

# Ordinary Council Meeting

Agenda for Monday 19 December 2016



**shire of  
kalamunda**

## NOTICE OF MEETING ORDINARY COUNCIL MEETING

Dear Councillors

Notice is hereby given that the next ordinary meeting of the Council will be held in the Council Chambers, Administration Centre, 2 Railway Road, Kalamunda on **Monday 19 December 2016 at 6.00pm.**



Rhonda Hardy  
**Chief Executive Officer**  
15 December 2016

## Our Vision and Our Values

### Our Vision

The Shire will have a diversity of lifestyle and people. It will take pride in caring for the natural, social, cultural and built environments and provide opportunities for people of all ages.

### Our Core Values

**Service** – We deliver excellent service by actively engaging and listening to each other.

**Respect** – We trust and respect each other by valuing our difference, communicating openly and showing integrity in all we do.

**Diversity** – We challenge ourselves by keeping our minds open and looking for all possibilities and opportunities.

**Ethics** – We provide honest, open, equitable and responsive leadership by demonstrating high standards of ethical behavior.

### Our Aspirational Values

**Prosperity** – We will ensure our Shire has a robust economy through a mixture of industrial and commercial development.

**Harmony** – We will retain our natural assets in balance with our built environment.

**Courage** – We take risks that are calculated to lead us to a bold new future.

**Creativity** – We create and innovate to improve all we do.

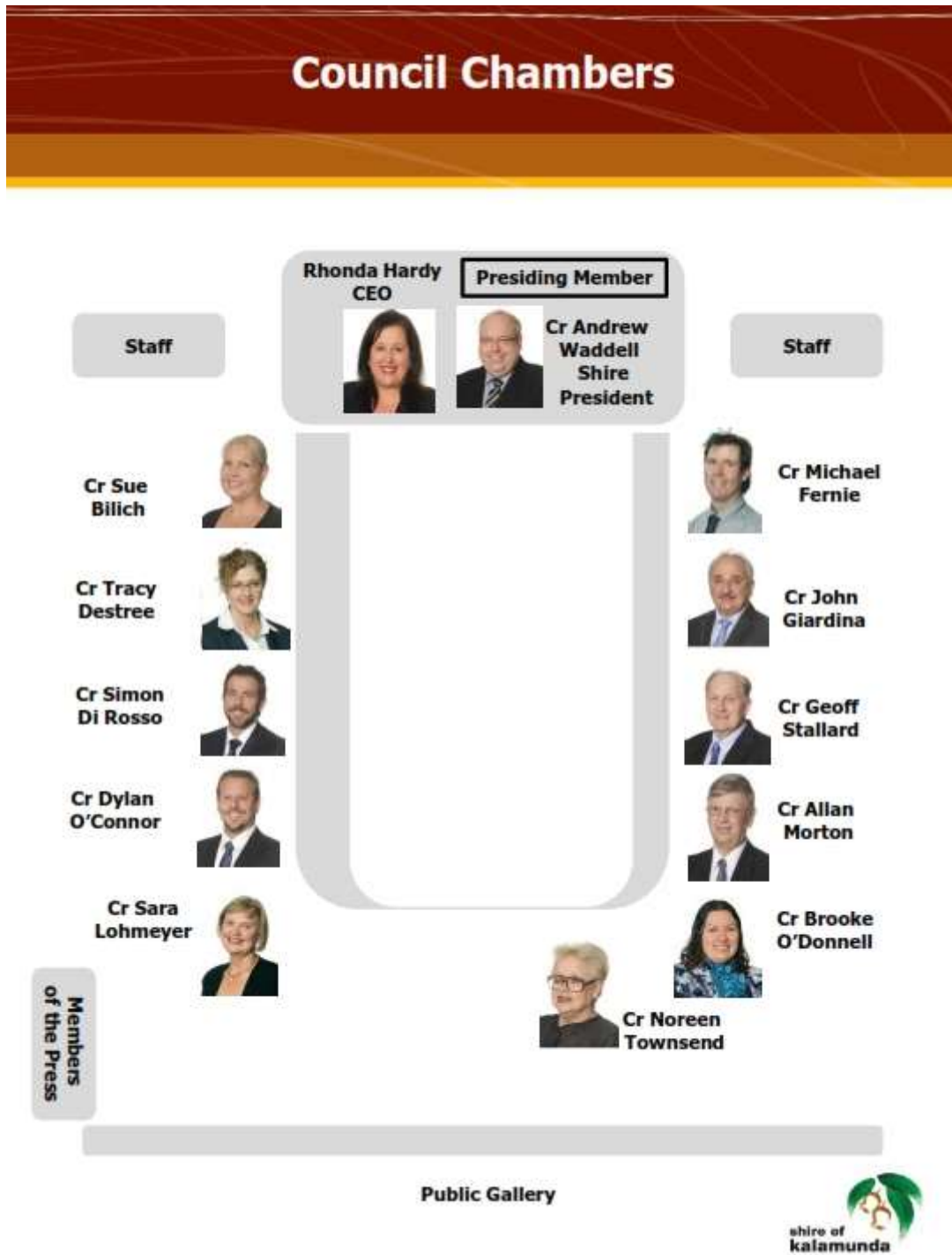


## INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Welcome to this evening's meeting. The following information is provided on the meeting and matters which may affect members of the public.

If you have any queries related to procedural matters, please contact a member of staff.

### Council Chambers – Seating Layout



## **Ordinary Council Meetings – Procedures**

1. Council Meetings are open to the public, except for Confidential Items listed on the Agenda.
2. Members of the public who are unfamiliar with meeting proceedings are invited to seek advice prior to the meeting from a Shire Staff Member.
3. Members of the public are able to ask questions at an Ordinary Council Meeting during Public Question Time.
4. To facilitate the smooth running of the meeting, silence is to be observed in the public gallery at all times except for Public Question Time.
5. All other arrangements are in general accordance with Council's Standing Orders, the Policies and decision of the Shire or Council.

## **Emergency Procedures**

**Please view the position of the Exits, Fire Extinguishers and Outdoor Assembly Area as displayed on the wall of Council Chambers.**

**In case of an emergency follow the instructions given by Council Personnel.**

**We ask that you do not move your vehicle as this could potentially block access for emergency services vehicles.**

**Please remain at the assembly point until advised it is safe to leave.**

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## AGENDA

### 1.0 OFFICIAL OPENING

### 2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

### 3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of Council. For the purposes of Minuting, these questions and answers will be summarised.

#### 3.1 Question from the Ordinary Council Meeting – 28 November 2016

Eugene McShane - 18 Brady Road, Lesmurdie

Q1. Does the Shire have a policy of "positive inclusion" of employing people with a disability within the Shire of Kalamunda in suitable positions to achieve their quota of disabled persons?

A1. The Shire of Kalamunda does not currently have a policy on "positive inclusion". However, the following statement is included in the Shire's recruitment adverts and corresponding information packages:

"The Shire of Kalamunda is committed to achieving an inclusive workforce which values, respects and thrives on diversity."

Q2. Can the Shire advise of the number on the number of persons who are currently employed that are described as disabled persons, and in what type of role or position or capacity are they employed?

A2. We have five staff in various roles who have disclosed an ongoing disability on the EEO Diversity Questionnaire which new employees are asked to complete when they commence. This information is volunteered and not compulsory and kept confidential.

Several Shire of Kalamunda staff have also attended the Lighthouse Project Grants Program training. The Lighthouse Project is a partnership project between the Disability Services Commission and Local Government Managers Australia (LGMA) WA to increase the employment of people with disability in local government. The project supports local governments to meet their Disability Access and Inclusion Plan (DAIP) obligations in relation to Outcome 7 - Employment of people with disability- a legislative requirement which came into effect 1 July 2015.

The project comprises a range of initiatives to improve local governments' understanding of the benefits of employing people with disability. It also assists local governments to develop targeted strategies to overcome barriers in employing people with disability.

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The Shire of Kalamunda was recently awarded \$5000 grant in order to conduct training aimed at increasing awareness and inclusion throughout the Shire. The project is in its infancy and aims to progress over the next few years as the Shire moves through each phase of disability inclusion to achieve Outcome 7.

Finally, the Shire also has a relationship with West Australian Disability Enterprise (WADE) whereby the Shire issues contracts to WADE for the provision of a wide range of services.

#### **4.0 PETITIONS/DEPUTATIONS**

##### **4.1 PETITION – City Status**

A petition containing 115 signatories has been received from John Humphrey on behalf of the Save Kalamunda Shire Action Group requesting the Council hold a Special Meeting as urgently as possible to rescind the decision to request the Minister for Local Government & Communities to issue an order to change the designation of the Shire to a City.

#### **5.0 APPLICATIONS FOR LEAVE OF ABSENCE**

#### **6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

6.1 That the Minutes of the Ordinary Council Meeting held on 28 November 2016, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved:

Seconded:

Vote:

#### **Statement by Presiding Member**

"On the basis of the above Motion, I now sign the Minutes as a true and accurate record of the meeting of 28 November 2016".

#### **7.0 ANNOUNCEMENTS BY THE MEMBER PRESIDING WITHOUT DISCUSSION**

#### **8.0 MATTERS FOR WHICH MEETING MAY BE CLOSED**

8.1 **56. CONFIDENTIAL ITEM – Community Care – Anson Review**  
(provided under separate cover). Reason for Confidentiality. *Local Government Act 1995 Section 5.23(2) (a)*. – "a matter affecting an employee or employees" and *Local Government Act 1995 Section 5.23 (2) (e) (ii)* – "information that has a commercial value to a person".

8.2 **76. CONFIDENTIAL ITEM – Consideration of Tenders for the Construction of the Wimbridge Road Extension (eQuote 27-2016)**  
(Provided under separate cover). Reason for Confidentiality *Local Government Act 1995 S5.23 (2) (c)* – "a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting."



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**9.0 DISCLOSURE OF INTERESTS**

**9.1 Disclosure of Financial and Proximity Interests**

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 of the *Local Government Act 1995*.)

**9.2 Disclosure of Interest Affecting Impartiality**

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

**10.0 REPORTS TO COUNCIL**

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

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**10.1 Corporate & Community Services Committee Report**

**10.1.1 Adoption of Corporate & Community Services Committee Report**

<b>Voting Requirements: Simple Majority</b>
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That the recommendations C&C 51 to C&C 56 inclusive, contained in the Corporate & Community Services Committee Report of 12 December 2016, except withdrawn items C&C 53 and C&C 55, be adopted by Council en bloc.

Moved:

Seconded:

Vote:

**10.1.2 C&C 51 Draft Youth Plan 2017-2022**

**COMMITTEE RECOMMENDATION TO COUNCIL (C&C 51/2016)**

That Council:

1. Endorses the Draft Youth Plan 2017-2022, inclusive of the amendments as shown in Attachment 2.

**10.1.3 C&C 52 Kalamunda Community Learning Centre Feasibility Update 2016**

**COMMITTEE RECOMMENDATION TO COUNCIL (C&C 52/2016)**

That Council:

1. Receives the 2014 Kalamunda Community Learning Centre Feasibility Study, Concept Plan and the Feasibility Review 2016.
2. Requests the Chief Executive Officer to utilise this information to progress detailed designs and costs to redevelop the Kalamunda Community Learning Centre.
3. **Request the Chief Executive Officer to seek advice from the Disability and Carers Advisory Committee on site suitability to meet the Shire's of Kalamunda's access and inclusion objectives.**
4. Requests the Chief Executive Officer to submit the required documentation for assessment to the Department of Infrastructure and Regional Development by 1 June 2017 with the aim of securing the Federal funding commitment of \$1 million.
5. Requests the Chief Executive Officer to include the Kalamunda Community Learning Centre project in the State funding advocacy programme.

**10.1.4 C&C 54 Adoption of Policies**

**COMMITTEE RECOMMENDATION TO COUNCIL (C&C 54/2016)**

That Council:

1. Adopts:
  - (a) the Elected Members Entitlements Policy (Attachment 1).

**10.1.5 C&C 54 Adoption of Policies**

**PROCEDURAL MOTION**

That Council:

1. Defers the Elected Member Communication and Contact with Staff Policy and Management Procedure (Attachments 2 and 3) for further discussion with Council.

**10.1.6 C&C 56 CONFIDENTIAL ITEM - Community Care – Anson Review**

**COMMITTEE RECOMMENDATION TO COUNCIL (C&C 56/2016)**

That Council:

1. Notes the changes to the Community Care funding and service delivery models.
2. Endorses the report provided by Anson Consulting regarding the future direction of Community Care operations.
3. Requests the CEO to:
  - Commence negotiations with funding bodies and service providers to establish a transition plan that will transfer the delivery of the Shire's Community Care services to a suitably skilled and experienced Not for Profit Organisation.
  - To prepare and report back to Council in March 2017 outlining the results of the negotiations and details of any proposed transfer arrangements to another provider.
  - **Develop a communication plan in regards to the decision and review the requirements for what elements remain confidential.**
4. Approves the following level of service for up to six months until 30 June 2017 comprising:
  - Home and Community Care at current level with no new referrals
  - Community Visitors Scheme at current level with no new referrals
  - Home Care Packages, with no growth, no transfer to Level 3 or Level 4 post February 2017 and supporting existing clients who do not exit prior to 30 June 2017 to transition to an alternative provider of their choice.

***Withdrawn for separate consideration***

*C&C 53 and C&C 55 have been withdrawn for separate consideration as they requires an Absolute Majority.*

**10.1.7 C&C 53 Acceptance of Annual Report 2015/2016**

That Council:

1. Pursuant to Section 5.54 of the *Local Government Act 1995*, accepts the 2015/2016 Annual Report (Attachment 1) **subject to the Councillors meeting attendance record being reviewed and corrected.**
2. Agrees the Annual General Meeting of Electors be held on the 6 February 2017 at 6:00pm.

Moved:

Seconded:

Vote:

**10.1.8 C&C 55 Finalisation of Review of Ward Boundaries and Number of Councillors**

That Council:

1. Notes the public submissions received.
2. Pursuant to clause 9 of Schedule 2.2 of the *Local Government Act 1995*, submits a report to the Local Government Advisory Board seeking the making of an order under section 2.2 (1) (c) of the Local Government Act 1995 to amend the boundaries of the North West and North Wards as detailed in (Attachment 4), with changes effected for the 2017 Local Government Elections.

Moved:

Seconded:

Vote:

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.2 Development & Infrastructure Services Committee Report**

**10.2.1 Adoption of Development & Infrastructure Services Committee Report**

<b>Voting Requirements: Simple Majority</b>
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That recommendations D&I 67 to D&I 76 inclusive, contained in the Development & Infrastructure Services Committee Report of 12 December 2016, except withdrawn items D&I 67 and D&I 75 be adopted by Council en bloc.

Moved:

Seconded:

Vote:

**10.2.2 D&I 68 Proposed Telecommunications Facility at George Spriggs Reserve – Lot 809 (35) Weston Road, Pickering Brook**

**COMMITTEE RECOMMENDATION TO COUNCIL (D&I 68/2016)**

That Council:

1. Approves the planning application for a telecommunications facility Lot 809 (35) Weston Road, Pickering Brook, Subject to the following conditions:
  - a) The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
  - b) Measures shall be taken to ensure the identification and protection of any vegetation on the site worthy of retention prior to commencement of site work to the satisfaction of the Shire of Kalamunda.
  - c) Prior to the commencement of development works, a landscaping plan for the area adjacent to the perimeter fence of the telecommunications facility compound is to be submitted to, and approved by, the Shire of Kalamunda.
  - d) Landscaping of the area adjacent to the perimeter fence of the telecommunications facility compound is to be installed within 28 days of practical completion of the development works, and thereafter maintained, in accordance with the approved landscaping plan to the satisfaction of the Shire of Kalamunda.
  - e) The colours of the facility shall be sympathetic to the surrounding landscape, to the satisfaction of the Shire of Kalamunda.
  - f) Development works shall be carried out in accordance with AS 4970 2009 "Protection of Trees on Development Sites".

**10.2.3 D&I 69 Retrospective Approval for the Parking of a Commercial Vehicle - Lot 131 (18) Sunrise Heights, Maida Vale**

**COMMITTEE RECOMMENDATION TO COUNCIL (D&I 69/2016)**

That Council:

1. Approve the retrospective planning approval for the parking of a commercial vehicle at Lot 131(18) Sunrise Heights, Maida Vale subject to the following conditions:
  - a) The vehicle must, at all times, be parked in the location shown on the site plan.
  - b) Maintenance and cleaning of the commercial vehicle is only permitted between 8.00am and 6.00pm Monday to Saturday.
  - c) Only maintenance of a minor nature, such as servicing or wheel changing, is to be carried out on the subject property between the hours designated in condition b). No panel beating, external spray painting, external welding or the removal of major body or engine parts is permitted.
  - d) The idling time for the start-up and cool down of the vehicle being a maximum of five minutes per day.
  - e) Washing of the commercial vehicle on the subject lot is to be limited to the use of water and mild detergent, but not involve the use of any solvents, degreasing substances, steam cleaning and any other processes which may cause pollution or degradation of the environment.
  - f) Movement and start-up times of the vehicle being restricted to 7.00am and 7.00pm Monday to Saturday and 9.00am to 6.00pm Sunday.

**10.2.4 D&I 70 Proposed Expansion of Existing Workshop – Lot 563 (700) Abernethy Road, Forrestfield**

**COMMITTEE RECOMMENDATION TO COUNCIL (D&I 70/2016)**

That Council:

1. Approve the application for the Workshop Extension at Lot 563 (700) Abernethy Road, Forrestfield, with the shortfall in required parking, subject to the following Conditions:
  - a) Stormwater drainage from roofed and paved areas is to be disposed of on-site to the specification and satisfaction of the Shire of Kalamunda. Engineering drawings and specifications are to be submitted, approved, and works undertaken in accordance with the approved engineering drawings to ensure that stormwater is contained on-site.

**10.2.5 D&I 71 Proposed Forrestfield Local Structure Plan - Lots 9502, 3000, 55 and Lots 515, 14 and 15 (302, 308 and 320) Hawtin Road, Forrestfield**

**COMMITTEE RECOMMENDATION TO COUNCIL (D&I 71/2016)**

That Council:

1. Pursuant to Clause 20(1) and (2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, in respect to the proposed Forrestfield Local Structure Plan for Lots 9502, 3000, 55 and Lots 515, 14 and 15 (302, 308 and 320) Hawtin Road, Forrestfield, forwards this report, attachments, together with the following comments and recommendations, to the Western Australian Planning Commission:

- a) The Shire of Kalamunda has been actively pursuing increases in aged care accommodation provision in the Shire in accordance with the findings it's Aged Accommodation Strategy (2008) and Local Housing Strategy (2014). Based on advice received from an aged care provider, the 1.8 hectare future development site indicated on the LSP map is a sufficient size to deliver an aged care facility. As part of the assessment of the LSP, the applicant lodged supplementary information which indicates a concept of what an aged care site may be achieved on the site.

The Shire requests that the LSP be modified to designate this site as 'residential aged care' on the LSP map and incorporated into Part 1 (4) of the LSP report, to the satisfaction of the Shire of Kalamunda.

- b) The applicant's Bushfire Management Plan indicates that a lot located adjacent to the southern side of Crumpet Creek and Gala Way is subject to the BAL-40 and BAL-FZ rating. It is requested that LSP map be modified to indicate that the area subject to BAL-40 and above be included as an extension of the Public Open Space area 2.
- c) At the time of writing, the Department of Water is yet to approve the Local Water Management Strategy (LWMS) for the Local Structure Plan area. A revised LWMS was provided to the Department on 28 September 2016. It is requested that the Shire of Kalamunda be involved in the ongoing consideration of the LWMS and is given the opportunity to comment prior to this document being finally approved.
- d) It is considered that Local Development Plans are required in all areas indicated on the LSP as R60 to facilitate design standards in regard to:
  - i) Building design and dwelling orientation;
  - ii) Vehicular and pedestrian access;

- iii) Street and public open space surveillance;
- iv) Setbacks to retaining walls; and
- v) Fencing.

It is recommended that Part 1 (4) of the LSP report be amended to address this.

- e) The areas of public open space located between the Western Power easement and the R60 grouped dwelling site, and adjacent both sides of the Western Power easement on the south side of Gala Way, is considered to be too small and irregular in shape and location to be of practical use. It is recommended that the LSP be modified to incorporate these areas of POS to into the adjoining residential areas. Additional POS may be recovered by increasing areas of POS elsewhere in the LSP, to achieve a minimum of 10 percent of gross subdivisible area, or alternatively a cash in lieu contribution may be made for the deficiency of POS in accordance with WAPC Development Control Policy 2.3 and the *Planning and Development Act 2005*.

**10.2.6 D&I 72 Amendment to Local Planning Scheme No. 3 – Lot 1107 (40) Masonmill Road, Carmel – Amendment 85 Additional Uses (Reception Centre, Tavern, Shop, Caretakers Dwelling, Garden Centre, Recreation – Private, and Tourist Development)**

**COMMITTEE RECOMMENDATION TO COUNCIL (D&I 72/2016)**

That Council:

1. Notes the submissions received during the advertising of this application.
2. Adopts the amendment to Local Planning Scheme No.3 in accordance with the following:

PLANNING AND DEVELOPMENT ACT 2005  
RESOLUTION TO AMEND A LOCAL PLANNING SCHEME  
SHIRE OF KALAMUNDA  
LOCAL PLANNING SCHEME NO.3  
AMENDMENT NO.85

Resolved that pursuant to Section 72 of the *Planning and Development Act 2005*, amends the above Local Planning Scheme as follows:

- a) Amending Schedule 1 by replacing the existing definitions for Reception Centre, Tavern, Shop, Caretakers Dwelling, and Garden Centre, with the corresponding Model Provision definitions under the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- b) Inserting a new definition for Tourist Development in accordance with the Model Provision definition under the



*Planning and Development (Local Planning Schemes) Regulations 2015.*

- c) Amending Schedule 2 Additional uses by inserting the following:

No.	Description of Land	Additional Use	Conditions
A 55	Lot 1107 (40) Masonmill Road, Carmel	Reception Centre Tavern  Shop  Caretakers Dwelling  Garden Centre  Recreation Private  Tourist Development	a) The development to be in accordance with a Development Plan endorsed by Council.  b) The applicant / land owner shall prepare and implement a Bushfire Management Plan.  c) The applicant / landowner shall prepare and implement a Traffic Management plan

3. Pursuant to Clause 53 of the *Planning and Development (Local Planning Scheme) Regulations 2015* the scheme amendment documents and public submissions are forwarded to the Western Australian Planning Commission for their consideration.

