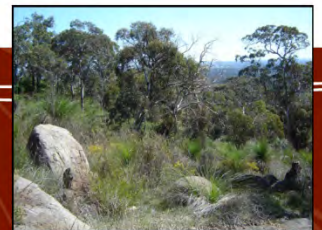


# Ordinary Council Meeting

Minutes for Monday 28 November 2016

**UNCONFIRMED**



**shire of  
kalamunda**

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## MINUTES

### 1.0 OFFICIAL OPENING

- 1.1 The Presiding Member opened the meeting at 6.37pm and welcomed Councillors, Staff and Members of the Public Gallery.

### 2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

#### 2.1 Attendance

##### Councillors

Andrew Waddell JP	(Shire President) (Presiding Member)	North West Ward
Sara Lohmeyer		North West Ward
Dylan O'Connor		North West Ward
Sue Bilich		North Ward
Simon Di Rosso		North Ward
Michael Fernie		South East Ward
John Giardina		South East Ward
Geoff Stallard		South East Ward
Allan Morton		South West Ward
Brooke O'Donnell		South West Ward
Noreen Townsend		South West Ward

##### Members of Staff

Rhonda Hardy		Chief Executive Officer
Natalie Martin Goode		Director Development Services
Dennis Blair		Director Asset Services
Gary Ticehurst		Director Corporate & Community Services
Ian Berry		A/Manager Financial Services
Darrell Forrest		Manager Governance, Strategy & Legal Services
Andrew Fowler-Tutt		Manager Approval Services
Peter Varelis		Manager Strategic Planning
Jordan Koroveshi		Senior Strategic Planning Officer
Donna McPherson		Executive Research Officer to Chief Executive Officer
Carrie Parsons		Manager Public & Customer Relations
Sara Slavin		Council Support Officer

**Members of the Public** 22

**Members of the Press** 1

#### 2.2 Apologies

##### Councillors

Tracy Destree North Ward

**Staff** Nil.

**2.3 Leave of Absence Previously Approved** Nil.

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### 3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of Council. For the purposes of Minuting, these questions and answers are summarised.

#### 3.1 Peter Forrest –

Q1. In relation to item 10.2.5 – D&I 61 Proposed Place of Worship – Lot 36 (831) Welshpool Road East, Wattle Grove I ask Councillors should they decide approve this proposal will they accept implied responsibility for the inevitable road accidents that will inevitably arise through the folly of unsuitable location for such a place of public assembly?

Q2. Noting that this is a shared access way to other adjacent land is it not likely that other and different local development uses will increase access traffic using this access road?

As in my recent email to the Chief Executive Officer and Councillors, I earnestly request that serious effort be made to assist the proponents to find an alternative much safer more suitable site elsewhere in the Shire.

Q3. How would councillors justify the loss of a large number of mature road side trees as know proposed? (13-19 I think were discussed).

A1. The Shire President Cr Andrew Waddell responded that it is early to presume what the decision will be, so I cannot comment on people taking responsibility whatsoever for any accidents and I'm sure that we have been dealing with the proponent and looking at the road safety aspect. The Director Development Services responded in regard to the road safety aspects the Shire's Asset Services undertook a very detailed assessment of this intersection and we certainly acknowledge that there are safety concerns. As part of the recommendation for approval there are conditions that are included on that approval that require the applicant to make and pay for quite significant changes not to just the adjacent property but a distance up and down the road to improve safety, this includes unfortunately the loss of some trees. We consider vehicle safety paramount and in this unfortunate instance it means some trees need to be removed to increase traffic safety.

3.2 Eugene McShane - 18 Brady Road, Lesmurdie

Q1. Does the Shire have a policy of “positive inclusion” of employing people with a disability within the Shire of Kalamunda in suitable positions to achieve their quota of disabled persons?

Q2. Can the Shire advise of the number on the number of persons who are currently employed that are described as disabled persons, and in what type of role or position or capacity are they employed?

A. The Chief Executive Officer took these two questions on notice.

**4.0 PETITIONS/DEPUTATIONS**

4.1 Dick Lovegrove, Wattle Grove

A Deputation was received from Mr Lovegrove regarding Development in Wattle Grove and the connection of deep sewerage to assist with development. Mr Lovegrove asked Council to consider putting \$40,000 towards a feasibility study.

4.2 Beverly Guimelli - 230 Pickering Brook Road

A Deputation was received from Ms Guimelli regarding item 10.4.8 - No. 230 (Lot 11896) Pickering Brook Road, Pickering Brook – Acknowledgement of the Historic Use of the Land. Ms Guimelli spoke on behalf of the landowner Mr Beard in favour of the proposal.

Queries were clarified from Cr John Giardina and Cr Dylan O'Connor.

**5.0 APPLICATIONS FOR LEAVE OF ABSENCE**

5.1 An application for an extended leave of absence of 6 months has been received from Cr Tracy Destree.

**MOTION**

That Council, pursuant to *section 2.25 (2) of the Local Government Act 1995* seeks approval of the Minister for Local Government and Communities to grant leave of absence to Cr Tracy Destree for the period 29 November 2016 until 28 May 2017.

Moved:

Seconded:

Vote:

*Cr Tracy Destree withdrew her application for leave of absence.*

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**6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**6.1 RESOLVED OCM 181/2016**

That the Minutes of the Ordinary Council Meeting held on 24 October 2016, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Cr John Giardina**

Seconded: **Cr Sara Lohmeyer**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**7.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

7.1 Nil.

**8.0 MATTERS FOR WHICH MEETING MAY BE CLOSED**

8.1 **10.4.13 CONFIDENTIAL REPORT - Consideration of Tenders – Provision of Traffic Management Services (RFT1611)** (provided under separate cover) Reason for Confidentiality Local Government Act 1995 Section 5.23 (2) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”

8.2 **10.4.14 CONFIDENTIAL REPORT - Chief Executive Officer’s Performance Review** (provided under separate cover) Reason for Confidentiality – Local Government Act 1995: Section 5.23 (2) (a), “a matter affecting an employee or employees”.

**9.0 DISCLOSURE OF INTERESTS**

**9.1 Disclosure of Financial and Proximity Interests**

a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*.)

b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

9.1.1 Natalie Martin Goode disclosed a direct financial interest with regard to report 10.1.7 – C&C 48 Application for Leave – Chief Executive Officer, as she has been nominated to Act in the Chief Executive Officers role.

9.1.2 Dennis Blair disclosed a direct financial interest with regard to report 10.1.7 – C&C 48 Application for Leave – Chief Executive Officer, as he has been nominated to Act in the Chief Executive Officers role.

- 9.1.3 Cr Michael Fernie an indirect financial interest with regard to report 10.4.8 – No. 230 (Lot 11896) Pickering Brook Road, Pickering Brook - Acknowledgement of the Historic Use of the Land as he the potential owner is utilised to undertake contract work with his business.
- 9.1.4 Rhonda Hardy disclosed a direct financial interest regarding report 10.4.14 – CONFIDENTIAL ITEM – Chief Executive Officer’s Performance Review.

9.2 **Disclosure of Interest Affecting Impartiality**

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

- 9.1.2 Cr Michael Fernie a impartiality interest with regard to report 10.2.7 - Retrospective Application for Outbuilding (Shed) and Retaining – Lot 77 (310) Canning Road, Lesmurdie as he is a close friend of the owner.
- 9.1.4 Cr John Giardina disclosed an impartiality interest with regard to report 10.2.5 D&I 61 Proposed Place of Worship – Lot 36 (831) Welshpool Road East, Wattle Grove as he has family that lives in close proximity.

**10.0 REPORTS TO COUNCIL**

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.



**Natalie Martin-Goode declared a Direct Financial Interest on item 10.1.7**  
**Dennis Blair declared a Direct Financial Interest on item 10.1.7**  
**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.1 Corporate & Community Services Committee Report**

**10.1.1 Adoption of Corporate & Community Services Committee Report**

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 182/2016

That the recommendations C&C 42 to C&C 50 inclusive, contained in the Corporate & Community Services Committee Report of 14 November 2016, except withdrawn item C&C 45 be adopted by Council en bloc.

Moved: **Cr Noreen Townsend**

Seconded: **Cr Sue Bilich**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**10.1.2 C&C 42 Adoption of the Draft Perth Hills Trail Loop Design Report**

EN BLOC RESOLUTION OCM 182/2016

That Council:

1. Endorse the Draft Perth Hills Trail Loop Design Report inclusive of the amendments as shown in Attachment 2.
2. Notes that Government approvals will be sought where necessary to deliver the trail developments identified in the Draft Perth Hills Trail Loop Design Report.
3. Notes that the timing of any program of works to occur will be considered as part of Councils 10 year Long Term Financial Plan and annual budget deliberation process.
4. Support the progression of grant opportunities and include the Perth Hills Trail Loop project as part of the Shires advocacy program.

**10.1.3 C&C 43 Community Care Quarterly Report July to September 2016**

EN BLOC RESOLUTION OCM 182/2016

That Council:

1. Receives the Community Care Quarterly Report – July to September 2016.

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**10.1.4 C&C 44 Committee Structure and Schedule of Council and Committee Meetings 2017**

EN BLOC RESOLUTION OCM 182/2016

That Council:

1. Defer this item to the November Ordinary Council Meeting.

**This item is presented at 10.4.7 of this Agenda.**

**10.1.5 C&C 46 Hartfield Park Reserve - Proposal to use Cash-in-Lieu Funds for Public Toilet at the Skate Park Site**

EN BLOC RESOLUTION OCM 182/2016

That Council:

1. Endorses an application to the Minister for Planning to utilise \$210,000 of Cash-in-lieu funds to construct a public toilet block on the Hartfield Park Reserve Skate Park site.

**10.1.6 C&C 47 Kalamunda Aged Care Advisory Committee – Recommendation – Homeshare Feasibility Study**

EN BLOC RESOLUTION OCM 182/2016

That Council:

1. Refers the request from the Kalamunda Aged Care Advisory Committee to undertake a feasibility study for a homeshare service to its strategic planning session in February 2017.
2. Re-consider this request in conjunction with the Shire's annual service review, and finalisation of the Strategic Community Plan.
3. Request the Chief Executive Officer to present the Homeshare initiative to Council in the 2017/2018 budget process where it can be assessed against all other competing priorities.

### **10.1.7 C&C 48 Application for Leave – Chief Executive Officer**

#### EN BLOC RESOLUTION OCM 182/2016

That Council:

1. Approves Chief Executive Officer, Rhonda Hardy, to have annual leave for the periods Thursday 22 December 2016 to Monday 15 January 2017 and Tuesday 7 February 2017 to Monday 13 February 2017.
2. Pursuant to section 5.36 of the *Local Government Act 1995* appoints the:
  - Director Asset Services, Dennis Blair, as Acting Chief Executive for the period Thursday 22 December 2016 to Monday 15 January 2017.
  - Director Development Services, Natalie Martin Goode, as Acting Chief Executive Officer for the period Tuesday 7 February 2017 to Monday 13 February 2017.

### **10.1.8 C&C 49 Renewal of Microsoft License Service Assurance**

#### EN BLOC RESOLUTION OCM 182/2016

That Council:

1. Accepts the quote from Staples Australia for the Microsoft Licence Assurance for a three year period from 1 December 2016 at a cost of \$124,429.59 (plus GST) per annum.

### **10.1.10 C&C 50 CONFIDENTIAL ITEM - National Disability Insurance Scheme transfer to RISE Network.**

#### EN BLOC RESOLUTION OCM 182/2016

That Council:

1. Approves to transfer the NDIS program to RISE Network over a 3 month period from 1 January 2017 to 31 March 2017.
2. Request the Chief Executive Officer to:
  - Initiate revocation of the Shire of Kalamunda's NDIS registration
  - Issue a notice of contract cancellation to the Disability Services Commission

3. Approves the level of service during the three month transition will comprise:
  - Services as prescribed in individual client funding packages
  - Inclusion of transport and outings
4. Notes the Shire will provide transition assistance to participants who choose to use alternative service providers.
5. Request a communications plan be established to ensure information is freely available about the transfer to the RISE Network.

***Withdrawn for separate consideration***

*C&C 45 has been withdrawn for separate consideration as it requires an Absolute Majority.*

**10.1.9 C&C 45 Appointment of Community Representatives to Kostera Oval Advisory Committee**

RESOLVED OCM 183/2016

That Council:

1. Appoints the nominee, Mrs Jean Jeans, to the Kostera Oval Advisory Committee to represent Kalamunda Lapidary Club as a member.

Moved: **Cr Sue Bilich**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY / ABSOLUTE MAJORITY (11/0)**

Cr John Giardina declared an impartiality interest regarding item 10.2.5  
Cr Michael Fernie declared an impartiality interest regarding item 10.2.7  
Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**10.2 Development & Infrastructure Services Committee Report**

**10.2.1 Adoption of Development & Infrastructure Services Committee Report**

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 184/2016

That recommendations D&I 58 to D&I 66 inclusive, contained in the Development & Infrastructure Services Committee Report of 14 November 2016, be adopted by Council en bloc.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Sara Lohmeyer**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**10.2.2 D&I 58 Proclamation of Ramps and Paths – Roe Highway and Berkshire Road Intersection**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Endorses the proclamation drawings as shown in plans 201621-0102-00 and 201621-0103-00 (Attachment 1).
2. Authorises the Chief Executive Officer to endorse a duplicate set of the proclamation drawings as shown in plans 201621-0102-00 and 201621-0103-00 (Attachment 1) and forward to Main Roads WA quoting the resolution number and date of the meeting.

**10.2.3 D&I 59 Amendment No. 76 to Local Planning Scheme No. 3 (Final Adoption) – Additional Use (Animal Establishment) – Lot 201 (234) Stanhope Road, Walliston**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Opposes the amendment Local Planning Scheme No. 3 and requests the Chief Executive Officer to prepare an appropriate motion for the November Ordinary Council Meeting.

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**This item is presented at 10.4.9 of this Agenda.**

**10.2.4 D&I 60 Amendment to Local Planning Scheme No. 3 – Advisory Committees**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Adopts the amendment to Local Planning Scheme No. 3, in accordance with the following:

PLANNING AND DEVELOPMENT ACT 2005  
RESOLUTION DECIDING TO AMEND A LOCAL PLANNING  
SCHEME  
SHIRE OF KALAMUNDA  
LOCAL PLANNING SCHEME NO. 3  
AMMENDMENT NO. 84

Resolved that Council pursuant to Section 72 of the *Planning and Development Act 2005*, amends the above Local Planning Scheme as follows:

- a) Inserting the following new sub-clause 10.3 and renumbering the remaining clauses accordingly:

**10.3 Advisory Committees**

10.3.1 The Council may from time to time establish Advisory Committees to advise it on any matters in the Scheme subject to such terms of reference, procedures and conditions of office as it thinks fit.

10.3.2 An Advisory Committee may comprise of community representatives and/or technical experts who in the opinion of the Council have the relevant knowledge, experience or expertise to give fair and reasoned advice on the matters referred to the Committee.

10.3.3 In the event that a member of an Advisory Committee is also a Councillor, that member shall not discuss or vote on any matter before the Committee in which that member has pecuniary interest.

10.3.4 When dealing with any matter involving an application for Development Approval or when considering a Structure Plan or when dealing with any other matter involving a development proposal, the Council shall have due regard to any relevant recommendation of any Advisory Committee.

2. Pursuant to Clause 53 of the *Planning and Development (Local Planning Scheme) Regulations 2015* the scheme amendment documents and public submissions are forwarded to the Western Australian Planning Commission for their consideration.

**10.2.5 D&I 61 Proposed Place of Worship – Lot 36 (831) Welshpool Road East, Wattle Grove**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Approve the application dated 5 November 2015 for the proposed Place of Worship at Lot 36 (831) Welshpool Road East, Wattle Grove subject to the following conditions:
  - a) The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
  - b) Any external lighting shall be positioned and designed so as not to significantly adversely affect the amenity of impacted residents in close proximity to the subject site, to the satisfaction of the Shire of Kalamunda.
  - c) Prior to the lodgement of a building permit application, the applicant/owner shall engage a suitably qualified person to prepare a Bushfire Attack Level assessment in relation to the proposed place of worship development.
  - d) Where the BAL indicates a rating of 12.5 or above the applicant shall prepare a Bushfire Management Plan to with relevant provisions implemented during development works, in accordance with the Western Australian Planning Commission's *Planning for Bushfire Risk Management Guidelines* to the specification and satisfaction of the Shire of Kalamunda.
  - e) A separate development application including plans and a description of all signs for the proposal (including signs painted on buildings) shall be submitted to and approved by the Shire of Kalamunda, prior to the erection of any signage.
  - f) Any modifications to the existing crossover shall be designed and constructed to the specification and satisfaction of Shire of Kalamunda.
  - g) Prior to commencement of the place of worship use 80 car parking spaces shall be, suitably constructed, sealed,

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kerbed, line marked. drained and maintained to the satisfaction of the Shire of Kalamunda.

- h) All vehicle access ways shall be suitably constructed, sealed, kerbed, line marked and drained to the satisfaction of the Shire of Kalamunda, prior to the commencement of the place of worship use.
- i) Prior to the commencement of the Place of Worship, a landscaping and irrigation plan, including a 5m landscaping strip to the road frontages for the subject site is to be submitted to, and approved by, the Shire of Kalamunda.
- j) Landscaping and irrigation of the development site and adjoining road verge adjacent to the proposed development is to be installed prior to occupying the proposed development, and thereafter maintained, in accordance with the approved landscaping plan to the satisfaction of the Shire of Kalamunda.
- k) Measures being taken to ensure the identification and protection of any vegetation on the site worthy of retention prior to commencement of any development works to the satisfaction of the Shire of Kalamunda.
- l) Storm water runoff generated from the proposed development shall be contained on site.
- m) Prior to the lodgement of a building permit application, a geotechnical report is to be submitted to the Shire of Kalamunda detailing site conditions, particularly in respect to soil and groundwater and storm water disposal by soakage (Clearance, quantity, soil permeability and location and size of soak wells).
- n) Prior to the commencement of the place of worship use, the following modifications shall be undertaken to Welshpool Road East by the applicant/owner at its cost to the satisfaction of the Shire of Kalamunda:
  - i. Provision of a right slip lane from Welshpool Road East heading east to facilitate 'U-Turn' manoeuvres constructed in accordance with Drawing No. C02 Rev E (Attachment 5).
  - ii. Provision of a left slip lane from Welshpool Road East heading west to facilitate turning manoeuvres into the access road servicing the proposed place of worship development constructed in accordance with the Drawing No. C04 Rev A (Attachment 1).
  - iii. Provision of a "No U-Turn" sign in accordance with Main Roads Western Australia requirements to be



posted in the median adjacent to the Welshpool Road East right slip lane turning right into Lewis Road.

- o) In regard to the condition requiring modifications to Welshpool Road East, the applicant/owner shall be responsible for engaging a qualified contractor to remove trees 5, 7, 8, 9, 10, 13, 14, 15, 19 and 20, and if required, trees 1, 2 and 4 as identified in Drawing Nos. C02 Rev E and C04 Rev A (Attachment 5). The applicant/owner shall be responsible for the cost of removing these trees and any claims that may arise from the removal of these trees to the satisfaction of the Shire of Kalamunda.
- p) Upon the practical completion of the required road modifications to Welshpool Road East, the applicant/owner shall submit a new arborist's report to the Shire of Kalamunda detailing the condition of all remaining trees 1-4, 6, 11, 12, 16 – 18 and 19, as identified in Drawing Nos. C02 Rev E and C04 Rev A (Attachment 5). Should any tree works and/or removal be required, the applicant/owner shall be responsible for engaging a qualified contractor to undertake these works, the costs of any works and any claims that may arise from the works.
- q) Upon practical completion of the required road modifications required in the conditions above, the applicant shall provide replacement trees for the existing trees removed along Welshpool Road East as part of the road modifications in consultation with, and to the satisfaction of the Shire of Kalamunda.

**10.2.6 D&I 63 Proposed Temporary Signage (Land Sales) at a Garden Centre – Lot 4 (157) Hawtin Road, Maida Vale**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Approve a proposed sign at Lot 4 (157) Hawtin Road, Maida Vale, subject to the following conditions:
  - a. The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
  - b. The signage shall only relate to 'The Hales Estate' land sale.
  - c. Approval is granted on a temporary basis, being a period of two (2) years from the date of this approval, or after all of the lots have been sold, whichever is the

lesser. At the end of this period, the approval shall lapse and be of no further effect, the landowner shall remove all approved structures and 'make good' the site to the satisfaction of the Shire of Kalamunda.

ADVICE TO APPLICANT

- a. If the applicant seeks to extend the approval period, then a further planning application is required to be lodged two months in advance of the expiry.

**10.2.7 D&I 64 Retrospective Application for Outbuilding (Shed) and Retaining – Lot 77 (310) Canning Road, Lesmurdie**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Defer the application for two months for the Shire to invite the landowner and objecting neighbour to participate in professional mediation paid for by the Shire.

**10.2.8 D&I 65 Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan: Report (Annual Review)**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Defer the item to the November Ordinary Council Meeting to enable comprehensive consultation to occur with all appropriate parties within the Forrestfield Industrial Area.

**This item is presented at 10.4.11 of this Agenda.**

**10.2.9 D&I 66 Local Planning Scheme: Amendment 88 - Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan (Scheme Review)**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Defer the item to the November Ordinary Council Meeting to enable comprehensive consultation to occur with all appropriate parties within the Forrestfield Industrial Area.

**This item is presented at 10.4.12 of this Agenda.**

**10.2.10 D&I 62 Proposed Three (3) Storey Single House – Lot 1001 (174) Lewis Road, Forrestfield**

EN BLOC RESOLUTION OCM 184/2016

That Council:

1. Refuses the planning application for the proposed Three (3) Storey Single House – Lot 1001 (174) Lewis Road, Forrestfield , for the following reasons:
  - a) The proposed development is not considered to comply with *Clause 1.6 (ii) and 4.2.2 of Local Planning Scheme No.3* specifically relating to the aims of the scheme and objectives of the Special Rural Zone.
  - b) The proposed development is not considered to comply with *Clause 67 of the Planning Regulations (Local Schemes) 2015* specifically relating to:
    - The compatibility of the development with its setting;
    - The amenity of the locality; and
    - Any submissions received on the application.
  - c) Due to the context of the subject site being zoned Special Rural, the proposed height, bulk and scale is considered to unduly impact the amenity of the surrounding local area.
  - d) The proposal is considered to be inconsistent with the orderly and proper planning of the locality.

**This item is presented at 10.4.10 of this Agenda.**

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.3 Audit & Risk Committee Report**

**10.3.1 Adoption of Audit & Risk Committee Report**

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 185/2016

That recommendations A&R 03 to A&R 08 inclusive, contained in the Audit & Risk Committee Report of 31 October 2016, except withdrawn items A&R 05 be adopted by Council en bloc.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**10.3.2 Adoption of Annual Financial Report 2015/2016**

EN BLOC RESOLUTION OCM 185/2016

That Council:

1. Pursuant to Section 6.4 of the *Local Government Act 1995*, accepts the 2015/2016 Annual Financial Report (Attachment 1).
2. Pursuant to Section 7.12A (3) of the *Local Government Act 1995*, notes the response to the issues raised by the Auditor in the Audit Findings Report.
3. Request the Chief Executive Officer to ensure the Annual Financial Statements are forwarded to the Department of Local Government & Communities before the due date required.

**10.3.3 Internal Audit Report October 2016**

EN BLOC RESOLUTION OCM 185/2016

That Council:

1. Notes the following recommendations included in the Internal Audit Report for August 2016 (Attachment 2).

**Review of Investment Policy and Procedures**

The investment policy is approved and adopted to include the requirements of Basel III and Prudential Standard 210.

### **Changes in Accounting Standards – Operating Leases**

- Ensure effects of this standard on the financial statements is discussed with the external auditors.
- Plan for future implementation of the standard and its effects on the reportable financial ratios.
- Incorporate changes in the Long term Financial Plan.
- Provide training for administration staff involved in the implementation of the standard.

### **Financial Statements for Forrestfield Industrial Area Scheme Stage 1 for 9 months to 31 March 2016**

The quarterly financial statements continue to be reviewed by either the Manager Financial Services or the Internal Auditor before they are provided to the Planning Department.

### **Cell 9 Infrastructure Capital Works Program**

- A separate chart of accounts is used within Synergy for the receipt and expenditure of trust funds for Cell 9.
- Trust funds in Cell 9 is monitored and controlled to ensure these funds are being properly applied.
- Quarterly financial reports are prepared for the Cell 9 Project Team.

### **Review of Fringe benefits Tax 2015/2016**

- There continues to be close monitoring in the use of shire vehicles and completion of log books.
- The Fleet Management Steering Team continues to meet regularly to discuss improvements in strategies to reduce Fringe Benefits Tax (FBT) and operating costs on motor vehicles.
- The Light Vehicle Policy and Procedures is reviewed and updated to ensure it incorporates new strategies for controlling the use of shire vehicles.

### **Payroll**

- There is a comprehensive check of upgraded software to ensure all functions of the upgrade provide the right results by testing all functions of the upgraded software with predetermined results.
- All master file changes are independently confirmed by persons not responsible for inputting changes or preparing the fortnightly payroll.
- An audit trail of all changes to master file information is kept and signed confirming all changes have been properly made and independently confirmed.

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### **Cell 9 Infrastructure Works, Wattle grove – Risk Management Workshop**

The risk register is regularly reviewed and kept up to date as capital works projects are rolled out.

#### **Provision of General Tree Services Tender**

- The tender guideline is reviewed and updated to include new templates for use by the evaluation panel, especially on pricing.
- The formulas set by procurement is reviewed and documented in the tender guideline to ensure there is always a consistent approach being used in the evaluation process.
- The tender guideline is updated to reflect improvements in the evaluation process to ensure all documentation and evaluation procedures are in line with practice.

#### **Planning for Disclosure of Related Party Transactions**

The Shire takes the necessary steps through the Manager of Governance to collect the information on a regular basis from Councillors and senior staff in order to compile the information each year for the annual financial statements.

#### **Audit & Risk Register**

There continues to be close monitoring of the Audit & Risk Register to ensure matters identified are being addressed.

### **10.3.5 Risk Management Framework**

#### EN BLOC RESOLUTION OCM 185/2016

That Council:

1. Notes the Integrated Risk Management Plan (Attachment 1).
2. Reviews and notes the Strategic Risk Register (Attachment 2).
3. Notes the revised Shire of Kalamunda Risk Management Council Policy – Revised Management Procedures (Attachment 3).

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**10.3.6 Sundry Debtor Write-Off 2016/2017**

EN BLOC RESOLUTION OCM 185/2016

That Council:

1. Authorises the write off of sundry debts totalling \$1,267.80 as detailed in (Attachment 1).

**10.3.7 Audit & Risk Committee Meeting Schedule 2017**

EN BLOC RESOLUTION OCM 185/2016

That Council:

1. Request the Chief Executive Office to outline a series of suitable dates to allow for four Audit & Risk Committee meetings (if required) during 2017.
2. Request the Chief Executive Office negotiate with the Chairperson of the Audit & Risk Committee a suitable meeting date should the need arise for an unplanned meeting to be called.

***Withdrawn for separate consideration***

*A&R 05 has been withdrawn for separate consideration as it requires an Absolute Majority.*

**10.3.4 Risk Management Review 2016**

RESOLVED OCM 186/2016

That Council:

1. Receives the findings and recommendations contained in the Internal Auditors Risk Management Review (Attachment 1).

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY / ABSOLUTE MAJORITY (11/0)**

## 10.4 CHIEF EXECUTIVE OFFICER REPORTS

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

### 10.4.1 Rates Debtors Report for the Period Ended 31 October 2016

Previous Items	N/A
Responsible Officer	Director Corporate and Community Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A

Attachment 1 Summary of Outstanding Rates for the period ended 31 October 2016

#### PURPOSE

1. To receive the report on rates debtors for the period ended 31 October 2016 (Attachment 1).

#### BACKGROUND

2. Rates notices were issued on 11 July 2016 with the following payment options:-

Options	Payment Dates			
Full Payment	16 August 2016			
Two Instalments	16 August 2016	16 December 2016		
Four Instalments	16 August 2016	17 October 2016	16 December 2016	17 February 2017

3. A total of 23,571 Rate Notices were sent on 11 July 2016. Rates Levied & Collectable for the 2016/2017 Financial Year currently total \$33,111,586. Of this amount, \$19,127,016 has been collected as at 31 October 2016. This represents a collection rate of 58.64% which is still below the collection on 65.79% in the 2015/2016 Financial Year. The current lower collection rate is mainly due to the increased number of ratepayers opting for either the instalment or direct debit payment options. It is anticipated that the collection rate will begin to equalise around February/March 2017 when the instalment and direct debit arrangements are finalised.
4. A total of 9,242 ratepayers have taken up an instalment option so far. Of these, 1,924 took up the option to pay by two instalments and 7,318 took up the option to pay by four instalments.
5. Three additional services have been introduced to better assist ratepayers in paying their amounts due. These are:
  - A Smarter Way to Pay – to date approximately 483 ratepayers have signed up.



- eRates – To date there are 1,907 properties signed up for electronic delivery. This represents approximately 8% of the rates database;
  - BPay View – To date 158 ratepayers have signed up for this service.
6. The raising of Interim Rates for the 2016/2017 financial year has not yet begun. This will commence later in November 2016 with the view to be up to date in the coming months.

## **DETAILS**

### **Debt Recovery**

7. There are a number of outstanding claims for the 2015/2016 and previous years that were put on hold pending the approval of the Debt Recovery Policy which was finalised in May 2016. Following the start of Debt Recovery for 2016/2017, these accounts will be reviewed and follow up action will occur.
8. The Shire has begun debt recovery with the sending of a Final Notice to all accounts with a balance owing where the account is not paying by instalments or a Direct Debit or other arrangement. These Final Notices were released on 11 November 2016.
9. There is now only one property in the Shire with an outstanding amount since 2012/13 that is in the process of having a PSSO (Property Seizure and Sales Order) re-issued on the Land in line with the Council Debt Collection Policy. Councillors will be briefed before the bailiff places the property on auction.

## **STATUTORY AND LEGAL CONSIDERATIONS**

10. The Shire collects its rates debts in accordance with the *Local Government Act (1995) Division 6 – Rates and Service Charges under the requirements of subdivision 5 – Recovery of unpaid rates and service charges.*

## **POLICY CONSIDERATIONS**

11. Nil.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

12. Nil.

## **FINANCIAL CONSIDERATIONS**

13. The early raising of rates in July has allowed the Shires operations to commence without delays in addition to earning additional interest income.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

14. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

15. Debt collection can have implications upon those ratepayers facing hardship and the Shire must ensure equity in its debt collection policy and processes.
16. The Shire has introduced "a smarter way to pay" to ease the financial hardship.

### Economic Implications

17. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

### Environmental Implications

18. The increase in eRates will contribute to lower carbon emissions as there is no printing and postage involved.

## RISK MANAGEMENT CONSIDERATIONS

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire is exposed to the potential risk of the ratepayer failing to make payments which it is obligated to do. This will result in the disruption of cash flows and increased collection costs.	Possible	Significant	High	Ensure debt collections is rigorously managed.

## OFFICER COMMENT

20. The Shire's debt collection strategy has proven to be very effective with a 97.79% collection rate in the 2015/2016 financial year. While it is noted that the October 2016 collection is much lower than last year's comparative rate, it is too early to indicate any trends. It is expected that there will be a catch up in the following months with the final instalment and Direct Debit due date in February 2017.

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<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 187/2016

That Council:

1. Receives the rates debtors report for the period ended 31 October 2016 (Attachment 1).

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY (11/0)**

## Attachment 1

### SUMMARY OF OUTSTANDING RATES FOR THE PERIOD ENDED 31 OCTOBER 2016

#### Rates Outstanding Debtors

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	<b>Total Outstanding</b>	Previous Year Total Outstanding
30-Jun-16	Balance Forward				<b>\$1,226,895</b>	\$856,619
31-Jul-16	\$427,328	\$154,101	\$541,879	\$29,791,711	<b>\$30,915,019</b>	\$28,087,404
31-Aug-16	\$417,926	\$147,343	\$412,837	\$16,869,361	<b>\$17,847,467</b>	\$16,507,447
30-Sep-16	\$409,590	\$142,916	\$380,432	\$15,778,812	<b>\$16,711,750</b>	\$14,215,042
31-Oct-16	\$406,783	\$139,335	\$355,656	\$13,082,796	<b>\$13,984,570</b>	\$11,552,148
30-Nov-16						\$9,923,670
31-Dec-16						\$6,116,690
31-Jan-17						\$4,660,900
28-Feb-17						\$1,972,047
31-Mar-17						\$1,723,981
30-Apr-17						\$1,654,964
31-May-17						\$1,630,369
30-Jun-17						\$1,226,895

#### Rates Outstanding as at 30/06/2016

\$1,226,895

#### Rate Levied 2016/2017

Interim 2016/2017

Back Rates

\$31,884,691

\$0

\$0

#### Total Levies To Date for 2016/2017

\$31,884,691

#### Total Collectable

\$33,111,586

#### Total Collected to date

\$19,127,016

#### Total Rates Outstanding

\$13,984,570

#### Current Deferred Rates Amount (from Rate Reports)

\$492,953

#### Total Rates amount to be collected not including deferred

\$13,491,617

% of Rates Outstanding: **41.36%**

% of Rates Collected: **58.64%**

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.2 Debtors and Creditors Report for the Period Ended 31 October 2016**

Previous Items	N/A
Responsible Officer	Director Corporate and Community Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Creditors Payment Listing for the month of October 2016
Attachment 2	Summary of Debtors for the month of October 2016
Attachment 3	Summary of Creditors for the month of October 2016

**PURPOSE**

1. To receive the monthly report on creditors payment listings for the month of October 2016 (Attachment 1).
2. To receive the monthly report on debtors and creditors for the month of October 2016 (Attachment 2 and 3).

**BACKGROUND**

3. Council has requested reports detailing outstanding debtors and creditors on a monthly basis.

**DETAILS**

**Debtors**

4. Sundry debtors as of 31 October 2016 was \$905,527 of which \$324,194 was made up of current debtors and \$7,493 unallocated credits (excess or overpayments).
5. Invoices over 30 days total \$8,754.72, debts of significance are:
  - Kalamunda & Districts Football Club, \$3,119.36, utility expenses; and
  - Kalamunda & Districts Junior Football Club, \$1,493.46, utility expenses.
6. Invoices over 60 days total \$285,709.96, debts of significance are:
  - Terra Spei Pty Ltd, \$271,759.00, developer contribution - pending recalculation of charge; and
  - Kalamunda and Districts Junior Football Club, \$1,738.54, utility expenses.
7. Invoices over 90 days total \$294,360.81, debts of significance are:
  - DA Letizia, \$258,930.49, developer contribution;
  - Evolution Cheer & Dance, \$4,998.00, hall hire;
  - Telstra Corporation, \$4,168.95, private works;
  - Kalamunda Bulldogs Rugby, \$3,825.38, reserve hire;
  - Kalamunda Cricket Club, \$2,855.73, utilities and loan expense;

- Shire of Wandering, \$2,838.00, fees – project management;
- Beacon Homes Pty Ltd, \$2,525.05, private works; and
- High Wycombe Markets, \$1,864.13, hall hire and health services fee.

### Creditors

8. Payments totalling \$4,478,302 were made during the month of October 2016. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14 day terms.
9. Significant Municipal payments made in the month were:

Supplier	Purpose	\$
William & Sonny K McWhirter	Acquisition of land – Forrestfield Industrial Area Scheme Stage 1	525,983.00
Eastern Metropolitan Regional Council	Domestic Waste Collection Charges	432,023.13
Stephen P & Rhonda M Cruskall	Acquisition of land – Forrestfield Industrial Area Scheme Stage 1	284,180.00
Perth Waste Pty Ltd	Weekly collection and disposal of waste services	253,830.94
LGIS Work Care Scheme	Work Care Insurance – second instalment	227,172.08
Australian Tax Office	PAYG payments	356,586.07
LGIS Liability Scheme	Liability Insurance – second instalment	165,885.39
Synergy	Power charges – various sites including street lighting	122,152.90
WA Local Government Superannuation Plan	Superannuation contributions	194,135.23

These payments total \$2,561,948.74 and represent 57.21% of all payments for the month.

The amounts paid for land acquisitions for Forrestfield Industrial area scheme stage 1 were reimbursed drawing against the reserve set aside for it.

### Payroll

10. Salaries are paid in fortnightly cycles. A total of \$1,154,556.54 was paid in net salaries for the month of October 2016.
11. Details are provided in (Attachment 1) after the creditor's payment listing.

### Trust Account Payments

12. The Trust Accounts maintained by the Shire relate to the following types:
- CELL 9 Trust
  - POS Trust

- BCITF Levy
- Building Licence Levy
- Unclaimed Monies

13. The following payments were made from the Trust Accounts in the month of October 2016.

BCITF Levy		Amount (\$)
Date	Description	
18/10/2016	Building and Construction Industry – payment for October 2016	12,101.60
CELL 9		Amount (\$)
Date	Description	
17/10/2016	McLeods Barristers and Solicitors – Road land acquisition , lot 5(280) Hale Road, Wattle Grove	190.93
Building Licence Levy		Amount (\$)
Date	Description	
31/10/2016	Building Commission – Building Levy October 2016	27,071.39

#### STATUTORY AND LEGAL CONSIDERATIONS

14. In accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)* a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented in the manner required as per the Regulation.

#### POLICY CONSIDERATIONS

15. Nil.

#### COMMUNITY ENGAGEMENT REQUIREMENTS

16. Nil.

#### FINANCIAL CONSIDERATIONS

17. The Shire will continue to closely manage debtors and creditors to ensure optimal cash flow management.

#### STRATEGIC COMMUNITY PLAN

##### Strategic Planning Alignment

18. *Kalamunda Advancing: Strategic Community Plan to 2023*  
OBJECTIVE 6.8 - To ensure financial sustainability through the implementation of effective financial management, systems and plans.

- Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

19. Nil.

### Economic Implications

20. Nil.

### Environmental Implications

21. Nil.

## RISK MANAGEMENT CONSIDERATIONS

### Debtors

22.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire is exposed to the potential risk of the debtor failing to make payments resulting in the disruption of cash flow.	Possible	Insignificant	Low	Ensure debt collections is rigorously managed.

### Creditors

23.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Adverse credit records due to the Shire defaulting on creditor.	Possible	Insignificant	Low	Ensure all disputes are resolved in a timely manner.

## OFFICER COMMENT

24. Creditor payments for October 2016 are now in the normal range in line with trend expenditure.

*Cr Dylan O'Connor asked in relation to EFT52310 Railway Station Platform and repaint given that we know there is a problem with that item, do we know the extent of the problem in terms of money?*

*The Chief Executive Officer responded, I think in the end the full situation to get that train wrapped and everything was around \$60,000 so now it is in a safe position and safe situation the next stage will now be to get an understanding of what we need to do to fix it and remediate it and that's the next piece of work that needs to be done and that advice will*



*be bought back to Council so no the process has not finished and no the costs have not stopped.*

*Cr Dylan O'Connor asked is there a cost to find out all that information on top of the \$70,000 that we have spent?*

*The Chief Executive Officer responded yes there will be.*

*Cr Dylan O'Connor asked if there is any idea of what that cost will be?*

*The Chief Executive Officer took this question on notice.*

*Cr Geoff Stallard asked if any future costs that may be incurred will it come to Council before we make a decision on it?*

*The Chief Executive Officer advised that the point of the last exercise was that it was an urgent immediate remediation issue it couldn't wait there was a danger to community health and safety and so we had to act we had to close the History Village down and we had to get the work done to enclose that particular risk. The next stage will be how are we going to deal with it in the future and that will definitely be a Council decision and budget decision.*

*Cr John Giardina asked what would the costs be if we got another train?*

*The Chief Executive Officer advised the cost of removing that train alone could be hundreds of thousands. It would require a crane and big truck that's going to be the cost getting it away to buy another one that would probably be expensive as well. They are the things that are being investigated at the moment.*

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 188/2016

That Council:

1. Receives the list of payments made from the Municipal Accounts in October 2016 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
2. Receives the list of payments made from the Trust Accounts in October 2016 as noted in point 13 above in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
3. Receives the outstanding debtors and creditors (Attachment 2 and 3) reports for the month of October 2016.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**Attachment 1**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
1019	28/09/2016	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	3466.53
1020	05/10/2016	AUSTRALIAN TAXATION OFFICE	TAXATION	182603.47
1021	05/10/2016	LES MILLS ASIA PACIFIC INDUSTRIES	MONTHLY LICENCE FEE	1248.00
1022	05/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 208 INTEREST PAYMENT	11325.34
1023	07/10/2016	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS COSTS	12187.90
			HACC ACTIVITY OFFICER - \$40.00	
			HACC ACTIVITY OFFICER - \$40.00	
			LIBRARY SERVICES TEAM LEADER - \$2687.06	
			HACC ACTIVITY OFFICER - \$400.00	
			HACC ACTIVITY OFFICER - \$40.00	
			HACC ACTIVITY OFFICER - \$40.00	
			RECREATION FACILITIES TEAM LEADER - \$40.00	
			FUNCTIONS CO-ORDINATOR - \$3838.05	
			BUILDING MAINTENANCE OFFICER - \$212.46	
			PROCUREMENT CO-ORDINATOR - \$40.00	
			HACC ACTIVITY OFFICER - \$40.00	
			HACC ACTIVITY OFFICER - \$1085.00	
			HACC ACTIVITY OFFICER - \$40.00	
			BUILDING MAINTENANCE OFFICER - \$40.00	
			MANAGER HR - \$1250.61	
			PROCUREMENT & FINANCE OFFICER - \$2234.72	
			SENIOR RANGER - \$40.00	
			MANAGER HEALTH & RANGER SERVICES - \$40.00	
			DAY CENTRE CO-ORDINATOR - \$40.00	
1024	10/10/2016	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	8666.23
1025	11/10/2016	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	775.13
1026	18/10/2016	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FEES	3824.03
1027	19/10/2016	AUSTRALIAN TAXATION OFFICE	TAXATION	173982.60

Chq/EFT	Date	Name	Description	Amount
1028	25/10/2016	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	3466.53
1029	26/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 215 INTEREST PAYMENT	2606.39
EFT52072	29/09/2016	STEPHEN & STEPHANIE HARRAP	ADMIN FEE REFUND	15.00
EFT52073	29/09/2016	GERALD BLACKALL	ADMIN FEE REFUND	15.00
EFT52074	29/09/2016	GEORGE JAMES HUNTER	ADMIN FEE REFUND	15.00
EFT52075	29/09/2016	CLIVE ROBERT SMITH & ANNE CHRISTINE SEAGER	ADMIN FEE REFUND	15.00
EFT52076		EFT PAYMENT CANCELLED		
EFT52077	29/09/2016	LEONARD ROY & BARBARA ROSEMARY PEET	ADMIN FEE REFUND	15.00
EFT52078	29/09/2016	GEOFFREY CALLAGHAN	ADMIN FEE REFUND	15.00
EFT52079	29/09/2016	MARY JUNE GAVA	ADMIN FEE REFUND	15.00
EFT52080	29/09/2016	MARGARET LYNETTE THOMPSON	ADMIN FEE REFUND	15.00
EFT52081	29/09/2016	VITTORIA FURFARO	ADMIN FEE REFUND	15.00
EFT52082	29/09/2016	GEORGE STANLEY & JANET CHRISTINE HAGEN	ADMIN FEE REFUND	15.00
EFT52083	29/09/2016	CARLO & VILMA MORO	ADMIN FEE REFUND	15.00
EFT52084	29/09/2016	HARRY & MARIAN IRIS REYNOLDS	ADMIN FEE REFUND	15.00
EFT52085	29/09/2016	ARCHER TREWIN & SHIRLEY IRIS RITCHINGS	ADMIN FEE REFUND	15.00
EFT52086	29/09/2016	GRAZIANO & LUCIANA BUSELLATO	ADMIN FEE REFUND	15.00
EFT52087	29/09/2016	WALTER R STEIN & KAREN R O'HERN	ADMIN FEE REFUND	15.00
EFT52088	29/09/2016	MARGARET ANNE & LIONEL VICTOR DAVIS	RATES REFUND	249.21
EFT52089	29/09/2016	HOWARD CHARLES & CECILY ANN STAPLETON	ADMIN FEE REFUND	15.00
EFT52090	29/09/2016	ANN MARIE FERNANDO	ADMIN FEE REFUND	15.00
EFT52091	29/09/2016	EVAN & PAMELA SALLY THISTLETHWAITE	ADMIN FEE REFUND	15.00
EFT52092	29/09/2016	WALTER NEIL & SHIRLEY DOREEN TRUTWEIN	RATES REFUND	1183.64
EFT52093	29/09/2016	DAVID TERENCE GARD	ADMIN FEE REFUND	15.00
EFT52094	29/09/2016	PAMELA MARY ANNE THERESA MALLEN	ADMIN FEE REFUND	15.00
EFT52095	29/09/2016	ANNE CHRISTINE MACKINLAY	ADMIN FEE REFUND	15.00
EFT52096	29/09/2016	RONALD KINGSLEY TEAKLE	ADMIN FEE REFUND	15.00
EFT52097	29/09/2016	TREVOR NOEL NETHERWAY	ADMIN FEE REFUND	15.00
EFT52098	29/09/2016	ROBERT GEORGE & NERIDA LESLIE LOMBARDI	ADMIN FEE REFUND	15.00
EFT52099	29/09/2016	SHIRLEY GRACE BARNETT	ADMIN FEE REFUND	15.00
EFT52100	29/09/2016	VICTOR & MARY ODENKO	ADMIN FEE REFUND	15.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52101	29/09/2016	DAVID WESLEY & ROBYN DIANNE SMITH	ADMIN FEE REFUND	15.00
EFT52102	29/09/2016	THOMAS SMYLLIE	ADMIN FEE REFUND	15.00
EFT52103	29/09/2016	PETER GEORGE GOODALL	ADMIN FEE REFUND	15.00
EFT52104	29/09/2016	JOHN WILLIAM & JENNIFER ANNE ENGEL	ADMIN FEE REFUND	15.00
EFT52105	29/09/2016	FRANK MANSFIELD & JEAN SCOTT	ADMIN FEE REFUND	15.00
EFT52106	29/09/2016	JOHN BRADLEY & KARIN JEANE FRIPP	ADMIN FEE REFUND	15.00
EFT52107	29/09/2016	JOCELYN MAREE PATERSON	ADMIN FEE REFUND	15.00
EFT52108	29/09/2016	MARLENE DIANE SMALLACOMBE	ADMIN FEE REFUND	15.00
EFT52109	29/09/2016	LYNETTE MARIA & WILLIAM COLQUHOUN GREENSHIELDS	ADMIN FEE REFUND	15.00
EFT52110	29/09/2016	IAN JAMES CARR	ADMIN FEE REFUND	15.00
EFT52111	29/09/2016	MONIKA MARIA ADLER	ADMIN FEE REFUND	15.00
EFT52112	29/09/2016	UDO B & CHRISTINE E SCHWEDA	ADMIN FEE REFUND	15.00
EFT52113	29/09/2016	JEAN MERYL SHACKLEY	ADMIN FEE REFUND	15.00
EFT52114	29/09/2016	ROSS WILLIAM HAIMES	ADMIN FEE REFUND	15.00
EFT52115	29/09/2016	GRAEME FREDERICK DUNKLEY	ADMIN FEE REFUND	15.00
EFT52116	29/09/2016	FRANK LEONARD & LAUNER ELIZABETH GRIFFITH	ADMIN FEE REFUND	15.00
EFT52117	29/09/2016	BETTY ANNE COWLEY	ADMIN FEE REFUND	15.00
EFT52118	29/09/2016	ROBERT & YOKE MAY HARDING	ADMIN FEE REFUND	15.00
EFT52119	29/09/2016	CATHERINE MORGAN	ADMIN FEE REFUND	15.00
EFT52120	29/09/2016	CHARLES JOSEPH & ILZE SHARON GENOVESE	ADMIN FEE REFUND	15.00
EFT52121	29/09/2016	MICHAEL HORST & TESSA LILLIAN MERKEL	ADMIN FEE REFUND	15.00
EFT52122	29/09/2016	SANDRA THELMA MITCHINSON	ADMIN FEE REFUND	15.00
EFT52123	29/09/2016	EDVINS & MARCIA JEAN BRIEDUMS	ADMIN FEE REFUND	15.00
EFT52124	29/09/2016	ANTHONY JOSEPH & MARGARET ELIZABETH HARVEY	ADMIN FEE REFUND	15.00
EFT52125	29/09/2016	KIMBERLEY LAWSON & VALERIE JOAN JOHNSTON	ADMIN FEE REFUND	15.00
EFT52126	29/09/2016	ANNE PAULA GOODE	ADMIN FEE REFUND	15.00
EFT52127	29/09/2016	MONINA SUAREZ MAGALLANES & WILLIAM BUCHANAN	ADMIN FEE REFUND	15.00
EFT52128	29/09/2016	TULLIO PETER & ROSE DANZI	ADMIN FEE REFUND	15.00
EFT52129	29/09/2016	DENISE ALISON NORRIS	ADMIN FEE REFUND	15.00

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EFT52130	29/09/2016	MOLLIE RITA WESTON	ADMIN FEE REFUND	15.00
EFT52131	29/09/2016	EILEEN IRIS & JOHN ANDREW BURNETT	ADMIN FEE REFUND	15.00
EFT52132	29/09/2016	ALISON EVERETT KAUFMAN	ADMIN FEE REFUND	15.00
EFT52133	29/09/2016	FRANK PETER & MADELEINE VERENA ZANIN	ADMIN FEE REFUND	15.00
EFT52134		EFT PAYMENT CANCELLED		
EFT52135	29/09/2016	GEOFFREY ALFRED & LAURICE ADRIENNE COMBER	ADMIN FEE REFUND	15.00
EFT52136	29/09/2016	GERALD NORMAN & DOROTHEA LAVINA BROWN	ADMIN FEE REFUND	15.00
EFT52137	29/09/2016	MARGARETHA HENRIETHA DE JONGHE	ADMIN FEE REFUND	15.00
EFT52138	29/09/2016	ANTHONY SEBASTIAN PATERNITI	RATES REFUND	413.72
EFT52139	29/09/2016	HARRY GUNTHER SYDOW	ADMIN FEE REFUND	15.00
EFT52140	29/09/2016	ANN MARY ZALEVSKI	ADMIN FEE REFUND	15.00
EFT52141	29/09/2016	ANNE MARINOVIC	ADMIN FEE REFUND	15.00
EFT52142	29/09/2016	HILARY LAWLEY & JOHN LINDSAY MCCOY	ADMIN FEE REFUND	15.00
EFT52143	29/09/2016	ADRIAN & CAROLE REDMOND	ADMIN FEE REFUND	15.00
EFT52144	29/09/2016	FORBES & ROSE AHPUN PETER	RATES REFUND	290.99
EFT52145	29/09/2016	RICHARD & EILEEN ALICE DAY	ADMIN FEE REFUND	15.00
EFT52146	29/09/2016	THOMAS A & VALMA J COOPER	ADMIN FEE REFUND	15.00
EFT52147	29/09/2016	CHRISTOPHER MARTIN & MOIRA PATRICIA ROSAGRO	ADMIN FEE REFUND	15.00
EFT52148	29/09/2016	ANNAIZIATA MAIO	ADMIN FEE REFUND	15.00
EFT52149	29/09/2016	DOROTHY KATHLEEN & JULES ROBERT BULLEN	ADMIN FEE REFUND	15.00
EFT52150	29/09/2016	THOMAS HENDERSON WEIR	ADMIN FEE REFUND	15.00
EFT52151	29/09/2016	PETER FRANCIS & GLENDA SYLVIA ARMSTRONG	ADMIN FEE REFUND	15.00
EFT52152	29/09/2016	GARY ROBERT & SUSAN HELEN BAKER	RATES REFUND	335.03
EFT52153	29/09/2016	ROBERT STANLEY & MARY JOHANNA MOYLE	ADMIN FEE REFUND	15.00
EFT52154	29/09/2016	ZBIGNIEW RICHARD & HELENA ZOFIA SZEWCZYK	ADMIN FEE REFUND	15.00
EFT52155	29/09/2016	ROBERT MCDONALD & PATRICIA ANNE COX	ADMIN FEE REFUND	15.00
EFT52156	29/09/2016	HELEN MARY GALLOP	RATES REFUND	629.95
EFT52157		EFT PAYMENT CANCELLED		
EFT52158	29/09/2016	AMY VALENTINE GIDDINGS	ADMIN FEE REFUND	15.00
EFT52159	29/09/2016	RANJIT SINGH & GURJIT KAUR SANDHU	ADMIN FEE REFUND	15.00
EFT52160	29/09/2016	BRADLEY DENNIS & JACQUALINE REBECCA FROST	ADMIN FEE REFUND	15.00

