
Shire of Kalamunda

General Services Committee

Minutes for 3 December 2007



SHIRE OF KALAMUNDA

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Minutes of General Services Committee Held in the Council Chambers 2 Railway Road, Kalamunda Monday 3 December 2007

1.0 OFFICIAL OPENING

- 1.1 The Chairman opened the meeting at 7:00 pm and welcomed Councillors, staff and members of the public gallery.

2.0 APOLOGIES AND LEAVE OF ABSENCE

- 2.1 PRESENT

Councillors

D McKechnie	(SHIRE PRESIDENT) NORTH WARD
E Taylor	NORTH WARD
M Thomas	NORTH WARD
D Sadler	SOUTH WEST WARD
M Robinson	SOUTH WEST WARD
A Morton	SOUTH WEST WARD
P Tonkin	SOUTH WARD
C Everett	SOUTH WARD
M Cresswell	(CHAIRPERSON) NORTH WEST WARD
P Heggie	NORTH WEST WARD
F Lindsey	EAST WARD

Officials

D Vaughan	CHIEF EXECUTIVE OFFICER
N Wilson	EXECUTIVE MANAGER CORPORATE SERVICES
K O'Connor	EXECUTIVE MANAGER COMMUNITY SERVICES
R O'Brien	EXECUTIVE MANAGER PLANNING & DEV SERVICES
M Singh	EXECUTIVE MANAGER ENGINEERING SERVICES
B Millan	EXECUTIVE ASSISTANT CHIEF EXECUTIVE OFFICER
S Leeson	MANAGER FINANCIAL SERVICE
K Singh	MANAGER ENGINEERING SERVICE
R Briede	MANAGER LIBRARY SERVICE
J Smith	MANAGER HEALTH SERVICE
D McPherson	MINUTE SECRETARY

Absent

J Giardina

SOUTH WARD

Observers

15

Newspapers

0

3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of this Committee. For the purposes of Minuting, these questions and answers are summarised.

3.1 Nil.

4.0 PETITIONS

4.1 Nil.

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 That the Minutes of the General Services Committee Meeting held on 5 November 2007 is confirmed as a true and correct record of the proceedings.

Moved: (Cr Taylor)

Seconded: (Cr Morton)

CARRIED UNANIMOUSLY

5.2 That the Minutes of the Special General Services Committee Meeting held on 22 October 2007 is confirmed as a true and correct record of the proceedings.

Moved: (Cr McKechnie)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY**6.0 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

6.1 Nil.

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

7.1 Nil.

8.0 DISCLOSURE OF INTERESTS

Disclosure of Financial and Proximity Interests

- (a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the Local Government Act 1995).
- (b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995)

8.1 Nil.

Disclosure of Interest Affecting Impartiality

- (a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

8.2 **Item 126 – Kostera Oval Reserve Redevelopment – Feasibility Study**

Cr Taylor declared an interest affecting impartiality as she is the Patron of the Darling Range RSL Sub Branch which may give the perception that her impartiality on this matter may be affected. She declared she would put aside this association and consider the matter on its merit and vote accordingly.

9.0 REPORT TO COUNCIL

Please Note:

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

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REPORTS

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

117. Creditors Accounts Paid for November 2007

Previous Items: Nil
Service Area: Corporate Services
File Reference: FI-CRS-002
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive creditors' accounts paid for the month of November 2007.

BACKGROUND

2. It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulation 12) that a list of Creditors' Accounts Paid is compiled each month.
3. The report is required to show the payee's name, amount of payment, provide sufficient information to identify the transaction and the date of the meeting of Council to which it is to be presented.

DETAILS

4. Accordingly, the list of Creditors' paid for November 2007 is attached. ([*Attachment 1*](#))

STATUTORY AND LEGAL IMPLICATIONS

5. Nil.

POLICY IMPLICATIONS

6. Nil.

PUBLIC CONSULTATION/COMMUNICATION

7. Nil.

FINANCIAL IMPLICATIONS

8. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

9. Nil.

OFFICER COMMENT

10. Nil.

MEETING COMMENT

11. A Councillor queried payment made for under power line pruning. Question taken on notice information to be provided to Councillors.

COMMITTEE RECOMMENDATION TO COUNCIL GS 117/2007

1. That the list of Creditors' paid for November 2007 attached ([GSC Item 117 Attachment 1](#)) be received by Council in accordance with the requirements of Regulation 12 of the Local Government (Financial Management) Regulations 1996.

Moved: (Cr Taylor)

Seconded: (Cr Robinson)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

118. Financial Activity Statements for the Period 31 October 2007

Previous Items: Nil
Service Area: Corporate Services
File Reference: FI-SRR-006
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive the draft financial activity statements for the period ended 31 October 2007.

BACKGROUND

2. Attached are the financial activity statement reports for the period ending 31 October 2007 ([Attachment 1](#)) prepared in accordance with the requirements of Section 34 of the Local Government (Financial Management) Regulations 1996.
3. It is also a requirement of this regulation that each financial year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances.

DETAILS

4. It has previously been agreed a percentage value of 10% variance be used for the Financial Activity Statement. This amount is in accordance with the materiality provision of the Australian Accounting Standards (refer AAS5) which is also set at 10%.
5. Refer ([Attachment 1](#)) for the comments relating to the above mentioned variances.

STATUTORY AND LEGAL IMPLICATIONS

6. Nil.

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. Nil.

FINANCIAL IMPLICATIONS

9. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Nil.

MEETING COMMENT

12. A Councillor queried some information provided within the Notes to and Forming Part of the Financial Report. Clarification on two of the queries was provided and one question taken on notice, the information to be provided to Councillors.

COMMITTEE RECOMMENDATION TO COUNCIL GS 118/2007

1. That the Financial Activity Statement reports for the period ending 31 October 2007 ([*GSC Item 118 Attachment 1*](#)) be received.

