
Shire of Kalamunda

General Services Committee

Minutes for 7 April 2008



SHIRE OF KALAMUNDA

Index for General Services Committee Meeting Monday 7 April 2008

1.0	OFFICIAL OPENING	3
2.0	APOLOGIES AND LEAVE OF ABSENCE	3
3.0	PUBLIC QUESTION TIME.....	4
4.0	PETITIONS.....	4
5.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	4
6.0	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	5
7.0	MATTERS FOR WHICH MEETING MAY BE CLOSED.....	5
8.0	DISCLOSURE OF INTERESTS	5
9.0	REPORT TO COUNCIL	6
	37. Creditors Accounts Paid for March 2008	7
	38. Financial Activity Statements for the Period 28 February 2008.....	9
	39. Debtors and Creditors Report	11
	40. Rates Debtors Report.....	13
	41. Budget 2007/2008 Mid Year Review.....	15
	42. Amendment to Policy ELM3 – Councillors Fees, Expenses, Allowances and Equipment.....	17
	43. Review of Local Laws - Update	19
	44. Regional Community Safety and Crime Prevention Plan 2007-2010 – Incorporating the Shire of Kalamunda Community Safety and Crime Prevention Plan 2007-2010	22
	45. Policy Manual Review - Art and Culture Policies	26
	46. Policy Manual Review – Art Collection Management Policy.....	28
10.0	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	30
11.0	QUESTIONS BY MEMBERS WITHOUT NOTICE	30
12.0	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	31
13.0	MATTERS CLOSED TO THE PUBLIC.....	31
14.0	CLOSURE	31



**Minutes of General Services Committee
Held in the Council Chambers
2 Railway Road, Kalamunda
Monday 7 April 2008**

1.0 OFFICIAL OPENING

- 1.1 The Chairman opened the meeting at 7:00 pm and welcomed Councillors, Staff and Members of the public gallery.

2.0 APOLOGIES AND LEAVE OF ABSENCE

- 2.1 PRESENT

Councillors

D McKechnie	(SHIRE PRESIDENT) NORTH WARD
E Taylor	NORTH WARD
M Thomas	NORTH WARD
D Sadler	SOUTH WEST WARD
M Robinson	SOUTH WEST WARD
A Morton	SOUTH WEST WARD
P Tonkin	SOUTH WARD
J Giardina	SOUTH WARD
C Everett	SOUTH WARD
M Cresswell	(CHAIRPERSON) NORTH WEST WARD
P Heggie	NORTH WEST WARD
F Lindsey	EAST WARD

Officials

D Vaughan	CHIEF EXECUTIVE OFFICER
N Wilson	EXECUTIVE MANAGER CORPORATE SERVICES
K O'Connor	EXECUTIVE MANAGER COMMUNITY SERVICES
R O'Brien	EXECUTIVE MANAGER PLANNING & DEV SERVICES
M Singh	EXECUTIVE MANAGER ENGINEERING SERVICES
B Millan	EXECUTIVE ASSISTANT CHIEF EXECUTIVE OFFICER
S Leeson	MANAGER FINANCIAL SERVICE
K Singh	MANAGER ENGINEERING SERVICE
R Neale	MANAGER LIBRARY SERVICE
J Smith	MANAGER HEALTH SERVICE
D McPherson	MINUTE SECRETARY

Apologies	N/A
Observers	2
Newspapers	0

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

3.1 Mario Forretto, 405 Canning Road, Walliston

Q. What is being done about the parking of vehicles on the corner of Lewis Road and Canning Road, Kalamunda?

A. The Executive Manager Planning and Development Services advised that the owners of the property have been contacted by letter suggesting they need to take responsibility for what is happening on the land and it has been suggested to them that it may be appropriate to fence the block to prevent cars parking on it. The Shire has no jurisdiction on private property. The only avenue open to Mr Foretto may be to take legal action against the property owner.

4.0 PETITIONS

4.1 Nil.

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 Councillor Robinson indicated that she believed she voted against Item 33 at the Committee Meeting. The meeting was of the opinion she voted in favour at the Committee and against at the Ordinary Council Meeting, but this would be checked.

