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Shire of Kalamunda

# General Services Committee

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Minutes for 6 March 2007



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## SHIRE OF KALAMUNDA

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Minutes of General Services Committee  
 Held in the Council Chambers  
 2 Railway Road, Kalamunda  
 Monday 6 March 2007

1.0 OFFICIAL OPENING

1.1 The Chairman opened the Meeting at 7pm and welcomed Councillors staff and members of the public gallery.

2.0 APOLOGIES AND LEAVE OF ABSENCE

2.1 PRESENT

**Councillors**

E Taylor	(SHIRE PRESIDENT) NORTH WARD
S Blair	NORTH WARD
D McKechnie	NORTH WARD
N Sadler	(CHAIRPERSON) SOUTH WEST WARD
D Sadler	SOUTH WEST WARD
A Morton	SOUTH WEST WARD
P Tonkin	SOUTH WARD
M Casey	NORTH WEST WARD
M Cresswell	NORTH WEST WARD
J Winterhalder	EAST WARD

**Officials**

D Vaughan	CHIEF EXECUTIVE OFFICER
N Wilson	EXECUTIVE MANAGER CORPORATE SERVICES
K O'Connor	EXECUTIVE MANAGER COMMUNITY SERVICES
R O'Brien	EXECUTIVE MANAGER PLANNING & DEV SERVICES
M Singh	EXECUTIVE MANAGER ENGINEERING SERVICES
B Millan	EXECUTIVE ASSISTANT
S Leeson	MANAGER FINANCIAL SERVICE
D Elkins	MANAGER ENGINEERING SERVICE
T Hockley	ACTING MANAGER LIBRARY SERVICE
J Smith	MANAGER HEALTH SERVICE
F Lund	MINUTE SECRETARY

**Apologies**J Giardina  
S BilichSOUTH WARD  
SOUTH WARD**Observers**

Nil

**Newspapers**

Nil

**3.0 PUBLIC QUESTION TIME**

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of minuting, these questions and answers are summarised.

3.1 Nil.

**4.0 PETITIONS**

4.1 Nil.

**5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

5.1 That the Minutes of the General Services Committee Meeting held on 5 February are confirmed as a true and correct record of the proceedings.

**Moved: Cr Casey****Seconded: Cr Taylor****CARRIED UNANIMOUSLY****6.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

6.1 The Chief Executive Officer announced that the next Audit Meeting is to be held on 12 March and that Councillors were invited to attend.

**7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED**

7.1 Nil.

## 8.0 DISCLOSURE OF INTERESTS

### Disclosure of Financial and Proximity Interests

- (a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the Local Government Act 1995)
- (b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).

### Disclosure of Interest Affecting Impartiality

- (a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

8.1 Nil.

## 9.0 REPORT TO COUNCIL

### **Please Note:**

Strategic and Policy related items are bolded and will be dealt with as the first items of business.

### **Declaration of financial/conflict of interests to be recorded prior to dealing with each item**

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## REPORTS

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

### 12. Creditors Accounts Paid For February 2007

Previous Items:	Nil
Service Area:	Corporate Service
File Reference:	FI-CRS-002
Applicant:	N/A
Owner:	N/A

### PURPOSE

1. To receive creditors' accounts paid for the month of February 2007.

### BACKGROUND

2. It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulation 12) that a list of Creditors' Accounts Paid is compiled each month.
3. This is required to show the payee's name, amount of payment, provide sufficient information to identify the transaction and the date of the meeting of Council to which it is to be presented.

### DETAILS

4. Accordingly, the list of Creditors' paid for February 2007 is attached.  
([Attachment 1](#))

### POLICY IMPLICATIONS

5. Nil.

### PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

### STATUTORY AND LEGAL IMPLICATIONS

7. Nil.

### FINANCIAL IMPLICATIONS

8. Nil.

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**STRATEGIC IMPLICATIONS**

9. Nil.

**OFFICER COMMENT**

10. Nil.

**MEETING COMMENT**

11. Nil.

**COMMITTEE RECOMMENDATION TO COUNCIL**

**GS 12/2007**

1. That the list of Creditors' Paid for February 2007 attached ([Attachment 1.](#)) be received by Council in accordance with the requirements of Regulation 12 of the Local Government Financial Management Regulations 1996.