**10.2.7 D&I 73 Wattle Grove Street Tree Planting Project**

**COMMITTEE RECOMMENDATION TO COUNCIL (D&I 73/2016)**

That Council:

1. Notes the process for the implementation of Stage 1 of the Wattle Grove Street Tree Planting Program.
2. Endorses the mandatory planting with a single species on the following primary roads:
  - Sheffield Road – 47 Chanticleer Ornamental Pear - *Pyrus calleryana*

- Sheffield / Hale Road intersection - 3 Kurrajongs - *Brachychiton acerifolia*
- St John Road – 16 Chinese Tallow - *Traidica sebivera* (formerly *Sapium*)
- Arthur Road – 6 Chanticleer Ornamental Pear - *Pyrus calleryana*
- Fennel Park - 6 Chanticleer Ornamental Pear - *Pyrus calleryana*

3. Notes that subsequent stages of the Wattle Grove Street Tree Planting Program will incorporate a mixed species approach on the secondary roads.

### **10.2.8 D&I 74 Draft Street Tree and Streetscape Management Policy**

#### **COMMITTEE RECOMMENDATION TO COUNCIL (D&I 74/2016)**

That Council:

1. Notes the development of the Street Tree and Streetscape Policy (Attachment 2).
2. Notes the Street Tree and Streetscape Management Procedures:
  - Street Tree Preservation Procedure (Attachment 3)
  - Streetscape Planting Procedure (Attachment 4)
  - Verge Development Procedure (Attachment 5)
  - Roadside Fire Mitigation Procedure (Attachment 6)

**10.2.9 D&I 76 CONFIDENTIAL ITEM – Consideration of Tenders for the Construction of the Wimbridge Road Extension (eQuote 27-2016)**

**COMMITTEE RECOMMENDATION TO COUNCIL (D&I 76/2016)**

That Council:

1. Accepts the recommendation of the Tender Evaluation Panel to appoint CQ & JM Dowsing Pty Ltd for the Construction of the Wimbridge Road Extension (eQuote 27-2016) for its tendered lump sum price of \$839,615.62 (excluding GST and allowance for contingency).

***Withdrawn for separate consideration***

*D&I 67 has been withdrawn for separate consideration as the Officer recommendation at the Development & Infrastructure Committee Meeting was not supported.*

**COMMITTEE DECISION**

**10.2.10 D&I 67 Proposed Telecommunications Mobile Phone Base Station and Ancillary Equipment – Lot 39 (12) Lewis Road, Wattle Grove**

**COMMITTEE RECOMMENDATION TO COUNCIL (D&I 67/2016)**

That Council:

1. Approves the planning application for a telecommunications facility Lot 39 (12) Lewis Road, Wattle Grove, subject to the following conditions:
  - a) The development shall be carried out only in accordance with the terms of the application as approved herein, and any approved plan.
  - b) Measures shall be taken to ensure the identification and protection of any vegetation on the site worthy of retention prior to commencement of site work to the satisfaction of the Shire of Kalamunda.
  - c) Development works shall be carried out in accordance with AS 4970 2009 "Protection of Trees on Development Sites".
  - d) The building material colours shall match the monopole tower and be of a colour that blends and harmonises with the surrounding natural bushland to the satisfaction of the Shire of Kalamunda.
  - e) No building materials, rubbish or any other matter shall be deposited on the site after construction of the development is completed to the satisfaction of the Local Government.

Vote: **LOST (4/6)**

**NEW RECOMMENDATION**

That Council:

1. Refuses the Planning application for a telecommunications facility Lot 39 (12) Lewis Road, Wattle Grove.

Moved:

Seconded:

Vote:

***Withdrawn for separate consideration***

*D&I 75 has been withdrawn for separate consideration as it requires an Absolute Majority.*

**10.2.11 D&I 75 Amendment to 2016/2017 Asset Protection Bond**

That Council:

1. Approves the following amended 2016/2017 Asset Protection Bond:

<b>Asset Protection bond for:</b>	
<ul style="list-style-type: none"><li>• <b><u>all</u> residential, industrial and commercial applications in excess of \$20,000.</b></li><li>• <b><u>all</u> applications for subdivision, demolition or clearing.</b></li><li>• <b><u>all</u> fibreglass or concrete swimming pool applications.</b></li></ul>	
<i>Single road frontage</i>	\$2,500
<i>Two or more road frontages</i>	\$4,000

2. Approves where appropriate an adjustment to the Bond held to reflect the above amendment.
3. Requests the Chief Executive Officer to advertise the amended fee in the community newspapers.
4. Notes a further report will be provided in relation to the operation and further improvements of the Asset Protection Process as part of the 2017/2018 budget deliberations.

Moved:

Seconded:

Vote:

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.3 Audit & Risk Committee Report**

**10.3.1 Adoption of Audit & Risk Committee Report**

<b>Voting Requirements: Simple Majority</b>
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That recommendation A&R 08, contained in the Audit & Risk Committee Report of 12 December 2016 be adopted by Council.

Moved:

Seconded:

Vote:

**10.3.2 A&R 08 Internal Audit Report**

**COMMITTEE RECOMMENDATION TO COUNCIL (A&R 08/2016)**

That Council:

1. Endorse the Internal Audit Plan (Attachment 1).
2. Endorse the Internal Audit Report Template (Attachment 2).

## 10.4 CHIEF EXECUTIVE OFFICER REPORTS

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

### 10.4.1. Rates Debtors Report for the Period Ended 30 November 2016

Previous Items	N/A
Responsible Officer	Director Corporate and Community Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A

Attachment 1 Summary of Outstanding Rates for the period ended 30 November 2016

#### PURPOSE

1. To receive the report on rates debtors for the period ended 30 November 2016 (Attachment 1).

#### BACKGROUND

2. Rates notices were issued on 11 July 2016 with the following payment options:-

Options	Payment Dates			
Full Payment	16 August 2016			
Two Instalments	16 August 2016	16 December 2016		
Four Instalments	16 August 2016	17 October 2016	16 December 2016	17 February 2017

3. A total of 23,571 Rate Notices were sent on 11 July 2016. Rates Levied and Collectable for the 2016/17 Financial Year currently total \$33,442,438. Of this amount, \$21,250,134 has been collected as at 30 November 2016. This represents a collection rate of 64.49% which is still below the collection rate of 70.76% in the 2015/16 Financial Year. The current lower collection rate is mainly due to the increased number of ratepayers opting for either the instalment or direct debit payment options. It is anticipated that the collection rate will begin to equalise around February/March 2017 when the instalment and direct debit arrangements are finalised.
4. A total of 9,242 ratepayers have taken up an instalment option so far. Of these, 1,924 took up the option to pay by two instalments and 7,318 took up the option to pay by four instalments.
5. Three additional services have been introduced to better assist ratepayers in paying their amounts due. These are:
  - A Smarter Way to Pay – to date approximately 514 ratepayers have signed up.
  - eRates – To date there are 1,907 properties signed up for electronic delivery. This represents approx. 8% of the rates database;
  - BPay View – To date 158 ratepayers have signed up for this service.

6. The raising of Interim Rates for the 2016/17 financial year has begun with \$330,852 being raised across interim and back rates to date, and will continue to be raised throughout the year.

## **DETAILS**

### **Debt Recovery**

7. There are a number of outstanding claims for the 2015/16 and previous years that were put on hold pending the approval of the Debt Recovery Policy which was finalised in May 2016. These have been included in the Final Notice run and will be absorbed into the 2016/17 Debt Recovery process.
8. The Shire has begun debt recovery with the sending of a Final Notice to all accounts with a balance owing of more than \$50 where the account is not paying by instalments or a Direct Debit or other arrangement. The Final Notices were sent on 11 November 2016 and fell due on 25 November 2016. While the response has been good, those accounts that have not satisfactorily paid by 9 January 2017 will be sent a Letter of Demand by the Shire's Debt Collectors.
9. There are now only two properties in the Shire with outstanding amounts since 2012/13. One property has been forwarded to the lawyers for a PSSO (Property Seizure and Sales Order) re-issued on the Land in line with the Council Debt Collection Policy. The other property has been contacted by the Acting Manager Financial Services with a request for them to get in contact with the Shire as a last effort before the PSSO-Land is issued. Councillors will be briefed before the bailiff places the properties on auction.

## **STATUTORY AND LEGAL CONSIDERATIONS**

10. The Shire collects its rates debts in accordance with the *Local Government Act (1995) Division 6 – Rates and Service Charges under the requirements of subdivision 5 – Recovery of unpaid rates and service charges.*

## **POLICY CONSIDERATIONS**

11. Nil.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

12. Nil.

## **FINANCIAL CONSIDERATIONS**

13. The early raising of rates in July has allowed the Shire's operations to commence without delays in addition to earning additional interest income.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

14. *Kalamunda Advancing: Strategic Community Plan to 2023*



OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

15. Debt collection can have implications upon those ratepayers facing hardship and the Shire must ensure equity in its debt collection policy and processes.
16. The Shire has introduced "a smarter way to pay" to ease the financial hardship.

### Economic Implications

17. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

### Environmental Implications

18. The increase in eRates will contribute to lower carbon emissions as there is no printing and postage involved.

## RISK MANAGEMENT CONSIDERATIONS

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire is exposed to the potential risk of the ratepayer failing to make payments which it is obligated to do. This will result in the disruption of cash flows and increased collection costs.	Possible	Significant	High	Ensure debt collections is rigorously managed.

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**OFFICER COMMENT**

20. The Shire's debt collection strategy has proven to be very effective with a 97.79% collection rate in the 2015/16 financial year. While it is noted that the November 2016 collection rate is lower than last year's comparative rate, it is too early to indicate any trends. It is hoped that there will be a catch up in the following months with the final instalment and Direct Debit due date in February 2017.

<b>Voting Requirements: Simple Majority</b>
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**RECOMMENDATION**

That Council:

1. Receives the rates debtors report for the period ended 30 November 2016 (Attachment 1).

Moved:

Seconded:

Vote:

**Attachment 1**

**SUMMARY OF OUTSTANDING RATES  
 FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Rates Outstanding Debtors**

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	<b>Total Outstanding</b>	Previous Year Total Outstanding
30-Jun-16	Balance Forward				<b>\$1,226,895</b>	\$856,619
31-Jul-16	\$427,328	\$154,101	\$541,879	\$29,791,711	<b>\$30,915,019</b>	\$28,087,404
31-Aug-16	\$417,926	\$147,343	\$412,837	\$16,869,361	<b>\$17,847,467</b>	\$16,507,447
30-Sep-16	\$409,590	\$142,916	\$380,432	\$15,778,812	<b>\$16,711,750</b>	\$14,215,042
31-Oct-16	\$406,783	\$139,335	\$355,656	\$13,082,796	<b>\$13,984,570</b>	\$11,552,148
30-Nov-16	\$404,444	\$135,133	\$316,401	\$11,230,316	<b>\$12,086,295</b>	\$9,923,670
31-Dec-16						\$6,116,690
31-Jan-17						\$4,660,900
28-Feb-17						\$1,972,047
31-Mar-17						\$1,723,981
30-Apr-17						\$1,654,964
31-May-17						\$1,630,369
30-Jun-17						\$1,226,895

**Rates Outstanding as at 30/06/2016**

**\$1,226,895**

**Rate Levied 2016/2017**

Interim 2016/2017

Back Rates

\$31,884,691  
 \$224,843  
 \$106,009

**Total Levies To Date for 2016/2017**

**\$32,215,543**

Total Collectable

**\$33,442,438**

Total Collected to date

**\$21,250,134**

Total Rates Outstanding

**\$12,192,304**

Current Deferred Rates Amount (from Rate Reports)

**\$492,953**

**Total Rates amount to be collected not including deferred**

**\$11,699,351**

% of Rates Outstanding:

**35.51%**

% of Rates Collected:

**64.49%**

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.2 Debtors and Creditors Report for the Period Ended 30 November 2016**

Previous Items	N/A
Responsible Officer	Director Corporate and Community Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Creditors Payment Listing for the month of November 2016
Attachment 2	Summary of Debtors for the month of November 2016
Attachment 3	Summary of Creditors for the month of November 2016

**PURPOSE**

1. To receive the monthly report on creditors payment listings for the month of November 2016 (Attachment 1).
2. To receive the monthly report on debtors and creditors for the month of November 2016 (Attachment 2 and 3).

**BACKGROUND**

3. Council has requested reports detailing outstanding debtors and creditors on a monthly basis.

**DETAILS**

**Debtors**

4. Sundry debtors as of 30 November 2016 were \$678,857 of which \$338,081 was made up of current debtors and \$8,665 unallocated credits (excess or overpayments).
5. Invoices over 30 days total \$62,434.58, debts of significance are:
  - Sundance Transport, \$20,896.00, developer contribution;
  - Forrestfield United Soccer Club, \$10,176.00, reserve hire;
  - Kalamunda Rangers, \$4,498, hall hire;
  - High Wycombe Cricket Club, \$3,168.56 reserve hire;
  - Kalamunda Cricket Club, \$3,060.00, reserve hire;
  - Lesmurdie Tennis Club, \$2,606.39, loan;
  - Forrestfield Cricket Club, \$2,260.17, reserve hire;
  - N-Com Pty Ltd, \$1,998.82, utilities;
  - Midland Sisdac, \$1,996.75, hall hire;
  - WA Institute of Taekwondo, \$1,818.00, hall hire;
  - Zig Zag Gymnastics, \$1,750.00, hall hire; and
  - Evolution Cheer and Dance, \$1,742.00, hall hire.
6. Invoices over 60 days total \$2,369.41, no debts of significance.
7. Invoices over 90 days total \$284,636.25, debts of significance are:

- DA Letizia, \$258,930.49, developer contribution;
- Evolution Cheer and Dance, \$4,198.00, hall hire;
- Telstra Corporation, \$4,168.95, private works;
- Kalamunda Bulldogs Rugby, \$3,825.38, reserve hire;
- High Wycombe Markets, \$3,022.88, hall hire;
- Kalamunda Cricket Club, \$2,855.73, utilities, loan\*; and
- Beacon Homes Pty Ltd, \$2,525.05, private works.

\*\$1267.80 has been written off in December with the balance owing being collected on deferred terms.

### Creditors

8. Payments totalling \$3,164,853.86 were made during the month of November 2016. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14 day terms.
9. Significant Municipal payments made in the month were:

Supplier	Purpose	\$
Eastern Metropolitan Regional Council	Domestic Waste Collection Charges	347,016.33
Australian Tax Office	PAYG payments	419,342.75
Beaver Tree Services	Tree removal / pruning for various locations	311,336.52
WA Local Government Superannuation Plan	Superannuation contributions	218,421.43
Synergy	Power charges – various sites including street lighting	139,518.40
Haefeli – Lynsar Survey Equipment	Supply of survey equipment and training	79,134.00

These payments total \$1,514,769.43 and represent 47.86% of all payments for the month.

### Payroll

10. Salaries are paid in fortnightly cycles. A total of \$1,894,607.34 was paid in net salaries for the month of November 2016.
11. Details are provided in (Attachment 1) after the creditor's payment listing.

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### Trust Account Payments

12. The Trust Accounts maintained by the Shire relate to the following types:

- CELL 9 Trust
- POS Trust
- BCITF Levy
- Building Licence Levy
- Unclaimed Monies

13. The following payments were made from the Trust Accounts in the month of November 2016.

BCITF Levy		Amount (\$)
Date	Description	
8/11/2016	Building and Construction Industry – payment for October 2016	24,637.28
CELL 9		Amount (\$)
Date	Description	
25/11/2016	Syrinx – concept design for Woodlupine living stream	32,571.96
Building Licence Levy		Amount (\$)
Date	Description	
30/11/2016	Building Commission – Building Levy October 2016	14,7913.07

### STATUTORY AND LEGAL CONSIDERATIONS

14. In accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)* a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented in the manner required as per the Regulation.

### POLICY CONSIDERATIONS

15. Nil.

### COMMUNITY ENGAGEMENT REQUIREMENTS

16. Nil.

### FINANCIAL CONSIDERATIONS

17. The Shire will continue to closely manage debtors and creditors to ensure optimal cash flow management.

## STRATEGIC COMMUNITY PLAN

### Strategic Planning Alignment

18. *Kalamunda Advancing: Strategic Community Plan to 2023*  
OBJECTIVE 6.8 - To ensure financial sustainability through the implementation of effective financial management, systems and plans.  
Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

19. Nil.

### Economic Implications

20. Nil.

### Environmental Implications

21. Nil.

## RISK MANAGEMENT CONSIDERATIONS

### Debtors

22.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire is exposed to the potential risk of the debtor failing to make payments resulting in the disruption of cash flow.	Possible	Insignificant	Low	Ensure debt collections are rigorously managed.

### Creditors

23.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Adverse credit records due to the Shire defaulting on creditor.	Possible	Insignificant	Low	Ensure all disputes are resolved in a timely manner.

## OFFICER COMMENT

24. Creditor payments for November 2016 are now in the normal range in line with trend expenditure.

<b>Voting Requirements: Simple Majority</b>
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**RECOMMENDATION**

That Council:

1. Receives the list of payments made from the Municipal Accounts in November 2016 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
2. Receives the list of payments made from the Trust Accounts in November 2016 as noted in point 13 above in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
3. Receives the outstanding debtors and creditors (Attachment 2 and 3) reports for the month of November 2016.

Moved:

Seconded:

Vote:



**Attachment 1**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
1030	02/11/2016	LES MILLS ASIA PACIFIC INDUSTRIES	MONTHLY LICENCE FEE	1248.00
1031	02/11/2016	AUSTRALIAN TAXATION OFFICE	TAXATION	181380.21
1032	08/11/2016	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	8666.23
1033	09/11/2016	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	619.64
1034	11/11/2016	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS COSTS	17517.95
			LIBRARY SERVICES TEAM LEADER - \$2393.45	
			HACC ACTIVITY OFFICER - \$414.00	
			HACC ACTIVITY OFFICER - \$100.00	
			HACC ACTIVITY OFFICER - \$91.91	
			FUNCTIONS CO-ORDINATOR - \$5573.00	
			BUILDING MAINTENANCE OFFICER - \$450.00	
			PROCUREMENT CO-ORDINATOR - \$-40.00	
			HACC ACTIVITY OFFICER - \$628.40	
			HACC ACTIVITY OFFICER - \$105.00	
			MANAGER HR - \$3598.89	
			PROCUREMENT & FINANCE OFFICER - \$4203.30	
1035	15/11/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO.217 INTEREST PAYMENT	2559.42
1036	15/11/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO.216 INTEREST PAYMENT	4470.27
1037	16/11/2016	AUSTRALIAN TAXATION OFFICE	TAXATION	237962.54
1038	16/11/2016	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FEES	3824.03
1039	24/11/2016	FINES ENFORCEMENT REGISTRY	FINES ENFORCEMENT REGISTRY	1914.00
EFT53188	31/10/2016	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	ESL INCOME LOCAL GOVERNMENT - 2016/17 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A	39273.79
EFT53189		EFT PAYMENT CANCELLED		
EFT53190		EFT PAYMENT CANCELLED		
EFT53191	03/11/2016	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 31/10/16	4110.97

