883	\$102,114	\$1,300,775	\$1,450,897
11/30/2016	\$1,002	\$22,106	\$377,933	\$1,377,570	\$1,778,611
12/31/2016	\$253	\$602	\$31,034	\$984,629	\$1,016,519
1/31/2017	\$0	\$12,775	\$66,397	\$790,305	\$869,476
2/28/2017	\$11,534	\$3,793	\$29,759	\$2,985,350	\$3,030,436
3/31/2017	\$932	\$0	\$101,600	\$1,010,758	\$1,113,290
4/30/2017	\$16,344	\$3,345	\$33,404	\$1,495,781	\$1,548,875
5/31/2017	\$8,920	\$12,381	\$47,750	\$2,495,403	\$2,564,454
6/30/2017	\$35,271	\$62,597	\$10,220	\$3,765,703	\$3,873,791
7/31/2017	\$7,214	-\$85	\$2,330	\$928,027	\$937,483
8/31/2017	\$11,870	\$24,652	\$232,335	\$1,318,300	\$1,587,157
9/30/2017	\$3,924	\$48,721	\$21,845	\$613,992	\$688,482
10/31/2017	\$9,241	\$3,450	\$25,817	\$1,182,360	\$1,220,868
11/30/2017	-\$806	\$28,733	\$12,953	\$637,757	\$678,637
12/31/2017	-\$56,248	\$112,765	\$45,257	\$796,722	\$898,496
1/31/2018	\$6,710	\$5,258	\$122,852	\$867,737	\$1,002,558
2/28/2018	\$1,890	\$40,937	\$29,239	\$2,798,433	\$2,870,498
3/31/2018	\$38,065	\$24,067	\$75,776	\$1,590,758	\$1,728,666

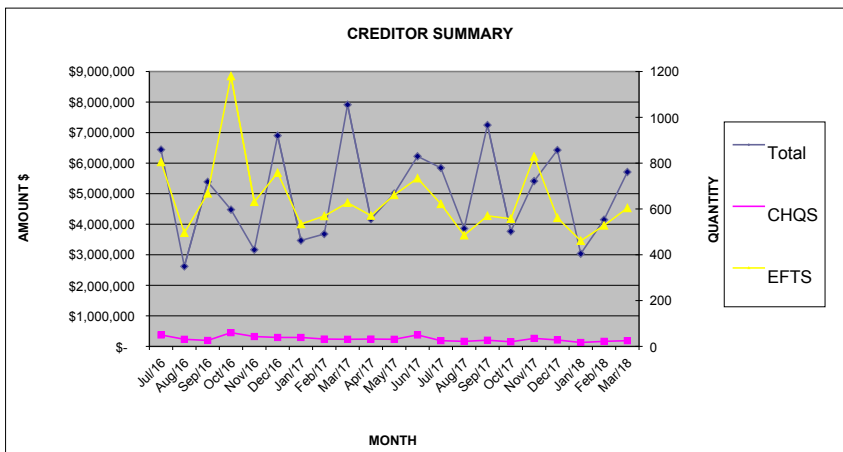
Comment

- > 90 days Original invoices for Synergy, Abco Products, North Metropolitan Tafe & Fuji Xerox Australia not received in Accounts to process
- > 60 days Original Invoices not received for Synergy, Winc Australia, Abco Products, Moore Stephens Pty Ltd & 360 Environi in Accounts for processing
- > 30 days These invoices are paid on the third fortnightly payment run.

Creditor Payments made

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Jul-16	\$ 6,442,728	50	805	855
Aug-16	\$ 2,620,389	31	496	527
Sep-16	\$ 5,388,229	26	668	694
Oct-16	\$ 4,478,302	60	1180	1240
Nov-16	\$ 3,164,854	43	631	674
Dec-16	\$ 6,900,947	39	758	797
Jan-17	\$ 3,467,390	39	534	573
Feb-17	\$ 3,680,070	32	569	601
Mar-17	\$ 7,913,224	31	627	658
Apr-17	\$ 4,166,400	32	571	603
May-17	\$ 5,002,758	31	661	692
Jun-17	\$ 6,223,756	50	734	784
Jul-17	\$ 5,846,091	25	622	647
Aug-17	\$ 3,859,524	22	485	507
Sep-17	\$ 7,246,066	27	570	597
Oct-17	\$ 3,766,484	20	557	577
Nov-17	\$ 5,412,342	35	829	864
Dec-17	\$ 6,427,319	28	561	589
Jan-18	\$ 3,034,896	17	461	478
Feb-18	\$ 4,148,129	22	528	550
Mar-18	\$ 5,709,513	25	604	629

*Excludes net staff payroll
 *Creditors on 30 day terms are paid on the 28th of the month following.
 *Local suppliers are paid on 14 day terms.



