
Shire of Kalamunda

General Services Committee

Minutes for 6 October 2008



SHIRE OF KALAMUNDA

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**Minutes of General Services Committee
Held in the Council Chambers
2 Railway Road, Kalamunda
Monday 6 October 2008**

1.0 OFFICIAL OPENING

- 1.1 The Chairman opened the meeting at 7:00 pm and welcomed Councillors, Staff and Members of the Public Gallery.

2.0 APOLOGIES AND LEAVE OF ABSENCE

- 2.1 PRESENT

Councillors

D McKechnie	(SHIRE PRESIDENT) NORTH WARD
E Taylor	NORTH WARD
M Thomas	(DEPUTY CHAIRMAN) NORTH WARD
D Sadler	SOUTH WEST WARD
A Morton	SOUTH WEST WARD
M Robinson	SOUTH WEST WARD
P Tonkin	SOUTH WARD
J Giardina	SOUTH WARD
C Everett	SOUTH WARD
P Heggie	NORTH WEST WARD
M Cresswell	(CHAIRMAN) NORTH WEST WARD
F Lindsey	EAST WARD

Officials

J Trail	CHIEF EXECUTIVE OFFICER
N Wilson	EXECUTIVE MANAGER CORPORATE SERVICES
K O'Connor	EXECUTIVE MANAGER COMMUNITY SERVICES
R O'Brien	EXECUTIVE MANAGER PLANNING & DEV SERVICES
M Singh	EXECUTIVE MANAGER ENGINEERING SERVICES
B Millan	EXECUTIVE ASSISTANT CHIEF EXECUTIVE OFFICER
S Leeson	MANAGER FINANCIAL SERVICE
J Smith	MANAGER HEALTH SERVICE
K Singh	MANAGER ENGINEERING SERVICES
D McPherson	MINUTE SECRETARY

Apologies	0
Observers	3
Newspapers	0

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

3.1 Nil.

4.0 PETITIONS

4.1 Nil.

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 That the Minutes of the General Services Committee Meeting held on 1 September 2008 be confirmed as a true and correct record of the proceedings.

Moved: (Cr Taylor)

Seconded: (Cr McKechnie)

CARRIED UNANIMOUSLY

6.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

6.1 Nil.

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

7.1 Nil.

8.0 DISCLOSURE OF INTERESTS

Disclosure of Financial and Proximity Interests

- (a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).
- (b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the Local Government Act 1995)

8.1 Nil.

Disclosure of Interest Affecting Impartiality

- (a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

8.2 Item 115 - Returned and Services League (RSL) Club Building – Financial Assistance

Cr Taylor declared an interest affecting impartiality as she is the Patron of the Darling Range RSL Sub Branch and as a consequence there maybe a perception that her impartiality on the matter may be affected. She declared she will consider this matter on its merits and vote accordingly.

Item 116 - Ray Owen Sports Centre – Costs

Cr Everett declared an interest affecting impartiality as she is the Chairman of the Ray Owen Sports Centre Management Committee.

Item 119 - Jorgensen Park Management Plan

Mr Neil Wilson declared an interest affecting impartiality as he lives opposite Jorgensen Park.

9.0 REPORT TO COUNCIL**Please Note:**

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

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Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

108. Creditors Accounts Paid for September 2008

Previous Items: Nil
Service Area: Corporate Services
File Reference: FI-CRS-002
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive creditors' accounts paid for the month of September 2008.

BACKGROUND

2. It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulation 12) that a list of Creditors' Accounts Paid is compiled each month.
3. The report is required to show payee's name, the amount of the payment, the date of the payment, and sufficient information to identify the transaction.

DETAILS

4. Accordingly, the list of Creditors' paid September 2008 is attached. ([Attachment 1](#))

STATUTORY AND LEGAL IMPLICATIONS

5. Nil.

POLICY IMPLICATIONS

6. Nil.

PUBLIC CONSULTATION/COMMUNICATION

7. Nil.

FINANCIAL IMPLICATIONS

8. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

9. Nil.

OFFICER COMMENT

10. Nil.

MEETING COMMENT

11. Response to queries by a Councillor regarding payments were provided to all Members at the meeting.

COMMITTEE RECOMMENDATION TO COUNCIL GS 108/2008

1. That the list of Creditors' paid for September 2008 attached ([*GSC Item 108 Attachment 1*](#)) be received by Council in accordance with the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996.

Moved: Cr Thomas

Seconded: Cr Taylor

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

109. Financial Activity Statements for the Period Ended 31 August 2008

Previous Items: Nil
Service Area: Corporate
File Reference: FI-SRR-006
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive the financial activity statement reports for the period ended 31 August 2008.

BACKGROUND

2. Attached are the financial activity statement reports for the period ending 31 August 2008 ([Attachment 1](#)) prepared in accordance with the requirements of Section 34 of the Local Government (Financial Management) Regulations 1996.
3. It is also a requirement of this regulation that each financial year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances.

DETAILS

4. It has previously been agreed a percentage value of 10% variance be used for the Financial Activity Statement. This amount is in accordance with the materiality provision of the Australian Accounting Standards (refer AAS5) which is also set at 10%.
5. Refer ([Attachment 1](#)) for the comments relating to the above mentioned variances.
6. Financial Commentary

The financial reports for August 2008 reflect the Shire of Kalamunda being in an as expected situation, with income at over 80% of annual budget with rates being issued, and expenditure nearing year to date levels (adjusted for depreciation) as recurrent project expenditure commences.

Capital Expenditure reflects as being only 8% of annual budget, though this is largely affected by the timing of invoice receipts and the lead time required in commencing projects.

Key reporting areas:

Salaries and Wages

These are mainly reported as being under year to date budget, except for workers' compensation insurance which is paid annually in advance. Overall is a result of expenditure timing.

Operating Income

Operating income is as would be expected. Most first quarter grants have been received. Unbudgeted additional funding to offset additional costs of upgraded Abernethy Road improvements has been invoiced. Although interest earnings from investments appears below budget, this is a timing issue as interest earnings throughout are recognised upon the maturity of term deposits.

Operating Expenditure

Materials, utilities and interest expenses also show as being under year to date budget, except insurance which is paid either annually or bi-annually in advance. Though it is anticipated these expenditure levels will normalise into the following months as projects commence post budget adoption.