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EFT52161	29/09/2016	FRANS ANTONIUS BOERS	ADMIN FEE REFUND	15.00
EFT52162	29/09/2016	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	6863.50
EFT52163	29/09/2016	EILEEN MAY & KEVIN JOHN CORNELL	ADMIN FEE REFUND	15.00
EFT52164	29/09/2016	ROSA GIUMELLI	ADMIN FEE REFUND	15.00
EFT52165	29/09/2016	JOHANNA MARY & JOHN EDWIN MAYO	ADMIN FEE REFUND	15.00
EFT52166	29/09/2016	MARY WATSON	ADMIN FEE REFUND	15.00
EFT52167		EFT PAYMENT CANCELLED		
EFT52168	29/09/2016	ST IVES VILLAGES PTY LTD	RATES REFUND	510.00
EFT52169	29/09/2016	ELIZABETH FLORENCE MABEL LOWDEN	ADMIN FEE REFUND	15.00
EFT52170	29/09/2016	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	1529.75
EFT52171	29/09/2016	JOHN LLOYD & BRENDA JOYCE HOMBERGEN	ADMIN FEE REFUND	15.00
EFT52172	29/09/2016	PAMELA DAWN VALTON	ADMIN FEE REFUND	15.00
EFT52173	29/09/2016	JOHN ARTHUR STOVOLD	ADMIN FEE REFUND	15.00
EFT52174	29/09/2016	NICHOLAS PETER MARS	ADMIN FEE REFUND	9.40
EFT52175	06/10/2016	KALAMUNDA ACCIDENT REPAIR CENTRE	INSURANCE EXCESS FOR REPAIRS TO VEHICLE	1000.00
EFT52176	06/10/2016	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 03/10/16	3146.61
EFT52177	06/10/2016	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	140.25
EFT52178	06/10/2016	JB HI-FI MIDLAND	ELECTRICAL SUPPLIES FOR FIRE PREVENTION AND DEPOT OPERATIONS	761.68
EFT52179	06/10/2016	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS. INSTALLATION OF NEW SLIDING DOOR AT TRANSFER STATION	6615.94
EFT52180	06/10/2016	JANICE LYNETTE MEYER	ADMIN FEE REFUND	15.00
EFT52181	06/10/2016	AVELING	REGISTRATION FOR STAFF FOR WORK SAFELY IN THE CONSTRUCTION INDUSTRY WHITE CARD ONLINE	65.00
EFT52182	06/10/2016	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	1336.06
EFT52183	06/10/2016	ID CONSULTING PTY LTD (INFORMED DECISIONS)	FORECAST ID SUBSCRIPTION FOR JULY 2016 TO SEPT 2016	4290.00
EFT52184	06/10/2016	DOT ULIJN (DOT BLASZCZAK)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	35.70

Chq/EFT	Date	Name	Description	Amount
EFT52185	06/10/2016	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	482.00
EFT52186	06/10/2016	THE JAFFA ROOM/ ARTISTRALIA	APPROVAL FOR 2 MOVIES TITLE SCREENING FOR PERTH HILLS SPRING FESTIVAL 2016	1870.00
EFT52187	06/10/2016	ARTY BRELLAS PTY LTD	CHILDRENS ENTERTAINMENT PERTH HILLS SPRING FESTIVAL 2016	1980.00
EFT52188	06/10/2016	PUBLIC LIBRARIES WESTERN AUSTRALIA	MEMBERSHIP RENEWAL FOR 2016/17	385.00
EFT52189	06/10/2016	DEIDRE JOY TENNENT	ADMIN FEE REFUND	15.00
EFT52190	06/10/2016	GEORGE W & HELEN P HAYWARD	ADMIN FEE REFUND	15.00
EFT52191	06/10/2016	IVY C RUSSELL	ADMIN FEE REFUND	15.00
EFT52192	06/10/2016	SIOBHAN HALSE	RATES REFUND	1293.48
EFT52193	06/10/2016	ROSEMARY BANCROFT	ADMIN FEE REFUND	15.00
EFT52194	06/10/2016	PATRICIA CLARE MADIN	ADMIN FEE REFUND	15.00
EFT52195	06/10/2016	SUSAN MYRA STITT	ADMIN FEE REFUND	15.00
EFT52196	06/10/2016	ROBERT & EILEEN JOYCE SENN	ADMIN FEE REFUND	15.00
EFT52197	06/10/2016	WENDY ANNE PEARCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	28.00
EFT52198		EFT PAYMENT CANCELLED		
EFT52199	06/10/2016	RAYLENE SOMERS	RATES REFUND	525.00
EFT52200	06/10/2016	JOHN ROY & JENNIFER PERRY	ADMIN FEE REFUND	15.00
EFT52201	06/10/2016	MICHAEL & MARITA PAULL	ADMIN FEE REFUND	15.00
EFT52202	06/10/2016	STEPHEN C & KATHLEEN A HAZELTON	ADMIN FEE REFUND	15.00
EFT52203	06/10/2016	TERENCE M & CONSTANCE E BARNES	ADMIN FEE REFUND	15.00
EFT52204	06/10/2016	JOAN RUTH BRAMWELL-KING	ADMIN FEE REFUND	15.00
EFT52205	06/10/2016	GEOFFREY & VERONICA ANN MALTHOUSE	RATES REFUND	934.61
EFT52206	06/10/2016	ANGELA PASQUALE	ADMIN FEE REFUND	15.00
EFT52207	06/10/2016	EILEEN JOSEPHINE PHILIP	ADMIN FEE REFUND	15.00
EFT52208	06/10/2016	MARIA DEL JACKSON	ADMIN FEE REFUND	15.00
EFT52209	06/10/2016	BARRY H & JENNIFER J GOLDSPIK	ADMIN FEE REFUND	15.00
EFT52210	06/10/2016	ROBYN BEARDSSELL	ADMIN FEE REFUND	15.00
EFT52211	06/10/2016	BRIAN JOHN & NORMA FLORENCE HURLEY	ADMIN FEE REFUND	15.00
EFT52212	06/10/2016	SIRIA & SILIO DI MARCO	ADMIN FEE REFUND	15.00
EFT52213	06/10/2016	BASILIO & MARIA GRAZIA RIBAUDO	ADMIN FEE REFUND	15.00

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EFT52214	06/10/2016	GENEVIEVE JEAN TANGNEY	ADMIN FEE REFUND	15.00
EFT52215	06/10/2016	CHRISTINE TOLOMEI-CATALANO	ADMIN FEE REFUND	15.00
EFT52216	06/10/2016	GEORGE S & LORNA H ORR	ADMIN FEE REFUND	15.00
EFT52217	06/10/2016	KAYE & WARWICK RANKIN	ADMIN FEE REFUND	15.00
EFT52218	06/10/2016	SAMUEL W & ANNETTE M SOUTHALL	ADMIN FEE REFUND	15.00
EFT52219	06/10/2016	JAMES C & ELIZABETH M O'HANLON	ADMIN FEE REFUND	15.00
EFT52220	06/10/2016	ERIC AYREY	ADMIN FEE REFUND	15.00
EFT52221	06/10/2016	PAUL HUISMAN	CROSSOVER CONTRIBUTIONS	420.00
EFT52222	06/10/2016	LILIAN ADAMS	ADMIN FEE REFUND	15.00
EFT52223	06/10/2016	ELLEN JOHANNA BEARD	ADMIN FEE REFUND	15.00
EFT52224	06/10/2016	ELIZABETH MICHAEL	ADMIN FEE REFUND	15.00
EFT52225	06/10/2016	REIMERT & DERKJE VAN DER KOOIJ	ADMIN FEE REFUND	15.00
EFT52226	06/10/2016	JAMES SWABY	CROSSOVER CONTRIBUTIONS	420.00
EFT52227	06/10/2016	THOMAS W & JOAN M GREENLEY	ADMIN FEE REFUND	15.00
EFT52228	06/10/2016	ANTJE MARIA BERENDS	ADMIN FEE REFUND	15.00
EFT52229	06/10/2016	ANDREW CODE	TRAVEL COMMUNITY VISITORS SCHEME REFUND	52.50
EFT52230	06/10/2016	BRUCE DOUGLAS & JOYCE BEALES	ADMIN FEE REFUND	15.00
EFT52231	06/10/2016	KENNETH SYDNEY MACKENZIE	ADMIN FEE REFUND	15.00
EFT52232	06/10/2016	THOMAS MCVEY & FRANCES MOIRA DOCHERTY	ADMIN FEE REFUND	15.00
EFT52233	06/10/2016	BENJAMIN THACKRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	200.00
EFT52234		EFT PAYMENT CANCELLED		
EFT52235	06/10/2016	KENNETH GEORGE & HAZEL CLARE	ADMIN FEE REFUND	15.00
EFT52236	06/10/2016	ANN FLORENCE & KEVIN FRANCIS KAVANAGH	ADMIN FEE REFUND	15.00
EFT52237	06/10/2016	DENNIS ROY THORBURN	ADMIN FEE REFUND	15.00
EFT52238	06/10/2016	CAROLE RICHES	ADMIN FEE REFUND	15.00
EFT52239	06/10/2016	ROBERT F & MARGARET J DAVISON	ADMIN FEE REFUND	15.00
EFT52240	06/10/2016	MARGERY WHALLEY	ADMIN FEE REFUND	15.00
EFT52241	06/10/2016	PAULA A J & GEOFFREY K WILLIAMSON	ADMIN FEE REFUND	15.00
EFT52242	06/10/2016	REINHOLD J & ROSEMARIE B HART	ADMIN FEE REFUND	15.00
EFT52243	06/10/2016	BLAISE DANIEL & ELIZABETH ANNE MEYLAN	ADMIN FEE REFUND	15.00
EFT52244	06/10/2016	ROBERT WILLIAM & VIVIENNE ELIZABETH WALLIS	ADMIN FEE REFUND	15.00
EFT52245	06/10/2016	VIVIAN JOHN & CYNTHIA SUSAN GROVES	ADMIN FEE REFUND	15.00



<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52246	06/10/2016	FORTUNATO & CATERINA AUDINO	ADMIN FEE REFUND	15.00
EFT52247	06/10/2016	BRUCE COWEN	ADMIN FEE REFUND	15.00
EFT52248	06/10/2016	ROBERT SYDNEY & ANNE PATRICIA THOMPSON	ADMIN FEE REFUND	15.00
EFT52249	06/10/2016	GREGORY & ANNE LINSTED	ADMIN FEE REFUND	15.00
EFT52250	06/10/2016	BRIAN JACK & PHYLLIS MARY RAYNER	ADMIN FEE REFUND	15.00
EFT52251	06/10/2016	LAWRENCE PATRICK PRIEST	ADMIN FEE REFUND	15.00
EFT52252	06/10/2016	JON TERENCE & MARGARET ANNE RILEY	ADMIN FEE REFUND	15.00
EFT52253	06/10/2016	PETER CHARLES & ANN PAULINE COWLEY	ADMIN FEE REFUND	15.00
EFT52254	06/10/2016	RICHARD PETER DOWLE	2016 RATES INCENTIVE PRIZE WINNER	1000.00
EFT52255	06/10/2016	ALLEN KEITH & NOREEN DELYS ENNIS	ADMIN FEE REFUND	15.00
EFT52256	06/10/2016	MELANIE GAYFORD KILPATRICK	ADMIN FEE REFUND	15.00
EFT52257	06/10/2016	MICHAEL ROBERT HARNESS	ADMIN FEE REFUND	15.00
EFT52258	06/10/2016	RONALD & JEAN HENDERSON	ADMIN FEE REFUND	15.00
EFT52259	06/10/2016	GILL BAXTER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	49.00
EFT52260	06/10/2016	JANET & WILLIAM WHITE	ADMIN FEE REFUND	15.00
EFT52261	06/10/2016	JOHN ERCEG	ADMIN FEE REFUND	15.00
EFT52262	06/10/2016	JOHN P & HAZEL L PAYNE	ADMIN FEE REFUND	15.00
EFT52263	06/10/2016	MICHAEL J HOSKING	ADMIN FEE REFUND	15.00
EFT52264	06/10/2016	GARRY ALLAN & BARBARA LYMN	ADMIN FEE REFUND	15.00
EFT52265	06/10/2016	LESLIE M & ROSEMARY D SCHOFIELD	ADMIN FEE REFUND	15.00
EFT52266	06/10/2016	JOHN & JANE DAVIES	ADMIN FEE REFUND	15.00
EFT52267	06/10/2016	BRIAN & JEAN LILLIAN WOODCOCK	ADMIN FEE REFUND	15.00
EFT52268	06/10/2016	ALAN MILTON & YVONNE ANN STEPHENS	ADMIN FEE REFUND	15.00
EFT52269	06/10/2016	DOREEN MARY BAIN	ADMIN FEE REFUND	15.00
EFT52270	06/10/2016	ROSAMOND GLOSSOP	ADMIN FEE REFUND	15.00
EFT52271	06/10/2016	WILLIAM EDWARD & VALERIE EDNA WOOD	ADMIN FEE REFUND	15.00
EFT52272	06/10/2016	NICOLINA CAMPANELLA	ADMIN FEE REFUND	15.00
EFT52273	06/10/2016	MARIE CLARICE DYKSTRA	ADMIN FEE REFUND	15.00
EFT52274	06/10/2016	DAVID WILLIAM & CAROL DENISE CHAPMAN	ADMIN FEE REFUND	15.00
EFT52275	06/10/2016	MERVYN JOHN & MAUREEN PEARL MOUNTFORD	ADMIN FEE REFUND	15.00
EFT52276	06/10/2016	ROBERT SAMUEL & JOAN MARGARET SPROULE	ADMIN FEE REFUND	15.00

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EFT52277	06/10/2016	JOHN ALFRED & MAUREEN ESTHER BATES	ADMIN FEE REFUND	15.00
EFT52278	06/10/2016	WAYNE STEWART & EMMA KAROLINE BUCKNALL	ADMIN FEE REFUND	15.00
EFT52279	06/10/2016	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	354.00
EFT52280	06/10/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	684.38
EFT52281	06/10/2016	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	2147.49
EFT52282	06/10/2016	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	581.45
EFT52283	06/10/2016	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	485.73
EFT52284	06/10/2016	WA LOCAL GOVERNMENT ASSOCIATION	REGISTRATION OF VARIOUS COURSES FOR STAFF & COUNCILLORS	1980.00
EFT52285	06/10/2016	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	6172.24
EFT52286	06/10/2016	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	262.62
EFT52287	06/10/2016	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	427.32
EFT52288	06/10/2016	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	17814.21
EFT52289	06/10/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	KEY BOND REFUND	50.00
EFT52290	06/10/2016	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	1098.74
EFT52291	06/10/2016	KEEP AUSTRALIA BEAUTIFUL COUNCIL	SUPPLY OF ROADSIDE LITTER BAGS	400.00
EFT52292	06/10/2016	ZIPFORM PTY LTD	DESIGN & PRINTING COSTS FOR INTERIM NOTICE RUN AS A RESULT OF REVERSAL OF \$15 ADMIN FEE	4046.96
EFT52293	06/10/2016	FASTA COURIERS	COURIER FEES FOR VARIOUS DEPARTMENTS	232.48
EFT52294	06/10/2016	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	237.95
EFT52295	06/10/2016	FORRESTFIELD MOWER CENTRE	SUPPLY OF HARDWARE / PLANT PARTS	90.00
EFT52296	06/10/2016	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	256.41
EFT52297	06/10/2016	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1059.86
EFT52298	06/10/2016	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	5555.00
EFT52299	06/10/2016	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	6689.65
EFT52300	06/10/2016	STEWART & HEATON CLOTHING CO PTY LTD	FIRE PROTECTION WEAR / SUPPLIES	1005.18
EFT52301	06/10/2016	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS LOCATIONS	1273.33
EFT52302	06/10/2016	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	11706.91

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EFT52303	06/10/2016	MILPRO WA (INCORPORATING HILL TOP TROPHIES)	SUPPLY OF NAME BADGES	258.17
EFT52304	06/10/2016	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR MEALS FOR HACC	1506.56
EFT52305	06/10/2016	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	5659.72
EFT52306	06/10/2016	STAFF AUSTRALIA	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	3782.02
EFT52307	06/10/2016	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	85.00
EFT52308	06/10/2016	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	207.92
EFT52309	06/10/2016	THE IT VISION USER GROUP	ANNUAL SUBSCRIPTION FEE FOR IT VISION USER GROUP - 2016 / 2017	715.00
EFT52310	06/10/2016	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	FIRST PAYMENT INSTALMENT FOR RAILWAY STATION PLATFORM & LOCOMOTIVE TREATMENT AND REPAINT PROJECT. CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	10196.00
EFT52311	06/10/2016	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR OPERATIONS CENTRE	618.65
EFT52312	06/10/2016	CONTENT LIVING PTY LTD	FOOTPATH DEPOSIT REFUND	1550.00
EFT52313	06/10/2016	JILL POWELL & ASSOCIATES	CONSULTING SERVICES - KALAMUNDA COMMUNITY LEARNING CENTRE PROJECT	5500.00
EFT52314	06/10/2016	ASHMY PTY LTD	FOOTPATH DEPOSIT REFUNDS	3650.00
EFT52315	06/10/2016	GEM CAMERA CLUB INC	BOND REFUND FOR THE USE OF THE GALLERY AT THE ZIG ZAG CULTURAL CENTRE	500.00
EFT52316	06/10/2016	HELEN ARMSTRONG & ASSOCIATES (T/AS WAXING LYRICAL CANDLES)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	39.20
EFT52317	06/10/2016	DAVID ATHOL & JANE VENN NORRIE	ADMIN FEE REFUND	15.00
EFT52318	06/10/2016	LOCAL GOVERNMENT MANAGERS AUSTRALIA (WA DIVISION)	LGMA MEMBERSHIP RENEWAL 16/17 FOR STAFF MEMBER	513.00
EFT52319	06/10/2016	GRASSTREES AUSTRALIA	GARDEN AND VERGE SUPPLIES	385.00
EFT52320	06/10/2016	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIES	174.00
EFT52321	06/10/2016	ANNA HAMERSLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	53.90
EFT52322	06/10/2016	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	18556.35

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52323	06/10/2016	WESTERN AUSTRALIAN CRICKET ASSOCIATION	SUPPLY 1 TONNE BULKER BAG WICKET CLAY	330.00
EFT52324	06/10/2016	PETER WATSON	TRAVEL COMMUNITY VISITORS SCHEME REFUND	151.00
EFT52325	06/10/2016	MOIRA A COURT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	4.90
EFT52326	06/10/2016	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	3947.95
EFT52327	06/10/2016	ENGIE MECHANICAL SERVICES AUSTRALIA PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	822.65
EFT52328	06/10/2016	ALICE LAIRD SHEPHERD	ADMIN FEE REFUND	15.00
EFT52329	06/10/2016	KEYNOTE CONFERENCES	REGISTRATION FOR STAFF TO ATTEND WASTE & RECYCLING CONFERENCE 2016	1190.00
EFT52330	06/10/2016	ABBOTT STORAGE SYSTEMS	PALLET RACKING SYSTEM FOR OPERATIONS CENTRE	1854.16
EFT52331	06/10/2016	DEBBIE JOSE JEWELLERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	35.00
EFT52332	06/10/2016	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	WHATS ON IN THE WEST - WATERCOLOUR WANDERINGS - ZIG ZAG GALLERY EXHIBITION	92.65
EFT52333	06/10/2016	MAUREEN CHERRY MARSH	ADMIN FEE REFUND	15.00
EFT52334	06/10/2016	KALAMUNDA CHAMBER OF COMMERCE INC	DONATION FOR ARTS AND CRAFT MATERIALS FOR YOUTH ACTIVITIES AT THE KALAMUNDA FARMERS MARKETS AS PART OF YOUNG CREATIVES MONTH	110.00
EFT52335	06/10/2016	KANYANA WILDLIFE REHABILITATION CENTRE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	344.00
EFT52336	06/10/2016	KRISTIE MOILER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	3.50
EFT52337	06/10/2016	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	924.00
EFT52338	06/10/2016	DARREN BLOWES	FOOTPATH DEPOSIT REFUND	1550.00
EFT52339	06/10/2016	IAN ANGUS & ROBIN YVONNE LUKIS	ADMIN FEE REFUND	15.00
EFT52340	06/10/2016	MILTON ERNEST & ROSEMARIE FAY HARDERS	ADMIN FEE REFUND	15.00
EFT52341	06/10/2016	JULIE PEZZALI	PART DOG REGISTRATION FEE REFUND	42.50
EFT52342	06/10/2016	NIEVES YAN HUNT	ADMIN FEE REFUND	15.00
EFT52343	06/10/2016	NA & AC URBANI	ADMIN FEE REFUND	15.00
EFT52344	06/10/2016	G FORCE PRINTING	PRINTED STATIONERY STOCK	302.72

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52345	06/10/2016	JOHN & ELIZABETH STEED	ADMIN FEE REFUND	15.00
EFT52346	06/10/2016	DONNA GAHAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	185.50
EFT52347	06/10/2016	LINDA V NAPIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	10.50
EFT52348	06/10/2016	UMBERTO GIORGIANTE	FOOTPATH DEPOSIT REFUND	2500.00
EFT52349	06/10/2016	LAURIE WENN & KELLIE THOMPSON	ADMIN FEE REFUND	15.00
EFT52350	06/10/2016	CONSTABLE CARE CHILD SAFETY FOUNDATION INC	DELIVERY OF HARM PREVENTION PROGRAMS FOR YOUNG PEOPLE THROUGH THEATRE-IN-EDUCATION IN SCHOOLS	11000.00
EFT52351	06/10/2016	WOOLWORTHS LIMITED	GROCERY SUPPLIES FOR KIDS COOKING CLUB	173.17
EFT52352	06/10/2016	FORRESTFIELD TENNIS CLUB (INC)	REIMBURSEMENT OF TAP REPAIRS FORRESTFIELD TENNIS CLUB HIRE FEES - 01/09/16 - 30/09/16	327.40
EFT52353	06/10/2016	MARJORIE YVONNE SIMS	ADMIN FEE REFUND	15.00
EFT52354	06/10/2016	KERB - FIX	KERB REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	2206.60
EFT52355	06/10/2016	GLENDIA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	834.25
EFT52356	06/10/2016	CONCETTA GULLONE	ADMIN FEE REFUND	15.00
EFT52357	06/10/2016	HARVEY NORMAN ELECTRICS MIDLAND	MICROWAVE OVEN AND URN FOR COMMUNITY HALLS	485.00
EFT52358	06/10/2016	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	1085.00
EFT52359	06/10/2016	VICTORIA BOSWORTH	FOOTPATH DEPOSIT REFUND	1550.00
EFT52360	06/10/2016	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	22.70
EFT52361	06/10/2016	WENDY ANN BOND	ADMIN FEE REFUND	15.00
EFT52362	06/10/2016	BEVERLEY DUFF	TRAVEL COMMUNITY VISITORS SCHEME REFUND	37.50
EFT52363	06/10/2016	OXFAM AUSTRALIA	KEY BOND REFUND	50.00
EFT52364	06/10/2016	STATE WIDE TURF SERVICES	TURF SUPPLIES / MAINTENANCE FOR VARIOUS LOCATIONS	10466.50
EFT52365	06/10/2016	FORRESTFIELD TEEBALL/SOFTBALL ASSOCIATION INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	782.50

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52366	06/10/2016	JORGE'S CONTRACTING SERVICES	CLEANING OF PETER ANDERTON CENTRE - 04/09/16 - 04/10/16	2397.01
EFT52367	06/10/2016	CHRISTINE VITLER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	3.15
EFT52368	06/10/2016	NANCY GILLESPIE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	21.00
EFT52369	06/10/2016	BIJILA THOMAS	HALL BOND REFUND	300.00
EFT52370	06/10/2016	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	7697.35
EFT52371	06/10/2016	RUSSELL JAMES ILEY	FOOTPATH DEPOSIT REFUND	1550.00
EFT52372	06/10/2016	THE GOOD GUYS	ELECTRICAL SUPPLIES FOR DEPOT OPERATIONS	598.00
EFT52373	06/10/2016	SONJA SPEIGHT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	60.20
EFT52374	06/10/2016	TIBOR & JANETTE ELIZABETH STOJANOVSKI	ADMIN FEE REFUND	15.00
EFT52375	06/10/2016	KALAMUNDA BULLDOGS RUGBY LEAGUE FOOTBALL CLUB	HALL AND KEY BOND REFUND	750.00
EFT52376	06/10/2016	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	9.80
EFT52377	06/10/2016	LINDA STONES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	58.10
EFT52378	06/10/2016	IAN MOSS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	259.00
EFT52379	06/10/2016	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	1689.60
EFT52380	06/10/2016	LEWIS FAMILY TRUST T/A DATA TECH SERVICES	BUILDING MAINTENANCE TELEPHONE / SECURITY LINE REPAIR WORK	297.00
EFT52381	06/10/2016	PETER FALCONER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	155.40
EFT52382	06/10/2016	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	33.00
EFT52383	06/10/2016	MARY FORWARD	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	7.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52384	06/10/2016	MACQUARIE EQUIPMENT RENTALS PTY LTD	HPRC CARDIO EQUIPMENT RENTAL - 01/11/16 - 31/01/17	6157.74
EFT52385	06/10/2016	HANS SCHWALB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	10.43
EFT52386	06/10/2016	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	34704.76
EFT52387	06/10/2016	THE ARTFUL FLOWE - FELICIA LOWE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	21.00
EFT52388	06/10/2016	AAAC TOWING PTY LTD	TOWING SERVICES FEES	990.00
EFT52389	06/10/2016	PERTH HILLS WADO RYU KARATE CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT52390	06/10/2016	DAVID GREEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	13.93
EFT52391	06/10/2016	HILDA DE BEER	ADMIN FEE REFUND	15.00
EFT52392	06/10/2016	DMC CLEANING	CLEANING SERVICES / CONSUMABLES FOR VARIOUS LOCATIONS	63214.50
EFT52393	06/10/2016	SILK ON SILK (ROSEMARY LONSDALE)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	185.50
EFT52394	06/10/2016	KALAMUNDA RANGERS INCORPORATED	KIDSPORT FUNDING FOR VARIOUS PLAYERS	230.00
EFT52395	06/10/2016	JOHN CHARLES & MAVIS PASKULICH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	109.90
EFT52396	06/10/2016	NICHOLAS ROUND	REIMBURSEMENT OF COSTS RELATING TO SHANDY - GRAFFITI WORKING DOG	252.90
EFT52397	06/10/2016	COB DESIGNS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	272.30
EFT52398	06/10/2016	MATTHEWS VECCIA- SCAVALLI PTY LTD	BUILDING APPLICATION FEE REFUND	115.00
EFT52399	06/10/2016	OFF PEN PUBLISHING - BETH BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	86.80
EFT52400	06/10/2016	STAN THE TYRE MAN ( STAN'S TYRE SERVICE WA )	PLANT / VEHICLE PARTS	2002.00
EFT52401	06/10/2016	NEXXIAL ECOLOGY PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	1980.00
EFT52402	06/10/2016	GRAHAM STIMSON	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	113.40

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52403	06/10/2016	BALLIGART - HELEN LOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	21.00
EFT52404	06/10/2016	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	11636.28
EFT52405	06/10/2016	PETER WEBB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	21.00
EFT52406	06/10/2016	LINDAS BOOKS / ROLEYSTONE COURIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	18.90
EFT52407	06/10/2016	IRENE YOUNG	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	38.50
EFT52408	06/10/2016	LINDA RAPHAEL	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	12.25
EFT52409	06/10/2016	WAITAWHILE ART	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	2.52
EFT52410	06/10/2016	RONALD PENDAL	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	60.00
EFT52411	06/10/2016	WORKPOWER INCORPORATED	WEED CONTROL AT VARIOUS LOCATIONS	1287.00
EFT52412	06/10/2016	STOCK PHOTOGRAPHY PTY LTD	CORPORATE PHOTO MANAGER - ANNUAL HOSTING CHARGES	3744.00
EFT52413	06/10/2016	URBANECO GARDENS	HOME MAINTENANCE SERVICES	3100.00
EFT52414	06/10/2016	NICKY WINTER - KASZAZZ IN KALAMUNDA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	40.25
EFT52415	06/10/2016	NORA SOEK TEE WRIGHT	ADMIN FEE REFUND	15.00
EFT52416	06/10/2016	STEPHANIE MARGARET PILCHER	HALL AND KEY BOND REFUND	350.00
EFT52417	06/10/2016	THE LUCKY CHARM	NEWSPAPERS / MAGAZINES SUPPLIES FOR VARIOUS LOCATIONS	61.94
EFT52418	06/10/2016	HERB & ESSENCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	4.55
EFT52419	06/10/2016	SPIDER WASTE COLLECTION SERVICES PTY LTD	COLLECTION AND RECYCLING OF MATTRESSES FROM WALLISTON TRANSFER STATION	2109.80
EFT52420	06/10/2016	KALAMUNDA MUSIC ACADEMY	VARIOUS MUSIC WORKSHOPS FOR YOUNG CREATIVES MONTH AT KALAMUNDA MUSIC ACADEMY & FORRESTFIELD PRIMARY SCHOOL	397.00



<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52421	06/10/2016	SEATADVISOR PTY LTD	TICKET SALES FEE	298.05
EFT52422	06/10/2016	LESMURDIE MAZENOD CRICKET CLUB	SUCCESSFUL FUNDING CONTRIBUTION TOWARDS TWO NEW CRICKET NETS AT RAY OWEN RESERVE	10500.00
EFT52423	06/10/2016	KIEREN M TIMMER	FOOTPATH DEPOSIT REFUND	2500.00
EFT52424	06/10/2016	RACHEL MARCHETTI	FOOTPATH DEPOSIT REFUND	1550.00
EFT52425	06/10/2016	ELEMENT PLASTERING	GENERAL PLASTERING AND REPAIR WORKS TO SHIRE FACILITIES	550.00
EFT52426	06/10/2016	SWAN VIEW JUNIOR / SENIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT52427	06/10/2016	TELSTRA SNP MONITORING PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO VARIOUS LOCATIONS	871.97
EFT52428	06/10/2016	HUAIXIN LIANG	ADMIN FEE REFUND	12.76
EFT52429	06/10/2016	GORDON MICHAEL & MARIA PARKINSON	ADMIN FEE REFUND	15.00
EFT52430	06/10/2016	JOYCE HALL & PATTIE LEIGHTON	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	90.00
EFT52431	06/10/2016	THOMAS MOIR	HALL AND KEY BOND REFUND	455.00
EFT52432	06/10/2016	MARKET CREATIONS	REGISTRATION FOR STAFF MEMBER AND TWO COUNCILLORS TO ATTEND THE NATIONAL ECONOMIC DEVELOPMENT CONFERENCE 2016	3750.00
EFT52433	06/10/2016	CURNOW GROUP HIRE PTY LTD	SEPARABLE PORTION A - NARDINE CLOSE WIDENING AND UPGRADE	10258.28
EFT52434	06/10/2016	ATI MARTIAL ARTS FORRESTFIELD T/A TOMSHIN TAEKWONDO	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1700.00
EFT52435	06/10/2016	UNWINED T/A POSSUM CREEK LODGE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	75.60
EFT52436	06/10/2016	TREASURES OF AUSTRALIA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/09/16 - 30/09/16	126.42
EFT52437	06/10/2016	ALLCREDIT PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	551.96
EFT52438	06/10/2016	KERB DIRECT KERBING PTY LTD	SUPPLY AND LAY CONCRETE KERBING	13927.23
EFT52439	06/10/2016	DAVID SAMUEL & MAIKA BRUCE	ADMIN FEE REFUND	15.00
EFT52440	06/10/2016	IAN JAMES HOPKINS	ADMIN FEE REFUND	15.00
EFT52441	06/10/2016	CRAIG BAILEY T/AS ECOVISION HOMES	BUILDING APPLICATION FEE REFUND	1001.60

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52442	06/10/2016	SULLIVAN COMMERCIAL PTY LTD T/A MCGEES PROPERTY	LAND VALUATION FEES FOR LOT 4 (21) ASHBY CLOSE FORRESTFIELD	4675.00
EFT52443	06/10/2016	PETER JOHN ROTHNIE	ADMIN FEE REFUND	15.00
EFT52444	06/10/2016	NVC PERTH HILLS GROUP	KEY BOND REFUND	50.00
EFT52445	06/10/2016	ALL FUN FACE PAINTING	CHILDRENS ENTERTAINMENT FOR PERTH SPRING HILLS FESTIVAL 2016	1280.00
EFT52446	06/10/2016	TUNNEL VISION (WA) PTY LTD	RELINE SEWER PIPE JUNCTION AT FORRESTFIELD BOWLING CLUB	3850.00
EFT52447	06/10/2016	METRO HOMES WA PTY LTD	FOOTPATH DEPOSIT REFUND	1500.00
EFT52448	06/10/2016	CULTURE COUNTS AUSTRALIA PTY LTD	ANNUAL SUBSCRIPTION FEES 2016/2017	5266.80
EFT52449	06/10/2016	LESMURDIE MAZENOD JUNIOR CRICKET CLUB INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT52450	06/10/2016	WAYNE JACOBS PLAYSCENE (AUSTRALIA) PTY LTD T/A W.A. JACOBS TOYMAKER	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	289.41
EFT52451	06/10/2016	CHRISTIAN WEDNESDAY HOME SCHOOL GROUP	KEY BOND REFUND	55.00
EFT52452	06/10/2016	FRONTIER 3D	SUPPLIES FOR SCIENCE WEEK EVENT, DEMONSTRATION AND WORKSHOP PRESENTATION FEES AT LESMURDIE LIBRARY	545.45
EFT52453	06/10/2016	SAW DUST ART	CHALKBOARD FOR PROMOTIONAL WINDOW DISPLAY	220.00
EFT52454	06/10/2016	SHERIDAN JANE DEL FANTE	FOOTPATH DEPOSIT REFUND	5000.00
EFT52455	06/10/2016	LINDA WHITING	HALL AND KEY BOND REFUND	1050.00
EFT52456	06/10/2016	LORNA VALENTI	HALL AND KEY BOND REFUND	1050.00
EFT52457	06/10/2016	TOTALLY AWESOME SCIENCE KIDS (TASK)	HALL AND KEY BOND REFUND	455.00
EFT52458	06/10/2016	AVOCADO PAIR (AN EVENING OF SILLY SONGS)	HALL, KEY AND GRAND PIANO BOND REFUND	665.00
EFT52459	06/10/2016	KERRI CHAMBERLAIN	KEY BOND REFUND	50.00
EFT52460	13/10/2016	Gael STEPHANIE GOERKE	ADMIN FEE REFUND	15.00
EFT52461	13/10/2016	VALERIE MYTYL ARCHER	ADMIN FEE REFUND	15.00
EFT52462	13/10/2016	COLIN & GILLIAN SMITH	ADMIN FEE REFUND	15.00
EFT52463	13/10/2016	FRANK & ROZLYN MARY PILEGGI	ADMIN FEE REFUND	15.00
EFT52464	13/10/2016	NANCY M GILLESPIE & DAVID M OTLEY	ADMIN FEE REFUND	15.00
EFT52465	13/10/2016	LINDSAY WALLACE CRAIG	ADMIN FEE REFUND	15.00
EFT52466	13/10/2016	DAVID & BEATRICE KELLY	ADMIN FEE REFUND	15.00
EFT52467	13/10/2016	BASIL & NADIA FURDAS	ADMIN FEE REFUND	15.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52468	13/10/2016	JANET M BEED	ADMIN FEE REFUND	15.00
EFT52469	13/10/2016	BRUCE & GIUSEPPINA CHOW	ADMIN FEE REFUND	15.00
EFT52470	13/10/2016	IAN ROBERT BURNS & LIIA ST CLAIR	ADMIN FEE REFUND	15.00
EFT52471	13/10/2016	CORRADO PETER FANTUZ	ADMIN FEE REFUND	15.00
EFT52472	13/10/2016	EDITH MAY & IAN NICHOLAS BROWN	ADMIN FEE REFUND	15.00
EFT52473	13/10/2016	IAN MICHAEL & ROSEMARY ANN GRANGER	ADMIN FEE REFUND	15.00
EFT52474	13/10/2016	ZVONKO GASPARIC	ADMIN FEE REFUND	15.00
EFT52475	13/10/2016	SHIRLEY DORIS GETLIFFE	ADMIN FEE REFUND	15.00
EFT52476	13/10/2016	FRANCESCO & CARMELA SCAFFIDI-ARGENTINA	ADMIN FEE REFUND	15.00
EFT52477	13/10/2016	JOHN A & MAUREEN T HUMPHREYS	ADMIN FEE REFUND	15.00
EFT52478	13/10/2016	MARTIN & CATHERINE DUNLEAVY	ADMIN FEE REFUND	15.00
EFT52479	13/10/2016	PAMELA STRICK	ADMIN FEE REFUND	15.00
EFT52480	13/10/2016	JOHN HOWARD & JULIE ANNETTE KELMAR	ADMIN FEE REFUND	15.00
EFT52481	13/10/2016	IRMA HOTINSKI	ADMIN FEE REFUND	15.00
EFT52482	13/10/2016	MICHAEL JAMES & SUSANNE FRANCES VENABLES	ADMIN FEE REFUND	15.00
EFT52483	13/10/2016	ENID ISABEL MCKEOWN	ADMIN FEE REFUND	15.00
EFT52484	13/10/2016	ALICE JOY MILLER	ADMIN FEE REFUND	15.00
EFT52485	13/10/2016	KENNETH GORDON & IRENE JOANNE SANDERSON	ADMIN FEE REFUND	15.00
EFT52486	13/10/2016	TERRANCE JOHN & ANNETTE JOSEPHINE HINE	ADMIN FEE REFUND	15.00
EFT52487	13/10/2016	ROBERT CHARLES MUNDIN	ADMIN FEE REFUND	15.00
EFT52488	13/10/2016	NUNZIATA LO PRESTI	ADMIN FEE REFUND	15.00
EFT52489	13/10/2016	MARIA STERVAGGI	ADMIN FEE REFUND	15.00
EFT52490	13/10/2016	ANNUNZIATA CATELLANI	ADMIN FEE REFUND	15.00
EFT52491	13/10/2016	ARTHUR BERWICK & FELICITY SAYERS	ADMIN FEE REFUND	15.00
EFT52492	13/10/2016	CAROL & GEOFFREY WALLACE	ADMIN FEE REFUND	15.00
EFT52493	13/10/2016	KEVIN EDWARD & LORRAINE JOY ARMSTRONG	ADMIN FEE REFUND	15.00
EFT52494	13/10/2016	ROBERT & ILDA SCHORER	ADMIN FEE REFUND	15.00
EFT52495	13/10/2016	RICHARD J GRUNWELL & SHARON E JENKINS	ADMIN FEE REFUND	15.00
EFT52496	13/10/2016	TERRENCE RYAN	ADMIN FEE REFUND	15.00
EFT52497	13/10/2016	HEDY & NIGEL JOHN MARTIN	ADMIN FEE REFUND	15.00
EFT52498	13/10/2016	ROSEMARIE & KARL HEINZ BEYER	ADMIN FEE REFUND	15.00
EFT52499		EFT PAYMENT CANCELLED		

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52500	13/10/2016	MARGARET JOAN CLITHEROE	ADMIN FEE REFUND	15.00
EFT52501	13/10/2016	BERNARD L & MARIE E KELLY	ADMIN FEE REFUND	15.00
EFT52502	13/10/2016	EDWARD GEORGE & ALMA CLORANE WRIGHT	ADMIN FEE REFUND	15.00
EFT52503	13/10/2016	BARRY JAMES & ROBYN MARY ELLIS	ADMIN FEE REFUND	15.00
EFT52504	13/10/2016	GAIL BARBARA BENNETT	ADMIN FEE REFUND	15.00
EFT52505	13/10/2016	DIANA MAY HASTINGS	ADMIN FEE REFUND	15.00
EFT52506	13/10/2016	BRIAN WILLIAM & ROSA HELEN GUTHRIE	ADMIN FEE REFUND	15.00
EFT52507	13/10/2016	PHILIP MARTIN BAKER	ADMIN FEE REFUND	15.00
EFT52508	13/10/2016	LINDA MARY COOTE	ADMIN FEE REFUND	15.00
EFT52509	13/10/2016	ANGELINA MARIA & SERGIO PAOLO CASOTTI	ADMIN FEE REFUND	15.00
EFT52510	13/10/2016	JOHN & KRISTYNA PAUL	ADMIN FEE REFUND	15.00
EFT52511	13/10/2016	TERENCE J & DOLORAS M WALSH	ADMIN FEE REFUND	15.00
EFT52512	13/10/2016	EVELYN MAXINE & TREVOR KNIGHT	ADMIN FEE REFUND	15.00
EFT52513	13/10/2016	JOHN MARINUS & CHRISTINA AGNES ESSCHERT	ADMIN FEE REFUND	15.00
EFT52514	13/10/2016	FERDINAND & LYNN RUETHER	ADMIN FEE REFUND	15.00
EFT52515	13/10/2016	WILLIAM RICHARD & HELEN EDNA SPENCER	ADMIN FEE REFUND	15.00
EFT52516	13/10/2016	ADRIANO & ROMILDA BOSA	ADMIN FEE REFUND	15.00
EFT52517	13/10/2016	ZENA JUNE HOWIESON	ADMIN FEE REFUND	15.00
EFT52518	13/10/2016	GARY JAMES & JOYCE LEONIE SANFORD	ADMIN FEE REFUND	15.00
EFT52519	13/10/2016	ANN PATRICIA RIGBY	ADMIN FEE REFUND	15.00
EFT52520	13/10/2016	ROBERT & SUZANNE POULINET	ADMIN FEE REFUND	15.00
EFT52521	13/10/2016	MARJORIE PATRICIA MARAIS	ADMIN FEE REFUND	15.00
EFT52522	13/10/2016	VINCENT JOSEPH & LYNETTE MAREE GAHAN	ADMIN FEE REFUND	15.00
EFT52523	13/10/2016	RAYMOND VICTOR & MARIA JOSEPHINE KENT	ADMIN FEE REFUND	15.00
EFT52524	13/10/2016	PATRICIA JEAN KINGTON	ADMIN FEE REFUND	15.00
EFT52525	13/10/2016	ELAINE OLIVER RAYNER	ADMIN FEE REFUND	15.00
EFT52526	13/10/2016	DAVID HEATH & SHERYL JEANETTE IMRIE	ADMIN FEE REFUND	15.00
EFT52527	13/10/2016	ANGELO & CAROLYN COLELLA	ADMIN FEE REFUND	15.00
EFT52528	13/10/2016	ANITA MARY HOWE	ADMIN FEE REFUND	15.00
EFT52529	13/10/2016	HANS & JEANETTE OKAS	ADMIN FEE REFUND	15.00
EFT52530	13/10/2016	DORIS ARMANASCO	ADMIN FEE REFUND	15.00
EFT52531	13/10/2016	LAUREL EILEEN LUCAS	ADMIN FEE REFUND	15.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52532	13/10/2016	ALAN & CLARE MARGARET EVANS	ADMIN FEE REFUND	15.00
EFT52533	13/10/2016	DAPHNE ROSELINE MARSHALL	ADMIN FEE REFUND	15.00
EFT52534	13/10/2016	WILLIAM JOHN & DOROTHY CAROLINE ARMSTRONG	ADMIN FEE REFUND	15.00
EFT52535	13/10/2016	JOHN LAURENCE & LUCIA ADRIANA RUTHERFORD	ADMIN FEE REFUND	15.00
EFT52536	13/10/2016	JOHN AND MURIEL DAWSON	ADMIN FEE REFUND	15.00
EFT52537	13/10/2016	ZBIGNIEW J & SUSAN MAUREEN KOROL	ADMIN FEE REFUND	15.00
EFT52538	13/10/2016	GEORGE WILLIAM BELL	ADMIN FEE REFUND	15.00
EFT52539	13/10/2016	PETER JOHN & KATHLEEN MARY FLOOD	ADMIN FEE REFUND	15.00
EFT52540	13/10/2016	VERONA CORALIE MILLS	ADMIN FEE REFUND	15.00
EFT52541	13/10/2016	ELIZABETH ANNE LOWRIE	ADMIN FEE REFUND	15.00
EFT52542	13/10/2016	GARY JOHN BIDWELL	ADMIN FEE REFUND	15.00
EFT52543	13/10/2016	EVAN JAMES & SANDRA JUNE COSH	ADMIN FEE REFUND	15.00
EFT52544	13/10/2016	BRIAN JOSEPH & JANICE EVE KEGG	ADMIN FEE REFUND	15.00
EFT52545	13/10/2016	BRIAN & KERRY-ELLEN LOGAN	ADMIN FEE REFUND	15.00
EFT52546	13/10/2016	JEFFREY PHILIP & VICKI KATHLEEN SLOSS	ADMIN FEE REFUND	15.00
EFT52547	13/10/2016	KEVIN & SANDRA FAYE OWEN	ADMIN FEE REFUND	15.00
EFT52548	13/10/2016	JAN MATTHYS & MAAIKE GRIETJE KEMNER	ADMIN FEE REFUND	15.00
EFT52549	13/10/2016	ALLAN & ARLENE HENDERSON	ADMIN FEE REFUND	15.00
EFT52550	13/10/2016	ELAINE CLARE SHELDON	ADMIN FEE REFUND	15.00
EFT52551	13/10/2016	IAN ROBERT & LINDA GILES	ADMIN FEE REFUND	15.00
EFT52552	13/10/2016	JACK EDWARD ELLIOTT	ADMIN FEE REFUND	15.00
EFT52553	13/10/2016	MURIEL ILOTT	ADMIN FEE REFUND	15.00
EFT52554	13/10/2016	BERNARD LEON & LESLEY GAYE SMITH	ADMIN FEE REFUND	15.00
EFT52555	13/10/2016	RENATE & ALAN DUNCAN BEATON	ADMIN FEE REFUND	15.00
EFT52556	13/10/2016	GODFREY HAROLD HILL	ADMIN FEE REFUND	15.00
EFT52557	13/10/2016	MARISA ANN WHITE	ADMIN FEE REFUND	15.00
EFT52558	13/10/2016	MAUREEN ETHEL SAWYER	ADMIN FEE REFUND	15.00
EFT52559	13/10/2016	VICKI L BECKETT	RATES REFUND	188.00
EFT52560	13/10/2016	RONALD & BERYL JUNE MACKENZIE	ADMIN FEE REFUND	15.00
EFT52561	13/10/2016	KEITH & BARBARA HUGHES	ADMIN FEE REFUND	15.00
EFT52562	13/10/2016	VICTOR MAZALEVSKIS	ADMIN FEE REFUND	15.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52563	13/10/2016	TERESA ANN & HOWARD NEIL EVANS	ADMIN FEE REFUND	15.00
EFT52564	13/10/2016	BRIAN LOVELL	ADMIN FEE REFUND	15.00
EFT52565	13/10/2016	LESLIE JOHN DUCAS	ADMIN FEE REFUND	15.00
EFT52566	13/10/2016	JOACHIM HARRY EIFLER	ADMIN FEE REFUND	15.00
EFT52567	13/10/2016	GEORGE CHARLES WEST	ADMIN FEE REFUND	15.00
EFT52568	13/10/2016	BRIAN ANTHONY & SHIRLEY ANN CUMINE	ADMIN FEE REFUND	15.00
EFT52569	13/10/2016	RATKO & MILKA TALIJANCIC	ADMIN FEE REFUND	15.00
EFT52570	13/10/2016	SHIRLEY MARGARET SPITTLE	ADMIN FEE REFUND	15.00
EFT52571	13/10/2016	GLENYS ENID DUNLOP	ADMIN FEE REFUND	15.00
EFT52572	13/10/2016	GEORGE C & GWENDOLINE J SWEETMAN	ADMIN FEE REFUND	15.00
EFT52573	13/10/2016	PETER JOHN & BARBARA CHRISTINE FENN	ADMIN FEE REFUND	15.00
EFT52574	13/10/2016	WAYNE ROBERT & MIRELLA PIERINA OGG	ADMIN FEE REFUND	15.00
EFT52575	13/10/2016	LUIGINA BRESCACIN	ADMIN FEE REFUND	15.00
EFT52576	13/10/2016	BRIAN ARCHER & ROBERTA EMMOTT	ADMIN FEE REFUND	15.00
EFT52577	13/10/2016	FREDERICK KENDALL RALPH	ADMIN FEE REFUND	15.00
EFT52578	13/10/2016	COLLEEN BARBARA ARMITAGE	ADMIN FEE REFUND	15.00
EFT52579	13/10/2016	PETER HENRY & MARGARET HARRIS FEHRMAN	ADMIN FEE REFUND	15.00
EFT52580	13/10/2016	IAN PENNY & DOREEN ELLA BARCLAY	ADMIN FEE REFUND	15.00
EFT52581	13/10/2016	LILLIAN BERYL POWELL	ADMIN FEE REFUND	15.00
EFT52582	13/10/2016	GEOFFREY DAVID & JANINE KAYE CHAISTY	ADMIN FEE REFUND	15.00
EFT52583	13/10/2016	HOWARD & JUDITH WATTS	ADMIN FEE REFUND	15.00
EFT52584	13/10/2016	GIUSEPPE & IDA MISTICA SCAFIDI	ADMIN FEE REFUND	15.00
EFT52585	13/10/2016	IRMA & PIETRO PETRUCCI	ADMIN FEE REFUND	15.00
EFT52586	13/10/2016	GORDON WILLIAM FREEGARD	ADMIN FEE REFUND	15.00
EFT52587	13/10/2016	HELEN R THOMASON	ADMIN FEE REFUND	15.00
EFT52588	13/10/2016	MAREO & MARY JEAN MAZZARDIS	ADMIN FEE REFUND	15.00
EFT52589	13/10/2016	MARGARET JEAN WATERS	ADMIN FEE REFUND	15.00
EFT52590	13/10/2016	MALCOLM GILBERT & MYRTLE JEAN DIX	ADMIN FEE REFUND	15.00
EFT52591	13/10/2016	EDWIN JOHN & ENID ROSEMARY EATON	ADMIN FEE REFUND	15.00
EFT52592	13/10/2016	PEGGY HELEN HUGHES-ODGERS	ADMIN FEE REFUND	15.00
EFT52593	13/10/2016	NISA LOURVANIJ	ADMIN FEE REFUND	15.00
EFT52594	13/10/2016	GLENN FRANK WHITTLE	RATES REFUND	294.47