Moved: (Cr Thomas)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

119. Debtors and Creditors Report

Previous Items: N/A
 Service Area: Corporate Services
 File Reference: FI-SRR-006
 Applicant: N/A
 Owner: N/A

PURPOSE

1. To receive a monthly report on debtors and creditors.

BACKGROUND

2. Attached is a report detailing aged debtors and creditors as at 31 October 2007.
[\(Attachment 1\)](#)
3. Council has requested information as to outstanding debtors and creditors be reported on a monthly basis.

DETAILS

4. Debtors

>90 days

Aged debtor collection / write off project commenced in June 2007 as per Audit Committee.

Original balance of >90 days \$264,429.44, since settled \$63,138.50

Major new debt since aged >90 days

\$1,690.00	FIRS	Annual lease 07/08
\$2,400.00	Lesmurdie Cricket Club	Reserve Hire Charges
\$5,923.97	Forrestfield United Soccer Club	Loan payments
\$1,881.29	Forrestfield United Soccer Club	Electricity charges
\$2,886.90	Forrestfield & Districts Bowling Club	Loan payments
\$1,740.00	Forrestfield Cricket Club	Since Paid in November
\$5,194.97	Kalamunda United Junior Soccer Club	Winter Reserve Hire, Loan Payment
\$6,469.20	Cable & Wireless Optus	Annual license 07/08
\$807.00	Walliston Riding & Pony Club	License & Insurance 07/08

>60 days

\$2,886.90	Forrestfield & Districts Bowling Club	Loan payments
\$1,700.00	Forrestfield United Soccer Club	Since Paid in November
\$1,273.00	Hills Calisthenics	Hall Hire
\$2,640.00	Kalamunda & Districts Football Club	Since Paid in November
\$22,000.00	Office of Crime Prevention	Community Safety & Crime Prevention Grant
\$3,900.00	Kalamunda Districts Hockey Club	Since Paid in November

>30 days

\$11,346.28	Kalamunda Basketball Association	Since Paid in November
	Unpaid hall hire charges - various community groups and organisations.	

Current

\$110,000.00	Dept Environment & Conservation	Paxwold Maintenance Funds
\$54,462.50	FESA	AWARE Grant Funds

5. Creditors> 90 days

A1 Walliston Tree Service	Invoice not received
---------------------------	----------------------

> 60 days

Bunnings Building Supplies	Invoices not received
----------------------------	-----------------------

> 30 days

These invoices are paid on the third fortnightly payment run.

STATUTORY AND LEGAL IMPLICATIONS

6. Nil.

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. Nil.

FINANCIAL IMPLICATIONS

9. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Nil.

MEETING COMMENT

12. A Councillor requested clarification as to the situation with the debtors greater than 90 days. The Executive Manager Corporate Services provided explanation as to the situation with these outstanding debts.
13. A Councillor also sought clarification on a current debt. Information was provided in relation to this matter.

COMMITTEE RECOMMENDATION TO COUNCIL GS 119/2007

1. That the outstanding debtors and creditors report as at 31 October 2007 ([*GSC Item 119 Attachment 1*](#)) be received.

Moved: (Cr Taylor)

Seconded: (Cr Robinson)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

120. Rates Debtors Report

Previous Items: N/A
Service Area: Corporate Services
File Reference:
Applicant: N/A
Owner: N/A

PURPOSE

1. To receive a report on rates debtors as at 31 October 2007.

BACKGROUND

2. Attached is the report detailing rates debtors as at 31 October 2007. ([Attachment 1](#))

DETAILS

3. Rates Debtors

Approximately \$6.5m cash received to the end of October 2007

10,500 assessments (approximate) were paid in full or are in credit by the due date.
7,878 assessments are paying via the installment option.
350 assessments (approximate) are on alternative payment arrangement plans.

Of the remaining assessments and excluding pensioners, 2,378 assessments were issued with final notices, requesting payment by the 16th November.

Installment dates are as follows:

1st	2nd October 2007
2nd	3rd December 2007
3rd	4th February 2008
4th	4th April 2008

STATUTORY AND LEGAL IMPLICATIONS

4. Nil.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. Nil.

FINANCIAL IMPLICATIONS

7. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

8. Nil.

OFFICER COMMENT

9. Nil.

MEETING COMMENT

10. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 120/2007

1. That the rates debtors report as at 31 October 2007 ([GSC Item 120 Attachment 1](#)) be received.

Moved: (Cr McKechnie)

Seconded: (Cr Robinson)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

121. Setting of Variance

Previous Items: N/A
Service Area: Corporate Services
File Reference:
Applicant: N/A
Owner: N/A

PURPOSE

1. To adopt a percentage or value calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

BACKGROUND

2. The Local Government (Financial Management Regulations) 1996 require a local government to adopt a percentage or variance as described above each financial year.
3. In previous years the Shire of Kalamunda had agreed that the percentage value be 10%.
4. This agreement is in accordance with the materiality provisions of the Australian Account Standards (AAS5) which is also set at 10%.

DETAILS

- 5.

STATUTORY AND LEGAL IMPLICATIONS

6. Local Government (Financial Management) Regulations 34(5)

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. Nil.

FINANCIAL IMPLICATIONS

9. Nil.

STRATEGIC IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. The Regulation is specific in that it is a percentage or value which must be adopted.
12. Accordingly, it is suggested that the percentage rate of 10% should be continued.

MEETING COMMENT

13. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 121/2007

1. That the Shire of Kalamunda adopt ten percent (10%) as the percentage to be used in statements of financial activity for reporting material variances.

Moved: (Cr Robinson)

Seconded: (Cr Thomas)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

122. Repeal of Local Laws

Previous Items: OCM 20 August 2007 (OCM 74/07)
Service Area: Corporate Services
File Reference: LE-LOL-026
Applicant: N/A
Owner: N/A

PURPOSE

1. To finalise the process for repealing those local laws which have been superseded or are now obsolete.

BACKGROUND

2. The register of local laws that is maintained by the Department of Local Government and Regional Development (DLGRD) lists 66 current local laws for the Shire of Kalamunda. Many of these local laws appear to be no longer in use, or have been superseded by subsequent local laws.
3. A Repeal Local Law can be made for the purpose of repealing local laws. A single Repeal Local Law may list a number of local laws to be repealed, that is, a separate local law does not need to be created for each law to be repealed.