5.2 That the Minutes of the General Services Committee Meeting held on 4 March 2008 is confirmed as a true and correct record of the proceedings subject to the confirmation of voting on Item 33.

Moved: (Cr Taylor)

Seconded: (Cr Thomas)

CARRIED UNANIMOUSLY

6.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

6.1 Citizenship Ceremony

Councillors are advised there will be a Citizenship Ceremony on Wednesday 9 April 2008.

6.2 Early Departure

Councillor Robinson advised it may be necessary for her to leave the meeting early.

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

7.1 Nil.

8.0 DISCLOSURE OF INTERESTS

Disclosure of Financial and Proximity Interests

- (a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995).
- (b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the Local Government Act 1995)

8.1 Item 42 Amendment to Policy ELM3 – Councillors Fees, Expenses, Allowances and Equipment

Cr Robinson declared a Financial Interest as she has applied for reimbursement.

Disclosure of Interest Affecting Impartiality

- (a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

8.2 Nil.

9.0 REPORT TO COUNCIL

Please Note:

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

<u>Item No</u>	<u>Page</u>
37. Creditors Accounts Paid for March 2008	7
38. Financial Activity Statements for the Period 28 February 2008	9
39. Debtors and Creditors Report	11
40. Rates Debtors Report	13
41. Budget 2007/2008 Mid Year Review.....	15
42. Amendment to Policy ELM3 – Councillors Fees, Expenses, Allowances and Equipment	17
43. Review of Local Laws - Update	19
44. Regional Community Safety and Crime Prevention Plan 2007-2010 – incorporating the Shire of Kalamunda Community Safety and Crime Prevention Plan 2007-2010.....	22
45. Policy Manual Review - Art and Culture Policies.....	26
46. Policy Manual Review – Art Collection Management Policy	28

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

37. Creditors Accounts Paid for March 2008

Previous Items: Nil
Service Area: Corporate Services
File Reference: FI-CRS-002
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive creditors' accounts paid for the month of March 2008.

BACKGROUND

2. It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulation 12) that a list of Creditors' Accounts Paid is compiled each month
3. The report is required to show payee's name, the amount of the payment, the date of the payment, and sufficient information to identify the transaction.

DETAILS

4. Accordingly, the list of Creditors' paid March 2008 is attached. ([Attachment 1](#))

STATUTORY AND LEGAL IMPLICATIONS

5. Nil.

POLICY IMPLICATIONS

6. Nil.

PUBLIC CONSULTATION/COMMUNICATION

7. Nil.

FINANCIAL IMPLICATIONS

8. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

9. Nil.

OFFICER COMMENT

10. Nil.

MEETING COMMENT

11. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 37/2008

1. That the list of Creditors' paid for March 2008 attached ([*GSC Item 37 Attachment 1*](#)) be received by Council in accordance with the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996.

Moved: (Cr Robinson)

Seconded: (Cr Thomas)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

38. Financial Activity Statements for the Period 28 February 2008

Previous Items: Nil
Service Area: Corporate Services
File Reference: FI-SRR-006
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive the draft financial activity statement reports for the period ended 28 February 2008.

BACKGROUND

2. Attached are the financial activity statement reports for the period ending 28 February 2008 ([Attachment 1](#)) prepared in accordance with the requirements of Section 34 of the Local Government (Financial Management) Regulations 1996.
3. It is also a requirement of this regulation that each financial year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances.

DETAILS

4. It has previously been agreed a percentage value of 10% variance be used for the Financial Activity Statement. This amount is in accordance with the materiality provision of the Australian Accounting Standards (refer AAS5) which is also set at 10%.
5. Refer ([Attachment 1](#)) for the comments relating to the above mentioned variances.

STATUTORY AND LEGAL IMPLICATIONS

6. Nil.

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. Nil.

FINANCIAL IMPLICATIONS

9. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Nil.

MEETING COMMENT

12. A Councillor queried the reference to an over allowance on building depreciation within the current budget. The Executive Manager Corporate Services explained this situation and advised systems had now been put in place and this will be amended in the next budget.

COMMITTEE RECOMMENDATION TO COUNCIL GS 38/2008

1. That the Financial Activity Statement reports for the period ending 28 February 2008 ([*GS Item 38 Attachment 1*](#)) be received.

