
Shire of Kalamunda

General Services Committee

Minutes for 1 August 2005



SHIRE OF KALAMUNDA

Index for General Services Committee Meeting 1 August 2005

1.0	OFFICIAL OPENING	3
2.0	APOLOGIES AND LEAVE OF ABSENCE	3
3.0	PUBLIC QUESTION TIME	4
4.0	PETITIONS	4
5.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	4
6.0	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION.....	4
7.0	MATTERS FOR WHICH MEETING MAY BE CLOSED	4
8.0	DISCLOSURE OF INTERESTS	4
9.0	REPORT TO COUNCIL	5
77.	Creditors Accounts Paid For July 2005	6
78.	Audit Committee - Meeting 18 July 2005	7
79.	Long Vehicle Permit Request - Dundas Road, Maida Vale Road & Everitt Place, High Wycombe.....	8
80.	The Solar Cities Residential Project	10
81.	Perth Hills Strategic Marketing Group - Elected Member Representation	13
82.	Resource Recovery Rebate Scheme (RRRS)	15
10.0	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	17
11.0	QUESTIONS BY MEMBERS WITHOUT NOTICE	17
12.0	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	17
13.0	MATTERS BEHIND CLOSED DOORS	17
14.0	CLOSURE	17

**Minutes of General Services Committee
held in the Council Chamber,
2 Railway Road, Kalamunda
Monday, 1 August 2005**

1.0 OFFICIAL OPENING

- 1.1 The Chairman opened the Meeting at 7.00pm and welcomed Councillors staff and members of the public gallery.

2.0 APOLOGIES AND LEAVE OF ABSENCE

- 2.1 PRESENT

Councillors

E Taylor	(SHIRE PRESIDENT) NORTH WARD
S Blair	NORTH WARD
N Sadler	(CHAIRPERSON) SOUTH WEST WARD
D Sadler	SOUTH WEST WARD
A Morton	SOUTH WEST WARD
P Tonkin	SOUTH WARD
S Bilich	SOUTH WARD
M Casey	NORTH WEST WARD
M Cresswell	NORTH WEST WARD

Officials

D Vaughan	CHIEF EXECUTIVE OFFICER
G Parslow	EXECUTIVE MANAGER CORPORATE SERVICES
K O'Connor	EXECUTIVE MANAGER COMMUNITY SERVICES
S Burrows	EXECUTIVE MANAGER PLANNING AND DEVELOPMENT SERVICES
M Singh	EXECUTIVE MANAGER ENGINEERING SERVICES
M Garde	MANAGER FINANCIAL SERVICE
D Elkins	MANAGER ENGINEERING SERVICE
R Briede	MANAGER LIBRARY SERVICE
J Smith	MANAGER HEALTH SERVICE
A Holmes	MINUTE SECRETARY

Apologies

D McKechnie	NORTH WARD
J Giardina	SOUTH WARD
J Winterhalder	EAST WARD

Observers	Nil
Newspapers	Echo

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

3.1 Nil

4.0 PETITIONS

4.1 Signed by residents of Calcite Place, Forrestfield asking the Shire to consider a solution to the continuing dangerous practice of hoons using the street as a race track.

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 That the Minutes of the General Services Committee Meeting held on 4 July 2005 is confirmed as a true and correct record of the proceedings.

Moved: (Cr Blair)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

6.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

6.1 Nil

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

7.1 Nil

8.0 DISCLOSURE OF INTERESTS

Disclosure of Financial and Proximity Interests

- (a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the Local Government Act 1995)
- (b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).

Disclosure of Interest Affecting Impartiality

- (a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

9.0 REPORT TO COUNCIL**Please Note:**

Strategic and Policy related items are bolded and will be dealt with as the first items of business.

