

Corporate & Community Services Committee Meeting

Minutes for 20 March 2017

CONFIRMED



**shire of
kalamunda**

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MINUTES

1.0 OFFICIAL OPENING

The Presiding Member opened the meeting at 6.34pm, and welcomed Councillors, Staff and Members of the Public Gallery.

2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

2.1 Attendance

Councillors

Andrew Waddell JP	(Shire President) North West Ward
Sara Lohmeyer	North West Ward
Dylan O'Connor	North West Ward
Sue Bilich	(Deputy Presiding Member) North Ward
Simon Di Rosso	North Ward
Michael Fernie	South East Ward
John Giardina	South East Ward
Geoff Stallard	South East Ward
Allan Morton	South West Ward
Brooke O'Donnell	South West Ward

Members of Staff

Rhonda Hardy	Chief Executive Officer
Peter Varelis	A/Director Development Services
Dennis Blair	Director Asset Services
Gary Ticehurst	Director Corporate & Community Services
Darrell Forrest	Manager Governance, Strategy & Legal Services
Darren Jones	Manager Community Development
Karen Quigley	Manager Community Care
Rajesh Malde	Manager Financial Services
Donna McPherson	Executive Research Officer to Chief Executive Officer
Carrie Parsons	Manager Customer & Public Relations
Sara Slavin	Council Support Officer

Members of the Public 5.

Members of the Press Nil

2.2 Apologies

Councillors

Tracy Destree	North Ward
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Members of Staff Nil.

2.3 Leave of Absence Previously Approved

Noreen Townsend	(Presiding Member) South West Ward
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3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

3.1 Mr David Downing, 107 Milner Road, High Wycombe (Summary of Debtors)

Q. My question tonight relates to the Summary of Debtors on page 48 of the Agenda, concerning a significant debt of \$215,548. Why has it been necessary after all this time and after it has been lodged in the Court for the invoice to be reissued with amendments?

A. The A/Director Development Services took this question on notice.

Q. Is any interest accruing on this outstanding debt?

A. The A/Director Development Services took this question on notice.

4.0 PETITIONS/DEPUTATIONS

4.1 Nil.

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 That the Minutes of the Corporate & Community Services Committee Meeting held on 20 February 2017, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Sara Lohmeyer**

Vote: **CARRIED UNANIMOUSLY (10/0)**

6.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

6.1 Nil.

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

7.1 **27. CONFIDENTIAL REPORT Community Care Transition of Services**
(Attachment 1 - Attachment 5) Provided under separate cover.

Reason for Confidentiality - *Local Government Act 1995*. Section 5.23 (2) (a).
"a matter affecting an employee or employees".

8.0 DISCLOSURE OF INTERESTS

8.1 **Disclosure of Financial and Proximity Interests**

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- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*.)
 - b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

8.1.1 Nil.

8.2 **Disclosure of Interest Affecting Impartiality**

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

8.2.1 Cr Geoff Stallard disclosed an interest affecting impartiality regarding item 20 - Community Sport and Recreation Facilities Funding – Small Grants 2017/18 Winter Round, as he is a member of the Forrestfield Bowling Club.

9.0 **REPORTS TO COUNCIL**

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

18. Rates Debtors Report for the Period Ended 28 February 2017

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A
Attachment 1	Summary of Outstanding Rates for the period ended 28 February 2017

EXECUTIVE SUMMARY

1. This report is provided to Councillors under the requirement of the *Local Government Act 1995 & Local Government (Financial Management) Regulations 1996*.

BACKGROUND

2. Rates notices were issued on 11 July 2016 with the following payment options:-

Options	Payment Dates			
Full Payment	16 August 2016			
Two Instalments	16 August 2016	16 December 2016		
Four Instalments	16 August 2016	17 October 2016	16 December 2016	17 February 2017

3. A total of 23,571 Rate Notices were sent on 11 July 2016. Rates Levied & Collectable for the 2016/2017 financial year currently total \$32,229,348. Of this amount, \$30,557,255 has been collected as at 28 February 2017. This represents a collection rate of 92.70% which is below the collection rate on 95.47% in the 2015/16 financial year. The current lower collection rate is mainly due to the increased number of ratepayers opting for either the instalment or direct debit payment options. While the difference between the collection rates has been reduced in the last month, it is anticipated that the collection rate will continue to equalise by the end of March 2017.
4. A total of 9,242 ratepayers have taken up an instalment option so far. Of these, 1,924 took up the option to pay by two instalments and 7,318 took up the option to pay by four instalments.
5. Three additional services are available to better assist ratepayers in paying their amounts due. These are:
 - A Smarter Way to Pay – to date approximately 558 ratepayers have signed up.
 - eRates – to date there are 1,949 properties signed up for electronic delivery. This represents approx. 8% of the rates database;
 - BPay View – to date 158 ratepayers have signed up for this service.

6. Raising of Interim Rates for the 2016/17 financial year has begun with \$344,657 being raised to date. Interims will continue to be raised throughout the year.

DETAILS

7. There were ninety seven (97) properties with outstanding claims for the 2015/16 period and previous years that were put on hold pending the approval of the Debt Recovery Policy which was finalised in May 2016. Of these, forty seven (47) properties have now entered into a payment arrangement and the balance has been included in the Final Notice run and will be absorbed into the 2016/17 Debt Recovery process.
8. The Shire has begun debt recovery with the sending of a Final Notice to all accounts with a balance owing of more than \$300 where the account is not paying by instalments or a Direct Debit or other arrangement. The Final Notices were sent on 11 November and fell due on 25 November. While the response has been good, a Letter of Demand will be sent to those accounts not satisfactorily up to date on 10 March 2017.
9. There are now only two properties in the Shire with arrears since 2012/13 that are still outstanding. One property has been sent to the lawyers for a Property Seizure and Sales Order (PSSO) re-issued on the Land in line with the Council Debt Collection Policy. The other was contacted in January 2017 to request contact as a last effort before the PSSO-Land is issued. An amount of \$2,000 was paid towards the debt but further repayments and an attempt to come to a debt recovery arrangement have failed. The debt will now go through as a default and the collection process will resume. Councillors will be briefed before the bailiff places the properties on auction.

STATUTORY AND LEGAL CONSIDERATIONS

10. The Shire collects its rates debts in accordance with the *Local Government Act (1995) Division 6 – Rates and Service Charges under the requirements of subdivision 5 – Recovery of unpaid rates and service charges.*

POLICY CONSIDERATIONS

11. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

12. Nil.

External Referrals

13. Nil.

FINANCIAL CONSIDERATIONS

14. The early raising of rates in July has allowed the Shires operations to commence without delays in addition to earning additional interest income.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

15. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

SUSTAINABILITY

Social Implications

16. Debt collection can have implications upon those ratepayers facing hardship and the Shire must ensure equity in its debt collection policy and processes.
17. The Shire introduced "a smarter way to pay" to ease the financial hardship.

Economic Implications

18. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

Environmental Implications

19. The increase in eRates will contribute to lower carbon emissions as there is no printing and postage involved.

RISK MANAGEMENT CONSIDERATIONS

20.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire is exposed to the potential risk of the ratepayer failing to make payments which it is obligated to do. This will result in the disruption of cash flows and increased collection costs.	Possible	Significant	High	Ensure debt collections is rigorously managed.

OFFICER COMMENT

21. The Shire's debt collection strategy has proven to be very effective with a 97.79% collection rate in the 2015/16 financial year. While it is noted that the February 2017 collection is lower than last year's comparative rate, it is hoped that there will be a catch up by end March 2017 with the finalisation of Direct Debits and Debt Recovery Letters.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 18/2017)

That Council:

1. Receives the rates debtors report for the period ended 28 February 2017 (Attachment 1).

Moved: **Cr Geoff Stallard**

Seconded: **Cr Dylan O'Connor**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1

SUMMARY OF OUTSTANDING RATES FOR THE PERIOD ENDED 28 FEBRUARY 2017

Rates Outstanding Debtors

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	Total Outstanding	Previous Year Total Outstanding
30-Jun-16	Balance Forward				\$1,226,895	\$856,619
31-Jul-16	\$427,328	\$154,101	\$541,879	\$29,791,711	\$30,915,019	\$28,087,404
31-Aug-16	\$417,926	\$147,343	\$412,837	\$16,869,361	\$17,847,467	\$16,507,447
30-Sep-16	\$409,590	\$142,916	\$380,432	\$15,778,812	\$16,711,750	\$14,215,042
31-Oct-16	\$406,783	\$139,335	\$355,656	\$13,082,796	\$13,984,570	\$11,552,148
30-Nov-16	\$404,444	\$135,133	\$316,401	\$11,230,316	\$12,086,295	\$9,923,670
31-Dec-16	\$403,706	\$132,177	\$290,684	\$6,666,494	\$7,493,061	\$6,116,690
31-Jan-17	\$401,990	\$129,438	\$277,732	\$5,269,768	\$6,078,928	\$4,660,900
28-Feb-17	\$400,155	\$126,543	\$267,004	\$2,105,286	\$2,898,988	\$1,972,047
31-Mar-17						\$1,723,981
30-Apr-17						\$1,654,964
31-May-17						\$1,630,369
30-Jun-17						\$1,226,895

Rates Outstanding as at 30/06/2016

\$1,226,895

Rate Levied 2016/2017

Interim 2016/2017

Back Rates

Total Levies To Date for 2016/2017

\$31,884,691
\$240,616
\$104,041
\$32,229,348

Total Collectable

\$33,456,243

Total Collected to date

\$30,557,255

Total Rates Outstanding

\$2,898,988

Current Deferred Rates Amount (from Rate Reports)

\$492,953

Total Rates amount to be collected not including deferred

\$2,406,035

% of Rates Outstanding: **7.30%**

% of Rates Collected: **92.70%**

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

19. Debtors and Creditors Report for the Period Ended 28 February 2017

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Creditors Payment Listing for the month of February 2017
Attachment 2	Summary of Debtors for the month of February 2017
Attachment 3	Summary of Creditors for the month of February 2017

EXECUTIVE SUMMARY

1. To receive the list of payments made from the Municipal Accounts in February 2017 in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
2. To receive the list of payments made from the Trust Accounts in February 2017 in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
3. To receive the outstanding debtors and creditors reports for the month of February 2017.
4. Trade Debtors and Creditors are subject to strict monitoring and control procedures and in the month of February 2017 there were no abnormal overdue debtors that demanded special attention with the exception of one debt related to the developer contribution scheme (see note 9 below).

BACKGROUND

5. Council has requested reports detailing outstanding debtors and creditors on a monthly basis.

DETAILS

Debtors

6. Sundry debtors as of 28 February 2017 were \$481,439 of which \$224,095 was made up of current debtors and \$6,650 unallocated credits (excess or overpayments).
7. Invoices over 30 days total \$22,570, debts of significance are:
 - Kalamunda District Rugby Union, \$3,371, player fees, electricity costs;
 - Early Bird Learning, \$2,922, hall hire;
 - Fount of Life Ministries, \$2,580, hall hire; and
 - Midland Sisdac, \$1,772, hall hire.
8. Invoices over 60 days total \$1,274. There were no debts of significance in this category.

9. Invoices over 90 days total \$240,151, debts of significance are:

- DA Letizia, \$215,549, developer contribution;
- Forrestfield United Soccer Club, \$5,088, player fees;
- Evolution Cheer and Dance, \$5,070, hall hire;
- Telstra Corporation, \$4,169, private works;
- High Wycombe Markets, \$3,023, hall hire / health fees; and
- Beacon Homes, \$2,375, private works.

Creditors

10. Payments totalling \$3,680,070 were made during the month of February 2017. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14 day terms.

11. Significant Municipal payments made in the month were:

Supplier	Purpose	\$
Eastern Metropolitan Regional Council	Domestic Waste Collection Charges	362,617.23
Synergy	Power charges – various locations	348,272.35
David & Beatrice Kelly*	Part sale of land per agreement for lot 6, Ashby Close, High Wycombe – Forrestfield Industrial Area scheme reserve stage 1	207,740.00
Australian Tax Office	PAYG payments	380,999.43
Solution for Building	Progress claim 3 – construction & refurbishment works to the Forrestfield soccer club, club rooms and spectators seating	120,999.78
Cleanaway	Waste and recycling services	114,697.66
WA Local Government Superannuation Plan	Superannuation contributions	202,708.65
Curnow Group Hire Pty Ltd*	Progress claims – Nardine Close widening	92,183.35
Curnow Group Hire Pty Ltd	Progress claims – Mundaring Weir road reconstruction	56,783.65
Wet Deck Pools	Refurbishment of the Kalamunda Water Park	73,700.00
CQ & JM Dowsing Pty Ltd**	Progress claim 1 – Wimbridge Road Extension - CELL 9	50,123.58

These payments total \$2,010,826 and represent 54.64% of all payments for the month.

* The amounts paid for land acquisitions & infrastructure works for Forrestfield Industrial area scheme stage 1 were reimbursed drawing against the reserve set aside for it.

** The amounts paid relate to CELL 9 infrastructure works reimbursed from the CELL 9 trust account on 23 February 2017.

Payroll

12. Salaries are paid in fortnightly cycles. A total of \$1,282,507.08 was paid in net salaries for the month of January 2017.
13. Details are provided in (Attachment 1) after the creditor's payment listing.

Trust Account Payments

14. The Trust Accounts maintained by the Shire relate to the following types:
 - CELL 9 Trust
 - POS Trust
 - BCITF Levy
 - Building Services (Licence) Levy
 - Unclaimed Monies
15. The following payments were made from the Trust Accounts in the month of February 2017.

BCITF Levy		Amount (\$)
Date	Description	
10/02/2017	Building and Construction Industry – payment for January 2017	20,994.85
CELL 9		Amount (\$)
Date	Description	
22/02/2017	Shane Ballingall – infrastructure cost contribution for lot 9000 (4) Avalon Lane, Wattle Grove	27,816.00
23/02/2017	Ker Direct – Supply and lay extruded concrete kerb	1,268.82
23/02/2017	Secure Traffic – traffic control costs	830.00
23/02/2017	PH Concrete (WA) Pty Ltd - Construction and repairs of footpaths	2,180.25
23/02/2017	Porter Consulting Engineers - Wimbridge Road Extension	18,137.78
23/02/2017	Porter Consulting Engineers - Wimbridge Road Extension	723.00
23/02/2017	CQ & JM Dowsing Pty Ltd - Wimbridge Road Extension	45,566.89
23/02/2017	Syrinx Environmental Pty Ltd - Woodlupine Brook environmental upgrade	20,431.44
Building Services (Licence) Levy		Amount (\$)
Date	Description	
30/11/2016	Building Commission – Building Levy February 2017	23,075.88

STATUTORY AND LEGAL CONSIDERATIONS

16. In accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)* a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented in the manner required as per the Regulation.

POLICY CONSIDERATIONS

17. Nil.

CONSULTATION /COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

18. Nil.

External Referrals

19. Nil.

FINANCIAL CONSIDERATIONS

20. The Shire will continue to closely manage debtors and creditors to ensure optimal cash flow management.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

21. *Kalamunda Advancing: Strategic Community Plan to 2023*
OBJECTIVE 6.8 - To ensure financial sustainability through the implementation of effective financial management, systems and plans.
Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

SUSTAINABILITY

Social Implications

22. Nil.

Economic Implications

23. Nil.

Environmental Implications

24. Nil.

RISK MANAGEMENT CONSIDERATIONS

Debtors

25.	Risk	Likelihood	Consequence	Rating	Action/Strategy
	The Shire is exposed to the potential risk of the debtor failing to make payments resulting in the disruption of cash flow.	Possible	Insignificant	Low	Ensure debt collections are rigorously managed.

Creditors

26.	Risk	Likelihood	Consequence	Rating	Action/Strategy
	Adverse credit ratings due to the Shire defaulting on creditor.	Possible	Insignificant	Low	Ensure all disputes are resolved in a timely manner.

OFFICER COMMENT

27. Creditor payments for February 2017 are in the normal range in line with trend expenditure.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 19/2017)

That Council:

1. Receives the list of payments made from the Municipal Accounts in February 2017 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
2. Receives the list of payments made from the Trust Accounts in February 2017 as noted in point 15 above in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
3. Receives the outstanding debtors and creditors reports (Attachment 2 & 3) for the month of February 2017.

Moved: **Cr Geoff Stallard**

Seconded: **Cr Dylan O'Connor**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1

Chq/EFT	Date	Name	Description	Amount
1063	02/02/2017	LES MILLS ASIA PACIFIC INDUSTRIES	MONTHLY LICENCE FEE	1260.47
1064	08/02/2017	AUSTRALIAN TAXATION OFFICE	TAXATION	186279.02
1065	09/02/2017	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	8721.23
1066	09/02/2017	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	619.83
1067	10/02/2017	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS COSTS	7827.97
			HACC ACTIVITY OFFICER - \$831.80	
			LIBRARY SERVICES TEAM LEADER - \$2031.60	
			HACC ACTIVITY OFFICER - \$245.58	
			FUNCTIONS CO-ORDINATOR - \$1146.74	
			HACC ACTIVITY OFFICER - \$66.33	
			HACC ACTIVITY OFFICER - \$683.02	
			MANAGER HR - \$1419.00	
			PROCUREMENT & FINANCE OFFICER - \$1403.90	
1068	14/02/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 219 FIXED COMPONENT	17037.83
1069	16/02/2017	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FEES	3824.03
1070	20/02/2017	FINES ENFORCEMENT REGISTRY	FINES ENFORCEMENT REGISTRY	928.00
1071	22/02/2017	AUSTRALIAN TAXATION OFFICE	TAXATION	194720.41
EFT54898	09/02/2017	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 06 FEBRUARY 2017	4023.26
EFT54899	09/02/2017	PERTH AIRPORTS MUNICIPALITIES GROUP INC	ANNUAL MEMBERSHIP SUBSCRIPTION FEE FOR 2016 / 2017	500.00
EFT54900	09/02/2017	FORRESTFIELD & DISTRICTS BOWLING CLUB INC	SUCCESSFUL FUNDING CONTRIBUTION TOWARDS TOILET UPGRADE PROJECT AT THE CLUB ROOMS	5000.00
EFT54901	09/02/2017	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	6574.86
EFT54902	09/02/2017	FREESTYLE NOW	SKATEPARK COACHING SESSIONS AT FORRESTFIELD & KALAMUNDA SKATEPARKS INCLUDING SUPPLY OF PRIZES	924.00

Chq/EFT	Date	Name	Description	Amount
EFT54903	09/02/2017	OLK & ASSOCIATES	ARCHITECTURAL CONSULTING SERVICES AT VARIOUS LOCATIONS	12133.00
EFT54904	09/02/2017	WASTE MANAGEMENT ASSOCIATION OF AUSTRALIA	ASSOCIATION MEMEBERSHIP RENEWAL FOR 2017	425.00
EFT54905	09/02/2017	AUSTRALIAN BARBELL COMPANY PTY LTD	GYM EQUIPMENT SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	321.75
EFT54906	09/02/2017	APOSTLE NATURAL SPRING WATER	DRINKING WATER, DISPENSER AND CUP SUPPLIES FOR ZIG ZAG CULTURAL CENTRE	50.00
EFT54907	09/02/2017	OCLC (UK) LTD	ANNUAL MAINTENANCE RENEWAL AND UPGRADE TO 6-11 SIP2 FEES - PERIOD 28/02/17 - 27/02/18	15920.58
EFT54908	09/02/2017	DOT ULIJN (DOT BLASZCZAK)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	28.70
EFT54909	09/02/2017	TOP OF THE LADDER GUTTER CLEANING	GUTTER CLEANING SERVICES FOR VARIOUS LOCATIONS	5791.50
EFT54910	09/02/2017	EVANGELINE C SARICH	TRAVEL COMMUNITY VISITORS SCHEME REFUND	64.00
EFT54911	09/02/2017	CAROL ANNE CRUTE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	30.80
EFT54912	09/02/2017	RONALD ERNEST MIDDLETON	CROSSOVER CONTRIBUTION	420.00
EFT54913	09/02/2017	CORNELIA P HAWKINS	CATEGORY WINNER OF LIONS CLUB ART AWARD - 2017 KALAMUNDA CAPTURED	250.00
EFT54914	09/02/2017	BENJAMIN THACKRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	54.90
EFT54915	09/02/2017	AVERIL ANNE BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	77.00
EFT54916	09/02/2017	WILLIAM HEPBURN	KEY BOND REFUND	50.00
EFT54917	09/02/2017	JEREMY MATTHEWS	KEY BOND REFUND	50.00
EFT54918	09/02/2017	GILL BAXTER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	10.50
EFT54919	09/02/2017	LESLIE ARTHUR HARRIS	CROSSOVER CONTRIBUTION	420.00
EFT54920	09/02/2017	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	300.00
EFT54921	09/02/2017	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1198.92
EFT54922	09/02/2017	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	11257.29

Chq/EFT	Date	Name	Description	Amount
EFT54923	09/02/2017	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	2679.47
EFT54924	09/02/2017	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	652.26
EFT54925	09/02/2017	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS	198.80
EFT54926	09/02/2017	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	2886.35
EFT54927	09/02/2017	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	91.32
EFT54928	09/02/2017	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	9879.53
EFT54929	09/02/2017	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	237.89
EFT54930	09/02/2017	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	9334.44
EFT54931	09/02/2017	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	2320.79
EFT54932	09/02/2017	DOMUS NURSERY	GARDEN SUPPLIES FOR VARIOUS LOCATIONS	487.41
EFT54933	09/02/2017	FASTA COURIERS	COURIER FEES	149.33
EFT54934	09/02/2017	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	266.71
EFT54935	09/02/2017	FORRESTFIELD MOWER CENTRE	SUPPLY OF HARDWARE / PLANT PARTS	1429.60
EFT54936	09/02/2017	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	2689.00
EFT54937	09/02/2017	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	728.75
EFT54938	09/02/2017	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1227.87
EFT54939	09/02/2017	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	3698.71
EFT54940	09/02/2017	SYNERGY	POWER CHARGES	22049.10
EFT54941	09/02/2017	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	5076.67
EFT54942	09/02/2017	KENNEDYS TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	41751.60
EFT54943	09/02/2017	DORMA AUTOMATICS PTY LTD	DOOR MAINTENANCE TO VARIOUS SHIRE BUILDINGS	842.22
EFT54944	09/02/2017	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	1069.01
EFT54945	09/02/2017	MILPRO WA (INCORPORATING HILL TOP TROPHIES)	SUPPLY OF NAME BADGES	126.50
EFT54946	09/02/2017	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR DAY CENTRE	654.03
EFT54947	09/02/2017	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC FOR KALAMUNDA PERFORMING ARTS CENTRE & HARTFIELD PARK RECREATION CENTRE	579.65

Chq/EFT	Date	Name	Description	Amount
EFT54948	09/02/2017	MARKETFORCE PTY LTD	ADVERTISING FOR VARIOUS JOBS / EVENTS	477.91
EFT54949	09/02/2017	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	8081.01
EFT54950	09/02/2017	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	1288.65
EFT54951	09/02/2017	BUSINESS NEWS GROUP PTY LTD	RENEWAL SUBSCRIPTION TO OCCUPATIONAL HEALTH & SAFETY DAILY NEWS PERIOD - 22/02/17 - 21/02/20	199.00
EFT54952	09/02/2017	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	790.00
EFT54953	09/02/2017	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17 & FINAL CONTRIBUTION PAYMENT FOR THE VILLAGE LOCOMOTIVE REPAINTING	5614.10
EFT54954	09/02/2017	SUMMIT HOMES GROUP	FOOTPATH DEPOSIT REFUND	750.00
EFT54955	09/02/2017	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	3600.00
EFT54956	09/02/2017	CONTENT LIVING PTY LTD	FOOTPATH DEPOSIT REFUNDS	5250.00
EFT54957	09/02/2017	DALE ALCOCK HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	2000.00
EFT54958	09/02/2017	ASHMY PTY LTD	FOOTPATH DEPOSIT REFUNDS	1500.00
EFT54959	09/02/2017	APG HOMES	FOOTPATH DEPOSIT REFUND	500.00
EFT54960	09/02/2017	HOMEBUYERS CENTRE	FOOTPATH DEPOSIT REFUNDS	1500.00
EFT54961	09/02/2017	BARKING GECKO THEATRE COMPANY	HALL BOND REFUND	400.00
EFT54962	09/02/2017	WEBB & BROWN-NEAVES HOME BUILDERS	FOOTPATH DEPOSIT REFUND	500.00
EFT54963	09/02/2017	ST JOHN AMBULANCE AUSTRALIA (WA) INC	FIRST AID KIT SERVICING SUPPLIES	786.74
EFT54964	09/02/2017	UNIVERSAL ENGINEERS SUPPLIES (UES)	PLANT / VEHICLE PARTS	174.90
EFT54965	09/02/2017	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	74.50
EFT54966	09/02/2017	KALAMUNDA PLUMBING & ELECTRICAL	PLUMBING REPAIRS / MAINTENANC FOR VARIOUS LOCATIONS	352.00
EFT54967	09/02/2017	SWAN EVENT HIRE	EQUIPMENT HIRE FOR VARIOUS EVENTS	173.76
EFT54968	09/02/2017	TOTAL EDEN PTY LTD	RETICULATION PARTS AS REQUIRED	1480.90
EFT54969	09/02/2017	BENTLEY SYSTEMS INTERNATIONAL LTD	MICROSTATION SELECT SUBSCRIPTION 01/01/2017 TO 31/12/2017	1369.00
EFT54970	09/02/2017	DANMAR HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	500.00
EFT54971	09/02/2017	RURAL BUILDING COMPANY PTY LTD	FOOTPATH DEPOSIT REFUND	500.00
EFT54972	09/02/2017	J CORP PTY LTD	FOOTPATH DEPOSIT REFUND	500.00