No depreciation charges will be raised in 2008/2009 until the 2007/2008 year end audit has confirmed the asset register. This will affect variance reporting of departmental expenditure, though depreciation is a non-cash item.

STATUTORY AND LEGAL IMPLICATIONS

7. Nil.

POLICY IMPLICATIONS

8. Nil.

PUBLIC CONSULTATION/COMMUNICATION

9. Nil.

FINANCIAL IMPLICATIONS

10. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

11. Nil.

OFFICER COMMENT

12. Nil.

MEETING COMMENT

13. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 109/2008

1. That the Financial Activity Statement reports for the period ending 31 August 2008 ([*GSC Item 109 Attachment 1*](#)) be received.

Moved: Cr Thomas

Seconded: Cr Tonkin

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

110. Debtors and Creditors Report

Previous Items: N/A
Service Area: Corporate Services
File Reference: FI-SRR-006
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive a monthly report on debtors and creditors.

BACKGROUND

2. Attached is a report detailing aged debtors and creditors as at 31 August 2008. ([Attachment 1](#)).
3. Council has requested information as to outstanding debtors and creditors be reported on a monthly basis.

DETAILS

4. Debtors
As per attached schedule. ([Attachment 1](#)).
5. Creditors
As per attached schedule. ([Attachment 1](#)).

STATUTORY AND LEGAL IMPLICATIONS

6. Nil.

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. Nil.

FINANCIAL IMPLICATIONS

9. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Nil.

MEETING COMMENT

12. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 110/2008

1. That the outstanding debtors and creditors report as at 31 August 2008 ([*GSC Item 110 Attachment 1*](#)) be received.

Moved: Cr Taylor

Seconded: Cr Tonkin

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

111. Rates Debtors Report

Previous Items: N/A
Service Area: Corporate Services
File Reference:
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive a report on rates debtors as at 31 August 2008.

BACKGROUND

2. Attached is the report detailing rates debtors as at 31 August 2008. ([Attachment 1](#)).

DETAILS

3. Rates Debtors

As per attached schedule. ([Attachment 1](#))

STATUTORY AND LEGAL IMPLICATIONS

4. Nil.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

FINANCIAL IMPLICATIONS

7. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. Nil.

OFFICER COMMENT

9. Nil.

MEETING COMMENT

10. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 111/2008

1. That the rates debtors report as at 31 August 2008 ([*GSC Item 111 Attachment 1*](#)) be received.

Moved: Cr Thomas

Seconded: Cr Taylor

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

112. Bush Fire Advisory Committee – Election of Office Bearers, Appointment of Bush Fire Control Officers

Previous Items: N/A
Service Area: Corporate Services
File Reference: BA-BFC-006
Applicant: N/A
Owner: N/A

PURPOSE

1. To establish membership of the Bush Fire Advisory Committee and appoint Bush Fire Control Officers.

BACKGROUND

2. It is a requirement of the Bush Fire Act (Section 67) that Councils with established Bush Fire Brigades shall provide for the appointment of persons to the Bush Fire Advisory Committee and may (Section 38) appoint persons as Bush Fire Control Officers.
2. Council Policy (Bush Fire Policy 5.2) requires Council to appoint Bush Fire Control Officers as necessary.

DETAILS

3. At the Annual General Meeting of the Bush Fire Control and Advisory Committee of the Shire of Kalamunda held on 24 July 2008, the following appointments were endorsed.

- **Bush Fire Advisory Committee**

- Chairman

Council Representative

- Deputy Chairman

Keith Stitt

- Delegates to Bush Fire Advisory Committee

Kalamunda Volunteer Fire and Rescue Services (2)

- Tony Moiler

- Jim Armanasco

Kalamunda Volunteer Bush Fire Brigade (2)

- Keith Stitt

- Jamie O'Neill

Kalamunda Emergency Service (1)

- John White

Chief Bush Fire Control Officer

- Craig Brendan Garrett

Deputy Chief Bush Fire Control Officers

- Deputy 1. – Duncan Wilson – Shire of Kalamunda
- Deputy 2 – Craig Bowers – Kalamunda Volunteer Bush Fire Brigade

Secretary

- Craig Bowers

- **Bush Fire Control Officers**

The following officers were nominated as Bush Fire Control Officers.

Chief Bush Fire Control Officer

(With all the associated powers under the provisions of the Bush Fire Act 1954)

Craig Brendan Garrett – Shire of Kalamunda

Deputy Chief Bush Fire Control Officers

(With all the associated powers under the provisions of the Bush Fire Act 1954)

Deputy 1 – Duncan Wilson – Shire of Kalamunda

Deputy 2 – Craig Bowers – Kalamunda Volunteer Bush Fire Brigade

- **Operational**

(With all the associated powers under the provisions of the Bush Fire Act 1954)

Shire of Kalamunda

Peter Wilson

Phillip Howe

Di Hart

Bruno Mark Casotti

Peter Ashley Sewell

Scott Edward Andrew Jones

Peter Sandow

Peter Brown

Kalamunda Volunteer Bush Fire Brigade

Keith Stitt

Jamie O'Neill

Kalamunda Volunteer Fire & Rescue Service

Tony Moiler

Jim Armanasco

- **Administration**

(In accordance with Section 38 (4) of the Bush Fires Act 1954 powers restricted to issuing of burning permits, property fire hazard inspections, issuing work orders and issuing of infringements)

Shire of Kalamunda

Renee Bertram

Fire Weather Officer

Craig Bowers

The following appointments have been revoked:

Benjamin Day

STATUTORY AND LEGAL IMPLICATIONS

4. Nil.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

FINANCIAL IMPLICATIONS

7. Nil.

STRATEGIC IMPLICATIONS

8. Nil.

OFFICER COMMENT

9. Nil.

MEETING COMMENT

10. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 112/2008

1. That Council endorse the appointment of Office Bearers as agreed by the Annual General Meeting of the Bush Fire Control and Advisory Committee held on 24 July 2008.

