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Shire of Kalamunda

# **General Services Committee**

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Minutes for 8 March 2005



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## SHIRE OF KALAMUNDA

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**Minutes of General Services Committee  
held in the Council Chamber,  
2 Railway Road, Kalamunda  
Monday, 8 March 2005**

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**1.0 OFFICIAL OPENING**

- 1.1 The Chairman opened the Meeting at 7.00 pm and welcomed Councillors staff and members of the public gallery.

**2.0 APOLOGIES AND LEAVE OF ABSENCE**

- 2.1 PRESENT

**Councillors**

E Taylor	(SHIRE PRESIDENT) NORTH WARD
S Blair	NORTH WARD
D McKechnie	NORTH WARD
N Sadler	(CHAIRPERSON) SOUTH WEST WARD
B Govan	SOUTH WEST WARD
A Morton	SOUTH WEST WARD
P Tonkin	SOUTH WARD
G Stallard	SOUTH WARD
S Bilich	SOUTH WARD
M Casey	NORTH WEST WARD
M Cresswell	NORTH WEST WARD
J Winterhalder	EAST WARD

**Officials**

D Vaughan	CHIEF EXECUTIVE OFFICER
I Kinner	ACTING EXECUTIVE MANAGER CORPORATE SERVICES
K O'Connor	EXECUTIVE MANAGER COMMUNITY SERVICES
S Burrows	EXECUTIVE MANAGER PLANNING & DEVELOPMENT SERVICES
G Milward	EXECUTIVE MANAGER ENGINEERING SERVICES
B Millan	EXECUTIVE ASSISTANT
D Elkins	ACTING MANAGER ENGINEERING SERVICE
R Briede	MANAGER LIBRARY SERVICE
A Stephens	MANAGER HEALTH SERVICE
A Holmes	MINUTE SECRETARY

**Apologies**

Nil

**Observers**

1

**Newspapers**Community Newspaper Group  
Hills Gazette**3.0 PUBLIC QUESTION TIME**

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

3.1 Nil

**4.0 PETITIONS**

4.1 Nil

**5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

5.1 That the Minutes of the General Services Committee Meeting held on 7 February 2005 is confirmed as a true and correct record of the proceedings.

Moved: (Cr Casey)

Seconded: (Cr Taylor)

**CARRIED UNANIMOUSLY****6.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

6.1 Today is International Women's Day, United Nations Day for Women's Rights and also the Day for International Peace.

**7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED**

7.1 Nil

**8.0 DISCLOSURE OF INTERESTS**

Disclosure of Financial and Proximity Interests

(a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the Local Government Act 1995)

(b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).

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Disclosure of Interest Affecting Impartiality

- (a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

**Item 24: Review of Hawtin Road Reservation**

**Cr Blair declared a Disclosure of Financial or Proximity Interests. As she has declared a conflict of interest and left the Chambers when Lot 403 Hawtin Road was discussed in past agenda items, she will do so again as it is mentioned in the purpose of the report and comments of this report. Cr Blair's cousin is the Chair of the development body.**

**Item 24: Review of Hawtin Road Reservation**

**Cr Sadler declared a Disclosure of Interests Affecting Impartiality as the street where she lives is included in the study area.**

**Item 26: Advisory/Management Committees – Nomination for Membership**

**Cr Taylor declared a Disclosure of Interests Affecting Impartiality as she is the Chairperson of the Jack Healey Centre Management Committee.**

**Item 26: Advisory/Management Committees – Nomination for Membership**

**Cr Cresswell declared a Disclosure of Interests Affecting Impartiality as he is the Chairperson of the Scott Reserve Management Committee.**

## **9.0 REPORT TO COUNCIL**

**Please Note:**

Strategic and Policy related items are bolded and will be dealt with as the first items of business.

**Declaration of financial/conflict of interests to be recorded prior to dealing with each item**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**20. Creditors Accounts Paid - February 2005  
(FI-CRS-002) (Corporate Services)**

**Refer Item: N/A**

**Applicant: N/A**

**Owner: N/A**

**Purpose of Report**

1. To receive creditors' accounts paid for the month of February 2005.

**Background**

2. It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulation 12) that a list of Creditors Accounts Paid be compiled for each month.
3. This list is required to show the payee's name, amount of payment, provide sufficient information to identify the transaction and the date of the meeting of Council which it is to be presented.