Chq/EFT	Date	Name	Description	Amount
EFT54973	09/02/2017	CHAMBER OF COMMERCE & INDUSTRY OF WA	CONSULTING SERVICES IN RELATION TO EMPLOYEE RELATION MATTERS	1694.00
EFT54974	09/02/2017	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIES	107.29
EFT54975	09/02/2017	ANNA HAMERSLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	17.50
EFT54976	09/02/2017	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	36639.08
EFT54977	09/02/2017	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA WA	RENEWAL SUBSCRIPTION FOR A STAFF MEMBER FOR WA DIVISION MEMBERSHIP - 01/01/2017 - 31/12/2017	297.00
EFT54978	09/02/2017	MOIRA A COURT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	4.90
EFT54979	09/02/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	2943.34
EFT54980	09/02/2017	ENGIE MECHANICAL SERVICES AUSTRALIA PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	3412.13
EFT54981	09/02/2017	CELEBRATION HOMES	FOOTPATH DEPOSIT REFUND	500.00
EFT54982	09/02/2017	LINDA DEVAL	KEY BOND REFUND	50.00
EFT54983	09/02/2017	FORRESTFIELD SENIORS CITIZENS ASSOCIATION LEISURE GROUP	RUNNING BINGO SESSION AT SENIORS WEEK 2016	500.00
EFT54984	09/02/2017	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	WEST AUSTRALIAN DELIVERED DAILY	105.60
EFT54985	09/02/2017	KANYANA WILDLIFE REHABILITATION CENTRE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	796.60
			FUNDRAISING MONEY & PRESENTATION FOR HARTFIELD PARK RECREATION CENTRE FUNDRAISING EVENT	
EFT54986	09/02/2017	DUN & BRADSTREET (AUSTRALIA) PTY LTD	DEBT COLLECTION FEES FOR RATES	649.00
EFT54987	09/02/2017	AUSTIN COMPUTERS	SUPPLY OF COMPUTERS / ACCESSORIES	35.00
EFT54988	09/02/2017	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUNDS	6750.00
EFT54989	09/02/2017	ATI-MIRAGE TRAINING SOLUTIONS	REGISTRATION FOR STAFF TO ATTEND HANDLING DIFFICULT CONVERSATIONS COURSE	397.38
EFT54990	09/02/2017	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	171.41

Chq/EFT	Date	Name	Description	Amount
EFT54991	09/02/2017	MITCHELL & TANIKA RANDO	FOOTPATH DEPOSIT REFUND	1550.00
EFT54992	09/02/2017	STRATAGREEN	GARDEN / RESERVE SUPPLIES	175.89
EFT54993	09/02/2017	WESTRAC PTY LTD	PLANT / VEHICLE PARTS	239.87
EFT54994	09/02/2017	HERITAGE HOMES WA PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT54995	09/02/2017	PORTER CONSULTING ENGINEERS	DESIGN, DOCUMENTATION & CONSTRUCTION MANAGEMENT - ROAD 2A FORRESTFIELD / HIGH WYCOMBE INDUSTRIAL AREA	5500.00
EFT54996	09/02/2017	BLUEPRINT HOMES	FOOTPATH DEPOSIT REFUND	500.00
EFT54997	09/02/2017	WOOLWORTHS LIMITED	GROCERY SUPPLIES FOR KIDS COOKING CLUB	174.68
EFT54998	09/02/2017	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	1186.75
EFT54999	09/02/2017	KIM'S SKIM	PLANT / VEHICLE PARTS	77.00
EFT55000	09/02/2017	PETER STANNARD HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	1250.00
EFT55001	09/02/2017	DENISE ANN HALLORAN	FOOTPATH DEPOSIT REFUND	2500.00
EFT55002	09/02/2017	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	1689.05
EFT55003	09/02/2017	NATALIE Warburton - Anatomy Designs	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	50.00
EFT55004	09/02/2017	FIRE PROTECTION ASSOCIATION AUSTRALIA	REGISTRATION FOR STAFF TO ATTEND BUILDING & PLANNING AWARENESS COURSE	5530.00
EFT55005	09/02/2017	MELISSA RANDALL	FOOTPATH DEPOSIT REFUND	500.00
EFT55006	09/02/2017	OVEN SPARKLE PTY LTD	OVEN CLEANING SERVICES FOR VARIOUS LOCATIONS	528.00
EFT55007	09/02/2017	SHIRLEY SPENCER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	42.00
EFT55008	09/02/2017	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS	352.00
EFT55009	09/02/2017	HARVEY NORMAN ELECTRICS MIDLAND	ELECTRICAL SUPPLIES FOR OPERATIONS CENTRE	79.00
EFT55010	09/02/2017	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	2125.00
EFT55011	09/02/2017	BEST CONSULTANTS PTY LTD	ELECTRICAL CONSULTING SERVICES FOR VARIOUS LOCATIONS	5500.00
EFT55012	09/02/2017	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	11795.30
EFT55013	09/02/2017	PETER MATTHEWS	FOOTPATH DEPOSIT REFUND	500.00
EFT55014	09/02/2017	VERA MURRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	30.00
EFT55015	09/02/2017	DAVINA SANDHU	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	100.00

Chq/EFT	Date	Name	Description	Amount
EFT55016	09/02/2017	GUMNUTS & LAVENDER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	5.25
EFT55017	09/02/2017	PH CONCRETE (WA) PTY LTD	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	21211.71
EFT55018	09/02/2017	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	891.00
EFT55019	09/02/2017	FLUTISSIMO	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT55020	09/02/2017	CHRISTINE VITLER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	3.15
EFT55021	09/02/2017	NANCY GILLESPIE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	14.00
EFT55022	09/02/2017	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	6074.53
EFT55023	09/02/2017	WEST-SURE GROUP PTY LTD	CASH IN TRANSIT SERVICES - JANUARY 2017	1761.87
EFT55024	09/02/2017	THE GOOD GUYS	MOBILE PHONES FOR OPERATIONS CENTRE	756.00
EFT55025	09/02/2017	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	1284.76
EFT55026	09/02/2017	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	148.00
EFT55027	09/02/2017	ERINNA IMAGERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	3.15
EFT55028	09/02/2017	BLUE TANG (WA) PTY LTD - EMERGE ASSOCIATES	LANDSCAPE DESIGN AND ENGINEERING CONSULTING SERVICES FOR THE BIBBULMUN TRACK NORTHERN TERMINUS UPGRADE AND PATHWAY LINK	19984.25
EFT55029	09/02/2017	SHILLER IMAGES (BELLART)	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	449.72
EFT55030	09/02/2017	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	81.90
EFT55031	09/02/2017	LINDA STONES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	116.20
EFT55032	09/02/2017	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	1900.80

Chq/EFT	Date	Name	Description	Amount
EFT55033	09/02/2017	LEWIS FAMILY TRUST T/A DATA TECH SERVICES	BUILDING MAINTENANCE TELEPHONE / SECURITY LINE REPAIR WORK	396.00
EFT55034	09/02/2017	PETER FALCONER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	42.70
EFT55035	09/02/2017	BRINDHA MANICKAM	HALL AND KEY BOND REFUND	350.00
EFT55036	09/02/2017	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	33.00
EFT55037	09/02/2017	MARY FORWARD	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	12.95
EFT55038	09/02/2017	NEOPOST PTY LTD	SERVICE CONTRACT FOR DS62 FOLDING MACHINE RENEWAL - 01/02/17 - 01/02/18	1595.00
EFT55039	09/02/2017	KAREN TOBIASSEN	REIMBURSEMENT FOR PURCHASE OF PLANTS FOR DEPOT	175.66
EFT55040	09/02/2017	FOXTEL	MONTHLY SUBSCRIPTION FEE FOR RECREATION CENTRE	210.00
EFT55041	09/02/2017	HANDS-ON INFECTION CONTROL	HEPATITIS VACCINATION SUPPLIES FOR STAFF MEMBERS	29.70
EFT55042	09/02/2017	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	3092.16
EFT55043	09/02/2017	THE ARTFUL FLOWE - FELICIA LOWE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	53.20
EFT55044	09/02/2017	AAAC TOWING PTY LTD	TOWING SERVICES FEES	990.00
EFT55045	09/02/2017	DATATEL COMMUNICATIONS PTY LTD T/A ETTIS	ANNUAL TAGGING AND TESTING OF ELECTRICAL APPLIANCES	2631.97
EFT55046	09/02/2017	DAVID GREEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	13.93
EFT55047	09/02/2017	MAX OGRADY - PROJECT PHOTOGRAPHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	21.00
EFT55048	09/02/2017	SILK ON SILK (ROSEMARY LONSDALE)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	38.50
EFT55049	09/02/2017	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION CENTRE AND DEPOT	436.50

Chq/EFT	Date	Name	Description	Amount
EFT55050	09/02/2017	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	986.31
EFT55051	09/02/2017	MAVIS PASKULICH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	70.00
EFT55052	09/02/2017	DANIELA ANTON	FOOTPATH DEPOSIT REFUND	1500.00
EFT55053	09/02/2017	DEMENTIA CARE AUSTRALIA	KEY BOND REFUND	50.00
EFT55054	09/02/2017	LASER CORPS	PART PAYMENT TO LASER TAG MOBILE GAME HIRE FOR CORYMBIA FESTIVAL 2017	450.00
EFT55055	09/02/2017	A1 TROJAN PEST CONTROL	PEST CONTROL SERVICES FOR VARIOUS LOCATIONS	639.00
EFT55056	09/02/2017	JANINE KOEFOED	SALE OF ARTWORK - REMOTE REFRACTION EXHIBITION	910.00
EFT55057	09/02/2017	SCORPION TRAINING SOLUTIONS	REGISTRATION FOR STAFF TO ATTEND ACCIDENT INVESTIGATION COURSE	600.00
EFT55058	09/02/2017	OFF PEN PUBLISHING - BETH BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	31.50
EFT55059	09/02/2017	STAN THE TYRE MAN (STAN'S TYRE SERVICE WA)	PLANT / VEHICLE PARTS	5566.00
EFT55060	09/02/2017	CHRIS KERSHAW PHOTOGRAPHY	PHOTOS OF WATTLE GROVE PLAYGROUND	330.00
EFT55061	09/02/2017	NEXXIAL ECOLOGY PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	1980.00
EFT55062	09/02/2017	BALLIGART - HELEN LOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	8.05
EFT55063	09/02/2017	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	11077.05
EFT55064	09/02/2017	PETER WEBB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	38.36
EFT55065	09/02/2017	Z-REST FURNITURE	SUPPLY OF FOOTREST WITH CARPET TOP FOR HIGH WYCOMBE LIBRARY	190.00
EFT55066	09/02/2017	LINDAS BOOKS / ROLEYSTONE COURIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	18.90
EFT55067	09/02/2017	BRENDAS CLAY CRAFT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	7.28
EFT55068	09/02/2017	IRENE YOUNG	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	26.60

Chq/EFT	Date	Name	Description	Amount
EFT55069	09/02/2017	LINDA RAPHAEL	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	9.38
EFT55070	09/02/2017	WAITAWHILE ART	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	2.52
EFT55071	09/02/2017	CHENYO JACKY TOU	FOOTPATH DEPOSIT REFUND	1550.00
EFT55072	09/02/2017	ROVERS NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	195.00
EFT55073	09/02/2017	URBANECO GARDENS	HOME MAINTENANCE SERVICES	2700.00
EFT55074	09/02/2017	NICKY WINTER - KASZAZZ IN KALAMUNDA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	29.05
EFT55075	09/02/2017	THE LUCKY CHARM	NEWSPAPERS / MAGAZINES SUPPLIES FOR VARIOUS LOCATIONS	65.69
EFT55076	09/02/2017	PROMOTIONAL EXPOSURE	50% DEPOSIT FOR COMEDY GOLD BEST OF ADELAIDE FRINGE AUGUST 2017	1650.00
EFT55077	09/02/2017	HERB & ESSENCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	4.55
EFT55078	09/02/2017	SEATADVISOR PTY LTD	TICKETING TRANSACTION	138.77
EFT55079	09/02/2017	VICTORIA MIZEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	11.83
EFT55080	09/02/2017	PHOENIX NETBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	400.00
EFT55081	09/02/2017	CHARLIE MOON MEADER BAND - JODIE DAVIDSON	PERFORMANCE FOR MORNING MUSIC 1 FEB 2017 - 'ISN'T SHE LOVELY'	700.00
EFT55082	09/02/2017	SECURE PAY	KPAC WEB PAYMENT, TICKET TRANSACTION FEES	17.16
EFT55083	09/02/2017	TELSTRA SNP MONITORING PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO VARIOUS LOCATIONS	4760.35
EFT55084	09/02/2017	DELLA RAE MORRISON	COORDINATION & MANAGEMENT OF STAGE PERFORMERS & ACTIVITIES FOR CORYMBIA MULTICULTURAL FESTIVAL 2017	500.00
EFT55085	09/02/2017	ROSEMARY COX	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	3.43
EFT55086	09/02/2017	MYPAD CONSTRUCTIONS	FOOTPATH DEPOSIT REFUND	1550.00
EFT55087	09/02/2017	AUS CHILL TECHNICAL SERVICES PTY LTD	AIR CONDITIONING REPAIRS AND INSTALLATION TO VARIOUS LOCATIONS	407.00

Chq/EFT	Date	Name	Description	Amount
EFT55088	09/02/2017	HIR ASIA PTY LTD (T/A IHR AUSTRALIA)	DEPOSIT FEE - KALA GROW PROGRAM TRAINING - BULLYING & HARASSMENT (GENERAL, OPS AND SUPERVISORS)	5931.75
EFT55089	09/02/2017	CURNOW GROUP HIRE PTY LTD	PROGRESS CLAIM 5 - SEPARABLE PORTION A - NARDINE CLOSE WIDENING AND UPGRADE	92183.35
EFT55090	09/02/2017	BLUE LOTUS YOGA STUDIO	10 WEEKS CORPORATE YOGA FEB - APRIL 2017	1050.00
EFT55091	09/02/2017	UNWINED T/A POSSUM CREEK LODGE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	15.40
EFT55092	09/02/2017	ALLCREDIT PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	551.96
EFT55093	09/02/2017	KERB DIRECT KERBING PTY LTD	SUPPLY AND LAY CONCRETE KERBING AT VARIOUS LOCATIONS	1395.70
EFT55094	09/02/2017	SPICK AND SPAN COMMERCIAL PROPERTY MAINTENANCE PTY LTD	CLEANING SERVICES AT VARIOUS LOCATIONS	5784.78
EFT55095	09/02/2017	WETDECK POOLS	REFURBISHMENT FEES FOR POOL AT KALAMUNDA WATER PARK	73700.00
EFT55096	09/02/2017	MURPHY PAINTING & DECORATING	PAINTING SERVICES AT KALAMUNDA PERFORMING ARTS CENTRE AND AGRICULTURAL HALL	28594.00
EFT55097	09/02/2017	SOLUTION 4 BUILDING	PROGRESS CLAIM 3: CONSTRUCTION & REFURBISHMENT WORKS TO THE FORRESTFIELD SOCCER CLUB, CLUB ROOMS AND SPECTATOR SEATING	120999.78
EFT55098	09/02/2017	WATTLE FACILITIES GROUP	MOWING AND BRUSH CUTTING OF RURAL VERGES	15840.00
EFT55099	09/02/2017	NATURES ART FINE CRAFTS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	27.30
EFT55100	09/02/2017	TERRI HILL T/A ABLAZE GLASS STUDIO	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	175.00
EFT55101	09/02/2017	PERTH HILLS CONTRACTING	FIREBREAK WORKS AT 174 LEWIS ROAD FORRESTFIELD	1100.00
EFT55102	09/02/2017	THE GOOD TWISTED POTATO - PAUL GOOD	TEMPORARY EVENT APPLICATION FEE REFUND	108.00
EFT55103	09/02/2017	THEENDSTOP - NATHAN HOYLT	PART PAYMENT - 15 MINUTE ART SHOP WORKSHOP AT CORYMBIA MULTICULTURAL FESTIVAL 2017	880.00

Chq/EFT	Date	Name	Description	Amount
EFT55104	09/02/2017	REDBOOK MANAGEMENT	DEPOSIT FOR 'BARRY MORGAN' PERFORMANCE ON 12 FEBRUARY 2017	1100.00
EFT55105	09/02/2017	FAYE JACKSON	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/01/17 - 31/01/17	22.40
EFT55106	09/02/2017	RUPERT THAUNG	HALL AND KEY BOND REFUND	350.00
EFT55107	22/02/2017	KALAMUNDA ACCIDENT REPAIR CENTRE	INSURANCE EXCESS FOR REPAIRS TO VEHICLE	638.00
EFT55108	22/02/2017	HART SPORT	EQUIPMENT FOR THE HARTFIELD PARK RECREATION CENTRE SPORTS COMPETITION	60.80
EFT55109	22/02/2017	THE WORKWEAR GROUP PTY LTD	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	1057.76
EFT55110	22/02/2017	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 20 FEBRUARY 2017	4326.92
EFT55111	22/02/2017	SHAWMAC PTY LTD	CONSULTING SERVICES - FORRESTFIELD INDUSTRIAL AREA INTERSECTION IFC FINAL DESIGN	4894.73
EFT55112	22/02/2017	SALMAT MEDIAFORCE PTY LTD	DISTRIBUTION OF FLYERS FOR EVENTS WITHIN THE SHIRE	1129.81
EFT55113	22/02/2017	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	98.40
EFT55114	22/02/2017	VITACO HEALTH AUSTRALIA PTY LTD	KIOSK SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	201.62
EFT55115	22/02/2017	JB HI-FI MIDLAND	ELECTRICAL SUPPLIES FOR OPERATIONS CENTRE	239.70
EFT55116	22/02/2017	CA TECHNOLOGY PTY LTD (CAMMS)	PROFESSIONAL SERVICES - CHANGE OF ACTION	495.00
EFT55117	22/02/2017	FREESTYLE NOW	COACHING JAM SESSION AT FORRESTFIELD SKATEPARK	671.00
EFT55118	22/02/2017	AUSTRALIAN BARBELL COMPANY PTY LTD	GYM EQUIPMENT SUPPLIES	321.75
EFT55119	22/02/2017	JOHN HUGHES GROUP	SUPPLY AND INSTALL RADIO TO STAFF VEHICLE	413.00
EFT55120	22/02/2017	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	456.89
EFT55121	22/02/2017	SYRINX ENVIRONMENTAL P/L	WEED CONTROL AT VARIOUS LOCATIONS	25279.60
EFT55122	22/02/2017	THE PLANNING GROUP WA PTY LTD (TPG TOWN PLANNING URBAN DESIGN & HERITAGE)	PROFESSIONAL PLANNING SERVICES FOR STIRK PARK MASTER PLAN AND FORRESTFIELD/HIGH WYCOMBE STAGE 1 STRUCTURE PLAN	2744.50
EFT55123	22/02/2017	TOP OF THE LADDER GUTTER CLEANING	GUTTER CLEANING SERVICES FOR VARIOUS LOCATIONS	5230.50

Chq/EFT	Date	Name	Description	Amount
EFT55124	22/02/2017	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	2157.00
EFT55125	22/02/2017	BIDFOOD FOODSERVICE	GROCERY SUPPLIES FOR PETER ANDERTON CENTRE	570.98
EFT55126	22/02/2017	TOTALLY WORKWEAR	SUPPLY OF PROTECTIVE CLOTHING	570.91
EFT55127	22/02/2017	WHITE ROOM FRAMING STUDIOS	FRAMING OF SHIRE PRESIDENT AND COUNCIL 2016 IMAGES	1496.00
EFT55128	22/02/2017	PETRA WASSE	SALE OF ARTWORK - LIONS CLUB ART AWARDS 2017 EXHIBITION	315.00
EFT55129	22/02/2017	EVANGELINE C SARICH	TRAVEL COMMUNITY VISITORS SCHEME REFUND	186.00
EFT55130	22/02/2017	DAVID & BEATRICE KELLY	PART SALE OF LAND PER AGREEMENT FOR LOT 6 ASHBY CLOSE HIGH WYCOMBE	207740.00
EFT55131	22/02/2017	GRAHAM & MARGARET CUNNOLD	CROSSOVER CONTRIBUTION	420.00
EFT55132	22/02/2017	ELIZABETH PAYNE	SALE OF ARTWORK - LIONS CLUB ART AWARDS 2017 EXHIBITION	168.00
EFT55133	22/02/2017	CORNELIA P HAWKINS	SALE OF ARTWORK - LIONS CLUB ART AWARDS 2017 EXHIBITION	199.50
EFT55134	22/02/2017	ALLAN MORTON	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55135	22/02/2017	BENJAMIN THACKRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	264.00
EFT55136	22/02/2017	SPECTRUM ARTS	SALE OF ARTWORK - LIONS CLUB ART AWARDS 2017 EXHIBITION	1680.00
EFT55137	22/02/2017	LIDIA NUNZIATA RABBONE	FOOTPATH DEPOSIT REFUND	2500.00
EFT55138	22/02/2017	VITTORIA DELLA FRANCA (JNR)	RATES REFUND	986.65
EFT55139	22/02/2017	PAULINE LICIA BORTIGNON	FOOTPATH DEPOSIT REFUND	750.00
EFT55140	22/02/2017	LEONIE CAMERON	FOOTPATH DEPOSIT REFUND	2500.00
EFT55141	22/02/2017	SHANE & KRISTIE DARGIE	FOOTPATH DEPOSIT REFUND	1000.00
EFT55142	22/02/2017	KAROL EDMUND PALUSZAK	SALE OF ARTWORK - LIONS CLUB ART AWARDS 2017 EXHIBITION	224.00
EFT55143	22/02/2017	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	1047.50
EFT55144	22/02/2017	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1198.92
EFT55145	22/02/2017	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	3744.29
EFT55146	22/02/2017	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	647.94
EFT55147	22/02/2017	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	91.96

Chq/EFT	Date	Name	Description	Amount
EFT55148	22/02/2017	WA LOCAL GOVERNMENT ASSOCIATION	REGISTRATION FOR 1 COUNCILLOR TO ATTEND UNDERSTANDING FINANCIAL REPORTS & BUDGETS COURSE	515.00
EFT55149	22/02/2017	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	6935.20
EFT55150	22/02/2017	CLEANAWAY	WASTE / RECYCLING & BULK BIN DISPOSAL SERVICES FEES	114697.66
EFT55151	22/02/2017	WA LIBRARY SUPPLIES PTY LTD	LIBRARY / OFFICE SUPPLIES	30.90
EFT55152	22/02/2017	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	616.93
EFT55153	22/02/2017	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	3745.06
EFT55154	22/02/2017	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	9907.48
EFT55155	22/02/2017	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP AND MATTRESS DISPOSAL FEES	362617.23
EFT55156	22/02/2017	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	1513.16
EFT55157	22/02/2017	OFFICE LINE GROUP PTY LTD	OFFICE FURNITURE SUPPLIES	7045.50
EFT55158	22/02/2017	VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES FOR EMERGENCY SERVICES - FEBRUARY 2017	2368.87
EFT55159	22/02/2017	FASTA COURIERS	COURIER FEES	559.85
EFT55160	22/02/2017	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	2834.19
EFT55161	22/02/2017	RAECO	STATIONERY / OFFICE SUPPLIES	33.00
EFT55162	22/02/2017	SUNNY INDUSTRIAL BRUSHWARE	PLANT / VEHICLE PARTS	785.40
EFT55163	22/02/2017	SONIC HEALTHPLUS (KINETIC HEALTH GROUP LTD)	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	702.90
EFT55164	22/02/2017	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	537.76
EFT55165	22/02/2017	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1318.36
EFT55166	22/02/2017	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	5697.00
EFT55167	22/02/2017	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5079.88
EFT55168	22/02/2017	SYNERGY	POWER CHARGES	348272.35
EFT55169	22/02/2017	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS LOCATIONS	322.50

Chq/EFT	Date	Name	Description	Amount
EFT55170	22/02/2017	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	5011.28
EFT55171	22/02/2017	WA LIMESTONE COMPANY	ROAD MATERIALS FOR VARIOUS LOCATIONS	1299.22
EFT55172	22/02/2017	STAPLES AUSTRALIA PTY LTD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	281.01
EFT55173	22/02/2017	KALAMUNDA STATE EMERGENCY SERVICE (SES)	REIMBURSEMENT - GOODS AND SERVICES	3984.98
EFT55174	22/02/2017	MILPRO WA (INCORPORATING HILL TOP TROPHIES)	SUPPLY OF NAME BADGES	68.75
EFT55175	22/02/2017	BRICK CONCEPTS	CROSSOVER MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	1375.00
EFT55176	22/02/2017	JOHN GIARDINA	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	3519.34
EFT55177	22/02/2017	GEOFF STALLARD	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55178	22/02/2017	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR DAY CENTRE	593.81
EFT55179	22/02/2017	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC	330.00
EFT55180	22/02/2017	BUCHER MUNICIPAL PTY LTD	PLANT / VEHICLE PARTS	1881.00
EFT55181	22/02/2017	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	20530.74
EFT55182	22/02/2017	STAFF AUSTRALIA	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	1565.22
EFT55183	22/02/2017	BRIDGESTONE AUSTRALIA LTD	PLANT / VEHICLE PARTS	961.40
EFT55184	22/02/2017	CITY OF SWAN	LONG SERVICE LEAVE LIABILITY - NATALIE HETT	1756.36
EFT55185	22/02/2017	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	470.80
EFT55186	22/02/2017	ZIG ZAG GRAPHICS AND PRINT	PRINTING & SUPPLY OF PLANT INSPECTION NCR BOOKS	1848.00
EFT55187	22/02/2017	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	6498.90
EFT55188	22/02/2017	SLATER GARTRELL SPORTS	REPAIR TO TURF IN TWO NETS AT HARTFIELD PARK CRICKET CLUB	528.00
EFT55189	22/02/2017	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	226.42
EFT55190	22/02/2017	SEBASTIAN BUTCHERS	CATERING SUPPLIES FOR OPERATIONS CENTRE	161.50
EFT55191	22/02/2017	KALAMUNDA PRIMARY SCHOOL	HALL AND KEY BOND REFUND	455.00
EFT55192	22/02/2017	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR OPERATIONS CENTRE	757.24
EFT55193	22/02/2017	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	2100.00
EFT55194	22/02/2017	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT COSTS FOR VOLUNTEER BUSHFIRE BRIGADE	2366.61