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52595	13/10/2016	ROBERT KEITH & JUDITH ANN MORLAND	ADMIN FEE REFUND	15.00
EFT52596	13/10/2016	GEORGE SHEVTSOV & LINDA ANN BROTHERTON	ADMIN FEE REFUND	15.00
EFT52597	13/10/2016	KIM GEOFFREY & LYNDEE RAELENE WHITE	ADMIN FEE REFUND	15.00
EFT52598	13/10/2016	JOHN EDWARD & EILEEN SYLVIA SMITH	ADMIN FEE REFUND	15.00
EFT52599	13/10/2016	ANTONIA LEONARDY TIELEMAN	ADMIN FEE REFUND	15.00
EFT52600	13/10/2016	GRACE ROSE WHITWORTH	ADMIN FEE REFUND	15.00
EFT52601	13/10/2016	LEOKADIA & JANUSZ ZEJDLER	ADMIN FEE REFUND	15.00
EFT52602	13/10/2016	DOMENICO & FRANCESCA CHIRICOSTA	ADMIN FEE REFUND	15.00
EFT52603	13/10/2016	BARBARA BIBBY	ADMIN FEE REFUND	15.00
EFT52604	13/10/2016	JOYCE MARGARET BIRNIE	ADMIN FEE REFUND	15.00
EFT52605	13/10/2016	ELSIE JUNE ISMAIL	ADMIN FEE REFUND	15.00
EFT52606	13/10/2016	GRANT KEMP & FRANCES JANE O'GRADY	RATES REFUND	364.07
EFT52607	13/10/2016	BEVERLEY TARLING	ADMIN FEE REFUND	15.00
EFT52608	13/10/2016	RUTH FRANCES STEARNE	ADMIN FEE REFUND	15.00
EFT52609	13/10/2016	RICHARD PETER DOWLE	ADMIN FEE REFUND	15.00
EFT52610	13/10/2016	DAVID LESLIE & MARY ELIZABETH SIMMONDS	ADMIN FEE REFUND	15.00
EFT52611	13/10/2016	ANTHONY ARTHUR & MARGARET FOWLER	ADMIN FEE REFUND	15.00
EFT52612	13/10/2016	CLARE ESTHER HEALEY	ADMIN FEE REFUND	15.00
EFT52613	13/10/2016	DENIS H & BARBARA A MILLAN	ADMIN FEE REFUND	15.00
EFT52614	13/10/2016	PETER ASHLEY & LEONIE HILDER SEWELL	ADMIN FEE REFUND	15.00
EFT52615	13/10/2016	HELLA MAREILE HACKETT	ADMIN FEE REFUND	15.00
EFT52616	13/10/2016	CEDRIC & PATRICIA BAXTER	ADMIN FEE REFUND	15.00
EFT52617	13/10/2016	JILLIAN CLEMENT PARKER & DONALD R BOTT	ADMIN FEE REFUND	15.00
EFT52618	13/10/2016	JOHN HAMILTON MILL	ADMIN FEE REFUND	15.00
EFT52619	13/10/2016	PETER DESMOND LIDDELOW	ADMIN FEE REFUND	15.00
EFT52620	13/10/2016	RICHARD JOHN & GRAZYNA DANUTA DAXTER	ADMIN FEE REFUND	15.00
EFT52621	13/10/2016	GIOVANNI & ANNUNZIATA GENTILI	ADMIN FEE REFUND	15.00
EFT52622	13/10/2016	MELVA JOYCE HENDREN	ADMIN FEE REFUND	15.00
EFT52623	13/10/2016	GLENIS ANNE THOMAS	ADMIN FEE REFUND	15.00
EFT52624	13/10/2016	FRANK & LORRAINE OLIVER	ADMIN FEE REFUND	15.00
EFT52625	13/10/2016	DOUGLAS WILLIAM MCNAB	ADMIN FEE REFUND	15.00
EFT52626	13/10/2016	JACOBUS F & MARIA E MULLER	ADMIN FEE REFUND	15.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52627	13/10/2016	JANETTE ANNE SMITH	ADMIN FEE REFUND	15.00
EFT52628	13/10/2016	EUNICE AUDREY COOPER	ADMIN FEE REFUND	15.00
EFT52629	13/10/2016	DONALD DAVID & RENEE LILIAN WYLIE	ADMIN FEE REFUND	15.00
EFT52630	13/10/2016	MORETON COLENUTT & JOSEPHINE JOAN TUNNEY	ADMIN FEE REFUND	15.00
EFT52631	13/10/2016	WILLIAM GEORGE & KIM ROSEMARY HUGHES	ADMIN FEE REFUND	15.00
EFT52632	13/10/2016	GRAHAM & ROBERTA RANKIN	ADMIN FEE REFUND	15.00
EFT52633	13/10/2016	SURUR & ADELAIDE BOLTMAN	ADMIN FEE REFUND	15.00
EFT52634	13/10/2016	JOSEPHINE ELIZABETH DIBDIN	ADMIN FEE REFUND	15.00
EFT52635	13/10/2016	DAVID JAMES & JUDITH BELINDA MOTT	ADMIN FEE REFUND	15.00
EFT52636	13/10/2016	NEIL JANSEN & LIDIJA TIMMS	ADMIN FEE REFUND	15.00
EFT52637	13/10/2016	JOHN HEDLEY WILTON	ADMIN FEE REFUND	15.00
EFT52638	13/10/2016	AILSJA JOY ELLIOTT	ADMIN FEE REFUND	15.00
EFT52639	13/10/2016	RAYMOND & BERYL ELIZABETH PRIDAY	ADMIN FEE REFUND	15.00
EFT52640	13/10/2016	ROSS & ROBYN ESTHER WHITEHOUSE	ADMIN FEE REFUND	15.00
EFT52641	13/10/2016	NORMA BEATRICE WILLIAMSON	ADMIN FEE REFUND	15.00
EFT52642	13/10/2016	LEONARD HALE	ADMIN FEE REFUND	15.00
EFT52643	13/10/2016	ROBERT & CHRISTA OATHAM	ADMIN FEE REFUND	15.00
EFT52644	13/10/2016	ALAN GRENVILLE & CAREN YVONNE ROSS	ADMIN FEE REFUND	15.00
EFT52645	13/10/2016	TREVOR ANTHONY & MARGARET RAPHAEL	ADMIN FEE REFUND	15.00
EFT52646	13/10/2016	GLADYS LILLIAN HUMFREY	ADMIN FEE REFUND	15.00
EFT52647	13/10/2016	LESLIE FRANCIS & MARIE ELIZABETH COOK	ADMIN FEE REFUND	15.00
EFT52648	13/10/2016	ANTOINETTA & PASQUALL ALESSI	ADMIN FEE REFUND	15.00
EFT52649	13/10/2016	MARY ESTHER SEIN TIN	ADMIN FEE REFUND	15.00
EFT52650	13/10/2016	ROBERT GEORGE & HELEN JANETTE NEWTON	ADMIN FEE REFUND	15.00
EFT52651	13/10/2016	BENITA DOROTHY MADDERN	ADMIN FEE REFUND	15.00
EFT52652	13/10/2016	JOHN SARA	ADMIN FEE REFUND	15.00
EFT52653	13/10/2016	DENIS MATTEY & JUDITH ANNE SAMBELL	ADMIN FEE REFUND	15.00
EFT52654	13/10/2016	FRANCES ANN PETTS	ADMIN FEE REFUND	15.00
EFT52655	13/10/2016	ALISON MARGARET & NEVILLE HENRY SPARROW	ADMIN FEE REFUND	15.00
EFT52656	13/10/2016	CLARA J HOGEN-ESCH	ADMIN FEE REFUND	15.00
EFT52657	13/10/2016	MAUREEN & MICHAEL ALLMAN	ADMIN FEE REFUND	15.00
EFT52658	13/10/2016	SHERRY & RAYMOND BRAIN	ADMIN FEE REFUND	15.00



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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52659	13/10/2016	KERRY JOAN ELLIMAN	ADMIN FEE REFUND	15.00
EFT52660	13/10/2016	DANIEL PATRICK & CATHERINE ANN MCLEOD	ADMIN FEE REFUND	15.00
EFT52661	13/10/2016	NORMAN PHILIP & ANITA WOOLAWAY	ADMIN FEE REFUND	15.00
EFT52662	13/10/2016	BARRY & CHIHARU CLARK	ADMIN FEE REFUND	15.00
EFT52663	13/10/2016	LYNETTE JOAN FORTUNE	ADMIN FEE REFUND	15.00
EFT52664	13/10/2016	ALICE LEONIE LANG	ADMIN FEE REFUND	15.00
EFT52665	13/10/2016	ALLAN GEORGE PINK	ADMIN FEE REFUND	15.00
EFT52666	13/10/2016	CONCEPCION & MIGUEL DE PORTILLO	ADMIN FEE REFUND	15.00
EFT52667	13/10/2016	JULIE PEZZALI	ADMIN FEE REFUND	15.00
EFT52668	13/10/2016	JOAN WINIFRED SMITH	ADMIN FEE REFUND	15.00
EFT52669	13/10/2016	RICHARD WILLIAM & PATRICIA ANN HEWITT	ADMIN FEE REFUND	15.00
EFT52670	13/10/2016	ANTONY & JANET SPRING	ADMIN FEE REFUND	15.00
EFT52671	13/10/2016	MERRIEL LOUISE WEBB	ADMIN FEE REFUND	15.00
EFT52672	13/10/2016	RODNEY & LEE GEORGE SKIPWORTH	ADMIN FEE REFUND	15.00
EFT52673	13/10/2016	ANTHONY PERKINS	ADMIN FEE REFUND	15.00
EFT52674	13/10/2016	JEFFREY EDWARD & PATRICIA ANN THOMPSON	ADMIN FEE REFUND	15.00
EFT52675	13/10/2016	JUDITH DIANNE BACON	ADMIN FEE REFUND	15.00
EFT52676	13/10/2016	ERIC LINDSAY & KAREN MIKE FENNELL	ADMIN FEE REFUND	15.00
EFT52677	13/10/2016	ANGELINA MAZZARDIS	ADMIN FEE REFUND	15.00
EFT52678	13/10/2016	LOUELLA DENISE & WILLEM ZITMAN	ADMIN FEE REFUND	15.00
EFT52679	13/10/2016	RONALD EDGAR & RUBY GROVES	ADMIN FEE REFUND	15.00
EFT52680	13/10/2016	HENDRIK KOSTER	ADMIN FEE REFUND	15.00
EFT52681	13/10/2016	MICHELE MORGAN	ADMIN FEE REFUND	15.00
EFT52682	13/10/2016	MICHAEL J CATER	ADMIN FEE REFUND	15.00
EFT52683	13/10/2016	JOHN RICHARD SIMS	ADMIN FEE REFUND	15.00
EFT52684	13/10/2016	WALTER C & KATHLEEN A FAIRWEATHER	ADMIN FEE REFUND	15.00
EFT52685	13/10/2016	LYLE & CAROLE BURGESS	ADMIN FEE REFUND	15.00
EFT52686	13/10/2016	BERYL LINDLEY	ADMIN FEE REFUND	15.00
EFT52687	13/10/2016	LINLEY JOYCE MAGOWAN	ADMIN FEE REFUND	15.00
EFT52688	13/10/2016	JENNIFER SHIRLEY MOORE	ADMIN FEE REFUND	15.00
EFT52689	13/10/2016	PETER JOHN BUCKINGHAM	ADMIN FEE REFUND	15.00
EFT52690	13/10/2016	NORMA FRANCES BARRETT	ADMIN FEE REFUND	15.00

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<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52691	13/10/2016	SHEILA MAY HOSSEN	ADMIN FEE REFUND	15.00
EFT52692	13/10/2016	FORRESTFIELD COMMUNITY BANK	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	200.00
EFT52693	13/10/2016	WILLIAM ANDREW & FATIMA MARY GIBSON	ADMIN FEE REFUND	15.00
EFT52694	13/10/2016	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	2266.33
EFT52695	13/10/2016	DINESH GARG	ADMIN FEE REFUND	15.00
EFT52696	13/10/2016	JEFFREY WAYNE & SARAH LOUISE NIEHUS	ADMIN FEE REFUND	15.00
EFT52697	13/10/2016	KENNETH & DENYSE KLEYNHANS	ADMIN FEE REFUND	15.00
EFT52698	13/10/2016	DONALD GEORGE & LYNDSEY JEAN HUDSON	ADMIN FEE REFUND	15.00
EFT52699	13/10/2016	SILK ON SILK (ROSEMARY LONSDALE)	ADMIN FEE REFUND	15.00
EFT52700	13/10/2016	BR & DL LYSLE PTY LTD	ADMIN FEE REFUND	15.00
EFT52701	13/10/2016	MALWINDER SIDHU & AAKANKSHA MEHTA	ADMIN FEE REFUND	12.67
EFT52702	13/10/2016	SUSAN & DAVID RIPLEY	ADMIN FEE REFUND	15.00
EFT52703	13/10/2016	MADDISON A PROBERTS	ADMIN FEE REFUND	15.00
EFT52704	13/10/2016	FIONA E TEAKLE & HELEN M FLUX	ADMIN FEE REFUND	15.00
EFT52705	13/10/2016	RICHARD REES & JENNIFER FARRIER	ADMIN FEE REFUND	15.00
EFT52706	13/10/2016	JUNE CHRISTINA LLOYD	ADMIN FEE REFUND	15.00
EFT52707	13/10/2016	HERMINA SCHUTTE	ADMIN FEE REFUND	15.00
EFT52708	13/10/2016	MICHAEL & TRUDY CROSBIE	ADMIN FEE REFUND	15.00
EFT52709	13/10/2016	MARCO ALEXANDER MITIC & VICTORIA JOSEPHINE GRANDITA	ADMIN FEE REFUND	15.00
EFT52710	13/10/2016	JOHN MARTIN & BRIDGET MARY TALLON	ADMIN FEE REFUND	15.00
EFT52711	13/10/2016	MARTIN & TONI STANLEY	ADMIN FEE REFUND	15.00
EFT52712	13/10/2016	ALL FUN FACE PAINTING	BUSHFIRE EXPO 2016 FACE PAINTING	640.00
EFT52713	20/10/2016	KALAMUNDA ACCIDENT REPAIR CENTRE	INSURANCE EXCESS FOR REPAIRS TO VEHICLE	1000.00
EFT52714	20/10/2016	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 17/10/16	3893.87
EFT52715	20/10/2016	SHAWSETT TRAINING PTY LTD	FIRST AID TRAINING FOR BUSH FIRE BRIGADE VOLUNTEERS	1100.00
EFT52716	20/10/2016	SHAWMAC PTY LTD	ROAD INTERSECTION DESIGNS FOR VARIOUS LOCATIONS	5145.25
EFT52717	20/10/2016	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	22.70

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52718	20/10/2016	JB HI-FI MIDLAND	ELECTRICAL SUPPLIES FOR COMMUNITY SAFETY	119.80
EFT52719	20/10/2016	1ST FORRESTFIELD SCOUT GROUP	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT52720	20/10/2016	PAUL'S BUS COMPANY PTY LTD	33 SEATER BUS FOR PERTH CBD TO BICKLEY VALLEY TOUR	627.00
EFT52721	20/10/2016	FREESTYLE NOW	TWO FILM WORKSHOPS AT HIGH WYCOMBE SKATE PARK	660.00
EFT52722	20/10/2016	OLK & ASSOCIATES	ARCHITECTURAL CONSULTING SERVICES FOR VARIOUS LOCATIONS	4774.00
EFT52723	20/10/2016	APOSTLE NATURAL SPRING WATER	DRINKING WATER, DISPENSER AND CUP SUPPLIES FOR ZIG ZAG CULTURAL CENTRE	30.00
EFT52724	20/10/2016	PICTON PRESS	BROCHURES FOR VARIOUS EVENTS	1112.25
EFT52725	20/10/2016	ID CONSULTING PTY LTD (INFORMED DECISIONS)	PROFILE.ID & FORECAST ID QUARTERLY SUBSCRIPTION FEES - 01/10/16 - 31/12/16	7920.00
EFT52726	20/10/2016	HILLS HOCUS POCUS	COSTUMER FOR PR PHOTO SHOOT	60.00
EFT52727	20/10/2016	DANUBE RIVER PTY LTD T/A LEARNING HORIZONS	BUSINESS MANAGEMENT CONSULTANTS FEES	7700.00
EFT52728	20/10/2016	ASSETIC AUSTRALIA PTY LTD	TWO DAY WORKSHOP - PREDICTOR TRAINING	7535.00
EFT52729	20/10/2016	TOP OF THE LADDER GUTTER CLEANING	GUTTER CLEANING SERVICES FOR VARIOUS LOCATIONS	2216.50
EFT52730	20/10/2016	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	920.00
EFT52731	20/10/2016	LATROBE HOLDINGS PL T/A LMW HEGNEY	VALUATION REPORT FOR 249 BERKSHIRE ROAD FORRESTFIELD	1760.00
EFT52732	20/10/2016	STANLEY FREDERICK AYLING	ADMIN FEE REFUND	15.00
EFT52733	20/10/2016	MICHAEL ALFRED LOWE	ADMIN FEE REFUND	15.00
EFT52734	20/10/2016	YVONNE MADELEINE PARSLOW	ADMIN FEE REFUND	15.00
EFT52735	20/10/2016	KERRY ANITA DAVIES	RATES REFUND	53.00
EFT52736	20/10/2016	DARYL S & PENELOPE M PEET	ADMIN FEE REFUND	15.00
EFT52737	20/10/2016	SALVATORE & MARIA STELLA ZURZOLO	ADMIN FEE REFUND	15.00
EFT52738	20/10/2016	GRANT ROSS & LINDA ENID SKINNER	ADMIN FEE REFUND	15.00
EFT52739	20/10/2016	ROBERT DANE	ADMIN FEE REFUND	15.00
EFT52740	20/10/2016	PETER F & RITA M SEWELL	ADMIN FEE REFUND	15.00
EFT52741	20/10/2016	PETER LOWMASS	REFUND ON FAULTY FIT BIT BAND	30.00
EFT52742	20/10/2016	ANTONY COSIMO & ANITA GRACE MORANA	ADMIN FEE REFUND	15.00
EFT52743	20/10/2016	DAVID RUSSELL & KAREN SABRINA RATTIGAN	ADMIN FEE REFUND	15.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52744	20/10/2016	ALAN & RONA HURLEY	ADMIN FEE REFUND	15.00
EFT52745	20/10/2016	RAYMOND & KARYN CHESTER	ADMIN FEE REFUND	15.00
EFT52746	20/10/2016	PAUL HENRY & JANINE NANCY STAVENUITER	ADMIN FEE REFUND	15.00
EFT52747	20/10/2016	MARIETTA THERESA MARSHALL	ADMIN FEE REFUND	15.00
EFT52748	20/10/2016	DARRYL LESLIE COLLETT	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	168.00
EFT52749	20/10/2016	ROBERT M & HELEN JENKE	ADMIN FEE REFUND	15.00
EFT52750	20/10/2016	CHARLES ROBERT & PATRICIA ANN BARTON	ADMIN FEE REFUND	15.00
EFT52751	20/10/2016	IAN FRANK & FAY LORRAINE DAVEY	ADMIN FEE REFUND	15.00
EFT52752	20/10/2016	PAUL & MICHELLE HANSEN	FOOTPATH DEPOSIT REFUND	2500.00
EFT52753	20/10/2016	BRYAN F & AUDREY C TOTTERDELL	ADMIN FEE REFUND	15.00
EFT52754	20/10/2016	JAN S & PETA V BELCZOWSKI	ADMIN FEE REFUND	15.00
EFT52755	20/10/2016	MARGUERITE ROSE GREGORY	ADMIN FEE REFUND	15.00
EFT52756	20/10/2016	JOHN VICTOR & CATHERINE ANNE BUTLER	RATES REFUND	282.06
EFT52757	20/10/2016	CARMELO CAPUTO	ADMIN FEE REFUND	15.00
EFT52758	20/10/2016	JENNIFER MARY SMITH	ADMIN FEE REFUND	15.00
EFT52759	20/10/2016	CORNELIA JOHANNA VAN VLIET	ADMIN FEE REFUND	15.00
EFT52760	20/10/2016	FREDERICK NEWTON & KAREN JANE CRIDDLE	ADMIN FEE REFUND	15.00
EFT52761	20/10/2016	ALLAN MORTON	ADMIN FEE REFUND	15.00
EFT52762	20/10/2016	MARIA ROSE PAULSON	ADMIN FEE REFUND	15.00
EFT52763	20/10/2016	GIANCARLO & MARGARET N DI GIOVINAZZO	ADMIN FEE REFUND	15.00
EFT52764	20/10/2016	BRIAN & MAUREEN HILDA BETTS	ADMIN FEE REFUND	15.00
EFT52765	20/10/2016	PENELOPE ANN SHINGLES	RATES REFUND	774.94
EFT52766	20/10/2016	JOHN EAGLES	ADMIN FEE REFUND	15.00
EFT52767	20/10/2016	KEVIN & TARINA JONES	REFUND COST FOR A REPLACEMENT TYRE - DAMAGED ON DRAIN	150.00
EFT52768	20/10/2016	SHANE ALAN ELLISON	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	136.50
EFT52769	20/10/2016	KEITH EDWIN & LJILANKA MARTIN	ADMIN FEE REFUND	15.00
EFT52770	20/10/2016	HENRY THOMAS & EDITH MAY MAXWELL	ADMIN FEE REFUND	15.00
EFT52771	20/10/2016	BENJAMIN THACKRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	256.90
EFT52772	20/10/2016	EILEEN M MACPHERSON	ADMIN FEE REFUND	15.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52773	20/10/2016	MICHAEL JOSEPH & HELEN ELIZABETH TUIITE	ADMIN FEE REFUND	15.00
EFT52774	20/10/2016	MARGIT ELSE ALTMANN	TRAVEL COMMUNITY VISITORS SCHEME REFUND	90.00
EFT52775	20/10/2016	DARRYL & SANDRA BUCKETT	ADMIN FEE REFUND	15.00
EFT52776	20/10/2016	SPECTRUM ARTS	SPRING FESTIVAL 2016 PROMOTION - DEVELOPMENT FOR QUINTIN THE QUENDA	845.90
EFT52777	20/10/2016	MICHAEL & JOAN ELIZABETH NASH	ADMIN FEE REFUND	15.00
EFT52778	20/10/2016	CLIFTON EDWARD FERNIE	ADMIN FEE REFUND	15.00
EFT52779	20/10/2016	VERONICA MARY YOUNG	ADMIN FEE REFUND	15.00
EFT52780	20/10/2016	KEITH REGINALD & FLORENCE ELLEN SETTLE	ADMIN FEE REFUND	15.00
EFT52781	20/10/2016	KEVIN W & MARILYN C STAFFORD	ADMIN FEE REFUND	15.00
EFT52782	20/10/2016	MARGHERITA GIUMELLI	ADMIN FEE REFUND	15.00
EFT52783		EFT PAYMENT CANCELLED		
EFT52784	20/10/2016	GEORGE MAXWELL DONNELLY	ADMIN FEE REFUND	15.00
EFT52785	20/10/2016	PHYLLIS GREER UNDERWOOD	ADMIN FEE REFUND	15.00
EFT52786	20/10/2016	LYNNE CHRISTINE DUNCAN	ADMIN FEE REFUND	15.00
EFT52787	20/10/2016	DIANA ROSMAN	RATES REFUND	273.18
EFT52788	20/10/2016	ERIC & LUCY JOAN FLETCHER	ADMIN FEE REFUND	15.00
EFT52789	20/10/2016	CLIVE FRANCIS & PATRICIA EDITH MACKNAY	ADMIN FEE REFUND	15.00
EFT52790	20/10/2016	DIANA ROSE ADLER	ADMIN FEE REFUND	15.00
EFT52791		EFT PAYMENT CANCELLED		
EFT52792	20/10/2016	WAYNE BENTLEY	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	105.00
EFT52793	20/10/2016	BARBARA DIANA HART	ADMIN FEE REFUND	15.00
EFT52794	20/10/2016	BRENDA JEAN RITCHIE	ADMIN FEE REFUND	15.00
EFT52795	20/10/2016	MARTIN JAMES & CHERYL ANNE GOLE	ADMIN FEE REFUND	15.00
EFT52796	20/10/2016	GARRY & PATRICIA ELLEN HUGHES	RATES REFUND	250.65
EFT52797	20/10/2016	JOAN EMILY BROWN	RATES REFUND	117.36
EFT52798	20/10/2016	JUDITH A & DENNIS W T POOLE	ADMIN FEE REFUND	15.00
EFT52799	20/10/2016	MARIE AUDREY NEALE	ADMIN FEE REFUND	15.00
EFT52800	20/10/2016	JOHN CARL & CHERYL MARIE KENT	RATES REFUND	287.73
EFT52801	20/10/2016	JAMES HERBERT & KATE COCKING	ADMIN FEE REFUND	15.00
EFT52802	20/10/2016	DAVID JOHN & DOROTHY MAVIS SIMPSON	ADMIN FEE REFUND	15.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52803	20/10/2016	ALICE WARWICK	KEY BOND REFUND	50.00
EFT52804	20/10/2016	NEAL TREVOR HANSON	ADMIN FEE REFUND	15.00
EFT52805	20/10/2016	ROBERT J & HEATHER J MUNRO	ADMIN FEE REFUND	15.00
EFT52806	20/10/2016	COLLEEN MAY BROUN	ADMIN FEE REFUND	15.00
EFT52807	20/10/2016	ANTONIO GIUSEPPE & SANDRA CRISAFIO	ADMIN FEE REFUND	15.00
EFT52808	20/10/2016	MURRAY AND MICHELLE MCKECHNIE	REFUND OF HIRE CHARGES DUE TO FAULTY C1 KEY	110.00
EFT52809	20/10/2016	MARK WILLIAM & GAIL MARIE HORSWILL	ADMIN FEE REFUND	15.00
EFT52810	20/10/2016	CHRISTINA ELIZABETH MACKAY	ADMIN FEE REFUND	15.00
EFT52811	20/10/2016	GAVIN NORMAN & DONNA ARLENE TERRILL	ADMIN FEE REFUND	15.00
EFT52812	20/10/2016	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	304.00
EFT52813	20/10/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	684.38
EFT52814	20/10/2016	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	17818.81
EFT52815	20/10/2016	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	1194.86
EFT52816	20/10/2016	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1316.67
EFT52817	20/10/2016	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	2156.00
EFT52818	20/10/2016	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	15581.91
EFT52819	20/10/2016	CLEANAWAY	GENERAL WASTE BINS FOR GRAN FONDO EVENT	462.00
EFT52820	20/10/2016	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	486.49
EFT52821	20/10/2016	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	341.92
EFT52822	20/10/2016	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	4027.38
EFT52823	20/10/2016	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	1077.51
EFT52824	20/10/2016	VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES FOR EMERGENCY SERVICES - OCTOBER 2016	1894.96
EFT52825	20/10/2016	FASTA COURIERS	COURIER FEES FOR VARIOUS DEPARTMENTS	618.76
EFT52826	20/10/2016	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	1235.67
EFT52827	20/10/2016	SG ENVIRO	SEPTIC / GREASE TANK CLEAN OUT SERVICES AT VARIOUS LOCATIONS	368.59
EFT52828	20/10/2016	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	990.35
EFT52829	20/10/2016	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	956.45

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52830	20/10/2016	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	1006.50
EFT52831	20/10/2016	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	7468.43
EFT52832	20/10/2016	LGIS WORKCARE SCHEME	INSURANCE - ACTUAL WAGES ADJUSTMENT FOR PERIOD 30/6/15 - 30/6/16	6383.89
EFT52833	20/10/2016	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS LOCATIONS	420.95
EFT52834	20/10/2016	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	1551.44
EFT52835	20/10/2016	BGC ASPHALT	ROAD MATERIALS FOR VARIOUS LOCATIONS	328.90
EFT52836	20/10/2016	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	761.01
EFT52837	20/10/2016	MILPRO WA (INCORPORATING HILL TOP TROPHIES)	SUPPLY OF NAME BADGES	71.50
EFT52838	20/10/2016	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR MEALS FOR HACC	563.53
EFT52839	20/10/2016	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC	1709.30
EFT52840	20/10/2016	MARKETFORCE PTY LTD	ADVERTISING FOR VARIOUS JOBS / EVENTS	3510.04
EFT52841	20/10/2016	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	13942.83
EFT52842	20/10/2016	STAFF AUSTRALIA	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	8294.87
EFT52843	20/10/2016	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	759.00
EFT52844	20/10/2016	ZIG ZAG GRAPHICS AND PRINT	PRINTING OF 500 TIME CARD PADS	1566.80
EFT52845	20/10/2016	ONESTEEL DISTRIBUTION (MIDALIA STEEL)	PLANT / VEHICLE PARTS	789.64
EFT52846	20/10/2016	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	383.00
EFT52847	20/10/2016	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	201.22
EFT52848	20/10/2016	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR FUNCTIONS	81.92
EFT52849	20/10/2016	DALE ALCOCK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	1550.00
EFT52850	20/10/2016	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT COSTS FOR VOLUNTEER BUSHFIRE BRIGADE	4662.27
EFT52851	20/10/2016	ROINA WILLIAMS T/A HUMAN TERRAINS	ANTHROPOLOGICAL CONSULTANCY - ABORIGINAL HERITAGE COMPONENT OF THE BIBBULMUM TRACK TERMINUS LINK PROJECT	2640.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52852	20/10/2016	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	210.00
EFT52853	20/10/2016	GCS SERVICES	PLUMBING SERVICES TO VARIOUS LOCATIONS	295.35
EFT52854	20/10/2016	ST JOHN AMBULANCE AUSTRALIA (WA) INC	PRODUCTS FOR RESTOCK OF VEHICLE FIRST AID KITS	433.98
EFT52855	20/10/2016	FINISHING TOUCH	VEHICLE CLEANING / DETAILING	2720.00
EFT52856	20/10/2016	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	44.70
EFT52857	20/10/2016	SWAN EVENT HIRE	EQUIPMENT HIRE FOR VARIOUS EVENTS	1060.80
EFT52858	20/10/2016	TOTAL EDEN PTY LTD	RETICULATION PARTS AS REQUIRED CAT 1 RESERVES	733.60
EFT52859	20/10/2016	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENT	75.00
EFT52860	20/10/2016	HIGH WYCOMBE JUNIOR FOOTBALL CLUB	HALL BOND REFUND	300.00
EFT52861	20/10/2016	JULIANA KNOLLEMA	ADMIN FEE REFUND	15.00
EFT52862	20/10/2016	LOCAL GOVERNMENT MANAGERS AUSTRALIA (WA DIVISION)	REGISTRATION FOR STAFF TO ATTEND LGMA ANNUAL STATE CONFERENCE 2016	1500.00
EFT52863	20/10/2016	ELSBETH & RICHARD HENRY MARSHALL	ADMIN FEE REFUND	15.00
EFT52864	20/10/2016	TECHNOLOGY ONE LTD	GIS CONSULTING SERVICES	21736.00
EFT52865	20/10/2016	BRIAN JOHN & ELIZABETH GWEN HUMPHREYS	ADMIN FEE REFUND	15.00
EFT52866	20/10/2016	ALAN RICHARD & JUNE MARY GREGOR	ADMIN FEE REFUND	15.00
EFT52867	20/10/2016	MELVIN E & SUSAN M MCGINNIS	RATES REFUND	279.71
EFT52868	20/10/2016	DI HART	ADMIN FEE REFUND	15.00
EFT52869	20/10/2016	JOANNE BEVERLEY LEITH	ADMIN FEE REFUND	15.00
EFT52870	20/10/2016	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	3674.00
EFT52871	20/10/2016	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	16873.94
EFT52872	20/10/2016	TALONS HSF PTY LTD T/A TALONS HIGH SECURITY FENCING	SERVICE AND PARTS TO FIX AND THE DEPOT GATE AND FENCE SYSTEM	2667.50
EFT52873	20/10/2016	WENZEL H GUSTER & HANNELORE STERN	ADMIN FEE REFUND	15.00
EFT52874	20/10/2016	WAYNE MATTHEW FLINTOFF	RATES REFUND	38.00
EFT52875	20/10/2016	PHILLIP ROBERT GOBLE	FOOTPATH DEPOSIT REFUND	1000.00
EFT52876	20/10/2016	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	3912.70
EFT52877	20/10/2016	FORRESTFIELD LITTLE ATHLETICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	1771.00



<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52878	20/10/2016	ENGIE MECHANICAL SERVICES AUSTRALIA PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	3142.63
EFT52879	20/10/2016	AUTO ONE KALAMUNDA	PLANT / VEHICLE PARTS	355.10
EFT52880	20/10/2016	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	WHAT'S ON ADVERTISING FOR YOUTHS ARTS, GEM CAMERA & GEOGRAPHIA EXHIBITIONS AND NEWSPAPER DELIVERY	391.20
EFT52881	20/10/2016	KANYANA WILDLIFE REHABILITATION CENTRE INC	CEO LUNCH EVENT	440.00
EFT52882	20/10/2016	ZIG ZAG COMMUNITY ARTS INC	ANNUAL FUNDING TO ZIG ZAG FESTIVAL 2016	35000.00
EFT52883	20/10/2016	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	9101.00
EFT52884	20/10/2016	ROGER DAVID & LYNDA CAROL HENRY	RATES REFUND	279.71
EFT52885	20/10/2016	BARBARA ELIZABETH BAMFORD	ADMIN FEE REFUND	15.00
EFT52886	20/10/2016	SAI GLOBAL LTD	SUPPLY OF AUSTRALIAN STANDARDS AND LICENCE RENEWAL	1141.24
EFT52887	20/10/2016	LESLIE GEORGE & GLENNYS MITCHELL	RATES REFUND	438.73
EFT52888	20/10/2016	LARISA TURNER	TRAVEL COMMUNITY VISITORS SCHEME REFUND	67.50
EFT52889	20/10/2016	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	3057.23
EFT52890	20/10/2016	DONALD BERNARD WEBER	ADMIN FEE REFUND	15.00
EFT52891	20/10/2016	NORMA MARY TAYLOR	KEY BOND REFUND	50.00
EFT52892	20/10/2016	NORMA LEIGH JACKSON	ADMIN FEE REFUND	15.00
EFT52893	20/10/2016	WOOLWORTHS LIMITED	CLEANING SUPPLIES FOR DOG/CAT POUND	44.69
EFT52894	20/10/2016	LIAM MITCHELL	FOOTPATH DEPOSIT REFUND	2500.00
EFT52895	20/10/2016	HILLIANS NETBALL CLUB	KEY BOND REFUND	50.00
EFT52896	20/10/2016	DAVID & JOANNE MEDLING	FOOTPATH DEPOSIT REFUND	1550.00
EFT52897	20/10/2016	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	6879.56
EFT52898	20/10/2016	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	846.00
EFT52899	20/10/2016	PENELOPE JUDITH PRICE	ADMIN FEE REFUND	15.00
EFT52900	20/10/2016	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	814.00
EFT52901	20/10/2016	MOHAMMAD N ISLAM & HOSNEARA KHANAM	ADMIN FEE REFUND	15.00
EFT52902	20/10/2016	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	8619.40
EFT52903	20/10/2016	MICHELLE WHITE	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	42.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52904	20/10/2016	KYLIE ANNE & PAUL RALSTON HAXTON	ADMIN FEE REFUND	15.00
EFT52905	20/10/2016	LISA PERRIN	REIMBURSEMENT FOR OCCASIONAL LIQUOR LICENCES FOR AN EVENING WITH GROUCHO	53.00
EFT52906	20/10/2016	DAVID ALAN & LEANN ALLISON COOPER	ADMIN FEE REFUND	15.00
EFT52907	20/10/2016	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS	1243.00
EFT52908	20/10/2016	MARY ALICE DOWDALL	ADMIN FEE REFUND	15.00
EFT52909	20/10/2016	JAMIE ROBERT BRITZA	REFUND FOR ADDITIONAL SKIP BIN	60.00
EFT52910	20/10/2016	CATHERINE WOOD	KEY BOND REFUND	50.00
EFT52911	20/10/2016	CHRISTOPHER W & JULIE R MINCHIN	FOOTPATH DEPOSIT REFUND	2500.00
EFT52912	20/10/2016	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	6864.00
EFT52913	20/10/2016	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	22.70
EFT52914	20/10/2016	JOHN ANTHONY & SHEILA PRYCE	ADMIN FEE REFUND	15.00
EFT52915	20/10/2016	VERA MURRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT52916	20/10/2016	LIBERTY OIL WESTERN AUSTRALIA PTY LTD	SUPPLY OF FUEL	22463.32
EFT52917	20/10/2016	BOB DEJAGER & SUSAN MARY GROOM	ADMIN FEE REFUND	15.00
EFT52918	20/10/2016	RODNEY GRAHAM STEEL	RATES REFUND	335.22
EFT52919	20/10/2016	STATE WIDE TURF SERVICES	TURF SUPPLIES / MAINTENANCE FOR VARIOUS LOCATIONS	10010.00
EFT52920	20/10/2016	FORRESTFIELD TEEBALL/SOFTBALL ASSOCIATION INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	520.00
EFT52921	20/10/2016	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	440.00
EFT52922	20/10/2016	DISCOUNT HOME IMPROVEMENTS T/AS GRANNY FLATS WA	FOOTPATH DEPOSIT REFUND	1550.00
EFT52923	20/10/2016	BIJILA THOMAS	REFUND OF THE HIRE OF LESMURDIE HALL AS BOOKING CANCELLED	172.50
EFT52924	20/10/2016	DWAYNE GRIGGS	PLANNING APPLICATION FEE REFUND	222.00
EFT52925	20/10/2016	WEST-SURE GROUP PTY LTD	CASH IN TRANSIT SERVICES - SEPTEMBER 2016	1809.56
EFT52926	20/10/2016	SEWING AND CRAFT WITH MEMA	DRY CLEANING / WASHING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	50.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52927	20/10/2016	BANYAN CREATIVE	GENERATOR HIRE & CHILDRENS ACTIVITIES FOR PERTH HILLS SPRING FESTIVAL 2016	5145.80
EFT52928	20/10/2016	THE GOOD GUYS	ELECTRICAL SUPPLIES FOR OPERATIONS CENTRE	756.00
EFT52929	20/10/2016	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	3760.90
EFT52930	20/10/2016	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	500.00
EFT52931	20/10/2016	DOMINIC NATALOTTO	PLANNING APPLICATION FEE REFUND	147.00
EFT52932	20/10/2016	ANTONY A & MEGAN LEEMING	FOOTPATH DEPOSIT REFUND	1000.00
EFT52933	20/10/2016	SUPALUX PAINT CO PTY LTD	GENERAL PAINTING MAINTENANCE SERVICES TO SHIRE OF KALAMUNDA FACILITIES	7590.00
EFT52934	20/10/2016	A PLUS TRAINING SOLUTIONS PTY LTD	REGISTRATION FOR STAFF TO ATTEND QUICK CUT SAW TRAINING COURSE	275.00
EFT52935	20/10/2016	SHILLER IMAGES (BELLART)	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	418.81
EFT52936	20/10/2016	KOTESWARA RAO MANDATI	ADMIN FEE REFUND	15.00
EFT52937	20/10/2016	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	3801.60
EFT52938	20/10/2016	BAD BACKS STORE	OFFICE FURNITURE SUPPLIES	720.00
EFT52939	20/10/2016	LEWIS FAMILY TRUST T/A DATA TECH SERVICES	BUILDING MAINTENANCE TELEPHONE / SECURITY LINE REPAIR WORK	88.00
EFT52940	20/10/2016	DR SHAKIL AHMED	HALL AND KEY BOND REFUND	350.00
EFT52941	20/10/2016	CITY OF STIRLING	MEALS ON WHEELS PROGRAM - AUGUST 2016	4890.20
EFT52942	20/10/2016	RISK MANAGEMENT TECHNOLOGIES PTY LTD	CHEMALERT SYSTEM LICENSE RENEWAL	5324.00
EFT52943	20/10/2016	BATTERY WORLD MIDLAND	SUPPLY OF LONG-LIFE RECHARGEABLE BATTERIES	176.00
EFT52944	20/10/2016	FOXTEL	MONTHLY SUBSCRIPTION FEE FOR RECREATION CENTRE	210.00
EFT52945	20/10/2016	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	4692.78
EFT52946	20/10/2016	AAAC TOWING PTY LTD	TOWING SERVICES FEES	165.00
EFT52947	20/10/2016	DATATEL COMMUNICATIONS PTY LTD T/A ETTIS	ANNUAL TAGGING AND TESTING OF ELECTRICAL APPLIANCES	1398.65
EFT52948	20/10/2016	JB HI-FI COMMERCIAL	COUNCILLOR IPAD & KEYBOARD. DATA PROJECTOR FREIGHT & INSTALLATION.	6863.95

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52949	20/10/2016	PUBLIC TRANSPORT AUTHORITY OF WA	KEY BOND REFUND	50.00
EFT52950	20/10/2016	SAFETY INSTITUTE OF AUSTRALIA	REGISTRATION FOR STAFF TO ATTEND FOR PERTH SAFETY SYMPOSIUM	434.50
EFT52951	20/10/2016	ST FRANCIS OF ASSISI CATHOLIC CHURCH MAIDA VALE PARISH	HALL AND KEY BOND REFUND	550.00
EFT52952	20/10/2016	ART GUIDE AUSTRALIA	ANNUAL ADVERTISING GALLERY PROGRAM 2016/2017	1936.00
EFT52953	20/10/2016	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION CENTRE AND DEPOT	593.26
EFT52954	20/10/2016	JOHN CHARLES & MAVIS PASKULICH	ADMIN FEE REFUND	15.00
EFT52955	20/10/2016	AVON HILLS ENVIRONMENTAL	WEED CONTROL SERVICES AT VARIOUS LOCATIONS	1320.00
EFT52956	20/10/2016	JOHN ROWE	FOOTPATH DEPOSIT REFUND	1200.00
EFT52957	20/10/2016	RTK NETWEST	SUPPLY RTK NETWORK VRS SUBSCRIPTION FROM 1/11/2016 TO 31/10/2017	4400.00
EFT52958	20/10/2016	LILYAN SMITH	BUSKING AT SPRING FESTIVAL 2016	150.00
EFT52959	20/10/2016	BE PROJECTS (WA) PTY LTD	FOOTPATH DEPOSIT REFUNDS	2000.00
EFT52960	20/10/2016	PRICEWATERHOUSECOOPERS	PROFESSIONAL GST SERVICES RENDERED FOR PERIOD ENDED 30/09/16	2750.00
EFT52961	20/10/2016	SCORPION TRAINING SOLUTIONS	REGISTRATION FOR STAFF TO ATTEND ASBESTOS AWARENESS COURSE	199.00
EFT52962	20/10/2016	NEVERFAIL SPRINGWATER LTD (ADMIN OFFICE)	BOTTLED WATER SUPPLIES / MAINTENANCE	67.25
EFT52963	20/10/2016	STAN THE TYRE MAN ( STAN'S TYRE SERVICE WA )	PLANT / VEHICLE PARTS	3107.50
EFT52964	20/10/2016	ALLEASING PTY LTD	LEASING FEES FOR VARIOUS AREAS - PERIOD 01/10/16 - 31/12/16	4273.36
EFT52965	20/10/2016	DEBRA LEE SHELDRIK	ADMIN FEE REFUND	15.00
EFT52966	20/10/2016	AHM FAISAL ANWAR	CROSSOVER CONTRIBUTION	420.00
EFT52967	20/10/2016	ANGELA GILES	TRAVEL COMMUNITY VISITORS SCHEME REFUND	48.00
EFT52968	20/10/2016	JANETTE WOODLAND	TRAVEL COMMUNITY VISITORS SCHEME REFUND	75.00
EFT52969	20/10/2016	TRAVIS ALAN INMAN	FOOTPATH DEPOSIT REFUND	2500.00
EFT52970	20/10/2016	PETER & INGE VAN DER KRAAN	ADMIN FEE REFUND	15.00
EFT52971	20/10/2016	DESMOND JOHN & DIANNE KAYE BYFIELD	RATES REFUND	329.03
EFT52972	20/10/2016	NOLA SUMNER	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	147.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52973	20/10/2016	WORKPOWER INCORPORATED	WEED CONTROL AT VARIOUS LOCATIONS	2362.80
EFT52974	20/10/2016	DYNAMIC FLAME BADMINTON CLUB INCORPORATED	KIDSPORT FUNDING FOR VARIOUS PLAYERS	400.00
EFT52975	20/10/2016	VANITA & AMIT KASHYAP	ADMIN FEE REFUND	15.00
EFT52976	20/10/2016	URBANECO GARDENS	HOME MAINTENANCE SERVICES	3100.00
EFT52977	20/10/2016	XUEMEI LU	ADMIN FEE REFUND	15.00
EFT52978	20/10/2016	THE FOREVER PROJECT	BUSHFIRE EXPO & BIODIVERSITY WORKSHOPS	8053.10
EFT52979	20/10/2016	ELIZABETH (BETH) CRAIG	TRAVEL COMMUNITY VISITORS SCHEME REFUND	108.00
EFT52980	20/10/2016	MICHAEL DON	FOOTPATH DEPOSIT REFUND	1500.00
EFT52981	20/10/2016	SPIDER WASTE COLLECTION SERVICES PTY LTD	COLLECTION AND RECYCLING OF MATTRESSES AT WALLISTON TRANSFER STATION	1355.20
EFT52982	20/10/2016	AAA DEMOLITION & TREE SERVICES	FOOTPATH DEPOSIT REFUND	2500.00
EFT52983	20/10/2016	BLACKTREE TECHNOLOGY PTY LTD	RADIO ID & ACCESS TO THE CENTRAL PARK REPEATER SITE	255.20
EFT52984	20/10/2016	ROHULLAH MUHAMMAD IBRAHIM	ADMIN FEE REFUND	15.00
EFT52985	20/10/2016	I.E. MARKETING	FREE LANCING MARKETING CONSULTING FEES	4000.00
EFT52986	20/10/2016	MICHAEL RICHARD SEITZ	ADMIN FEE REFUND	15.00
EFT52987	20/10/2016	STARWEST PARTY HIRE	EQUIPMENT HIRE FOR THE CREATIVE PLAY SESSION AT WATTLE GROVE NATUREPLAY SPACE	403.50
EFT52988	20/10/2016	SECURE PAY	KPAC WEB PAYMENT, TICKET TRANSACTION FEES	16.63
EFT52989	20/10/2016	RACHEL MARCHETTI	HALL BOND REFUND	300.00
EFT52990	20/10/2016	THORNLIE HAWKS MENS SOFTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	100.00
EFT52991	20/10/2016	NIKKI FRYGOUDAKIS	ADMIN FEE REFUND	15.00
EFT52992	20/10/2016	TELSTRA SNP MONITORING PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO VARIOUS LOCATIONS	4728.52
EFT52993	20/10/2016	JIM'S MOWING ST JAMES	HOME CARE PACKAGE	77.00
EFT52994	20/10/2016	ROBUST SUPER FUND	ADMIN FEE REFUND	15.00
EFT52995	20/10/2016	NATURE CALLS PORTABLE TOILETS	ACCESSIBLE PORTALOO FOR GRAN FONDO 2016	242.00
EFT52996	20/10/2016	FUTUREWEST INSTITUTE	REGISTARTION FOR STAFF MEMBERS TO ATTEND EMERGENCY MANAGEMENT TRAINING	3850.00
EFT52997	20/10/2016	SWAN HILLS SWIMMING CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	400.00
EFT52998	20/10/2016	METATTUDE	MEDIATION, COACHING AND CONSULTANCY SERVICES	8360.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT52999	20/10/2016	AUS CHILL TECHNICAL SERVICES PTY LTD	AIR CONDITIONING REPAIRS AND INSTALLATION TO VARIOUS LOCATIONS	16473.60
EFT53000	20/10/2016	KEN ITO	CONCEPT PLAN - JACARANDA SPRINGS	180.00
EFT53001	20/10/2016	MALCOLM D& VIRGINIA J MACQUEEN	ADMIN FEE REFUND	15.00
EFT53002	20/10/2016	MARKET CREATIONS	MARKETING AND TECHNOLOGY SERVICE FEES	3406.80
EFT53003	20/10/2016	BROOKS CONSTRUCTION PTY LTD	PLANNING APPLICATION FEE REFUND	553.60
EFT53004	20/10/2016	NOEL CLIVE EVANS	FOOTPATH DEPOSIT REFUND	1550.00
EFT53005	20/10/2016	BRADLEY & KAYLENE GOODSSELL	CROSSOVER CONTRIBUTION	420.00
EFT53006	20/10/2016	COMMUNITY GREENWASTE RECYCLING PTY LTD	PROCESSING GREEN WASTE AT WALLISTON TRANSFER STATION	30046.50
EFT53007	20/10/2016	CHUE KIM LEE	RATES REFUND	257.67
EFT53008	20/10/2016	SLIMLINE WAREHOUSE	SUPPLY OF 3 WATERPROOF DISPLAY BOARDS FRAME & 2 PRINTED PANELS FOR FRIENDS GROUP	859.50
EFT53009	20/10/2016	BLUE LOTUS YOGA STUDIO	10 WEEKS YOGA CLASSES - HELD AT JACK HEALEY CENTRE - TERM 4 12/10/16 - 14/12/16	1050.00
EFT53010	20/10/2016	WA HARDWOOD FLOORS	SUPPLY AND INSTALLATION OF A SPRING TIMBER FLOOR AT THE HARTFIELD PARK RECREATION CENTRE	58554.10
EFT53011	20/10/2016	ALL FUN FACE PAINTING	FACE PAINTER FOR 2 HOURS AT HARTFIELD PARK RECREATION CENTRE	160.00
EFT53012	20/10/2016	WAYNE STANLEY	PERFORMANCE OF 'TOM JONES TRIBUTE' FOR MORNING MUSIC	800.00
EFT53013	20/10/2016	HAYLEY ANSCHUTZ	CURATORIAL ASSISTANCE RE YOUTH ARTS EXHIBITION AND GEM CAMERA CLUB EXHIBITION	500.00
EFT53014	20/10/2016	MURPHY PAINTING & DECORATING	PROVIDE PAINTING AND REPAIR WORKS TO 2 SQUASH COURTS AT HARTFIELD PARK REC CENTRE	9692.00
EFT53015	20/10/2016	ROCKET MUSIC CO	ENTERTAINMENT AT SPRING FESTIVAL 2016	55.00
EFT53016	20/10/2016	CURTIN JUNIORS LITTLE ATHLETICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	800.00
EFT53017	20/10/2016	SHERIDAN JANE DEL FANTE	ADMIN FEE REFUND	15.00
EFT53018	20/10/2016	THELMA M CALLOW - ATF MJ & MG CALLOW WESTERN VISTA PTY LTD	ADMIN FEE REFUND	15.00
EFT53019	20/10/2016	SOUTHERN RIVER LITTLE ATHLETICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	600.00
EFT53020	20/10/2016	ARMADALE GYMNASTICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53021	20/10/2016	ALEX HAM	SALE OF ARTWORK - I AM - SPRING IN THE HILLS	245.00
EFT53022	20/10/2016	NAOMI REED PHOTOGRAPHY	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	126.00
EFT53023	20/10/2016	LEANNE THOMPSON	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	210.00
EFT53024	20/10/2016	EMMA GEARY	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	175.00
EFT53025	20/10/2016	CRAIG PALMER	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	346.50
EFT53026	20/10/2016	KAY CYPHER	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	161.00
EFT53027	20/10/2016	CIARAN MCGLUE	KEY BOND REFUND	50.00
EFT53028	20/10/2016	HINDLEY & ASSOCIATES PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT53029	20/10/2016	ROTARY CLUB OF KALAMUNDA	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT53030	20/10/2016	MALCOLM HENRY	FOOTPATH DEPOSIT REFUND	1000.00
EFT53031	20/10/2016	RON DULLARD	SALE OF ARTWORK - I AM - SPRING IN THE HILLS EXHIBITION	196.00
EFT53032		EFT PAYMENT CANCELLED		
EFT53033	20/10/2016	YSOBEL PETERS	HALL BOND REFUND	500.00
EFT53034	20/10/2016	TERESA PENNETTA	KEY BOND REFUND	50.00
EFT53035	20/10/2016	SAJIB SAHA ( BANGALI SOCIETY FOR PUJA & CULTURE BSPC INC)	HALL AND KEY BOND REFUND	350.00
EFT53036	20/10/2016	RAY HAEREN	HALL AND KEY BOND REFUND	950.00
EFT53037	20/10/2016	TAPI NDABAMBI	HALL AND KEY BOND REFUND LESS SPECIAL CLEANING FEES	273.66
EFT53038	27/10/2016	THE WORKWEAR GROUP PTY LTD	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	1089.48
EFT53039	27/10/2016	SALMAT MEDIAFORCE PTY LTD	DISTRIBUTION OF FLYERS FOR EVENTS WITHIN THE SHIRE	2252.46
EFT53040	27/10/2016	BLUE RIBBON PET FOODS	SUPPLY OF DOG/CAT FOOD FOR POUND	186.00
EFT53041	27/10/2016	YMCA OF PERTH INC	KALAMUNDA WATER PARK - YMCA MANAGEMENT AGREEMENT - JULY - SEPT 2016 FUNDING	67111.70