**Comments**

4. Accordingly, the list of Creditors paid from 2 February 2005 to 24 February 2005 is attached (**Attachment 1.**)
5. **The following corrections were noted:**

46937	ANZ Banking Group	CEO using his Corporate Credit Card to purchase fuel. Payment made to ANZ Bank Credit Card
46967	Villa Maria Nursing Home – Hire of Toyota Bus	Hire of Bus during maintenance of Day Care Bus
47073	Lesmurdie Club Inc – Catering Seniors Week	Default invoice description not changed – should read Depot Staff Xmas Function
47115	Steward & Heaton Clothing Pty Ltd	Clothing was purchased for Peter Wilson who is on Shire staff as a full time fire protection crew staff member – nothing to do with Bush Fire Brigade (FESA).
47215	Integrated Marketing and Communication – Newsletter	Default invoice description not changed – should read Advertisement
47168	Swan Hill Party Hire	Default invoice description not changed – should read Citizenship Expense
47260	David Wills & Associates Engineering Consultants	Consulting Engineering Service for Woodlupine Brook Main drain redevelopment.
47227	Dun & Bradstreet	Charges are debited to the Rate Payer (we therefore recoup these costs)

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COMMITTEE RECOMMENDATION TO COUNCIL

GS 20/2005

1. That the list of Creditors Paid from 2 February 2005 to 24 February 2005 as per **(Attachment 1.)** be received by Council in accordance with the requirements of Regulation 12 of the local Government (Financial Management) Regulations 1996.

Moved: (Cr Govan)

Seconded: (Cr Casey)

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**21. Financial Statements Period Ending 31 January 2005  
(FI-SRR-006) (Corporate Services)**

**Refer Item: N/A**

**Applicant: N/A**

**Owner: N/A**

**Purpose of Report**

1. To receive financial statements and operating statements.

**Background**

2. Attached (**Attachment 1**) is the summary of the financial statements for the period ending 31 January 2005.
3. In accordance with Section 34 of the Local Government (Financial Management) Regulations 1996, operating statements (**Attachments 2**) are included for the same periods.

**Comments**

4. Nil

COMMITTEE RECOMMENDATION TO COUNCIL

GS 21/2005

1. That the financial statements and the accompanying operating statements for the period ending 31 January 2005 be received.

Moved: (Cr Taylor)

Seconded: (Cr Blair)

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**22. Audit Committee - Meeting Of 23 February 2005.  
(FI-AUD-003) (Corporate Services)**

**Refer Item: N/A**

**Applicant: N/A**

**Owner: N/A**

**Purpose of Report**

1. To report to Council on the outcomes of the Audit Committee held on 23 February 2005.

**Background**

2. The Terms of Reference for the Audit Committee state that the Committee will report through an open Committee, General Services Committee to Council.

**Comments**

3. In accordance with this requirement the minutes of the 23 February 2005 meeting of the Audit Committee are attached **(Attachment 1)**.
4. One listed item of business was dealt with :
  - i. Local Government Compliance Audit Return 2004.

COMMITTEE RECOMMENDATION TO COUNCIL

GS 22/2005

1. That Council notes and endorses the actions arising from the minutes of the 23 February 2005 meeting of the Audit Committee.

Moved: (Cr Tonkin)

Seconded: (Cr Winterhalder)

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**23. Local Government Compliance Audit Return 2004  
(FI-AUD-004) (Corporate Services)**

**Refer Item: N/A**

**Applicant: N/A**

**Owner: N/A**

**Purpose of Report**

1. To adopt the Local Government Compliance Audit Return for the period 1 January 2004 to 31 December 2004.

**Background**

2. Local Governments are required to carry out a compliance audit covering the period 1 January 2004 to 31 December 2004, in accordance with Section 7.13(i) of the *Local Government Act and (Audit) Amendment Regulations* (Regulations 13, 14 & 15). This is to ensure compliance with the statutory requirements of the governing legislation.
3. On completion of the compliance audit, the local government is to complete a compliance audit return. The compliance audit return is to be :
  - Presented to Council at a meeting of the Council
  - Adopted by the Council, and
  - The adoption recorded in the minutes of the meeting at which it is adopted.
4. After the Compliance Audit Return has been presented to the Council, a certified copy of the Return, along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit, is to be submitted to the Department of Local Government and Regional Development by 31 March 2005.