DETAILS

4. Council resolved on 20 August 2007 to give public notice that a Repeal Local Law was proposed. The period for public submissions closed on 15 October 2007. At the close of the public submission period no submissions had been received.
5. As required by the Local Government Act, a copy of the proposed local law was submitted to the Minister for Local Government. Comment was received from the Department on 30 October 2007 advising that the Department has updated its local law register. Several local laws that had been listed as "current" are now noted as "repealed". There is therefore no need to include these local laws in our Repeal Local Law, and they have been removed from the final version. The format of the proposed local law has been changed as a result of this comment.
6. The proposed Repeal Local Law is shown in ([Attachment 1.](#)).
7. If Council resolves to adopt the local law (absolute majority required), it will be gazetted, a copy of the local law will be sent to the Minister, and local public notice will be given of its adoption.

STATUTORY AND LEGAL IMPLICATIONS

8. The process for creating a local law is detailed in section 3.12 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

9. Nil.

PUBLIC CONSULTATION/COMMUNICATION

10. Statewide and local public notice was given that the Shire proposed to make a new local law, and public submissions invited. No submissions were received.

FINANCIAL IMPLICATIONS

11. Nil.

STRATEGIC IMPLICATIONS

12. Nil.

OFFICER COMMENT

13. Nil.

MEETING COMMENT

14. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 122/2007

1. That Council adopts a new local law, the Repeal Local Law 2007, as shown in ([*GSC Item 122 Attachment 1.*](#)).
2. It be recorded that the purpose and effect of the local law is to repeal those local laws of the Shire of Kalamunda which have been superseded or are obsolete. This will prevent confusion and eliminate conflict between existing and previous local laws.

Moved: (Cr Taylor)

Seconded: (Cr Everett)

CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

123. Local Law Relating to Trading in Thoroughfares and Public Places

Previous Items: N/A
Service Area: Corporate Services
File Reference: LE-LOL-026
Applicant: N/A
Owner: N/A

PURPOSE

1. To amend the existing Local Law on Trading in Thoroughfares and Public Places by creating a new Local Law to repeal and replace the current version.

BACKGROUND

2. The Local Government Act requires all Local Laws to be reviewed within eight (8) years of their commencement or last review.
3. An advertisement was placed in The West Australian advising that the Local Laws relating to Trading in thoroughfares and Public Places were being reviewed and inviting public submissions. No submissions were received.

DETAILS

4. The Trading in Thoroughfares and Public Places Local Law was reviewed as there were a number of minor changes that needed to be made including some adopted by Council in February 2005 but not gazetted.
5. The suggested new amended Local Law is in a format and language that is consistent with our other local laws.
6. The main differences between the existing Local Law and the proposed amended Local Law are presented as ([Attachment 1](#)) whilst the proposed Local Law is presented as ([Attachment 2](#)).

STATUTORY AND LEGAL IMPLICATIONS

7. The initial decision of Council must be to retain, repeal or amend. If the decision to amend is made the process of creating a new Local Law must be followed.
8. This will involve public notice and another 42 days for public submissions.

POLICY IMPLICATIONS

9. Nil.

PUBLIC CONSULTATION/COMMUNICATION

10. The advice that the Local Law was being reviewed was published on 1 September 2007 and submissions invited up to 15 October 2007.

FINANCIAL IMPLICATIONS

11. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

12. The amended Local Law follows generally the model local law as produced by Western Australian Local Government Association.

OFFICER COMMENT

13. Nil.

MEETING COMMENT

14. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 123/2007

1. That the Shire of Kalamunda Trading in Thoroughfares and Public Places Local Law be amended. This will be achieved by creating a new local law to repeal and replace the current version.
2. That Statewide and local public notice be given that Council proposes to make a new local law, the Trading in Thoroughfares and Public Places Local Law 2007, as shown in [\(GSC Item 123 Attachment 2\)](#).
3. It be recorded that the purpose of the proposed local law is to regulate the activities of traders and stallholders operating in public places within the Shire of Kalamunda. The effect of the proposed local law is that a person conducting a stall or trading in a public place will be required to obtain a permit, and to comply with the provisions of this local law.

Moved: (Cr Taylor)

Seconded: (Cr Tonkin)

CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

124. Appointment of Additional Bush Fire Control Officers 2007/2008

Previous Items: GSC 107/2007
Service Area: Corporate Services
File Reference: BA-BFC-006
Applicant: N/A
Owner: N/A

PURPOSE

1. To appoint additional Bush Fire Control Officers for the 2007/2008 fire season.

BACKGROUND

2. Pursuant to the Bush Fires Act 1954 (Section 38) a local government may appoint persons as Bush Fire Control Officers.
3. In addition Council Policy (adopted GSC Item 109/2007) states Council shall appoint Bush Fire Control Officers as deemed necessary.

DETAILS

4. Following the appointment of Bush Fire Control Officers for 2007/2008 (GSC Item 107/2007) it is now necessary to appoint additional officers to conduct property inspections on behalf of Council during the current fire season.
5. Accordingly Michael Lennon and David Carroll are the nominated appointees to fill the role of Bush Fire Control Officers for the 2007/2008 fire season.

STATUTORY AND LEGAL IMPLICATIONS

6. Nil.

POLICY IMPLICATIONS

7. Nil.

PUBLIC CONSULTATION/COMMUNICATION

8. Nil.

FINANCIAL IMPLICATIONS

9. Nil.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

10. Nil.

OFFICER COMMENT

11. Nil.

MEETING COMMENT

12. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 124/2007

1. That Council appoint Bush Fire Control Officers for the 2007/2008 fire season in accordance with Section 38(4) of the Bush Fire Act 1954 with powers restricted to issuing of burning permits, property fire hazard inspections, issuing work orders and issuing infringements.
2. That Council appoint Michael Gabriel Lennon and David James Carroll as Bush Fire Control Officers, under Section 38(4) of the Bush Fire Act 1954, for the period 3 December 2007 to 29 February 2008.

