



**Community Safety and Crime Prevention Advisory Committee Minutes
10 December 2018 – 18:00
Function Room, City of Kalamunda Administration Building – 2 Railway Road,
Kalamunda**

1.0 Opening of Meeting

PV welcomed everyone to the inaugural meeting of the Community Safety and Crime Prevention Advisory Committee. The meeting was officially opened at 18:02

2.0 Attendance and Apologise

Members:

Cr Lesley Boyd	LB
Dr Shirlee-ann Knight	SK
Patricia McQuade	PM
Cr Dylan O'Connor	DO
SSGT Simon Parke (OIC Forrestfield Police Station)	SP
Cr Geoff Stallard	GS
Cr Margaret Thomas	MT
Ray Thompson	RT
Cameron Watts	CW
Cr David Almond	DA

Staff Members:

Peter Varelis	PV
Michele Rogers	MR
Doug Bartlett	DB

3.0 Confirmation of Minutes **NIL**

4.0 Business Arising from Previous Minutes **NIL**

5.0 Disclosure of Interests

CW put a professional in confidence clause into his submission. CW

6.0 Correspondence **NIL**

7.0 Items of Committee Consideration

7.1 Member Introductions / Nominations

- 7.1.1 MR introduced herself as the Manager Community Safety Services. MR is responsible for the management of the Community Safety and Crime Prevention Advisory Committee. MR
- 7.1.2 DB introduced himself as the Manager Asset Planning and Management. DB is able to provide advice on the WALGA RoadWise Safety program. DB receives regular updates on the program. A copy of the December newsletter is attached to the minutes. DB
- 7.1.3 PV introduced himself as the Director Development Services. PV has strategic governance over the operations of the Community Safety and Crime Prevention Advisory Committee. PV
- 7.1.4 LB is a City of Kalamunda Councillor for the SW ward. LB put forward the motion to re-establish the Community Safety and Crime Prevention Advisory Committee. She is a former Police Officer, having experience in both WA and QLD. LB currently works with the WA Police in their drug divergence program. She also works part-time assisting with detox and youth in a mental health facility. LB
- 7.1.5 TM, while only living in the area for a year, she brings to the committee a wealth of community safety and crime prevention experience in South Africa, being 20 years assisting Council and 4 years supporting the local Police. TM
- 7.1.6 SK is an IT lecturer with Curtin University. She worked of the development of an app to assist young people with mental health. Her area of speciality is in evidence-based practice, noting she has a PHD in systems, cause and effect. She brought up her children in the area. SK's partner has a close connection to the local community. SK
- 7.1.7 RT has lived in the area for 44 years. He retired four years ago. Having a background in electronic engineering, working with Telecom, and the Water Corporation he expressed an interest in the CCTV strategy and its implementation. RT is looking to contribute to the community being interested in measures to reduce antisocial behaviour, and the perceived high rate of burglary in the area. RT
- 7.1.8 SP is the Officer in Charge of the Forrestfield Police Station. SP has been a Police officer for 29 years. A large number of these years were spent as a detective. SP has a personal interest in reducing youth offending. Personally, he has lived in the area for 20 years, and is an active member of the community. He wants to assist our youth overcome the problems they are facing today. SP
- 7.1.9 GS is a City of Kalamunda Councillor for the SE ward. GS is a semiretired teacher and has worked with students to prevent antisocial behaviour. GS



7.1.10 MT is a City of Kalamunda Councillor for the N Ward. She agrees with the importance of the committee. While not have a lot experience, she is keen to get involved in any of the strategies the committee puts forward. MT

7.1.11 CW is a local resident, with a close connection to the community. His wife grew up in Kalamunda. CW runs Zenion, a security company which specialises in CCTV. CW is offering his skills and experience with CCTV to assist the City. He also has experience in covert surveillance. He is familiar with the City's CCTV strategy. CW

Action: The committee notes comments and advice given by CW may be considered as intellectual property, as such should be regarded as professional in confidence.

7.1.12 DA is a City of Kalamunda Councillor for the NW ward. DA is interested in reducing the incidence of hooning, issues impacting our youth and other antisocial behaviour. DA is particularly interested in issues which are impacting the residents of Forrestfield and High Wycombe and has general interest in getting involved in making the City a safer place. DA

7.1.13 Motion to Council

MT nominated LB to be the Presiding Member of the Community Safety and Crime Prevention Advisory Committee.