**Comments**

5. The 2004 compliance audit has now been completed and the Return is attached (**Attachment 1**). The following areas of non-compliance have become evident:

Section (9) Local Laws

Item 10 – Page 5

Councils decision on each local law review is to be given statewide public notice:

- stating the title of the local law reviewed
- advising of its determination and
- advising where copies of the report of the review could be inspected or obtained.

Comment

Council concluded the required eight (8) year review of local laws in April 2004. Although statewide public notice advising of the intention to undertake the review was given the

required notice of the outcome of the review was not. The required statewide public notice has now been given.

Section (e) Meeting Process

Item 23 – Page 19

The content of minutes of all Council or committee minutes to include where a member entered or left the meeting, the time of entry or departure.

Comment

On one occasion (OCM September 2004) the time of departure and entry of a Councillor was not recorded in the minutes.

Section (g) – Disclosure of Interest

Item 4 – Page 26

A primary return is required to be lodged by all newly designated employees within three (3) months of their start date.

Comment

Two newly designated employees did not lodge a primary return within three (3) months of their start date. Both returns were received within four (4) months of the start date. All annual returns were received by the due date.

6. As required by the Audit Committee terms of reference the completed Compliance Audit Return was reviewed by the Audit Committee which met on 23 February 2005.
7. The following comments were made by Committee

Item 10 – Page 5: Committee noted that the required statewide public notice had now been given.

Item 23 – Page 19: It was agreed that councillors would be requested to specifically notify the chair on departure from and return to the meeting so that the minute secretary is made aware of same. A memo be sent to Council and Committee chairpersons advising them of the requirement to state when councillors left or returned to the meeting.

Item 4 – Page 26: It was agreed that the requirement for employees to furnish both primary and annual returns be followed up by the Human Resources Co-ordinator and that this be incorporated into the staff induction programme. It was also agreed that a review of the designated employee listing be carried out, to ensure that all appropriate employees are included in the listing.

COMMITTEE RECOMMENDATION TO COUNCIL

GS 23/2005

1. That Council adopts the Local Government Compliance Audit Return for the period of 1 January 2004 to 31 December 2004 as per **(Attachment 1.)**
2. That Council views the Compliance Audit Return as a best practice document rather than a performance measure with obligations on both Councillors and Officers to achieve best practice outcomes.

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Moved: (Cr Taylor)

Seconded: (Cr Winterhalder)

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**Cr Blair declared a Disclosure of Financial or Proximity Interests as she has declared a conflict of interest and left the Chambers when Lot 403 Hawtin Road was discussed in past agenda items, she will do so again as it is mentioned in the purpose of the report and comments of this report. Cr Blair's cousin is the Chair of the development body.**

**Cr Sadler declared a Disclosure of Interests Affecting Impartiality as the street where she lives is included in the study area.**

**Cr Blair left the Chambers at 7.10pm.**

## **24. Review Of Hawtin Road Reservation (HW-04/GEN) (Engineering Services)**

**Refer Item: N/A**

**Applicant: N/A**

**Owner: N/A**

### **Purpose of Report**

1. The Council is requested to identify a future reservation widening for Hawtin Road, to make provision for the possibility of the intensification of the development of areas adjacent to Hawtin Road, as is occurring on Lot 403 (345) Hawtin Road.

### **Background**

2. Lot 403 Hawtin Road, as shown on **(Attachment 1.)** has recently been rezoned to permit the development of a retirement village. At some time in the future, further intensification of use, in the form of residential development, is a possibility throughout the Rural and Special Rural land, east and west of Hawtin Road.
3. If this situation were to eventuate, it would be necessary to widen the Hawtin Road reservation to permit the construction of a road capable of carrying the increased traffic volumes.
4. A report has been prepared by Riley Consulting, to determine the possible future reservation width necessary to accommodate an upgraded Hawtin Road. The report is included at **(Attachment 2.)**

### **Comments**

5. This report has been initiated to enable appropriate consideration to be given to the Development Approval application for the Retirement Village on Lot 403 (345) Hawtin Road, to ensure that any reservation widening requirements are taken into consideration. The report by Riley Consulting, identifies a possible future need for Hawtin Road to be upgraded to a four lane divided carriageway roadway, and recommends a minimum reservation width of 31.2m, based upon the road cross section shown on page 12 of **(Attachment 2.)**
6. The 4.1m verge is recommended to permit the accommodation of street trees and a footpath, together with bus shelters as required.