Moved: (Cr McKechnie)

Seconded: (Cr Thomas)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

39. Debtors and Creditors Report

Previous Items: N/A
 Service Area: Corporate Services
 File Reference: FI-SRR-006
 Applicant: N/A
 Owner: N/A

PURPOSE

1. To receive a monthly report on debtors and creditors.

BACKGROUND

2. Attached is a report detailing aged debtors and creditors as at 28 February 2008. ([Attachment 1](#)).
3. Council has requested information as to outstanding debtors and creditors be reported on a monthly basis.

DETAILS

4. Debtors

> 90 days

Council approved debtor write offs in progress.
 Austral Mercantile Collections since engaged for attempted recovery of remaining aged debt.
 Major new debt since aged greater than 90 days.

> 60 days

Bulk of this being Ray Owen reimbursable costs often queried before settlement.

\$ 104,600.00	Raltok PL	Cash in Lieu of POS - High Wycombe
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> 30 days

\$ 49,334.00	Department of the Environment & Water Resources	Grant – Restoration of Poison Gully
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Current

\$ 300,104.00	David Western	Cash in Lieu of POS – Forrestfield
\$ 19,469.03	Hartfield Country Club	Loan 213 / Lease payment.
\$ 11,650.00	Goldy Motors	Vehicle trade in
\$ 8,200.50	FESA	Bushfire Brigade Capital Grant Funding

5. Creditors

> 90 days Nil.

> 60 days Nil.

> 30 days These invoices are paid on the third fortnightly payment run.

STATUTORY AND LEGAL IMPLICATIONS

6. Nil.

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. Nil.

FINANCIAL IMPLICATIONS

9. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Nil.

MEETING COMMENT

12. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 39/2008

1. That the outstanding debtors and creditors report as at 28 February 2008 ([*GSC Item 39 Attachment 1*](#)) be received.

Moved: (Cr Robinson)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

40. Rates Debtors Report

Previous Items: N/A
Service Area: Corporate Services
File Reference:
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive a report on rates debtors as at 28 February 2008.

BACKGROUND

2. Attached is the report detailing rates debtors as at 28 February 2008. ([Attachment 1](#)).

DETAILS

3. Rates Debtors

Approximately \$12 million cash has been received to the end of February 2008.

10,500 assessments (approximate) were paid in full or are in credit by the due date.
7,878 assessments are paying via the installment option.

400 assessments (approximate) are on alternative payment arrangement plans.

General Procedures Claims (formally known as summons) were lodged against 209 assessments remaining in arrears. Of these 52 have since settled in full, 36 paid the outstanding rates amount excluding legal costs incurred, 47 are on payment plans although a majority are not adhering to the agreed arrangements.

Remaining installment dates

4th April 2008

STATUTORY AND LEGAL IMPLICATIONS

4. Nil.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

FINANCIAL IMPLICATIONS

7. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. Nil.

OFFICER COMMENT

9. Nil.

MEETING COMMENT

10. The Executive Manager Corporate Services advised the "Rates Outstanding" should be a percentage figure. This figure should be 21.59%.

COMMITTEE RECOMMENDATION TO COUNCIL GS 40/2008

1. That the rates debtors report as at 28 February 2008 ([GSC Item 40 Attachment 1](#)) be received.

Moved: (Cr Robinson)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

41. Budget 2007/2008 Mid Year Review

Previous Items: N/A
 Service Area: Corporate
 File Reference: FI-BUD-001
 Applicant: N/A
 Owner: N/A

PURPOSE

- To apprise Council of the estimated position of Council's Municipal Fund at the 30 June 2008 after reviewing the performance of the 2007/2008 Budget to 28 February 2008.

BACKGROUND

- A review of the estimated position of in Council's Municipal Fund at 30 June 2008 in comparison with the 2007/2008 Budget has been completed.