- **Bush Fire Advisory Committee**

- Chairman

Council Representative

- Deputy Chairman

Keith Stitt

- Delegates to Bush Fire Advisory Committee

Kalamunda Volunteer Fire and Rescue Services (2)

- **Tony Moiler**

- **Jim Armanasco**

Kalamunda Volunteer Bush Fire Brigade (2)

- **Keith Stitt**

- **Jamie O'Neill**

Kalamunda Emergency Service (1)

- **John White**

Chief Bush Fire Control Officer

- **Craig Brendan Garrett**

Deputy Chief Bush Fire Control Officers

- Deputy 1. – **Duncan Wilson** – Shire of Kalamunda

- Deputy 2 – **Craig Bowers** – Kalamunda Volunteer Bush Fire Brigade

Secretary

- **Craig Bowers**

2. That Council appoints Bush Fire Control Officers as follows:

- **Bush Fire Control Officers**

The following officers were nominated as Bush Fire Control Officers.

Chief Bush Fire Control Officer

(With all the associated powers under the provisions of the Bush Fire Act 1954)

Craig Brendan Garrett – Shire of Kalamunda

Deputy Chief Bush Fire Control Officers

(With all the associated powers under the provisions of the Bush Fire Act 1954)

Deputy 1 – **Duncan Wilson – Shire of Kalamunda**

Deputy 2 – **Craig Bowers – Kalamunda Volunteer Bush Fire Brigade**

- **Operational**

(With all the associated powers under the provisions of the Bush Fire Act 1954)

Shire of Kalamunda

Peter Sandow

Peter Wilson

Phillip Howe

Di Hart

Bruno Mark Casotti

Peter Ashley Sewell

Scott Edward Andrew Jones

Peter Brown

Kalamunda Volunteer Bush Fire Brigade

Keith Stitt

Jamie O'Neill

Kalamunda Volunteer Fire & Rescue Service

Tony Moiler

Jim Armanasco

- **Administration**

(In accordance with Section 38 (4) of the Bush Fires Act 1954 powers restricted to issuing of burning permits, property fire hazard inspections, issuing work orders and issuing of infringements)

Shire of Kalamunda

Renee Bertram

Fire Weather Officer

Craig Bowers

The following appointments have been revoked:

Benjamin Day

Moved: Cr Thomas

Seconded: Cr Robinson

CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

113. Adoption of Purchasing Policy

Previous Items: N/A
Service Area: Corporate Services
File Reference: AD-SUP-003
Applicant: N/A
Owner: N/A

PURPOSE

1. To adopt a new Purchasing policy, in order to comply with the requirements of the *Local Government Act 1995* and its associated regulations.

BACKGROUND

2. The *Local Government (Functions and General) Regulations 1996* require each local government to implement a purchasing policy for purchases below the tender threshold of \$100,000. The relevant regulation, which was added in February 2007, reads as follows –

11A. Purchasing policies

(1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100 000 or less or worth \$100 000 or less.

(2) A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in sub regulation (1).

(3) A purchasing policy must make provision in respect of —
(a) the form of quotations acceptable; and
(b) the recording and retention of written information, or documents, in respect of —
(i) all quotations received; and
(ii) all purchases made.

(4) Different requirements may be imposed under a purchasing policy in respect of different classes, or types, of any of the following —
(a) goods and services;
(b) suppliers;
(c) contracts;
(d) any other thing that the local government considers appropriate.

-
3. The Shire currently does not have a purchasing policy which complies with these requirements. This is a matter that has been identified by the auditors, and in the annual Compliance Audit Return.

DETAILS

4. A new Purchasing policy has been drafted, which complies with the Regulations. The proposed policy is shown at ([Attachment 1.](#)).
5. The proposed policy is based on the Western Australian Local Government Association (WALGA) model purchasing policy released in early 2007.

STATUTORY AND LEGAL IMPLICATIONS

6. Complies with the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

7. This policy will replace the Shire's existing Purchasing policy, PUR1.

PUBLIC CONSULTATION/COMMUNICATION

8. FLAG and EMT.

FINANCIAL IMPLICATIONS

9. Commits the Shire to obtaining the best value for money in its purchasing activities.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Nil.

MEETING COMMENT

12. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 113/2008

1. That Council adopts the Purchasing policy, as shown in ([*GSC Item 113 Attachment 1.*](#)).

Moved: Cr McKechnie

Seconded: Cr Taylor

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

114. Kalamunda and Districts Historical Society – Request for Financial Assistance and a Change in the Level of Recurrent Funding

Previous Items: Nil
Service Area: Corporate
File Reference: RL-01/056
Applicant: Kalamunda and Districts Historical Society
Owner: Shire of Kalamunda

PURPOSE

1. To consider a request from the Kalamunda and Districts Historical Society (KDHS) for Shire assistance with respect to unbudgeted expenses associated with the termination payments for H Ouf. To consider a change in the level of recurrent Shire support to tie that amount to the cost of wages.

BACKGROUND

2. In accordance with present process the KDHS were invoiced with termination wage costs which included pro rata annual leave, long service leave and superannuation.
3. The Society had not made any budget provision for such a payment and the unexpected invoice of \$6,329.51 has put a severe strain on their operations. The Society is requesting consideration of the Shire reimbursing the superannuation, long service and accrued annual leave component of the invoice. Furthermore the Society is requesting an agreement with the Shire which details future recurrent funding and ties that to the wage cost.

DETAILS

4. The request falls into two distinct areas, an increase in the donations this year to cover the shortfall of the unbudgeted (KDHS) costs of the terminated employee and the second request for an increase in the level of recurrent funding.

STATUTORY AND LEGAL IMPLICATIONS

5. Section 6.12(1)(c) Confers the power to write off monies which are owed to the Local Government.
6. Section 6.8 (1)(b) Requires expenditure from the Municipal Fund, not included in the Annual Budget, being authorised by Resolution of Council.

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. M Myers, J Hope (KDHS)

FINANCIAL IMPLICATIONS

9. This will depend upon the decided course of actions. If the request is approved in total the initial cost is \$4,266.47. The (future?) option of matching the donation to the wage cost will be \$10,000 plus per year.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Given the importance of the work done by the KDHS it is suggested that the donation this year be increased by the requested \$4,267. The consequence of this level of extra outlay on a body which did not expect, nor understand the responsibility of such costs - and has limited resources, would be substantial.
12. It is also suggested that a formal agreement be developed which details the funding agreement and the associated responsibilities between the Shire of Kalamunda and the KDHS to apply from 1 July 2009, i.e. next financial year.
13. At the core of this new agreement is an increase in the level of donation to at least the budgeted level of direct wage costs i.e. excluding superannuation.
14. To maintain the involvement of the Historical Society and its independence, it is not favoured for the Shire to simply pay all salary costs and make no donation.