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53192	03/11/2016	SHAWMAC PTY LTD	PROGRESS CLAIM 2 - NARDINE CLOSE TENDERING AND CONSTRUCTING SUPERVISION	3564.00
EFT53193	03/11/2016	SALMAT MEDIAFORCE PTY LTD	DISTRIBUTION OF FLYERS FOR EVENTS WITHIN THE SHIRE	1224.58
EFT53194	03/11/2016	JB HI-FI MIDLAND	CABLES FOR PHONES/CAMERAS – OPERATIONS CENTRE	39.95
EFT53195	03/11/2016	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	361.00
EFT53196	03/11/2016	EXPERIENCE PERTH	ADVERTISING IN 2017 PERTH & SURROUNDS HOLIDAY PLANNER	975.00
EFT53197	03/11/2016	OLK & ASSOCIATES	CONSULTING SERVICES FOR FORRESTFIELD SKATE PARK TOILET FACILITIES AND CONCEPT DESIGN FOR INTERNAL BUILDING FIT OUT	8393.00
EFT53198	03/11/2016	APOSTLE NATURAL SPRING WATER	DRINKING WATER, DISPENSER AND CUP SUPPLIES FOR ZIG ZAG CULTURAL CENTRE	67.50
EFT53199	03/11/2016	AVELING	ONLINE TRAINING REGISTRATION FOR STAFF FOR WORK SAFELY IN THE CONSTRUCTION INDUSTRY WHITE CARD	650.00
EFT53200	03/11/2016	KALAMUNDA KICKBOXING & MARTIAL ARTS	KIDSPORT FUNDING FOR VARIOUS PLAYERS	220.00
EFT53201	03/11/2016	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	1830.00
EFT53202	03/11/2016	CIRCUITWEST INC.	ANNUAL MEMBERSHIP ORDINARY MEMBER	385.00
EFT53203	03/11/2016	GIRL GUIDES WESTERN AUSTRALIA INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT53204	03/11/2016	JULIE ELSIE PREW	ADMIN FEE REFUND	15.00
EFT53205	03/11/2016	BETTY DOROTHY CHRISTIE	ADMIN FEE REFUND	15.00
EFT53206	03/11/2016	JEFFREY PHILIP & VICKI KATHLEEN SLOSS	CROSSOVER CONTRIBUTION	420.00
EFT53207	03/11/2016	LAWRENCE & PAIK EAN WULFF	RATES REFUND	384.54
EFT53208	03/11/2016	BENJAMIN THACKRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	308.00
EFT53209		EFT PAYMENT CANCELLED		
EFT53210	03/11/2016	MARILYN KEYS	REIMBURSEMENT OF GOODS FOR SENIORS WEEK 2016	193.02
EFT53211	03/11/2016	PAUL THOMAS & DEBORAH GREENWAY	RATES REFUND	789.09
EFT53212	03/11/2016	PATRICK ROWLAND	CROSSOVER CONTRIBUTION	420.00
EFT53213	03/11/2016	PAULINE TONKIN	FALLS FARM GARDEN REIMBURSEMENT	96.60
EFT53214	03/11/2016	ALICE WARWICK	KEY BOND REFUND	50.00
EFT53215	03/11/2016	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	304.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53216	03/11/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1211.88
EFT53217	03/11/2016	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	919.04
EFT53218	03/11/2016	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	752.00
EFT53219	03/11/2016	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS	198.80
EFT53220	03/11/2016	WA LOCAL GOVERNMENT ASSOCIATION	REGISTRATION FOR 1 COUNCILLOR TO ATTEND VARIOUS TRAINING COURSES	990.00
EFT53221	03/11/2016	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	3457.93
EFT53222	03/11/2016	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	594.13
EFT53223	03/11/2016	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	255.33
EFT53224	03/11/2016	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	20616.84
EFT53225	03/11/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	2016/17 ANNUAL CONTRIBUTIONS TO CATERING, REFRESHMENTS & ASSOCIATED CHARGES RELATING TO 6 LGA ZONE MEETINGS HELD AT EMRC	4320.80
EFT53226	03/11/2016	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	2280.38
EFT53227	03/11/2016	ZIPFORM PTY LTD	PRINTING OF ANIMAL RENEWAL NOTICES FOR 2016	852.71
EFT53228	03/11/2016	FASTA COURIERS	COURIER FEES	149.33
EFT53229	03/11/2016	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	5629.25
EFT53230	03/11/2016	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	565.35
EFT53231	03/11/2016	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	1111.92
EFT53232	03/11/2016	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1770.73
EFT53233	03/11/2016	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	5190.65
EFT53234	03/11/2016	GRONBEK SECURITY	SECURITY KEY SERVICES TO VARIOUS LOCATIONS	189.22
EFT53235	03/11/2016	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	12070.62
EFT53236	03/11/2016	DORMA AUTOMATICS PTY LTD	DOOR MAINTENANCE TO VARIOUS SHIRE BUILDINGS	198.00
EFT53237	03/11/2016	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR PETER ANDERTON CENTRE	639.83
EFT53238	03/11/2016	LESMURDIE SENIOR HIGH SCHOOL	HALL & KEY BOND REFUND	455.00
EFT53239	03/11/2016	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	10659.11
EFT53240	03/11/2016	STAFF AUSTRALIA	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	3223.28
EFT53241	03/11/2016	BRIDGESTONE AUSTRALIA LTD	PLANT / VEHICLE PARTS	247.70

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53242	03/11/2016	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	5446.10
EFT53243	03/11/2016	AUSTRALIAN INSTITUTE OF MANAGEMENT	REGISTRATION FOR STAFF TO ATTEND TIME MANAGEMENT PROGRAM NO:120 COURSE	1215.00
EFT53244	03/11/2016	EASTERN HILLS SAWS AND MOWERS	PLANT / VEHICLE PARTS	1900.00
EFT53245	03/11/2016	LOVEGROVE TURF SERVICES	TURF MAINTENANCE / SERVICES AT VARIOUS LOCATIONS	48700.00
EFT53246	03/11/2016	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR WORKS DEPOT	1241.11
EFT53247	03/11/2016	KALAMUNDA DISTRICTS HOCKEY CLUB (INC)	HALL AND KEY BOND REFUND	750.00
EFT53248	03/11/2016	CONTENT LIVING PTY LTD	FOOTPATH DEPOSIT REFUND	2100.00
EFT53249	03/11/2016	ROINA WILLIAMS T/A HUMAN TERRAINS	ANTHROPOLOGICAL CONSULTANCY – HERITAGE SERVICES FOR HARTFIELD PARK HOCKEY FIELDS	8316.00
EFT53250	03/11/2016	BARKING GECKO THEATRE COMPANY	30% SHARED BOX OFFICE FOR IN A DARK DARK WOOD PERFORMANCES	1946.60
EFT53251	03/11/2016	FINISHING TOUCH	VEHICLE CLEANING / DETAILING OF SHIRE VEHICLES	2080.00
EFT53252	03/11/2016	SWAN EVENT HIRE	EQUIPMENT HIRE FOR SENIORS WEEK 2016	1000.24
EFT53253	03/11/2016	HIGH WYCOMBE JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	5440.00
EFT53254	03/11/2016	KALAMUNDA & DISTRICTS BASKETBALL ASSOCIATION INC	KIDSPORT FUNDING FOR VARIOUS PLAYERS	220.00
EFT53255	03/11/2016	RURAL BUILDING COMPANY PTY LTD	FOOTPATH DEPOSIT REFUND	1500.00
EFT53256	03/11/2016	GHD PTY LTD	ENGINEERING, ARCHITECTURE & ENVIRONMENTAL CONSULTING SERVICES	1570.80
EFT53257	03/11/2016	C Y BOBCATS	MULCH SPREADING AT POISON GULLY	3200.00
EFT53258	03/11/2016	ALICE MAY BOYD	ADMIN FEE REFUND	15.00
EFT53259	03/11/2016	SCITECH DISCOVERY CENTRE	VARIOUS WORKSHOPS FOR THE LIBRARIES	1140.00
EFT53260	03/11/2016	KALAMUNDA AND LESMURDIE LITTLE ATHLETICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	720.00
EFT53261	03/11/2016	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	1206.70
EFT53262	03/11/2016	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	11274.57
EFT53263	03/11/2016	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	HIRE OF TEMPORARY STAFF FOR ADMIN / DEPOT	6174.31
EFT53264	03/11/2016	ENGIE MECHANICAL SERVICES AUSTRALIA PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	3011.58

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53265	03/11/2016	LOCAL GOVERNMENT PLANNERS ASSOCIATION	ASSOCIATE ORGANISATION MEMBERSHIP RENEWAL	500.00
EFT53266	03/11/2016	AUTO ONE KALAMUNDA	PLANT / VEHICLE PARTS	149.70
EFT53267	03/11/2016	A KAPPELLA MUNDA CHOIR	CHOIR PERFORMANCE AT THE SPRING FESTIVAL 2016	250.00
EFT53268	03/11/2016	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	1100.00
EFT53269	03/11/2016	AQUATIC LEISURE TECHNOLOGIES	REPAIRS TO THE LAUNCHBOX/PLATFORM FOR THE SLIDE AT KALAMUNDA WATER PARK	12105.00
EFT53270	03/11/2016	AUSTIN COMPUTERS	SUPPLY OF COMPUTERS / ACCESSORIES	10477.00
EFT53271	03/11/2016	KALAMUNDA CHURCH OF CHRIST	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	200.00
EFT53272	03/11/2016	KARIN N TATNELL	FOOTPATH DEPOSIT REFUND	2500.00
EFT53273	03/11/2016	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	378.30
EFT53274	03/11/2016	STEPHEN R & ANTOINETTE CALNON	FOOTPATH DEPOSIT REFUND	1500.00
EFT53275	03/11/2016	GEMMILL HOMES	FOOTPATH DEPOSIT REFUND	4100.00
EFT53276	03/11/2016	WESTRAC PTY LTD	PLANT / VEHICLE PARTS	239.87
EFT53277	03/11/2016	MUSTAFA KAMEL & HANAN MUSBAH TABBARA	RATES REFUND	524.93
EFT53278	03/11/2016	HERITAGE COLLEGE PERTH INC	HALL, KEY & GRAND PIANO BOND REFUND	665.00
EFT53279	03/11/2016	SIGN-A -RAMA	SIGNAGE AND GRAPHICS FOR THE HARTFIELD PARK RECREATION CENTRE FLOORING UPGRADES	1119.25
EFT53280	03/11/2016	PORTER CONSULTING ENGINEERS	HALE ROAD, WATTLE GROVE - DESIGN REVISIONS FOR PROPOSED SHOPPING CENTRE DEVELOPMENTS ACCESS TO LOT 33 AND LOT 34	14382.50
EFT53281	03/11/2016	BEVERLEY LYNNE SHAW	ADMIN FEE REFUND	15.00
EFT53282	03/11/2016	BLUEPRINT HOMES	FOOTPATH DEPOSIT REFUND	1550.00
EFT53283	03/11/2016	HARVY JOHN & JANICE GAYE WALKERDEN	ADMIN FEE REFUND	15.00
EFT53284	03/11/2016	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	1186.75
EFT53285	03/11/2016	BOYA EQUIPMENT PTY LTD	PLANT / VEHICLE PARTS	840.46
EFT53286	03/11/2016	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS	660.00
EFT53287	03/11/2016	CASTLES & CASCADES	REPAIR ROCKWALL AT EAST END OF STIRK PARK	5500.00
EFT53288	03/11/2016	FLORIDA NONO	HALL AND KEY BOND REFUND	455.00
EFT53289	03/11/2016	PH CONCRETE (WA) PTY LTD	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	41830.22

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53290	03/11/2016	VANESSA ROBINSON (MCNAIR)	REIMBURSEMENT OF VARIOUS COSTS FOR SPRING HILLS FESTIVAL 2016	324.09
EFT53291	03/11/2016	KOTT GUNNING LAWYERS	LEGAL EXPENSES	8613.28
EFT53292	03/11/2016	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	1078.00
EFT53293	03/11/2016	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	116430.57
EFT53294	03/11/2016	WEST-SURE GROUP PTY LTD	CASH IN TRANSIT SERVICES - OCTOBER 2016	1487.31
EFT53295	03/11/2016	KAYLENE JOY LIDDELOW	CROSSOVER CONTRIBUTION	420.00
EFT53296	03/11/2016	THE GOOD GUYS	MOBILE PHONES FOR WORKS DEPOT	756.00
EFT53297	03/11/2016	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	1065.79
EFT53298	03/11/2016	ROHINI CHIDAMBARAM	HALL AND KEY BOND REFUND	350.00
EFT53299	03/11/2016	STRATEGEN ENVIRONMENTAL CONSULTANTS	ENVIRONMENTAL CONSULTING SERVICES FOR VARIOUS LOCATIONS	3224.10
EFT53300	03/11/2016	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	3273.60
EFT53301	03/11/2016	KYLIE HOPKINS	HALL AND KEY BOND REFUND	350.00
EFT53302	03/11/2016	BARBARA ANN SCHULTZ	ADMIN FEE REFUND	15.00
EFT53303	03/11/2016	GERHARD P SIFKOVITS	FOOTPATH DEPOSIT REFUND	2500.00
EFT53304	03/11/2016	NULOOK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	1500.00
EFT53305	03/11/2016	HANDS-ON INFECTION CONTROL	HEPATITIS VACCINATIONS FOR VARIOUS STAFF MEMBERS	165.61
EFT53306	03/11/2016	DAVID ALLAN FOWLER	FOOTPATH DEPOSIT REFUND	1550.00
EFT53307	03/11/2016	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	6469.80
EFT53308	03/11/2016	MARK & SVETLANA ELLIOTT	FOOTPATH DEPOSIT REFUND	1500.00
EFT53309	03/11/2016	JB HI-FI COMMERCIAL	STOCK FOR IT DEPARTMENT	237.00
EFT53310	03/11/2016	REFLECTIONS WINDOW CLEANING	CLEANING AT HARTFIELD PARK RECREATION CENTRE	400.00
EFT53311	03/11/2016	CUROST MILK SUPPLY	MILK SUPPLY FOR DEPOT	156.26
EFT53312	03/11/2016	AVON HILLS ENVIRONMENTAL	WEED CONTROL SERVICES AT VARIOUS LOCATIONS	5000.00
EFT53313	03/11/2016	ARBOR OXYGEN PTY LTD	NECESSARY WORKS TO TWO TUART TRESS OVER HANGING THE PROPERTY OF 20 PEACH TREE WAY FORRESTFIELD	4180.00
EFT53314	03/11/2016	MPK TREE SERVICES	TREE REMOVAL / BRANCH PRUNING AT VARIOUS LOCATIONS	1650.00
EFT53315	03/11/2016	SAWYERS VALLEY PRIMARY SCHOOL	HALL AND KEY BOND REFUND	455.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53316	03/11/2016	STAN THE TYRE MAN ( STAN'S TYRE SERVICE WA )	PLANT / VEHICLE PARTS	3557.40
EFT53317	03/11/2016	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	9353.00
EFT53318	03/11/2016	MIDLAND GUILDFORD CRICKET CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	220.00
EFT53319	03/11/2016	STUART MCNAUGHT	FOOTPATH DEPOSIT REFUND	1550.00
EFT53320	03/11/2016	RAIMEE SALA TENNA	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT53321	03/11/2016	LEE E VERDIGLIONE	FOOTPATH DEPOSIT REFUND	1500.00
EFT53322	03/11/2016	URBANECO GARDENS	HOME MAINTENANCE SERVICES	3325.00
EFT53323	03/11/2016	JALLY ENTERTAINMENT	FINAL FEE FOR 'GROUCHO' PERFORMANCE 30 OCTOBER 2016	4400.00
EFT53324	03/11/2016	SPIDER WASTE COLLECTION SERVICES PTY LTD	COLLECTION AND RECYCLING OF MATTRESSES AT WALLISTON TRANSFER STATION	1540.00
EFT53325	03/11/2016	WESTMAGIC HOLDINGS T/A DEERING AUTRONICS	ON SITE CALL OUT FOR FITTING OF NEW TOW HITCH	335.50
EFT53326	03/11/2016	SEATADVISOR PTY LTD	TICKET SALES FEE	144.22
EFT53327	03/11/2016	KINCARE HEALTH SERVICES PTY LTD	KEY BOND REFUND	50.00
EFT53328	03/11/2016	CLASSIC HOME & GARAGE INNOVATIONS PTY LTD	FOOTPATH DEPOSIT REFUND	4000.00
EFT53329	03/11/2016	STARWEST PARTY HIRE	HIRE OF CINEMA SCREEN FOR MOVIE NIGHTS FOR SPRING FESTIVAL 2016	1060.00
EFT53330	03/11/2016	ALTUS PLANNING & APPEALS	PLANNING CONSULTING SERVICES - TEMPORARY STORAGE 584 KALAMUNDA ROAD, HIGH WYCOMBE	8250.00
EFT53331	03/11/2016	RUSTY ROO	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	702.00
EFT53332	03/11/2016	TELSTRA SNP MONITORING PTY LTD	SECURITY MONITORING, EQUIPMENT AND REPAIRS TO VARIOUS LOCATIONS	1227.60
EFT53333	03/11/2016	FLORAL IMAGE PERTH	FLORAL ARRANGEMENTS FRONT COUNTER	193.05
EFT53334	03/11/2016	WOODSOME MANAGEMENT PTY LTD	REVIEW OF FORRESTFIELD HIGH WYCOMBE STAGE 1 INDUSTRIAL AREA DEVELOPMENT CONTRIBUTIONS SCHEME	10978.00
EFT53335	03/11/2016	ALLCREDIT PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	1103.92

Chq/EFT	Date	Name	Description	Amount
EFT53336	03/11/2016	ACOR MCE CONSULTANTS PTY LTD ATF THE ACOR WA UNIT TRUST	STRUCTURAL ENGINEERING CONSULTATION FOR DESIGN SOLUTIONS AND PROFESSIONAL SERVICES FOR HARTFIELD PARK RECREATION CENTRE MAIN ROOF	467.50
EFT53337	03/11/2016	KERB DIRECT KERBING PTY LTD	SUPPLY AND LAY CONCRETE KERBING AT VARIOUS LOCATIONS	2817.96
EFT53338		EFT PAYMENT CANCELLED		
EFT53339	03/11/2016	FLICK ANTICIMEX PTY LTD	SUPPLY PEST INSPECTION AND TREATMENT SERVICES FOR VARIOUS LOCATIONS	466.62
EFT53340	03/11/2016	MURPHY PAINTING & DECORATING	PAINTING AND REPAIR WORKS TO FINAL TWO SQUASH COURTS AT HARTFIELD PARK REC CENTRE	9692.00
EFT53341	03/11/2016	EDWARD CHOW	RATES REFUND	680.17
EFT53342	03/11/2016	CHIANUCCI FEDERICO	BUSKING - HAYNES STREET AT SPRING FESTIVAL 2016	50.00
EFT53343	03/11/2016	ST JOHN OF GOD HOSPITAL MIDLAND	PURCHASE OF EQUIPMENT FOR HOME CARE PACKAGES CONSUMER - 1 X TRAYMOBILE	79.20
EFT53344	03/11/2016	QUANTIFIED TREE RISK ASSESSMENT LIMITED	REGISTRATION FOR STAFF TO ATTEND QUANTIFIED TREE RISK ASSESSMENT TRAINING	374.00
EFT53345	03/11/2016	JOELENE WILKES	HALL BOND REFUND	300.00
EFT53346	03/11/2016	AGENCY BUSINESS STATUTORY TRUST A/C BP AUSTRALIA P/L ESTATE	REFUND AS PAYMENT MADE TO SHIRE IN ERROR FROM JONESLANGLASALLE - REF: 49841 - PAYMENT # 01298886	177.80
EFT53347	03/11/2016	GEOGRAPHIA - UNA BELL	HALL BOND REFUND FOR THE USE OF THE GALLERY AT THE ZIG ZAG CULTURAL CENTRE	500.00
EFT53348	03/11/2016	ANDALUSIAN HORSE ASSOCIATION OF AUSTRALIASIAN WA BRANCH	KEY BOND REFUND	50.00
EFT53349	03/11/2016	STEPHANIE HUBBARD	KEY BOND REFUND	50.00
EFT53350	03/11/2016	KIMBERLEY PINNER	KEY BOND REFUND	50.00
EFT53351	03/11/2016	DAVID OTTO	HALL BOND REFUND	300.00
EFT53352	03/11/2016	LA FATTORIA ON MERRIVALE	FOOTPATH DEPOSIT REFUND	1550.00
EFT53353	03/11/2016	POSTER PASSION	DESIGN / PRINTING SERVICES	2807.26
EFT53354	17/11/2016	KALAMUNDA ACCIDENT REPAIR CENTRE	INSURANCE EXCESS FOR REPAIRS TO VARIOUS VEHICLES	3559.28
EFT53355	17/11/2016	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIOD ENDING 14/11/16	4332.12



Chq/EFT	Date	Name	Description	Amount
EFT53356	17/11/2016	YMCA OF PERTH INC	CONTRIBUTION TO AUSTRALIA DAY EVENT KALAMUNDA WATER PARK	7000.00
EFT53357	17/11/2016	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	30.30
EFT53358	17/11/2016	OLK & ASSOCIATES	ARCHITECTURAL CONSULTING SERVICES FOR THE PROPOSED HOCKEY CLUB UPGRADE AT HARTFIELD PARK RECREATION CENTRE	5500.00
EFT53359	17/11/2016	COLLECTOR OF PUBLIC MONIES (CENTRELINK)	CENTREPAY TRANSACTION FEES	159.06
EFT53360	17/11/2016	SHERICH BUILDING SURVEYING	ISSUE CERTIFICATE OF DESIGN COMPLIANCE FOR STEPS AND RAMP ACCESS TO ADMINISTRATION BUILDING	840.00
EFT53361	17/11/2016	SYRINX ENVIRONMENTAL P/L	WEED CONTROL AT VARIOUS LOCATIONS	38634.16
EFT53362	17/11/2016	ALL EARTH GROUP PTY LTD	DISPOSAL OF ROAD SWEEPINGS	21101.85
EFT53363	17/11/2016	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	1456.00
EFT53364	17/11/2016	EVANGELINE C SARICH	TRAVEL COMMUNITY VISITORS SCHEME REFUND	58.00
EFT53365	17/11/2016	LINDA MARY JONES	SALE OF ARTWORK - PICTORIAL EXCHANGE EXHIBITION	140.00
EFT53366	17/11/2016	BERNARD & FLORENCE HEARN	ADMIN FEE REFUND	15.00
EFT53367		EFT PAYMENT CANCELLED		
EFT53368	17/11/2016	ALBERT LONGO	CROSSOVER CONTRIBUTION	420.00
EFT53369	17/11/2016	WENDY ANNE PEARCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	28.00
EFT53370	17/11/2016	STEPHEN C & KATHLEEN A HAZELTON	RATES REFUND	259.95
EFT53371	17/11/2016	CLAIRE O'NEILL	ADMIN FEE REFUND	15.00
EFT53372	17/11/2016	JACQUELINE JEANNE BERNADETTE MILLOY	ADMIN FEE REFUND	15.00
EFT53373	17/11/2016	MICHAEL & DIXIE KELLY	RATES REFUND	775.69
EFT53374	17/11/2016	ELIZABETH PAYNE	SALE OF ARTWORK - PICTORIAL EXCHANGE EXHIBITION	189.00
EFT53375	17/11/2016	BRENDA CLIFFORD	REFUND OF OVERPAYMENT FOR THE HIRE OF WOODLUPINE COMMUNITY CENTRE	202.50
EFT53376	17/11/2016	HAMILTON & ALICE HENDROFF	ADMIN FEE REFUND	15.00
EFT53377	17/11/2016	CAROL ANNE CRUTE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	14.70
EFT53378	17/11/2016	HELEN MARTIN	ADMIN FEE REFUND	15.00
EFT53379	17/11/2016	ERIC LOUIS KINT	RATES REFUND	269.81