Moved MT Seconded SP

All in favour

SP nominated to be the Deputy Presiding Member of the Community Safety and Crime Prevention Advisory Committee.

Moved SP Seconded LB

All in favour.

7.2 Strategic position of the Advisory Committee

7.2.1 LB discussed the background behind re-establishing the committee. LB put forward the concept of creating subcommittees. This may also include a youth subcommittee, made up of young people focused on addressing youth issues. LB

The Arts Advisory committee have expressed in interest in working collaboratively with the Community Safety and Crime Prevention Advisory Committee to create activities for our youth.

LB introduced three key focus areas:

- CCTV subcommittee
- CSCP subcommittee
- Youth focused subcommittee.

MT

7.2.2 MT stated the CSCP must be an advisory committee to council, where it puts forward matters to Council.



- 7.2.3 SP advised the City does so much in the community. He only became aware of the works being done after he got involved with other advisory committees. SP sees the committee being able to provide input into initiatives such as, soccer in the parks (attachment 2), CCTV, cross district offenders through number plate recognition and identifying stolen vehicles. SP
- SP would like to have PCYC in the area to provide another avenue for the youth to look into. Another example is welding for life. SP
- LB in cooperation with the men’s shed it may be possible for the youth to get involved in building or repairing cars, bikes etc. the idea is to give them training and experience which can be transferred into life skills. LB
- SP advised there were issues with using the men’s shed, relating to concerns over legal liability. SP advised they did run a bike building / repair program and there were social issues. The issues included: SP
- Youth not attending unless picked up by Police.
 - Parents assaulting other parents because of disagreements between their children.
 - Children getting into altercations between themselves.
- DA suggested looking at the work undertaken by Parkerville Children and Youth Care. DA
- Parkerville Children and Youth Care is a Not-For-Profit organisation located throughout Western Australia. Their mission is to protect, care, advocate and promote recovery for children and young people who have experienced trauma from abuse, to support families and to work with the community to prevent child abuse.
- SP said the simple things work better than the complex things. Soccer in the park works because of the reduced costs. SP
- MT spoke about the kickboxing classes done in Kalamunda and how the instructor has formed bonds of respect with the young people involved. MT
- SP spoke of another example, at the Hawaiian Shopping Centre, they have good security who are able talk to the youth and have gained their respect. This has reduced the incidence SP
- MT asked if we can obtain a grant through the committee to assist the youth in High Wycombe. MT
- SP suggested we look to support our clubs. SP
- DA suggested there are after hour’s issues for the youth are concern, putting forward concerns about them getting bored. DA
- MT asked if the largest proportion of crime was youth based. MT
- SP has examined the statistics for the last 2 days indicating 22 offences with only 4 offences on the top of the hill with the majority being domestic violence. There was only 4 break-ins. Opportunistic break-ins, and then other break-ins is a bigger issue. SP
- SK, MT and DA asked about the type of crime and whether it was youth based.



- SP said the majority of the crime reported to the Police was stealing valuables from the cars. SP
- SK asked if there was a link between domestic violence and youth offending. SK
- SP said we now have mandatory reporting of sexual offences. If we had mandatory reporting of domestic violence it would assist in breaking the cycle. If we can break the process with the youth, we will set up a strong future. The committee can get more involved in supporting the youth. The committee can encourage the sponsorship of our young people. SP
- GS gave an example of the school breakfast programs. GS
- SK suggested a program where young people are supported by the City or the Council. SK
- SP suggested putting together a program where we can identify parents who can support other families by picking up and dropping off children at sports and other activities. SP spoke about young people who do not go to school with lunch and become socially isolated in the school environment. SP
- CW spoke about the example raised previously of using performing arts as an alternative program from younger people who do not have an aptitude for sports. It provides broader options for the younger people to get involved and provide them with a sense of belonging. CW
- MT does the City promote the activities. MT
- CW suggested the committee may become a conduit for promoting these programs. CW
- SK spoke about a program where old musical instruments are donated allowing young people to learn a new talent and provide them with another avenue to express themselves. SK
- SK suggested we may look at the spaces like Scots Reserves and activating them for our young people. SK
- SP if we had a scheme where clubs could take on a young person. This way the City would support the young people to get involved in programs where the other younger people are involved. SP
- SP advised that it comes from leadership. SP
- MT asked about the leadership in the community and how the committee can find the leaders to get involved the program. MT
- CW suggested the committee become the conduit for connection of community resources. CW
- 7.2.4 DB raised a question, is there much of an appetite for the committee to consider Road Safety?
- DB spoke about the "RoadWise" program and using it as an education and awareness program for local road safety issues include hooning. The WALGA "RoadWise" program considers statistics such as crashes, pedestrians being struck by vehicles etc. to developing their material. DB