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53042	27/10/2016	PLANTRITE	SUPPLY AND DELIVERY OF 11,900 NATIVE SEEDS FOR REVEGETATING POISON GULLY, HIGH WYCOMBE	9437.89
EFT53043	27/10/2016	IMAGE EMBROIDERY	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	211.20
EFT53044	27/10/2016	VISUAL PUBLICATIONS P/L - COUNTRYWIDE PUBLICATIONS	HALF-PAGE ADVERTISEMENT - YOUR GUIDE TO WESTERN AUSTRALIA	800.00
EFT53045	27/10/2016	A CLASS DISPLAYS	OFFICE SUPPLIES	169.98
EFT53046	27/10/2016	JOHN HUGHES GROUP	PLANT/VEHICLE PARTS	771.94
EFT53047	27/10/2016	DETMOLD AUSTRALIA SALES PTY LTD T/AS PAPER-PAK PTY LTD	LIBRARY STATIONERY SUPPLIES	412.67
EFT53048	27/10/2016	SHERICH BUILDING SURVEYING	CERTIFICATE OF DESIGN COMPLIANCE FOR KOSTERA OVAL INVESTIGATION ON DESIGN REQUIREMENTS FOR EXTERNAL TIER SEATING AND ADVICE TO DESIGNERS	730.00
EFT53049	27/10/2016	SYRINX ENVIRONMENTAL P/L	WEED CONTROL AT VARIOUS LOCATIONS	2805.00
EFT53050	27/10/2016	THE PLANNING GROUP WA PTY LTD ( TPG TOWN PLANNING URBAN DESIGN & HERITAGE )	PROFESSIONAL PLANNING SERVICES FOR VARIOUS LOCATIONS - KALAMUNDA, STIRK PARK MASTER PLAN RFQ	1320.00
EFT53051	27/10/2016	FERAL INVASIVE SPECIES ERADICATION MANAGEMENT (FISEM)	RABBIT CONTROL AND SEAL	325.00
EFT53052	27/10/2016	BIDVEST FOODSERVICE	GROCERY SUPPLIES FOR PETER ANDERTON CENTRE	890.21
EFT53053	27/10/2016	TOTALLY WORKWEAR	SUPPLY OF PROTECTIVE CLOTHING	1607.45
EFT53054	27/10/2016	WILLIAM & SONNY K MCWHIRTER	PART SALE OF LAND PER AGREEMENT	525983.00
EFT53055	27/10/2016	ROBERT & ROSA GEAGEA	RATES REFUND	228.34
EFT53056	27/10/2016	PETER & TRUDY CORCORAN	ADMIN FEE REFUND	15.00
EFT53057	27/10/2016	GEOFFREY & ANNE STREICHER	ADMIN FEE REFUND	15.00
EFT53058	27/10/2016	ALLAN MORTON	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53059	27/10/2016	STEPHEN P & RHONDA M CRUSKALL	PART SALE OF LAND PER AGREEMENT	284180.00
EFT53060	27/10/2016	CLEMENT & CHARMAINE SAMUEL	ADMIN FEE REFUND	15.00
EFT53061	27/10/2016	GORDON & MARY ROBERTS	ADMIN FEE REFUND	15.00
EFT53062	27/10/2016	LIBUSE KENNEY	ADMIN FEE REFUND	15.00
EFT53063	27/10/2016	ANDREW & HILARY DANSKIN	ADMIN FEE REFUND	15.00
EFT53064	27/10/2016	JANICE APPLIN	ADMIN FEE REFUND	15.00



Chq/EFT	Date	Name	Description	Amount
EFT53065	27/10/2016	JUNE ALMA BUTCHER	RATES REFUND	180.00
EFT53066	27/10/2016	STEVEN & HAZEL NICOL	ADMIN FEE REFUND	15.00
EFT53067	27/10/2016	JIM & LORRAINE PAPAS	ADMIN FEE REFUND	15.00
EFT53068	27/10/2016	BEVERLEY GREEN	ADMIN FEE REFUND	15.00
EFT53069	27/10/2016	NEIL & RUTH FITZGERALD	RATES REFUND	293.78
EFT53070	27/10/2016	COATES HIRE OPERATIONS PTY LTD	PLANT / EQUIPMENT HIRE	2292.80
EFT53071	27/10/2016	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	7602.11
EFT53072	27/10/2016	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	2029.50
EFT53073	27/10/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP CONTRIBUTION TO THE EASTERN REGION CATCHMENT MANAGEMENT PROGRAM CONTRIBUTION TO THE EMRCS INTEGRATED TRANSPORT PROJECTS COMPONENT	432023.13
EFT53074	27/10/2016	STATEWIDE BEARINGS	PLANT / VEHICLE PARTS	272.27
EFT53075	27/10/2016	RAECO	STATIONERY / OFFICE SUPPLIES	119.71
EFT53076	27/10/2016	MCINTOSH & SON	PLANT / VEHICLE PARTS	2772.65
EFT53077	27/10/2016	SONIC HEALTHPLUS (KINETIC HEALTH GROUP LTD)	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	631.40
EFT53078	27/10/2016	CLEAN CLOTH COTTON TRADERS	PROTECTIVE SUPPLIES	164.87
EFT53079	27/10/2016	LGIS WORKCARE SCHEME	LGIS WORKCARE INSURANCE - SECOND INSTALMENT - 30/06/16 - 30/06/17	227172.08
EFT53080	27/10/2016	LGIS LIABILITY SCHEME	LGIS LIABILITY INSURANCE - SECOND INSTALMENT - 30/06/16 - 30/06/17	165885.39
EFT53081	27/10/2016	HANSON CONSTRUCTION MATERIALS PTY LTD	SUPPLY OF WHITE WASHED SAND	1474.25
EFT53082	27/10/2016	WESTBOOKS	LIBRARY SUPPLIES	576.58
EFT53083	27/10/2016	WA LIMESTONE COMPANY	ROAD MATERIALS FOR VARIOUS LOCATIONS	3001.19
EFT53084	27/10/2016	STAPLES AUSTRALIA PTY LTD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	1099.00
EFT53085	27/10/2016	BLADON WA PTY LTD	MEMORABILIA SUPPLIES	1897.78
EFT53086	27/10/2016	JOHN GIARDINA	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	3519.34
EFT53087	27/10/2016	GEOFF STALLARD	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53088	27/10/2016	BUCHER MUNICIPAL PTY LTD	PLANT / VEHICLE PARTS	133.87
EFT53089	27/10/2016	BRIDGESTONE AUSTRALIA LTD	PLANT / VEHICLE PARTS	437.16

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53090	27/10/2016	HOSEMASTERS	PLANT / VEHICLE PARTS	365.21
EFT53091	27/10/2016	WORK CLOBBER (MIDLAND)	PROTECTIVE CLOTHING SUPPLIES	829.95
EFT53092	27/10/2016	ONESTEEL DISTRIBUTION (MIDALIA STEEL)	PLANT / VEHICLE PARTS	127.60
EFT53093	27/10/2016	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	6488.60
EFT53094	27/10/2016	REPCO BRAKE & CLUTCH	PLANT / VEHICLE PARTS	616.00
EFT53095	27/10/2016	ELLENBY TREE FARM	GARDEN / RESERVE SUPPLIES	1056.00
EFT53096	27/10/2016	LANDMARK OPERATIONS LTD	CHEMICALS & SUPPLIES	1041.04
EFT53097	27/10/2016	CAI FENCES	FENCING SUPPLIES / REPAIRS	4125.00
EFT53098	27/10/2016	TOTAL PACKAGING (WA) PTY LTD	SUPPLY OF DOG LITTER BAGS	1029.60
EFT53099	27/10/2016	TECHNOLOGY ONE LTD	INTRAMPS SUBSCRIPTION PLAN RENEWAL - 01/07/16 - 30/06/17 AND TECHNICAL SUPPORT	29667.00
EFT53100	27/10/2016	ACCESS ICON PTY LTD T/A ICON - SEPTTECH (WA)	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	2682.90
EFT53101	27/10/2016	PACIFIC SAFETY WEAR	SUPPLY OF SAFETY EQUIPMENT	1086.25
EFT53102	27/10/2016	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	11946.19
EFT53103	27/10/2016	DENNIS G BRAND	ADMIN FEE REFUND	15.00
EFT53104	27/10/2016	ROAD AND TRAFFIC SERVICES	LINE MARKING AT VARIOUS LOCATIONS	5767.85
EFT53105	27/10/2016	LGIS PROPERTY	LGIS PROPERTY INSURANCE - SECOND INSTALMENT - 30/06/16 - 30/06/17	81094.12
EFT53106	27/10/2016	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	3962.04
EFT53107	27/10/2016	WILLIAM B & JOSEPHINE C MORISON	ADMIN FEE REFUND	15.00
EFT53108	27/10/2016	SUSAN BILICH	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53109	27/10/2016	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	8486.16
EFT53110	27/10/2016	WREN OIL	WASTE OIL RECYCLING - DISPOSAL FEES	258.50
EFT53111	27/10/2016	BROOKE O'DONNELL	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53112	27/10/2016	LOCK, STOCK & FARRELL LOCKSMITH PTY LTD	PADLOCKS / KEYS SUPPLIES	505.50
EFT53113	27/10/2016	KAB SEATING SYSTEMS	PLANT / VEHICLE PARTS	2775.30
EFT53114	27/10/2016	OPUS INTERNATIONAL CONSULTANTS (PCA) LIMITED	WATER MAINS INSTALLATION PROJECT - PALM TERRACE	2167.00
EFT53115	27/10/2016	MICHAEL ANDREW FERNIE	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53116	27/10/2016	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	609.73

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53117	27/10/2016	ARBOR LOGIC	ARBORIST REPORT (VISUAL ASSESSMENT) OF A WANDOO TREE ON THE VERGE OF 27 LANDOR RD GOOSEBERRY HILL TO ASSESS HEALTH AND RISK	506.00
EFT53118	27/10/2016	DIRECT TRADES SUPPLY PTY LTD	HARDWARE SUPPLIES	548.59
EFT53119	27/10/2016	GREENWAY ENTERPRISES	GARDEN / RESERVE SUPPLIES	1065.02
EFT53120	27/10/2016	AUSTREND INTERNATIONAL PTY LTD	ROAD SAFETY AND TRAFFIC CONTROL PRODUCTS	1782.00
EFT53121	27/10/2016	WESTRAC PTY LTD	PLANT / VEHICLE PARTS	533.15
EFT53122	27/10/2016	SARA LOHMEYER	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53123	27/10/2016	CABLE LOCATES & CONSULTING	LOCATION SERVICES FOR VARIOUS AREAS	10351.00
EFT53124	27/10/2016	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	2623.50
EFT53125	27/10/2016	BGC CEMENT BAGGED PRODUCTS	ROAD MATERIALS SUPPLIES	1146.56
EFT53126	27/10/2016	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES - AUGUST 2016	2618.34
EFT53127	27/10/2016	MATRIX PRODUCTIONS AUSTRALIA PTY LTD	LIGHTING EQUIPMENT, SOUND SYSTEMS, STAGING & AUDIOVISUAL SUPPLIES FOR KPAC	797.50
EFT53128	27/10/2016	NOREEN TOWNSEND	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53129	27/10/2016	SNAP PRINTING - MIDLAND	PRINTING OF BUSINESS CARDS FOR VARIOUS STAFF	480.00
EFT53130	27/10/2016	SIMON DI ROSSO	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53131	27/10/2016	WEBSITE WEED & PEST PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	13879.36
EFT53132	27/10/2016	HUMES	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	3543.94
EFT53133	27/10/2016	BOYA EQUIPMENT PTY LTD	PLANT / VEHICLE PARTS	1013.71
EFT53134	27/10/2016	HW & ASSOCIATES	QUANTITY SURVEYING SERVICES FOR THE PROPOSED PUBLIC WC FACILITY AT THE FORRESTFIELD SKATE PARK	1100.00
EFT53135	27/10/2016	THE PERTH MINT AUSTRALIA	SUPPLY OF AUSTRALIAN CITIZENSHIP COINS	1008.21
EFT53136	27/10/2016	LIGHTFORCE ASSET PTY LTD T/AS ERECTIONS WA	SAFETY SIGN SUPPLIES	2465.10
EFT53137	27/10/2016	U-MOVE AUSTRALIA	HIRE OF SEA CONTAINERS AND DELIVERY AND REMOVAL COSTS	1862.00
EFT53138	27/10/2016	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS )	TRAFFIC PROTECTION PRODUCTS / SIGNAGE	3218.60
EFT53139	27/10/2016	ECL GROUP (FUELQUIP AUSTRALIA)	BOWSER AND TRANSPONDER REPAIRS AT DEPOT	196.90
EFT53140	27/10/2016	HOLCIM AUSTRALIA PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	1238.44
EFT53141	27/10/2016	MOWMASTER TURF EQUIPMENT	PLANT / VEHICLE PARTS	869.20
EFT53142	27/10/2016	FELTON INDUSTRIES PTY LTD	SUPPLY OF PARK / RESERVES SETTINGS	1338.70
EFT53143	27/10/2016	ANDREW WADDELL	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	8093.17

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53144	27/10/2016	MARGARET & PHILIP DENT	ADMIN FEE REFUND	15.00
EFT53145	27/10/2016	DYLAN O'CONNOR	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53146	27/10/2016	SAFETY BARRIERS WA PTY LTD	SUPPLY OF WATER FILLED BARRIERS	3960.00
EFT53147	27/10/2016	GUNDRY'S CARPET CHOICE	FLOOR COVERINGS AND INSTALATION SERVICES AS DIRECTED TO SHIRE OF KALAMUNDA FACILITIES	868.00
EFT53148	27/10/2016	ANDREA & KENNETH BURNS	ADMIN FEE REFUND	15.00
EFT53149	27/10/2016	CENTURION TEMPORARY FENCING	TEMPORARY FENCING HIRE	1478.13
EFT53150	27/10/2016	VITAL PACKAGING	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	290.95
EFT53151	27/10/2016	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES FOR ALL COPIERS	3378.11
EFT53152	27/10/2016	SIGNS & LINES	SUPPLY AND INSTALLATION OF LIBRARY'S OPENING HOURS SIGNAGE	282.35
EFT53153	27/10/2016	ASPHALTECH PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	83508.93
EFT53154	27/10/2016	JB HI-FI COMMERCIAL	DATA PROJECTOR PURCHASE & INSTALLATION INCLUDING FREIGHT	5281.35
EFT53155	27/10/2016	INFINITI GROUP	CLEANING PRODUCTS SUPPLIES	864.16
EFT53156	27/10/2016	TRACY L DESTREE-THOMPSON	COUNCILLOR ALLOWANCE - 01/10/16 - 31/10/16	2212.51
EFT53157	27/10/2016	JTAGZ PTY LTD	SUPPLY OF DOG REGISTRATION TAGS	2558.60
EFT53158	27/10/2016	TURFWORKS WA PTY LTD	RESERVE MOWING AT VARIOUS LOCATIONS	10333.14
EFT53159	27/10/2016	OCCUMED CONSULTING	FITNESS FOR DUTY ASSESSMENT AND REPORT FOR STAFF MEMBER	1122.00
EFT53160	27/10/2016	ENVIRO SWEEP	SWEEPING SERVICES AT VARIOUS LOCATIONS	21295.92
EFT53161	27/10/2016	PERTH WASTE PTY LTD	DOMESTIC / RECYCLING RUBBISH SERVICES & BIN CHARGES	253830.94
EFT53162	27/10/2016	INTEGRATED RECORDS MANAGEMENT	MONTHLY OFFSITE STORAGE FEES	884.67
EFT53163	27/10/2016	ASHDENE MANUFACTURING PTY LTD	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	780.52
EFT53164	27/10/2016	DEEP GREEN CORPORATION	BALANCE OF LANDSCAPE WORKS TO THE VERTICAL GARDEN	3394.49
EFT53165	27/10/2016	DAYTONE PRINTING PTY LTD	PRINTING OF BROCHURES / INVITES FOR VARIOUS LOCATIONS	860.20

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53166	27/10/2016	WEST TIP WASTE CONTROL PTY LTD	COLLECTION AND TRANSPORTATION OF HOOK LIFT BINS AT WALLISTON TRANSFER STATION	14812.88
EFT53167	27/10/2016	WML CONSULTANTS PTY LTD	SUPPLY DETAILED DESIGNS FOR TRAFFIC MANAGEMENT TREATMENTS FOR VARIOUS LOCATIONS	18733.00
EFT53168	27/10/2016	ALPERSTEIN DESIGNS	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	844.99
EFT53169	27/10/2016	JAPANESE TRUCK & BUS SPARES PTY LTD	PLANT / VEHICLE PARTS	660.00
EFT53170	27/10/2016	STARWEST PARTY HIRE	GENERATOR & POPCORN MACHINE HIRE FOR MOVIE NIGHT AT SPRING HILLS FESTIVAL 2016	880.00
EFT53171	27/10/2016	THE LINEN PRESS	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	1633.67
EFT53172	27/10/2016	WORLEYPARSONS SERVICES PTY LTD	CONSULTING SERVICES IN ENGINEERING, PROCUREMENT AND CONSTRUCTION - ABERNETHY ROAD UPGRADE	6065.30
EFT53173	27/10/2016	AUS CHILL TECHNICAL SERVICES PTY LTD	SUPPLY AIR CONDITIONER AND INSTALLATION TO ADMIN CENTRE	6286.50
EFT53174	27/10/2016	CLEARTECH WASTE MANAGEMENT PTY LTD	REMOVAL OF HAZARDOUS WASTE ITEMS FROM WALLISTON TRANSFER STATION	7403.00
EFT53175	27/10/2016	CURNOW GROUP HIRE PTY LTD	PART PAYMENT - SEPARABLE PORTION A - NARDINE CLOSE WIDENING AND UPGRADE - PERIOD FROM 01/09/16 - 30/09/16	75209.64
EFT53176	27/10/2016	EDGEFIELD PROJECTS	URBAN DESIGN / ARCHITECTURAL DESIGN REVIEW FOR LOT 33 HALE ROAD WATTLE GROVE	2062.50
EFT53177	27/10/2016	ACOR MCE CONSULTANTS PTY LTD ATF THE ACOR WA UNIT TRUST	STRUCTURAL ENGINEERING FOR FOLLOW UP CONSULTATION FOR DESIGN SOLUTIONS AND PROFESSIONAL SERVICES IN RELATION TO THE HARTFIELD PARK RECREATION CENTRE MAIN ROOF STRUCTURE ROOF REPORT	2433.75
EFT53178	27/10/2016	ER CONSULTANTS PTY LTD AS TRUSTEE FOR ERC UNIT TRUST	DETAILED SITE INVESTIGATION - ASBESTOS IN LANDFILL CAPPING ALAN ANDERSON PARK	3545.37

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53179	27/10/2016	WA PCYC (POLICE & COMMUNITY YOUTH CENTRE)	SUPPLY OF 10 X 2 HOUR YOUTH OUTREACH BUS SESSIONS AT DAWSON PARK PRIMARY SCHOOL FORRESTFIELD	5000.00
EFT53180	27/10/2016	SHOP FOR SHOPS	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	245.82
EFT53181	27/10/2016	AUSTRALIAN WARNING SYSTEMS PTY LTD	PLANT / VEHICLE PARTS - ROOF BAR AND LIGHTS FOR HOLDEN RODEO	3906.10
EFT53182	27/10/2016	ROAMING TECHNOLOGIES PTY LTD	SUPPLY OF PANASONIC TOUGHPAD AND ACCESSORIES FOR OPERATIONS CENTRE	5538.50
EFT53183	27/10/2016	STRATEGIC FIRE CONSULTING	CONSULTING SERVICES - FIRE SAFETY ENGINEERING FOR THE HARTFIELD PARK SPECTATOR SEATING	3080.00
EFT53184	27/10/2016	VISAGE PRODUCTIONS	PARTNERSHIP ARRANGEMENT FOR 'OUR TOWN' TELEVISION SERIES	8250.00
EFT53185	27/10/2016	MASON HOULAHAN	PRIZE MONEY - PEOPLES CHOICE AWARD (12-14) IN THE YOUTH ARTS FESTIVAL 2016	100.00
EFT53186	27/10/2016	KATERINA ANDREWS	HALL BOND REFUND	500.00
EFT53187	27/10/2016	AP DUJMOVIC PTY LTD - ADRIAN DUJMOVIC	PART SALE OF LAND PER AGREEMENT GOT LOT 15 (283) BERKSHIRE ROAD FORRESTFIELD	1820.00
69535	29/09/2016	GLADYS ALMA LOURVANIJ	ADMIN FEE REFUND	15.00
69536	29/09/2016	SYNERGY	POWER CHARGES	1969.85
69537	05/10/2016	MARIA VERBEKEN	ADMIN FEE REFUND	15.00
69538	05/10/2016	LESLIE JEAN BREDE	ADMIN FEE REFUND	15.00
69539	05/10/2016	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	157.05
69540	05/10/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	128.55
69541	05/10/2016	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	779.02
69542	05/10/2016	TELSTRA CORPORATION	TELEPHONE EXPENSES	7728.12
69543	05/10/2016	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	4980.33
69544	05/10/2016	SYNERGY	POWER CHARGES	11218.45
69545	05/10/2016	ALINTA ENERGY	GAS CHARGES	127.75
69546	05/10/2016	BUILDING COMMISSION	BUILDING LEVY - SEPTEMBER 2016	14190.81
69547	05/10/2016	CITY OF BAYSWATER	LONG SERVICE LEAVE ENTITLEMENT REIMBURSEMENT FOR MICHAEL WORTHINGTON	1827.18

Chq/EFT	Date	Name	Description	Amount
69548	05/10/2016	CASH - ADMIN	PETTY CASH REIMBURSEMENT	936.25
69549	05/10/2016	AUSTRALIAN TAXATION OFFICE	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
69550	05/10/2016	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	199.22
69551	05/10/2016	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	121.70
69552	05/10/2016	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	155.60
69553	05/10/2016	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	149.30
69554	05/10/2016	CASH - LESMURDIE LIBRARY	PETTY CASH REIMBURSEMENT	96.64
69555	05/10/2016	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	138.75
69556	05/10/2016	ALINTA ENERGY (ELECTRICITY ACCOUNT)	POWER CHARGES	2723.05
69557	05/10/2016	RACHAEL LOWE	PRIZE MONEY - PEOPLES CHOICE AWARD (15-25) IN THE YOUTH ARTS FESTIVAL 2016	100.00
69558		CHEQUE CANCELLED		
69559	13/10/2016	ERIC KEITH & BARBARA VENITA MAXWELL	ADMIN FEE REFUND	15.00
69560	13/10/2016	JOAN DOROTHY MYERS	ADMIN FEE REFUND	15.00
69561	13/10/2016	WILLIAM F & BETTY V MUMFORD-HUGGINS	ADMIN FEE REFUND	15.00
69562	13/10/2016	CORALIE ANN HARRIS	ADMIN FEE REFUND	15.00
69563	13/10/2016	IAN JOHN PATON LAUDER	ADMIN FEE REFUND	15.00
69564	13/10/2016	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	2180.52
69565	13/10/2016	SYNERGY	POWER CHARGES	28361.40
69566	13/10/2016	MARIE CELESTE RAPHAEL	ADMIN FEE REFUND	15.00
69567	13/10/2016	NORMA AUDREY HAYWARD	ADMIN FEE REFUND	15.00
69568	13/10/2016	IVAN HUDINA	ADMIN FEE REFUND	15.00
69569	13/10/2016	WENT TWO PTY LTD	RATES REFUND	9980.00
69570	19/10/2016	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	157.05
69571	19/10/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	128.55
69572	19/10/2016	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	779.02
69573	19/10/2016	MEAD MEDICAL GROUP	URINE DRUG TESTING - POST MVA	55.00
69574	19/10/2016	TELSTRA CORPORATION	TELEPHONE EXPENSES	9813.93
69575	19/10/2016	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	6.37
69576	19/10/2016	BCITF	LEVY FEE - SEPTEMBER 2016	11812.85
69577	19/10/2016	SYNERGY	POWER CHARGES	122152.90

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
69578	19/10/2016	ALINTA ENERGY	GAS CHARGES	344.05
69579	19/10/2016	DIRECTOR OF LICENSING SERVICES	NUMBER PLATES	200.00
69580	19/10/2016	DEPARTMENT OF TRANSPORT	FLEET VEHICLE REGISTRATIONS	52.80
69581	19/10/2016	CASH - ADMIN	PETTY CASH REIMBURSEMENT	658.45
69582	19/10/2016	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	211.60
69583	19/10/2016	CASH - LESMURDIE LIBRARY	PETTY CASH REIMBURSEMENT	98.00
69584	19/10/2016	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	154.30
69585	19/10/2016	MERRIL OLGA WELLS	ADMIN FEE REFUND	15.00
69586	19/10/2016	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	91.45
69587	19/10/2016	CASH - KPAC	PETTY CASH REIMBURSEMENT	130.11
69588	19/10/2016	DELMA KATHERINE HAMMAN	ADMIN FEE REFUND	15.00
69589	19/10/2016	DARLING RANGE LEARNING COMMUNITY	CONTRIBUTION TO PRIZES FOR DARLING RANGE LEARNING COMMUNITY NETWORK	500.00
69590	19/10/2016	ALINTA ENERGY (ELECTRICITY ACCOUNT)	POWER CHARGES	3462.50
69591	19/10/2016	DAVID KENNEDY	REFUND PAYMENT MADE BY PARTICIPANT - REIMBURSEMENT RECEIVED FROM NDIS DIRECTLY 13/10/16	406.30
69592	26/10/2016	SHIRE OF KALAMUNDA	FLOAT FOR SENIORS WEEK 2016 - BINGO	500.00
69593	26/10/2016	JOYCE LIDDLE	ADMIN FEE REFUND	15.00
69594	26/10/2016	ELIZABETH F & GAETANO SIMIONATO	ADMIN FEE REFUND	15.00
69595	26/10/2016	SYNERGY	POWER CHARGES	3198.55
DD34658.1	04/10/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	97620.80
DD34658.2	04/10/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	2898.29
DD34658.3	04/10/2016	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	273.16
DD34658.4	04/10/2016	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	104.02
DD34658.5	04/10/2016	HUNDAL & ROGERS FUTURE FUND	SUPERANNUATION CONTRIBUTION	317.18
DD34658.6	04/10/2016	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	374.33
DD34658.7	04/10/2016	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	427.83
DD34658.8	04/10/2016	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	615.07
DD34658.9	04/10/2016	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	116.59



<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD34777.1	18/10/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	96514.43
DD34777.2	18/10/2016	PERPETUALS SELECT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	54.99
DD34777.3	18/10/2016	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	444.72
DD34777.4	18/10/2016	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	249.40
DD34777.5	18/10/2016	SMITHFORD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	303.58
DD34777.6	18/10/2016	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	273.16
DD34777.7	18/10/2016	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	104.02
DD34777.8	18/10/2016	HUNDAL & ROGERS FUTURE FUND	SUPERANNUATION CONTRIBUTION	317.18
DD34777.9	18/10/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	609.63
DD34658.10	04/10/2016	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	69.95
DD34658.11	04/10/2016	G ROSS SUPERANNUATION PTY LTD ATF BINDALE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	58.65
DD34658.12	04/10/2016	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	933.53
DD34658.13	04/10/2016	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	125.07
DD34658.14	04/10/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	279.68
DD34658.15	04/10/2016	ASGARD & WRAP ALLOCATED PENSION	SUPERANNUATION CONTRIBUTIONS	131.07
DD34658.16	04/10/2016	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	102.60
DD34658.17	04/10/2016	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	255.61
DD34658.18	04/10/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	591.23
DD34658.19	04/10/2016	LGIA SUPER	SUPERANNUATION CONTRIBUTION	286.12
DD34658.20	04/10/2016	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	838.17
DD34658.21	04/10/2016	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	220.75
DD34658.22	04/10/2016	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	197.25
DD34658.23	04/10/2016	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1761.24
DD34658.24	04/10/2016	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	270.06
DD34658.25	04/10/2016	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	226.24

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD34658.26	04/10/2016	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	233.26
DD34658.27	04/10/2016	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	811.13
DD34658.28	04/10/2016	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	553.09
DD34658.29	04/10/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	1687.17
DD34658.30	04/10/2016	PARSONS MC SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	450.48
DD34658.31	04/10/2016	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	444.72
DD34658.32	04/10/2016	SMITHFORD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	303.58
DD34777.10	18/10/2016	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	424.89
DD34777.11	18/10/2016	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	413.86
DD34777.12	18/10/2016	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	933.53
DD34777.13	18/10/2016	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	669.19
DD34777.14	18/10/2016	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	93.27
DD34777.15	18/10/2016	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	84.09
DD34777.16	18/10/2016	G ROSS SUPERANNUATION PTY LTD ATF BINDALE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	66.42
DD34777.17	18/10/2016	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	140.81
DD34777.18	18/10/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	279.68
DD34777.19	18/10/2016	ASGARD & WRAP ALLOCATED PENSION	SUPERANNUATION CONTRIBUTIONS	130.77
DD34777.20	18/10/2016	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	328.84
DD34777.21	18/10/2016	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	829.60
DD34777.22	18/10/2016	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	223.02
DD34777.23	18/10/2016	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1732.42
DD34777.24	18/10/2016	MLC SUPER FUND - PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	143.06
DD34777.25	18/10/2016	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	213.15
DD34777.26	18/10/2016	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	275.07
DD34777.27	18/10/2016	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	226.24
DD34777.28	18/10/2016	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	216.60
DD34777.29	18/10/2016	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	860.45
DD34777.30	18/10/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	4110.53

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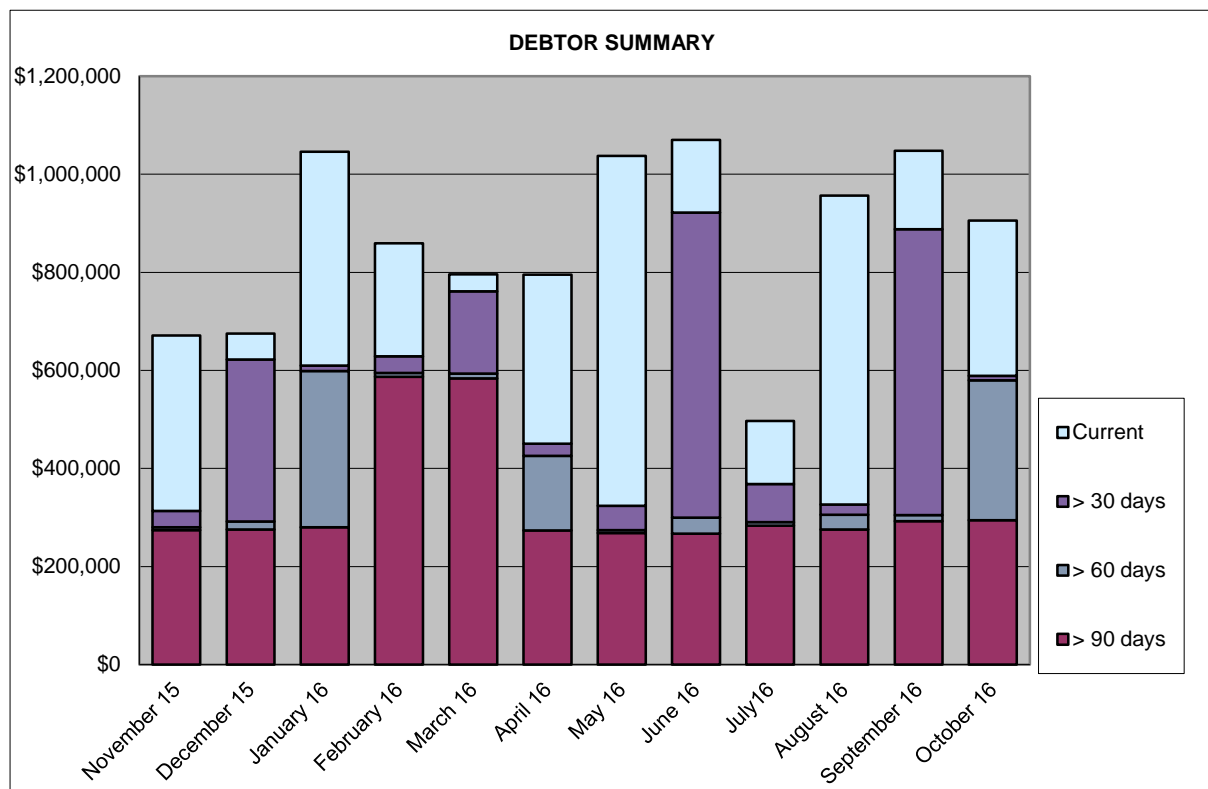
<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD34777.31	18/10/2016	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	553.09
DD34777.32	18/10/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	1687.17
DD34777.33	18/10/2016	PARSONS MC SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	450.48
DD34777.34	18/10/2016	AUSTRALIAN ETHICAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	137.47
				<b>4478301.77</b>
		<b>Shire of Kalamunda Payroll</b>		
F610051750993	04/10/2016	SHIRE OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 4 OCTOBER 2016	579176.47
F610192416790	18/10/2016	SHIRE OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 18 OCTOBER 2016	574248.98
F610202490959	18/10/2016	SHIRE OF KALAMUNDA PAYROLL	ONE OFF PAYMENT	1131.09
				<b>1154556.54</b>

**Attachment 2**

**SUMMARY OF DEBTORS  
FOR THE PERIOD ENDED 31 OCTOBER 2016**

**Sundry Debtors Trial Balance - Summary Aged Listing**

	> 90 days	> 60 days	> 30 days	Current	Total
November 15	\$274,360	\$5,966	\$33,194	\$357,662	\$671,182
December 15	\$275,527	\$16,493	\$329,987	\$52,899	\$674,907
January 16	\$280,384	\$318,254	\$11,538	\$435,928	\$1,046,105
February 16	\$587,306	\$7,844	\$33,731	\$230,457	\$859,337
March 16	\$583,454	\$10,000	\$167,653	\$34,686	\$795,793
April 16	\$273,571	\$151,878	\$25,254	\$344,638	\$795,341
May 16	\$268,397	\$5,887	\$49,408	\$713,597	\$1,037,290
June 16	\$266,892	\$32,814	\$622,164	\$148,610	\$1,070,479
July 16	\$283,740	\$7,089	\$77,695	\$128,229	\$496,753
August 16	\$275,295	\$30,628	\$20,609	\$629,991	\$956,522
September 16	\$292,333	\$12,868	\$582,765	\$160,338	\$1,048,303
October 16	\$294,361	\$285,710	\$8,755	\$316,701	\$905,527



SUMMARY OF DEBTORS FOR THE PERIOD ENDED 31 OCTOBER 2016			
AMOUNT	DEBTOR	DETAILS	STATUS
<b>&gt;90 days</b>			
\$258,930.49	DA Letizia	Developer Contribution	Account is with the Shire's lawyers
\$4,998.00	Evolution Cheer and Dance	Hall Hire	Paying instalments
\$4,168.95	Telstra Corporation	Private Works	Corresponding with Telstra agent Jones Lang Lasalle
\$3,922.83	Water Corporation	Private Works	The Shire has issued credit note - Water Corp not liable
\$3,825.38	Kalamunda Bulldogs Rugby	Reserve Hire	On-going Financial Issues – Club is fund-raising to pay account
\$2,855.73	Kalamunda Cricket Club	Operational Expenses - utilities and loan	Partial Fee Waiver awaiting Council approval
\$2,838.00	Shire of Wandering	Fees - Project Management	Queried expense - waiting on Planning Department to advise
\$2,525.05	Beacon Homes Pty Ltd	Private Works	To refer to D&B - not responding to correspondence
\$1,864.13	High Wycombe Markets	Hall Hire	No longer trading - still corresponding with commitment to pay
\$8,432.25	90+ Days Debts consisting of amounts under \$1,200.00.	Predominately annual surveillance fees	Debtors to be notified debt recovery action pending / final notices issued / debt with D&B or possible write-off of debt pending.
<b>\$294,360.81</b>	<b>Total Debts 90+ Days</b>		
<b>&gt;60 days</b>			
\$271,759.00	Terra Spei Pty Ltd	Developer Contribution	Charge pending recalculation
\$5,712.90	Code Group	BSL Levy - Building	Credited - reissued against correct debtor
\$1,738.54	Kalamunda & Districts Junior Football Club	Operational Expenses - utilities etc	Reminder invoice sent
\$6,499.52	60+ Days Debts consisting of amounts under \$1,200.00.		All debtors to be contacted by telephone / email - copy invoices mailed as required.
<b>\$285,709.96</b>	<b>Total Debts 60+ Days</b>		
<b>&gt;30 days</b>			
\$3,119.36	Kalamunda & Districts Football Club	Operational Expenses - utilities etc	Reminder invoices to send

<b>SUMMARY OF DEBTORS FOR THE PERIOD ENDED 31 OCTOBER 2016</b>			
<b>AMOUNT</b>	<b>DEBTOR</b>	<b>DETAILS</b>	<b>STATUS</b>
\$1,493.46	Kalamunda & Districts Junior Football Club	Operational Expenses - utilities etc	Reminder invoice sent
\$4,141.90	30+ Days Debts consisting of amounts under \$1,200.00.		Reminder invoices to send
<b>\$8,754.72</b>	<b>Total Debts 30+ Days</b>		
<b>&lt; 30 days</b>			
<b>\$324,194.26</b>	<b>Total of Current Debts</b>		
<b>\$7,493.11</b>	<b>Total of Accounts in Credit</b>		
<b>\$905,526.64</b>	<b>Total - Debtors Trial Balance</b>		
<b>FOOTNOTES</b>			
* Denotes currently in negotiation of invoice amount and details			
^ Denotes payment arrangement in place			

**Attachment 3**

**SUMMARY OF CREDITORS  
FOR THE PERIOD ENDED 31 OCTOBER 2016**

**Sundry Creditors Trial Balance - Summary Aged Listing**

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2015	\$1,100	\$2,200	\$81,330	\$570,084	\$654,714
31/08/2015	\$3,787	\$7,093	\$297,295	\$2,823,505	\$3,131,680
30/09/2015	\$20,875	\$24,891	\$91,014	\$621,133	\$757,913
31/10/2015	\$10,874	\$26,568	\$61,935	\$2,471,516	\$2,570,893
30/11/2015	\$13,246	\$1,716	\$38,818	\$531,081	\$584,862
31/12/2015	\$1,499	\$495	\$38,339	\$479,424	\$519,757
31/01/2016	\$0	\$142	\$4,604	\$266,856	\$271,602
29/02/2016	\$0	\$0	\$5,592	\$2,234,227	\$2,239,819
31/03/2016	\$4,425	\$3,857	\$57,452	\$859,578	\$925,312
30/04/2016	\$8,253	\$24,171	\$422,350	\$1,102,746	\$1,557,520
31/05/2016	\$55	\$29,996	\$158,655	\$1,693,540	\$1,882,246
30/06/2016	\$13,893	\$19,989	\$240,978	\$3,607,637	\$3,882,496
31/07/2016	\$0	\$4,210	\$762	\$734,480	\$739,452
31/08/2016	\$26,903	\$3,465	\$30,621	\$880,029	\$941,019
30/09/2016	\$715	\$15,405	\$21,130	\$918,399	\$955,649
31/10/2016	\$19,124	\$28,883	\$102,114	\$1,300,775	\$1,450,897

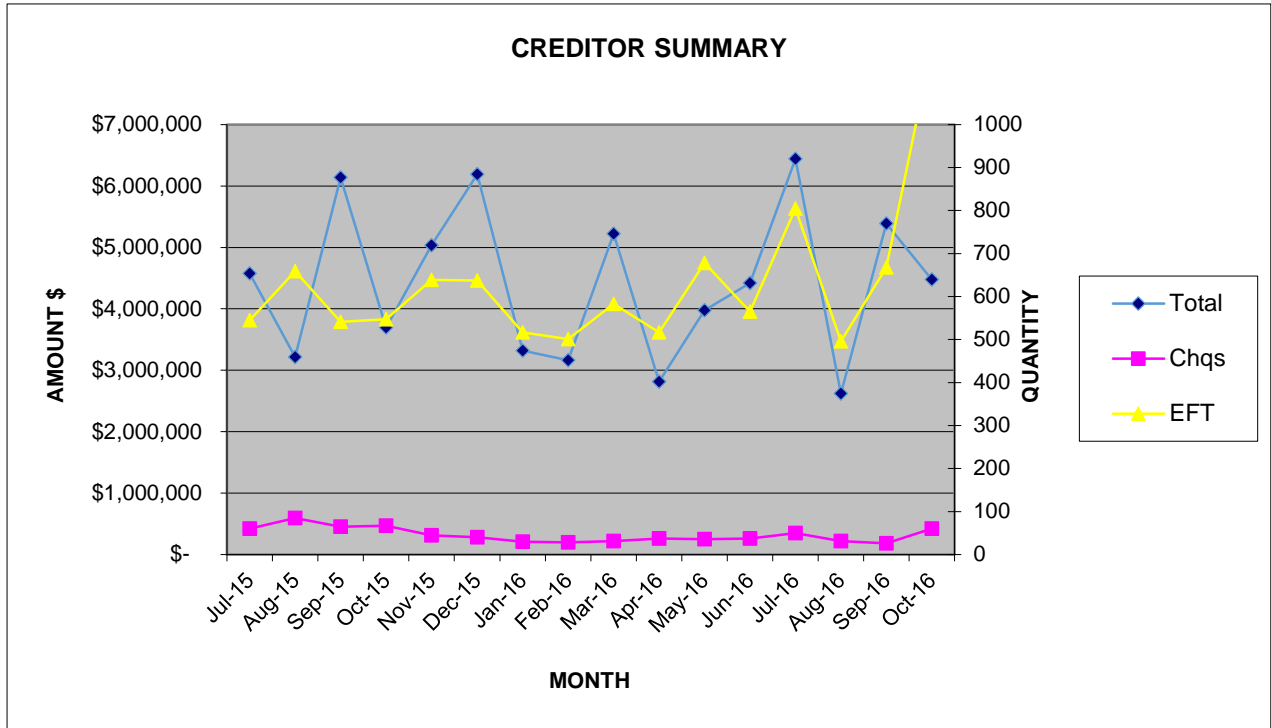
**Comment**

- > 90 days Original Invoices Shawmac Pty Ltd, High Wycombe Junior Football Club, Austin Computers, Gemmill Homes and Credits from IGA and Dun & Bradstreet not received in Accounts to process.
- > 60 days Original Invoices not received for Nulook Homes, Stuart McNaught, Salmat Mediaforce Pty Ltd, Austin Computers, Dun & Bradstreet, Porter Consulting Engineers, Circuitwest Inc, Kott Gunning Lawyers and a Credit in Accounts to process.
- > 30 days These invoices are paid on the third fortnightly payment run.

**Creditor Payments made**

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Jul-15	\$4,574,236	60	545	605
Aug-15	\$3,213,086	85	659	744
Sep-15	\$6,139,271	65	541	606
Oct-15	\$3,693,763	67	547	614
Nov-15	\$5,036,934	45	639	684
Dec-15	\$6,191,992	40	637	677
Jan-16	\$3,321,829	30	517	547
Feb-16	\$3,164,940	28	501	529
Mar-16	\$5,224,103	31	583	614
Apr-16	\$2,816,800	37	517	554
May-16	\$3,978,417	36	678	714
Jun-16	\$4,418,758	37	565	602
Jul-16	\$6,442,728	50	805	855
Aug-16	\$2,620,389	31	496	527
Sep-16	\$5,388,229	26	668	694
Oct-16	\$4,478,302	60	1180	1240

- \*Excludes net staff payroll
- \*Creditors on 30 day terms are paid on the 28th of the month following.
- \*Local suppliers are paid on 14 day terms.





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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.3 Draft Monthly Financial Statements to 31 October 2016**

Previous Items	N/A
Responsible Officer	Director Corporate and Community Services
Service Area	Finance
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A
Attachment 1	Draft Statements of Financial Activity for the period ended 31 October 2016 incorporating the following: <ul style="list-style-type: none"><li>• Statement of Financial Activity (Nature or Type)</li><li>• Statement of Financial Activity (Statutory Reporting Program)</li><li>• Net Current Funding Position, note to financial statement</li></ul>

**PURPOSE**

1. To provide Council with statutory financial reports on the activity of the Shire of Kalamunda with comparison of the year's performance against the 30 June 2017 annual budget adopted on 20 June 2016.

**BACKGROUND**

2. The Statement of Financial Activity (Attachment 1), incorporating various sub-statements, has been prepared in accordance with the requirement of the *Local Government Act 1995*, Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.
3. The opening funding position in the Statement of Financial Activity reflects the audited surplus carried forward from 2015/16.
4. The budget column reflects the budget approved by Council at its meeting on 20 June 2016. The audited opening position will be adjusted in the following month once the budget review is approved by the Council.

**DETAILS**

5. The *Local Government Act 1995* requires Council to adopt a percentage or value to be used in reporting variances against Budget. Council has adopted the reportable variances of 10% or \$50,000 whichever is greater.

**Financial Commentary**

Draft Statement of Financial Activity by Nature and Type for the four months ended 31 October 2016

6. This Statement reveals a net result surplus of \$41,199,098 compared to budget for the same period of \$36,160,087. The majority of the variance of

\$5,039,013 is in the areas of infrastructure projects and the opening surplus position.

### *Operating Revenue*

7. Total Revenue excluding rates is over budget by \$289,758. This is made up as follows:
- Operating Grants, Subsidies and Contributions are over budget by \$243,610. The variances are primarily timing issues, and made up of the following:
    - \$143,896 HACC grant payments.
    - \$40,659 received from National disability insurance scheme claims.
  - Fees and Charges is over budget by \$82,931. This is mainly attributable to:
    - \$219,365 the receipt of refuse collection fees which relates to the 2016/17 waste fees issued with the rates notices.
  - Interest Income is under budget by \$43,345. This is primarily due to more ratepayers choosing to pay by either instalment options or direct debit payment arrangements. The impact of this is cash inflow will be drawn out over a longer period rather than the majority of income being received in the first two months of the financial year.
  - Other Revenue is under budget by \$4,333. This variance is within the reporting threshold.

### *Operating Expenditure*

8. Total expenses is under budget with a variance of \$227,277. The significant variances within the individual categories are as follows:
- Employment Costs are under budget by \$439,813 which is primarily due to vacant positions not filled following the restructure.
  - Materials and Contracts is over budget by \$247,790 and is mainly attributable to:
    - \$858,861 paid for land acquisitions for Forrestfield Industrial area scheme stage 1. The amounts incurred were reimbursed to the Shire through the reserve set aside for the above scheme in the same month. The overspent will be rectified in the first budget review.
  - Utilities are under budget by \$97,361 which is mainly related to telephony costs. The Shire has recently renegotiated a new contract with Telstra that is expected to reduce costs.

- Depreciation, although a non-cash cost, is tracking over budget, reporting a variance of \$91,327. This is mainly attributable to infrastructure projects.
- Interest expense is under budget by \$6,180. This is a result of a timing difference between amounts accrued and the budget which is based on the debenture payments schedules.
- Insurance expense is under budget by \$44,958. The variance is within the reporting threshold.
- Other expenditure is over budget by \$36,198. These relate mainly to non-recurrent expenditure and is also attributable to timing issue.
- Loss on disposal of Assets is under budget by \$14,280. The variance is within the reporting threshold.

#### *Investing Activities*

#### *Non-operating Grants and Contributions*

9. The non-operating grants and contributions are over budget by \$169,573. This is mainly attributable to:
- Main Roads WA direct grant received during October of \$257,143 against a budget of \$41,000. The variance is a timing difference only.

#### *Capital Expenditures*

10. The total Capital Expenditure on Property, Plant and Equipment and Infrastructure Assets is under budget by \$2,382,207. Capital Expenditure is rising on a month by month basis. At this stage it is expected that the underspend will be eliminated over the remaining part of the financial year.

#### *Financing Activities*

11. The amounts attributable to financing activities shows a deficit of \$840,592 which is due to reserve movements. The movements are explained in detail in point 20 below.

#### *Rates revenues*

12. Rates generation is under budget with a variance of \$11,565. The budgeted rates revenue takes into account interim rates that are expected over the year and will be phased in accordingly for the remaining months.

#### Draft Statement of Financial Activity by Program for the year ended 31 October 2016

13. The overall result comments are as above and generally each Program is within the accepted budget except for Other property services, Community Amenities and Recreation and Culture. Major variances have been reported by Nature and Type under points 7 to 11 above.