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7. The provision of a cycle lane as shown has been established as a standard safety feature on new roads of this nature.
  8. The median makes provision for street lighting, landscaping, right turn lanes and refuge areas for drivers turning right from side streets.
  9. The overall findings of the report by Riley Consulting are supported and are considered to be a sound basis for the identification of reservation width requirements, in spite of the absence of any details of possible future road networks. However some of the future possibilities for major transport links raised on page 8 of the report, are very doubtful.
  10. It is most unlikely that an additional intersection would be created between the area and Roe Highway, therefore Hawtin Road will be the prime distributor road within the location.
  11. Berkshire Road will ultimately be bridged over Roe Highway, but a direct link between it, or Maida Vale Road, and Abernethy Road is extremely unlikely, due to the high cost of crossing multiple rail tracks.
  12. Holmes Road, Norwood Road and West Terrace already function as a neighbourhood connector route and would carry additional traffic in the event of development intensification. Hawtin Road is recognised, however, as the major traffic carrier in the locality and should remain the focus for any increase in traffic volumes.
  13. It is considered that the desirable reservation width of 31.2m, shown in figure 5 of the Riley Consulting report, could be reduced to 30m by reducing the verges to 4m, the traffic lanes to 3.4m and the median to 5.4m. These widths adequately cater for vehicle and pedestrian movements and the placement of street furniture and landscaping.
  14. Riley Consulting suggest that the road reservation could be reduced to 26m "should land not be available". A reservation width less than 30m will impose constraints which are undesirable and would reduce service standards below those nominated as required by current transportation and planning guidelines. In the case of Hawtin Road, land can be made available without undue impact upon adjoining properties, therefore the reservation should be set at 30m.
  15. As the existing Hawtin Road reservation will adequately cater for areas already zoned for Residential within Maida Vale and Forrestfield, it is considered that any land required for reservation widening purposes, should come from Rural and Special Rural land, rezoned Residential or other high density uses in the future. It is therefore, suggested that road widening requirements be identified as shown on **(Attachment 3.)**
  16. Within house numbers 354 and 360 Hawtin Road, minor widening is required within land already zoned residential to align the road reserve boundary north of Berkshire Road with that south of Berkshire Road. North of Kent Road, the proposed widening is shown on the eastern side of Hawtin Road, to protect the band of vegetation located within Recreation Reserve 40275.
  17. **The Chairman of the retirement village association addressed the Committee and spoke about the impact the proposed future widening of Hawtin Road will have on his development.**

RECOMMENDATION                      GS                      24/2005

1. That the need for the possible future widening of the Hawtin Road reservation as shown on **(Attachment 3.)** be endorsed and used to determine land requirements from

individual properties, considered for development intensification exceeding those permitted by Draft District Planning Scheme Number 3.

Moved: (Cr Winterhalder)

**As there was no Secunder, the motion lapsed. Cr Taylor moved the following recommendation:**

1. That the report be noted.
2. That the proposed Hawtin Road reservation widenings, shown on (*Attachment 3*) be used as a guide after the final adoption, by the Minister, of District Planning Scheme No 3.

Councillors discussed the future adoption of Planning Scheme No 3, whether future intensified land use will cause an increase in traffic, the need for Council to obtain land in the future to widen the road and whether residents will be compensated for this.

**COMMITTEE RECOMMENDATION TO COUNCIL**

**GS 24/2005**

1. That the report be noted.
2. That the proposed Hawtin Road reservation widenings, shown on (*Attachment 3*) be used as a guide after the final adoption, by the Minister, of District Planning Scheme No 3.