10.5.2. Rates Debtors Report for the Period Ended March 2018

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate	Rates Services
Business Unit	Rates Coordinator
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A

Attachments 1. Rates Report March 2018 [10.5.2.1]

EXECUTIVE SUMMARY

1. The purpose of this report is to provide Council with information on the rates collection percentage and the status of recovery actions.
2. It is recommended that Council receive the Rates Debtors report for the month of March 2018 (Attachment 10.5.2.1).
3. The City has collected \$34.03 million (93.44%) in rates as at 31 March 2018.

BACKGROUND

4. Rate Notices were issues on 11 July 2017 with the following payment options available:

Options	Payment Dates			
Full Payment	16 August 2017			
Two Instalments	16 August 2017	15 December 2017		
Four Instalments	16 August 2017	16 October 2017	15 December 2017	16 February 2018

5. A total of 24,466 Rate Notices were sent on 11 July 2017. Rates Levied and Collectable for the 2017/18 Financial Year currently total \$36,930,221. As at 31 March, a total of \$34,040,952 has been collected. This represents a collection rate of 93.44% which is statistically comparable to the 94.10% at the same time in the 2016/2017 Financial Year. The collection rate is expected to increase with the continuation of Debt Recovery.
6. A total of 9,242 ratepayers took up an instalment option last year. As of the 2017/2018 cut-off date 9,099 properties are on the instalment options. Of these, 1,703 took up the option to pay by two instalments and 7,396 have chosen to pay by four instalments.
7. Three additional services have been introduced in recent years to better assist ratepayers in paying their amounts due. These are:
 - a) A Smarter Way to Pay – with approximately 767 ratepayers signed up. This represents a 32% increase from the previous year. It is expected

that this will remain largely static for the remainder of the financial year.

- b) eRates – there are 2,210 properties signed up for email delivery, compared to 1,953 in the previous year. This represents a 15% increase in this service and 9% of the rates database;
- c) BPay View – approximately 857 ratepayers have signed up for this service. Last year a total of 638 had signed up, representing a 19% increase in this service.

- 8. Interim Rating processing commenced in October 2017 and is continuing. While mostly focused on processing changes made to values last financial year or making changes to values from the revaluation, over \$100,000 has been raised in new charges. Training additional staff to raise interim rates during this year will accelerate the processing of interim rates.
- 9. Call recording software has been utilised in the Rates Department since 2015, primarily for customer service purposes, as it allows review of calls which results in training and process improvements. Throughout the month of March 2018, the Rates department handled 1,055 calls with a total call time of over 57 hours.

DETAILS

- 10. There were 87 properties with outstanding balances from previous years; the majority of these accounts have a balance owing (including current charges) of over \$5,000 and these accounts will be a strong focus in the 2017/2018 debt collection process. Some of these accounts have circumstances that are preventing debt collection such as bankruptcy, seizure of land by another organisation or already pending legal action.
- 11. The City began debt collection in November 2017 with final notices sent to all accounts with a balance owing of more than \$50 who are not on an Instalment or Direct Debit plan with the City. Final Notices were due for payment no later than 08 December 2017 with an extension given until 15 January 2018 for arrangements and payment delays.
- 12. In February 2018, the City undertook a review of all accounts that have been sent a Final Notice. Those accounts that remain outstanding without a Direct Debit in place will be sent a Letter of Demand by the City's Debt Collection Firm. The letters of Demand were issued by Milton Graham Lawyers in mid-March and allowed two weeks for payment to be finalised or an arrangement to be entered into.
- 13. A review of the remaining properties will be undertaken in early April and Legal Action will be undertaken where deemed necessary in accordance with the Debt Recovery Policy.

STATUTORY AND LEGAL CONSIDERATIONS

- 14. The City collects its rates debts in accordance with the *Local Government Act 1995 Division 6 – Rates and Service Charges under the requirements of subdivision 5 – Recovery of unpaid rates and service charges.*

POLICY CONSIDERATIONS

15. The City is bound by the Debt Collection Policy S-FIN02.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

16. The City's General Counsel has been briefed on the debt collection process.

External Referrals

17. The higher-level debt collection actions are undertaken by the City's Debt Collection Firm Dun & Bradstreet with all legal work in this area undertaken by Milton Graham Lawyers (MGL).

FINANCIAL CONSIDERATIONS

18. The early raising of rates in July 2017 allows the City's operations to commence without delays by increasing cashflow, in addition to earning additional interest income.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

19. *Kalamunda Advancing Strategic Community Plan to 2027*

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

SUSTAINABILITY

Social Implications

20. Debt collection can have implications upon those ratepayers facing hardship and the City must ensure equity in its debt collection policy and processes.
21. The City has introduced "a smarter way to pay" to help ease the financial hardship to its customers. This has proved very effective with a growing number of accounts taking advantage of this option.