Moved: (Cr Tonkin)

Seconded: (Cr Robinson)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

125. Kalamunda Volunteer Bush Fire Brigade – Constitution

Previous Items: GSC 108/2007
Service Area: Corporate Services
File Reference:
Applicant: N/A
Owner: N/A

PURPOSE

1. To adopt the newest constitution of the Kalamunda Volunteer Bush Fire Brigade.

BACKGROUND

2. The Kalamunda Volunteer Bushfire Brigade has reviewed and amended its constitution to bring it up to date. The document needs to be signed by the Chief Executive Officer as accepted by the Shire of Kalamunda. This item was originally considered by General Services Committee on 5 November 2007 where it was resolved "*that the Constitution of the Kalamunda Volunteer Bush Fire Brigade return to staff for submission in December with clarification on some points*".

DETAILS

3. The Shire of Kalamunda last adopted a modified constitution for the Kalamunda Volunteer Bush Fire Brigade in 1996. A copy of that constitution is presented as [Attachment 1](#), whilst a copy of the proposed constitution is presented as [Attachment 2](#).

STATUTORY AND LEGAL IMPLICATIONS

4. The constitution of the Kalamunda Volunteer Bush Fire Brigade has to be accepted by the Shire of Kalamunda.

POLICY IMPLICATIONS

5. Nil.

PUBLIC CONSULTATION/COMMUNICATION

6. The draft constitution as presented ([Attachment 2](#)) has been prepared by the Kalamunda Volunteer Bushfire Brigade themselves and presented to Council.

FINANCIAL IMPLICATIONS

7. Nil.

STRATEGIC IMPLICATIONS

8. Nil.

OFFICER COMMENT

9. A report on this item addressing the questions raised was circulated to all Councillors on 12 November 2007.
10. In summation the item does not involve the Shire of Kalamunda doing anything more than what it is actually now doing. There is no nett cost impact to the Shire arising from this revised constitution of the Kalamunda Volunteer Bush Fire Brigade.

MEETING COMMENT

11. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 125/2007

1. That the constitution of the Kalamunda Volunteer Bush Fire Brigade as presented as [*GSC Item 125 Attachment 2*](#) to be accepted by the Shire of Kalamunda.

Moved: (Cr Tonkin)

Seconded: (Cr Robinson)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

126. Kostera Oval Reserve Redevelopment – Feasibility Study

Cr Taylor declared an interest affecting impartiality as she is the Patron of the Darling Range RSL Sub Branch which may give the perception that her impartiality on this matter may be affected. She declared she would put aside this association and consider the matter on its merit and vote accordingly.

Previous Items: N/A
Service Area: Community Services
File Reference: RC-01/03
Applicant: Shire of Kalamunda
Owner: Shire of Kalamunda

PURPOSE

1. To consider the Kostera Oval Reserve Redevelopment Feasibility Study final report.

BACKGROUND

2. The Council resolved at the August 2006 Ordinary Council Meeting (72/06) as follows:
 1. *That Council authorise unbudgeted expenditure of up to \$10,000 to engage a consultant to report on the feasibility and submit a business plan for the proposal to redevelop the playing area at Kostera Oval and the adjoining Ministry of Education land.*
 2. *That the Ministry of Education be approached to join in the project and contribute up to 1/3 cost.*
3. McDowall Affleck Pty Ltd were appointed to complete the study and were asked to develop concept plans for the redevelopment of Kostera Oval, including the feasibility of raising the existing Kalamunda High School ovals to create one large playing field.
4. The Consultant was also required to develop concept plans for the land on and surrounding the Lapidary Club building, War memorial, cricket nets and sporting pavilion.

DETAILS

5. The final report has been received from McDowall Affleck Pty Ltd. ([Attachment 1.](#)) contains a copy of the report including the major outcomes of the study.
6. The report acknowledges the feasibility of expanding the Kostera Oval surface and recommends that further detailed investigation be undertaken to advance the project.
7. The Shire of Kalamunda has a formal Agreement with the Minister For Education to use a portion of their land which forms part of Kostera oval. The Shire of Kalamunda

-
- is responsible for the maintenance of that land.
8. Feedback from reserve user groups has been positive with minor comments in regard to the size of the proposed ovals and requirement for a new pavilion closer to the new turf cricket wicket area.
 9. Feedback from the Department of Education and Training (DET) was also positive and they fully support the project. The two points they would like to be addressed are that the school is informed of any progress with the project, and if it is to go ahead, what impact it will have on Kalamunda Senior High School's (KSHS) activities.
 10. In general, residents and user groups agreed that the entrances, facilities and drainage at Kostera Oval were in need of improvement.
 11. Estimates of the costs for the proposed works (excluding GST) are \$2.46 million for the oval expansion, approximately \$1 million for a new pavilion, \$234,000 for improvements around the Pat Moran pavilion and \$345,000 for works around the war memorial and Agricultural Hall.

STATUTORY AND LEGAL IMPLICATIONS

12. As most of the proposed works would be undertaken on DET land, a funding contribution and updated Management Agreement would need to be re-negotiated before the project commenced.

POLICY IMPLICATIONS

13. Nil

PUBLIC CONSULTATION/COMMUNICATION

14. Consultation was undertaken with all reserve user groups via a workshop conducted at the commencement of the study. A separate meeting was also held with the Department of Education and Training and the Principal of Kalamunda Senior High School to determine their requirements for any redevelopment.
15. Reserve user groups were again consulted via a group meeting and mail out when the final report was available.
16. Residents within one street of Kostera Oval and the KSHS ovals were initially consulted as part of the original research and again when the final report and concept plans were completed.
17. The initial comments and concerns from residents and user groups are documented in the final report, with further feedback on the final report itself listed in ([Attachment 2.](#))

FINANCIAL IMPLICATIONS

18. Council does not have any forward plans for major capital works on Kostera Oval Reserve.
19. An amount of \$15,000 has been carried forward from the 2006/07 year Budget for minor improvement works to the Oval and surrounds.
20. DET have advised that no funds have been allocated in the coming years for substantial works to the KSHS ovals.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

21. The Shire of Kalamunda Plan for the Future of the District includes the *"implementation of the Sporting Reserve Development Plan"*.
22. The Sporting Reserve Development Plan listed the following priorities with regards to Kostera Oval Reserve:
 - Wicket area drainage improvements – High.
 - Reticulation upgrade (investigate water storage opportunities) – High.
 - Asbestos roof replacement of old section of pavilion – High.
 - Programming review with clubs and associations – High.
 - Further drainage improvements near War memorial area to prevent run off onto oval – Medium.
 - Combine KSHS lower reserves into one playing surface – Low.

