

## MINUTES

### KALAMUNDA ENVIRONMENTAL ADVISORY COMMITTEE SPECIAL MEETING 6PM THURSDAY 22 MARCH 2018 OPERATIONS CENTRE, 10 RAYMOND ROAD, WALLISTON

<p><b>1.0</b></p>	<p><b>OPENING OF MEETING – Presiding Member</b> The meeting was opened at 18:05</p>																												
<p><b>2.0</b></p>	<p><b>ATTENDANCE AND APOLOGIES - Presiding Member</b></p> <p><u>Committee Members</u></p> <table data-bbox="272 994 1011 1133"> <tr> <td>Kevin Goss</td> <td>Presiding Member</td> </tr> <tr> <td>Mark Schilling</td> <td>Deputy Chairperson</td> </tr> <tr> <td>Peter Forrest</td> <td>Community Representative</td> </tr> <tr> <td>Alison McGilvray</td> <td>Community Representative</td> </tr> </table> <p><u>Staff (Non voting)</u></p> <table data-bbox="272 1207 1193 1379"> <tr> <td>Joanne Smith</td> <td>Manager Parks &amp; Environmental Services</td> </tr> <tr> <td>Doug Bartlett</td> <td>Manager Asset Planning &amp; Management</td> </tr> <tr> <td>Nicole O'Neill</td> <td>Manager Customer &amp; Public Relations</td> </tr> <tr> <td>Dallas Lynch</td> <td>Coordinator Natural Areas</td> </tr> <tr> <td>Brett Byfield</td> <td>KEAC Support Officer</td> </tr> </table> <p><u>Apologies</u></p> <table data-bbox="272 1491 1011 1664"> <tr> <td>Rupert Duckworth</td> <td>Community Representative</td> </tr> <tr> <td>Victoria Laurie</td> <td>Community Representative</td> </tr> <tr> <td>Cr Brooke O'Donnell</td> <td>Councillor Delegate</td> </tr> <tr> <td>Cr Sara Lohmeyer</td> <td>Councillor Delegate</td> </tr> <tr> <td>Cr Cameron Blair</td> <td>Deputy Councillor Delegate</td> </tr> </table> <p>No Quorum was achieved. It was agreed to continue the meeting informally with recommendations to be provided to the next KEAC Meeting, but no resolutions can be finalised at this meeting.</p>	Kevin Goss	Presiding Member	Mark Schilling	Deputy Chairperson	Peter Forrest	Community Representative	Alison McGilvray	Community Representative	Joanne Smith	Manager Parks & Environmental Services	Doug Bartlett	Manager Asset Planning & Management	Nicole O'Neill	Manager Customer & Public Relations	Dallas Lynch	Coordinator Natural Areas	Brett Byfield	KEAC Support Officer	Rupert Duckworth	Community Representative	Victoria Laurie	Community Representative	Cr Brooke O'Donnell	Councillor Delegate	Cr Sara Lohmeyer	Councillor Delegate	Cr Cameron Blair	Deputy Councillor Delegate
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<b>3.0</b>	<b>DISCLOSURE OF INTERESTS</b>
3.1	<p><b>Disclosure of Financial and Proximity Interests:</b></p> <ul style="list-style-type: none"> <li>a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the <i>Local Government Act 1995</i>)</li> <li>b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the <i>Local Government Act 1995</i>)</li> </ul> <p>Nil</p>
3.2	<p><b>Disclosure of Interest Affecting Impartiality</b></p> <ul style="list-style-type: none"> <li>a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.</li> </ul> <p>Nil</p>
<b>4.0</b>	<p><b>CORRESPONDENCE</b></p> <p>Email was received from Community Representative Rupert Duckworth noting:</p> <ul style="list-style-type: none"> <li>1. The schedule for Local Environment Strategy as proposed is tight and, requirements to complete stages in the required timeframes may not be achievable.</li> <li>2. Public Open Space Strategy – issues with <ul style="list-style-type: none"> <li>a) Formatting</li> <li>b) Lack of acknowledgement of Friends of groups that might be affected by rationalisation</li> <li>c) Where funds would be spent (in the suburb, rather than general locality)</li> <li>d) Coordination with Community Strategic Plan</li> <li>e) Public response very much about the value of bushland.</li> <li>f) Planning to ensure important biodiversity is not lost</li> <li>g) Requirement for an assessment of the biodiversity values of the POS.</li> </ul> </li> <li>3. Review of Action Plan was a great start.</li> </ul>
<b>5.0</b>	<b>ITEMS FOR COMMITTEE CONSIDERATION – Presiding Member</b>
5.1	<p><b>Bike Plan</b></p> <p>A presentation from Doug Bartlett, the City’s Manager Asset Planning &amp; Management on the Bike Plan was provided. The draft Bike Plan is currently out for public comment, closing 31 March 2018.</p> <p>There has been consultation through a Community Survey with over 200 responses. There has also been targeted consultation, with direct contact with cycling groups.</p> <p>A breakdown of engagement data for the Bike Plan was provided.</p>