DETAILS

- A summary of major variances as detailed in ([Attachment 1](#)) follows:

	\$
▪ Income in Excess of Budget	2,989,955
▪ Expenditure Under Budget	600,453
Total	3,590,635
Less	
▪ Income Under Budget	57,996
▪ Expenditure in Excess of Budget	871,416
Net Operating Budget Surplus Adjustment	2,660,977
Less	
▪ Transfer to Restricted Funds	730,654
▪ Restricted Cash Assets	1,640,600
Net Surplus Adjustment 2007/2008	289,723

- The above indicates that if actual performance follows that predicted Council could have an additional operating surplus nett of transfers of \$289,723. It is noted that these are estimates only and subject to change.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

STATUTORY AND LEGAL IMPLICATIONS

7. Regulation 33a of the Local Government Financial Regulations requires a review of the Budget to be carried out.

FINANCIAL IMPLICATIONS

8. The cash surplus has been adjusted to reflect the required movement of funds to Reserve and Restricted Assets. It is noted that Shire of Kalamunda end of year procedure will involve the transfer of nett Unrestricted Cash Surplus to the Building Construction Reserve.

STRATEGIC IMPLICATIONS

9. Nil.

OFFICER COMMENT

10. Overall the Budget review indicates that the Shire of Kalamunda is well placed in terms of current Budget performance. Major factors effecting the budget to end of February include; the extra income earned through investments noting that a portion of this comes from invested Reserve funds which will require Reserve crediting, the reduced levels of expenditure from the waste area which is funded from Council's Sanitation charge, and the additional contributions to POS which are Restricted Assets. Whilst the figures are likely to change as the year progresses it is staff opinion that the 2007/2008 year end position will remain positive.

MEETING COMMENT

11. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 41/2008

1. That Council adopts the review and notes the estimated unrestricted cash adjustment in the Municipal Fund at 30 June 2008 of \$286,723.

Moved: (Cr Robinson)

Seconded: (Cr Thomas)

CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

Cr Robinson declared a Financial Interest as she has applied for reimbursement. Cr Robinson left the Chambers at 7:16pm and returned at 7:20pm she did not vote on this Item.

42. Amendment to Policy ELM3 – Councillors Fees, Expenses, Allowances and Equipment

Previous Items: N/A
Service Area: Corporate Services
File Reference:
Applicant: N/A
Owner: N/A

PURPOSE

1. To amend Policy ELM3 to allow for Councillors to contribute towards the cost of provision of issued electronic equipment at a higher specification than standard.

BACKGROUND

2. As part of Council Policy all Councillors on election to Council are entitled to receive a facsimile/telephone answering machine/scanner/photocopier. This equipment is issued by the Shire of Kalamunda and remains the property of the Shire of Kalamunda in Item 6B of the Policy.
3. The situation can exist where a Councillor wants to purchase a machine of a higher (more expensive) standard than that issued by the Shire on which the currently policy is silent.

DETAILS

4. The proposed changes allow:
 1. a Councillor to contribute the extra amount to allow the purchase of a higher standard machine; or
 2. receive a reimbursement to the value of the Council issued machine.
5. It is noted that in the second option that reimbursement has to be refunded at a depreciated amount (calculated in accordance with Council Accounting Policies) less a 50% discount applicable as standard machines depreciated value for obsolescence and handling on the expiry of office.
6. This ensures all Councillors are treated equally receiving the same benefit as if a standard machine had been issued.

STATUTORY AND LEGAL IMPLICATIONS

7. Nil.

POLICY IMPLICATIONS

8. ELM3. Last reviewed 13 September 2007.

PUBLIC CONSULTATION/COMMUNICATION

9. Nil.

FINANCIAL IMPLICATIONS

10. Nil. The financial effects/ cost would remain the same.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

11. Nil.

OFFICER COMMENT

12. Nil.

MEETING COMMENT

13. A Councillor sought clarification on the difference between cash and equipment. The Executive Manager Corporate Services advised they would be treated in the same manner.