MEETING COMMENT

15. The Secunder of the recommendation proposed an amendment to the wording of the Officer Recommendation so that the partnership arrangement between the Shire of Kalamunda and the Kalamunda and District Historical Society, not just the recurrent funding commitment, is reviewed. The Mover of the Recommendation agreed to the amendment which was put to the vote.

OFFICER RECOMMENDATION

1. That the donation made to Kalamunda and Districts Historical Society be increased in the 2008/2009 financial year from \$26,570 to \$30,837.
2. That the Shire of Kalamunda and the Kalamunda and Districts Historical Society review the present and develop a new Operating Agreement which sets out the basis of recurrent donation funding.

Moved:

Seconded:

COMMITTEE RECOMMENDATION TO COUNCIL GS 114/2008

1. That the donation made to Kalamunda and Districts Historical Society be increased in the 2008/2009 financial year from \$26,570 to \$30,837.
2. That the Shire of Kalamunda and the Kalamunda and Districts Historical Society review the present and develop a new Operating Agreement which sets out a partnership arrangement between the Shire of Kalamunda and the Kalamunda and Districts Historical Society into the future.

Moved: Cr Taylor

Seconded: Cr McKechnie

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

115. Returned and Services League (RSL) Club Building – Financial Assistance

Cr Taylor declared an interest affecting impartiality as she is the Patron of the Darling Range RSL Sub Branch and as a consequence there maybe a perception that her impartiality on the matter may be affected. She declared she will consider this matter on its merits and vote accordingly.

Previous Items: N/A
Service Area: Corporate
File Reference: CN01/035
Applicant: N/A
Owner: N/A

PURPOSE

1. To consider a request for financial support to the Returned and Services League (RSL) Darling Range Sub Branch.

BACKGROUND

2. The Shire of Kalamunda has received a request from the RSL Darling Range Sub Branch for financial assistance to offset the increase in rates associated with the recent revaluation, which is placing an untenable strain on their resources.

DETAILS

3. The property in question is 35 Canning Road Kalamunda. The valuation (GRV) increased from \$4,680 to \$40,000 applying 1 July 2008. This resulted in a rate increase of \$2147.50 (\$529.70 to \$2677.20).

Shire staff have contacted the Valuer Generals Office about the size of the valuation increase and have been advised that;

- 1) The basis of the valuation has changed with the Valuer General determining that the GRV should relate to the 5% of capital value rule.
- 2) An appeal against the valuation that's been made by the RSL and the valuation is presently under review.
- 3) Whilst no determination has been made it is believed the valuation will be reduced.

STATUTORY AND LEGAL IMPLICATIONS

4. 6.26 Definition of rateable land
6.80 Objections against valuation
6.12 Power to defer, grant discount or write off debts
6.47 Concessions – the power to waive rate and service charges
6.8(1) (B) Authorization of expenditure from municipal fund not included in the budget

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Valuer Generals Office.

FINANCIAL IMPLICATIONS

7. The initial financial implication will depend upon the level, if any, of direct financial support to the R.S.L and by the reduction, if any, of the valuation by the Valuer General. No budget provision exists for a reduction in rates or a donation to the RSL.

The potential for a major financial effect does exist if Council sets a precedent via a waiving of a rate.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. The growing trend towards reducing the rate burden on some and thus forcing rate increases on others is a strategic issue of significance facing WA Local Government.

OFFICER COMMENT

9. It is strongly recommended that Council does not exercise its power to waive a rate due to the precedent it sets.
10. The decision to support one Community Group over another or to support any Community Group needs to be made and actioned separately and in isolation to that group's obligation to pay their Rates.
11. If Council wishes to support a community group, such as the RSL, it should do so by donation and that donation should be part of the budget process, to ensure equality or at least a basis of rationalisation of support between competing Community Groups.
12. In this instance the property valuation which is supplied independently has gone up. The RSL (like any other land owner) can and has appealed against the valuation. When that process has finished the valuation (amended or otherwise) is deemed fair and the rates fair in comparison to all other properties in our Shire.
13. The RSL Darling Range Sub Branch is suffering financially and rates (water and Council) would be a factor amongst others such as membership and levels of activity.
14. To properly consider a request for financial assistance the Shire should have details as to the RSL Darling Range Sub Branch financial status and plans for the future, noting that this situation will arise every year. Council can consider such

an application either on an emergency basis, as part of a budget review or as part of the 2009/2010 budget process.

MEETING COMMENT

15. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 115/2008

1. That no decision on financial support to the Returned and Services League of Australia Darling Range Sub Branch be made until the result of the valuation appeal on 35 Canning Road is known.
2. That Returned and Services League of Australia Darling Range Sub Branch be invited to submit a request for Council financial assistance after the valuation appeal outcome is known. The application to detail the extend of the financial support requested, the use to which the monies would be applied and be supported by financial statements detailing current and expected future positions.

Moved: Cr Giardina

Seconded: Cr Robinson

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

116. Ray Owen Sports Centre – Costs

Cr Everett declared an interest affecting impartiality as she is the Chairman of the Ray Owen Sports Centre Management Committee.

Previous Items: N/A
Service Area: Corporate
File Reference: GL-08/096M
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive information as to repair/maintenance works at the Ray Owen Sports Centre and to authorise associated expenditure.

BACKGROUND

2. The 2008-2009 budget contained provisions for roof repairs and works associated with the rectification of ceiling and wall insulation. It is now believed that the scope of work needed to be done to fix the problem at source has increased

DETAILS

3. The proposed works fall into four (4) actions as detailed below.
 - Roof Repairs – The budget provided \$31,000 for this task. The project is over 90% complete and is expected to come in on budget.
 - Rectification of Ceiling and Wall Insulation – The budget provided for expenditure of \$65,000 but the latest consultant report has suggested actions which lead to a revised expenditure estimate of \$150,000.
 - Sports Centre Floor (Water) Damage – The final cost of the repairs at this stage is not known as the sub floor structure has yet to dry out and be fully assessed. The initial quotation for the replacement of the damaged floor section was \$23,105 but this could rise. To be prudent an estimate of \$30,000 is suggested.
 - Drainage – The cost for the installation of below ground drainage to remove the stormwater from the eastern side of the building has been estimated at \$50,000. To this must be added a further \$20,000 which will be required for the provision of guttering.