Economic Implications

22. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the City.

Environmental Implications

23. The increase in take up of eRates and BPay View, as a system of Rate Notice delivery, will contribute to lower carbon emissions due to a reduction in printing and postage.

RISK MANAGEMENT CONSIDERATIONS

24.

Risk: Failure to collect outstanding rates and charges.		
Likelihood	Consequence	Rating
Likely	Moderate	High
Action/Strategy		
Ensure debt collections are rigorously maintained.		

OFFICER COMMENT

25. The City's debt collection strategy has proven to be very effective with a 97.23% collection rate in the 2016/17 financial year.

The 2017/18 year to date collection rate is on par with the same time last year.

The City is ranked in the top four WA metropolitan Councils (of 19 Councils surveyed) for efficiency in rates collection (Source: Australasian LG Performance Excellence Survey, 2017).

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

1. Receives the rates debtors report for the period ended 31 March 2018 (Attachment 10.5.2.1).

CITY OF KALAMUNDA

SUMMARY OF OUTSTANDING RATES

FOR THE PERIOD ENDED 31 MARCH 2018

Rates Outstanding Debtors

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	Total Outstanding	Previous Year Total Outstanding
30-Jun-17	Balance Forward				\$1,413,452	\$1,226,895
31-Jul-17	\$464,623.66	\$185,444.47	\$678,001.88	\$31,054,760.25	\$32,382,830.26	\$30,915,019.14
31-Aug-17	\$458,216.51	\$172,068.42	\$532,049.93	\$18,068,347.98	\$19,230,682.84	\$17,847,467.10
30-Sep-17	\$454,963.56	\$166,311.09	\$491,030.60	\$16,490,860.81	\$17,603,166.06	\$16,711,750.04
31-Oct-17	\$445,855.31	\$160,460.67	\$456,596.72	\$13,852,085.26	\$14,914,997.96	\$13,984,570.43
30-Nov-17	\$444,587.57	\$157,338.36	\$436,989.54	\$12,315,049.12	\$13,353,964.59	\$12,086,294.75
31-Dec-17	\$439,051.31	\$153,543.85	\$402,304.07	\$7,231,988.52	\$8,226,887.75	\$7,493,060.83
31-Jan-18	\$433,581.21	\$148,474.43	\$371,963.31	\$6,010,590.54	\$6,964,609.49	\$6,078,928.00
28-Feb-18	\$431,765.38	\$144,138.29	\$358,674.20	\$2,534,084.62	\$3,468,662.49	\$2,898,988.45
31-Mar-18	\$430,479.42	\$139,455.09	\$322,460.89	\$1,996,873.03	\$2,889,268.43	\$2,515,691.28
30-Apr-18					\$0.00	\$2,293,823.40
31-May-18					\$0.00	\$1,763,246.02
30-Jun-18					\$0.00	\$1,413,451.55

Rates Outstanding as at 30/06/2017

\$1,413,452

Rate Levied 2017/2018

\$35,415,019

Interim 2017/2018

\$75,653

Back Rates

\$29,097

Total Levies To Date for 2017/2018

\$35,519,769

Total Collectable

\$36,933,221

Total Collected to date

\$34,043,952

Total Rates Outstanding

\$2,889,268

Current Deferred Rates Amt (from Rate Reports)

\$ 500,043

Total Rates amount to be collected not including deferred

\$2,389,225

2016/2017

% of Rates Outstanding :

6.56%

5.90%

% of Rates Collected :

93.44%

94.10%

10.5.3. Monthly Financial Statement to March 2018

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Previous Items	N/A
Directorate	Corporate Services
Business Unit	Financial Services
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A
Attachments	1. Statement of Financial Activity 31 March 2018 [10.5.3.1] 2. Statement of Net Current Funding Position 31 March 2018 [10.5.3.2]

EXECUTIVE SUMMARY

1. The purpose of this report is to provide Council with the Statutory Financial Statements for the period to March 2018.
2. The Statutory Financial Statements report on the activity of the City of Kalamunda with comparison of the period's performance against the budget adopted by the Council on 27 March 2018 after the mid-year budget review.
3. The City's Financial Statements as at 31 March 2018 demonstrate the City has managed its budget and financial resources effectively.
4. It is recommended that Council receives the Monthly Statutory Financial Statements for the period to 31 March 2018, which comprise:
 - a) Statement of Financial Activity (Nature or Type) for the period ended 31 March 2018;
 - b) Statement of Financial Activity (Statutory Reporting Program) for the period ended 31 March 2018; and
 - c) Net Current Funding Position, note to financial report as of 31 March 2018.