COMMITTEE RECOMMENDATION TO COUNCIL GS 42/2008

1. That Policy ELM3 Councillors Fees Expenses, Allowances and Equipment ([Attachment 1](#)) be amend by the addition of:
- 3 (c) (1) Councillors wishing to receive electronic equipment from the Shire at a higher standard than that normally provided may do so provided they remit to the Shire the difference in cost.
- 3 (c) (2) Councillors wishing to purchase (and own) their facsimile/telephone answering machine/scanner/photocopier may upon request receive a contribution from the Shire equal to the cost of the standard equipment that would have been issued.
- 6 (d) Any contribution received from the Shire under point 3 (c)(2) of this policy is to be reimbursed to the Shire of Kalamunda at a discounted amount on the expiry of the Councillors office. The depreciated reimbursement to be calculated as if it was a machine purchased by the Shire and depreciated in accordance with point 6 (b) of this Policy.

Moved: (Cr McKechnie)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

43. Review of Local Laws - Update

Previous Items: N/A
Service Area: Corporate Services
File Reference: LE-LOL-026
Applicant: N/A
Owner: N/A

PURPOSE

1. To advise Council of the progress of the review of local laws that is being undertaken.

BACKGROUND

2. The Local Government Act requires all Local Laws to be reviewed within eight years of their commencement or last review.
3. An advertisement was placed in The West Australian on 1 September 2007 advising that five local laws were being reviewed and inviting public submissions. The public submission period closed on 15 October 2007.
4. The local laws that were to be reviewed were –
 - Trading in Thoroughfares and Public Places Local Law
 - Local Law Relating to Bee Keeping
 - Local Laws Relating to Fencing
 - Parking and Parking Facilities Local Law
 - Standing Orders Local Law 1999

DETAILS

5. Council resolved on 17 December 2007 to amend the Trading in Thoroughfares and Public Places Local Law, by repealing it and replacing it with an updated version. Public submissions in regard to the proposed new local law closed on 6 March, however the Department of Local Government & Regional Development (DLGRD) have requested an extension to 25 March to provide their comments on the proposed local law. Once the comments of the DLGRD have been received and considered, a report will be presented to Council for the final adoption of the new local law.
6. Council resolved on 17 March 2008 to amend the Local Law Relating to Bee Keeping and the Local Laws Relating to Fencing, by repealing both and replacing them with updated versions. The proposed new local laws will now be advertised, with public submissions invited, as required by the Local Government Act.
7. A review report on the Parking and Parking Facilities Local Law is being prepared, and will be presented to Council as soon as it is completed.

-
8. The Standing Orders Local Law 1999 was due for review by 3 September 2007. Following advertising of the review, no submissions were received. Staff have been advised that the DLGRD is currently reviewing the model Standing Orders. On this basis, it is recommended that the Standing Orders be retained in their current form, until the results of the Department's review are available for consideration.
 9. An additional review has been commenced, of the Shire of Kalamunda Signs, Hoarding and Bill Posting By-laws. The review is being undertaken due to an issue with illuminated signs that arose in consideration of an application from the Lesmurdie Village Shopping Centre (OCM 113/07). Irrespective of this issue, the local law is due for review by 18 December 2008. An advertisement has been placed calling for public submissions by 8 May 2008. A review report will be presented to Council following the close of the submission period.

STATUTORY AND LEGAL IMPLICATIONS

10. The process for reviewing a local law is set out in the Local Government Act 1995, s.3.16
11. The process for adopting a new local law is set out in the Local Government Act 1995, s.3.12

POLICY IMPLICATIONS

12. Nil.

PUBLIC CONSULTATION/COMMUNICATION

13. Public submissions were invited in accordance with the Act. No submissions were received.

FINANCIAL IMPLICATIONS

14. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

15. Nil.

OFFICER COMMENT

16. If Council decides to amend or repeal the Standing Orders Local Law instead, the decision must be by absolute majority.

MEETING COMMENT

17. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 43/2008

1. That the progress of the review of local laws be noted.
2. That the Standing Orders Local Law 1999 be retained without amendment at this stage.