Chq/EFT	Date	Name	Description	Amount
EFT55195	22/02/2017	OCE CORPORATE PTY LTD - OFFICE CLEANING EXPERTS PTY LTD	CLEANING SERVICES / CONSUMABLES FOR VARIOUS LOCATIONS	15209.26
EFT55196	22/02/2017	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	354.00
EFT55197	22/02/2017	FORRESTFIELD UNITED SOCCER CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	3080.00
EFT55198	22/02/2017	CONSERVATION COUNCIL OF WA	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT55199	22/02/2017	PLUNKETT HOMES (1903) PTY LTD	FOOTPATH DEPOSIT REFUNDS	2800.00
EFT55200	22/02/2017	MARTIN'S TRAILER PARTS	PLANT / VEHICLE PARTS	32.70
EFT55201	22/02/2017	LANDMARK OPERATIONS LTD	CHEMICALS & SUPPLIES	520.30
EFT55202	22/02/2017	SHIRE OF MUNDARING	PRO-RATA LONG SERVICE LEAVE FOR SHAUN KENNEDY	2584.16
EFT55203	22/02/2017	UNIVERSAL ENGINEERS SUPPLIES (UES)	PLANT / VEHICLE PARTS	54.98
EFT55204	22/02/2017	FINISHING TOUCH	VEHICLE CLEANING / DETAILING	240.00
EFT55205	22/02/2017	FIORA MACHINERY SALES	PLANT/VEHICLE PARTS	616.00
EFT55206	22/02/2017	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	163.90
EFT55207	22/02/2017	MIDWAY FORD (WA)	PLANT / VEHICLE PARTS	53.71
EFT55208	22/02/2017	TOTAL EDEN PTY LTD	INSTALLATION WORKS FOR EXPANSION OF HARTFIELD PARK AQUIFER RECHARGE SYSTEM. HORTICULTURAL MAINTENANCE AT KALAMUNDA LIBRARY WAR MEMORIAL. RETICULATION SUPPLIES FOR VARIOUS LOCATIONS.	45367.04
EFT55209	22/02/2017	BAILEYS FERTILISERS	GARDEN / RESERVE SUPPLIES	5739.53
EFT55210	22/02/2017	MIDLAND CEMENT PRODUCTS	DRAINAGE WORKS FOR VARIOUS LOCATIONS	1092.80
EFT55211	22/02/2017	TOTAL PACKAGING (WA) PTY LTD	SUPPLY OF DOG LITTER BAGS	858.00
EFT55212	22/02/2017	AABEL LINE MARKING	LINE MARKING FOR VARIOUS LOCATIONS	1882.10
EFT55213	22/02/2017	RURAL BUILDING COMPANY PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT55214	22/02/2017	GRASSTREES AUSTRALIA	GARDEN AND VERGE SUPPLIES	599.50
EFT55215	22/02/2017	TECHNOLOGY ONE LTD	GIS CONSULTING SERVICES	1540.00
EFT55216	22/02/2017	ACCESS ICON PTY LTD T/A ICON - SEPTECH (WA)	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	2609.20
EFT55217	22/02/2017	METROCOUNT	SURVEYING SUPPLIES	1885.40
EFT55218	22/02/2017	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	29504.89

Chq/EFT	Date	Name	Description	Amount
EFT55219	22/02/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	4511.94
EFT55220	22/02/2017	JANET JOAN ROGERS	FOOTPATH DEPOSIT REFUND	500.00
EFT55221	22/02/2017	ALAN & PAMELA J HASLETT	CROSSOVER CONTRIBUTION	420.00
EFT55222	22/02/2017	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	3304.76
EFT55223	22/02/2017	SUSAN BILICH	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55224	22/02/2017	WREN OIL	WASTE OIL RECYCLING - DISPOSAL FEES	16.50
EFT55225	22/02/2017	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	9785.50
EFT55226	22/02/2017	PETER CLARK - PIANO TUNER	MAINTENANCE / REPAIRS TO GRAND PIANO IN THE THEATRE AT KALAMUNDA PERFORMING ARTS CENTRE	350.00
EFT55227	22/02/2017	BOC LIMITED	SUPPLY OF GAS BOTTLES	4.79
EFT55228	22/02/2017	BROOKE O'DONNELL	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55229	22/02/2017	LOCK, STOCK & FARRELL LOCKSMITH PTY LTD	PADLOCKS / KEYS SUPPLIES	1066.50
EFT55230	22/02/2017	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	2095.61
EFT55231	22/02/2017	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUND	1400.00
EFT55232	22/02/2017	OPUS INTERNATIONAL CONSULTANTS (PCA) LIMITED	DETAILED DESIGN & DOCUMENTATION FOR 600M OF WATER MAIN IN PALM TERRACE FORRESTFIELD	563.42
EFT55233	22/02/2017	REPEAT PLASTICS (WA)	SUPPLIES OF RECYCLED PLASTIC PRODUCTS	2846.47
EFT55234	22/02/2017	MICHAEL ANDREW FERNIE	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55235	22/02/2017	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	509.70
EFT55236	22/02/2017	THORNELOE RICE BUILDERS	FOOTPATH DEPOSIT REFUND	1550.00
EFT55237	22/02/2017	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	2383.37
EFT55238	22/02/2017	T-QUIP	PLANT / VEHICLE PARTS	5200.00
EFT55239	22/02/2017	SWAN TOWING SERVICE PTY LTD	TOWING SERVICES	132.00
EFT55240	22/02/2017	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	33.00
EFT55241	22/02/2017	DISCUS DIGITAL PRINT	PRODUCTION OF SOCIAL MEDIA (FACEBOOK) FRAME FOR CORYMBIA MULTICULTURAL FESTIVAL 2017	460.65
EFT55242	22/02/2017	GEMMILL HOMES	FOOTPATH DEPOSIT REFUNDS	2800.00

Chq/EFT	Date	Name	Description	Amount
EFT55243	22/02/2017	TAYLOR BURRELL BARNETT	FORRESTFIELD NORTH STRUCTURE PLAN AMENDMENTS - PRESENTATION AT MEETING	2321.00
EFT55244	22/02/2017	TANJA DE LANGEN	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	200.00
EFT55245	22/02/2017	THE ARTISTS GARDEN - UNA BELL	SALE OF ARTWORK - LIONS CLUB ART AWARDS 2017 EXHIBITION	280.00
EFT55246	22/02/2017	WESTRAC PTY LTD	PLANT / VEHICLE PARTS	329.82
EFT55247	22/02/2017	SARA LOHMEYER	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55248	22/02/2017	SIGN-A -RAMA	SUPPLY AND INSTALLATION OF SIGNAGE AT VARIOUS LOCATIONS	286.00
EFT55249	22/02/2017	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	10697.50
EFT55250	22/02/2017	PORTER CONSULTING ENGINEERS	CIVIL ENGINEERS CONSULTING SERVICES - ARTHUR ROAD ROUNDABOUT AND ROAD EXTENSION INFRASTRUCTURE PROJECT	20746.86
EFT55251	22/02/2017	NOREEN TOWNSEND	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55252	22/02/2017	WOOLWORTHS LIMITED	GROCERY SUPPLIES FOR OPERATIONS CENTRE	379.93
EFT55253	22/02/2017	FORRESTFIELD TENNIS CLUB (INC)	FORRESTFIELD TENNIS CLUB HIRE FEES FROM HARTFIELD PARK RECREATION CENTRE - 01/01/17 - 31/01/17	128.00
EFT55254	22/02/2017	PHILLIP LAURENCE LEACH	ADMIN FEE REFUND	15.00
EFT55255	22/02/2017	SIMON DI ROSSO	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55256	22/02/2017	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	7710.31
EFT55257	22/02/2017	WEBSITE WEED & PEST PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	38500.00
EFT55258	22/02/2017	SHAYNE & TERESA WASHINGTON	RETURN OF OUTSTANDING WORKS BOND FOR ACCESSWAY AND CROSSOVER - WAPC 723-13, 3 WITTENOOM ROAD HIGH WYCOMBE	11442.50
EFT55259	22/02/2017	WOODLANDS DISTRIBUTORS & AGENCIES	SUPPLY OF 260 TREATED PINE DOME TOP BOLLARD	10340.00
EFT55260	22/02/2017	CASTLEDINE & CASTLEDINE DESIGNERS	DESIGN / ARTWORK & PRINTING OF VARIOUS ITEMS	2475.00
EFT55261	22/02/2017	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	8619.40
EFT55262	22/02/2017	HUMES	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	8049.14

Chq/EFT	Date	Name	Description	Amount
EFT55263	22/02/2017	PRO-LAMPS PTY LTD	LIGHTING EQUIPMENT GLOBES AND SPARES AS SELECTED	446.60
EFT55264	22/02/2017	ERRYN TRAVEL SERVICES PTY LTD	FOOTPATH DEPOSIT REFUND	500.00
EFT55265	22/02/2017	CASSANDRA BISHOP & PHILLIP DOBSON	FOOTPATH DEPOSIT REFUND	1500.00
EFT55266	22/02/2017	LIGHTFORCE ASSET PTY LTD T/AS ERECTIONS WA	SAFETY SIGN SUPPLIES	14330.59
EFT55267	22/02/2017	HARCOURTS REAL ESTATE - KALAMUNDA	HALL AND KEY BOND REFUND	455.00
EFT55268	22/02/2017	JWH GROUP PTY LTD	FOOTPATH DEPOSIT REFUNDS	1200.00
EFT55269	22/02/2017	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS)	TRAFFIC PROTECTION PRODUCTS / SIGNAGE	4919.42
EFT55270	22/02/2017	DANTHONIA DESIGNS	FINAL 50% KALAMUNDA SPORTING PRECINCT 26849- 1 REVISION 10	12304.60
EFT55271	22/02/2017	REDINK HOMES PTY LTD	FOOTPATH DEPOSIT REFUNDS	5550.00
EFT55272	22/02/2017	HARVEY NORMAN ELECTRICS MIDLAND	ELECTRICAL SUPPLIES FOR OPERATIONS CENTRE	777.00
EFT55273	22/02/2017	HOLCIM AUSTRALIA PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	1156.22
EFT55274	22/02/2017	ANDREW WADDELL	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	8093.17
EFT55275	22/02/2017	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUNDS	2100.00
EFT55276	22/02/2017	LEESA KIM WHAREPOURI	RATES REFUND	1048.42
EFT55277	22/02/2017	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	45.40
EFT55278	22/02/2017	TRUCK CENTRE WA PTY LTD	PLANT / VEHICLE PARTS	300.40
EFT55279	22/02/2017	DYLAN O'CONNOR	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55280	22/02/2017	BOWDEN TREE CONSULTANCY	ARBORICULTURAL CONSULTANCY AT VARIOUS LOCATIONS	1001.00
EFT55281	22/02/2017	LIBERTY OIL AUSTRALIA PTY LTD	SUPPLY OF FUEL	30846.55
EFT55282	22/02/2017	FLOYD PICKLES	PART DOG REGISTRATION REFUND	75.00
EFT55283	22/02/2017	CONTRAFLOW	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	14872.27
EFT55284	22/02/2017	AECOM AUSTRALIA PTY LTD	PROFESSIONAL SERVICES - FORRESTFIELD FLORA & FAUNA SURVEY	6180.22
EFT55285	22/02/2017	PH CONCRETE (WA) PTY LTD	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	701.98
EFT55286	22/02/2017	SAFETY BARRIERS WA PTY LTD	WIRE ROPE SAFETY BARRIER POST REPAIRS AT WELSHPOOL ROAD EAST	1985.50

Chq/EFT	Date	Name	Description	Amount
EFT55287	22/02/2017	SHREDDING SERVICES PTY LTD	SHREDDING/MULCHING AND REMOVAL OF GREEN WASTE FROM WALLISTON TRANSFER STATION	18150.00
EFT55288	22/02/2017	JOHN CARNEY	KEY BOND REFUND	50.00
EFT55289	22/02/2017	VANESSA ROBINSON (MCNAIR)	REFUND OF COSTS FOR EXPERIENCE PERTH HILLS PROMOTION	133.91
EFT55290	22/02/2017	KOTT GUNNING LAWYERS	LEGAL EXPENSES	5450.56
EFT55291	22/02/2017	JORGE'S CONTRACTING SERVICES	CLEANING OF PETER ANDERTON DAY CENTRE KITCHEN	2397.01
EFT55292	22/02/2017	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	792.00
EFT55293	22/02/2017	FLUTISSIMO	HALL AND GRAND PIANO BOND REFUND	610.00
EFT55294	22/02/2017	OFFICEWORKS MIDLAND	OFFICE / STATIONERY SUPPLIES	318.00
EFT55295	22/02/2017	SIMON MARSIGALIA	REFUND DUPLICATE PAYMENT - DEBTOR 1261365 - POOL INSPECTION FEE INVOICE 23990	57.45
EFT55296	22/02/2017	CENTURION TEMPORARY FENCING	TEMPORARY FENCING HIRE FOR ALAN ANDERSON RESERVE	1148.13
EFT55297	22/02/2017	SEWING AND CRAFT WITH MEMA	DRY CLEANING / WASHING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	40.00
EFT55298	22/02/2017	ANNELISE & HENDRIK RYNHARD KOK	RATES REFUND	410.47
EFT55299	22/02/2017	KARIN HOTCHKIN	SALE OF ARTWORK - LIONS CLUB ART AWARDS 2017 EXHIBITION	525.00
EFT55300	22/02/2017	YE OLDE ICE CREAM VAN	REIMBURSEMENT FOR ICECREAM (29) AND DRINKS (21) SUPPLIED TO SUPER CLINIC PARTICIPANTS AT KALAMUNDA CLINIC 24 JANUARY 2017	114.50
EFT55301	22/02/2017	SIMSAI CONSTRUCTION GROUP PTY LTD	FOOTPATH DEPOSIT REFUND	1500.00
EFT55302	22/02/2017	TOM HOGG	SALE OF ARTWORK - LIONS CLUB ART AWARDS 2017 EXHIBITION	308.00
EFT55303	22/02/2017	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	13397.88
EFT55304	22/02/2017	EAE HOLDINGS P/L T/A STANLEE WA	CATERING / KITCHEN SUPPLIES	110.88
EFT55305	22/02/2017	HARE & FORBES PTY LTD	PLANT / VEHICLE PARTS	544.50
EFT55306	22/02/2017	RHONDA HARDY	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	179.85
EFT55307	22/02/2017	JAMES & JACQUELINE FOLEY	FOOTPATH DEPOSIT REFUND	2000.00

Chq/EFT	Date	Name	Description	Amount
EFT55308	22/02/2017	PUMPS AUSTRALIA PTY LTD	PLANT / VEHICLE PARTS	4092.00
EFT55309	22/02/2017	CITY OF STIRLING	MEALS ON WHEELS PROGRAM - JAN 2017	3692.60
EFT55310	22/02/2017	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	16747.80
EFT55311	22/02/2017	AAAC TOWING PTY LTD	TOWING SERVICES FEES	330.00
EFT55312	22/02/2017	RAJESH MALDE	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	445.00
EFT55313	22/02/2017	JB HI-FI COMMERCIAL	ELECTRICAL SUPPLIES FOR OPERATIONS CENTRE	220.79
EFT55314	22/02/2017	SAINT BRIGID'S NETBALL CLUB (SBNC)	KIDSPORT FUNDING FOR VARIOUS PLAYERS	600.00
EFT55315	22/02/2017	PUBLIC TRANSPORT AUTHORITY OF WA	KEY BOND REFUND	50.00
EFT55316	22/02/2017	TRACY L DESTREE-THOMPSON	COUNCILLOR ALLOWANCE - 01/02/17 - 28/02/17	2212.51
EFT55317	22/02/2017	EXECUTIVE MEDIA PTY LTD	ADVERTISING IN CARAVANNING AUSTRALIA AUTUMN 2017 EDITION	1350.00
EFT55318	22/02/2017	GLENN STUART MORGAN AS TRUSTEE FOR THE MORGAN FAMILY TRUST T/A REFLECTIONS WINDOW CLEANING	SUPPLY WINDOW CLEANING SERVICES TO SHIRE OF KALAMUNDA FACILITIES	160.00
EFT55319	22/02/2017	CUROST MILK SUPPLY	MILK SUPPLY FOR DEPOT	156.26
EFT55320	22/02/2017	ELAN ENERGY MATRIX PTY LTD	COLLECTION AND DISPOSAL OF TYRES	947.95
EFT55321	22/02/2017	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	2083.09
EFT55322	22/02/2017	KALAMUNDA SHOW COMMITTEE	ANNUAL DONATION TO KALAMUNDA SHOW COMMITTEE 2017	14206.00
EFT55323	22/02/2017	TURFWORKS WA PTY LTD	RESERVE MOWING AT VARIOUS LOCATIONS	9693.91
EFT55324	22/02/2017	A1 TROJAN PEST CONTROL	PEST CONTROL SERVICES FOR VARIOUS LOCATIONS	2022.00
EFT55325	22/02/2017	JANINE KOEFOED	SALE OF ARTWORK - REMOTE REFRACTION EXHIBITION	35.00
EFT55326	22/02/2017	FALLS ROAD NETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT55327	22/02/2017	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT TRUST	CONSULTANCY SERVICES - WASTE STRATEGY - PERIOD ENDING 31 DECEMBER 2016	9102.50
EFT55328	22/02/2017	RED E GROUP	SUPPLY OF LIBRARY THERMAL PRINT CARDS	558.80
EFT55329	22/02/2017	TIGER FITNESS WA	CALL OUT FEE AND LABOUR CHARGES TO SERVICE BROKEN TREADMILL AT HARTFIELD PARK RECREATION CENTRE	132.00

Chq/EFT	Date	Name	Description	Amount
EFT55330	22/02/2017	ALLEASING PTY LTD	LEASING FEES FOR VARIOUS LOCATIONS - PERIOD 01/04/17 - 30/06/17	15220.41
EFT55331	22/02/2017	ENVIRO SWEEP	SWEEPING SERVICES AT VARIOUS LOCATIONS	25281.66
EFT55332	22/02/2017	WORM AFFAIR	SALE OF WORM CAFES AND COMPOST BINS	105.60
EFT55333	22/02/2017	SUEZ RECYCLING & RECOVERY (PERTH) PTY LTD	BULK BIN SERVICES FOR GREEN AND MIXED WASTE COLLECTIONS AND DISPOSAL	1136.83
EFT55334	22/02/2017	INTEGRATED RECORDS MANAGEMENT	MONTHLY OFFSITE STORAGE FEES	516.62
EFT55335	22/02/2017	MATTHEW & EMMA HAMILL	FOOTPATH DEPOSIT REFUND	2500.00
EFT55336	22/02/2017	REFACE INDUSTRIES PTY LTD	REPAIR TO VMI HYBRID DVD CLEANING AND REPAIR MACHINE WITH ESSENTIAL AND RECOMMENDED PARTS AT KALAMUNDA LIBRARY	428.23
EFT55337	22/02/2017	DAYTONE PRINTING PTY LTD	PRINTING OF BROCHURES / INVITES FOR VARIOUS LOCATIONS	536.87
EFT55338	22/02/2017	RONALD PENDAL	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	34.00
EFT55339	22/02/2017	WORKPOWER INCORPORATED	WEED CONTROL AT VARIOUS LOCATIONS	18870.50
EFT55340	22/02/2017	SAKURA MASEK	KEY BOND REFUND	50.00
EFT55341	22/02/2017	PETER & JUDITH CIPRIANI	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	200.00
EFT55342	22/02/2017	WEST TIP WASTE CONTROL PTY LTD	COLLECTION AND TRANSPORTATION OF HOOK LIFT BINS AT WALLISTON TRANSFER STATION	19854.45
EFT55343	22/02/2017	URBANECO GARDENS	HOME MAINTENANCE SERVICES	2425.00
EFT55344	22/02/2017	THUY THU HANG PHAM & TOAN THANG	FOOTPATH DEPOSIT REFUND	1550.00
EFT55345	22/02/2017	SPIDER WASTE COLLECTION SERVICES PTY LTD	COLLECTION AND RECYCLING OF MATTRESSES AT WALLISTON TRANSFER STATION	1122.00
EFT55346	22/02/2017	KALAMUNDA MUSIC ACADEMY	HALL, KEY & GRAND PIANO BOND REFUND	665.00
EFT55347	22/02/2017	CANDICE LLOYD	BOOKING FEE DEPOSIT - THE MERINDAS - FOR CORYMBIA FESTIVAL 2017	360.00
EFT55348	22/02/2017	ZUMTOBEL LIGHTING PTY LTD	REPLACEMENT FITTING FOR THORN UP LIGHT	792.00
EFT55349	22/02/2017	ALPERSTEIN DESIGNS	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	900.39
EFT55350	22/02/2017	A TEAM PRINTING	PRINTING OF BICKLEY VALLEY WINE TRAIL BROCHURE	647.90

Chq/EFT	Date	Name	Description	Amount
EFT55351	22/02/2017	I.E. MARKETING	FREE LANCING MARKETING CONSULTING FEES	2350.00
EFT55352	22/02/2017	MAZENOD BASKETBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	340.00
EFT55353	22/02/2017	AEC GROUP PTY LTD	ECONOMIC DEVELOPMENT STRATEGY CONSULTATION SERVICES	12390.40
EFT55354	22/02/2017	PHOENIX NETBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1765.00
EFT55355	22/02/2017	PAULA WHINCUP & DARREN J CARSTAIRS	RATES REFUND	982.65
EFT55356	22/02/2017	PJ & DM GODFREY FENCING CONTRACTORS	REPAIRS TO CHAINMESH FENCE AT PIONEER PARK, DAWSON AVENUE	550.00
EFT55357	22/02/2017	CASTLEDINE GREGORY	MEDIATION SERVICES – BARKING DOG	2222.00
EFT55358	22/02/2017	BOOGIE BABES DANCE	REFUND DUPLICATE PAYMENT - NO LONGER USING HALL	268.00
EFT55359	22/02/2017	FLYT PTY LTD	FIA - BERKSHIRE ROAD/ MILNER ROAD DESIGN	6314.00
EFT55360	22/02/2017	ZIG ZAG GYMNASTICS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	187.00
EFT55361	22/02/2017	TELSTRA SNP MONITORING PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO VARIOUS LOCATIONS	602.80
EFT55362	22/02/2017	BLUE STEEL ENTERPRISES PTY LTD T/A FRONTLINE FIRE & RESCUE EQUIPMENT	MAINTENANCE OF FIRE AND RESCUE EQUIPMENT	145.97
EFT55363	22/02/2017	NEXTRA PAPER PLACE	SUPPLY OF VARIOUS MAGAZINES AND COMICS	52.37
EFT55364	22/02/2017	AUS CHILL TECHNICAL SERVICES PTY LTD	SUPPLY AIR CONDITIONING REPAIRS AND INSTALLATION TO VARIOUS LOCATIONS	2887.50
EFT55365	22/02/2017	HIR ASIA PTY LTD (T/A IHR AUSTRALIA)	KALAGROW PROGRAM TRAINING - BULLYING & HARASSMENT (GENERAL, OPS AND SUPERVISORS)	9179.50
EFT55366	22/02/2017	MARKET CREATIONS	MARKETING AND TECHNOLOGY SERVICE FEES	3374.68
EFT55367	22/02/2017	COMMUNITY GREENWASTE RECYCLING PTY LTD	REMOVAL AND PROCESSING OF RUBBLE, CONCRETE, BRICKS & GRASS CUTTINGS FROM THE WALLISTON TRANSFER STATION	45094.50
EFT55368	22/02/2017	CURNOW GROUP HIRE PTY LTD	PROGRESS PAYMENT 1 - MUNDARING WEIR ROAD RECONSTRUCTION	56783.65
EFT55369	22/02/2017	FORTH CONSULTING PTY LTD	CONSULTING SERVICES FOR THE SPECTATORS STAND AT HARTFIELD PARK	1100.00
EFT55370	22/02/2017	SLIMLINE WAREHOUSE	DISPLAY BOARDS AND DOCUMENT HOLDERS FOR HEALTH PROMOTION MATERIALS	771.95

Chq/EFT	Date	Name	Description	Amount
EFT55371	22/02/2017	AARON C & BELINDA LINDON	FOOTPATH DEPOSIT REFUND	1550.00
EFT55372	22/02/2017	ALLCREDIT PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	551.96
EFT55373	22/02/2017	FUTURE HOME LIVING	FOOTPATH DEPOSIT REFUND	2500.00
EFT55374	22/02/2017	JOHN DAY MLA	KEY BOND REFUND	50.00
EFT55375	22/02/2017	WESTERN AUSTRALIAN SHED COMMERCIAL PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT55376	22/02/2017	BUSINESS LAW WA	CONSULTING SERVICES IN RELATION TO EMPLOYEE RELATION MATTERS	2961.75
EFT55377	22/02/2017	AUSTRALIAN WARNING SYSTEMS PTY LTD	PLANT / VEHICLE PARTS	1837.00
EFT55378	22/02/2017	VISAGE PRODUCTIONS	FINAL PAYMENT FOR PARTICIPATION IN OUR TOWN WA TELEVISION SERIES	8250.00
EFT55379	22/02/2017	MENZIES INTERNATIONAL	CLEANING SERVICES & SUPPLY OF CONSUMABLES - 01/01/17 - 31/01/17	19772.52
EFT55380	22/02/2017	JUNGLE BODY WITH KEL	KEY BOND REFUND	50.00
EFT55381	22/02/2017	ALL IMPACT PTY LTD T/A DMI SIGNS	SUPPLY AND INSTALL SIGNAGE AT THE CORNER OF WILLIAMS STREET AND RAILWAY ROAD, KALAMUNDA	484.00
EFT55382	22/02/2017	THOMSON HR SOLUTIONS	KALAGROW TRAINING - MANAGEMENT DISCRIMINATION, HARASSMENT AND BULLYING WORKSHOP	2640.00
EFT55383	22/02/2017	QUANTUM LIBRARIES	LIBRARY SUPPLIES	20.00
EFT55384	22/02/2017	SIOUXANE MARTINCIC	FOOTPATH DEPOSIT REFUND	2500.00
EFT55385	22/02/2017	PERTH HILLS CONTRACTING	FIREBREAK & SLASHING WORKS AT 49 ARALIA WAY FORRESTFIELD	770.00
EFT55386	22/02/2017	ALL SYSTEMS GROW AUSTRALIA	SUPPLY OF PLANTS FOR INDOOR GARDENS	1617.41
EFT55387	22/02/2017	DNX ENERGY	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM AT THE ZIG ZAG CULTURAL CENTRE & KALAMUNDA LIBRARY	25105.57
EFT55388	22/02/2017	CQ & JM DOWSING PTY LTD T/A TRUSTEE FOR DOWSING FAMILY TRUST	PROGRESS PAYMENT 1 - WIMBRIDGE ROAD EXTENTION	50123.58
EFT55389	22/02/2017	CEDRIC ROBERTSON T/AS LABSPACE	REGISTRATION FOR STAFF TO ATTEND FROM STILL TO MOVIES IN HOUSE VIDEOING WORKSHOP	395.00