BACKGROUND

5. The Statement of Financial Activity (Attachment 10.5.3.1), incorporating various sub-statements, has been prepared in accordance with the requirements of the *Local Government Act 1995* (WA) and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* (WA).
6. The opening funding position in the Statement of Financial Activity reflects the audited surplus carried forward from 2016/17.

DETAILS

7. The *Local Government Act 1995* (WA) requires Council to adopt a percentage or value to be used in reporting variances against Budget. Council has adopted the reportable variances of 5% or \$50,000 whichever is greater.

Financial Commentary

Statement of Financial Activity by Nature and Type for the nine months ended 31 March 2018

8. This Statement reveals a net result surplus of \$21,255,941 compared to budget for the same period of \$15,624,955. The majority of the final variance of \$5,630,985 comprises from Investing & finance activities.

Operating Revenue

9. Total Revenue excluding rates is over budget by \$222,080. This is made up as follows:
- a) Operating Grants, Subsidies and Contributions are over budget by \$416,326 the variance is mainly attributable to \$529,178 received from the CELL 9 trust for the reimbursements of operational expenditure incurred on behalf of the trust.
 - b) Fees and Charges are under budget by 121,116. This is mainly attributable to a variance of \$61,880 from legal fees on debt collection in rates business unit which is a timing issue.
 - c) Interest Income is under budget by \$82,912. The variance is due to the timing of the maturity of fixed deposits. Majority of the deposits are maturing during May 2018.
 - d) Other Revenue is under budget by \$10,245. This is mainly due to the lower than projected revenue from fines and enforcements.

Operating Expenditure

10. Total expenses are under budget by \$2,286,678. The significant variances within the individual categories are as follows:
- a) Employment Costs are under budget by \$648,897 which is primarily due to vacant positions not filled, timing of training programmes scheduled for the period and year end provisioning for annual and long service leave.
 - b) Materials and Contracts is under budget by \$1,112,314. This is mainly attributed to:
 - i. Waste costs are under budget by \$413,025 mainly from lower putrescible waste charges and verge collection costs.
 - ii. Consultancy costs being under budget by \$774,053 related to non-recurrent projects including Forrestfield North Project & revaluation of infrastructure assets for 2017/2018. Any un-utilised budget will be transferred to reserves at year end.
 - c) Utilities are under budget by \$143,408 of which; \$50,932 relates to street lighting which is lower than projected.
 - d) Depreciation, although a non-cash cost, is tracking under budget, reporting a variance of \$369,733. During the 2016/17-year end audit review it was observed that the depreciation rates applied for infrastructure assets were lower than the actual consumption rate. For 2017/18 the actual depreciation is estimated based on the 2016/17 end of the year depreciation. The effect of the depreciation rates was

adjusted during the mid-year review and the variance is due to a timing issue.

- e) Interest expense is under budget by \$5,000. This is a result of a timing difference between amounts accrued and the budget which is based on the debenture payments schedules.
- f) Insurance expense is over budget by \$29,163. The variance is within the reporting threshold.
- g) Other expenditure is under budget by \$58,808 of which \$49,630 was primarily due to donations to the community groups. This is considered to be a timing matter.
- h) Loss on disposal of Assets is over budget by \$22,319. This relates to the disposal of fixed assets allocated to HACCC after the discontinued operations of the HACCC business unit.

Investing Activities

Non-operating Grants and Contributions

- 11. The non-operating grants and contributions are over budget by \$1,040,218. This is mainly attributable to:
 - a) Reimbursements received \$616,249 from CELL 9 trust to cover the expenditure incurred on capital development projects.
 - b) Department of Fire & Emergency Services (DFES) donated a new fire truck to the City in replacement of the old fire truck. The new fire truck was valued at \$504,832 at the time of recognising in the City's assets register.

Capital Expenditures

- 12. The total Capital Expenditure on Property, Plant and Equipment and Infrastructure Assets is under budget by \$552,664. This is deemed to be mainly a timing matter.
- 13. Capital work-in-progress of \$1,152,709, represents the costs expended on Forrestfield Industrial Area Scheme Stage 1 and CELL 9 Wattle Grove development. The relevant expenditure is funded by the Forrestfield Industrial Area Scheme Stage 1 reserve account and the CELL 9 trust account. These assets once constructed will be passed over to the City for management.

Financing Activities

- 14. The amounts attributable to financing activities shows a variance of \$2,370,036 which is mainly reserve movements. More details of the reserve movements are given under note 24 of this report.

Rates revenues

- 15. Rates generation is under budget with a variance of \$511,625. The variance is mainly attributable to interim rates and year end prepaid rates adjustment. The City commenced its interim rates generation process during end October 2017 and is working through the back log.