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53380	17/11/2016	HELEN TAYLOR	ADMIN FEE REFUND	15.00
EFT53381	17/11/2016	ERNEST & YVONNE JOHNSON	RATES REFUND	290.60
EFT53382	17/11/2016	MICHAEL & CATHERINE JAMES	RATES REFUND	225.67
EFT53383	17/11/2016	ARTHUR DUNSTAN	ADMIN FEE REFUND	15.00
EFT53384	17/11/2016	ROGER & LILLIAN MARIE MODOLO	ADMIN FEE REFUND	15.00
EFT53385	17/11/2016	BENJAMIN THACKRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	270.00
EFT53386	17/11/2016	ADRIANUS P ZUIDERWIJK	REIMBURSEMENT FOR DAMAGE TO CAR FROM FAULTY DRAIN	95.00
EFT53387	17/11/2016	PENNY MADDISON	PART DOG REGISTRATION FEE REFUND	42.50
EFT53388	17/11/2016	JOHN & GERARDINE BARNETT	ADMIN FEE REFUND	15.00
EFT53389	17/11/2016	CLAIRE M PUCKEY	ADMIN FEE REFUND	15.00
EFT53390	17/11/2016	JOHN ADIE HOPE	ADMIN FEE REFUND	15.00
EFT53391	17/11/2016	GRACE ELAINE SIMPSON	ADMIN FEE REFUND	15.00
EFT53392	17/11/2016	FRANCIS & PAMELA SELLEY	ADMIN FEE REFUND	15.00
EFT53393	17/11/2016	GRAHAM DAVID JEFFERY	ADMIN FEE REFUND	15.00
EFT53394	17/11/2016	THELMA ISABEL DELLA-BONA	ADMIN FEE REFUND	15.00
EFT53395	17/11/2016	VIVIAN JOHN & CYNTHIA SUSAN GROVES	RATES REFUND	207.12
EFT53396	17/11/2016	JANINE A & GRANT R OTTO	RATES REFUND	468.48
EFT53397	17/11/2016	BRUCE COWEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	276.50
EFT53398	17/11/2016	JOHN MILTON	KEY BOND REFUND	50.00
EFT53399	17/11/2016	GILL BAXTER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	24.50
EFT53400	17/11/2016	ROBERT & ROBYN ROBB	RATES REFUND	268.33
EFT53401	17/11/2016	GIUSEPPE CARONE	CROSSOVER CONTRIBUTION	420.00
EFT53402	17/11/2016	DENISE CUNNINGHAM	HALL AND KEY BOND REFUND	750.00
EFT53403	17/11/2016	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	304.00
EFT53404	17/11/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1179.45
EFT53405	17/11/2016	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	15984.87
EFT53406	17/11/2016	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	1525.74
EFT53407	17/11/2016	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1014.56
EFT53408	17/11/2016	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS	298.20

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53409	17/11/2016	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	4371.40
EFT53410	17/11/2016	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	192.79
EFT53411	17/11/2016	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	27322.41
EFT53412	17/11/2016	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	410.70
EFT53413	17/11/2016	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	327.84
EFT53414	17/11/2016	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	2884.81
EFT53415	17/11/2016	ZIPFORM PTY LTD	DESIGN & PRODUCTION OF 2ND INSTALMENT NOTICES	3713.44
EFT53416	17/11/2016	VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES FOR EMERGENCY SERVICES - NOVEMBER 2016	1928.25
EFT53417	17/11/2016	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	4308.28
EFT53418	17/11/2016	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	1130.85
EFT53419	17/11/2016	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1357.13
EFT53420	17/11/2016	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	8651.50
EFT53421	17/11/2016	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	2357.37
EFT53422	17/11/2016	DEPARTMENT OF PARKS & WILDLIFE	WILDLIFE HOSPITAL LEASE 2234/35 - 01/11/16 - 31/10/17	202.81
EFT53423	17/11/2016	DEPARTMENT OF PREMIER & CABINET - STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISING	57.60
EFT53424	17/11/2016	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	1736.24
EFT53425	17/11/2016	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	429.64
EFT53426	17/11/2016	MILPRO WA (INCORPORATING HILL TOP TROPHIES)	SUPPLY OF NAME BADGES	30.25
EFT53427	17/11/2016	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR HACC MEALS	863.03
EFT53428	17/11/2016	MARKETFORCE PTY LTD	ADVERTISING FOR VARIOUS JOBS / EVENTS	1311.35
EFT53429	17/11/2016	LO-GO APPOINTMENTS	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	5225.11
EFT53430	17/11/2016	STAFF AUSTRALIA	HIRE OF TEMPORARY STAFF FOR DEPOT / ADMIN	9372.30
EFT53431	17/11/2016	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	379.50
EFT53432	17/11/2016	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	207.92
EFT53433	17/11/2016	LOVEGROVE TURF SERVICES	TURF MAINTENANCE / SERVICES AT VARIOUS LOCATIONS	850.00

Chq/EFT	Date	Name	Description	Amount
EFT53434	17/11/2016	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	163.80
EFT53435	17/11/2016	JOHN KEITH & SANDRA LILIAN BENNION	ADMIN FEE REFUND	15.00
EFT53436	17/11/2016	SUMMIT HOMES GROUP	FOOTPATH DEPOSIT REFUND	1550.00
EFT53437	17/11/2016	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR FUNCTIONS/CATERING	1723.55
EFT53438	17/11/2016	ANDANTINO PTY LTD T/AS OUTDOOR WORLD	PLANNING APPLICATION FEE REFUND	147.00
EFT53439	17/11/2016	VENTURA HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	1550.00
EFT53440	17/11/2016	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT COSTS FOR VOLUNTEER BUSHFIRE BRIGADE	1200.00
EFT53441	17/11/2016	ROINA WILLIAMS T/A HUMAN TERRAINS	ANTHROPOLOGICAL CONSULTANCY – REQUISITE HERITAGE SERVICES	20240.00
EFT53442	17/11/2016	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	323.90
EFT53443	17/11/2016	HOME GROUP WA PTY LTD	FOOTPATH DEPOSIT REFUND	1550.00
EFT53444	17/11/2016	JADE MANN	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53445	17/11/2016	TRISTEN BURGESS	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53446	17/11/2016	SUSAN CAMELI	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	14.00
EFT53447	17/11/2016	HIGH WYCOMBE CRICKET CLUB	CONTRIBUTION FROM THE SHIRE AND KIDSPORT FUNDING FOR VARIOUS PLAYERS	1768.90
EFT53448	17/11/2016	GCS SERVICES	PLUMBING SERVICES AT PETER ANDERTON CENTRE	344.85
EFT53449	17/11/2016	HELEN ARMSTRONG & ASSOCIATES (T/AS WAXING LYRICAL CANDLES)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	191.80
EFT53450	17/11/2016	FINISHING TOUCH	VARIOUS VEHICLES CLEANING / DETAILING	2140.00
EFT53451	17/11/2016	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	44.70
EFT53452	17/11/2016	SWAN EVENT HIRE	EQUIPMENT HIRE FOR VARIOUS EVENTS	496.75
EFT53453	17/11/2016	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENTS FOR REMEMBRANCE DAY 2016	100.00
EFT53454	17/11/2016	SOUTH METROPOLITAN TAFE	ENROLMENT FEES FOR STAFF MEMBER FOR TERM 4 CERTIFICATE III PARKS AND GARDENS	391.66
EFT53455		EFT PAYMENT CANCELLED		
EFT53456	17/11/2016	PROFESSIONALS STIRLING CLARK	HALL AND KEY BOND REFUND	350.00

Chq/EFT	Date	Name	Description	Amount
EFT53457	17/11/2016	TAREKA MCCORMICK	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	100.00
EFT53458	17/11/2016	ANNA HAMERSLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	47.60
EFT53459	17/11/2016	KALAMUNDA AND LESMURDIE LITTLE ATHLETICS CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	10.00
EFT53460	17/11/2016	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	69.30
EFT53461	17/11/2016	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	6346.03
EFT53462	17/11/2016	KALAMUNDA PERFORMERS	HALL AND KEY BOND REFUND	750.00
EFT53463	17/11/2016	ENGIE MECHANICAL SERVICES AUSTRALIA PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	841.92
EFT53464	17/11/2016	OASIS PATIOS	PLANNING APPLICATION FEE REFUND	147.00
EFT53465	17/11/2016	KANYANA WILDLIFE REHABILITATION CENTRE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	308.80
EFT53466	17/11/2016	KRISTIE MOILER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	52.50
EFT53467	17/11/2016	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	10575.00
EFT53468	17/11/2016	BIG W (AR W1.C3.U.07)	LIBRARY SUPPLIES FOR RESTOCK	546.00
EFT53469	17/11/2016	PETER CLARK - PIANO TUNER	MAINTENANCE / REPAIRS TO PIANOS IN VARIOUS SHIRE BUILDINGS	350.00
EFT53470	17/11/2016	AUSTIN COMPUTERS	SUPPLY OF COMPUTERS / ACCESSORIES	298.00
EFT53471	17/11/2016	DIEBACK TREATMENT SERVICES	DIEBACK TREATMENT SERVICES	8037.50
EFT53472	17/11/2016	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	2834.65
EFT53473	17/11/2016	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT53474	17/11/2016	HILLVIEW LIFESTYLE VILLAGE PTY LTD	REFUND OF REBATE CLAIM FOR 2015/2016 YEAR	41826.01
EFT53475	17/11/2016	BINDI LEANNE PERREN	PLANNING APPLICATION FEE REFUND	147.00
EFT53476	17/11/2016	DONNA GAHAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	63.00
EFT53477	17/11/2016	KALAMUNDA DIECAST MODEL COLLECTABLE CLUB INC	HALL AND KEY BOND REFUND	455.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53478	17/11/2016	PLANNING INSTITUTE AUSTRALIA	REGISTRATION FOR STAFF TO ATTEND DESIGN WA - BRIEFING TRAINING COURSE	175.00
EFT53479	17/11/2016	MICHAEL D & CAROLINE S MCKENNA	FOOTPATH DEPOSIT REFUND	2500.00
EFT53480	17/11/2016	FORRESTFIELD TENNIS CLUB (INC)	FORRESTFIELD TENNIS CLUB HIRE FEES FROM HARTFIELD PARK RECREATION CENTRE - 01/10/16 - 31/10/16 20% LESS ADMINISTRATION FEE	35.20
EFT53481	17/11/2016	FLEETWOOD PTY LTD	FOOTPATH DEPOSIT REFUND	2500.00
EFT53482	17/11/2016	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	8601.06
EFT53483	17/11/2016	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	787.25
EFT53484	17/11/2016	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	3578.30
EFT53485	17/11/2016	GLENN STERLE (STEPHEN PRICE)	HALL BOND REFUND	300.00
EFT53486	17/11/2016	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	8619.40
EFT53487	17/11/2016	AGED & COMMUNITY SERVICES WA INC	REGISTRATION FOR STAFF TO ATTEND EMBRACING REABLEMENT AND ITS ALL IN THE DETAIL TRAINING COURSES	90.00
EFT53488	17/11/2016	MARY & NOEL HOFFMAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	31.50
EFT53489	17/11/2016	TOM CAIRNS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	1.40
EFT53490	17/11/2016	JUDITH VAUGHAN-JOHNSON	ADMIN FEE REFUND	15.00
EFT53491	17/11/2016	REDINK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	700.00
EFT53492	17/11/2016	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS	253.00
EFT53493	17/11/2016	ROSE SMART	MAINTAIN ROSE BEDS AT VARIOUS LOCATIONS	460.00
EFT53494	17/11/2016	LESMURDIE ARTS & CRAFTS INC	HALL AND KEY BOND REFUND	350.00
EFT53495		EFT PAYMENT CANCELLED		
EFT53496	17/11/2016	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	53.00
EFT53497	17/11/2016	CONTRAFLOW	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	3282.35
EFT53498	17/11/2016	PH CONCRETE (WA) PTY LTD	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	13829.57
EFT53499	17/11/2016	REBEKAH O'MALLEY	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53500	17/11/2016	KOTT GUNNING LAWYERS	LEGAL EXPENSES	3374.47
EFT53501	17/11/2016	JORGE'S CONTRACTING SERVICES	CLEANING OF PETER ANDERTON CENTRE	2397.01
EFT53502	17/11/2016	DISCOUNT HOME IMPROVEMENTS T/AS GRANNY FLATS WA	FOOTPATH DEPOSIT REFUND	1550.00
EFT53503	17/11/2016	FLUTISSIMO	HALL AND KEY BOND REFUND	455.00
EFT53504	17/11/2016	NANCY GILLESPIE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	28.00
EFT53505	17/11/2016	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	194905.95
EFT53506	17/11/2016	JAYME HARKEN	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	100.00
EFT53507	17/11/2016	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	4743.31
EFT53508	17/11/2016	SONJA SPEIGHT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	50.40
EFT53509	17/11/2016	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	362.00
EFT53510	17/11/2016	ICFX SERVICES	SUPPLY OF BIG SCREEN FOR GRAN FONDO 2016 FINISH LINE	2455.00
EFT53511	17/11/2016	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	51.80
EFT53512	17/11/2016	LINDA STONES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	138.60
EFT53513	17/11/2016	IAN MOSS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	175.00
EFT53514	17/11/2016	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	3379.20
EFT53515		EFT PAYMENT CANCELLED		
EFT53516	17/11/2016	PETER FALCONER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	8.40
EFT53517	17/11/2016	CITY OF STIRLING	MEALS ON WHEELS PROGRAM - SEPTEMBER 2016	4610.58
EFT53518	17/11/2016	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	33.00
EFT53519	17/11/2016	MARY FORWARD	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	7.35
EFT53520	17/11/2016	FOXTEL	MONTHLY SUBSCRIPTION FEE FOR HPRC	210.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53521	17/11/2016	HANS SCHWALB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	21.00
EFT53522	17/11/2016	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	7111.65
EFT53523	17/11/2016	THE ARTFUL FLOWE - FELICIA LOWE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	39.20
EFT53524	17/11/2016	AAAC TOWING PTY LTD	TOWING SERVICES FEES	165.00
EFT53525	17/11/2016	DAVID GREEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	125.37
EFT53526	17/11/2016	JB HI-FI COMMERCIAL	REPLACEMENT IPADS & KEYBOARDS FOR COUNCILLORS	2400.90
EFT53527	17/11/2016	PUBLIC TRANSPORT AUTHORITY OF WA	KEY BOND REFUND	50.00
EFT53528	17/11/2016	JERRY MACALALAD	CROSSOVER CONTRIBUTION	420.00
EFT53529	17/11/2016	COREY JAMES LUNT	FOOTPATH DEPOSIT REFUND	1550.00
EFT53530	17/11/2016	ISABELLA HOLT	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM NOVEMBER 2016	200.00
EFT53531	17/11/2016	SILK ON SILK (ROSEMARY LONSDALE)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	420.00
EFT53532	17/11/2016	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION CENTRE AND DEPOT	436.50
EFT53533	17/11/2016	JOSHUA JACKSON-HAUB	FOOTPATH DEPOSIT REFUND	2000.00
EFT53534	17/11/2016	MAVIS PASKULICH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	128.10
EFT53535	17/11/2016	AVON HILLS ENVIRONMENTAL	WEED CONTROL SERVICES AT VARIOUS LOCATIONS	14000.80
EFT53536	17/11/2016	MAT BIN ALI & REHANA NOEL	RATES REFUND	325.57
EFT53537	17/11/2016	COB DESIGNS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	129.50
EFT53538	17/11/2016	ADELE STANDEVEN	KEY BOND REFUND	50.00
EFT53539	17/11/2016	MARY SQUILLACE	KEY BOND REFUND	50.00
EFT53540	17/11/2016	OCCUMED CONSULTING	FITNESS FOR DUTY ASSESSMENT & REPORT FOR STAFF MEMBER	1771.00
EFT53541	17/11/2016	OFF PEN PUBLISHING - BETH BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	56.70



Chq/EFT	Date	Name	Description	Amount
EFT53542	17/11/2016	STAN THE TYRE MAN ( STAN'S TYRE SERVICE WA )	PLANT / VEHICLE PARTS	1314.50
EFT53543	17/11/2016	REBECCA ARMSTRONG	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53544	17/11/2016	AMIT KHOKHAR	HALL AND KEY BOND REFUND	1050.00
EFT53545	17/11/2016	GRAHAM STIMSON	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	155.40
EFT53546	17/11/2016	BALLIGART - HELEN LOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	25.55
EFT53547	17/11/2016	KATHERINE TRIBBICK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	17.64
EFT53548	17/11/2016	DI-ANDRA HOLT	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53549	17/11/2016	BENJAMIN TIRABOSCO	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2017	100.00
EFT53550	17/11/2016	LINDAS BOOKS / ROLEYSTONE COURIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	37.80
EFT53551	17/11/2016	IRENE YOUNG	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	48.30
EFT53552	17/11/2016	SANDUN PATABENDIGE	REFUND FOR THE PURCHASE OF VARIOUS GOODS FOR IT DEPARTMENT	156.00
EFT53553	17/11/2016	LINDA RAPHAEL	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	8.75
EFT53554	17/11/2016	WAITAWHILE ART	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	2.52
EFT53555	17/11/2016	GARY TICEHURST	REFUND OF EMPLOYMENT CONTRACT ALLOWANCE	300.00
EFT53556	17/11/2016	SUI FUNG SEW & TRISTAN KOLAY	ADMIN FEE REFUND	15.00
EFT53557	17/11/2016	MEAGHAN HAGGART	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM NOVEMBER 2016	200.00
EFT53558	17/11/2016	DAVIDSON TRAHAIRE CORPSYCH	EMPLOYEE ASSITANCE PROGRAMME	330.00
EFT53559	17/11/2016	JASON ARMSTRONG	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53560	17/11/2016	URBANECO GARDENS	HOME MAINTENANCE SERVICES	1400.00
EFT53561	17/11/2016	NICKY WINTER - KASZAZZ IN KALAMUNDA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	77.70
EFT53562	17/11/2016	DEREK PHAM	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53563	17/11/2016	THE LUCKY CHARM	NEWSPAPERS / MAGAZINES SUPPLIES FOR VARIOUS LOCATIONS	87.13
EFT53564	17/11/2016	HERB & ESSENCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	18.20
EFT53565	17/11/2016	SPIDER WASTE COLLECTION SERVICES PTY LTD	COLLECTION AND RECYCLING OF MATTRESSES AT WALLISTON TRANSFER STATION	1925.00
EFT53566	17/11/2016	KALAMUNDA MUSIC ACADEMY	SUPPLY OF BEGINNERS GUITAR WORKSHOPS AT THE FORRESTFIELD YOUTH INITIATIVE PROGRAM	77.00
EFT53567	17/11/2016	KEEGAN BEST	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	100.00
EFT53568	17/11/2016	COEN BEST	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53569	17/11/2016	SHELLEY DEWRANCE	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53570	17/11/2016	BLACKTREE TECHNOLOGY PTY LTD	RADIO ID & ACCESS TO THE CENTRAL PARK REPEATER SITE	255.20
EFT53571	17/11/2016	JASVIR SINGH	ADMIN FEE REFUND	15.00
EFT53572	17/11/2016	MICHAEL BROWN	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53573	17/11/2016	VICTORIA MIZEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	23.66
EFT53574	17/11/2016	SECURE PAY	KPAC WEB PAYMENT, TICKET TRANSACTION FEES	5.02
EFT53575	17/11/2016	BOOGIE BABES DANCE	HALL BOND REFUND	200.00
EFT53576	17/11/2016	LINDA STANLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	12.25
EFT53577	17/11/2016	XAVIER HANN	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53578	17/11/2016	JIM'S MOWING ST JAMES	HOME CARE PACKAGE FOR RESIDENT	77.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53579	17/11/2016	BELLRIDGE PTY LTD	TECHNICAL SUPPORT & PROFESSIONAL SERVICES FOR MANAGE ENGINE PRODUCTS - ANNUAL SUBSCRIPTION FEES	3597.74
EFT53580	17/11/2016	MAXINE GREEN	HALL AND KEY BOND REFUND	350.00
EFT53581	17/11/2016	BREANNE ALEXANDER	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53582	17/11/2016	AUS CHILL TECHNICAL SERVICES PTY LTD	SUPPLY AND INSTALLATION OF TWO AIR CONDITIONERS AT FORRESTFIELD LIBRARY	14510.10
EFT53583	17/11/2016	SAHARA DONELAN	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53584	17/11/2016	MADDUX STIVEY	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORT STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53585	17/11/2016	KADE BEST	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53586	17/11/2016	HIR ASIA PTY LTD (T/A IHR AUSTRALIA)	IN HOUSE TRAINING - MANAGING TEAM PERFORMANCE - KALAMUNDA GROW PROGRAM	10450.00
EFT53587	17/11/2016	MARKET CREATIONS	MARKETING AND TECHNOLOGY SERVICE FEES	3366.76
EFT53588	17/11/2016	UNWINED T/A POSSUM CREEK LODGE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	32.20
EFT53589	17/11/2016	TREASURES OF AUSTRALIA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/10/16 - 31/10/16	211.68
EFT53590	17/11/2016	ALLCREDIT PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	551.96
EFT53591	17/11/2016	KERB DIRECT KERBING PTY LTD	SUPPLY AND LAY CONCRETE KERBING AT VARIOUS LOCATIONS	2471.13
EFT53592	17/11/2016	ANAIYAH UMU	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53593	17/11/2016	JESSIE-LEE MCMAHON	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM NOVEMBER 2016	200.00
EFT53594	17/11/2016	TAHLIA CARSE	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53595	17/11/2016	CHLOE DELILL	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2017	200.00
EFT53596	17/11/2016	STEELBASE ENTERPRISES PTY LTD	FOOTPATH DEOSIT REFUND	2100.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53597	17/11/2016	LIZ HARFULL	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	300.00
EFT53598	17/11/2016	HUMBER ROOTES SECTION OF THE VCC OF WA	HALL AND KEY BOND REFUND	350.00
EFT53599	17/11/2016	SPICK AND SPAN COMMERCIAL PROPERTY MAINTENANCE PTY LTD	CLEANING SERVICES AND SUPPLY OF CONSUMABLES FOR VARIOUS LOCATIONS	5972.51
EFT53600	17/11/2016	PEMBROKE LONDON HOMES - ANTHONY BREMNER	FOOTPATH DEPOSIT REFUND	1550.00
EFT53601	17/11/2016	MARLEY SYDENHAM	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53602	17/11/2016	EMMA HALL	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	100.00
EFT53603	17/11/2016	SCOTT VANCE	ENTERTAINMENT FOR SENIORS WEEK 2016 MELBOURNE CUP LUNCHEON	400.00
EFT53604	17/11/2016	COCKBURN PARTY HIRE	EQUIPMENT HIRE OF MOVE NIGHT AT SPRING HILLS FESTIVAL 2016	420.00
EFT53605	17/11/2016	EVIE WILLIAMS	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53606	17/11/2016	MATILDA SHERLOCK	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53607	17/11/2016	THUROONA ASBESTOS WA PTY LTD	ENVIRONMENTAL CLEAN AND ENCAPSULATION OF IDENTIFIED EXTERNAL AREAS AND LOCOMOTIVE. ENVIRONMENTAL CLEAN OF STATION BUILDING AREA AND ROOMS	30800.00
EFT53608	17/11/2016	JEROME GILLBARD	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	100.00
EFT53609	17/11/2016	ELLA TARALEA TOMULI-AH-KUOI	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53610	17/11/2016	MATHIAS TOMULI-AH-KOUI	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53611	17/11/2016	KEELEE EMBREY	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00