Member Comment

Members noted that the bike plan:

- Does not deal with mountain biking and with on road only.
- Provides the opportunity for various strategic considerations.
- Does not consider sustainable transport and carbon reduction
- Does not take into consideration sport and recreation facility connectivity.
- Does not take into consideration the Kalamunda Loop Trail mountain bike trail and connectivity.

The Chair thanked Doug for his presentation. The Kalamunda Loop Trail is to be included in the KEAC term Action Plan for consideration during implementation with particular regard to integration with the bike plan and environmental impacts.

No specific environmental concerns were raised by KEAC members.

5.2 **Local Environmental Strategy**

Background

At the Special Meeting of KEAC on the 14 September 2017, KEAC identified themes and goals relating to the Local Environment Strategy. A framework document was then drafted by the Manager Parks and Environment, that captures the information from that meeting.

Details

The Local Environment Strategy framework document is attached as **<Attachment 1>** for review, and endorsement.

The City will engage a consultant to assist with writing the Strategy utilising the document framework. The consultant could attend the May meeting to discuss a review of the framework in light of initial engagement feedback received. A reviewed Strategy delivery timeframe as attached **<Attachment 2>** was included in the engagement plan and will be considered by the CEO to ensure the Strategy meets expectations of the Council and Community.

Member Comment

The Local Environment Strategy framework brings together Council and Community and provides a contemporary overview of the local environment, and sets out how the City will adopt, commit to and be accountable for the key priorities identified by the Community.

The adopted Local Environment Strategy will need the full involvement of operational staff from multiple Business Units to implement delivery. To ensure that there is monitoring of its progress, items are delegated in business unit plans that roll-up to the Community Strategic Plan.

It was noted that the LES will bridge the environmental theme of the Community Strategic Plan to more specific strategies and plans, such as the Local Biodiversity Strategy. Members

noted it was important that there was ongoing monitoring, reporting KPIs and accountability for actions and outcomes under the LES, so that information can be exchanged with the community. It was considered important that the document had accountabilities throughout, rather than being a more aspirational document.

A member suggested that there could be a State of the Environment Report within it, to give a better picture of how the City is currently going. A periodic snapshot to be compared against.

It was also suggested that the strategy should be succinct, with background information in a separate document.

The Coordinator Natural Areas agreed to provide information from his research relating to frameworks/strategies for other Local Governments. This would assist members with considering the intent of the Strategy and to what levels of commitment the document was to aspire to.

#### Actions

1. Coordinator Natural Areas to provide a memorandum to KEAC providing information on his research relating to frameworks/strategies at other Local Governments.
2. Members to attend, where possible, workshops relating to the Local Environment Strategy.

Recommendation to be brought to the next ordinary meeting of KEAC.

#### Resolution

That KEAC approves the Local Environment Strategy framework for advertising and that the following are included:

1. Clear explanation of its purpose and differentiation of what is, and what isn't in the strategy.
2. Strengthening the accountability through monitoring and reporting against KPIs.

### **5.3 Local Environment Strategy Engagement Plan**

#### Details

Nicole O'Neill, the City's Manager Customer & Public Relations will provide a presentation on the engagement plan for the Local Environment Strategy, to be implemented in coming weeks. The Local Environment Strategy engagement plan will reflect the timeframes in Attachment 1.

#### Member Comment

A copy of the draft survey form was tabled for discussion. Members made comments relating to:

- Adding more ranking questions to the survey, to engender priorities from residents.
- Enough specificity to collate meaningful data.