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Draft Statement of Net Current Funding Position as at 31 October 2016

14. The commentary on the net current funding position is based on comparison of the draft October 2016 to the October 2015 actuals.
15. Net Current Assets (Current Assets less Current Liabilities) show a positive result of \$51.1 million. The un-restricted cash position has a positive balance of \$32.6 million which is slightly lower than the previous year's balance of \$33.7 million. The current lower cash position is mainly due to the increased number of ratepayers opting for either the instalment or direct debit payment options.
16. Trade and other receivables outstanding comprise rates and sundry debtors totalling \$14.5 million.
- The rates balance increased by \$2.5 million from last year which reflects increases in rates generation related to various factors including interim rates, back rates and the differential rate increases. The balance was anticipated to reduce significantly with the first instalment date on 16 August 2016 however, it was observed that the collection rate is tracking lower than 2015/16. This is attributed to more ratepayers choosing to pay by either instalment options or direct debit payment arrangements. The impact of this is cash inflow will be drawn out rather than the bulk being received in the first two months of the financial year, which will affect the ability to earn interest income.
17. Sundry debtors have increased from \$401,613 to \$905,527, of which \$324,194 consists of current debt due within 30 days. A total of \$294,361 remains outstanding over 90 days. The majority of this debt consists of an invoice which is overdue from the developers of the Forrestfield Industrial Area. These overdue amounts are currently subject to recovery action.
18. Receivables Other represents \$2.8 million comprising mainly of:
- Emergency Service Levy receivables \$1.9 million.
19. Provisions for annual and long service leave are generally higher having increased by \$293,054 to \$2.9 million when compared to the previous year. The reasons for the increase is due to more officers being above the seven year threshold at which point long service leave entitlements begin to fully accrue. The Shire aggressively pursues a leave management plan that will not adversely affect service delivery. The long term goal is to bring this liability down to a more manageable level and also ensure there are adequate cash backed reserves in place to support it.
20. Restricted Reserves have increased significantly from \$5.7 million to \$12.9 million when compared to October 2015. The increase is due to the following:
- Forrestfield Industrial Area Scheme Stage 1 has increased by \$1.7 million through the receipt of developer contributions.

- Long Service Leave and Nominated Employee Leave Reserves increased by \$1.1 million to address the exposure mentioned in point 19 above.
- Minor changes are also noted with the following reserves:
  - Asset Enhancement Reserve has increased by \$0.9 million.
  - EDP IT Equipment Reserve has increased by \$0.4 million.
  - Waste Reserve has increased by \$0.6 million to recognise surplus in operating income in 2015/2016.
  - Land and Property Enhancement and Maintenance Reserve has increased by \$0.2 million.

## **STATUTORY AND LEGAL CONSIDERATIONS**

21. The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require presentation of a monthly statement of financial activity.

## **POLICY CONSIDERATIONS**

22. Nil.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

23. Nil.

## **FINANCIAL CONSIDERATIONS**

24. The Shire's financial position needs to be closely monitored to ensure it is operating sustainably and to allow for future capacity.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

25. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's Operations and to meet sustainability planning, reporting and accountability requirements.

## **SUSTAINABILITY**

### **Social Implications**

26. Nil.

### **Economic Implications**

27. Nil.

## Environmental Implications

28. Nil.

## RISK MANAGEMENT CONSIDERATIONS

29.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Over-spending the budget	Possible	Significant	High	Monthly management reports are reviewed by the Shire.
Non-compliance with Financial Regulations	Unlikely	Major	High	The financial report is scrutinised by the Shire to ensure that all statutory requirements are met.

## OFFICER COMMENT

30. The Shire's draft financial statements as at 31 October 2016 demonstrate the Shire has managed its budget and financial resources effectively.

<b>Voting Requirements: Simple Majority</b>
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### RESOLVED OCM 189/2016

That Council:

1. Receives the draft Monthly Statutory Financial Statements for the period to 31 October 2016, which comprises:
  - Statement of Financial Activity (Nature or Type).
  - Statement of Financial Activity (Statutory Reporting Program).
  - Net Current Funding Position, note to financial statement.

Moved: **Cr John Giardina**

Seconded: **Cr Sara Lohmeyer**

Vote: **CARRIED UNANIMOUSLY (11/0)**

## Attachment 1

### STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE FOR THE FOUR MONTHS ENDED 31 OCTOBER 2016

	31/10/2016	31/10/2016			
	YTD	YTD	Annual	Var. \$	Var. %
	Actual	Budget	Budget	(b)-(a)	(b)-
	(b)	(a)			(a)/(b)
	\$	\$	\$	\$	%
<b>Operating Revenues</b>					
Operating Grants and Subsidies	2,317,510	2,096,895	5,343,747	220,615	9.5%
Contributions, Reimbursements and Donations	310,152	287,157	4,707,698	22,995	7.4%
Profit on Asset Disposal	10,895	0	0	10,895	100.0%
Fees and Charges	12,433,265	12,350,334	14,817,455	82,931	0.7%
Interest Earnings	402,653	445,998	1,189,756	(43,345)	(10.8%)
Other Revenue	16,371	20,704	62,144	(4,333)	(26.5%)
Ex Gratia Rates Revenue	0	0	133,570	0	
<b>Total (Excluding Rates)</b>	<b>15,490,846</b>	<b>15,201,088</b>	<b>26,254,370</b>	<b>289,758</b>	
<b>Operating Expense</b>					
Employee Costs	(7,543,314)	(7,983,127)	(24,277,622)	439,813	5.8%
Materials and Contracts	(7,574,323)	(7,326,533)	(21,547,130)	(247,790)	(3.3%)
Utilities Charges	(724,623)	(821,984)	(2,457,698)	97,361	13.4%
Depreciation (Non-Current Assets)	(2,554,303)	(2,462,976)	(7,389,258)	(91,327)	(3.6%)
Interest Expenses	(123,660)	(129,840)	(389,523)	6,180	5.0%
Insurance Expenses	(548,381)	(593,339)	(593,911)	44,958	8.2%
Loss on Asset Disposal	0	(14,280)	(42,843)	14,280	100.0%
Other Expenditure	(227,448)	(191,250)	(531,043)	(36,198)	(15.9%)
<b>Total</b>	<b>(19,296,052)</b>	<b>(19,523,329)</b>	<b>(57,229,028)</b>	<b>227,277</b>	
<b>Operating activities excluded</b>					
Depreciation (Non-Current Assets)	2,554,303	2,462,976	7,389,258	91,327	3.6%
(Profit)/Loss on Asset Disposal	(10,895)	14,280	42,843	(25,175)	231.1%
EMRC Contribution (Non-cash)	0	0	(3,888,440)	0	
Deferred Loan (non-current) FUSC	0	0	(479)	0	
Movement in Provisions	(31,912)	0	673,003	(31,912)	100.0%
Pensioners Deferred Rates Movement	0	0	(32,000)	0	
<b>Total</b>	<b>2,511,496</b>	<b>2,477,256</b>	<b>4,184,185</b>	<b>34,240</b>	
<b>Net Operating (Ex. Rates)</b>	<b>(1,293,710)</b>	<b>(1,844,985)</b>	<b>(26,790,473)</b>	<b>551,275</b>	
<b>Investing Activities</b>					
Proceeds from Disposal of Assets	10,895	0	50,000	10,895	100.0%
Grants, Subsidies and Contributions	877,539	707,966	3,539,835	169,573	19.3%
Land and Buildings New	(135,896)	(417,560)	(1,657,483)	281,664	(207.3%)
Land and Buildings Replacement	(540,088)	(596,194)	(2,857,021)	56,106	(10.4%)
Plant and Equipment New	(40,935)	(21,500)	(31,500)	(19,435)	47.5%
Plant and Equipment Replacement	(71,940)	(112,000)	(250,000)	40,060	(55.7%)
Furniture and Equipment	(5,600)	(155,376)	(466,150)	149,776	(2674.3%)
Infrastructure Assets - Roads New	(42,973)	(311,512)	(1,536,641)	268,539	(624.9%)
Infrastructure Assets - Roads Renewal	(323,443)	(796,918)	(2,458,252)	473,475	(146.4%)
Infrastructure Assets - Drainage New	(28,562)	(296,950)	(1,484,738)	268,388	(939.7%)
Infrastructure Assets - Drainage Renewal	(38,851)	(34,944)	(104,805)	(3,907)	10.1%
Infrastructure Assets - Footpaths New	(117,755)	(66,844)	(334,212)	(50,911)	43.2%
Infrastructure Assets - Footpaths Renewal	(3,946)	(37,266)	(186,320)	33,320	(844.5%)
Infrastructure Assets - Car Parks New	(31,965)	(221,838)	(1,109,165)	189,873	(594.0%)

**STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE  
FOR THE FOUR MONTHS ENDED 31 OCTOBER 2016**

	31/10/2016	31/10/2016			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
Infrastructure Assets - Car Parks Renewal	5,619	(44,182)	(273,309)	49,801	886.3%
Infrastructure Assets - Parks and Ovals New	(34,301)	(512,942)	(2,508,702)	478,641	(1395.4%)
Infrastructure Assets - Parks and Ovals Renewal	(18,100)	(278,534)	(1,182,670)	260,434	(1438.9%)
Infrastructure Assets - Capital Work-in progress	(93,616)	0	0	(93,616)	100.0%
<b>Amounts attributable to investing activities</b>	<b>(633,919)</b>	<b>(3,196,594)</b>	<b>(12,851,132)</b>	<b>2,562,675</b>	
<b>Financing Activities</b>					
Repayment of Debentures	(271,075)	(209,920)	(629,779)	(61,155)	(22.6%)
Self-Supporting Loan Principal	30,015	24,092	72,302	5,923	19.7%
Proceeds from new debentures	0	0	500,000	0	
Capital (Developer) - Contributions	597,628	600,000	600,000	(2,372)	(0.4%)
Transfer from Reserves	5,939,155	5,000,000	7,747,580	939,155	15.8%
Transfer to Reserves	(672,699)	(631,740)	(2,899,268)	(40,959)	(6.1%)
<b>Amounts attributable to financing activities</b>	<b>5,623,024</b>	<b>4,782,432</b>	<b>5,390,835</b>	<b>840,592</b>	
<b>Total Net Operating + Capital</b>	<b>3,695,391</b>	<b>(259,147)</b>	<b>(34,250,767)</b>	<b>3,954,539</b>	
Rate Revenue	33,125,436	33,137,001	34,264,515	(11,565)	(0.0%)
Opening Funding Surplus(Deficit)	4,378,271	3,282,233	3,282,233	1,096,038	25.0%
<b>Closing Funding Surplus(Deficit)</b>	<b>41,199,098</b>	<b>36,160,087</b>	<b>3,295,980</b>	<b>5,039,013</b>	12.2%



**STATEMENT OF FINANCIAL ACTIVITY (STATUTORY REPORTING PROGRAM)  
FOR THE FOUR MONTHS ENDED 31 OCTOBER 2016**

	31/10/2016 YTD Actual (b) \$	31/10/2016 YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
<b>Operating Revenues</b>					
Governance	2,412	38,096	114,298	(35,684)	(1479.4%)
General Purpose Funding	1,136,515	1,209,425	7,958,748	(72,910)	(6.4%)
Law, Order and Public Safety	135,679	128,089	431,318	7,590	5.6%
Health	334,271	319,714	350,461	14,557	4.4%
Education and Welfare	1,771,536	1,577,234	3,422,196	194,302	11.0%
Community Amenities	11,040,272	10,842,760	11,277,230	197,512	1.8%
Recreation and Culture	664,796	608,546	1,701,532	56,250	8.5%
Transport	26,465	0	0	26,465	100.0%
Economic Services	303,614	325,428	543,121	(21,814)	(7.2%)
Other Property and Services	64,391	151,796	455,467	(87,405)	(135.7%)
<b>Total (Excluding Rates)</b>	<b>15,479,951</b>	<b>15,201,088</b>	<b>26,254,371</b>	<b>278,863</b>	
<b>Operating Expense</b>					
Governance	(1,159,088)	(1,025,129)	(3,408,045)	(133,959)	(11.6%)
General Purpose Funding	(295,447)	(339,054)	(826,514)	43,607	14.8%
Law, Order and Public Safety	(592,305)	(626,934)	(1,847,559)	34,629	5.8%
Health	(417,345)	(431,802)	(1,292,280)	14,457	3.5%
Education and Welfare	(1,231,946)	(1,318,840)	(3,906,182)	86,894	7.1%
Community Amenities	(4,382,117)	(4,629,212)	(14,444,780)	247,095	5.6%
Recreation and Culture	(5,917,811)	(6,228,541)	(18,294,746)	310,730	5.3%
Transport	(3,512,683)	(3,530,328)	(10,594,850)	17,645	0.5%
Economic Services	(383,398)	(356,081)	(1,122,265)	(27,317)	(7.1%)
Other Property and Services	(1,393,020)	(1,037,408)	(1,491,808)	(355,612)	(25.5%)
<b>Total</b>	<b>(19,285,160)</b>	<b>(19,523,329)</b>	<b>(57,229,029)</b>	<b>238,169</b>	
<b>Operating activities excluded</b>					
Depreciation (Non-Current Assets)	2,554,303	2,462,976	7,389,258	91,327	3.6%
(Profit)/Loss on Asset Disposal	(10,895)	14,280	42,843	(25,175)	231.1%
EMRC Contribution (Non-cash)	0	0	(3,888,440)	0	
Deferred Loan (non-current) FUSC	0	0	(479)	0	
Movement in Provisions	(31,912)	0	673,003	(31,912)	100.0%
Pensioners Deferred Rates Movement	0	0	(32,000)	0	
<b>Total</b>	<b>2,511,496</b>	<b>2,477,256</b>	<b>4,184,185</b>	<b>34,240</b>	
<b>Net Operating (Ex. Rates)</b>	<b>(1,293,713)</b>	<b>(1,844,985)</b>	<b>(26,790,473)</b>	<b>551,272</b>	
<b>Investing Activities</b>					
Proceeds from Disposal of Assets	10,895	0	50,000	10,895	100.0%
Non-operating grants, subsidies and contributions	877,539	707,966	3,539,835	169,573	19.3%
Land Held for Resale	0	0	0	0	
Land Development Costs	0	0	0	0	
Land and Buildings New	(135,896)	(417,560)	(1,657,483)	281,664	(207.3%)
Land and Buildings Replacement	(540,088)	(596,194)	(2,857,021)	56,106	(10.4%)
Plant and Equipment New	(40,935)	(21,500)	(31,500)	(19,435)	47.5%
Plant and Equipment Replacement	(71,940)	(112,000)	(250,000)	40,060	(55.7%)
Furniture and Equipment	(5,600)	(155,376)	(466,150)	149,776	(2674.3%)
Infrastructure Assets - Roads New	(42,973)	(311,512)	(1,536,641)	268,539	(624.9%)
Infrastructure Assets - Roads Renewal	(323,443)	(796,918)	(2,458,252)	473,475	(146.4%)

**STATEMENT OF FINANCIAL ACTIVITY (STATUTORY REPORTING PROGRAM)  
FOR THE FOUR MONTHS ENDED 31 OCTOBER 2016**

	31/10/2016	31/10/2016			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
Infrastructure Assets - Drainage New	<b>(28,562)</b>	(296,950)	(1,484,738)	268,388	(939.7%)
Infrastructure Assets - Drainage Renewal	<b>(38,851)</b>	(34,944)	(104,805)	(3,907)	10.1%
Infrastructure Assets - Footpaths New	<b>(117,755)</b>	(66,844)	(334,212)	(50,911)	43.2%
Infrastructure Assets - Footpaths Renewal	<b>(3,946)</b>	(37,266)	(186,320)	33,320	(844.5%)
Infrastructure Assets - Car Parks New	<b>(31,965)</b>	(221,838)	(1,109,165)	189,873	(594.0%)
Infrastructure Assets - Car Parks Renewal	<b>5,619</b>	(44,182)	(273,309)	49,801	886.3%
Infrastructure Assets - Parks and Ovals New	<b>(34,301)</b>	(512,942)	(2,508,702)	478,641	(1395.4%)
Infrastructure Assets - Parks and Ovals Renewal	<b>(18,100)</b>	(278,534)	(1,182,670)	260,434	(1438.9%)
Infrastructure Assets - Capital Work-in progress	<b>(93,616)</b>	0	0	(93,616)	100.0%
<b>Amounts attributable to investing activities</b>	<b><u>(633,919)</u></b>	<b><u>(3,196,594)</u></b>	<b><u>(12,851,132)</u></b>	<b><u>2,562,675</u></b>	
<b>Financing Activities</b>					
Self-Supporting Loan Principal Income	<b>30,015</b>	24,092	72,302	5,923	19.7%
Proceeds from new debentures		0	500,000	0	
Capital (Developer) - Contributions	<b>597,628</b>	600,000	600,000	(2,372)	(0.4%)
Transfer from Reserves	<b>5,939,155</b>	5,000,000	7,747,580	939,155	15.8%
Capital Contributions and Grants Owing	<b>0</b>	0	0	0	
Repayment of Debentures	<b>(271,075)</b>	(209,920)	(629,779)	(61,155)	(22.6%)
Overdraft Funds (Repayment)	<b>0</b>	0	0	0	
Transfer to Reserves	<b>(672,699)</b>	(631,740)	(2,899,268)	(40,959)	(6.1%)
<b>Amounts attributable to financing activities</b>	<b><u>5,623,024</u></b>	<b><u>4,782,432</u></b>	<b><u>5,390,835</u></b>	<b><u>840,592</u></b>	
<b>Total Net Operating + Capital</b>	<b><u>3,695,391</u></b>	<b><u>(259,147)</u></b>	<b><u>(34,250,768)</u></b>	<b><u>3,954,539</u></b>	
Rate Revenue	<b>33,125,436</b>	33,137,001	34,264,515	(11,565)	(0.0%)
Opening Funding Surplus(Deficit)	<b>4,378,271</b>	3,282,233	3,282,233	1,096,038	25.0%
<b>Closing Funding Surplus(Deficit)</b>	<b><u>41,199,098</u></b>	<b><u>36,160,087</u></b>	<b><u>3,295,980</u></b>	<b><u>5,039,013</u></b>	12.2%

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE FOUR MONTHS ENDED 31 OCTOBER 2016**

**NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)

	<b>31/10/2016</b>	<b>31/10/2015</b>
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents (Unrestricted)	32,587,049	33,658,360
Cash and Cash Equivalents - Reserves (Restricted)	12,893,935	5,669,185
Receivables - Rates	13,614,464	11,111,027
Receivables - Sundry	905,527	401,613
Receivables -Other	2,825,534	2,386,470
Inventories	149,891	83,208
<b>(* exclude loan receivable)</b>	<u>62,976,400</u>	<u>53,309,864</u>
<b>Less: Current Liabilities</b>		
Payables	(8,883,367)	(9,649,069)
Provisions	(2,960,700)	(2,667,646)
<b>(* exclude loan payable)</b>	<u>(11,844,067)</u>	<u>(12,316,715)</u>
<b>Net Current Asset Position</b>	<u><b>51,132,333</b></u>	<u><b>40,993,149</b></u>
<b>Add:</b>		
Provision for Long Service Leave	1,349,752	1,166,949
Provision for Annual Leave	1,610,949	1,500,697
<b>Less:</b>		
Cash and Cash Equivalents - Reserves (Restricted)	<u>(12,893,935)</u>	<u>(5,669,185)</u>
<b>Net Current Funding Position</b>	<u><b>41,199,098</b></u>	<u><b>37,991,610</b></u>

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.4 Budget Review for Three Months to September 2016**

Previous Items	N/A
Responsible Officer	Director Corporate and Community Services
Service Area	Finance
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	Amended Financial Activity Statement by Nature and Type
Attachment 2	Amended Financial Activity Statement by Program
Attachment 3	Net Current Asset Position
Attachment 4	Summarised Report of Amendments
Attachment 5	Statement of Amended Reserve Account Movement and Balances

**PURPOSE**

1. For Council to consider amendments to the 2016/17 Adopted Budget as identified in the three months to 30 September 2016 budget review.

**BACKGROUND**

2. Regulation 33a (1) of the *Local Government (Financial Management) Regulations 1996* requires that a local government is to conduct a formal review of its adopted budget between 1 September and 30 March.
3. In pursuit of improved fiscal management and accountability, the Shire of Kalamunda has undertaken an additional budget review for the first three months of the financial year 2016/17.
4. The primary objective of regular budget reviews is to ensure that the Shire is closely monitoring its revenue and expenditure to mitigate the risk of the Shire posting a deficit at the end of this financial year.
5. It also provides the Shire with the opportunity to monitor and implement strategies to ensure that the Shire's Current Ratio and Untied Cash to Unpaid Trade Creditors Ratio will be further improved upon for the year ending 30 June 2017.

## DETAILS

Closing Surplus position (Attachment 1)

6.

<b>Summary of Movements from the Rate Setting Statement</b>			
<b>Description</b>	<b>Original Budget \$</b>	<b>Proposed Revised Budget \$</b>	<b>Variance \$</b>
Opening Surplus Position	3,282,233	4,378,271	1,096,038
Operating Revenue Excluding Rates	26,254,370	26,737,777	483,407
Operating Expenditure	(57,229,028)	(57,602,246)	(373,222)
Non Cash Movements	4,184,185	4,210,0184	25,999
Investing Activities	(12,851,095)	(20,610,059)	(7,758,963)
Financing Activities	5,390,835	11,952,713	6,561,878
Rates Revenue	34,264,515	34,264,515	-
Closing Surplus Position	3,296,016	3,331,155	35,140

7.

A brief synopsis of the budget variances above are as follows:

Opening Surplus Position:

- Opening surplus position has been adjusted to reflect the audited position for the financial year 2015/16 which has now been finalised. The increase of \$1.1 million is as a result of:
  - o Recognition of prepaid rates of \$746,816 which has increased significantly as a result of the newly introduced "smarter way to pay"; and
  - o Capital works projects which were incomplete at year end and funds are carried forward into 2016/17 financial year.

Operating Revenue:

- Operating Revenue excluding rates has increased by \$483K. The following details areas with major movements:
- Operating grants, subsidies and contributions is projected to increase by \$349,046. The increase is primarily related to:
  - o Continuation of the Kidsport programme by Department of Sports and Recreation by providing a further \$31,670;
  - o \$134,249 related to Federal Assistance Grants for infrastructure.
  - o An additional \$62,582 related to an increase in HACC grant funding to allow for growth in service volumes and also the transitions costs for NDIS programme; and
  - o NDIS funding of \$120,000 now recognised in line with approved funding letter.

- Fees and charges is projected to increase by \$79,160. The main areas giving rise to the changes are:
  - o Waste fees generated was higher than estimated by \$219,940. This has now been recognised and any surplus that results from this fee will be transferred to the specific reserve set aside for waste services;
  - o In line with Council decision in August to reverse the Pensioner Rebate processing fee of \$15 per property, the amount raised \$90,000 has now been adjusted.

Operating Expenditure:

- Operating Expenditures are also higher by \$373K. This is mainly due to:
  - o Increase in staff costs by \$111,871 of which \$104,065 relates to the cost of providing the approved NDIS service. The operational budgets have also been adjusted to allow for the restructure that was announced in May 2016.
  - o Materials and contracts increased by \$202K to allow for:
    - Increased HACC expenditures by \$132,931 to allow for increased funding and adjustment for the positive surplus from previous year's operations;
    - Increased road maintenance by \$58,906 which is a re-allocation from a capital budget for the Kalamunda/Abernethy Road intersection to allow for consultancy costs; and
    - Emergency asbestos treatments costing \$60,000 for the initial site remediation at the Kalamunda History Village.

Non-cash movements:

- Non-Cash Movements of \$25,999 is to allow for re-alignment of depreciation expenditures in the area of plant and equipment.
- The above non-cash movements are required to be added back to derive the final closing surplus position.

Investing activities:

- Investing activities increased significantly by \$7.7m. The is mainly attributable to:
  - o Grants income increased by \$949,169 –
    - Approval has now been received for \$368,828, from the federal and state government on installation CCTV at various locations;
    - Additional road funding from Main Roads Regional Group (MRRG) totalling \$262,511 for Abernethy Rd-Beyer Place to Hudwell Rd;
    - National Blackspot funding has been received for Kalamunda/Gooseberry Hill Rd totalling \$125,680;
    - Cash in lieu funding has been approved for a footpath at Pinker Crescent Reserve totalling \$129,150;

- Kostera Oval seating will receive a contribution from the Department of Education totalling \$35,000.
- Capital Expenditure movement totalling \$8.7m of which the bulk are funded from reserves, grant changes and carry forward surplus. The details of the expenditure is as follows:–
  - Property Plant and Equipment expenditure are increasing by \$873K to allow for:
    - Implementation of the CCTV cameras which are fully grant funded totalling \$368,828;
    - Purchase of a waste compactor for which loan funding has now been approved by Council totalling \$206,510;
    - Increase in light fleet by \$50,000 to allow for accelerated replacement of ageing car fleet;
    - \$28,000 to allow for the purchase of a second hand HACCC bus to replace the ageing community bus;
    - Hartfield Park alternative water supply which is a carry forward adjustment totalling \$168,000;
    - Kalamunda Waterpark additional funding required for the slide columns totalling \$30,000; and
    - Norm Sadler Pavilion to resolve grease trap, septic and gas cage issues, totalling \$31,000.
  - Infrastructure expenditures are increasing significantly by \$7.8m to allow for:
    - Forrestfield industrial Area Stage 1 – principally road works costing \$7.1m drawn from reserves;
    - Kalamunda/Gooseberry Hill Rd - \$125,680;
    - Abernethy Rd – Meyer Rd – Hudwell Rd - \$323,053, works taken up in line with the MRRG funding programme for this year;
    - Pinker Crescent footpath worth \$129,150 with funds accessed from the Cash in Lieu funds available;
    - Carry forward re-alignments funded from reserves which are:
      - Hale Road – shopping centre access \$13,075;
      - Newburn Road - \$32,000;
      - Nangana Way footpath – \$51,000;
      - Hale Rd – Freeduff Rd Drainage - \$25,000; and
      - Haynes Street Parklet - \$25,000.
    - \$185,000 is expected with the completion of the Kostera Oval project.

The above amount will be adjusted for overheads where applicable.

- Financing activities shows a significant increase of \$6.6m. The main areas affected were:
  - New loan borrowings have been approved by Council for the purchase of a new waste compactor;
  - Additional developer contributions for Forrestfield Industrial Area Stage 1 received up to September 2016 are now recognised;

- Net transfers from reserves totalling \$5m (Attachment 5) made up as follows:
  - Surplus of 2015/16 accounted for:
    - Land and property enhancement reserve up by \$84,406;
    - Long service leave reserve is up \$41,161 and Nominated Annual leave reserve is up \$193,438 to close the gap in the respective provisions;
    - Waste Management Reserve is up by \$648,451. The surplus being specific to amounts in the waste services and similarly;
    - HACC reserves up by \$50,541.
  - Drawings from reserves are mainly:
    - Forrestfield Industrial Area Stage 1 worth \$7.1m offset by additional contributions as noted above totalling \$1.5m; and
    - The Waste Avoidance and Resource Levy reserves totalling \$13,758 to pay for various ongoing contaminated site remediation projects.
- Rates revenue has been maintained and will be reviewed when the Shire conducts the statutory review as information on interim rates is not available at the present time.
- 8. The projected year end revised closing surplus position as at 30 September 2016 is \$3,331,155. The new position will ensure that the Shire maintains a strong year end cash position.
- 9. The Shire will still need to keep tight control over income and expenditure to ensure a surplus is in place at 30 June 2017 to strengthen the Shire's financial capacity and Reserves.
- 10. In light of this Budget Review all future Financial Reports presented to Council for adoption will include adjustments to the current Budget and amendments based on operations and new information.

#### **STATUTORY AND LEGAL CONSIDERATIONS**

- 11. Section 6.8 (1)(b) of the *Local Government Act 1995* requires an absolute majority decision by Council for any budget amendments.

#### **POLICY CONSIDERATIONS**

- 12. Nil.

#### **COMMUNITY ENGAGEMENT REQUIREMENTS**

- 13. Nil.



## FINANCIAL CONSIDERATION

14. The Rate Setting Statement shows the Shire is projected to be in a surplus position at the end of the financial year.

## STRATEGIC COMMUNITY PLAN

### Strategic Planning Alignment

15. *Kalamunda Advancing: Strategic Community Plan to 2023*  
 OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.  
 Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

16. Nil.

### Economic Implications

17. Nil.

### Environmental Implications

18. Nil.

## RISK MANAGEMENT CONSIDERATIONS

19.

Risk	Likelihood	Consequence	Risk	Action/Strategy
Expenditure exceeds budgeted allocation resulting in negative impact on closing funds position	Possible	Major	Extreme	Monthly management reports are tracked by business unit managers to ensure that they are operating within budget parameters.  Budget reviews and forecasting of expenditures against potential revenues are monitored closely.
Funds spent without a budget allocation	Unlikely	Critical	Extreme	Electronic purchasing system in place which tracks and allows authorisation of purchase orders only if a budget is available.

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## OFFICER COMMENT

20. The amended Rate Setting Statement following the September budget review in Column 4 (2016/17 Proposed Budget Review) reveals a balanced budget estimate for 30 June 2016 with a surplus of \$3,331,155.
21. It needs to be noted that the Reserves overall are still maintained at a high level with an amount of \$8,410,771 as shown in (Attachment 5). The main reason for the reduction is due to the commencement of the infrastructure works in the Forrestfield Industrial Area Stage 1.
22. The key to addressing the Shire's ongoing liquidity will be to diversify its revenue streams and continuing to monitor closely revenues and expenditure against allocated budgets. The Shire will also continue to monitor service delivery to align resources with strategic priorities.
23. It is critical that Council is committed to this strategy in order to meet service level and management requirements in a financially sustainable manner.
24. The Shire is focussed on ensuring that it returns a positive surplus and is constantly looking at improving its financial sustainability in line with the new ratios introduced.

<b>Voting Requirements: Absolute Majority</b>
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### RESOLVED OCM 190/2016

That Council:

1. Notes the 2016/17 Budget Review Explanation and Summary (Attachment 4).
2. Pursuant to Section 6.8 (1) (b) of the *Local Government Act 1995*, authorises the Chief Executive Officer to amend the 2016/17 current budget to reflect the changes summarised in the Amended Rates Setting Statement (Attachment 1).

Moved: **Cr Geoff Stallard**

Seconded: **Cr Simon Di Rosso**

Vote: **CARRIED UNANIMOUSLY / ABSOLUTE MAJORITY (11/0)**

Attachment 1

Shire of Kalamunda

RATE SETTING STATEMENT

8/11/2016 10:49

By Nature or Type  
FOR THE 3 MONTHS TO 30 SEPTEMBER 2016

NOTE	a 2016/17 Actual YTD \$	b 2016/17 YTD Budget \$	c 2016/17 Original Budget \$	d 2015/16 September Budget Review \$	f Variance (d-c) \$
<b>Net current assets at start of financial year - surplus/(deficit)</b>	4	4,378,271	3,282,233	4,378,271	1,096,038
<b>Revenue from operating activities (excluding rates and non-operating grants, subsidies and contributions)</b>	1,2				
Operating Grants and Subsidies		1,589,273	1,333,053	5,343,747	349,046
Contributions, Reimbursements and Donations		176,485	183,124	4,707,688	55,201
Fees and Charges		12,125,028	12,008,942	14,817,455	79,100
Interest Earnings		346,874	382,953	1,189,756	-
Other Revenue		13,755	15,528	62,144	-
Ex Gratia Rates Revenue		-	-	133,570	-
		14,251,415	13,925,600	26,737,777	483,407
<b>Expenditure from operating activities</b>	1,2				
Employee Costs		(5,555,831)	(5,870,755)	(24,280,394)	(111,871)
Materials and Contracts		(4,938,771)	(5,546,491)	(21,544,355)	(202,210)
Utility Charges		(535,638)	(618,658)	(2,437,698)	(17,375)
Depreciation on Non-Current Assets		(1,915,727)	(1,847,232)	(7,389,258)	(25,999)
Interest Expenses		(92,946)	(97,380)	(389,523)	4,000
Insurance Expenses		(323,932)	(336,431)	(593,911)	-
Loss on Asset Disposal		10,895	(10,710)	(42,843)	-
Other Expenditure		(135,792)	(139,433)	(531,043)	(19,700)
<b>Total</b>		(13,487,740)	(14,467,090)	(57,002,246)	(373,222)
<b>Non Cash Movements excluded from budget</b>					
Loss on Asset Disposals		(10,895)	10,710	42,843	-
Depreciation and amortisation on Assets	2(a)	1,915,727	1,847,232	7,389,258	25,999
Deferred Loan (Non Current) FUSC		-	-	(479)	-
EMRC Contribution (Non-Cash)		-	-	(3,888,440)	-
Movement in Provisions (Non-current)		(11,137)	-	673,003	-
Pensioners Deferred Rates Movement		-	-	(32,000)	-
<b>Total Non Cash Movements excluded from budget</b>		1,893,695	1,857,942	4,184,185	25,999
<b>Amount attributable to operating activities</b>	3	7,033,641	4,598,685	(23,508,240)	1,232,222
<b>INVESTING ACTIVITIES</b>					
Non operating grants, subsidies and contributions		997,339	333,983	3,539,833	949,169
Purchase property, plant and equipment		(533,434)	(806,451)	(5,262,118)	(873,246)
Purchase and construction of infrastructure		(397,283)	(1,436,611)	(11,178,813)	(7,834,886)
Proceeds from Disposal of Assets		10,895	-	30,000	-
<b>Amount attributable to investing activities</b>		77,717	(1,889,079)	(12,831,095)	(7,758,963)
<b>FINANCING ACTIVITIES</b>					
Repayment of Debentures		(258,877)	(157,440)	(629,779)	-
Proceeds from New Debentures		-	-	500,000	206,510
Capital (Developer) - Contribution		597,628	600,000	600,000	1,454,062
Proceeds from self-supporting loans		17,817	18,069	72,302	-
Transfers to Reserves (Restricted Assets)		(666,328)	(623,805)	(2,899,268)	(2,556,493)
Transfers from Reserves (Restricted Assets)		5,018,414	5,000,000	7,747,580	7,457,799
<b>Amount attributable to financing activities</b>		4,708,654	4,836,824	5,390,835	6,561,878
<b>Budgeted deficiency before general rates</b>		11,822,012	7,546,430	(30,968,499)	33,137
<b>Estimated amount to be raised from general rates</b>		33,127,488	33,137,000	34,264,515	-
<b>Net current assets at end of financial year - surplus/(deficit)</b>		44,949,500	40,683,430	3,296,016	3,331,155

Attachment 2

Shire of Kalamunda

8/11/2016 10:58

RATE SETTING STATEMENT  
By Program  
FOR THE 3 MONTHS TO 30 SEPTEMBER 2016

NOTE	a 2016/17 Actual YTD	b 2016/17 YTD Budget	c 2016/17 Original Budget	d 2016/17 September Budget Review	e Variance (d-c)	
	\$	\$	\$	\$	\$	
<b>Net current assets at start of financial year - surplus/(deficit)</b>	4	4,378,271	3,282,255	3,282,255	4,378,271	1,096,016
<b>Revenue from operating activities (excluding rates and non-operating grants, subsidies and contributions)</b>	1,2					
Governance			28,572	114,298	114,298	-
General Purpose Funding		1,059,921	1,059,907	7,958,748	7,979,997	21,249
Law, Order, Public Safety		60,938	66,564	431,318	436,318	5,000
Health		327,301	315,877	350,461	353,708	3,247
Education and Welfare		1,048,498	860,145	3,422,198	3,644,485	222,289
Community Amenities		11,015,607	10,788,465	11,277,230	11,524,670	247,440
Recreation and Culture		426,613	394,304	1,701,532	1,704,811	3,279
Transport		1,902	-	-	-	-
Economic Services		279,045	298,221	543,121	544,921	1,800
Other Property and Services		53,271	113,847	453,467	434,570	(20,897)
		14,231,415	13,925,800	26,254,370	26,757,777	483,407
<b>Expenditure from operating activities</b>	1,2					
Governance		(819,417)	(759,249)	(3,408,045)	(3,872,057)	(464,013)
General Purpose Funding		(260,067)	(268,383)	(826,514)	(872,854)	(46,341)
Law, Order, Public Safety		(424,917)	(458,112)	(1,847,539)	(1,814,506)	33,253
Health		(305,111)	(317,229)	(1,292,280)	(1,535,634)	(243,354)
Education and Welfare		(926,364)	(978,129)	(3,906,182)	(4,035,354)	(129,172)
Community Amenities		(3,281,345)	(3,482,771)	(14,444,780)	(14,381,862)	63,098
Recreation & Culture		(4,112,013)	(4,301,488)	(18,294,746)	(18,170,787)	123,959
Transport		(2,794,207)	(2,845,384)	(10,599,830)	(10,648,953)	(53,103)
Economic Services		(278,834)	(265,352)	(1,122,265)	(1,153,851)	(31,586)
Other Property and Services		(315,445)	(700,793)	(1,491,808)	(1,115,789)	376,019
		(15,487,741)	(14,467,090)	(57,229,028)	(57,802,246)	(573,222)
<b>Non Cash Movements excluded from budget</b>						
Loss on Asset Disposals		(10,895)	10,710	42,843	42,843	-
Depreciation and Amortisation on Assets	2(a)	1,915,727	1,847,212	7,389,258	7,415,237	25,999
Deferred Loan (Non Current) FUSC		-	-	(479)	(479)	-
EMMC Contribution (Non-Cash)		-	-	(3,888,440)	(3,888,440)	-
Movement in Provisions (Non-current)		(11,137)	-	673,003	673,003	-
Pensioners Deferred Rates Movement		-	-	(32,000)	(32,000)	-
<b>Total Non Cash Movements excluded from budget</b>		1,895,695	1,857,942	4,184,185	4,210,184	25,999
<b>Amount attributable to operating activities</b>	5	7,035,640	4,598,685	(23,508,240)	(22,776,014)	1,232,222
<b>INVESTING ACTIVITIES</b>						
Non operating grants, subsidies and contributions		997,539	353,983	3,339,833	4,489,004	949,169
Purchase property, plant and equipment		(533,454)	(800,451)	(3,262,118)	(6,133,564)	(873,249)
Purchase and construction of infrastructure		(397,283)	(1,436,811)	(11,178,813)	(19,013,699)	(7,834,886)
Proceeds from Disposal of Assets		10,895	-	50,000	50,000	-
<b>Amount attributable to investing activities</b>		77,717	(1,889,079)	(12,851,098)	(20,610,059)	(7,798,963)
<b>FINANCING ACTIVITIES</b>						
Repayment of Debentures		(238,877)	(157,440)	(629,779)	(629,779)	-
Proceeds from New Debentures		-	-	500,000	706,510	206,510
Capital (Developer) - Contribution		397,628	600,000	600,000	2,054,062	1,454,062
Proceeds from self-supporting loans		17,817	18,069	72,302	72,302	-
Transfers to Reserves (Restricted Assets)		(666,328)	(623,803)	(2,899,268)	(5,453,761)	(2,556,493)
Transfers from Reserves (Restricted Assets)		3,018,414	3,000,000	7,747,380	15,205,379	7,457,999
<b>Amount attributable to financing activities</b>		4,708,654	4,836,826	3,390,835	11,992,713	6,361,879
<b>Budgeted deficiency before general rates</b>		11,822,011	7,346,430	(30,968,499)	(30,933,560)	35,137
<b>Estimated amount to be raised from general rates</b>		33,127,488	33,137,000	34,264,315	34,264,315	-
<b>Net current assets at end of financial year - surplus/(deficit)</b>		44,948,499	40,883,430	3,280,018	3,331,135	35,137

Attachment 3

**SHIRE OF KALAMUNDA**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE 3 MONTHS TO 30 SEPTEMBER 2016**

Composition of net current assets	2016/17 Actual	2016/17 Original Budget	2016-17 September Budget Review
	\$	\$	\$
<b>Current Assets</b>			
Cash - Unrestricted	31,692,112	8,064,263	8,099,402
Cash - Restricted Reserves	13,808,303	12,198,528	8,410,771
Receivables	21,448,229	2,458,734	2,458,734
Inventories	138,965	569,847	569,847
<i>*excludes loan receivables</i>	<u>67,087,609</u>	<u>23,291,372</u>	<u>19,538,754</u>
<b>Less : Current Liabilities</b>			
Trade and other payables	(7,958,907)	(7,333,145)	(7,333,145)
Current portion of long term borrowings	(370,901)	(667,893)	(667,893)
Provisions	(2,981,475)	(2,788,691)	(2,788,691)
	<u>(11,311,283)</u>	<u>(10,789,729)</u>	<u>(10,789,729)</u>
<b>Unadjusted net current assets</b>	<b>55,776,326</b>	<b>12,501,642</b>	<b>8,749,025</b>

Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with FM Reg 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.

Adjustments			
Less: Cash - restricted reserves	(13,808,303)	(12,198,528)	(8,410,771)
Less: Land held for resale	(300,707)	(386,660)	(386,660)
Less: Current loans - clubs / institutions	(70,192)	(77,023)	(77,023)
Add: Current portion of long term borrowings	370,901	667,893	667,893
Add: Provision for Annual Leave	1,640,244	1,549,662	1,549,662
Add: Provision for Long Service Leave	1,341,231	1,239,029	1,239,029
<b>Adjusted net current assets - surplus/(deficit)</b>	<u><b>44,949,500</b></u>	<u><b>3,296,015</b></u>	<u><b>3,331,155</b></u>

**Attachment 4**

Budget Review for Three Months to September 2016

**Summarised Report of Amendments**

[Click HERE to go directly to the document](#)





**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.5 Solar PV Panel Installation Project**

Previous Items	
Responsible Officer	Director Corporate and Community Services
Service Area	Financial Services
File Reference	
Applicant	N/A
Owner	N/A
Attachment 1	Eco Advance Energy Cost Reduction Strategy

**PURPOSE**

- To approve the use of funds in the Land and Property Enhancement and Maintenance reserve for five identified sites to install Solar Photo Voltaic (PV) panels.

**BACKGROUND**

- The Shire’s Utility charges which are substantially made up of electricity consumption has been rising for the past several years as noted in the table below. The overall increase for buildings between 2011/12 and 2015/16 is 44% or 11% per year from the base year and a further 5% for street lighting.

Year	Electricity	% Increase from base	Street Lighting	% Increase from base	Total
<b>2016</b>	587,877	44%	1,183,490	5%	1,771,367
<b>2015</b>	554,554	36%	1,114,107	-1%	1,668,661
<b>2014</b>	620,703	52%	1,119,173	0%	1,739,876
<b>2013</b>	612,117	50%	1,358,587	21%	1,970,704
<b>2012 (Base)</b>	<b>408,714</b>		<b>1,123,682</b>		<b>1,532,396</b>

- The Shire has undertaken a multi-faceted approach to reduce its energy footprint in Shire buildings. Some of the main initiatives included the:
  - Installation of LED lighting for court lighting at Ray Owen Sports Stadium
  - Installation of industrial fans to improve ventilation and cool air circulation at Ray Own Stadium
  - New energy efficient air conditioners at Forrestfield Library
  - Retrofitting of inefficient T8 lighting with LED or T5 systems at various locations
  - Introduction of photo or motion sensors in less utilised areas such as toilets and meeting rooms
  - Improvement in the air conditioning Building Management Systems (BMS) at the Administration Centre
  - Initiation of energy audits across major building sites
  - Use of more energy efficient appliances when replacing old equipment
  - Instigating staff training and behaviour and cultural changes such as more appropriate air conditioning temperature settings and turning off appliances not in use



- Re-negotiated contracts for contestable buildings in 2015 with savings in excess of \$100,000 expected in future years.

## DETAILS

4. The Shire's energy utility costs are increasing rapidly as noted in point 2. The Shire has been exploring the potential of using solar PV's on key buildings which would reduce or at the most halt the increases seen in the past few years.
5. In March 2016, the Shire engaged Eco Advance who specialises in energy cost reduction to conduct energy audits on key sites. Eco Advance has been used in the past in relation to re-negotiating energy tariffs and were instrumental in the Shire benefitting significantly.
6. Eco Advance were tasked to appraise seven facilities for suitability of solar PV panels installation in line with set criteria, one of which being significant energy cost saving. Results of the work undertaken by the company are provided in (Attachment 1).
7. Of the seven sites, five have been highlighted which will give the Shire the best value for undertaking the solar PV installations. These are:
  - Administration Centre
  - Ray Owen Sports Complex
  - Hartfield Park Recreation Centre
  - Kalamunda Library and Zig Zag Cultural Centre
  - Operations Centre.
8. The solar PV installations recommended are 30 Kilowatt (KW) systems for all buildings except the Administration Centre which requires a 100 KW system. The systems are designed to cover the baseloads only as the State Government's Renewable Energy Buyback Scheme (REBS) does not apply to commercial customers. It is estimated on average this would cover 30% of energy consumption, equating to a saving of \$100,000 per annum.
9. The costs for installation is estimated at \$43,500 for each 30 KW system and \$160,000 for the 100KW system. The payback ranges from 3.24 to 3.87 years for each building. Although the upfront costs are estimated at \$334,000, as the life of the solar PV is estimated at 25 years, the future savings would be in excess of \$2 million even after taking into account the reduction in efficiencies in the outer years (0.4% degradation per year resulting in an efficiency rating of 90% after 25 years).
10. The systems will be designed to allow for an increase in capacity if required in the future, and also the potential to save excess energy if battery storage costs come down in the future.

---

## STATUTORY AND LEGAL CONSIDERATIONS

11. Nil.

## POLICY CONSIDERATIONS

12. Nil.

## COMMUNITY ENGAGEMENT REQUIREMENTS

13. Nil.

## FINANCIAL CONSIDERATIONS

14. The Federal Government has set a Renewable Energy Target (RET) up to 2030. The impact of the RET is that under the Small-Scale Renewable Energy Scheme, solar PV systems up to 100kW are entitled to a number of Small-Scaled Technology Certificates (STCs). The number of STCs that can be created per system is based on the amount of electricity in megawatt hour (MWh) that is generated in its lifetime. The deeming period is 15 years for solar PV systems installed before the end of 2016. As the Renewable Energy Scheme expires in 2030, the deeming period is reduced by one year on 1 January every year thereafter.

The STCs are usually factored into the system price by the solar PV supplier. Timely introduction of the installation of solar PV is important as each year of delay reduces the benefit by 6.7%.

15. The Shire has recently connected with Alinta Energy for the supply of electricity to eight sites, being:

Site	Commencement Date
Forrestfield Library	April 2016
Operations Centre*	April 2016
Administration Centre*	April 2017
Hartfield Park Recreation Centre*	April 2017
Ray Owen Sports Centre*	April 2017
Kalamunda Library/Zig Zag Cultural Centre*	April 2017
High Wycombe Recreation Centre	April 2017
Woodlupine Family & Community Centre	April 2017

A bundled contract was selected as it offered the biggest savings over the term of the contract (from commencement to 31 March 2019). The contract offers bundled peak and off-peak rates that are inclusive of all network, capacity charges, market fees and environmental charges.

Five of the abovementioned sites (asterisked) had also been identified as being suitable for solar PV installation, based on a number of criteria including:

- availability of suitable roof space (good orientation, appropriate tilt and no shading)
- consistent patterns of occupancy

- good match of load profiles with solar PV output (high daytime usage, higher summer use)
- fit with future planning.

Alinta has shown unwillingness to provide Retailer Reference Numbers (RRN) (a requirement for Western Power PV approval for grid connection) to customers who are on bundled contracts without re-negotiating the rates. By contrast, procuring the RRN from Synergy is a relatively straightforward process. In order to avoid rate re-negotiations, an installation date no later than Jan/Feb 2017 is preferable, since four of the suitable sites are still with Synergy at present and will turn over in April 2017.

If the Shire defers solar PV installation the next opportunity would not be until 2019. This would result in the Shire continuing to incur increased energy costs whilst also missing the opportunity to save \$100,000 per annum.

16. Eco Advance will be retained to assist in the following:

- Assist in developing specifications and selection criteria matrix for tender;
- Sit in the selection panel in an advisory capacity; and
- Project manage the implementation of the solar PV systems.

Eco Advance is selected as it has worked with the Shire previously and in this particular project which has given it an intimate knowledge of the sites chosen. If the Shire decides to engage another external provider, it would potentially risk the deadline for the installations and the opportunity would not re-present itself until 2019. The Shire does not have the capacity or intimate knowledge of the equipment required internally to ensure a successful installation.

The cost of Eco Advance's services is \$15,453 (ex GST) however in discussions with them, it is believed that calling for tender and ensuring the right specifications would result in savings in the solar PV installation costs and therefore absorb Eco Advance's costs within the estimated costs of installation of \$334,000 noted above.

Eco Advance will be required to sign a no conflict letter to ensure that there is no bias to a specific supplier.

17. The future savings are calculated at an estimated amount of \$2 million. The savings generated would initially be used to reimburse the reserve fund from which the project is envisaged to be funded, and in the subsequent years, used to bring further efficiencies in our Shire buildings.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

18. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's Operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

19. The Shire will show leadership in the community by promoting the use of renewable energy technologies to reduce carbon emissions, thus encouraging its residents to take actions in reducing their environmental footprint.

### Economic Implications

20. Immediate reduction in energy costs, and hedging against future energy cost increases.

### Environmental Implications

21. The solar PV installation will result in reduction of the Shire's carbon emissions by an estimated 283 tonnes of greenhouse gases (GHG). This would equate to driving a fuel efficient car for 1.66 million kilometres per annum (*0.17kg/km - reference the Australian Greenhouse Office*).

## RISK MANAGEMENT CONSIDERATIONS

22.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Solar PV installation is delayed until after the contract reverts to Alinta	Unlikely	Significant	High	Ensure work commences immediately on receiving Council approval.  Supplier will be required to complete installation by February 2017.
Costs tendered come in significantly above estimate	Unlikely	Major	High	Look at converting some of the sites with the available funds as savings would still be achieved but not as much as forecasted. Council would be kept informed on the outcome of the tender.

## OFFICER COMMENT

23. The solar PV installation project for the highlighted sites ticks several boxes in terms of Shire's strategic direction:
- Energy costs savings of an estimated amount of \$100,000 per annum with a payback period of approximately 3.5 years;

- Environmentally friendly buildings with a saving of 283 tonnes of GHG emissions per annum;
- Future savings of approximately \$2 million which can be used to introduce further efficiencies in Shire owned buildings; and
- Reduction in the significant increases as experienced in the past in energy utility costs.

24. As noted above, the sites selected will be changing over their electricity contracts to Alinta in April 2017. Alinta has been found to be difficult in issuing the RRN number required for any solar PV installation. If this opportunity is missed, the Shire would need to wait until 2019 when the contract with Alinta expires.

25. With the RET target set by the Federal Government at 2030, the STC's which the Shire is eligible to claim will reduce with every year there is a delay in installation making it more expensive for solar PV installation and therefore increasing the payback period before the project becomes cash flow positive.