Declaration of financial/conflict of interests to be recorded prior to dealing with each item

77. Creditors Accounts Paid For July 2005	6
78. Audit Committee - Meeting 18 July 2005	7
79. Long Vehicle Permit Request - Dundas Road, Maida Vale Road & Everitt Place, High Wycombe.....	8
80. The Solar Cities Residential Project	10
81. Perth Hills Strategic Marketing Group - Elected Member Representation	13
82. Resource Recovery Rebate Scheme (RRRS)	15

REPORTS

Declaration of financial/conflict of interests to be recorded prior to dealing with each item

77. Creditors Accounts Paid For July 2005 (FI-CRS-002) (Corporate Services)

Purpose of Report

1. To receive creditors' accounts paid for the month of July 2005.

Background

2. It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulations 12) that a list of Creditors' Accounts Paid be compiled for each month.
3. This list is required to show the payee's name, amount of payment, provide sufficient information to identify the transaction and the date of the meeting of Council at which it is to be presented.

Comments

4. Accordingly the list of creditors paid for 30 June 2005 to 21 July 2005 is attached **(Attachment 1)**.

COMMITTEE RECOMMENDATION TO COUNCIL

GS 77/2005

1. That the list of creditors paid for 30 June 2005 to 21 July 2005 as per **(Attachment 1)** be received by Council in accordance with the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996.

Moved: (Cr D Sadler)

Seconded: (Cr Tonkin)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**78. Audit Committee - Meeting 18 July 2005
(FI-AUD-003) (Corporate Services)**

Purpose of Report

1. To report to Council on the outcomes of the meeting of the Audit Committee held on 18 July 2005.

Background

2. The Terms of Reference state that the Audit Committee will report through an open Committee, General Services Committee, to Council.

Comments

3. In accordance with this requirement the minutes of the 18 July 2005 meeting of the Audit Committee are attached (**Attachment 1**).
4. The following items of business were dealt with:-
 - Year ended 30 June 2005
Interim Audit Programme
 - Internal Audit – Future Programme.

COMMITTEE RECOMMENDATION TO COUNCIL

GS 78/2005

1. That Council notes and endorses the actions arising from the minutes of the 18 July 2005 meeting of the Audit Committee.

Moved: (Cr Casey)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item

79. Long Vehicle Permit Request - Dundas Road, Maida Vale Road & Everitt Place, High Wycombe (BR-08/GEN) (Engineering Services)

Refer Item: N/A

Applicant: D & D Transport

Owner: N/A

Purpose of Report

1. To consider an application from D & D Transport, for permission to operate Long Vehicles on Dundas Road (from Berkshire Road to Maida Vale Road), Maida Vale Road (from Dundas Road to Ibis Place) and Everitt Place, High Wycombe.

Background

2. D & D Transport has made an offer to purchase properties at 9 Everitt Place and 260 Maida Vale Road, Forrestfield, with the intention to operate a transport business. They currently operate Long Vehicles on Dundas Road, south of Berkshire Road, and are requesting Council approval to operate Long Vehicles in Dundas Road, Maida Vale Road and Everitt Place in order to access their proposed new truck depot.
3. A location map appears at **(Attachment 1.)**

Comments

4. The properties at 9 Everitt Place and 260 Maida Vale Road are zoned for Light Industrial use.
5. The approval is unlikely to cause any adverse impact on the amenity of nearby residential areas.
6. **The Committee discussed the zoning of the land and the impact the vehicles may have on the amenity of potential future residential development.**

COMMITTEE RECOMMENDATION TO COUNCIL

GS 79/2005

1. That approval be given to D & D Transport, to operate Long Vehicles on Dundas Road (from Berkshire Road to Maida Vale Road), Maida Vale Road (from Dundas Road to Ibis Place) and Everitt Place, High Wycombe.

Moved: (Cr Casey)

Seconded: (Cr Taylor)

For

Cr Tonkin

Cr Morton

Cr D Sadler

Cr Casey

Cr Taylor

Cr Blair

Cr N Sadler

Against

Cr Bilich

Cr Cresswell

MOTION CARRIED

Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**80. The Solar Cities Residential Project
(Planning and Development Services)**