Statement of Financial Activity by Program for the period ended 31 March 2018

16. Generally, each Program is within the accepted budget except for 'Other Property and Services' and 'Community Amenities'. Major variances have been reported by Nature and Type under points 9 to 15 above.

Statement of Net Current Funding Position as at 31 March 2018

17. The commentary on the net current funding position is based on comparison of the actual to March 2018 to the March 2017 actuals.
18. Net Current Assets (Current Assets less Current Liabilities) amount to \$31.4 million. The restricted cash position is \$13.3 million which is higher than the previous period's balance of \$11.1 million. This is mainly attributed to the transfers to reserves in the nominated employee leave reserve and the unexpended capital works reserve.
19. Unrestricted cash has decreased by \$2.1 million when compared with the balance at March 2017 mainly as a result of the increased capital expenditure and higher receivables.
20. Trade and other receivables outstanding comprise rates and sundry debtors totalling \$2.6 million.
The rates balance increased by \$0.4 million from last year which reflects increases in rates generation.
21. Sundry debtors have decreased from \$262,555 to \$93,021, of which \$34,838 consists of current debt due within 30 days.
22. Receivables Other represents \$0.9 million comprising:
a) Emergency Service Levy receivables \$0.4 million
b) Receivables sanitation \$0.5 million
23. Provisions for annual and long service leave have increased by \$321,741 to \$3 million when compared to the previous year. The large variance is coming from the 2016/17-year end adjustment with long service leave liability increasing by \$198,518 as more employees came under the criteria for calculation of the liability.
24. Restricted Reserves have increased from \$11.1 million to \$13.3 million when compared to March 2017. The increase is due to the following:
a) Unexpended capital works reserve increased by \$0.8 million
b) Nominated employee leave provision increased by \$0.6 million.
c) Asset enhancement reserve increased by \$0.4 million
d) Waste management reserve has increased by \$0.5 million
e) EDP IT Equipment reserve has increased by \$0.3 million
f) Forrestfield Industrial Area Scheme Stage 1 has decreased by \$0.6 million. With commencement of its major capital projects, amounts have been drawn down from the reserve to meet the necessary funding requirements.

STATUTORY AND LEGAL CONSIDERATIONS

25. The *Local Government Act 1995* (WA) and the *Local Government (Financial Management) Regulations 1996* (WA) require presentation of a monthly statement of financial activity.

POLICY CONSIDERATIONS

26. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

27. The City's executive and management reviews the underlying business unit reports which form the consolidated results presented in this report.

External Referrals

28. As noted in point 25 above, the City is required to present to the Council a monthly statement of financial activity with explanations for major variances.

FINANCIAL CONSIDERATIONS

29. The City's financial position continues to be closely monitored to ensure it is operating sustainably and to allow for future capacity.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

30. *Kalamunda Advancing: Strategic Community Plan to 2027*

Priority 4: Kalamunda Leads

Objective 4.1 - To provide leadership through transparent governance.

Strategy 4.1.1 - Provide good governance.

Strategy 4.1.2 - Build an effective and efficient service based organisation.

SUSTAINABILITY

Social Implications

31. Nil.

Economic Implications

32. Nil.

Environmental Implications

33. Nil.

RISK MANAGEMENT CONSIDERATIONS

34.	Risk: Over-spending the budget.		
	Likelihood	Consequence	Rating
	Possible	Moderate	Medium
	Action/Strategy		
<p>Monthly management reports are reviewed by the City and Council. Procurement compliance is centrally controlled via the Finance Department.</p>			
	Risk: Non-compliance with Financial Regulations		
	Likelihood	Consequence	Rating
	Unlikely	Moderate	Low
	Action / Strategy		
	<p>The financial report is scrutinised by the City to ensure that all statutory requirements are met. Internal Audit reviews to ensure compliance with Financial Regulations.</p>		

OFFICER COMMENT

35. The City's Financial Statements as at 31 March 2018 demonstrate the City has managed its budget and financial resources effectively.

Voting Requirements: Simple Majority

RECOMMENDATION

That Council:

1. Receives the Monthly Statutory Financial Statements for the period to 31 March 2018, which comprises:
 - a) Statement of Financial Activity (Nature and Type) for the period ended 31 March 2018.
 - b) Statement of Financial Activity (Statutory Reporting Program) for the period ended 31 March 2018.
 - c) Net Current Funding Position, note to financial report as of 31 March 2018.

