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**M I N U T E S**  
(Unconfirmed)  
**KALAMUNDA ENVIRONMENTAL ADVISORY COMMITTEE**  
**MEETING**  
**6PM WEDNESDAY 2 JUNE 2016**  
**ADMINISTRATION BUILDING FUNCTION ROOM**

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**1.0 OPENING OF MEETING**

The Presiding Member opened the Meeting at 6:00pm and welcomed all in attendance.

Due to the absence of Joy McGilvray and Mark Schilling, Deputy Community Representatives Cameron Blackburn and Peter Forrest are full voting members for this meeting.

Due to the absence of Councillor Delegates Noreen Townsend and Brooke O'Donnell Deputy Councillor Delegate Sara Lohmeyer is a full voting member for this meeting.

**2.0 ATTENDANCE AND APOLOGIES**

**Attendance**

Committee Members

Kevin Goss	Presiding Member
Cameron Blackburn	Community Representative
Peter Forrest	Community Representative
Mike Burbridge	Community Representative (arrived 6:10pm)
Cr Sara Lohmeyer	Councillor Delegate
Sam Assaad	Manager Infrastructure Operations
Tamara Wilkes-Jones	Acting Coordinator Parks and Environmental Services

Staff

Brett Byfield	Minutes Secretary
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Apologies

Joy McGilvray	Community Representative
Mark Schilling	Community Representative
Cr Noreen Townsend	Councillor Delegate
Cr Brooke O'Donnell	Councillor Delegate

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### 3.0 CONFIRMATION OF MINUTES

3.1 That the Minutes of the Kalamunda Environmental Advisory Committee held on 31 March 2016 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Sara Lohmeyer**

Seconded: **Cameron Blackburn**

Vote: **Carried Unanimously 7/0**

3.2 Manager Infrastructure Operations (MIO) noted a correction of the Minutes for the 4 May 2016 was necessary. A full complement of committee members were present at the meeting, therefore Deputy Community Representative Peter Forrest could not be moved as a voting delegate.

That the minutes of the Kalamunda Environmental Advisory Committee held on 4 May 2016 as published and circulated, are confirmed as a true and accurate record of the proceedings with the following modifications:

Rescind the vote to include Deputy Member Peter Forrest as a voting member for the meeting.

New Mover for the Green Growth Plan: Sam Assaad, Seconder Mike Burbridge.

Moved: **Sam Assaad**

Seconded: **Cameron Blackburn**

Vote: **Carried Unanimously 7/0**

3.3 That the minutes of the Kalamunda Environmental Advisory Committee held on 12 May 2016 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Mike Burbridge**

Seconded: **Sam Assaad**

Vote: **Carried Unanimously 7/0**

### 4.0 DISCLOSURE OF INTERESTS

#### 4.1 Disclosure of Financial and Proximity Interests:

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the *Local Government Act 1995*)

Nil.

#### 4.2 Disclosure of Interest Affecting Impartiality

- a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

#### 5.0 CORRESPONDENCE

5.1 Nil.

#### 6.0 ITEMS FOR COMMITTEE CONSIDERATION

##### 6.1 Matters Arising/Action Items

The following action items have been finalised:

- Contact Details have been sent to all Committee Members
- Nomination of Deputies to specific Community Representatives:

The following Community Representatives have deputies that are to be the first contacts where a Community Representative cannot attend:

<u>Community Representative</u>	<u>Nominated Deputy</u>
Kevin Goss	Rupert Duckworth
Cr Noreen Townsend	Cr Sara Lohmeyer
Cr Brooke O'Donnell	Cr Sara Lohmeyer
Mark Schilling	Cameron
Blackburn	
Joy McGilvray	Mark Simpson
Mike Burbridge	Peter Forrest

- Further explanation of "due regard" has now been distributed.
- List of Advisory Tasks will be typed up and sent out
- Future KEAC meeting dates have been added to the website

##### 6.2 Local Environmental Strategy

The Committee is to consider the scope and purpose of the Local Environmental Strategy, and advise on the draft strategy. The Committee discussed the broadness of the scope of the Local Environmental Strategy, and its effectiveness.