STATUTORY AND LEGAL IMPLICATIONS

4. 6.1 (1) (b) – Authorisation of expenditure from Municipal fund not included in the budget. The proposed funding from the Building Reserve is in accordance with the purpose of the Reserve, "to provide for new buildings and the refurbishment to existing Shire owned buildings"

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. EMT, Ray Owen Management Committee.

FINANCIAL IMPLICATIONS

7. The 2008-2009 Budget provided for expenditure of \$96,000 (items 1 and 2 as above). The expanded scope of works has lifted this total expenditure estimate to \$281,000 i.e. an extra \$185,000 being required. It is proposed to draw down on the Building Reserves for these funds.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. The need to develop a preventative maintenance schedule and a forward financial plan for the Shire of Kalamunda's buildings has been identified by staff.

OFFICER COMMENT

9. The rationale for this expenditure is to address and solve the root problem rather than simply fix the problems effects. Whilst this forces expenditures now, it is believed the expenditures are preventative in nature and are accordingly cost effective in the longer term. It is staff opinion that this expenditure need is not an isolated event and that a higher level of recurrent expenditure and reserve transfers will be required in the future to lift and maintain the standard of the Shires built assets.

MEETING COMMENT

10. A Councillor sought clarification as to the breakdown of the \$185,000. The Executive Manager Corporate Services advised the breakdown was in the report and provided clarification to the meeting.
11. After a question from a Councillor regarding the on going demand on the Building Construction Reserve the Executive Manager Corporate Services advised a process had begun to look at all Council assets and to develop a preventative maintenance program. The CEO advised a quote was being sought for a review of all Council assets and it is expected this will be completed in time for budget deliberations in early 2009.

COMMITTEE RECOMMENDATION TO COUNCIL GS 116/2008

1. That the report on Ray Owen Sports Centre expenditure be received.
2. That the further expenditure of \$185,000 on the Ray Owen Sports Centre funded from the Building Construction Reserve be authorised expenditure.

Moved: Cr Giardina

Seconded: Cr Thomas

CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

117. Review of Wards and Representation

Previous Items: OCM 55/08, 19 May 2008
Service Area: Corporate Services
File Reference: OR-BOU-002
Applicant: N/A
Owner: N/A

PURPOSE

1. To decide what changes are to be made to the Shire's ward boundaries and elected member representation, for submission to the Local Government Advisory Board for approval.

BACKGROUND

2. On 19 December 2007, the Shire received a letter from the Local Government Advisory Board ("the Advisory Board") advising that a review of ward boundaries was required, to address an imbalance in representation between the wards.
3. Council resolved on 19 May 2008 to commence a review of ward boundaries and representation. The review was advertised, and public submissions invited. The submissions period closed on 22 August 2008.
4. A report of the review is required to be submitted to the Advisory Board by 31 December 2008, in order for the changes to apply for the 2009 election.
5. Council must decide what changes they want to have made to the Shire's ward boundaries, and to the distribution of Councillors in the Shire. This proposal will be submitted to the Advisory Board, who will in turn make a recommendation to the Minister for Local Government.

DETAILS

6. Two Councillor forums have been held to discuss options for changing the Shire's ward boundaries and the distribution of Councillors in the Shire. The majority of Councillors present favoured maintaining or reducing the total number of Councillors, and increasing the level of representation in High Wycombe. It was acknowledged that the foothills suburbs, particularly High Wycombe, Forrestfield, Wattle Grove and Maida Vale, are growing at a much higher rate than the hills suburbs. It was felt that the growing areas of the Shire should have a lower number of electors per Councillor to accommodate expected future growth.
7. The attached analysis report ([Attachment 1](#)) presents four options which have been supported by Council, or which have been created in accordance with Council's preferences (catering for future growth, increasing representation in the High Wycombe area).

-
8. Council are required under the Local Government Act to consider the following factors when making a proposal to alter ward boundaries or elected member representation –
- Community of Interests;
 - Physical and Topographic Features;
 - Demographic Trends;
 - Economic Factors; and
 - The Ratio of Councillors to Electors in the Various Wards

It is up to Council to decide which option best reflects these factors.

STATUTORY AND LEGAL IMPLICATIONS

9. Schedule 2.2 of the *Local Government Act 1995* applies.

POLICY IMPLICATIONS

10. Nil.

PUBLIC CONSULTATION/COMMUNICATION

11. Notice of the review was published in local newspapers and the West Australian. Notices were also placed on the Administration Centre and library noticeboards, and on the Shire's website. The Kalamunda Reporter and the Echo newspapers published articles about the review, as well as the advertisement.
12. A Discussion Paper was made available on request, and could be downloaded from the Shire website.
13. No submissions were received by the close of the submission period, Friday 22 August 2008. However, one submission was received on the following Monday.
14. The submission supports Option 3, as presented in the Discussion Paper. This option was supported because it does not group "hills" suburbs together with "foothills" suburbs. The submission maintains that the issues faced in the two areas are quite different.

FINANCIAL IMPLICATIONS

15. If the number of Councillors is changed, this will have a financial impact, in the payment of Councillor fees and allowances.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

16. Nil.

OFFICER COMMENT

17. Nil.

MEETING COMMENT

18. Councillor Lindsey presented a Motion in support of Option 1 of Ward Review Discussion Paper with an amendment to include all of Gooseberry Hill into North Ward. This Motion would be made under Section 2.2(1) of the Local Government Act 1995.
19. A Councillor expressed objection to the Motion being presented to Councillors on the day of the meeting without time to consider the motion fully. The Chairman acknowledged the objection.
20. Councillors debated the motion proposed by Councillor Lindsey and sought clarification on some of the points of the ward boundary review. Upon completion of the debate a vote was called. The Motion was Lost.
21. Councillor Thomas left the Chambers at 7:58pm and returned at 8:00pm.
22. Councillor Everett proposed a Motion in support of Option 3 of the Ward Review Discussion Paper and explained that this option would allow for growth in the areas where the strongest growth has been predicted. This motion was debated by Council and put to the vote once the debate was concluded. The motion was lost.
23. The CEO advised the meeting that there must be a Recommendation from the Committee to present to Council.
24. Councillor Taylor proposed a motion to defer the decision on ward boundaries until the November round of meetings to enable the information provided to be considered further.
25. Councillor Sadler left the room at 8:16pm and returned at 8:18pm.