Chq/EFT	Date	Name	Description	Amount
EFT53612	17/11/2016	COURTNEY ZOETHOUT	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53613	17/11/2016	SKYE RENEE WALTON	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53614	17/11/2016	PAUL STERVAGGI	SUCCESSFUL FUNDING THROUGH KALAMUNDA SPORTS STAR FUNDING PROGRAM - NOVEMBER 2016	200.00
EFT53615	17/11/2016	ANTHONY JOHN LAKE	CROSSOVER CONTRIBUTION	420.00
EFT53616	17/11/2016	VIRGINIA & PAUL MORT-WAGHORN	FOOTPATH DEPOSIT REFUND	1000.00
EFT53617	17/11/2016	CHELSEA BUCKINGHAM	HALL AND KEY BOND REFUND	1050.00
EFT53618	17/11/2016	GERALD & CARMEL SELVEY	HALL AND KEY BOND REFUND	350.00
EFT53619	17/11/2016	KAREN LEGGETT	KEY BOND REFUND	50.00
EFT53620	24/11/2016	THE WORKWEAR GROUP PTY LTD	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	608.92
EFT53621	24/11/2016	HAEFELI-LYSNAR SURVEY EQUIPMENT	SUPPLY OF SURVEY EQUIPMENT TOTAL STATION, CONTROLLER, OPS AND TRAINING	79134.00
EFT53622	24/11/2016	INFOODS PTY LTD	FIRE PROTECTION CREW SUPPLIES	1032.84
EFT53623	24/11/2016	SETON AUSTRALIA PTY LTD	SAFETY EQUIPMENT / SUPPLIES	492.14
EFT53624	24/11/2016	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	842.61
EFT53625	24/11/2016	THE PLANNING GROUP WA PTY LTD ( TPG TOWN PLANNING URBAN DESIGN & HERITAGE )	PROFESSIONAL PLANNING SERVICES FOR VARIOUS LOCATIONS	4239.13
EFT53626	24/11/2016	BIDVEST FOODSERVICE	GROCERY SUPPLIES FOR PETER ANDERTON CENTRE	762.17
EFT53627	24/11/2016	TOTALLY WORKWEAR	SUPPLY OF PROTECTIVE CLOTHING	1020.01
EFT53628	24/11/2016	ALLAN MORTON	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53629	24/11/2016	SPECTRUM ARTS	QUENDA ARTWORK/SCULPTURE FOR PERTH HILLS SPRING FESTIVAL 2016	5368.00
EFT53630	24/11/2016	SPINE & LIMB FOUNDATION INC	METRO LIBRARY VAN DELIVERY SERVICE 15/8/16 - 30/6/17	9078.50
EFT53631	24/11/2016	COATES HIRE OPERATIONS PTY LTD	PLANT / EQUIPMENT HIRE	3317.40
EFT53632	24/11/2016	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS	4668.40
EFT53633	24/11/2016	WA LOCAL GOVERNMENT ASSOCIATION	REGISTRATION FOR 1 COUNCILLOR TO ATTEND EFFECTIVE COMMUNITY LEADERSHIP COURSE	990.00
EFT53634	24/11/2016	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	4977.50
EFT53635	24/11/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP	347016.33
EFT53636	24/11/2016	OFFICE LINE GROUP PTY LTD	OFFICE FURNITURE SUPPLIES	1915.10

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53637	24/11/2016	MCINTOSH & SON	PLANT / VEHICLE PARTS	4033.99
EFT53638	24/11/2016	SONIC HEALTHPLUS (KINETIC HEALTH GROUP LTD)	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	1371.70
EFT53639	24/11/2016	DEPARTMENT OF PARKS & WILDLIFE	SUPPLY OF NATIONAL PARK PASSES	999.90
EFT53640	24/11/2016	STONETRADER PTY LTD	GARDEN / RESERVE SUPPLIES	1312.00
EFT53641	24/11/2016	WESTBOOKS	LIBRARY SUPPLIES	374.10
EFT53642	24/11/2016	KENNEDYS TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	26776.75
EFT53643	24/11/2016	STAPLES AUSTRALIA PTY LTD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	17471.12
EFT53644	24/11/2016	BLADON WA PTY LTD	MEMORABILIA SUPPLIES FOR DEPOT OPERATIONS	991.10
EFT53645	24/11/2016	FULTON HOGAN INDUSTRIES PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	411.58
EFT53646	24/11/2016	JOHN GIARDINA	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	3519.34
EFT53647	24/11/2016	GEOFF STALLARD	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53648	24/11/2016	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR HACC MEALS	486.58
EFT53649	24/11/2016	MARKETFORCE PTY LTD	ADVERTISING FOR VARIOUS JOBS / EVENTS	1236.97
EFT53650	24/11/2016	BUCHER MUNICIPAL PTY LTD	PLANT / VEHICLE PARTS	956.00
EFT53651	24/11/2016	BRIDGESTONE AUSTRALIA LTD	PLANT / VEHICLE PARTS	1390.44
EFT53652	24/11/2016	HOSEMASTERS	PLANT / VEHICLE PARTS	221.79
EFT53653	24/11/2016	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	5002.46
EFT53654	24/11/2016	SLATER GARTRELL SPORTS	SUPPLY AND LAY PREMIUM SYNTHETIC TURF MATCH WICKET AT KOSTERA OVAL AND SCOTT RESERVE MATCH WICKET	12399.20
EFT53655	24/11/2016	REPCO BRAKE & CLUTCH	PLANT / VEHICLE PARTS	79.20
EFT53656	24/11/2016	REWARD DISTRIBUTION	KITCHEN / CATERING SUPPLIES	10.40
EFT53657	24/11/2016	CITY OF FREMANTLE	ANNUAL MEMBERSHIP TO FREMANTLE VISITOR CENTRE AND SUPPLY OF BROCHURES	153.00
EFT53658	24/11/2016	OCE CORPORATE PTY LTD	CLEANING SERVICES / CONSUMABLES FOR VARIOUS LOCATIONS	15167.42
EFT53659	24/11/2016	BIBBULMUN TRACK FOUNDATION	WILDFLOWERS OF THE NORTHERN BIBBULMUN TRACK BOOKS FOR CITIZENSHIP	1500.00
EFT53660	24/11/2016	DAWSON'S GARDEN WORLD	PLANTS / GARDEN SUPPLIES	45.90
EFT53661	24/11/2016	MARTIN'S TRAILER PARTS	PLANT / VEHICLE PARTS	70.76

Chq/EFT	Date	Name	Description	Amount
EFT53662	24/11/2016	LANDMARK OPERATIONS LTD	CHEMICALS & SUPPLIES	1041.04
EFT53663	24/11/2016	AUSTRALIAN MANUFACTURERS CORP P/T T/A PARK MOTOR BODY BUILDERS	PLANT / VEHICLE PARTS	4400.00
EFT53664	24/11/2016	MIDWAY FORD (WA)	PLANT / VEHICLE PARTS	5500.00
EFT53665	24/11/2016	STAGECRAFT	THEATRE / STAGE EQUIPMENT HIRE	913.00
EFT53666	24/11/2016	BAILEYS FERTILISERS	SUPPLY AND SPREAD FERTILISER AT VARIOUS RESERVES	11994.14
EFT53667	24/11/2016	CAI FENCES	SUPPLY AND INSTALL TOP RAIL FENCING AT REYNOLDS ROAD FORRESTFIELD	4807.00
EFT53668	24/11/2016	SIRENCO	REPAIRS / MAINTENANCR OF ELECTRONIC WARNING SYSTEMS	341.00
EFT53669	24/11/2016	WARREN PYMONT	PART SALE OF LAND PER AGREEMENT FOR LOT 218 (67) NARDINE CLOSE FORRESTFIELD	18018.00
EFT53670	24/11/2016	ELAINE & FRANK MUSSELL	ADMIN FEE REFUND	15.00
EFT53671	24/11/2016	ACCESS ICON PTY LTD T/A ICON - SEPTTECH (WA)	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	2194.50
EFT53672	24/11/2016	PRIMARIES OF WA - MIDLAND	GARDEN / RESERVE SUPPLIES	534.00
EFT53673	24/11/2016	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	12024.31
EFT53674	24/11/2016	ANALYTICAL REFERENCE LABORATORY	ASBESTOS TESTING AT VARIOUS LOCATIONS	203.50
EFT53675	24/11/2016	ABCO PRODUCTS	CLEANING AND PRODUCT SUPPLIES	222.51
EFT53676	24/11/2016	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	6869.73
EFT53677	24/11/2016	INSTANT WEIGHING	PLANT / VEHICLE PARTS	2170.44
EFT53678	24/11/2016	SUSAN BILICH	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53679	24/11/2016	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	6601.83
EFT53680	24/11/2016	AQUATIC LEISURE TECHNOLOGIES	SLIDE EXIT REPAIRS AT KALAMUNDA WATER PARK	1000.00
EFT53681	24/11/2016	BT EQUIPMENT P/L T/A TUTT BRYANT EQUIPMENT	PLANT / VEHICLE PARTS	109.25
EFT53682	24/11/2016	MAIN ROADS (WA)	FINAL PAYMENT FOR THE WORKS ASSOCIATED WITH WELSHPOOL ROAD EAST / LEWIS ROAD WATTLE GROVE	4629.39
EFT53683	24/11/2016	BROOKE O'DONNELL	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53684	24/11/2016	OPUS INTERNATIONAL CONSULTANTS (PCA) LIMITED	CONSULTING SERVICES - DESIGN & DOCUMENTATION OF WATER MAIN IN PALM TERRACE FORRESTFIELD	650.10
EFT53685	24/11/2016	MICHAEL ANDREW FERNIE	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53686	24/11/2016	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	703.05

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53687	24/11/2016	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	3539.25
EFT53688	24/11/2016	T-QUIP	PLANT / VEHICLE PARTS	1475.10
EFT53689	24/11/2016	HOSECO	PLANT / VEHICLE PARTS	85.68
EFT53690	24/11/2016	HYDROQUIP PUMPS	MAINTENANCE OF PUMPING INSTALLATIONS	15702.50
EFT53691	24/11/2016	ABAXA (WH LOCATION SERVICES)	SUPPLY UNDERGROUND SERVICE LOCATIONS AT VARIOUS LOCATIONS	3360.50
EFT53692	24/11/2016	ACROMAT	GYM EQUIPMENT SUPPLIES FOR HPRC	6969.60
EFT53693	24/11/2016	DIRECT TRADES SUPPLY PTY LTD	HARDWARE SUPPLIES	4102.06
EFT53694	24/11/2016	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	88.00
EFT53695	24/11/2016	TAYLOR BURRELL BARNETT	PLANNING & MOVEMENT NETWORK REVIEW FOR FORRESTFIELD & HIGH WYCOMBE INDUSTRIAL AREA	7117.11
EFT53696	24/11/2016	GREENWAY ENTERPRISES	GARDEN / RESERVE SUPPLIES	1176.07
EFT53697	24/11/2016	OFFICEWORKS SUPERSTORES PTY LTD	OFFICE SUPPLIES / STATIONERY	658.21
EFT53698	24/11/2016	SARA LOHMEYER	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53699	24/11/2016	VERMEER (WA & NT)	PLANT / VEHICLE PARTS	3469.19
EFT53700	24/11/2016	MAYDAY EARTHMOVING	PLANT AND EQUIPMENT HIRE	11825.00
EFT53701	24/11/2016	BGC CEMENT BAGGED PRODUCTS	ROAD MATERIALS SUPPLIES	838.11
EFT53702	24/11/2016	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES - SEPTEMBER 2016	3068.07
EFT53703	24/11/2016	NOREEN TOWNSEND	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53704	24/11/2016	SNAP PRINTING - MIDLAND	PRINTING OF BUSINESS CARDS FOR VARIOUS STAFF	160.00
EFT53705	24/11/2016	SIMON DI ROSSO	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53706	24/11/2016	BOYA EQUIPMENT PTY LTD	PLANT / VEHICLE PARTS	1345.17
EFT53707	24/11/2016	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS )	TRAFFIC PROTECTION PRODUCTS / SIGNAGE	1784.42
EFT53708	24/11/2016	ANDREW WADDELL	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	8093.17
EFT53709	24/11/2016	KENNETH RUSSELL BIRCH	ADMIN FEE REFUND	15.00
EFT53710	24/11/2016	DYLAN O'CONNOR	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53711	24/11/2016	GUNDRY'S CARPET CHOICE	FLOOR COVERINGS AND INSTALATION SERVICES AT CHILD HEALTH CLINIC	500.00
EFT53712	24/11/2016	KOTT GUNNING LAWYERS	LEGAL EXPENSES	1597.71
EFT53713	24/11/2016	CENTURION TEMPORARY FENCING	TEMPORARY FENCING HIRE FOR ALAN ANDERSON RESERVE	1148.13
EFT53714	24/11/2016	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	13610.54



Chq/EFT	Date	Name	Description	Amount
EFT53715	24/11/2016	HARE & FORBES PTY LTD	PLANT / VEHICLE PARTS	504.90
EFT53716	24/11/2016	NATIONAL MEASUREMENT INSTITUTE	ANALYSIS FEES	960.78
EFT53717	24/11/2016	BAD BACKS STORE	OFFICE FURNITURE SUPPLIES	400.00
EFT53718	24/11/2016	KRISTY LEE MOLLIKA	ENTERTAINMENT FOR SUPPER DANCE AT SENIORS WEEK 2016	3000.00
EFT53719	24/11/2016	JEEN LIN GOLDEN	PART DOG REGISTRATION FEE REFUND	17.00
EFT53720	24/11/2016	HEMA MAPS PTY LTD	SUPPLY OF VARIOUS MERCHANDISE FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	182.31
EFT53721	24/11/2016	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	33.00
EFT53722	24/11/2016	NATURE PLAY SOLUTIONS	PROVISIONS OF LOOSE PARTS PLAY SESSION AT WATTLE GROVE NATURE PLAY SPACE AS PART OF YOUNG CREATIVES MONTH	704.00
EFT53723	24/11/2016	TRACY L DESTREE-THOMPSON	COUNCILLOR ALLOWANCE - 01/11/16 - 30/11/16	2212.51
EFT53724	24/11/2016	TURFWORKS WA PTY LTD	RESERVE MOWING AT VARIOUS LOCATIONS	9392.04
EFT53725	24/11/2016	TALIS CONSULTANTS PTY LTD ATF TALIS UNIT TRUST	ASSET MANAGEMENT SERVICES - MRRG REHAB GRANT SUBMISSION - ONE OFF PROJECT	3300.00
EFT53726	24/11/2016	ENVIRO SWEEP	SWEEPING SERVICES AT VARIOUS LOCATIONS	20446.50
EFT53727	24/11/2016	GECCO	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	45.38
EFT53728	24/11/2016	PERTH WASTE PTY LTD	BULK BIN SERVICES FOR GREEN AND MIXED WASTE COLLECTIONS AND DISPOSAL	1991.02
EFT53729	24/11/2016	ASHDENE MANUFACTURING PTY LTD	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	1078.11
EFT53730	24/11/2016	AVERY DENNISON RBIS PTY LTD	OFFICE PRODUCTS / SUPPLIES FOR ZIG ZAG CULTURAL CENTRE	392.87
EFT53731	24/11/2016	DAYTONE PRINTING PTY LTD	PRINTING OF BROCHURES / INVITES FOR VARIOUS LOCATIONS	1381.10
EFT53732	24/11/2016	WEST TIP WASTE CONTROL PTY LTD	COLLECTION AND TRANSPORTATION OF HOOK LIFT BINS AT WALLISTON TRANSFER STATION	18035.33
EFT53733	24/11/2016	WML CONSULTANTS PTY LTD	SUPPLY DETAILED DESIGNS FOR TRAFFIC MANAGEMENT TREATMENTS FOR WANDOO AND ADELAIDE ROADS	1409.38

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT53734	24/11/2016	FORTUS GROUP	PLANT / VEHICLE PARTS	1745.61
EFT53735	24/11/2016	FAIR GO TRADING	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	311.17
EFT53736	24/11/2016	AEC GROUP PTY LTD	ECONOMIC DEVELOPMENT STRATEGY CONSULTATION SERVICES	12390.40
EFT53737	24/11/2016	THE LINEN PRESS	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	780.29
EFT53738	24/11/2016	BLUE STEEL ENTERPRISES PTY LTD T/A FRONTLINE FIRE & RESCUE EQUIPMENT	MAINTENANCE OF FIRE AND RESCUE EQUIPMENT	6310.70
EFT53739	24/11/2016	QUALITY PRESS	PURCHASE OF INCIDENT RELATED FORMS	249.15
EFT53740	24/11/2016	FAIRVIEW PLUMBING & GAS PTY LTD	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	275.00
EFT53741	24/11/2016	SIX SIGMA PHOENIX T/A TECHCAMPS 4 KIDS	SUPPLY OF MINECRAFT & GAME DESIGN WORKSHOPS AT VARIOUS LOCATIONS	410.00
EFT53742	24/11/2016	AUSTRALIAN WARNING SYSTEMS PTY LTD	PLANT / VEHICLE PARTS - SUPPLY OF ROOF BAR FOR STAFF VEHICLE	1636.80
EFT53743	24/11/2016	POWERVAC PTY LTD	CLEANING EQUIPMENT AND SUPPLIES	55.00
EFT53744	24/11/2016	AFLEX TECHNOLOGY (NZ) LTD	KALAMUNDA WATER PARK INFLATABLES AND DELIVERY	3752.10
EFT53745	24/11/2016	BRISKLEEN SUPPLIES PTY LTD	CLEANING PRODUCTS & HYGIENE SERVICES SUPPLIES	1137.71
EFT53746	24/11/2016	TMD FAMILY TRUST	PART SALE OF LAND PER AGREEMENT FOR LOT 218 (67) NARDINE CLOSE FORRESTFIELD	33462.00
69596	02/11/2016	GIOVANNI MARINELLI	REFUND HACC ACCOUNT IN CREDIT AS CONSUMER PAID IN ADVANCE	36.00
69597	02/11/2016	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	157.05
69598	02/11/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	128.55
69599	02/11/2016	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	758.52
69600	02/11/2016	TELSTRA CORPORATION	TELEPHONE EXPENSES	15051.97
69601	02/11/2016	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	3201.00
69602	02/11/2016	SYNERGY	POWER CHARGES	4599.55
69603	02/11/2016	ALINTA ENERGY	GAS CHARGES	1032.15
69604	02/11/2016	BUILDING COMMISSION	BUILDING LEVY - OCTOBER 2016	26491.39