Moved: (Cr Taylor)

Seconded: (Cr Casey)

**FOR**

Cr Stallard  
Cr Tonkin  
Cr Morton  
Cr Casey  
Cr Taylor  
Cr Sadler

**AGAINST**

Cr Bilich  
Cr Govan  
Cr Cresswell  
Cr Winterhalder  
Cr McKechnie

**MOTION CARRIED**

**Cr Blair returned to the Chambers at 7.40pm.**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**25. Lease Agreement Renewal – Kalamunda Pistol Club (Inc)  
(LW -03/155) (Community Services)**

**Refer Item:**

**Applicant: Kalamunda Pistol Club Inc.**

**Owner: Shire of Kalamunda**

**Purpose of Report**

1. To consider the renewal of a Lease Agreement for the use of the Kalamunda Pistol Clubroom plus Shooting Range at 155 Lawnbrook Road, for the Kalamunda Pistol Club Inc.

**Background**

2. Council has a Lease Agreement with the Kalamunda Pistol Club Inc. that commenced on 1<sup>st</sup> July 1995 and expires on the 30<sup>th</sup> June 2005.
3. The Kalamunda Pistol Club Inc. has indicated that they would like to renew their Lease for a further 10 year term until 1<sup>st</sup> July 2015.

**Comments**

4. The main terms and conditions of the current Lease Agreement are summarised below and discussions with the Club indicate that these updated terms will remain acceptable.
  - a) Pay \$884.82 in rent per annum, indexed to CPI annually
  - b) Pay 100% of all rubbish removal charges, gas, electricity, water, telephone and costs associated with the preparation, execution and stamping of the Agreement
    - a. Maintain 10 million dollar public liability insurance
    - b. Maintain the premises in a clean and sanitary condition
    - c. Undertake maintenance to maintain the gardens, buildings and furniture and fittings in good condition
  - d. Term of the Agreement is for 10 years.

COMMITTEE RECOMMENDATION TO COUNCIL

GS 25/2005

1. That the Lease Agreement with the Kalamunda Pistol Club Inc. be renewed and presented to the Club for signing with the updated Terms and Conditions of the Lease summarised in point 4, replicated in the new Lease.

Moved: (Cr Govan)

Seconded: (Cr Casey)

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item

**Cr Taylor declared a Disclosure of Interests Affecting Impartiality as she is the Chairperson of the Jack Healey Centre Management Committee.**

**Cr Cresswell declared a Disclosure of Interests Affecting Impartiality as he is the Chairperson of the Scott Reserve Management Committee.**

**26. Advisory/Management Committees – Nomination for Membership.  
(CO-CCS-001) (Community Services)**

**Refer Item: N/A**

**Applicant: N/A**

**Owner: N/A**

**Purpose of Report**

1. For the Council to consider nominations for the appointment of members on Council's Advisory and Management Committees.

**Background**

2. The following nominations have been received for membership on Council's Scott Reserve Management Committee and Jack Healey Centre Management Committee.

Name	Committee	Representing
Malcolm Lane	Scott Reserve Management Committee	High Wycombe Junior Football Club
Ken MacDonald	Jack Healey Centre Management Committee	Kalamunda Senior Citizens Club
Ruth Jopling	Jack Healey Centre Management Committee	Jack Healey Centre Computer Classes

**Comments**

3. Malcolm Lane is the President of the High Wycombe Junior Football Club and will be replacing both John Apeldoorn and Keith Smith as the representative for this club.
4. The Scott Reserve Management Committee comprises of one High Wycombe Cricket Club member, one High Wycombe Amateur Football Club member, one High Wycombe Junior Football Club member, one member from the Residents' Association and one member from Edney Road Primary School. The committee currently has five voting committee members.
5. Ken MacDonald is the new President of the Kalamunda Senior Citizens Club and will be representing this club on the Jack Healey Centre Management Committee.
6. Ken was elected the new President of the Kalamunda Senior Citizens Club at the extra ordinary annual general meeting held in January 2005. It was also determined at this meeting that Ken should make application to be the delegate on the Jack Healey Centre Management Committee.

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7. Ruth Jopling will represent the Computer Classes which are offered for seniors at the Jack Healey Centre and will give a report at the meetings to the committee.
  8. The Jack Healey Centre Management Committee comprises of up to 15 members and may include up to two representatives from each user group, two members from Council and up to three independent persons.