RECOMMENDATION

1. In accordance with Schedule 2.2(9) of the *Local Government Act 1995*, the Shire of Kalamunda recommends to the Local Government Advisory Board that –
- a. An order be made under section 2.2(1) to abolish the existing ward boundaries and divide the district into () new wards, with boundaries as detailed in Option () in the attached ward review report.
 - b. An order be made under section 2.3 to name these wards ().
 - c. An order be made under section 2.18(3) to designate the following number of offices for each ward –

() ward	-	() Councillor/s
() ward	-	() Councillor/s
() ward	-	() Councillor/s
() ward	-	() Councillor/s

- d. An order be made under section 2.18(3) to reduce/increase the number of offices of Councillor on the Council from twelve (12) to ().
[If the number of Councillors is to be changed]

Moved: (Cr)

Seconded: (Cr)

MOTION

- a. That an order be made under section 2.2(1) to abolish the existing ward boundaries and divide the district into four (4) wards, with boundaries as detailed in Option 1 in the attached ward review report as amended by moving the boundary of the East Ward to the existing Piesse Brook suburb boundary and showing the Gooseberry Hill properties west of that boundary being part of the North Ward.

Moved: (Cr Lindsey)

Seconded: (Cr McKechnie)

For the Motion

Cr Giardina
 Cr Lindsey
 Cr Heggie
 Cr Thomas
 Cr McKechnie
 Cr Cresswell

Against the Motion

Cr Everett
 Cr Tonkin
 Cr Robinson
 Cr Morton
 Cr Sadler
 Cr Taylor

The Motion is Lost/ Absolute Majority Required

MOTION

1. In accordance with Schedule 2.2(9) of the *Local Government Act 1995*, the Shire of Kalamunda recommends to the Local Government Advisory Board that –
- a. An order be made under section 2.2(1) to abolish the existing ward boundaries and divide the district into four (4) new wards, with boundaries as detailed in Option 3 in the attached ward review report.
 - b. An order be made under section 2.3 to name these wards South West, South East, North West and North East.
 - c. An order be made under section 2.18(3) to designate the following number of offices for each ward –

South West ward	-	three (3) Councillors
South East ward	-	three (3) Councillors
North West ward	-	three (3) Councillors
North East ward	-	three (3) Councillors

Moved: (Cr Everett)

Seconded: (Cr Robinson)

For the Motion

Cr Everett
Cr Tonkin
Cr Robinson
Cr Morton
Cr Sadler
Cr Taylor

Against the Motion

Cr Giardina
Cr Lindsey
Cr Heggie
Cr Thomas
Cr McKechnie
Cr Cresswell

The Motion is Lost/ Absolute Majority Required

COMMITTEE RECOMMENDATION TO COUNCIL

GS 117/2008

1. That the item be deferred until the November 2008 round of meetings.

Moved: (Cr Taylor)

Seconded: (Cr Giardina)

For the Motion

Cr Everett
Cr Giardina
Cr Tonkin
Cr Morton
Cr Lindsey
Cr Taylor
Cr Thomas
Cr Cresswell

Against the Motion

Cr Robinson
Cr Sadler
Cr Heggie
Cr McKechnie

CARRIED

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

118. Kalamunda and Districts Historical Society – Annual Report

Previous Items: N/A
Service Area: Community Services
File Reference: RL-01/056
Applicant: N/A
Owner: Kalamunda & Districts Historical Society

PURPOSE

1. To receive the 2007/2008 Annual Report submitted by the Kalamunda and Districts Historical Society (KDHS).

BACKGROUND

2. Each year the KDHS makes a brief presentation of its Annual Report to Council and is given the opportunity to address any specific items therein.

DETAILS

3. A copy of the report is attached. ([*Attachment 1.*](#))

STATUTORY AND LEGAL IMPLICATIONS

4. Nil.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

FINANCIAL IMPLICATIONS

7. The KDHS receive an annual grant of \$26,570 towards the running of the History Village and reimburse Council for the full cost of employee costs. In 2007/2008 employee costs amounted to \$43,000.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. Nil.

OFFICER COMMENT

9. An invitation will be sent to the KDHS requesting their attendance at the next General Services Committee Meeting to give an overview of their report.

MEETING COMMENT

10. Representatives of the Kalamunda and Districts Historical Society presented a brief summary of the annual report and activities of the Society during the past year and answered questions from Councillors.
11. The CEO briefed the meeting on the progress of the Community Precinct Development.
12. The Chairman thanked the representatives of the Kalamunda and Districts Historical Society for their efforts during the year.

COMMITTEE RECOMMENDATION TO COUNCIL GS 118/2008

1. That Council receive the 2007/2008 Annual Report submitted by the Kalamunda and Districts Historical Society and thank them for their continued efforts.

Moved: Cr Giardina

Seconded: Cr Taylor

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

119. Jorgensen Park Management Plan

Mr Neil Wilson declared an interest affecting impartiality as he lives opposite Jorgensen Park.

Previous Items: OCM 105/08
Service Area: Community Services
File Reference: SP-03/020
Applicant: Shire of Kalamunda
Owner: West Australian Planning Commission

PURPOSE

1. To consider receiving the Jorgensen Park Management Plan 2008 and endorsing the objectives and strategies.

BACKGROUND

2. The item was withdrawn from the Ordinary Council Meeting of August 2008 to allow staff to mark the proposed boundaries of the area for which the Kalamunda Shire Council seeks a Management Order. ([Attachment 1.](#))
3. In response to community requests for upgrading of facilities at Jorgensen Park, Council allocated \$10,000 for the completion of a Management Plan.
4. Suitable consultants were identified and approached to undertake the project. The Eastern Metropolitan Regional Council (EMRC), in collaboration with Paper Plane Consulting, was engaged in 2007 to complete the Management Plan.
5. A copy of the Executive Summary and Management Recommendations is shown at ([Attachment 2](#)). The Final Report has been previously distributed to Councillors.