**Voting Requirements: Absolute Majority**

RESOLVED OCM 191/2016

That Council:

1. Approves the solar PV installation on the following buildings:

- Administration Centre
- Ray Owen Sports Complex
- Hartfield Park Recreation Centre
- Kalamunda Library and Zig Zag Cultural Centre
- Operations Centre

At a direct cost not exceeding \$334,000.

2. Pursuant to section 6.8 (1) (b) of the *Local Government Act 1995* authorises an amendment to the 2016/17 Budget to include:

- Expenditure of \$334,000 for Solar PV installation
- Transfer of \$334,000 from the Land and Property Enhancement and Maintenance Reserve.

3. Notes the use of a specialist company, Eco Advance in developing the specifications and criteria for the tender documents and also in project managing the solar PV installations with the appointed supplier.

Moved: **Cr Brooke O'Donnell**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**Attachment 1**

Solar PV Panel Installation Project

**Eco Advance Energy Cost Reduction Strategy**

[Click HERE to go directly to the document](#)

**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.6 Proposed Local Development Plan – Lots 9502 and 3000, Forrestfield**

Previous Items	Nil
Responsible Officer	Director Development Services
Service Area	Approval Services
File Reference	PG-DEV-046
Applicant	Rowe Group
Owner	Satterley
Attachment 1	Proposed Local Development Plan
Attachment 2	Cell 7 Forrestfield Structure Plan
Attachment 3	Approved 57 Lot Subdivision Plan

**PURPOSE**

1. To consider the adoption of a Local Development Plan (LDP) (previously known as a Detailed Area Plan) for a portion of Lots 9502 and 3000, Forrestfield. Refer to (Attachment 1).

**BACKGROUND**

2. The Cell 7 Forrestfield Structure Plan was first adopted in 1994. The subject site is identified under the Structure Plan for predominantly residential development with an R20 density code and a grid pattern road and block layout. A copy of the adopted Cell 7 Forrestfield Structure Plan as it relates to the amendment area is included as (Attachment 2).
3. A 57 lot subdivision application (referred to as Stage 1a) was considered and approved by the Western Australian Planning Commission (WAPC) for the subject lots. This subdivision is generally aligned with the existing Cell 7 Forrestfield Structure Plan.
4. **Land Details:**

Land Area:	1.9351 ha
Local Planning Scheme Zone	Urban Development
Metropolitan Regional Scheme Zone:	Urban
Structure Plan Density:	Residential R20

**Locality Plan**

5.



**DETAILS**

6.

A LDP is defined under the Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations) as follows:

*“Local development plan means a plan setting out specific and detailed guidance for a future development including one or more of the following —*  
 (a) *site and development standards that are to apply to the development;*  
 (b) *Specifying exemptions from the requirement to obtain development approval for development in the area to which the plan relates.”*

7.

The proposed LDP incorporates variations to the Residential Design Codes (R-Codes) deemed-to-comply requirements, as detailed in the below table:

R-Codes Provision	R20 Deemed-to-Comply requirement	Proposed LDP requirement
<b>5.1.2 Street setback</b>	Primary Street: 3m minimum, 6m average  Secondary street: 1.5m	Primary Street: 3m minimum  Secondary street: 1m
<b>5.1.3 Lot boundary setback</b>	Side setbacks: generally 1m – 1.5m for single storey  Rear setbacks (lots 508 – 514, 556 and 557):	Side setbacks: 1m – 1.2m for single storey dwellings  Rear setbacks (lots 508 – 514, 556 and 557): 2m



	generally 1m – 1.5m for single storey  Boundary wall to one side boundary only, maximum length permitted is 1/3 of the side boundary behind the street setback line.	ground floor and 5m first floor.  Boundary walls permitted to both side boundaries to a height of 3.5m, providing one wall is no greater than 2/3 length of one side boundary, and the other is no greater than 1/3 length of the second side boundary.
<b>5.1.4 Open space</b>	50% minimum	40% minimum
<b>5.2.1 Setback of garages and carports</b>	Minimum setback of 4.5m and located minimum 0.5m behind dwelling alignment.	Minimum setback 4.5m where garage is located greater than 0.5m behind dwelling alignment.  For two storey dwellings, garages may be forward of the dwelling alignment to a maximum of 1m, where the garage alignment complies with the primary street setback (3m).
<b>5.2.2 Garage width</b>	Maximum 50% of the frontage.	Only double garages permitted, minimum width of 5.4m.
<b>5.2.4 Street walls and fences</b>	1.8m maximum height, visually permeable above 1.2m	Front fences are not permitted
<b>5.3.1 Outdoor living areas</b>	30m <sup>2</sup> minimum and a minimum dimension of 4m	10% of the site area minimum and a minimum dimension of 4m

8. All other deemed-to-comply requirements of the R-Codes are applicable to development on these lots.
9. The effect of the LDP will be that any development which demonstrates compliance with the LDP provisions, and all other requirements of the R-Codes, are exempt from the requirement to obtain development approval from the Shire and may proceed directly to a building permit application.

---

## STATUTORY AND LEGAL CONSIDERATIONS

### Planning and Development (Local Planning Schemes) Regulations 2015

10. The Regulations stipulate an LDP may only be prepared in the following circumstances:
1. To address a condition of subdivision approval;
  2. A structure plan requires the preparation of an LDP;
  3. An activity centre plan requires the preparation of an LDP; or
  4. The WAPC and the Shire considers that an LDP is required for the purposes of orderly and proper planning.
11. In this instance, the WAPC has advised that it supports the preparation of the subject LDP, in accordance with item 4 above.
12. In making a decision in relation to the LDP, Council is required to:
- i) Approve the LDP; or
  - ii) Require the person who prepared the LDP to –
    - i. modify the plan in the manner specified by the Shire; and
    - ii. Resubmit the modified plan to the Shire for approval;
  - or
  - iii) Refuse to approve the plan.
13. In the event that Council resolves not to approve the LDP, the applicant may apply to the State Administrative Tribunal for a review, in accordance with the *Planning and Development Act 2005* Part 14.

### Local Planning Scheme No. 3

14. The subject lots are zoned 'Urban Development' under the Local Planning Scheme No. 3 (Scheme), which includes the following objectives under Part 4.2.1 (Residential Zones):
- *"To provide orderly and proper planning through the preparation and adoption of a Structure Plan setting the overall design principles for the area.*
  - *To permit the development of land for residential purposes and for commercial and other uses normally associated with residential development."*

## POLICY CONSIDERATIONS

### Liveable Neighbourhoods

15. Liveable Neighbourhoods is a WAPC operational policy that guides the structure planning and subdivision for greenfield and large brownfield (urban infill) sites.

- 
16. The policy recommends the use of LDPs for a particular lot or group of lots to vary the requirements of the R-Codes, and deliver lot diversity and housing choice, particularly for small lots where design coordination is required to ensure that buildings work both for the occupier and the streetscape.

### **COMMUNITY ENGAGEMENT REQUIREMENTS**

17. The proposal was advertised to adjoining property owners for 14 days in accordance with the Regulations.
18. The Shire did not receive any submissions during, or after, advertising the proposal.

### **FINANCIAL CONSIDERATIONS**

19. In accordance with Regulations 48 and 49 of the *Planning and Development Regulations 2009*, any costs associated with advertising and assessment of the proposed LDP is to be borne by the applicant.

### **STRATEGIC COMMUNITY PLAN**

#### **Strategic Planning Alignment**

20. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 4.3 – To ensure the Shire’s development is in accord with the Shire’s statutory and legislative obligations and accepted urban design planning standards.

Strategy 4.3.2 – Undertake efficient monitoring and compliance of building developments within the Shire.

### **SUSTAINABILITY**

#### **Social Implications**

21. The proposed LDP will provide additional flexibility for new dwellings being constructed on the subject lots, and will facilitate more contemporary housing typologies, without the need to apply for planning approval. This will ultimately speed up approval timeframes for constructing a dwelling.

#### **Economic Implications**

22. Nil.

#### **Environmental Implications**

23. Nil.

**RISK MANAGEMENT CONSIDERATIONS**

24.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The proposed LDP will allow development which will have an undue impact on the amenity of the area.	Unlikely	Moderate	Low	Ensure the proposed provisions will not result in significant impacts on the amenity of the streetscape or adjoining property owners, and allow flexibility in the built form design to allow for effective use of space.

**OFFICER COMMENT**

- 25. The proposed LDP allows some flexibility for housing design at the subject properties. For example, the LDP would allow a house to have boundary walls to both side boundaries to make effective use of space and facilitate a larger rear outdoor living area and yard.
- 26. The LDP proposes additional rear setbacks for lots 508 – 514, 556 and 557. This is being proposed given that these lots are required to be raised by up to approximately 1.7m above natural ground level during the subdivision works process to facilitate appropriate drainage, and the additional setbacks will reduce the overall impact of building bulk on adjoining properties to the south-west of the site.
- 27. In respect to the provisions under the LDP to not allow front fences or carports, and to establish a minimum garage width, the applicant submits that this is to provide a minimum standard to the quality of built form within the estate and assist in providing for an open, uniform and attractive streetscape.
- 28. The proposed variations in the LDP are considered reasonable as they will facilitate development of contemporary house designs on relatively constrained lots, particularly with respect to the setback and boundary wall requirements. The variations proposed to the R-Codes are not considered to compromise the established streetscape character of the area and will not result in undue amenity impacts on adjoining properties. Accordingly, it is recommended that the proposed LDP be approved.

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 192/2016

That Council:

1. Approves the Local Development Plan pursuant to Clause 52 (1)(a) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Moved: **Cr Brooke O'Donnell**

Seconded: **Cr Sara Lohmeyer**

Vote: **CARRIED UNANIMOUSLY (11/0)**



# Attachment 1

## Proposed Local Development Plan – Lots 9502 and 3000, Forrestfield

### Proposed Local Development Plan

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**PROVISIONS**

This Local Development Plan (LDP) applies to Lots 500 to 542 and 556-557 within The Hales - Local Structure Plan area.

Unless otherwise defined on this LDP, all development shall be in accordance with the Shire of Kalamunda Local Planning Scheme No. 3. The Residential Design Codes do not apply where varied below.

**Minimum Open Space and Outdoor Living**

1. An outdoor living area (OLA) with an area of 10% of the lot size, directly accessible from a habitable room of the dwelling and located behind the street setback.
2. The OLA has a minimum 4.0m length and width dimension.
3. A minimum 40% Open Space area.

**Garages**

4. Garages are to be setback a minimum of 4.5 metres from the primary street and are not to be forward of the dwelling alignment. Garages may be aligned with the dwelling provided they do not exceed the garage setback line. Garages are to be setback 1.5m from the secondary street.
5. For two storey dwellings only, garages may be forward of the dwelling alignment to a maximum of 1.0 metres where the garage alignment complies with the primary street setback.
6. Only double garages are permitted and shall be a minimum internal width of 5.4 metres.
7. Carports are not permitted.

**Street Setback and Front Fences**

8. Street Setbacks:
  - Primary
    - a. 3.0m minimum;
  - Secondary
    - a. 1.0m minimum;
9. Setbacks do not apply to eaves.
10. Front fences are not permitted within the front setback.

**Lot Boundary Setback**

11. Buildings may be constructed on lot boundaries subject to the following setback requirements as identified on the plan:
  - a. 1.2m for wall height 3.5m or less with major openings;
  - b. 1.0m for wall height 3.5m or less without major openings;
12. Boundary walls to both side boundaries requirements as follows:
  - a. 2/3 length to one side boundary;
  - b. 1/3 maximum length to second side boundary for wall height 3.5m or less;
13. For lots 508 - 514 & 556 - 557:
  - a. Minimum 2.0m rear setback to the ground floor;

This Local Development Plan has been approved by Council under the provisions of the Shire of Kalamunda Town Planning Scheme No. 2 and The Hales Local Structure Plan

Manager Development Services

Date:

# Local Development Plan

(LDP) PLAN NUMBER: 8485-PROPOSAL 1 (LDP) MINOR, UNCORRECTED (LDP) 2016 FORRETFIELD (STAGE) (LDP)  
Perth, Christmas 7 November 2016



Lots 500 - 541 & 556-557 The Hales  
Forrestfield

**Planning Design Delivery**



**LEGEND**

- Lots Subject to this LDP
- 7 Existing Lot Numbers
- 7 Proposed Lot Numbers
- Existing Boundaries
- Proposed Boundaries
- Residential
- 1.0m Dwelling Setback Line (Minimum Dwelling Setback to Side Boundary)
- 3.0m Dwelling Setback Line (Primary Street Setback)
- 2.0m Rear Dwelling Setback Line to Ground Floor
- 5.0m Rear Dwelling Setback Line to Second Storey

0 37.5 75 Metres

**REVISIONS**

Rev	Date	Drawn
G	2016.10.05	M. Sullivan
H	2016.10.12	M. Sullivan
I	2016.10.25	W. Clements
J	2016.11.02	M. Sullivan



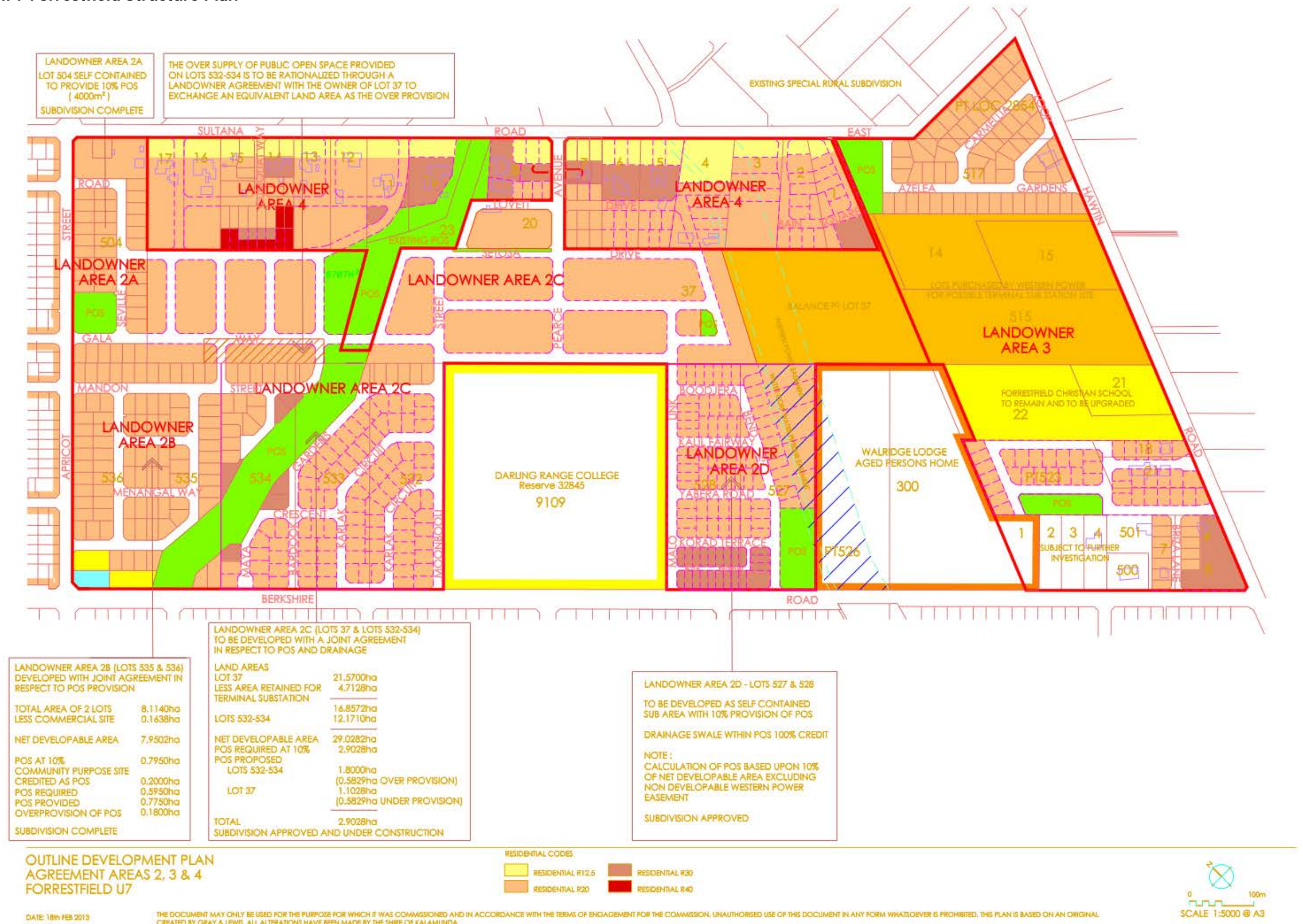
W: www.rowegroup.com.au  
E: info@rowegroup.com.au  
P: 08 9221 1991

Date Drawn: 2016.05.24  
Job Ref: 8485  
Scale: 1:1,500 @ A3  
Client: Satterley Property Group  
Designer: F. Chesterman  
Drawn: M. Sullivan  
Projection: MGA50 GDA94  
Plan ID: 8485-LDP-01-J

Cadastre supplied by McMillen Nolan



**Attachment 2**  
Proposed Local Development Plan – Lots 9502 and 3000, Forrestfield  
**Cell 7 Forrestfield Structure Plan**





**Attachment 3**

Proposed Local Development Plan – Lots 9502 and 3000, Forreestfield

**Approved 57 Lot Subdivision Plan**





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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.7 Committee Structure and Schedule of Council and Committee Meetings 2017**

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Governance
File Reference	OR-MTG-006
Applicant	N/A
Owner	N/A
Attachment 1	Proposed Schedule of Council and Committee Meetings for the period February 2017 to December 2017

**PURPOSE**

1. For Council to endorse:-
  - the amalgamation of the Corporate & Community Services and Development & Infrastructure Services Committees, and
  - the Schedule of Meetings for the period February 2017 to December 2017 (Attachment 1).

**BACKGROUND**

2. In 2016 Council agreed the cycle of Ordinary Meetings be as follows:
  - Corporate & Community Services Committee and Development & Infrastructure Services Committee – second Monday of the month.
  - Ordinary Council Meeting – fourth Monday of the month.
3. Council policy determines that scheduled meeting dates which fall on a Public Holiday will move to the next available day.
4. Committee Meetings are held at 6.00pm and Council Meetings at 6.30pm (except the December Ordinary Council Meeting which will be at 6.00pm) in the Council Chambers of the Shire of Kalamunda, 2 Railway Road, Kalamunda.

**DETAILS**

5. Following a recent Council briefing session it is now proposed to amend the committee structure and meeting schedule as follows:-
  - The Corporate & Community Services and Development & Infrastructure Services Committees are to be amalgamated to one (1) Committee
  - The Committee is to meet on the third Tuesday of the month at 6.30pm, except for December.
  - Ordinary Council meetings are to be held on the first Tuesday of the month at 6.30pm
  - No meetings are to be scheduled for January.

6. Following the briefing session, consideration has been given to options for the community to have greater access to council meetings. It is considered that this could be achieved by holding at least two Ordinary Council Meetings (OCM) at alternative venues in the foothills suburbs.
7. It is therefore proposed to include in the schedule OCM's in High Wycombe (Cyril Road Hall) and Forrestfield (Woodlupine Centre) in April and August, respectively.
8. The proposed meeting schedule has been developed in accordance with the above requirements.

#### **STATUTORY AND LEGAL CONSIDERATIONS**

9. Section 5.4 (b) of the *Local Government Act 1995* (the Act), provides that the Council can decide when to hold ordinary meetings.
10. It is a requirement of Regulation 12 of the *Local Government (Administration) Regulations 1996* that local public notice be given of the meeting dates.

#### **POLICY CONSIDERATIONS**

11. The schedule of meetings has been developed in accordance with Council and policy requirements.

#### **COMMUNITY ENGAGEMENT REQUIREMENTS**

12. Not required for this decision.

#### **FINANCIAL CONSIDERATION**

13. None from this decision.

#### **STRATEGIC COMMUNITY PLAN**

##### **Strategic Planning Alignment**

14. *Kalamunda Advancing: Strategic Community Plan to 2023*  
Strategic Priority 6: Kalamunda Leads – Providing Good Government

#### **SUSTAINABILITY**

##### **Social Implications**

15. Nil.

##### **Economic Implications**

16. Nil.

**Environmental Implications**

17. Nil.

**RISK MANAGEMENT CONSIDERATIONS**

18.	<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>	<b>Action/Strategy</b>
	Non-Compliance with the <i>Local Government Act 1995</i> if meeting schedule not advertised.	Rare	Insignificant	Low	Council would need to adopt an alternative strategy to set meeting dates in order that it complies with the requirements of the Act.

**OFFICER COMMENT**

19. The proposed meeting scheduled has been developed in accordance with the outcome of the recent Council briefing session.

20. Meeting dates have not been scheduled for the Audit & Risk Committee as it is convened on an as needs basis.

**Voting Requirements: Simple Majority**

**RECOMMENDATION**

That Council:

1. Approves the amalgamation of the Corporate & Community Services and Development & Infrastructure Services Committees to form the General Services Committee.
2. Endorses the current Presiding Persons of the Corporate & Community Services and Development & Infrastructure Services Committees rotating until the reappointment of the Committee following the 2017 local government elections.
3. Endorses the Schedule of Committee and Council Meetings (Attachment 1) for the period February 2017 to December 2017.

Moved:

Seconded:

Vote: **LAPSED**

**Attachment 1**

Committee Structure and Schedule of Council and Committee Meetings 2017

**Proposed Schedule of Council and Committee Meetings for the period February 2017 to December 2017**

**Schedule of Council and Committee Meetings for the Period February 2017 to December 2017.**

**All meetings:-**

- are held in the Council Chambers, Shire of Kalamunda Administration Centre, 2 Railway Road Kalamunda, except the April and August Ordinary Council Meetings, which will be held in the Cyril Road Hall, High Wycombe and Woodlupine Centre, Forrestfield.
- commence at 6.30pm.

**January 2017**

No Meetings Scheduled

**February 2017**

Tuesday 07	Ordinary Council Meeting
Tuesday 21	General Services Committee

**March 2017**

Tuesday 7	Ordinary Council Meeting
Tuesday 21	General Services Committee

**April 2017**

Tuesday 4	Ordinary Council Meeting
Tuesday 18	General Services Committee

**May 2017**

Tuesday 2	Ordinary Council Meeting
Tuesday 16	General Services Committee

**June 2017**

Tuesday 6	Ordinary Council Meeting
Tuesday 20	General Services Committee

**July 2017**

Tuesday 4                      Ordinary Council Meeting

Tuesday 18                     General Services Committee

**August 2017**

Tuesday 8                      Ordinary Council Meeting

Tuesday 22                     General Services Committee

**September 2017**

Tuesday 5                      Ordinary Council Meeting

Tuesday 19                     General Services Committee

**October 2017**

Tuesday 3                      Ordinary Council Meeting

Tuesday 17                     General Services Committee

**November 2017**

Tuesday 7                      Ordinary Council Meeting

Tuesday 21                     General Services Committee

**December 2017**

Tuesday 5                      Ordinary Council Meeting

*Cr Simon Di Rosso had circulated a foreshadowed motion to all Councillors with an alternative attachment 1 outlining an amended Committee Structure and Schedule of Council and Committee Meetings 2017. The Presiding Person sought a mover and seconder for the Recommendation. The Recommendation lapsed for want of a mover. Cr Simon Di Rosso's foreshadowed alternative motion was seconded. The mover spoke on the item before the vote was taken.*

<b>Voting Requirements: Simple Majority</b>
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**RESOLVED OCM 193/2016**

That Council:

1. Approves the reintroduction of separate meeting nights for the Corporate and Community Services and Development and Infrastructure Services Committees.
2. Approves the Development and Infrastructure Services Committee being renamed the Development and Asset Services Committee.
3. Endorses the Schedule of Committee and Council Meetings (Attachment 1) for the period February 2017 to December 2017.

Moved: **Cr Simon Di Rosso**

Seconded: **Cr Sue Bilich**

Vote:

<b>For</b>	<b>Against</b>
<b>Cr John Giardina</b>	<b>Cr Michael Fernie</b>
<b>Cr Geoff Stallard</b>	<b>Cr Allan Morton</b>
<b>Cr Noreen Townsend</b>	<b>Cr Brooke O'Donnell</b>
<b>Cr Dylan O'Connor</b>	<b>Cr Sara Lohmeyer</b>
<b>Cr Simon Di Rosso</b>	<b>Cr Andrew Waddell</b>
<b>Cr Sue Bilich</b>	
<b>CARRIED (6/5)</b>	

**Information substantiating the foreshadowed motion was circulated to all Councillors.**

**Alternative Motion - Attachment 1 – Monday Meetings – 2 Committees**

**Schedule of Council and Committee Meetings for the Period February 2017 to December 2017.**

**All meetings:-**

- are held in the Council Chambers, Shire of Kalamunda Administration Centre, 2 Railway Road Kalamunda, except the April and August Ordinary Council Meetings, which will be held in the Cyril Road Hall, High Wycombe and Woodlupine Centre, Forrestfield.
- commence at 6.30pm.

**January 2017**

No Meetings Scheduled

**February 2017**

Monday 6	Development & Asset Services Committee
Monday 20	Corporate & Community Services Committee
Monday 27	Ordinary Council Meeting

**March 2017**

Tuesday 7	Development & Asset Services Committee
Monday 20	Corporate & Community Services Committee
Monday 27	Ordinary Council Meeting

**April 2017**

Monday 3	Development & Asset Services Committee
Tuesday 18	Corporate & Community Services Committee
Monday 24	Ordinary Council Meeting

**May 2017**

Monday 1	Development & Asset Services Committee
Monday 15	Corporate & Community Services Committee
Monday 22	Ordinary Council Meeting

**June 2017**

Tuesday 6	Development & Asset Services Committee
Monday 19	Corporate & Community Services Committee

Monday 26	Ordinary Council Meeting
<b><u>July 2017</u></b>	
Monday 3	Development & Asset Services Committee
Monday 17	Corporate & Community Services Committee
Monday 24	Ordinary Council Meeting
<b><u>August 2017</u></b>	
Monday 7	Development & Asset Services Committee
Monday 21	Corporate & Community Services Committee
Monday 28	Ordinary Council Meeting
<b><u>September 2017</u></b>	
Monday 4	Development & Asset Services Committee
Monday 18	Corporate & Community Services Committee
Tuesday 26	Ordinary Council Meeting
<b><u>October 2017</u></b>	
Monday 2	Development & Asset Services Committee
Monday 16	Corporate & Community Services Committee
Monday 23	Ordinary Council Meeting
<b><u>November 2017</u></b>	
Monday 6	Development & Asset Services Committee
Monday 20	Corporate & Community Services Committee
Monday 27	Ordinary Council Meeting
<b><u>December 2017</u></b>	
Monday 4	Development & Asset Services Committee
Monday 11	Corporate & Community Services Committee
Monday 18	Ordinary Council Meeting



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**Cr Michael Fernie declared an Interest Affecting Impartiality.  
Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.8 No. 230 (Lot 11896) Pickering Brook Road, Pickering Brook –  
Acknowledgement of the Historic Use of the Land**

Previous Items	Nil
Responsible Officer	Director Development Services
Service Area	Approval Services
File Reference	PC-01/230
Applicant	N/A
Owner	M & P Beard
Attachment 1	Site Photos
Attachment 2	Officer Level Advice letter

**PURPOSE**

1. To note the officer level advice to the landowner regarding the current use of No. 230 Pickering Brook Road (the land), Pickering Brook for motor vehicle repair.

**BACKGROUND**

2. The land is located on the southern side of Pickering Brook Road bounded by Cunnold Street and Cunnold Close to the east, south and west respectively. The land is currently zoned Residential Bushland R2.5, is 4047m<sup>2</sup> in area and includes a workshop/outbuilding in the north western corner and a dwelling in the north eastern corner.
3. The land has been utilised for various uses since the 1950's that include a bus depot, service station and garage. The landowner is in the process of putting the land on the market and wishes to seek clarity about the permissibility of the current use of the land as a truck workshop (motor vehicle repair) in order to provide certainty to prospective future purchasers.
4. A search of the Shire's records did not reveal any correspondence relating to the land. No Building or Planning applications exist for the property and the 1965 aerial does show the existence of a workshop and dwelling in the same location as they exist today.
5. On 18 October 2016 the Director Development Services wrote to the owner of the land and advised that at an officer level, despite no evidence of approvals for the use, due to the long standing nature of the use without any evidence of complaints or issues, the Shire has no objection to the continued use of the land. Please refer to Attachment 2.

## DETAILS

### 6. Locality Plan



## STATUTORY AND LEGAL CONSIDERATIONS

7. The use of the land as 'motor vehicle repair' is a prohibited use under the Shire of Kalamunda Local Planning Scheme No. 3 (the Scheme). In other words there is no legal discretion to approve the current use of the land having regard to the zoning.
8. Uses that have existed for some time that were lawful prior to the operation of the current town planning scheme are called "non-conforming" uses. Clauses 4.8 to 4.12 of the Scheme relate to the consideration of non-conforming uses. In order for a use to be defined as lawful either a planning approval under a previous town planning scheme must exist or evidence must be produced that proves that approval was not required under a previous town planning scheme. As no records have been found relating to the land, the current use cannot be classified as a non-conforming use.
9. Clause 214 of the *Planning and Development Act 2005* states that where development is undertaken in contravention of the scheme, the local government "may" give a written direction to the owner to stop undertaking the unapproved development.
10. The use of the word "may" in clause 214 provides the local government discretion to not take any compliance action.

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## **POLICY CONSIDERATIONS**

11. Clause 3.0 of the Shire's *P-DEV51 – Planning and Development Compliance Policy* states that the Shire may determine not to take compliance action where:
- The extent of the non-compliance is minor to the point of being barely distinguishable from a compliant development;
  - The non-compliance has been in existence since the gazettal of the scheme and has no apparent impact on the amenity of adjoining properties, the streetscape, is structurally sound (where applicable) and poses no threat to community safety;
  - Where the potential rectification or penalty is disproportionate to the outcome the action would seek to achieve; or
  - Where an activity constitutes domestic enjoyment, notwithstanding that the activity may be defined under the Local Planning Scheme.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

12. Nil.

## **FINANCIAL CONSIDERATIONS**

13. The financial implications of the Shire undertaking legal actions against the landowner to cease the use would be significant.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

14. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 5.3 To facilitate increased economic activity within the Shire

## **SUSTAINABILITY**

### **Social Implications**

15. Nil.

### **Economic Implications**

16. Taking compliance action against the owner would result in the loss of a long standing commercial business in the area.

### **Environmental Implications**

17. Nil.

## RISK MANAGEMENT CONSIDERATIONS

18.	Risk	Likelihood	Consequence	Rating	Action/Strategy
	Allowing for the continuation of the activity may result in the intensification of the use on site.	Possible	Minor	Medium	Intensification of the activity on site would require the owner to lodge an application to the Shire for approval.

## OFFICER COMMENT

19. Dot point 3 and 4 of Clause 3.0 of the Shire's *P-DEV51* is relevant to the land as the non-complaint land use of motor vehicle repair:

- has existed well before the gazettal of the scheme in 2007;
- has no apparent adverse impact on the amenity of adjoining properties;
- the buildings appear structurally sound;
- is no threat to community safety and
- any rectification (i.e. cessation of the use) would be disproportionate to the outcome Council seeks to achieve.

20. It is considered that despite there being no evidence of any approvals for the use, due to the long standing nature of the use without any evidence of complaints or issues, there are no objection to the continued use of the land.

21. Based on the comments above it is recommended that the advice provided to the owner of the land by the Director Development Services on 18 October 2016 it is noted by Council.

*As Cr Michael Fernie declared an interest affecting impartiality he left the room at 7.32pm and was not present for the vote.*

*Cr Dylan O'Connor asked in regard to environmental impact are there any compliance issues with regard to the disposal of waste filters, oils and coolant etc?*

*The Director Development Services advised that the Shire has no records relating to that property in relation to environmental concerns or any other matter.*

*Cr Dylan O'Connor asked typically with a use such as this would the Shire carry out occasional inspections and ensure those things were disposed of in an appropriate way and everything is compliant.*

*The Director Development Services advised typically no, inspections are only generally carried out in response to complaints. There is also no history of complaints relating to this property.*

*The Director Development Services distributed a memorandum to all Councillors outlining a list of options and Staff comment. The Presiding person sought a mover and seconded for the Recommendation. The mover and seconder spoke on the item and debate took place before the vote was taken.*

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 195/2016

That Council:

1. Note the officer level advice provided to the land owner of 230 Pickering Brook Road, Pickering Brook on 18 October 2016 that acknowledges that the land has been used for motor vehicle repair for some time and that there are no objections to its continued use.

Moved: **Cr John Giardina**

Seconded: **Cr Geoff Stallard**

Vote:

<b>For</b>	<b>Against</b>
<b>Cr John Giardina</b>	<b>Cr Noreen Townsend</b>
<b>Cr Geoff Stallard</b>	<b>Cr Sara Lohmeyer</b>
<b>Cr Allan Morton</b>	<b>Cr Dylan O'Connor</b>
<b>Cr Brooke O'Donnell</b>	<b>Cr Simon Di Rosso</b>
<b>Cr Andrew Waddell</b>	<b>Cr Sue Bilich</b>
<b>Cr Andrew Waddell</b>	
<b>CARRIED (6/5)</b>	

*As the vote was 5/5 the Chairman in accordance with Section 5.21 (3) of the "Local Government Act 1995" exercised his right to cast a second vote. The Presiding Person cast his second vote against the Recommendation, the motion was therefore Lost 6/5.*

*Cr Sue Bilich foreshadowed an amendment to the substantive motion. The amendment proposed to remove all of the words after repair in the third line and include point 2 as option 2 from the memorandum and point 3 as option 7 from the memorandum that was circulated by the Director Development Services.*

*Cr Dylan O'Connor asked we have heard from the owner in the Gallery tonight saying he just wants to park two tip trucks there so why do we need to always refer to it as motor vehicle repair and what is the difference between parking two tip trucks and motor vehicle repair in terms of our approvals?*

*The Director Development Services advised that motor vehicle repair which is in the report and it is defined in layman's terms it is truck maintenance that is very different to just parking commercial vehicles on the lot. Truck maintenance is actually a business where similar to your car you drop it off and it will get serviced so there is a service element to motor vehicle repair whereas there is not to service element to parking commercial vehicles.*

*The mover spoke on the item before the vote was taken. The mover and seconder of the substantive motion did not accept the proposed amendment. The proposed amendment was therefore debated.*

<b>Voting Requirements: Simple Majority</b>
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**AMENDMENT MOTION –**

RESOLVED OCM 194/2016.

1. Remove the remove the words – “for some time and that there are no objections to its continued use”, and add the following two points.
2. Write to the owner requesting they submit a scheme amendment for the additional use should they wish to continue the motor vehicle repair use.
3. Initiate a scheme amendment that allows X uses to be approved for a temporary period of time of 2 years.

Moved: **Cr Sue Bilich**

Seconded: **Cr Noreen Townsend**

Vote:

<b>For</b>	<b>Against</b>
<b>Cr Noreen Townsend</b>	<b>Cr John Giardina</b>
<b>Cr Sara Lohmeyer</b>	<b>Cr Geoff Stallard</b>
<b>Cr Dylan O'Connor</b>	<b>Cr Allan Morton</b>
<b>Cr Simon Di Rosso</b>	<b>Cr Brooke O'Donnell</b>
<b>Cr Sue Bilich</b>	<b>Cr Andrew Waddell</b>
	<b>Cr Andrew Waddell</b>
	<b>LOST (5/6)</b>

*As the vote was 5/5 the Chairman in accordance with Section 5.21 (3) of the “Local Government Act 1995” exercised his right to cast a second vote. The Presiding Person cast his second vote against the Recommendation, the motion was therefore Lost 6/5.*

*As the amendment was lost the substantive motion was put.*

*Cr Michael Fernie returned to the meeting at 7:50pm.*



**Attachment 1**

230 Pickering Brook Road, Pickering Brook

**Site Photos**



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**Attachment 2**

230 Pickering Brook Road, Pickering Brook  
**Officer Level Advice letter**

**From the office of the  
Director Development Services**

18 October 2016  
Our Ref: PC-01/230

M&P Beard  
230 Pickering Brook Road  
Pickering Brook

Dear Mr Beard

**230 Pickering Brook Road, Pickering Brook – Historic Use of Land for Motor Vehicle Repair**

I refer to our meeting on 12 October 2016 and our subsequent discussion relating to the above matter.

A search of the Shire's records not does reveal any correspondence relating to the approved use of the land. This is however not uncommon for uses that have operated for a significant period of time.

Based on your advice that the motor vehicle repair has existed on the land since 1950 and that the Shire has no records to indicate that there has been any complaints or issues associated with the use, the Shire no objections to its continued use.

Should you wish to discuss the matter further please contact me on 9257 9996.

Regards

Yours sincerely

Natalie Martin Goode  
**Director Development Services**



Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**10.4.9 Amendment No. 76 to Local Planning Scheme No. 3 (Final Adoption) – Additional Use (Animal Establishment) – Lot 201 (234) Stanhope Road, Walliston**

Previous Items	OCM 20/2015
Responsible Officer	Director Development Services
Service Area	Approval Services
File Reference	PG-LPS-003/076
Applicant	Sandra Baudach
Owner	Mr & S Baudach
Attachment 1	Indicative Floor Plan
Attachment 2	Submissions Table

**PURPOSE**

1. To consider the final adoption of Scheme amendment 76 to Local Planning Scheme No. 3 (the Scheme) to include the Additional Use of Animal Establishment at Lot 201 (234) Stanhope Road, Walliston.

**BACKGROUND**

2. At its Ordinary Council Meeting of 11 May 2015 Council resolved to initiate Amendment No. 76 of the Scheme.
3. **Land Details:**

Land Area	15267.000m <sup>2</sup> / 1.52670ha
Local Planning Scheme Zone	Special rural
Metropolitan Regional Scheme Zone	Rural
Bushfire Prone Area	Bushfire Hazard Mapping shows over half the site is considered an "extreme" risk area.
Public Drinking Water Source Area	The application was referred to the Department of Water as the subject site falls within a Priority 2 Public Drinking Water Source Area (PDWSA) within the Helena Pipe Head Catchment.

## Locality Plan

4.



## DETAILS

5.

The subject site:

- Has a site area of 1.52670 ha which is consistent with surrounding lots;
- Is improved by a single house, greenhouse structures, outbuildings and mature vegetation throughout;
- Has a dual street frontage, with a 73.8 metre frontage Stanhope Road and a 111.08 metre frontage to an unconstructed portion of Gladstone Road;
- Is identified to reside within a Bushfire Prone Area, with over half of the site identified as an "extreme" Bushfire Hazard Class; and
- Is identified to reside within a Priority 2 Public Drinking Water Source Area within the Helena Pipe Head Catchment.

6.

The surrounding local area is predominately:

- Directly surrounded by 'Special rural' zoned allotments;
- Located approximately 400 metres from the Walliston Industrial Area, zoned 'General industry';
- Located approximately 480 metres from the nearest residential zoned area, zoned 'Residential (R10)'; and
- Heavily vegetated, with many mature trees within the road reserve of Gladstone Road and Stanhope Road.

7.

The subject site is located between two Wildlife Corridors: conservation category and resource enhancement wetlands (as defined in the Local Biodiversity Strategy 2008); and the Lower Helena Pipe head Dam Catchment Area.

8. The Applicant seeks approval to have the use class of Animal Establishment included under Schedule 2 (Additional Uses) of the Scheme, pertaining to the subject lot.
9. In support of their proposal, the Applicant has lodged concept site and floor plans which indicates a five (5) room dog kennel (refer to Attachment 1).
10. The Applicant provides the following justification in support of the proposed amendment:

*"I would like to transform my passion into a job to offer people (with a dog) a much better alternative to kennels when they go on holidays.*

*We just moved to Kalamunda end of last year and brought a big property (3.7 acre) close to agriculture and industrial area. On this property there is currently 1.5 green houses, which haven't been used for a long time and we are currently planning to transform the property into a well looked after dog retreat.*

*I am planning to have 5 spacious rooms to offer accommodation with inside and outside areas, a huge inside playroom similar to doggie day-care providers plus a huge fenced outside area. With your approval we would like to take down the green houses which are falling apart and build a small dog retreat and instate proper fire breaks, which are impossible in certain areas at the moment due to the existing green houses. This would create a much nicer appearance.*

*Dogs require physical and mental stimulation to be balanced and happy. Just putting them into a kennel makes them frustrated, bored and scared, so that they bark all day. My aim is to provide a stimulating environment to a small amount of dogs to be able to spend adequate time with them and fill the needs of every individual dog.*

*At present there is no such business available in the hills area. Kalamunda provides quality before quantity, therefore I believe it would fit perfectly."*

## **STATUTORY AND LEGAL CONSIDERATIONS**

### **Planning and Development (Local Planning Scheme) Regulations 2015**

11. The *Planning and Development (Local Planning Scheme) Regulations 2015* (Regulations) replaced the *Town Planning Regulations 1967* and associated Model Scheme Text. The Regulations introduced a new format that applies to Local Planning Schemes.
12. Part 9, Regulation 79 of the Regulations states that a Local Planning Scheme made prior to the Regulations having effect shall continue as if it were a Local Planning Scheme made under the Regulations.

13. In relation to the processing of Scheme amendments, the Regulations distinguish 'complex', 'standard', and 'basic' types of amendments with procedural requirements for each to streamline and simplify the amendment process, particularly in relation to advertising and processing timeframes.
14. Under the Regulations, the proposed Scheme Amendment is considered a 'standard amendment' for the following reasons:
  - a) The proposed Amendment is consistent with the objective identified in the Scheme;
  - b) The Amendment would have minimal impact on land in the Scheme area that is not the subject of the amendment; and
  - c) The Amendment is not considered to result in significant environmental, social, economic or governance impacts on land in the Scheme area.

### Local Planning Scheme No. 3

15. In accordance with the Scheme, the proposed additional use is defined as follows:

**"animal establishment** means premises used for the breeding, boarding, training for commercial purposes but does not include animal husbandry – intensive or veterinary centre"
16. Under Table 1 (Zoning Table) of the Scheme the use 'animal establishment' is listed as an 'X' (not permitted) use in the Special Rural zone.
17. Clause 4.2.2 (Objectives of the Zones – Rural Zones – Special Rural) of Local Planning Scheme No. 3 (Scheme) stipulates that the objectives of the Special Rural zone is as follows:
  - *To enable smaller lot subdivision to provide for uses compatible with rural development.*
  - *To retain amenity and the rural landscape in a manner consistent with orderly and proper planning.*
18. Should Council resolve to adopt the amendment, it will be determined in accordance with the *Planning and Development Act 2005*. The proposal will ultimately be determined by the Minister for Planning. If the proposal proceeds to the Minister's determination, there is no right of review (appeal) irrespective of the Minister's decision.
19. If the Amendment is approved by the Minister for Planning, the Applicant will be required to obtain planning consent for the development of 'animal establishment' on the subject land from the Shire prior to the use commencing.

## POLICY CONSIDERATIONS

### Water Quality Protection Note – Land Use Compatibility in Public Drinking Water Source Areas (June 2004)

20. The Department of Water's Water Quality Protection Note – *Land Use Compatibility in Public Drinking Water Source Areas* (Policy) provides advice on the acceptability of land uses and activities within specific areas.
21. The subject site falls within a Priority 2 Public Drinking Water Source Area (PDWSA) within the Helena Pipe Head Catchment. Due to this classification the proposed Scheme Amendment was referred to the Department of Water on 20 September 2016.
22. The Policy stipulates that a Priority 2 PDWSA is managed to ensure that there is no increased risk of water source contamination, and that these areas are to include low risk land development.
23. According to *Water Quality Protection Note 25: Land Use Compatibility Tables for Public Drinking Water Source Area (LUCT)*, the use of 'Animal establishment' is deemed to be "compatible with conditions" in a Priority 2 PDWSA, which denotes the following:  
  
*"Means the land use is likely to be accepted by DoE [now the Department of Water] as not likely to harm the drinking water source, (and is consistent with the management objectives of the priority classification) provided best environmental management practices are used. This may result in the application of 'specific conditions' (via the planning or environmental approval processes) that must be complied with to ensure the water quality objective of the priority area is maintained."*
24. The Department of Water (DoW) have provided in principle support for the proposed Amendment, subject to the following issues being addressed at the development application stage of the planning process:
  - An alternative wastewater treatment unit to be installed as the subject site is located within a Priority 2 public drinking water source area.
  - If the proponent seeks to compost the dog waste using worms, a waste management plan is required to be submitted to the DoW for approval addressing the following:
    - the number of dogs expected on the site at any one time;
    - the amount of dog waste to be produced;
    - how frequently the waste will be collected;
    - how the proposed system is intended to work; and
    - how the waste will be disposed of.

25. In the event that amendment is approved by the Minister for Planning, the applicant will be required to submit a development application for the animal establishment to the Shire for approval. As part of the advertising process, the DoW will be invited to provide comment to the proposal.

**State Planning Policy 3.7 – Planning in Bushfire Prone Areas (Western Australian Planning Commission)**

26. The intent of State Planning Policy 3.7 (SPP 3.7) is identified in Part 2 of the policy as:

*"The intent of this policy is to implement effective, risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure."*

27. The subject site is identified to reside within a Bushfire Prone Area, with over half of the site identified as an "extreme" Bushfire Hazard Class.
28. The requirements under SPP 3.7 apply in addition to the provisions or requirements of the Special Control Area relating to Bushfire Prone Areas under the Scheme.
29. If the amendment is approved by the Minister for Planning, upon seeking planning consent for the development of 'animal establishment', the Applicant will be required to undertake a Bushfire Attack Level Assessment ('BAL') and depending on the BAL rating a Bushfire Management Plan.

**COMMUNITY ENGAGEMENT REQUIREMENTS**

30. The proposed amendment was advertised for 42 days in accordance with the provisions of the *Town Planning Regulations 1967* (since superseded by the *Planning and Development (Local Planning Schemes) Regulations 2015*), which involved a local public notice in a paper circulating the District, comments being sought from nearby landowners and a sign being erected on the property.
31. During the advertising period a total of twenty (20) submissions were received, nineteen (19) of which were objections. Please refer to Attachment 2 for further information in this regard.
32. The principal concerns raised during the advertising period included the following:
- Negative acoustic impacts upon the surrounding local area.
  - Negative impact upon the future property values surrounding the subject site.
  - Concern surrounding the proposed use as "Animal Establishment" does not restrict the site to boarding only five (5) dogs, but also encompasses breeding, training or caring of animals – "it could be morphed into something different without any recourse or further consultation".

- It will set a precedent for “Animal Establishment” in the surrounding area.
- Environmental impact – the exercising of the dogs will threaten the fauna and flora – “trampling the native plants”.
- Conflicts with perceived ‘rural’ local amenity.

## **FINANCIAL CONSIDERATIONS**

33. Nil.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

34. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 4.3 – To ensure the Shire’s development is in accord with the Shire’s statutory and legislative obligations and accepted urban design planning standards.

Strategy 4.3.1 – Provide efficient building and development approval services to the community.

## **SUSTAINABILITY**

### **Social Implications**

35. There are currently limited speciality dog kennel services found in the Shire and the service may provide a social benefit to the local community.

### **Economic Implications**

36. If endorsed by Council, the additional use of Animal Establishment would facilitate a diversification of land uses and business types in the Shire.

### **Environmental Implications**

37. Any future development on the site as a consequence of the amendment would need to be cognisant of any environmental impacts upon the surrounding local area, in particular, noise and effluent disposal.
38. The subject site is located in a Priority 2 Public Drinking Water Source Area (PDWSA) within the Helena Pipe Head Catchment. The purpose of this Strategy, amongst other matters, is to provide a planning framework for land use decision-making that promotes water resources, and particular public drinking water source protection. For further information in this regard, please refer to sections 24-31 of this report.

## RISK MANAGEMENT CONSIDERATIONS

39.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The proposal may impact upon the amenity of adjoining residents.	Possible	Moderate	Medium	Ensure that matters relating to potential impacts that the use may have on the amenity of the area will be dealt with at the development application stage if the amendment is approved.

## OFFICER COMMENT

40. Historically, Council has approved Scheme Amendments for additional uses for 'Animal Establishment' at three (3) sites at: 95 Palmateer Drive, Bickley; 714 Welshpool Road, Wattle Grove; and 810 Welshpool Road, Wattle Grove. The aforementioned amendments occurred under previous versions of the Scheme, whereby 'Dog kennels' were identified as specific use class. However under the current Scheme, dog kennels are no longer an independent use class and rather, are included under the broader use class of 'Animal Establishment'.
41. The referenced Scheme amendments allowed for the operation of more traditional dog kennels, as distinct from the proposed 'boutique' style kennel operation, which did not include conditions limiting the number of dogs to be kennelled on the property as part of the amendment. The planning approvals however for these properties did limit the number of kennels to 40 which typically allow for a maximum of 2 dogs per kennel.
42. Schedule 1 (Dictionary of Defined Words and Expressions) of the Scheme defines animal establishment as:  
"animal establishment means premises used for the breeding, boarding, training for commercial purposes but does not include animal husbandry – intensive or veterinary centre"
43. In regards to the Scheme definition, the applicant is proposing a boutique style boarding of dogs only, and is not proposing to breed or train the dogs on the premises. Noting the concerns raised by residents to the proposal, the amendment can be conditioned such that the boarding of animals can only occur at the sites.



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44. If the Amendment is approved, issues relating to the appearance and location of future buildings on the property, the hours of operation, the maximum number of people on the property at any one time and effluent disposal can be dealt with through appropriate conditions and the development application stage.
45. In addition to the maximum number of dogs to be kennelled on the property, the applicant is allowed to have a maximum of 2 dogs of her own on the property. The applicant has advised that she currently has a single dog on her property. The Shire has previously allowed the maximum number of dogs to be increased to 4, where there is no objection from the adjoining landowners. Noting resident concerns regarding potential noise issues, Council could give consideration to reducing the proposed number of dogs permitted on the premises to allow for the maximum number dogs the applicant can keep as pets on the property.
46. By virtue of the location and characteristics of the site, including the relatively large land areas of the subject site and surrounding lots, proximity to the Walliston industrial area and distance from residential areas, it is considered unlikely that the use of Animal Establishment will significantly detract from the amenity of the area.
47. It is considered that the use could be appropriately managed subject to conditions included through the scheme amendment and future development approval process to mitigate undue impacts on the amenity of surrounding properties.
48. In regard to the concerns raised during advertising, the following is noted:

**a) Negative acoustic impacts upon the surrounding local area.**

If the amendment is approved, issues relating to potential noise impacts associated with the keeping of the dogs will be controlled through the *Dog Act 1976*. Measures to mitigate noise impacts, such as landscape screening can be considered and implemented at the development application stage of the planning process.

**b) Negative impact upon the future property values surrounding the subject site.**

This is not considered to be a relevant planning consideration.

**c) Concern surrounding the proposed use as “Animal Establishment” as it does not restrict the site to boarding only five dogs, but also encompasses breeding, training or caring of animals.**

The Shire must assess the Amendment based upon the information provided by the applicant. In this regard, the applicant is proposing a maximum number of 10 dogs to be boarded on site. If the Amendment is approved, issues relating to the intensification of the use on site can be controlled through the inclusion of appropriate conditions as part of the Scheme Amendment.