## COMMITTEE RECOMMENDATION TO COUNCIL

GS 26/2005

1. That Council endorse the following persons for membership on the Scott Reserve Management Committee and Jack Healey Centre Management Committee as listed below:

Name	Committee	Representing
Malcolm Lane	Scott Reserve Management Committee	High Wycombe Junior Football Club
Ken MacDonald	Jack Healey Centre Management Committee	Kalamunda Senior Citizens Club
Ruth Jopling	Jack Healey Centre Management Committee	Jack Healey Centre Computer Classes

Moved: (Cr Tonkin)

Seconded: (Cr Govan)

**CARRIED UNANIMOUSLY****ABSOLUTE MAJORITY**

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**10.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

10.1 Nil

**11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**

11.1 Cr Casey:-

Q. What administrative procedures are in place to restrict the use of our halls for the type of functions as was booked on the weekend?

A. There are no formal procedures in place or specific directions given to staff when they take these type of bookings. When the more experienced and senior staff receive these type of bookings they know what additional questions they should be asking and scrutinise the applicants more thoroughly. It depends on the experience the staff member has at the time. There are several staff members that take bookings for our halls, you can either book through the office or through Hartfield Park Recreation Centre. On this occasion, when staff were first contacted about the booking for Cyril Road Hall they were advised that it was for a birthday party. The person said it was for their brother's 18<sup>th</sup> or 19<sup>th</sup> birthday party and they were advised of their responsibilities and obligations. They didn't make a booking at this time. They called back a few days later and spoke to a different staff member and told them it was for a 21<sup>st</sup> birthday party. Once applicants have made a booking they are sent paperwork which they are required to fill out and return.

Q. What additional administrative procedures could Council staff put in place to prevent our halls being used inappropriately?

A. In the short term, we are reviewing all similar bookings. We will be requesting written applications with proof of ID. We will have a check list of certain requirements they will have to follow through on such as notifying police, having security in place. In the longer term we need to look at the suitability of these halls for hiring for these type of functions. Ultimately we could restrict Cyril Road Hall to a non alcohol venue.

Q. What cost has Council incurred as a result of this function and will those costs be recouped by the hirer?

A. There were additional costs such as cleaning, street sweeper, removal of glass, minor repairs, totally \$900. We will be deducting this from the bond and sending out an invoice for additional costs.

Q. Should Council consider increasing the bond to cover those unexpected expenses?

A. Current bond is \$400 for functions with alcohol, we can consider increasing this to \$600 - \$800. In conclusion, we will be meeting with Forrestfield Police this week to go over the incident and see whether there needs to more cooperation and collaboration between ourselves and the Police in future.

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11.2 Cr Blair:-

- Q. Would we be able to initiate a request for a registered security guard for any functions where alcohol is available?
- A. If you're dealing with an 18 year old you are dealing with an adult. Therefore if those conditions are imposed, a person hiring a hall for a 50<sup>th</sup> birthday party would have to have a security guard.

11.3 Cr Taylor:-

- Q. Is the Cyril Road Hall the most vulnerable in our Shire being that it is close to residences?
- A. In the past we have had difficulties at Ray Owen Football Club, Ledger Road Reserve and Scott Reserve. As far as noise impact, more residences are impacted at Cyril Road Hall.

11.4 Cr Winterhalder:-

- Q. Have we considered the option of requiring people to have a liquor licence? Can we do it in such a way that people would have to sell alcohol, then there would be much more stringent licence requirements.
- A. The liquor permit that we get through the Shire allows alcohol to be consumed on the premises but not sold.
- A. I don't know how we could force people to sell alcohol.

11.5 Cr McKechnie

- Q. Can we know who the company is that owns the old Shell service station site and who the people are behind the company.
- A. We have contacted the previous owners and new owners about cleaning up of the site. I am not aware of the owner's details at this time. We will write to them again.
- Q. I would like to know who owns it and the name of the people behind the company.
- A. We will have to ascertain that information.

**12.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

12.1 Nil

**13.0 MATTERS BEHIND CLOSED DOORS**

13.1 Nil

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**14.0 CLOSURE**

There being no further business, the Chairman declared the meeting closed at 8.05 pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed ..... Chairman

Dated this .....day of .....2005