- The Waste section of the questionnaire was a good set of questions, as it related the environment back to what the resident was doing, as well as how Council is performing.

With the questions relating to the Values and Vision, the Manager Customer & Public noted that it was important to always test assumptions, and that was why it was important to include those questions.

Members were keen to ensure that the process of community consultation isn't abbreviated, and takes as long as is necessary. It was considered that it was vital to get information out as widely as possible, possibly through letter drops along with electronic means.

#### Actions

1. Members to review the draft questionnaire, and provide feedback by the 28<sup>th</sup> March 2018.

Recommendation to be brought to next ordinary meeting of KEAC.

#### Resolution

That KEAC supports the Engagement Plan as a method of engaging stakeholders in the Local Environment Strategy, and that the following actions are undertaken:

1. Adequate time is provided for consultation.
2. Common accessible language is used
3. Information is spread as widely as possible.

## 5.4 **Public Open Space Strategy**

### Details

The Public Open Space Strategy is an important document in terms of City of Kalamunda's managed reserves, and includes identifying biodiversity assets for conservation. The key outcomes being sought of the Public Open Space Strategy are:

- Analyse the quality of each POS reserve (ratings).
- Provide a classification for each POS reserve.
- Identify the functions of each POS reserve.
- Identify POS reserves that are considered 'Biodiversity Assets' and recommends for conservation protection.
- Analyse the percentage of POS in each suburb.
- Analyse the amount of sports space provided in each suburb.
- Analyse the amount of sports space required now and in the future based on guidelines which utilise population projections.
- Analyse the City's demographics now and in the future and the impact on POS.
- Recommend POS reserves to be potentially transferred to fund POS improvements and acquisitions.
- Recommend POS reserves to be improved. Recommend sports space acquisition sites to be investigated.

The City's Development Services are asking for comments relating to the Strategy to be provided by the 30 March 2018.

**Attachment 3** has the Draft document.  
**Attachment 4** provides a Community Engagement Summary Report.  
**Attachment 5** provides a Public Open Space Strategy Summary.

#### Member Comment

Noted that feedback from residents showed environmental values ranked at the top, sport at the bottom. People seemed to be more interested in quality rather than quantity of facilities. The scope of the Public Open Space Strategy is very broad. The limited feedback received may skew the results because there wasn't a significant number of responses to the survey on the Strategy.

Members were concerned that where small reserves were identified as possible candidates for transferring, the overall context of the area was not considered in terms of connectivity and wildlife corridors. There also was no consideration of bush areas in private and public ownership that are outside the control of the City of Kalamunda. The plan does not assist with prioritising biodiversity assets.

Members noted that the POS Strategy would have benefitted by drawing on ecological viability data from the Local Biodiversity Strategy 2008 (LBS), in the identification of biodiversity assets. A baseline could also have been established by doing an environmental quality survey as per the LBS.

#### Actions

To meet the April deadline for Council consideration of the POS Strategy, the Presiding Member will draft a letter to Council incorporating Members' comments given an official resolution could not be provided within the comment period, due to lack of quorum at the meeting. Key points for the letter include:

#### Resolution

That KEAC:

1. Accept the scope and intent of the Public Open Space Strategy, but have some recommendations on the environmental assessment of the reserves.
2. Provide recommendations in relation to conservation assessments of individual POS reserves.
3. Query the rationale used to assess the environmental value of reserves, and in particular those recommended to be transferred.
4. Propose updating the original assessment of the ecological viability of the reserves, with the priority being those reserves identified for transferring.
5. Support a review of POS reserves as linkages and wildlife corridors taking into account natural areas that aren't vested with the City of Kalamunda.

### 5.5 **Tree Protection**

#### Details

The Significant Tree Scheme Amendment proposal is currently with Development Services project officers. An item will be included in the May KEAC agenda.