OFFICER COMMENT

23. There has been mixed responses from residents. The main concerns raised were:
 - Environmental impact from removing trees and expansion of the dam.
 - Increased traffic from reserve activities, especially along Cotherstone Road.
 - High cost for relatively low impact.
24. Residents of Cotherstone Road that have properties adjoining the KSHS ovals objected to the raising of the ovals by approximately 3.5 metres due to the impact on their views and reduction in privacy.
25. Further investigation would be required to establish the final cost for the works and to complete detailed design. A new and improved water supply would be a priority need before any future development took place.
26. While it is accepted that Kostera Oval is struggling to meet the current need of the sporting clubs, alternative playing/training venues and times also need to be researched, as identified in the Sporting Reserves Development Plan.

27. The feasibility study has indicated that it is possible to expand the grass playing surface and undertake improvements at Kostera Oval Reserve to meet the needs of user groups. The expansion of the playing surface, however, is not supported in the short to medium term. This could be looked at as a longer term option, should ongoing improvement works and a review of playing and training programmes not improve the playing capacity and condition of the main oval.
28. In addition to the ovals, other areas of the reserve that were considered in the study have been earmarked for possible improvement. The drainage improvements and associated works near the War Memorial and Agricultural Hall were identified in the Sporting Reserve development Plan as a means of controlling the excess water flow onto Kostera Oval.

MEETING COMMENT

29. Three ratepayers spoke against the recommendations of the Feasibility Study with their major concerns being the increase in traffic in the adjacent area, the lack of information provided to nearby residents and the need to upgrade the facilities.
30. Three representatives of user groups spoke in favour of the recommendation and clarified the reason for instigating the Feasibility Study and the desire for the project to move to the next consultative stage.
31. Councillors sought clarification from the user group representatives on some recommendation within the feasibility study.

OFFICER RECOMMENDATION

1. That Council receives the Kostera Oval Reserve Redevelopment Feasibility Study prepared by McDowall Affleck Pty Ltd.
2. That subject to future budget considerations, further investigation be undertaken to complete detailed designs and cost of works for the upgrade of the area adjacent to the War memorial and Agricultural Hall.
3. That Council initiate discussions with Reserve User Groups, Department of Education and Training and the Minister of Education concerning a joint use venture covering future costs and usage.

Moved: (Cr Thomas)

Seconded: (Cr Heggie)

Councillor Taylor proposed an amendment to the recommendation the reason being to include specific reference to consultation with the surrounding residents. The mover and seconder accepted the amendment.

COMMITTEE RECOMMENDATION TO COUNCIL GS 126/2007

1. That Council receives the Kostera Oval Reserve Redevelopment Feasibility Study prepared by McDowall Affleck Pty Ltd.
2. That subject to future budget considerations, further investigation be undertaken to complete detailed designs and cost of works for the upgrade of the area adjacent to the War memorial and Agricultural Hall.
3. That Council initiate discussions with Reserve User Groups, Department of Education and Training and the Minister of Education concerning a joint use venture covering future costs and usage.
4. **That surrounding residents continue to be involved in the consultation process.**

Moved: (Cr Thomas)

Seconded: (Cr Heggie)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

127. Worralda Street, Maida Vale-Change of Street Name

Previous Items: N/A
Service Area: Planning and Development Services
File Reference: WR-07/GEN, PG-NAM-001
Applicant: N/A
Owner: N/A

PURPOSE

1. To consider changing the name of portion of Worralda Street into Woronora Close.

BACKGROUND

2. In 1971, the subdivision of Location 2159 Gooseberry Hill Road, Maida Vale was approved with the street names Bugendore Way, Worralda Way and Woronora Street. ([Attachment 1.](#))
3. Bugendore Street was constructed as well as the two parts of Worralda Street that were going to be connected once further subdivision had been completed. Woronora Street was never constructed.

DETAILS

4. The new deposited plan for the subdivision of 284 Kalamunda Road, Maida Vale lodged with Landgate creates a new portion of Worralda Street that connects with the northern portion of the original street but ends in a cul-de-sac.
5. The new deposited plan shows that the two parts of Worralda Street will never connect and what was to be Old Woronora Street will now not be constructed.
6. It is not appropriate to have two separate roads with the same name, since that could lead to problems with postal deliveries and Emergency Services.
7. The Eastern part of Worralda Street has a number of established properties with the Worralda Street address.
8. The Northern part of Worralda Street has only three properties with the Worralda Street address and one of them can easily be given a Bugendore Street address. That leaves two houses that would have to change their address, should Council decide to rename that portion of Worralda Street.

STATUTORY AND LEGAL IMPLICATIONS

9. Nil

POLICY IMPLICATIONS

10. Nil

PUBLIC CONSULTATION/COMMUNICATION

11. Property owners in the northern part of Worralda Street were contacted and asked if they have any objections to the change of their street name. No objections to the change of name from Worralda Street into Woronora Close were received.

FINANCIAL IMPLICATIONS

12. Nil

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

13. Nil

OFFICER COMMENT

14. Considering that there are no objections to the change of street name and that the Woronora Street name has already been previously approved for that area, it is recommended that the northern part of Worralda Street be renamed Woronora Close and that the street name is extended into the cul-de-sac, in the adjacent subdivision as shown on ([Attachment 2](#)).

MEETING COMMENT

15. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 127/2007

1. That Council supports the renaming of the northern part of Worralda Street, Maida Vale to Woronora Close and the extension of the name into the cul-de-sac in the new adjacent subdivision (WAPC: 129 345) as shown on the ([GSC Item 127 Attachment 2](#)).
2. That the Geographic Names Committee be requested to approve the change.