Chq/EFT	Date	Name	Description	Amount
EFT55390	22/02/2017	THEENDSTOP - NATHAN HOYLT	CREATE TO COPE ART WORKSHOPS AT VARIOUS LOCATIONS	880.00
EFT55391	22/02/2017	REDBOOK MANAGEMENT	FINAL INSTALMENT FOR 'BARRY MORGAN' PERFORMANCE 12 FEBRUARY 2017	2200.00
EFT55392	22/02/2017	WILLETTON BASEBALL CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	220.00
EFT55393	22/02/2017	ANDROM PTY LTD ATF KN BUCKINGHAM FAMILY TRUST	FOOTPATH DEPOSIT REFUND	2500.00
EFT55394	22/02/2017	CHRISTINE BAPTY	HALL AND KEY BOND REFUND	1050.00
EFT55395	22/02/2017	TIFFINY VALE	HALL AND KEY BOND REFUND	350.00
EFT55396	22/02/2017	LUKE BILLS	KEY BOND REFUND	50.00
EFT55397	22/02/2017	LESTER DEBOER	FOOTPATH DEPOSIT REFUND	1400.00
EFT55398	22/02/2017	PAUL WILLIAMS	FOOTPATH DEPOSIT REFUND	500.00
69720		CHEQUE CANCELLED		
69721		CHEQUE CANCELLED		
69722	08/02/2017	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	717.52
69723	08/02/2017	TELSTRA CORPORATION	TELEPHONE EXPENSES	24999.26
69724	08/02/2017	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	6206.19
69725	08/02/2017	ALINTA ENERGY	GAS CHARGES	3096.50
69726	08/02/2017	TOWN OF VICTORIA PARK	LONG SERVICE LEAVE RECOUP - ECKARD SETZINGER	3804.16
69727	08/02/2017	BUILDING COMMISSION	BUILDING LEVY - JANUARY 2017	10638.23
69728	08/02/2017	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	244.05
69729	08/02/2017	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	97.55
69730	08/02/2017	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	289.05
69731	08/02/2017	KALAMUNDA MEN'S SHED INC	DONATION FOR COMPUTER AND TRAINING OF VOLUNTEER LEADERS	2000.00
69732	08/02/2017	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	135.00
69733	08/02/2017	CASH - LESMURDIE LIBRARY	PETTY CASH REIMBURSEMENT	82.09
69734	08/02/2017	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	176.00
69735	08/02/2017	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	109.25
69736	08/02/2017	ALINTA ENERGY (ELECTRICITY ACCOUNT)	POWER CHARGES	3885.67
69737	08/02/2017	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	157.05

Chq/EFT	Date	Name	Description	Amount
69738	08/02/2017	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	128.55
69739	22/02/2017	JOHN ADIE HOPE	REFUND HACC ACCOUNT IN CREDIT AS CONSUMER TRANSITIONED TO RESIDENTIAL CARE	12.00
69740	22/02/2017	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	157.05
69741	22/02/2017	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	128.55
69742	22/02/2017	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	717.52
69743	22/02/2017	TELSTRA CORPORATION	TELEPHONE EXPENSES	37879.55
69744	22/02/2017	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	14801.38
69745	22/02/2017	BCITF	LEVY FEE - JANUARY 2017	20788.60
69746	22/02/2017	ALINTA ENERGY	GAS CHARGES	11.80
69747	22/02/2017	DIRECTOR OF LICENSING SERVICES	LOCAL AUTHORITY SERIES NUMBER PLATES	400.00
69748	22/02/2017	DEPARTMENT OF TRANSPORT	VEHICLE SEARCH FEES	39.60
69749	22/02/2017	COMMISSIONER OF STATE REVENUE	REFUND RATES	1696.89
69750	22/02/2017	CASH – FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	170.60
69751	22/02/2017	CASH – MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	283.05
69752	22/02/2017	CASH – KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	212.70
69753	22/02/2017	CASH – KPAC	PETTY CASH REIMBURSEMENT	82.24
69754	22/02/2017	DEPARTMENT OF CHILD PROTECTION & FAMILY SUPPORT	KEY BOND REFUND	50.00
DD35524.1	07/02/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	98865.55
DD35524.2	07/02/2017	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	319.56
DD35524.3	07/02/2017	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	4393.18
DD35524.4	07/02/2017	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	283.50
DD35524.5	07/02/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	181.40
DD35524.6	07/02/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	107.96
DD35524.7	07/02/2017	HUNDAL & ROGERS FUTURE FUND	SUPERANNUATION CONTRIBUTIONS	321.29
DD35524.8	07/02/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	716.52
DD35524.9	07/02/2017	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	438.58
DD35653.1	21/02/2017	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	103843.10
DD35653.2	21/02/2017	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	283.50

Chq/EFT	Date	Name	Description	Amount
DD35653.3	21/02/2017	ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	272.10
DD35653.4	21/02/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	107.96
DD35653.5	21/02/2017	HUNDAL & ROGERS FUTURE FUND	SUPERANNUATION CONTRIBUTIONS	335.37
DD35653.6	21/02/2017	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	797.96
DD35653.7	21/02/2017	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	429.78
DD35653.8	21/02/2017	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	329.19
DD35653.9	21/02/2017	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	699.95
DD35524.10	07/02/2017	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	301.01
DD35524.11	07/02/2017	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	649.62
DD35524.12	07/02/2017	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	944.12
DD35524.13	07/02/2017	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	141.54
DD35524.14	07/02/2017	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	110.00
DD35524.15	07/02/2017	G ROSS SUPERANNUATION PTY LTD ATF BINDALE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	85.80
DD35524.16	07/02/2017	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	110.03
DD35524.17	07/02/2017	ONE PATH LIFE LTD	SUPERANNUATION CONTRIBUTIONS	67.05
DD35524.18	07/02/2017	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	290.27
DD35524.19	07/02/2017	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	353.18
DD35524.20	07/02/2017	POWERWRAP MASTER PLAN	SUPERANNUATION CONTRIBUTIONS	135.29
DD35524.21	07/02/2017	REI SUPER	SUPERANNUATION CONTRIBUTIONS	204.08
DD35524.22	07/02/2017	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	788.95
DD35524.23	07/02/2017	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1776.94
DD35524.24	07/02/2017	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	231.46
DD35524.25	07/02/2017	MLC SUPER FUND – PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	310.44
DD35524.26	07/02/2017	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	196.55
DD35524.27	07/02/2017	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	275.29
DD35524.28	07/02/2017	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	226.24
DD35524.29	07/02/2017	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	237.08
DD35524.30	07/02/2017	COLONIAL 1 ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	831.81

Chq/EFT	Date	Name	Description	Amount
DD35524.31	07/02/2017	THE SABLE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1695.10
DD35524.32	07/02/2017	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	553.09
DD35524.33	07/02/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	1741.64
DD35524.34	07/02/2017	PARSONS MC SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	451.30
DD35524.35	07/02/2017	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	408.61
DD35653.10	21/02/2017	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	137.87
DD35653.11	21/02/2017	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	104.14
DD35653.12	21/02/2017	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	944.12
DD35653.13	21/02/2017	G ROSS SUPERANNUATION PTY LTD ATF BINDALE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	80.67
DD35653.14	21/02/2017	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	116.05
DD35653.15	21/02/2017	ONE PATH LIFE LTD	SUPERANNUATION CONTRIBUTIONS	88.54
DD35653.16	21/02/2017	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	290.27
DD35653.17	21/02/2017	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	265.28
DD35653.18	21/02/2017	POWERWRAP MASTER PLAN	SUPERANNUATION CONTRIBUTIONS	135.29
DD35653.19	21/02/2017	REI SUPER	SUPERANNUATION CONTRIBUTIONS	204.08
DD35653.20	21/02/2017	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	815.66
DD35653.21	21/02/2017	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	231.46
DD35653.22	21/02/2017	MLC SUPER FUND – PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	304.45
DD35653.23	21/02/2017	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1972.11
DD35653.24	21/02/2017	THE TRUSTEE FOR DK ALWAYS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	250.26
DD35653.25	21/02/2017	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	230.50
DD35653.26	21/02/2017	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	202.16
DD35653.27	21/02/2017	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	287.67
DD35653.28	21/02/2017	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	230.50
DD35653.29	21/02/2017	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	245.74
DD35653.30	21/02/2017	COLONIAL 1 ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	899.91
DD35653.31	21/02/2017	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	4129.23

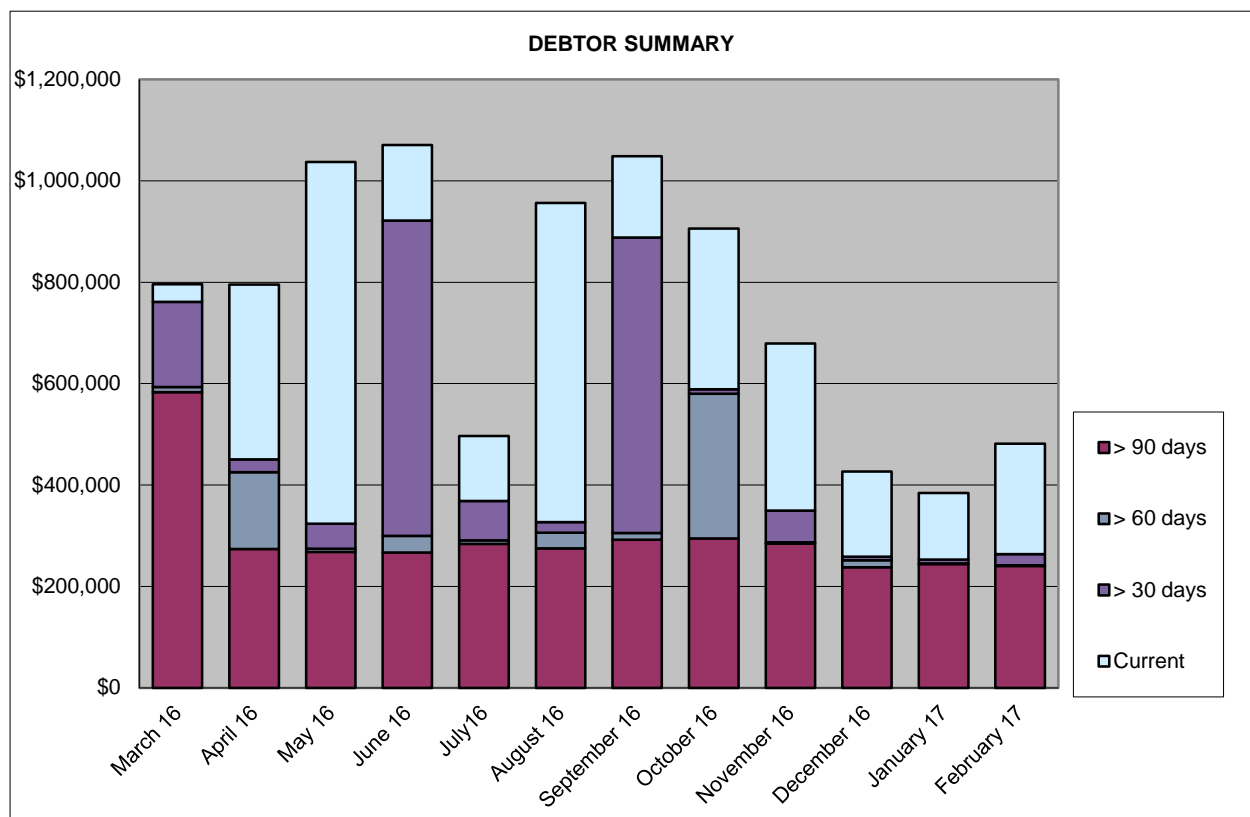
Chq/EFT	Date	Name	Description	Amount
DD35653.32	21/02/2017	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	331.85
DD35653.33	21/02/2017	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	1882.00
DD35653.34	21/02/2017	PARSONS MC SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	451.30
DD35653.35	21/02/2017	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	363.61
				3680070.20
<u>Shire of Kalamunda Payroll</u>				
F702087574151	07/02/2017	SHIRE OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 7 FEBRUARY 2017	596139.35
F702228242973	21/02/2017	SHIRE OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 21 FEBRUARY 2017	686367.73
				1282507.08

Attachment 2

SUMMARY OF DEBTORS FOR THE PERIOD ENDED 28 FEBRUARY 2017

Sundry Debtors Trial Balance - Summary Aged Listing

	> 90 days	> 60 days	> 30 days	Current	Total
March 16	\$583,454	\$10,000	\$167,653	\$34,686	\$795,793
April 16	\$273,571	\$151,878	\$25,254	\$344,638	\$795,341
May 16	\$268,397	\$5,887	\$49,408	\$713,597	\$1,037,290
June 16	\$266,892	\$32,814	\$622,164	\$148,610	\$1,070,479
July 16	\$283,740	\$7,089	\$77,695	\$128,229	\$496,753
August 16	\$275,295	\$30,628	\$20,609	\$629,991	\$956,522
September 16	\$292,333	\$12,868	\$582,765	\$160,338	\$1,048,303
October 16	\$294,361	\$285,710	\$8,755	\$316,701	\$905,527
November 16	\$284,636	\$2,369	\$62,435	\$329,417	\$678,857
December 16	\$237,672	\$14,258	\$6,718	\$168,165	\$426,813
January 17	\$243,969	\$1,517	\$7,340	\$131,614	\$384,439
February 17	\$240,151	\$1,274	\$22,570	\$217,445	\$481,439



SUMMARY OF DEBTORS FOR THE PERIOD ENDED 28 FEBRUARY 2017			
AMOUNT	DEBTOR	DETAILS	STATUS
> 90 days			
\$215,548.51	DA Letizia	Developer Contribution	Invoice re-issued with amendments - over 90 days as per original invoice
\$5,088.00	Forrestfield United Soccer Club ^	Player Fees	Paying by Direct Debit - \$848 per fortnight - to conclude 11/05/17
\$5,070.00	Evolution Cheer and Dance ^	Hall Hire	Paying instalments - cash flow problems.
\$4,168.95	Telstra Corporation *	Private Works	Contact made by Telstra Perth. Waiting on written query re costs
\$3,022.88	High Wycombe Markets	Hall Hire / Health Fee	No longer trading - left country but responded to last email. Indicated intention to pay in March.
\$2,375.05	Beacon Homes Pty Ltd	Private Works	Referred to D&B - Beacon now contacted SOK to discuss.
\$4,877.53	90+ Days Debts consisting of amounts under \$1,200.00		Debtors to be contacted to advise debt recovery action pending / final notices issued / debt with D&B or possible write-off of debt pending.
\$240,150.92	Total Debts 90+ Days		
> 60 days			
\$1,273.85	60+ Days Debts consisting of amounts under \$1,200.00.		All debtors to be contacted by telephone / email - copy invoices mailed as required.
\$1,273.85	Total Debts 60+ Days		
> 30 days			
\$3,371.33	Kalamunda District Rugby	Player Fees / Utilities (electricity)	Statement issued
\$2,922.50	Early Bird Learning	Hall Hire	To pay in full by 31 March 2017
\$2,580.25	Fount of Life Ministries	Hall Hire	Statement issued
\$1,772.50	Midland Sisdac	Hall Hire	Statement issued
\$11,923.17	30+ Days Debts consisting of amounts under \$1,200.00	Predominantly hall hire	Reminder invoices to be sent and / or statements issued
\$22,569.75	Total Debts 30+ Days		
< 30 days			
\$224,094.74	Total of Current Debts		
\$6,650.22	Total of Accounts in Credit		
\$481,439.04	Total - Debtors Trial Balance		
FOOTNOTES			
* Denotes currently in negotiation of invoice amount and / or details			
^ Denotes payment arrangement in place			

Attachment 3

SUMMARY OF CREDITORS FOR THE PERIOD ENDED 28 FEBRUARY 2017

Sundry Creditors Trial Balance - Summary Aged Listing

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2015	\$1,100	\$2,200	\$81,330	\$570,084	\$654,714
31/08/2015	\$3,787	\$7,093	\$297,295	\$2,823,505	\$3,131,680
30/09/2015	\$20,875	\$24,891	\$91,014	\$621,133	\$757,913
31/10/2015	\$10,874	\$26,568	\$61,935	\$2,471,516	\$2,570,893
30/11/2015	\$13,246	\$1,716	\$38,818	\$531,081	\$584,862
31/12/2015	\$1,499	\$495	\$38,339	\$479,424	\$519,757
31/01/2016	\$0	\$142	\$4,604	\$266,856	\$271,602
29/02/2016	\$0	\$0	\$5,592	\$2,234,227	\$2,239,819
31/03/2016	\$4,425	\$3,857	\$57,452	\$859,578	\$925,312
30/04/2016	\$8,253	\$24,171	\$422,350	\$1,102,746	\$1,557,520
31/05/2016	\$55	\$29,996	\$158,655	\$1,693,540	\$1,882,246
30/06/2016	\$13,893	\$19,989	\$240,978	\$3,607,637	\$3,882,496
31/07/2016	\$0	\$4,210	\$762	\$734,480	\$739,452
31/08/2016	\$26,903	\$3,465	\$30,621	\$880,029	\$941,019
30/09/2016	\$715	\$15,405	\$21,130	\$918,399	\$955,649
31/10/2016	\$19,124	\$28,883	\$102,114	\$1,300,775	\$1,450,897
30/11/2016	\$1,002	\$22,106	\$377,933	\$1,377,570	\$1,778,611
31/12/2016	\$253	\$602	\$31,034	\$984,629	\$1,016,519
31/01/2017	\$0	\$12,775	\$66,397	\$790,305	\$869,476
28/02/2017	\$11,534	\$3,793	\$29,759	\$2,985,350	\$3,030,436

Comment

- > 90 days Original Invoices not received for Kalamunda Electrics, The Workwear Group, Abbott Storage Systems, Perry Environmental Contracting, Dell Australia and St Brigids Convent of Mercy in Accounts to process.
- > 60 days Original Invoices not received for Kalamunda Electrics, Landgate & Kott Gunning Lawyers in Accounts to process.
- > 30 days These invoices are paid on the third fortnightly payment run.

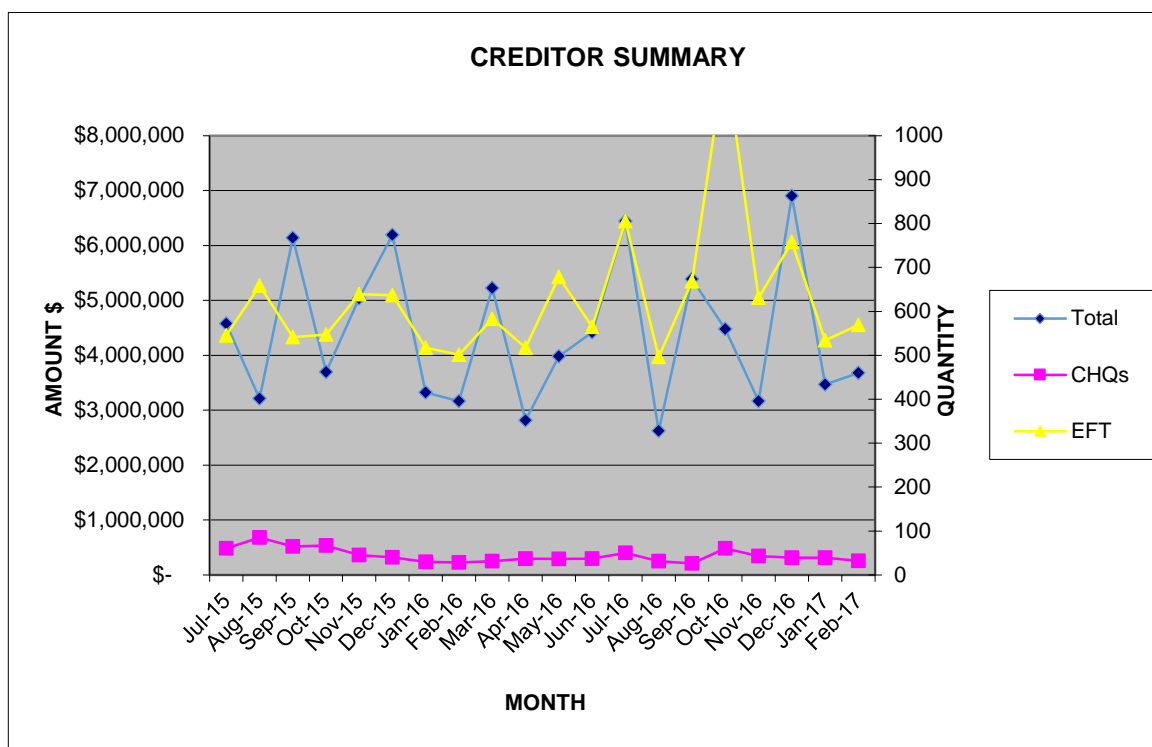
Creditor Payments made

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Jul-15	\$4,574,236	60	545	605
Aug-15	\$3,213,086	85	659	744
Sep-15	\$6,139,271	65	541	606
Oct-15	\$3,693,763	67	547	614
Nov-15	\$5,036,934	45	639	684
Dec-15	\$6,191,992	40	637	677
Jan-16	\$3,321,829	30	517	547
Feb-16	\$3,164,940	28	501	529
Mar-16	\$5,224,103	31	583	614
Apr-16	\$2,816,800	37	517	554
May-16	\$3,978,417	36	678	714
Jun-16	\$4,418,758	37	565	602
Jul-16	\$6,442,728	50	805	855
Aug-16	\$2,620,389	31	496	527
Sep-16	\$5,388,229	26	668	694
Oct-16	\$4,478,302	60	1180	1240
Nov-16	\$3,164,854	43	631	674
Dec-16	\$6,900,947	39	758	797
Jan-17	\$3,467,390	39	534	573
Feb-17	\$3,680,070	32	569	601

*Excludes net staff payroll

*Creditors on 30 day terms are paid on the 28th of the month following.

*Local suppliers are paid on 14 day terms.



Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

Cr Geoff Stallard disclosed an interest affecting Impartiality in this item as he is a member of the Forrestfield Bowling Club. Cr Geoff Stallard left the meeting at 6.47pm and returned at 7.00pm. Cr Geoff Stallard did not vote on this item.

**20. Community Sport and Recreation Facilities Funding – Small Grants
2017/18 Winter Round**

Previous Items	Nil
Responsible Officer	Director Corporate & Community Services
Service Area	Community Development
File Reference	RD-03/020(Reserve)
Applicant	Shire of Kalamunda
Owner	
Attachment 1	Aerial map of Maida Vale Reserve
Attachment 2	Aerial map of Forrestfield Bowling Club
Attachment 3	Aerial map of Range View Park Tennis Club

EXECUTIVE SUMMARY

1. The Shire of Kalamunda has three applications to consider as part of the Department of Sport and Recreation's (DSR) Community Sport and Recreation Facilities Fund (CSRFF) Small Grants (winter round).
2. The highest priority is an internal funding application for the development of a Master Plan for Maida Vale Reserve, located on Ridge Hill Road, Maida Vale.
3. The second and third priority projects are external funding applications from the Forrestfield & Districts Bowling Club, to replace one existing grass bowling greens with a synthetic surface, and the Range View Park Tennis Club to upgrade existing tennis courts.
4. It is recommended Council support the prioritisation of the three applications for funding through the DSR's CSRFF program.

BACKGROUND

5. Through the CSRFF program, the State Government provides financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation with an emphasis on increasing physical activity through the provision of well-planned facilities.
6. All applications for the 2017/2018 Small Grants round are to be received by DSR by 31 March 2017 for assessment.
7. Successful applicants will be advised in May 2017, with funds to be expended by 30 June 2018.
8. The maximum CSRFF grant will be no greater than one third of the total estimated project cost.

9. There is no obligation on the local government authority to make any contribution to a project.

DETAILS

10. **Maida Vale Reserve Master Plan (MVMP)**
The key factors providing the catalyst for the development of a Master Plan for Maida Vale Reserve include:
- a. An increasing number of requests from user groups to improve, upgrade or build facilities and improve the lighting.
 - b. Increasing usage demands on the reserve, which can negatively impact the standard of the playing surfaces.
 - c. The need to undertake a coordinated approach towards any future developments within Maida Vale Reserve.
 - d. A need to investigate potential options to maximise the efficient usage of the existing grounds/facilities and unused outdoor netball courts.
11. The MVMP will aim to provide strategic direction and guidance, together with a detailed concept design for the future development of Maida Vale Reserve over the next 10-20 years.
12. In particular the MVMP will:
- a. Identify the overall usage and future capacity of the entire site
 - b. Identify any power, water supply and environmental constraints
 - c. Provide a detailed needs and feasibility study
 - d. Provide design/layout features of potential upgrades with cost estimates
 - e. Identify sports lighting and car parking requirements.
13. The proposed cost contributions are as follows:
- | Organisation | Contributions ex GST |
|---------------------------|----------------------|
| CSRFF | \$16,666 |
| Shire of Kalamunda | \$33,334 |
| Total Project Cost | \$50,000 |
14. **Forrestfield & Districts Bowling Club (FDBC)**
FDBC have submitted an application requesting financial assistance through the CSRFF funding program for the replacement of one grass bowling green with a synthetic green.
15. The synthetic surface will ensure FDBC is meeting the same facility standards as other bowling clubs and therefore put them in a more competitive market by meeting the current bowling industry trends.

16. FDBC membership numbers over the past three years are as follows:

2014/15	105	2015/16	110	2016/17	118
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17. The synthetic surface will assist FDBC in remaining viable in the longer term by:
- Reducing general maintenance time for volunteers (currently spending numerous hours maintaining two grass greens)
 - Significantly reducing watering costs (68 KI per week/green, approx. \$7,000 p/a)
 - Significantly reducing use of fertilisers, oils, pesticides/fungicides
 - Reducing equipment costs – repairs, servicing, replacement costs, hire of contractor costs
 - Extending the life of existing Green B

18. A synthetic green would help ensure FDBC is a sustainable, competitive club, reducing environmental impact, providing all year round access and providing the club with an appealing facility for members and the overall community.

19. The proposed cost contribution is as follows:

Organisation	Contributions ex GST
CSRFF	\$61,016
Shire of Kalamunda	\$61,016
Forrestfield & Districts Bowling Club	\$61,016
Total Project Cost	\$183,048

20. **Range View Park Tennis Club (RVTC)**

RVTC have submitted an application through the CSRFF funding program to resurface all four tennis courts, complete exterior fencing and install a concrete barrier under the fence line.

21. All four courts at RVTC were last resurfaced in 2005 with the club completely financing the project following an unsuccessful CSRFF application. Two of the courts were then resurfaced in 2011, with the club again financing the project.

The courts are now cracking and in need of resurfacing, the club has recently financed some fencing upgrades and wishes to complete the fencing and resurfacing of the 4 courts to improve safety for players. The resurfacing works will include treatment to fill the cracks with acrylic mortar and/or polyurethane, followed by a fibreglass membrane and fibreglass filler.