DETAILS

6. Nine Recommendations are contained in the report. These are summarised as follows:
 - Designate conservation and recreation management zones within the park.
 - Implement weed and pest management measures.
 - Educate park users about the problems of dieback disease.
 - Undertake erosion control by stream and firebreak management.
 - Undertake fire management by developing and implementing a prevention, response and rehabilitation plan.
 - Implement access control measures.
 - Develop and implement management and communication strategies that retain the attraction of Jorgensen Park and address the issues identified in the survey.

- Improve information and management signage at entry points and within the park.
- Upgrade the support infrastructure in Jorgensen Park.

STATUTORY AND LEGAL IMPLICATIONS

7. The Shire of Kalamunda holds a peppercorn lease over the site from the Western Australian Planning Commission (WAPC) until 2013.

POLICY IMPLICATIONS

8. Nil.

PUBLIC CONSULTATION/COMMUNICATION

9. Three questionnaires were developed, a community survey, user survey and an association/club survey. These were distributed by a combination of direct post, Shire of Kalamunda website, community website, libraries and recreation centres.
10. The user surveys were completed, face to face on various days and times at the park.
11. Sixty people were questioned as part of the user survey and 232 responses were received from the community survey.

FINANCIAL IMPLICATIONS

12. Any improvements and upgrading works undertaken would require a Council non recurrent funding or grant monies from external funding sources.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

13. Plan for the Future of the District 2006-2011 – initiative *1.1 Identify priorities, source funding and progressively implement the Recreation Plan, including:*
b) Passive recreation ,including walk trails.
14. Plan for the Future of the District 2006-2011 – initiative *"2.1 Progress environmental plans and strategies..."*

OFFICER COMMENT

15. The main feedback from users and user groups was to keep the park the same, with some further expansion of the family oriented areas such as barbeques and playgrounds, and the development and management of the walking and hiking trails.
16. Subject to acceptance of the report by Council, implementation of the Recommendation "Designate conservation and recreation management zones within the park" will be the first step to avoid any potential problems that may arise over proposed conservation and recreational uses.
17. Figure 18 of the Jorgensen Park Management Plan outlines the proposed conservation and recreation zones. ([*Attachment 3.*](#))

18. Management guidelines for the park can then be developed together with a phased in improvement plan for the upgrading of the support infrastructure.

MEETING COMMENT

19. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 119/2008

1. That Council requests the Western Australian Planning Commission to transfer management of the conservation zone area outlined in figure 18 of the Jorgensen Park Management Plan 2008 (*Attachment 3.*) to the Department of Environment and Conservation (DEC), and that subject to acceptance of the transfer, the land be incorporated into the adjoining Kalamunda National Park.
2. That Council seek a Management Order from the Western Australian Planning Commission for the recreation zone area outlined in figure 18 of the Jorgensen Park Management Plan 2008 (*Attachment 3.*).
3. That Council send a copy of the Jorgensen Park Management Plan 2008 to the West Australian Planning Commission, requesting endorsement of the plan and seeking a conversion of the current lease to a Crown Reserve with Management Order in favour of the Shire of Kalamunda, with power to lease.
4. That on approval of the Management Order, and subject to budgetary consideration, Council receive the Jorgensen Park Management Plan 2008 and generally endorse the objectives and strategies for implementation.

Moved: Cr Thomas

Seconded: Cr Taylor

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

120. Cell 9 Wattle Grove – Review of Cell Infrastructure Contributions

Previous Items: GS 17/08
 Service Area: Engineering Services
 File Reference: PG-DEV-013
 Applicant: N/A
 Owner: N/A

PURPOSE

1. To consider the adoption of the Cell 9 Infrastructure Contribution rate, which will apply from 1 November 2008.

BACKGROUND

2. The provisions for the development of Cell 9 Wattle Grove, within the Shire of Kalamunda District Planning Scheme No 2, required that new estimates be prepared at least annually, to permit the determination of Cell Infrastructure Contributions to be paid by developers.
3. Due to rapidly increasing land costs, at its Ordinary Meeting held in October 2003, Council resolved to review the costs every six months. At its Ordinary Council Meeting held in February 2008, Council resolved to set the Cell 9 Infrastructure Contribution Rate at \$24,650 per dwelling unit.
4. The Council adopted the Outline Development Plan for Cell 9, Wattle Grove in September 2000, with Cell Infrastructure Contributions of \$6,700 per potential dwelling. Subsequent reviews have amended the Contribution Rate as below:

5.	Date Amended	New Rate
	1/11/2001	\$7,100
	1/11/2002	\$8,100
	1/11/2003	\$10,000
	1/11/2004	\$12,550
	19/7/2005	\$13,550
	1/3/2006	\$15,500
	1/9/2006	\$19,050
	1/3/2007	\$22,050
	1/3/2008	\$24,650

DETAILS

6. The tenth Contribution Rate review has now been completed. Over the past six months, a number of issues have impacted upon the Cell Infrastructure Contributions.

7. Number of Dwelling Units

All remaining lots to be subdivided have been reviewed, having regard to the size of the new lots created to date, and alterations to the Outline Development Plan. It is now estimated that the total yield for Cell 9 will be 1950 dwelling units, of which 1083 have already been created. The anticipated and actual yields are shown at ([Attachment 1.](#))

8. Land Valuations

Large portions of the Cell Infrastructure Contributions are for the purchase of land for Public Open Space, the school site and road reserves. In January 2008 it was estimated that \$13,836,700 would be required to purchase the remaining land.

9. Since the last review, the scheme has purchased three areas of land for Public Open Space and one area for road reserve, as follows:

Public Open Space

Lot 1 (15) Sheffield Road	\$891,840
Lot 36 (356) Hale Road	\$466,713
Lot 801 (4) Sheffield Road	\$361,320

Road Reserve

Lot 36 (356) Hale Road	\$12,285
------------------------	----------

10. The land purchases to date are shown at ([Attachment 2.](#))

11. In August 2008, Christie Whyte Moore undertook a revaluation of the land that remains to be acquired, which took into account the englobo prices of recent sales within Cell 9, and price movements in the wider area. It is now estimated that \$11,348,000 will be required to purchase the remaining land.