Moved: (Cr Thomas)

Seconded: (Cr Taylor)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

128. General Building Maintenance Contracts – Acceptance of Tender

Previous Items: N/A
Service Area: Planning and Development Services
File Reference: AD-TEN-004
Applicant: N/A
Owner: N/A

PURPOSE

1. To consider Tenders for the general building maintenance contracts to maintain buildings and facilities within the Shire of Kalamunda for a period of three (3) years with the option for the Council to extend the contract for a further one (1) year on the same terms and conditions, at the total discretion of the Council.

BACKGROUND

2. The Tender was advertised in The West Australian on Saturday 6 October 2007, and on the Shire's website.
3. The Form of Tender required the tenderer to provide an hourly rate to carry out the maintenance service that they provide. Hourly rates were also requested for after-hour and additional services. The after-hour and additional costs are provided should the situation arise, and do not have any significant bearing on the selection outcome.
4. The Tender outlined that several contractors will be appointed as a Panel in each of the trade groups. This is required for building maintenance tasks that are often needed on short notice with varying degrees of urgency depending upon the particular problem.
 - Building Maintenance and Carpentry
 - Electrical Maintenance
 - Painting Services
 - Glazing Services
 - Plumbing Maintenance
5. The exception being the Air Conditioning Maintenance contract where a single contractor will be recommended, as a preventative maintenance programme is the main component of this tender.

DETAILS

6. The tenders closed on Thursday 25 October 2007 and there was no member of the public present for the opening.
7. Refer to [Attachment 1](#) for a schedule of the proposals received.

STATUTORY AND LEGAL IMPLICATIONS

8. The Tender is undertaken in accordance with the statutory requirements of The Local Government (Functions & General) Regulations 1996.

POLICY IMPLICATIONS

9. Policy CS 6.9 – Purchasing Policy has been followed.

PUBLIC CONSULTATION/COMMUNICATION

10. The tender process was open to public scrutiny and the tenders were opened in the presence of two Shire officers and no members of the public were present.

FINANCIAL IMPLICATIONS

11. Tendered rates are consistent with current building trade hourly rates, and when establishing the 2007/08 Budget, the building maintenance budgets were increased to accept the projected increase in hourly rates.

STRATEGIC IMPLICATIONS

12. Nil

OFFICER COMMENT

13. There are varied increases to the hourly rates in most trades but this was due to the 2004 contract having no rise and fall clause for the hourly rate. Therefore with the huge increase in the Perth building costs, increased material costs and the unexpected high cost of fuel, the increase in hourly rates is expected and is within the current budget.
14. The tenders received for the "Panel of Contract" were assessed against the selection criteria by Shire staff. However, the tender for the air conditioning maintenance assessed and ranked through the Tender Scorecard ([Attachment 2](#)):

Tenderer	Rank
Hastie Services	92
BurkeAir	80
Airlec	62
FRR Service	48.5

15. There were only selected reference checks carried out and they were for the following contactors as they are new to the Shire:
- Timely Construction Services
 - Metrowest Electrical and Communications
 - Higgins Coating Pty Ltd

MEETING COMMENT

16. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 128/2007

1. That Council awards the tenders for the general building maintenance to buildings and facilities within the Shire of Kalamunda to the following "Panel of Contractors" at the scheduled hourly rates including GST for a period of three (3) years with the option for the Council to extend the contract for a further one (1) year on the same terms and conditions, at the total discretion of the Council:

T0710 – Building Maintenance and Carpentry

- Timely Construction Services \$42.80 per hour
- Hill Top Building Maintenance \$49.50 per hour
- William E Grimes \$49.50 per hour
- Metz Handyman Services \$49.50 per hour

T0711 – Electrical Maintenance

- A & S Hill \$55.00 per hour
- KC's Electrical Services \$55.00 per hour
- Metrowest Electrical & Comms \$66.00 per hour

T0712 – Painting Services

- Aussie Maintenance \$33.00 per hour
- Riley Shelley \$41.80 per hour
- Higgins Coating Pty Ltd \$52.36 per hour

T0713 – Glazing Services

- Kalamunda Glass \$55.00 per hour
- O'Brien Glass \$70.00 per hour

T0714 – Plumbing Maintenance

- Lindley Contracting \$45.00 per hour

2. That Council awards the tender for the Air Conditioning Maintenance (T0715) to various buildings within the Shire of Kalamunda to the preferred tenderer, Hastie Service, at an annual cost of \$20,443.50 including GST.

Moved: (Cr Taylor)

Seconded: (Cr McKechnie)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

129. Swimming Pool Inspections - Tender

Previous Items: PS-143/99 PS-126/03
Service Area: Planning & Development Services
File Reference: BU-INSP-002
Applicant: N/A
Owner: N/A

PURPOSE

1. To determine the successful tenderer to undertake inspections of all swimming pool and spa pool security fencing within the Shire of Kalamunda; appoint authorised persons to carry out the inspections and fix the charge to be levied on each swimming pool owner.

BACKGROUND

2. The Local Government (Miscellaneous Provisions) Act 1960 mandates that Local Government authorities inspect all swimming pools within their municipality at least every four years to ensure compliance with the Swimming Pool Regulations. Contracted inspections have previously been carried out on four separate occasions between 1992 and 2004.
3. An advertisement was placed in the "The West Australian" on Saturday 27 October 2007, calling for tenders to carry out inspections of the 5215 registered private swimming pools and spa pools within twelve (12) months of the acceptance of the tender. The tender period closed on Monday 12 November 2007.
4. On the close of tender only one (1) tender had been received from "The Royal Life Saving Society Australia (WA)". Details of the tender received are shown as [*\(Attachment 1.\)*](#)
5. The cost of the inspections to the pool/spa owner is based on the tendered price for the inspections plus an administration cost. The Act, by way of the Building Regulations 1989, permits a maximum fee of \$55 to be charged per property. For the 2004 period of inspections, Council charged \$40.70 per property.