	<p>A relevant article relating to Tree Preservation on private land is available at <a href="http://theconversation.com/how-tree-bonds-can-help-preserve-the-urban-forest-93420">http://theconversation.com/how-tree-bonds-can-help-preserve-the-urban-forest-93420</a>.</p> <p>It was noted that the Tree Protection Scheme Amendment item will be presented to the May meeting of KEAC.</p>
5.6	<p><b>Maida Value Masterplan</b></p> <p><u>Details</u></p> <p>The Maida Value Masterplan first phase of community and key stakeholder engagement has now closed. The City's consultant prepared an <i>Opportunities and Options</i> paper received by officers in the previous week. The consultant will now meet with internal stakeholders in the following week to seek feedback. The draft plan will then be completed with cost estimates for endorsement by Council in August 2018 for release for public comment.</p> <p>Feedback from KEAC will be sought during the public comment period. A presentation to KEAC is arranged for the meeting of 2<sup>nd</sup> August 2018 to consider the objectives, key considerations and recommendations, and community input for the project.</p> <p>It was noted that an item regarding the Maida Vale Masterplan would be considered at the KEAC meeting of 3 May.</p>
5.7	<p><b>Stirk Park Masterplan</b></p> <p><u>Details</u></p> <p>The Stirk Park Master Plan first draft was considered by Council at the December Ordinary Council Meeting, where a deputation of petitioners requested that a skate park be considered for inclusion in the master plan. Community engagement for consideration of the skate park will commence late March, for a 30-day public comment period. Council will consider community feedback and officer recommendations.</p> <p>Members commented on the need to align concepts and timing for the Town Centre Plan with the Stirk Park Master Plan projects.</p> <p>The survey for the Kalamunda Skate Park is available at <a href="https://engage.kalamunda.wa.gov.au/kalamunda-skate-park">https://engage.kalamunda.wa.gov.au/kalamunda-skate-park</a>.</p>
5.8	<p><b>Local Environmental Planning Strategy</b></p> <p>A first draft of this Planning Scheme amendment informing document is in preparation by the City's officers. It is anticipated that Council will consider the draft for issue for public comment in the second half of this year.</p> <p><u>Recommendation to be brought to next ordinary meeting of KEAC</u></p>

1. That KEAC request that the draft document is referred to KEAC for review and preparation of an advice to Council.

A further update was provided by officers after the meeting of 22 March:

The Local Planning Strategy is a strategic planning document prepared every five years in accordance with the Local Planning Manual developed by the Western Australia Planning Commission (WAPC). The Local Environmental Planning Strategy (LEPS) forms one part of a suit of informing Local Planning Strategy documents, including:

- Public Open Space Strategy,
- Industrial Development Strategy,
- Infrastructure Servicing Strategy, Local Housing Strategy, and
- Rural Strategy.

Each of these documents are currently in development phase.

The LEPS outlines background contextual information regarding Kalamunda's local natural environment and provides strategies/actions to improve environmental planning outcomes in the City.

At this stage the draft LEPS has been issued to a third party for review after a first draft officer review.

Further to this a consolidated draft will be finalised and presented to Council for approval to advertise for public consultation.

Public feedback review and finalisation of the document will be presented to Council for endorsement to issue to the WAPC for review and adoption.

## 5.9 **Dual Density Design Guidelines – Local Planning Policy**

The City of Kalamunda adopted Local Planning Scheme No3 Amendment No 82 on 18 January 2018, providing direction on subdivision density codes applied in dual density designated areas. KEAC may wish to consider the implications of applying this Policy with regard to the City's local environment.

<http://www.kalamunda.wa.gov.au/Services/Planning/Major-Projects/Dual-Density-Codes>

It is anticipated that presentation of an overview of the policy and its objectives will be provided from the City's Development Services team at the KEAC meeting of 3 May 2018.

A further update was provided by officers after the meeting of 22 March:

Areas that are subject to Dual Density Coding have been approved by the Minister for Planning. The Dual Density zoning came into effect when it was gazetted on 8<sup>th</sup> February 2018. Development applications and subdivision applications within Dual Density Coded areas can now be submitted to the City, or in the case of subdivision, submitted to the Western Australian Planning Commission. Comments are currently being sought from the WAPC prior to final endorsement.