In this regard it is proposed to include conditions which restricts the number of dogs to 10, and does not allow the breeding and training of the animals. If adopted, the Shire will ensure that the use of the property is monitored to determine compliance with Council's determination.

**d) It will set a precedent for Animal Establishment in the surrounding area.**

The proposed amendment is specific to the subject lot (234 Stanhope Road, Walliston). Accordingly, any further applications for 'Animal Establishment' in the surrounding area will be required to be assessed on its merits, independent of this approval.

**e) Conflicts with perceived 'rural' local amenity and is an inappropriate land use for zone.**

When making its determination Council will give due regard to Clause 4.2.2 (Objectives of the Zones – Rural Zones – Special Rural) and Clause 67 of the Regulations. Any potential impacts upon the local surrounding area would be mitigated at the development application phase to ensure that any potential impacts of the proposed use will be appropriately managed.

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 196/2016

That Council:

1. Resolves that pursuant to Clause 50(30)(c) of the *Planning and Development (Local Planning Schemes) Regulations 2015* not to support amendment No.76 to Local Planning Scheme No.3 for the following reasons:
  - a) The proposed amendment will allow for consideration of an Animal Establishment which is not considered to comply with Clause 1.6(ii) and 4.2.2 of Local Planning Scheme No.3 specially relating to the aims of the Scheme and objectives of the Special Rural zone.
  - b) The development of the site as an animal establishment will have a detrimental impact on the amenity of surrounding residents by virtue of noise.
  - c) The proposed amendment is considered to be inconsistent with the orderly and proper planning of the locality.

Moved: **Cr John Giardina**

Seconded: **Cr Geoff Stallard**

Vote:

<b>For</b>	<b>Against</b>
<b>Cr Michael Fernie Cr John Giardina Cr Geoff Stallard Cr Allan Morton Cr Sara Lohmeyer</b>	<b>Cr Brooke O'Donnell Cr Noreen Townsend</b>

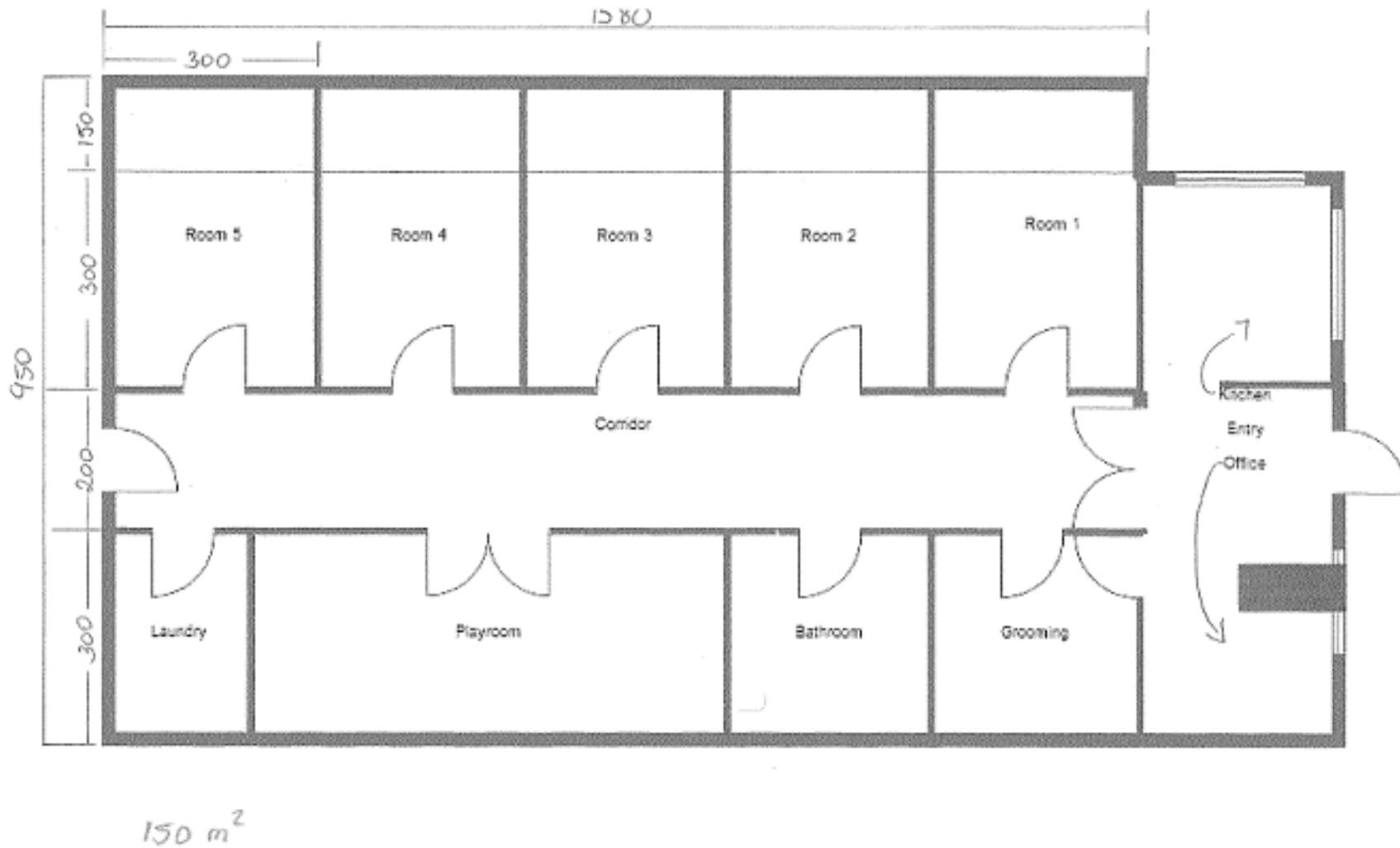
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<b>Cr Dylan O'Connor Cr Simon Di Rosso Cr Sue Bilich Cr Andrew Waddell CARRIED (9/2)</b>	
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**The above Officer Recommendation is provided as a consequence of the Recommendation from Committee that it wished to oppose the application.**

### Attachment 1

Amendment to Local Planning Scheme No. 3 – Additional Use (Animal Establishment) – Lot 201 (235) Stanhope Road, Walliston  
**Indicative Floor Plan**



## Attachment 2

### Amendment to Local Planning Scheme No. 3 – Additional Use (Animal Establishment) – Lot 201 (235) Stanhope Road, Walliston Submissions Table

#### SUBMISSION TABLE

SUMMARY	TOTAL SUBMITTORS	SHIRE OF KALAMUNDA COMMENT
No objections.	1	Noted.
Site area is too small for the intended Use.	1	Noted.
Negative acoustic impacts upon the surrounding local area.	14	If the amendment is approved, issues relating to potential noise impacts associated with the keeping of the dogs will be controlled through the <i>Dog Act 1976</i> .
Negative impact upon the future property values surrounding the subject site.	6	This is not considering to be a relevant planning consideration.
Concern surrounding the proposed use as “Animal Establishment” does not restrict the site to boarding only five dogs, but also encompasses breeding, training or caring of animals – “it could be morphed into something different without any recourse or further consultation.”	3	The Shire must assess the amendment based upon the information provided by the applicant. In this regard, the applicant is proposing a maximum number of 10 dogs to be boarded in the five kennels on site. If the amendment is approved, issues relating to the intensification of the use on site can be controlled through the inclusion of appropriate conditions and part of the scheme amendment. In this regard it is proposed to

		include conditions which restricts the number of dogs to 10, and does not allow the breeding and training of the animals. If adopted, the Shire will ensure that the use of the property is monitored to determine compliance with Council's determination.
It will set a precedent for Animal Establishment in the surrounding area.	3	The proposed amendment is specific to the subject lot (234 Stanhope Road, Walliston). Accordingly, any further applications for 'Animal establishment' in the surrounding area will be required to be assessed on its merits, independent of this approval.
Environmental impact – effluent/cleaning discharge from the kennels and grounds permeating the grounds and leaching toward the wetland/Jackson Gully area.	2	In the event the amendment is approved by the Minister for Planning, the Shire will seek further advice from the Department of Water in terms of measure to mitigate potential impacts resulting from effluent/cleaning discharge. These will be addressed at the development application stage of the planning process
Environmental impact – the exercising of the dogs will threaten the fauna and flora – "trampling the native plants".	7	The applicant will be able to exercise the dogs within the property. Outside the property however the applicant will have to adhere to rules in respect to the exercising of animals in local and regional reserves.
Due to insufficient time to seek advice on the proposal, currently object until such time that	1	Noted.

<p>a balanced and considered opinion can be formed.</p>		
<p>The location of the subject property between two acknowledged Wildlife Corridors, its proximity to conservation category and resource enhancement wetlands (as defined in the Local Biodiversity Strategy 2008) and the Lower Helena Pipe head Dam Catchment Area, should preclude any such approval.</p>	<p>2</p>	<p>Refer to previous comments in respect to the exercising of animals outside of the premises.</p>
<p>Conflicts with perceived 'rural' local amenity and is an inappropriate land use for zone.</p>	<p>7</p>	<p>When making its determination Council will give due regard to Clause 4.2.2 (Objectives of the Zones – Rural Zones – Special Rural), Clause 10.2 (Matters to be Considered by Local Government) of the Scheme and Clause 67 of the Regulations. Any potential impacts upon the local surrounding area would be mitigated at the development application phase to ensure that any potential impacts of the proposed use will be appropriately managed.</p>
<p>Traffic impacts</p>	<p>2</p>	<p>Any potential traffic impacts will be mitigated with the Development Application. If the amendment is approved, issues relating to traffic will be dealt with at the development application stage.</p>

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Restricts future re-zoning of land	1	The proposed land use would not impact the potential re-zoning of land. In accordance with Part 4.10 (Discontinuance of Non-Confirming Use) of the Scheme, should the land be considered for re-zoning in the future the proposed Animal establishment would be considered a non-confirming use and should this operation cease for a period of more than six (6) months the land use approval would lapse.
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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.10 Proposed Three (3) Storey Single House – Lot 1001 (174) Lewis Road, Forrestfield**

Previous Items	N/A
Responsible Officer	Director Development Services
Service Area	Approval Services
File Reference	LW-04/174
Applicant	Chrisan Fernando
Owner	Bi Guojin & Xu Jun
Attachment 1	Site Plan
Attachment 2	Floor Plans
Attachment 3	Elevations
Attachment 4	Submissions Table
Attachment 5	Site Identification Photographs
Attachment 6	Local Character Photographs

**PURPOSE**

1. To consider a development application for a proposed three (3) storey single house at Lot 1001 (174) Lewis Road, Forrestfield.
2. The application is referred to Council on the basis that the proposed development is considered to be inconsistent with the objectives of the Special Rural zone.

**BACKGROUND**

3. **Land Details:**

Land Area	10000.000m <sup>2</sup> / 1.00000 ha
Local Planning Scheme Zone	Special rural
Metropolitan Regional Scheme Zone	Rural
Bushfire Prone Area	Bushfire Hazard Mapping shows over half the site is considered an "extreme" risk area. A Bushfire Attack Level (BAL) Assessment was enclosed within the development application, with a determined BAL of 19.

4. The Shire received a development application on 13 May 2016 seeking approval for a three (3) storey single house at Lot 1001 (174) Lewis Road, Forrestfield with an overall wall height of 11.572 metres.
5. The proposed wall height has since been amended, with the applicant now seeking approval for a three (3) storey single house with an overall wall height of 7.420 metres.

## Locality Plan

6.



## DETAILS

7.

The subject site:

- Is currently vacant and represents a site area consistent with surrounding lots along the southern extent of Lewis Road;
- Has a street frontage of 48.82 metres to Lewis Road;
- Is identified to reside within a Bushfire Prone Area, with over half of the site identified as an "extreme" Bushfire Hazard Class; and
- Lesmurdie Brook traverses the subject site in an east to west alignment to the rear boundary.

8.

The surrounding local area is predominately:

- Characterised by two (2) predominant zones and a Regional Reserve including '*Residential (R20)*' zoned land along the northern extent of Lewis Road, '*Special Rural*' zoned land along the southern extent of Lewis Road and Lesmurdie Falls National Park to the sites south-east;
- Defined by an established low-density residential built form with predominately single storey dwelling houses and the occasional partial second storey;
- Heavily vegetated, with many mature trees within the road reserve of Lewis Road; and
- Lots on the south side of Lewis Road are set in a heavily vegetated area on the base of the escarpment.

9.

Due to the originally proposed height and scale of the single house, officers did not consider the development to reflect the established local amenity or the character envisaged for the Special Rural zone. Accordingly, officers gave the applicant the opportunity to revise the proposed wall height, bulk and scale on two occasions. As a result of said revisions, the applicant currently proposes a three (3) storey single house with an overall wall height of 7.420 metres.

10. It is important to note that the reduced wall height has been achieved through proposed excavation works and a subsequent 3.80 metre (at its greatest extent) retaining wall.
11. The applicant currently seeks approval for a single house land use which will take the form of:
  - A three (3) storey building with an overall wall height of 7.420 metres and setback 55.035 metres from Lewis Road;
  - A total ground floor area of 562.33m<sup>2</sup> which equates to an overall site coverage of 5.62 per cent;
  - The first storey accommodates: a 153m<sup>2</sup> games room; a 153m<sup>2</sup> garage; two (2) bedrooms; an open courtyard; multiple areas of storage; and two (2) bathrooms;
  - The second storey accommodates: a 149m<sup>2</sup> theatre; 149m<sup>2</sup> workshop; two (2) bedrooms; an open courtyard; two (2) living/study rooms; a dining room and kitchen; a laundry; and five (5) bathrooms;
  - The third storey accommodates: a 350m<sup>2</sup> roof top garden; a 107m<sup>2</sup> living area; and two (2) bedrooms with ancillary en suite, walk in robe and retreat;
  - The six (6) bedrooms range in size between 15.0m<sup>2</sup> (approx.) and 40m<sup>2</sup> (approx.);
  - A new vehicular crossover is proposed from the north-western corner of the subject allotment from Lewis Road;
  - Vehicular access is proposed to be achieved from a 55.035 metre driveway; and
  - A new effluent disposal system will be installed within a minimum setback of 30 metres from the creek.

## **STATUTORY AND LEGAL CONSIDERATIONS**

### **Local Planning Scheme No. 3**

12. Clause 1.6 (Aims of the Scheme) stipulates seven (7) aims of the Scheme, including part (ii) which states:

*"to secure the amenity, health and convenience of the Scheme area and the residents thereof "*
13. Clause 4.2.2 (Objectives of the Zones – Rural Zones – Special Rural) of Local Planning Scheme No. 3 (Scheme) stipulates that the objectives of the Special Rural zone is as follows:
  - *To enable smaller lot subdivision to provide for uses compatible with rural development.*
  - *To retain amenity and the rural landscape in a manner consistent with orderly and proper planning.*

14. Under the Scheme, a single house has the same meaning as defined in *State Planning Policy 3.1, Residential Design Codes (2015)*, as follows:  
“**Single house** a dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property.”
15. In Accordance with Table 1 of the Scheme (Zoning Table), the proposed land use of ‘single house’ is identified as a ‘D’ (Discretionary) use within the Special Rural zone, which means the use is not permitted unless the Shire has exercised its discretion by granting planning approval.
16. It is noted that the Scheme does not stipulate any height restrictions for the Special Rural zone.
17. The proposed development is subject to the requirements under Clause 6.7 (Bushfire Prone Areas), which requires the Shire to consider the level of bushfire hazard and relevant planning policies and guidelines when making its decision.

### **Planning and Development (Local Planning Schemes) Regulations 2015**

18. In considering an application for planning approval, Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) requires Local Government to have due regard to a number of matters, including (but not limited to):
  - The compatibility of the development with its setting;
  - The amenity of the locality; and
  - Any submissions received on the application.
19. In the event that Council does not support the proposed development, or imposes conditions that are not acceptable to the applicant, there is a right of review (appeal) to the State Administrative Tribunal under Part 14 of the *Planning and Development Act (2005)*.

### **POLICY CONSIDERATIONS**

#### **State Planning Policy 3.7 – Planning in Bushfire Prone Areas (Western Australian Planning Commission)**

20. The intent of State Planning Policy 3.7 (SPP 3.7) is identified in Part 2 of the policy as:  
“*The intent of this policy is to implement effective, risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure.*”
21. The subject site is identified to reside within a Bushfire Prone Area, with over half of the site identified as an “extreme” Bushfire Hazard Class.
22. The development application enclosed a Bushfire Attack Level (BAL) Assessment, with a determined BAL of 19.

23. The requirements under SPP 3.7 apply in addition to the provisions or requirements of the Special Control Area relating to Bushfire Prone Areas under the Scheme.

### **COMMUNITY ENGAGEMENT REQUIREMENTS**

24. In accordance with Clause 64 of the Regulations, the proposal was advertised for a period of 14 days and involved letters being sent to the surrounding neighbours. During the advertising period a total of six (6) submissions were received, all of which were objections (refer to Attachment 4). Key concerns raised during the advertising period included the following:
- Negative impact upon the future property values surrounding the subject site.
  - Environmental impact – potential for an impact on the environment and local fauna from the excessive clearing and land works to enable the building of such a large structure.
  - Impacts upon the privacy of adjoining landowners.
  - Undue impact upon the local character and amenity.
  - Concerns regarding the impacts of the surrounding landowners existing views.
  - Whether the proposal will be used as a 'single house' or another land use.
  - Inconsistent with the Special Rural zone.

### **FINANCIAL CONSIDERATIONS**

25. Nil.

### **STRATEGIC COMMUNITY PLAN**

#### **Strategic Planning Alignment**

26. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 4.3 – To ensure the Shire's development is in accord with the Shire's statutory and legislative obligations and accepted urban design planning standards.

Strategy 4.3.2 – Undertake efficient monitoring and compliance of building developments within the Shire.

### **SUSTAINABILITY**

#### **Social Implications**

27. The proposed bulk, scale and height of the proposed single house may result in an undue impact on the visual amenity of the local area, particularly upon adjoining landowners.

#### **Economic Implications**

28. Nil.

## Environmental Implications

29. Clause 5.10.2 (Special Rural Zone- Land Use Development) of the Scheme, part (i) states:

*"In order to conserve the rural environment trees shall be retained unless their removal is approved by local government, in accordance with 5.19 'Tree and Vegetation Protection'".*

While the proposed development will require the removal of two (2) mature trees to enable the construction of the proposed building, the applicant submits that the proposed single house been located so to limit any undue impacts upon the environment, with all vegetation at the rear of the subject site is to be retained in compliance within Clause 5.10.2 (Special Rural Zone- Land Use Development) of the Scheme.

## RISK MANAGEMENT CONSIDERATIONS

30.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The proposed bulk, scale and height of the single house could have an undue impact upon the visual amenity of the local area.	Likely	Insignificant	Medium	Ensure when making a determination, due regard is given to any undue impact upon the local character and amenity as stipulated by Clause 67 of the Regulations.
If refused, the applicant may appeal the decision at the State Administrative Tribunal (SAT)	Possible	Insignificant	Low	Ensure that the grounds for refusal are defensible.

## OFFICER COMMENT

31. It is acknowledged that the Scheme does not stipulate any height restrictions for the Special Rural zone. Furthermore the applicant is seeking approval for a single house that meets the requirements of the owners of the property.
32. Given that all six submissions received by the Shire during advertising have concern for local amenity implications, it is particularly important for Council to consider any undue impacts on the local amenity of adjoining residents.

33. As noted in part 18 of this report, the proposed development is considered to be inconsistent with Clause 67 of the Regulations (refer Attachments 5 and 6, namely:

- The compatibility of the development with its setting;
- The amenity of the locality;
- The relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal; and
- Any submissions received on the application.

34. Due to the bulk and scale of the building, the proposal is also considered inconsistent with:

- Clause 1.6 (Aims of the Scheme), Part (ii) which states:

*"to secure the amenity, health and convenience of the Scheme area and the residents thereof".*

- Clause 4.2.2 (Objectives of the Zones: Rural Zones) state that the objectives of the Special Rural zone is:

*"To retain amenity and the rural landscape in a manner consistent with orderly and proper planning".*

Accordingly, any future development should operate harmoniously in a rural context, without unduly impacting the surrounding rural amenity.

35. In regard to the concerns raised during advertising, the following is noted:

a) *Negative impact upon the future property values surrounding the subject site.*

This is not considered to be a relevant land use planning consideration.

b) *Environmental impact – potential for an impact on the environment and local fauna from the excessive clearing and land works to enable the building of such a large structure.*

The proposed single house been located so to limit any undue impacts upon the environment, with the majority of vegetation at the rear of the subject site is to be retained in compliance within Clause 5.10.2 (Special Rural Zone- Land Use Development) of the Scheme. It is important to note that Clause 5.10.2 (Special Rural Zone- Land Use Development) of the Scheme, part (i) states:

*"In order to conserve the rural environment trees shall be retained unless their removal is approved by local government, in accordance with 5.19 'Tree and Vegetation Protection".*

c) *Impacts upon the privacy of adjoining landowners.*

It is noted that adjoining landowners hold concerns for their privacy due to the proposed rooftop garden. Officers do not consider the proposal in its current form to have any undue impacts upon the privacy of adjoining landowners.

The proposed single house is setback at a minimum 10.40 metres from any property boundary. Nonetheless, to mitigate any direct overlooking of active habitable spaces and outdoor living areas of adjacent dwellings, the applicant has provided a 1.076 metre wall and privacy fencing along the western, southern and northern façade of the rooftop garden.

*d) Undue impact upon the local character and amenity.*

It is noted that all six submitters ascertain that the height, bulk and scale of the proposal will have an undue impact upon the local character and amenity. The surrounding local area is characterised by predominately single storey dwelling houses set amongst a heavily landscaped rural setting. Accordingly whilst the Special Rural zone does not stipulate any height restrictions, when making its determination Council will give due regard to any undue impact upon the local character and amenity as stipulated by Clause 10.2 (Matters to be Considered by Local Government) of the Scheme and Clause 67 of the Regulations.

*e) Concerns regarding the impacts of the surrounding landowners existing views.*

This is not considered to be a relevant land use planning consideration.

*f) Whether the proposal will be used as a 'single house' or another land use.*

While it is acknowledged that the design of the dwelling is unusual in terms of the number and size of the bedrooms, large size of the theatre, workshop and games rooms and number of 'house stores', there is no definitive evidence to suggest that the development would be used as anything other than a single house.

The Shire must assess the development application based upon the information provided by the applicant. If approved, the Shire will ensure that the use of the property is monitored to determine compliance with Council's determination.

*g) Inconsistent with the Special Rural zone.*

When making its determination Council will give due regard to Clause 4.2.2 (Objectives of the Zones – Rural Zones – Special Rural), Clause 10.2 (Matters to be Considered by Local Government) of the Scheme and Clause 67 of the Regulations.

36. In summary, it is acknowledged that the applicant has amended the design of the building to reduce its visual impact, principally through cut and retaining of the site, and that the Scheme does not stipulate any height restrictions for the Special Rural zone. However, it is considered that the proposed development would have an undue impact upon the amenity of the local area in terms of the bulk and scale of the building and accordingly is inconsistent Clause 67 of the Regulations and Clause 1.6 and 4.2.2 of the Scheme.



**Voting Requirements: Simple Majority**

**RECOMMENDATION**

That Council:

1. Refuses the planning application for the proposed Three (3) Storey Single House – Lot 1001 (174) Lewis Road, Forrestfield , for the following reasons:
  - a) The proposed development is not considered to comply with *Clause 1.6 (ii) and 4.2.2 of Local Planning Scheme No.3* specifically relating to the aims of the scheme and objectives of the Special Rural Zone.
  - b) The proposed development is not considered to comply with Clause 67 of the *Planning Regulations (Local Schemes) 2015* specifically relating to:
    - The compatibility of the development with its setting;
    - The amenity of the locality; and
    - Any submissions received on the application.
  - c) Due to the context of the subject site being zoned Special Rural, the proposed height, bulk and scale is considered to unduly impact the amenity of the surrounding local area.
  - d) The proposal is considered to be inconsistent with the orderly and proper planning of the locality.

Moved:

Seconded:

Vote:

*The Director Development Services distributed a memorandum to all Councillors in which staff had prepared an alternative recommendation as Councillors voted against the recommendation at the Development & Infrastructure Committee Meeting. As Councillors agreed with the new alternative Recommendation the Presiding Person declared this as the substantive motion and no vote was taken in regard to the above previous recommendation.*

**Voting Requirements: Simple Majority**

**RESOLVED OCM 197/2016**

That Council:

1. Approves the planning application for the proposed Three (3) Storey Single House – Lot 1001 (174) Lewis Road, Forrestfield, subject to the following conditions :
  - a) Crossovers shall be designed and constructed to the specification and satisfaction of the Shire of Kalamunda.
  - b) Storm water runoff generated from the proposed development shall be contained on site.
  - c) Prior to the lodgment of a building permit application, a pre-works geotechnical report shall be submitted to the Shire of Kalamunda detailing site conditions, particularly in respect to soil, groundwater and stormwater disposal by soakage (Clearance, quantity, soil permeability and location and size of soakwells). In the event that remediation works are required, the landowner/applicant is to provide a post geotechnical report certifying that all development works have been carried out in accordance with the pre-works geotechnical report.
  - d) Prior to the commencement of building works, measures shall be taken to ensure the identification and protection of any vegetation on the site worthy of retention that is not impacted by building works.
  - e) The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
  - f) All vehicle access ways shall be suitably constructed, sealed and drained to the satisfaction of the Shire of Kalamunda, prior to the occupation of the development.
  - g) A landscaping and irrigation plan for the proposed development is to be submitted to, and approved by, the Shire of Kalamunda.
  - h) Landscaping and irrigation is to be installed prior to occupying the proposed development, and thereafter maintained, in accordance with the approved landscaping plan to the satisfaction of the Shire of Kalamunda.

Moved: **Cr Noreen Townsend**

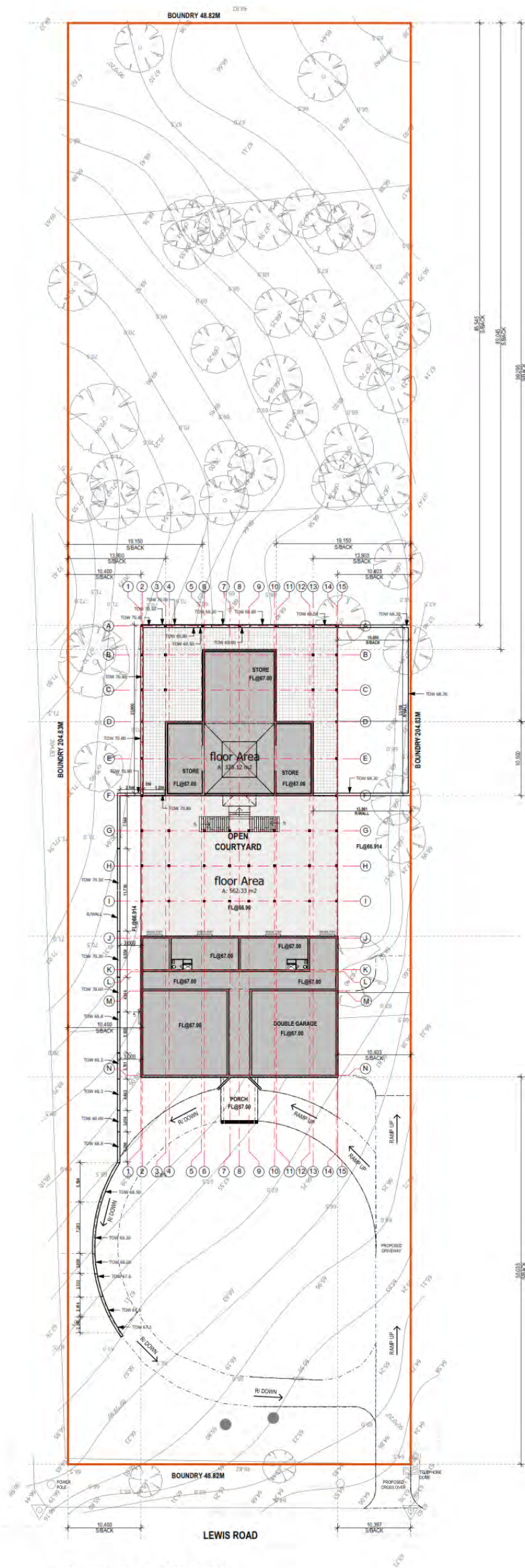
Seconded: **Cr Dylan O'Connor**

Vote:

<b>For</b>	<b>Against</b>
<b>Cr John Giardina Cr Geoff Stallard Cr Brooke O'Donnell Cr Noreen Townsend Cr Dylan O'Connor Cr Simon Di Rosso Cr Sue Bilich Cr Andrew Waddell CARRIED (8/3)</b>	<b>Cr Michael Fernie Cr Allan Morton Cr Sara Lohmeyer</b>

**Attachment 1**

**Proposed Single House – Lot 1001 (174) Lewis Road, Forrestfield  
Site Plan**



**PROPOSED SITE PLAN**  
SCALE 1:600

**RE-ISSUED FOR PLANING**

DATE	REV	COMMENTS	CHECKED
08/09/16	R0	REVISE BASE ON COUNCIL COMMENTS	C-F
08/09/16	R1	REVISE BASE ON COUNCIL COMMENTS	C-F
03/08/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
13/07/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
04/05/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F

**ISSUED FOR  
PLANNING APPROVAL**

**PBG**  
Professional Built Group

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E: chris.gui@pbgroup.net.au

**PROJECT ADDRESS:**  
174 LEWIS ROAD  
FORRESTFIELD

**DRAWING TITLE**  
PROPOSED SITE PLAN

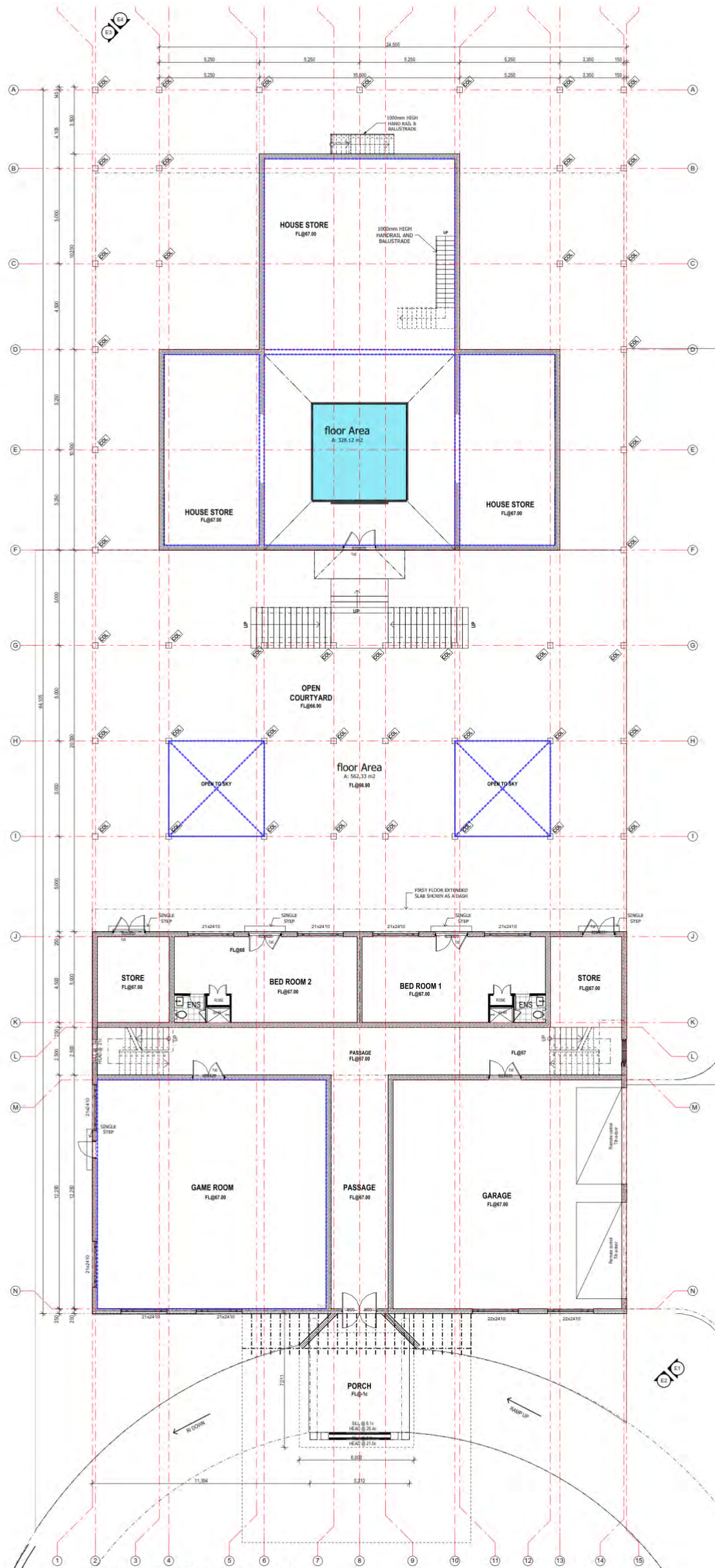
DRAWN	CHECKED	SCALE
C.FERNANDO	C.FERNANDO	AS SHOWN
JOB NUMBER: 0191-15	DATE: 21/10/16	REV: A3
		R-5

**SHEET**  
**A101 of A107**

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**Attachment 2**  
Proposed Single House – Lot 1001 (174) Lewis Road, Forrestfield  
**Floor Plans**



**PROPOSED GROUND FLOOR PLAN**  
SCALE 1:200

**RE-ISSUED FOR PLANING**

DATE	REV	COMMENTS	CHECKED
16/09/16	RS	REVISE BASE ON COUNCIL COMMENTS	C-F
08/09/16	BA	REVISE BASE ON COUNCIL COMMENTS	C-F
05/09/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
13/07/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
08/06/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F

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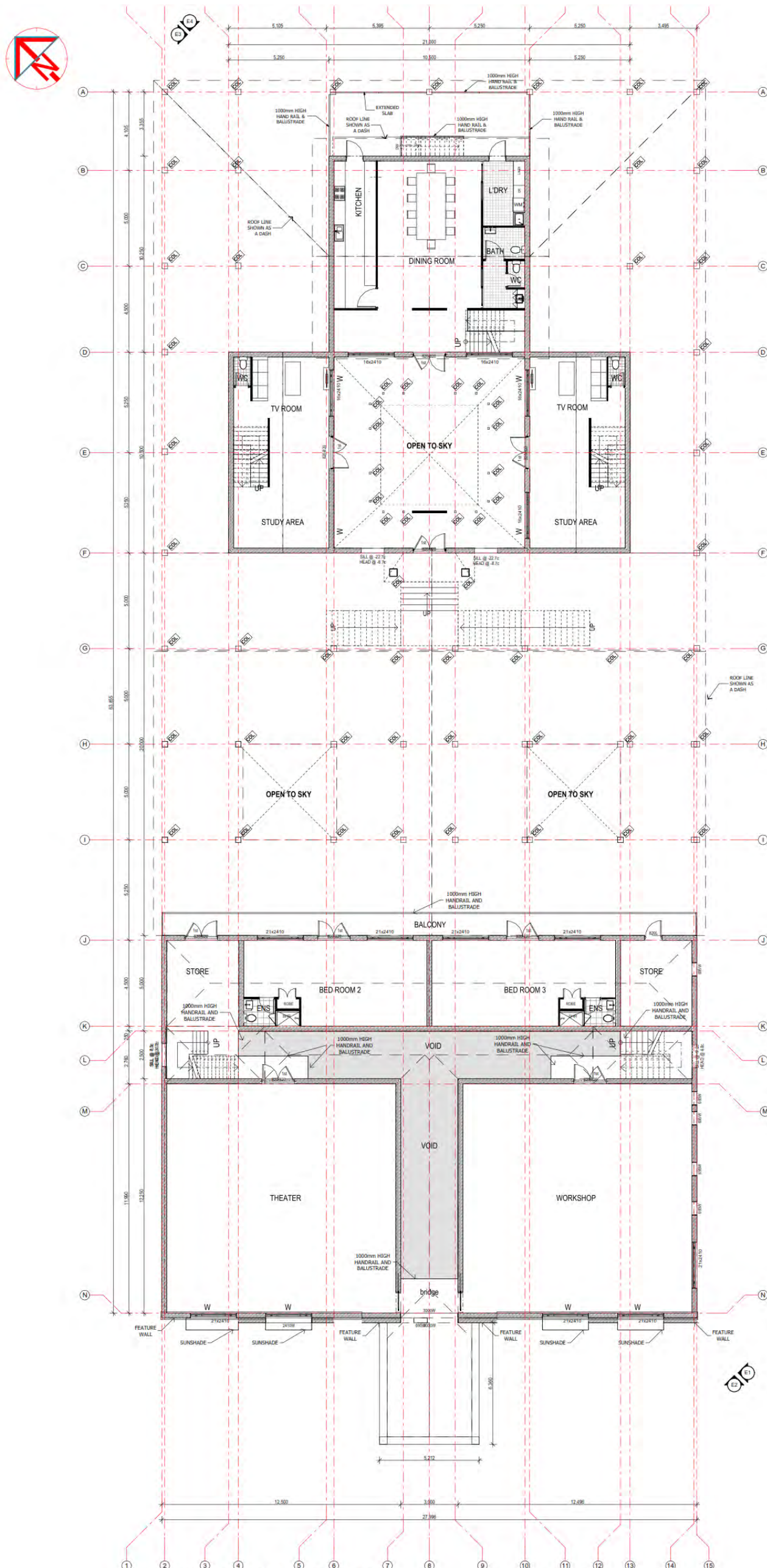
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DRAWN	CHECKED	SCALE
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JOB NUMBER: <b>0191-15</b>	DATE: 21/10/16	REV: <b>A3</b>

**SHEET  
A103 OF A107**

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**PROPOSED FIRST FLOOR PLAN**  
SCALE 1:200

**RE-ISSUED FOR PLANING**

16/09/16	RS	REVISE BASE ON COUNCIL COMMENTS	C-F
20/09/16	RA	REVISE BASE ON COUNCIL COMMENTS	C-F
03/08/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
13/07/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
06/06/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
DATE	REV	COMMENTS	CHECKED

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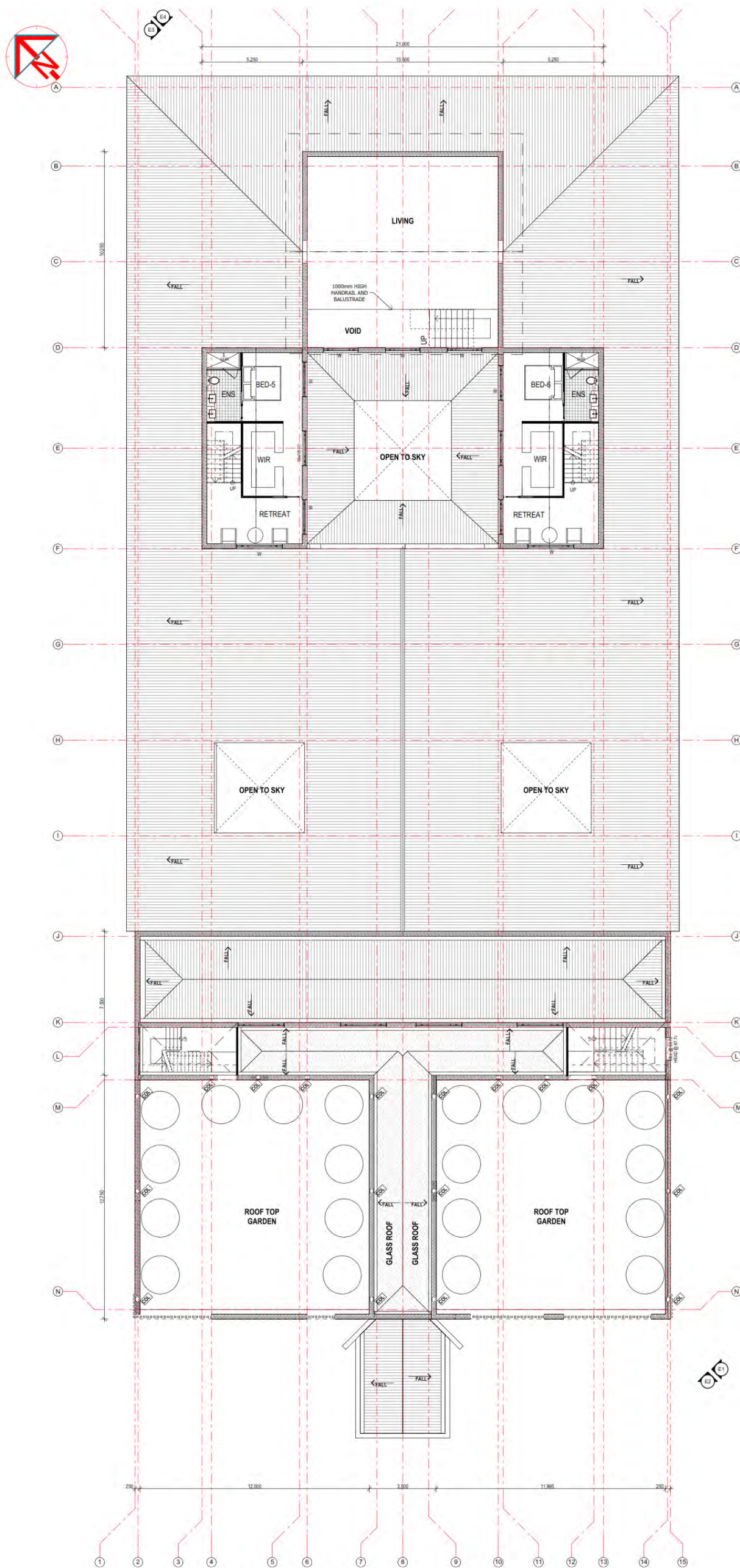
PROJECT ADDRESS:  
174 LEWIS ROAD  
FORRESTFIELD

DRAWING TITLE  
**FIRST FLOOR PLAN**

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JOB NUMBER: <b>0191-15</b>	DATE 21/10/16	A3 REV <b>R-5</b>
<b>SHEET A104 of A107</b>		

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**PROPOSED SECOND FLOOR PLAN**  
SCALE 1:200

**RE-ISSUED FOR PLANING**

DATE	REV	COMMENTS	CHECKED
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08/09/16	R4	REVISE BASE ON COUNCIL COMMENTS	C-F
03/09/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
13/07/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
08/06/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F

**ISSUED FOR  
PLANING APPROVAL**



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PROJECT ADDRESS:

174 LEWIS ROAD  
FORRESTFIELD

DRAWING TITLE:

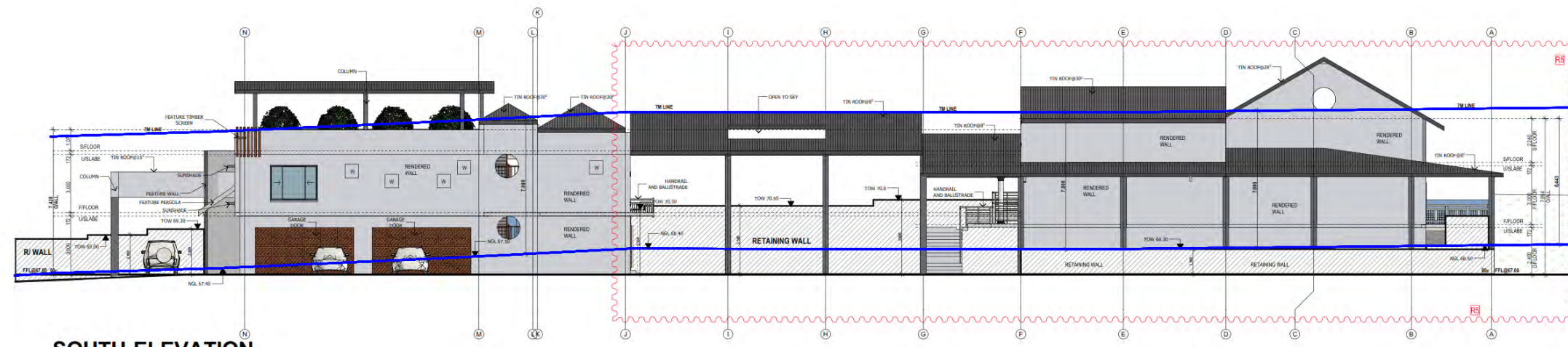
**SECOND FLOOR PLAN**

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JOB NUMBER: <b>0191-15</b>	DATE: 21/10/16	REV: <b>A3</b>
<b>SHEET</b>		
<b>A105 of A107</b>		

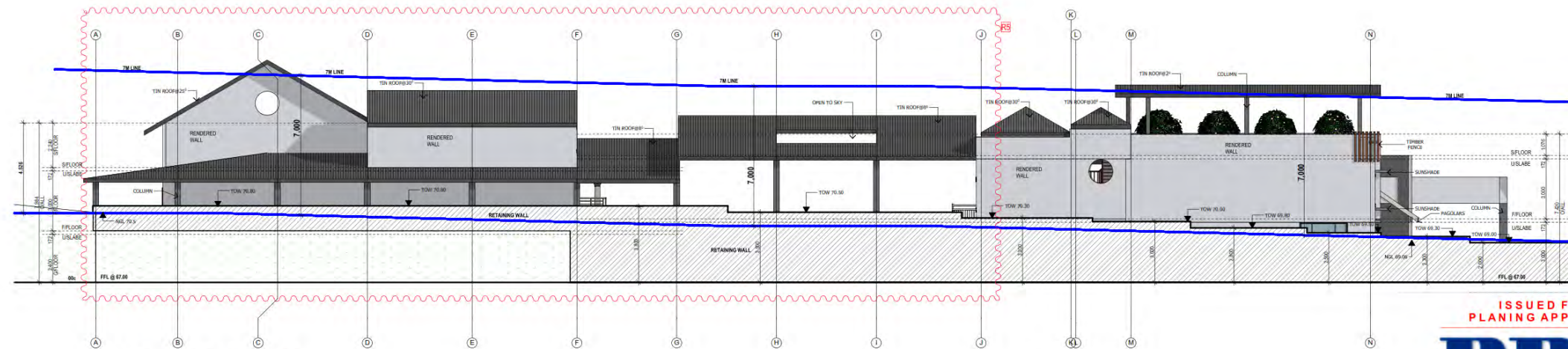
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**Attachment 3**  
 Proposed Single House – Lot 1001 (174) Lewis Road, Forrestfield  
**Elevations**



**SOUTH ELEVATION**  
 SCALE 1:200



**NORTH ELEVATION**  
 SCALE 1:200

RE-ISSUED FOR PLANING

ISSUED FOR  
 PLANING APPROVAL



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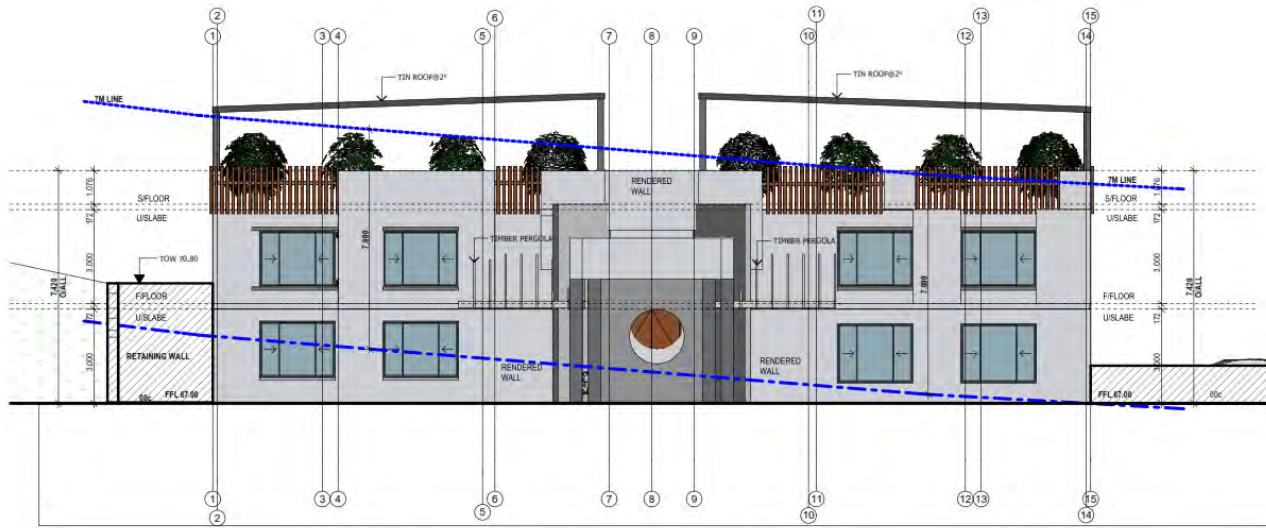
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JOB NUMBER: 0191-15	DATE: 21/10/16	REV: R-5

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**A107 OF A107**

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**WEST ELEVATION**  
SCALE 1:200



**EAST ELEVATION**  
SCALE 1:200

**RE-ISSUED FOR PLANING**

16/09/16	RS	REVISE BASE ON COUNCIL COMMENTS	C-F
20/09/16	RM	REVISE BASE ON COUNCIL COMMENTS	C-F
03/09/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
13/07/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
06/06/16	R-A	REVISE BASE ON COUNCIL COMMENTS	C-F
DATE	REV	COMMENTS	CHECKED

**ISSUED FOR  
PLANING APPROVAL**

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174 LEWIS ROAD  
FORRESTFIELD

DRAWING TITLE  
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JOB NUMBER: <b>0191-15</b>	DATE 21/10/16	REV <b>A3 R-5</b>
<b>SHEET</b>		
<b>A106 of A107</b>		

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**Attachment 4**

Proposed Three (3) Storey Dwelling – 174 Lewis Road, Forrestfield

**Submission Table**

**SUBMISSION TABLE**

<b>SUMMARY</b>	<b>TOTAL SUBMITTORS</b>	<b>SHIRE OF KALAMUNDA COMMENT</b>
<p><b>OBJECTION</b> Negative impact upon the future <b>property values</b> surrounding the subject site.</p>	<p>2</p>	<p>This is not considered to be a relevant land use planning consideration.</p>
<p><b>OBJECTION</b> <b>Environmental impact</b> – potential for an impact on the environment and local fauna from the excessive clearing and land works to enable the building of such a large structure.</p>	<p>1</p>	<p>The proposed single house been located so to limit any undue impacts upon the environment, with all vegetation at the rear of the subject site is to be retained in compliance within Clause 5.10.2 (Special Rural Zone- Land Use Development) of the Scheme. It is important to note that Clause 5.10.2 (Special Rural Zone- Land Use Development) of the Scheme, part (i) states: <i>"In order to conserve the rural environment trees shall be retained unless their removal is approved by local government, in accordance with 5.19 'Tree and Vegetation Protection'".</i></p>
<p><b>OBJECTION</b> Impacts upon the <b>privacy</b> of adjoining landowners.</p>	<p>4</p>	<p>It is noted that adjoining landowners hold concerns for their privacy due to the proposed rooftop garden. Officers do not consider the proposal in its current form to have any undue impacts upon the privacy of adjoining landowners. The proposed single house is setback at a minimum 10.40 metres from any property boundary. Nonetheless, to mitigate any direct overlooking of active habitable spaces and outdoor living areas of adjacent dwellings, the applicant has provided</p>

SUMMARY	TOTAL SUBMITTORS	SHIRE OF KALAMUNDA COMMENT
		a 1.076 metre wall and privacy fencing along the western, southern and northern façade of the rooftop garden.
<p><b>OBJECTION</b> Undue impact upon the local <b>character</b> and <b>amenity</b>.</p>	6	<p>It is noted that all six submitters ascertain that the height, bulk and scale of the proposal will have an undue impact upon the local character and amenity. The surrounding local area is characterised by predominately single storey dwelling houses set amongst heavily landscaped rural setting. Accordingly whilst the Special Rural zone stipulate any height restrictions, when making its determination Council will give due regard to any undue impact upon the local character and amenity as stipulated by Clause 67 of the Regulations.</p>
<p><b>OBJECTION</b> Concerns regarding the impacts of the surrounding landowners existing <b>views</b>.</p>	2	<p>This is not considered to be a relevant land use planning consideration.</p>
<p><b>OBJECTION</b> Whether the proposal will be used as a 'single house' or another land use.</p>	1	<p>The Shire must assess the development application based upon the information provided by the applicant. If approved, the Shire will ensure that the use of the property is monitored to determine compliance with Council's determination.</p>
<p><b>OBJECTION</b> Inconsistent with the Special Rural zone.</p>	3	<p>When making its determination Council will give due regard to Clause 4.2.2 (Objectives of the Zones – Rural Zones – Special Rural), Clause 10.2 (Matters to be Considered by Local Government) of the Scheme and Clause 67 of the Regulations.</p>

**Attachment 5**

Proposed Three (3) Storey Dwelling – 174 Lewis Road, Forrestfield

**Site Identification Photographs**



**Figure 1** – 174 Lewis Road, Forrestfield  
*Indicative boundaries identified in yellow.*



**Figure 2** – 174 Lewis Road, Forrestfield  
*Indicative boundaries identified in yellow*



**Figure 3**– 174 Lewis Road, Forrestfield  
*Indicative boundaries identified in yellow*



**Figure 4** – 174 Lewis Road, Forrestfield  
*Indicative boundaries identified in yellow*



**Figure 5** – 174 Lewis Road, Forrestfield  
*Indicative boundaries identified in yellow*



**Figure 6** – 174 Lewis Road, Forrestfield  
*Indicative boundaries identified in yellow*



**Attachment 6**

Proposed Three (3) Storey Dwelling – 174 Lewis Road, Forrestfield

**Local Character Photographs**



**Figure 1 – 193 Lewis Road, Forrestfield**



**Figure 2 – 191 Lewis Road, Forrestfield**



**Figure 3 – 187 Lewis Road, Forrestfield**



**Figure 4 – 185 Lewis Road, Forrestfield**



**Figure 5 – 181 Lewis Road, Forrestfield**



**Figure 6 – 198 Lewis Road, Forrestfield**

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.11 Forreestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan: Report (Annual Review)**

Previous Items	SCM 62/2015
Responsible Officer	Director Development Services
Service Area	Strategic Planning
File Reference	PG-STU-028
Applicant	N/A
Owner	Various
Attachment 1	Development Contribution Plan – Report: October 2016 (as presented to D&I)
Attachment 2	File Note - DCP Report Modifications from Landowner Consultation
Attachment 3	Development Contribution Plan – Report: October 2016 (including modifications from consultation)

**PURPOSE**

1. To consider the Forreestfield / High Wycombe Industrial Area Stage 1 - Development Contribution Plan (DCP) Report annual review and adopt the updated contribution rate.