Refer Item: N/A

Applicant: N/A

Purpose of Report

1. To seek Councils in principle support for a proposal entitled the Solar Cities Residential Project.

Background

2. The Shire is committed to ICLEI's Cities for Climate Protection Program and has developed two greenhouse gas reduction goals.
 - A 20% reduction in greenhouse emissions on 1998 levels by 2010 from Corporate sources.
 - And a 20% reduction in greenhouse emissions on 1998 levels by 2010 from Community sources.
3. To achieve these reduction goals the Shire has also developed a Greenhouse Action Plan. The Shire is currently achieving abatement of greenhouse gases through implementing these actions.
4. Currently an opportunity exists for the Shire to make significant progress in implementing both Corporate and Community Actions Plan through the Solar Cities project proposal. The Solar Cities funding program has been established by the Federal Government to install renewable energy technologies and increase energy efficiency across Australia. The Consortium's total Solar Cities project will abate a total of 26,500 tonnes of greenhouse gases per annum. The Shire's projected greenhouse gas abatement is calculated to be 79 tonnes per annum. In perspective to the Shire's previous greenhouse gas abatement actions the Solar Cities project greenhouse gas abatement is 6 times larger than the Dr Cool It program and 4 times larger than the Home Insulation Rebate Scheme projects.
5. The Department of Housing and Works has established a consortium to apply for funding through the Federal Government fund program entitled Solar Cities. The consortium has invited the Shire of Kalamunda as well as the other EMRC member Council to participate in their funding proposal.
6. The Consortium with the support of the EMRC has produced a proposed funding project entitled Solar Cities Residential Project. The proposed project is worth a total of \$2.8 million to EMRC Member Councils over the 8 year project lifetime. The project includes an injection of \$1.6 million in on-ground renewable energy related investment into the Eastern Metropolitan Region.
7. The project details of the Solar Cities Residential Program are presented in full in (Attachment 1). The key aspects include the following;
 - The installation of 200 1kW Solar Panels across the Eastern Perth region to resident's homes.

- The program will also include free monitoring system and energy audit program which would be available to all Eastern Perth Region participating residents,
 - Workshops on how businesses and communities members can improve their energy efficiency and minimise greenhouse gas
 - Empowerment program where by participating residents would be trained to manage their system and promote solar powered energy through their social networks.
8. The project could run in a similar way as the Home Insulation Rebate Scheme and Dr Cool It program and could be included within Councils contribution to EMRC to manage Council's CCP and Greenhouse Action Plan. The EMRC has produced a project plan and budget that will ensure the project is managed and implemented appropriately. The project would be co-ordinated on behalf of the EMRC for all member Councils to ensure Councils gain economies of scale, and minimise staff in-kind costs
9. The Solar Cities Residential Project is currently at an Expression of Interest Stage. To become involved in the funding proposal only requires in principle support at this stage. However preliminary costing have been provided in table 1. The EMRC has recommended that costs could be split by population/ rate base or other factors as agreed to by member Councils. Table 2 summarises the project's total value to Councils and the likely financial commitment required over the project's life time.

Table 1. Preliminary Council Budget to be involved in Solar Cities Residential Project

<i>Proposed Council Project Budget</i>	Budget
Average member Council Contribution in 2006/07	\$ 5,122
Average annual member Council Contribution pa 2007/08-2013/2014	\$ 1,788
Average Contribution for each member Council over project life time 2006/2007-2013/2014 (8 years)	\$17,642
Total member Council Contribution 2006/2007-2013/2014	\$105,850

Table: 2 Solar Cities Residential Project Value to Member Councils

Project Budget Summary	Budget
Total EMRC Council's Contribution	\$ 105,850
Total Resident Contribution *	\$ 300,000
Total Funding for Project	\$2,416,000
Total Project Worth for EMRC Councils	\$2,821,900

* \$3,000 per participating resident for \$15,000 worth of Solar Panel products and services

10. The Solar Cities Residential Project funding proposal includes a major proportion of the project budget to be covered by the Federal Government, State Government and other Consortium members. The proposal will see member Councils financially contributing only 4% of the total project's budget. Participating member Council residents will contribute just over 10% for projects that directly benefit them.
11. Should the Solar Cities Residential Project be successful, the Consortium will prepare a more detailed business and project proposal near the end of 2005. Successful projects will commence in the 2006/07 financial year and conclude in 2013/14. It is recognised that the Shire's involvement would be subject to Council endorsement as part of the 2006/07 budget.