Moved: (Cr Taylor)

Seconded: (Cr Thomas)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

44. Regional Community Safety and Crime Prevention Plan 2007-2010 – Incorporating the Shire of Kalamunda Community Safety and Crime Prevention Plan 2007-2010

Previous Items: CEOR 101/04, CEOR 131/04, OCM 28/05, OCM 26/06
Service Area: Community Services
File Reference: CO-RCS-008
Applicant:
Owner: Shire of Kalamunda

PURPOSE

1. To receive the Final Draft of the *Regional Community Safety and Crime Prevention Plan 2007 – 2010*.
2. To endorse the Shire of Kalamunda Community Safety and Crime Prevention Plan 2007-2010. ([Attachment 1.](#))

BACKGROUND

3. In 2005 the Council agreed to enter into a partnership agreement with the Office of Crime Prevention and adopt a district approach with the City of Swan, the Shire of Mundaring and the Town of Bassendean, to develop a Regional Community Safety and Crime Prevention Plan (RCSCPP).
4. Matrix Consulting, with funding from the Office of Crime Prevention, was appointed in 2006 by the City of Swan to undertake the project. The scope of the work was carried out in accordance with parameters outlined by the Office of Crime Prevention.

DETAILS

5. During the development of the plan it was agreed that the preferred outcome for all parties would be for the RCSCPP to comprise not only regional strategies, but also provide individual plans for each of the participating local governments.
6. During the community and stakeholder consultations a variety of possible strategies were identified, including those currently being implemented, as well as ones required. The list of possibilities was reviewed to select strategies for inclusion in each Plan.
7. A number of criteria were used to select strategies for inclusion in the Regional and Local Government's Plan, those selected had to:
 - Address regional and local issues identified in the crime data analysis and the community and stakeholder consultations.
 - Address gaps and needs identified during this project.
 - Be likely to succeed and be consistent with "good practice" in community safety and crime prevention.
 - Address underlying causes of crime and community safety problems, as well as

the symptoms.

- Contribute to the goals of the State Crime Prevention and Community Safety Strategy.
 - Be likely to be supported by key stakeholders including Police, State Government Agencies, each Local Government Authority and the wider community.
8. As part of the overall process, the Shire of Kalamunda Community Safety and Crime Prevention Plan (CSCPP) Advisory Group was established and has had input into the development of the Local Plan and the Final Draft of the regional strategies.
 9. The RCSCPP complies with the guidelines and parameters set by the Office of Crime Prevention in the Partnership Agreement and has been approved by that agency for the purpose of each Local Government receiving a once-off \$20,000 grant to assist with implementing their strategies.
 10. Following consultation with the CSCPP Advisory Group and staff members, it is proposed that the two projects detailed at ([Attachment 2.](#)) be submitted to the Office of Crime Prevention for funding approval.

STATUTORY AND LEGAL IMPLICATIONS

11. Nil.

POLICY IMPLICATIONS

12. Policy ADM20 – Vandalism –(Reward for Information) and Policy COMR6 – Community Policing are both supported by the strategies and action identified in the Regional and Local Plans.

PUBLIC CONSULTATION/COMMUNICATION

13. These Plans have been developed in consultation with relevant State Government Agencies and community organisations to ensure strategies are consistent with government plans and priorities, particularly the State Government's "Community Safety and Crime Prevention Strategy". Feedback was also sought from local government elected members, staff and community leaders by way of regional workshops and questionnaires.
14. Our Community Safety and Crime Prevention Advisory Group, comprising representatives from the WA Police Service, Chamber of Commerce, Investing in Communities (Safer WA), Foothills Information & Referral Service, Shire of Kalamunda Elected Members and staff, also met with the consultant during the development of the Regional and Local Plan.

FINANCIAL IMPLICATIONS

15. While current ongoing strategies and actions can be maintained within existing budget resources, additional funds would be required to undertake either an expansion of existing or any new strategies.
16. There is no intention or commitment by the Shire of Kalamunda to undertake any services or functions currently provided by other levels of government, the private or the non-profit sector.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

17. As identified in Outcomes (Social) in the *Plan for the Future of the District 2006 – 2011*:
 - Challenges include; impacts of crime, vandalism and drugs and
 - Outcomes to be achieved include; a safe, healthy community and effective partnerships to meet community needs and aspirations (including partnerships with government agencies and regional groups).