Chq/EFT	Date	Name	Description	Amount
69605	02/11/2016	NORMA AUDREY HAYWARD	REFUND MEALS ON WHEELS ACCOUNT IN CREDIT AS CONSUMER OVERPAID - NO LONGER RECEIVING SERVICE	40.00
69606	02/11/2016	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	190.34
69607	02/11/2016	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	48.15
69608	02/11/2016	KALAMUNDA MEN'S SHED INC	DONATION FROM PROCEEDS OF GARAGE SALE AT WALLISTON TRANSFER STATION	1157.00
69609	02/11/2016	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	252.45
69610	02/11/2016	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	293.00
69611	02/11/2016	FOOTHILLS MENS SHED INC	DONATION FROM PROCEEDS OF GARAGE SALE AT WALLISTON TRANSFER STATION	1157.00
69612	02/11/2016	VINCENT MAZOUÉ	FOOTPATH DEPOSIT REFUND	5000.00
69613	02/11/2016	ALINTA ENERGY (ELECTRICITY ACCOUNT)	POWER CHARGES	3241.30
69614	02/11/2016	THE WOMENS POWDER ROOM	DONATION FROM PROCEEDS OF GARAGE SALE AT WALLISTON TRANSFER STATION	1157.55
69615	10/11/2016	SYNERGY	POWER CHARGES	25345.85
69616	16/11/2016	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	157.05
69617	16/11/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	128.55
69618	16/11/2016	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	758.52
69619	16/11/2016	MEAD MEDICAL GROUP	FIT FOR WORK ASSESSMENT	100.00
69620	16/11/2016	TELSTRA CORPORATION	TELEPHONE EXPENSES	38386.53
69621	16/11/2016	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	6550.61
69622	16/11/2016	BCITF	LEVY FEE - OCTOBER 2016	24480.53
69623	16/11/2016	SYNERGY	POWER CHARGES	106191.80
69624	16/11/2016	ALINTA ENERGY	GAS CHARGES	3789.80
69625	16/11/2016	DIRECTOR OF LICENSING SERVICES	LOCAL AUTHORITY SERIES NUMBER PLATES	200.00
69626	16/11/2016	DEPARTMENT OF TRANSPORT	FLEET VEHICLE REGISTRATIONS	26.40
69627	16/11/2016	CASH - ADMIN	PETTY CASH REIMBURSEMENT	1102.62
69628	16/11/2016	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	208.95
69629	16/11/2016	CASH - FORRESTFIELD LIBRARY	PETTY CASH REIMBURSEMENT	234.65
69630	16/11/2016	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	235.20
69631	16/11/2016	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	229.60
69632	16/11/2016	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	134.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
69633	16/11/2016	CASH - HIGH WYCOMBE LIBRARY	PETTY CASH REIMBURSEMENT	157.75
69634	16/11/2016	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	77.55
69635	16/11/2016	CASH - KPAC	PETTY CASH REIMBURSEMENT	144.58
69636	16/11/2016	ALINTA ENERGY (ELECTRICITY ACCOUNT)	POWER CHARGES	716.70
69637	24/11/2016	LORRAINE B SKIPPINGS	ADMIN FEE REFUND	15.00
69638	24/11/2016	SYNERGY	POWER CHARGES	3381.20
69639	24/11/2016	ALINTA ENERGY	GAS CHARGES	28.40
DD34894.1	01/11/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	96950.82
DD34894.2	01/11/2016	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	444.72
DD34894.3	01/11/2016	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	373.57
DD34894.4	01/11/2016	SMITHFORD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	303.58
DD34894.5	01/11/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	4241.27
DD34894.6	01/11/2016	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	273.16
DD34894.7	01/11/2016	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	104.02
DD34894.8	01/11/2016	HUNDAL & ROGERS FUTURE FUND	SUPERANNUATION CONTRIBUTION	451.73
DD34894.9	01/11/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	813.93
DD34992.1	15/11/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	121470.61
DD34992.2	15/11/2016	AUSTRALIAN ETHICAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	273.22
DD34992.3	15/11/2016	PERPETUALS SELECT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	173.56
DD34992.4	15/11/2016	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	461.93
DD34992.5	15/11/2016	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	376.31
DD34992.6	15/11/2016	SMITHFORD SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	428.37
DD34992.7	15/11/2016	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	383.91
DD34992.8	15/11/2016	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	138.80
DD34992.9	15/11/2016	HUNDAL & ROGERS FUTURE FUND	SUPERANNUATION CONTRIBUTION	348.82
DD34894.10	01/11/2016	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	381.39
DD34894.11	01/11/2016	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	442.11
DD34894.12	01/11/2016	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	933.53

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD34894.13	01/11/2016	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	635.35
DD34894.14	01/11/2016	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	103.87
DD34894.15	01/11/2016	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	86.20
DD34894.16	01/11/2016	G ROSS SUPERANNUATION PTY LTD ATF BINDALE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	71.37
DD34894.17	01/11/2016	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	136.67
DD34894.18	01/11/2016	ONE PATH LIFE LTD	SUPERANNUATION CONTRIBUTIONS	61.29
DD34894.19	01/11/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	279.68
DD34894.20	01/11/2016	ASGARD & WRAP ALLOCATED PENSION	SUPERANNUATION CONTRIBUTIONS	128.40
DD34894.21	01/11/2016	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	255.61
DD34894.22	01/11/2016	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	780.09
DD34894.23	01/11/2016	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1811.28
DD34894.24	01/11/2016	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	223.02
DD34894.25	01/11/2016	MLC SUPER FUND - PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	286.12
DD34894.26	01/11/2016	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	213.15
DD34894.27	01/11/2016	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	270.06
DD34894.28	01/11/2016	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	226.24
DD34894.29	01/11/2016	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	216.60
DD34894.30	01/11/2016	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	779.85
DD34894.31	01/11/2016	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	553.09
DD34894.32	01/11/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	1687.17
DD34894.33	01/11/2016	PARSONS MC SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	450.48
DD34894.34	01/11/2016	AUSTRALIAN ETHICAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	230.26
DD34894.35	01/11/2016	PERPETUALS SELECT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	230.26
DD34992.10	15/11/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	996.92
DD34992.11	15/11/2016	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	520.30
DD34992.12	15/11/2016	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1047.82
DD34992.13	15/11/2016	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	181.06
DD34992.14	15/11/2016	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	530.60

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD34992.15	15/11/2016	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	320.47
DD34992.16	15/11/2016	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	978.25
DD34992.17	15/11/2016	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	152.56
DD34992.18	15/11/2016	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	122.79
DD34992.19	15/11/2016	G ROSS SUPERANNUATION PTY LTD ATF BINDALE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	84.14
DD34992.20	15/11/2016	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	139.54
DD34992.21	15/11/2016	ONE PATH LIFE LTD	SUPERANNUATION CONTRIBUTIONS	66.03
DD34992.22	15/11/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	392.06
DD34992.23	15/11/2016	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	2517.42
DD34992.24	15/11/2016	ASGARD & WRAP ALLOCATED PENSION	SUPERANNUATION CONTRIBUTIONS	191.52
DD34992.25	15/11/2016	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	359.56
DD34992.26	15/11/2016	POWERWRAP MASTER PLAN	SUPERANNUATION CONTRIBUTIONS	46.78
DD34992.27	15/11/2016	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	801.62
DD34992.28	15/11/2016	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	314.00
DD34992.29	15/11/2016	MLC SUPER FUND - PLUM SUPER	SUPERANNUATION CONTRIBUTIONS	298.64
DD34992.30	15/11/2016	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	213.15
DD34992.31	15/11/2016	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	226.24
DD34992.32	15/11/2016	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	233.26
DD34992.33	15/11/2016	MLC NAVIGATOR ACCESS SUPER & PENSION	SUPERANNUATION CONTRIBUTIONS	47.94
DD34992.34	15/11/2016	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1073.94
DD34992.35	15/11/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	5066.78
DD34992.36	15/11/2016	THE SABLE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1424.12
DD34992.37	15/11/2016	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	553.09
DD34992.38	15/11/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	2033.09
DD34992.39	15/11/2016	PARSONS MC SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	450.48
				<b>3164853.86</b>

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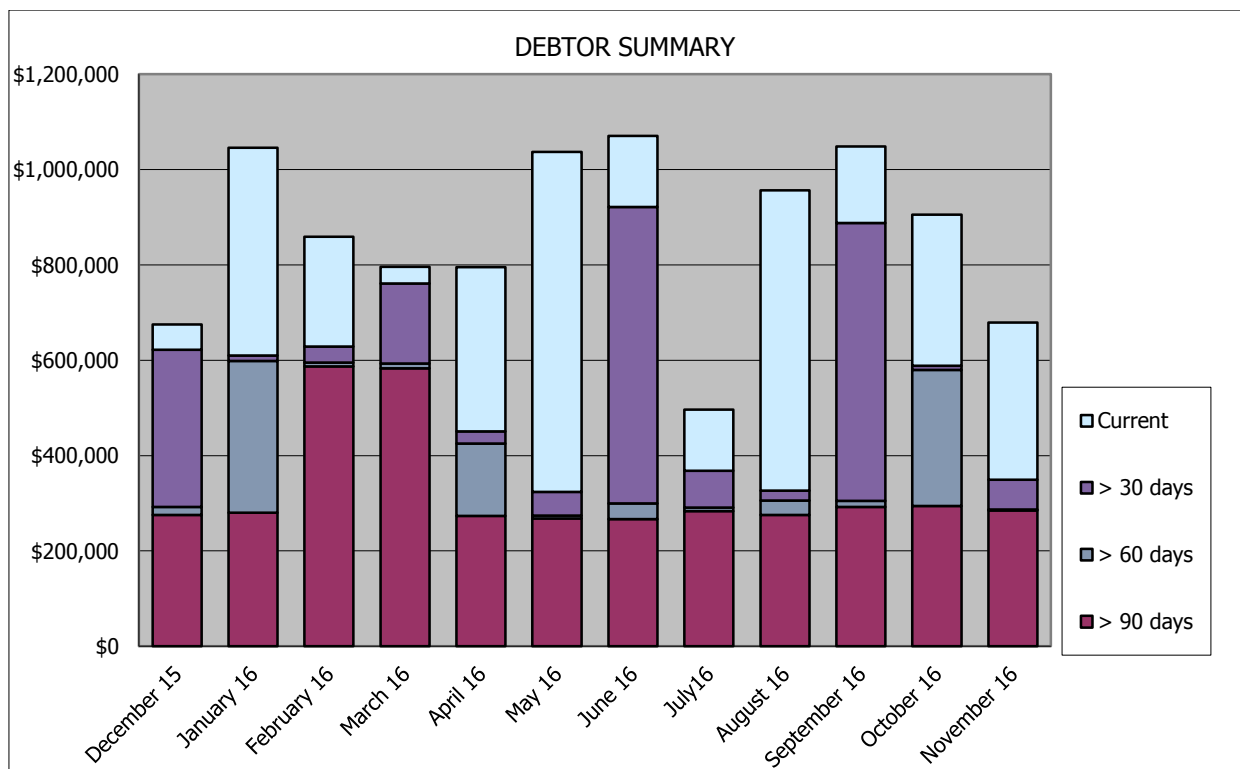
<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
		<b>Shire of Kalamunda Payroll</b>		
F611023095726	01/11/2016	SHIRE OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 01 NOVEMBER 2016	587625.21
F611163758094	15/11/2016	SHIRE OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 15 NOVEMBER 2016	694873.02
F611304427404	29/11/2016	SHIRE OF KALAMUNDA PAYROLL	VARIOUS AWARDS TO 29 NOVEMBER 2016	612109.11
				<b>1894607.34</b>

**Attachment 2**

**SUMMARY OF DEBTORS  
 FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Sundry Debtors Trial Balance - Summary Aged Listing**

	> 90 days	> 60 days	> 30 days	Current	Total
December 15	\$275,527	\$16,493	\$329,987	\$52,899	\$674,907
January 16	\$280,384	\$318,254	\$11,538	\$435,928	\$1,046,105
February 16	\$587,306	\$7,844	\$33,731	\$230,457	\$859,337
March 16	\$583,454	\$10,000	\$167,653	\$34,686	\$795,793
April 16	\$273,571	\$151,878	\$25,254	\$344,638	\$795,341
May 16	\$268,397	\$5,887	\$49,408	\$713,597	\$1,037,290
June 16	\$266,892	\$32,814	\$622,164	\$148,610	\$1,070,479
July 16	\$283,740	\$7,089	\$77,695	\$128,229	\$496,753
August 16	\$275,295	\$30,628	\$20,609	\$629,991	\$956,522
September 16	\$292,333	\$12,868	\$582,765	\$160,338	\$1,048,303
October 16	\$294,361	\$285,710	\$8,755	\$316,701	\$905,527
November 16	\$284,636	\$2,369	\$62,435	\$329,417	\$678,857





<b>SUMMARY OF DEBTORS FOR THE PERIOD ENDED 30 NOVEMBER 2016</b>			
<b>AMOUNT</b>	<b>DEBTOR</b>	<b>DETAILS</b>	<b>STATUS</b>
<b>&gt;90 days</b>			
\$258,930.49	DA Letizia	Developer Contribution	Account is with Shire lawyers
\$4,198.00	Evolution Cheer and Dance	Hall Hire	Paying instalments - cash flow
\$4,168.95	Telstra Corporation	Private Works	Corresponding with Telstra agent Jones Lang Lasalle
\$3,825.38	Kalamunda Bulldogs Rugby	Reserve Hire	On-going Financial Issues - commitment to pay by mid-December
\$3,022.88	High Wycombe Markets	Hall Hire	No longer trading - no longer responding to emails - left country
\$2,855.73	Kalamunda Cricket Club	Operational Expenses - utilities and loan	Partial Fee Waiver under negotiation
\$2,525.05	Beacon Homes Pty Ltd	Private Works	Referred to D&B - not responding to correspondence
\$5,109.77	90+ Days Debts consisting of amounts under \$1,200.00.	Predominately annual surveillance fees	Debtors to be contacted to advise debt recovery action pending / final notices issued / debt with D&B or possible write-off of debt pending
<b>\$284,636.25</b>	<b>Total Debts 90+ Days</b>		
<b>&gt;60 days</b>			
\$2,369.41	60+ Days Debts consisting of amounts under \$1,200.00.		All debtors to be contacted by telephone / email - copy invoices mailed as required.
<b>\$2,369.41</b>	<b>Total Debts 60+ Days</b>		
<b>&gt;30 days</b>			
\$20,896.00	Sundance Transport Pty Ltd	Developer Contribution	Payment of final instalment pending
\$10,176.00	Forrestfield United Soccer Club	Reserve Hire - Summer Season	Negotiating payment plan
\$4,498.00	Kalamunda Rangers	Hall Hire	Statement issued
\$3,168.56	High Wycombe Cricket Club	Reserve Hire	Reminder invoice to issue
\$3,060.00	Kalamunda Cricket Club	Operational Expenses - utilities and loan	Partial Fee Waiver under negotiation
\$2,606.39	Lesmurdie Tennis Club	Loan	Reminder invoice to issue
\$2,260.17	Forrestfield Cricket Club	Reserve Hire	Reminder invoice to issue
\$1,998.82	N-Com Pty Ltd	Telecommunications Tower - Electricity	Reminder invoice to issue
\$1,996.75	Midland Sisdac	Hall Hire	Statement issued
\$1,818.00	WA Institute of Taekwondo	Hall Hire	Statement issued

<b>SUMMARY OF DEBTORS FOR THE PERIOD ENDED 30 NOVEMBER 2016</b>			
<b>AMOUNT</b>	<b>DEBTOR</b>	<b>DETAILS</b>	<b>STATUS</b>
\$1,750.00	Zig Zag Gymnastics	Hall Hire	Statement issued
\$1,742.00	Evolution Cheer and Dance	Hall Hire	Paying instalments - cash flow
\$6,463.89	30+ Days Debts consisting of amounts under \$1,200.00.		Reminder invoices to be sent and / or statements issued
<b>\$62,434.58</b>	<b>Total Debts 30+ Days</b>		
<b>&lt; 30 days</b>			
<b>\$338,081.20</b>	<b>Total of Current Debts</b>		
<b>\$8,664.60</b>	<b>Total of Accounts in Credit</b>		
<b>\$678,856.84</b>	<b>Total - Debtors Trial Balance</b>		
<b>FOOTNOTES</b>			
* Denotes currently in negotiation of invoice amount and details			
^ Denotes payment arrangement in place			

**Attachment 3**

**SUMMARY OF CREDITORS  
FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Sundry Creditors Trial Balance - Summary Aged Listing**

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2015	\$1,100	\$2,200	\$81,330	\$570,084	\$654,714
31/08/2015	\$3,787	\$7,093	\$297,295	\$2,823,505	\$3,131,680
30/09/2015	\$20,875	\$24,891	\$91,014	\$621,133	\$757,913
31/10/2015	\$10,874	\$26,568	\$61,935	\$2,471,516	\$2,570,893
30/11/2015	\$13,246	\$1,716	\$38,818	\$531,081	\$584,862
31/12/2015	\$1,499	\$495	\$38,339	\$479,424	\$519,757
31/01/2016	\$0	\$142	\$4,604	\$266,856	\$271,602
29/02/2016	\$0	\$0	\$5,592	\$2,234,227	\$2,239,819
31/03/2016	\$4,425	\$3,857	\$57,452	\$859,578	\$925,312
30/04/2016	\$8,253	\$24,171	\$422,350	\$1,102,746	\$1,557,520
31/05/2016	\$55	\$29,996	\$158,655	\$1,693,540	\$1,882,246
30/06/2016	\$13,893	\$19,989	\$240,978	\$3,607,637	\$3,882,496
31/07/2016	\$0	\$4,210	\$762	\$734,480	\$739,452
31/08/2016	\$26,903	\$3,465	\$30,621	\$880,029	\$941,019
30/09/2016	\$715	\$15,405	\$21,130	\$918,399	\$955,649
31/10/2016	\$19,124	\$28,883	\$102,114	\$1,300,775	\$1,450,897
30/11/2016	\$1,002	\$22,106	\$377,933	\$1,377,570	\$1,778,611

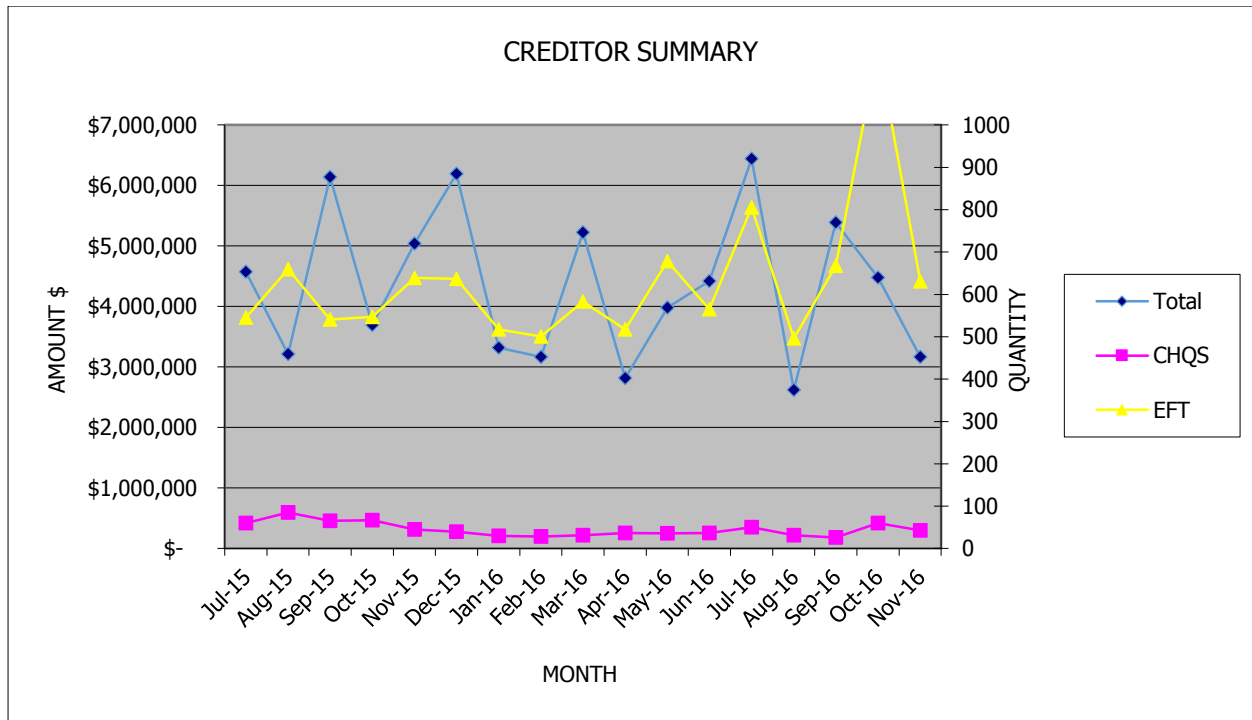
**Comment**

- > 90 days Original Invoices Shawsett Training Pty Ltd, Ross & Lynette Murley, Maida Vale Tennis Club, Dun & Bradstreet not received in Accounts to process.
- > 60 days Original Invoices not received for Ruby Tangerine, Menzies International, Kalamunda Club, Dun & Bradstreet and Institute of Public Works Engineering in Accounts to process.
- > 30 days These invoices are paid on the third fortnightly payment run.

**Creditor Payments made**

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Jul-15	\$ 4,574,236	60	545	605
Aug-15	\$ 3,213,086	85	659	744
Sep-15	\$ 6,139,271	65	541	606
Oct-15	\$ 3,693,763	67	547	614
Nov-15	\$ 5,036,934	45	639	684
Dec-15	\$ 6,191,992	40	637	677
Jan-16	\$ 3,321,829	30	517	547
Feb-16	\$ 3,164,940	28	501	529
Mar-16	\$ 5,224,103	31	583	614
Apr-16	\$ 2,816,800	37	517	554
May-16	\$ 3,978,417	36	678	714
Jun-16	\$ 4,418,758	37	565	602
Jul-16	\$ 6,442,728	50	805	855
Aug-16	\$ 2,620,389	31	496	527
Sep-16	\$ 5,388,229	26	668	694
Oct-16	\$ 4,478,302	60	1180	1240
Nov-16	\$ 3,164,854	43	631	674

- \*Excludes net staff payroll
- \*Creditors on 30 day terms are paid on the 28th of the month following.
- \*Local suppliers are paid on 14 day terms.



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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.3 Draft Monthly Financial Statements to 30 November 2016**

Previous Items	N/A
Responsible Officer	Director Corporate and Community Services
Service Area	Finance
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A

Attachment 1 Draft Statements of Financial Activity for the period ended 30 November 2016 incorporating the following:

- Statement of Financial Activity (Nature or Type)
- Statement of Financial Activity (Statutory Reporting Program)
- Net Current Funding Position, note to financial statement

**PURPOSE**

1. To provide Council with statutory financial reports on the activity of the Shire of Kalamunda with comparison of the year's performance against the revised budget adopted on 28 November 2016. This Statement compares the actual results for the period with the revised budget.

**BACKGROUND**

2. The Statement of Financial Activity (Attachment 1) incorporating various sub-statements, has been prepared in accordance with the requirement of the *Local Government Act 1995*, Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.
3. The opening funding position in the Statement of Financial Activity reflects the audited surplus carried forward from 2015/16.
4. The budget column reflects the budget approved subsequent to the first term budget review by Council at its meeting on 28 November 2016.

**DETAILS**

5. The *Local Government Act 1995* requires Council to adopt a percentage or value to be used in reporting variances against Budget. Council has adopted the reportable variances of 10% or \$50,000 whichever is greater.

**Financial Commentary**

Draft Statement of Financial Activity by Nature and Type for the five months ended 30 November 2016

6. This Statement reveals a net result surplus of \$37,487,509 compared to budget for the same period of \$32,089,544. The majority of the variance of \$5,397,966 is in the area of infrastructure projects.