22. RVTC membership numbers over the past three years are as follows:

2014/15	64	2015/16	82	2016/17	90
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23. The project will also allow the club to remain competitive within the sporting market by providing an updated facility that will attract both new members and casual members to the courts.

24. The proposed cost contribution is as follows:
Note: The additional RVTC contribution of \$1,833 is for donated materials.

Organisation	Contributions ex GST
CSRFF	\$12,460
Shire of Kalamunda	\$12,460
Range View Park Tennis Club	\$14,293
Total Project Cost	\$39,213

STATUTORY AND LEGAL CONSIDERATIONS

25. Nil.

POLICY CONSIDERATIONS

26. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

27. Nil.

External Referrals

28. The Shire has received numerous comments from user groups located at Maida Vale Reserve, specifically regarding the lack of a future direction for the site. A further forum was held with representatives from two of the major user groups whereby issues were discussed and a request made for a long term planning approach at Maida Vale Reserve.
29. Should any of the CSRFF funding applications be successful, the Shire would engage all the relevant user groups and other relevant stakeholders as part of the consultation process.

FINANCIAL CONSIDERATIONS

30. The Shire's contribution towards the proposed projects will be dependent on the outcome of the CSRFF applications and are to be considered as part of the 2017/2018 annual budget.
31. The MVMP is the only project identified in the Long Term Financial Plan (LTFP), with \$60,000 currently identified for the 2019/20 financial year.
32. The FDBC and RVTC projects have not yet been considered for inclusion in the LTFP.
33. In the event Council is not in a position to support a successful external CSRFF funding application, the clubs will have the option to increase their contribution.

34. A summary of the three applications proposed financial contributions (Ex GST) is shown in the table below:

	MVMP	FDBC	RVTC
SoK	\$33,334	\$61,016	\$12,460
CLUB	N/A	\$61,016	\$14,923
CSRFF	\$16,666	\$61,016	\$12,460
TOTAL	\$50,000	\$183,048	\$39,213

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

35. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 5.5: To provide high quality facilities to meet the needs of our current and our future community.

Strategy 1.9.1 Support and deliver a long term approach to community facilities planning.

Strategy 1.9.4 Optimise community facilities through the establishment of multifunctional facilities and co-location of user groups where applicable.

SUSTAINABILITY

Social Implications

36. The provision of high quality community sport and recreation facilities is essential in developing a positive sense of community health and wellbeing.

Economic Implications

37. Nil.

Environmental Implications

38. Nil.

RISK MANAGEMENT CONSIDERATIONS

39. Maida Vale Reserve Master Plan

Risk	Likelihood	Consequence	Rating	Action/Strategy
There is limited direction in regards to the future development of Maida Vale Reserve.	Possible	Moderate	Medium	Ensure a Master Plan is developed to direct and guide the Shire to make informed and coordinated decisions regarding the future development of the reserve.
Commencing a Master Plan study may increase user group expectations of new facilities	Possible	Moderate	Medium	The consultation phase and financial analysis components of the study will inform user groups of the long term nature of any proposed developments and that they would be subject to consideration and prioritisation in the LTFP.

40. Forrestfield & Districts Bowling Club

Risk	Likelihood	Consequence	Rating	Action/Strategy
Membership and community use of greens decreases due to Club not being able to provide contemporary bowling surfaces.	Possible	Moderate	Medium	Work closely with Club and provide methods to attract and retain membership

41. **Range View Park Tennis Club**

Risk	Likelihood	Consequence	Rating	Action/Strategy
Membership and community use of courts decreases due to poor quality facilities	Possible	Moderate	Medium	Work closely with Club and provide methods to attract and retain membership

OFFICER COMMENT

42. DSR requires all CSRFF applications to be assessed by each local government authority and then ranked according to the local government's priority. It should be noted, there is no obligation on the Shire to support a project.
43. A summary of each application in relation to the proposed projects is now provided in priority order.
44. **Maida Vale Reserve Master Plan**
The development of a Master Plan for Maida Vale Reserve has been ranked as the first and highest priority.
45. The need to undertake the development of a Master Plan for Maida Vale Reserve has been raised in various discussions with the user groups. The discussions highlighted the need to improve the existing facilities and take a coordinated, long term approach to future upgrades and developments at the reserve.
46. It should be noted the Community Facilities Plan supported the need for a Master Plan for the redevelopment of Maida Vale Reserve to a District Level Sporting Ground as the reserve increasingly caters to a much wider population catchment.
47. The importance of Master Plans in determining the future needs and feasibility of capital infrastructure cannot be overstated. In addition to providing the Shire with a long term strategic approach to capital investment they also:
- a. Identify multi-use and co-location opportunities
 - b. Identify participation/usage trends and access/inclusion issues
 - c. Identify levels of community benefit (health & wellbeing)
 - d. Determine the adequacy and availability of existing and surrounding facilities
 - e. Provide a sound basis for obtaining external funding opportunities
48. The development of a Master Plan was deemed the highest priority due to the broad community benefits and sustainability implications of developing a long term Master Plans.

-
49. **Forrestfield & Districts Bowling Club**
FDBC are keen to meet the current bowling trends and upgrade one existing green to a synthetic surface. The new surface will ensure the Club is meeting the same facility standards as other bowling clubs and therefore put them in a more competitive market.
50. The synthetic surface will assist the club in remaining viable in the longer term by extending usage times all year round.
51. Installing a synthetic green will assist in:
- Reducing general maintenance time for volunteers, who currently spend numerous hours maintaining both grass greens
 - Significantly reducing watering costs by 68Kl per week for each green
 - Significantly reducing use of electricity, fertilisers, oils, pesticides/fungicides
- Together, these reductions will considerably reduce the environmental footprint.
52. **Range View Park Tennis Club**
RVTC has seen a significant increase in membership over the last five years with combined junior and senior membership increasing by 45% over this period. The need to provide quality and useable facilities is of great importance and will assist with the ongoing sustainability and membership growth.
53. RVTC is the only tennis club serving the High Wycombe community, the next closest club is based in Maida Vale. High Wycombe is a high growth area with the current population at just over 13,000 and the suburb predicted to grow by 10% over the next 20 years.
54. RVTC has recently financed fencing upgrades to the amount of \$19,492 with the club now wishing to complete the remaining work to improve safety for players.
55. In conclusion, the MVMP was selected as the first and highest priority as it is the only project identified within the LTFP and due to the need for a coordinated long term planning approach for multiple user groups located at the reserve. Having a Master Plan will reduce the likelihood of a piecemeal approach to future facility and reserve development.
56. The FDBC project was chosen as the second priority due to the environmental and economic benefits of replacing a grass green with a low maintenance alternative that will enable the club to remain competitive. The new green will also increase participation and provide additional operational revenue to help offset the future replacement costs of the synthetic surface.
57. The RVTC application was ranked third, as resurfacing sports surfaces are considered by DSR as a low priority for funding, as it is expected that clubs will budget for this cost over 6 to 10 years.
-

58. It is intended that a new policy shall be developed to guide future Capital Grants to Clubs and Community Groups which will include the following key principles:
- All Capital funding requests will be required to be prioritised through the Long Term Financial Plan and budget planning cycle
 - Capital funding will not be provided outside of this process or within the financial year that the application was made.
- The policy will also include a focus upon key priorities such as:
- Shared Use
 - Strategic Alignment
 - Community Benefit
 - Other Funding
- At the time of preparing this report the new policy is yet to be completed and the current CSRFF applications have been reviewed using the existing evaluation process.

Mr Jeff Tillemans from 39 Cypress Road, Forrestfield and member of the Forrestfield Bowling Club spoke in favour of the item, Mr Tillemans explained how synthetic turf would assist in cost savings and advised that the Clubs membership is increasing.

Queries were clarified for Cr John Giardina and Cr Geoff Stallard.

Cr Geoff Stallard left the room at 6.47pm and was not present for the vote.

Mr Darryl Downing from 3 Quenda Close, High Wycombe and Vice President of the Range View Tennis Club spoke in favour of the item and requested the Club be elevated in priority order due to a larger club membership. Mr Downing also invited all Councillors to attend the Club to view the facilities.

Queries were clarified from Cr Dylan O'Connor, Cr Michael Fernie, Cr Andrew Waddell and Cr John Giardina.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 20/2017)

That Council:

1. Endorses the following internal and external applications for the Department of Sport and Recreation's 2017/2018 Community Sport and Recreation Facilities Small Grant Fund, in the following priority order:
 1. Maida Vale Reserve Master Plan
 2. Forrestfield Bowling Club
 3. Range View Club Tennis Club

2. Notes in the event of a successful Community Sport and Recreation Facilities Fund application, the following cost contributions (Ex GST) will be required to be considered as part of the 2017/2018 annual budget deliberation process:

	SoK	CLUB	CSRFF
MVMP	\$33,334	N/A	\$16,666
FDBC	\$61,016	\$61,016	\$61,016
RVTC	\$12,460	\$14,293	\$12,460
TOTAL	\$106,810	\$75,309	\$90,142

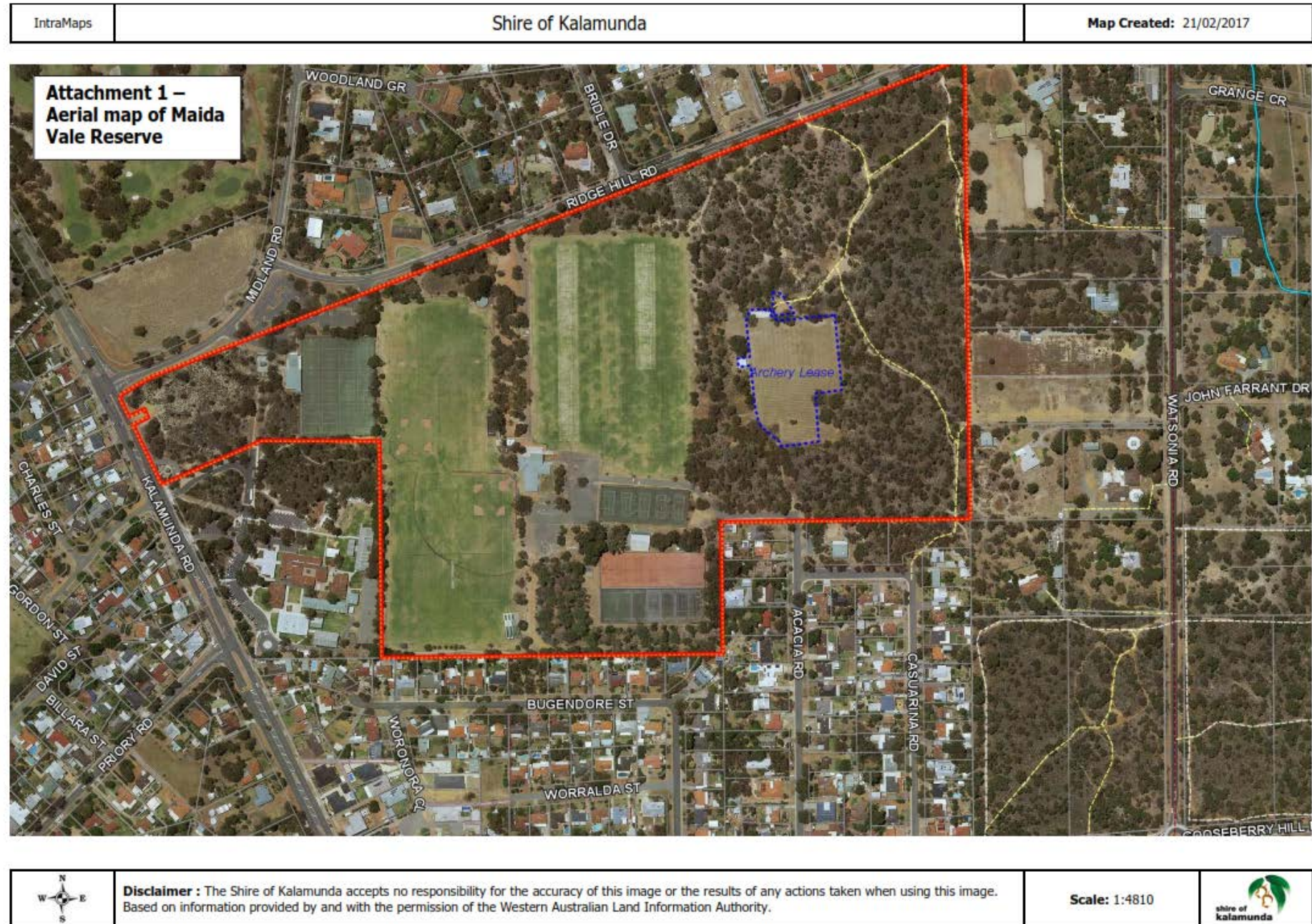
3. Request the CEO to develop a new policy that will guide future Capital Grants to Clubs and Community Groups.

Moved: **Cr John Giardina**

Seconded: **Cr Simon Di Rosso**

Vote: **CARRIED UNANIMOUSLY (9/0)**

Cr Geoff Stallard returned to the Chambers at 7.00pm.



IntraMaps	Shire of Kalamunda	Map Created: 21/02/2017
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	Disclaimer : The Shire of Kalamunda accepts no responsibility for the accuracy of this image or the results of any actions taken when using this image. Based on information provided by and with the permission of the Western Australian Land Information Authority.	Scale: 1:1202	
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Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

21. Disability and Carers Advisory Committee – Change to Terms of Reference and Appointment of Members

Previous Items	OCM 77/2016
Responsible Officer	Director Corporate & Community Services
Service Area	Community Development
File Reference	CO-CCS-04
Applicant	N/A
Owner	N/A

Attachment 1 Revised Terms of Reference

EXECUTIVE SUMMARY

1. To consider proposed amendments to the Terms of Reference for the Disability and Carers Advisory Committee (DACAC) and to appoint new members to the committee.
2. The Shire of Kalamunda has a DACAC whose purpose is:

‘To advise and make recommendations to Council, on a range of strategic issues which affect the quality of life of people with a disability, their families and carers living in, and visiting, the Shire of Kalamunda.
3. **Amendments to Terms of Reference**
 - (i) **Objectives**

As the Shire of Kalamunda is no longer providing services to WA National Disability Insurance Scheme (NDIS) consumers, it is recommended to remove current 3.1.4 and replace it with a broader objective with respect to disability and improvement of access.
 - (ii) **Membership**

The membership criteria has been very prescriptive and consequently it has been difficult to attract suitable nominees to the committee. This report recommends:
 - A more flexible approach to the membership criteria to enable a broader representation of people with a disability, or people who have experience and interest in access and inclusion of people with a disability, to nominate for membership on the DACAC.
 - A senior staff member attends the meeting to provide advice and guidance to the committee, however in order to avoid any conflict of interest, that officer should not have a voting right.
4. The proposed revised Terms of Reference provides for:
 - Up to five community representatives with a disability or who have an interest in and passion for, access and inclusion of people with a disability to apply for membership on the committee
 - Up to two organisations providing services to people with a disability

5. **Appointment of new Members**

Current members of the committee have sourced the following nominations from suitably experienced people to apply for membership:

- Michael Serjeant - parent and carer of a person with disability, member of Peer-to-Peer Network and Valued Lives
- Peter Bolden – parent and carer of a person with disability
- Evan Williams, Regional Manager South Therapy Focus – Organisation providing services to people with a disability

6. This report recommends Council endorse the revised Terms of Reference as per Attachment 1 and approves the appointment of the new members.

BACKGROUND

7. At the Ordinary Council Meeting held 23 May 2016, Council approved changes to Terms of Reference for Disability and Carers Advisory Committee (DACAC) and appointed a new member to the DACAC.

8. The current Terms of Reference allow for a total membership of nine, comprising:

- One Councillor
- One Shire of Kalamunda staff member
- Up to two community members living with disability
- Up to two community members that are carers of people with a disability
- Up to three representatives from local organisations providing services to people with a disability within the Shire of Kalamunda

DETAILS

9. **Amendments to Terms of Reference**
(i) Objectives

As the Shire of Kalamunda is no longer providing services to WA National Disability Insurance Scheme (NDIS) consumers, it is recommended to remove 3.1.4 which reads:

'Considering issues relevant to supporting and promoting WA National Disability Insurance Scheme (NDIS) and other support services that assist people to achieve the goals of their lifestyle plan.'

10. Replace 3.1.4 with the following objective:

Provide advice and recommendations to Council in respect to disability, disability services and improvement of access.

11. **(ii) Membership**

The Shire of Kalamunda has advertised widely to fill the vacant positions on the committee but has not been able to do so as prescribed within the current terms of reference.

12. A change to the membership requirements would allow a wider representation of people who have personal experience of disability or who are passionate about the area of disability to be represented on the committee.
13. The Shire staff member on the committee currently has voting rights, however it is proposed that the staff member allocated to the committee should no longer be granted voting rights in order to avoid conflict of interest. This change would allow an extra community member to join the committee.
14. The proposed revised Terms of Reference provides for:
 - Up to five community representatives with a disability or who have an interest in and passion for, access and inclusion of people with a disability to apply for membership on the committee
 - Up to two organisations providing services to people with a disability
15. **Appointment of new Members**

Appointment of Michael Serjeant, Peter Bolden and Evan Williams would fill all vacancies on the committee.

STATUTORY AND LEGAL CONSIDERATIONS

16. Section 5.11 (2) (d) of the *Local Government Act 1995* – Tenure of Committee Membership.

POLICY CONSIDERATIONS

17. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

18. Nil.

External Referrals

19. Members of the committee were consulted and supported the changes to the Terms of Reference.
20. Community members were encouraged to nominate for the Disability and Carers Advisory Committee.

FINANCIAL CONSIDERATIONS

21. There are no financial consequences from this report.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

22. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 1.1: To be a community that cares for its aged and frail and those less fortunate

Strategy 1.1.3 Plan for and provide ongoing support for people with disabilities to feel included within the community

OBJECTIVE 1.8: Support local community groups to grow prosper and shape the future of Kalamunda

Strategy 1.8.1 Provide leadership and assistance to local community groups and organisations

SUSTAINABILITY

Social Implications

23. Community representation on Shire management and advisory committees is integral to ensuring a link is maintained between Shire operations and community aspirations.

Economic Implications

24. Nil.

Environmental Implications

25. Nil.

RISK MANAGEMENT CONSIDERATIONS

26.	Risk	Likelihood	Consequence	Rating	Action/Strategy
	Changes are not approved and the committee is unable to adequately represent this community.	Unlikely	Insignificant	Low	Ensure Council is aware of the benefits of the change.

OFFICER COMMENT

27. It is encouraging to see three new nominations for this committee which, if endorsed, would ensure it has a full complement of members.

28. Due to the local government elections in October, appointments of members to all Shire of Kalamunda committees expire on 21 October 2017.

Queries were clarified for Cr Brooke O'Donnell before the vote took place.

Voting Requirements: Absolute Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 21/2017)

That Council:

1. Pursuant to section 5.8 of the Local Government Act 1995, approves the following amendments to the terms of Reference for the Disability and Carers Advisory Committee.

(i) *Amend Clause 5 Membership to read:*

5. Membership

A total membership of 8 appointed by Council and comprising:

5.1 One Councillor

5.2 Up to five community representatives with a disability or who have an interest in and passion for, access and inclusion of people with a disability

5.3 Up to two organisations providing services to people with a disability

(ii) *Replace 3.1.4 with the following objective:*

3.1.4 Provide advice and recommendations to Council in respect to disability, disability services and improvement of access.

2. Endorse the revised Terms of Reference (Attachment 1)

3. Appoints the following people to the committee
- Michael Serjeant - parent and carer of a person with disability
 - Peter Bolden – parent and carer of a person with disability
 - Evan Williams – Organisation providing services to people with a disability

Moved: **Cr Brooke O'Donnell**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY /ABSOLUTE MAJORITY (10/0)**

Attachment 1

Disability and Carers Advisory Committee

REVISED Terms of Reference

1. Name

The name of the Committee shall be the Disability and Carers Advisory Committee.

2. Purpose

To advise and make recommendations to Council, on a range of strategic issues which affect the quality of life of people with disability, their families and carers living in and visiting the Shire of Kalamunda.

3. Objectives

3.1 To support the goals of being a community that cares for its frail, aged and people with disability through:

3.1.1 Considering provision of services, facilities and programs for people living with disability, their families and carers and visitors to the Shire of Kalamunda.

3.1.2 Considering issues pertaining to the implementation of the Disability Access and Inclusion Plan. (DAIP).

3.1.3 Seeking to identify any opportunities to improve inclusion and reduce social isolation for all community members.

3.1.4 Provide advice and recommendations to Council in respect to disability, disability services and improvement of access.

4. Council's Strategic Alignment

Kalamunda Advancing - Strategic Community Plan to 2023

OBJECTIVE 1.1 To be a community that cares for its aged and frail and those less fortunate.

Strategy 1.1.3 Plan for and provide ongoing support for people with disabilities to feel included within the community.

5. Membership

A total membership of eight, appointed by Council and comprising of:

5.1 One Councillor.

5.2 Up to five community representatives with a disability or who have experience and interest in access and inclusion of people with disability.



- 5.3 Up to two organisations providing services to people with disability.
- 5.4 A senior management staff member will be appointed to attend the meetings for the purpose of providing guidance and advice to the Committee but will not be entitled to vote.
- 5.5 All members are entitled to have a deputy appointed, who is to attend in the absence of the member.
- 5.6 Appointment is for up to two years and members are eligible for re-appointment following the Council Ordinary Election.
- 5.7 Membership will be reviewed should a member miss three consecutive meetings without approved leave of absence.

6. Election of Presiding Member and Deputy Presiding Member

The election of the Presiding Member and Deputy Presiding Member will be conducted in accordance with the provisions of the *Local Government Act 1995*.

7. Meetings

- 7.1 The Committee shall meet quarterly and may have the ability to increase the frequency of meetings if required. Meetings should be held on a regular date and time to be determined by the group.
- 7.2 A quorum shall consist of at least one half of the appointed members.
- 7.3 An agenda and notice of meeting will be distributed by the Secretary at least three days prior to each meeting.
- 7.4 It is important that Agenda items along with any supporting papers are sent to the Secretary no later than five days prior to meeting. This allows time for members to consider the item and make an informed decision.
- 7.5 If there are no agenda items the Secretary in consultation with the Presiding Member, will advise all members that the scheduled meeting is cancelled.
- 7.6 Late agenda/business items may be accepted for consideration by the Committee.

8. Minutes

- 8.1 A Shire of Kalamunda staff member will act as a Secretary for the Committee.
- 8.2 The Secretary shall keep minutes of all business transacted at all meetings and a copy shall be forwarded to members within seven days of each meeting.

9. Voting

Each appointed member present shall have one (1) vote, with the Presiding Member having a casting vote if required.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

22. Disability Access and Inclusion Plan 2017-2022

Previous Items	
Responsible Officer	Director Corporate & Community Services
Service Area	Community Development
File Reference	HE-PUH-007
Applicant	
Owner	
Attachment 1	Draft Disability Access and Inclusion Plan 2017-2022
Attachment 2	Disability Access and Inclusion Plan review survey responses in graph form

EXECUTIVE SUMMARY

1. The Shire is required under the West Australia Disability Services Act to develop and implement a Disability Access and Inclusion Plan (DAIP) to ensure people with disability have equal access to its facilities and services.
2. The Shire's DAIP is updated every five years, and is reviewed and reported annually to the Disability Services Commission (DSC).
3. The Shire's current DAIP covers the period from 2012/2017 and therefore during 2016/2017 a review was undertaken in consultation with key stakeholders to draft a new plan to guide further improvements to access and inclusion.
4. This report requests Council to endorse the draft DAIP 2017/2022 being:
 - Presented to the DSC for preliminary assessment
 - Made available for a period of public comment.
5. Following the 21 day public comment period Council will be requested to endorse the DAIP 2017/2022 so the plan can be lodged with DSC by July 2017.

BACKGROUND

6. As members of our community, people with disability and their families and carers have the same rights as other people to access buildings, facilities, services and information within the community. These rights are built into State and Commonwealth legislation which make it unlawful to discriminate against a person with disability.
7. Public authorities in Western Australia have been required to have Disability Service Plans (DSPs) as part of the *Disability Services Act (1993)*. DSPs have been in place since that time, and a great deal of progress has been made by state and local governments towards ensuring their services, buildings, and information are accessible to people with disability.

8. The Disability Services Act (1993) was amended in December 2004, and now requires public authorities to develop and implement DAIPs. The requirements of DAIPs build on those of DSPs, so people with disability can access services provided by public authorities in WA in a way that promotes their independence, opportunities and participation in the community.
9. The Western Australia Disability Services Act requires all Local Governments to develop and implement a DAIP to ensure people with disability have equal access to its facilities and services.
10. The Shire's DAIP is updated every five years. The plan is reviewed annually and a report is submitted to the DSC.
11. In 2016/2017 the Shire undertook a review of the DAIP 2012/2017 in consultation with key stakeholders to draft a new DAIP which will guide further improvements to access and inclusion.
12. The process included a review of the DAIP 2012/2017 (to identify achievements, gaps and areas which require ongoing development), other documentation and current legislation, as well as developing trends and best practice in access and inclusion.
13. During the five year period of the current DAIP 2012/2017 achievements included:
 - Access improvements to Shire facilities, buildings, parks and playgrounds
 - Installation or improvement of public accessible toilets
 - Installation of accessible ramps
 - Upgrade of footpaths
 - Improvement of access to Kalamunda Arts and Craft Wagon
 - Delivery of disability awareness training to Shire Councillors, management and staff
 - Annual review of DAIP and submission of report to Disability Services Commission
 - Improvement of ACROD parking facilities
 - Review of Disability Access and Inclusion Advisory Committee resulting in change of name to Disability and Carers Advisory Committee and changes to the terms of reference to increase representation on the committee
 - Improvement of access at Kalamunda Water Park
 - Celebration of International Day of People with Disability and Disability Awareness Week
 - Disability awareness workshops for young people, followed by an Inclusive Picnic in the Park where young volunteers put their new-found skills into practice
 - Partnerships with Kalamunda Education Support Centre (Senior & Primary) including an environmental volunteering project to enable students to participate in Duke of Edinburgh award programmes
 - Development of accessible website
 - Raising awareness of people with disability
 - Participation in You're Welcome WA Access Project
 - Registration as partner in the Companion Card Scheme

DETAILS

14. The DAIP must contain seven outcomes which are prescribed by Disability Services Act.
- **Outcome 1:** People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Kalamunda
 - **Outcome 2:** People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Kalamunda
 - **Outcome 3:** People with disability receive information from the Shire of Kalamunda in a format that will enable them to access the information as readily as other people are able to access it.
 - **Outcome 4:** People with disability receive the same level and quality of service from the staff of the Shire of Kalamunda
 - **Outcome 5:** People with disability have the same opportunities as other people to make complaints to the Shire of Kalamunda
 - **Outcome 6:** People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Kalamunda
 - **Outcome 7:** People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Kalamunda
15. Strategies arising from review and consultation are included in the plan under each outcome. An internal working action plan will be developed to assist staff to implement the plan.
16. Implementation of the DAIP is the responsibility of all areas of the Shire. The *Disability Services Act (1993)* requires public authorities to take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.
17. The term 'people with disability' is prescribed for the seven (7) DAIP outcome statements in the *Disability Services Act 1993* (amended 2004). The Shire has retained this language throughout the DAIP for consistency, however, the Shire recognises that some people have preferences for other language such as 'people living with disability' or 'people with disabilities'.