**Moved: Cr Taylor**

**Seconded: Cr Casey**

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

### **13. Financial Activity Statements for the Period Ending 31 January 2007**

Previous Items: Nil  
Service Area: Corporate Services  
File Reference: FI-SRR-006  
Applicant: N/A  
Owner: N/A

#### **PURPOSE**

1. To receive financial activity statements.

#### **BACKGROUND**

2. Attached are the financial activity statement reports for the period ending 31 January 2007 ([Attachment 1](#)) prepared in accordance with the requirements of Section 34 of the Local Government (Financial Management) Regulations 1996.
3. It is also a requirement of this regulation that each financial year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances.

#### **DETAILS**

4. It has been agreed a percentage value of 10% variance be adopted for the 2006/2007 Financial Activity Statement. This amount is in accordance with the materiality provisions of Australian Accounting Standards (Refer AAS5) which is also set at 10%.
5. Refer ([Attachment 1](#)) for comments relating to the above mentioned variances.

#### **POLICY IMPLICATIONS**

6. Nil.

#### **PUBLIC CONSULTATION/COMMUNICATION**

7. Nil.

**STATUTORY AND LEGAL IMPLICATIONS**

8. Nil.

**FINANCIAL IMPLICATIONS**

9. Nil.

## **STRATEGIC IMPLICATIONS**

10. Nil.

## **OFFICER COMMENT**

11. Nil.

## **MEETING COMMENT**

12. The Executive Manager Corporate Services was asked for a reason for the variance in the 'Statement of Financial Performance'. The Executive Manager responded that the main reason is that the funds have not been expended as yet; he added that the Budget Review will reflect possible carry over funds.

## **COMMITTEE RECOMMENDATION TO COUNCIL**

**GS 13/2007**

1. That the Financial Activity Statement report for the period ending 31 January 2007 ([\*Attachment 1.\*](#)) be received.

**Moved: Cr McKechnie**

**Seconded: Cr Cresswell**

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

#### **14. Creditor Payments via Electronic Fund Transfer (EFT)**

Previous Items: Nil  
Service Area: Corporate Services  
File Reference: FI-CRS-002  
Applicant: N/A  
Owner: N/A

#### **PURPOSE**

1. To consider amending the current procedure for paying creditor accounts, to include making payments via Electronic Funds Transfer (EFT).

#### **BACKGROUND**

2. It is a requirement under the Local Government Act that adequate procedures are in place governing the payment of accounts.
3. Such procedures must ensure the effective security for and proper authorisation of payments, in a manner which allows identification of the payment method, authority and identity of who authorised the payment. Cash payments, other than petty cash, are not allowed.
4. Council has delegated the authority to make payments to the Chief Executive Officer. This has been further delegated to:

Executive Manager Corporate Services

Executive Manager Engineering Services

Executive Manager Community Services

Executive Manager Planning & Development Services

Manager Financial Services

#### **DETAILS**

5. The Shire pays all trade contractors and creditors with cheques, approximately 5000 payments currently per annum. The number of payments has been increasing annually.

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6. All payments are initially verified individually by the Manager of Financial Services to ensure compliance with Council policy and tax legislation, then signed by the Manager of Financial Services endorsing a second signature be sought for each payment.
  7. The signing of individual cheques takes considerable time by the authorised officers. This places constraints upon officer's time and often delays the time taken to settle outstanding accounts.
  8. EFT is an accepted method of payment in local government and is the norm rather than the exception.
  9. Creditors prefer receiving payments by EFT due to the savings it brings to them.

### **POLICY IMPLICATIONS**

10. The current delegations register refers to "payments" and therefore does not require any amendment.

### **PUBLIC CONSULTATION/COMMUNICATION**

11. A number of creditors have enquired of this option of payment from the Shire.

### **STATUTORY AND LEGAL IMPLICATIONS**

12. Nil.

### **FINANCIAL IMPLICATIONS**

13. Potential for cost savings through reduced cheque printing requirements and bank fee charges.
14. Time efficiency benefits from senior staff.
15. Increased control over cash flow.
16. Reduces the potential for cheque fraud.

### **STRATEGIC IMPLICATIONS**

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17. Nil.

**OFFICER COMMENT**

18. The verification process ensuring compliance with Council procedure will remain unchanged. Only the preferred method of payment will be amended.