OFFICER COMMENT

18. The RCSCPP was developed in conjunction with the member Councils of the Midland Police District. Whilst there are considerable similarities from a regional point of view, there are also distinct differences in each of the individual Local Government Plans.
19. The complete RCSCPP Final Draft, separately distributed to Councillors, is a Police District wide plan which formally details current ongoing initiatives and possible future strategies and provides direction for State Government Agencies, Community Groups and the four participating Local Governments.
20. One of the key Regional Strategies is the proposal to establish a strategic group within the Midland Leadership Council, to provide leadership and direction together with coordination to drive implementation of the RCSCPP. It is difficult to envisage that any of the Regional Strategies will be successfully implemented across the Police District unless such a structure as proposed can be established and maintained for the medium to longer term.
21. The Shire of Kalamunda portion of the RCSCPP, our Local Plan, ([Attachment 1.](#)) has been extracted and slightly amended into an easier to read format.

MEETING COMMENT

22. Councillors discussed various issues to do with graffiti and its removal.

COMMITTEE RECOMMENDATION TO COUNCIL GS 44/2008

1. That the Final Draft of the *Regional Community Safety and Crime Prevention Plan 2007-2010* be received by Council for the purpose of meeting the Office of Crime Prevention's Partnership Agreement requirements.
2. That the Final Draft of the *Shire of Kalamunda Community Safety and Crime Prevention Plan 2007-2010* ([GSC Item 44 Attachment 1.](#)) be received and endorsed by Council for future consideration in the context of its Strategic Plan, Plan for the Future of the District and other relevant Council documents.
3. That the two projects, Public Art Murals and Foothills Anti-Graffiti Trailer, ([GSC Item 44 Attachment 2.](#)) be submitted for funding from the Local Government Partnership Grant of \$20,000 available from the Office of Crime Prevention.

Moved: (Cr Robinson)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

45. Policy Manual Review - Art and Culture Policies

Previous Items: N/A
Service Area: Community Services
File Reference: OR-CMA-001
Applicant: N/A
Owner: N/A

PURPOSE

1. To consider updating existing Arts and Culture Policies Art1, Art2 and Art3 ([Attachment 1.](#)).

BACKGROUND

2. The existing policies were developed prior to the adoption of our Cultural Plan and the Plan for the Future of the District. These policies have not been reviewed for a number of years and require some rewording, and amendments to reflect the purpose and intent of these plans.

DETAILS

3. The amended Art and Cultural Policies Art1, Art2 and Art3 ([Attachment 1.](#)) aim to promote and develop Community Arts and Cultural Programmes which encourage the participation of the local community and should reflect Council's current position.

STATUTORY AND LEGAL IMPLICATIONS

4. Nil.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

FINANCIAL IMPLICATIONS

7. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. The Cultural Plan 2006 states

Social***Aim:***

The Shire of Kalamunda acknowledges the diversity of its community and seeks to recognise and encourage the valuable contribution from the many arts, sporting, service, cultural and working groups.

Arts, Festivals and Events***Aim:***

The Shire of Kalamunda recognises the community's cultural values and aspirations and seeks to support and help build the capacity of its communities to express these values so all its citizens can enjoy a fulfilling and creative life.

OFFICER COMMENT

9. The policy review process and proposed amendments, in addition to providing updated wording will also increase the clarity and awareness of the Councils strategic direction.
10. The updated wording and any additions to the existing policies are shown in red italics, any deletion are marked with a line through the wording.

MEETING COMMENT

11. A Councillor proposed additional changes to the ART3 as presented. The proposed changes were the removal of the words 'Annual' and 'entirely' in paragraph '1' and the removal of the word 'annual' in paragraph '2'.
12. The Mover and the Seconder of the Recommendation accepted the changes.

COMMITTEE RECOMMENDATION TO COUNCIL GS 45/2008

1. That Council approves the amendments made to Arts and Culture Policies Art1, Art2 and Art3 as shown in *(GSC Item 45 Attachment 1.)*

Moved: (Cr Taylor)

Seconded: (Cr McKechnie)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

Cr Robinson left the meeting at 7:32pm and did not vote on the Item.

46. Policy Manual Review – Art Collection Management Policy

Previous Items: N/A
Service Area: Community Services
File Reference: OR-CMA-001
Applicant: N/A
Owner: N/A

PURPOSE

1. To consider adopting an Art Collection Management Policy (Art8) to ensure effective and reasonable management of Council's current and future art collection.