STATUTORY AND LEGAL CONSIDERATIONS

18. The following State and Federal legislation is applicable to disability access and inclusion:
- The Disability Services Act (Fed) 1986
 - The Disability Services Act (WA) 1993 – amended 2004
 - The Disability Services Amendment Act (WA) 1999
 - The Disability Services Amendment Act (WA) 2004
 - The Disability Discrimination Act 1992
 - The Equal Opportunities Act (WA) 1984

POLICY CONSIDERATIONS

19. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

20. Discussions undertaken with specific Shire business units and staff in relation to DAIP consultation, development and implementation.

External Referrals

21. Consultation with Councillors, professionals, staff, consumers and the wider community.
22. The following research and consultation methods were used:
- Desk top review of current best practice
 - Promotion of review on the website inviting comment
 - Surveys in hard copy and electronic versions allowing community members to comment were made available for a period of eight weeks
 - Consultation with Councillors, staff and community members
 - Newspaper advertising in Kalamunda Reporter and Hills Gazette on 15 November 2016 and 16 December 2016
 - Targeted consultation with Peter Anderton Centre consumers through one to one interviews
 - WA Access and Inclusion network (representatives from local governments and the DSC)
23. The draft DAIP was also presented to the Disability and Carers Advisory Committee (DACAC) at an extraordinary meeting on 28 February. The DACAC accepted the draft with a number of minor amendments.

FINANCIAL CONSIDERATIONS

24. Council allocates \$20,000 annually to support access improvement projects.
- Larger projects arising from the DAIP will require assessment during future budget planning processes.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

25. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 1.1: To be a community that cares for its aged and frail and those less fortunate.

Strategy 1.1.3 Plan for and provide ongoing support for people with disabilities to feel included within the community

SUSTAINABILITY

Social Implications

26. People with disability are valued members of the community who make a variety of contributions to local social, economic and cultural life.
27. The Shire of Kalamunda is a community which promotes diversity and supports the participation and inclusion of all of its members which makes for a richer community life.
28. Improved access for people with disability, their families and carers will assist the wider community including seniors, parents with prams, and other community members.

Economic Implications

29. Nil.

Environmental Implications

30. Nil.

RISK MANAGEMENT CONSIDERATIONS

- 31.
- | Risk | Likelihood | Consequence | Rating | Action/Strategy |
|--|------------|-------------|--------|--|
| The draft DAIP is not endorsed and the Shire does not meet legislative requirements or have a strategic direction for people with disability | Unlikely | Moderate | Low | Review and revise DAIP in line with the direction of the DSC and Council |
| The draft DAIP is ineffective | Unlikely | Moderate | Low | DAIP subject to community consultation |

OFFICER COMMENT

32. Subject to Council endorsement, the draft DAIP 2017/2022 will be available for public comment for a period of 21 days.
33. The draft DAIP 2017/2022 will also be submitted to the DSC for comment and approval during this time.
34. The final plan will take into account and address feedback from both of the above prior to being presented to Council again for final endorsement.
35. The final DAIP 2017/2022 must be submitted to DSC before the 30 July 2017.
36. The DAIP will be supported internally by an action plan to assist staff with prioritisation of work to improve access in the Shire. Progress will be reported through the DACAC twice yearly, and to the Disability Services Commission annually.
37. Considering the level of consultation undertaken when developing the draft DAIP, officers are recommending a public comment period of 28 days.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 22/2017)

That Council:

1. Endorse the draft Disability Access and Inclusion Plan 2017/2022 being:
 - Presented to the Disability Services Commission for preliminary assessment; and
 - Made available for public comment period of 28 days and presented to Council for final consideration.

Moved: **Cr Sara Lohmeyer**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1

Disability Access and Inclusion Plan 2017-2022

Disability Access and Inclusion Plan review survey responses in graph form

[Click HERE to go directly to the document](#)

Attachment 2

Disability Access and Inclusion Plan - Survey Findings (January 2017)

In 2016 the Shire of Kalamunda invited the Disability and Carers Advisory Committee, staff and wider community to complete a survey to indicate their satisfaction levels under the seven outcomes prescribed by the Disability Services Commission for inclusion in Disability Access and Inclusion Plans. The surveys were available to the community for a period of 10 weeks and included questions on the following areas:

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Kalamunda
Services, events, information sessions or workshops, activities, transport, sport and recreation activities

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Kalamunda
Buildings, facilities, toilets, changing facilities, parking, gopher and wheelchair access, parks, playgrounds, footpaths, seating, website

Outcome 3: People with disability receive information from the Shire of Kalamunda in a format that will enable them to access the information as readily as other people are able to access it.
Advertising, information, signage

Outcome 4: People with disability receive the same level and quality of service from the staff of the Shire of Kalamunda
Service from Shire staff, service from Councillors

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Kalamunda
Making a complaint

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Kalamunda
Consultation

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Kalamunda
Employment, voluntary work, work experience

Data Analysis

Feedback was received from a total of 41 people. This included 26 people completing surveys, 13 being interviewed face to face and two making comment through email.

All data was entered using Survey Monkey, extracted into Excel for analysis and the following figures highlight the main issues raised. It should be noted that as the sample size is relatively small, the percentages should be cross-referenced with the number of responses to give a more accurate picture.

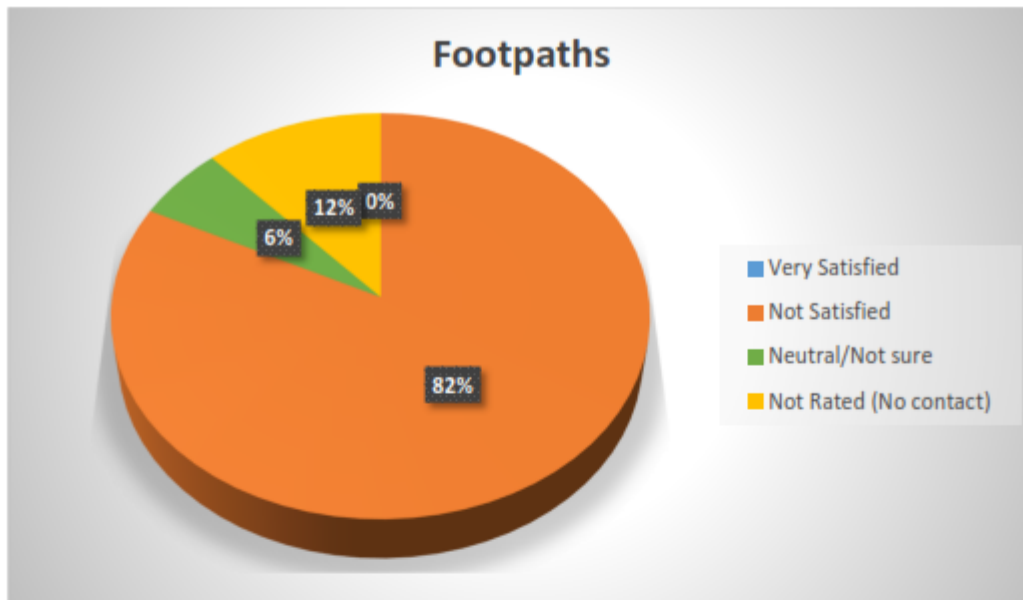


Figure 1. Percentage of responses of people's satisfaction with the condition and accessibility of footpaths within the Shire of Kalamunda. Very Satisfied 0 (0%), Not Satisfied 14 (82%), Neutral/Not sure 1 (6%), Not Rated (No contact) 2 (12%).

Figure 1. This shows there is a significant level of dissatisfaction with the condition and accessibility of footpaths. Nobody reported they were satisfied and 18% were neutral or made no comment. Uneven footpaths or pathways littered with honkey nuts are a recognised trip hazard.

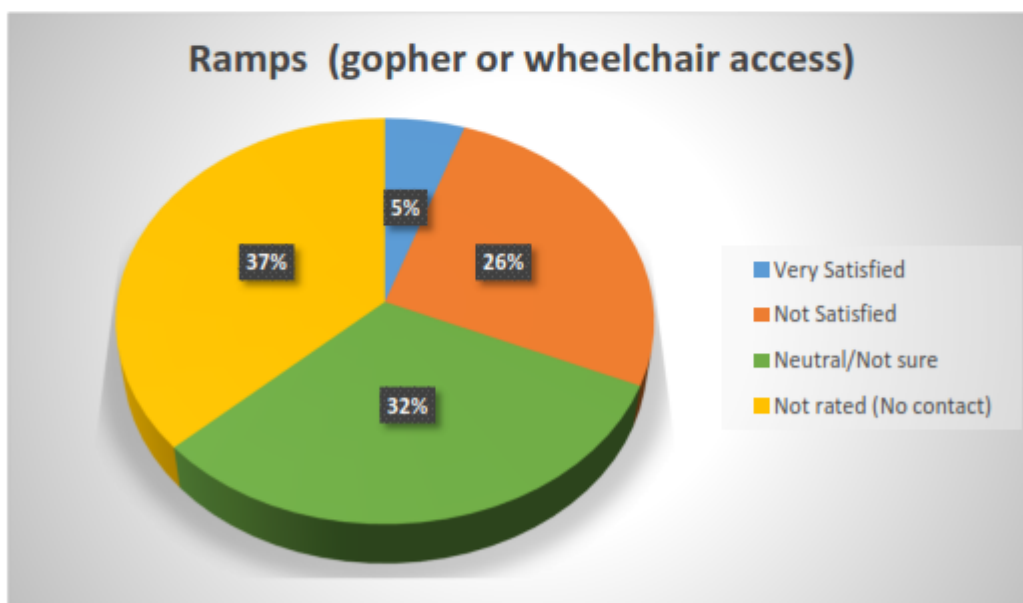


Figure 2. Percentage of responses of people's satisfaction with ramps providing access for gophers or wheelchairs into the Shire's buildings, facilities or from pathways to the road. Very Satisfied 1 (5%), Not Satisfied 5 (26%), Neutral/Not sure 6 (32%), Not Rated (No contact) 7 (37%).

Figure 2. Shows that 26% of people surveyed were not satisfied with ramps providing access for gophers or wheelchairs into the Shire's buildings, facilities or from pathways to the road. The majority were neutral or made no comment so may not use a gopher or wheelchair or have experience.

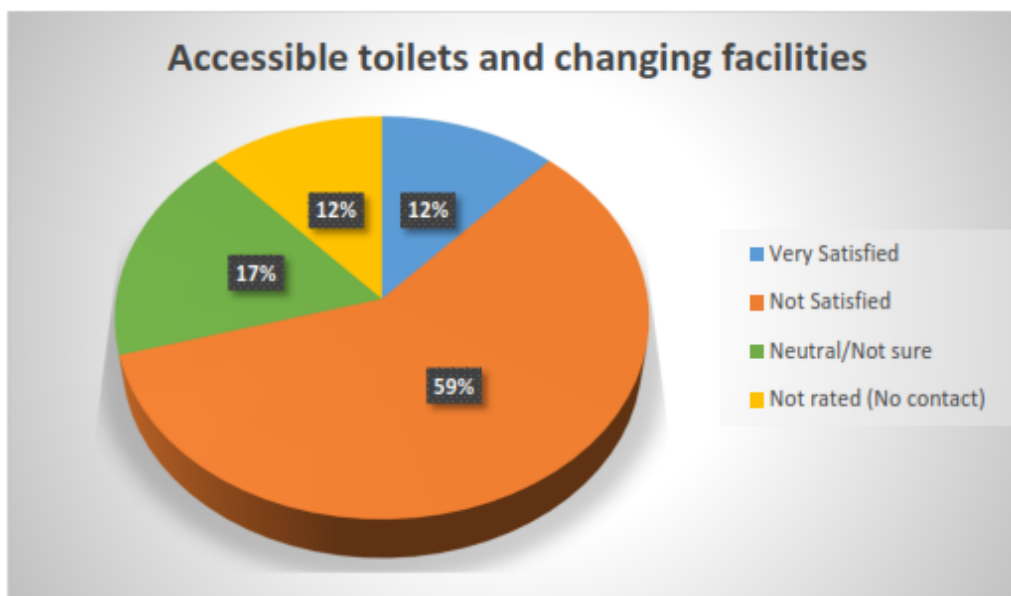


Figure 3. Percentage of responses of people's satisfaction with toilets and accessible changing rooms for people with disability. Very Satisfied 2 (12%), Not Satisfied 10 (59%), Neutral/Not sure 3 (17%), Not Rated (No contact) 2 (12%).

Figure 3. Shows that the majority of people were not satisfied with toilets and accessible changing facilities for people with disability and that this is an area for improvement.

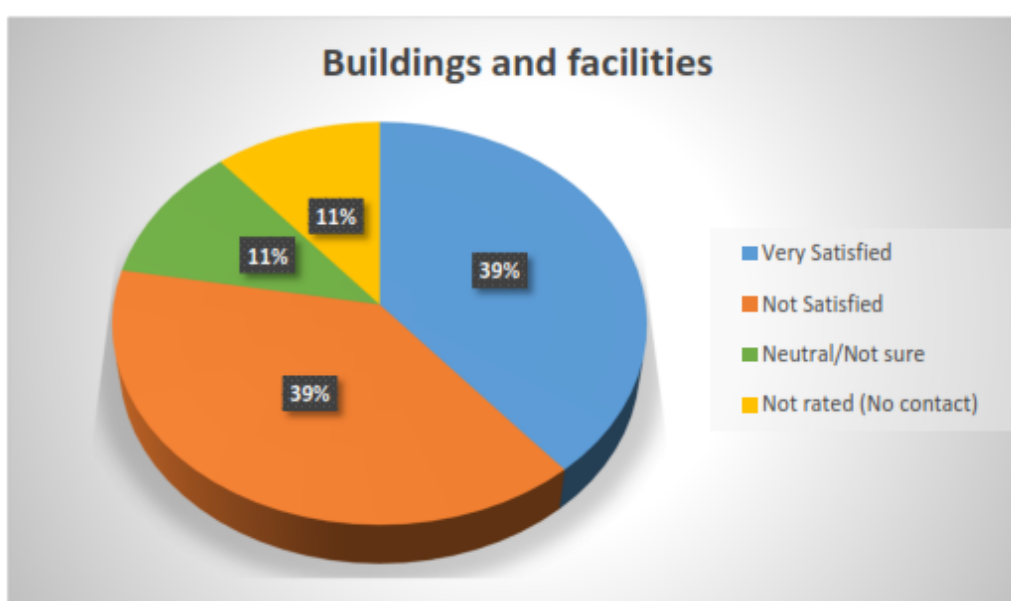


Figure 4. Percentage of responses of people's satisfaction with access to buildings. Very Satisfied 7 (39%), Not Satisfied 7 (39%), Neutral/Not sure 2 (11%), Not Rated (No contact) 2 (11%).

Figure 4. Shows an even spread of responses between very satisfied and not satisfied. Comments will reflect personal experience of the individual who may have limited exposure to buildings depending upon the area in which they live and what their interests may be. Access to Shire buildings and facilities has been gradually upgraded and will be an ongoing process.

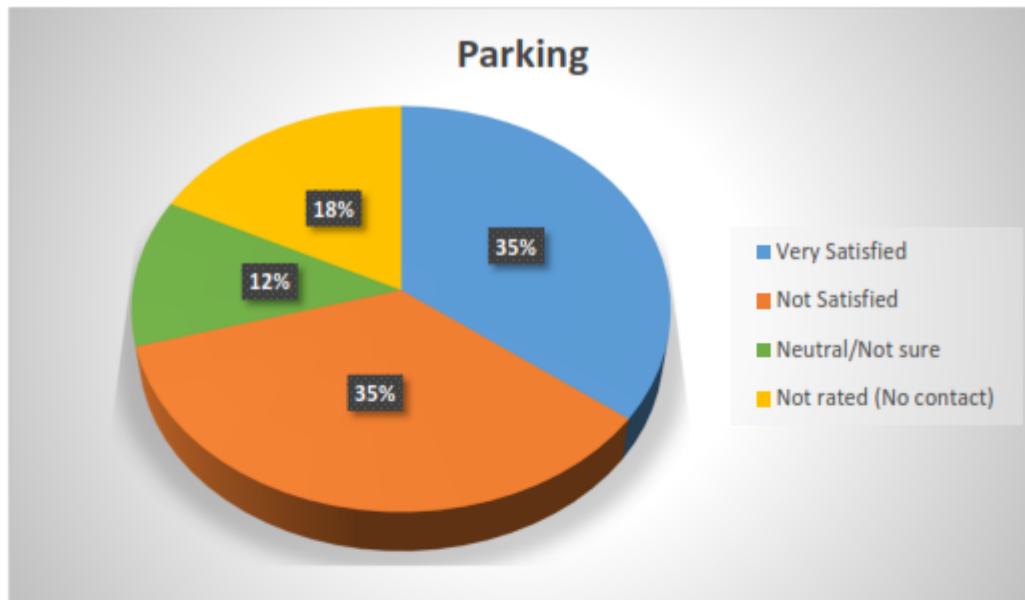


Figure 5. Percentage of responses of people's satisfaction with parking for people with disability. Very Satisfied 6 (35%), Not Satisfied 6 (35%), Neutral/Not sure 2 (12%), Not Rated (No contact) 3 (18%).

Figure 5. Shows an even spread of responses between very satisfied and not satisfied. Comments will reflect personal experience of the individual depending upon the area in which they live and what their interests may be.

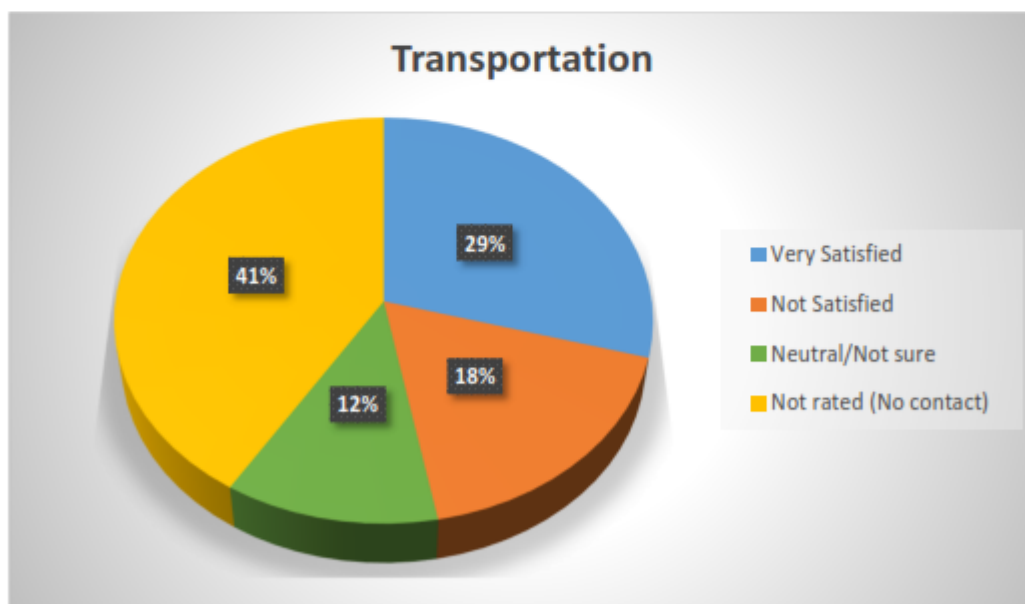


Figure 6. Percentage of responses of people's satisfaction with transportation. Very Satisfied 5 (29%), Not Satisfied 3 (18%), Neutral/Not sure 2 (12%), Not Rated (No contact) 7 (41%).

Figure 6. The somewhat mixed response to this question could be due in part to the inclusion of all types of transportation, including public transport and transport which is provided through Community Care or other providers. The high percentage selecting neutral or making no comment may indicate that they have not had the need to access transport services.

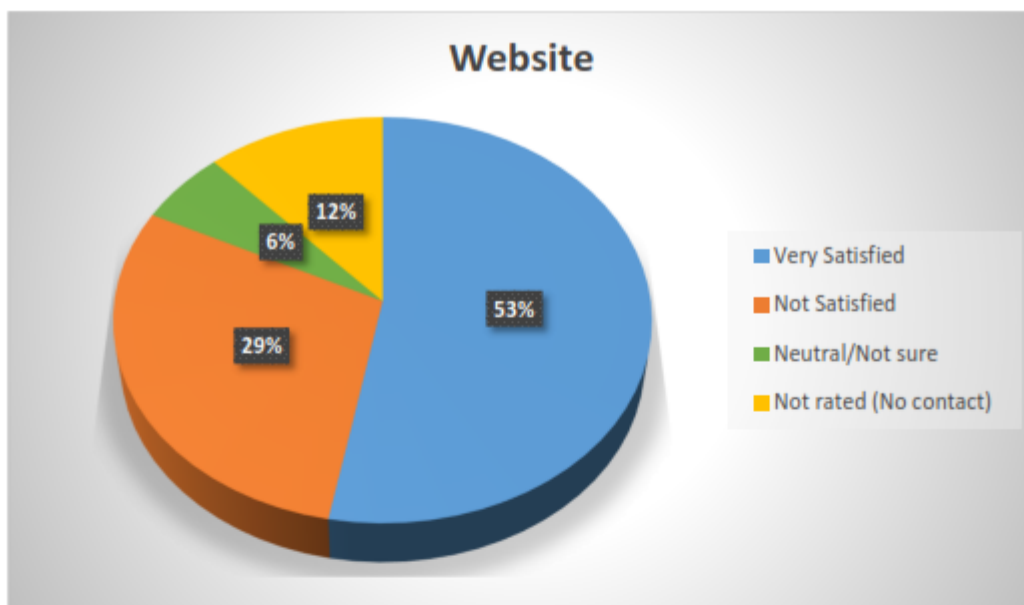


Figure 7. Percentage of responses of people's satisfaction with the accessibility of the Shire's website. Very Satisfied 9 (53%), Not Satisfied 5 (29%), Neutral/Not sure 1 (6%), Not Rated (No contact) 2 (12%).

Figure 7. Shows a reasonably high level of satisfaction with the Shire's website, however there is still clearly room for improvement and further feedback as to specific issues may be helpful.

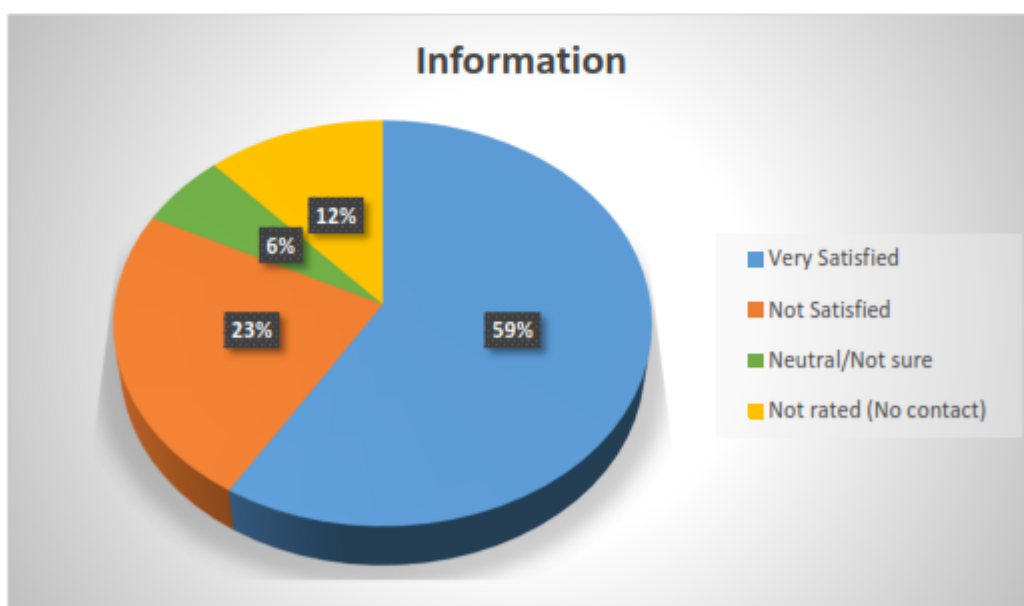


Figure 8. Percentage of responses of people's satisfaction with information received from or presented by the Shire. Very Satisfied 10 (59%), Not Satisfied 4 (23%), Neutral/Not sure 1 (6%), Not Rated (No contact) 2 (12%).

Figure 8. Shows a reasonably high level of satisfaction with information received from or presented by Shire of Kalamunda which may indicate the involvement of the PR department in most publicly presented information is having a positive impact.