**CITY OF KALAMUNDA
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE AND TYPE
FOR THE NINE MONTHS ENDED 31 MARCH 2018**

	31/03/2018 YTD Actual (b) \$	31/03/2018 YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(b) %
Net current assets at start of financial year - surplus/(deficit)	5,749,088	5,749,088	5,749,088	(0)	(0%)
	5,749,088	5,749,088	5,749,088	(0)	(0%)
Revenue from operating activities (excluding rates)					
Operating Grants and Subsidies	1,009,029	1,054,498	1,417,195	(45,469)	(4.5%)
Contributions, Reimbursements and Donations	1,141,880	680,085	2,474,133	461,795	40.4%
Profit on Asset Disposal	20,027	0	0	20,027	100.0%
Fees and Charges	14,410,112	14,531,228	15,352,067	(121,116)	(0.8%)
Interest Earnings	841,901	924,813	1,233,121	(82,912)	(9.8%)
Other Revenue	48,741	58,986	78,666	(10,245)	(21.0%)
Ex Gratia Rates Revenue	112,349	112,349	189,077	0	0.0%
Total (Excluding Rates)	17,584,039	17,361,959	20,744,259	222,080	
Expenditure from operating activities					
Employee Costs	(17,265,024)	(17,913,921)	(24,073,850)	648,897	3.8%
Materials and Contracts	(14,688,525)	(15,800,839)	(21,163,855)	1,112,314	7.6%
Utilities Charges	(1,692,940)	(1,836,348)	(2,448,370)	143,408	8.5%
Depreciation (Non-Current Assets)	(7,597,616)	(7,967,349)	(10,623,308)	369,733	4.9%
Interest Expenses	(257,800)	(262,800)	(350,410)	5,000	1.9%
Insurance Expenses	(583,464)	(554,301)	(570,764)	(29,163)	(5.0%)
Loss on Asset Disposal	(239,066)	(216,747)	(289,000)	(22,319)	(9.3%)
Other Expenditure	(317,877)	(376,685)	(1,705,139)	58,808	18.5%
Total	(42,642,312)	(44,928,990)	(61,224,696)	2,286,678	
Operating activities excluded					
Depreciation (Non-Current Assets)	7,597,616	7,967,349	10,623,308	(369,733)	(4.9%)
(Profit)/Loss on Asset Disposal	219,039	216,747	289,000	2,292	1.0%
EMRC Contribution (Non-cash)	0	0	(1,582,862)	0	
Deferred Loan (non-current) FUSC	(166)	0	(329)	(166)	100.0%
Movement in Provisions	(175,513)	(28,701)	1,127,264	(146,812)	83.6%
Pensioners Deferred Rates Movement	0	0	(33,000)	0	
Total	7,640,976	8,155,395	10,423,381	(514,419)	
Amount attributable to operating activities	(11,668,209)	(13,662,548)	(24,307,968)	1,994,339	
Investing Activities					
Proceeds from Disposal of Assets	101,107	0	0	101,107	100.0%
Grants, Subsidies and Contributions	3,641,449	2,601,231	3,981,746	1,040,218	28.6%
Land Development Costs	0	0	(46,888)	0	
Land and Buildings New	(132,467)	(130,808)	(2,231,576)	(1,659)	1.3%
Land and Buildings Replacement	(705,747)	(666,313)	(1,472,099)	(39,434)	5.6%
Plant and Equipment New	(525,443)	(189,997)	(2,504,480)	(335,446)	63.8%
Plant and Equipment Replacement	(504,832)	(393,615)	(20,000)	(111,217)	22.0%
Furniture and Equipment	(449,470)	(525,150)	(912,052)	75,680	(16.8%)
Infrastructure Assets - Roads New	(811,789)	(827,874)	(1,716,928)	16,085	(2.0%)
Infrastructure Assets - Roads Renewal	(1,509,628)	(2,287,129)	(3,700,825)	777,501	(51.5%)
Infrastructure Assets - Drainage New	(1,663,472)	(1,334,006)	(1,382,192)	(329,466)	19.8%
Infrastructure Assets - Drainage Renewal	(84,728)	(128,354)	(299,769)	43,626	(51.5%)
Infrastructure Assets - Footpaths New	(255,087)	(410,259)	(431,583)	155,172	(60.8%)
Infrastructure Assets - Footpaths Renewal	(252,725)	(431,888)	(467,969)	179,163	(70.9%)
Infrastructure Assets - Car Parks New	(164,316)	(162,579)	(1,018,420)	(1,737)	1.1%
Infrastructure Assets - Car Parks Renewal	(251,524)	(327,627)	(481,240)	76,103	(30.3%)
Infrastructure Assets - Parks and Ovals New	(1,420,471)	(1,362,742)	(1,912,010)	(57,729)	4.1%
Infrastructure Assets - Parks and Ovals Renewal	(267,786)	(373,808)	(1,052,918)	106,022	(39.6%)
Infrastructure Assets - Capital Work-in progress	(1,152,709)	(1,236,957)	(2,491,000)	84,248	(7.3%)
Amounts attributable to investing activities	(6,409,638)	(8,187,875)	(18,160,203)	1,778,237	
Financing Activities					
Repayment of borrowings	(657,938)	(563,049)	(750,747)	(94,889)	(14.4%)
Self-Supporting Loan Principal	56,523	57,735	77,023	(1,212)	(2.1%)
Proceeds from new borrowings	0	0	1,950,000	0	
Capital (Developer) - Contributions	0	293,055	610,532	(293,055)	(100.0%)
Transfers from cash backed reserves (restricted assets)	5,608,462	6,096,587	13,337,984	(488,125)	(8.7%)
Transfers to cash backed reserves (restricted assets)	(83,718)	(3,331,035)	(5,391,472)	3,247,317	3878.9%
Amounts attributable to financing activities	4,923,329	2,553,293	9,833,320	2,370,036	
Surplus / (deficiency) before general rates	(13,154,519)	(19,297,130)	(32,634,851)	6,142,610	
Rate Revenue	34,410,460	34,922,085	35,812,062	(511,625)	(1.5%)
Net current assets at end of the period - surplus/(deficit)	21,255,941	15,624,955	3,177,210	5,630,985	26.5%