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12. If successful, the Solar Cities Residential Project will be a major activity for the CCP Regional Community Action Plan for 2006/07 until 2013/14. This project would become the main community focus for regional Greenhouse gas actions subject to Council membership. Council's Energy Team will provide Council with progress updates at regular intervals with the support of the EMRC Environmental Projects (CCP) Officer. The EMRC could co-ordinate the project perform administrative tasks, monitoring and undertake regional based marketing. The EMRC is confident the project can be managed successfully in a similar manner as the Home Insulation Rebate Scheme and Dr Cool It projects. The EMRC has met with the Shire of Kalamunda's Energy Team, who are supportive of the Solar Cities Residential Project funding proposal.
13. The EMRC consider that Council's involvement with the Solar Cities Residential Project will have the following benefits;
- Allow Council to substantially progress its Greenhouse Action Plans in a cost effective manner; with a return on investment of \$27 dollars for each dollar invested.
 - Demonstrate Kalamunda's leadership in greenhouse action
 - Make significant benefits to the Kalamunda community in reducing energy costs and greenhouse gas emissions.
 - Attract up to \$467,000 in investments in renewable energy into the Kalamunda community.
- 14. The Executive Manager Planning & Development Services advised that point 7 should read "the installation of 100 1kW Solar Panels" not 200. This information is just a guide at this time and will be finalised later in the year.**

COMMITTEE RECOMMENDATION TO COUNCIL

GS 80/2005

1. That the Shire of Kalamunda Council provides in principle support for the Solar Cities Residential Project as described in Attachment 1 and subject to endorsement through the 2006/07 budget process.

Moved: (Cr Sadler)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item

81. Perth Hills Strategic Marketing Group - Elected Member Representation

() (Community Services)

Refer Item: GSC April 2005

Applicant: N/A

Owner: N/A

Purpose of Report

1. To appoint two elected member representatives to the Perth Hills Strategic Marketing Group.

Background

2. The Perth Hills Strategic Marketing Group is being established to market and promote the Perth Hills Tourism Precinct as a vibrant destination.
3. At the April 2005 OCM it was resolved:
That Council endorse the establishment of, and participation in, the proposed Perth Hills Marketing Group to guide the strategic direction for the Perth Hills Tourism Precinct.
4. A proposed structure and representative model was included in the April General Services Committee minutes, however, the actual type or nature of the group was not decided at that stage.

Comments

5. The Perth Hills Implementation Working Group have been working on the Perth Hills Destination Marketing Business Plan and creating greater tourism industry awareness and acceptance of the need for a strategic approach to marketing the Perth Hills.
6. At the most recent Perth Hills workshop there was an encouraging level of tourism industry support for the establishment of the Perth Hills Strategic Marketing Group and it is intended that eventually the group will become an incorporated body driven by industry members.
7. The Terms of Reference for the Strategic Group (**Attachment 1**) were adopted by the working group on 21 July 2005 and expressions of interest for the tourism and business representatives have recently been invited, closing on 29 July 2005.
8. The Shire of Mundaring and the EMRC are coordinating the expressions of interest process and the working group will make the decision on the appointment of the tourism and business representatives.
9. It is proposed that the strategic group will initially be formed as an independent steering committee/working party, with initial support and guidance from both Councils and our Tourism Industry Coordinator, Marion McFadden.
10. When, or if the group reach a stage where they feel that they have become an effective and sustainable entity, they will then become an incorporated body.

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11. It may be necessary for all the Perth Hills Strategic Marketing Group appointments to be formally endorsed by one of the two Councils so that all members are covered for insurance purposes. The Shire of Mundaring are happy to do this if required.

COMMITTEE RECOMMENDATION TO COUNCIL

GS 81/2005

1. That the following two Councillors and one Deputy be appointed to the Perth Hills Strategic Marketing Group:
- i. **Cr Blair**
 - ii. **Cr Taylor**
 - iii. **Cr Tonkin** (Deputy)

Moved: (Cr Taylor)

Seconded: (Cr Casey)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**82. Resource Recovery Rebate Scheme (RRRS)
() (Community Services)**