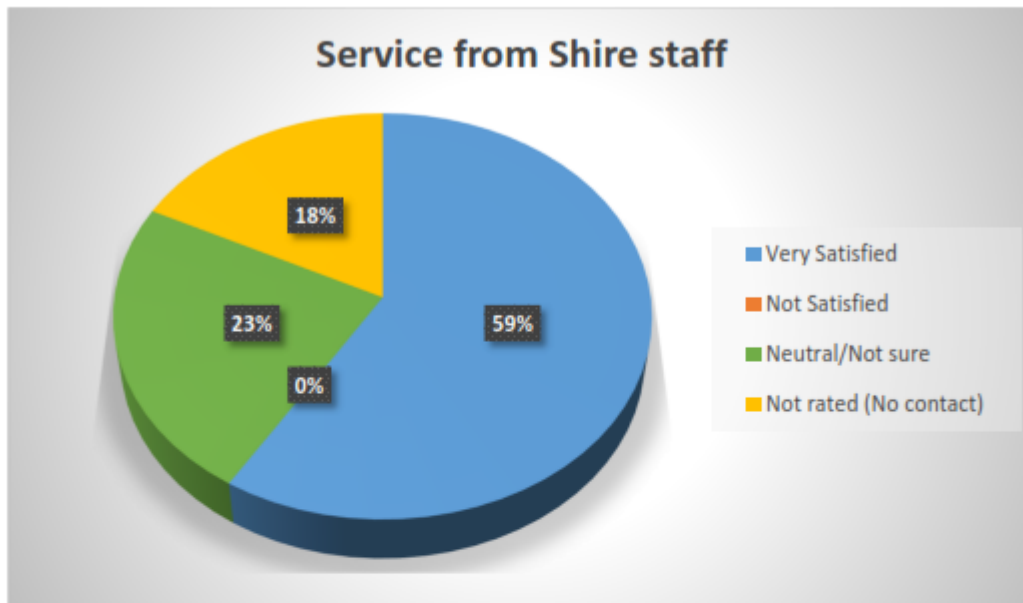


Figure 9. Percentage of responses of people's satisfaction with the service they received from Shire staff. Very Satisfied 10 (59%), Not Satisfied 0 (0%), Neutral/Not sure 4 (23%), Not Rated (No contact) 3 (18%).

Figure 9. Shows a reasonably high level of satisfaction with the service they received from Shire staff. No one reported that they were not satisfied. Shire staff and Councillors have been presented with opportunities to participate in Disability Awareness Training to improve skills and confidence when interacting with people who have a disability. Training will be ongoing.

Figure 10. Shows a **Word Cloud*** of the responses indicating which issues were identified in the survey responses as being important to people with disability, their carers and community members. They include comments, suggestions and areas for improvement.



**A Word Cloud is an image composed of words used in relation to a particular subject, in which the size of each word indicates its frequency or importance, thus the larger the word, the more often it was mentioned by survey respondents.*

Disability Access and Inclusion Plan – Survey Findings (January 2017)

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

23. Reconciliation Action Planning

Previous Items	
Responsible Officer	Director Corporate & Community Services
Service Area	Community Development
File Reference	CO-CCS-106
Applicant	
Owner	

EXECUTIVE SUMMARY

1. This report provides information to enable Council to consider progressing towards the development of a Reconciliation Action Plan (RAP).
2. A RAP is recognised as a significant commitment towards building better awareness, understanding and relationships between the wider Australian community and Aboriginal and Torres Strait Islander people for the benefit of all Australians.
3. A key aspect of developing a RAP is involving the Aboriginal and Torres Strait Islander community in decision-making and activities.
4. As the current level of knowledge and engagement with the local Aboriginal and Torres Strait Islander community is limited, this process would require a degree of preliminary work before progressing to the development of a RAP.
5. This report recommends including a resource allocation in the 2017/2018 budget deliberations for an external consultant to undertake a programme of structured research and engagement for reconciliation action planning which would inform future decisions regarding the potential need for, and development of, a RAP for the Shire of Kalamunda.

BACKGROUND

6. Reconciliation Australia is an independent, national not-for-profit organisation promoting reconciliation by building relationships, respect and trust between the wider Australian community and Aboriginal and Torres Strait Islander people.
7. Since 2006 Reconciliation Australia has managed a RAP program to assist organisations develop plans to help them build better relationships between the wider Australian community and Aboriginal and Torres Strait Islander people for the benefit of all.
8. Eleven WA local governments now have RAPs (Bassendean, Belmont, Cockburn, Greater Geraldton, Mandurah, Melville, Narrogin, Port Hedland, Rockingham, Stirling and Wanneroo). Source: www.reconciliation.org.au

The Western Australian Local Government Association (WALGA) is also currently working towards developing a RAP.

9. In January 2015, the Shire undertook preliminary research into the RAP process but, with local government reform pending, any further action was deferred as it was anticipated that Kalamunda would be incorporated into the City of Belmont's existing RAP.

Since the State Government abandoned local government reforms in 2016, the Shire is now reviewing the opportunity to recognise the Aboriginal and Torres Strait Islander people in our community and further build positive relationships.

10. Council was provided with an initial overview of Reconciliation Action Planning at an informal briefing in November 2016.
11. More recently in February 2017, Council endorsed the Hartfield Park Redevelopment Project, inclusive of an Aboriginal Cultural Heritage Management Plan requiring the Shire to enter into a Reconciliation Action Plan with the Whadjuk Noongar people and other Noongar consultants.

DETAILS

12. Based on the 2011 Australian Bureau of Statistics Census, the demographic profile for the Shire of Kalamunda identifies an Aboriginal and Torres Strait Islander population of 923 which equates to 1.7% of the total population. The average for Greater Perth is 1.6% and for Western Australia it is 3.1%.

The distribution by suburb is as follows:

Suburb	ATSI population (number)	ATSI population (%)
Forrestfield	338	2.9%
High Wycombe	294	2.5%
Lesmurdie	78	1.0%
Wattle Grove	65	1.6%
Maida Vale	55	1.2%
Kalamunda	46	0.7%
Rural East	32	1.0%
Gooseberry Hill	15	0.4%
Total	923	1.7%

Source: ABS, Census of Population and Housing 2011. Compiled and presented in profile.id by .id

13. A RAP is a business plan that documents what will be done by an organisation to contribute to reconciliation in Australia. It formalises a contribution by identifying actions, timelines, responsibilities and targets in three areas:
- Relationships
 - Respect
 - Opportunities

14. There are a number of 'minimum' elements that must be completed by an organisation in order for their RAP to be endorsed by Reconciliation Australia. These vary depending on which of the four levels aimed for (Reflect, Innovate, Stretch and Elevate), but all include:
- Establishment of a working group or Committee under the Local Government Act (with Aboriginal and Torres Strait Islander membership)
 - Use of the RAP template
 - A vision for Reconciliation
 - Minimum elements and types of actions
 - Timelines and targets for each action
 - Commitment to annual reporting

There are also formal tracking/reporting requirements such as endorsement, launch, reporting annually to Reconciliation Australia and refreshing the RAP every two years.

STATUTORY AND LEGAL CONSIDERATIONS

15. There are currently no legal requirements for an organisation to have a RAP.

POLICY CONSIDERATIONS

16. Nil.

COMMUNITY ENGAGEMENT REQUIREMENTS

Internal Referrals

17. Council received an informal briefing on RAP in November 2016.

External Referrals

18. The process of developing a RAP will involve extensive community consultation with a range of community representatives and relevant service providers and partners.

FINANCIAL CONSIDERATIONS

19. Securing an external service provider to undertake the preliminary research and engagement outlined in this report is estimated to cost \$20,000.
20. Any subsequent development of a RAP, implementation, ongoing committee administration and reporting requirements would be additional to this, and would also need to include an allocation for staff time and external support.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

21. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 2.1: To stimulate active participation of the broader community in artistic practice through collaborative cultural development.

Strategy 2.1.3 Support existing cultural activities and provide opportunities to establish new initiatives for community cultural activities in partnerships with community groups, arts groups and networks.

SUSTAINABILITY

Social Implications

22. Connecting to the local Aboriginal community will create opportunities for greater participation in Shire initiatives, operations and employment as well as encouraging harmonious relationships between Aboriginal and Torres Strait Islander people and the wider community.
23. The development of a RAP will recognise the importance of meaningful engagement, mutual respect, creating trust and utilising culturally appropriate practices and protocols to fully understand the needs of local communities and to develop positive outcomes.

Economic Implications

24. Establishing a working group including the local Aboriginal community and developing a RAP will assist with consultation requirements for major development projects and with Section 18 Aboriginal heritage clearances.

Environmental Implications

25. Nil.

RISK MANAGEMENT CONSIDERATIONS

- 26.
- | Risk | Likelihood | Consequence | Rating | Action/Strategy |
|---|------------|-------------|--------|--|
| A Reconciliation Action Plan is not progressed and the Shire does not have a strategic direction in relation to our aboriginal community. | Possible | Moderate | Medium | Review and revise actions in line with Council's preferred direction |

OFFICER COMMENT

27. A key aspect of any form of reconciliation action planning, formal or otherwise, is involving the Aboriginal and Torres Strait Islander community in decision-making and activities. A willingness by this community to participate in the process is therefore essential from the outset.
28. As organisations can choose whether or not they commit to a formal RAP, identifying the level of appetite or perceived need amongst the wider community may also be helpful in identifying appropriate levels of activity.
29. Many positive actions (primarily relating to recognition and celebration) contributing towards reconciliation, are possible with, or without, a formal RAP and there are good examples of both in a local government context.
30. It is possible that, without a formal RAP or similar level of engagement or good relations with the local Aboriginal and Torres Strait Islander community, some things may become more difficult in future:
- Seeking Section 18 aboriginal heritage clearances
 - Completing aboriginal consultation processes for major projects such as Forrestfield North, Hartfield Park redevelopments etc.
31. With regard to the degree of administration and obligations involved, a formal RAP process is similar to that of other local government commitments, such as Disability Access and Inclusion planning.
32. The Shire has relatively little in-house expertise or experience in this field and therefore engaging an external service provider is regarded as essential before undertaking any activity in preparation for, or associated with, reconciliation action planning.
33. Discussion with other local governments supports the view that reconciliation action planning will take time (18-24 months), as without first building knowledge, mutual trust and respect between partners, it will not have the authentic community involvement required to achieve meaningful outcomes.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 23/2017)

That Council:

1. Considers a resource allocation as part of the 2017/2018 budget deliberations to enable an external consultant to be contracted to undertake a programme of structured research and engagement for reconciliation action planning, including but not limited to:
 - Initial engagement with representatives from the local Aboriginal and Torres Strait Islander community
 - Determination of this community's willingness to participate in reconciliation action planning processes
 - Development of a project scope and recommended actions
2. Subject to the outcome of those budget deliberations, takes these findings into consideration in future decision-making about progressing the development of a formally recognised Reconciliation Action Plan for the Shire of Kalamunda.

Moved: **Cr Andrew Waddell**

Seconded: **Cr Dylan O'Connor**

Vote:

For	Against
Cr Michael Fernie Cr John Giardina Cr Geoff Stallard Cr Allan Morton Cr Andrew Waddell Cr Sara Lohmeyer Cr Dylan O'Connor Cr Simon Di Rosso Cr Sue Bilich CARRIED (9/1)	Cr Brooke O'Donnell

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**24. Conference Attendance – Australian Mayoral Aviation Council
2017 Annual Conference**

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Office of the CEO
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	Australian Mayoral Aviation Council Annual Conference 2017 Brochure
Attachment 2	Conference Attendance and Professional Development for Elected Members (Adopted August 2013)

EXECUTIVE SUMMARY

1. To consider and endorse the Chief Executive Officer of the Shire of Kalamunda to attend the Australian Mayoral Aviation Council 2017 Annual Conference.

BACKGROUND

2. The Australian Mayoral Aviation Council (AMAC) was established in 1982 and has become the umbrella organisation representing the community views on aviation issues throughout Australia.
3. The Shire of Kalamunda is a representative Council on the Perth Airports Municipalities Group. The Group's local focus is to engage stakeholders in effective dialogue to raise mutual awareness of the impacts of airport operations and developments on the local community and vice versa and, where possible, seek acceptable outcomes which foster the co-existence of communities and airports.
4. The AMAC has advocated with government to become a recognised umbrella organisation representing community views on aviation issues throughout Australia. The organisation has established avenues for input into the legislative process, aviation policy development and operational requirements which have an effect on community well-being.
5. The Australian Mayoral Aviation Council Conference is designed to provide delegates with the opportunity to meet and discuss issues, to hear and examine speakers on a wide variety of subjects and to determine the future of the organisation through the forum of the Annual General Meeting.

DETAILS

6. The Australian Mayoral Aviation Council 2017 Annual Conference will be held from 3 to 5 May 2015 at the The Novotel Sydney Brighton Beach in Sydney.

7. The Australian Mayoral Aviation Council 2017 Annual Conference program is designed to provide delegates with the opportunity to gain unprecedented insight into the operations of one of the country's major airports and to hear from, and interact with, a diverse range of speakers.
8. A report on the Conference will be presented to Council at the Ordinary Council Meeting on 24 July 2017.

STATUTORY AND LEGAL IMPLICATIONS

9. Nil.

POLICY IMPLICATIONS

10. Conference Attendance and Professional Development for Elected Members (Adopted August 2013) (Attachment 2).

COMMUNITY ENGAGEMENT REQUIREMENTS

11. Nil.

FINANCIAL CONSIDERATIONS

12. The Conference Registration is \$1,694 (including GST) per person and includes attendance at the Annual General Meeting, conference sessions, morning and afternoon tea and lunch, Sydney International Terminal Airport inspection and attendance at the Annual Conference Dinner.
13. All conference, travel costs and accommodation arrangements will be made and paid for by the Shire of Kalamunda. An allocation for conference attendance is included in the 2016/2017 Budget as adopted by Council.

14. Estimated cost of attending Australian Mayoral Aviation Council 2017 Annual Conference:

Registration	\$1694.00
Airfare (est.)	\$800.00
Accommodation (2 nights)	\$500.00
Incidentals (\$50 per day)	\$150.00
Total Estimated Cost	\$3144.00

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

15. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 4.6: To ensure the optimal management of assets delivers continuity of services to the community.

SUSTAINABILITY

Social Implications

16. Nil.

Economic Implications

17. Nil.

Environmental Implications

18. Nil.

RISK MANAGEMENT CONSIDERATIONS

19.	Risk	Likelihood	Consequence	Rating	Action/Strategy
	Loss of opportunity to consolidate, and establish industry networks.	Unlikely	Significant	Medium	Alternative opportunities would be required to maintain relationships.

OFFICER COMMENT

20. The Conference program is provided as Attachment 1. The program details the speakers and topics which will be covered during the Conference sessions.

Voting Requirements: Simple Majority

OFFICER RECOMMENDATION (C&C 24/2017)

That Council:

1. Agrees the Chief Executive Officer attend the Australian Mayoral Aviation Council 2017 Annual Conference, to be held in Sydney from 3 to 5 May 2017, and that all conference, travel costs and accommodation be borne by the Shire of Kalamunda.
2. Requests the Chief Executive Officer provide a report on the outcomes of the Conference to the Ordinary Council Meeting to be held on 24 July 2017.

Moved:

Seconded:

Vote:

Cr Andrew Waddell moved a Procedural Motion to defer this item to the next Ordinary Council Meeting to allow some general discussion outside of the Committee to determine the appropriate attendance. The Presiding Member sought a Seconder on the Procedural Motion before the vote was taken.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 24/2017)

That Council:

1. Defer this item to the next Ordinary Council Meeting.

Moved: **Cr Andrew Waddell**

Seconded: **Cr Michael Fernie**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1

Conference Attendance – Australian Mayoral Aviation Council 2017 Annual Conference

**Conference Attendance and Professional Development for Elected Members
(Adopted August 2013)**

[Click HERE to go directly to the document](#)

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

25. Draft Kalamunda Advancing – Strategic Community Plan to 2027 – Public Comment

Previous Items	OCM - 22/2013 November OCM - 156/2015
Responsible Officer	Chief Executive Officer
Service Area	Office of the CEO
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	Draft Kalamunda Advancing – Strategic Community Plan to 2027
Attachment 2	Strategic Community Plan Review – Feedback Report

EXECUTIVE SUMMARY

1. To endorse the Draft Kalamunda Advancing - Strategic Community Plan to 2027 for release for public comment.
2. The Draft Kalamunda Advancing - Strategic Community Plan to 2027 will be advertised and available for a period of 30 working days or 6 weeks.
3. Public comment will be widely sought from the community by the use of local newspapers, the Shire of Kalamunda's website, social media platforms and advertising at Shire libraries and other facilities.

BACKGROUND

4. The *Local Government (Administration) Regulations 1996* requires each local government to adopt a Strategic Community Plan.
5. A successful integrated planning and reporting process will deliver the following outcomes: a Strategic Community Plan that clearly links the community's aspirations with the Council's vision and long term strategy a Corporate Business Plan that integrates resourcing plans and specific council plans with the Strategic Community Plan, and clearly stated vision for the future viability of the local government area.
6. The Integrated Planning and Reporting Framework and Guidelines has been developed as part of the State Government's Local Government Reform Program. They reflect a nationally consistent approach to integrated planning as expressed by the Council of Australian Governments' Local Government Planning Ministers' Council.
7. A local government is required to undertake reviews of its Strategic Community Plan every four years. The Shire adopted *Kalamunda Advancing – Community Strategic Plan to 2023* in 2013 and hence is due for updating by 2017.

-
8. The Framework and Guideline have been developed to:
- Ensure community input is explicitly and reliably generated.
 - Provide the capacity for location specific planning where appropriate.
 - Update long term objectives with these inputs.
 - Identify the resourcing required to deliver long term objectives.
 - Clearly convey long term financial implications and strategies.
9. The minimum requirement to meet the intent of the Framework is the development and review of:
- A Strategic Community Plan.
 - A Corporate Business Plan.
 - A Long Term Financial Plan.
- Other key informing strategies suggested by the DLGC include but is not limited to:
- Community Engagement Strategy.
 - Asset Management Strategy and Plans.
 - Workforce Plan.
 - Information Technology Strategy.
10. The Shire of Kalamunda has developed a strategic community plan entitled *Kalamunda Advancing – Strategic Community Plan to 2023* which has served to shape the priorities for the Shire over the past three years.

DETAILS

11. Over the past few years the Shire has been undertaking intensive planning and community engagement in order to bring together a suite of informing strategies and plans that have created the blueprint for future planning and service delivery. The Strategic Community Plan links these informing strategies into an overarching Plan.
12. The Plan responds to five questions put to the community and the local government:
- What are we now?
 - What do we want to be in the future?
- These questions deal with our vision, image, status and brand.
- Where are we now?
 - Where do we want to be?
 - How do we get there?
- These questions deal with our current state achievements and future objectives.

13. The plan also prioritises community aspirations, giving consideration to:
 - Social objectives.
 - Economic objectives.
 - Environmental objectives.
 - Factors such as changing demographics and land use.
 - Good governance of the district.
14. The revised version of *Kalamunda Advancing – Strategic Community Plan to 2027* contains four areas of strategic priority:
 1. **Kalamunda Cares and Interacts** – which provides for the Shire's social objectives to be achieved.
 2. **Kalamunda Develops** – provides for economic development and the built environment
 3. **Kalamunda Clean and Green** – focuses on environmental objectives
 4. **Kalamunda leads** – provides for objectives that seek to enhance governance, leadership and administrative capacity of the Shire.
15. The engagement and consultation processes has included surveys and workshops and has been used to shape the vision and the aspirations of the Shire's community. A report on the feedback received through the consultative process is *shown as Attachment 2*.
16. The culmination of desktop review, research and community consultation was encapsulated into a high level summary document titled Critical Shifts and Key Considerations *shown as Attachment 3* enabled the draft strategic community plan to be updated.

STATUTORY AND LEGAL IMPLICATIONS

17. All local governments are required to produce a Plan for the future under S5.56 (1) of the *Local Government Act 1995*. The *Local Government (Administration) Regulations 1996* requires each local government to adopt a Strategic Community Plan.
18. Any projects developed from the Plan will be implemented on a case by case basis following the appropriate budgetary allocations and all Building or Planning Statutory and Legal requirements.

POLICY IMPLICATIONS

19. The review of the Strategic Community Pan aligns to the Shire's Governance and Policy Framework.

Section 3.1 of the Governance and Policy Framework states:-

Planning for the development and wellbeing of the community is a critical role for Council. The Act requires Councils to implement the Integrated Planning Framework requiring the Shire to develop and adopt a "10 year strategic community plan" which sets overall directions for the CEO through long-term planning.



Figure above – Integrated Planning framework

COMMUNITY ENGAGEMENT REQUIREMENTS

20. Community engagement was undertaken in 2016. This consisted of community forums, consultation with a variety of community groups and surveys and was guided by the Shire's Community Engagement Strategy 2013.

FINANCIAL CONSIDERATIONS

21. The cost of advertising the Draft Kalamunda Advancing - Strategic Community Plan to 2027 will be met by funds allocated within the Shire's 2016/2016 Municipal Budget as adopted.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

22. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.1: To ensure a highly effective and strategic thinking Council sets direction and works for the greater good of the community at all times.

23. The local government operates within a legislative framework and within the context of Federal and State Government Policy frameworks.

The Plan has taken these into consideration and ensures many of the strategic initiatives being pursued are aligned with broader strategic priorities that impact on the local community.

The Shire's Governance and Policy Framework Section 5.1 outlines Principle One:, Vision, Integrated Planning and Culture:

There is a clear vision and strategic community plan that is produced through a comprehensive and inclusive process, which is owned by all sectors of the local government.

The Shire has complied with its responsibility to ensure it has strategic appropriate plans in place as prescribed by the State's Integrated Planning Framework.

There is a positive culture that promotes openness and honesty, in which constructive and respectful questioning is encouraged and accountability is clear. The culture is enhanced and protected through appropriate policies such as the Code of Conduct.

SUSTAINABILITY

Social Implications

24. The Strategic Community Plan deals with social outcomes seeking to be pursued over the next decade.

Economic Implications

25. The Strategic Community Plan deals with land use, development, infrastructure and Economic development over the next decade.

Environmental Implications

26. The Strategic Community Plan deals with environmental challenges over the next decade.

RISK MANAGEMENT CONSIDERATIONS

27.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Non-compliance with Regulations	Rare	Moderate	Low	Ensure a Strategic Community Plan is reviewed within required timeframes

OFFICER COMMENT

28. The Draft Kalamunda Advancing – Strategic Community Plan to 2027 is the highest level Plan that sets overarching direction. It does not prescribe actions nor allocate resources because that is the purpose of the Corporate Business Plan and the Long Term Financial Plan.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 25/2017)

That Council:

1. Endorses the Draft Kalamunda Advancing - Strategic Community Plan to 2027 for the purpose of advertising for public comment for a period of 30 working days or six weeks.
2. Notes the public comment period will be from 1 April 2017 and conclude on 12 May 2017.

Moved: **Cr Andrew Waddell**

Seconded: **Cr Sara Lohmeyer**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1

Draft Kalamunda Advancing – Strategic Community Plan to 2027 – Public Comment

Draft Kalamunda Advancing – Strategic Community Plan to 2027

[Click HERE to go directly to the document](#)

Attachment 2

Draft Kalamunda Advancing – Strategic Community Plan to 2027 – Public Comment

Strategic Community Plan Review – Feedback Report

[Click HERE to go directly to the document](#)

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

26. Draft Monthly Financial Statements to 28 February 2017

Previous Items	N/A
Responsible Officer	Director Corporate &Community Services
Service Area	Finance
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A
Attachment 1	<p>Draft Statements of Financial Activity for the period ended 28 February 2017 incorporating the following:</p> <ul style="list-style-type: none">• Statement of Financial Activity (Nature or Type) for the eight months period ended 28 February 2017• Statement of Financial Activity (Statutory Reporting Program) for the eight months period ended 28 February 2017• Net Current Funding Position, note to financial statement as of 28 February 2017

EXECUTIVE SUMMARY

1. To receive the Draft Monthly Statutory Financial Statements for the period to 28 February 2017, which comprises:
 - Statement of Financial Activity (Nature or Type) for the eight months period ended 28 February 2017
 - Statement of Financial Activity (Statutory Reporting Program) for the eight months period ended 28 February 2017
 - Net Current Funding Position, note to financial statement as of 28 February 2017.
2. To provide Council with statutory financial reports on the activity of the Shire of Kalamunda with comparison of the year's performance against the revised budget adopted on 28 November 2016. This Statement compares the actual results for the period with the revised budget.
3. The Shire's draft financial statements as at 28 February 2017 demonstrate the Shire has managed its budget and financial resources effectively.

BACKGROUND

4. The Statement of Financial Activity (Attachment 1), incorporating various sub-statements, has been prepared in accordance with the requirement of the *Local Government Act 1995*, Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.
5. The opening funding position in the Statement of Financial Activity reflects the audited surplus carried forward from 2015/16.
6. The budget column reflects the budget approved subsequent to the first-term budget review by Council at its meeting on 28 November 2016 and council budget resolutions subsequent to that date.

DETAILS

7. The *Local Government Act 1995* requires Council to adopt a percentage or value to be used in reporting variances against Budget. Council has adopted the reportable variances of 10% or \$50,000 whichever is greater.

Financial Commentary

Draft Statement of Financial Activity by Nature and Type for the eight months ended 28 February 2017

8. This Statement reveals a net result surplus of \$28,004,468 compared to budget for the same period of \$25,856,393. The majority of the variance of \$2,148,075 is in the areas of operating expenditure, land and building & infrastructure projects and reserve transfers.

Operating Revenue

9. Total Revenue excluding rates is over budget by \$422,030. This is made up as follows:
- Operating Grants, Subsidies and Contributions are over budget by \$387,866. The variance is made up of the following:
 - \$140,883 HACC grant payments, the variance is attributable to timing issues.
 - Cash in lieu contribution received from Lovett Estate Pty Ltd \$105,961 related to 296, Sultana Road.
 - Fees and Charges is under budget by \$367,800. The variance is mainly attributable to:
 - Legal charges from general procedures claims from rates debtors is under budget by \$104,290. Debt recovery for the 2016/2017 rates is scheduled to commence in early March.
 - Rates miscellaneous income is under budget by \$89,939 deemed to be a budget allocation issue and will be reallocated during mid-year budget review.
 - Interest Income is over budget by \$188,156. This is primarily due to the majority of term deposits maturing during February 2017.
 - Other Revenue is over budget by \$11,841. This variance is within the reporting threshold.
 - Ex-Gratia rates revenue is above the budget by \$189,092 as the amount from Co-operative Bulk Handling (CBH) and Dampier Bunbury Gas pipeline has been received. The rates received from CBH were double the amount budgeted. The Shire is currently in negotiations with CBH to draft a new agreement affective from 1 July 2017.