**CITY OF KALAMUNDA
STATEMENT OF FINANCIAL ACTIVITY
(STATUTORY REPORTING PROGRAM)
FOR THE NINE MONTHS ENDED 31 MARCH 2018**

	31/03/2018 YTD Actual (b) \$	31/03/2018 YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(b) %
Net current assets at start of financial year - surplus/(deficit)	5,749,088	5,749,088	5,749,088	(0)	(0.0%)
Revenue from operating activities (excluding rates)					
Governance	10,270	81,338	113,948	(71,068)	(692.0%)
General Purpose Funding	1,955,469	2,082,140	4,428,639	(126,671)	(6.5%)
Law, Order and Public Safety	389,273	400,826	533,930	(11,553)	(3.0%)
Health	622,026	611,687	623,495	10,339	1.7%
Education and Welfare	50,139	52,382	67,682	(2,243)	(4.5%)
Community Amenities	11,846,605	11,811,862	11,961,409	34,743	0.3%
Recreation and Culture	670,686	1,393,783	1,867,659	(723,097)	(107.8%)
Transport	36,614	0	0	36,614	100.0%
Economic Services	444,738	516,171	605,042	(71,433)	(16.1%)
Other Property and Services	1,558,218	615,642	542,455	942,576	60.5%
Total (Excluding Rates)	17,584,038	17,565,831	20,744,259	18,207	
Expenditure from operating activities					
Governance	(2,782,985)	(2,911,878)	(3,848,705)	128,893	4.6%
General Purpose Funding	(485,314)	(604,612)	(765,838)	119,298	24.6%
Law, Order and Public Safety	(1,417,251)	(1,476,058)	(1,966,836)	58,807	4.1%
Health	(1,060,759)	(1,202,054)	(1,611,533)	141,295	13.3%
Education and Welfare	(406,766)	(414,183)	(551,038)	7,417	1.8%
Community Amenities	(11,094,342)	(11,631,467)	(15,652,185)	537,125	4.8%
Recreation and Culture	(13,828,721)	(14,672,803)	(19,605,593)	844,082	6.1%
Transport	(9,310,946)	(9,322,821)	(12,446,944)	11,875	0.1%
Economic Services	(823,458)	(929,207)	(1,246,172)	105,749	12.8%
Other Property and Services	(1,431,771)	(1,967,779)	(3,529,851)	536,008	37.4%
Total	(42,642,313)	(45,132,862)	(61,224,695)	2,490,549	
Operating activities excluded					
Depreciation (Non-Current Assets)	7,597,616	7,967,349	10,623,308	(369,733)	(4.9%)
(Profit)/Loss on Asset Disposal	219,039	216,747	289,000	2,292	1.0%
EMRC Contribution (Non-cash)	0	0	(1,582,862)	0	
Deferred Loan (non-current) FUSC	(166)	0	(329)	(166)	100.0%
Movement in Provisions	(175,513)	(28,701)	1,127,264	(146,812)	83.6%
Pensioners Deferred Rates Movement	0	0	(33,000)	0	
Total	7,640,976	8,155,395	10,423,381	(514,419)	
Amount attributable to operating activities	(11,668,211)	(13,662,548)	(24,307,967)	1,994,337	
Investing Activities					
Proceeds from Disposal of Assets	101,107	0	0	101,107	100.0%
Non-operating grants, subsidies and contributions	3,641,449	2,601,231	3,981,746	1,040,218	28.6%
Land Development Costs	0	0	(46,888)	0	
Land and Buildings New	(132,467)	(130,808)	(2,231,576)	(1,659)	1.3%
Land and Buildings Replacement	(705,747)	(666,313)	(1,472,099)	(39,434)	5.6%
Plant and Equipment New	(525,443)	(189,997)	(2,504,480)	(335,446)	63.8%
Plant and Equipment Replacement	(504,832)	(393,615)	(20,000)	(111,217)	22.0%
Furniture and Equipment	(449,470)	(525,150)	(912,052)	75,680	(16.8%)
Infrastructure Assets - Roads New	(811,789)	(827,874)	(1,716,928)	16,085	(2.0%)
Infrastructure Assets - Roads Renewal	(1,509,628)	(2,287,129)	(3,700,825)	777,501	(51.5%)
Infrastructure Assets - Drainage New	(1,663,472)	(1,334,006)	(1,382,192)	(329,466)	19.8%
Infrastructure Assets - Drainage Renewal	(84,728)	(128,354)	(299,769)	43,626	(51.5%)
Infrastructure Assets - Footpaths New	(255,087)	(410,259)	(431,583)	155,172	(60.8%)
Infrastructure Assets - Footpaths Renewal	(252,725)	(431,888)	(467,969)	179,163	(70.9%)
Infrastructure Assets - Car Parks New	(164,316)	(162,579)	(1,018,420)	(1,737)	1.1%
Infrastructure Assets - Car Parks Renewal	(251,524)	(327,627)	(481,240)	76,103	(30.3%)
Infrastructure Assets - Parks and Ovals New	(1,420,471)	(1,362,742)	(1,912,010)	(57,729)	4.1%
Infrastructure Assets - Parks and Ovals Renewal	(267,786)	(373,808)	(1,052,918)	106,022	(39.6%)
Infrastructure Assets - Capital Work-in progress	(1,152,709)	(1,236,957)	(2,491,000)	84,248	(7.3%)
Amounts attributable to investing activities	(6,409,638)	(8,187,875)	(18,160,203)	1,778,237	
Financing Activities					
Self-Supporting Loan Principal Income	56,523	57,735	77,023	(1,212)	(2.1%)
Proceeds from new borrowings	0	0	1,950,000	0	
Capital (Developer) - Contributions	0	293,055	610,532	(293,055)	(100.0%)
Transfers from cash backed reserves (restricted assets)	5,608,462	6,096,587	13,337,984	(488,125)	(8.7%)
Capital Contributions and Grants Owing	0	0	0	0	
Repayment of borrowings	(657,938)	(563,049)	(750,747)	(94,889)	(14.4%)
Transfers to cash backed reserves (restricted assets)	(83,718)	(3,331,035)	(5,391,472)	3,247,317	3878.9%
Amounts attributable to financing activities	4,923,329	2,553,293	9,833,320	2,370,037	
Surplus / (deficiency) before general rates	(13,154,519)	(19,297,130)	(32,634,852)	6,142,610	
Rate Revenue	34,410,460	34,922,085	35,812,062	(511,625)	(1.5%)
Net current assets at end of the period - surplus/(deficit)	21,255,941	15,624,955	3,177,210	5,630,985	26.5%