**BACKGROUND**

2. The amendment to include the DCP Scheme within the Shire of Kalamunda's (the Shire) Local Planning Scheme No. 3 (LPS3) was gazetted in May 2013. This initiation allowed the Shire to place on development and subdivision approvals, the obligation to pay a DCP contribution.
3. Following the gazettal of the DCP, Council was required to adopt a DCP Report and cost apportionment schedule. The DCP Report and the associated cost apportionment schedule sets out in detail the calculation of cost contributions for development in accordance with the methodology shown in the DCP. The DCP Report needs to be a dynamic document to maintain the currency of the cost of infrastructure, land and other DCP items. The DCP Report does not form part of LPS3 but once adopted by Council, is required by Clause 6.5.11.2 of LPS3 to be reviewed at least annually.

The DCP Report has previously been reviewed in June 2015 and April 2014.

**DETAILS**

4. Council engaged management consultants Woodsome in August 2016 to review the operational aspects of the DCP and assist the Shire with developing operational documentation that would streamline the day-to-day management of the DCP. As part of this review process the Shire has prepared a revised DCP Report format to assist with streamlining the annual review process.

5. The DCP Report is necessary to bring to account the development of 252,439m<sup>2</sup> of land since the DCP became operable. At each DCP Report review, all factors contributing to the contribution rate must be reviewed.

The significant factors reviewed are as follows:

1. Remaining developable area.
2. Land yet to be acquired.
3. Land valuation.
4. Works completed.
5. Cost of works outstanding.
6. Administration costs.
7. Works priorities.
8. Calculation Methodology

6. *Remaining developable area*  
The future developable area is expected to provide the contributions necessary to clear all the remaining DCP costs. As at October 2016 approx. 408,998m<sup>2</sup> of land is remaining to be developed.

7. *Land Requiring Acquisition*  
As at October 2016, 8,337m<sup>2</sup> has been acquired and 20,707m<sup>2</sup> is requiring acquisition.

<b>Acquired Area (m<sup>2</sup>)</b>	<b>Cost (\$)</b>
8,337	\$2,167,620 (@\$260/m <sup>2</sup> )
<b>Requiring Acquisition</b>	<b>Cost (\$)</b>
20,707	\$4,555,540 (@\$220/m <sup>2</sup> )

8. *Land Valuation*  
Land to be acquired has been identified in the DCP. In October 2016, an independent valuer was engaged to provide the estimated rate at which land should be acquired at through the DCP. The rate is valued at \$220/m<sup>2</sup>.

9. *Works Completed*  
As at October 2016, \$2,873,203 worth of works have been completed.

<b>Item</b>	<b>Completed \$</b>
Nardine / Ashby Close	\$460,525
Land for Roads	\$2,167,620
Administration	\$244,058
<b>Total</b>	<b>\$2,873,203</b>

10. *Cost of Works Outstanding*  
As at October 2016, \$15,456,359 worth of works are remaining to be completed.

Item	Outstanding \$
Berkshire Road*	\$619,788
Dundas Road*	\$318,509
Milner Road*	\$638,304
Nardine / Ashby Close*	\$616,871
Nardine Close Extension (Road 2A)*	\$416,520
Road 1*	\$476,383
Sultana Road West*	\$704,847
Nardine Close/ Milner Road Intersection*	\$146,881
Ashby Close / Berkshire Road Intersection*	\$163,660
Milner / Berkshire / Dundas Road Intersection (10% of cost)*	\$10,705
Utility Service Relocations (all roads)**	\$5,623,273
Land for Roads	\$4,555,540
Bush Forever Fencing*	\$119,685
Administration	\$732,998
Gross / Net Variation	-\$195,463
<i>Contingency on civil (12%)</i>	<i>\$507,858</i>
<b>Total</b>	<b>\$15,456,359</b>

\* Items that 12% contingency is applied.

\*\* Estimates provided by utility service providers based on proposed road upgrades.

11. *Administration Costs*  
Administration costs have been updated to reflect current expenditure and a revised DCP Project Team due to Council restructure. The annual figures have been multiplied over the remaining 7 years showing an estimated total cost of \$732,998. This cost break-down is shown in the DCP Report appendices and represents 0.2 full time staff equivalents plus an allowance for specialist consultant services.

The administration of the DCP includes but is not limited to the following key tasks:

- Land acquisition management.
- Scheme review / management.
- Council reporting requirements.
- Project management of the delivery of DCP infrastructure.
- Stakeholder management and engagement.
- Day-to-day scheme administration.

12. Previously the administration component was estimated as a percentage of total costs (2%). This resulted in a shortfall for administration costs as it did not accurately reflect the actual cost of administration. Costs are now more accurate and reflect the tasks and time undertaken to administer the DCP.



13. *Works Priorities*

Subdivision and development within DCPs are staged over a number of years. Contributions are generally collected at the time of subdivision or development. In this context, contributions are collected on a staged basis and there is not always enough funds within the DCP to deliver all of the infrastructure included. For this reason, Clause 6.5.7 (d) of LPS3 requires Council to establish a priority works schedule for the provision of DCP infrastructure.

14. Clause 4 of the DCP Report contains the priority works schedule and outlines the key principles utilised to guide the identification of infrastructure priorities. Subject to the availability of funding, the following items have been determined by the Shire as current priority items:

1. Nardine / Ashby Close design, land acquisition and construction;
2. Nardine Close / Milner Road intersection design and construction;
3. Ashby Close / Berkshire Road intersection design and construction;
4. Berkshire / Milner / Dundas Road intersection design and construction (RAV7 portion);
5. Nardine Close Extension (Road 2A) design, land acquisition and construction;
6. Road 1 design; and
7. Administration Costs.

15. The identification of priorities will be undertaken as part of the annual cost estimate review and associated DCP Report update.

16. *Calculation Methodology*

Schedule 12 of LPS3 sets out the method for calculating contributions. When the DCP Scheme was inserted into LPS3 an error was made in the calculation methodology. The error was made by the Department of Planning at the time they modified the Shire's amendment to LPS3 to include the calculation methodology. Schedule 12 of LPS3 states the following:

Existing methodology:

$$\frac{\text{Contribution rate} = \text{cost of infrastructure items} + \text{cost of administrative items}}{\text{Total area of DCA (m}^2\text{)}} \\ \text{Net lot area} = \text{lot area (m}^2\text{)} - \text{area of road reserve (m}^2\text{)}$$

The calculation methodology should state Net lot area of DCA not Total area of DCA. If the Total area of DCA is utilised in the methodology and not Net lot area of DCA in the calculation, the DCP would run to a deficit. For the purpose of calculation in the DCP Report, the Net lot area of DCA will be utilised.



To date, contributions have been based on a gross area (calculated based on total land area) and collected on a net area (deducting areas for road reservations). This has resulted in a short fall of \$195,463 over the operation of the DCP to date. The short fall will be dealt with by Council at the end of the DCP through a Special Area Rate or other funding arrangement. To ensure this short fall does not exacerbate or is passed on to future contributors, the calculation for contributions has been modified to deduct the shortfall incurred to date. A LPS3 amendment is being progressed to ensure the DCP Scheme is modified to reflect the following:

Revised Methodology:

$$\text{Contribution rate} = \frac{\text{cost of infrastructure items} + \text{cost of administrative items}}{\text{Net lot area of DCA (m}^2\text{)}}$$
$$\text{Net lot area} = \text{lot area (m}^2\text{)} - (\text{Area of road reserve (m}^2\text{)} + \text{Developed Area})$$
$$\text{Cost of infrastructure items} = \text{remaining infrastructure costs} - \text{funds held as money}$$

For the purposes of implementing the DCP Report the Shire will utilise the corrected methodology.

17. An additional definition has been included as part of the contribution methodology to clearly outline the components that make up the cost of infrastructure items. The cost of infrastructure items is defined as the future infrastructure costs minus the money held in reserve funds (collected cash contributions including interest).

#### **STATUTORY AND LEGAL CONSIDERATIONS**

18. Clause 6.5.11.2 of LPS3 requires the DCP cost estimates to be reviewed at least annually.
19. The DCP contributions are administered and determined in accordance with the provisions of Clause 6.5 and Schedule 12 of LPS3.

#### **POLICY CONSIDERATIONS**

20. Nil.

#### **COMMUNITY ENGAGEMENT REQUIREMENTS**

21. The Shire has been in on-going consultation and communications with landowners through the Forrestfield Landowner Consultation Group. The group meets on an as needs basis and discusses how to best resolve the issues associated with the assembly of land for the creation of a successful logistics and transportation employment area.

The last group meeting was convened in August 2016 and officers are in on-going discussions with smaller groups to resolve area specific issues and

concerns. The Shire will engage in direct communications with the landowners to advise of the new contribution rate. This will be undertaken by way of written correspondence once the new rate has been adopted by Council.

## **FINANCIAL CONSIDERATIONS**

22. The operation of the DCP presents a major administrative responsibility for the Shire. While the DCP is self-funded, the Shire has an implicit obligation to efficiently and effectively manage the revenues and works.

The remaining 408,998m<sup>2</sup> to be developed is reliant on the DCP to provide the necessary infrastructure to facilitate development. In particular, the timely provision of roads and drainage is critical as most developments rely on these improvements for suitable access.

To date, contributions have been based on a gross area (calculated based on total land area) and collected on a net area (deducting areas for road reservations). This has resulted in a short fall of \$195,463 over the operation of the DCP to date. The short fall will be dealt with by Council at the end of the DCP through a Special Area Rate or other funding arrangement.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

23. *Kalamunda Advancing: Strategic Community Plan to 2023*  
Strategy 5.1.3 – Encourage new commercial development to locate in the Shire to provide local employment opportunities for knowledge workers living within the Shire.

Strategy 5.1.4 – Promote the Shires new industrial land releases as a hub for high tech or resource sector investment.

Strategy 4.7.1 Maintain, refurbish or upgrade existing infrastructure, including public buildings, parks, reserves, local roads, footpaths, cycle ways, verges and drainage networks to encourage increased utilisation and extension of asset life.

## **SUSTAINABILITY**

### **Social Implications**

24. The provision of infrastructure in a timely, coordinated and responsible manner can have a significant impact on the quality of life for both existing and future residents. Impacts on the quality of life need to be considered at both a micro and macro level, with infrastructure planning needing to deliver net community benefits and recognising that the expectations of not every single landowner will be able to be satisfied.

## Economic Implications

25. The implementation of DCPs, as a basic principle, are not intended to deliver infrastructure, services or similar that would not ordinarily be provided through subdivision and development processes; as such, a DCP does not offer any direct economic benefits to an area. DCPs can, however, assist in the timely, efficient and equitable provision of infrastructure that may in turn facilitate economic growth and employment creation.

## Environmental Implications

26. The proposed DCP infrastructure is identified in areas where vegetation is predominantly cleared. A portion of road reservation abuts a Bush Forever Reserve and during the construction phase, due consideration will have to be given to ensure impacts to this area are minimised.

## RISK MANAGEMENT CONSIDERATIONS

27.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Not undertaking the review so the Development Contribution Plan is not in alignment with current costs and infrastructure needs.	Rare	Insignificant	Low	Ensure Council is aware that a DCP review is required to ensure the new rate is reflective of projected costs to deliver infrastructure works and land purchases. Additionally, Clause 6.5.11.2 of LPS3 requires the DCP Report is reviewed at least annually.

## OFFICER COMMENT

28. The review to the DCP Report has resulted in a decrease in the contribution rate to \$28.53/m<sup>2</sup> from \$29.66/m<sup>2</sup>. This is due to the following contributing factors:

- Infrastructure costs have decreased.
- Land valuations have decreased.

The increase is not proportional to the changes in infrastructure and land costs for the following reasons:

- Administration costs have increased to reflect actual forecast expenditure.
- The contribution rate is now calculated over net total area and not gross total area.

Once this DCP Report is adopted, the contribution costs will hold until the next review. At this stage, the review is scheduled for October 2017.

29. The DCP has a positive cash flow at present, with a cash balance of \$3,787,145, this is based on available funds after taking into consideration committed funds through purchase orders raised and road acquisition agreements. There are a number of infrastructure projects planned in the short term, these are outlined in the works priorities in Section 4 of the DCP Report.

**Voting Requirements: Simple Majority**

**RECOMMENDATION**

That Council:

1. Adopt the Forrestfield / High Wycombe Industrial Area Development Contribution Plan Report as contained in Attachment 3.
2. Adopt the Development Contribution rate of \$28.53/m<sup>2</sup> (exclusive of GST) effective immediately.
3. Advise landowners of the new rate.

Moved:

Seconded:

Vote: **LAPSED**

*Cr Dylan O'Connor foreshadowed an alternative motion.*

*The Presiding Person sought a mover and seconder for the substantive motion. The Recommendation lapsed for want of a mover.*

*Cr John Giardina asked if we defer it is there a possibility of Council incurring further costs either the other landowners incurring further costs or us?*

*Cr Andrew Waddell responded that there would be no risk that Council would because it is self-contained within the scheme but obviously the rates in the scheme affect the contributions to the scheme so if somebody was to for instance to hand over there road reserve that would be done at the current rate not the new rate likewise of somebody decided to pay their contribution they would pay it at the new rate and not the old rate. So in one case the scheme would be worse off and the other case the scheme would better off so it depends on what actually happened.*

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<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 198/2016

That Council:

1. Defer the item to the December Ordinary Council Meeting.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Sara Lohmeyer**

Vote:

<b>For</b>	<b>Against</b>
<b>Cr Michael Fernie</b>	<b>Cr John Giardina</b>
<b>Cr Geoff Stallard</b>	<b>Cr Allan Morton</b>
<b>Cr Noreen Townsend</b>	<b>Cr Brooke O'Donnell</b>
<b>Cr Sara Lohmeyer</b>	
<b>Cr Dylan O'Connor</b>	
<b>Cr Simon Di Rosso</b>	
<b>Cr Sue Bilich</b>	
<b>Cr Andrew Waddell</b>	
<b>CARRIED (8/3)</b>	

**Attachment 1**

Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan:  
Report (Annual Review)

**Development Contribution Plan – Report: October 2016**

[Click HERE to go directly to document](#)

## Attachment 2

Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan:  
Report (Annual Review)

### File Note - DCP Report Modifications from Landowner Consultation

File Number:	PG-STU-028
Date:	23/11/16
Officer:	Jordan Korovesi

## File Note

Type of Meeting: Ordinary Council Meeting  
Date: 28 November 2016  
Subject: Modified Attachment – Development Contribution Plan:  
Report (Annual Review)

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At the 14 November 2016 D&I Committee Meeting, the resolution was modified to defer the decision on the Development Contribution Plan: Report (Annual Review) to OCM 28 Nov 2016.

#### **COMMITTEE RECOMMENDATION TO COUNCIL (D&I 65/2016)**

That Council:

1. Defer the item to the November Ordinary Council Meeting to enable comprehensive consultation to occur with all appropriate parties within the Forrestfield Industrial Area.

Following the aforementioned consultation, Staff identified that a modification should be made to the Forrestfield/High Wycombe Stage 1 Development Contribution Plan: Report (DCP Report) with regards to the extent of upgrades associated with Berkshire Road.

Clause 2.2.1 - Berkshire Road of the DCP Report presented to D&I states the following:

"Berkshire Road is an existing road and borders a significant portion of the LSP area. Berkshire Road is required to be upgraded to service the future development envisaged by the LSP.

The following items are included in the DCP for Berkshire Road:

- Widening of carriageway along north side by approximately one metre to provide two 3.5 metre wide traffic lanes.
- Upgrade of approach to Roe Highway over 70 metres to provide a formalized two-lane (separate left-turn and right-turn lanes) approach to the intersection and construction of a 'seagull' island within the median break of Roe Highway.
- Construction of a shared path along the north side of Berkshire Road to provide a continuous path between Milner Road and Roe Highway, including upgrading of the existing pedestrian path in this location.
- Construction of an entry statement at the Roe Highway and Dundas Road intersections.
- Road and intersection upgrades to accommodate category RAV7 vehicles."

It was identified that the first two bullet points require modification. The first bullet point should be corrected to state 'Widening of carriageway along north-eastern side by approximately one metre to provide 4.5 metre (existing) and 5.5m (widened) traffic lanes.' The second bullet point is to be removed as Main Roads WA has already undertaken these works as part of the Roe Highway upgrades. The Shire has confirmed through its consultant engineer that the cost estimate relating to Berkshire Road in the DCP Report is accurate and reflects a one metre widening on the north side and does not include the upgrade of the approach to Roe Highway.

Clause 2.2.1 – Berkshire Road of the DCP Report is now modified in Attachment 3 to state the following:

"Berkshire Road is an existing road and borders a significant portion of the LSP area. Berkshire Road is required to be upgraded to service the future development envisaged by the LSP.

The following items are included in the DCP for Berkshire Road:

- Widening of carriageway along north-eastern side by approximately one metre to provide 4.5 metre (existing) and 5.5m (widened) traffic lanes.
- Construction of a shared path along the north side of Berkshire Road to provide a continuous path between Milner Road and Roe Highway, including upgrading of the existing pedestrian path in this location.
- Construction of an entry statement at the Roe Highway and Dundas Road intersections.
- Road and intersection upgrades to accommodate category RAV7 vehicles."

These changes are effected through Attachment 3 to the OCM Report.



Natalie Martin Goode  
**Director Development Services**



**Attachment 3**

Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan:  
Report (Annual Review)

**Development Contribution Plan – Report: October 2016 (including modifications  
from consultation)**

[Click HERE to go directly to document](#)

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**10.4.12 Local Planning Scheme: Amendment 88 - Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan (Scheme Review)**

Previous Items	N/A
Responsible Officer	Director Development Services
Service Area	Strategic Planning
File Reference	PG-STU-028
Applicant	N/A
Owner	Various owners
Attachment 1	D&I Version Amendment 88 to Local Planning Scheme No. 3
Attachment 2	File Note Explaining Changes from Committee Report
Attachment 3	Amendment 88 to Local Planning Scheme No. 3

**PURPOSE**

- To consider preparation of Amendment 88 (the Amendment) to Local Planning Scheme No. 3 (LPS3) to update the Development Contribution Plan for the Forrestfield / High Wycombe Industrial Area.

**BACKGROUND**

- Land Details:**

Land Area:	Approximately 87ha
Local Planning Scheme Zone:	Industrial Development
Metropolitan Region Scheme Zone:	Urban

- Locality Plan**



4. The current Forrestfield/High Wycombe Industrial Area Development Contribution Plan (DCP) applies to the properties identified on the Locality Plan.
5. The DCP was Gazetted into LPS3 on 14 May 2013. Schedule 12 of LPS3 details the framework of the DCP including which infrastructure items are included, the area affected, and the method of calculating the contribution rate. The DCP Report sits outside of LPS3 and contains the detailed scope, cost estimates and operational calculations relating to the infrastructure identified in Schedule 12 of LPS3.
6. Currently, approximately 30% of the area has been developed for industrial purposes, with the remaining properties either vacant or being used for residential purposes.
7. In February 2016, the Shire engaged Taylor Burrell Barnett (TBB) to investigate the different influences on the DCP that have emerged as the area has developed. TBB conducted a workshop with landowners, engaged a traffic engineer and a real estate agent to consolidate a position on the factors that may trigger modifications to the DCP. Additionally, the Shire undertook a comprehensive review of the operational components of the DCP.
8. In June 2016, the Shire engaged Woodsome Management to review the costs and financial structure of the DCP with a focus on the administration and day-to-day workings of the arrangement.

## DETAILS

9. The Shire's comprehensive review of the DCP and work undertaken by TBB and Woodsome resulted in a number of recommendations, some of which have informed this Amendment. A detailed report to Council will be presented at the time the Shire fully considers modifications to the Forrestfield / High Wycombe Industrial Area Stage 1 - Local Structure Plan (LSP). The recommendations relevant to this Amendment, and the Shire's comment on these recommendations is as follows:
10. **Roads / Movement Network**  
The Berkshire and Milner Road pavement is recommended to be widened to accommodate four lane divided roads. No changes required for the Amendment but details relating to cost estimates have been included as part of the DCP Report annual review.
11. Revise the intersection of Berkshire, Dundas and Milner Road to be modified from a cul-de-sac to a full movement intersection with the possibility of creating a 4 way signalised intersection or roundabout in the longer term. The Amendment has modified the Berkshire, Dundas and Milner Road intersection from a cul-de-sac to an intersection treatment. The DCP Report has been reviewed to account for a proportional contribution towards the Berkshire, Dundas and Milner Road intersection, with the Public Transport Authority (PTA) being liable for the intersection upgrade to a Restricted Access Vehicle 4 (RAV4) standard and the DCP picking up the balance to a Restricted Access Vehicle 7 (RAV7) standard. Majority of the intersection upgrade costs are being borne by the PTA.

12. Recommendation to reposition the new Road 1 to be located further south-east and completely within Lot 547 (#291) Berkshire Road, Forrestfield. Due to modifying the Berkshire, Dundas and Milner Road intersection from a cul-de-sac to a full movement intersection, the position of Road 1 was required to be shifted further south-east. From a traffic perspective, Road 1 was considered to be too close to the new intersection treatment at Berkshire, Dundas and Milner Road. Also, existing development on the land where Road 1 was initially proposed under the LSP is constrained by recently approved and constructed development. Council will consider the LSP amendment to formalise the location of Road 1 as part of a future report to Council. The landowner impacted by the relocation of Road 1 will be consulted as part of this process prior to this arrangement being formalised. The location of Road 1 has no impact on the Amendment or operation of the DCP.



13. Schedule 12 of LPS3 did not specify the construction of Road 1 as being included in the DCP. Operationally the DCP has always accounted for both the land and construction of Road 1. To ensure Schedule 12 of LPS3 aligns with the operational DCP Report, the Amendment has specified the construction of Road 1 as being included within Schedule 12.

14. Internal roads to be designed with wider pavements to accommodate category RAV7. No changes are required for the Amendment but details relating to cost estimates have been included as part of the DCP Report annual review.

15. **Land Valuation Methodology**

The Amendment proposes a modification to the methodology for valuing land. Currently, Clause 6.5.12.2 and Schedule 13 of the Shire's LPS3 contains the Statutory Static Feasibility Assessment Model (the Static Model) as the methodology for valuing land for the purposes of DCPs. However, the Shire has been undertaking a variation of this methodology using a combination of the Static Model, direct comparison approach, piecemeal approach and an average rate approach for the purposes of implementing the DCP.

16. As part of the review process, the Shire has received advice from Woodsome and the Shire's land valuer Savills that the Static Model is not the most effective or efficient approach to value land. This is due to the highly fragmented nature of landownership within the Shire's current and future development areas. To ensure the DCP operates in conformity with LPS3, the Amendment proposes to define the valuation methodology for each particular DCP through the applicable DCP Report. This approach is consistent with other local governments in the metropolitan region and recent scheme amendments approved by the Minister for Planning. The modification will ensure the Shire's DCP Report operates in conformity with LPS3.

17. **Calculation Methodology**

Schedule 12 of LPS3 sets out the method for calculating contributions. When the DCP Scheme was inserted into LPS3 an error was made in the calculation methodology which was proposed to be inserted by the Department of Planning. Schedule 12 of LPS3 states the following:

Existing methodology:

$$\frac{\text{Contribution rate} = \text{cost of infrastructure items} + \text{cost of administrative items}}{\text{Total area of DCA (m}^2\text{)}} \\ \text{Net lot area} = \text{lot area (m}^2\text{)} - \text{area of road reserve (m}^2\text{)}$$

The calculation methodology should state Net lot area of DCA not Total area of DCA. For the purpose of calculation in the DCP Report, the Net lot area of DCA will be utilised. If the Total area of DCA is utilised in the methodology and Net lot area of DCA in the calculation, the DCP would run to a deficit.

To date, contributions have been based on a gross area (calculated based on total land area) and collected on a net area (deducting areas for road reservations). This has resulted in a short fall of approx. \$195,000 over the operation of the DCP to date. The short fall will be dealt with by Council at

the end of the DCP through a Special Area Rate or other funding arrangement.

To ensure this short fall does not exacerbate or is passed on to future contributors, the calculation for contributions has been modified to deduct the shortfall incurred to date. The Amendment modifies Schedule 12 to ensure the calculation methodology is corrected. If this was not corrected and the Total area of DCA was utilised in the methodology and Net lot area of DCA in the calculation, the DCP would continue to run to a deficit. The Amendment modifies the methodology as follows:

Revised Methodology:

$$\begin{aligned} \text{Contribution rate} &= \frac{\text{cost of infrastructure items} + \text{cost of administrative items}}{\text{Net lot area of DCA (m}^2\text{)}} \\ \text{Net lot area} &= \text{lot area (m}^2\text{)} - (\text{Area of road reserve (m}^2\text{)} + \text{Developed Area}) \\ \text{Cost of infrastructure items} &= \text{remaining infrastructure costs} - \text{funds held as money} \end{aligned}$$

18. An additional definition has been included as part of the contribution methodology to clearly outline the components that make up the cost of infrastructure items. The cost of infrastructure items is defined as the future infrastructure costs minus the money held in reserve funds (collected cash contributions including interest).

## STATUTORY AND LEGAL IMPLICATIONS

19. The Amendment will follow the 'complex amendment' statutory process outlined in the *Planning and Development (Local Planning Schemes) Regulations 2015* because the Amendment proposes to amend a DCP. The Amendment must be submitted to the Office of the Environmental Protection Authority (OEPA) for its consideration, as well as to the WAPC for approval by the Minister for Planning.

## POLICY CONSIDERATIONS

20. Nil.

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## COMMUNITY ENGAGEMENT REQUIREMENTS

21. The *Planning and Development (Local Planning Schemes) Regulations 2015* requires notification and public advertising of the Amendment. The Shire must notify of the Amendment and advertise as follows:
- a) Submit two copies of the Amendment to the Western Australian Planning Commission for review; and
  - b) Prior to advertising, forward the Amendment to the OEPA for consideration.

If the WAPC and OEPA are satisfied that the Amendment is suitable to be advertised the Shire must prepare a notice giving details of:

- a) The purpose of the amendment;
- b) Where the Amendment may be inspected; and
- c) To whom and during what period submissions in respect of the amendment may be made.

Once the notice is prepared the Shire must advertise for 42 days as follows:

- a) Publish a notice in a newspaper circulating in the scheme area;
- b) Display a copy of the notice in the offices of the local government for the period for making submissions;
- c) Give a copy of the notice to each public authority that the local government considers is likely to be affected by the amendment;
- d) Publish a copy of the notice and the amendment on the website of the local government; and
- e) Advertise the amendment as directed by the Commission and in any other way the local government considers appropriate.

## FINANCIAL CONSIDERATIONS

22. Any costs associated with the preparation of the amendment document and public consultation will be met through the Development Services budget.
23. The operation of the DCP presents a major administrative responsibility for the Shire. While the DCP is self-funded, the Shire has an implicit obligation to efficiently and effectively manage the revenues and works.

## STRATEGIC COMMUNITY PLAN

### Strategic Planning Alignment

24. *Kalamunda Advancing: Strategic Community Plan to 2023*

Objective 4.1 – To ensure land use plans provide long term sustainable population growth.

Strategy 4.1.1 – Develop, implement and review strategic land-use plans and policies which guide the location and sustainability of industrial, commercial and residential areas within the Shire.

Strategy 4.1.5 – Pursue integrated land use planning so that alternative transport modes are incorporated into the Structure Plan process.

## SUSTAINABILITY

### Social Implications

25. The provision of infrastructure in a timely, coordinated and responsible manner can have a significant impact on the quality of life for both existing and future residents. Impacts on the quality of life need to be considered at both a micro and macro level, with infrastructure planning needing to deliver net community benefits and recognising that the expectations of not every single landowner will be able to be satisfied.

### Economic Implications

26. The implementation of DCPs, as a basic principle, are not intended to deliver infrastructure, services or similar that would not ordinarily be provided through subdivision and development processes; as such, a DCP does not offer any direct economic benefits to an area. DCPs can, however, assist in the timely, efficient and equitable provision of infrastructure that may in turn facilitate economic growth and employment creation.

### Environmental Implications

27. The proposed DCP infrastructure is identified in areas where vegetation is predominantly cleared. A portion of road reservation abuts a Bush Forever Reserve and during the construction phase of DCP infrastructure, due consideration will have to be given to ensure impacts to this area are minimised.

## RISK MANAGEMENT CONSIDERATIONS

28.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Non-compliance with the Development Contribution Plan Report	Rare	Significant	Medium	Ensure Council is aware that the Amendment will enable the DCP to operate in a financially sustainable manner and in accordance with LPS 3.
WAPC do not approve the Amendment	Rare	Significant	Medium	Clearly detail reasons for the Amendment to the WAPC.



## OFFICER COMMENT

29. Through implementation of the DCP there have been a number of interpretations that are inconsistent with Schedule 12 and Clause 6.5 of LPS 3. Upon review, it has become apparent that the Shire needs to undertake the Amendment to ensure the DCP operates in an orderly manner and in conformity with LPS3.
30. The Amendment will formalise aspects of the DCP which have been operating outside of the parameters provided by LSP3 for an extended period of time.
31. Furthermore, the Amendment will ensure the ongoing financial sustainability of the DCP by ensuring the calculation and collection methodologies align and do not operate the arrangement into deficit.

<b>Voting Requirements: Simple Majority</b>
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### RESOLVED OCM 199/2016

That Council:

1. Considers Amendment 88 to Local Planning Scheme No. 3 as a complex amendment under Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* since the amendment is related to modifications to a development contribution plan.
2. Pursuant to Regulation 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, prepares Amendment 88 to Local Planning Scheme No. 3 as at Attachment 3.
3. Forwards the proposed Amendment 88 to Local Planning Scheme No. 3 and supporting documents to:
  - a) The Environmental Protection Authority for comment pursuant to Section 81 of the Planning and Development Act 2005;
4. Pursuant to Regulation 58 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, once reviewed to the satisfaction of the Environmental Protection Authority, forward Amendment 88 to the Western Australian Planning Commission for its consideration.
5. Pursuant to Regulation 37 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, once considered by the Western Australian Planning Commission, proceed to advertise Amendment 88.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Sara Lohmeyer**

Voted: **CARRIED UNANIMOUSLY (11/0)**

## Attachment 1

Local Planning Scheme: Amendment 88 - Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan (Scheme Review)

### D&I Version Amendment 88 to Local Planning Scheme No. 3

#### Form 2A

#### PLANNING AND DEVELOPMENT ACT 2005

#### RESOLUTION TO PREPARE AMENDMENT TO LOCAL PLANNING SCHEME

#### SHIRE OF KALAMUNDA LOCAL PLANNING SCHEME NO. 3 AMENDMENT NO. 88

Resolved that the local government pursuant to section 72 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. Amending paragraph 2 of clause 6.5.12.2 to read:

"Valuation methodology will be defined for each particular arrangement by the applicable Development Contribution Plan Report."

2. Removing Schedule 13.

3. Amending Schedule 12 (b) to read:

"(b) Any required modifications to Milner Road, including the Milner Road, Berkshire Road and Dundas Road intersection and Milner Road and Nardine Close intersection;"

4. Amending Schedule 12 (g) to read:

"(g) Land required for the section of road linking Ashby Close to Nardine Close and the construction of the new section of road linking Nardine Close with Berkshire Road;"

5. Amending Schedule 12 'Method for Calculating Contributions' to read:

"

$$\text{Contribution rate} = \frac{\text{Cost of infrastructure items} + \text{cost of administrative items (\$)}}{\text{Net lot area of DCA (m}^2\text{)}}$$

Net lot area = Contribution Area - (Area of Road Reserve + Developed Area)  
Cost of infrastructure items = remaining infrastructure costs – funds held as money"

The Amendment is complex under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason:

1. The Amendment proposes to amend a development contribution plan.

**Dated 28 November 2016**

.....  
**(Chief Executive Officer)**

## Attachment 2

Local Planning Scheme: Amendment 88 - Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan (Scheme Review)

### File Note Explaining Changes from Committee Report

File Number:	LPS-003/088
Date:	22/11/16
Officer:	Jordan Korovesi

## File Note

Type of Meeting: Ordinary Council Meeting  
Date: 28 November 2016  
Subject: Modified Attachment – Scheme Amendment 88

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At the 14 November 2016 D&I Committee Meeting, the resolution was modified to defer the decision on Amendment 88 to OCM 28 Nov 2016.

#### **COMMITTEE RECOMMENDATION TO COUNCIL (D&I 66/2016)**

That Council:

1. Defer the item to the November Ordinary Council Meeting to enable comprehensive consultation to occur with all appropriate parties within the Forrestfield Industrial Area.

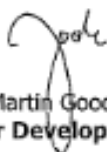
Following the aforementioned consultation, Staff identified that a clarification should be made to the Forrestfield/High Wycombe Stage 1 Development Contribution Plan and be included as part of proposed Local Planning Scheme Amendment 88. This change relates to paragraph 10 in the Council Report. The Report states that Berkshire Road should be upgraded to a four lane divided road. The DCP Report does not account for this upgrade, as it will be considered as part of the broader Forrestfield North development. The DCP Report only accounts for a pavement widening on the north-eastern side of Berkshire Road.

Paragraph 10 should read as follows:

"The Berkshire and Milner Road pavement is recommended to be widened on the north-eastern side to accommodate two lanes. As part of the broader Forrestfield North development, Berkshire Road is recommended to be widened to 35m and accommodate four lanes divided by a median. The costs and designs associated with this upgrade will be investigated as part of a future DCP for the broader Forrestfield North area and not the Forrestfield/High Wycombe Industrial Area Stage 1."

Schedule 12 (a) of Local Planning Scheme 3 currently states that contributions should be made towards '50% to the widening and upgrading of Berkshire Road between Dundas Road and Roe Highway, including the cycling lanes.' As a result of consultation with residents, this wording was determined to be unclear as it related to a spatial 50%, not a proportion of costs. As such, the phrasing is proposed to be changed to read 'Any required modifications to the north-eastern half of Berkshire Road between Dundas Road and Roe Highway;'.

These changes are effected through Attachment 3 to the OCM Report.



Natalie Martin Goode  
Director Development Services

### Attachment 3

Local Planning Scheme: Amendment 88 - Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan (Scheme Review)

### Amendment 88 to Local Planning Scheme No. 3

#### Form 2A

#### PLANNING AND DEVELOPMENT ACT 2005

#### RESOLUTION TO PREPARE AMENDMENT TO LOCAL PLANNING SCHEME

#### SHIRE OF KALAMUNDA LOCAL PLANNING SCHEME NO. 3 AMENDMENT NO. 88

Resolved that the local government pursuant to section 72 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. Amending paragraph 2 of clause 6.5.12.2 to read:

“Valuation methodology will be defined for each particular arrangement by the applicable Development Contribution Plan Report.”

2. Removing Schedule 13;

3. Amending Schedule 12 (a) to read:

“(a) Any required modifications to the north-eastern half of Berkshire Road between Dundas Road and Roe Highway;”

4. Amending Schedule 12 (b) to read:

“(b) Any required modifications to Milner Road, including the Milner Road, Berkshire Road and Dundas Road intersection and Milner Road and Nardine Close intersection;”

5. Amending Schedule 12 (g) to read:

“(g) Land required for the section of road linking Ashby Close to Nardine Close and the construction of the new section of road linking Nardine Close with Berkshire Road;”

6. Amending Schedule 12 ‘Method for Calculating Contributions’ to read:

$$\text{Contribution rate} = \frac{\text{Cost of infrastructure items} + \text{cost of administrative items (\$)}}{\text{Net lot area of DCA (m}^2\text{)}}$$

$$\begin{aligned} \text{Net lot area} &= \text{Contribution Area} - (\text{Area of Road Reserve} + \text{Developed Area}) \\ \text{Cost of infrastructure items} &= \text{remaining infrastructure costs} - \text{funds held as money} \end{aligned}$$

The Amendment is complex under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason:

1. The Amendment proposes to amend a development contribution plan.

**Dated 28 November 2016**

.....  
**(Chief Executive Officer)**

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**10.4.13 CONFIDENTIAL ITEM – Consideration of Tenders – Provision of Traffic Management Services (RFT1611)**

Reason for Confidentiality *Local Government Act 1995 Section 5.23 (2) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”*

Previous Items	N/A
Responsible Officer	Director Asset Services
Service Area	Asset Services
File Reference	RFT1611
Applicant	N/A
Owner	N/A

Confidential Attachment 1      Tender Evaluation Report

Reason for Confidentiality *Local Government Act 1995 S5.23 (2) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”*

Confidential Attachment 2      Price Schedules

Reason for Confidentiality *Local Government Act 1995 S5.23 (2) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”*

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 204/2016

That Council:

1. Accepts the recommendation of the Tender Assessment Panel to appoint

- (i) Contraflow Pty Ltd as Primary Contractor,
- (ii) Quality Traffic Management Pty Ltd as Secondary Contractor, and
- (iii) WARP Pty Ltd as Third Contractor,

for the Provision of Traffic Management Services (RFT1611) for a period of 3 years commencing 1 January 2017 in accordance with the Price Schedules in Confidential Attachment 2, with 2x12 month extensions at the sole discretion of the Principal.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**This report item has been circulated to all Councillors under separate cover.  
This item to be discussed under point 15 of this Agenda**

**Rhonda Hardy declared a Direct Financial Interest**  
**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.14 CONFIDENTIAL ITEM - Chief Executive Officer's Performance Review**

*Reason for Confidentiality. Local Government Act 1995 Section 5.23(2) (a). "a matter affecting an employee or employees".*

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	People Services
File Reference	
Applicant	N/A
Owner	N/A

Confidential Attachment 1 <i>Reason for Confidentiality. Local Government Act 1995 s5.23 (2) (a). "a matter affecting an employee or employees".</i>	Performance Appraisal Summary Report – Chief Executive Officer
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Confidential Attachment 2 <i>Reason for Confidentiality. Local Government Act 1995 s5.23 (2) (a). "a matter affecting an employee or employees".</i>	Chief Executive Officer's Key Performance Indicators
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<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 207/2016

That Council:

1. Endorses the Chief Executive Officer's Performance Review Sub-Committee's evaluation report (Confidential Attachment 1) and notes the positive outcomes of the performance review for the 2015/2016 year.
2. Notes the significant progress made by the Chief Executive Officer towards meeting annual priorities in the quarterly reports received by Council.
3. Endorses the Priority Actions for Chief Executive Officer (Confidential Attachment 2) as the Chief Executive Officer's objectives for 2016/2017.
4. Endorses the Chief Executive Officer's step increment of \$1,391 within the Salaries and Allowances Tribunal classification of band 2 and a 1.5% increase in line with the Salaries and Allowances Tribunal determination of 12 April 2016 (\$283,662 total package) back dated to Chief Executive Officer's anniversary date of 9<sup>th</sup> July.

Moved: **Cr John Giardina**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**This report item has been circulated to all Councillors under separate cover.  
This item to be discussed under point 15 of this Agenda**

## 11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 11.1 Initiation of City Status

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 200/2016

That Council:

1. Pursuant to section 2.3 (3) of the *Local Government Act 1995* (the Act) requests the Minister for Local Government and Communities to issue an order under Schedule 2.2 and section 2.4 of the Act to change the designation of the Shire to a City.

Moved: **Cr Noreen Townsend**

Seconded: **Cr Simon Di Rosso**

Vote:

<b>For</b>	<b>Against</b>
<b>Cr Allan Morton</b>	<b>Cr Michael Fernie</b>
<b>Cr Brooke O'Donnell</b>	<b>Cr John Giardina</b>
<b>Cr Noreen Townsend</b>	<b>Cr Geoff Stallard</b>
<b>Cr Sara Lohmeyer</b>	
<b>Cr Dylan O'Connor</b>	
<b>Cr Simon Di Rosso</b>	
<b>Cr Sue Bilich</b>	
<b>Cr Andrew Waddell</b>	
<b>CARRIED (8/3)</b>	

#### **Rationale:**

This matter has been pending for some time, and as time goes by it becomes even more evident the importance of dealing with the status change.

Take for instance the *SMART CITIES PLAN SUBMISSION*. On page 3 it states - "the Shire is working to design in accordance with the international sustainability principles of One Planet Living etc a highly sought after and desirable 21st century development that will meet the criteria being sought by the Smart Cities Plan – ie SMART INVESTMENT; SMART POLICY; SMART TECHNOLOGY.

On page 16 THE INVEST INNOVATE EAST PROPOSAL IS SITED WITHIN THE EMERGING PERTH AEROTROPOLIS AND THIS ADDS ANOTHER UNIQUE LAYER TO OUR SMART CITY PROPOSAL.

And we are still known as the Shire of Kalamunda.



How can we negotiate and communicate with international organisations with confidence and credibility and with a professional image if we are still seen as not having reached a “City” Status.

My connections with the Shire go back to the first settlers, and it is because of these connections and history and the desire to see our local government be recognised as a professional entity and remain as an independent authority and not merged with another, that I seek to promote and encourage others to do so, to support a status change for our local government.

We need to make this change now and not wait for the completion of a number of reports which will take us through to the end of 2017. The current Community Strategic Planning Process has already revealed community support for the change of status.

### **Officer Comments**

Section 2.4 (1) of the *Local Government Act 1995* (the Act) provides that a local government district is to be either a shire, town or a city.

Section 2.4 (3) (a) of the Act provides that a district can only be designated a city if the district is in the metropolitan area and has more than 30,000 inhabitants, more than half of whom live in an urban area.

Following consultation on the proposal the Shire move to city status Council resolved at its meeting in November 2015 (*OCM 154/2015 refers*).

That Council:

1. Notes the results of community consultation relating to city status as shown in (Attachment 1).
2. Requests the Chief Executive Officer to use the survey results as an input into the strategic community planning process that will be undertaken during the course of 2016.

The Shire of Kalamunda meets the legislative requirements to qualify for city status. Attaining city status can be achieved by a resolution of council and lodging a request to the Minister for Local Government.

The decision to become a city is a matter for council decision.

11.2 **Congratulations to Peter Kenyon**

**Voting Requirements: Simple Majority**

RESOLVED OCM 201/2016

That Council:

1. Express its congratulations to Shire of Kalamunda resident, Peter Kenyon on his Western Australian Senior Australian of the Year award for 2017.

Moved: ~~Cr Tracy Destree~~ **Cr Noreen Townsend**

Seconded: **Cr Sue Bilich**

Vote: **CARRIED UNANIMOUSLY (11/0)**

*In the absence of Cr Tracy Destree, Cr Noreen Townsend moved the item.*

11.3 **Waste Collection**

RESOLVED OCM 202/2016

**Voting Requirements: Simple Majority**

That Council:

1. Request the Chief Executive Officer to Prepare a report on how the Shire can improve recycling capacity that delivers:
  - (a) A three bin collection system that includes
    - (i) household waste,
    - (ii) recycling, and
    - (iii) green or organic waste collection.
  - (b) Removal of the option to have two household waste bins collected for a household.
  - (c) The development and deployment of a community awareness and education program to decrease waste generation and improve recycling levels across the Shire; and
  - (d) An estimate of costs for the above items for consideration in the 2017/18, 2018/19 and future Annual Budgets.

Moved: ~~Cr Tracy Destree~~ **Cr Dylan O'Connor**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY (11/0)**

*In the absence of Cr Tracy Destree, Cr Dylan O'Connor moved the item.*

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**Officer Comment:**

1. The Waste Strategy is currently under review and will address the items above and in addition look at the other waste services such as the transfer station.
2. A three bin-system has been shown to be highly successful in increasing recycling rates and is supported by the state government. The implementation of a three-bin system needs to be part of a holistic waste service that also seeks to implement the waste hierarchy (avoid, reuse, recycle etc).
3. Current best practice is to implement an organics bin (FOGO = Food Organics, Green Organics) instead of the standard green waste bin. There are a range of waste treatment facilities that are implementing systems to deal with FOGO waste streams. Food organics are approximately 17% of the household waste stream. This may require a rethink of the frequency of collections, ie the FOGO bin collected weekly, the recycling and household waste collected fortnightly.
4. Best practice in household collection in Australia is to provide a 120L bin for household waste and 240L or 360L bins for recyclables and organic waste. This will further emphasise the avoidance message.
5. The provision of an additional household bin although not supported is sometimes necessary for specific reasons. If the third bin system is implemented, the 'additional' capacity could be by upgrading the 120L standard bin to a 240L bin. This would result in a net decrease in the capacity of household waste collection for these properties from 480L. The cost structure should also reflect the need to minimise waste.
6. Waste generation is an issue for the shire, with the volume per household remaining at the upper limit of the EMRC councils. Education and awareness need to be partnered with practical means to avoid waste generation (plastic free July and other avoidance programs are examples),
7. It is likely that some of the proposal from the waste strategy will have long lead times. For example, the roll-out of a three bin system has been shown to require 18 months to implement effectively. On that basis, the costing considerations should be included in multiple financial years.

**12.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**

12.1 Nil.

**13.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

13.1 Nil.

**14.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

14.1 Nil.

**15.0 MEETING CLOSED TO THE PUBLIC**

**15.1 Meeting Closed to the Public**

RESOLVED OCM 203/2016

That the meeting go behind closed doors to consider Confidential Item 10.4.13 Consideration of Tenders – Provision of Traffic Management Services (RFT1611) and Confidential Item 10.4.14 - Chief Executive Officer's Performance Review (both provided under separate cover).

Moved: **Cr Allan Morton**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY (11/0)**

*The meeting closed to the public at 8:42pm. All members of the public left the meeting, all Staff and Councillors remained in Chambers.*

**15.2 10.4.13 CONFIDENTIAL ITEM - Consideration of Tenders – Provision of Traffic Management Services (RFT1611)**

**Voting Requirements: Simple Majority**

RESOLVED OCM 204/2016

That Council:

1. Accepts the recommendation of the Tender Assessment Panel to appoint

- (i) Contraflow Pty Ltd as Primary Contractor,
- (ii) Quality Traffic Management Pty Ltd as Secondary Contractor, and
- (iii) WARP Pty Ltd as Third Contractor,

for the Provision of Traffic Management Services (RFT1611) for a period of 3 years commencing 1 January 2017 in accordance with the Price Schedules in Confidential Attachment 2, with 2x12 month extensions at the sole discretion of the Principal.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

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*All Staff left the meeting and all councillors remained in Chambers.*

RESOLVED OCM 205/2016

**MOTION**

That the Standing Orders be suspended.

Moved: **Cr Allan Morton**

Seconded: **Cr Sara Lohmeyer**

Vote: **CARRIED UNANIMOUSLY (11/0)**

RESOLVED OCM 206/2016

**MOTION**

That Standing Orders be resumed.

Moved: **Cr Brooke O'Donnell**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

15.3

**10.4.14 CONFIDENTIAL ITEM - Chief Executive Officer's  
Performance Review**

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**Voting Requirements: Simple Majority**

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RESOLVED OCM 207/2016

That Council:

1. 1. Endorses the Chief Executive Officer's Performance Review Sub-Committee's evaluation report (Confidential Attachment 1) and notes the positive outcomes of the performance review for the 2015/2016 year.
2. 2. Notes the significant progress made by the Chief Executive Officer towards meeting annual priorities in the quarterly reports received by Council.
3. 3. Endorses the Priority Actions for Chief Executive Officer (Confidential Attachment 2) as the Chief Executive Officer's objectives for 2016/2017.
4. 4. Endorses the Chief Executive Officer's step increment of \$1,391 within the Salaries and

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Allowances Tribunal classification of band 2 and a 1.5% increase in line with the Salaries and Allowances Tribunal determination of 12 April 2016 (\$283,662 total package) back dated to Chief Executive Officer's anniversary date of 9<sup>th</sup> July.

Moved: **Cr John Giardina**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**16.0 CLOSURE**

16.1 There being no further business, the Presiding Member declared the meeting closed at 9.26pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_  
Presiding Member

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2016