12. Contributions

Since February 2008, Cell 9 has received Cell Infrastructure Contributions amounting to \$1,149,400 with 48 lots being created. The total contributions received to date are shown at ([Attachment 1.](#)) A contribution of \$98,800 remains in dispute. As previously recorded, this amount has been included as income.

13. Cell Infrastructure Works

Since the last review, an amount of \$785,802 was paid for the construction of works. Payments made to date for the construction of works are shown at ([Attachment 3.](#))

14. A review has been conducted of all outstanding Cell Infrastructure Works, and the estimated cost for their construction is \$7,285,000.

15. Cell Management

Since the last review, an amount of \$46,168 was paid for Cell Management. Payments to date for Cell Management are shown at ([Attachment 3.](#))

16. Cell Infrastructure Contributions

The status of Cell Infrastructure Costs is as follows:

Cell Infrastructure Costs	Actual to September 2008	Predicted	Total
Management & Administration	\$501,944	\$803,000	\$1,304,944
Land Purchases	\$13,349,489	\$11,348,000	\$24,697,489
Drainage, Roads & Services	\$3,166,781	\$7,285,000	\$10,451,781
Repayment to Education Dept	Nil	\$3,909,091	\$3,909,091
TOTALS	\$17,018,214	\$23,345,098	\$40,363,305

STATUTORY AND LEGAL IMPLICATIONS

17. N/A

POLICY IMPLICATIONS

18. Nil.

PUBLIC CONSULTATION/COMMUNICATION

19. Nil.

FINANCIAL IMPLICATIONS

20. Scheme is cost neutral to the Shire.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

21. N/A

OFFICER COMMENT

22. It is expected that further contributions for 30 lots will be received before the adoption of the new rate. There is no land required for public purposes associated with these developments.
23. The scheme currently has a cash balance of \$1,186,845. The remainder of the Cell Infrastructure Costs will require contributions by the 837 potential dwelling units, yet to be developed, which will result in a Cell Infrastructure Contribution rate of \$25,500 (rounded to the nearest \$50) per dwelling unit. A calculation for the contribution rate appears at ([Attachment 4.](#))

MEETING COMMENT

24. A Councillor sought clarification as to monies being paid to the Education Department. The Executive Manager of Engineering Services advised the Education Department initially purchased the land for the school site and this money is required to be repaid to the Department.

COMMITTEE RECOMMENDATION TO COUNCIL GS 120/2008

1. That the revised Cell 9 Infrastructure Contribution of \$25,500 plus GST, per potential dwelling unit, be adopted, commencing 1 November 2008.

Moved: Cr Sadler

Seconded: Cr Robinson

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

121. Roe Highway – Proclamation of Control of Access

Previous Items: N/A
Service Area: Engineering Services
File Reference:
Applicant: Main Roads WA
Owner: Main Roads WA

PURPOSE

1. Council is requested to consider supporting a 'Proclamation of Control of Access' over a section of Roe Highway, located within the Shire of Kalamunda.

BACKGROUND

2. Main Roads WA wishes to declare a Control of Access over the section of Roe Highway between Kwinana Freeway and Tonkin Highway.
3. Part of this section of Roe Highway falls within Shire of Kalamunda boundaries.

DETAILS

4. Where 'Control of Access' is declared, it revokes the general right of adjoining land to have direct vehicle/pedestrian access to these roads.
5. The relevant section of Roe Highway has been constructed as a freeway with controlled access, which it wishes to maintain.
6. Accordingly, Main Roads has requested a Council resolution to support the declaration.

STATUTORY AND LEGAL IMPLICATIONS

7. Under Section 29A of the Main Roads Act, the Commissioner of Main Roads is empowered to request the Governor to proclaim a 'Control of Access' on any section of a gazetted road.

POLICY IMPLICATIONS

8. Nil.

PUBLIC CONSULTATION/COMMUNICATION

9. N/A.

FINANCIAL IMPLICATIONS

10. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

11. Nil.

OFFICER COMMENT

12. The construction of Roe Highway between Welshpool Road East and the Kwinana Freeway has been completed in the recent years.
13. This action is to formalise the access control, which already exists by way of road design.

MEETING COMMENT

14. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 121/2008

1. That a declaration of a 'Proclamation of Control of Access' over Roe Highway, between Kwinana Freeway and Tonkin Highway be supported.

Moved: Cr Thomas

Seconded: Cr McKechnie

CARRIED UNANIMOUSLY

10.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

10.1 Nil.

11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**11.1 Community Newspaper Distribution (Cr Taylor)**

Q. Due to the lack of local distributorship of the Community Newspaper the City of Joondalup have requested an exemption to the "Litter Act" so they can have these newspapers distributed direct to the house rather than letter boxes. I would ask the Shire of Kalamunda agree to an investigation of the possibility of this exemption with newspapers distributed in the Shire so we can ensure some delivery to our Residents?

A. This question is taken on notice.

11.2 Drainage Issue - Life Style Village, High Wycombe (Cr Heggie)

Q. What is being done about the drainage issue at the Life Style Village in High Wycombe?

A. The Executive Manager Engineering Services and the CEO met with the applicant (Life Style Village Management) some four or five weeks ago. The designs for the drainage have now been received from the owners of the Life Style Village in the past week. Officers are assessing the application. The Executive Manager Engineering Services advised that some comment has been provided to the Life Style Village Consultant to make some alterations to the alignment of the drainage system.

Q. Who is going to make the amendment to the drainage system? Is it a Council responsibility or a Life Style Village Management problem?

A. The CEO advised that in order to fix the problem someone had to pay for the drainage work to be done. The Life Style Village Management will be responsible for the works, but they have requested the Shire give consideration to a contribution towards those works in the form of labour and materials in return for payment and/or contribution.

Q. Why?

A. There is some debate and confusion as to the documents that were given and what document were used in the initial approval of the village.

11.3 Woodlupine Centre (Cr Sadler)

Cr Sadler wish to advise Councillors that the Woodlupine Family and Community Centre extensions were completed and had been officially opened. The user groups were extremely happy with the extended centre.

12.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

12.1 Nil.

13.0 MATTERS CLOSED TO THE PUBLIC

13.1 Nil.

14.0 CLOSURE

There being no further business, the Chairman declared the meeting closed at 8:41 pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed.....Chairman

Dated thisday of.....2008