Refer Item: N/A

Applicant: N/A

Owner: N/A

Purpose of Report

1. To consider the recommendations of the Waste Management Board (The Board) regarding the future of the RRRS.

Background

2. The RRRS replaced the Municipal Recycling Scheme in 2001. The aim being to increase Local Government involvement in resource recovery.
3. The Board has been reviewing the RRRS since 2002. In April 2005 a paper, The Proposed Future of the Resource Recovery Rebate Scheme was released seeking public comment. The paper proposed phasing out the RRRS (50% reduction by 1 July 2005 and fully by 30 June 2006) and replacing with a new scheme
4. Following the consultation period the Board reviewed and reconsidered their position.
5. Despite the general opposition of Local Government to the proposed changes the Board reiterated their earlier position and made the following recommendations to the Minister.
 - i. Recommendation 1 - Funding allocated to the RRRS is reduced from \$2.4 million to \$1.2 million for 6 months as of 1 January 2006
 - ii. Recommendation 2 - The RRRS should cease as of 1 July 2006
 - iii. Recommendation 3 - The RRRS should be replaced with a performance based resource recovery scheme that is open to Local Government and Industry as of 1 July 2006
 - iv. Recommendation 4 - The Board should, following consultation, and by no later than 1 January 2006, announce the details of the replacement scheme and details of the programmes to be funded by the Board in the period 2005-2008

Comments

6. Due to Local Government budget concerns the introduction of the 50% reduction has been delayed by 6 months.
7. The recommendations of the Board have now been approved by the Minister, and modified as follows:
 - i. The funds allocated to the RRRS will be halved for six months, as of 1 January 2006 and
 - ii. The RRRS will cease and be replaced with a new, performance based resource recovery incentive scheme, open to industry and local government, as of 1 July 2006.

-
8. The Board are now seeking nominations for involvement in the development of the new scheme, commencing with a stakeholder workshop to be held on 29 July 2005. As no information is yet available with regard to the new criteria and that the intent is that the new scheme will result in a greater incentive to recover resources and disincentive to landfill then this is an opportunity for Council to have input into the development of the new scheme.
 9. Parallel to this consultation process the Board will also refine the main areas of expenditure and extent of expenditure in co-operation with the stakeholders so that the landfill levy can be set at a level to fund these programs and act as a disincentive to landfill.
 10. This change will have revenue implications for Council. The rebate received for 2003/2004 (Periods 11 and 12) was \$96,262. 100% rebates will now be received for periods 13 and 14 (2004/2005) and period 15 (1 July 2005 – 31 December 2005). Period 16 (1 January 2006 – 30 June 2006) will be 50% and then the rebate will cease. An amount of \$30,000 was shown in the 2005/2006 Budget. 4 more payments will be received (periods 13,14, 15 and 16)
 11. The new scheme will be available to Industries involved in implementing initiatives that achieve high levels of resource recovery and diversion of waste from landfill.
 12. WALGA recommends that Council writes to the Minister advising as follows;
 13. That Council objects to any proposal resulting in a reduction in the quantum of funds provided by the current RRRS.
 14. That Council accepts the concept of a new performance-based resource recovery incentive scheme, open to industry and local government as of 1 July 2006 if following effective consultation that the said scheme is agreed to by Local Government

COMMITTEE RECOMMENDATION TO COUNCIL

GS 82/2005

1. That Council writes to the Minister advising of their response to the approved recommendations of the Board as follows:
 - i. That Council objects to any proposal resulting in a reduction in the quantum of funds provided by the current RRRS.
 - ii. That Council accepts the concept of a new performance-based resource recovery incentive scheme, open to industry and local government as of 1 July 2006 if following effective consultation that the said scheme is agreed to by Local Government.

Moved: (Cr Taylor)

Seconded: (Cr D Sadler)

CARRIED UNANIMOUSLY

10.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

10.1 Nil

11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE

11.1 Cr Tonkin

Q. What is the reason for the red tape on the pine trees along Canning Road? Are they infected with the European Borer? How is the wood going to be treated and taken away?

A. Some of the trees are infected with the European Borer. The infected branches will be removed and then burned or mulched. There are strict guidelines as to the transportation of the infected trees.

Q. If people have infected trees at home, what is the procedure?

A. Councillors will be provided with further information in their bags to help answer residents' queries.

12.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

12.1 Nil

13.0 MATTERS BEHIND CLOSED DOORS

13.1 Nil

14.0 CLOSURE

There being no further business, the Chairman declared the meeting closed at 7.30 pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed Chairman

Dated thisday of2005