Operating Expenditure

10. Total expenses is under budget with a variance of \$2,008,217. The significant variances within the individual categories are as follows:
- Employment Costs are under budget by \$461,813 which is primarily due to vacant positions not filled, phasing of casual and project based salaries and timing of training programmes scheduled for the year.
 - Materials and Contracts is under budget by \$360,596. This is mainly attributed to consultancy costs being under budget by \$539,829 related to non-recurrent projects including Forrestfield North project. It is envisaged that most of the consulting budget will be utilised in remaining months.
 - Utilities are under budget by \$137,516 which is mainly related to street lighting costs been under budget by \$69,417. The variance is mainly due to budget phasing as in the summer months the operating time is less than in the coming winter cycle.
 - Depreciation, although a non-cash cost, is tracking significantly under budget, reporting a variance of \$990,314. Subsequent to the revaluation correction done to the infrastructure assets category during 2015/2016 financial audit the valuation of the roads assets category were significantly reduced. Therefore, the deprecation charge of the infrastructure category is also lower respectively. The budget figures will be amended to reflect the above change during the mid-year budget review.
 - Interest expense is under budget by \$16,394. This is a result of a timing difference between amounts accrued and the budget which is based on the debenture payments schedules.
 - Insurance expense is under budget by \$41,105. The variance is within the reporting threshold.
 - Other expenditure is over budget by \$26,319. This relates mainly to non-recurrent expenditure and is also attributable to timing issues.
 - Loss on disposal of Assets is under budget by \$26,798. The variance is within the reporting threshold.

Investing Activities

Non-operating Grants and Contributions

11. The non-operating grants and contributions are under budget by \$1,030,068. This is mainly attributable to:
- Capital roads grants received is \$951,140 against a budget of \$1,980,776. The variance is a timing difference only as funding worth \$1.2 million is expected from Roads to Recovery during the third quarter.

Capital Expenditures

12. The total Capital Expenditure on Property, Plant and Equipment and Infrastructure Assets is under budget by \$5,757,202. Capital Expenditure is trending upward on a month by month basis. At this stage it is expected that the underspent amount will be reduced over the remaining part of the financial year.
13. Capital work-in-progress represents the costs expended on Forrestfield Industrial Area Scheme stage 1 and CELL 9 Wattle grove development. The relevant expenditure is funded by the Forrestfield Industrial Area Scheme 1 reserve account and the CELL 9 trust account. These assets once constructed will be passed over to the Shire for management.

Financing Activities

14. The amounts attributable to financing activities shows a deficit of \$3,043,843 which is due to reserve movements. The movements are explained in detail in point 23 below.

Rates revenues

15. Rates generation is over budget with a variance of \$24,588. The variance is within the reporting threshold.

Draft Statement of Financial Activity by Program for the period ended 28 February 2017

16. The overall result comments are as above and generally each Program is within the accepted budget except for Other property services, Community Amenities and Recreation and Culture. Major variances have been reported by Nature and Type under points 8 to 15 above.

Draft Statement of Net Current Funding Position as at 28 February 2017

17. The commentary on the net current funding position is based on comparison of the draft February 2017 to the February 2016 actuals.
18. Net Current Assets (Current Assets less Current Liabilities) show a result of \$37.7 million. The restricted cash position has a balance of \$12.4 million which is higher than the previous year's balance of \$9.6 million. This can mainly be attributed to the transfers to the reserves in anticipation of infrastructure works projects for the Forrestfield Industrial Area Scheme Stage 1.
19. Trade and other receivables outstanding comprise rates and sundry debtors totalling \$3 million.

The rates balance increased by \$0.9 million from last year which reflects increases in rates generation related to various factors including interim rates, back rates and the differential rate increases. The balance was anticipated to reduce significantly with the first instalment date on 16 August 2016 however, it has been observed that the collection rate is tracking lower than 2015/16.

This is attributed to more ratepayers choosing to pay by either instalment options or direct debit payment arrangements. The impact of this is cash inflow will be drawn out rather than the bulk being received in the first two months of the financial year. This impacts negatively on interest income.

20. Sundry debtors have decreased from \$859,337 to \$481,439, of which \$224,095 consists of current debt due within 30 days. A total of \$240,151 remains outstanding over 90 days. The majority of this debt consists of a developer contribution amount which is overdue from the one of developers of the Forrestfield Industrial Area scheme stage 1. These overdue amounts are currently subject to recovery action.
21. Receivables Other represents \$1.3 million comprising:
 - Emergency Service Levy receivables \$0.41 million
 - Receivables sanitation \$0.48 million
 - ESL rebates \$0.18 million
22. Provisions for annual and long service leave are generally higher having increased by \$183,522 to \$2.8 million when compared to the previous year. The reasons for the increase is due to more officers being above the seven year threshold at which point long service leave entitlements begin to fully accrue. The Shire aggressively pursues a leave management plan that will not adversely affect service delivery. The long term goal is to bring this liability down to a more manageable level and also ensure there are adequate cash backed reserves in place to support it.
23. Restricted Reserves have increased significantly from \$9.6 million to \$12.4 million when compared to February 2016. The increase is due to the following:
 - Long Service Leave and Nominated Employee Leave Reserves increased by \$1.1 million to address the exposure mentioned in point 22 above.
 - Minor changes are also noted with the following reserves:
 - Asset Enhancement Reserve has increased by \$0.8 million.
 - EDP IT Equipment Reserve has increased by \$0.4 million.
 - Waste Reserve has increased by \$0.6 million to recognise surplus in operating income in 2015/2016.
 - Land and Property Enhancement and Maintenance Reserve has increased by \$0.2 million.
 - Forrestfield Industrial Area Scheme Stage 1 has increased by \$0.2 million through the receipt of developer contributions.

STATUTORY AND LEGAL CONSIDERATIONS

24. The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require presentation of a monthly statement of financial activity.

POLICY CONSIDERATIONS

25. Nil.

CONSULTATIONS / COMMUNITY ENGAGEMENT REQUIREMENTS

26. Nil.

FINANCIAL CONSIDERATIONS

27. The Shire's financial position will be closely monitored to ensure it is operating sustainably and to allow for future capacity.

STRATEGIC COMMUNITY PLAN

Strategic Planning Alignment

28. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's Operations and to meet sustainability planning, reporting and accountability requirements.

SUSTAINABILITY

Social Implications

29. Nil.

Economic Implications

30. Nil.

Environmental Implications

31. Nil.

RISK MANAGEMENT CONSIDERATIONS

32.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Over-spending the budget	Possible	Significant	High	Monthly management reports are reviewed by the Shire.
Non-compliance with Financial Regulations	Unlikely	Significant	Medium	The financial report is scrutinised by the Shire to ensure that all statutory requirements are met.

OFFICER COMMENT

33. The Shire's draft financial statements as at 28 February 2017 demonstrate the Shire has managed its budget and financial resources effectively.

Queries were clarified for Cr Dylan O'Connor before the vote took place.

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 26/2017)

That Council:

1. Receives the draft Monthly Statutory Financial Statements for the period to 28 February 2017, which comprises:
- Statement of Financial Activity (Nature or Type).
 - Statement of Financial Activity (Statutory Reporting Program).
 - Net Current Funding Position, note to financial statement.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY (10/0)**

Attachment 1**STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE
FOR THE EIGHT MONTHS ENDED 28 FEBRUARY 2017**

	28/02/2017	28/02/2017			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
Operating Revenues					
Operating Grants and Subsidies	4,297,229	4,227,748	5,692,793	69,481	1.6%
Contributions, Reimbursements and Donations	949,883	631,498	4,762,899	318,385	33.5%
Profit on Asset Disposal	12,875	0	0	12,875	100.0%
Fees and Charges	13,461,215	13,829,015	14,896,615	(367,800)	(2.7%)
Interest Earnings	900,710	712,554	1,189,756	188,156	20.9%
Other Revenue	53,249	41,408	62,144	11,841	22.2%
Ex Gratia Rates Revenue	189,092	0	133,570	189,092	100.0%
Total (Excluding Rates)	19,864,253	19,442,223	26,737,777	422,030	
Operating Expense					
Employee Costs	(15,754,906)	(16,216,719)	(24,395,430)	461,813	2.9%
Materials and Contracts	(14,018,463)	(14,379,059)	(21,791,919)	360,596	2.6%
Utilities Charges	(1,515,648)	(1,653,164)	(2,475,553)	137,516	9.1%
Depreciation (Non-Current Assets)	(3,952,974)	(4,943,288)	(7,415,257)	990,314	25.1%
Interest Expenses	(240,614)	(257,008)	(385,523)	16,394	6.8%
Insurance Expenses	(552,474)	(593,579)	(593,911)	41,105	7.4%
Loss on Asset Disposal	(1,762)	(28,560)	(42,843)	26,798	1520.9%
Other Expenditure	(426,757)	(400,438)	(550,809)	(26,319)	(6.2%)
Total	(36,463,598)	(38,471,815)	(57,651,245)	2,008,217	
Operating activities excluded					
Depreciation (Non-Current Assets)	3,952,974	4,943,288	7,415,257	(990,314)	(25.1%)
(Profit)/Loss on Asset Disposal	(11,113)	28,560	42,843	(39,673)	357.0%
EMRC Contribution (Non-cash)	0	0	(3,888,440)	0	
Deferred Loan (non-current) FUSC	(162)	0	(479)	(162)	100.0%
Movement in Provisions	(227,747)	0	673,003	(227,747)	100.0%
Pensioners Deferred Rates Movement	0	0	(32,000)	0	
Asset exchange valuation	18,500	0	0	18,500	100.0%
Total	3,732,452	4,971,848	4,210,184	(1,239,396)	
Net Operating (Ex. Rates)	(12,866,893)	(14,057,744)	(26,703,284)	1,190,851	
Investing Activities					
Proceeds from Disposal of Assets	10,895	50,000	50,000	(39,105)	(358.9%)
Grants, Subsidies and Contributions	1,217,912	2,247,980	4,489,004	(1,030,068)	(84.6%)
Land and Buildings New	(657,830)	(1,433,754)	(1,971,514)	775,924	(118.0%)
Land and Buildings Replacement	(1,101,792)	(1,765,533)	(3,103,688)	663,741	(60.2%)
Plant and Equipment New	(40,935)	(72,924)	(266,245)	31,990	(78.1%)
Plant and Equipment Replacement	(191,061)	(174,227)	(650,768)	(16,834)	8.8%
Furniture and Equipment	(11,830)	(109,158)	(471,150)	97,328	(822.7%)
Infrastructure Assets - Roads New	(191,102)	(2,580,759)	(8,666,161)	2,389,657	(1250.5%)
Infrastructure Assets - Roads Renewal	(741,638)	(1,350,873)	(2,993,015)	609,235	(82.1%)
Infrastructure Assets - Drainage New	(114,252)	(247,438)	(1,476,973)	133,186	(116.6%)
Infrastructure Assets - Drainage Renewal	(51,991)	(131,432)	(305,620)	79,441	(152.8%)
Infrastructure Assets - Footpaths New	(203,709)	(282,041)	(450,079)	78,332	(38.5%)
Infrastructure Assets - Footpaths Renewal	(45,538)	(62,480)	(239,868)	16,942	(37.2%)

**STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE
FOR THE EIGHT MONTHS ENDED 28 FEBRUARY 2017**

	28/02/2017	28/02/2017			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
Infrastructure Assets - Car Parks New	(127,270)	(362,719)	(1,093,642)	235,449	(185.0%)
Infrastructure Assets - Car Parks Renewal	(52,077)	(168,111)	(266,650)	116,034	(222.8%)
Infrastructure Assets - Parks and Ovals New	(98,683)	(452,583)	(2,483,887)	353,900	(358.6%)
Infrastructure Assets - Parks and Ovals Renewal	(326,713)	(519,591)	(994,443)	192,878	(59.0%)
Infrastructure Assets - Capital Work-in progress	(711,549)	0	0	(711,549)	100.0%
Amounts attributable to investing activities	(3,439,163)	(7,415,643)	(20,894,698)	3,976,480	
Financing Activities					
Repayment of Debentures	(392,167)	(419,840)	(629,779)	27,673	7.1%
Self-Supporting Loan Principal	49,824	48,917	72,302	907	1.8%
Proceeds from new debentures	0	0	706,510	0	
Capital (Developer) - Contributions	1,090,008	1,369,368	2,054,062	(279,360)	(25.6%)
Transfer from Reserves	7,036,754	9,955,123	15,205,379	(2,918,369)	(41.5%)
Transfer to Reserves	(1,307,182)	(1,432,488)	(5,455,761)	125,306	9.6%
Amounts attributable to financing activities	6,477,237	9,521,080	11,952,713	(3,043,843)	
Total Net Operating + Capital	(9,828,819)	(11,952,307)	(35,645,270)	2,123,487	
Rate Revenue	33,455,016	33,430,429	34,264,515	24,588	0.1%
Opening Funding Surplus(Deficit)	4,378,271	4,378,271	4,378,271	0	0.0%
Closing Funding Surplus(Deficit)	28,004,468	25,856,393	2,997,515	2,148,075	7.7%

**STATEMENT OF FINANCIAL ACTIVITY (STATUTORY REPORTING PROGRAM)
FOR THE EIGHT MONTHS ENDED 28 FEBRUARY 2017**

	28/02/2017	28/02/2017			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
Operating Revenues					
Governance	23,358	76,192	114,298	(52,834)	(226.2%)
General Purpose Funding	2,979,396	2,802,415	7,979,997	176,981	5.9%
Law, Order and Public Safety	400,775	315,614	436,318	85,161	21.2%
Health	455,808	339,343	722,536	116,465	25.6%
Education and Welfare	2,729,384	2,654,888	3,644,485	74,496	2.7%
Community Amenities	11,321,570	11,308,888	11,524,670	12,682	0.1%
Recreation and Culture	1,086,624	1,209,853	1,335,983	(123,229)	(11.3%)
Transport	13,899	0	0	13,899	100.0%
Economic Services	401,585	436,056	544,921	(34,471)	(8.6%)
Other Property and Services	451,854	298,974	434,569	152,880	33.8%
Total (Excluding Rates)	19,864,253	19,442,223	26,737,777	422,030	
Operating Expense					
Governance	(2,488,979)	(2,566,873)	(3,872,057)	77,894	3.1%
General Purpose Funding	(504,127)	(590,569)	(872,854)	86,442	17.1%
Law, Order and Public Safety	(1,168,114)	(1,217,345)	(1,814,306)	49,231	4.2%
Health	(910,809)	(1,027,969)	(1,535,634)	117,160	12.9%
Education and Welfare	(2,496,831)	(2,709,265)	(4,035,353)	212,434	8.5%
Community Amenities	(8,481,655)	(9,388,894)	(14,381,682)	907,239	10.7%
Recreation and Culture	(11,563,852)	(12,068,026)	(18,173,142)	504,174	4.4%
Transport	(5,592,559)	(7,059,597)	(10,649,953)	1,467,038	26.2%
Economic Services	(731,012)	(718,853)	(1,153,851)	(12,159)	(1.7%)
Other Property and Services	(2,525,661)	(1,124,424)	(1,162,414)	(1,401,237)	(55.5%)
Total	(36,463,599)	(38,471,815)	(57,651,246)	2,008,216	
Operating activities excluded					
Depreciation (Non-Current Assets)	3,952,974	4,943,288	7,415,257	(990,314)	(25.1%)
(Profit)/Loss on Asset Disposal	(11,113)	28,560	42,843	(39,673)	357.0%
EMRC Contribution (Non-cash)	0	0	(3,888,440)	0	
Deferred Loan (non-current) FUSC	(162)	0	(479)	(162)	100.0%
Movement in Provisions	(227,747)	0	673,003	(227,747)	100.0%
Pensioners Deferred Rates					
Movement	0	0	(32,000)	0	
Asset exchange valuation	18,500	0	0	18,500	100.0%
Total	3,732,452	4,971,848	4,210,184	(1,239,396)	
Net Operating (Ex. Rates)	(12,866,894)	(14,057,744)	(26,703,285)	1,190,850	
Investing Activities					
Proceeds from Disposal of Assets	10,895	50,000	50,000	(39,105)	(358.9%)
Non-operating grants, subsidies and contributions	1,217,912	2,247,980	4,489,004	(1,030,068)	(84.6%)
Land Held for Resale	0	0	0	0	
Land Development Costs	0	0	0	0	
Land and Buildings New	(657,830)	(1,433,754)	(1,971,514)	775,924	(118.0%)
Land and Buildings Replacement	(1,101,792)	(1,765,533)	(3,103,688)	663,741	(60.2%)
Plant and Equipment New	(40,935)	(72,924)	(266,245)	31,990	(78.1%)

**STATEMENT OF FINANCIAL ACTIVITY (STATUTORY REPORTING PROGRAM)
FOR THE EIGHT MONTHS ENDED 28 FEBRUARY 2017**

	28/02/2017	28/02/2017			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
Plant and Equipment Replacement	(191,061)	(174,227)	(650,768)	(16,834)	8.8%
Furniture and Equipment	(11,830)	(109,158)	(471,150)	97,328	(822.7%)
Infrastructure Assets - Roads New	(191,102)	(2,580,759)	(8,666,161)	2,389,657	(1250.5%)
Infrastructure Assets - Roads Renewal	(741,638)	(1,350,873)	(2,993,015)	609,235	(82.1%)
Infrastructure Assets - Drainage New	(114,252)	(247,438)	(1,476,973)	133,186	(116.6%)
Infrastructure Assets - Drainage Renewal	(51,991)	(131,432)	(305,620)	79,441	(152.8%)
Infrastructure Assets - Footpaths New	(203,709)	(282,041)	(450,079)	78,332	(38.5%)
Infrastructure Assets - Footpaths Renewal	(45,538)	(62,480)	(239,868)	16,942	(37.2%)
Infrastructure Assets - Car Parks New	(127,270)	(362,719)	(1,093,642)	235,449	(185.0%)
Infrastructure Assets - Car Parks Renewal	(52,077)	(168,111)	(266,650)	116,034	(222.8%)
Infrastructure Assets - Parks and Ovals New	(98,683)	(452,583)	(2,483,887)	353,900	(358.6%)
Infrastructure Assets - Parks and Ovals Renewal	(326,713)	(519,591)	(994,443)	192,878	(59.0%)
Infrastructure Assets - Capital Work-in progress	(711,549)	0	0	(711,549)	100.0%
Amounts attributable to investing activities	(3,439,163)	(7,415,643)	(20,894,698)	3,976,480	
Financing Activities					
Self-Supporting Loan Principal Income	49,824	48,917	72,302	907	1.8%
Proceeds from new debentures		0	706,510	0	
Capital (Developer) - Contributions	1,090,008	1,369,368	2,054,062	(279,360)	(25.6%)
Transfer from Reserves	7,036,754	9,955,123	15,205,379	(2,918,369)	(41.5%)
Capital Contributions and Grants Owing	0	0	0	0	
Repayment of Debentures	(392,167)	(419,840)	(629,779)	27,673	7.1%
Overdraft Funds (Repayment)	0	0	0	0	
Transfer to Reserves	(1,307,182)	(1,432,488)	(5,455,761)	125,306	9.6%
Amounts attributable to financing activities	6,477,238	9,521,080	11,952,713	(3,043,843)	
Total Net Operating + Capital	(9,828,819)	(11,952,307)	(35,645,271)	2,123,487	
Rate Revenue	33,455,016	33,430,429	34,264,515	24,588	0.1%
Opening Funding Surplus(Deficit)	4,378,271	4,378,271	4,378,271	0	0.0%
Closing Funding Surplus(Deficit)	28,004,468	25,856,393	2,997,515	2,148,075	7.7%

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE EIGHT MONTHS ENDED 28 FEBRUARY 2017**

NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)

	28/02/2017	29/02/2016
	\$	\$
Current Assets		
Cash and Cash Equivalents (Unrestricted)	30,606,058	28,472,517
Cash and Cash Equivalents - Reserves (Restricted)	12,430,818	5,680,707
Receivables - Rates	2,484,404	1,592,507
Receivables - Sundry	481,439	859,337
Receivables -Other	1,351,729	600,009
Inventories	138,998	91,037
(*exclude loan receivable)	47,493,447	37,296,114
 Less: Current Liabilities		
Payables	(7,058,161)	(6,034,765)
Provisions	(2,764,866)	(2,581,344)
(*exclude loan payable)	(9,823,027)	(8,616,109)
 Net Current Asset Position	 <u>37,670,420</u>	 <u>28,680,006</u>
 Add:		
Provision for Long Service Leave	1,339,088	1,208,588
Provision for Annual Leave	1,425,778	1,372,756
 Less:		
Cash and Cash Equivalents - Reserves (Restricted)	<u>(12,430,818)</u>	<u>(5,680,707)</u>
Net Current Funding Position	<u>28,004,468</u>	<u>25,580,643</u>

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

27. CONFIDENTIAL ITEM - Community Care Transition of Services

Reason for Confidentiality: *Local Government Act S5.23(2)(a). "a matter affecting an employee or employees".*

Previous Items	10.1.10 C&C 50 CONFIDENTIAL ITEM - National Disability Insurance Scheme transfer to RISE Network. OCM 182/2016. 10.1.6 C&C 56 CONFIDENTIAL ITEM - Community Care – Anson Review. OCM 209/2016.
Responsible Officer	Director Corporate & Community Services
Service Area	Community Care
File Reference	CO-SPC-022
Applicant	N/A
Owner	N/A
Confidential Attachment 1 <u>Reason for Confidentiality</u> <i>Local Government Act 1995 S5.23 (2) (c) - "a contract entered into, or which may be entered into by the local government which relates to a matter to be discussed at the meeting."</i>	Home and Community Care Service Specification Table 2016/2017
Confidential Attachment 2 <u>Reason for Confidentiality</u> <i>Local Government Act 1995 S5.23 (2) (c) - "a contract entered into, or which may be entered into by the local government which relates to a matter to be discussed at the meeting."</i>	Shire of Kalamunda Evaluation Report: Selection of a Preferred Provider in the Transition of the Shire's HACC Program
Confidential Attachment 3 <u>Reason for Confidentiality</u> <i>Local Government Act 1995 S5.23 (2) (c) - "a contract entered into, or which may be entered into by the local government which relates to a matter to be discussed at the meeting."</i>	Shire of Kalamunda Evaluation Report: Selection of a Preferred Provider in the Transition of the Shire's CVS Program
Confidential Attachment 4 <u>Reason for Confidentiality</u> <i>Local Government Act S5.23(2)(a). "a matter affecting an employee or employees".</i>	Draft Transition Time-Line for the Shire's HACC Program
Confidential Attachment 5 <u>Reason for Confidentiality</u> <i>Local Government Act S5.23(2)(a). "a matter affecting an employee or employees".</i>	Draft Transition Time-Line for the Shire's CVS Program

Voting Requirements: Absolute Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 27/2017)

That Council:

1. Approves **Rise Network** as the Preferred Provider to transition the Shire's Home and Community Care Program to from 1 July 2017.
2. Approves **People Who Care** as the Preferred Provider to transition the Shire's Community Visitor Scheme Program to from 1 July 2017.
3. Notes the Draft Transition of the Shire's Home and Community Care (HACC) Program Time-Line.
4. Notes the Draft Transition of the Shire's Community Visitor Scheme (CVS) Program Time-Line.
5. Notes that reports on Community Care operations will now be provided through a bi-monthly memorandum rather than a quarterly report, up until 30 June 2017.

Moved: **Cr John Giardina**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (10/0)**

This report item has been circulated to all Councillors under separate cover and was discussed at point 15 of the Agenda.

10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10.1 Nil.

11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE

11.1 Allan Anderson Park (Cr Michael Fernie)

Q. In regard to Answer 3 provided to Council via memo tonight I do not feel this answers the question. I still don't know if the report and the results of the report will allow Council to determine within the coming financial year options moving forward?

A. The Director Asset Services responded the Shire needs to review the advice received from DER and the Department of Health to determine the best way to implement the remediation works and determine a cost. When a report is being finalised for Council in May the Shire can have a look at what the estimated costs are and make a determination to put something in the draft budget if we need to go up and down in 2017/2018 and Council will make a decision on the budget on the same night after Council considers the report on Allan Anderson Park so there is still an opportunity to make sure funding's be included in the 2017/2018 budget.

Q. Can I please confirm there is \$400,000 included in the long term financial plan for this project?

A. The Director Asset Services confirmed this is correct.

11.2 Tender (Cr Michael Fernie)

Q. Has Kerno Group as the responsible contractor for construction on Nadine and Ashby requested to date a variation to the tender price or in the process of submitting such a variation?

A. The Acting Director Development Services responded Kerno Group when they were tendering for the Nadine Ashby Close construction were not provided access to lots 3 and 4 where there are a number of tree stumps that require removal for the roads construction. Although the Shire included the need for vegetation removal in the request for tender. Kerno group did exclude that explicitly on the basis that they were not able to inspect those properties, so the tender was awarded with the removal of the vegetation as an exclusion and on that basis now that the land is in a position to be constructed on they have put forward a variation for the tree stump removal. That variation has not been formally submitted to the Shire at this stage by the superintendent but when it is it will be assessed appropriately by the Shire.

12.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

12.1 Nil.

13.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

13.1 Nil.

14.0 TABLED DOCUMENTS

- 14.1 Unconfirmed Minutes - Ray Owen Management Committee – 2 February 2017
- 14.2 Unconfirmed Minutes - Kostera Oval Advisory Committee – 14 February 2017
- 14.3 Unconfirmed Minutes - Hartfield Park Advisory Committee – 21 February 2017
- 14.4 Unconfirmed Minutes – Aged Care Advisory Committee – 22 February 2017

15.0 MEETING CLOSED TO THE PUBLIC

15.1 Meeting Closed to the Public

That the meeting be closed to the public to discuss Confidential Item D&A 08. (provided under separate cover).

Moved: **Cr Allan Morton**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY (10/0)**

The meeting closed at 7.17pm. All member of the public left the public gallery.

15.2

Voting Requirements: Simple Majority

COMMITTEE RECOMMENDATION TO COUNCIL (C&C 27/2017)

That Council:

1. Approves **Rise Network** as the Preferred Provider to transition the Shire's Home and Community Care Program to from 1 July 2017.
2. Approves **People Who Care** as the Preferred Provider to transition the Shire's Community Visitor Scheme Program to from 1 July 2017.
3. Notes the Draft Transition of the Shire's Home and Community Care (HACC) Program Time-Line.

-
4. Notes the Draft Transition of the Shire's Community Visitor Scheme (CVS) Program Time-Line.
 5. Notes that reports on Community Care operations will now be provided through a bi-monthly memorandum rather than a quarterly report, up until 30 June 2017.

Moved: **Cr John Giardina**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY (10/0)**

15.3 Meeting Reopen to Public

That the meeting reopen to the public following consideration of confidential item C&C 27 (provided under separate cover).

Moved: **Cr John Giardina**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (10/0)**

The meeting reopened to the public at 7.19pm, the Presiding Member read the resolutions.

16.0 CLOSURE

- 16.1 There being no further business the Presiding Member declared the meeting closed at 7:25pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____
Presiding Member

Dated this _____ day of _____ 2017