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*Operating Revenue*

7. Total Revenue excluding rates is over budget by \$65,991. This is made up as follows:
- Operating Grants, Subsidies and Contributions are over budget by \$166,341. The variances are primarily timing issues, and made up of the following:
    - \$111,394 HACC grant payments.
    - \$70,975 Kids sports grant payments.
  - Fees and Charges is under budget by \$29,478. This variance is within the reporting threshold.
  - Interest Income is under budget by \$77,101. This is primarily due to more ratepayers choosing to pay by either instalment options or direct debit payment arrangements. The impact of this is that the cash inflow will be drawn out over a longer period rather than the majority of income being received in the first two months of the financial year.
  - Other Revenue is under budget by \$4,666. This variance is within the reporting threshold.

*Operating Expenditure*

8. Total expenses is under budget with a variance of \$243,691. The significant variances within the individual categories are as follows:
- Employment Costs are under budget by \$252,253 which is primarily due to vacant positions not filled following the restructure.
  - Materials and Contracts is over budget by \$63,966. This variance is within the reporting threshold.
  - Utilities are under budget by \$110,223 which is mainly related to telephony costs.
  - Depreciation, although a non-cash cost, is tracking over budget, reporting a variance of \$103,324. This is mainly attributable to infrastructure assets.
  - Interest expense is under budget by \$10,174. This is a result of a timing difference between amounts accrued and the budget which is based on the debenture payments schedules.
  - Insurance expense is under budget by \$41,925. The variance is within the reporting threshold.
  - Other expenditure is over budget by \$21,444. This relates mainly to non-recurrent expenditure and is also attributable to timing issues.
  - Loss on disposal of Assets is under budget by \$17,850. The variance is within the reporting threshold.

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*Investing Activities*

*Non-operating Grants and Contributions*

9. The non-operating grants and contributions are under budget by \$209,528. This is mainly attributable to:
- Roads to Recovery grant received is \$114,590 against a budget of \$359,532. The variance is a timing difference only.

*Capital Expenditures*

10. The total Capital Expenditure on Property, Plant and Equipment and Infrastructure Assets is under budget by \$4,303,539. Capital Expenditure is trending upward on a month by month basis. At this stage it is expected that the underspend will be eliminated over the remaining part of the financial year.

*Financing Activities*

11. The amounts attributable to financing activities shows a deficit of \$759,621 which is due to reserve movements. The movements are explained in detail in point 20 below.

*Rates revenues*

12. Rates generation is over budget with a variance of \$230,180. The variance is due to interim rates and back rates. The process of raising interim and back rates commenced during November 2016.

Draft Statement of Financial Activity by Program for the year ended 30 November 2016

13. The overall result comments are as above and generally each Program is within the accepted budget except for Other property services, Community Amenities and Recreation and Culture. Major variances have been reported by Nature and Type under points 7 to 12 above.

Draft Statement of Net Current Funding Position as at 30 November 2016

14. The commentary on the net current funding position is based on comparison of the draft November 2016 to the November 2015 actuals.
15. Net Current Assets (Current Assets less Current Liabilities) show a positive result of \$47.7 million. The un-restricted cash position has a positive balance of \$31.9 million which is higher than the previous year's balance of \$30.6 million.
16. Trade and other receivables outstanding comprise rates and sundry debtors totalling \$12.4 million.

The rates balance increased by \$2.3 million from last year which reflects increases in rates generation related to various factors including interim rates, back rates and the differential rate increases. The balance was

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anticipated to reduce significantly with the first instalment date on 16 August 2016 however, it was observed that the collection rate is tracking lower than 2015/16. This is attributed to more ratepayers choosing to pay by either instalment options or direct debit payment arrangements. The impact of this is cash inflow will be drawn out rather than the bulk being received in the first two months of the financial year, this impacts negatively on interest income.

17. Sundry debtors have increased from \$671,182 to \$678,857, of which \$338,081 consists of current debt due within 30 days. A total of \$284,636 remains outstanding over 90 days. The majority of this debt consists of an invoice which is overdue from the developers of the Forrestfield Industrial Area. These overdue amounts are currently subject to recovery action.
18. Receivables Other represents \$2.1 million, comprising mainly Emergency Service Levy receivables of \$1.6 million.
19. Provisions for annual and long service leave are generally higher having increased by \$235,866 to \$3 million when compared to the previous year. The reasons for the increase is due to more officers being above the seven year threshold at which point long service leave entitlements begin to fully accrue. The Shire aggressively pursues a leave management plan that will not adversely affect service delivery. The long term goal is to bring this liability down to a more manageable level and also ensure there are adequate cash backed reserves in place to support it.
20. Restricted Reserves have increased significantly from \$5.7 million to \$13 million when compared to November 2015. The increase is due to the following:
  - Forrestfield Industrial Area Scheme Stage 1 has increased by \$1.7 million through the receipt of developer contributions.
  - Long Service Leave and Nominated Employee Leave Reserves increased by \$1.1 million to address the exposure mentioned in point 19 above.
  - Minor changes are also noted with the following reserves:
    - Asset Enhancement Reserve has increased by \$0.9 million.
    - EDP IT Equipment Reserve has increased by \$0.4 million.
    - Waste Reserve has increased by \$0.6 million to recognise surplus in operating income in 2015/2016.
    - Land and Property Enhancement and Maintenance Reserve has increased by \$0.2 million.

## **STATUTORY AND LEGAL CONSIDERATIONS**

21. The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require presentation of a monthly statement of financial activity.



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## **POLICY CONSIDERATIONS**

22. Nil.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

23. Nil.

## **FINANCIAL CONSIDERATIONS**

24. The Shire's financial position needs to be closely monitored to ensure it is operating sustainably and to allow for future capacity.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

25. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's Operations and to meet sustainability planning, reporting and accountability requirements.

## **SUSTAINABILITY**

### **Social Implications**

26. Nil.

### **Economic Implications**

27. Nil.

### **Environmental Implications**

28. Nil.

## **RISK MANAGEMENT CONSIDERATIONS**

29.

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>	<b>Action/Strategy</b>
Over-spending the budget	Possible	Significant	High	Monthly management reports are reviewed by the Shire.
Non-compliance with Financial Regulations	Unlikely	Major	High	The financial report is scrutinised by the Shire to ensure that all statutory requirements are met.

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**OFFICER COMMENT**

30. The Shire's draft financial statements as at 30 November 2016 demonstrate the Shire has managed its budget and financial resources effectively.

<b>Voting Requirements: Simple Majority</b>
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**RECOMMENDATION**

That Council:

1. Receives the draft Monthly Statutory Financial Statements for the period to 30 November 2016, which comprises:
  - Statement of Financial Activity (Nature or Type).
  - Statement of Financial Activity (Statutory Reporting Program).
  - Net Current Funding Position, note to financial statement.

Moved:

Seconded:

Vote:

**Attachment 1**

**STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE  
FOR THE FIVE MONTHS ENDED 30 NOVEMBER 2016**

	30/11/2016	30/11/2016			
	YTD	YTD	Annual	Var. \$	Var. %
	Actual	Budget	Budget	(b)-(a)	(b)-
	(b)	(a)			(a)/(b)
	\$	\$	\$	\$	%
<b>Operating Revenues</b>					
Operating Grants and Subsidies	2,909,738	2,769,881	5,692,793	139,857	4.8%
Contributions, Reimbursements and Donations	434,401	407,917	4,762,899	26,484	6.1%
Profit on Asset Disposal	10,895	0	0	10,895	100.0%
Fees and Charges	12,768,384	12,797,862	14,896,615	(29,478)	(0.2%)
Interest Earnings	431,942	509,043	1,189,756	(77,101)	(17.8%)
Other Revenue	21,214	25,880	62,144	(4,666)	(22.0%)
Ex Gratia Rates Revenue	0	0	133,570	0	
<b>Total (Excluding Rates)</b>	<b>16,576,574</b>	<b>16,510,583</b>	<b>26,737,777</b>	<b>65,991</b>	
<b>Operating Expense</b>					
Employee Costs	(10,257,933)	(10,510,186)	(24,391,785)	252,253	2.5%
Materials and Contracts	(9,435,363)	(9,371,397)	(21,789,564)	(63,966)	(0.7%)
Utilities Charges	(923,507)	(1,033,730)	(2,475,553)	110,223	11.9%
Depreciation (Non-Current Assets)	(3,192,879)	(3,089,555)	(7,415,257)	(103,324)	(3.2%)
Interest Expenses	(150,456)	(160,630)	(385,523)	10,174	6.8%
Insurance Expenses	(551,474)	(593,399)	(593,911)	41,925	7.6%
Loss on Asset Disposal	0	(17,850)	(42,843)	17,850	100.0%
Other Expenditure	(245,028)	(223,584)	(550,809)	(21,444)	(8.8%)
<b>Total</b>	<b>(24,756,640)</b>	<b>(25,000,331)</b>	<b>(57,645,245)</b>	<b>243,691</b>	
<b>Operating activities excluded</b>					
Depreciation (Non-Current Assets)	3,192,879	3,089,555	7,415,257	103,324	3.2%
(Profit)/Loss on Asset Disposal	(10,895)	17,850	42,843	(28,745)	263.8%
EMRC Contribution (Non-cash)	0	0	(3,888,440)	0	
Deferred Loan (non-current) FUSC	(162)	0	(479)	(162)	100.0%
Movement in Provisions	(30,840)	0	673,003	(30,840)	100.0%
Pensioners Deferred Rates Movement	0	0	(32,000)	0	
<b>Total</b>	<b>3,150,982</b>	<b>3,107,405</b>	<b>4,210,184</b>	<b>43,577</b>	
<b>Net Operating (Ex. Rates)</b>	<b>(5,029,084)</b>	<b>(5,382,343)</b>	<b>(26,697,284)</b>	<b>353,259</b>	
<b>Investing Activities</b>					
Proceeds from Disposal of Assets	10,895	50,000	50,000	(39,105)	(358.9%)
Grants, Subsidies and Contributions	1,098,684	1,308,212	4,489,004	(209,528)	(19.1%)
Land and Buildings New	(165,660)	(395,800)	(1,637,514)	230,140	(138.9%)
Land and Buildings Replacement	(656,141)	(1,328,931)	(3,103,688)	672,790	(102.5%)
Plant and Equipment New	(40,935)	(16,650)	(272,245)	(24,285)	59.3%
Plant and Equipment Replacement	(71,940)	(71,940)	(650,768)	0	0.0%
Furniture and Equipment	(5,600)	(196,305)	(471,150)	190,705	(3405.2%)
Infrastructure Assets - Roads New	(172,602)	(1,340,267)	(8,700,830)	1,167,665	(676.5%)
Infrastructure Assets - Roads Renewal	(350,141)	(959,248)	(2,958,346)	609,107	(174.0%)
Infrastructure Assets - Drainage New	(27,583)	(369,200)	(1,476,973)	341,617	(1238.5%)
Infrastructure Assets - Drainage Renewal	(37,917)	(48,097)	(305,620)	10,180	(26.8%)
Infrastructure Assets - Footpaths New	(182,190)	(302,372)	(450,079)	120,182	(66.0%)
Infrastructure Assets - Footpaths Renewal	(3,964)	(11,360)	(239,868)	7,396	(186.6%)
Infrastructure Assets - Car Parks New	(57,251)	(182,213)	(1,093,642)	124,962	(218.3%)

**STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE  
FOR THE FIVE MONTHS ENDED 30 NOVEMBER 2016**

	<b>30/11/2016 YTD Actual (b) \$</b>	<b>30/11/2016 YTD Budget (a) \$</b>	<b>Annual Budget \$</b>	<b>Var. \$ (b)-(a) \$</b>	<b>Var. % (b)- (a)/(b) %</b>
Infrastructure Assets - Car Parks Renewal	<b>679</b>	(55,200)	(266,650)	55,879	8235.6%
Infrastructure Assets - Parks and Ovals New	<b>(64,818)</b>	(747,315)	(2,489,331)	682,497	(1052.9%)
Infrastructure Assets - Parks and Ovals Renewal	<b>(50,938)</b>	(291,832)	(989,359)	240,894	(472.9%)
Infrastructure Assets - Capital Work-in progress	<b>(126,188)</b>	0	0	(126,188)	100.0%
<b>Amounts attributable to investing activities</b>	<b><u>(903,612)</u></b>	<b><u>(4,958,518)</u></b>	<b><u>(20,567,058)</u></b>	<b><u>4,054,906</u></b>	
<b>Financing Activities</b>					
Repayment of Debentures	<b>(274,664)</b>	(262,400)	(629,779)	(12,264)	(4.5%)
Self-Supporting Loan Principal	<b>31,570</b>	30,115	72,302	1,455	4.6%
Proceeds from new debentures	<b>0</b>	0	706,510	0	
Capital (Developer) - Contributions	<b>597,353</b>	855,855	2,054,062	(258,502)	(43.3%)
Transfer from Reserves	<b>5,945,434</b>	5,133,440	15,205,379	811,994	13.7%
Transfer to Reserves	<b>(678,367)</b>	(895,305)	(5,455,761)	216,938	32.0%
<b>Amounts attributable to financing activities</b>	<b><u>5,621,326</u></b>	<b><u>4,861,705</u></b>	<b><u>11,952,713</u></b>	<b><u>759,621</u></b>	
<b>Total Net Operating + Capital</b>	<b><u>(311,370)</u></b>	<b><u>(5,479,156)</u></b>	<b><u>(35,311,630)</u></b>	<b><u>5,167,786</u></b>	
Rate Revenue	<b>33,420,608</b>	33,190,429	34,264,515	230,180	0.7%
Opening Funding Surplus(Deficit)	<b><u>4,378,271</u></b>	<u>4,378,271</u>	<u>4,378,271</u>	<u>0</u>	0.0%
<b>Closing Funding Surplus(Deficit)</b>	<b><u>37,487,509</u></b>	<b><u>32,089,544</u></b>	<b><u>3,331,155</u></b>	<b><u>5,397,966</u></b>	14.4%

**STATEMENT OF FINANCIAL ACTIVITY (STATUTORY REPORTING PROGRAM)  
FOR THE FIVE MONTHS ENDED 30 NOVEMBER 2016**

	30/11/2016 YTD Actual (b) \$	30/11/2016 YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
<b>Operating Revenues</b>					
Governance	2,412	47,620	114,298	(45,208)	(1874.3%)
General Purpose Funding	1,741,356	1,947,437	7,979,997	(206,081)	(11.8%)
Law, Order and Public Safety	248,971	191,699	436,318	57,272	23.0%
Health	342,187	184,615	722,536	157,572	46.0%
Education and Welfare	1,833,826	1,744,668	3,644,485	89,158	4.9%
Community Amenities	11,112,241	11,149,747	11,524,670	(37,506)	(0.3%)
Recreation and Culture	767,221	694,075	1,335,983	73,146	9.5%
Transport	20,978	0	0	20,978	100.0%
Economic Services	337,342	353,385	544,921	(16,043)	(4.8%)
Other Property and Services	159,146	197,337	434,569	(38,191)	(24.0%)
<b>Total (Excluding Rates)</b>	<b>16,565,680</b>	<b>16,510,583</b>	<b>26,737,777</b>	<b>55,097</b>	
<b>Operating Expense</b>					
Governance	(1,508,929)	(1,616,597)	(3,872,057)	107,668	7.1%
General Purpose Funding	(353,194)	(382,138)	(872,854)	28,944	8.2%
Law, Order and Public Safety	(781,360)	(789,767)	(1,814,306)	8,407	1.1%
Health	(567,440)	(662,569)	(1,535,634)	95,129	16.8%
Education and Welfare	(1,608,157)	(1,724,380)	(4,035,353)	116,223	7.2%
Community Amenities	(4,901,739)	(6,087,261)	(14,381,682)	1,185,522	24.2%
Recreation and Culture	(7,841,462)	(7,725,860)	(18,170,787)	(115,602)	(1.5%)
Transport	(4,366,081)	(4,419,864)	(10,649,953)	53,783	1.2%
Economic Services	(493,024)	(469,967)	(1,153,851)	(23,057)	(4.7%)
Other Property and Services	(2,324,359)	(1,121,928)	(1,158,769)	(1,202,431)	(51.7%)
<b>Total</b>	<b>(24,745,745)</b>	<b>(25,000,331)</b>	<b>(57,645,246)</b>	<b>254,586</b>	
<b>Operating activities excluded</b>					
Depreciation (Non-Current Assets)	3,192,879	3,089,555	7,415,257	103,324	3.2%
(Profit)/Loss on Asset Disposal	(10,895)	17,850	42,843	(28,745)	263.8%
EMRC Contribution (Non-cash)	0	0	(3,888,440)	0	
Deferred Loan (non-current) FUSC	(162)	0	(479)	(162)	100.0%
Movement in Provisions	(30,840)	0	673,003	(30,840)	100.0%
Pensioners Deferred Rates Movement	0	0	(32,000)	0	
<b>Total</b>	<b>3,150,982</b>	<b>3,107,405</b>	<b>4,210,184</b>	<b>43,577</b>	
<b>Net Operating (Ex. Rates)</b>	<b>(5,029,083)</b>	<b>(5,382,343)</b>	<b>(26,697,285)</b>	<b>353,260</b>	
<b>Investing Activities</b>					
Proceeds from Disposal of Assets	10,895	50,000	50,000	(39,105)	(358.9%)
Non-operating grants, subsidies and contributions	1,098,684	1,308,212	4,489,004	(209,528)	(19.1%)
Land Held for Resale	0	0	0	0	
Land Development Costs	0	0	0	0	
Land and Buildings New	(165,660)	(395,800)	(1,637,514)	230,140	(138.9%)
Land and Buildings Replacement	(656,141)	(1,328,931)	(3,103,688)	672,790	(102.5%)
Plant and Equipment New	(40,935)	(16,650)	(272,245)	(24,285)	59.3%
Plant and Equipment Replacement	(71,940)	(71,940)	(650,768)	0	0.0%

**STATEMENT OF FINANCIAL ACTIVITY (STATUTORY REPORTING PROGRAM)  
FOR THE FIVE MONTHS ENDED 30 NOVEMBER 2016**

	30/11/2016	30/11/2016			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
Furniture and Equipment	<b>(5,600)</b>	(196,305)	(471,150)	190,705	(3405.2%)
Infrastructure Assets - Roads New	<b>(172,602)</b>	(1,340,267)	(8,700,830)	1,167,665	(676.5%)
Infrastructure Assets - Roads Renewal	<b>(350,141)</b>	(959,248)	(2,958,346)	609,107	(174.0%)
Infrastructure Assets - Drainage New	<b>(27,583)</b>	(369,200)	(1,476,973)	341,617	(1238.5%)
Infrastructure Assets - Drainage Renewal	<b>(37,917)</b>	(48,097)	(305,620)	10,180	(26.8%)
Infrastructure Assets - Footpaths New	<b>(182,190)</b>	(302,372)	(450,079)	120,182	(66.0%)
Infrastructure Assets - Footpaths Renewal	<b>(3,964)</b>	(11,360)	(239,868)	7,396	(186.6%)
Infrastructure Assets - Car Parks New	<b>(57,251)</b>	(182,213)	(1,093,642)	124,962	(218.3%)
Infrastructure Assets - Car Parks Renewal	<b>679</b>	(55,200)	(266,650)	55,879	8235.6%
Infrastructure Assets - Parks and Ovals New	<b>(64,818)</b>	(747,315)	(2,489,331)	682,497	(1052.9%)
Infrastructure Assets - Parks and Ovals Renewal	<b>(50,938)</b>	(291,832)	(989,359)	240,894	(472.9%)
Infrastructure Assets - Capital Work-in progress	<b>(126,188)</b>	0	0	(126,188)	100.0%
<b>Amounts attributable to investing activities</b>	<b>(903,612)</b>	<b>(4,958,518)</b>	<b>(20,567,058)</b>	<b>4,054,906</b>	
<b>Financing Activities</b>					
Self-Supporting Loan Principal Income	<b>31,570</b>	30,115	72,302	1,455	4.6%
Proceeds from new debentures		0	706,510	0	
Capital (Developer) - Contributions	<b>597,353</b>	855,855	2,054,062	(258,502)	(43.3%)
Transfer from Reserves	<b>5,945,434</b>	5,133,440	15,205,379	811,994	13.7%
Capital Contributions and Grants Owing	<b>0</b>	0	0	0	
Repayment of Debentures	<b>(274,664)</b>	(262,400)	(629,779)	(12,264)	(4.5%)
Overdraft Funds (Repayment)	<b>0</b>	0	0	0	
Transfer to Reserves	<b>(678,367)</b>	(895,305)	(5,455,761)	216,938	32.0%
<b>Amounts attributable to financing activities</b>	<b>5,621,326</b>	<b>4,861,705</b>	<b>11,952,713</b>	<b>759,621</b>	
<b>Total Net Operating + Capital</b>	<b>(311,370)</b>	<b>(5,479,156)</b>	<b>(35,311,631)</b>	<b>5,167,787</b>	
Rate Revenue	<b>33,420,608</b>	33,190,429	34,264,515	230,180	0.7%
Opening Funding Surplus(Deficit)	<b>4,378,271</b>	4,378,271	4,378,271	0	0.0%
<b>Closing Funding Surplus(Deficit)</b>	<b>37,487,509</b>	<b>32,089,544</b>	<b>3,331,155</b>	<b>5,397,966</b>	14.4%

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE FIVE MONTHS ENDED 30 NOVEMBER 2016**

**NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)

	<b>30/11/2016</b>	<b>30/11/2015</b>
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents (Unrestricted)	31,917,716	30,552,854
Cash and Cash Equivalents - Reserves (Restricted)	13,093,320	5,672,037
Receivables - Rates	11,770,069	9,508,653
Receivables - Sundry	678,857	671,182
Receivables -Other	2,057,248	1,883,928
Inventories	145,614	96,913
<b>(* exclude loan receivable)</b>	<u>59,662,824</u>	<u>48,385,568</u>
<b>Less: Current Liabilities</b>		
Payables	(9,081,995)	(7,758,742)
Provisions	(2,961,772)	(2,725,906)
<b>(* exclude loan payable)</b>	<u>(12,043,768)</u>	<u>(10,484,648)</u>
<b>Net Current Asset Position</b>	<u><b>47,619,056</b></u>	<u><b>37,900,920</b></u>
<b>Add:</b>		
Provision for Long Service Leave	1,353,214	1,186,634
Provision for Annual Leave	1,608,559	1,539,272
<b>Less:</b>		
Cash and Cash Equivalents - Reserves (Restricted)	<u>(13,093,320)</u>	<u>(5,672,037)</u>
<b>Net Current Funding Position</b>	<u><b>37,487,509</b></u>	<u><b>34,954,789</b></u>

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.4 Forreestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan: Report (Annual Review)**

Previous Items	SCM 62/2015 OCM 198/2016
Responsible Officer	Director Development Services
Service Area	Strategic Planning
File Reference	PG-STU-028
Applicant	N/A
Owner	Various
Attachment 1	Development Contribution Plan – Report: December 2016

**PURPOSE**

1. To consider the Forreestfield / High Wycombe Industrial Area Stage 1 - Development Contribution Plan (DCP) Report annual review and adopt the updated contribution rate.