The Presiding member opened the item to the floor and discussion took place.

##### Motion

**The Kalamunda Environmental Advisory Committee recommends Council adopts the development of a Local Environmental Strategy.**

- That its scope will embrace the totality of the Councils functions with the term 'environment' broadly interpreted.**
- This strategy to inform parts of the Shire's Strategic Community Plan and**
- This strategy to inform policies that can be recognised in the Local Planning Scheme.**

Moved: **Cr Sara Lohmeyer**  
Seconded: **Cameron Blackburn**  
Vote: **Carried Unanimously 7/0**

### 6.3 **Tree and Vegetation Conservation**

Tree and vegetation conservation throughout the Shire of Kalamunda was identified as being important to the Committee. The Shire has number of strategies and policies that relate to conservation, including the Local Biodiversity Strategy. Acting Coordinator Parks and Environmental Services (ACP&ES) provided the meeting with the current policies and guidelines.

The Committee was provided with information on the Shire budget in the environmental area, work on weed control, and Friends groups.

The Committee discussed various other opportunities which exist for the inclusion of environment planning within the Shire's Local Planning Scheme.

#### **Motion**

**Kalamunda Environmental Advisory Committee are agreed in the pursuit of Tree and Plant Conservation, to explore the idea of an Urban Forest Policy for the Shire of Kalamunda.**

Moved: **Cameron Blackburn**  
Seconded: **Cr Sara Lohmeyer**  
Vote: **Carried Unanimously 7/0**

The Committee proposed, that prior to the next scheduled meeting of KEAC, an information session on the Urban Forest concept be held with invited speakers presenting to KEAC. The Action is assigned to ACP&ES to organise the presentation.

Moved: **Mike Burbridge**  
Seconded: **Tamara Wilkes-Jones**  
Vote: **Carried Unanimously 7/0**

### 6.4 **Community Engagement**

Discussion took place on community engagement in terms of how KEAC could help Council engage with the community on specific issues.

The decision was taken to defer further discussion of the Community Engagement Item to the next meeting.

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**Motion**

**Defer Community Engagement Item to the next meeting.**

Moved:               **Cameron Blackburn**

Seconded:           **Peter Forrest**

Vote:                 **Carried Unanimously 7/0**

**7.0 URGENT BUSINESS WITH THE APPROVAL OF THE PRESIDING MEMBER**

**7.1 Forrestfield North**

How KEAC should engage with Forrestfield North, in terms of the environmental side of development was discussed.

The opportunity to provide early advice on a new area of development, to bring in environmental sustainability principles and align them with best practice was an exciting prospect. Having Forrestfield North as a focus of the KEAC committee was considered to be worthwhile.

It was noted that KEAC would need to ensure it did not get in front of Council's own intentions for sustainable development. The Presiding Members suggested that he could speak with Chief Executive Officer about the matter, to get a stronger sense of how KEAC could be involved in terms of advice.

**7.2 Perth Hills Trail Masterplan Consultation**

The Perth Hills Trail Masterplan includes a section of Kalamunda. ACP&ES noted that the Masterplan was for establishing mountain bike trails in the Hills area, and that it has been in development since 2012. ACP&ES recommends that Committee does not get involved as it has been developed in consultation with the Department of Parks and Wildlife. The Committee was made aware that members can make personal submission to the Masterplan.

**Resolution: No action required.**

**7.3 Stirk Park Masterplan Consultation**

The current status of the Masterplan is that submissions close on the 20 June 2016. There will be a visioning community workshop on 18 June 2016, Committee members could attend. MIO advised once the masterplan is finalised, and projects are being developed, this would be the time for the Committee to discuss the water management and other environmental issues.

**Resolution: KEAC will seek an opportunity to advise on the Stirk Park redevelopment at the project stage of the development.**

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**8.0 DATE OF NEXT MEETING**

27 October 2016

**9.0 CLOSURE**

Meeting was closed by the Presiding Member at 8:15pm

I confirm these Minutes to be a true and accuracy record of the proceedings of this meeting.

Signed: ..... Presiding Member

Dated this ..... Day of .....2016