CITY OF KALAMUNDA
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE NINE MONTHS ENDED 31 MARCH 2018

NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)	
	31/03/2018	31/03/2017
	\$	\$
Current Assets		
Cash and Cash Equivalents (Unrestricted)	24,458,138	26,544,980
Cash and Cash Equivalents - Reserves (Restricted)	13,242,554	11,159,168
Receivables - Rates	2,489,462	2,103,479
Receivables - Sundry	93,021	262,555
Receivables -Other	887,501	1,136,883
Inventories	96,567	130,321
(* exclude loan receivable)	<u>41,267,243</u>	<u>41,337,386</u>
Less: Current Liabilities		
Payables	(6,768,747)	(5,290,233)
Provisions	(3,106,385)	(2,784,644)
(* exclude loan payable)	<u>(9,875,132)</u>	<u>(8,074,876)</u>
Net Current Asset Position	<u>31,392,111</u>	<u>33,262,510</u>
Add:		
Provision for Long Service Leave	1,543,892	1,332,748
Provision for Annual Leave	1,562,493	1,451,896
Less:		
Cash and Cash Equivalents - Reserves (Restricted)	<u>(13,242,554)</u>	<u>(11,159,168)</u>
Net Current Funding Position	<u>21,255,942</u>	<u>24,887,986</u>

- 11. Motions of Which Previous Notice has been Given**
- 12. Questions by Members Without Notice**
- 13. Questions by Members of Which Due Notice has been Given**
- 14. Urgent Business Approved by the Presiding Member or by Decision**
- 15. Meeting Closed to the Public**
- 16. Tabled Documents**
- 16.1 [Public Agenda Briefing Forum Minutes – 17 April 2018](#)
- 17. Closure**