**MEETING COMMENT**

19. The Executive Manager Corporate Services was asked how Councillors will be advised of the payments. The Executive Manager responded that the present system of reporting 'Creditors Accounts Paid' on a monthly basis will continue.
20. The Executive Manager Corporate Services was asked if fees will be charged using the EFT system. The Executive Manager responded that there will be no extra fees and that there will be savings in bank fees, the cost of printing cheques and a potential future saving if the 'Remittance Advice' can be transmitted electronically.

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**COMMITTEE RECOMMENDATION TO COUNCIL**

**GS 14/2007**

1. That payment of accounts via Electronic Funds Transfer be implemented for trade contractors and creditors preferring this payment method.

**Moved: Cr D Sadler**

**Seconded: Cr Blair**

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

**15. Ray Owen Sports Centre Management Committee - Nomination for Membership**

Previous Items: N/A  
Service Area: Community Services  
File Reference: CO-CCS-010/3  
Applicant: Shire of Kalamunda  
Owner: Shire of Kalamunda

**PURPOSE**

1. To consider the appointment of a member to the Ray Owen Sports Centre Management Committee.

**BACKGROUND**

2. Ms Marian Rolfe has been nominated by the Kalamunda and Districts Basketball Association as the Association's second representative on the Ray Owen Sports Centre Management Committee.
3. Ms Rolfe will replace Mr Glen Davenport who has retired from the Committee.
4. The Rules and Guidelines of the Ray Owen Sports Centre Management Committee are as follows:

*"the membership of the Management Committee shall not exceed six (6) members, comprising the following members:*

- a) Two representatives from the Kalamunda & Districts Netball Association, appointed from a meeting of that Association.*
- b) Two representatives from the Kalamunda & Districts Basketball Association, appointed from a meeting of that Association.*
- c) Two representatives from the Kalamunda Shire Council, one member being a Shire Councillor and an appointed non voting staff member."*

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5. The current members of the Committee are as listed below:

Peter Hanson	Kalamunda and Districts Basketball Association
Susan Broad	Kalamunda and Districts Netball Association
Anthony Hemmings	Kalamunda and Districts Netball Association
Cr Susan Bilich	Shire of Kalamunda

**DETAILS**

6. Ms Rolfe is heavily involved in the Kalamunda and Districts Basketball Association's activities and has taken an active interest in the management of the sports centre for many years.
7. Ms Rolfe has previously been on the Ray Owen Management Committee, Ray Owen Advisory Committee and the Jack Healey Management Committee.

**POLICY IMPLICATIONS**

8. Policy RS2.1 concerning Advisory and Management Committees applies.

**PUBLIC CONSULTATION/COMMUNICATION**

9. Nil.

**STATUTORY AND LEGAL IMPLICATIONS**

10. Appointments are made in accordance with Section 5.10 (1) (d) of the Local Government Act 1995.

**FINANCIAL IMPLICATIONS**

11. Nil.

**STRATEGIC IMPLICATIONS**

12. Nil.

**OFFICER COMMENT**

13. Given Ms Rolfe's background with Kalamunda and Districts Basketball Association and her active involvement in the current management of the sports centre she is considered to be an appropriate candidate for this Committee.

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**MEETING COMMENT**

14. Nil.

**COMMITTEE RECOMMENDATION TO COUNCIL****GS 15/2007**

1. That Council appoint Ms Marian Rolfe as a member of the Ray Owen Sports Centre Management Committee, representing Kalamunda and Districts Basketball Association.

**Moved: Cr Tonkin****Seconded: Cr Morton****CARRIED UNANIMOUSLY / ABSOLUTE MAJORITY**

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

**16. Kostera Oval Advisory Committee - Nomination for Membership**

Previous Items: N/A  
Service Area: Community Services  
File Reference: CO-CCS-001  
Applicant: Shire of Kalamunda  
Owner: Shire of Kalamunda

**PURPOSE**

1. To consider the appointment of a member to the Kostera Oval Advisory Committee.

**BACKGROUND**

2. Mr Dale Watson has been nominated by Kalamunda Senior High School as the school's representative on the Kostera Oval Advisory Committee.
3. Mr Dale Watson will replace Mr Graham Watson who has retired from the Committee.
4. The Rules and Guidelines of the Kostera Oval Advisory Committee are as follows:  
*"4.1 Committee members may be drawn from persons nominated by user groups or from other interested people. 1 person from each group may be appointed on a bi-annual basis as well as deputies unless Council elects to reappoint any or all members for a further term."*
5. The current members of the Committee are as listed below:

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Richard Hutchison	Kalamunda Cricket Club
Mike Perry	Kalamunda and Districts Junior Football Club
Noel Robinson	RSL Darling Range Sub Branch
Gary Beard	Kalamunda Agricultural Society
Jean Jeans	Kalamunda Lapidary Club

### **DETAILS**

6. Mr Watson is the acting Head of Physical Education at Kalamunda Senior High School and is actively involved with the school's use of Kostera Oval and the surrounding land.

### **POLICY IMPLICATIONS**

7. Policy RS2.1 concerning Advisory and Management Committees applies.

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**PUBLIC CONSULTATION/COMMUNICATION**

8. Nil.

**STATUTORY AND LEGAL IMPLICATIONS**

9. Appointments are made in accordance with Section 5.10 (1) (d) of the Local Government Act 1995.

**FINANCIAL IMPLICATIONS**

10. Nil.

**STRATEGIC IMPLICATIONS**

11. Nil.

**OFFICER COMMENT**

12. The Kalamunda Senior High School has not been represented on the Kostera Oval Advisory Committee since the retirement of Mr Graham Watson.
13. The involvement of the school is seen as important to the functioning of the Committee as they are a major user of the reserve.

**MEETING COMMENT**

14. Nil.

**COMMITTEE RECOMMENDATION TO COUNCIL**

**GS 16/2007**

1. That Council appoint Mr Dale Watson as a member of the Kostera Oval Advisory Committee, representing Kalamunda Senior High School.

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**Moved: Cr Cresswell**

**Seconded: Cr Taylor**

**CARRIED UNANIMOUSLY / ABSOLUTE MAJORITY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

### **17. Street Names for Subdivision of Lot 64 Arthur Road, Wattle Grove**

Previous Items: N/A  
Service Area: Planning and Development  
File Reference: AR-07/041, PG-NAM-001  
Applicant: Miluc Property Development  
Owner: Miluc Pty Ltd

#### **PURPOSE**

1. To consider new street names for subdivision in Wattle Grove Urban Development Zone (Cell 9). ([Attachment 1.](#))

#### **BACKGROUND**

2. Council adopted the Outline Development Plan (ODP) as the basis for subdivision for Cell 9, Wattle Grove at its meeting of September 2000. The ODP was adopted by the WA Planning Commission in March 2001. An application for subdivision of Lot 64 Arthur Road was approved on 12 December 2005. (WAPC 129305)

#### **DETAILS**

3. Two new street names for subdivision are required. The names selected by the developer are:
  - Coyong Road (Nyoongar name for black wattle)
  - Cara Way (Nyoongar name for spider).

#### **POLICY IMPLICATIONS**

4. Nil.

#### **PUBLIC CONSULTATION/COMMUNICATION**

5. Nil.

#### **STATUTORY AND LEGAL IMPLICATIONS**

6. Street names are required to be shown on survey plans before submission for

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clearance of the subdivision.

7. The Council recommendation is forwarded to the Geographic Names Committee of Landgate for approval.

#### **FINANCIAL IMPLICATIONS**

8. Nil.

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**STRATEGIC IMPLICATIONS**

9. Nil.

**OFFICER COMMENT**

10. The Geographic Names Committee has indicated its acceptance of the names and it is recommended that the Council endorse the use of the names.

**MEETING COMMENT**

11. The Executive Manager Planning & Building Services informed the meeting that the name 'Landgate' is the new name for the Department of Planning Information.

**COMMITTEE RECOMMENDATION TO COUNCIL**

**GS 17/2007**

1. That the Council support new names Coyong Road and Cara Way for Subdivision of Lot 64 Arthur Road, Wattle Grove and request Geographic Names Committee to approve the names.