A copy of the gazettal notice can be found at the following link:

[https://www.slp.wa.gov.au/gazette/gazette.nsf/0/579020057B0EF6C44825822B0013073B/\\$file/gg017.pdf](https://www.slp.wa.gov.au/gazette/gazette.nsf/0/579020057B0EF6C44825822B0013073B/$file/gg017.pdf)

Further to this, the latest version of the Scheme Text including the Dual Density amendment can be found at the following link:

[https://www.planning.wa.gov.au/LPS/DATA/Local%20Planning%20Schemes/Kalamunda%20-%20City%20of%20\(Scheme%203\)/Scheme%20Text.pdf](https://www.planning.wa.gov.au/LPS/DATA/Local%20Planning%20Schemes/Kalamunda%20-%20City%20of%20(Scheme%203)/Scheme%20Text.pdf)

5.10	<b>Action Plan Projects</b> Members requested further information to be provided to KEAC as it becomes available regarding: <ul style="list-style-type: none"><li>• North Forrestfield Structure Plan</li><li>• Waste Strategy</li><li>• Green Growth Plan to be issued by the State Government</li></ul>

<p><b>6.0</b></p>	<p><b>MEETING SCHEDULE</b></p> <p><u>Details</u></p>
	<p>Meeting Dates for KEAC are proposed to be:</p> <p>22 March 2018 – Special Meeting  3 May 2018  7 June 2018 – Special Meeting  2 August 2018  6 September – Special Meeting  8 November 2018  7 February 2019  2 May 2019  1 August 2019  Final Special Meeting of KEAC – 5 September 2019</p> <p>KEAC members were asked to note these provisional dates, to be confirmed in the next ordinary KEAC meeting.</p>
<p><b>7.0</b></p>	<p><b>REVIEW OF ACTION PLAN</b></p> <p><u>Details</u></p> <p><b>&lt;Attachment 2&gt;</b> details the action plan for the current KEAC Term.</p> <p><u>Recommendation to be brought to next ordinary meeting of KEAC</u></p> <p>That the action plan be approved as a general guide to actions for KEAC. The action plan will be reviewed and revised as required at each meeting.</p>
<p><b>8.0</b></p>	<p><b>REQUESTS FOR PRESENTATIONS</b></p> <p>KEAC members can request presentations to KEAC, or suggest presentations to Councillors in this section.</p> <p><u>Member Comment</u></p> <p>It was suggested that individual members could bring presentations to KEAC.</p> <p>A presentation from officers on the Green Growth Plan was suggested and State Government work on a planning Green Paper was referred to.</p>

<b>9.0</b>	<b>URGENT BUSINESS WITH THE APPROVAL OF THE PRESIDING MEMBER</b>
9.1	<p><b>Significant Tree Register</b></p> <p>A member presented a copy of the City of Mandurah Significant Tree Register, as an example of a Tree Protection Register. It was noted that the City of Kalamunda does have a Significant Tree Register, however it was considered to be redundant and of limited application for development applications.</p>
9.2	<p><b>NRPG Annual General Meeting</b></p> <p>A member talked with a member of the Mundaring Environmental Advisory Committee (MEAC), and how they proceed with their actions. They have various sub committees for progressing items in between meeting, some operational such as organising the recent Blue-Sky Festival. It was suggested that an exchange of ideas be undertaken with the Mundaring Environmental Advisory Committee. One idea that could be reviewed is that Mundaring Environmental Advisory Committee have an informal coffee meeting with Councillors, to discuss issues in an informal setting.</p> <p>Action Alison McGilvray to contact Christine Groom to arrange an informal meeting between KEAC and MEAC members to exchange ideas.</p>
9.3	<p><b>Aged Care Advisory Committee</b></p> <p>The Presiding Member has had informal discussions with the Chair of the Kalamunda Aged Care Advisory Committee. It was suggested that KEAC try to work with the Aged Care Advisory Committee, to ensure that the environmental side of any land is put forward and that advice to Council is aligned from both Committees.</p>
9.4	<p><b>Review of WA Planning System</b></p> <p>Member alerted KEAC to the state government's paper related to a review of the WA Planning system. This is currently being reviewed by an independent consultant Evan Jones and is due for release in March this year. The objectives are largely related to improving process and responsibility clarity to increase transparency regarding planning decision making, under the umbrella of a more (economically) sustainable outcome.</p> <p>The following link provides a link to the Discussion Paper and key areas under examination: <a href="https://www.planning.wa.gov.au/Planning-reform.aspx">https://www.planning.wa.gov.au/Planning-reform.aspx</a></p>
<b>10.0</b>	<b>DATE OF NEXT MEETING</b>
	<b>3 May 2018</b>
<b>11.0</b>	<b>CLOSURE 21:15</b>