asked the question does the committee want to look at educating people about the safety message through the "RoadWise" campaign? DB put forward information which will be circulated to the committee via a PDF. Email DB for to get this information (Attachment 1 contains the December 2018 "RoadWise" newsletter).

SP designing out crime through CPTED principles. Having a 24hr centres in the area of Kalamunda.

Action: DB
The committee supports the inclusion of discussion and updates on hooning and the "RoadWise" campaign as a standing item.

7.3 CCTV Status Update / CCTV Strategy Review

CW signage at the major entries into the City advertising the existence of the cameras and the positive impact this has on the number events in the locality. CW

7.3.1 The City has CCTV located at the following locations: MR

- i. Woolworths Drive, Forrestfield
- ii. Kalamunda Road (High Wycombe Shopping Centre)
- iii. Corner of Hale and Hartfield Roads, Forrestfield
- iv. Top of Haynes Street (Outside Kalamunda Library).

7.3.2 The City is currently installing CCTV at the following locations:

- i. Zigzag Carpark
- ii. Outside the Jack Healy Recreation Centre
- iii. Lions Lookout Carpark
- iv. Upper Carpark Lesmurdie Falls.

7.3.3 The City has an application for grant money to install additional CCTV. This is discussed at item 7.5.

7.3.4 Call for interested members for the subcommittee, RT, CW, DA, SK and SP will be involved into the CCTV subgroup. MR

Action:
MR to send information on the CCTV subgroup to its members and details on project under discussion.

7.3.5 CCTV Strategy MR

The City launched a project earlier this year to develop a CCTV Strategy. The purpose of the strategy is to document current status of the City CCTV, identify where we want to be and provide a guidance on how to get there. The CCTV Strategy which was email to everyone is a draft document. The City is now seeking the guidance and feedback from the Community Safety and Crime Prevention Advisory Committee on the following matters:

- i. Strategy 1 – Operations: Action Items (page 6)
- ii. Strategy 2 – Expanding: Action Items (page 12)



- iii. Strategy 3 – Funding: Action Items (page 14).
- iv. CCTV Implementation Action Plan (pages 15 – 18)
- v. Annexure A: City of Kalamunda CCTV Policy (page 19)
- vi. Annexure B: City of Kalamunda CCTV Policy Framework (page 20)
- vii. Annexure E: Management (Standard Operating) Procedures (page 24).

When considering the matters noted the members are requested to determine the following:

- Is there anything missing from the strategy?
- Would you remove anything from the strategy?
- Would you amend anything included in the strategy?

7.4 Community Safety and Crime Prevention Plan Review MR

7.4.1 The City sent the committee seeking a copy of existing, with feedback requested so a scope of works for the new plan can be put together. The goals of the plan are to establish achievable outcomes which can be measured and will produce lasting positive change in the community.

Action:

Call for interested members for the subcommittee LB, TM, MT, GS and RT will form the CSCP Plan subcommittee.

7.5 Funding / grant applications MR

7.5.1 Grant applications were made for following two projects:

- i. Sideeffect Australia to present to the City's secondary schools.

Action:

Send a link to the members about Sideeffect Australia.

- ii. CCTV cameras at six locations with the City.

Action:

Bring items to the CCTV subcommittee.

7.6 Standing Items

- i. CCTV
- ii. Crime prevention
- iii. **Crime Prevention Through Environmental Design (CPTED)**
- iv. RoadWise
- v. Youth Focus

7.7 Youth Focus

Remain as a standing item.

8.0 URGENT BUSINESS WITH THE APPROVAL OF THE PRESIDING MEMBER

NIL

9.0 DATE OF NEXT MEETING

Subgroups to meet earlier.

Early February 2019 (Frequency of meetings every 2 months)

Action

MR

MR to send an email to members to seek dates for the coming year.

10.0 CLOSURE

Meeting closed at 2030 hours.

Unconfirmed