**BACKGROUND**

2. The amendment to include the DCP Scheme within the Shire of Kalamunda's (the Shire) Local Planning Scheme No. 3 (LPS3) was gazetted in May 2013. This initiation allowed the Shire to place on development and subdivision approvals, the obligation to pay a DCP contribution.
3. Following the gazettal of the DCP, Council was required to adopt a DCP Report and cost apportionment schedule. The DCP Report and the associated cost apportionment schedule sets out in detail the calculation of cost contributions for development in accordance with the methodology shown in the DCP. The DCP Report needs to be a dynamic document to maintain the currency of the cost of infrastructure, land and other DCP items. The DCP Report does not form part of LPS3 but once adopted by Council, is required by Clause 6.5.11.2 of LPS3 to be reviewed at least annually.

The DCP Report has previously been reviewed in June 2015 and April 2014.

4. The Council of the Shire deferred the 2016 DCP Report annual review at the November Ordinary Council Meeting to allow road reserve acquisitions to take place on Lots 4, 5 and 6 Ashby Close and Lot 52 Sultana Road West. The majority of the land acquisition have now been formalised through legal agreements under the existing 2015 DCP Report which applied an acquisition rate of \$260m<sup>2</sup>. At the time of writing this report, the assumption has been made that road acquisition legal agreements relating to the purchase of these road reserves have been entered into.



**DETAILS**

5. Council engaged management consultants Woodsome in August 2016 to review the operational aspects of the DCP and assist the Shire with developing operational documentation that would streamline the day-to-day management of the DCP. As part of this review process the Shire has prepared a revised DCP Report format to assist with streamlining the annual review process.

6. The DCP Report is necessary to bring to account the development of 270,161m<sup>2</sup> of land since the DCP became operable. At each DCP Report review, all factors contributing to the contribution rate must be reviewed.

The significant factors reviewed are as follows:

1. Remaining developable area.
2. Land yet to be acquired.
3. Land valuation.
4. Works completed.
5. Cost of works outstanding.
6. Administration costs.
7. Works priorities.
8. Calculation Methodology

7. *Remaining developable area*

The future developable area is expected to provide the contributions necessary to clear all the remaining DCP costs. As at December 2016 approx. 390,463m<sup>2</sup> of land is remaining to be developed.

8. *Land Requiring Acquisition*

As at December 2016, 16,073m<sup>2</sup> has been acquired and 13,784m<sup>2</sup> is requiring acquisition.

<b>Acquired Area (m<sup>2</sup>)</b>	<b>Cost (\$)</b>
16,073	\$4,178,980 (@\$260/m <sup>2</sup> )
<b>Requiring Acquisition</b>	<b>Cost (\$)</b>
13,784	\$3,032,480 (@\$220/m <sup>2</sup> )

9. *Land Valuation*

Land to be acquired has been identified in the DCP. In October 2016, an independent valuer was engaged to provide the estimated rate at which land should be acquired at through the DCP. The rate is valued at \$220/m<sup>2</sup>.

10. *Works Completed*

As at December 2016, \$4,883,563 worth of works have been completed.

<b>Item</b>	<b>Completed \$</b>
Nardine / Ashby Close	\$460,525
Land for Roads	\$4,178,980
Administration	\$244,058
<b>Total</b>	<b>\$4,883,563</b>

11. *Cost of Works Outstanding*  
 As at December 2016, \$13,933,299 worth of works are remaining to be completed.

Item	Outstanding \$
Berkshire Road*	\$619,788
Dundas Road*	\$318,509
Milner Road*	\$638,304
Nardine / Ashby Close*	\$616,871
Nardine Close Extension (Road 2A)* Road 1*	\$416,520
Sultana Road West*	\$476,383
Nardine Close/ Milner Road Intersection*	\$704,847
Ashby Close / Berkshire Road Intersection*	\$146,881
Milner / Berkshire / Dundas Road Intersection (10% of cost)*	\$163,660
Utility Service Relocations (all roads)**	\$10,705
Land for Roads	\$5,623,273
Bush Forever Fencing*	\$3,032,480
Administration	\$119,685
Gross / Net Variation	\$732,998
<i>Contingency on civil (12%)</i>	-\$195,463
<b>Total</b>	<b>\$507,858</b>
	<b>\$13,933,299</b>

\* Items that 12% contingency is applied.

\*\* Estimates provided by utility service providers based on proposed road upgrades.

12. *Administration Costs*  
 Administration costs have been updated to reflect current expenditure and a revised DCP Project Team due to Council restructure. The annual figures have been multiplied over the remaining 7 years showing an estimated total cost of \$732,998. This cost break-down is shown in the DCP Report appendices and represents 0.2 full time staff equivalents plus an allowance for specialist consultant services.

The administration of the DCP includes but is not limited to the following key tasks:

- Land acquisition management.
- Scheme review / management.
- Council reporting requirements.
- Project management of the delivery of DCP infrastructure.
- Stakeholder management and engagement.
- Day-to-day scheme administration.

13. Previously the administration component was estimated as a percentage of total costs (2%). This resulted in a shortfall for administration costs as it did not accurately reflect the actual cost of administration. Costs are now more accurate and reflect the tasks and time undertaken to administer the DCP.

14. *Works Priorities*

Subdivision and development within DCPs are staged over a number of years. Contributions are generally collected at the time of subdivision or development. In this context, contributions are collected on a staged basis and there is not always enough funds within the DCP to deliver all of the infrastructure included. For this reason, Clause 6.5.7 (d) of LPS3 requires Council to establish a priority works schedule for the provision of DCP infrastructure.

15. Clause 4 of the DCP Report contains the priority works schedule and outlines the key principles utilised to guide the identification of infrastructure priorities. Subject to the availability of funding, the following items have been determined by the Shire as current priority items:

1. Nardine / Ashby Close design, land acquisition and construction;
2. Nardine Close / Milner Road intersection design and construction;
3. Ashby Close / Berkshire Road intersection design and construction;
4. Berkshire / Milner / Dundas Road intersection design and construction (RAV7 portion);
5. Nardine Close Extension (Road 2A) design, land acquisition and construction;
6. Road 1 design; and
7. Administration Costs.

16. The identification of priorities will be undertaken as part of the annual cost estimate review and associated DCP Report update.

17. *Calculation Methodology*

Schedule 12 of LPS3 sets out the method for calculating contributions. When the DCP Scheme was inserted into LPS3 an error was made in the calculation methodology. The error was made by the Department of Planning at the time they modified the Shire's amendment to LPS3 to include the calculation methodology. Schedule 12 of LPS3 states the following:

Existing methodology:

$$\frac{\text{Contribution rate} = \text{cost of infrastructure items} + \text{cost of administrative items}}{\text{Total area of DCA (m}^2\text{)}} \\ \text{Net lot area} = \text{lot area (m}^2\text{)} - \text{area of road reserve (m}^2\text{)}$$

The calculation methodology should state Net lot area of DCA not Total area of DCA. If the Total area of DCA is utilised in the methodology and not Net lot area of DCA in the calculation, the DCP would run to a deficit. For the purpose of calculation in the DCP Report, the Net lot area of DCA will be utilised.

To date, contributions have been based on a gross area (calculated based on total land area) and collected on a net area (deducting areas for road reservations). This has resulted in a short fall of \$195,463 over the operation of the DCP to date. The short fall will be dealt with by Council at the end of the DCP through a Special Area Rate or other funding arrangement. To ensure this short fall does not exacerbate or is passed on to future contributors, the calculation for contributions has been modified to deduct the shortfall incurred to date. A LPS3 amendment is being progressed to ensure the DCP Scheme is modified to reflect the following:

Revised Methodology:

$$\text{Contribution rate} = \frac{\text{cost of infrastructure items} + \text{cost of administrative items}}{\text{Net lot area of DCA (m}^2\text{)}}$$
$$\text{Net lot area} = \text{lot area (m}^2\text{)} - (\text{Area of road reserve (m}^2\text{)} + \text{Developed Area})$$
$$\text{Cost of infrastructure items} = \text{remaining infrastructure costs} - \text{funds held as money}$$

For the purposes of implementing the DCP Report the Shire will utilise the corrected methodology.

18. An additional definition has been included as part of the contribution methodology to clearly outline the components that make up the cost of infrastructure items. The cost of infrastructure items is defined as the future infrastructure costs minus the money held in reserve funds (collected cash contributions including interest).

### **STATUTORY AND LEGAL CONSIDERATIONS**

19. Clause 6.5.11.2 of LPS3 requires the DCP cost estimates to be reviewed at least annually.
20. The DCP contributions are administered and determined in accordance with the provisions of Clause 6.5 and Schedule 12 of LPS3.

### **POLICY CONSIDERATIONS**

21. Nil.

### **COMMUNITY ENGAGEMENT REQUIREMENTS**

22. The Shire has been in on-going consultation and communications with landowners through the Forrestfield Landowner Consultation Group. The group meets on an as needs basis and discusses how to best resolve the issues associated with the assembly of land for the creation of a successful logistics and transportation employment area.

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The last group meeting was convened in November 2016 and officers are in on-going discussions with smaller groups to resolve area specific issues and concerns. The Shire will engage in direct communications with the landowners to advise of the new contribution rate. This will be undertaken by way of written correspondence once the new rate has been adopted by Council.

## **FINANCIAL CONSIDERATIONS**

23. The operation of the DCP presents a major administrative responsibility for the Shire. While the DCP is self-funded, the Shire has an implicit obligation to efficiently and effectively manage the revenues and works.

The remaining 390,463m<sup>2</sup> to be developed is reliant on the DCP to provide the necessary infrastructure to facilitate development. In particular, the timely provision of roads and drainage is critical as most developments rely on these improvements for suitable access.

To date, contributions have been based on a gross area (calculated based on total land area) and collected on a net area (deducting areas for road reservations). This has resulted in a short fall of \$195,463 over the operation of the DCP to date. The short fall will be dealt with by Council at the end of the DCP through a Special Area Rate or other funding arrangement.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

24. *Kalamunda Advancing: Strategic Community Plan to 2023*  
Strategy 5.1.3 – Encourage new commercial development to locate in the Shire to provide local employment opportunities for knowledge workers living within the Shire.

Strategy 5.1.4 – Promote the Shires new industrial land releases as a hub for high tech or resource sector investment.

Strategy 4.7.1 Maintain, refurbish or upgrade existing infrastructure, including public buildings, parks, reserves, local roads, footpaths, cycle ways, verges and drainage networks to encourage increased utilisation and extension of asset life.

## **SUSTAINABILITY**

### **Social Implications**

25. The provision of infrastructure in a timely, coordinated and responsible manner can have a significant impact on the quality of life for both existing and future residents. Impacts on the quality of life need to be considered at both a micro and macro level, with infrastructure planning needing to deliver net community benefits and recognising that the expectations of not every single landowner will be able to be satisfied.

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### **Economic Implications**

26. The implementation of DCPs, as a basic principle, are not intended to deliver infrastructure, services or similar that would not ordinarily be provided through subdivision and development processes; as such, a DCP does not offer any direct economic benefits to an area. DCPs can, however, assist in the timely, efficient and equitable provision of infrastructure that may in turn facilitate economic growth and employment creation.

### **Environmental Implications**

27. The proposed DCP infrastructure is identified in areas where vegetation is predominantly cleared. A portion of road reservation abuts a Bush Forever Reserve and during the construction phase, due consideration will have to be given to ensure impacts to this area are minimised.

### **RISK MANAGEMENT CONSIDERATIONS**

28.

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>	<b>Action/Strategy</b>
Not undertaking the review so the Development Contribution Plan is not in alignment with current costs and infrastructure needs.	Rare	Insignificant	Low	Ensure Council is aware that a DCP review is required to ensure the new rate is reflective of projected costs to deliver infrastructure works and land purchases. Additionally, Clause 6.5.11.2 of LPS3 requires the DCP Report is reviewed at least annually.

### **OFFICER COMMENT**

29. The review to the DCP Report has resulted in an increase in the contribution rate to \$29.79/m<sup>2</sup> from \$29.66/m<sup>2</sup>. This is due to the following contributing factors:
- Additional land acquisitions have occurred at the rate of \$260/m<sup>2</sup>.
  - Administration costs have increased to reflect actual forecast expenditure.
  - The contribution rate is now calculated over net total area and not gross total area.

Once this DCP Report is adopted, the contribution costs will hold until the next review. At this stage, the review is scheduled for December 2017.

30. The DCP has a positive cash flow at present, with a cash balance of \$2,301,417 this is based on available funds after taking into consideration committed funds through purchase orders raised and road acquisition agreements. At the time of writing this report, the assumption has been made that road acquisitions legal agreements relating to the purchase of road reserves on Lots 4, 5 and 6 Ashby Close and Lot 52 Sultana Road West have been entered into. There are a number of infrastructure projects planned in the short term, these are outlined in the works priorities in Section 4 of the DCP Report.

<b>Voting Requirements: Simple Majority</b>
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**RECOMMENDATION**

That Council:

1. Adopt the Forrestfield / High Wycombe Industrial Area Development Contribution Plan Report as contained in Attachment 1.
2. Adopt the Development Contribution rate of \$29.79/m<sup>2</sup> (exclusive of GST) effective immediately.
3. Advise landowners of the new rate.

Moved:

Seconded:

Vote:

**Attachment 1**

Forrestfield / High Wycombe Industrial Area Stage 1 – Development Contribution Plan:  
Report (Annual Review)

**Development Contribution Plan – Report: December 2016**

[Click HERE to do directly to the document](#)



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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.4.5 Consideration of Tenders – Provision of Website and Intranet Replacement (eQuote 24-2016)**

Previous Items	Nil
Responsible Officer	Director Corporate and Community Services
Service Area	Corporate Services
File Reference	
Applicant	N/A
Owner	N/A

**EXECUTIVE SUMMARY**

1. To consider the Tender submissions for the Provision of Website and Intranet Replacement (eQuote 24-2016).

**BACKGROUND**

2. The Tender for the provision of the Website and Intranet Replacement was advertised through the WALGA panel of preferred suppliers on Friday 21 October 2016 and closed at 4pm, Tuesday 8 November 2016.
3. Submissions were received from the following suppliers:
  - Diversus
  - DogHouse Group Pty Ltd
  - Datacom Systems Pty Ltd
  - Seamless CMS Pty Ltd.

**DETAILS**

4. The scope of this Tender requires the services of suitably qualified and experienced contractors to undertake a Website and Intranet replacement as detailed in the Specifications. The services to be provided were:
  - Design and development of a new corporate website including provision of a content management system
  - Design and development of a new Intranet
  - Secure portal for Councillor Collaboration
  - Website delivery, hosting and support options
  - Ongoing functional and technical support
5. The contact period was for two years with the option of two, one year extensions.
6. The Tender was advertised through the WALGA panel of preferred suppliers.

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7. The Tenders were initially assessed on 14 November 2016 by a panel consisting of:
    - Manager Customer and Public Relations
    - Manager Corporate Information and Technology
    - Manager Internal Audit
  
  8. Additional assessment and interviews was carried out between 21 November 2016 and 23 November 2016 for three providers:
    - Diversus
    - Datacom
    - Seamless
  
  9. The evaluation process was observed by the Coordinator Procurement Services to ensure that the correct evaluation processes were followed.
  
  10. During the evaluation process the quality of submissions was variable, and pricing varied from \$224,000 (four year cost) to \$938,000 (four year cost).
  
  11. The need for Website and Intranet Replacement has been identified through the Information & Communications Technology Strategy as a key priority for the Shire. There is a need to develop a new corporate website that:
    - meets the Shire’s needs as a major communication and engagement channel;
    - delivers a user focused engaging and responsive website meeting community needs;
    - Achieves compliance with Web Content Accessibility Guidelines (WCAG 2.0, level AA rating for website accessibility);
    - Delivers a new Intranet as a packaged option with the website or as a stand- alone product;
    - Enables effective and efficient content management.
  
  12. During the evaluation process it was observed that the quality of submissions was variable and pricing varied from a four year cost of \$224,000 through to \$938,000. It was noted that one respondent demonstrated their ability to meet the Shire’s requirements. It was noted through the pricing, that submissions costs exceeded that considered in the indicative budget costings.
  
  13. It is considered that the strategic importance of the Website project, together with the significant pricing variations, warrants the tender being readvertised through an open tender process so that wider market testing is undertaken before arriving at a solutions.

## **STATUTORY AND LEGAL CONSIDERATIONS**

14. *Section 3.57 of Local Government Act 1995. Part 4 of the Local Government (Functions and General) Regulations 1996.*

## **POLICY CONSIDERATIONS**

15. Policy C-PPO1 – Purchasing has been followed and complied with.

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## **COMMUNITY ENGAGEMENT REQUIREMENTS**

### **Internal Referrals**

16. Nil.

### **External Referrals**

17. Nil.

## **FINANCIAL CONSIDERATIONS**

18. The prices quoted exceed the indicative budget for the project. It is therefore considered prudent to re-advertise the tender through an open tender process so that wider market testing is undertaken before arriving at a solutions. This approach will ensure that the Shire achieves value for money and delivers the best solutions.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

19. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.4 – To engage regularly and proactively with the community.

Strategy 6.4.3 Regularly refresh and enhance the Shire’s website and embrace opportunities to communicate with the community using social media and technology.

Strategy 6.6.3 Investigate and continually improve communications and technology for the Shire.

## **SUSTAINABILITY**

### **Social Implications**

20. Nil.

### **Economic Implications**

21. Nil.

### **Environmental Implications**

22. Nil.

**RISK MANAGEMENT CONSIDERATIONS**

23.

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>	<b>Action/Strategy</b>
That the tender outcomes do not achieve best value for money	Likely	Moderate	Medium	Conduct open tender to process to facilitate complete market testing
Project delivery is delayed	Almost Certain	Insignificant	High	Communicate with stakeholders regarding project timing

**OFFICER COMMENT**

- 24. Tenders for the Website and Intranet replacement were advertised through the WALGA panel for preferred suppliers attracting four responses of variable quality and with significant pricing variation. The strategic importance of this project requires further market testing to ensure that the Shire achieves the best value for money outcome.
- 25. In hindsight it is now considered that projects of strategic significance will require wider market testing to ensure that the Shire achieves best value for money outcomes. To achieve this, the Shire will undertake a review of its procurement processes to ensure that the efficacy of WALGA panel contracts is fully considered before undertaking procurement activities.
- 26. In order to achieve the best value for money outcome, it is necessary for Council to reject all tenders before re-advertising through an open tender process to ensure wider market testing.
- 27. Although WALGA offer a number of panel contracts with prequalified suppliers, projects of strategic significance will require wider market testing to ensure that the Shire achieves best value for money outcomes. To achieve this, the Shire will undertake a review of its procurement processes to ensure that the efficacy of WALGA panel contracts is fully considered when undertaking procurement activities.
- 28. Whilst one tenderer provided a reasonable tender against the qualitative requirements the pricing of the tender was well above estimated budget expectation. This has led to an Executive review of the tender evaluation process and the weighting placed on the pricing criteria is now considered to be in need of review and hence why wider market testing is the preferred outcome.

<b>Voting Requirements: Simple Majority</b>
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**RECOMMENDATION**

That Council:

1. Pursuant to *Regulation 18(5) of the Local Government (Functions and General) Regulations 1996* declines to accept any tender for the provision of Website and Intranet Replacement (eQuote 24-2016).
2. Notes that the tender will be re-advertised through an open tender process.

Moved:

Seconded:

Vote:

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**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**

**12.1 Question from the Ordinary Council Meeting – 28 November 2016**

Cr Dylan O'Connor - 10.4.2 Debtors and Creditors Report for the Period Ended 31 October 2016 (EFT52310) Railway Station Platform

Q. Cr Dylan O'Connor asked in relation to EFT52310 Railway Station Platform and repaint given that we know there is a problem with that item, do we know the extent of the problem in terms of money?

A. The Chief Executive Officer responded, I think in the end the full situation to get that train wrapped and everything was around \$60,000 so now it is in a safe position and safe situation the next stage will now be to get an understanding of what we need to do to fix it and remediate it and that's the next piece of work that needs to be done and that advice will be bought back to Council so no the process has not finished and no the costs have not stopped.

Q. Cr Dylan O'Connor asked is there a cost to find out all that information on top of the \$70,000 that we have spent?

A. The Chief Executive Officer responded yes there will be.

Update:

Q. Cr Dylan O'Connor asked if there is any idea of what that cost will be?

A. The Shire is currently working with a contractor to establish cost estimates and a program of works to remediate the Locomotive. This information together with a budget request will come to Council in the new year.

**13.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**14.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

**15.0 MEETING CLOSED TO THE PUBLIC**

**16.0 CLOSURE**