DETAILS

6. Royal Life Saving Society Australia (WA) (RLSSA)'s tendered price of \$33.00 (GST incl), per property, equates to \$172,095 based on the current number of registered installations. This figure permits up to three inspections per property and there is no discount for less than three inspections.
7. RSLSSA (WA) satisfies all of the selection criteria and is well qualified to undertake the inspection program having undertaken inspections for Council during the last two rounds of inspections.

-
8. In 2003, RSLSSA (WA) tendered price was \$31.85 (GST incl) per installation, with up to three inspections per property undertaken.

STATUTORY AND LEGAL IMPLICATIONS

9. Section 245A (5) and (6) of the Act requires the gazettal of "authorised officers" to undertake the inspections of private swimming pool and spa pool enclosures on behalf of Council. This will permit the officers to enter upon the land and inspect the land and swimming pool for compliance with swimming pool fencing local laws and regulations. If non-compliances are identified, the officer shall serve notice on the owner or occupier, directing that the requirements be complied with within a reasonable time.
10. Section 245A of the Act permits Local Government to recover the cost of undertaking the swimming pool/spa pool enclosure inspections. The cost of which shall not exceed the average estimated cost of carrying out the inspections in that year. Section 38F of the Building Regulations 1989 lists the maximum charge that can be levied at \$55.00. The Act also requires that Council publish the maximum charge in the Government Gazette.

POLICY IMPLICATIONS

11. Policy CS 6.9 –Purchasing Policy has been followed.

PUBLIC CONSULTATION/COMMUNICATION

12. The tender process is open to public scrutiny. The tenders were opened in the presence of two Shire officers; no member of the public was present.
13. Authorised officers and inspection costs must be gazetted in the Local Government Gazette.
14. Prior to the commencement of the inspections, letters will be sent to all owners/occupiers of properties where there is a swimming pool and or spa pool installation advising that an inspection of their property is imminent. It is also recommended that the swimming pool inspection programme be advertised by means of a media release.
15. As the cost of the inspection programme will be an additional cost to the property owners that was not specifically detailed in the Rates Revenue 2007/2008 Budget, this sum must be advertised for comment.

FINANCIAL IMPLICATIONS

16. A figure of \$200,000 has been allowed for in the 2007/2008 Budget. This figure allows for any administrative cost. The total cost is recoverable via the levy charged to pool/spa owners.
17. As the tender period is for twelve months from the date of acceptance, the tender will extend into the 2008/2009 Budget period and funds will need to be carried over in to this period.

STRATEGIC AND SUSTAINABILITY IMPLICATIONS

18. Nil.

OFFICER COMMENT

19. The RLSSA (WA) has undertaken inspections on two previous occasions and demonstrating a satisfactory level of competence, and customer service and satisfaction.
20. RLSSA (WA) has initially allowed for two (2) inspectors to undertake the inspections. From past experience it is anticipated that this number may need to be increased. Under the terms of the contract this would not incur any additional cost to Council.
21. It is recommended that the RLSSA (WA)'s tender price of \$30.00 (excluding GST) for up to three inspections per pool be accepted.
22. It is further recommended that the administrative cost be set at \$10.00 (excluding GST) per property, this is a \$2.86 increase on last period (\$7.14 excluding GST).

MEETING COMMENT

23. Nil.

COMMITTEE RECOMMENDATION TO COUNCIL GS 129/2007

1. That Council awards the tender for the inspection of swimming pool and spa pool enclosures in the Shire of Kalamunda to the Royal Life Saving Society Australia (WA) for \$30.00 (excluding GST) per pool or spa pool, in accordance with the tender specifications.
2. That Council fixes a charge of \$40.00 (excluding GST), to be imposed on each owner or occupier of land within the Shire of Kalamunda on which there is a swimming pool or spa pool, to meet the estimated cost of carrying out the inspections required by Section 245A of the Local Government (Miscellaneous Provisions) Act 1960 within twelve months of the date of this decision.

Moved: (Cr Robinson)

Seconded: (Cr Thomas)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

130. Lots 6, 16, 17 & 22, Reserve 17503, Stanhope Road, Kalamunda - Disposal Request from the Department for Planning and Infrastructure

Previous Items: EMC 3.11 April/2004
Service Area: Planning and Development Services
File Reference: ST-07/022
Applicant: Department for Planning and Infrastructure
Owner: Crown

PURPOSE

1. To consider a request from the Department for Planning and Infrastructure (DPI) to dispose of Lots 6, 16, 17 & 22 that form Reserve 17503, Stanhope Road, Kalamunda.

BACKGROUND

2. Reserve 17503 has a combined area of 7810 m². Under Local Planning Scheme 3 (LPS3), it is reserved for Local Open Space. Under the Metropolitan Regional Scheme (MRS) the land is reserved as Urban. Refer ([Attachments 1a. & 1b.](#))

DETAILS

3. In 2004, the DPI requested the Shire's support for disposal of the entire reserve. The Executive Management Committee at the time supported the disposal of Lot 6 Stanhope Road, but not Lots 16, 17 & 22.
4. Lot 6 is in poor condition but the remaining lots are well maintained with walk tracks within bushland. Lots 16, 17 & 22 are considered to be easy to manage and the Shire offered to take on a Management Order over that portion of the reserve.
5. Given the time that has lapsed since the original request the DPI requested that the Shire again consider its position in relation to the disposal of the whole reserve.

STATUTORY AND LEGAL IMPLICATIONS

6. These lots are currently reserved for Public Open Space in Local Planning Scheme No.3. If DPI proceeds to dispose of the lots for Residential use they would need Council's approval to initiate an amendment to Local Planning Scheme No.3.