**Moved: Cr Morton**

**Seconded: Cr D Sadler**

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

**18. Street Names for Subdivision of Lot 9007 (17) Maida Vale Road, Lot 14 (40) Hawtin Road and Lot 17 (10) Pimelea Street, Maida Vale.**

Previous Items: PS28/96  
Service Area: Planning and Development  
File Reference: PG-NAM-001  
Applicant: Greg Rowe and Associates  
Owner: Boldsilk Holdings Pty Ltd

**PURPOSE**

1. To consider new street names for subdivision in Maida Vale Urban Development Zone.

**BACKGROUND**

2. Council adopted the Outline Development Plan (ODP) as the basis for subdivision of lots 9007 Maida Vale Road, 14 Hawtin Road and 17 Pimelea Street, Maida Vale in September 1994. An application for subdivision of the above lots was approved on 17 August 2005 (WAPC 128353).
3. Council resolved to accept a list of street names for Urban Development Zone Maida Vale in March 1996, and the list was approved by the Geographic Names Committee. The list comprised of names from the Honour Board, gemstones, Flora and Fauna, Ethnic Names and Early Settlers names.

**DETAILS**

4. The subdivision plan for lots 9007, 14 and 17 has been modified and the developer proposes to use the names previously approved for the area as shown on Locality Plan ([Attachment 1.](#))

The proposed new street names are:

- Baza Gardens
- Willerin Mews
- Kaoriki Court

All the names are breeds of birds.

It is proposed to extend Myerson Crescent as shown on the ([\*Attachment 1.\*](#)).

**POLICY IMPLICATIONS**

5. Nil.

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**PUBLIC CONSULTATION/COMMUNICATION**

6. Nil.

**STATUTORY AND LEGAL IMPLICATIONS**

7. Street names are required to be shown on survey plans before submission for clearance of the subdivision.
8. The Council recommendation is forwarded to the Geographic Names Committee of Landgate for approval.

**FINANCIAL IMPLICATIONS**

9. Nil.

**STRATEGIC IMPLICATIONS**

10. Nil.

**OFFICER COMMENT**

11. The GNC has previously accepted the names and it is recommended that the Council endorse the use of the names.

**MEETING COMMENT**

12. Nil.

**COMMITTEE RECOMMENDATION TO COUNCIL**

**GS 18/2007**

1. That the Council support new names Baza Gardens, Willerin Mews and Kaoriki Court and extension of Myerson Crescent for subdivision of Lot 9007 Maida Vale Road, Lot 14 Hawtin Road and Lot 17 Pimelea Street, Maida Vale and request Geographic Names Committee to approve the names.

**Moved: Cr Taylor**

**Seconded: Cr Casey**

**CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

### **19. Permanent Road Closure – Bedford Crescent, Forrestfield**

Previous Items: N/A  
Service Area: Engineering Services  
File Reference: BD-02/092  
Applicant: Western Australian Planning Commission  
Owner:

#### **PURPOSE**

1. To consider a request from the Western Australian Planning Commission, to close a portion of Bedford Crescent, Forrestfield, road reserve within the Region Open Space, as shown at ([Attachment 1.](#))

#### **BACKGROUND**

2. The Department of Environment and Conservation wishes to rationalise the Region Open Space (ROS) in Bedford Crescent, Forrestfield. Accordingly, the Western Australian Planning Commission (WAPC) has requested Council to instigate action, under Section 58 of the Land Administration Act 1997 (the Act), to close a portion of the road reserve, shown ([Attachment 2.](#))
3. The majority of the adjoining land is in the ownership of the WAPC.

#### **DETAILS**

4. The WAPC propose to transfer the land to the State of Western Australia for the creation of a Reserve to be vested in the Conservation Commission of WA and to be managed by the Department of Environment and Conservation.
5. In order to facilitate the transfer of the land it is necessary to close the unmade road reserve.

#### **POLICY IMPLICATIONS**

6. Nil.

#### **PUBLIC CONSULTATION/COMMUNICATION**

- 
7. Nil.

**STATUTORY AND LEGAL IMPLICATIONS**

8. The road closure is to be effected under Section 58 of the Land Administration Act 1997.

**FINANCIAL IMPLICATIONS**

9. Nil.

**STRATEGIC IMPLICATIONS**

10. Nil.

**OFFICER COMMENT**

11. As there is a statutory requirement for a public notice, no community consultation was carried out.
12. The road reserve is surplus to current and future requirements for the road network.