BACKGROUND

2. The Council has a significant collection of artwork which requires effective management. The proposed Art Collection Management Policy ([Attachment 1.](#)) will allow staff to properly manage this collection and any future acquisitions.

DETAILS

3. This policy conveys Council's commitment to the diversity of artistic expression within the Shire of Kalamunda, and to the development and management of an art collection that can be appreciated by residents within the Shire of Kalamunda.

STATUTORY AND LEGAL IMPLICATIONS

4. Nil.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

FINANCIAL IMPLICATIONS

7. Following a review of the current collection, a decision will be made as to the need for further acquisitions.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. The Cultural Plan 2006 states

Social

Aim:

The Shire of Kalamunda acknowledges the diversity of its community and seeks to recognise and encourage the valuable contribution from the many arts, sporting, service, cultural and working groups.

For all our residents to be empowered and experience equality of opportunity and a deep sense of belonging, respect and community pride.

Arts, Festivals and Events

Aim:

The Shire of Kalamunda recognises the community's cultural values and aspirations and seeks to support and help build the capacity of its communities to express these values so all its citizens can enjoy a fulfilling and creative life.

OFFICER COMMENT

9. The adoption of this Policy Art8 ([Attachment 1.](#)) will ensure effective and reasonable management of the Council's art collection today and into the future.

MEETING COMMENT

10. A Councillor sought clarification on some points of the policy.

COMMITTEE RECOMMENDATION TO COUNCIL GS 46/2008

1. That Council adopt the Art Collection Management Policy (ART8) ([GSC Item 46 Attachment 1.](#))

Moved: (Cr Thomas)

Seconded: (Cr Taylor)

For the Recommendation

Cr Everett
Cr Morton
Cr Sadler
Cr Heggie
Cr Lindsey
Cr Taylor
Cr Thomas
Cr McKechnie
Cr Cresswell

Against the Recommendation

Cr Giardina
Cr Tonkin

CARRIED

10.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

10.1 Nil.

11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**11.1 Grants Officer (Cr Tonkin)**

Q. I notice that the previous full time Grants Officer is being used by the Shire. Has she been approached to write grant applications for the Shire?

A. Ms Bellety and other consultants are being used on a contract basis for various projects until the position is filled.

11.2 District Conservation Strategy Review Meeting (Cr Tonkin)

Q. On Friday evening, 4 April 2008, there was a community meeting conducted by the Eastern Metropolitan Regional Council (EMRC) held in Lesmurdie in relation to a review of the District Conservation Strategy. What input is the Council going to have into this document?

A. The Review is being undertaken as a consulting project. The meeting date and time was set by the EMRC consultant and advertised in the local press. The CEO advised that the matter would be discussed at an Executive level to ensure that procedures are in place to advise Councillors of these types of events.

11.3 Eastern Metropolitan Regional Council (EMRC) (Cr Giardina)

Q1. Councillors received an email in relation to investments by the EMRC, did this Council vote to put money to this investment?

A1. The Chief Executive Officer advised the question is not a question for this Council. It is a question that should be put to the regional Council. Whilst there were two elected members of the Shire of Kalamunda on the EMRC this Council was not accountable to the Shire of Kalamunda. The members of the EMRC are bound by the same rules as members of this Council. This Council has not voted to invest money into the EMRC.

Q2. At any stage has the Shire of Kalamunda given money to the EMRC?

A2. The Chief Executive Officer advised that the Shire of Kalamunda is a part owner of the EMRC and there was no further comment he wished to make.

11.5 Parking Matter - Canning and Lewis Road, Kalamunda (Cr Taylor)

Q. In relation to the block on the corner of Canning and Lewis Road in the ownership of Tony & Leika Hawke which has turned into a de-facto car yard. Can the officers provide Councillors with a progress report as soon as possible as to what action has been taken and what we can do to satisfy the neighbour's complaints?

A. The question is taken on notice.

12.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

12.1 Nil.

13.0 MATTERS CLOSED TO THE PUBLIC

13.1 Nil.

14.0 CLOSURE

There being no further business, the Chairman declared the meeting closed at 7:55 pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed.....Chairman

Dated thisday of.....2008