POLICY IMPLICATIONS

7. Nil

PUBLIC CONSULTATION/COMMUNICATION

8. Nil

FINANCIAL IMPLICATIONS

9. Ongoing cost of managing the reserve at approximately \$2,000 per annum

SUSTAINABILITY IMPLICATIONS

10. • **Social**
These properties were originally subdivided as residential lots in 1920 and are potentially serviced residential blocks. They were not originally reserved for Public Open Space. The lots are relatively large and could be developed so as to retain a proportion of the significant vegetation. As these lots are currently reserved for Public Open Space there will be an expectation by surrounding landowners that they remain as such. If the DPI wanted to sell them as Residential lots they would need to undertake community consultation and would need Council's approval to initiate an amendment to Local Planning Scheme No.3.
11. • **Economic**
If the DPI were to sell the four blocks as Residential lots the State would gain the proceeds from the sales. The Shire would gain annual rates from four rateable properties, \$3,000 to \$4,000. If the Shire retains the lots as Public Open Space and accepts the vesting the Shire will incur an annual cost of approximately \$2,000 to maintain the properties.
12. • **Environmental**
The lots presently contain marri species and an understorey of floristic communities including dryandra. After recent fires the biodiversity is considered to be improving. It should also be noted that these lots are on the edge of large reserves, to the east, that contain similar vegetation. It does not appear that there are any endangered or threatened species on the lots.

OFFICER COMMENT

13. Based on the above sustainability assessment it is recommended that Council retain the lots for Public Open Space and confirm with the DPI that the Shire is agreeable to accept the vesting orders over the lots.

MEETING COMMENT

14. A Councillor queried the recommendation. The Executive Manager Planning and Development Services clarified the content of the recommendation.

Note Councillor Sadler left the chambers at 8:02pm and did not vote on this item.

COMMITTEE RECOMMENDATION TO COUNCIL GS 130/2007

1. That Council advises the Department for Planning and Infrastructure in respect to its request:
 - a. That the Shire does not support the disposal of lots 6, 16, 17 and 22 (Reserve 17503) for Residential development, and
 - b. That the Shire of Kalamunda agrees to accepting a Management Order over Lots 6, 16, 17 and 22 (Reserve 17503) for the ongoing management of the lots.

Moved: (Cr Taylor)

Seconded: (Cr Tonkin)

CARRIED UNANIMOUSLY

Declaration of financial/conflict of interests to be recorded prior to dealing with each item.

131. Reserve 30898, 24 Second Avenue, Bickley - Disposal Request from the Department for Planning and Infrastructure

Previous Items: EMC 2.12 January/2004
Service Area: Planning and Development Services
File Reference: SC-08/024(REC)
Applicant: Department for Planning and Infrastructure
Owner: Crown

PURPOSE

1. To consider a request from the Department for Planning and Infrastructure (DPI) for the disposal of Reserve 30898, Second Avenue, Bickley. ([Attachment 1.](#))

BACKGROUND

2. Reserve 30898 has an area of 3.7788 ha. Under the Local Planning Scheme 3 (LPS3), it is zoned Special Rural and Rural under the Metropolitan Regional Scheme (MRS).

DETAILS

3. The original request for disposal was forwarded to the Shire in 2004. The then EMC resolved that environmental staff should be allowed to carry out further investigations to the fire damaged bushland at the reserve, before the matter was determined.

STATUTORY AND LEGAL IMPLICATIONS

4. The current zoning of the land is similar to nearby land holdings. If the land was disposed of an amendment to the Local Planning Scheme would not be necessary.

POLICY IMPLICATIONS

5. Nil

PUBLIC CONSULTATION/COMMUNICATION

6. Nil

FINANCIAL IMPLICATIONS

7. There will be an ongoing annual cost for the management of the land, approximately \$1,000.

SUSTAINABILITY IMPLICATIONS

8.
 - **Social**
The land is zoned Special Rural and could potentially support three Special Rural lots. The land is served with roads, power and water.

-
9. • **Economic**
This land can be sold and developed without the need for rezoning. The State would benefit from the proceeds of the land sale. The Shire would benefit from the ongoing rates received in the order of \$2,000 to 3,000 annually. If the Council decides to accept a vesting order over the land there will be an ongoing annual cost of approximately \$1,000 per annum.
10. • **Environmental**
An assessment of the environmental status of this lot indicated that the vegetation is in excellent condition, containing endemic flora species, ecological values and provides a valuable buffer and wildlife corridor for fauna. This reserve was assessed during the Perth Biodiversity Project and was highly recommended for retention for conservation and protection. In addition, the lot is in a P1 Water Catchment Area, contains Priority 3 bird species and contains Schedule 1 Mammal Species.

OFFICER COMMENT

11. The reserve is in excellent vegetation condition at present. The reserve is dominated by native endemic flora species which provide important ecological values and provides a valuable buffer and wildlife corridor linkage for fauna. There is known priority fauna in this area.
12. It is the staff opinion that the retention of this reserve would be preferred, with the Management Order for the purpose of 'Conservation and Protection' to the Shire of Kalamunda.

MEETING COMMENT

Note Councillor Sadler was absent from Chambers and did not vote on this item.

COMMITTEE RECOMMENDATION TO COUNCIL GS 131/2007

1. That the Council advise the Department for Planning and Infrastructure as follows:
- a. That the Shire of Kalamunda does not support the disposal of the Reserve 30898, Second Avenue, Bickley, for development, and
 - b. That the Shire of Kalamunda accepts a Management Order over Reserve 30898 for the purpose of 'Conservation and Protection'.

Moved: (Cr Taylor)

Seconded: (Cr Lindsey)

CARRIED UNANIMOUSLY

Cr Sadler returned to the Chambers at 8:04pm.

10.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

10.1 Nil.

11.0 QUESTIONS BY MEMBERS WITHOUT NOTICE

11.1 Shell Site, Kalamunda (Cr Taylor)

Q. Has there been any update on the Shell Site?

A. The Executive Manager Planning and Development Services advised he had no further information.

Q. Is it still being investigated by the DEC as a contaminated site?

A. Question taken on notice.

11.2 Jorgensen Learning Centre Airconditioning (Cr Tonkin)

Q. Because of insufficient power supply the airconditioners can not be used. Is the power supply issue being followed up?

A. This issue is affecting the Learning Centre and Kalamunda Library. This is being followed up through the Building Maintenance area.

12.0 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

12.1 Nil.

13.0 MATTERS CLOSED TO THE PUBLIC

13.1 Nil.

14.0 CLOSURE

There being no further business, the Chairman declared the meeting closed at 8:08pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed.....Chairman

Dated thisday of.....2007