**MEETING COMMENT**

13. Nil.

**COMMITTEE RECOMMENDATION TO COUNCIL****GS 19/2007**

1. That the Bedford Crescent portion of road reserve in the Region Open Space, Forrestfield, be closed in accordance with Section 58 of the Land Administration Act 1997, as shown at ***(Attachment 2.)***
2. That in the event no objections are received at the end of the notice period, the closure of the portion of road reserve located in Bedford Crescent, Forrestfield, be recommended to the Minister for Planning and Infrastructure.

**Moved: Cr Morton****Seconded: Cr D Sadler****CARRIED UNANIMOUSLY**

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

## **20. Permanent Road Closure of Portion of Ferguson Way, Kewdale**

Previous Items: N/A  
Service Area: Engineering Services  
File Reference: FR-12/GEN  
Applicant: Fero Group Pty Ltd  
Owner:

### **PURPOSE**

1. To consider the closure of the Ferguson Way road reserve, abutting Lot 88 Chisholm Crescent and Lot 100 Draper Place, Kewdale, as shown at [\*\(Attachment 1.\)\*](#).

### **BACKGROUND**

2. A request has been received from Fero Group Pty Ltd (the applicant) for the closure of the Ferguson Way road reserve running between Lot 88 Chisholm Crescent and Lot 100 Draper Place, Kewdale, which is owned by the associate companies of the applicant, Emmerick Pty Ltd and Franco Brothers Pty Ltd. Approval for the purchase would join the two parcels of land together

### **DETAILS**

3. The applicant has received advice from the Department for Planning and Infrastructure, and Main Roads WA that the Ferguson Way road reserve will not be incorporated into the 'Kewdale/Hazelmere Integrated Master Plan' and that there is no future use for this land.
4. Lot 88 Chisholm Crescent and Lot 100 Draper Place, Kewdale, have access from respective roads.

### **POLICY IMPLICATIONS**

5. Nil.

### **PUBLIC CONSULTATION/COMMUNICATION**

6. Nil.

## **STATUTORY AND LEGAL IMPLICATIONS**

7. The road closure is to be effected under Section 58 of the Land Administration Act 1997 (the Act).
  
8. The Shire will be required to indemnify the Minister for Planning against any claims which may arise from the road closure.

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**FINANCIAL IMPLICATIONS**

9. Costs incurred for the public advertisement would be paid for in advance by the applicant.

**STRATEGIC IMPLICATIONS**

10. Nil.

**OFFICER COMMENT**

11. As there is a statutory requirement for a public notice, no community consultation was carried out.
12. The road reserve is surplus to current and future requirements of the road network.
13. The applicant would be required to deal directly with the Department for Planning and Infrastructure, regarding the purchase of the road reserve.

**MEETING COMMENT**

14. Nil.

**COMMITTEE RECOMMENDATION TO COUNCIL****GS 20/2007**

1. That the intention to close Ferguson Way road reserve abutting Lot 88 Chisholm Crescent and Lot 100 Draper Place, Kewdale, be advertised subject to Fero Group Pty Ltd meeting all costs associated with the closure, in accordance with Section 58 of the Land Administration Act 1997.
2. That in the event no objections are received at the end of the notice period, the closure of the Ferguson Way road reserve, be recommended to the Minister for Planning and Infrastructure.
3. That the Minister for Planning and Infrastructure be indemnified against any claims arising as a result of the road closure.

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**Moved: Cr Morton**

**Seconded: Cr Taylor**

**CARRIED UNANIMOUSLY**

10.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

10.1 Nil.

11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE

11.1 **Cr McKechnie – Rollarama Warranty Maintenance**

Q.1 After visiting the Rollerama building, I noted that there is outstanding work required as part of the warranty on this building. Are there funds available for this work to be carried out?

A.1 The Chief Executive Officer replied that funds have been withheld for this purpose. The lessee should be in touch with the Building Services Department to arrange for the works to be carried out.

11.2 **Cr Taylor – Shell Service Station Site, Kalamunda**

Q.1 Can another letter be sent to the owners of the Shell site in Kalamunda, requesting that they clean the site up?

A.1 The Chief Executive Officer replied that the Executive Manager Planning & Development Services will arrange for another letter to be sent.

12.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

12.1 Nil.

13.0 MATTERS BEHIND CLOSED DOORS

13.1 Nil.

14.0 CLOSURE

There being no further business, the Chairman declared the meeting closed at 7.30 pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed ..... Chairman

Dated this .....day of .....2007